

AGENDA

VANCE COUNTY BOARD OF COMMISSIONERS

December 4, 2017

Invocation

**Pastor Julia Alliger
Cokesbury United Methodist Church**

1. Reorganization of Board

- **Election of Chair**
- **Election of Vice-Chair**

2. Adopt Schedule of Holidays

**3. Renewal of Board of Commissioners Meeting Schedule
(First Monday of each month at 6:00 p.m., unless otherwise noted)**

4. Public Comments (for those registered to speak by 5:45 p.m. - speakers are limited to five minutes)

**5. Public Hearing 6:15 p.m. Angie Blount, County Planner
Rezoning Request - Case 20171017-2
176 Brookston Road; Parcel 0615 01009**

**6. Appointment 6:30 p.m. Ann Collier, Oakley Collier Architects
DSS Facilities Assessment Report**

**7. Appointment 6:45 p.m. Porcha Brooks, Tax Administrator
Untimely Exemption Applications**

8. Water District Board

a. Monthly Operations Report

9. Committee Reports and Recommendations

- a. Technology Committee
 - Regional Broadband Study**
- b. Properties Committee
 - Kerr Lake Substation Debt**

10. **Finance Director's Report**
 - a. **Surplus Property**
 - b. **Lottery Fund Applications**
 - c. **Purchase of New Ambulance**
 - d. **Reimbursement Resolution - New Vehicles**

11. **County Attorney's Report**
 - a. **REO Property - 417 Clark Street**
 - b. **PTC Decision in Vance Solar Farm, LLC Tax Appeal**

12. **County Manager's Report**
 - a. **Annual Planning Retreat**
 - b. **BackPack Buddies Food Drive**
 - c. **Nominating Committee for Selecting Cardinal Innovations Board**

13. **Consent Agenda Items**
 - a. **Budget Amendments and Transfer**
 - b. **Tax Refunds and Releases**
 - c. **Ambulance Charge-Offs**
 - d. **Monthly Reports**

14. **Miscellaneous**
 - a. **Appointments**
 - b. **January Meeting Date**

15. **Closed Session**
 - a. **Legal Matter**



To: Agency Heads and Chancellors

From: C. Neal Alexander, Jr.

Date: August 15, 2016

Subject: 2018 Holiday Schedule

Listed below are the holidays that will be observed by State employees during 2018.

New Year's Day	January 1, 2018	Monday
Martin Luther King, Jr. Birthday	January 15, 2018	Monday
Good Friday	March 30, 2018	Friday
Memorial Day	May 28, 2018	Monday
Independence Day	July 4, 2018	Wednesday
Labor Day	September 3, 2018	Monday
Veteran's Day	November 12, 2018	Monday
Thanksgiving	November 22 & 23, 2018	Thursday and Friday
Christmas	December 24, 25 & 26 2018	Monday, Tuesday & Wednesday

NOTE: The schedule shall be used by all State agencies operating under the policies, rules and regulations of the Office of State Human Resources. Institutions of higher education and agencies requiring a twenty-four hour operation may adopt varying holiday schedules in keeping with operational needs, provided the employees are given the same number of holidays as approved by the State Human Resources Commission. Such special holiday schedules must be filed with the Office of State Human Resources.

It is recognized that some agencies may need to adopt an additional holiday schedule applicable to employees working in twenty-four hour operations; this schedule would designate as holidays the specific dates of the legal observances rather than the substitute weekdays when the observance occurs on Saturday or Sunday. This would be in keeping with the purpose of the holiday premium pay policy.



AGENDA APPOINTMENT FORM

December 4, 2017

Public Hearing: Rezoning Request - Case 20171017-2
176 Brookston Road - Parcel 0615 01009

Request of Board: Approve Rezoning Request

DEPARTMENT OF PLANNING & DEVELOPMENT

PLANNING STAFF REPORT

REZONING CASE # 20171017-2, November 9, 2017

STAFF PROJECT CONTACT: Angie Blount



EXPLANATION OF THE REQUEST

This is a request to rezone one lot subdivided from a parcel zoned AR (Agricultural Residential) to R30 (Residential Low Density).

OWNER/APPLICANT

OWNER: Kirby G. & Tammy P. Aiken
1050 Tower Rd
Henderson, NC 27537

Applicant: Owners

PROPERTY INFORMATION

LOCATION: 176 Brookston Rd; more specifically identified as tax parcel 0615 01009

EXISTING LAND USE: The parcel is currently zoned AR (Agricultural Residential) and the owner is seeking to subdivide one lot to rezone as R30 (Residential Low Density).

SIZE: The lot to be divided out is 33,541 sq. ft. with 128.54' of road frontage, which exceeds the requirements for R30 zoning.

SURROUNDING LAND USE: The property fronts along Brookston Road. The immediate area consists of AR, R30 and R10 zonings. The area is rural and dotted with single family homes.

ZONING HISTORY: All parcels in this area are zoned as they were since countywide zoning was established in November 2011.

IMPACTS

This rezoning will not change the use for the property or those adjacent. The property to be rezoned already contains one single family dwelling.

STAFF COMMENTS

The rezoning request is to rezone a 33,541 sq. ft. parcel of land from AR (Agricultural Residential) to R30 (Residential Low Density). The new parcel will exceed minimum lot size and road frontage requirements for R30 zoning.

The planning board should consider the following factors in deciding this case:

- A. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- B. There is convincing demonstration that all uses permitted under the proposed zone classification would be in the general public interest and not merely in the interest of an individual or small group.
- C. There is convincing demonstration that all uses permitted under the proposed zone classification would be appropriate in the area included in the proposed change. (When a new zone designation is

assigned, any use permitted in the zone is allowable, so long as it meets zone requirements, and not merely uses which applicants state that they intend to make of the property involved.)

- D. There is convincing demonstration that the character of the neighborhood will not be materially or adversely affected by any use permitted in the proposed change.
- E. The proposed change is in accord with the County Land Use Plan and sound planning principles.

Staff believes it is reasonable for the property to be rezoned from AR to R30 to meet the neighborhood needs.

Attachments: Rezoning Application (A), Survey Map (B), Aerial map with surrounding zoning (C)

PLANNING BOARD RECOMMENDATION:

The Planning Board voted unanimously in favor of the rezoning request, November 9, 2017. Those board members voting were members Chairperson Thomas Shaw III, Phyllis Stainback, Alvin Johnson Jr., and Logan Darensburg.

BOARD OF COMMISSIONERS

Whenever the Board of Commissioners makes a decision to adopt or to reject a zoning amendment, the board must approve a written statement describing whether the action is consistent with an adopted comprehensive plan. The statement must also address why the board considers the action taken to be reasonable and in the public interest. The board is not required to follow its adopted plans in zoning decisions, but must consider its reasons for deciding to follow the plan or not.

Draft Motion and Rationale for Board of Commissioners Approval: Motion to approve the rezoning request on the basis that it is reasonable and consistent with the county's land use plan by promoting the county's agricultural character.

Draft Motion and Rationale for Board of Commissioners Disapproval: Motion to deny the rezoning request on the basis that the character of the neighborhood will be materially and adversely affected by uses allowed in the proposed zoning category.

Attachments: Rezoning Application, Survey Map, Aerial Zoning Map,



Vance COUNTY

NORTH CAROLINA

Rezoning Process

Vance County Planning & Development Department

156 Church Street, Suite 3
Henderson, NC 27536
Ph: (252) 738-2080
Fax: (252) 738-2089

For Administrative Use Only:

Case #	
Fee Paid	
PB Date	
BOC Date	

Property Owner Information

Property Owner: Tammy P. Aiken
 Mailing Address: 1050 Tower Road
 City: Henderson State: NC Zip Code: 27537
 Phone #: (252) 226-2094 Fax #: () -
 E-mail Address: tpawra@yahoo.com

Applicant Information

Applicant: Tammy P. Aiken
 Mailing Address: 1050 Tower Road
 City: Henderson State: NC Zip Code: 27537
 Phone #: (252) 226-2094 Fax #: () -
 E-mail Address: tpawra@yahoo.com

Property Information *For multiple properties please attach an additional sheet.*

Property Address: SR 1507 Pantos P.O. 12679862
 Tax Map Number: _____ PIN (parcel identification #): 0615 01009 Pantos

Existing Zoning: AR Proposed Zoning: R30
 Acreage: 0.86 to center rd Road Frontage: 128.54
 Existing Use: Residential

Deed Reference

- Metes and bounds description attached
- Site plan/sketch of proposal attached Survey Plat



Vance COUNTY

Rezoning Process

NORTH CAROLINA

Vance County Planning & Development Department

Statement of Justification

1. Would the amendment correct an error in the zoning map? NO YES: *Please explain below:*

2. Have conditions changed in the area to justify the requested amendment? NO YES: *Please explain below:*

3. What factors justify the proposed amendment?

*Property owner needs to sell house.
to much ma:ntenance for widowed
Tammy P. Aiken*

Property Owners Signature

Tammy P. Aiken _____ Date 9/25/17
Please sign in blue or black ink

Applicants' Signature

Tammy P. Aiken _____ Date 9/25/17
Please sign in blue or black ink

C



176 Brookston Road
Parcel Tax Map # 0615 01009
Rezone a 33,541 sq. ft. acre parcel from AR to R30

R30

R10

176

156

AR Zoning

R30

R30

R10

AR

Greystone Rd

Brookston Rd

Brookston Rd

Warrenton Rd

AGENDA APPOINTMENT FORM

December 4, 2017

Name: Ann Collier

Name of Organization: Oakley Collier Architects

Purpose of appearance: Presentation of DSS Facilities Assessment Report

VANCE COUNTY FACILITIES ASSESSMENT REPORT

Project No. 17022



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EXECUTIVE SUMMARY

Purpose and Objectives

The focus of this document is to assist the County of Vance in determining the viability of three different existing properties for use as a Department of Social Services. The purpose of this assessment is to evaluate the existing conditions of three (3) existing facilities, utilizing the following parameters:

- Site Analysis, including:
 - Access & Circulation
 - Parking & Parking Lots
 - Utilities
 - Landscaping
 - Wayfinding & Signage
- Architectural / Structural Analysis, including:
 - Construction Details
 - Functionality
 - Interior Materials & Finishes
 - ADA / Accessibility
 - Egress & Life Safety
- Plumbing Systems
- HVAC Systems
- Electrical Systems

Each facility was also evaluated in regards to estimated costs for required renovations to convert each building, including associated site & parking, into a fully functional and operational DSS Facility. Additionally, investigation into the State of NC DHHS reimbursement program was considered for each property and those findings are also contained within this report.

The evaluations contained herein are based on visual observations made during on-site field visits to each facility. These observations are noted and described on the Property Conditions Assessments for each building. Although certain logical assumptions may be made, it is important to note that these methods may not be sufficient to adequately identify all concealed conditions that may exist. It is imperative that, as each recommendation is implemented, a thorough investigation be included as a part of the scope of work for each individual facility.

2016 DSS FACILITY REVIEW

A facility condition assessment and Program Space Summary was developed for the Department of Social Services during a previous Architectural Feasibility Study, completed by Oakley Collier Architects, PA & presented to the Board of Commissioners in January of 2016. During this process, the existing Department of Social Services, located at 350 Ruin Creek Road, was reviewed in depth in terms of current conditions and space. The following were the findings of that study:

Excerpted from 1-26-2016 "Vance County Architectural Feasibility Study":

<u>DEPARTMENT OF SOCIAL SERVICES (DSS):</u>	
<i>Address:</i>	<i>350 Ruin Creek Road</i>
<i>Acres:</i>	<i>2.46</i>
<i>Assessed Value:</i>	<i>\$3,203,150</i>
<i>Building Size:</i>	<i>Approx. 18,000 SF</i>
<i>Parking Spaces:</i>	<i>90</i>

Existing Conditions:

With approximately 90 employees at the 350 Ruin Creek Road location, the Department of Social Services (DSS) building has surpassed its threshold for over-crowding. As staff numbers have increased, new offices have been created in former storage rooms, alcoves or staff members have rearranged existing offices to house two or more persons in offices originally designed for one person. Such over-crowding typically leads to negative consequences, including loss of work efficiencies among the staff. Additionally, many of the functions of DSS required private conversations and meetings, both of which are difficult to manage when a facility is beyond capacity.

The Children's Services Division is housed in a separate location, which also can have a negative impact on overall operating efficiencies of the department, as clients often need to visit multiple divisions within DSS. Both locations are lacking the proper file storage space that is necessary to meet State file retention requirements, some of which require lifetime file retention to be maintained.

Parking for both sites is also an issue, as the main DSS facility does not contain enough parking for the 90+ staff members and the large influx of visitors – approximately 150 – that occur on a daily basis. The Children's Services satellite shares a building and a parking lot with the County Extension Agency, which also has quite a bit of daily traffic. Other facility issues that may need attention concern HVAC and plumbing systems within the main DSS building.”

This assessment in 2016 spurred additional investigation into ways to address the needs identified, including exploring the appropriateness of relocating DSS to one of the additional properties included in this conditions analysis, as well as updating the construction costs necessary for renovating and adding to the existing DSS facility, and lastly, in identifying the construction costs required should a new facility be constructed. Each of these methods is included on the following pages of this Executive Summary.

Summary of Findings

In August of 2017, a team of design professionals visited three existing properties, under consideration for potential use as a new Department of Social Services facility for Vance County, to assess the condition of the buildings in order to determine the magnitude of costs required to improve or replace building/system components. These facilities were also reviewed for functionality and appropriate programmatic spaces needed to support a fully operational DSS facility.

Upon completion of the on-site walk throughs, a list of pros & cons was developed for each property. The specific findings of that team are contained within the body of this report; however, an overview of those findings is contained in this section.

In addition to the recommendations regarding the three properties, the design team also reviewed the costs associated with two other options:

1. Renovations & Additions to the existing DSS Facility
2. Construct and lease a new building

These two additional options are further explored in this document, with recommendations and costs analysis included in this section.

Existing Property Reviews

RECOMMENDATION #1: Former A & P Property

Of the three existing properties reviewed, the A & P property was determined to be the most viable property for relocating DSS services. It should be noted that, while the actual square footage (26,675) is insufficient for the proposed total DSS program, there is additional adjacent space of approximately 13,000 SF that is available for the remaining DSS programmed spaces. Physical location & access is very good, and the facility itself is structurally sound and basically offers a 'blank page' for designing and constructing a new DSS facility to meet the proper requirements. The following offers a synopsis of the pros & cons:

Property: Former A & P Building
 Address: 1473 North Garnett Street
 Square Footage: +/-26,675 SF
 Building Age: 48 years (1969)

PROS	CONS
<p>Location: The physical location of this property provides both easy access for the high volume of traffic typically associated with DSS facilities, and also offers an excellent redevelopment opportunity for the northeastern area of Henderson & Vance County.</p>	<p>Building Size: At 26,675 square feet, this facility is not large enough to support <u>all</u> services provided by a fully functional DSS facility. Should this facility be selected, the recommendation is to either place the Vance County Senior Center & its associated services in a separate location or to pursue additional property (approximately 13,000 SF available) adjacent to the former A & P building as potential space to house the Senior Center.</p>
<p>Parking: More than enough parking required to support a fully functional DSS facility is available on this site. Parking lot is in need of some minor work, including new asphalt overlay and restriping to better define circulation patterns and parking spaces.</p>	<p>Major Renovation Required: This facility will require extensive renovation work to adapt it for use as a fully functional DSS facility. While the 'bones' (i.e., structure & exterior walls) of the facility are in good condition, complete new installations of all other building systems, such as HVAC, electrical, plumbing, etc. will be required. All new building systems, new interior walls & finishes, as well as additional modifications to the exterior have been included in renovation estimates. Essentially, this facility provides a basic shell for any new construction.</p>
<p>Structurally Sound: The primary structure (steel framing, slab, exterior walls, etc.) of the building appears to be of sound construction and adequate to support any new design required. Some minor upgrades or modifications should be expected, but overall, the structure is sound.</p>	
<p>Minimal Demolition Required: As the facility is wide open space on the interior, there should be minimal major demolition required. Additionally, since there is currently no power or other services connected to the building, all new systems will be provided, creating a 'clean' starting point for systems.</p>	

RECOMMENDATION #2: Henderson Mall Space

The space contained at the Henderson Mall is also a viable option, and was evaluated as Choice #2 based on the following pros & cons:

Property:	Henderson Mall Space
Address:	1227 Dabney Drive
Square Footage:	+/-38,000 used (68,000 SF available)
Building Age:	47 years (1970)

PROS	CONS
<p>Building Size: Square footage does not create any issues in this facility. There is more than adequate space to house all DSS functions required. Additionally, the Senior Center could be located in a separate area, within the larger mall space (not included with the daily operations of DSS), which could allow individualized hours of operations, providing more services to the senior community.</p>	<p>Access & Intersection Approach: Dabney Drive is a heavily used primary thoroughfare that connects a newer commercial district with downtown Henderson. This heavy traffic often creates congestion at the primary intersection for site access. As this intersection is designed for minimal traffic turning into the mall parking lot, the additional high volume of traffic that is normally associated with a DSS facility would present a significant impact to an already busy street, creating more congestion and greater potential for traffic risks, hazards and accidents.</p>
<p>Space Amenities: One of the nicest amenities of the Henderson Mall space is the large, open concourse once used as primary circulation to the individual tenant spaces. This space is nicely lighted with natural skylights and provides more than adequate lobby / waiting space for the high volume of visitors & clients that visit DSS facilities.</p>	<p>Building Size: While building size is also considered a positive, due to the availability of space, it can also be considered a negative, due to DSS not necessarily needed the amount of space available. Special consideration should be made for a DSS layout within the larger mall space, in order to provide efficiency of space and not create a larger leased area than necessary.</p>
<p>Parking: More than enough parking (150+) required to support a fully functional DSS facility is available on this site. The parking lot has been recently resurfaced and striped, so no work would be expected as part of a renovation.</p>	<p>Facility Layout: Although this facility has been recently occupied, the existing layout and physical condition of the existing spaces is poor and inadequate in its current state for use as a DSS facility. Major renovations would be required for conversion into a logical and properly organized space for a fully functional DSS.</p>
	<p>Rear Access & Limited Rear Parking: Limited access is currently allowed to the rear of the facility. Due to the size requirements for DSS space and its associated occupant load, it is anticipated that additional exits will be required from the space. Based on the current layout, it would be difficult at best to provide the appropriate (and required) egress patterns necessary from the rear of the facility.</p>

RECOMMENDATION #3: Harper Prints

The Harper Prints is **not recommended** for use at all, due to the existing issues noted below.

Property: Harper Prints Building
 Address: 1 Industry Drive
 Square Footage: +/-34,000 used (57,000 SF available)
 Building Age: 40 years (1977)

PROS	CONS
<p>Building Size: Square footage does not create any issues in this facility. There is more than adequate space to house all DSS functions required. Additionally, the Senior Center could be located in a separate area with its own entrance (not included with the daily operations of DSS), which could allow individualized hours of operations, providing more services to the senior community.</p>	<p>Limited Parking: The biggest item that prohibits this site from being used as a DSS facility is that there is simply not enough on-site parking to adequately serve the visitors and staff that daily use a DSS facility. The primary visitor lot will accommodate 27 parking spaces. At best, there are approximately 80 parking spaces on the entire site, which is less than the current DSS facility on Ruin Creek Road. In addition, existing parking is scattered on all sides of the building and does not provide an acceptable amount of parking for visitors at the main entrance of the building.</p>
<p>Facility Condition: Overall, this facility is in good condition, although the current layout of the interior space is not appropriate for re-use as a DSS facility.</p>	<p>Access & Intersection Approach: While the proximity of this facility to major thoroughfares, such as Dabney Drive and Highway 158 Bypass offers convenience for DSS visitors, the congestion that is already in the area, coupled with the additional high volume of traffic normally associated with a DSS facility would present a significant impact on the area. Additionally, the intersection of Industry Drive and Ross Mill Road has limited sightlines and has a high potential for accidents and other traffic hazards.</p>
	<p>Facility Layout: The current layout of the existing spaces is currently inadequate for use as a DSS facility. The existing building is divided into multiple fire-rated compartments, which may not be suitable in a new layout for DSS daily operations. Additionally, major demolition is required to remove portions of the existing structure & slab that were installed specifically for the former use. It is expected that major and costly renovations would be required for conversion into a logical and properly organized space for a fully functional DSS.</p>
	<p>Rear Access & Limited Rear Parking: Limited access is currently allowed to the rear of the facility. Due to the size requirements for DSS space and its associated occupant load, it is anticipated that additional exits will be required from the space. Based on the current layout, it would be difficult at best to provide the appropriate (and required) egress patterns necessary from the rear of the facility.</p>

Costs Analysis – Three Existing Properties:

Recommendations, as described above, are also outlined below, along with an estimate of probable construction costs. Please keep in mind that, should the decision be made to pursue any or all of these recommendations, other project-related costs must also be considered in a total Project Budget. Typical project-related costs that **are not included** in the cost figures below can include the following:

- Land acquisition, if applicable
- Professional fees
- Project Contingency
- Furnishings, Fixtures & Equipment
- Surveying, Testing, and Permitting

Additionally, the costs below are calculated using today's construction market costs; it is recommended that an escalation factor of 6% per year be added to the costs below when determining overall costs for each project, along with other project-related costs described above.

RECOMMENDED PROPERTY #1:		
<i>Former A & P Property (1473 North Garnett Street, Henderson, NC 27536)</i>		
		<i>Proposed Costs</i>
RENOVATIONS (BUILDING + SITE)	26,675 SF x \$165 / SF	4,401,375.00
	TOTAL	\$4,401,375.00

RECOMMENDED PROPERTY #2:		
<i>Henderson Mall Space, 1227 Dabney Drive, Henderson, NC 27536)</i>		
		<i>Proposed Costs</i>
RENOVATIONS (BUILDING + SITE)	38,000 SF x \$135 / SF	5,130,000.00
	TOTAL	\$5,130,000.00

PROPERTY #3: NOT RECOMMENDED		
<i>Former Harper Prints Property (1 Industry Drive, Henderson, NC 27537)</i>		
		<i>Proposed Costs</i>
RENOVATIONS (BUILDING + SITE)	34,000 SF x \$130 / SF	4,420,000.00
	TOTAL	\$4,420,000.00

Additional Construction Options

OPTION #1: *Renovate Existing Facility and Construct New Addition:*

<i>Address:</i>	<i>350 Ruin Creek Road</i>
<i>Acres:</i>	<i>2.46</i>
<i>Assessed Value:</i>	<i>\$3,203,150</i>
<i>Building Size:</i>	<i>Approx. 18,000 SF (existing) + Approx. 17,000 SF (new)</i>
<i>Parking Spaces:</i>	<i>90 (existing) + 60 (new)</i>

As stated earlier in this Executive Summary, the existing DSS building was part of a previous facility review for Vance County, conducted in 2015 and presented to the County Commissioners in January of 2016. The option presented in that study was to renovate the existing building and build additional space to house the total DSS program. That option has been reviewed again, and has been adjusted to reflect both the updated building program and parking needs. The facility condition needs determined during the previous review are still recommended for the existing facility, along with some additional needs required by the updated program summary. The Program Summary and Project Costs included in this section have been updated to reflect current DSS program needs and market conditions for construction.

OPTION #2: *Build New Facility:*

<i>Address:</i>	<i>To Be Determined</i>
<i>Acres:</i>	<i>To Be Determined (a minimum of 3 to 3.5 acres is required)</i>
<i>Building Size:</i>	<i>Approx. 35,000 SF</i>
<i>Parking Spaces:</i>	<i>150 (recommended)</i>

This option is offered for comparison of building a new facility versus renovating & building an addition to the existing facility. No properties have been identified for a new location, so the site improvements costs shown for this option are based on general site improvements costs for the region, as well as an assumed acreage required to support a new facility of the required size.

Updated Program Summary:

The original Program Space Summary (from 2015-16 Feasibility Study document) has been updated to reflect the changes that have occurred in the Department of Social Services since that time. Included in this Section is the updated Program Space Summary. The new overall gross square footage required for a DSS facility, including a new Senior Center, is approximately 34,000 square feet. Both cost options presented are based on this square footage.

Title	Name	Area (SF)
Director	Krystal Harris	280
Personnel Technician II	Barbara Griffin	100
IMC III (QC Lead)	Emma Perry	100
NCOL - IT	Bill Hissong	100
Business Officer II - Cust. Services / Accounting	Linda Cobb	180
Accounting Specialist I	Sonya Lee	100
Custodial Services:		
Custodian (FT)	James Richardson	120
Custodian (PT)	Shyvonne Nelson	
Custodial Storage (General)		100
	Sub-total	1,080
Eligibility Program Manager	Joan Harlow	180
IM Supervisor II - Food & Nut. App. Team / Data	Sharon Parker	120
IMC II	Hope Daugherty	100
IMC III	Sandra Shearin	100
IMC III	Audrey Small	100
IMC III	Vacant	100
IM Supervisor II - Medicaid App./Medicaid Trans Team	Jacqueline Baxter	120
IMC II (I)	Jameria Hinton	100
IMC III	Lisa Eddie	100
IMC II (1)	Keisha Henderson	100
IMC II	Ginger Carter	100
IMC II (1)	Jamecia Hargrove	100
IMC II	Vacant	100
Office Asst. V – Medicaid Transportation	Nakia Russell	100
IMC II – Medicaid Transportation Coordinator	Cynthia Freeman	100
IMC III – Medicaid Transportation	Teresa Wright	100
IM Supervisor II - Food & Nut. Re-Certs	Crystal Reeder	120
IMC II	Connie Abbott	100
IMC II	Lisa Aycok	100
IMC III	Cathy Nowell	100
IMC II	Talonda Crup	100
IMC II	Peggy Shearin	100
IMC II	Loleta Davis	100
IMC II	Teresa Overby	100
IMC II (I)	Rebekah Talley	100
IMC II (I)	Kristin Simpson	100
IMC II (I)	Jean Heath	100
IMC II (I)	Laura Matthews	100

Title	Name	Area (SF)
IM Supervisor II Family & Children's Medicaid Re-Cert	Cathy Hope	120
IMC II	Amy Harris	100
IMC II	Vicky Woodruff	100
IMC II	Goldie Davis	100
IMC II (I)	Tia Garren	100
IMC II (I)	Patricia Champion	100
IMC II (I)	Katrina Lyons	100
IMC II	Danielle Williams	100
IM Supervisor II - Support Services	Kim Choplin	140
Processing Asst. IV (III) / Front Desk	Yesenia Juarez	100
Processing Asst. III – Switchboard / Scanning	Pattie Moore	100
Office Asst. III – Scanning / Switchboard	Dana Hoyle	100
Work First - Processing Asst. V	Teresa Ellis	100
Food & Nutrition - IM Tech.	Jennifer Eatmon	100
Family & Children's Medicaid – Proc. Asst. V	Teresa Ellis	100
Adult Medicaid - Processing Asst. V	Marylee Garrett	100
Interpreter	Adriana Delacruz	100
IM Supervisor II - Adult Medicaid Re-Certs / LT Care / SA	Vacant	140
IMC III - Long Term Care	Vacant	100
IMC III - Long Term Care	Mary White	100
IMC II – Long Term Care	Eriza Cozart	100
IMC II (I)	Patrice Marrow	100
IMC II	Satonya Alston	100
IMC II	Deborah Foster	100
IMC II	Vacant	100
	Sub-total	5,540
Work First /Child Care/Emergency Intake/Energy/QA/PI	Cassandra Hart	140
SW III – Lead Worker	Jamila Green	100
Social Worker II – (Steps Coordinator)	Sheri Moss	100
IMC II – Temp. LIEAP Worker	Sylvia Cates	100
IMC II – Temp. LIEAP Worker	Wanda Matthews	100
IMC II – Temp. LIEAP Worker	Vacant	100
Work First / Emergency Intake:		
IMC III – Intake	Tigist Green – Hicks	100
Social Worker II – Intake	Rodana Bonner	100
Social Worker II – Intake	Shantice Champs	100
Social Worker II – Intake	Karmanisha Davis	100

Title	Name	Area (SF)
Social Worker II (trainee) – Intake	Brittley Harris	100
Child Care / Emergency Intake:		
Human Services Coordinator III - Child Care	Tiffany Gray	140
Social Worker II - Child Care / Intake	Kali Henderson	100
Social Worker II - Child Care / Intake	Cortney Phillips	100
Quality & Training / Program Integrity:		
IM Investigator	Autumn Thomas	100
IM Supervisor II	Anne Railey	100
IM Supervisor II	Vacant	100
	Sub-total	1,780
Child Support Supervisor	Tracy Edwards	180
Child Support Agent I	Mary Bauza	100
Child Support Agent I	Amber Neal	100
Child Support Agent III - Lead Agent	Veronica Hawkins	120
Child Support Agent II	Susan Solomon	100
Child Support Agent II	LaWanda Wilkins- Jones	100
Child Support Agent II	Gwen Williams	100
Child Support Agent II	Teresa Hayes	100
Child Support Agent II	Sharika Sneed	100
Child Support Agent II	Sherry Reed	100
Child Support Agent II	Shree Champion	100
Child Support Agent II	Tonya Slade	100
	Sub-total	1,300
Social Work Program Administrator II	Meredith Houchins	216
SW Supervisor III - Foster Care / Adoptions	Mirna Gereige	140
SW III - Lead Worker	Rosie Williams	120
SW III – Licensing Worker	Shelley Hester	100
SW III (I)	Brittany Perry	100
SW III	Monique Clayton	100
Processing Assistant V	Carol Reavis	100
SW III	Shakena Perry	100
SW III	Meredith Wherle	100
SW III - FC & LINKS	Vacant	100
SW Supervisor III - CPS	Lionel Branche	140
SW IA&T - Lead Worker	Felicia Sanders-Gupto	120
SW IA&T	Vickie Jones	100
SW IA&T (II)	Elmer Rayo	100
SW IA&T	Terri Edwards	100

Title	Name	Area (SF)
SW IA&T	Vacant	100
SW Supervisor III – CPS	Tyler Terry	140
Processing Assistant IV	Amanda Dement	100
SW IA&T	Charon Hudson	100
SW IA&T	Angula Williams	100
SW IA&T	Cayla Williams	100
SW IA&T (III)	Kristie Pulliam	100
	Sub-total	2,476
SW Supervisor III - Adult Services	Artelia Trice	180
Processing Asst. V	Frankey Daye	100
Social Worker III - Lead Worker - HR Aide Supervisor	Joyce Whitaker	100
Social Worker III	Briana Austin	100
Social Worker III	Nichole Crumel	100
Social Worker III	Cassandra Williams	100
Social Worker III	Kelly West	100
Social Worker For the Blind - State Employee	Ericka Brodie	100
Habilitation Assistant	Ro'sene Alexander	100
HR Aide	Yvette Williams	100
HR Aide	Pamela Henderson	100
	Sub-total	1,180
Administrative Officer II - Senior Center	Juan Jefferson	180
Housekeeper - Part-Time	Charles Williams	100
Program Asst. V	Joyce Davis	100
Housekeeper – Part-time	William Henderson	100
Program Asst. V	Susan Tucker	100
Nut. Project - Site Supervisor - Part-Time	Abiola Olabisi-Puri	100
HR Aide	Cora Fields	100
HR Aide	Mary Thomas	100
HR Aide	Lorraine Yancey	100
HR Aide	Erica Moore	100
HR Aide	Ethel Terry	100
HR Aide	Sharon Smith	100
HR Aide	Madeline Cannaday	100
Social Worker II - Nut. Programs - Transportation	Schania Gales	100
SW I	Amber Gupton	100
Multi-Purpose Room (Senior Center Use)		1,500
Kitchen (to support M-P Room)		400
Activity Rooms (2 @ 600 SF each)		1,200
Exercise / Wellness		600

Computer Lab		300
Media Room		350
Large Item Storage (2 @ 280 each)		560
	Sub-total	6,490
Building Support:		
Reception Area		300
Waiting Area		500
Training Room		1,500
Conference Room - Large		600
Conference Room - Small		300
Conference Room - Small		300
Conference Room - Small		300
Conference Room - Small		300
Visitation Rooms (2 @ 300 SF each)		600
File Storage		600
General Storage		300
Program Storage (to be located t/out each dept)		1,000
Break Room		300
Coffee Bar (8 @ 25SF ea)		200
Copy/Work (8 @ 60sf ea)		480
	Sub-total	7,580
Overall NET Space Required Total (with Senior Center):		27,426 SF
Core Factor (Mech/Elect/Circ):		25%
DSS TOTAL AREA REQUIRED – WITH Senior Center: 34,283 SF		
<hr/>		
Overall NET Space Required Total (without Senior Center):		20,936 SF
Core Factor (Mech/Elect/Circ):		25%
DSS TOTAL AREA REQUIRED – WITHOUT Senior Center: 26,170 SF		

Updated Project Costs Summary Options:

The original Project Construction Costs Summary (from 2015-16 Feasibility Study document) has been updated to reflect the current market conditions for a project of this type and size. The construction market has changed considerably since the original costs were projected, in both material and labor costs, and is somewhat still in a state of unpredictability. The costs presented in these options are based on recent bids received for projects of a similar nature (renovations and commercial office space) and construction methods.

Additionally, these updated costs also reflect more significant renovations (HVAC, electrical, etc.) to the existing space (in Option #1), which were not included in the former study.

Department of Social Services - October 2017 Updated Costs

OPTION #1: RENOVATE EXISTING & BUILD NEW ADDITION

Item	Unit		\$ / unit	Total Cost (\$)
Construction				
New Construction / Addition	16,283	SF	185	3,012,355
Renovations to existing	18,000	SF	45	810,000
Site Development (New construction)	1	LS	100,000	100,000
	Construction Sub-total:			3,922,355
Associated Project Costs				
Site Survey				6,000
Geotechnical Survey				3,500
Special Inspections (not required)				0
			Professional Fees (8%)	313,788
			Contingency (5%)	274,565
			Equipment / Furnishings (10%)	392,236
			TOTAL PROJECT BUDGET	4,912,444

Department of Social Services - October 2017 Updated Costs

OPTION #2: NEW CONSTRUCTION

Item	Unit		\$ / unit	Total Cost (\$)
Construction				
New Construction / Addition	35,000	SF	185	6,475,000
Site Development (New construction)	1	LS	525,000	525,000
	Construction Sub-total:			7,000,000
Associated Project Costs				
Site Survey				10,000
Geotechnical Survey				5,000
Special Inspections (not required)				0
			Professional Fees (8%)	560,000
			Contingency (5%)	490,000
			Equipment / Furnishings (10%)	700,000
			TOTAL PROJECT BUDGET	8,765,000

In providing this opinion of probable cost, it must be understood that we have no control over costs or the price of labor, equipment or materials, contractors' methods of determining bid prices, competitive bidding, market or negotiating conditions. Accordingly, we cannot and do not warrant that bids or negotiated prices will not vary from our opinion. We make no warranty, express or implied, as to the accuracy of any opinion we may give as compared to bid or actual cost.

DHHS REIMBURSEMENT PROGRAM

Data included in this report is the result of research at the Department of Health and Human Services (DHHS) of which DSS is a division, as well as multiple conversations with the DHHS representative for Vance County. DHHS has developed certain parameters used in determining the amount of reimbursement allowed for both new construction and leased facilities. Reimbursement procedures and policies are contained in the DSS Fiscal Manual, portions of which has been added (in partial sections) to this report in the Appendix Section. A summary of the entire policy may be found <https://www2.ncdhhs.gov/search/policies-manuals.html> (DSS Fiscal Manual Section II).

During this facility study, the question has been asked, “Regarding the DSS reimbursement policy, is it better to purchase or lease?” The answer seems to be simple in that, in either scenario, reimbursement is allowed but has some conditions attached:

- Purchase costs for land or properties are not allowed for reimbursement;
- Costs for necessary renovations and additions that are performed on a County-owned property would most certainly be allowed for reimbursement;
- In a lease agreement scenario, the costs for any renovations and additions must be borne by the property owner. The County may be reimbursed for the costs of a lease that included fit-up costs, but may not be reimbursed should the County pay for the fit-up renovations outside of the lease agreement. In other words, reimbursement is not allowed for County-funded renovations on a leased property.

There are many other caveats to the reimbursement program that determine the percentage of reimbursement – but based on the programs offered by Vance County DSS, as well as the other factors that are used, the state-approved reimbursement percentage is approximately 58 cents on the dollar.

In calculating reimbursement, for any property, the determination of the facility’s ‘useful life’ should be documented independently – in other words, none of the three facilities reviewed truly meet the criteria for “standard useful life” (45 years, per Section II-D, Cost of Space). This documentation required would be based on national BOMA standards for life expectancies of materials & building systems and should not present any issues for documentation of useful life, as the renovations proposed would essentially be considered new construction.

Based on the current rate of 0.58 and the maximum allowed depreciation (2.22%), the following is a summary of the expected reimbursement allowed for each facility reviewed in this report.

Property Name	Estimated Constr. Costs	2.22% Per Year Depreciation (Cap)	Est. Reimb. @ .58	Lifetime Reimb. @ 45 yrs (cap)	County Required Funding Portion
Former A & P Property	\$4,401,375.00	\$97,711	\$56,672	\$2,550,257	\$1,851,118
Henderson Mall Space	\$5,130,000.00	\$113,886	\$66,054	\$2,972,430	\$2,157,570
Harper Prints	\$4,420,000.00	\$98,124	\$56,912	\$2,561,040	\$1,858,960
Renovate Exist	\$4,912,444.00	\$109,056	\$63,253	\$2,846,368	\$2,066,076
New Construct.	\$8,765,000.00	\$194,583	\$112,858	\$5,078,616	\$3,686,384

AGENDA APPOINTMENT FORM

December 4, 2017

Name: Porcha Brooks

Name of Organization: Tax Office

Purpose of appearance: Present Untimely Exemption Applications

Request of Board: Approve Applications



2017 Untimely Application Filed

CASE DATE/TIME: 12/04/2017

ACCOUNT REF#: 8229247

OWNER/BUSINESS NAME: Shiloh Family Ministries

Personal Property: 1970 Sears Gamefisher

DATE OF APPEAL: 10/13/17

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely religious exemption application for 2017 personal property. Shiloh Family Ministries failed to submit their application on time.

STAFF REVIEW:

Shiloh Family Ministries failed to apply for the exemption by January 31, 2017. Therefore the assessor must deny their 2017 untimely application submitted October 13, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been submitted timely it would have been approved.



2017 Untimely Application Filed

CASE DATE/TIME: 12/4/2017

ACCOUNT REF#: 24437

OWNER/BUSINESS NAME: New Restoration Community Church

PARCEL(s): 0081 02014

DATE OF APPEAL: 09/2017

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely exemption application for 2017 real property. They stated they did not know they needed to apply.

STAFF REVIEW:

New Restoration Community Church. failed to apply for the exemption by January 31, 2017. Therefore the assessor must deny their 2017 untimely application submitted September, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been submitted timely it would have been approved.



2017 Untimely Application Filed

CASE DATE/TIME: 12/04/2017

ACCOUNT REF#: 1276

OWNER/BUSINESS NAME: Donny and Argatha Vass

PARCEL(s): 0091 04037

RESIDENCE ADDRESS: 401 Booth St

DATE OF APPEAL: 09/22/2017

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Disabled Exclusion application for 2017 real property. Appellant states he was late because he was unaware of the process and due date.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2017. Therefore the assessor must deny their 2017 untimely application submitted September 22, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1st, it would have met the qualifications and would have been approved.



2017 Untimely Application Filed

CASE DATE/TIME: 12/04/2017

ACCOUNT REF#: 2857

OWNER/BUSINESS NAME: William B Roseboro

PARCEL(s): 0615A02004

RESIDENCE ADDRESS: 434 Greystone Rd

DATE OF APPEAL: 10/03/2017

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Disabled Exclusion application for 2017 real property. Appellant states he was late because he was unaware of the process and due date.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2017. Therefore the assessor must deny their 2017 untimely application submitted October 3, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1st, it would have met the qualifications and would have been approved.



2017 Untimely Application Filed

CASE DATE/TIME: 12/04/2017

ACCOUNT REF#: 16235

OWNER/BUSINESS NAME: Michelle R Covington

PARCEL(s): 0047 01016

RESIDENCE ADDRESS: 201 Redbud Circle

DATE OF APPEAL: 10/07/2017

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Elderly application for 2017 real property. Appellant states she was in the hospital and missed the deadline

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2017. Therefore the assessor must deny their 2017 untimely application submitted October 7, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1st, it would have met the qualifications and would have been approved.



2017 Untimely Application Filed

CASE DATE/TIME: 12/04/2017

ACCOUNT REF#: 1024002

OWNER/BUSINESS NAME: Ronald E Bennett Trustee of the Hillside Farms Trust

PARCEL(s): 0375 02014

DATE OF APPEAL: 10/19/2017

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Present Use-Forestry and Agriculture application for 2017 real property.

STAFF REVIEW:

Appellant failed to apply for the exemption by January 31, 2017. Therefore the assessor must deny their 2017 untimely application submitted October 19, 2017.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by January 31st, it would have met the qualifications and would have been approved.

Water District Board



Vance County Water District
 Operations Report
 November 2017

<u>Operations Highlights:</u>	<u>Fiscal Year-to Date</u>	<u>Nov 2017 (Oct 31 – Nov 30)</u>
Work Order Completions:		
Discolored Water/ Air in lines	1	2
Set Meters	15	8
Replace Meter/ERT	4	0
Remove Meter	1	0
Locate Lines	315	35
Odor In Water / Chlorine Check	1	1
Check Usage / Leaks	51	9
Replace Meter Lid/ Box	5	0
Low pressure/ No Water	2	0
Water Main Break	0	0
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	31	24
Phase 1 and 2 construction responses	0	0
Water line repairs	1	0
Actual Shut offs	10	6
Restores	8	2
Cross Connection Checks	1	0
Intent to Serve inspections	0	0
Hydrant/Site Care/Mowing	5	0
Delivered Return Mail	0	0
Water Taps	5	0

Satellite Office Activity:

Information requests	24	4
Bill pays	781	197
Applications received	21	3

Billing Summaries:

August Billing 07/25/2017 through 08/31/2017
 1,278 active customers of which 831 were metered services
 Gallons billed 2,704,435 Average usage 3,274 @ .01033 = \$33.82 plus \$ 30 base = \$ 63.82

September Billing 08/31/2017 through 09/26/2017
 1,277 active customers of which 832 were metered services
 Gallons billed 2,760,735 Average usage 3,330 @ .01033 = \$34.40 plus \$ 30 Base = \$ 64.40

October Billing 09/26/2017 through 10/31/2017
 1,284 active customers of which 836 were metered services
 Gallons billed 2,669,306 Average usage 2,538 @ .01033 = \$26.22 plus \$ 30 Base = \$ 56.22

November Billing 10/31/2017 through 11/28/2017
 1,291 active customers of which 851 were metered services
 Gallons billed 2,679,470 Average usage 3,220 @ .01033 = \$33.26 plus \$ 30 base = \$ 63.26

Water System Overview:

The current customer count is as follows:

* Phase 1 – 687 total customers 215 availability accounts and 472 metered accounts

* Phase 2 – 604 total customers 225 availability accounts and 379 metered accounts

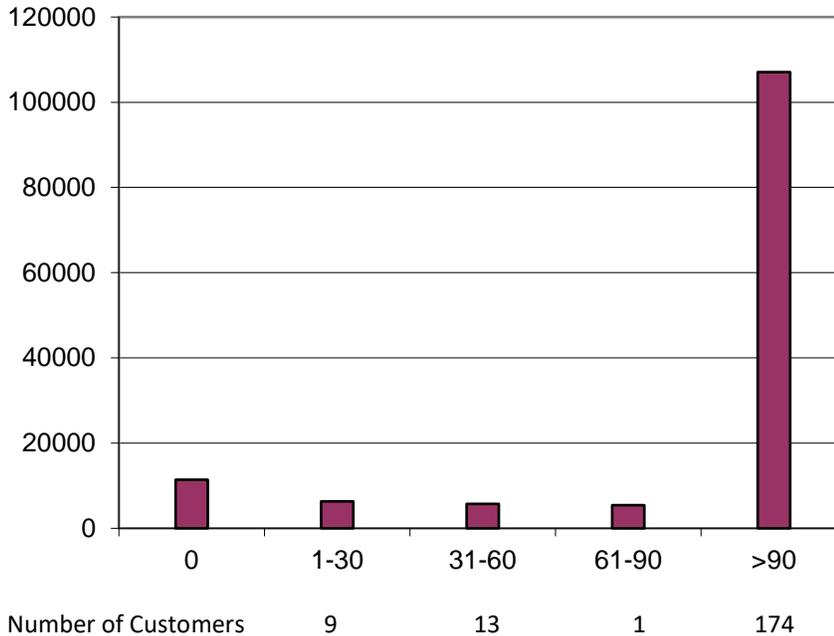
There is a total of 1,310 customers committed to the water system, 19 inactive accounts for a total of 1,291 active accounts.

The current past due balance amounts are shown on the attached page.



Vance County Water District
 Operations Report
 November 2017

Availability Aging Report for Vance County



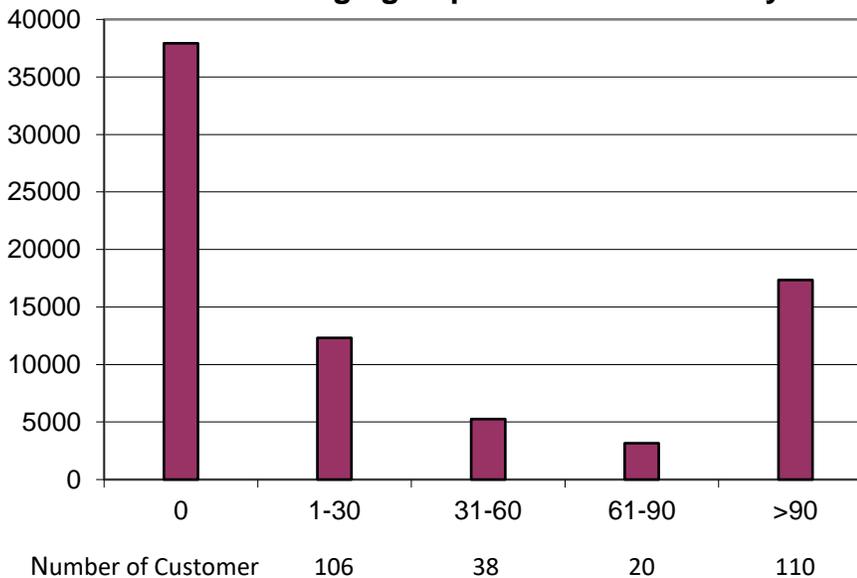
Availability Accounts AR*

Age	Current Month
0	\$ 11,409.38
1-30	\$ 6,316.76
31-60	\$ 5,747.70
61-90	\$ 5,404.00
>90	\$107,050.07

Total Availability AR to date

\$ 135,927.91

Metered Aging Report for Vance County



Metered Services AR*

Age	Current Month
0	\$ 37,935.48
1-30	\$ 12,319.49
31-60	\$ 5,250.25
61-90	\$ 3,151.82
>90	\$ 17,340.37

Total Metered Services to date

\$ 75,997.41

Both Accounts

\$ 211,925.32

*Graph information as of November 30, 2017

VANCE COUNTY
 REVENUE & EXPENDITURE STATEMENT
 10/01/2017 TO 10/31/2017

16 WATER FUND

REVENUE:	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	PCTUSED
16-329-432900 INVESTMENT EARNINGS	236.86	917.56	1,000.00	92%
16-367-436701 WATER LINE REIMB-CITY	0.00	0.00	16,504.00	0%
16-367-436712 WATER LINE RELOCATION REIMB	0.00	0.00	0.00	0%
16-375-437500 METERED WATER SALES	38,091.61	138,924.32	595,000.00	23%
16-375-437501 NON-METERED WATER REVENUE	12,080.07	38,299.66	130,000.00	29%
16-375-437502 WATER - DEBT SETOFF REVENUE	0.00	0.00	2,000.00	0%
16-376-437505 CONNECTION FEES	125.00	125.00	5,000.00	3%
16-376-437506 RECONNECT FEES	0.00	341.10	1,000.00	34%
16-376-437507 NSF CHECK FEES	133.00	283.00	500.00	57%
16-376-437508 LATE PAYMENT FEES	1,072.07	3,385.62	10,000.00	34%
16-397-439710 TRANSFER FROM GENERAL FUND	0.00	0.00	396,967.00	0%
TOTAL REVENUE	51,738.61	182,276.26	1,157,971.00	16%

EXPENDITURE:

16660-500621 BOND PRINCIPAL - WATER	0.00	0.00	177,000.00	0%
16660-500622 BOND INTEREST - WATER	0.00	0.00	346,333.00	0%
16-665-500011 TELEPHONE & POSTAGE	0.00	407.54	2,000.00	20%
16-665-500013 UTILITIES	304.60	1,053.69	5,000.00	21%
16-665-500026 ADVERTISING	1,093.00	1,093.00	1,000.00	109%
16-665-500033 DEPARTMENTAL SUPPLIES	1,448.01	13,722.75	12,000.00	114%
16-665-500044 SPECIAL CONTRACTED SERVICES	8,284.50	31,210.55	86,000.00	36%
16-665-500045 CONTRACTED SERVICES	10,825.00	43,275.00	150,000.00	29%
16-665-500054 INSURANCE & BONDS	1,476.92	1,476.92	1,403.00	105%
16-665-500079 PURCHASED WATER	12,604.25	39,526.49	200,000.00	20%
16-665-500088 BANK SERVICE CHARGES	196.19	257.54	1,750.00	15%
16-665-500230 WATER LINE RELOCATION	0.00	0.00	0.00	0%
16-665-500282 BAD DEBT EXPENSE	0.00	0.00	5,000.00	0%
16-665-500283 DEBT SERVICE RESERVE	0.00	0.00	52,334.00	0%
16-665-500284 CAPACITY FEE-CITY	0.00	0.00	52,875.00	0%
16-665-500286 SYSTEM MAINTENANCE	1,404.11	26,983.21	40,000.00	67%
16-665-500347 PERMITS	2,435.00	2,435.00	1,700.00	143%
16-665-500390 DEPRECIATION EXPENSE	0.00	0.00	23,576.00	0%
TOTAL EXPENDITURE	40,071.58	161,441.69	1,157,971.00	14%

EXCESS (DEFICIT) OF REVENUE

	11,667.03	20,834.57	0.00	
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*Committee Reports
and Recommendations*

Vance County

Committee Reports and Recommendations

December 4, 2017

Technology Committee

Regional Broadband Study. The committee (Brummit[C], Taylor & Feimster-Absent) met with Diane Cox (Kerr-Tar Council of Governments) on Tuesday, November 14, 2017 to discuss the Regional Broadband Study. The committee was informed that the study would be done on a regional basis, with each county getting individualized attention and individual priorities. The study will entail consulting with county commissioners and staff about broadband goals, conducting a broadband asset inventory for each county, implementing a demand aggregation study for residents and businesses, developing and managing an RFP process to solicit broadband service providers, educating local government officials and managers on relevant topics, and combining the findings into a comprehensive regional broadband strategy. The committee members discussed the importance of taking a comprehensive and forward looking approach for all technologies and requested that the study provide advantages and disadvantages of various solutions. Ms. Cox informed the committee that the study would include other technologies and would present advantages and disadvantages prior to choosing a solution and proceeding with RFPs for internet providers. The committee concluded that the study is a good first step, and will allow the board to be involved in setting priorities and making decisions as it relates to the county's future broadband needs. The committee recommended proceeding with the approval of Vance County's participation in the regional broadband study. *Recommendation: Approve Vance County's participation in the regional broadband initiative and appropriate an amount not to exceed \$28,500 from fund balance for this project.*

Properties Committee

Kerr Lake Substation Debt. The committee (Brummitt[C], Kelly & Wilder) met Tuesday, November 28th to discuss the Kerr Lake substation debt. This item was referred to the properties committee at the November 6, 2017 board of commissioner's meeting. The committee was informed that the mortgage of the Kerr Lake substation has a balance of \$144,721, with an interest rate of 4.09%, and eight years remaining that is paid from the county fire tax fund. The fire tax fund balance is approximately \$442,000 and paying off the mortgage would result in saving approximately \$25,000 in interest costs over the eight years. The committee felt it would be premature to retire the debt in light of ongoing discussions with the volunteer fire departments relative to overall funding and potential one-time needs of the departments. The committee felt it was necessary to table the discussion of retiring the debt and involve the fire marshal and public safety committee in seeking input and looking at a long term funding picture with the volunteer chiefs. Staff informed the committee they would prefer a 25% or \$200,000 balance to remain in fire tax fund. *For Your Information.*

*Finance Director's
Report*

Vance County
Finance Director's Report to the Board
December 4, 2017

A. Surplus Property. *Recommendation: Approve the property presented as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute.*

B. Education Lottery Fund Applications. A joint application filed by the County Commissioners and the Board of Education must be submitted to the State in order to draw down available North Carolina Education Lottery funds from the Public School Building Capital Fund. The County has budgeted to use lottery funds to pay the debt service for the 2010 QSCB and 2013 QZAB projects. The Board of Education approved the applications at their November 6, 2017 meeting. *Recommendation: Approve the applications to draw down lottery funds to be used for debt service payments on existing school facilities debt.*

C. Purchase of New Ambulance. The County budget contains funds for the purchase of a new ambulance in the current fiscal year. Vance County EMS advertised and solicited bids for the purchase of a 2016 or newer diesel-powered Chevrolet Type III ambulance. Two bids were received but only one vendor met the specifications. Bank financing will be secured at a later date to finance the purchase.

Recommendation 1: Reject the bid from Southeastern Emergency Vehicles as being non-responsive since it does not meet the engine specifications.

Recommendation 2: Approve the purchase of a 2016 Chevrolet G4500 Type III ambulance per Vance County specifications from Northwestern Emergency Vehicles in the amount of \$168,954.

D. Reimbursement Resolution – New Vehicles. The County budget contains funds for the purchase of several new vehicles in the current fiscal year. Bank financing will be solicited at a later date for these purchases, but the County may incur expenses prior to the funding being available. This resolution allows the County to be reimbursed for any initial expenditures through the financing proceeds once they are secured. *Recommendation: Approve the reimbursement resolution allowing the County to be reimbursed through financing proceeds for expenses incurred towards the purchase of new vehicles as budgeted for FY 2017-18.*

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Vance

Contact Person: David C. Beck

LEA: Vance County Schools

Title: County Finance Director

Address: 122 Yount St. Henderson, NC 27536

Phone: 252-738-2006

Project Title: 2017-18 Fiscal Year Debt Service to QSCB

Location: New Hope, LB Yancey, EM Rollins Elementary Schools & Northern Vance HS

Type of Facility: Public School Buildings

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

(3) No county shall have to provide matching funds...

(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.

(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. *Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.*

Short description of Construction Project: Construction of 3 elementary school multi-purpose rooms, update to mechanical HVAC system at NVHS, and renovation to water system at New Hope ES.

Estimated Costs:

Purchase of Land _____	\$ _____
Planning and Design Services _____	_____
New Construction _____	_____
Additions / Renovations _____	_____
Repair _____	_____
Debt Payment / Bond Payment _____	281,621.33
TOTAL _____	\$ 281,621.33

Estimated Project Beginning Date: 07/01/2017 Est. Project Completion Date: 06/30/2018

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 281,621.33 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)
11/6/17

(Signature — Chair, Board of Education) (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Vance

Contact Person: David C. Beck

LEA: Vance County Schools

Title: County Finance Director

Address: 122 Yount St. Henderson, NC 27536

Phone: 252-738-2006

Project Title: 2017-18 Fiscal Year Debt Service to QZAB

Location: Various School Locations

Type of Facility: Public School Buildings

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. *Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.*

Short description of Construction Project: Roof replacement at 3 elementary schools, painting of 3 school buildings, installation of energy efficient windows and lights at 4 school sites

Estimated Costs:

Purchase of Land _____	\$ _____
Planning and Design Services _____	_____
New Construction _____	_____
Additions / Renovations _____	_____
Repair _____	_____
Debt Payment / Bond Payment _____	133,333.33
TOTAL _____	\$ 133,333.33

Estimated Project Beginning Date: 07/01/2017 Est. Project Completion Date: 06/30/2018

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 133,333.33 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date) 11/6/17

(Signature — Chair, Board of Education) (Date)

**Vance County
Bid Tabulation
1 New Ambulance Unit
November 14, 2017**

	<u>Northwestern (AEV)</u>	<u>Southeastern</u>
Unit Pricing	\$168,954.00	\$168,910.00
Proposal Expiration	Not Specified	Not Specified
Type of Unit	Chevrolet G4500 Diesel Powered	Chevrolet G4500 Gas Powered

RESOLUTION OF THE COUNTY DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES UNDER UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED, by the Board of Commissioners (the "Board") of the County of Vance, North Carolina (the "County") as follows:

Section 1. It is hereby found, determined and declared by the Board as follows:

(a) Section 1.150-2 of the Treasury Regulations (the "Regulations") prescribes specific procedures which will be applicable to certain bonds or notes issued by the County including, without limitation, a requirement that the County declare its official intent to reimburse certain expenditures with proceeds of debt to be incurred by the County prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed.

(b) This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

(c) The County desires to expend its own funds for the purpose of paying certain expenditures in relation to the purchase and equipping of two police vehicles, one ambulance, one QRV, and one cardiac monitor (the "Equipment"), for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

(d) \$275,000 is the maximum principal amount of debt expected to be incurred for the purpose of paying the costs of the Equipment as specified in (c) above.

Adopted this 4th day of December, 2017.

Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

*County Attorney's
Report*

**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

417 Clark Street, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0078 04013.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **November 9, 2017**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Fannie J. Hicks** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 4th day of December 2017.

Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

*County Manager's
Report*

Vance County

County Manager's Report to the Board

December 4, 2017

A. Annual Planning Retreat. The board of commissioners has traditionally held a retreat during the month of January as a kickoff to the budget process. In recent years, the board has used the retreat to review the county's financial condition and outlook, to plan for future capital expenditures by giving input into the CIP, to discuss priorities relative to the upcoming budget, and to discuss significant policy issues. It is proposed that the 2018 Retreat be held on Tuesday, January 30th. The staff will work with the incoming chairman to develop an agenda. *Confirm date for Planning Retreat.*

B. Backpack Buddies Food Drive. Cooperative Extension is coordinating a food drive between December 1st and 20th. Bins will be located at the following locations: 305 Young Street (County Office Building), 122 Young Street (County Manager's Office), 380 Ruin Creek Road (YMCA), 307 Carey Chapel Road (Aycock Recreation Center), and 414 S. Garnett Street (Henderson-Vance Chamber of Commerce). All proceeds will be donated to ACTS of Henderson to help support their Backpack Buddies Program. The Backpack Buddies Program provides children from insecure homes with nutritious food to nourish them during the holidays when they are not in school. Items needed: peanut butter, jelly, fruit juice boxes, macaroni and cheese cups, canned meats, canned soups, vegetables and fruit, breakfast bars and oatmeal packs to name a few. *For Your Information.*

C. Nominating Committee for Selecting Cardinal Innovations Board. As a result of the state Department of Health and Human Services (DHHS) temporarily assuming leadership of Cardinal Innovations and revoking the Cardinal board seats, it is necessary to reconstitute the board. Each of the 20 counties within the Cardinal catchment area is responsible to appoint one county commission representative to serve on a nominating committee. The nominating committee will convene the week of December 11th to review applicants and select board members that best represent the counties, while ensuring compliance with statutory requirements. *Appoint one county commissioner representative to serve on the nominating committee.*

Consent Agenda Items

Budget Amendments and Transfer
Tax Refunds and Releases
Minutes

Monthly Reports
911 Emergency Operations
Administrative Ambulance Charge-Offs
Cooperative Extension
EMS
Health Department
Human Resources
Information Technology
Planning and Development
Parks and Recreation
Veterans Service

VANCE COUNTY BUDGET AMENDMENT REQUEST
2017 - 2018 Fiscal Year

A request to amend the 2017-2018 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Economic Development

Revenue Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
TNCP Repayment	47370-436748	745,688.00
Fund Balance Appropriated	47399-439710	(310,000.00)

TOTAL REVENUE INCREASE (DECREASE) \$ 435,688.00

Reason for Revenue Amendment Request: To budget funds to be received in FY 2017-18 from TNCP One, LLC
under terms of forbearance agreement approved by the Board of Commissioners at the November 6th meeting.

Expenditure Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
CDBG Refund	47445-500265	310,000.00
Rural Center Refund	47445-500702	60,423.00
Special Projects	47445-500068	65,265.00

TOTAL \$ 435,688.00

Reason for Expense Amendment Request: See above.

Requested by: _____ Date _____

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by _____
Finance Office _____

VANCE COUNTY BUDGET AMENDMENT REQUEST
2017 - 2018 Fiscal Year

A request to amend the 2017-2018 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Fire

Revenue Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	10399-439900	484,500.00

TOTAL REVENUE INCREASE (DECREASE) \$ 484,500.00

Reason for Revenue Amendment Request: To allocate funds towards the purchase of a new fire truck that was approved by the Board of Commissioners at the November 6th meeting. Price is not to exceed \$475,000 and a 2% contingency is allotted.

Expenditure Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Capital Outlay	10531-500074	484,500.00

TOTAL \$ 484,500.00

Reason for Expense Amendment Request: See above.

Requested by: _____ Date _____

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by _____
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
 2017 - 2018 Fiscal Year

Department Name: 911/Emergency Operations

Request for Funds to be Transferred From:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Special Projects	71751-500062	3,000.00
Regular Salaries	10621-500001	1,200.00

TOTAL \$ 4,200.00

Explanation of transfer request: Additional funding is needed for continuing education for medical and fire dispatch programs. A new online method for continuing education is being utilized for the first time this year. Also, unexpected expenses have been incurred related to an incident with bed bugs and additional funds are needed to pay for monthly pest control to finish out the fiscal year.

Request for Funds to be Transferred To:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Travel & Training	71751-500014	3,000.00
Pest Control	10621-500057	1,200.00

TOTAL \$ 4,200.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____
--

Reviewed by _____
 Finance Office _____

Tax Refunds and Releases - October 2017

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,020.58	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,020.58	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,020.58	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,020.58	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,058.94	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,038.48	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,260.44	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,114.42	0	0	CORRECT VALUE
CAREY CHAPEL VILLAGE LLC	2017	1,072.52	0	0	CORRECT VALUE
DIAZ RAUL	2017	0	33.07	105.00	PERS PROP BILLED
FALCON FINANCIAL GROUP LLC	2017	142.37	0	0	REMOVED LEASE LND
MARROW WILLIAM MRS HEIRS	2017	480.61	0	105.00	REAL PROP - BILL
OXENDINE RANDOLPH MICHAEL	2017	0	5.65	0	PERS PROP BILLED
SAN JUAN ALEXIS DANIELLE	2017	0	0	105.00	REMOVE SOLID WAS
SOUTH HEND. CHURCH OF GOD	2017	393.78	0	0	CORRECT SITUS
TONY'S AUTO REPAIR	2017	0	31.77	0	CORRECT VAL PER
TOTAL		\$ 58,810.32	\$ 70.49		
TOTAL REFUNDS AND RELEASES		\$ 58,880.81			

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TOTAL

4,322

TIME PERIOD:10/31/2017 00:00:01 Through 11/27/2017 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		88				88
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	2	2			
AMERICAN RED CROSS	Other Dispatch	1				1
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	53	53			
BERTIE AMUBLANCE SERVICE	City & County Dispatch	2				2
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	34	34			
CSX RAILROAD	Other Dispatch	0				0
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	9	9			
CENTURYLINK	Other Dispatch	0				0
DUKE ENERGY	Other Dispatch	4				4
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	13	13			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	293		293		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	170		170		
HENDERSON POLICE DEPARTMENT	City Dispatch	1842		1842		
HENDERSON STREET DEPT	City Dispatch	6		6		
HENDERSON WATER DEPARTMENT	City Dispatch	16		16		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	20	20			
KITRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	21	21			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	0			0	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	6			6	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	3			3	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	2			2	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	76			76	
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch	3	3			
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PUBLIC SERVICE GAS	Other Dispatch	2				2
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	20	20			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch	531	235	291		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	55	55			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	8	8			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	1	1			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	104	104			
VANCE COUNTY FIRE MARSHALL	County Dispatch/FIRE	1	1			
VANCE COUNTY MAGISTRATE OFFICE	Other Dispatch	0				0
VANCE COUNTY RESCUE SQUAD	County Dispatch	36	36			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	1853	1853			
WAKE ELECTRIC	County Dispatch	0	0			
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	20	20			
TOTALS		5296	2488	2618	88	97

Signature: 

Prepared by: Vivian E Lassiter, Training Supervisor

Signature: 

Reviewed by: Brian K. Short, Director

11/27/2017

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 10/31/2017

Jurisdiction: HEN-VAN

Last Date: 11/27/2017

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	88
2	AFTO	2
3	ARC	1
4	BERT	2
5	BVFD	53
6	CVFD	34
7	DOT	6
8	DSS	8
9	DVFD	9
10	EM	1
11	EMS	531
12	EVFD	13
13	FMAR	1
14	FOR	3
15	GAS	2
16	HFD1	293
17	HFD2	170
18	HPD	1842
19	HVFD	20
20	KVFD	21
21	ME	2
22	NCEN	3
23	PE	4
24	SHP	76
25	STRE	6
26	TVFD	20
27	VCAC	55
28	VCFD	104
29	VCR	36
30	VCSO	1853
31	WATE	16
32	WILD	1
33	WVFD	20

Total: 4322

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 10/31/2017

Last Date: 11/27/2017

Complaint		Number
911HU	911 HANG UP CALL	53
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	13
ACC-PD	ACCIDENT PROPERTY DAMAGE	97
ACC-PI	ACCIDENT PERSONAL INJURY	9
ALARM	ALARM RESIDENCE OR BUSINESS	246
ALARMFALSE	ALARM FALSE	37
ALARMMED	ALARM MEDICAL	13
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	3
ANIMAL-EMD	ANIMAL BITE / ATTACK	3
ANIM	ANIMAL COMPLAINT/VISCIOS ANIMAL	50
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	11
ASAG	ASSIST OTHER AGENCY	32
ASMO	ASSIST MOTORIST	43
ASSAULIP-EMD	ASSAULT OR SEXUAL ASSAULT - IN PI	1
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	45
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	7
BE MV	BREAKING AND ENTERING TO A MOTC	11
BREATH-EMD	BREATHING PROBLEMS	74
BURG-IP	BURGULARY/B&E IN PROGRESS	1
BURGLARY	BURGLARY	33
CARBON-EMD	CARBON MONOXIDE / INHALATION / H	1
CAR	CARELESS AND RECKLESS DRIVER	41
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR I	7
CHESTPAI-EMD	CHEST PAIN	35
CHILD-ABU	CHILD ABUSE OR NEGLECT	3
CHOKING-EMD	CHOKING	3
CITIZEN ASST	CITIZEN ASSIST / SERVICE CALL	24
CIVDIS	CIVIL DISPUTE	62
COMTHR	COMMUNICATING THREATS	10
CONVULS-EMD	CONVULSIONS / SEIZURES	33
DIABETIC-EMD	DIABETIC PROBLEMS	12
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTR	3
DISO	DISORDERLY PERSON	67
DOMEIP/W	DOMESTICE DISPUTE - IN PROGRESS	3
DOM-PROB	DOMESTIC PROBLEM	76
DRUGALC	DRUG OR ALCOHOL COMPLAINT	29
DRUNKDRIV	DRUNK DRIVER	6
DVO	DOMESTIC VIOLENCE ORDER	5
ELEC HAZZARD	ELECTRICAL HAZZARD	2
EMERG TRANS	EMERGENCY TRANSPORT	4
ESCO	ESCORT	179
EVICTION	EVICTION CARRIED OUT	21
EYE PROB-EMD	EYE PROBLEMS / INJURIES	1
FALLS-EMD	FALLS (SUBJECT FALLEN)	40
FIGHT	FIGHT	15
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	1
FIRE ALARM	ALARMS	34
FRAUD	FRAUD/FORGERY	19
GAS LEAK	GAS LEAK / ODOR	3
HARR	HARRASSMENT/THREATS	34
HEADACHE-EMD	HEADACHE	5
HEART-EMD	HEART PROBLEMS - AICD	6
HEMORR-EMD	HEMORRHAGE / LACERATION	17

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 10/31/2017

Last Date: 11/27/2017

Complaint		Number
HOMEINV	HOME INVASION	3
HRPD	HIT & RUN PD	21
HRPI	HIT & RUN PI	1
ILL-DUMP	ILLEGAL DUMPING	3
INDEXPO	INDECENT EXPOSURE	3
INSPECTION	FIRE INSPECTION	13
INTPERS	INTOXICATED PERSON	9
INVE	INVESTIGATE ----- AT	503
IPV	IMPROPERLY PARKED VEHICLE	12
JUV	JUVENILE PROBLEMS	35
LARC	LARCENY - ALREADY OCCURRED	90
LOIT	LOITERING COMPLAIN	4
LOST	LOST PROPERTY	3
LOUD	LOUD MUSIC	48
MEDICAL	MEDICAL	6
MEN	MENTAL SUBJECT	87
MISS	MISSING PERSON	3
MUTUAL AID	MUTUAL AID/ ASSIST OUTSIDE AGENC	1
MVC	MOTOR VEHICLE COLLISION	35
ODOR	ODOR (STRANGE/UNKNOWN)	1
OPEN	OPEN DOOR/WINDOW	6
OUTSIDE FIRE	OUTSIDE FIRE	6
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION	11
PDAMG	PROPERTY DAMAGE ALREADY OCCUI	55
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	3
PROP CHECK	PROPERTY CHECK	14
PROW	PROWLER	21
RECFPI	RECOVERED/FOUND PROPERTY	16
ROBARM	ROBBERY ARMED	8
ROBBERY	ROBBERY	1
RUN	RUNAWAY	5
SHOP	SHOPLIFTER	11
SHOTS	SHOTS FIRED	62
SICK-EMD	SICK PERSON	72
SMOKE OUTSID	SMOKE INVESTIGATION OUTSIDE	2
SPEC	SPECIAL ASSIGNMENT	2
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	7
STOLV	STOLEN VEHICLE	9
STROKE-EMD	STROKE (CVA)	12
STRUCT FIRE	STRUCTURE FIRE	15
SUBINCUS	SUBJECT IN CUSTODY	8
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL	1
SUMMONS	CIVIL / CRIMINAL SUMMONS	1
SUPSUB	SUSPICIOUS SUBJECT	44
SURR	SURRENDER	8
SUSP PACKAGE	SUSPICIOUS PACKAGE (LETTER, ITEM	3
SUSVEH	SUSPICIOUS VEHICLE	77
TEST	TEST CALL	89
TRAFFIC STOP	VEHICLE STOP	224
TRANSPORT	TRANSPORT	2
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	4
TREEDWN	TREE DOWN	3
TRES	TRESPASSING SUSPECT	61

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 10/31/2017

Last Date: 11/27/2017

<i>Complaint</i>		<i>Number</i>
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	5
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	39
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	2
VEHICLE FIRE	VEHICLE FIRE	4
WARRANT	WARRANT	927
WATER	WATER RELATED PROBLEM	16
WRIT	WRIT OF EXECUTION	2

Report Total: 4322

**ADMINISTRATIVE AMBULANCE CHARGE-OFFS
FOR INFORMATION ONLY
NOVEMBER 2017**

<u>NAME</u>	<u>DATE OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Ramzi N. Alashmali	10/12/2007	387.52	Uncollectible-Statute of limitation beyond 10 yrs
William B. Alexander	10/01/2007	199.72	Uncollectible-Statute of limitation beyond 10 yrs
Patricia A. Anderson	10/22/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Stacey A. Ayscue	10/08/2007	443.80	Uncollectible-Statute of limitation beyond 10 yrs
Ronald Benson	10/24/2007	22.26	Uncollectible-Statute of limitation beyond 10 yrs
Emir A. Best	10/11/2007	425.04	Uncollectible-Statute of limitation beyond 10 yrs
Dorothy Blue	10/03/2007	54.23	Uncollectible-Statute of limitation beyond 10 yrs
Joshua Braswell	10/24/2007 & 10/26/2007	859.42	Uncollectible-Statute of limitation beyond 10 yrs
Jovan Bullock	10/01/2007	387.52	Uncollectible-Statute of limitation beyond 10 yrs
Julius J. Bullock	10/14/2007	725.20	Uncollectible-Statute of limitation beyond 10 yr
Robert Calfee	10/23/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
Desi A. Campbell	10/29/2007	434.42	Uncollectible-Statute of limitation beyond 10 yrs
Rachel C. Carpenter	10/09/2007	481.32	Uncollectible-Statute of limitation beyond 10 yrs
Robert D. Dailey	10/02/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Kenneth Dalton	10/28/2007 & 10/30/2007	462.92	Uncollectible-Statute of

Lawrence M. Ellington	10/08/2007	28.82	limitation beyond 10 yrs Uncollectible-Statute of limitation beyond 10 yrs
Richard Evans	10/11/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Kenneth E. Fisher	10/20/2007	387.52	Uncollectible-Statute of limitation beyond 10 yrs
Thomas Garrett	10/29/2007	734.58	Uncollectible-Statute of limitation beyond 10 yrs
Willie L. Grant	10/08/2007	77.35	Uncollectible-Statute of limitation beyond 10 yrs
Craig Gregory	10/08/2007	204.32	Uncollectible-Statute of limitation beyond 10 yrs
Lashea A. Grimmett	10/14/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Donnie A. Haines	10/21/2007	528.22	Uncollectible-Statute of limitation beyond 10 yrs
Aaron S. Hamilton	10/01/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
Dorothy D. Hargrove	10/30/2007	415.66	Uncollectible-Statute of limitation beyond 10 yrs
John Hargrove	10/16/2007	359.38	Uncollectible-Statute of limitation beyond 10 yrs
Michelle B. Harris	10/13/2007	453.18	Uncollectible-Statute of limitation beyond 10 yrs
Thomas Harris	10/12/2007	453.18	Uncollectible-Statute of limitation beyond 10 yrs
Barbara M. Harrison	10/03/2007	396.90	Uncollectible-Statute of limitation beyond 10 yrs
De'Shana T. Henderson	10/19/2007	387.52	Uncollectible-Statute of limitation beyond 10 yrs
Hector Hernandez	10/14/2007	553.18	Uncollectible-Statute of limitation beyond 10 yrs
Shirley Holden	10/23/2007	396.90	Uncollectible-Statute of limitation beyond 10 yrs
Daszerlean Huff	10/06/2007	100.00	Uncollectible-Statute of limitation beyond 10 yrs

Jamaer T. Isreal	10/08/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
Niya Jafar	10/26/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Alice Jiggetts	10/25/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
Eric D. Johnson	10/16/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
Doris Jones	10/31/2007	387.52	Uncollectible-Statute of limitation beyond 10 yrs
Lynette M. Jones	10/09/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Pearlean G. Jones	10/04/2007 & 10/16/2007	179.10	Uncollectible-Statute of limitation beyond 10 yrs
Clayton A. Kearney	10/13/2007	487.52	Uncollectible-Statute of limitation beyond 10 yrs
Cleo A. Lee	10/20/2007	496.90	Uncollectible-Statute of limitation beyond 10 yrs
Mattie Lloyd	10/21/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Kenneth H. Magbie	10/08/2007 & 10/09/2007	1103.34	Uncollectible-Statute of limitation beyond 10 yrs
Deborah S. Matthews	10/25/2007	120.71	Uncollectible-Statute of limitation beyond 10 yrs
Latoya A. Mayo	10/03/2007	18.00	Uncollectible-Statute of limitation beyond 10 yrs
Virginia D. Medina	10/30/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Robert R. Moorefield	10/20/2007	406.28	Uncollectible-Statute of limitation beyond 10 yrs
William Mullins	10/30/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Sonia Navarro-Ramirez	10/21/2007	459.38	Uncollectible-Statute of limitation beyond 10 yrs
Rhonda J. Parrish	10/31/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Charles Phillips	10/13/2007	825.20	Uncollectible-Statute of

Rhasauna Pierce-Bullock	10/27/2007	443.80	limitation beyond 10 yrs Uncollectible-Statute of limitation beyond 10 yrs
Gonzalo Pineda-Carnalla	10/24/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Judith T. Powell	10/28/2007	104.96	Uncollectible-Statute of limitation beyond 10 yrs
Kenya W. Raines	10/30/2007 & 10/31/2007	556.28	Uncollectible-Statute of limitation beyond 10 yrs
Clifton M. Rainey	10/22/2007	119.46	Uncollectible-Statute of limitation beyond 10 yrs
Samuel A. Roberson	10/12/2007	453.18	Uncollectible-Statute of limitation beyond 10 yrs
Monica I. Santos	10/17/2007	434.42	Uncollectible-Statute of limitation beyond 10 yrs
Dana R. Shearin	10/03/2007	481.32	Uncollectible-Statute of limitation beyond 10 yrs
Beatrice Small	10/19/2007	15.22	Uncollectible-Statute of limitation beyond 10 yrs
Robert L. Somerville	10/31/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Jessica P. Stegall	10/07/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Bryana C. Stewart	10/21/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Annie M. Terry	10/17/2007	434.42	Uncollectible-Statute of limitation beyond 10 yrs
Alphonso Turner	10/03/2007 & 10/25/2007	500.04	Uncollectible-Statute of limitation beyond 10 yrs
Virgil Twisdale	10/09/2007	127.99	Uncollectible-Statute limitation beyond 10 yrs
Shelby V. Valentine	10/18/2007 & 10/19/2007	793.80	Uncollectible-Statute of limitation beyond 10 yrs
Joshua P. Ward	10/22/2007	377.18	Uncollectible-Statute of limitation beyond 10 yrs
Robert J. West	10/26/2007	406.28	Uncollectible-Statute of limitation beyond 10 yrs

Helen B. Williams	10/26/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Michael Williams	10/16/2007	478.14	Uncollectible-Statute of limitation beyond 10 yrs
Daisy L. Young	10/30/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs

TOTAL \$ 24,411.22

Objectives	Outcomes
<p>1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.</p>	<ul style="list-style-type: none"> ● Kerr-Tar Beekeepers met for their November meeting with seven members attending. The educational program was entitled Winterizing Beehives. The members stated they increased their knowledge of what to do now to increase their beehive health during the winter months and would adopt steps provided during this program. ● The third annual Handcrafted Holiday Market was held at the Vance County Regional Farmers Market, with approximately 40 vendors selling crafts as well as locally produced farm and food products. Record-breaking attendance of almost 1000 customers was achieved, nearly double our numbers from previous events.
<p>2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.</p>	<ul style="list-style-type: none"> ● A Growing Hydroponic Vegetable Workshop was conducted with five small farmers. These five farmers stated on post meeting evaluations that their knowledge of hydroponic vegetables had increased. 4 farmers stated that they planned to adopt hydroponic vegetable production methods recommended by Cooperative Extension in the future.
<p>3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.</p>	<ul style="list-style-type: none"> ● Vance County Cooperative Extension has joined forces with Warren, Durham, and Orange County Cooperative Extension for a professional development series. During the two dates in November staff have learned about planning and promoting programs. Staff learned about how to apply the logic model to plan and implement programs. They also learned about how to effectively promote their programs and how to report them into the ERS system, most importantly success stories. With this knowledge we hope to continue to offer quality programming to our clients.

<p>4. Youth and adults will address community issues and/or challenges through volunteerism.</p>	<ul style="list-style-type: none"> At the Vance County Farm City breakfast, attendees donated food and cash in honor/memory of Mr. Tommy Ellington. Their donations were taken to ACTS to help feed the hungry in Vance County.
<p>5. North Carolina's plant, animal and food systems will become more profitable and sustainable.</p>	<ul style="list-style-type: none"> On November 16th, Cooperative Extension hosted the annual Farm City celebration, recognizing the contributions of farmers and agriculture to our County's economy and environment. Over 90 people came out for food and fellowship and to recognize the importance of our food and fiber system. We recognized Gene Matthews as our Small Farmer of the Year for his steadfast contributions of time and support to the Vance County Regional Farmers Market as well as to the next generation of farmers. We also recognized the Donald G. Faulkener, Jr. family for passing along the traditions of agriculture to their children and grandchildren on a family farm that has been in operation since the 1800s.
<p>6. Parents and caregivers will effectively use recommended parenting, self care practices and community resources.</p>	<ul style="list-style-type: none"> Incredible Years classes will wrap up the fifteen week series in December. We are currently recruiting parents for the session starting in early 2018..
<p>7. Futures that Work: School to Career Pathways</p>	<ul style="list-style-type: none"> The Vance County Schools Agriculture Department Advisory Committee met this month to decide on the upcoming activities for the students, and ways we can support the department. From this meeting we decided to start by the ag leadership institute with Dr. Green's class. We are also encouraging students to work with local farmers to become vendors at the Regional Farmers Market. Mr. Gene Matthews has volunteered to serve as a mentor to all interested students.
<p>8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases</p>	<ul style="list-style-type: none"> During the week of November 27th-December 1st, EM Rollins will host the Speedway to Healthy exhibit. The creative educational exhibit teaches children in kindergarten through fifth grades how the foods they eat affect their bodies and their health. Childhood obesity is a widespread issue in the state and the nation. This exhibit was created as a resource to fight childhood

	<p>obesity and poor health among children in NC.</p>
<p>9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.</p>	<ul style="list-style-type: none"> • The 2017 Extension Master Gardener volunteer training class came to an end with a celebration of 12 new dedicated people joining our program. They will join our existing group of Master Gardener Volunteers in providing research-based, environmentally sound landscape and garden management advice and education to the general public. In addition, progress continues on the Memorial Garden project at the Vance County Regional Farmers Market, which will showcase drought tolerant plants and pollinator habitat in a showpiece garden that will be highly visible to farmers market visitors.
<p>10. Community Outreach</p>	<ul style="list-style-type: none"> • On November 9th, 2017, Vance County Cooperative Extension, St. James Baptist Church, USDA, and Vance County DSS held the Vance County Food Giveaway. During this event we provide food donated by the Eastern and Central Food Bank of NC to the citizens of Vance County. During our giveaway we are able to provide boxes of food to over 500 families in the area. We hope this food provides a little relief to the community by providing healthy food items for them to consume.

**Vance County Emergency Medical Service
11/01/2017- 11/30/17 Call Breakdown**

EMS Calls Totals By Station

Company 9 (Main)	489
Company 1 (Bearpond FD)	70
Nov 2017 Total Calls	559

EMS Calls By Medical Category

Abdominal Pain	15
Allergies	2
Altered Mental Status	12
Animal Bite	0
Assault	10
Back Pain	13
Breathing Problems	56
Burns	0
CO Poisoning / Hazmat	0
Cardiac Arrest	10
Chest Pain	38
Choking	1
Code Stroke	3
Convulsions / Seizure	31
Diabetic Problem	18
Drowning	0
Electrocution	0
Eye Problem	1
Fall Victim	29
Fire Standby	19
Headache	5
Heart Problems	4
Heat/Cold Exposure	0
Hemorrhage/Laceration	12
Industrial Accident	0
Ingestion/Poisoning	16
Medical Alarm	5
Newborn	0
Not Applicable	37
Not Available	21
Not Entered	0
Not Known	3
Pain	16
Pregnancy / Childbirth	5
Psychiatric Problems	3
Respiratory Arrest	0
STEMI	9
Sick Person	99

EMS Calls By Medical Category (cont.)

Stab/Gunshot Wound	7
Standby	0
Stroke/CVA	7
Traffic Accident	0
Transfer / Interfacility	0
Trauma, Arrest	0
Traumatic Injury	34
Unconscious / Fainting	14
Unknown Problems	4
November 2017 Total Calls	559

EMS Calls By Outcome

ALS Assist	0
Cancelled	3
Cancelled Enroute	6
Dead at Scene	6
Fire Standby	11
No Patient Found	38
Not Entered	0
Patient Refused Care	57
Standby	2
Training Chart	0
Treated, Refused transport	25
Treated, Transferred Care	0
Treated, Transported by EMS	411
November 2017 Total	559

Mileage Report

Unit	Milage
102	115,052
103	99,655
104	12,525
105	72,625
108	52,960
109	43,740
110	151,155
112	132,389
114	60,611

**** November's monthly report will be short 1 days of reporting due to timing of submission. ****

GVPH AGENCY SERVICES TRENDS OCTOBER 2017

Clients Served	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Trend
OBCM	218	206	198	195	165	185	176	168	141	111	0	0	1,763	
MH Clinic Visits	90	95	119	98	111	79	89	104	97	102	0	0	984	
Postpartum Home Visits	28	33	31	23	31	23	30	31	17	19	0	0	266	
Newborn Home Visits	28	33	32	23	31	23	30	31	17	19	0	0	267	
CH Clinic Visits	37	43	57	54	55	50	60	103	88	89	0	0	636	
CC4C	174	179	215	204	211	209	196	204	216	207	0	0	2,015	
FP Clinic Visits	127	150	184	128	172	144	137	183	101	149	0	0	1,475	
Pregnancy Tests	41	35	37	19	29	30	36	38	21	29	0	0	315	
Primary Care Visits	64	84	80	44	44	49	60	56	43	65	0	0	589	
STD Visits	84	98	99	94	103	107	94	106	76	91	0	0	952	
HIV Tests	104	97	122	92	108	115	109	110	86	102	0	0	1,045	
Reportable Dx-Granville	63	79	53	56	66	53	71	74	228*	93	0	0	608	
Reportable Dx-Vance	42	78	87	71	99	75	71	88	277*	111	0	0	722	
Positive PPD	2	0	0	0	0	0	0	0	1	0	0	0	3	
LTBI Cases	7	10	6	3	8	2	3	5	2	3	0	0	49	
TB Cases	2	2	2	2	2	1	0	1	0	0	0	0	12	
Animal Bites-Granville	10	0	9	11	7	10	11	12	3	6	0	0	79	
Animal Bites- Vance	0	2	0	1	9	14	6	9	16	7	0	0	64	
Positive Rabies	0	0	0	0	0	0	0	2	0	1	0	0	3	
Immunizations Given	113	225	235	161	133	199	208	290	443	1,378	0	0	3,385	
Flu Vaccines Given	49	64	50	9	1	0	0	0	181	1,171	0	0	1,525	
In-house Labs	491	477	501	442	506	515	493	600	396	492	0	0	4,913	
Reference Labs	595	597	642	513	654	639	552	677	470	660	0	0	5,999	
Births-Granville	27	31	30	15	18	18	25	30	25	27	0	0	246	
Births-Vance	53	59	48	42	39	43	38	49	54	52	0	0	477	
Deaths-Granville	42	33	51	35	35	38	25	31	28	40	0	0	358	
Deaths-Vance	38	39	53	35	59	37	39	45	33	43	0	0	421	
Fetal Deaths-Granville	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fetal Deaths-Vance	0	0	0	0	0	0	2	0	0	0	0	0	2	
Home Health Census	97	98	86	70	59	52	49	44	28	N/A	0	0	583	
WIC Participants	2,365	2,406	2,382	2,317	2,286	2,319	2,438	2,567	2,473	2,443	0	0	23,996	
Total	4,991	5,253	5,409	4,757	5,041	5,029	5,048	5,658	5,056	7,510	0	0	53,752	

Well Application

Name	W1 Evaluated	W2 Grouting	W4 Head Inspected	W6 Permit Issued New	W8 Permit Issued Abandonment	W10 Completion Issued New	W13 Bacteriological	W14 Other Sample	W15 Complaint Investigation	Permit #	Address	Septic Permit #	Date of Request
Kearney, Keisha	10/9/2017	10/19/2017		10/9/2017						2142	255 Twisdale Rd		10/5/2017
Massey, Anthony	10/19/2017				10/19/2017					2147	1385 Kittrell Rd	Aband	10/6/2017
Griffin, Edward	10/6/2017	10/30/2017		10/6/2017						2141	Eastwood Rd	9049	10/6/2017
Bawden, John	10/10/2017			10/10/2017					0354 01001C	2143	Noel Lane	8500 (P)	10/9/2017
Sloan, John	10/13/2017			10/13/2017						2144	157 Out Look Lane		10/13/2017
Kearney, Keisha	10/19/2017	10/19/2017			10/19/2017					2146	255 Twisdale Rd	Aband	10/16/2017
Stanton, Billy	10/17/2017				10/25/2017					2145	Raleigh Rd	Aband	10/17/2017
Lowman, Wayne	10/25/2017				10/25/2017					2148	601 Flemington Lane		10/18/2017
* PO=pending owner: more information needed													
* PHD=pending H.D.: in process													
<i>Nancy S Bauer</i>													
November 2, 2017													

Septic Applications

DATE RECVD	SITE READY	PARCEL NO SUBDIVISION	LOT#	APPLICANT	OWNER	EHS	PERMIT ISSUED	PERMIT #	ADDRESS
10/10/2017				Amanda Spivey	Same				NC HWY 39 N
10/10/2017	10/10/2017	0328 02032		Marvin Keeton II	Same				Hicksboro Rd
10/24/2017	10/25/2017	0578 01060 Sunset Cove	12	Jeff Coble	Same				148 Sunset Cove Ln
*TD=Property turned down, unsuitable soil				<i>Nancy S Brewer</i>					
* PO=pending owner: more information needed				November 2, 2017					
* PHD=pending H.D.: in process									

2017	October	CAT
04091010252 CHINA STAR 1411 E Andrews Ave 108 Lin De Quan 436-9080	10-2-17 A 96	3
04091010471 THE TASTE OF SOUL 7360 HWY 39 N 252-572-2614	10/3/2017 I	4
04091110011 LB YANCEY ELEMENTARY 311 Hawkins Drive 9 Patricia Finch 438-6923	10-3-17 A 99	3
04091010383 TAQUERIA PONCE 219 S Garnett St 430-3130	10-3-17 H	3
04091110013 ZEB VANCE ELEM 4800 Raleigh Road 14 Cheryl Adcox 492-4242	10-4-17 A 99	3
04091030149 TACO ORIGINAL 181 Coghill Dickerson Lane 252-767-7773	10-4-17 A 98.5	2
040910300 SCOOBY DOGS BURGERS & MORE 1841 Gun Club Rd 425-5514	10-4-17 A 99	2
04091040005 MONK'S 1802 WILLOW LANE 252-767-8152	10-4-17 H	2
04091110000 AYCOCK ELEM 305 Cary Chaple Road 1 Marjorie Kimbell 492-0630	10-5-17 A 100	3

2017	October	CAT
04091010037 KFC 130 Raleigh Road 136 Mike Luihn 492-2342	10-5-17 A 96.5	3
04091010274 HENDERSON PIT STOP 1205 W Andrews Ave 252-226-6475	10-6-17 A 94	3
04091010189 KFC 1553 Dabney Drive 218 Buddy L Properties 492-2773	10-9-17 A 98	3
04091110008 PINKSTON STREET ELEM 855 Adams Street 12 Deborah Gupton 438-5948	10-9-17 A 99	3
04091110016 CLARK ELEMENTARY 309 Mt Carmel Road	10-11-17 A 99.5	3
04091110012 EO YOUNG ELEMENTARY 6655 Broad Street 6 Esther Alston 492-0996	10-12-17 A 99	3
04091110001 CARVER ELEM 987 Carver School Road 2 Edith Faulkner 438-3318	10-12-17 A 99.5	3
04091110003 WESTERN VANCE 2785 Poplar Creek Road 431-1448	10-12-17 H	3
04091010009 BOJANGLES 1518 Dabney Drive 109 Bojangle's 438-8446	10-12-17 A 99.5	3

2017	October	CAT
04091010413 Next Door Bistro 219 S Garnett St 919-633-7810	10-13-17 I	3
04091010216 MIDDLEBURG VARIETY 7075 Broad St 241 Ednar Nasher 430-7198	10-13-17 A 95	3
04091110007 NORTHERN VANCE HIGH 293 Warrenton Road 11 Marjorie Watkins 492-7745	10-16-17 A 98.5	3
04091010386 SMITHFIELD CHIK/BBQ 100 Exchange Blvd 492-3655	10-16-17 A 99	3
04091110009 EM ROLLINS ELEMENTARY 1600 S Garnett Street 5 Faye Adcox 438-2189	10-18-17 A 99	3
04091010371 VILLAGE KITCHEN 919 Beckford Drive 738-9998	10-18-17 A 97.5	3
04091010409 EMPORIUM FOOD 130 W. Montgomery St 572-1327	10-20-17 H	2
04091010414 Uncle Lew's 130 W Montgomery St 252-598-1040	10-23-17 I	3
04091110014 DABNEY ELEMENTARY 150 Lanning Road 16 Joyce Maynard 492-2700	10-23-17 A 98.5	3

2017	October	CAT
04091110006 NEW HOPE ELEMENTARY 10199 NC HWY 39 N 10 Clarice Mosley 492-2483	10-24-17 A 99	3
04091010299 NEW HOPE MINI MART 10289 HWY 39 N 492-5798	10-24-17 A 91.5	3
04091010350 PINO'S 987 S Beckford Drive 252-678-3608	10-24-17 A 98	3
04091110005 HENDERSON MIDDLE 219 Charles Street 8 Mariel West 492-0434	10-25-17 A 100	3
04091020243 PARTY PIC-UP 655 N Garnett 191 Dawlah M Hauter 438-7333	10-25-17 A 90.5	3
04091110019 HENDERSON COLLEGIATE 926 Carolina Ave 252-572-2514	10-26-17 A 93	3
04091110010 SOUTHERN VANCE HIGH 925 Garrett Road 13 Gail Thomas 430-6005	10-26-17 A 98.5	3
04091110004 EATON-JOHNSON MIDDLE 500 W Rockspring Street 7 Gloria Cheek 438-5017	10-27-17 A 98	3
04091010915 BOJANGLES 1425 East Andrews Ave 438-7529	10-27-17 A 98.5	3

2017	October	CAT
04091020101 KITTRELL FOOD MART 1243 US 1 HWY 438-1081	10-30-17 A 93.5	3
04091050000 KERR VANCE ACADEMY 700 Vance Academy Road 15 Jean Long 492-0018	10-30-17 A 98	3
4091020248 WAL MART DELI 200 N Cooper Drive 438-7925	10-30-17 A 98.5	3
04091300000 BEARPOND FRESH MARKET 3963 Raleigh Road 601 Billy Stanton 438-6452	10-31-17 A 96	3
04091010921 CHICK-FIL-A 200 Trade St 436-0010	10-31-17 A 98.5	3
04091020099 CHINA KITCHEN 511 Andrews Ave 004 Shu Hung Lee 492-4150	10-31-17 A 94	3
November 2, 2017		
I= New Business C= Closed H= Out of Business B= Seasonal		
		

**VANCE COUNTY PLANNING & DEVELOPMENT
ACTIVITY SUMMARY REPORT
October 26, 2017 - November 25, 2017**

GENERAL ACTIVITY			
Type of Activity	Total Records	Fees	Value
Enforcement Cases	4	N/A	N/A
Miscellaneous Fees	12	\$74	N/A
Planning Fees	11	\$1,200	N/A
Zoning Permits	25	\$1,245	N/A
Board of Adjustment	0	\$0	N/A
Planning Board / Rezoning	0	\$0	N/A
Mechanical	13	\$789	\$68,390
Electrical	28	\$1,575	\$70,462
Plumbing	15	\$805	\$99,850
Water Taps	0	\$0	\$0
** Building **	41	\$24,086	\$2,463,467
TOTAL ALL ACTIVITY	149	\$29,774	\$2,702,169

*** ZONING PERMITS BREAKDOWN ***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	13	\$780
Multi-Family Dwellings	0	\$0
Residential Additions	0	\$0
Commercial	1	\$75
Miscellaneous	5	\$240
Sign	0	\$0
Cell Tower	0	\$0
Perk Test Authorizations	6	\$150
Dev Permit (Kittrell)	0	\$0
TOTAL ZONING PERMITS	25	\$1,245

** BUILDING PERMITS BREAKDOWN **			
Residential Building Permits	Total	Fees	Value
(SFR) Single Family Residential	9	\$11,432	\$760,352
(MOD) Modular	2	\$1,956	\$524,768
(SWMH) Single Wide Mobile Home	0	\$0	\$0
(DWMH) Double Wide Mobile Home	2	\$555	\$6,800
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	0	\$0	\$0
(ACC) Accessory	7	\$805	\$151,093
Remodel	6	\$1,479	\$126,605
Shingles	3	\$195	\$17,800
(Demo) Demolition	1	\$55	\$2,000
Total Residential	30	\$16,477	\$1,589,417
Commercial Building Permits			
(CN) Commercial - New	0	\$0	\$0
(CA) Commercial - Addition	2	\$3,225	\$542,000
(CU) Commercial - Upfit	6	\$4,109	\$332,050
(OC) Occupancy Change	0	\$0	\$0
(FS) Fire/Safety	3	\$275	\$0
Total Commercial	11	\$7,609	\$874,050
Misc (Residential & Commercial)	0	\$0	\$0
TOTAL BUILDING PERMITS	41	\$24,086	\$2,463,467

Prepared by: *Trace Walker*
11/27/2017

Approved by: *S. L. Hayward*
11/27/2017

Vance County Planning & Development's
Permits Issued - Building
 10/26/17 to 11/25/17

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 17 - 0237	40 x 60 Storage building with electrical	11/20/2017	971 MT Pleasant Church Rd.	Hux Gary E Hux Janice R	Home Owner		\$155.00	0583 01049
ACC - 17 - 1332	build 40x40 garaged attached by breezway	11/13/2017	3185 Horseshoe Bend Rd.	Davis Andrew J Jr Davis Rosanne	John Thompson	\$122,000.00	\$320.00	0429 03002
ACC - 17 - 1605	24' x 31' 744 sq. ft., 1 story metal utility building.	11/17/2017	527 Finch Rd.	Stell Charles L.	Home Owner	\$9,000.00	\$55.00	

Building Accessory (R)

Total Value	\$131,000.00	(Avg.: \$43,666.67)
Total Fees	\$530.00	
Permits Issued:	3	

DECK - 17 - 1323	4x24 residential ramp	10/27/2017	95 Cokesbury Ct.	Gupton Patsy D Gupton Roy Sr	Randolph Wilson	\$800.00	\$0.00	0530 01015
DECK - 17 - 1590	12' x 16' deck to front of existing manufactured dwelling.	11/17/2017	256 Hunter Rd.	Harris Charles Ray Harris Teresa D	Home Owner	\$992.57	\$55.00	0472A01023
DECK - 17 - 1603	12' x 12' Gazebo	11/17/2017	2101 Coleman Pl.	Mcdaniel Felix C Mcdaniel Janice	Home Owner	\$8,500.00	\$165.00	0040 01017
DECK - 17 - 1606	Cover existing 12'	11/21/2017	3322 Old Watkins	Breedlove Michael	Home Owner	\$9,800.00	\$55.00	0431 03004

	x 24' deck and build new 10' x 12'		Rd.					
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Building Accessory (R) - Deck/Ramp		
Total Value	\$20,092.57	(Avg.: \$5,023.14)
Total Fees	\$275.00	
Permits Issued:	4	

CA - 17 - 1389	adding a pre-engineered metal building warehouse addition 100x200	10/27/2017	170 Eastern Minerals Rd.	Eastern Minerals Inc	Robert Kemp	\$530,000.00	\$3,125.00	0453 05017
CA - 17 - 1540	Install backstop at baseball field	11/07/2017	700 Vance Academy Rd.	Boyd Maurice A.	Home Owner	\$12,000.00	\$100.00	0219 01009

Building Addition (C)		
Total Value	\$542,000.00	(Avg.: \$271,000.00)
Total Fees	\$3,225.00	
Permits Issued:	2	

MOD - 17 - 1487	2017 off frame 60x30 modular with 24x36 garage and 6x20 porch and 12x14 deck	10/27/2017	31 Moose Ridge Ln.	James Gregory	Angela Norwood	\$272,103.64	\$1,003.00	0578 01013C
MOD - 17 - 1508	off frame modular 2 stories 2986 heated sqt	11/16/2017	2910 Kelly Rd.	Henderson Stanley Henderson Mildred	Bruce Burton	\$252,664.00	\$953.00	0376 01020

Building New Modular (R)		
Total Value	\$524,767.64	(Avg.: \$262,383.82)

Total Fees	\$1,956.00
Permits Issued:	2

SFR - 17 - 1452	2 story sfr 4 bedrooms and 2.5 bathrooms -825 heated sq ft 1st floor, 1220 heated sq ft 2nd floor, 395 sq ft attached garage and 144 sq ft of porches/decks and 9sf of patio	11/13/2017	62 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$79,449.00	\$1,118.00
SFR - 17 - 1457	Lt#71 Huntstone Sub, 4 bedrooms 2.5 bathrooms, 3,493 sq. ft.	11/13/2017	90 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$78,752.00	\$1,593.00
SFR - 17 - 1459	Lt#122 Huntstone Sub, 3 bedrooms 2.5 bathrooms, 2,917 sq. ft.	11/13/2017	63 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$82,713.00	\$1,118.00
SFR - 17 - 1462	Lt#123 Huntstone Sub, 3 bedrooms 2 bathrooms, 2,227 sq. ft.	11/13/2017	89 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$79,442.00	\$1,063.00
SFR - 17 - 1465	Lt#124 Huntstone Sub, 4 bedrooms 2.5 bathrooms, 3,140 sq. ft.	11/13/2017	113 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$92,587.00	\$1,648.00
SFR - 17 - 1467	Lt#125 Huntstone Sub, 3 bedrooms 2.5 bathrooms, 2,917 sq. ft.	11/13/2017	133 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$88,301.00	\$1,063.00
SFR - 17 - 1469	Lt#126 Huntstone Sub, 3 bedrooms 2 bathrooms, 2,227 sq. ft.	11/13/2017	151 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$77,677.00	\$1,118.00

SFR - 17 - 1471	Lt#127 Huntstone Sub, 3 bedrooms 2.5 bathrooms, 2,917 sq. ft.	11/13/2017	175 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$88,868.00	\$1,063.00	
SFR - 17 - 1473	Lt#128 Huntstone Sub, 4 bedrooms 2.5 bathrooms, 3,140 sq. ft.	11/13/2017	201 W Boulder Rd.	Wade Jurney Homes	Robert Bodnar Jurney	\$92,563.00	\$1,648.00	

Building New Single Family (R)

Total Value **\$760,352.00** (Avg.: \$84,483.56)

Total Fees **\$11,432.00**

Permits Issued:

9

RMODL - 17 - 1506	repair damage caused by fallen tree	10/30/2017	223 Harrell St.	Hight Robert Lee Hight Phillip A	John Thompson	\$8,000.00	\$55.00	0025 03004
RMODL - 17 - 1564	complete bonus room over garage - 392 square feet.	11/13/2017	100 Par Dr.	Childress Betty R	Brian Paynter	\$28,000.00	\$320.00	0215C01001
RMODL - 17 - 1566	Enclose existing garage - building, electrical & HVAC.	11/14/2017	1731 Pinecrest Rd.	Bartholomew Raymond W. & Nancy	Joey Cash	\$16,000.00	\$355.00	0037A04004
RMODL - 17 - 1569	footing for curtain wall	11/13/2017	273 Lincoln Ave.	Jmfbtf Lic	TBD	\$1,600.00	\$55.00	0114A01012
RMODL - 17 - 1571	replacing fascia board, and girder where needed	11/14/2017	1818 Brookrun Rd.	Whitley Helen A. Helen A. Whitley	John Thompson	\$6,500.00	\$55.00	0019 03002A
RMODL - 17 - 1522	Finish 1690 sf detached garage & second floor of main house.	11/08/2017	1120 Waterstone Ln.	Gatekeeper Investments Llc	Steven Hayes	\$66,505.00	\$639.00	0312D01008

Building Remodel (R)

Total Value	\$126,605.00	(Avg.: \$21,100.83)
Total Fees	\$1,479.00	
Permits Issued:	6	

CU - 17 - 0896	Install garage door for future repair shop and storage.	11/01/2017	13001 N NC 39 Hwy.	CWR Enterprises, Inc. Charles Robinson	Charles Robinson	\$5,000.00	\$455.00	0325 01008
CU - 17 - 1446	Install new steps and landing. Cut out for new door	10/31/2017	215 Young St.	Time Warner Cable Southeast	William L Bishop	\$48,500.00	\$335.00	0023 11008
CU - 17 - 1510	upfit existing commercial unit	11/07/2017	1549 Dabney Dr.	Floyd Thomas W Jr Floyd Elaine	TBD	\$24,500.00	\$355.00	0032 01016
CU - 17 - 1516	Interior alteration of existing commercial building - 31,000 sf.	11/08/2017	860 Commerce Dr.	Hessler Llc	Ronald Greger	\$230,000.00	\$2,354.45	0453 05025
CU - 17 - 1568	Convert upstairs office building to a R-3 residence.	11/15/2017	318 S Garnett St.	Marshall Lindy Gupton	Keishawn Mayes	\$20,000.00	\$355.00	0002 01004
CU - 17 - 1600	506 sf upfit for office space	11/21/2017	105 Meagan Ln.	Vaughan Richard Jr.	Paul Jerrard Alston	\$4,050.00	\$255.00	0215 01073

Building Upfit/Remodel (C)

Total Value	\$332,050.00	(Avg.: \$55,341.67)
Total Fees	\$4,109.45	
Permits Issued:	6	

DEMO - 17 - 1496	demolish house	10/26/2017	119 Lincoln St.	Allan Larry	TBD	\$2,000.00	\$55.00	0107 01003
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Demolition Permit			
Total Value	\$2,000.00	(Avg.: \$2,000.00)	
Total Fees	\$55.00		
Permits Issued:	1		

FIRA - 17 - 1499	installation of fire alarm at fire department	10/31/2017	205 N Gamett St.	City Of Henderson	David Amer		\$110.00	0004 02003
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Fire Alarm			
Total Value	\$0.00	(Avg.: \$0.00)	
Total Fees	\$110.00		
Permits Issued:	1		

FS - 17 - 1517	Vance Adult Group Home	11/01/2017	941 Us 158 Bypass	D D Residential Services Inc	TBD		\$55.00	0411 03008
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FS - 17 - 1539	Replace existing smoke detectors with heat detectors in warehouse. Reconfigure placement of devices to meet spacing due to ceiling height/construction	11/07/2017	139 Warehouse Rd.	Kennametal Inc	TBD		\$110.00	0109 01007
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Fire/Safety			
Total Value	\$0.00	(Avg.: \$0.00)	
Total Fees	\$165.00		
Permits Issued:	2		

DWMH - 17 - 1434	dwmh 1988 56x24	11/01/2017	191 Alvin Ln.	Soto Irma Santiago	TBD	\$3,800.00	\$255.00	0541 02029
DWMH - 17 - 1599	28' x 65' Doublewide mobile home	11/17/2017	165 beaver creek Ln.	Clopton Michael T	James Pendergrass	\$3,000.00	\$300.00	0539 02005

Manufactured Home Double Wide (R)		
Total Value	\$6,800.00	(Avg.: \$3,400.00)
Total Fees	\$555.00	
Permits Issued:	2	

SHING - 17 - 1535	tearing off shingles	11/06/2017	129 W Parker St.	Carroll James R Carroll Marie S	TBD	\$5,000.00	\$65.00	0055 01029
SHING - 17 - 1572	remove shingles	11/14/2017	1023 S Chestnut St.	Lloyd William H Lloyd Rhonda H	TBD	\$5,000.00	\$65.00	0005 07018
SHING - 17 - 1495	remove and replace shingles	10/26/2017	2574 Ruin Creek Rd.	Central Baptist Church	Jose Carrillo	\$7,800.00	\$65.00	0414 01010

Shingles		
Total Value	\$17,800.00	(Avg.: \$5,933.33)
Total Fees	\$195.00	
Permits Issued:	3	

TOTALS:	Square Footage:	106,050.00	(Avg.: 2,719.23)
	Value:	\$2,463,467.21	(Avg.: \$63,165.83)
	Total Projects:	41	
	Permits Issued:	41	

Total Fees:

\$24,086.45

Vance County Planning & Development's
Planning Activity
10/26/17 to 11/25/17

Short ID	Project Description	Project Start Date	Short Address	Owner Name	Total Fees
EXPT	Recombination, U S Highway 158 Business.	11/01/2017	6581 Hwy 158 Business	Young Dewey E Young Donna John C. Smith	\$30.00
EXPT	Recombination, Flanagan Rd	11/13/2017	259 Flanagan Rd.	Crowder Dianne	\$30.00
EXPT	Recombination, Mt. Pleasant Church Rd	11/13/2017	MT Pleasant Church Rd.	Boyd Earl Boyd Cora	\$30.00
EXPT	recombination, 1.360 acres	11/17/2017	413 Will Jefferson Rd.	Hawkins Johuntas Hawkins Alfreda	\$30.00
EXPT	Exempt - division of tract into single ownership - Carver School Road 2 lots.	11/20/2017	271 Carver School Rd.	Sandlin Jeffrey Sandlin Roslyn Shelia G. Evans	\$30.00
Plan - Plat (Exempt)					
Total Fees		\$150.00			
MRSUB	One lot, from Jamal Lane	11/13/2017	Oakhill Loop Rd.	Davis David	\$175.00
MRSUB	3 lots, Wakefield Holdings, LLC, off Thomas Road, 451.37 acres remaining.	10/27/2017	Thomas Rd.	Orinoco Farm Inc. Wakefield Holdings LLC	\$175.00
MRSUB	one lot, Morgan Road, Subdivision	11/08/2017	4291 Morgan Rd.	Beddingfield Wayland Beddingfield Frances	\$175.00
MRSUB	One lot, 1.927 Acres	11/13/2017	123 Sweet Gum Ln.	Stanton Betty R	\$175.00
MRSUB	one lot, Hicksboro Rd and Morgan Rd	11/14/2017	10565 Hicksboro Rd.	Keeton Marvin E	\$175.00
MRSUB	Plat Subdivision 1 lot	11/16/2017	165 beaver creek Ln.	Clopton Michael T	\$175.00

Plan - Subdivision (Minor)		
Total Fees	\$1,050.00	
TOTALS:	Total Projects:	11
	Total Fees:	\$1,200.00

RECREATION/PARKS

NOVEMBER 2017 RECREATION PROGRAM SUMMARY

RECREATION PROGRAM DIVISION

YOUTH ATHLETICS

SPORT	GAMES	PRACTICES	SPECTATOR	PARTICIPANT HOURS	COACHES MEETINGS
Fall sports	17	53	2,682	3,083	7

RECREATION PROGRAMS

- ✚ Golden Age Club - conducted 4 weekly meetings that included a trip to Southern Supreme in Bear Creek and Harpers for Lunch. There was a monthly attendance of about 42 members.
- ✚ Visually Impaired Program (VIP) – this program works with visually impaired citizens. Volunteers provided recreational activities that consisted of bingo, a support group meeting, Thanksgiving lunch and a group outing. There were 17 participants at the VIP support group meeting, 3 participants for Bingo and 35 participants with Franklinton and Vance County VIP that attended a Thanksgiving Lunch held in Louisburg at the Rocky Chapel Baptist Church. There were 17 participants that attended a luncheon at Cracker Barrel.
- ✚ Special Olympics – There were 1 Bocce practice held with 2 coaches and 8 athletes per practice. There were 2 Basketball practices held with 1 coach and 8 athletes per practice. There were 8 basketball athletes who participated in a local tournament that was held on November 13th 2017 at Aycock Recreation Center and included athletes from Person County. There were two basketball games played on November 13th against Vance and Person County where Vance County received first place.
- ✚ Crystal Allen met with Gloria Jones (EC Director of Vance County) to brainstorm on ways to involve EC students in Special Olympics.
- ✚ A Rec Players meeting was held on November 20th, 2017 to review the 2017 season and discuss information about the upcoming year.
- ✚ Crystal Allen attended a Vance County Aging Plan Session that was held on November 2nd; The Recreation Advisory Commission Meeting held November 9th and a Senior Advisory Committee Meeting that was held on November 27th 2017.

AYCOCK RECREATION CENTER

- ✚ The Henderson-Vance Recreation and Parks Department is helping the City, County, and Vance County Schools with an employee wellness program by providing free memberships to all City, County, and Vance County School employees. There were a total of 4 registered City employees, 1 county employee and 1 Vance County School Employee for the month of November.

- ✚ There were a total of 360 citizens who visited/used Aycock Recreation Center for the month of November. This excludes the numbers for rentals, meetings, classes, aquatic events, and youth athletics.

- ✚ Slide N Glide is a fitness class designed for participants to learn the newest slides while working up a sweat. Slide N Glide had 7 participants for the month of November.

- ✚ Beginning Yoga is a fitness class designed for participants to learn the basic techniques of Yoga and to inspire physical, mental, and spiritual peace from within. Yoga had 20 participants for the month of November.

- ✚ Zumba is a fitness class that involves dance and aerobic movements performed to energetic music. Zumba had 6 participants for the month of November.

- ✚ F.I.T. (Fun Interval Training) is a fitness class that you vary your speeds and intensity throughout a shorter run. There were 2 participants for the month of November.

- ✚ The Recreation Advisory Commission meeting was held on Thursday, November 9th in the Multi-purpose Room at noon.

- ✚ The Juvenile Crime Prevention Council held their meeting in the Multi-purpose room on Thursday, November 16th.

- ✚ There were two Multi-purpose room rentals and two lobby rentals for the month of November.

- ✚ Vance County Department of Social Services utilized the Multi-purpose Room for their adoption event that was held Saturday, November 18th.

- ✚ Youth services used the multi-purpose room every Wednesday of the month for D.R.E.A.M. dance practices.

- ✚ Henderson Collegiate and Vance Charter schools utilized the gym for basketball practices and games.

- ✚ Vance Granville Community College utilized the gym for basketball games.

- ✚ Special Olympics athletes utilized the gym every Thursday of the month for basketball practice.

YOUTH SERVICES

Community Service/Restitution

- ✚ There were three admissions for the month with one youth terminated. There are currently nine youth working Community Service hours and two intakes were conducted during the month of November.

Teen Court

- ✚ There are currently fourteen youth enrolled with four new admissions and no terminations for the month of November.
- ✚ Eleven new referrals were received for the month.
- ✚ Five intakes were conducted for the month.
- ✚ Teen Court was held on November 7th where one case was heard where Judge Amanda Stevenson presided.

D.R.E.A.M

- ✚ DREAM “Queen of Diamonds” dance group represented our community well in the “Buck It Out or Go Home” dance competition held Saturday, November 11th in Columbia, SC. The varsity squad placed third place in a Creative Dance. Members of the squad were Ahbrionna Williams, Asia Dunston, Chyna Hargrove and Kaija Richardson. The mini squad placed second in Creative Dance. Members of this squad were Ar'nadia Vann, Laniya Brame and Ayanna Allen.

COMMUNITY INVOLVEMENT

- ✚ There were numerous community board participation by staff: Safe Kids, Boys & Girls Club, Juvenile Crime Prevention Council, North Carolina Teen Court Association, Judicial Attendance Council and Youth Council.
- ✚ Greg Kelly, Shantel Hargrove and Candace Williams attended the Recreation Commission Meeting that was held Thursday, November 9th.
- ✚ Greg Kelly and Candace Williams conducted Teen Court training with The Henderson Police Department officers on November 2nd and 6th.
- ✚ Shantel Hargrove, Greg Kelly and Kendrick Vann met with District Attorney Mike Waters on November 14th.

- ✚ Greg Kelly and Candace Williams attended the November 16th JCPC meeting.
- ✚ Candace Williams and Greg Kelly participated in report conferences at Zeb Vance Elementary on November 16th.
- ✚ Candace Williams attended District Court on November 20th for three youth.
- ✚ Shantel Hargrove attended the Safe Kids meeting on November 28th.
- ✚ Candace Williams attended MADD meeting on November 28th.

AQUATICS

- ✚ Water Aerobics Class was held 23 times with a total of 201 participants.
- ✚ AM open swim was held 14 times with 81 participants and 28 hours of usage.
- ✚ Group swimming lessons were held 9 times with 55 participants and 7.5 hours of usage.
- ✚ There were 8 swim team practices held 51 times with 635 participants and 67.5 hours of usage.
- ✚ Aycock Group 1 SAW came 5 times with 34 participants and 5 hours of usage.
- ✚ School groups came out 1 time with 25 participants and 2 hours of usage.
- ✚ Swim meets were held 1 time with 5 teams, 58 swimmers and 4 hours of use.
- ✚ Rentals were schedule 2 times with 30 participants and 2 hours of use.

Miscellaneous

APPOINTMENTS
December 4, 2017

Tourism Development Authority - three year term

Re-appoint Bill Craig - appointed 07/2014
Dwight Elam - appointed 11/2008
Jim Johnson - appointed 11/2014

Firemen's Relief Fund Boards - two year term

Re-appointment of members. See attached listing.

Community Advisory Committee

One application received from Joann Evans.

Vance County Fire Commission - one year term

Reappoint Carolyn Faines. Mike Coghill and Ron Jones are not seeking reappointment.
Two applications received from Doyle Carpunky and Daren Small. See attached.

FIREMEN'S RELIEF FUND BOARD OF TRUSTEES

2 Year Term

<u>Member/Address</u>	<u>Term Expires</u>	<u>Appointed</u>
Bearpond VFD Raymond Finch 995 Doctor Finch Road Henderson, NC 27537	2017	
Debra Kempson 332 Bristol Meadows Road Kittrell, NC 27544	2017	
Cokesbury VFD Alton R. Patrick 5738 Vicksboro Road Henderson, NC 27537	2017	09/2015
Chris Wright 2825 Stewart Farm Road Henderson, NC 27537	2017	
Golden Belt Thomas S. Hester, Jr. 407 Beechwood Trail Henderson, NC 27536	2017	09/2015
Carolyn Faines 983 Dick Faines Road Henderson, NC 27537	2017	02/2017
Hicksboro VFD Jason Reavis 3430 Glebe Road Henderson, NC 27537	2017	09/2015
Robert Griffin 576 Eastwood Road Oxford, NC 27565	2017	09/2015

<u>Member/Address</u>	<u>Term Expires</u>	<u>Appointed</u>
Kittrell VFD Gene Pulley S. Chavis Road Kittrell, NC 27544 Jason Green 45 S. Williams Street Kittrell, NC 27544	2017 2017	09/2015 09/2015
Townsville VFD Travis Richardson 141 Cardinal Lane Henderson, NC 27537 Joe Norwood 15400 Hwy 39 North Henderson, NC 27537	2017 2017	02/2017 09/2015
Watkins VFD Josephine Clayton 395 Clayton Road Oxford, NC 27565 Brian Clayton 485 Hicksboro Road Henderson, NC 27537	2017 2017	09/2015 09/2015

**Application for Boards/Commissions/Committees
Vance County Board of Commissioners**

Please complete each section.

Full Name JOANN EVANS Date of Birth 7/29/1959

Home Address 159 Waterfall Rd. Henderson N.C. 27537

Home Phone 252-430-4359

Current Employer Divine Habitation Ministries

Job Title Pastor Years in current position 17 yrs.

Business Phone 252-492-8299 Fax _____

Duties pastoral duties - administration

Other employment history Vance Co. Education (Teacher Aide) C.M. Rollins School

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. 7

Male _____ Female

White _____ Black Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Committee

Why are you interested in serving on this Board/Commission/Committee? To better understand what the County do, and serve the County better.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

*I am a great Communicator, work well with others,
and quick to understand and perform a task.*

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: *Jean Owens*

Date: *11/10/17*

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252)738-2003 Fax: (252) 738-2039

**Application for Boards/Commissions/Committees
Vance County Board of Commissioners**

Please complete each section.

Full Name Joseph Doyle Carpunky Date of Birth 12/28/1982

Home Address 522 RockMill Road Henderson, NC 27537

Home Phone 252-425-9515

Current Employer _____

Job Title _____ Years in current position _____

Business Phone _____ Fax _____

Duties _____

Other employment history _____

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. 3

Male Female _____

White Black _____ Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Fire Commission

Why are you interested in serving on this Board/Commission/Committee? To help better serve the citizens of Vance County with public safety.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

I have been in the fire and rescue service in Vance County since 1997. I am certified in Level 2 Fire Fighting, Rescue Technician, Level 2 Instructor, EMT Basic. I am also the President of the Vance County Fire and Rescue Association.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No _____ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No _____ If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: Joseph Doyle Corfuby Date: 11/29/2017

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252)738-2003 Fax: (252) 738-2039

**Application for Boards/Commissions/Committees
Vance County Board of Commissioners**

Please complete each section.

Full Name Daren W. Small Date of Birth 7-2-1965

Home Address 2901 Kelly Rd. Henderson NC 27537

Home Phone _____

Current Employer Retired from City of Durham

Job Title Fire Captain Years in current position 7

Business Phone _____ Fax _____

Duties Captain on a ladder truck
1994 - 2017

Other employment history Worce Co. Fire Dept. 1987-1994

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. _____

Male Female _____

White _____ Black Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Fire Commission

Why are you interested in serving on this Board/Commission/Committee? Years of public service, also 30 yrs of fire + Rescue gives me a great understanding of the fire service.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

None

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

City of Durham Fire Dept. 1994 - retirement
Townsville Vol Fire Dept. 1988 - present, Fire Chief
Vance Co Fire Dept - 1987 - 1994 (16 yrs)

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: [Signature]

Date: 11/28/17

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252)738-2003 Fax: (252) 738-2039

RESOLUTION
by the
Vance County Board of Commissioners
Changing the Date of the January 2018 Commissioners' Meeting

WHEREAS, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

WHEREAS, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

WHEREAS, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, January 1, 2018 at 6:00 p.m. to Monday, January 8, 2018 at 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners that it does hereby change its regular meeting date from January 1, 2018 at 6:00 p.m. to January 8, 2018 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

BE IT FURTHER RESOLVED that a copy of this resolution is to be posted on the Administration Building bulletin board, and the news media within Vance County is to be made aware of this change.

This, the 4th day of December, 2017.

Thomas S. Hester, Jr., Chairman