

**AGENDA**  
**VANCE COUNTY BOARD OF COMMISSIONERS**  
**September 5, 2017**

**Invocation**

**Rev. Joseph Ratliff, Shiloh Baptist Church**

1. **Public Comments** (for those registered to speak by 5:45 p.m. - each speaker is limited to five minutes)
2. **Appointment** **6:00 p.m.** **Porcha Brooks, Tax Administrator**  
**Untimely Exemption Applications**
3. **Water District Board**
  - a. **Monthly Operations Report**
4. **Committee Reports and Recommendations**
  - a. **Properties Committee**
    - REO Properties - Offers to Purchase
    - Change Order Proposals #2 & #3 - Administration Building Window Replacement
    - Abagayles Books Building
  - b. **Public Safety Committee**
    - Fire Departments Automatic/Mutual Aid Agreement
    - New Fire Truck - Review of Bids
5. **Finance Director's Report**
  - a. **Surplus Property - Police K-9**
6. **County Attorney's Report**
  - a. **REO Properties** (119 Lincoln Street; 1807 Nicholas Street)
  - b. **DLP Settlement**
7. **County Manager's Report**
  - a. **Fireworks Permit**
  - b. **Telecom Audit**
  - c. **Joint Meeting Request from City of Henderson**
  - d. **GoldenLEAF Foundation - Community Based Grantsmaking Initiative**
8. **Consent Agenda Items**
  - a. **Budget Amendments**
  - b. **Tax Refunds and Releases**
  - c. **Ambulance Charge-Offs**
  - d. **Monthly Reports**
  - e. **Minutes**
9. **Miscellaneous**
  - a. **Appointment**

# ***AGENDA APPOINTMENT FORM***

*September 5, 2017*

***Name:*** Porcha Brooks

***Name of Organization:*** Tax Office

***Purpose of appearance:*** Present Untimely Exemption Applications

***Request of Board:*** Approve Applications



## 2017 Untimely Application Filed

CASE DATE/TIME: 09/5/2017

ACCOUNT REF#: 24826

OWNER/BUSINESS NAME: Girls Scouts-NC Coastal Pines

Personal Property: 2002 Carolina Skiff, 2002 Fiberglass Swamp Duck and 2006 Hunter Marine 146

DATE OF APPEAL: 08/7/17

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely exemption application for 2017 personal property. Their corporate tax advisors had instructed them to file their property in Wake County. They did not know they should have been listing in Vance County since the property is located in Vance County. They would have applied for the exemption before January 31, 2017 if they would have known they should have been listing in Vance County.

### STAFF REVIEW:

Girl Scouts-NC Coastal Pines failed to apply for the exemption by January 31, 2017. Therefore the assessor must deny their 2017 untimely application submitted August 3, 2017.

### ASSESSOR'S RECOMMENDATION:

If application would have been submitted timely it would have been approved.



## 2017 Untimely Application Filed

CASE DATE/TIME: 09/5/2017

ACCOUNT REF#: 8235287

OWNER/BUSINESS NAME: Rebuilding Hope Inc.

PARCEL(s): 0063 02002/414 Raleigh Rd.

DATE OF APPEAL: 08/03/17

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely exemption application for 2017 real property. They stated that they were not aware a formal request had to be made.

### STAFF REVIEW:

Rebuilding Hope Inc. failed to apply for the exemption by January 31, 2017. Therefore the assessor must deny their 2017 untimely application submitted August 3, 2017.

### ASSESSOR'S RECOMMENDATION:

If application would have been submitted timely it would have been approved.





## 2017 Untimely Application Filed

CASE DATE/TIME: 09/5/2017

ACCOUNT REF#: 24826

OWNER/BUSINESS NAME: Cooks Chapel Ame Zion Church

PARCEL(s): 0065 03005 /Raleigh Rd

DATE OF APPEAL: 06/20/17

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely exemption application for 2017 real property. They stated that the property is used for parking only. Please forgive them for late filing of exempt taxes.

### STAFF REVIEW:

Cooks Chapel Ame Zion Church failed to apply for the exemption by January 31, 2017. Therefore the assessor must deny their 2017 untimely application submitted June 20, 2017.

### ASSESSOR'S RECOMMENDATION:

If application would have been submitted timely it would have been approved.



## 2017 Untimely Application Filed

CASE DATE/TIME: 09/05/2017

ACCOUNT REF#: 14175

OWNER/BUSINESS NAME: Sharon G Austin

PARCEL(s): 0410G01025

RESIDENCE ADDRESS: 86 Meridian Way

DATE OF APPEAL: 06/30/2017

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Disabled Exclusion application for 2017 real property. Appellant states she was late because she was unaware of the process and due date.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2017. Therefore the assessor must deny their 2017 untimely application submitted June 30, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1<sup>st</sup>, it would have met the qualifications and would have been approved.



## 2017 Untimely Application Filed

CASE DATE/TIME: 09/05/2017

ACCOUNT REF#: 61025

OWNER/BUSINESS NAME: Kenneth M and Celeste L Royster

PARCEL(s): 0202 02069

RESIDENCE ADDRESS: 225 Spring Trail Ln

DATE OF APPEAL: 06/12/2017

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Disabled Veteran Exclusion application for 2017 real property. Appellant states he was late because he was waiting on his NCDVA-9 form from the NC Division of Veterans Affairs.

### STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2017. Therefore the assessor must deny their 2017 untimely application submitted June 12, 2017.

### ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1<sup>st</sup>, it would have met the qualifications and would have been approved.



## 2017 Untimely Application Filed

CASE DATE/TIME: 09/05/2017

ACCOUNT REF#: 1022826

OWNER/BUSINESS NAME: Henry S Peoples Jr

PARCEL(s): 0040 01006

RESIDENCE ADDRESS: 2108 Coleman Pl

DATE OF APPEAL: 08/25/2017

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Disabled Veteran Exclusion application for 2017 real property. Appellant states to please accept his late application. If not please process it for next year.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2017. Therefore the assessor must deny their 2017 untimely application submitted August 25, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1<sup>st</sup>, it would have met the qualifications and would have been approved.



## 2017 Untimely Application Filed

CASE DATE/TIME: 09/05/2017

ACCOUNT REF#: 24383

OWNER/BUSINESS NAME: Jerry L and Carolyn Summers

PARCEL(s): 0461C01002

RESIDENCE ADDRESS: 1240 Briggs Rd

DATE OF APPEAL: 06/12/2017

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Disabled Veteran Exclusion application for 2017 real property. Appellant states he was late because he was waiting on his NCDVA-9 form from the NC Division of Veterans Affairs.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2017. Therefore the assessor must deny their 2017 untimely application submitted June 12, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1<sup>st</sup>, it would have met the qualifications and would have been approved.

# ***Water District Board***

Vance County Water District  
Operations Report  
August 2017

<u>Operations Highlights:</u>	<u>Fiscal Year-to Date</u>	<u>Aug 2017 (July 25-Aug31)</u>
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Work Order Completions:

Discolored Water/ Air in lines	0	1
Set Meters	7	2
Replace Meter/ERT	0	3
Remove Meter	0	0
Locate Lines	90	107
Odor In Water / Chlorine Check	0	0
Check Usage / Leaks	16	23
Replace Meter Lid/ Box	1	3
Low pressure/ No Water	1	0
Water Main Break	0	0
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	10	9
Phase 1 and 2 construction responses	0	0
Water line repairs	0	0
Actual Shut offs	0	5
Restores	0	5
Cross Connection Checks	0	1
Intent to Serve inspections	0	0
Hydrant/Site Care/Mowing	5	0
Delivered Return Mail	0	0
Water Taps	4	0

Satellite Office Activity:

Information requests	8	2
Bill pays	197	201
Applications received	6	5

Billing Summaries:

May Billing                      04/26/2017 through 05/30/2017  
 1,287 active customers of which 829 were metered services  
 Gallons billed 2,232,590 Average usage 2,693 @ .00914 = \$24.61 plus \$ 30 Base = \$ 54.61

June Billing                      05/31/2017 through 06/27/2017  
 1,285 active customers of which 826 were metered services  
 Gallons billed 2,669,306 Average usage 3,232 @ .00914 = \$29.54 plus \$ 30 Base = \$ 59.54

July Billing                      06/27/2017 through 07/25/2017  
 1,276 active customers of which 817 were metered services  
 Gallons billed 2,373,334 Average usage 2,887 @ .00914 = \$26.39 plus \$ 30 base = \$ 56.39

August Billing                      07/25/2017 through 08/31/2017  
 1,278 active customers of which 831 were metered services  
 Gallons billed 2,704,435 Average usage 3,274 @ .01033 = \$33.82 plus \$ 30 base = \$ 63.82

Water System Overview:

The current customer count is as follows:

\* Phase 1 – 680 total customers (213 availability accounts and 467 metered accounts)

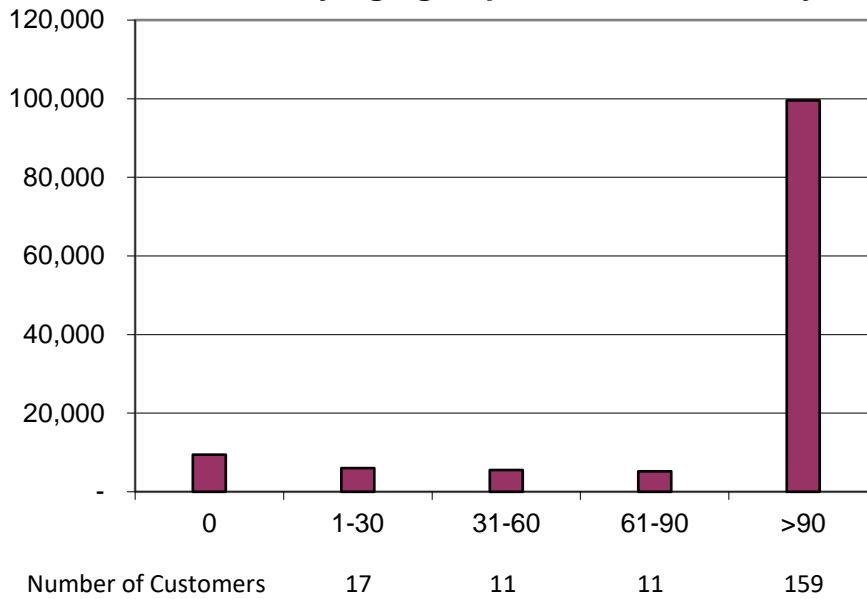
\* Phase 2 – 598 total customers (234 availability accounts and 364 metered accounts)

There is a total of 1,310 customers committed to the water system, 32 inactive accounts for a total of 1,278 active accounts.

The current past due balance amounts are shown on the attached page.

Vance County Water District  
Operations Report  
August 2017

### Availability Aging Report for Vance County



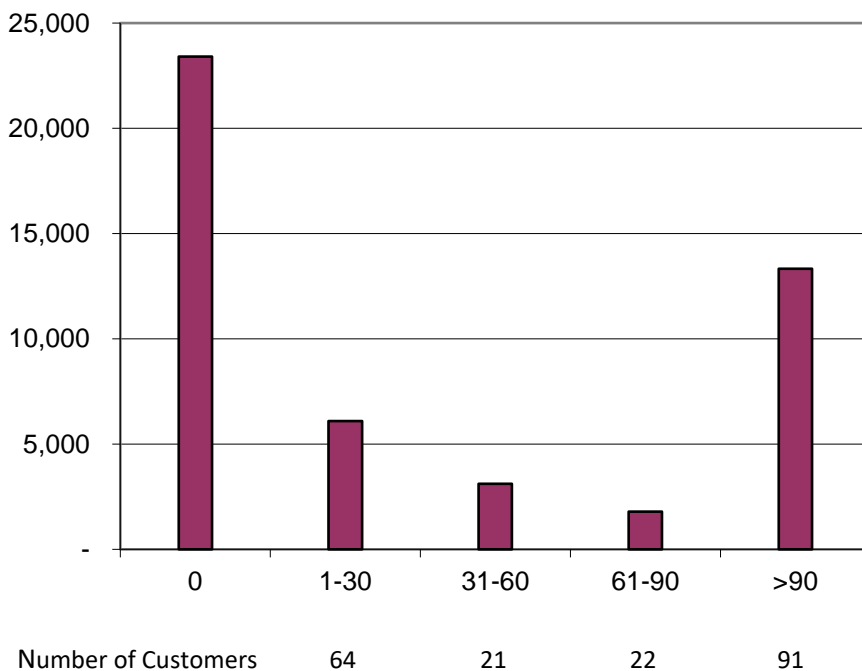
#### Availability Accounts AR\*

Age	Current Month
0	\$ 9,417.39
1-30	\$ 6,047.70
31-60	\$ 5,512.90
61-90	\$ 5,190.44
>90	\$99,570.73

#### Total Availability AR to date

**\$ 125,793.16**

### Metered Aging Report for Vance County



#### Metered Services AR\*

Age	Current Month
0	\$23,412.89
1-30	\$ 6,088.13
31-60	\$ 3,106.29
61-90	\$ 1,785.40
>90	\$13,328.68

#### Total Metered Services to date

**\$ 47,721.39**

#### Both Accounts

**\$ 173,514.55**

\*Graph information as of August 31, 2017



***Committee Reports  
and Recommendations***

# Vance County

## Committee Reports and Recommendations

### September 5, 2017

#### Properties Committee

**REO Property – Offers to Purchase.** The committee (Brummit[C], Wilder, & Kelly) met Tuesday, August 29<sup>th</sup> and reviewed the following offers to purchase REO properties:

➤ 1211 US Hwy 1 South (Parcel 0476 04009) - \$750 offer from Currin Enterprise, Inc. for a county owned property

➤ Parcel 0458A 03007 - \$1,000 offer from Jamie Henderson for a county owned property

The committee discussed the offers and recommended proceeding with the upset bid process for both properties. The committee acknowledged that this would begin the process with anticipation of getting upset bids. ***Recommendation:** Approve the offers to purchase and the resolutions authorizing the upset bid process for the sale of 1211 US Hwy 1 South (tax parcel 0476 04009) and tax parcel 0458A 03007.*

**Change Order Proposal #2 & #3 – Administration Building Window Replacements.** The committee discussed two change order proposals which involve replacing two additional windows that are rotted, and repairing two windows that have small holes. Both change order proposals total \$8,223. The committee was informed that the current project cost is \$94,515 and the change orders would move the budget to \$102,738 which is within the project budget of \$125,000. The committee questioned the payroll taxes proposed by the contractor, but recognized that the two additional windows were in line with pricing for the original 22 windows being replaced. The committee recommended proceeding with the change order approvals to allow the contractor to include the two additional windows in the original order. ***Recommendation:** Approve change order proposal #2 totaling \$7,880 and #3 totaling \$343 with Bar Construction for the repair of two windows and replacement of two additional windows.*

**Abagayles Books Building.** The committee reviewed and discussed a request from the City of Henderson for the county to contribute funding from currently budgeted funds for the replacement of the roof at the Abagayles Books building. The building recently completed the foreclosure process and is now owned by the city and the county. The committee was informed that the city has previously analyzed the potential for demolishing the building at a cost over \$100,000 and is requesting assistance with replacing the roof at a lessor cost. An estimate for the roof replacement was provided in 2016 totaling \$13,000 and the city has now been informed the cost will increase to \$24,400 due to additional deterioration that has occurred over the past year. According to the city, the condition of the roof is currently causing excessive water damage to the structure and may be impacting a neighboring property owner and business. The committee discussed the increased cost and questioned the functionality of the building and whether it would be viable with a new roof. The committee also questioned whether the separation wall could be repaired at a lessor cost than replacing the roof to address issues to the neighboring building. The committee requested that the city obtain an additional quote as a comparison following the recent increase in price. ***For Your Information.***

## **Public Safety Committee**

***Fire Departments Automatic/Mutual Aid Agreement Update.*** The Public Safety Committee (Brummitt[C], Faines, & Wilder) met Tuesday, August 29<sup>th</sup> with the Vance County Fire Chief, Fire Marshal, and the Fire Association President to review a request to update the automatic and mutual aid agreements between the fire departments serving Vance County. The original request for the update was from the City of Henderson Fire Department and is necessary for their upcoming ISO testing during the month of September. The committee requested changes to the document to ensure it is compatible with current practices of the departments and also discussed including the rescue squad within the revised agreement. The committee recognized that there may be additional input from the fire association, and recommended approval of the revised agreement subject to final attorney review of changes from the fire association and other interested parties. ***Recommendation:*** *Approve the updated automatic and mutual aid agreement between the fire departments and Rescue Squad serving Vance County subject to final attorney review.*

***New Fire Truck – Review of Bids.*** The committee reviewed and discussed the fire truck bids. The committee was informed that a total of four bidders responded with prices ranging from \$499,700 to \$514,936. While the bids are within the expected price range, none of the bids meet the specifications which were required from the bidders. Three of the four bidders did not meet the strict height requirement to fit within the fire station, and others did not provide adequate pumps, cabinets, or auxiliary intakes. Due to the formal bidding requirements, the committee recommends rebidding the truck with additional guidance to the bidders on required specification items. ***Recommendation:*** *Reject the fire truck bids on the basis that no bids were compliant with issued specifications and authorize staff to re-issue the request for proposals.*

**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
Lot off US #1, Kittrell, NC 27544**

**WHEREAS**, Vance County owns certain real property with an address of **Lot off US #1, Kittrell, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0476 04009**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$750.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by *Currin Enterprise, Inc.*; and,

**WHEREAS**, the County has made a counteroffer to amend the terms of the Offer to Purchase County Owned Property; and,

**WHEREAS**, *Currin Enterprise, Inc.* has paid the required deposit in the amount of **\$750.00** with their initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. Upon acceptance of the County's counter offered terms and conditions, a notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 5<sup>th</sup> day of September, 2017.

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R. Dan Brummitt, Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board



**1211 US Hwy 1 South (Parcel 0476 04009)**



**Offer to Purchase:** \$750

**Condition:** Foreclosed on 6/23/2017; 1993 Doublewide Mobile Home (1,288 sq. feet) located on approximately 0.18 acres. The offer is from a neighboring property owner. Property is located in the Town of Kittrell and is owned 100% by Vance County.

**Property Value:** Home value - \$18,104; Land Value – \$3,304;

**County Cost thus far:** \$4,530 (Tax) + \$1,900 (Interest) + \$3,871 (Approx. attorney fees) = \$10,301



\$7,191,417.00

0468 0  
ED STATES



# Smith/Alston Property - Tax Parcel 0476 04009 (Tax Values)

**Legend**

- Smith Property
- Railroads**
- + CSX RR
- Roads
- Tax Parcels



US HWY 1

MAIN ST SR 1551

SEABOARD COASTLINE R

W Main St

Overton St

0 125 250 500 Feet

1 inch = 100 feet

**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
Lot 40-R Squirrel Hollow, Henderson, NC 27537**

**WHEREAS**, Vance County owns certain real property with an address of **Lot 40-R Squirrel Hollow, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0458A03007**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$1,000.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Jamie Henderson**; and,

**WHEREAS**, the County has made a counteroffer to amend the terms of the Offer to Purchase County Owned Property; and,

**WHEREAS**, **Jamie Henderson** has paid the required deposit in the amount of **\$750.00** with her initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. Upon acceptance of the County's counter offered terms and conditions, a notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.



6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 5<sup>th</sup> day of September, 2017.

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R. Dan Brummitt, Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board

**Squirrel Hollow (Tax Parcel 0458A03007)**



**Offer to Purchase:** \$1,000

**Condition:** Foreclosed in June, 2013; Vacant, overgrown lot consisting of approximately 1.2 acres located in the Jonathan's Run Subdivision. The property is owned 100% by the County.

**Property Value:** Value— \$2,700;

**County Cost thus far:** \$390 (Tax/Interest); \$1,700 (Attorney fees)



# Vance County Property - Tax Parcel 0458A03007 (Tax Values)

1 inch = 125 feet





611-A Industrial Ave. · Greensboro, NC 27406 · (336) 274-2477 · Fax (336) 274-8694

August 28, 2017

REI Engineers, Inc.  
9121 Anson Way  
Suite 100  
Raleigh, NC 27615

Project: Vance County- Window Replacements at Administration Building

COR #: 002 -Add 2 Replacement Windows at Entry

Gentlemen:

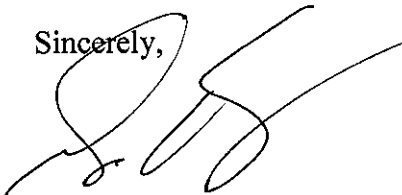
In accordance with the proposed change order request, we have reviewed the cost involved and request a change order of **\$7,880.00**.

This proposal is based on work being performed during regular work hours, 8:00 am to 4:30 pm Monday through Friday. No overtime work has been included.

Acceptance of this change order request will add zero (0) days to the contract time.

This change order proposal is firm for thirty days from this date, after which time it is subject to adjustment.

Sincerely,



Glenn O. Hodges, Jr.  
Project Manager

## SECTION 00 63 55

## CHANGE PROPOSAL FORM

Project: Windows Replacement at Administration Building Project No.: 016RAL-113  
 Contractor: Bar Construction Company, Inc. Change Order No.: 002

## Description of change:

Add 2 Replacement Windows at Entry

		SUBTOTALS
<b>Materials</b> (Attach list with Quantity, Unit \$, Unit mh, Total mh, OT mh, Total \$)		
1	Total direct cost of materials	\$ _____
2	Overhead & profit on Item 1 (10% maximum, includes small tools & consumables)	\$ _____
3	Sales tax	\$ _____
4	Shipping & transportation	\$ _____
5	Total Materials (1 + 2 + 3 + 4)	\$ _____
<b>Labor</b>		
6	Total man hours: _____ MH @ \$ _____ / hr	\$ _____
7	Overhead & profit on Item 6 (10% maximum on straight cost, not premium portion; includes supervisor's time)	\$ _____
8	Payroll taxes and insurance _____ %	\$ _____
9	Total Labor (6 + 7 + 8)	\$ _____
<b>Equipment Rental (Include quotes)</b>		
10	Equipment rental	\$ _____
11	Overhead & profit on Item 10 (5% maximum)	\$ _____
12	Total Equipment Rental (10 + 11 + 12)	\$ _____
<b>Subcontractors (Include quotes with material &amp; equipment backup)</b>		
13	Subcontractors	\$ 7,505.00
14	Overhead & profit on Item 13 (5% maximum)	\$ 375.00
15	Total Subcontractors (13 + 14)	\$ 7,880.00
16	Subtotal of Proposal (5 + 9 + 12 + 15)	\$ 7,880.00
17	Bonds (% of subtotal of proposal) _____ %	\$ _____
<b>TOTAL OF CHANGE PROPOSAL (16 + 17)</b>		<b>\$ 7,880.00</b>

Time Extension Request: \_\_\_\_\_ calendar day(s)

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above in accordance with the Contract Documents if the work is authorized by the Owner.

Contractor's Signature:  Date: 08/28/2017

Approval Recommended by the Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Windows Replacement  
 Administration Building  
 REI Project No. 016RAL-113

00 63 55-1

Change Proposal Form

Date: 08/28/2017

Job: 17-059

**Description:** Add 2 Replacement Windows at Entry

COR#: 002

[illegible]

<b>Summary</b>		
Material		-
Labor		-
Subcontract		7,505.00
		7,505.00
Overhead & Profit - Material & Labor	10.0%	-
Overhead & Profit - Subcontractors	5.0%	375.00
		7,880.00
Safety Fees	0.04%	
AGC Fees	0.08%	-
Payment & Performance Bonds	1.96%	-
<b>Net Change Order Request</b>		<b>\$ 7,880.00</b>

**Project:** Vance Co.

Date: 08/18/2017

Job: 17-713

**Description:** Add (2) Replacement windows @ enty

COR#: 002

[illegible]

<b>Summary</b>		
Material		4,174.00
Labor		2,352.00
Subcontract		-
		6,526.00
Overhead & Profit - Material & Labor	15.0%	979.00
Overhead & Profit - Subcontractors	10.0%	-
		7,505.00
Safety Fees	0.04%	
AGC Fees	0.08%	
Payment & Performance Bonds	1.65%	
<b>Net Change Order Request</b>		<b>\$ 7,505.00</b>

August 28, 2017

REI Engineers, Inc.  
9121 Anson Way  
Suite 100  
Raleigh, NC 27615

Project: Vance County- Window Replacements at Administration Building

COR #: 003 -Repair BB Damage in Exterior Laminated Glass with Clear UV Cured Resin

Gentlemen:

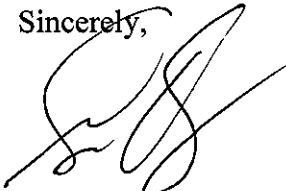
In accordance with the proposed change order request, we have reviewed the cost involved and request a change order of **\$343.00**.

This proposal is based on work being performed during regular work hours, 8:00 am to 4:30 pm Monday through Friday. No overtime work has been included.

Acceptance of this change order request will add zero (0) days to the contract time.

This change order proposal is firm for thirty days from this date, after which time it is subject to adjustment.

Sincerely,



Glenn O. Hodges, Jr.  
Project Manager



## SECTION 00 63 55

## CHANGE PROPOSAL FORM

**Project:** Windows Replacement at Administration Building  
**Project No.:** 016RAL-113  
**Contractor:** Bar Construction Company, Inc.  
**Change Order No.:** 003

**Description of change:**

Repair BB Damage in Exterior Laminated Glass with Clear UV Cured Resin

**SUBTOTALS****Materials** (Attach list with Quantity, Unit \$, Unit mh, Total mh, OT mh, Total \$)

1	Total direct cost of materials	\$
2	Overhead & profit on Item 1 (10% maximum, includes small tools & consumables)	\$
3	Sales tax	\$
4	Shipping & transportation	\$
5	Total Materials (1 + 2 + 3 + 4)	\$

**Labor**

6	Total man hours: _____ MH @ \$ _____ / hr	\$
7	Overhead & profit on Item 6 (10% maximum on straight cost, not premium portion; includes supervisor's time)	\$
8	Payroll taxes and insurance _____ %	\$
9	Total Labor (6 + 7 + 8)	\$

**Equipment Rental (Include quotes)**

10	Equipment rental	\$
11	Overhead & profit on Item 10 (5% maximum)	\$
12	Total Equipment Rental (10 + 11 + 12)	\$

**Subcontractors (Include quotes with material & equipment backup)**

13	Subcontractors	\$ 327.00
14	Overhead & profit on Item 13 (5% maximum)	\$ 16.00
15	Total Subcontractors (13 + 14)	\$ 343.00
16	Subtotal of Proposal (5 + 9 + 12 + 15)	\$ 343.00
17	Bonds (% of subtotal of proposal) _____ %	\$

**TOTAL OF CHANGE PROPOSAL (16 + 17)** \$ 343.00

Time Extension Request: \_\_\_\_\_ calendar day(s)

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above in accordance with the Contract Documents if the work is authorized by the Owner.

Contractor's Signature \_\_\_\_\_ Date: 08/28/2017

Approval Recommended by the Engineer: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Windows Replacement  
Administration Building  
REI Project No. 016RAL-113

00 63 55-1

Change Proposal Form

Date: 08/28/2017

Job: 17-059

**Description:** Repair BB Damage in Exterior Laminated Glass with Clear UV Cured Resin

COR#: 003[illegible]

<b>Summary</b>		
Material		-
Labor		-
Subcontract		327.00
		327.00
Overhead & Profit - Material & Labor	10.0%	-
Overhead & Profit - Subcontractors	5.0%	16.00
		343.00
Safety Fees	0.04%	
AGC Fees	0.08%	-
Payment & Performance Bonds	1.96%	-
<b>Net Change Order Request</b>		<b>\$ 343.00</b>

**Project:** Vance Co.

Date: 08/26/2017

Job: 17-713

Description: Repair BB damage in exterior laminated glass with clear UV cured resin , (slight signs of damage me  
(Concurrent with window replacement)

COR#: 004[illegible]

<b>Summary</b>		
Material		144.00
Labor		140.00
Subcontract		-
		284.00
Overhead & Profit - Material & Labor	15.0%	43.00
Overhead & Profit - Subcontractors	10.0%	-
		327.00
Safety Fees	0.04%	
AGC Fees	0.08%	
Payment & Performance Bonds	1.65%	
<b>Net Change Order Request</b>		<b>\$ 327.00</b>

**State of North Carolina  
County of Vance**

**Automatic/Mutual Aid Agreement Between  
The  
Fire Departments and Rescue Squad Serving Vance County**

THIS AGREEMENT made and entered into this the \_\_\_\_ day of September, 2017 among and between the City of Henderson, County of Vance and the rated fire departments and rescue squad of Vance County, North Carolina as undersigned below.

WITNESSETH:

WHEREAS North Carolina General Statute 58-83.1 authorizes county, municipal corporation, fire protection district, sanitary district or incorporated Fire Departments to send firemen and apparatus beyond their territorial limits, and affords them authority, rights, privileges, and immunities as set forth therein; and,

WHEREAS, the parties hereto each desire to provide and receive assistance as set forth herein, acknowledge the mutual benefits from entering into such an agreement, and desire to provide each of the parties hereto, through their mutual cooperation, a predetermined format to address the procedures and responsibilities by which each of them might render aid to the other in a routine daily response, the case of conflagration, holocaust, a civil disorder or natural disaster, any of which demand fire services to a degree beyond the existing capabilities of either party; and,

WHEREAS, the Vance County Rescue Squad, Inc. desires to provide assistance as set forth herein, and acknowledges the mutual benefits from entering into such an agreement, and further desire to provide each of the parties hereto, through their cooperation, a predetermined format to address the procedures and responsibilities by which they will render aid to the other entities in a routine daily response, the case of conflagration, holocaust, a civil disorder or natural disaster, any of which demand fire services to a degree beyond the existing capabilities of either party; and

WHEREAS, it is deemed to be in the public interest for the parties hereto to enter into this agreement in order to provide for an enhanced fire protection, increased fire defenses and to assure their respective communities of adequate fire protection.

NOW, THEREFORE, in consideration of the mutual covenants contained herein by and between the fire department parties hereto, it is hereby agreed as follows:

1. Upon receiving a report of a structure fire, the Vance County Emergency Operations E911 Call Center will automatically dispatch three fire stations. The station that provides primary coverage to the area and the two departments (hereinafter referred to as mutual aid departments) that are based on established Emergency Service Number (ESN) boundaries. This is referenced hereinafter as automatic aid. Automatic aid shall be utilized on any residential, business, manufacturing, industrial, assembly, or educational structure. Any additional mutual aid

departments and/or resources will be dispatched to an incident by the Vance County Emergency Operations E911 Call Center as requested by the fire chief or officer in charge (OIC) of the primary provider.

2. It shall be the responsibility of the chief of the fire department of any responding mutual aid department that all personnel responding to the request for assistance shall be properly trained, at a minimum for interior structure firefighting, properly equipped with personal protective equipment to perform any needed tactical or support functions, are responsible persons and that the conduct and actions of said personnel shall be the responsibility of the mutual aid department.

3. Automatic aid department response shall consist of a minimum of 1,000 gallon Pumper/tanker (except for the response by the City of Henderson who shall respond with a pumper/tanker). If such automatic aid is not able to be provided as set forth herein, the chief or officer in charge shall notify the Vance County Emergency Operations E911 Call Center as soon as possible.

4. All aid departments shall have in place policies and procedures for the assembly of personnel and responding to an incident to minimize radio traffic.

5. In all responses involving automatic aid or mutual aid, the primary provider's fire chief or the designated representative of the primary provider's department shall be ultimately responsible for the direction and control of fire ground operations, strategy, fire control tactics and overall direction of the operations. All orders or directions regarding the operations of the responding party shall be relayed to the chief firefighting officer in command of the responding aid department. All incoming providers of automatic aid or mutual aid will report to the designated staging area or to the OIC. All fire ground operations shall be geared towards ICS-200 procedures for managing the incident as practically as possible.

6. Each party to this agreement shall assume all liability and responsibility for the death of, or injury to, any personnel of their own department responding to the request for automatic aid or mutual aid.

7. The party responding under the terms of this agreement shall assume no responsibility or liability for property damaged or destroyed at the actual scene of any civil disorder, holocaust, conflagration or natural disaster due to firefighting and/or rescue operations, fire control tactics and strategy or other operations as may be required or ordered; said liability and responsibility shall rest solely with the party requesting such aid and within whose boundaries the property shall exist, or the incident occurs.

8. The party responding to the request for aid under the terms of this agreement shall assume all liability and responsibility for damage to its own apparatus and/or equipment. The party responding shall also assume all liability and responsibility for any damage caused by their own apparatus while in route to or returning from a specific location.

9. The party who requests automatic aid or mutual aid shall be in no way deemed liable or responsible for the personal property of the members of the fire department of the responding party which may be lost, stolen or damaged while performing their duties under the response terms herein.

10. Each party to this agreement shall assume all costs of compensation for its own personnel that responds for duty under the terms of this agreement, and shall also assume all costs associated with responding to the request for aid and shall make no charge for such use to the party requesting assistance.

11. Upon receipt of a request for mutual aid, the chief or officer in charge shall make a determination if the request may be honored without impairing the capability to provide for fire protection within its own jurisdiction. The chief or officer in charge of the aid fire department may take steps as necessary to furnish apparatus, manpower and assistance to the requesting party as he deems appropriate. Such response shall remain solely the decision of the chief or officer in charge of the fire department of the responding party.

12. No party to this agreement shall be bound to send apparatus, personnel, or equipment to the assistance of the other, but every effort should be made to respond to such request with appropriate equipment, if in the judgment of the chief or officer in charge of the aid fire department that such dispatch would not impose upon his own respective jurisdiction a serious impairment to the fire defenses and fire protection.

13. In the event of a major fire operation requiring the commitment of a major compliment of apparatus and personnel from a specific area, the need for a change of quarters of apparatus and/or personnel by "move-up" shall be addressed by the fire chief or officer in charge. When implementing "move-up" of resources, the Vance County Emergency Operations E911 Call Center shall dispatch the requested aid department to a specified station or location for stand-by. A "move up" departmental response shall consist of one (1) Engine or Tanker that is adequately staffed with two (2) personnel to provide independent response until additional resources may arrive from a remote location. "Move-up" resources shall remain on post until released by the fire chief or officer in charge requesting their assistance.

14. Any response to a hazardous materials incident shall be by personnel trained at a minimum of operations level and equipped with structure firefighting protective clothing and positive pressure self-contained breathing apparatus.

15. Any response to a wild land fire incident shall be by personnel that are properly trained for such an incident and it shall be the responsibility of the chief of the aid fire department that all personnel responding to the request for assistance shall be properly trained.

16. All provisions of mutual aid during times of man-made and/or natural disasters shall follow the guidelines spelled out in the Vance County Emergency Operations Plan. The responsibility of the fire department shall parallel their routine duties with the Emergency Operations Department serving as facilitator of overall disaster operations.

17. Either party may, at any time, withdraw from this agreement through their respective Board of Directors, City Council or Board of Commissioners upon serving of a thirty (30) day written notice to all parties herein.

18. All prior agreements for mutual aid between the parties hereto are hereby revoked and replaced by this agreement.

FURTHER NOW, THEREFORE, in consideration of the mutual covenants contained herein by and between the parties hereto, it is hereby agreed as follows:

1. Upon receiving a report of a structural call, the Vance County Emergency Operations E911 Call Center in addition to other departments shall automatically dispatch the Vance County Rescue Squad for all such calls located outside of the City of Henderson's jurisdiction. This is referenced hereinafter as automatic aid. Automatic aid shall be utilized on any residential, business, manufacturing, industrial, assembly, or educational structure located outside of the jurisdiction for the City of Henderson. Any additional mutual aid departments and/or resources will be dispatched to an incident by the Vance County Emergency Operations E911 Call Center as requested by the fire chief or officer in charge (OIC) of the primary provider, including the City of Henderson
2. Upon being dispatched, the Vance County Rescue Squad, Inc. will respond with a minimum of their heavy rescue truck to the specified location to be utilized as an additional Service Company for the chief or primary officer in charge.
3. The proceeding paragraphs 4-18 are hereby reincorporated herein as is fully set forth again and replacing fire department with rescue squad as appropriate.

The undersigned organizations located within Vance County have caused this instrument to be signed by their duly authorized officers or officials the day and year first above written in multiple originals, with each rated fire department to retain a signed copy of the original for its records. This agreement supersedes all previous automatic aid and mutual aid agreements and shall remain in full force until amended.

**BEAR POND RURAL FIRE DEPARTMENT, INC.**

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Raymond Finch, Chief

**COKESBURY VOLUNTEER FIRE DEPARTMENT INC.**

---

Adam Pegram, Chief

**HENDERSON FIRE DEPARTMENT**

---

Steve Cordell, Chief

**HICKSBORO VOLUNTEER FIRE DEPARTMENT &  
EMS**

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Chad Blake, Chief

**KITTRELL VOLUNTEER FIRE DEPARTMENT  
INCORPORATED**

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Durwood Dement, Jr., Chief

**TOWNSVILLE RURAL VOLUNTEER FIRE  
DEPARTMENT INC.**

---

Travis Richardson, Chief

**VANCE COUNTY FIRE DEPARTMENT**

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Christopher Wright, Chief

**WATKINS COMMUNITY VOLUNTEER FIRE  
DEPARTMENT INC**

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Brian Clayton, Chief

**EPSOM FIRE & RESCUE ASSOCIATION  
INCORPORATED, HENDERSON, NORTH CAROLINA**

---

Russell Fuller, Chief

**DREWRY VOLUNTEER FIRE DEPARTMENT INC.**

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Charles Holtzman, Chief

**THE VANCE LIFE SAVING AND RESCUE SQUAD INC.**

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Doyle Carpunky, President/Chief



**VANCE COUNTY FIRE DEPARTMENT  
FIRE ENGINE BIDDING SPECIFICATIONS**

**WEDNESDAY AUGUST 23, 2017  
2:00PM**

<b>NAME OF BIDDER:</b>	<b>Safe Industries (KME)</b>
<b>PRICE OF BIDDER:</b>	<b>\$499,700.00</b>
<b>ALTERNATE OPTION:</b>	<b>Discount for 100% Pre-Pay \$492,270.00</b>

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<b>NAME OF BIDDER:</b>	<b>Fire Connections (E-ONE)</b>
<b>PRICE OF BIDDER:</b>	<b>\$509,275.00</b>
<b>ALTERNATE OPTION:</b>	<b>None</b>

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<b>NAME OF BIDDER:</b>	<b>Atlantic Emergency Soutlions (Pierce)</b>
<b>PRICE OF BIDDER:</b>	<b>\$511,179.00</b>
<b>ALTERNATE OPTION:</b>	<b>Discount for 100% Pre-Pay \$498,904.00</b>

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<b>NAME OF BIDDER:</b>	<b>C.W. Williams (Rosenbauer)</b>
<b>PRICE OF BIDDER:</b>	<b>\$514,936.00</b>
<b>ALTERNATE OPTION:</b>	<b>None</b>

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**VANCE COUNTY FIRE DEPARTMENT  
FIRE ENGINE BID COMPLIANCE REPORT**

**AUGUST 25, 2017**

**Safe Industries (KME)**

- **\$499,700.00**
- **100% Pre-Pay Discount: \$492,270.00**
- **Height: 10' 4" (According to Blueprint Spec)**
- **Length: 34' 2"**
- **No Medical Cabinet Noted**
- **Missing Officer Side 2.5" Auxiliary Intake**
- **Master Intake Valves are Manual**
- **TNT Hydraulic Pump 5000psi**

**Fire Connections (E-One)**

- **\$509,275.00**
- **Height: 9' 8"**
- **Length: 34' 4"**
- **No TNT Hydraulic Pump Noted**
- **Electric Master Intake Valves**

**Atlantic Emergency Solutions (Pierce)**

- **\$511,179.00**
- **100% Pre-Pay Discount: \$498,904.00**
- **Height: 10' 2" (According to Blueprint Spec)**
- **Length: 32' 11"**
- **No TNT Hydraulic Pump Noted**
- **Electric Master Intake Valves**

**C.W. Williams (Rosenbauer)**

- **\$514,936.00**
- **Height: 10' 2" (According to Blueprint Spec)**
- **Length: 34'**
- **Electric Master Intake Valve**
- **Automatic Primer**
- **TNT Pump 10,500psi**

**\*\*Yellow = Offers something different from Specifications**

**\*\*Red = Did not meet Specifications**

# *Finance Director's Report*

**Vance County**  
**Finance Director's Report to the Board**  
**September 5, 2017**

**A. Surplus Property – Police K-9.** K-9 Rex is 10 years old and needs to be retired due to age and aggressiveness. Rex was assigned to Sgt. Billy Gooch in 2010 and has been a great asset to the Sheriff's Department. Sheriff Peter White is requesting that Rex be declared surplus property. Additionally, Sheriff White is requesting the County sell K-9 Rex to his handler, Sgt. Gooch for the sum of \$1.00. ***Recommendation:** Declare Police K-9 Rex as surplus county property and sell him to Sgt. Billy Gooch for the sum of \$1.00.*

# Office of the Sheriff

## Vance County

156 Church Street, Suite 004  
Henderson, North Carolina 27536-5574

Telephone 252-738-2200  
Fax 252-738-2220



AUG 25 2017

**Sheriff Peter White**

TO: Mr. Jordan McMillen, County Manager  
FROM: Sheriff Peter White  
RE: K-9 Rex

Unfortunately the time has come to retire our K-9 Rex.

Rex was assigned to Sergeant Billy Gooch in 2010 and has been a great asset to the Sheriff's Office.

March 9, 2018 K-9 Rex will be turning 11 years old.

Due to age and aggressiveness, K-9 Rex is no longer suitable for the Vance County Sheriff's Office.

Billy Gooch has requested that he be allowed to keep K-9 Rex.

I am requesting that Billy Gooch be granted this request and allowed to purchase Rex for the sum of \$1.00 as we have done in the past. (Please see attached check # 2093 in the amount of \$1.00)

We will be looking to replace Rex upon his retirement utilizing an alternate funding source and a new K-9 handler.

Your assistance in this matter is greatly appreciated.

August 25, 2017

# *County Attorney's Report*

## **RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**119 Lincoln Street, Henderson, North Carolina 27536, Vance County Tax  
Department Parcel Number 0107 01003.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **August 2, 2017**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Harry Lamont Allen*** in the amount of **\$10,750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of September 2017.

---

R. Dan Brummitt, Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board

## **RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**1807 Nicholas Street, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0111 04017.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **August 11, 2017**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Daisy P. Zambrano Angelino*** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of September 2017.

---

R. Dan Brummitt, Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board



## **SETTLEMENT AGREEMENT**

**THIS SETTLEMENT AGREEMENT** ("Agreement") is entered into effective the last date of execution set forth next to the signature lines below ("Effective Date") by and between **DLP Maria Parham Medical Center, LLC** ("Taxpayer") and **Vance County** ("County"). Taxpayer and County are sometimes collectively referred to herein as the "Parties" and each singularly as a "Party." The Parties are executing this Agreement with respect to the following matters:

### **RECITALS**

**WHEREAS**, the County issued a discovery assessment to Taxpayer under N.C. Gen. Stat. § 105-312, discovering property for tax years 2013, 2014, and 2015, for which Taxpayer timely requested an assessor's conference; and

**WHEREAS**, after the assessor's conference, the County by letter dated February 12, 2016 made no changes to the amounts set forth in the 2013-2015 discovery assessment (hereinafter the "Discovery"); and

**WHEREAS**, Taxpayer timely objected to and appealed the Discovery and contends that the Discovery is in error due to incorrect classification of and valuation of the assets that are the subject of the Discovery; and

**WHEREAS**, the Taxpayer's appeal of the Discovery is presently pending before the North Carolina Property Tax Commission, Case No. 16 PTC 0048;

**WHEREAS**, based on investigation and discussions between the Parties, the Parties are now in agreement that due to uncertainties concerning record-keeping on the prior owner's fixed asset list, the list of acquisition assets received from the prior owner in Taxpayer's October 31, 2011 acquisition of the property should not be used as the basis for reporting Taxpayer's business personal property assets; and

**WHEREAS**, in the acquisition of the subject property, Taxpayer obtained an appraisal report from KPMG identifying an appraised value for the subject property; and during the course of this disputed property tax matter, Taxpayer obtained an independent third-party physical inventory of business personal property assets located at the medical center, which the Parties agree can form the basis (with some adjustments for disputed items as described herein) of Taxpayer's reporting of its acquisition of business personal property as of October 31, 2011;

**WHEREAS**, County and Taxpayer desire to compromise and settle the Discovery and establish certain policies regarding reporting of and classification of property by Taxpayer;

**NOW, THEREFORE**, in consideration of the foregoing Recitals and the mutual obligations, promises, and commitments set forth herein, and for such good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the

Parties, intending to be legally bound and in full and final settlement of the contested matters at issue within the above-referenced Discovery, agree as follows:

### **AGREEMENT**

1. The tax year 2013 total cost of the business personal property assets acquired by Taxpayer on October 31, 2011 is agreed to be \$12,367,363.84 (hereinafter, the "Acquisition BPP Cost"). This Acquisition BPP Cost is the sum of the following three categories of assets:

- a. \$9,368,000.00 (which is the allocated price of the business personal property as stated in the October 31, 2011 KPMG appraisal provided by Taxpayer to County); plus
- b. \$2,699,363.84 (which is one-half of the total dollar amount of the assets shown on the list of disputed real vs. personal property assets attached hereto as Exhibit A), plus;
- c. \$300,000.00 (which is the value of the linear accelerator ("LINAC")).

2. Taxpayer shall create and maintain a list of Acquisition BPP assets, which will be comprised of three groups of assets: (1) the assets shown in the physical inventory in the Avery Healthcare Appraisal May 4, 2016 report; (2) ½ (by value) of the assets identified in the "light yellow" list of disputed real vs. personal property assets (as shown in Exhibit A to this Agreement); and (3) the LINAC.

3. The historical costs of each asset on the list of Acquisition BPP assets shall be determined as follows:

- a. for the physical inventory assets on the Acquisition BPP list, historical costs shall be determined by taking the \$9,368,000 original purchase price and allocating it to each asset in the list by multiplying each asset's appraised value in the May 4, 2016 Avery Healthcare Appraisal, Inc. report by a ratio of 2.17, which is the ratio of \$9,368,000 (the original acquisition cost) over \$4,317,000 (the total appraised value in the May 4, 2016 report);
- b. for the BPP assets from the "light yellow" list, the values shown on the "light yellow" list for each asset selected by DLP will be the historical cost of the respective asset on the Acquisition BPP list (such historical cost will total \$2,699,363.84); and
- c. the LINAC, which will have an historical cost of \$300,000.

The total historical cost of the assets on the Acquisition BPP assets list will match the Acquisition BPP Cost of \$12,367,363.84 described in Paragraph 1 above.

4. For tax year 2013, the true value of the Acquisition BPP assets under N.C. Gen. Stat. § 105-283 shall be determined by Vance County by depreciating the Acquisition BPP Cost by 5% (thus making the true value of the BPP Acquisition assets for tax year 2013 95% of the Acquisition BPP Cost). For tax year 2014, the Acquisition BPP Cost will be depreciated an additional 5% (for a two-year cumulative depreciation of 10%). For tax year 2015 and future

years, the true value of the Acquisition BPP assets will remain at the tax year 2014 value (equal to Acquisition BPP Cost less 10% depreciation), subject to any disposals of assets that would reduce the total (see paragraph 5 below).

5. If an item of BPP contained within the Acquisition BPP list is disposed of by Taxpayer (including but not limited to a transfer of the item outside the County such that it no longer has situs within the County), the dollar amount of the disposal shall be determined by reference to its historical cost identified in the Acquisition BPP list described in paragraph 3 above, less the 5% or 10% additional depreciation applied for tax years 2013 or 2014 as described in paragraph 4 above, and shall be identified to the County as a disposal as of the appropriate tax year and shall be treated as a disposal by the County. Disposals after 2014 shall use the 2014 depreciated values.

6. Each tax year, starting with tax year 2017, Taxpayer will report to the County the total Acquisition BPP Cost, less any disposals (as described in Paragraph 5 above), on the County business personal property listing form, along with all Post-Acquisition BPP assets (as described in Paragraph 9 below).

7. While this Agreement remains in effect, if County's tax assessments and tax bills comply with Paragraphs 3, 4, and 5 above concerning the reporting of total Acquisition BPP Cost, the true value of the Acquisition BPP assets, and the treatment of disposals of Acquisition BPP assets, Taxpayer agrees that it will not appeal the value, situs or taxability of the Acquisition BPP assets.

8. While this Agreement remains in effect, if the Taxpayer's business personal property listings comply with Paragraph 6 concerning reporting of Taxpayer's Acquisition BPP Cost (less disposals), County agrees that it will not issue any discovery assessment to Taxpayer regarding the Acquisition BPP assets or their associated Acquisition BPP Cost (under N.C. Gen. Stat. § 105-312 or any successor statute).

9. All reportable (i.e. non-exempt and non-excluded) business personal property assets acquired by Taxpayer after October 31, 2011 (the "Post-Acquisition BPP assets") have been and shall continue to be tracked and reported by Taxpayer to County according to the requirements of the North Carolina Machinery Act and the rules on the County BPP listing form. Post-Acquisition BPP assets will be appraised and assessed by the County in accordance with the North Carolina Machinery Act. Post-Acquisition BPP assets will continue to be reported to the County at their historical cost and, if disposed of, will be removed from the listing as a disposal in the appropriate year. The County reserves its rights to conduct audits, appraisals, and discovery assessments of the Post-Acquisition BPP assets, as permitted by the North Carolina Machinery Act. The Taxpayer reserves its rights to appeal from any valuation notice, tax bill, discovery assessment, or other similar County action relating to Taxpayer's Post-Acquisition BPP assets, as permitted by the North Carolina Machinery Act.

10. Applying the methodology set forth above and agreed to between County and Taxpayer, and including credit for the taxes already paid by Taxpayer to County on Taxpayer's original listings for those years, the County has prepared revised tax bills reflecting the

additional taxes owed by Taxpayer for tax years 2013, 2014, 2015, and 2016. Those revised tax bills are attached hereto as Exhibit B. The original 2013-2015 discovery assessment issued by County to Taxpayer which is presently on appeal to the North Carolina Property Tax Commission is hereby withdrawn in its entirety, and the tax bills resulting from the original 2013-2015 discovery assessment are hereby voided by the County. In consideration of Taxpayer's payment of the 2016 revised tax bill shown in Exhibit B, the County agrees not to issue to Taxpayer any tax year 2016 discovery of business personal property assets, unless Post-Acquisition BPP assets have not been reported.

11. The tax bills set forth in Exhibit B to this Agreement include statutory interest charges (under N.C. Gen. Stat. § 105-360) with the starting date for interest running from each January following the applicable tax year (i.e. interest for the tax year 2013 tax bill begins to accrue in January, 2014). Within forty-five (45) days after the full execution of this Agreement or the County's decision on Taxpayer's request for waiver is issued to Taxpayer as described in Paragraph 12 below, whichever occurs later, Taxpayer will pay to the County the full amount of the 2013-2016 tax bills shown in Exhibit B.

12. Taxpayer has requested waiver of all penalties under N.C. Gen. Stat. § 105-312 associated with the revised tax bills shown in Exhibit B. The County concurs with the request for waiver of penalties and will recommend to the County Board of Commissioners that the Board vote to approve waiver of all penalties associated with the revised tax bills shown in Exhibit B, consistent with N.C. Gen. Stat. § 105-312(k).

13. Within ten days after the full execution of this Agreement or the County's decision on Taxpayer's request for waiver is issued to Taxpayer, whichever occurs later, Taxpayer shall withdraw its pending appeal in North Carolina Property Tax Commission Case No. 16 PTC 0048.

14. Taxpayer Confidentiality. County agrees to maintain the lists of assets and other confidential information (including in particular Attachment A to this Agreement) as confidential, as required by N.C. Gen. Stat. § 105-296(h). While this Agreement remains in effect, if the Taxpayer is audited by the County (including by any third-party auditor hired by the County), the County may provide a copy of this Agreement to such Auditor and will ensure that the Auditor's work is consistent with the requirements of this Agreement.

15. No Admissions. This Agreement effects a settlement of claims that are disputed. This Agreement is a compromise of a dispute resulting from arms-length negotiations conducted by counsel for the Parties with the Parties' full approval and consent and is entered into for the purpose of resolving disputed issues and avoiding the expense and/or burden of litigation.

16. Binding on Successors. This Agreement and the covenants and conditions contained herein shall apply to and be binding upon or inure to the commissioners, officials, administrators, executors, legal representatives, heirs, assignees, successors, agents and assigns of the Parties hereto. It is the intent of the Parties that this Agreement shall remain in force and effect through tax year 2023 without modification by either party (unless mutually agreed to in writing and signed by both parties as an amendment to this Agreement). To the extent that

Acquisition BPP assets remain on the books of the Taxpayer after tax year 2023, this Agreement shall remain in force and effect after tax year 2023 unless either (a) the Parties mutually agree in writing to terminate this Agreement; or (b) a Party provides clear and convincing evidence that there is good cause to terminate this Agreement.

17. Construction. This Agreement shall not be construed against the Party preparing it, but shall be construed as if all Parties jointly prepared this Agreement, and any uncertainty and ambiguity shall not be interpreted against any one Party. This Agreement is to be interpreted, enforced and governed by and under the laws of the State of North Carolina, without giving effect to the conflict-of-laws rules and principles thereof.

18. Fees. The Parties shall each bear any fees, costs and/or expenses they have incurred to date in connection with the Discovery and with the negotiation, preparation or execution of this Agreement.

19. Modification. This Agreement shall not be modified by any Party by oral representation made before or after the execution of this Agreement. All modifications must be in writing and signed by the Party to be charged therewith.

20. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original Agreement, and all of which shall constitute one Agreement to be effective as of the Effective Date. Photocopies or facsimile copies of executed copies of this Agreement may be treated as an original.

21. Severability. The Parties agree that if any provision of this Agreement should become inconsistent with present or future law having jurisdiction over and otherwise properly governing the subject matter of the provision, such provision shall be deemed to be rescinded or modified in accordance with any such law. In all other respects, the Parties agree that the other provisions of this Agreement shall continue and remain in full force and effect.

22. Entire Agreement. This Agreement contains the entire understanding and agreement between the Parties hereto with respect to the matters referred to herein. No other representations, covenants, undertakings or other prior or contemporaneous agreements, oral or written, respecting such matters, which are not specifically incorporated herein, shall be deemed in any way to exist or bind any of the Parties hereto. The Parties hereto acknowledge that all Parties have not executed this Agreement in reliance on any such promise, representation or warranty.

23. Voluntary Execution. This Agreement is executed voluntarily and without any duress or undue influence on the part or behalf of the Parties. The Parties acknowledge that: (1) they have read this Agreement; (2) they have been represented in the preparation, negotiation and execution of this Agreement by legal counsel of their own choice; (3) they understand the terms and consequences of this Agreement and of the releases and waivers it contains; (4) they have not relied upon any representations or statements made by other Parties which are not specifically set forth in this Agreement; and (5) they are fully aware of the legal and binding effect of this Agreement.

24. Authority. The signatories on behalf of the Parties, as set forth below, certify that each of them has the full authority to bind their respective Party to the terms of this Agreement, and that by signing in the capacity set forth below the signatories intend to and do bind their respective Party fully to the terms of this Agreement. The County certifies that it has complied with the requirements of N.C. Gen. Stat. § 105-312(k).

IN WITNESS WHEREOF, and intending to be legally bound hereby, the Parties hereto have executed this Agreement on the dates set forth under their signatures below.

Signature:

Christopher J. Monte  
DLP Maria Parham Medical Center, LLC

Title:

Vice President

Date:

8/22/2017

Signature:

\_\_\_\_\_  
Vance County

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_



DLP Maria Parham Medical Center LLC - **EXHIBIT A**

AssetNo	AssetClass	Schedule	Date	Description	Cost	Class from Appraisal	Allocation of Settlement	
1	789 Building Improvements	zReal Estate	11/1/2011	EMERGENCY GENERATOR	87,900.00	General Hospital Equipment	87,900.00	
2	576 Building Improvements	zReal Estate	11/1/2011	GENERATOR	13,200.00	General Hospital Equipment	13,200.00	
3	719 Building Improvements	zReal Estate	11/1/2011	GENERATOR-EMERGENCY	8,100.00	General Hospital Equipment	8,100.00	
4	893 Building Improvements	zReal Estate	11/1/2011	HOT WATER GENERATOR	1,500.00	General Hospital Equipment	1,500.00	
5	2093 Building Improvements	zReal Estate	11/1/2011	HOTPLUG	611.26	General Hospital Equipment	611.26	
6	6130 Building Improvements	zReal Estate	11/1/2011	HYDRALIC W/FLOOR LOCK	100.00	General Hospital Equipment	100.00	
7	5927 Building Improvements	zReal Estate	11/1/2011	HYDRAULIC RESIS. EQUIPQ	1,600.00	General Hospital Equipment	1,600.00	
8	574 Building Improvements	zReal Estate	11/1/2011	MARQUEE ALUMINUM	300.00	General Hospital Equipment	300.00	
9	361 Building Improvements	zReal Estate	11/1/2011	MEDICAL GAS ALARM PANEL	200.00	General Hospital Equipment	200.00	
10	2352 Building Improvements	zReal Estate	11/1/2011	NURSE STATIONS-4 & CHART AREA-1	47,197.83	General Hospital Equipment	47,197.83	
11	597 Building Improvements	zReal Estate	11/1/2011	O2-PRESSURE ALARM SYS	200.00	General Hospital Equipment	200.00	
12	640 Building Improvements	zReal Estate	11/1/2011	POWER BACKUP SOURCE	100.00	General Hospital Equipment	100.00	
13	917 Building Improvements	zReal Estate	11/1/2011	REWORK EMERGENCY GENERATO	1,000.00	General Hospital Equipment	1,000.00	
14	6682 Building Improvements	zReal Estate	11/1/2011	SHORT BRIDGE-DBT HORN	100.00	General Hospital Equipment	100.00	
15	450 Building Improvements	zReal Estate	11/1/2011	SINK - LAB	100.00	General Hospital Equipment	100.00	
16	452 Building Improvements	zReal Estate	11/1/2011	SINK - LAB	100.00	General Hospital Equipment	100.00	
17	369 Building Improvements	zReal Estate	11/1/2011	SMOKE & HEAT DETECTORS	300.00	General Hospital Equipment	300.00	
18	9224 Non Reportable Land Building	zReal Estate	11/1/2011	Duke Affiliated Physicians - Cabinets Counters and Shelving	34,059.22	Buildings & Improvements	-	all real property
19	9225 Non Reportable Land Building	zReal Estate	11/1/2011	Duke Affiliated Physicians - Decorative Woodwork	401.26	Buildings & Improvements	-	all real property
20	9232 Non Reportable Land Building	zReal Estate	11/1/2011	Duke Affiliated Physicians - Electrical to Computer/Printer Equipment	12,023.39	Buildings & Improvements	-	all real property
21	9226 Non Reportable Land Building	zReal Estate	11/1/2011	Duke Affiliated Physicians - Electrical to Kitchen/Breakroom Equipment	1,709.79	Buildings & Improvements	-	all real property
22	9227 Non Reportable Land Building	zReal Estate	11/1/2011	Duke Affiliated Physicians - Electrical to Medical Equipment	7,635.16	Buildings & Improvements	-	all real property
23	9228 Non Reportable Land Building	zReal Estate	11/1/2011	Duke Affiliated Physicians - Electrical to Televisions	546.62	Buildings & Improvements	-	all real property
24	9231 Non Reportable Land Building	zReal Estate	11/1/2011	Duke Affiliated Physicians - Window Treatments	2,527.38	Buildings & Improvements	-	all real property
25	9187 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Cabinets Counters and Shelving	1,031,952.40	Buildings & Improvements	582,696.36	
26	9188 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Decorative Woodwork	20,090.74	Buildings & Improvements	20,090.74	
27	9189 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Demountable Partitions	6,522.95	Buildings & Improvements	6,522.95	
28	9207 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Electrical to Computer/Printer Equipment	264,664.29	Buildings & Improvements	264,664.29	
29	9190 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Electrical to Exhaust Equipment	2,366.38	Buildings & Improvements	2,366.38	
30	9191 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Electrical to Kitchen/Breakroom Equipment	48,825.56	Buildings & Improvements	48,825.56	
31	9192 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Electrical to Laundry Equipment	1,705.23	Buildings & Improvements	1,705.23	
32	9193 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Electrical to Medical Equipment	1,410,018.95	Buildings & Improvements	796,173.26	
33	9194 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Electrical to Televisions	104,937.57	Buildings & Improvements	104,937.57	
34	9195 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Emergency Eyewash and Shower Units	3,492.35	Buildings & Improvements	3,492.35	
35	9196 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Entrance Floor Mats	5,913.81	Buildings & Improvements	5,913.81	
36	9199 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Furniture Fixtures and Equipment	137,046.11	Buildings & Improvements	137,046.11	
37	9208 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - HVAC System - Computer Equipment	14,838.72	Buildings & Improvements	14,838.72	
38	9200 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Lockers	27,633.45	Buildings & Improvements	27,633.45	
39	9201 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Plumbing to Kitchen/Breakroom Equipment	7,108.87	Buildings & Improvements	7,108.87	
40	9202 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Plumbing to Medical Equipment	372,160.42	Buildings & Improvements	372,160.42	
41	9206 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Window Treatments	21,644.73	Buildings & Improvements	21,644.73	
42	9270 Non Reportable Land Building	zReal Estate	11/1/2011	Medical Plaza Physicians Office - Cabinets Counters and Shelving	204,792.05	Buildings & Improvements	-	all real property
43	9277 Non Reportable Land Building	zReal Estate	11/1/2011	Medical Plaza Physicians Office - Electrical to Computer/Printer Equipment	13,478.56	Buildings & Improvements	-	all real property
44	9271 Non Reportable Land Building	zReal Estate	11/1/2011	Medical Plaza Physicians Office - Electrical to Kitchen/Breakroom Equipment	6,767.89	Buildings & Improvements	-	all real property
45	9272 Non Reportable Land Building	zReal Estate	11/1/2011	Medical Plaza Physicians Office - Electrical to Medical Equipment	19,503.65	Buildings & Improvements	-	all real property
46	9273 Non Reportable Land Building	zReal Estate	11/1/2011	Medical Plaza Physicians Office - Entrance Floor Mats	1,133.82	Buildings & Improvements	-	all real property
47	9276 Non Reportable Land Building	zReal Estate	11/1/2011	Medical Plaza Physicians Office - Window Treatments	7,161.69	Buildings & Improvements	-	all real property
48	9248 Non Reportable Land Building	zReal Estate	11/1/2011	Vance Medical Arts Building - Cabinets Counters and Shelving	93,908.87	Buildings & Improvements	-	all real property
49	9254 Non Reportable Land Building	zReal Estate	11/1/2011	Vance Medical Arts Building - Electrical to Computer/Printer Equipment	16,000.25	Buildings & Improvements	-	all real property
50	9249 Non Reportable Land Building	zReal Estate	11/1/2011	Vance Medical Arts Building - Electrical to Kitchen/Breakroom Equipment	4,931.79	Buildings & Improvements	-	all real property
51	9250 Non Reportable Land Building	zReal Estate	11/1/2011	Vance Medical Arts Building - Electrical to Medical Equipment	9,319.24	Buildings & Improvements	-	all real property
52	9253 Non Reportable Land Building	zReal Estate	11/1/2011	Vance Medical Arts Building - Window Treatments	2,798.74	Buildings & Improvements	-	all real property
53	312 Building Improvements	zReal Estate	11/1/2011	FIRE ALARM SYSTEM	1,300.00	General Hospital Equipment	1,300.00	
54	422 Building Improvements	zReal Estate	11/1/2011	FIRE ALARM SYSTEM	400.00	General Hospital Equipment	400.00	
55	622 Building Improvements	zReal Estate	11/1/2011	FIRE ALARM SYSTEM	2,700.00	General Hospital Equipment	2,700.00	
56	626 Building Improvements	zReal Estate	11/1/2011	FIRE ALARM SYSTEM	100.00	General Hospital Equipment	100.00	

DLP Maria Parham Medical Center LLC								Allocation of	
AssetNo	AssetClass	Schedule	Date	Description	Cost	Class from Appraisal	Settlement	Cost	
57	670 Building Improvements	zReal Estate	11/1/2011	FIRE ALARM SYSTEM	400.00	General Hospital Equipment		400.00	
58	524 Building Improvements	zReal Estate	11/1/2011	FIRE ALARM UPGRADE	3,500.00	General Hospital Equipment		3,500.00	
59	645 Building Improvements	zReal Estate	11/1/2011	FIRE ALARM UPGRADE	2,700.00	General Hospital Equipment		2,700.00	
60	2590 Building Improvements	zReal Estate	11/1/2011	FIRE PROTECTION EQUIPMENT	346.76	General Hospital Equipment		346.76	
61	498 Building Improvements	zReal Estate	11/1/2011	FIRE PULL STATION - OR	100.00	General Hospital Equipment		100.00	
62	9186 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Bumper Boards Rails And Corner Guards	9,652.27	Buildings & Improvements		9,652.27	
63	9179 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Other Features	894,935.06	Buildings & Improvements		-	all real property - too
64	9203 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Sinks	97,037.83	Buildings & Improvements		51,311.47	vague to classify as BPP
65	9204 Non Reportable Land Building	zReal Estate	11/1/2011	Maria Parham Main Hospital - Special Lighting	175,826.32	Buildings & Improvements		-	all real property - too
66	9275 Non Reportable Land Building	zReal Estate	11/1/2011	Medical Plaza Physicians Office - Sinks	43,807.66	Buildings & Improvements		-	vague to classify as BPP
67	9252 Non Reportable Land Building	zReal Estate	11/1/2011	Vance Medical Arts Building - Sinks	37,267.34	Buildings & Improvements		-	all real property
68	3979 Real Estate	zReal Estate	11/1/2011	RENOVATIONS MEDICAL ONCOLOGY	24,052.00	Medical Equipment - General		24,052.00	all real property
69	3981 Real Estate	zReal Estate	11/1/2011	RENOVATIONS MEDICAL ONCOLOGY	22,371.45	Medical Equipment - General		22,371.45	
					5,398,727.68			2,699,363.84	



VANCE COUNTY Tax Bill  
Discovery Tax Bill for 2015 100 9217099 2013

Today's Date: 8/30/2017 Due Date: 1/05/2016 Amt. Assessed: 6,181,420  
Tax District: 102 Taxpayer Id: 24911 Exempt:  
Description: 2013 BPP AUDIT DISCOVERY Appraised: 6,181,420

Receipt: 2015 100 9388478 9217099	Parcel Id:	
REAL AND LISTED PERSONAL	Asset: 24911	100 0000002
Tax Rates(2013)	Tax Owed	Additional Charges Owed
VANCE COUNTY .78200	48338.70	INTEREST 15382.77
HENDERSON .62000	38324.80	
Total	86663.50	15382.77

Total Collected to Date .00  
Total Due as of 10/30/2017 102,046.27

DLP MARIA PARHAM MEDICAL CENTER  
MARIA PARHAM MEDICAL CENTER  
C/O ALTUS GROUP  
310 25TH AVE N STE 305  
NASHVILLE, TN 37203

RETURN THIS STATEMENT AND PAYMENT TO:  
TAX COLLECTOR  
VANCE COUNTY  
122 YOUNG STREET SUITE E  
HENDERSON, NC 27536

VANCE COUNTY Tax Bill  
Discovery Tax Bill for 2015 100 9217098 2014

Today's Date: 8/30/2017 Due Date: 1/05/2016 Amt. Assessed: 6,699,003  
Tax District: 102 Taxpayer Id: 24911 Exempt:  
Description: 2014 BPP AUDIT DISCOVERY Appraised: 6,699,003

Receipt: 2015 100 9388479 9217098	Parcel Id:		
REAL AND LISTED PERSONAL	Asset: 24911	100	0000001
Tax Rates(2014)	Tax Owed	Additional	Charges Owed
VANCE COUNTY .79200	53056.10	INTEREST	16789.71
HENDERSON .62000	41533.82		
Total	94589.92		16789.71

Total Collected to Date .00  
Total Due as of 10/30/2017 111,379.63

DLP MARIA PARHAM MEDICAL CENTER  
MARIA PARHAM MEDICAL CENTER  
C/O ALTUS GROUP  
310 25TH AVE N STE 305  
NASHVILLE, TN 37203

RETURN THIS STATEMENT AND PAYMENT TO:  
TAX COLLECTOR  
VANCE COUNTY  
122 YOUNG STREET SUITE E  
HENDERSON, NC 27536

VANCE COUNTY Tax Bill  
Discovery Tax Bill for 2015 100 9234936 2015

Today's Date: 8/30/2017 Due Date: 1/05/2016 Amt. Assessed: 7,351,700  
Tax District: 102 Taxpayer Id: 24911 Exempt:  
Description: 2015 BPP AUDIT DISCOVERY Appraised: 7,351,700

Receipt: 2015 100 9388480 9234936	Parcel Id:		
REAL AND LISTED PERSONAL	Asset: 24911	100 0000003	
	Tax Rates(2015)	Tax Owed	Additional Charges Owed
VANCE COUNTY	.79200	58225.46	INTEREST 18425.57
HENDERSON	.62000	45580.54	
Total	1.41200	103806.00	18425.57

Total Collected to Date .00  
Total Due as of 10/30/2017 122,231.57

DLP MARIA PARHAM MEDICAL CENTER  
MARIA PARHAM MEDICAL CENTER  
C/O ALTUS GROUP  
310 25TH AVE N STE 305  
NASHVILLE, TN 37203

RETURN THIS STATEMENT AND PAYMENT TO:  
TAX COLLECTOR  
VANCE COUNTY  
122 YOUNG STREET SUITE E  
HENDERSON, NC 27536

Property DP DEPRECIABLES  
SECT SCH C10 CLASS ME ASM# 00  
24911 C10 ME 000

Assessed Value \$12,372,299  
Exemption NONE

TAX VANCE COUNTY 110,113.46  
TAX HENDERSON 88,090.77  
CHG INTEREST 12,600.43

LAST  
PAYMENT

Transaction # 478052  
Date 12/30/2016 Time 11:49:58  
Amount .40

Cash .00  
Check .40  
204034

XFR FM 2016 100 9350424

\*\*\*\*\* PARTIALLY PAID \*\*\*\*\*

TOTAL TAXES/ CHARGES 210,804.66  
COLLECTED TO DATE 54,199.31

TOTAL STILL DUE 156,605.35

DLP MARI A PARHAM MEDICAL CENTER  
MARI A PARHAM MEDICAL CENTER  
C/O ALTUS GROUP  
310 25TH AVE N STE 305  
NASHVILLE, TN 37203

As of 10/30/2017  
District 102  
Account 24911  
Receipt 2016 100 9350453 9245330  
REAL AND LISTED PERSONAL

VANCE COUNTY Tax Bill  
Discovery Tax Bill for 2017 100 9256206 2016

Today's Date: 8/30/2017 Due Date: 1/05/2018 Amt. Assessed: 112,835  
Tax District: 102 Taxpayer Id: 24911 Exempt:  
Description: 2016 ADDITIONAL BPP Appraised: 112,835

Receipt: 2017 100 9388481 9256206 Parcel Id:  
REAL AND LISTED PERSONAL Asset: 24911 100 0000001  
Tax Rates(2016) Tax Owed Additional Charges Owed  
VANCE COUNTY .89000 1004.23  
HENDERSON .71200 803.39  
Total 1.60200 1807.62 .00

Total Collected to Date .00  
Total Due as of 10/30/2017 1,807.62

DLP MARIA PARHAM MEDICAL CENTER  
MARIA PARHAM MEDICAL CENTER  
C/O ALTUS GROUP  
310 25TH AVE N STE 305  
NASHVILLE, TN 37203

RETURN THIS STATEMENT AND PAYMENT TO:  
TAX COLLECTOR  
VANCE COUNTY  
122 YOUNG STREET SUITE E  
HENDERSON, NC 27536

# *County Manager's Report*

# **Vance County**

## **County Manager's Report to the Board**

### **September 5, 2017**

**A. Fireworks Permit.** Pyrotecnico FX is requesting approval of a fireworks permit for a planned fireworks display on October 6, 2017 (rain date – October 7, 2017) at the Vance County Regional Fair. According to Vance County Fire Marshal Keith Duncan, the fireworks will be provided by a professional pyrotechnics firm which has the appropriate credentials and insurance coverage. ***Recommendation:** Approve the request from Pyrotecnico FX for a permit to discharge fireworks at the Vance County Regional Fair on Friday, October 6, 2017 with a rain date of October 7, 2017.*

**B. Telecom Audit.** The county completed a telecom audit in 2011 which identified significant savings in the telephone, data, and wireless bills. The savings allowed the county to reinvest in equipment and maintenance for installation of a wide area network which was instrumental for the county's Voice over IP phone (VOIP) system. On a typical basis, telecom audits should be completed every five years to identify bill overages for recovery and potential cost reduction savings. Spyglass is the largest Telecom Expense Management firm and is the leading provider of telecom audits for governments in North Carolina, including several cities, counties, school districts, and community colleges. The audit process would not require any upfront cost and will allow the county to receive an analysis of existing telephone and data lines at no cost. If recoverables (cost reimbursements) are identified, the county would share 50% of this additional revenue with Spyglass and the county can choose which cost savings measures if any to implement. ***Recommendation:** Authorize the County Manager to execute an agreement with The SpyGlass Group for completion of a telecom audit subject to attorney review.*

**C. Joint Meeting Request from City of Henderson.** The City of Henderson has requested a joint meeting to discuss economic development and also available city owned office space in close proximity to the courthouse. ***Recommendation:** Assign a committee to establish a joint meeting with the City of Henderson or direct the County Manager to organize a joint meeting between the full boards.*

**D. GoldenLEAF Foundation – Community Based Grantsmaking Initiative.** The Community Based Grantsmaking Initiative has begun in the North Central Prosperity Zone 15 county region. The initiative is a competitive grant process that could award up to \$1.5 million in each county with a limit of 1-3 projects per county. The grants must be focused within one of six project areas that include economic development, education, workforce development, infrastructure, health care infrastructure, and agriculture and must include projects which are ready to proceed in a quick timeframe which will promote economic growth and move the needle quickly. The applicants may be community organizations or other organizations and the grants require a 20% match. The grants do not have to be administered by county governments, but the process does require the county manager to serve as a key contact who submits letters of inquiry on behalf of qualified projects and organizations. Those interested in submitting potential projects can reach out to the County Manager's office or the GoldenLEAF Foundation for more details. Letters of Inquiry must be submitted to GoldenLEAF by October 20<sup>th</sup>. ***For Your Information.***





# Vance COUNTY

NORTH CAROLINA

## Office of County Fire Marshal

[www.vancecounty.org](http://www.vancecounty.org)

156 Church Street  
Suite 3  
Henderson, NC 27536

Ph: 252-738-2080  
Fax: 252-738-2089

Keith Duncan, Fire Marshal  
Vance County, North Carolina

Dear Kelly,

I am respectfully requesting that the Board of Commissioners grant the authorization to Pyrotechnico FX for a public fireworks display. The display is scheduled for October 6<sup>th</sup>, 2017 at the Vance County Fairgrounds. Time for display is approximately 9:00 p.m. A rain date is scheduled for the following day if inclement weather intervenes.

Company officials have provided all of the document necessary to meet OSFM Guidelines including the required liability insurance. This information is also provided in the following documents. Pyrotechnico FX has filled out the appropriate application and fees have been paid and processed.

If permission is granted, the company also understands that a required inspection of the site and proof of authorized operators must be approved before display take place.

Thank you for your help in expediting this request and please contact me if you have further questions.



Pyrotecnico  
PO Box 149  
New Castle, PA 16103

August 24, 2017

Fire Marshall Keith Duncan  
Vance County Office of the Fire Marshal  
156 Church Street, Suite 3  
Henderson, NC 27536

Re: Vance County Regional Fair's Fireworks Display on October 6, 2017 (Rain Date: October 7, 2017)

Dear Fire Marshal Duncan:

Attached please find a completed Vance County Zoning and Building Permit Application and a Fireworks Display Permit Application for the above referenced fireworks display. In addition, please find a check in the amount of \$125.00 in payment of Vance County permit fees.

If you have any questions or need further information, please do not hesitate to contact me.

Thank you for your time and attention to this matter.

Sincerely,

Jody A. Briggs

(800) 854-4706 ext. 6603  
email: jbriggs@pyrotecnico.com



## **FIREWORKS DISPLAY PERMIT APPLICATION**

**APPLICANT:** PYROTECNICO FIREWORKS INC.  
**ADDRESS:** PO BOX 149, NEW CASTLE, PA 16103  
**TELEPHONE:** 800.854.4705 **FAX:** 800.854.4705  
**SHOW**  
**PRODUCER:** JUSTIN PRUETT **PHONE:** 803.271.5944 **EMAIL:** [jpruett@pyrotecnico.com](mailto:jpruett@pyrotecnico.com)  
**SALES**  
**ASSISTANT:** JODY BRIGGS **PHONE:** 800.854.4705 **EMAIL:** [jbriggs@pyrotecnico.com](mailto:jbriggs@pyrotecnico.com)  
**TECHNICIAN:** JAMES IRBY **PHONE:** 434.426.8343 **EMAIL:** [irbyjames@hotmail.com](mailto:irbyjames@hotmail.com)

**SPONSOR:** VANCE COUNTY REGIONAL FAIR  
**ADDRESS:** 4396 COX ROAD, CARRSVILLE, VA 23315  
**CONTACT:** MIKE STEPHENS **PHONE:** 757.374.9824 **EMAIL:** [coachmike14@gmail.com](mailto:coachmike14@gmail.com)

**EVENT:** FIREWORKS DISPLAY FOR VANCE COUNTY REGIONAL FAIR  
**DATE AND TIME OF DISPLAY:** OCTOBER 6, 2017 AT APPROX. 9:00 PM  
**ALTERNATE DATE AND TIME:** OCTOBER 7, 2017 AT APPROX. 9:00 PM  
**LOCATION OF DISPLAY:** VANCE COUNTY FAIRGROUNDS, 143 E. ANDREWS AVE., HENDERSON, NC  
**PRODUCT STORAGE:** N/A - PRODUCT WILL ARRIVE ON DAY OF SHOW.

### **EXHIBITS**

- A:** SITE MAP
- B:** SHOT LIST
- C:** CERTIFICATE OF INSURANCE
- D:** ATF LICENSE
- E:** LEAD OPERATOR'S LICENSE

**SUBMITTED TO:** VANCE COUNTY BOARD OF COMMISSIONERS

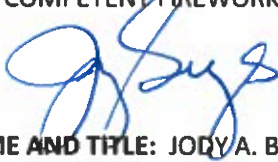
**ADDRESS:** % FIRE MARSHAL KEITH DUNCAN, VANCE COUNTY OFFICE OF THE FIRE MARSHAL, 156  
CHURCH STREET, SUITE 3, HENDERSON, NC 27536

**PHONE:** 252.738.2091

**EMAIL:** [kduncan@vance county.org](mailto:kduncan@vance county.org)

THE DISPLAY WILL COMPLY WITH THE STANDARDS SET FORTH IN NFPA 1123 AND WILL BE CONDUCTED  
BY A COMPETENT FIREWORKS OPERATOR.

**BY:**



**NAME AND TITLE:** JODY A. BRIGGS, SALES ASSISTANT FOR PYROTECNICO

**DATE:**

8/24/17

ance County Reg. Fair

1437 E. Andrews Ave.

Henderson, NC

1" – Max Shell

October 6, 2017

Exhibit A



CUSTOMER NAME: VANCE COUNTY REGIONAL FAIR

SHOOT LOCATION: VANCE COUNTY FAIR-HENDERSON, NC

SHOW DATE: 10/6/2017 CARTONS 1.3G:            CARTONS 4.1:           

PACK DATE:                      WEIGHT:                      WEIGHT:                     

ORDER #:                      CARTONS 1.4G:                      CARTONS 1.4S:                     

PACKED BY:                      WEIGHT:                      WEIGHT:                     

DESCRIPTION				QTY	P	SETS	DESCRIPTION				QTY	P	SETS
***OPENING***													
3" X 10 COL CHAIN				1									
3" X 10 SAL CHAIN				1									
***BODY***													
3" SHELL				100									
3" X 2 FLT				30									
4" SHELL				60									
4" X 2 FLT				18									
***FINALE***													
3" X 10 COL CHAIN				8									
3" X 10 SAL CHAIN				4									
4" X 6 COL CHAIN				4									
***CAKES***													
49 SHOT FAN CAKE				2									
49 SHOT STR CAKE				2									
70 SHOT FAN CAKE				1									
90 SHOT FAN CAKE				1									
FLARES				4		4.1	NOTES:						
3M IGNITER				0		1.4S							

Exhibit B



5M IGNITER	0		1.4S
STRING	X		
FUSE	X		





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/18/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 216-658-7100 <b>FAX (A/C, No):</b> 216-658-7101 <b>E-MAIL:</b> info@brittongallagher.com <b>ADDRESS:</b>	
<b>INSURED</b> Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Everest Indemnity Insurance Co. <b>NAIC #</b> 10851 <b>INSURER B:</b> Everest National Insurance Company <b>10120</b> <b>INSURER C:</b> Maxum Indemnity Company <b>26743</b> <b>INSURER D:</b> Axis Surplus Insurance Company <b>26620</b> <b>INSURER E:</b> <b>INSURER F:</b>	

## COVERAGES

CERTIFICATE NUMBER: 1888829695

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			SI8ML00891-171	1/14/2017	1/14/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00141-171	1/14/2017	1/14/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			EXC6030375	1/14/2017	1/14/2018	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E L. EACH ACCIDENT \$ E L. DISEASE - EA EMPLOYEE \$ E L. DISEASE - POLICY LIMIT \$
D	Excess Liability #2			EAU620323	1/14/2017	1/14/2018	Each Occurrence \$5,000,000 Aggregate \$5,000,000 Total Excess Limits \$9,000,000

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
Fireworks Display Date: October 6, 2017, Rain Date: October 7, 2017  
Location: 1437 E. Andrews Ave., Henderson, NC 27576  
Additional Insureds: Vance County Board of Commissioners; Anoviv of North Carolina; Amusements of America

## CERTIFICATE HOLDER

Vance County Regional Fair  
4396 Cox St.  
Carrsville NC 23315

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Exhibit C

accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number <b>8-PA-073-23-8J-12122</b>
Chief, Federal Explosives Licensing Center (FELC) <i>Christopher R. Reers</i>	Expiration Date <b>September 1, 2018</b>
Name PYROTECNICO	

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

299 WILSON RD  
NEW CASTLE, PA 16101-

Type of License or Permit

23-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a purchaser of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original nature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes)

PYROTECNICO FIREWORKS INC  
PYROTECNICO  
PO BOX 149  
NEW CASTLE, PA 16103-0149

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete

PYROTECNICO FIREWORKS INC, 299 WILSON RD, 16101-0149, 8-PA-073-23-8J-12122, September 1, 2018, 23-IMPORTER OF EXPLOSIVES

ATF Form 5400.14-5400.15 Part I  
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)  
4 Needy Road  
Martinsburg, WV 25405-9431

Toll-free Telephone Number (877) 283-3352  
Fax Number: (304) 616-4401  
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse, child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for the benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

At Here <

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: PYROTECNICO FIREWORKS INC

Business Name: PYROTECNICO

License/Permit Number: 8-PA-073-23-8J-12122

License/Permit Type: 23-IMPORTER OF EXPLOSIVES

Expiration: September 1, 2018

License Note: Not Valid for the Sale or Other Disposition of Explosives.

Exhibit D

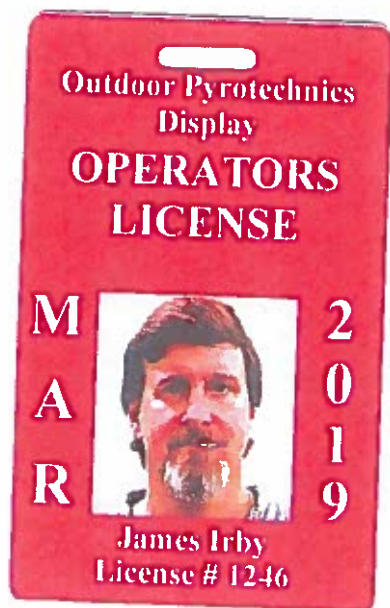


Exhibit E



**Vance County  
Planning &  
Development**

156 Church St, Suite 3  
Henderson, NC 27536

(252) 738-2080 Voice  
(252) 738-2089 Fax

**FIREWORK PERMIT**

Issue Date: August 29, 2017

PROJECT DESCRIPTION: Fireworks display for the Vance County Fairgrounds

**PROJECT #**  
**FRWR-17-1237**

**(252) 738-2080**  
**Inspections**

**LOCATION**

**1427 E Andrews Ave.**  
**Henderson, NC 27536**

**CONTRACTOR**

Pyrotecnico  
P. O. Box 749  
New Castle, PA 16103  
(800) 854-6603 Phone  
(724) 652-1288 Fax

**OWNER**

Anoviv Realty Of NC Inc  
24 Federal Rd  
Monroe Township, NJ 8831

**INFORMATION**

Parcel ID 0216 02006

**FEES** **TOTAL = \$ 125.00**

*Fireworks Show* \$ 125.00

**NOTICES**

1) This permit is issued provided that the information submitted by the applicant is true and accurate. This permit is void if work is not started in 6 months, or if work is suspended for 12 months.

2) A copy of the signed permit and approved plans must be on site at all times.

3) The project address must be clearly posted at the job site.

**ISSUED BY**

*Kathl Owen*

Issuer's Signature

*8-29-17*

Date

**24 HOUR NOTICE  
ON ALL  
INSPECTION REQUEST**

## SpyGlass Snapshot Audit Agreement

This agreement, effective as of the later of the dates of signature below ("Effective Date"), is between **County of Vance** ("Company"), and The SpyGlass Group, LLC, an Ohio limited liability company ("Auditor").

**1. Primary Audit Services.** Company is engaging Auditor as an independent contractor to analyze its primary telecommunications service accounts (local voice, long distance voice, data, Internet, and wireless) to seek cost recovery, service elimination and cost reduction recommendations. Auditor will deliver the recommendations to Company, implement recommendations that Company elects for Auditor to implement, and deliver a complete telecommunications inventory to Company.

While Auditor is performing its analysis, Company will not make changes or perform internal cost reduction analysis with respect to provider accounts which Company has included within the scope of Auditor's review.

**2. Fees.** Company will pay Auditor the applicable fee set forth below ONLY for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 50% of any "Cost Recovery", as defined below
- 12 times any "Service Elimination Savings", as defined below
- 12 times any "Cost Reduction Savings", as defined below

"Cost Recovery" is any refund, credit or compensation received by Company relating to past services or charges.

"Service Elimination Savings" is any monthly cost reduction received by Company relating to cancellation of any service, including monthly usage cost reduction (calculated as the average of the last 2 months of usage costs associated with the cancelled service).

"Cost Reduction Savings" is any monthly cost reduction received by Company relating to the modification, consolidation or negotiation of any service, account or contract, including post discount usage rate improvement (calculated as the (a) decrease in post discount per unit pricing realized by Company for any service, times (b) the average of Company's last two (2) months usage levels measured in such units for the modified service).

**3. Invoicing and Payment.** Fees for Cost Recovery are due as a one-time payment within 10 days of verification that Company has been issued the refund, credit or compensation resulting in such fees. Fees for Service Elimination Savings and Cost Reduction Savings are due as a one-time payment within 10 days of verification that the cancellation or other activity resulting in the Service Elimination Savings or Cost Reduction Savings has been completed. Auditor may issue separate invoices as different fees are earned.

**4. Miscellaneous.** This agreement is governed by the laws of the State of North Carolina, without regard to principles of conflicts of law, and may be executed by facsimile and simultaneously in multiple counterparts. Company agrees that Auditor does not warranty the overall performance, Company satisfaction, or data accuracy of any telecommunications related carrier, provider, software manufacturer or vendor at any time whatsoever during or after the term of this agreement. Each person signing this agreement on behalf of a party represents that he or she has been duly authorized to sign this agreement and to bind the party on whose behalf this agreement is being signed by that signatory. AUDITOR SHALL NOT BE LIABLE TO THE COMPANY FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR BUSINESS INTERRUPTION, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. IN ADDITION, IN NO EVENT SHALL AUDITOR'S LIABILITY TO COMPANY EXCEED THE FEES ACTUALLY PAID BY COMPANY TO AUDITOR.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of the Effective Date.

### COMPANY

**County of Vance**

Signature: \_\_\_\_\_

Print Name: Jordan McMillen

Date: \_\_\_\_\_

### AUDITOR

The SpyGlass Group, LLC

Signature: \_\_\_\_\_

Print Name: Edward M. DeAngelo

Date: \_\_\_\_\_

# *Consent Agenda Items*

Budget Amendments  
Tax Refunds and Releases  
Minutes

Monthly Reports  
911 Emergency Operations  
Administrative Ambulance Charge-Offs  
Cooperative Extension  
EMS  
Health Department  
Human Resources  
Information Technology  
Planning and Development  
Parks and Recreation  
Veterans Service

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2017 - 2018 Fiscal Year

A request to amend the 2017-2018 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Economic Development

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	47399-439900	853,855.00

TOTAL REVENUE INCREASE (DECREASE) \$ 853,855.00

Reason for Revenue Amendment Request: Repayment of funds received from Semprius under the equipment  
lease arrangement per the grant agreement between the County and the Golden LEAF Foundation

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Golden Leaf Refund	47445-500704	853,855.00

TOTAL \$ 853,855.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

\_\_\_\_\_  
\_\_\_\_\_  
Kelly Grissom , Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2017 - 2018 Fiscal Year

A request to amend the 2017-2018 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Sheriff

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Sheriff Interdiction Funds	10359-435917	74,499.00

TOTAL REVENUE INCREASE (DECREASE) \$ 74,499.00

Reason for Revenue Amendment Request: The Sheriff's Department has received federal interdiction funds  
which can be used for the purchase of equipment and related costs.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Interdiction Funds	10517-500033	74,499.00

TOTAL \$ 74,499.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

\_\_\_\_\_  
\_\_\_\_\_  
Kelly Grissom , Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_



**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2017 - 2018 Fiscal Year

A request to amend the 2017-2018 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Cooperative Extension

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Smart Start Program	10370-437020	13,942.00

TOTAL REVENUE INCREASE (DECREASE) \$ 13,942.00

Reason for Revenue Amendment Request: To adjust the budget for the Incredible Years program now that  
actual grant funding for FY 2017-18 is known.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Regular Salaries	10601-500001	3,500.00
FICA Expense	10601-500005	268.00
Retirement	10601-500007	1,591.00
Telephone & Postage	10601-500011	1,200.00
Travel/Training	10601-500014	4,325.00
Departmental Supplies	10601-500033	1,688.00
Contracted Services	10601-500045	927.00
Insurance & Bonds	10601-500054	443.00

TOTAL \$ 13,942.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

\_\_\_\_\_  
\_\_\_\_\_  
Kelly Grissom, Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

## TAX OFFICE REFUND AND RELEASE REPORT FOR JULY 2017


TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
Southerland Rosa	2003	17.21	0	0	foreclosure
Southerland Rosa	2005	18.13	0	0	foreclosure
Southerland Rosa	2006	18.13	0	0	foreclosure
Southerland Rosa	2007	18.13	0	0	foreclosure
Smith Lillian	2008	244.03	0	88.22	foreclosure
Southerland Rosa	2008	14.04	0	0	foreclosure
Smith Lillian	2009	239.81	0	102.50	foreclosure
Southerland Rosa	2009	14.08	0	0	foreclosure
Smith Lillian	2010	476.89	0	102.50	foreclosure
Southerland Rosa	2010	14.08	0	0	foreclosure
Smith Lillian	2011	476.94	0	1050	foreclosure
Southerland Rosa	2011	14.11	0	0	foreclosure
Morton Linda Gale	2012	0	0	105.00	remove solid was
Smith Lillian	2012	484.29	0	105.00	foreclosure
Southerland Rosa	2012	14.11	0	0	foreclosure
Morton Linda Gale	2013	0	0	105.00	remove solid was
Smith Lillian	2013	484.29	0	105.00	foreclosure
Southerland Rosa	2013	14.47	0	0	foreclosure
Talley Harrison	2013	991.96	0	105.00	foreclosure
Morton Linda Gale	2014	0	0	105.00	remove solid was
Smith Lillian	2014	489.55	0	105.00	foreclosure
Southerland Rosa	2014	14.57	0	0	foreclosure
Talley Harrison	2014	999.03	0	105.00	foreclosure
Morton Linda Gale	2015	0	0	105.00	remove solid was
Smith Lillian	2015	489.55	0	105.00	foreclosure
Southerland Rosa	2015	14.57	0	0	foreclosure
Talley Harrison	2015	999.03	0	105.00	foreclosure
Smith Lillian	2016	221.36	0	105.00	foreclosure
Southerland Rosa	2016	13.23	0	0	foreclosure
Talley Harrison	2016	421.5	0	105.00	foreclosure
Ayscue Jean E	2017	0	15.41	105.00	pers prop billed
City Of Henderson	2017	0	0	105.00	remove solid was
City Of Henderson	2017	0	0	105.00	remove solid was
City Of Henderson	2017	0	0	105.00	remove solid was
Davis Richard A Jr	2017	0	10.27	105.00	correct value
Evans Wiley E	2017	0	1.45	0	remove late list
Hanny Phillip R	2017	763.16	0	0	correct/grant ex
James Francis Samuel	2017	0	0	0	add solid waste
Lewis Bollar Jr	2017	123.75	0	0	foreclosure

<b>TAXPAYER NAME</b>	<b>TAX YR</b>	<b>REAL</b>	<b>PERSONAL</b>	<b>SOLID WASTE FEE</b>	<b>REASON</b>
<b>Lewis Bollar Jr</b>	2017	96.12	0	0	foreclosure
<b>Moorefield Charlie Mrs. heirs</b>	2017	195.35	0	0	foreclosure
<b>Moorefield Charlie Mrs. heirs</b>	2017	63.77	0	0	foreclosure
<b>Padget Thomas</b>	2017	0	14.01	105.00	pers prop billed
<b>Parker Betty S</b>	2017	0	39.05	0	pers prop billed
<b>Rbc Bank</b>	2017	1957.45	0	0	real prop - bill
<b>Riley Myrtle A.</b>	2017	0	0	105.00	remove solid was
<b>Shearin Marian S</b>	2017	0	0	105.00	remove solid was
<b>Southerland Rosa</b>	2017	13.23	0	0	foreclosure
<b>Talley Harrison</b>	2017	421.5	0	105.00	foreclosure
<b>Vance County</b>	2017	0	0	105.00	remove solid was
<b>Total</b>		\$10,851.42	\$80.19	\$2,813.22	
<b>Total Refunds And Releases</b>	<b>\$13,744.83</b>				

**HENDERSON-VANCE COUNTY 911**
**NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)**
**TOTAL**
**4,817**
**TIME PERIOD:08/01/2017 00:00:01 Through 08/28/2017 23:59:59**

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		174				174
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
AMERICAN RED CROSS	Other Dispatch	0				0
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	38	38			
BERTIE AMBLANCE SERVICE	City & County Dispatch	6				6
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	16	16			
CSX RAILROAD	Other Dispatch	0				0
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	8	8			
CENTURYLINK	Other Dispatch	0				0
DUKE ENERGY	Other Dispatch	4				4
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	11	11			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	280		280		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	118		118		
HENDERSON POLICE DEPARTMENT	City Dispatch	2231		2231		
HENDERSON STREET DEPT	City Dispatch	4		4		
HENDERSON WATER DEPARTMENT	City Dispatch	17		17		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	21	21			
KITRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	15	15			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	6			6	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	8			8	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	2			2	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	1			1	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	79			79	
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch	3	3			
NORTH CAROLINA WILDLIFE	State Dispatch	0			0	
PUBLIC SERVICE GAS	Other Dispatch	3				3
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	26	26			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch	497	193	301		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	84	84			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	4	4			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	2	2			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	97	97			
VANCE COUNTY FIRE MARSHALL	County Dispatch/FIRE	0	0			
VANCE COUNTY MAGISTRATE OFFICE	Other Dispatch	0				0
VANCE COUNTY RESCUE SQUAD	County Dispatch	28	28			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	1890	1890			
WAKE ELECTRIC	County Dispatch	0	0			
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	18	18			
<b>TOTALS</b>		<b>5691</b>	<b>2454</b>	<b>2951</b>	<b>96</b>	<b>187</b>

Signature:



Prepared by: Vivian E Lassiter, Training Supervisor

Signature:



Reviewed by: Brian K. Short, Director

08/29/2017

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Department (All Units)***

***First Date:*** 08/01/2017

***Jurisdiction:*** HEN-VAN

***Last Date:*** 08/28/2017

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	<b><i>Department</i></b>	<b><i>Number</i></b>
1	Data with no Department.	168
2	data error, blank in Department	6
3	BERT	6
4	BVFD	38
5	CVFD	16
6	DOT	8
7	DSS	4
8	DVFD	8
9	EM	2
10	EMS	497
11	EVFD	11
12	FOR	2
13	GAS	3
14	HFD1	280
15	HFD2	118
16	HPD	2231
17	HVFD	21
18	KVFD	15
19	ME	1
20	NCEN	3
21	PARK	6
22	PE	4
23	SHP	79
24	STRE	4
25	TVFD	26
26	VCAC	84
27	VCFD	97
28	VCR	28
29	VCSO	1890
30	WATE	17
31	WVFD	18

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***Total:*** 4817

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

**Jurisdiction:** HEN-VAN

**First Date:** 08/01/2017

**Last Date:** 08/28/2017

<b><i>Complaint</i></b>		<b><i>Number</i></b>
911HU	911 HANG UP CALL	75
ABAND	ABANDONED OR JUNKED CARS	8
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	14
ABNV	ABANDONED VEHICLE	5
ACC-PD	ACCIDENT PROPERTY DAMAGE	101
ACC-PI	ACCIDENT PERSONAL INJURY	5
ALARM	ALARM RESIDENCE OR BUSINESS	272
ALARMFALSE	ALARM FALSE	46
ALARMMED	ALARM MEDICAL	6
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	3
ANIMAL-EMD	ANIMAL BITE / ATTACK	3
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	74
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	5
ARRE	ARREST	1
ASAG	ASSIST OTHER AGENCY	35
ASMO	ASSIST MOTORIST	40
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	30
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	1
BE MV	BREAKING AND ENTERING TO A MOTOR VEHICLE	10
BREATH-EMD	BREATHING PROBLEMS	55
BURG-IP	BURGLARY/B&E IN PROGRESS	2
BURGLARY	BURGLARY	45
BURNS-EMD	BURNS (SCALDS) OR EXPLOSIONS (ELECTRIC)	2
CAR	CARELESS AND RECKLESS DRIVER	66
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR PROBLEMS	6
CHASE	CHASE	2
CHESTPAI-EMD	CHEST PAIN	47
CHILD-ABU	CHILD ABUSE OR NEGLECT	1
CHOKING-EMD	CHOKING	1
CITIZEN ASST	CITIZEN ASSIST / SERVICE CALL	13
CIVDIS	CIVIL DISPUTE	78
COMTHR	COMMUNICATING THREATS	10
CONVULS-EMD	CONVULSIONS / SEIZURES	20
DIABETIC-EMD	DIABETIC PROBLEMS	17
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTROL	2
DISO	DISORDERLY PERSON	100
DOMEIP/W	DOMESTIC DISPUTE - IN PROGRESS	1
DOM-PROB	DOMESTIC PROBLEM	84
DRUGALC	DRUG OR ALCOHOL COMPLAINT	26
DRUNKDRIV	DRUNK DRIVER	8
DVO	DOMESTIC VIOLENCE ORDER	22
ELEC HAZZARD	ELECTRICAL HAZZARD	1
EMERG TRANS	EMERGENCY TRANSPORT	1
ESCO	ESCORT	183
EVICION	EVICION CARRIED OUT	37
FALLS-EMD	FALLS (SUBJECT FALLEN)	42
FIGHT	FIGHT	18
FIRE ALARM	ALARMS	40
FRAUD	FRAUD/FORGERY	21
GAS LEAK	GAS LEAK / ODOR	6
HARR	HARRASSMENT/THREATS	51
HEADACHE-EMD	HEADACHE	7
HEART-EMD	HEART PROBLEMS - AICD	9

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

**Jurisdiction:** HEN-VAN

**First Date:** 08/01/2017

**Last Date:** 08/28/2017

<b><i>Complaint</i></b>		<b><i>Number</i></b>
HEMORR-EMD	HEMORRHAGE / LACERATION	11
HOMEINV	HOME INVASION	2
HRPD	HIT & RUN PD	18
ILL-DUMP	ILLEGAL DUMPING	13
INDEXPO	INDECENT EXPOSURE	1
INSPECTION	FIRE INSPECTION	9
INTPERS	INTOXICATED PERSON	17
INVE	INVESTIGATE ----- AT	608
IPV	IMPROPERLY PARKED VEHICLE	21
JUV	JUVENILE PROBLEMS	35
LARCIP	LARCENY IN PROGRESS	1
LARC	LARCENY - ALREADY OCCURRED	80
LIVEST	LIVESTOCK IN ROADWAY	1
LOIT	LOITERING COMPLAIN	9
LOST	LOST PROPERTY	4
LOUD	LOUD MUSIC	83
MEN	MENTAL SUBJECT	80
MISS	MISSING PERSON	9
MVC	MOTOR VEHICLE COLLISION	27
ODOR	ODOR (STRANGE/UNKNOWN)	1
OPEN	OPEN DOOR/WINDOW	3
OUTSIDE FIRE	OUTSIDE FIRE	7
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	8
PDAMG	PROPERTY DAMAGE ALREADY OCCU	64
PDMGIP	PROPERTY DAMAGE IN PROGRESS	1
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	2
PROP CHECK	PROPERTY CHECK	105
PROW	PROWLER	21
RACE	RACING/HIGH SPEED DRIVING	2
RECFPI	RECOVERED/FOUND PROPERTY	17
ROBARM	ROBBERY ARMED	3
ROBBERY	ROBBERY	2
SHOP	SHOPLIFTER	24
SHOTS	SHOTS FIRED	54
SICK-EMD	SICK PERSON	113
SMOKE OUTSID	SMOKE INVESTIGATION OUTSIDE	1
SPEC	SPECIAL ASSIGNMENT	3
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	11
STOLV	STOLEN VEHICLE	8
STROKE-EMD	STROKE (CVA)	12
STRUCT FIRE	STRUCTURE FIRE	10
SUBINCUS	SUBJECT IN CUSTODY	6
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL	2
SUMMONS	CIVIL / CRIMINAL SUMMONS	1
SUPSUB	SUSPICIOUS SUBJECT	97
SURR	SURRENDER	7
SUSVEH	SUSPICIOUS VEHICLE	68
TEST	TEST CALL	129
TRAFFIC STOP	VEHICLE STOP	393
TRANSPORT	TRANSPORT	2
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	4
TREEDWN	TREE DOWN	7
TRES	TRESPASSING SUSPECT	102

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

***Jurisdiction:*** HEN-VAN

***First Date:*** 08/01/2017

***Last Date:*** 08/28/2017

<b><i>Complaint</i></b>		<b><i>Number</i></b>
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	15
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	39
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	3
VEHICLE FIRE	VEHICLE FIRE	5
WARRANT	WARRANT	660
WATER RESCUE	WATER RESCUE/ SINKING VEHICLE / \	2
WATER	WATER RELATED PROBLEM	16

***Report Total:*** 4817



**ADMINISTRATIVE AMBULANCE CHARGE-OFFS**  
**FOR INFORMATION ONLY**  
**AUGUST 2017**

<u>NAME</u>	<u>DATE OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Sally C. Guerrant	08/29/2011 & 09/09/2011	275.00	Deceased-Statute of limitation beyond 3 yrs
Daniel T. Alexander	07/04/2007	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Shawanda Alston	07/21/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Jennie L. Aycock	07/18/2007	180.42	Uncollectible-Statute of limitation beyond 10 yrs
Elizabeth Baldwin	07/07/2007	395.85	Uncollectible-Statute of limitation beyond 10 yrs
Yenny M. Baraho	07/29/2007	395.85	Uncollectible-Statute of limitation beyond 10 yrs
Nicoshil Barnett	07/21/2007	423.36	Uncollectible-Statute of limitation beyond 10 yrs
Jacqueline Baskerville	07/05/2007	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Montaraious Baskerville	07/24/2007	368.34	Uncollectible-Statute of limitation beyond 10 yrs
Barbara L. Blackley	07/01/2007	75.35	Uncollectible-Statute of limitation beyond 10 yrs
Monica Bowman	07/01/2007	150.00	Uncollectible-Statute of limitation beyond 10 yr
Shelia Y. Brame	07/29/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Jovan Bullock	07/03/2007 & 07/21/2007	791.70	Uncollectible-Statute of limitation beyond 10 yrs
Pamela C. Bullock	07/13/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Tony L. Burwell	07/12/2007	913.56	Uncollectible-Statute of limitation beyond 10 yrs
James M. Carr	07/26/2007	716.80	Uncollectible-Statute of limitation beyond 10 yrs

Bettie S. Carter	07/15/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Angela M. Clegg	07/01/2007	405.02	Uncollectible-Statute of limitation beyond 10 yrs
Joseph L. Cockrell	07/19/2007	84.52	Uncollectible-Statute of limitation beyond 10 yrs
Bernice Cole	07/08/2007	486.68	Uncollectible-Statute of limitation beyond 10 yrs
Troy A. Daniels	07/02/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
David Davis	07/14/2007	541.70	Uncollectible-Statute of limitation beyond 10 yrs
James A. Davis	07/07/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Lillian E. Davis	07/05/2007	140.00	Uncollectible-Statute of limitation beyond 10 yrs
Shaquan Edwards	07/19/2007	122.68	Uncollectible-Statute of limitation beyond 10 yrs
Megan Faison	07/20/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Richard A. Falcon	07/05/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
William R. Fearnley	07/09/2007	82.57	Uncollectible-Statute of limitation beyond 10 yrs
Roy L. Fowler	07/24/2007	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Thomas Freeman	07/09/2007	384.33	Uncollectible-Statute of limitation beyond 10 yrs
Bonnie Glover	07/13/2007	532.53	Uncollectible-Statute of limitation beyond 10 yrs
Tre'zure Gray	07/29/2007	816.80	Uncollectible-Statute of limitation beyond 10 yrs
Nicole H. Gregory	07/16/2007	487.55	Uncollectible-Statute of limitation beyond 10 yrs
Robert L. Hammie	07/20/2007	432.53	Uncollectible-Statute of limitation beyond 10 yrs
Ray C. Hargrove	07/30/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Alyson M. Harris	07/22/2007	62.49	Uncollectible-Statute of limitation beyond 10 yrs

William D. Harris	07/18/2007	689.29	Uncollectible-Statute of limitation beyond 10 yrs
Bobby G. Hawkins	07/22/2007	707.63	Uncollectible-Statute of limitation beyond 10 yrs
Charles L. Hawkins	07/18/2007 & 07/21/2007	300.00	Uncollectible-Statute of limitation beyond 10 yrs
Vincent A. Hicks	07/04/2007	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Queen E. Holloway	07/10/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Stephanie D. Jeffreys	07/04/2007	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Crystal S. Johnson	07/26/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Robert L. Johnson	07/24/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Mildred C. Jones	07/18/2007	405.02	Uncollectible-Statute of limitation beyond 10 yrs
Stephen L. Jones	07/12/2007	1,176.84	Uncollectible-Statute of limitation beyond 10 yrs
Luis A. Juarez	07/08/2007	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Almad C. Judkins	07/19/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
William S. Kirkland	07/06/2007	432.53	Uncollectible-Statute of limitation beyond 10 yrs
Billy L. Lawson	07/14/2007	395.85	Uncollectible-Statute of limitation beyond 10 yrs
Regina L. Lawson	07/09/2007	359.17	Uncollectible-Statute of limitation beyond 10 yrs
Joseph J. Lemay	07/20/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Bryant T. Long	07/22/2007	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Darrell D. Lowe	07/21/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Lauren Luby	07/10/2007	505.02	Uncollectible-Statute of limitation beyond 10 yrs
Olivia Luby	07/10/2007	505.02	Uncollectible-Statute of limitation beyond 10 yrs

John J. Matthews	07/21/2007	50.00	Uncollectible-Statute of limitation beyond 10 yrs
Beatman A. McKnight	07/09/2007	377.51	Uncollectible-Statute of limitation beyond 10 yrs
John H. Mooney	07/14/2007	1,450.20	Uncollectible-Statute of limitation beyond 10 yrs
Joseph D. Moore	07/05/2007	405.18	Uncollectible-Statute of limitation beyond 10 yrs
Jason Murrell	07/25/2007	697.59	Uncollectible-Statute of limitation beyond 10 yrs
April L. Oliver	07/09/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Willie Parker	07/27/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
James H. Pernell	07/02/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Mary A. Perry	07/27/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Shatoka M. Perry	07/20/2007	395.85	Uncollectible-Statute of limitation beyond 10 yrs
Jacqueline Person	07/04/2007	144.68	Uncollectible-Statute of limitation beyond 10 yrs
Ronald Peters	07/19/2007	541.70	Uncollectible-Statute of limitation beyond 10 yrs
Rhonda K. Petty	07/11/2007 & 07/27/2007	300.00	Uncollectible-Statute of limitation beyond 10 yrs
Denise Puryear	07/11/2007	82.02	Uncollectible-Statute of limitation beyond 10 yrs
Taneka S. Ragland	07/28/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Diane Richards	07/24/2007	66.16	Uncollectible-Statute of limitation beyond 10 yrs
Jose Rivera	07/21/2007	368.34	Uncollectible-Statute of limitation beyond 10 yrs
Diane Royster	07/15/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
John Satterwhite	07/12/2007	160.76	Uncollectible-Statute of limitation beyond 10 yrs
Daniel Sisca	07/01/2007	377.51	Uncollectible-Statute of limitation beyond 10 yrs

Ruth Sneed	07/21/2007	423.36	Uncollectible-Statute of limitation beyond 10 yrs
Gaston Sutton	07/24/2007	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Josephine D. Taylor	07/26/2007	77.19	Uncollectible-Statute of limitation beyond 10 yrs
Andrew G. Terry	07/31/2007	469.21	Uncollectible-Statute of limitation beyond 10 yrs
Fanta C. Terry	07/08/2007	432.53	Uncollectible-Statute of limitation beyond 10 yrs
Emma J. Townes	07/14/2007	85.00	Uncollectible-Statute of limitation beyond 10 yrs
Graham J. Venable, Jr.	07/02/2007	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Chester W. White	07/04/2007	80.85	Uncollectible-Statute of limitation beyond 10 yrs
Bobby J. Williams	07/12/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Frances M. Williams	07/31/2007	377.51	Uncollectible-Statute of limitation beyond 10 yrs
Garry B. Williams	07/24/2007	423.36	Uncollectible-Statute of limitation beyond 10 yrs
Ricky R. Williams	07/03/2007	432.53	Uncollectible-Statute of limitation beyond 10 yrs
Sharon Williams	07/01/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Charlotte Williamson	07/07/2007	120.71	Uncollectible-Statute of limitation beyond 10 yrs
Willie A. Wynn	07/20/2007	377.51	Uncollectible-Statute of limitation beyond 10 yrs
TOTAL		\$ 29,202.70	

Objectives	Outcomes
<b>1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.</b>	<ul style="list-style-type: none"><li>• Kerr-Tar Beekeepers Association conducted their August meeting with twelve members attending. The topic for the educational program was Raising Queen Bees. The members stated their knowledge on how to raise your own queen bees had increased by attending this meeting. They also stated this knowledge would help them take better care of their queen bees making their beehives stronger in the future.</li><li>• The Vance County Regional Farmers Market is continuing to have a successful season, although traffic has decreased somewhat now that we are past “peak season”. Extension Master Gardeners have begun work on a Memorial Garden, located on the grounds of the Market, that will feature drought tolerant plants that provide habitat for pollinators and other beneficial insects. Also, an erosion problem in the parking area has been successfully repaired.</li></ul>
<b>2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.</b>	<ul style="list-style-type: none"><li>• A Growing The Fall Vegetable Garden workshop was conducted with ten Small farmers attending. These farmers stated on post workshop evaluations that all 10 farmers had increased their knowledge about growing fall vegetables. They also stated that they would adopt Cooperative Extension recommendations in growing their fall garden. One attendee has requested Cooperative Extension conduct this workshop for her church group</li></ul>
<b>3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.</b>	<ul style="list-style-type: none"><li>• On July 29th-August 1st, 2017 youth from Vance County attended NC 4-H Congress at NC State University. This year we were able to bring three high school aged youth to the event. At Congress our youth representatives vote on their new leadership positions, sit in on seminars geared toward academic and personal achievement, and learn about other opportunities in 4-H.</li></ul>

	<ul style="list-style-type: none"><li>On August 10th-11th, 2017, Vance County 4-H had the opportunity to volunteer at the NC County Commissioner's State Meeting and Horn of Plenty event. Cooperative Extension partners with the association to provide youth the opportunity to meet their commissioners, learn about local and state government, and encourage youth to use their leadership skills to bring change in their home counties. As a volunteer I was able to meet other commissioners around the state and discuss all of the great things happening with 4-H and Vance County.</li></ul>
<b>4. Youth and adults will address community issues and/or challenges through volunteerism.</b>	<ul style="list-style-type: none"><li>At the 4-H Congress event earlier this month youth volunteer with Feeding Children Everywhere to provide over 80,000 meals to families around North Carolina. The boxes contained lentils, beans, dried veggies, and a few other items to create a well balanced meal. This program does great things around the county and with their help we hope to make a dent in ridding the state of hungry families.</li></ul>
<b>5. North Carolina's plant, animal and food systems will become more profitable and sustainable.</b>	<ul style="list-style-type: none"><li>A Growing The Fall Vegetable Garden workshop was conducted with ten Small farmers attending. These farmers stated on post workshop evaluations that all 10 farmers had increased their knowledge about growing fall vegetables. They also stated that they would adopt Cooperative Extension recommendations in growing their fall garden. One attendee has requested Cooperative Extension conduct this workshop for her church group.</li></ul>
<b>6. Parents and caregivers will effectively use recommended parenting, self care practices and community resources.</b>	<ul style="list-style-type: none"><li>A workshop for parents and caregivers was held on August 9th for parents and caregivers on getting ready for the new school year. Parents learned strategies for routines, homework and how to support their children in school. Parents were given school supplies provided by Vance County schools.</li></ul>
<b>7. Futures that Work: School to Career Pathways</b>	<ul style="list-style-type: none"><li>At 4-H Congress, Vance County had two youth participate in the state presentation competition. Taylor Royster, 12, participated in the Dairy Foods division and finished 2nd overall. Kaleb Royster, 14, participated in the</li></ul>



	<p>Agriculture division but unfortunately did not place. As our District Winners both youth learned valuable lessons in preparing a presentation and good public speaking skills. Moving forward these skills will be beneficial in their academic and professional careers.</p>
<b>8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases</b>	<ul style="list-style-type: none"><li>• The EFNEP program has expanded our reach once again by developing a new partnership with the boy scouts of america. I will be teaching the kids about nutrition/physical fitness while also presenting them with merit badges pertaining to those subjects. We also have another new partnership with the west care center for troubled youth where I will do programs as well as cooking demos. On August 22nd, 2017 will be the 2nd installment of Zumba with Rodney classes.</li></ul>
<b>9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.</b>	<ul style="list-style-type: none"><li>• The 2017 training class for new recruits in the Extension Master Gardener Volunteer program got underway with 14 participants. Over a period of 14 weeks, they will receive training in all aspects of environmentally sound lawn, garden and landscape management. They will then be prepared to engage in the various educational outreach activities of our Cooperative Extension programs.</li><li>• Cooperative Extension's outreach efforts reached hundreds of local residents this month, providing them with environmentally sound garden and landscape management advice. Outreach included information tables at the farmers market, phone consultations, site visits, electronic newsletters, social media and radio programs.</li></ul>
<b>10. Community Outreach</b>	<ul style="list-style-type: none"><li>• Vance County Cooperative Extension participated in the National Night Out event on August 1st, 2017. This event unites the community through fun and fellowship to stand up against crime. We set up a display table with games and information on the services we provide at cooperative extension. We hope this event will bring more interest in 4-H, parenting, and food/nutrition.</li></ul>

- |  |  |
|--|--|
|  | <ul style="list-style-type: none"><li>• On August 1st, 2017 we participated in the E.M. Rollins Open House. As the school goes into its first year of year-round scheduling they reached out to learn about the various programs we can offer their tracked out youth. Moving forward they were interested in planning community gardens, an after school 4-H club, and our EFNEP program.</li></ul> |
|--|--|

**Vance County Emergency Medical Service**  
**08/01/2017- 08/30/17 Call Breakdown**

**EMS Calls Totals By Station**

Company 9 (Main)	469
Company 1 (Bearpond FD)	54
<b>Aug 2017 Total Calls</b>	<b>523</b>

**EMS Calls By Medical Category**

Abdominal Pain	25
Allergies	0
Altered Mental Status	9
Animal Bite	3
Assault	8
Back Pain	9
Breathing Problems	45
Burns	3
CO Poisoning / Hazmat	0
Cardiac Arrest	9
Chest Pain	47
Choking	0
Code Stroke	1
Convulsions / Seizure	19
Diabetic Problem	19
Drowning	0
Electrocution	0
Eye Problem	0
Fall Victim	24
Fire Standby	7
Headache	6
Heart Problems	6
Heat/Cold Exposure	0
Hemorrhage/Laceration	10
Industrial Accident	0
Ingestion/Poisoning	11
Medical Alarm	4
Newborn	0
Not Applicable	32
Not Available	19
Not Entered	0
Not Known	2
Pain	30
Pregnancy / Childbirth	2
Psychiatric Problems	4
Respiratory Arrest	0
STEMI	3
Sick Person	103

**EMS Calls By Medical Category (cont.)**

Stab/Gunshot Wound	4
Standby	0
Stroke/CVA	9
Traffic Accident	0
Transfer / Interfacility	0
Trauma, Arrest	3
Traumatic Injury	22
Unconscious / Fainting	15
Unknown Problems	10
<b>Aug 2017 Total Calls</b>	<b>523</b>

**EMS Calls By Outcome**









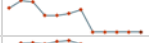






















ALS Assist	0
Cancelled	0
Cancelled Enroute	11
Dead at Scene	9
Fire Standby	8
No Patient Found	28
Not Entered	0
Patient Refused Care	43
Standby	1
Training Chart	0
Treated, Refused transport	16
Treated, Transferred Care	0
Treated, Transported by EMS	407
<b>Aug 2017 Total Calls</b>	<b>523</b>

**Mileage Report**

Unit	Milage
102	108,617
103	93,682
104	6,194
105	69,659
108	47,147
109	41,356
110	151,088
112	130,757
114	56,183

**\*\* August monthly report will be short 2 days of reporting due to timing of submission. \*\***

# GVPH AGENCY SERVICES TRENDS 2017

Clients Served	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Trend
OBCM	218	206	198	195	165	185	176	0	0	0	0	0	1,343	
MH Clinic Visits	90	95	119	98	111	79	89	0	0	0	0	0	681	
Postpartum Home Visits	28	33	31	23	31	23	30	0	0	0	0	0	199	
Newborn Home Visits	28	33	32	23	31	23	30	0	0	0	0	0	200	
CH Clinic Visits	37	43	57	54	55	50	60	0	0	0	0	0	356	
CC4C	174	179	215	204	211	209	196	0	0	0	0	0	1,388	
FP Clinic Visits	127	150	184	128	172	144	137	0	0	0	0	0	1,042	
Pregnancy Tests	41	35	37	19	29	30	36	0	0	0	0	0	227	
Primary Care Visits	64	84	80	44	44	49	60	0	0	0	0	0	425	
STD Visits	84	98	99	94	103	107	94	0	0	0	0	0	679	
HIV Tests	104	97	122	92	108	115	109	0	0	0	0	0	747	
Reportable Dx-Granville	63	79	53	56	66	53	71	0	0	0	0	0	441	
Reportable Dx-Vance	42	78	87	71	99	75	71	0	0	0	0	0	523	
Positive PPD	2	0	0	0	0	0	0	0	0	0	0	0	2	
LTBI Cases	7	10	6	3	8	2	3	0	0	0	0	0	39	
TB Cases	2	2	2	2	2	1	0	0	0	0	0	0	11	
Animal Bites-Granville	10	0	9	11	7	10	11	0	0	0	0	0	58	
Animal Bites- Vance	0	2	0	1	9	14	6	0	0	0	0	0	32	
Immunizations Given	113	225	235	161	133	199	208	0	0	0	0	0	1,274	
Flu Vaccines Given	49	64	50	9	1	0	0	0	0	0	0	0	173	
In-house Labs	491	477	501	442	506	515	493	0	0	0	0	0	3,425	
Reference Labs	595	597	642	513	654	639	552	0	0	0	0	0	4,192	
Births-Granville	27	31	30	15	18	18	25	0	0	0	0	0	164	
Births-Vance	53	59	48	42	39	43	38	0	0	0	0	0	322	
Deaths-Granville	42	33	51	35	35	38	25	0	0	0	0	0	259	
Deaths-Vance	38	39	53	35	59	37	39	0	0	0	0	0	300	
Fetal Deaths-Granville	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fetal Deaths-Vance	0	0	0	0	0	0	2	0	0	0	0	0	2	
Home Health Census	97	98	86	70	59	52	49	0	0	0	0	0	511	
WIC Participants	2,365	2,406	2,382	2,317	2,286	2,319	2,438	0	0	0	0	0	16,513	
<b>Total</b>	<b>4,991</b>	<b>5,253</b>	<b>5,409</b>	<b>4,757</b>	<b>5,041</b>	<b>5,029</b>	<b>5,048</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,528</b>	

## Well Appliaction

[illegible]

## Septic Application

[illegible]

2017	July	CAT	
04091010030 GOLDEN SKILLET 444 Dabney Drive 130 Steve Wright 492-4040	7-10-17 A 98	4	
04091010420 HWY 39 N GRILL 2345 HWY 39 N 252-213-1443	7-11-17 H	3	
04091010384 Red Roof Inn 200 Simmon Drive 438-6300	7-12-17 A 99.5	2	
04091010044 NUNNERY FREEMAN 1645 Norlina Road 151 OH Freeman 438-4751	7-12-17 A 94	4	
04091300600 COMPARE MARKET 1141 E Andrews Ave 438-4362	7-13-17 A 99	2	
04091010251 BIG CHEESE PIZZA 901-0 Beckford Drive 107 Scott Capman 492-4500	7-14-17 A 92	2	
04091010300 MAYFLOWER SEAFOOD 201 N Cooper Drive	7-17-17 A 97	4	
04091016112 ON THE MARK 585 Bearpond Road 492-7755	7-17-17 A 94	2	
04091030074 FARMER JOHN'S 675 Kelly Road 492-1846	252- 7-18-17 A 90	2	



2017	July	CAT	
04091010410 RESTAURANT 39 946 G West Andrews Ave 432-3970	7-18-17 A 98.5	4	
04091010363 THE VILLAGE CAFÉ 221 S Garnett Street 432-2684	7-19-17 H	2	
04091030030 JERRY'S 334 Club Pond Road 492-0942 1155 E Andrews Ave 253 Jerry Taylor	7-19-17 A 92.5	2	
04091020064 CRUIZER'S #240 800 Dabney Drive 014 Holmes Oil Company 438-2433	7-19-17 A 94	2	
04091010390 Nana & Chole's Grill 4736B HWY 39 S 252-529-0061	7-20-17 A 94	2	
04091010214 GILLBURG BEST BET 4765 HWY 39 S 239 Bowers & Burrows 433-8875	7-20-17 A 95	2	
040910300 SCOOPY DOGS BURGERS & MORE 1841 Gun Club Rd 425-5514	7-21-17 I	2	
04091030075 Randy's Kountry Kitchen 1757 NC HWY 39 S 919-235-5789	7-27-17 H	2	
04091010025 FORSYTHE'S BBQ 2362 N Garnett St 127 TH Weldon 438-5228	7-28-17 A 97.5	4	

2017	July	CAT	
04091010359 JJ FISH & CHICKEN 1202 E Andrews Ave 431-0060	7-31-17 A 98.5	3	
04091010379 BULLOCKSVILLE PARK GRILL 20 A Bullocksville Park Road 425-2266	7-31-17 H	2	
<i>Nancy S Brewer</i>			
I= New Business C= Closed H= Out of Business B= Seasonal T=Transitional	8/1/2017		



46 -32

New Tickets

0

Your Tickets

1 -1

Open Tickets

1 -1

Unassigned Tickets

First Response Time

AVERAGE

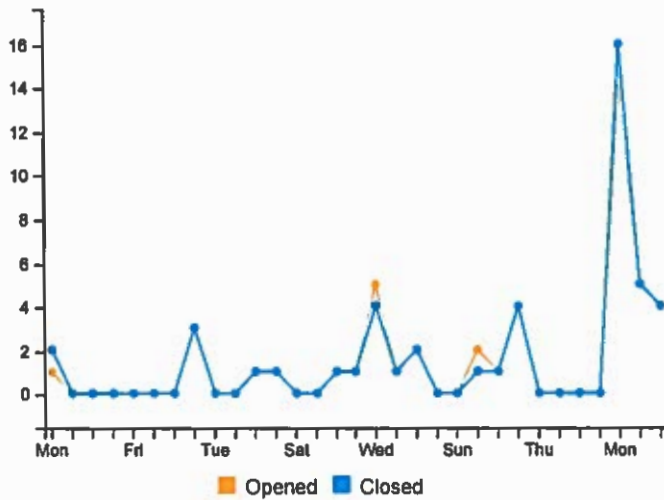
16 minutes 6 seconds

Ticket Close Time

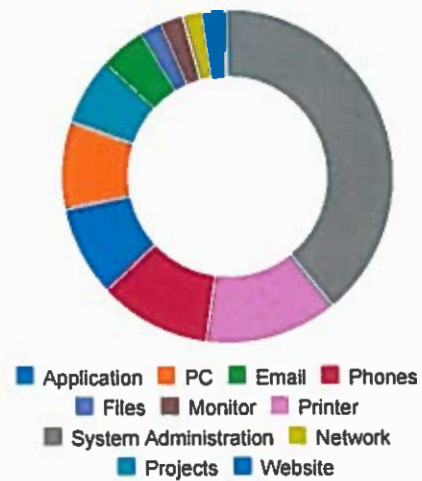
AVERAGE

5 days 14 hours

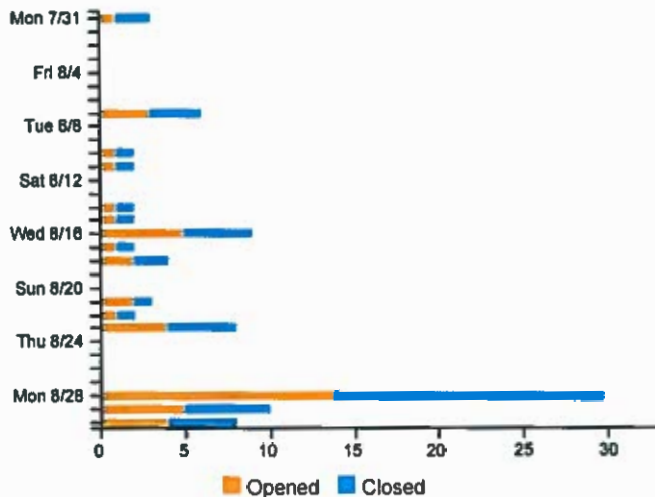
Ticket History



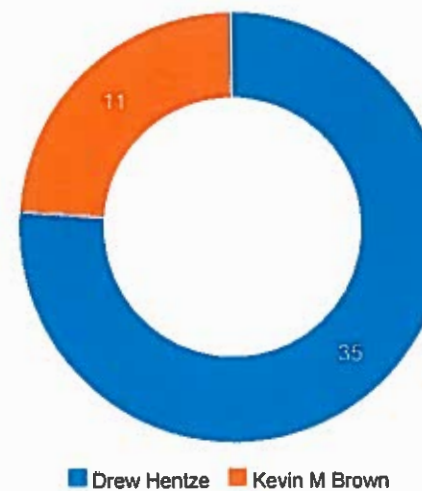
Category Breakdown



Ticket Churn



Top 5 Ticket Creators



**VANCE COUNTY PLANNING & DEVELOPMENT**  
**ACTIVITY SUMMARY REPORT**  
 July 26, 2017 - August 25, 2017

**GENERAL ACTIVITY**

Type of Activity	Total Records	Fees	Value
Enforcement Cases	15	N/A	N/A
Miscellaneous Fees	0	\$0	N/A
Planning Fees	9	\$705	N/A
*Zoning Permits*	14	\$580	N/A
Board of Adjustment	1	\$400	N/A
Planning Board / Rezoning	0	\$0	N/A
Mechanical	17	\$1,179	\$88,373
Electrical	15	\$440	\$15,470
Plumbing	3	\$160	\$5,100
Water Taps	0	\$0	\$0
<b>** Building **</b>	<b>42</b>	<b>\$7,733</b>	<b>\$964,074</b>
<b>TOTAL ALL ACTIVITY</b>	<b>116</b>	<b>\$11,197</b>	<b>\$1,073,017</b>

**\* ZONING PERMITS BREAKDOWN \***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	4	\$240
Multi-Family Dwellings	0	\$0
Residential Additions	2	\$60
Commercial	0	\$0
Miscellaneous	3	\$180
Sign	0	\$0
Cell Tower	0	\$0
Perk Test Authorizations	5	\$100
Dev Permit (Kittrell)	0	\$0
<b>TOTAL ZONING PERMITS</b>	<b>14</b>	<b>\$580</b>

**\*\* BUILDING PERMITS BREAKDOWN \*\***

Residential Building Permits	Total	Fees	Value
(SFR) Single Family Residential	1	\$1,538	\$250,000
(MOD) Modular	0	\$0	\$0
(SWMH) Single Wide Mobile Home	3	\$575	\$42,500
(DWMH) Double Wide Mobile Home	0	\$0	\$0
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	1	\$430	\$2,000
(ACC) Accessory	4	\$595	\$130,800
Remodel	6	\$705	\$54,239
Shingles	9	\$595	\$56,200
(Demo) Demolition	2	\$110	\$6,955
<b>Total Residential</b>	<b>26</b>	<b>\$4,548</b>	<b>\$542,694</b>
<b>Commercial Building Permits</b>			
(CN) Commercial - New	4	\$440	\$56,895
(CA) Commercial - Addition	1	\$1,740	\$350,000
(CU) Commercial - Upfit	1	\$100	\$12,500
(OC) Occupancy Change	0	\$0	\$0
(FS) Fire/Safety	9	\$590	\$0
<b>Total Commercial</b>	<b>15</b>	<b>\$2,870</b>	<b>\$419,395</b>
Misc (Residential & Commercial)	1	\$315	\$1,985
<b>TOTAL BUILDING PERMITS</b>	<b>42</b>	<b>\$7,733</b>	<b>\$964,074</b>

Prepared by:  
08/28/2017

Approved by:  
08/28/2017



**Vance County Planning & Development's**  
**Permits Issued - Building**  
**07/26/17 to 08/25/17**

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 17 - 1199	add floor and insulation to existing garage. add new garage with breezeway and replace deck	08/25/2017	219 Stonehedge Dr.	Overby Thaddeus L.	Home Owner	\$25,000.00	\$200.00	0452B01007
<b>Building Accessory (R)</b>								
Total Value		\$25,000.00	(Avg.: \$25,000.00)					
Total Fees		\$200.00						
Permits Issued:		1						
DECK - 17 - 1108	10x20 deck	08/17/2017	755 Tower Rd.	Abbott Joseph T Abbott Mary P	Home Owner	\$3,000.00	\$55.00	0527 01024
DECK - 17 - 1113	deck for pool	08/14/2017	560 Vance Academy Rd.	Boyd Glenn A Boyd Angela W	Michael Schlink	\$100,000.00	\$275.00	0219 01010
DECK - 17 - 1183	stoop and ramp	08/14/2017	2025 S NC 39	Parrish Paul W Parrish Mary	John Thompson	\$2,800.00	\$65.00	0216 01003
<b>Building Accessory (R) - Deck/Ramp</b>								
Total Value		\$105,800.00	(Avg.: \$35,266.67)					
Total Fees		\$395.00						
Permits Issued:		3						

CA - 17 - 1120	unfit 500 s f & add 770 s f for self storage	08/17/2017	100 Wortham Ct.	The Rosemyr Corporation	E G Smithson	\$350,000.00	\$1,740.00	0208A01010
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#### Building Addition (C)

Total Value	\$350,000.00	(Avg.: \$350,000.00)
Total Fees	\$1,740.00	
Permits Issued:	1	

ADD - 17 - 1058	adding 45 sq ft to home	08/09/2017	815 N Beckford Dr.	Gupton Alvin D	TBD	\$2,000.00	\$430.00	0055 01001
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#### Building Addition (R)

Total Value	\$2,000.00	(Avg.: \$2,000.00)
Total Fees	\$430.00	
Permits Issued:	1	

SFR - 17 - 0908	New 2 story SFR 3 bedrooms 2.5 baths - 1576 heated sq. ft. 1st floor, 1662 heated sq. ft. 2nd floor, 501 sq. ft. attached garage, 185 sq. ft. front porch and 226 sq. ft. screened porch	08/14/2017	787 N Chavis Rd.	Lazar Candace N Lazar Justin M	Lawrence Langer	\$250,000.00	\$1,538.00	0469 02001
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#### Building New Single Family (R)

Total Value	\$250,000.00	(Avg.: \$250,000.00)
Total Fees	\$1,538.00	
Permits Issued:	1	

CN - 17 - 1125	install 4 new sprinklers in new wash room. Attach to existing 2" lines above	08/17/2017	845 Commerce Dr.	Iams Company Attn Tax Division	Ian Snider		\$110.00	0453A01001
CN - 17 - 1126	Installs new sprinklers under platforms on new unit. There will be 3 new levels on the line 2 modification	08/17/2017	845 Commerce Dr.	Iams Company Attn Tax Division	Ian Snider	\$21,895.00	\$110.00	0453A01001
CN - 17 - 1173	install six new uprights and piping under Mezzanine.	08/17/2017	845 Commerce Dr.	Iams Company Attn Tax Division	Ian Snider	\$5,000.00	\$110.00	0453A01001
CN - 17 - 1174	install new dry riser, piping and sprinkler heads for meat slurry room	08/17/2017	845 Commerce Dr.	Iams Company Attn Tax Division	Ian Snider	\$30,000.00	\$110.00	0453A01001

#### Building Permit New (C)

Total Value	\$56,895.00	(Avg.: \$14,223.75)
Total Fees	\$440.00	
Permits Issued:	4	

RMODL - 17 - 1128	repair to stem wall and floor joists	08/02/2017	131 S Clark St.	Allen Peggy Marie	Ryan Jackson	\$14,589.35	\$65.00	0076 07011
RMODL - 17 - 1175	repair from fire damage need insulation and building for floor system	08/10/2017	115 Wester Ave.	Hampton Nicole D	Home Owner	\$600.00	\$100.00	0077 05012
RMODL - 17 - 1181	repair from fire damage	08/14/2017	66 Winona Ln.	Flores Julio Flores Jackelyn	Home Owner	\$14,000.00	\$155.00	0369A01039



RMODL - 17 - 1193	add soldier beams to basement walls and carbon fiber to fallout shelter walls	08/15/2017	2911 Dogwood Dr.	Kilgore Kevin G Kilgore Tonya	Drew Vallery	\$8,350.00	\$65.00	0048 05002
RMODL - 17 - 1210	adding under pinning with 4 inch blocks to a swmh	08/23/2017	289 George Floyd Rd.	Floyd Eric Connell	Home Owner	\$1,700.00	\$55.00	0202 01023
RMODL - 17 - 1216	all trades due to fire and demo to tear off roof	08/22/2017	304 Whitten Ave. Bldg. A	Hargrove James L	Home Owner	\$15,000.00	\$265.00	0098 07004

#### Building Remodel (R)

Total Value	\$54,239.35	(Avg.: \$9,039.89)
Total Fees	\$705.00	
Permits Issued:	6	

CU - 17 - 1188	add ext door at mp primary care office	08/15/2017	511 Ruin Creek Rd.	Dlp Maria Parham Medical Center Llc	Jimmy Williams	\$12,500.00	\$100.00	0213 03002
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#### Building Upfit/Remodel (C)

Total Value	\$12,500.00	(Avg.: \$12,500.00)
Total Fees	\$100.00	
Permits Issued:	1	

DEMO - 17 - 1155	demolish residential	08/07/2017	2575 N Lynnbank Rd.	Bowen Edwin Lewis Jr	Home Owner	\$55.00	\$55.00	0455 01062
DEMO - 17 - 1100	demolish residential house	07/26/2017	312 Rowland St.	Trinh Ha Van	Alan Faulkner	\$6,900.00	\$55.00	0073 04003

#### Demolition Permit

Total Value	\$6,955.00	(Avg.: \$3,477.50)
Total Fees	\$110.00	
Permits Issued:	2	

FIRA - 17 - 1127	addition of fire alarm at Henderson Collegiate	08/07/2017	906 Health Center Rd.	Vance County	David Amer		\$110.00	0093 03002
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#### Fire Alarm

Total Value	\$0.00	(Avg.: \$0.00)
Total Fees	\$110.00	
Permits Issued:	1	

FS - 17 - 1130	fire and safety to reopen car lot	08/02/2017	162 Community House Rd.	Pendergrass Patricia Pendergrass Tony	Home Owner		\$55.00	0454 01007E
FS - 17 - 1165	fire assestment	08/10/2017	66 Winona Ln.	Flores Julio Flores Jackelyn	Home Owner		\$55.00	0369A01039
FS - 17 - 1212		08/21/2017	304 Whitten Ave. Bldg. A	Hargrove James L.	Willie Hargrove, Jr.		\$55.00	0098 07004
FS - 17 - 1213	annual fire and safety inspection	08/21/2017	3275 Us 158 Bypass	Roman Catholic Diocese	Home Owner		\$55.00	0412 04003
FS - 17 - 1158	inspection day care	08/07/2017	2001 Thomas Ln.	Durham Lawanda Tyree	Home Owner		\$55.00	0037 03003
FS - 17 - 1204	annual fire and safety	08/17/2017	583 Old County Home Rd.	B & B Properties	Home Owner		\$55.00	0220 01002

<b>Fire/Safety</b>		
Total Value	\$0.00	(Avg.: \$0.00)
Total Fees	\$330.00	
Permits Issued:	6	

FSDC - 17 - 1206	annual fire and safety	08/17/2017	700 Vance Academy Rd.	Boyd Maurice A.	Home Owner		\$55.00	0219 01009
FSDC - 17 - 1228	start up home day care	08/25/2017	2766 Charlie Grissom Rd.	Queen B Group Llc	Home Owner		\$95.00	0473 01017

<b>Fire/Safety - Foster/Day Care</b>		
Total Value	\$0.00	(Avg.: \$0.00)
Total Fees	\$150.00	
Permits Issued:	2	

SWMH - 17 - 1059	2017 76x16 swmh	08/22/2017	1385 Kittrell Rd.	Anthony Van Massey	Allen Stevens		\$210.00	0470 02025
SWMH - 17 - 1169	2014	08/14/2017	9149 N NC 39 Hwy.	Jh2 Llc	Alex Parham, Iii	\$41,000.00	\$210.00	0358 01001
SWMH - 17 - 1191	swmh 2 bedroom and 2 baths 1983 62x14	08/15/2017	110 Bill Bragg Morton Rd. Bldg. 16	Mitchell Elaine B.	James Pendergrass	\$1,500.00	\$155.00	0613 01001

<b>Manufactured Home Single Wide (R)</b>		
Total Value	\$42,500.00	(Avg.: \$14,166.67)
Total Fees	\$575.00	
Permits Issued:	3	

SHING - 17 - 1105	remove and replace shingles	07/28/2017	2574 Ruin Creek Rd.	Central Baptist Church	Jose Carrillo	\$27,500.00	\$75.00	0414 01010
SHING - 17 - 1107	remove and replace	07/28/2017	6122 Raleigh Rd.	Edwards Darleen M.	Home Owner	\$3,000.00	\$65.00	0456 03019
SHING - 17 - 1160	remove & replace	08/08/2017	422 Lightwood Ln.	Meyer James G Meyer Jill S	Home Owner	\$2,000.00	\$65.00	0108 01037
SHING - 17 - 1164	remove replace	08/08/2017	1657 Bobbitt Rd.	Hedgepeth Betty H.	Thomas Tucker	\$3,000.00	\$65.00	0463 01011
SHING - 17 - 1172	remove & replace	08/10/2017	422 Harriett St.	Junious Deforest Henderson	Randolph Wilson	\$2,000.00	\$65.00	0091 04023
SHING - 17 - 1177	remove & replace	08/11/2017	414 Raleigh Rd.	Rebuilding Hope, Inc.	Randolph Wilson	\$10,000.00	\$65.00	0063 02002
SHING - 17 - 1197	remove and replace	08/16/2017	436 Lightwood Ln.	Hernandez Ramon H Padilla Norma Hilda Gomez	Ramon Maldonado	\$200.00	\$65.00	0108 01021
SHING - 17 - 1223	remove and replace	08/24/2017	116 Flour Ln.	Gee Leroy Jr Gee Diane G	Thomas Tucker	\$7,000.00	\$65.00	0533B01047
SHING - 17 - 1227	shingle disposal	08/25/2017	1022 Dabney Dr.	Hoyle Donald Yates Iii	Pedro Martinez	\$1,500.00	\$65.00	0029 05013

#### Shingles

Total Value	\$56,200.00	(Avg.: \$6,244.44)
Total Fees	\$595.00	
Permits Issued:	9	

SIGN - 17 - 1201	2- mall entrance signs, back to back -17.10 sf each  1- wall sign 71.73 sf on bldg	08/24/2017	1528 Dabney Dr.	Rosemyr Corporation Shopping Center (Wd )	Tommy Mccorkle, Jr.	\$1,985.00	\$315.00	0012 01014
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#### Sign Permit

Total Value **\$1,985.00** (Avg.: \$1,985.00)

Total Fees **\$315.00**

Permits Issued: **1**

<b>TOTALS:</b>	Square Footage:	<b>10,709.00</b>	(Avg.: 345.45)	
	Value:	<b>\$964,074.35</b>	(Avg.: \$31,099.17)	
	Total Projects:	<b>42</b>		
	Permits Issued:	<b>42</b>		
	Total Fees:			<b>\$7,733.00</b>

**Vance County Planning & Development's**  
**Planning Activity**  
07/26/17 to 08/25/17

Short ID	Project Description	Project Start Date	Short Address	Owner Name	Total Fees
✓ CUP	Kelly Solar Farm CUP Modification for BOA.	08/25/2017	3335 Glebe Rd.	Dogwood Creek Land Holdings	\$400.00
<b>BOA - Conditional Use Permit</b>					
<b>Total Fees</b>		<b>\$400.00</b>			
EXPT	Recombination of Tax Map 224-2-15 & 19	08/21/2017	Raleigh Rd.	Stanton Billy C. & Elsie	\$30.00
EXPT	25' private R/W. A reduction from the previous recorded 50' private access.	07/28/2017	3213 Thomas Rd.	Old Beulah Road Llc	\$30.00
EXPT	New 10' water line easement for Peter Ritz; owner Charles & Mary Boyd. Tax Map #316C-3-1, 6, 7	08/03/2017	Pebble Hill Ln.	Boyd Charles H Boyd Mary K	\$30.00
EXPT	Exempt plat for Adnan Nasher; owners - Susan O'Leary & Rebecca Irvin. Tax map 0586 01010	08/03/2017	Bullocksville Park Rd.	Oleary Susan W Irvin Rebecca W	\$30.00
EXPT	Recombination plat for Katherine Young. Combining 0.30 acres from Tax Map 469-02-003	08/08/2017	899 N Chavis Rd.	Grissom Mary O.	\$30.00
EXPT	Recombination for Edgar Hilliard. Tax Map 467-3-2. Total of 28.057 acres.	08/08/2017	Lynnbank Rd.	Alston Jo Anne L	\$30.00
<b>Plan - Plat (Exempt)</b>					
<b>Total Fees</b>		<b>\$180.00</b>			
MRSUB	Subdivision of 1.70 acre lot from Andrew Roberson.	08/14/2017	445 Tobacco Rd.	Roberson Andrew J Roberson Annette	\$175.00

MRSUB	Create a 1.430 acre lot from Tax Map 301-1-11	08/21/2017		Matthews William T Matthews Merna	\$175.00
MRSUB	Plat for Belem Alvarez from Wayne Hendricks. 1.37 acres from PIN 0384 02002.	08/03/2017	Louis Williams Rd.	Hendricks L Wayne Hendricks Jo Ann	\$175.00

✓ Plan - Subdivision (Minor)

9 @

Total Fees

\$525.00

<b>TOTALS:</b>	Total Projects:	10
	Total Fees:	\$1,105.00

## RECREATION/PARKS

### AUGUST 2017 RECREATION PROGRAM SUMMARY

#### RECREATION PROGRAM DIVISION

##### YOUTH/TEEN ATHLETICS

SPORT	GAMES	PRACTICES	SPECTATOR	PARTICIPANT HOURS	COACHES MEETINGS
Spring Soccer Summer Basketball Football/Volleyball Fall Soccer	22	32	1,584	1,584	6

- Still have youth/teens signing up for fall sports and being on the waitlist.

##### RECREATION PROGRAMS

- ✚ Golden Age Club - conducted 5 weekly meetings that included a trip to South Point Mall where they ate and had the opportunity to shop and a trip to Briggs Restaurant in Wake forest on the fifth Wednesday. There was a monthly attendance of about 41 members.
- ✚ Visually Impaired Program (VIP) – this program working with visually impaired citizens and volunteers provides recreational activities and a support group. There was a trip to the Aycock Recreation Center where members were able to swim and fellowship. There was 8 VIP members that signed up for the outing.
- ✚ Rec Players – “*To Kill a Mockingbird*” was performed on August 10-13<sup>th</sup> at McGregor Hall. The total attendance for the four shows was 1052.
- ✚ Special Olympics – Crystal Allen, Recreation Program Supervisor attended a Med Fest meeting with Ellen (Special Olympic Health Coordinator) on August 10<sup>th</sup> to discuss a program called SOFIT and how to implement it into the Special Olympics of Vance County. This program is about overall wellness of Special Olympic athletes and we also discussed upcoming Med Fest event in October. Med Fest was created to offer the physical exam for all athletes need prior to participating in Special Olympics sports programming and to hopefully gain new athletes.



- ✚ Special Olympics- Practice started for Basketball and Bocce on Thursday August 24<sup>th</sup> 2017 at the Aycock Recreation Center. There were 8 athletes that attended Basketball practice and 5 athletes attended Bocce practice.
- ✚ Senior Advisory Committee – Crystal Allen, Recreation Program Supervisor attended a meeting on August 28<sup>th</sup>, 2017.

## **AYCOCK RECREATION CENTER**

- ✚ The Henderson-Vance Recreation and Parks Department is helping the City, County, and Vance County Schools with an employee wellness program by providing free memberships to all City, County, and Vance County School employees. There were a total of 26 registered city members and 48 registered County Employees. There were no Vance County employees registered for the month of August.
- ✚ There were a total of citizens 2835 who visited/used Aycock Recreation Center for the month of August. This excludes numbers for rentals, meetings, classes, aquatic events, and youth athletics.
- ✚ Slide and Glide is a fitness class designed for participants to learn the newest slides while working up a sweat. There were a total of 38 participants registered for the month of August.
- ✚ Beginning Yoga is a fitness class designed for participants to learn the basic techniques of Yoga and to inspire physical, mental, and spiritual peace from within. There were 13 participants registered for the month of August.
- ✚ Fire Star Pro Wrestling used the gym on Friday, August 25<sup>th</sup>. This event kicked off the annual P.U.L.L. event. Had approximately 140+ participants to attend.
- ✚ Juvenile Crime Prevention Council held their meeting in the multi-purpose room on August 17<sup>th</sup>.
- ✚ There were 2 multi-purpose room rentals with of total of 9 hours of usage for the month of August.
- ✚ Youth services used the multi-purpose room every Monday for their C.O.R.E. Program and every Wednesday and Friday for D.R.E.A.M. dance practices.

## **YOUTH SERVICES**

### ***Community Service/Restitution***

- ✚ There were no admissions this month. No youth were terminated. There are currently four youth working on their Community Service hours.

### ***Teen Court***

- ✚ There were no new admissions this month. Five youth were terminated. There are currently seven youth enrolled. One intake is scheduled for August 31.
- ✚ CORE was held two times this month.
- ✚ Volunteer Recognition banquet was held on August 21.
- ✚ Two referrals were received from District Court during the month.

### ***D.R.E.A.M***

- ✚ They will be performing August 26<sup>th</sup> at P.U.L.L. at Chestnut Park.
- ✚ Also they will be participating in the second phase of APOLLO tryouts being held at MacGregor Hall.

### ***COMMUNITY INVOLVEMENT***

- ✚ Numerous community board participation by staff: Safe Kids, Boys & Girls Club, Juvenile Crime Prevention Council, North Carolina Teen Court Association, Judicial Attendance Council and Youth Council
- ✚ Summer Camp ended on August 11<sup>th</sup>.
- ✚ Greg Kelly and Shantel Hargrove attended the joint meeting of the Teen Court Association and Community Service Association August 7-9 in Burlington, NC. Greg Kelly was voted Teen Court Association President for a second term at this meeting.
- ✚ Greg Kelly attended P.U.L.L. meeting with community partners on August 11<sup>th</sup> with local churches, M.A.B Promotions, NAACP- Youth Group, K97.5 and Henderson Police Department.
- ✚ The August 17<sup>th</sup> JCPC meeting was attended by all of the Youth Services staff.
- ✚ Summer Youth Employment program will end August 26<sup>th</sup>. Ten youth began. However, only seven will finish.

## **AQUATICS**

- ✚ Water Aerobics Class was held 35 times with a total of 497 participants.
- ✚ A total of 3 rentals were scheduled with 4 hours of usage and 53 participants.
- ✚ AM open swim was held 14 with 30 participants and 28 hours of usage.
- ✚ Group swimming lessons were held 9 times with 62 participants and 8 hours of usage.
- ✚ Swim groups were scheduled 16 times with 32 hours of usage and 373 participants.
- ✚ Summer Day Camp swim lessons were scheduled 4 times with 28 participants and 2 hours of usage.
- ✚ Practice for VAC was held 4 times with 65 participants and 8 hours of usage.

		NORTH CAROLINA DIVISION OF VETERANS AFFAIRS																									
		ACTIVITIES REPORTING FORM																									
County/District:		Vance #6												Year	/Month		2017	August									
		Correspondence Out			Request for Service (Telephone and In-Person)								Written Action Taken (claims & development)														
Date	Name	Faxes/E-mail	Written	Other	Telephone Calls & In Person	In-Person							4138-development and follow-up	Compensation	DIC	Appeals - NOD; Form 9	Veteran's Pension	Widow's Pension	EVR - 21-8416	Education and Scholarships	Department of Defense	Medical	North Carolina Benefits	Presentations and briefings	Miscellaneous		
						OEI/OIF 2003-Present	Gulf War 1990-1991	Vietnam 1964 -1975	Korea 1950-1955	WWII 1941-1946	Other/Peace Time	Widow/Other															
1-Aug	"	1	4	2	6	1		1		1	1	3						1								6	
2-Aug	"				6			5		1				3									1			4	
3-Aug	"	3	1		6						1			3												4	
4-Aug	"		2	1	5			1						1												5	
7-Aug	"	1	2	4	8			5	2		3			4												4	
8-Aug	"	1	2	2	10		2	3			9	2		8												9	
9-Aug	"	3	4	3	8	2	1				2	3		3												7	
10-Aug	"		1	1	2				1		1															1	
11-Aug	"	3	4	3	2		1	1	1					2			1					2				3	
14-Aug	"		3	3	10		2	7	1	1	1	5		4							1					9	
15-Aug	"			2	10				2		1	5		2									1			8	
16-Aug	"	1	1	3	7		1	1			3			3												3	
17-Aug	"	1	2	2	11		1	4			2	4		5												7	
18-Aug	"		1	1	2					1				1												1	
21-Aug	"	2	4	4	7		1	2			3			5												2	
22-Aug	"	4	5	5	1		1	3		2		3		4			2					2				4	
23-Aug	"	1		1	5	1	2	1						1												4	
24-Aug	"																										
25-Aug	"		1		2		1																			1	
28-Aug			1	1				1															1				
	"																										
	TOTAL	21	38	38	108	4	13	35	7	6	27	25	0	49	0	0	3	1	0	0	0	5	3	0		82	

# *Miscellaneous*

***APPOINTMENTS***  
***September 5, 2017***

**Vance County Housing Authority - five year term**

Re-appoint Jeremy Hetrick - appointed 03/2016