

AGENDA
VANCE COUNTY BOARD OF COMMISSIONERS
February 5, 2018

Invocation

**Pastor Frank Sossamon, South Henderson
Pentecostal Holiness Church**

1. **Public Comments** (for those registered to speak by 5:45 p.m. - speakers are limited to five minutes)
2. **Public Hearing** **6:00 p.m.** **FY 2018-19 Budget**
3. **Appointment** **6:15 p.m.** **Kaine Riggan, Downtown Development
Activities Update**
4. **Water District Board**
 - a. **Water Committee**
 - Incentives for Water Customers
 - b. **Monthly Operations Report**
5. **Committee Reports and Recommendations**
 - a. **Human Resources Committee**
 - Payroll Period Change
 - b. **Properties Committee**
 - DSS Relocation
 - Admin Building Window Replacement
 - Admin Elevator Modernization Update
6. **Finance Director's Report**
 - a. **Amended Audit Contract**
7. **County Attorney's Report**
 - a. **REO Properties**
 - Lot 23 Dabney Heights
 - 613 Farrar Avenue
 - Lot F1 Pinecrest Road
 - 513 Zene Street
8. **County Manager's Report**
 - a. **Resolution - Black History Month**
 - b. **Semi-Annual Jail Inspection Report**
 - c. **Mako Medical - Building Reuse Contracts**

9. **Consent Agenda Items**
 - a. Budget Amendments and Transfers
 - b. Tax Refunds and Releases
 - c. Ambulance Charge-Offs
 - d. Monthly Reports
 - e. Minutes

10. **Miscellaneous**
 - a. Appointments
 - b. March Meeting Date

11. **Closed Session**
 - a. Legal Matter

AGENDA APPOINTMENT FORM

February 5, 2018

Public Hearing: FY 2018-19 Budget

Public Notice

The Vance County Board of Commissioners will conduct a FY 2018-19 Pre-Budget Public Hearing at 6:00 p.m., or shortly thereafter, on February 5, 2018 in the Commissioners' Meeting Room at 122 Young Street, Henderson, NC. The board of commissioners will soon begin work on developing next year's county budget and is interested in receiving suggestions and priorities from residents to help them in the development of the budget. This is one of two public hearings that will be held on the budget. The county manager will submit a recommended budget in May and a second public hearing will be held on the proposed budget on June 4, 2018. The board will adopt the FY 2018-19 Budget no later than July 1, 2018. *This notice was published on January 26, 2018.*

AGENDA APPOINTMENT FORM

February 5, 2018

Name: Kaine Riggan

Name of Organization: Downtown Development

Purpose of appearance: Provide Update on Downtown Development Activities

Revenue	'17-'18	'18-'19
Funding from City of Henderson	\$ 60,675	\$ 60,675
Funding from City (for Staff)	\$ 20,000	\$ 20,000
Funding from County (for Staff)	\$ 1,500	\$ 20,000
Grants	\$ 1,880	\$ 5,000
Gala Fundraiser	\$ 11,000	\$ 11,000
Total	\$ 95,055	\$ 116,675

Expenses	'17-'18	'18-'19
Director's Contract	\$20,000	\$40,000
Improvement Grants	\$24,103	\$24,103
Economic Vitality Comm.	\$ 5,000	\$ 5,000
Promotions Committee	\$ 4,500	\$ 4,500
Design Committee	\$ 5,000	\$ 5,000
Organization (Board)	\$ 5,000	\$ 5,000
Holiday Lights Installation	\$ 4,500	\$ 4,500
NC Main Street Expenses	\$ 1,600	\$ 2,950
207 N. Garnett St.	\$ 1,000	\$ 1,000
Internet Service	\$ 1,200	\$ 0
Phone	\$ 750	\$ 600
Accounting	\$ 1,200	\$ 1,200
Board Insurance	\$ 1,500	\$ 1,500
Other Insurance	\$ 250	\$ 250
Office Supplies	\$ 1,200	\$ 1,200
Website Expenses	\$ 500	\$ 500
Gala Expenses	\$ 7,000	\$ 7,000
Recruitment Marketing	\$10,000	\$10,000
Total	\$94,303	\$114,303

Request:

The Henderson-Vance Downtown Development Commission is seeking \$20,000 from the county budget to transition the Director's contract from part-time to full-time.

Why:

In order to progress from a Downtown Associate Community to a designated Main Street Community with the NC Department of Commerce, the DDC must have a full-time staff person. This allows Vance County's Central Business District to qualify for grant dollars and technical support funds that are only available to Main Street designees.

How:

This expenditure is offset by the increased sales tax revenue that Vance County collects from newly-recruited retail and restaurant tenants. Since September, we have gone from two restaurants to six.

George's
Sunrise Biscuits
Next Door Bistro
Uncle Llew's
H2 (formerly Wildflower)
Wing-It

The DDC Director is a resource for Vance County Commissioners and staff, attending county meetings and acting as a direct liaison for county and city interests in the Historic Central Business District.

Water District Board

Vance County Water Board Report February 5, 2018

Committee Report

Incentives for Water Customers. The committee (Wilder[C], Brummit & Taylor) met on Thursday, January 25, 2018 and discussed incentives for adding customers to the water system. Staff presented the following two potential incentives for review: 1) Outstanding Balance Forgiveness for Availability Customers: Once availability customers connect to the system for a period of time, the outstanding balance or portion thereof would be forgiven; 2) Referral Incentive (applies only to existing/active customers) – Allows existing/active customers to receive a credit on their water bill for referring a friend or neighbor who becomes an active customer as well. The committee was in favor of the second incentive and instructed staff to develop the necessary language and specifics for consideration at a future committee meeting. The committee also heard from three availability customers and one active customer who favored eliminating the \$30 base fee and replacing it with another type of annual tax or assessment fee. The committee asked staff to prepare and update the various options for bringing the water system to self-sufficiency for discussion at the next water committee meeting. *For Your Information.*

Vance County Water District
Operations Report
January 2018

<u>Operations Highlights:</u>	<u>Fiscal Year-to Date</u>	<u>January (Jan 4-Jan 31)</u>
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Work Order Completions:

Discolored Water/ Air in lines	4	0
Set Meters	25	1
Replace Meter/ERT	6	4
Remove Meter	1	2
Locate Lines	395	48
Odor In Water / Chlorine Check	3	0
Check Usage / Leaks	66	7
Replace Meter Lid/ Box	7	2
Low pressure/ No Water	2	7
Water Main Break	0	2
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	59	2
Phase 1 and 2 construction responses	0	1
Water line repairs	1	0
Actual Shut offs	21	2
Restores	12	1
Cross Connection Checks	1	0
Intent to Serve inspections	0	0
Hydrant/Site Care/Mowing	5	0
Delivered Return Mail	0	0
Water Taps	5	0

Satellite Office Activity:

Information requests	30	4
Bill pays	1167	197
Applications received	26	3

Billing Summaries:

October Billing 09/26/2017 through 10/31/2017
 1,284 active customers of which 836 were metered services
 Gallons billed 2,669,306 Average usage 2,538 @ .01033 = \$26.22 plus \$ 30 Base = \$ 56.22

November Billing 10/31/2017 through 11/28/2017
 1,291 active customers of which 851 were metered services
 Gallons billed 2,679,470 Average usage 3,220 @ .01033 = \$33.26 plus \$ 30 base = \$ 63.26

December Billing 11/28/2017 through 01/04/2018
 1,281 active customers of which 841 were metered services
 Gallons billed 2,608,000 Average usage 3,101 @ .01033 = \$32.03 plus \$ 30 base = \$62.03

January Billing 01/04/2018 through 01/31/2018
 1,282 active customers of which 848 were metered services
 Gallons billed 2,253,136 Average usage 2,657 @ .01033 = \$27.45 plus \$ 30 Base = \$57.45

Water System Overview:

The current customer count is as follows:

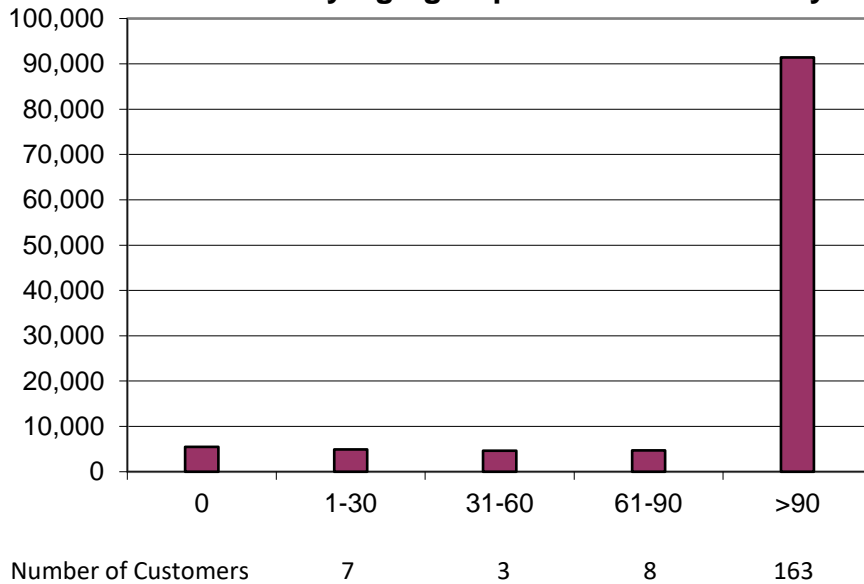
- * Phase 1 – 685 total customers 214 availability accounts and 471 metered accounts
- * Phase 2 –597 total customers 220 availability accounts and 377 metered accounts

There is a total of 1,312 customers committed to the water system, 30 inactive accounts for a total of 1,282 active accounts.

The current past due balance amounts are shown on the attached page.

Vance County Water District
Operations Report
January 2018

Availability Aging Report for Vance County



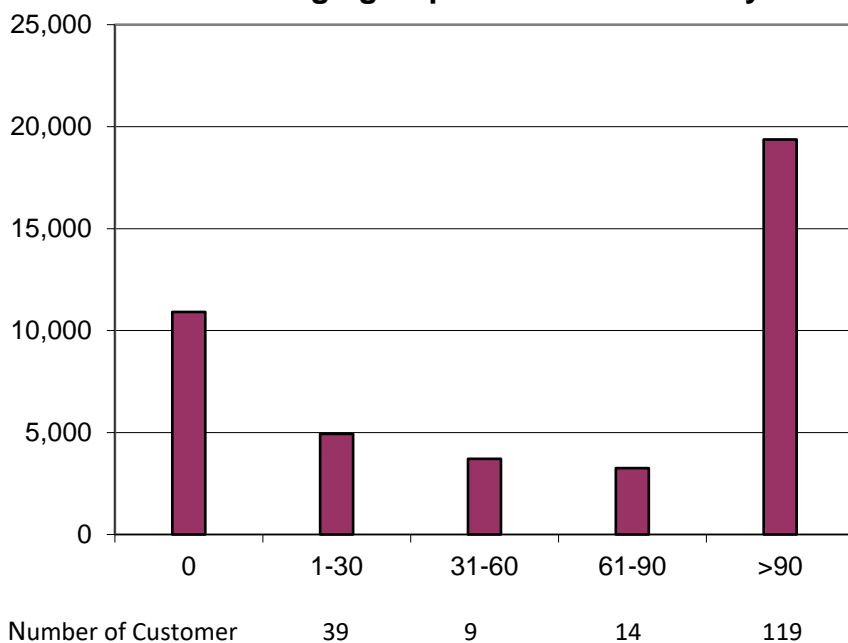
Availability Accounts AR*

Age	Current Month
0	\$ 5,517.00
1-30	\$ 4,924.40
31-60	\$ 4,660.90
61-90	\$ 4,673.70
>90	\$91,449.44

Total Availability AR to date

\$ 111,225.44

Metered Aging Report for Vance County



Metered Services AR*

Age	Current Month
0	\$10,916.56
1-30	\$ 4,933.97
31-60	\$ 3,712.96
61-90	\$ 3,261.81
>90	\$19,366.76

Total Metered Services to date

\$ 42,192.06

Both Accounts

\$ 153,417.50

*Graph information as of January 31, 2018

VANCE COUNTY
REVENUE & EXPENDITURE STATEMENT
12/01/2017 TO 12/31/2017

16 WATER FUND

REVENUE:	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	PCTUSED
16-329-432900 INVESTMENT EARNINGS	270.67	1,421.55	1,000.00	142%
16-367-436701 WATER LINE REIMB-CITY	0.00	0.00	16,504.00	0%
16-367-436712 WATER LINE RELOCATION REIMB	0.00	0.00	0.00	0%
16-375-437500 METERED WATER SALES	46,024.90	225,822.40	595,000.00	38%
16-375-437501 NON-METERED WATER REVENUE	8,041.47	57,086.35	130,000.00	44%
16-375-437502 WATER - DEBT SETOFF REVENUE	0.04	1,146.04	2,000.00	57%
16-376-437505 CONNECTION FEES	0.00	-10,020.00	5,000.00	-200%
16-376-437506 RECONNECT FEES	0.00	341.10	1,000.00	34%
16-376-437507 NSF CHECK FEES	0.00	483.00	500.00	97%
16-376-437508 LATE PAYMENT FEES	1,207.12	5,927.28	10,000.00	59%
16-397-439710 TRANSFER FROM GENERAL FUND	0.00	0.00	396,967.00	0%
TOTAL REVENUE	55,544.20	282,207.72	1,157,971.00	24%

EXPENDITURE:

16660-500621 BOND PRINCIPAL - WATER	0.00	0.00	177,000.00	0%
16660-500622 BOND INTEREST - WATER	0.00	0.00	346,333.00	0%
16-665-500011 TELEPHONE & POSTAGE	0.00	594.97	2,000.00	30%
16-665-500013 UTILITIES	238.05	1,599.73	5,000.00	32%
16-665-500026 ADVERTISING	0.00	1,093.00	1,000.00	109%
16-665-500033 DEPARTMENTAL SUPPLIES	0.00	13,842.29	12,000.00	115%
16-665-500044 SPECIAL CONTRACTED SERVICES	0.00	31,210.55	86,000.00	36%
16-665-500045 CONTRACTED SERVICES	3,866.21	58,036.42	150,000.00	39%
16-665-500054 INSURANCE & BONDS	0.00	1,476.92	1,403.00	105%
16-665-500079 PURCHASED WATER	13,829.52	66,495.51	200,000.00	33%
16-665-500088 BANK SERVICE CHARGES	309.33	566.87	1,750.00	32%
16-665-500230 WATER LINE RELOCATION	0.00	0.00	0.00	0%
16-665-500282 BAD DEBT EXPENSE	0.00	0.00	5,000.00	0%
16-665-500283 DEBT SERVICE RESERVE	0.00	0.00	52,334.00	0%
16-665-500284 CAPACITY FEE-CITY	0.00	0.00	52,875.00	0%
16-665-500286 SYSTEM MAINTENANCE	0.00	26,983.21	40,000.00	67%
16-665-500347 PERMITS	0.00	2,435.00	1,700.00	143%
16-665-500390 DEPRECIATION EXPENSE	0.00	0.00	23,576.00	0%
TOTAL EXPENDITURE	18,243.11	204,334.47	1,157,971.00	18%

EXCESS (DEFICIT) OF REVENUE

37,301.09	77,873.25	0.00
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***Committee Reports
and Recommendations***

Vance County

Committee Reports and Recommendations

February 5, 2018

Human Resources Committee

Payroll Period Change. The committee (Faines[C], Taylor & Wilder) met Monday, January 22, 2018 and discussed a proposal from staff to revise the county's payroll period. The current period runs from the first to last day of each month and provides advance payment to employees for the entire month on the 25th of each month. By paying employees in advance, situations arise where employees leave county employment, enter medical leave, or take unexpected days off causing overpayment. This causes challenges for staff rectifying overpayment cases when employees leave county employment. The committee discussed several options to include changing the payday to bi-monthly and/or moving the payday back to the end of the month and recognized these were aids, but not fixes. The committee favored moving to a payment in arrears payroll period as is the case for all surrounding counties and the trend in most NC counties. The committee felt this would better protect the county's assets, while recognizing there would be an impact to pay checks during the first month it is implemented. The committee discussed the importance of providing adequate and advanced notice to employees and was in agreement with staff recommendations to allow staff to use up to two weeks of vacation to make up for the lower pay check during the implementation month. Staff and the committee discussed the potential implementation timeframe and felt a fall implementation would be sufficient. ***Recommendation:*** *Approve a payroll period change for county employees that allows timesheets to align with the pay period, while paying employees in arrears for actual time worked.*

Properties Committee

DSS Relocation. The committee (Brummitt[C], Taylor & Wilder) met Thursday, January 25, 2018 with Ann Collier and Tim Oakley of Oakley Collier Architects and Krystal Harris with Vance County DSS to consider a proposal for proceeding with a schematic design for the A&P and Home Bazaar buildings on North Garnett Street. The committee reviewed the proposal and recommended that a more informal process be used to avoid spending funds on a specific site until better ideas of lease and upfit costs were obtained. The committee asked staff to begin discussions with the property owner to investigate the ownership situation and potential lease rates and asked the architect to research contractor construction estimates. ***For your information.***

Administration Building Window Replacement. The committee was informed that this project was nearly complete with a total of 24 windows replaced and bars refurbished. The committee discussed replacing one additional window in the Register of Deeds office that is broken. The contractor originally felt they could repair the window, but due to the age of the window, it will be necessary to replace the window. The replacement is within budget and the committee recommended proceeding forward with Change Order #4 totaling \$6,035. ***Recommendation:*** *Approve Change Order Proposal #4 with Bar Construction totaling \$6,035 for the replacement of one window in the Register of Deeds Office.*

Administration Building Elevator Modernization Update. The committee was made aware that the elevator did not pass the final inspection due to an issue with the jack being unable to hold the required pressure and weight of the elevator. The project involved modernizing nearly all portions of the elevator although the jack was not included in the scope of service as a result of it being installed in 1973 or two years after the code requirement for replacement. The committee was informed that the county's consultant is investigating the issue with the jack, although due to its age and to bring the elevator back into service, it appears it will need to be replaced at an approximate cost of \$40,000. The committee will discuss further upon having additional information from the consultant. *For your information.*

Payroll Period Change

Fiscal Analysis

****Salaried Employee Earning \$30,012 per Year (\$2,501 per month)***

Current Cycle			New Cycle		
Pay Period	Pay Day	1st - 31st of Month/Paid on 25th	16th - 15th of Month/Paid on 25th	Pay Period	Pay Day
Jul 1 - 31	25-Jul	\$2,501.00	\$2,501.00	Jul 1 - 31	25-Jul
Aug 1 - 31	25-Aug	\$2,501.00	\$2,501.00	Aug 1 - 31	25-Aug
Sep 1 - 30	25-Sep	\$2,501.00	\$2,501.00	Sep 1 - 30	25-Sep
Oct 1 - 31	25-Oct	\$2,501.00	\$2,501.00	Oct 1 - 31	25-Oct
Nov 1 - 30	22-Nov	\$2,501.00	\$2,501.00	Nov 1 - 30	22-Nov
Dec 1 - 31	15-Dec	\$2,501.00	\$2,501.00	Dec 1 - 31	15-Dec
Jan 1 - 31	25-Jan	\$2,501.00	\$1,250.50	Jan 1 - 15	25-Jan
Feb 1 - 28	23-Feb	\$2,501.00	\$2,501.00	Jan 16 - Feb 15	23-Feb
Mar 1 - 31	23-Mar	\$2,501.00	\$2,501.00	Feb 16 - Mar 15	23-Mar
Apr 1 - 30	25-Apr	\$2,501.00	\$2,501.00	Mar 16 - Apr 15	25-Apr
May 1 - 31	25-May	\$2,501.00	\$2,501.00	Apr 16 - May 15	25-May
Jun 1 - 30	25-Jun	\$2,501.00	\$2,501.00	May 16 - Jun 15	25-Jun
Total		\$30,012.00	\$28,761.50	Total	
					*Must Accrue \$1,250.50
					*Reverse Accrual -\$1,250.50
			\$2,501.00	Jun 16 - Jul 15	25-Jul
			\$2,501.00	Jul 16 - Aug 15	25-Aug
			\$2,501.00	Aug 16 - Sep 15	25-Sep
			\$2,501.00	Sep 16 - Oct 15	25-Oct
			\$2,501.00	Oct 16 - Nov 15	22-Nov
			\$2,501.00	Nov 16 - Dec 15	22-Dec
			\$2,501.00	Dec 16 - Jan 15	25-Jan
			\$2,501.00	Jan 16 - Feb 15	23-Feb
			\$2,501.00	Feb 16 - Mar 15	23-Mar
			\$2,501.00	Mar 16 - Apr 15	25-Apr
			\$2,501.00	Apr 16 - May 15	25-May
			\$2,501.00	May 16 - Jun 15	25-Jun
			\$30,012.00	Total	
					*Must Accrue \$1,250.50

Admin Window Replacement Project

Completed Window - Total of 24 windows replaced and bars Refurbished



To be Completed with Change Order – Register of Deeds Window



Budget

Original Budget	\$125,000	
Original Project Scope	\$86,950	Replace 22 windows
Change Proposal #1	\$7,565	Removing, refurbishing and reinstalling security bars
Change Proposal #2	\$7,880	Replace 2 additional windows; use existing components on 2 other windows
Change Proposal #3	\$343	Repair BB holes in two existing windows
Change Proposal #4	\$6,035	Replacement of 1 Window - Register of Deeds office
	\$108,773	

611-A Industrial Ave. • Greensboro, NC 27406 • (336) 274-2477 • Fax (336) 274-8694

January 24, 2018

Jordan D. McMillen, County Manager
Vance County
122 Young Street, Suite B
Henderson, NC 27536

Project: Vance County- Window Replacements at Administration Building

COR #: 004 -Curtainwall at Records Office

Gentlemen:

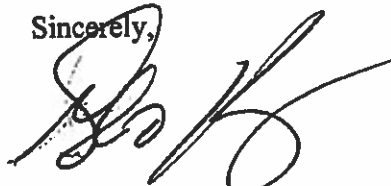
In accordance with the proposed change order request, we have reviewed the cost involved and request a change order of \$6,035.00.

This proposal is based on work being performed during regular work hours, 8:00 am to 4:30 pm Monday through Friday. No overtime work has been included.

Acceptance of this change order request will add zero (0) days to the contract time.

This change order proposal is firm for thirty days from this date, after which time it is subject to adjustment.

Sincerely,



Glenn O. Hodges, Jr.
Project Manager

SECTION 00 63 55

CHANGE PROPOSAL FORM

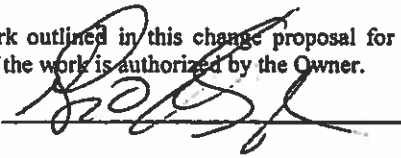
Project: Windows Replacement at Administration Building Project No.: 016RAL-113
 Contractor: Bar Construction Company, Inc. Change Order No.: 4

Description of change:
 Curtainwall at Records Office

		SUBTOTALS
Materials	(Attach list with Quantity, Unit \$, Unit mh, Total mh, OT mh, Total \$)	
1	Total direct cost of materials	\$
2	Overhead & profit on Item 1 (10% maximum, includes small tools & consumables)	\$
3	Sales tax	\$
4	Shipping & transportation	\$
5	Total Materials (1 + 2 + 3 + 4)	\$
Labor		
6	Total man hours: _____ MH @ \$ _____ / hr	\$
7	Overhead & profit on Item 6 (10% maximum on straight cost, not premium portion; includes supervisor's time)	\$
8	Payroll taxes and insurance _____ %	\$
9	Total Labor (6 + 7 + 8)	\$
Equipment Rental (Include quotes)		
10	Equipment rental	\$
11	Overhead & profit on Item 10 (5% maximum)	\$
12	Total Equipment Rental (10 + 11 + 12)	\$
Subcontractors (Include quotes with material & equipment backup)		
13	Subcontractors	\$ 5,748.00
14	Overhead & profit on Item 13 (5% maximum)	\$ 287.00
15	Total Subcontractors (13 + 14)	\$ 6,035.00
16	Subtotal of Proposal (5 + 9 + 12 + 15)	\$ 6,035.00
17	Bonds (% of subtotal of proposal) _____ %	\$
TOTAL OF CHANGE PROPOSAL (16 + 17)		\$ 6,035.00

Time Extension Request: _____ calendar day(s)

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above in accordance with the Contract Documents if the work is authorized by the Owner.

Contractor's Signature:  Date: 01/24/2018
 Approval Recommended by the Engineer: _____ Date: _____
 Owner's Representative Approval: _____ Date: _____

Windows Replacement
 Administration Building
 REI Project No. 016RAL-113

00 63 55-1

Change Proposal Form

Date: 01/24/2018

Job: 17-059

Description: Curtainwall at Records Office

COR#: 4[illegible]

Summary			
	Material		-
	Labor		-
	Subcontract		5,748.00
			5,748.00
Overhead & Profit - Material & Labor		10.0%	-
Overhead & Profit - Subcontractors		5.0%	287.00
			6,035.00
	Safety Fees	0.04%	-
	AGC Fees	0.08%	-
	Payment & Performance Bonds	1.96%	-
Net Change Order Request			\$ 6,035.00

Carolina Classic Window & Glass, Inc.

611-C Industrial Ave. Greensboro, NC
Phone 336-553-2852 Fax 336-553-2853

Jordan D. McMillen
Vance County
122 Young Street Suite B
Henderson, NC 27536

Change Order Request

January 23, 2018 Revised with curtainwall framing

Vance County Office project. Steel window @ Records office
Henderson, NC

Carolina Classic Window & Glass proposes to furnish the following:

Price includes:

1. Shop drawings and submittal package for approval
2. Removal and disposal of existing steel window and glazing (difficult removal)
3. Furnish & install (1 ea) Tubelite Series 200 low profile 2" x 6" aluminum curtainwall, std bone white paint, with (2 ea) 2" true horizontal framing members at previous stack and meeting rail locations. 1" SB70 insulated glass with std white painted between glass muntin grid in same pattern to existing,
4. Perimeter fasteners and sealants, Tremco air seal tape (32lf), Shim blocking
5. Cleaning at time of installation
6. Freight and applicable taxes.

Total for (1 ea) aluminum curtainwall at records\$ 5,598

This narrow 2" profile curtainwall system will allow for increased wind loading on vertical mull without additional steel reinforcement if later used to replace adjacent pairs of steel windows with 12' opening height. We recommend the more slender profile to better match existing product and new windows.

Add premium for Tubelite 2-1/2" x 6" Series 400 curtainwall profile if desired, more commonly available width, but 1/2" wider.....\$ 150

Exclusions:

1. No operable vent sections, no painting of lintels or other modification to opening
2. Blinds or other window treatments, interior wood trim, stools or other repairs
3. Masonry repairs.
4. Permits, bonds or other fees including group cleaning
5. Any abatement of hazardous material including, but not limited to, lead and asbestos
6. Any glazing, doors, hollow metal, including mirrors, not specifically mentioned above
7. Interior wood casing or any finished interior wood materials, additional waterproofing or custom flashing details
8. Repair to damage caused by other trades prior to, or after installation by CCWG

Price is valid for a period of 60 days from date above and is based on purchase of material this quarter. Include 3% escalation per quarter, subject to change based on current raw aluminum billet and glass pricing. Price is conditioned upon use of acceptable contract terms typical of an AIA 401 or AGC document with the above exclusions.

Regards,

Tom Bell
Director of Preconstruction Services
Carolina Classic Window & Glass

Finance Director's Report

Vance County
Finance Director's Report to the Board
February 5, 2018

A. Amended Audit Contract. The State Treasurer's office requires county audit reports to be submitted for review no later than December 15th following the end of the fiscal year being audited. If this deadline is not met, an amended audit contract is required. Our audit firm, Thompson, Price, Scott, Adams & Co. (TPSA) was hit with a computer virus in October that delayed completion of their work. We are finalizing the audit report at this time and it will be submitted to the state as soon as possible. We are planning to have the audit presented to the Board of Commissioners at a special called meeting later this month. The amended contract between TPSA and the county does not change the original contract price of \$44,350, it only extends the term of the contract. ***Recommendation:** Approve the amended audit contract as presented.*

THE AUDITOR HAD A VIRUS IN THE SOFTWARE (ENGAGEMENT - CCH) THAT CAUSED A SIGNIFICANT DELAY FOR THE AUDITORS.

FEBRUARY 2 , 2018

Contract to Audit Accounts (cont.)

VANCE COUNTY

Governmental Unit

N/A

Discretely Presented Component Units (DPCU) if applicable

Audit Firm Signature:

THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.

Name of Audit Firm

By ALAN W. THOMPSON

Authorized Audit firm representative name: Type or print

Signature of authorized audit firm representative

Signature Date 1/12/2018

alanthompson@tpsacpas.com

Email Address of Audit Firm

Governmental Unit Signatures:

VANCE COUNTY

Name of Primary Government

By THOMAS S HESTER, JR, CHAIR

Mayor / Chairperson: Type or print name and title

Signature of Mayor/Chairperson of governing board

Signature Date

By N/A

Chair of Audit Committee - Type or print name

**Signature of Audit Committee Chairperson

Signature Date N/A

** If Governmental Unit has no audit committee, mark this section "N/A"

N/A

Date Primary Government Governing Body Approved
Amended Audit Contract - G.S. 159-34(a)

Pre-Audit Certificate to be completed if the Primary Government audit fee is changed in the Amended Contract:

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By DAVID BECK

Primary Governmental Unit Finance Officer:

Type or print name

Primary Government Finance Officer Signature

Date

(Pre-audit Certificate must be dated.)

dbeck@vancecounty.org

Email Address of Finance Officer

Contract to Audit Accounts (cont.) VANCE COUNTY
Governmental Unit
Discretely Presented Component Units (DPCU) if applicable

**** This page to be completed by Discretely Presented Component Unit named in this Audit contract****

DPCU Governmental Unit Signatures:

Name of Discretely Presented Government

By _____
DPCU Board Chairperson: Type or print name and title

Signature of Chairperson of DPCU governing board

Signature Date _____

By _____
Chair of Audit Committee - Type or print name

Signature of Audit Committee Chairperson **

Signature Date _____

**** If Discretely Presented Government Unit has no audit committee, mark this section "N/A"**

Date DPCU Governing Body Approved Audit Contract - G.S. 159-34(a)

Pre-Audit Certificate to be completed if the DPCU audit fee is changed in the Amended Contract:

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

By _____
DPCU Finance Officer:
Type or print name

DPCU Finance Officer Signature

Date _____
(Pre-audit Certificate must be dated.)

Email Address of Finance Officer

Steps to Completing the Amended Audit Contract

1. **Complete all parts of the Header Information** – Include the audit firm name, Unit name, Discretely Presented Component Unit (DPCU) name if applicable (indicate N/A if not applicable), original contract date, fiscal year end date, and original audit report due date.
2. **Explanation for Amending Audit contract** - Previously we required a separate letter of explanation to accompany amended audit contracts. The explanation is now to be included in the body of the amended audit contract detailing the reason for the extension of time request and the steps the unit and auditor will take to prevent a recurrence of lateness with subsequent year's audits.
3. **Signature Area** – The same people that signed the original audit contract must also sign the amended audit contract. If there has been a change in staff of the person(s) who signed the original audit contract, indicate this in the explanation area of the amended contract. Make sure all applicable signatures are evident and properly dated. NOTE - If the original audit contract named and included auditing a DPCU that is a *Public Authority under the Local Government Budget and Fiscal Control Act*, the Board chairperson (and finance officer if there is a fee change) of the DPCU **must also sign** the amended audit contract in the areas indicated on Page 3.
4. **Governing Board Approval** - Amended audit contracts must ALSO be approved by the Unit's governing board pursuant to G.S. 159-34(a). Indicate this new date on the amended contract under the signatures on Page 2. This includes the date the DPCU governing board approved the amended audit contract (if applicable) on page 3.
5. **Pre-Audit Certificate** is to be completed by the finance officers if there is a change in fee. This should be noted in the explanation.
6. **Reminders:**
 - a. Provide correct email addresses for the audit firm and Unit finance officer as these will be used to communicate official approval of the audit contract.
 - b. Has the name and title of the Mayor or Chairperson of the Unit's Governing Board and the DPCU's Chairperson (if applicable) been typed or legibly printed on the contract and has he/she signed in the correct area directly under the Auditor's signature?
7. **Sending amended audit contract** - After all the signatures have been obtained and the amended audit contract and is complete, please convert the signed contract into PDF form and submit it for LGC approval. Send the amended audit contract using the most current audit contract submission process. The current process will be found at the NC Treasurer's web site at the following link – <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.

David Beck

From: Alan Thompson <alanthompson@tpsacpas.com>
Sent: Tuesday, October 24, 2017 3:12 PM
To: Brandy Turbeville
Subject: Memo

Dear Client,

Our computers were infected with a virus with an encryption virus about 10 days ago. The only thing we can conclude is that with all the laptops we have in the field one of them got the virus and when it connected back to the server it spread onto the audit software. It has taken us most of the last 10 days or so to get things back on track. We have worked late and over the weekends to catch back up and get data restored and worksheets rebuilt. (In case you are thinking our IT. We have a full time IT person on staff and believe we have good security and backups. It just took efforts to contain it and to make sure the virus was not on any other systems, hardware or software.)

The other issue that I am sure you are aware of is that the state released the reports and guidance concerning additional Medicaid testing after we had pulled our initial samples. Now that those reports are available we are required to recalculate our sample and select additional files for testing. We have contacted DSS personnel and we are in the process of reviewing the additional files. The State did anticipate this and extended the due dates of audits until December 15th.

We apologize for the virus and are working to complete things as fast as possible.



Alan Thompson, CPA

Thompson, Price, Scott, Adams & Co, PA
1626 S. Madison Street
P.O. Box 398
Whiteville, NC 28403

(910) 642-2109 DIRECT: (910) 444-2258 CELL: (910) 641-7771 FAX: (910) 642-5958

CONFIDENTIALITY STATEMENT

This message (including any attachments) may contain confidential client information. The information is intended only for the use of the individual or entity to whom it is addressed. If you are not the addressee or the employee or agent responsible to deliver this e-mail to its intended recipient, you are hereby notified that any review, use, dissemination, distribution, disclosure, copying or taking of any action in reliance on the contents of this information is strictly prohibited.

*County Attorney's
Report*

RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

Lot 23 Dabney Heights, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0408A01023.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **January 17, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Hillsboro Inlet, LLC*** in the amount of **\$1,600.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of February, 2018.

Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**613 Farrar Avenue, Henderson, North Carolina 27536, Vance County Tax
Department Parcel Number 0079 06002.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **January 17, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Hillsboro Inlet, LLC*** in the amount of **\$900.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit “A”, is hereby accepted for the property described herein and the Board’s Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of February, 2018.

Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

Lot F1 Pinecrest Road, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0037A04008.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **January 17, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Hillsboro Inlet, LLC*** in the amount of **\$1,300.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of February, 2018.

Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**513 Zene Street, Henderson, North Carolina 27536, Vance County Tax Department
Parcel Number 0025 09001.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **January 17, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Latoya Bogan** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of February, 2018.

Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

County Manager's Report

Vance County

County Manager's Report to the Board

February 5, 2018

A. Resolution - Black History Month. February has been observed nationally as Black History Month. Vance County has traditionally encouraged its citizens to participate in related events that create a greater awareness and appreciation of contributions made by African-Americans. ***Recommendation:** Adopt the resolution in support of the designation of February as Black History Month in Vance County.*

B. Semi-Annual Jail Inspection Report. The State conducted its periodic jail inspection on January 9, 2018 and submitted its report to the county. The deficiency noted involved the communication system within a portion of the Jail. Jail staff is currently preparing an appropriate corrective action response and has already addressed the deficiencies through direct supervision. A project within the county's CIP for FY19 will also serve as a solution to the issue. ***Recommendation:** Act to receive the report as information.*

C. Mako Medical - Building Reuse Grant Contracts. The County recently received the contracts and performance agreements from the NC Commerce Department for the Mako Medical building reuse grant. The contracts include a grant agreement between the NC Department of Commerce and Vance County, a legally binding commitment between the property owner, Bynum Properties 3, LLC and Vance County, and a promissory note from the property owner. The building reuse grant, as previously discussed, totals \$500,000 and is utilized to cover a portion of the upfit costs and improvements to the real property. The grant requires the creation of 76 full-time jobs over an 18 month period above and beyond the company's baseline of 169 existing jobs. Mako has requested that the county release the funds in accordance with Department of Commerce requirements. ***Recommendation:** Approve and authorize the chairman to execute the Mako Medical building reuse grant agreement, legally binding commitment, and promissory note subject to final attorney review and release the funds in accordance to Department of Commerce requirements.*

RESOLUTION
by the
Vance County Board of Commissioners
in designation of
February 2018 as Black History Month in Vance County

WHEREAS, for 86 years in the United States, at least some part of the month of February has been observed in recognition of black history and the many accomplishments and contributions made to society by African-Americans; and

WHEREAS, the second week of February was selected by Carter Woodson, a noted Washington, D.C. author, editor, historian, and publisher, to defend black humanity and highlight the accomplishments of his ancestors; and

WHEREAS, in 1976 the entire month of February was included in the bicentennial celebration of the United States, and every single American President has since designated February as National Black History Month; and

WHEREAS, since 2006, the Vance County Board of Commissioners has annually established February as a special month to recognize and celebrate the essential roles of African-Americans throughout Vance County; and

WHEREAS, the Board of County Commissioners sincerely desires for all citizens to thoroughly understand and appreciate value added to the local economy and overall community by African-Americans of all socio-economic levels.

NOW THEREFORE BE IT RESOLVED, that the Vance County Board of Commissioners does officially designate February 2018 as Black History Month in Vance County, and in doing so, does recognize the accomplishments and countless significant contributions made to society by individuals of African heritage.

BE IT FURTHER RESOLVED, that the Vance County Board of Commissioners does encourage businesses, churches, civic organizations, schools, and citizens of all races and color to actively participate in the observance and celebration of Black History Month in Vance County during the month of February 2018.

This, the 5th day of February, 2018.

Thomas S. Hester, Jr., Chairman



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH SERVICE REGULATION

ROY COOPER
GOVERNOR

MANDY COHEN, MD, MPH
SECRETARY

MARK PAYNE
DIRECTOR

January 30, 2018

Sheriff Peter White (via email)
516 Breckenridge Street
Henderson, NC 27536

RE: Vance County Jail
FID #110677
Semiannual Inspection

Dear Sheriff White:

On January 9, 2018, the Division of Health Service Regulation (DHSR) - Construction Section inspected your facility to determine compliance with 10A NCAC Subchapter 14J JAILS, LOCAL CONFINEMENT FACILITIES. This inspection found deficiencies whereby corrections are required. A copy of the inspection report is enclosed for your attention. Please submit your plan of correction on each deficiency cited in this report to this office by 03/01/2018.

Your Plan of Correction must contain the following:

- What corrective action(s) will be accomplished in those areas of the facility found to have been affected by the deficient practice.
- How you will identify other areas of the facility having the potential to be affected by the same deficient practice and what corrective action will be taken.
- What measures will be put into place or what systemic changes you will make to ensure that the deficient practice does not recur.
- How the corrective action(s) will be monitored to ensure the deficient practice will not recur, ie., what quality assurance program will be put into place.

CONSTRUCTION SECTION
WWW.NCDHHS.GOV • WWW.NCDHHS.GOV/DHSR
TEL 919-855-3893 • FAX 919-733-6592
LOCATION: WILLIAMS BUILDING, 1800 UMSTEAD DRIVE • RALEIGH, NC 27603
MAILING ADDRESS: 2705 MAIL SERVICE CENTER • RALEIGH, NC 27699-2705
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

- Include dates when correction action will be completed. The corrective action dates must be acceptable to the State.
 1. Corrective action must begin immediately.
 2. Any completion date greater than 60 days from date of survey requires written justification from the Sheriff.

Your Plan of Correction can be:

Mail to: DHSR Construction Section
2705 Mail Service Center
Raleigh NC 27699-2705

Fax to: (919)-715-4785

Email to: DHSR.Construction.Admin@dhhs.nc.gov

If you have any questions, please do not hesitate to call me at (919) 855-3893

Sincerely,



Roger McCoy
Jail Inspector
DHSR-Construction Section
919-855-3893

Enclosure

cc: Mr. Thomas Hester Jr., Chairman, Vance Board of Commissioners (via email)
Mr. Jordan McMillen, Vance County Manager (via email)
Captain Leroy Moss, Vance County Detention Center Administrator (via email)

Division of Health Service Regulation

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 110677	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____ B. WING: _____	(X3) DATE SURVEY COMPLETED 01/09/2018
NAME OF PROVIDER OR SUPPLIER VANCE COUNTY JAIL		STREET ADDRESS, CITY, STATE, ZIP CODE 516 BRECKENRIDGE STREET HENDERSON, NC 27536		
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
J 000	Initial Comments Roger McCoy conducted the inspection. This biannual jail inspection was conducted as per 10A NCAC 14J JAILS, LOCAL CONFINEMENT FACILITIES Rules. This building was approved for use in 1991 under North Carolina State Building Code 1978 Edition with an occupancy classification of Group I-3. The jail design capacity is 127 male beds and 21 female beds with a total design capacity of 148 beds. The inspection began at 1:00PM and ended at 2:30PM. The deficiencies determined during the inspection are as follows:	J 000		
J 35	10A NCAC 14J .0601 (b) Supervision (b) In addition to the supervision rounds required in Paragraphs (a) and (c) of this Rule, each jail shall utilize one or both of the following methods of supervision: (1) Direct or remote two-way voice communication with all confinement units. (2) Visual contact either through direct observation or by means of electronic surveillance with all confinement units. History Note: Authority G.S. 153A-221; Eff. October 1, 1990; Amended Eff. June 1, 1992. This Rule is not met as evidenced by: Based on observation on the afternoon of 01/09/2018, it was noted that facility was not in	J 35		

Division of Health Service Regulation

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

Division of Health Service Regulation

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 110677	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____ B. WING: _____		(X3) DATE SURVEY COMPLETED 01/09/2018
NAME OF PROVIDER OR SUPPLIER VANCE COUNTY JAIL			STREET ADDRESS, CITY, STATE, ZIP CODE 516 BRECKENRIDGE STREET HENDERSON, NC 27536		
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE	
J 35	Continued From page 1 compliance with this Rule. Findings Include: The two-way communication in Pods A, B, C, D, Isolation and Juvenile areas of the jail, which encompass 95 inmate beds, was not working to where inmate(s) could depress their intercom to notify staff of an emergency. This deficiency was noted during the last inspection on June 20, 2017.	J 35			

The North Carolina Department of Commerce ("Commerce"), an agency of the State of North Carolina ("State"), enters into this Rural Economic Development Grant Agreement ("Grant Agreement") with **Vance County** (the "Governmental Unit" and, together with Commerce, the "Parties").

WHEREAS, the North Carolina General Assembly ("General Assembly") has determined that it is the policy of the State to stimulate economic activity and to create new jobs for citizens of the State by providing matching grants or loans to specific local governmental units so as to productively reuse certain buildings and properties or expand rural health care facilities subject to the requirements of N.C.G.S. §§143B-472.127 and .128; and

WHEREAS, under N.C.G.S. §143B-472.128, the General Assembly created the North Carolina Rural Infrastructure Authority ("Rural Authority") to review applications for and, where appropriate, authorize such matching grants or loans, and, under N.C.G.S. §§143B-472.126 and .127, the General Assembly authorized Commerce to administer such grants or loans; and

WHEREAS, pursuant to N.C.G.S. §§143B-472.127 and .128, and based on the terms, conditions and representations in this Grant Agreement's Exhibits A (Scope of Project), Exhibit B (Payment Schedule), Exhibit C (Reporting Schedule), Exhibit D (Closeout Schedule/Job Requirements), Exhibit E (LBC), Exhibit F (Promissory Note) and Exhibit G (Waiver of Confidentiality ("Waiver")), the Rural Authority has approved a grant (the "Grant") to the Governmental Unit; and

WHEREAS, without limitation, the Rural Authority awarded the Grant: (1) based on the application filed by the Governmental Unit and any subsequent materials supporting the application that have been approved of by Commerce in writing, all of which are incorporated by reference herein; (2) based on the representation in the application that **Bynum Properties 3, LLC** (the "Owner") owns certain real property located at:

1 Industry Dr
Henderson, NC 27536

in **Vance County**, North Carolina (the "Property"); (3) based on Commerce's Grant requirements and guidelines, which are incorporated herein and which may be amended, modified or supplemented and applied accordingly to this Grant Agreement by Commerce in its sole discretion; and for (4) the creation and retention of certain jobs in the course of completing certain renovations/construction work at the Property (altogether, the "Project," as summarized in Exhibit A to this Grant Agreement).

NOW, THEREFORE, in consideration of the mutual promises and such other valuable consideration as set out herein, the Parties mutually agree to the following terms and conditions:

1. Scope of Program/Agreements to be Executed.

- (a). As conditions of the Grant Agreement:
 - i. The highest elected official of the Governmental Unit shall execute two originals of this Grant Agreement in its exact form (unless Commerce approves of a change to its terms in writing) and shall return one of them to Commerce;
 - ii. The Governmental Unit shall ensure that its highest elected official and a duly authorized representative of the Owner execute two originals of the Rural Economic Development Loan Agreement and Legally Binding Commitment ("LBC") in its exact form (unless Commerce approves of a change to its terms in writing) and shall return one such original to Commerce with the one executed original of the Grant Agreement;
 - iii. The Governmental Unit shall ensure with the Owner that every individual or entity that has any ownership interest in the real property which is the subject of the Project executes two originals of the Promissory Note attached as Exhibit F in its exact form and shall return one such original to Commerce with the one executed originals of the Grant Agreement; and
 - iv. Exhibit A refers to the entity (or entities, as applicable) required to create and maintain certain full-time new jobs ("New Jobs") to complete the Project as the "Company," the "Employer" and the "Business" (together and hereinafter, the "Business"). The Governmental Unit shall ensure that an authorized representative of each Business executes a Waiver of Confidentiality ("Waiver"), attached as Exhibit G, and shall return the original of any such Waiver to Commerce with the executed originals of the Grant Agreement. The Governmental Unit shall also ensure that any additional Business which becomes involved in the Project after the Grant Agreement is finalized executes a Waiver upon its involvement, the original of which the Governmental Unit shall promptly forward to Commerce.
- (b). The Governmental Unit shall provide Commerce with any information obtained pursuant to the LBC and allow Commerce to execute any rights of the Governmental Unit under the LBC, including the Governmental Unit's rights of access, review or monitoring and Commerce's rights as a third-party beneficiary thereunder.
- (c). The Governmental Unit shall exercise all of its rights and duties under the LBC in a prudent and timely manner to ensure the use of the Grant funds for the intended purposes and objectives and to preserve the rights of Commerce in this Grant Agreement and the LBC.
- (d). The LBC specifies how many New Jobs the Business must create and maintain in the performance of the Project and, if the Business fails to do so, those Grant funds that the Owner must repay to the Governmental Unit for return to Commerce or else repay directly to Commerce, upon request and as directed. If such New Jobs are not created or maintained, then the Governmental Unit shall return to Commerce any Grant funds it has not already disbursed to the Owner, make a timely demand for repayment from the Owner and, if such repayment is not forthcoming, initiate and fully litigate legal proceedings against the Owner to recover such repayment.
- (e). Without limitation, failure by the Governmental Unit to timely demand repayment

from and, if necessary, initiate and fully litigate such legal proceedings against the Owner may affect the future consideration of the Governmental Unit for grant programs administered by Commerce. Further, and without limitation, if the Governmental Unit fails to timely initiate legal proceedings against the Owner for such repayment and Commerce elects to do so instead, the Governmental Unit is responsible and agrees to reimburse Commerce for all litigation costs and reasonable attorneys' fees that Commerce incurs in pursuing repayment.

2. Changes in the Project or Other Conditions.

- (a). A "Project Change" is any material alteration, addition, deletion or expansion of the Project, including (without limitation) material changes to construction or rehabilitation, the terms or conditions of the loan under the LBC ("Loan"), the required number of New Jobs, the matching investment in the Project, any cessation of business by the Owner or any Business and any filing of bankruptcy by the Governmental Unit, the Owner or any Business. There shall be no Project Changes unless expressly approved of by Commerce in a separate, prior written agreement stating, if applicable, the costs and schedule for completing the Project Change.

Notwithstanding the foregoing and wherever referred to in this Grant Agreement, "cessation of business," "ceasing to do business" and "ceases to do business" shall not include (1) ceasing operations to maintain, service or upgrade real or personal property of the Owner, (2) seasonal shutdowns of operations as long as such cessation do not exceed a total of four (4) weeks in any calendar year (excluding time attributable to an event of force majeure as described below) and (3) under the circumstances of for the period of time described in Paragraph 17 below.

- (b). Additionally, the Governmental Unit shall immediately notify Commerce of any change in conditions or local law, or any other event, which may significantly affect its ability to oversee, administer or perform this Grant Agreement, the LBC or the Project. In its sole and unreviewable discretion, Commerce may deem such a change in conditions, local law or other event to constitute a Project Change.

3. Term of Grant Agreement. The effective period of this Grant Agreement shall commence on 12/14/2017 ("Effective Date") and shall terminate on 12/14/2019 unless terminated on an earlier date under the terms of this Grant Agreement (either one of which dates shall constitute the "Termination Date") or unless extended for an express term in writing by the Governmental Unit.

4. Funding. The Rural Authority grants to the Governmental Unit an amount not to exceed \$500,000.00 for expenditures directly relating to the Project. The Governmental Unit hereby represents and warrants that all Grant funds shall be utilized exclusively for the purpose of the Project and consistent with all applicable laws, rules, regulations and requirements, and that the Governmental Unit shall not make or approve of any improper expenditure of Grant funds (including Loan funds). Administrative expenses of the Governmental Unit are not eligible for Grant funding and any such use of Grant funds will

violate this Grant Agreement.

5. Independent Status of the Governmental Unit.

- (a). The Governmental Unit is an entity independent from the Rural Authority and Commerce. The Grant Agreement, the LBC, the Project and any actions taken pursuant to them shall not be deemed to create a partnership or joint venture between or among Commerce, the Rural Authority, the Governmental Unit or any third party (including, without limitation, the Owner or any Business). Nor shall the Grant Agreement, the LBC or the Project be construed to make the Governmental Unit (including its employees, agents, members or officials) or any third party (including, without limitation, the Owner or any Business) employees, agents, members or officials of Commerce or the Rural Authority. Neither the Governmental Unit nor any third party (including, without limitation, the Owner or any Business) shall have the ability to bind Commerce or the Rural Authority to any agreement for payment of goods or services or represent to any person that they have such ability.
- (b). The Governmental Unit shall be responsible for payment of all of its expenses, including rent, office expenses and all forms of compensation to employees. The Governmental Unit shall provide worker's compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment tax or compensation, social security, income taxes, and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees who are performing work pursuant to this Grant Agreement. All expenses incurred by the Governmental Unit are its sole responsibility, and neither Commerce nor the Rural Authority shall be liable for the payment of any obligations incurred in the performance of the Project.

6. Method of Payment. Commerce shall pay the Grant funds to the Governmental Unit in accordance with the Payment Schedule attached hereto as Exhibit B after receipt of written requests for payment from the Governmental Unit certifying that the conditions for such payment under this Grant Agreement have been met and that the Governmental Unit is entitled to receive the amount so requested and any other documentation that may be required by Commerce.

7. Obligation of Funds. The Governmental Unit shall not obligate Grant funds prior to the Effective Date or subsequent to the Termination Date of this Grant Agreement. All obligations outstanding as of the Termination Date shall be liquidated within thirty days.

8. Project Records.

- (a). The Governmental Unit shall maintain full, accurate and verifiable financial records, supporting documents and all other pertinent data for the Project in such a manner as to clearly identify and document the expenditure of the State funds provided under this Grant Agreement separate from accounts for other awards, monetary contributions or other revenue sources for this Project.

- (b). The Governmental Unit shall retain all financial records, supporting documents and all other pertinent records related to the Project for a period of five (5) years from the Termination Date. In the event such records are audited, all Project records shall be retained beyond the five-year period until the audit is concluded and any and all audit findings have been resolved.

9. Monitoring, Reports and Auditing.

- (a). The Governmental Unit agrees to ensure compliance and provide its assistance with such monitoring and auditing requirements as the State may request, including following the Termination Date of this Grant Agreement. Additionally, the Governmental Unit shall regularly monitor all performance under Grant-supported activities, including activities performed by the Owner and any Business, to ensure that time schedules are being met, New Jobs are being created and maintained and other performance goals are being achieved.
- (b). The Governmental Unit shall furnish Commerce detailed written progress reports according to the time periods specified in Exhibit C or as otherwise requested by Commerce. Such reports should describe the progress made by the Governmental Unit, the Owner and any Business toward achieving the purpose(s) of the Project, including specifically the goals of New Job creation and maintenance. Such descriptions should include the successes and problems encountered during the reporting period. Failure to submit a required report by the scheduled submission date will result in the withholding of any forthcoming payment until Commerce is in receipt of the delinquent report and the report meets with Commerce's approval, in Commerce's sole discretion.
- (c). The Governmental Unit acknowledges and agrees that, with regard to the Grant funds, it will be subject to the audit and reporting requirements prescribed by N.C.G.S §159-34, Local Government Finance Act - Annual Independent Audit; rules and regulations. Such audit and reporting requirements may vary depending upon the amount and source of Grant funding received by the Governmental Unit and are subject to change from time to time.
- (d). Within thirty (30) days after the Termination Date, the Governmental Unit shall submit a final report to Commerce describing the activities and accomplishments of the Project. The final report shall include a review of performance and activities over the entire Project period. In the final report, the Governmental Unit should describe the Project, how it was implemented, to what degree the established Project objectives were met and the difficulties encountered, what the Project changed and its cost.
- (e). The Governmental Unit grants the State and any of its related agencies, commissions or departments (including, without limitation, Commerce, the North Carolina State Auditor and the North Carolina Office of State Budget and Management) and any of their authorized representatives, at all reasonable times and as often as necessary (including after the Termination Date), access to and the right to inspect, copy, monitor, and examine all of the books, papers, records and other documents relating to the Grant Agreement, the LBC or the Project. Likewise, the Governmental Unit

shall ensure that the Owner and any Business provide the same access. In addition, the Governmental Unit agrees to comply at any time, including after the Termination Date, with any requests by the State (including, without limitation, the Rural Authority or Commerce) for other financial and organizational materials to permit the State to comply with its fiscal monitoring responsibilities or to evaluate the short- and long-range impact of its programs.

10. Termination; Availability of Funds.

- (a). If the Governmental Unit fails to fulfill in a timely and proper manner its obligations or violates any of the covenants or stipulations under this Agreement, if the Owner fails to fulfill in a timely and proper manner its obligations or violates any of its covenants or stipulations under the LBC or if any Business fails to fulfill those requirements applicable to it in the LBC, the Governmental Unit agrees that Commerce has the right to terminate this Grant Agreement and/or the LBC by giving, as applicable, the Governmental Unit or the Governmental Unit and the Owner written notice specifying the Termination Date, which Commerce may determine in its sole discretion. Upon such termination, Commerce shall have no responsibility to make additional Grant payments. Upon such termination, the Governmental Unit shall not expend any Grant funds (including Loan funds) without Commerce's express written authorization and shall return all unspent Grant funds to Commerce upon demand.
- (b). The obligations of the Rural Authority and/or Commerce to pay any amounts under this Grant Agreement are contingent upon the availability and continuation of funds for such purpose. If funds for the Grant (and therefore the Loan) become unavailable, the Governmental Unit agrees that Commerce has the right to terminate this Grant Agreement and/or the LBC by giving written notice specifying the Termination Date, which Commerce shall determine in its sole discretion. Upon such termination, the State shall have no responsibility to make additional Grant payments. Further, upon such termination, the Governmental Unit shall not expend any Grant funds (including Loan funds) without Commerce's express written authorization and shall return all unspent Grant funds to Commerce upon demand.

11. Liabilities and Loss. The Governmental Unit hereby agrees to release, indemnify and hold harmless the State (including, without limitation, the Rural Authority and Commerce), and their respective members, officers, directors, employees, agents and attorneys (together, the "Indemnified Parties"), from any claims of third parties (including, without limitation, the Owner and the Business) arising out of any act or omission of the Governmental Unit or any third party (including, without limitation, the Owner and the Business) in connection with the performance of this Grant Agreement, the LBC or the Project, and for all losses arising from their implementation. Without limiting the foregoing, the Governmental Unit hereby releases the Indemnified Parties from, and agrees that such Indemnified Parties are not liable for, and agrees to indemnify and hold harmless the Indemnified Parties against, any and all liability or loss, cost or expense, including, without limitation, reasonable attorneys' fees, fines, penalties and civil judgments, resulting from or arising out of or in

connection with or pertaining to, any loss or damage to property or any injury to or death of any person occurring in connection with the Project, or resulting from any defect in the fixtures, machinery, equipment or other property used in connection with the Project or arising out of, pertaining to, or having any connection with, the Project or the financing thereof (whether arising out of acts, omissions, or negligence of the Governmental Unit or of any third party (including, without limitation, the Owner and the Business), or of any of their agents, contractors, servants, employees, licensees, lessees, or assignees), including any claims and losses accruing to or resulting from any and all subcontractors, material men, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the Project.

12. Governmental Unit Representations and Warranties. The Governmental Unit hereby represents and warrants that:

- (a). The execution and delivery of this Grant Agreement have been duly authorized by all necessary Governmental Unit action and are not in contravention of law or in contravention of the provisions of any indenture agreement or undertaking to which the Governmental Unit is a party or by which it is bound.
- (b). There is no action, suit proceeding, or investigation at law or in equity or before any court, public board or body pending, or to the knowledge of the Governmental Unit, threatened against or affecting it, the Owner or the Business, that could or might adversely affect the Project or any of the transactions contemplated by this Grant Agreement or the validity or enforceability of this Grant Agreement or the abilities of the Governmental Unit or the Owner to discharge their obligations under this Grant Agreement. If it is subsequently found that an action, suit, proceeding, or investigation did or could threaten or affect the development of the Project, the Governmental Unit shall be liable to Commerce for repayment of the entire amount of the Grant and this Grant Agreement may be terminated by Commerce effective upon notice.
- (c). No consent or approval is necessary from any governmental authority as a condition to the execution and delivery of this Grant Agreement by the Governmental Unit or the performance of any of its obligations hereunder, or all such requisite governmental consents or approvals have been obtained. The Governmental Unit shall provide Commerce with evidence of the existence of any such necessary consents or approvals at the time of the execution of this Grant Agreement.
- (d). The Governmental Unit is solvent.
- (e). A cash match grant, loan or other funding ("Cash Match") equal to the amount of the Loan shall have been unconditionally committed to the Project. The Governmental Unit shall have procured and contributed at least five percent (5%) of this Cash Match, but no part of this 5% contribution can have derived, either directly or indirectly, from any other State or federal source. All Cash Match funds shall be utilized exclusively for the purpose of the Project, and there shall be no improper expenditures of Cash Match funds. All Cash Match funds shall be expended prior to or simultaneously with and at the same rate as the Owner's expenditure of Loan funds.

- (f). Upon the Governmental Unit's reasonable inquiry of and receipt of supporting evidence from the Owner, both the Owner and any Business are duly authorized to do business under North Carolina law and are not delinquent on any federal, state or local taxes, licenses or fees.

13. Cessation/Termination, Bankruptcy, Dissolution or Insolvency.

- (a). Under the LBC, the Owner agrees at all times to preserve its legal existence, except that it may merge or consolidate with or into, or sell all or substantially all of its assets to, any entity that expressly undertakes, assumes for itself and agrees in writing to be bound by all of the obligations and undertakings of the Owner contained in the LBC. If the Owner so merges, consolidates or sells its assets without such an undertaking being provided, it agrees in the LBC to repay to the Governmental Unit or Commerce, upon request and as directed, all unspent Loan funds. Further, a merger, consolidation or sale without such an undertaking shall constitute a material default under the LBC, and the Governmental Unit or Commerce may terminate the LBC upon written notice to the Owner and hold the Owner liable for any other repayment provided for under the LBC.
- (b). Other than as provided for in Paragraph 13(a) above, if the Owner or any Business ceases to do business or becomes the subject of any bankruptcy, dissolution or insolvency proceeding prior to the Termination Date, it shall be the sole responsibility of the Governmental Unit to (i) immediately notify Commerce and (ii) pursue any claim for Grant funds owed the State by the Owner or Business, including in any legal proceeding, to obtain the maximum payment allowed by law. To the extent the Governmental Unit fails to pursue repayment of the Grant funds in such a proceeding and obtain the maximum payment allowed by law, and without limitation, the Governmental Unit shall be liable to Commerce for all amounts that should have been awarded to the Unit in the proceeding if it had taken the necessary action (notwithstanding whether such amounts would have actually been paid by the Owner or Business). Alternatively, without limitation, if the Governmental Unit fails to pursue repayment of the Grant funds in such a proceeding and Commerce elects to do so instead, the Governmental Unit is responsible and agrees to reimburse Commerce for all legal costs and reasonable attorneys' fees that Commerce incurs in pursuing repayment.
- (c). If the Governmental Unit fails to provide Commerce notice of the Owner or any Business ceasing to do business or becoming the subject of any bankruptcy, dissolution or insolvency proceeding prior to the Termination Date, it shall constitute a material default under this Grant Agreement. If there is such a cessation or such a proceeding, Commerce may terminate the Grant Agreement upon written notice to the Governmental Unit. If there is such a cessation or such a proceeding, the Governmental Unit agrees that Commerce has the right to terminate this Grant Agreement and/or the LBC by giving, as applicable, the Governmental Unit or the Governmental Unit and the Owner written notice specifying the Termination Date, which Commerce may determine in its sole discretion. Upon such termination, the Governmental Unit, the Owner and any Business shall not expend any Grant or Loan

funds without Commerce's express written authorization and shall return all unspent Grant or Loan funds to Commerce upon demand and if permissible under applicable bankruptcy, dissolution or insolvency law.

14. Additional Repayment Requirements and Remedies.

- (a). The repayment requirements and remedies addressed in this Paragraph 14 are in addition to those repayment requirements and other remedies set forth elsewhere in this Grant Agreement, including the requirements to repay unspent Grant funds. No remedy conferred or reserved by or to the State is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy provided for in this Grant Agreement, or now or hereinafter existing at law, in equity, or by statute, and any such right or power may be exercised from time to time and as often as may be deemed expedient.
- (b). If there is a breach of any of the requirements, covenants or agreements in this Grant Agreement or the LBC, or if there are any representations or warranties which are untrue as to a material fact in this Grant Agreement, the LBC or in relation to the LBC or the Project (including the performance thereof), the Governmental Unit agrees that Commerce has the sole discretion to require repayment from the Governmental Unit of an amount of Grant funds to be determined in Commerce's sole discretion but not to exceed the amount of Grant funds the Governmental Unit has already received under this Grant Agreement. Such requirements, covenants or agreements include but are not limited to Paragraphs 1, 2(a), 4, 10(a), 12 and 13 of this Grant Agreement and include but are not limited to the creation and retention of the New Jobs and the retention of the Baseline Number of jobs under the LBC.

15. No Waiver by the State. Failure of the State (including, without limitation, the Rural Authority and Commerce) at any time to require performance of any term or provision of this Grant Agreement or the LBC shall in no manner affect the rights of the State at a later date to enforce the same or to enforce any future compliance with or performance of any of the terms or provisions hereof. No waiver of the State of any condition or the breach of any term, provision or representation contained in this Grant Agreement or the LBC, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such condition or of the breach of that or any other term, provision or representation.

16. Waiver of Objections to Timeliness of Legal Action. The Governmental Unit knowingly waives any objections it has or may have to timeliness of any legal action (including any administrative petition or civil action) by the State (including, without limitation, the Rural Authority or Commerce) to enforce its rights under this Grant Agreement. This waiver includes any objections the Governmental Unit may possess based on the statutes of limitations or repose and the doctrines of estoppel or laches.

17. **Force Majeure.** If (a) during the term of this Grant the real or personal property located on or constituting the Property suffers damage or destruction caused by acts of God, fires, floods, storms, insurrection, riots, acts of the public enemy, national catastrophe, or similar unexpected events, (b) such damage or destruction was not principally caused by the negligence, willful misconduct or violation of applicable law by the Owner, (c) the Owner uses reasonable efforts to repair, or to work around, such damage or destruction reasonably promptly, and (d) as a direct result of such damage or destruction the Owner cannot satisfy the requirements and obligations of Sections 3 of the LBC as and when the LBC requires, then the Owner will be entitled to an extension of time not to exceed sixty (60) days to satisfy the requirements and obligations of Section 3 of the LBC; provided that the Governmental Unit in its sole discretion with respect to the obligations it is owed by the Owner, may elect to extend that sixty day period to give the Owner additional time to satisfy those requirements.
18. **Special Provisions and Conditions.**
- (a). **Non-discrimination.** The Governmental Unit agrees not to discriminate by reason of age, race, religion, color, sex, national origin or disability related to the activities of this Grant Agreement.
 - (b). **Conflict of Interest.** The Governmental Unit shall adopt and keep on file, along with the executed copies of this Grant Agreement, a copy of its policy and any ordinance or resolution it has adopted addressing conflicts of interest that may arise involving the members of the Governmental Unit's governing body and/or any of its employees or officers involved in the Grant, the LBC or the Project. Such policy, ordinance or resolution shall address situations in which any of these individuals may directly or indirectly benefit, other than through receipt of their normal compensation in their capacities as the Governmental Unit's employees, officers or members of its governing body, from the Grant, the LBC or Project, and shall include actions to be taken by the Unit or the individual, or both, to avoid conflicts of interest and the appearance of impropriety. Additionally, the Governmental Unit certifies that, as of the date it executes this Grant Agreement, no such individuals have such a conflict of interest or will directly or indirectly benefit, except in the capacities described above, from the Grant, LBC or Project. Throughout the duration of this Grant Agreement, the LBC and the Project, the Governmental Unit has the duty to promptly inform Commerce of any such conflict of interest or direct or indirect benefit of which it becomes aware.
 - (c). **Compliance with Laws.** The Governmental Unit shall at all times observe and comply with all laws, regulations, codes, rules, ordinances and other requirements (together, "Laws") of the state, federal and local governments which may in any manner affect the performance of the Grant Agreement, the LBC or the Project.
 - (d). **Non-Assignability.** The Governmental Unit shall not assign or transfer any interest in the Agreement without the prior written consent of Commerce; provided, however, that claims for money due to Governmental Unit from Commerce under this Agreement may be assigned to any commercial bank or other financial institution without such approval.

- (e). Personnel. The Governmental Unit represents that it has, or will secure at its own expense, all personnel required to monitor, carry out and perform the scope of services of this Agreement. Such employees shall not be employees of Commerce. Such personnel shall be fully qualified and shall be authorized under state and local law to perform such services.
19. Notice. All notices required or permitted to be delivered hereunder and all communications in respect hereof shall be in writing and shall be deemed given when personally delivered or when deposited in the United States mails, certified, return receipt requested, first class, postage prepaid and addressed as follows:

If to the Rural Authority or Commerce: Attn: **Hazel Edmond**
North Carolina Department of Commerce
Rural Economic Development Division
301 North Wilmington Street
4346 Mail Service Center
Raleigh, North Carolina 27699-4346

If to the Governmental Unit: Attn: **Mr. Dan R. Brummitt**
Vance County
122 Young Street
Suite B
Henderson, NC 27536

or addressed to such other address or to the attention of such other individual as Commerce or the Governmental Unit shall have specified in a notice delivered pursuant to this subsection.

20. Entire Agreement. This Grant Agreement supersedes all prior agreements between or among the Rural Authority and/or Commerce and the Governmental Unit with regard to the Project and expresses their entire understanding with respect to the transactions contemplated herein, and shall not be amended, modified or altered except pursuant to a writing signed by both Commerce and the Governmental Unit.
21. Execution. This Grant Agreement may be executed in one or more counterparts, each of which, when executed, shall be deemed an original, and such counterparts, together, shall constitute one and the same Grant Agreement which shall be sufficiently evidenced by one of such original counterparts.
22. Construction. This Grant Agreement shall be construed and governed by the laws of the State of North Carolina.
23. Severability. Each provision of this Grant Agreement is intended to be severable and, if any provision of this Agreement is held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect or impair any other provision of this Grant Agreement, but this Grant Agreement shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.

24. Acceptance. If the Governmental Unit agrees to the Grant conditions as stated, please return the executed documents specified in Paragraph 1(a). This Grant may be withdrawn if Commerce has not received such documents within thirty (30) days from the date of the cover letter from Commerce to the Governmental accompanying this Grant Agreement and its Exhibits.

IN WITNESSETH WHEREOF, the parties hereto have executed this Grant Agreement as of the date first above written.

Vance County

Signature: _____ [SEAL]

Printed Name: _____

Title: _____

Date: _____

North Carolina Department of Commerce

Signature: Kenny Flowers [SEAL]

Printed Name: Kenny Flowers

Title: Assistant Secretary for Rural Economic Development

Date: 1/5/18

**EXHIBIT A
SCOPE OF PROJECT**

Summary: The project will support the renovations of a 55,604 SF building located at 1 Industry Drive in Henderson. The building was constructed in 1977. Mako Laboratories provides laboratory and diagnostic services to physicians, urgent care facilities, and hospitals throughout the United States. This project received a JDIG award.

**EXHIBIT B
PAYMENT SCHEDULE**

Eligible Expenditures:

Vacant Building Category: within the existing building footprint

Existing Business Building Category: within the existing building and/or additions

Rural Health Care Category: within the existing building, additions and/or new construction

Eligible costs under all funding categories include, but are not limited to: materials and labor to install HVAC, electrical, plumbing, fire alarm/suppression systems, roofing, flooring, carpentry, drywall, paint, etc. This is not an exhaustive list; grantees should contact the Rural Development Division for questions about whether a specific expense is eligible under the program.

The following costs are specifically prohibited under the program and may not be submitted for reimbursement or the matching funds requirement: building purchase, architectural costs, engineering costs, permit fees, surveys, legal fees, machinery & equipment, telephone hardware and software, computer hardware and software, furnishings, paving, fencing, kitchen equipment, refrigeration equipment, etc. This is not an exhaustive list; grantees should contact the Rural Development Division for questions about whether a specific expense is eligible under the program.

Any company in which any project partner has an ownership or management interest in may act as a contractor for the renovation project only if the company holds a valid NC General Contractors license. The relationship must have been disclosed to the Rural Development Division and a copy of the company's license must have been included in the application. Licensed contracting companies owned or operated by any project partner that are used in the renovation project will be required to submit original invoices from the provider for all labor, materials, services and subcontracted work plus proof that those invoices have been paid in full.

Reimbursement Requirements:

The Department of Commerce will reimburse 50% of eligible expenditures up to the total grant amount upon receipt of the following:

1. A completed financial request form,
2. Evidence that the 5% local government match has been satisfied (first payment request),
3. Copies of eligible project invoices that support the request amount,
4. Evidence that the invoices submitted for reimbursement have been paid-in-full. Evidence may include copies cleared checks, wire transfer or ACH receipts, and/or credit card receipts. Invoices paid with cash and those not paid in full will not be reimbursed, and
5. Satisfaction of reporting requirements according to Exhibit C below.

Eligible expenditures may not be incurred prior to the effective date or subsequent to the termination date of the grant. Payments are subject to the availability of funds.

**EXHIBIT C
REPORTING SCHEDULE**

Progress reports are due on January 15th and July 15th for each year that the grant remains open. The final report and job verification documentation are due at the time of project completion or no later than 30 days after the grant end-date, whichever is sooner. The reporting schedule remains in effect for the duration of the grant including time extensions.

Failure to submit progress reports as required:

1. Will result in non-payment of payment requests,
2. Can result in the immediate termination of the grant,
3. Can result in the demand for immediate repayment of any funds paid by The Department of Commerce, and
4. Will negatively impact the grantee's eligibility for future Commerce grants.

**EXHIBIT D
JOB VERIFICATION AND CLOSE OUT REQUIREMENTS**

Building Reuse and Rural Health Care loans are eligible for forgiveness once the creation and maintenance of the full-time jobs committed for the project, as well as, all reporting requirements are approved by Commerce. Below are the requirements and procedure for approval.

Job Verification

To be considered eligible, a full-time job must be filled with one employee who works at least 35 hours per week and is paid at least minimum wage. Part-time, full-time equivalents, or contract/consulting positions are not eligible.

Grantees should submit the following as evidence of job creation and maintenance:

1. **Job Certification Form**—both the grantee and the participating business are required to complete respective sections of this form that attests to the creation of the number of jobs full-time jobs committed to receive the grant. The form must be signed by the authorized representatives of the local government grantee and the participating business.
2. **NCUI 101 Forms**—The grantee should submit copies of each company's *Employer's Quarterly Tax and Wage Report* (NCUI 101 forms) that have been submitted to the North Carolina Employment Security Commission according to the requirements below.
 - NCUI 101 Forms should be submitted to Commerce.
 - The forms must include the appropriate number of quarters to show that the company maintained the required employment level for six-consecutive months.
 - The employment level reported must meet or exceed the baseline number of employees reported at the time of the application plus the number of new, full-time jobs committed for the grant.
 - The jobs created and the baseline must be maintained concurrently during the same six-month period.
 - If the NCUI 101 forms include employees from other locations in North Carolina, the names of the employees working in the grant funded project facility should be highlighted, and a multi-site report should be provided.
 - If the NCUI 101 forms include both full and part-time employees an "F" should be written next to the name of each full-time employee and a "p" should be written next to the name of each part-time employee.
3. **Final Report**—the grantee must submit the Final Report Form that describes the activities and outcomes of the project.
4. **Photos**—the grantee must submit digital photos on CD that show a variety of views of the completed project.

All forms, including reporting and request for payment, can be found on the Commerce website at <http://www.nccommerce.com/rd/rural-grants-programs/forms> . Email completed forms and reports to rgpreports@nccommerce.com .

Vance County (the "Governmental Unit") enters into this Loan Agreement and Legally Binding Commitment (the "LBC," including the "Loan," defined below with **Bynum Properties 3, LLC** (the "Owner" and, together with the Governmental Unit, the "Parties")).

WHEREAS, pursuant to N.C.G.S. §§143B-472.127 and .128, the North Carolina Rural Infrastructure Authority (the "Rural Authority") of the State of North Carolina ("State") has awarded a grant (the "Grant") to the Governmental Unit, and the North Carolina Department of Commerce ("Commerce"), an agency of the State, will administer the Grant; and

WHEREAS, the Grant is memorialized in an agreement (the "Grant Agreement") between Commerce and the Governmental Unit, and the Grant Agreement includes Exhibit A (Scope of Project), Exhibit B (Payment Schedule), Exhibit C (Reporting Schedule), Exhibit D (Closeout Schedule/Job Requirements), Exhibit E (this LBC, which incorporates by reference the Grant Agreement and its other Exhibits), Exhibit F (Promissory Note) and Exhibit G (Waiver of Confidentiality ("Waiver")); and

WHEREAS, without limitation, the Rural Authority awarded the Grant: (1) based on the application filed by the Governmental Unit and any subsequent materials supporting the application that have been approved of by Commerce in writing, all of which are incorporated into the Grant Agreement by reference; (2) based on the representation in the application that the Owner owns certain real property located at:

in **Vance County**, North Carolina (the "Property"); (3) based on Commerce's Grant requirements and guidelines, which are incorporated herein and which may be amended, modified or supplemented and applied accordingly to the Grant Agreement and this LBC by Commerce in its sole discretion; and for (4) the creation and retention of certain jobs in the course of completing certain renovations/construction work at the Property (altogether, the "Project," as summarized in Exhibit A to this Grant Agreement); and

WHEREAS, the Governmental Unit and the Owner are required to enter into this LBC as a condition of the Governmental Unit loaning the Grant funds to the Owner.

NOW, THEREFORE, in consideration of the mutual promises and such other valuable consideration set out herein, the Parties mutually agree to the following terms and conditions:

1. **Third-Party Beneficiary.** The Parties agree that the State (including, without limitation, Commerce and the Rural Authority) is an intended third-party beneficiary of this LBC

(including the Loan) and may, at its option, enforce the terms of this LBC or appear as a party in any litigation concerning the LBC.

2. Loan.

- (a) The Governmental Unit hereby loans to the Owner the sum of **\$500,000.00** (the "Loan"), which consists entirely of State Grant funds, to fund the Project. Exhibit A to the Grant Agreement refers to the entity (or entities, as applicable) required to create and maintain certain full-time new jobs, as defined in Paragraph 3(a), to complete the Project under this LBC as the "Company," the "Employer" and the "Business" (together and hereinafter, the "Business"). The Owner specifically acknowledges that: it must repay the Loan in accordance with the terms of this LBC if the Business does not create and maintain the new jobs required by Paragraph 3(a) below; and as evidence of its obligation to repay the Loan, the Owner has executed the Promissory Note, Exhibit F to the Grant Agreement, which the Owner represents, acknowledges and agrees has been signed by every individual or entity that has any ownership interest in the Property and is fully binding on the Owner.
- (b). As conditions of receiving the Loan:
 - i. The highest elected official of the Governmental Unit and a duly authorized representative of the Owner shall execute two originals of the LBC in its exact form (unless Commerce approves of a change to its terms in writing), and the Governmental Unit shall return one such original to Commerce;
 - ii. Every individual or entity that has any ownership interest in the Property shall execute two originals of the Promissory Note in its exact form, and the Governmental Unit shall return one such original to Commerce; and
 - iii. The Owner and the Governmental Unit shall ensure that an authorized representative of each Business executes a Waiver, Exhibit G to the Grant Agreement, and the Governmental Unit shall forward the original of any such Waiver to Commerce.
- (c). The Owner hereby represents and warrants that all Loan funds shall be utilized exclusively for the purpose of the Project and that it shall not make or approve of any improper expenditures of Loan funds.

3. New Job Creation, Maintenance of New Jobs and Baseline Number of Jobs and Verification.

- (a). New Job Creation and Maintenance of New Jobs and Baseline Number of Jobs. A "New Job" shall mean a full-time job (consisting of at least 35 hours per week of employment and eligibility for all benefits generally available for full-time employees of the Business) which is with the Business, is located in North Carolina, has a wage at least equal to the minimum wage, is created and maintained by the Business in order to complete the Project and is over and above the **169** full-time jobs in North Carolina ("Baseline Number") that the Business reported having at the time of the application for the Project. The Owner agrees that the Business shall be required to create and maintain in existence for six (6) consecutive months **76** New Jobs prior to the Termination Date, unless this term is extended pursuant to Paragraph 5. Separate and apart from these New Jobs, the Owner agrees that the Business shall be required to maintain in existence its Baseline Number of jobs for as long as it takes the

Business to create and maintain its required number of New Jobs.

- (b). Verification. When the New Jobs required by Paragraph 3(a) have been created and maintained for six (6) consecutive months, the Owner shall notify the Governmental Unit so that it and/or Commerce can verify their creation and maintenance, as well as the maintenance of the Baseline Number of jobs and the satisfaction of all other conditions and terms of this LBC and the Project. The Owner shall cause any Business to provide to the Governmental Unit and Commerce, or their respective designees, full and complete access to all records of the Business necessary to verify the number and types of jobs created and maintained, the wages paid to employees and all other conditions and terms of this LBC and the Project. Failure of any Business to provide such access upon request shall constitute a material default by the Owner under the terms of this LBC and, in the sole discretion of the Governmental Unit and/or Commerce, may subject the Owner to repayment in an amount calculated under Paragraph 13 below.

4. Changes in the Project or Other Conditions.

- (a). A "Project Change" is any material alteration, addition, deletion or expansion of the Project, including (without limitation) material changes to construction or rehabilitation, the terms or conditions of the loan under the LBC, the required number of New Jobs, the matching investment in the Project, any cessation of business by the Owner or any Business and any filing of bankruptcy by the Owner or any Business. There shall be no Project Changes unless expressly approved of by Commerce and the Governmental Unit in a separate, prior written agreement stating, if applicable, the costs and schedule for completing the Project Change.
- (b). Additionally, the Owner shall immediately notify the Governmental Unit of any change in conditions or local law, or any other event, which may significantly affect the ability of it or any Business to perform the LBC or the Project. In their sole discretion, the Governmental Unit or Commerce may deem such a change in conditions, local law or other event to constitute a Project Change.

5. Term of LBC. The effective period of this LBC shall commence **12/14/2017** ("Effective Date") and shall terminate **12/14/2019** unless terminated on an earlier date under the terms of this LBC (either one of which dates shall constitute the "Termination Date") or unless extended for an express term in writing by the Governmental Unit.

6. Independent Status of the Governmental Unit.

- (a). The State (including, without limitation, the Rural Authority and Commerce) and the Governmental Unit are independent entities from one another and from the Owner and any third party (including, without limitation, any Business). The Grant Agreement, the LBC, the Project and any actions taken pursuant to them shall not be deemed to create a partnership or joint venture between the State and the Governmental Unit or between or among either of them and the Owner or any third party (including, without limitation, any Business). Nor shall the Grant Agreement, the LBC or the Project be construed to make any employees, agents or members of the Owner or any third party (including, without limitation, any Business) into employees, agents, members or officials of the Governmental Unit or the State or to

make employees, agents, members or officials of the Governmental Unit into employees, agents, members or officials of the State. Neither the Owner nor any third party (including, without limitation, any Business) shall have the ability to bind the Governmental Unit or the State to any agreement for payment of goods or services or represent to any person that they have such ability. Nor shall the Governmental Unit have the ability to bind the State to any agreement for payment of goods or services or represent to any person that it has such ability.

- (b). The Owner and any third party (including, without limitation, any Business) shall be responsible for payment of all their expenses, including rent, office expenses and all forms of compensation to their employees. The Owner and any third parties (including, without limitation, any Business) shall provide worker's compensation insurance to the extent required for their operations and shall accept full responsibility for payments of unemployment tax or compensation, social security, income taxes, and any other charges, taxes or payroll deductions required by law in connection with their operations, for themselves and their employees who are performing work pursuant to this LBC or the Project. All expenses incurred by the Owner or any third party (including, without limitation, any Business) are their sole responsibilities, and neither the Governmental Unit nor the State (including, without limitation, Commerce and the Rural Authority) shall be liable for the payment of any obligations incurred in the performance of the Project.

7. Project Records.

- (a). The Owner shall maintain and cause any Business to maintain full, accurate and verifiable financial records, supporting documents and all other pertinent data for the Project in such a manner as to clearly identify and document the expenditure of the State funds provided under this LBC separate from accounts for other awards, monetary contributions or other revenue sources for this Project.
- (b). The Owner shall retain and cause any Business to retain all financial records, supporting documents and all other pertinent records related to this LBC, the Loan and the Project for a period of five (5) years from the Termination Date. In the event such records are audited, all such records shall be retained beyond the five-year period until the audit is concluded and any and all audit findings have been resolved.

8. Monitoring, Reports and Auditing. The Owner agrees to generate and to cause any Business to generate such reports regarding the LBC or the Project as may be requested by the Governmental Unit or the State (including, without limitation, the Rural Authority or Commerce) in such form as they may request, including after the Termination Date. The Owner further grants and shall cause any Business to grant the Governmental Unit or the State (including any of its agencies, commissions or departments such as Commerce, the North Carolina State Auditor and the North Carolina Office of State Budget and Management) and any of their authorized representatives, at all reasonable times and as often as necessary (including after the Termination Date), access to and the right to inspect, copy, monitor and examine all of the books, papers, records and other documents relating to the LBC or the Project. In addition, the Owner agrees to comply and to cause any Business to comply at any time, including after the Termination Date, with any requests by the State (including, without limitation, the Rural Authority or Commerce) for other

financial and organizational materials to permit the State to comply with its fiscal monitoring responsibilities or to evaluate the short- and long-range impact of its programs.

9. Termination; Availability of Funds.

- (a). If the Owner fails to fulfill in a timely and proper manner its obligations or violates any of its covenants or stipulations under the LBC or if any Business fails to fulfill those requirements applicable to it in the LBC, the Owner agrees that the Governmental Unit or Commerce has the right to terminate the LBC by giving the Owner written notice specifying the Termination Date, which shall be determined by the Governmental Unit or Commerce in their sole discretion. Upon such termination, neither the State nor the Governmental Unit shall have any responsibility to make Loan payments. Further, upon such termination, the Owner shall not expend any Loan funds without the express written authorization of the Governmental Unit and Commerce and shall return all unspent Loan funds to either the Governmental Unit or Commerce, upon request and as directed.
- (b). If the Governmental Unit fails to fulfill in a timely and proper manner its obligations or violates any of the covenants or stipulations under its Grant Agreement with Commerce, the Owner agrees that Commerce has the right to terminate its Grant Agreement with the Governmental Unit and/or terminate this LBC by giving, as applicable, the Governmental Unit or the Governmental Unit and the Owner written notice specifying the Termination Date, which Commerce may determine in its sole discretion. Upon such termination, neither the State nor the Governmental Unit shall have any responsibility to make Loan payments. Further, upon such termination, the Owner shall not expend any Loan funds without the express written authorization of the Governmental Unit and Commerce and shall return all unspent Loan funds to either the Governmental Unit or Commerce, upon request and as directed.
- (c). The obligations of the Rural Authority and/or Commerce to pay any Grant funds to the Governmental Unit and for the Governmental Unit to pay any Loan amounts to the Owner under this LBC are contingent upon the availability and continuation of funds for such purpose. If funds for the Grant and therefore the Loan become unavailable, the Owner agrees that either Commerce or the Governmental Unit has the right to terminate this LBC by giving written notice specifying the Termination Date, which either the Governmental Unit or Commerce may determine in their sole discretion. Upon such termination, neither the State nor the Governmental Unit shall have any responsibility to make Loan payments. Further, upon such termination, the Owner shall not expend any Loan funds without the express written authorization of the Governmental Unit and Commerce and shall return all unspent Loan funds to the Governmental Unit or Commerce, upon demand and as directed.

10. Liabilities and Loss. The Owner hereby agrees to release, indemnify and hold harmless the Governmental Unit and the State (including the Rural Authority and Commerce), and their respective members, officers, directors, employees, agents and attorneys (hereinafter collectively referred to as "Indemnified Parties"), from any claims of third parties (including, without limitation, any Business) arising out of any act or omission of the Owner or any third party (including, without limitation, any Business) in connection with the performance of this LBC or the Project, and for all losses arising from implementation

of this LBC or the Project. Without limiting the foregoing, the Owner hereby releases the Indemnified Parties from, and agrees that such Indemnified Parties are not liable for, and agrees to indemnify and hold harmless the Indemnified Parties against, any and all liability or loss, cost or expense, including, without limitation, reasonable attorneys' fees, fines, penalties and civil judgments, resulting from or arising out of or in connection with or pertaining to, any loss or damage to property or any injury to or death of any person occurring in connection with the Project, or resulting from any defect in the fixtures, machinery, equipment or other property used in connection with the Project or arising out of, pertaining to, or having any connection with, the Project or the financing thereof (whether or not arising out of acts, omissions or negligence of the Owner or of any third party (including, without limitation, any Business), or of any of their agents, contractors, servants, employees, licensees, lessees, or assignees), including any claims and losses accruing to or resulting from any and all subcontractors, material men, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the Project.

11. Owner Representations and Warranties. The Owner hereby represents and warrants that:
- (a). The Owner and every Business are duly authorized to do business under North Carolina law and are not delinquent on any federal, state or local taxes, licenses or fees.
 - (b). This LBC has been entered into and executed on behalf of the Owner by an individual with full actual and apparent authority to bind the Owner to the terms hereto, and the execution and delivery of this LBC have been duly authorized by all necessary action, and are not in contravention of law nor in contravention of any certificate of authority, bylaws or other applicable organizational documents of the Owner, nor are they in contravention of the provisions of any indenture, agreement or undertaking to which the Owner is a party or by which it is bound.
 - (c). The Promissory Note has been executed by every individual or entity that has any ownership interest in the Property and is fully binding on the Owner.
 - (d). There is no action, suit, proceeding or investigation at law or in equity before any court, public board or body pending, or, to the Owner's knowledge, threatened against or affecting the Owner, that could or might adversely affect the Project, the creation of the New Jobs or any of the transactions contemplated by this LBC, or the validity or enforceability of this LBC or the Owner's ability to discharge its obligations under this LBC.
 - (e). Upon the Owner's reasonable inquiry of any Business, there is no action, suit, proceeding or investigation at law or in equity before any court, public board or body pending, threatened against or affecting any Business that could or might adversely affect the Project, the creation of the Jobs or any of the transactions contemplated by this LBC or the validity or enforceability of this LBC or the ability of any Business to create the Jobs specified herein.
 - (f). No consent or approval is necessary from any governmental authority as a condition to the execution and delivery of this LBC by the Owner or the performance of any of its obligations hereunder, or else all such requisite governmental consents or approvals have been obtained. The Owner shall provide the Governmental Unit or Commerce with evidence of the existence of any such necessary consents or

approvals at the time of the execution of this LBC.

- (g). The Owner is solvent and has inquired of and received reasonable evidence from any Business of the solvency of that Business.
- (h). A cash match grant, loan or other funding ("Cash Match") equal to the amount of the Loan shall have been unconditionally committed to the Project. The Governmental Unit shall have procured and contributed at least five percent (5%) of this Cash Match, but no part of this 5% contribution can have derived, either directly or indirectly, from any other State or federal source. The Owner hereby represents and warrants that all Cash Match funds shall be utilized exclusively for the purpose of the Project and that it shall not make or approve of improper expenditures of Cash Match funds. The Owner shall expend all Cash Match funds prior to or simultaneously with and at the same rate as its expenditure of Loan funds.

12. Cessation/Termination, Bankruptcy, Dissolution or Insolvency.

- (a). The Owner shall at all times preserve its legal existence, except that it may merge or consolidate with or into or sell all or substantially all of its assets to any entity that expressly undertakes, assumes for itself and agrees in writing to be bound by all of the obligations and undertakings of the Owner contained in this LBC. If the Owner so merges, consolidates or sells its assets without such an undertaking being provided, it agrees to repay to the Governmental Unit or Commerce, upon request and as directed, all unspent Loan funds. Further, any merger, consolidation or sale without such an undertaking shall constitute a material default under this LBC, and the Governmental Unit or Commerce may terminate the LBC upon written notice to the Owner and hold the Owner liable for any other repayment provided for under this LBC.
- (b). Other than as provided for in Paragraph 12(a), if the Owner or any Business ceases to do business or becomes the subject of any bankruptcy, dissolution or insolvency proceeding prior to the Termination Date, the Owner shall give the Governmental Unit immediate notice of the event, shall not expend any Loan funds without the express written authorization of the Governmental Unit and shall return all unspent Loan funds to the Governmental Unit or Commerce, upon demand and as directed and if permissible under applicable bankruptcy, dissolution or insolvency law.
- (c). If the Owner fails to provide the Governmental Unit notice of the Owner or any Business ceasing to do business or becoming the subject of any bankruptcy, dissolution or insolvency proceeding prior to the Termination Date, it shall constitute a material default under this LBC. If there is such a cessation or such a proceeding, the Governmental Unit or Commerce may terminate the LBC upon written notice to the Owner. Upon such termination, the Owner shall not expend any Loan funds without the express written authorization of the Governmental Unit and shall return all unspent Loan funds to the Governmental Unit or Commerce upon demand and as directed and if permissible under applicable bankruptcy, dissolution or insolvency law.
- d). Notwithstanding the foregoing and wherever referred to in this LBC, "ceases to do business" shall not include (1) ceasing operations to maintain, service or upgrade real or personal property of the Owner, (2) season shutdowns of operations as long as such cessation does not exceed a total of four (4) weeks in any calendar year (excluding time

attributable to an event of force majeure as described below) and (3) under the circumstances for the period of time described in Paragraph 22 below.

13. **Additional Repayment Requirements and Remedies.**

- (a). The repayment requirements and remedies addressed in this Paragraph 13 are in addition to those repayment requirements and other remedies set forth elsewhere in this LBC, including the requirements to repay unspent Loan funds. No remedy conferred or reserved by or to the State or the Governmental Unit is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy provided for in this LBC, or now or hereinafter existing at law, in equity, or by statute, and any such right or power may be exercised from time to time and as often as may be deemed expedient.
- (b). The Owner acknowledges that the Grant by the Rural Authority and the Loan by the Governmental Unit are predicated upon the creation and maintenance of the New Jobs and maintenance of the Baseline Number of jobs required by Paragraph 3(a) and that failure to create and/or maintain them will constitute a material default of this LBC.
 - i. If the Business fails to create and maintain such New Jobs, then the Owner shall repay to the Governmental Unit or Commerce, as directed, an amount equal to the product of (i) **\$6,578.95** (the amount of Loan funds divided by the number of New Jobs required to be created in Paragraph 3(a) and (ii) the number of New Jobs required to be created in Paragraph 3(a), minus the number of New Jobs actually created, above the Baseline Number reported, that have been in existence for six (6) consecutive months.
 - ii. Additionally, in the event that the Business fails to maintain its Baseline Number of jobs as required under Paragraph 3(a), the Business shall lose credit for any qualifying New Jobs under this LBC by the same number of jobs that the Baseline Number is short. For example, if the Baseline Number of jobs falls short by three (3) jobs as of the date the Business has created and maintained all required New Jobs, the number of New Jobs deemed created and maintained shall be reduced by three (3). The amount the Business must repay shall then be calculated in accordance with Paragraph 13(b)i.
 - iii. Either Commerce or the Governmental Unit shall notify the Owner in writing of the amount to be repaid and direct the Owner whether to repay such amount to the Governmental Unit for return to Commerce or repay the amount directly to Commerce. All such amounts shall be due immediately upon demand by the Governmental Unit or Commerce. If not paid within thirty (30) days following demand, the unpaid amount due hereunder and under the Promissory Note shall bear interest at the rate of 10% per annum after demand until paid. Upon default in such payment, the Governmental Unit or Commerce may employ an attorney to enforce their respective rights and remedies, and the Owner hereby agrees to pay the legal costs and reasonable attorneys' fees of the Governmental Unit and Commerce plus all other reasonable expenses incurred by such party in exercising any of its rights and remedies upon such defaults.

- (c). If there is a breach of any of the requirements, covenants or agreements in this LBC (including, without limitation, a failure to repay the amount required under Paragraph 13(b) within the time required), or if there are any representations or warranties which are untrue as to a material fact in this LBC or in relation to the LBC or the Project (including the performance thereof), the Owner agrees that the Governmental Unit or Commerce may require repayment from the Owner of an amount of Loan funds to be determined in their sole discretion but not to exceed the amount of Loan funds the Owner has already received under this LBC. Such requirements, covenants or agreements include but are not limited to Paragraphs 2, 3, 4, 9, 11 and 12 of this LBC.
14. No Waiver by Governmental Unit or the State. Failure of the Governmental Unit or the State (including, without limitation, the Rural Authority and Commerce) at any time to require performance of any term or provision of this LBC shall in no manner affect the rights of the Governmental Unit or the State at a later date to enforce the same or to enforce any future compliance with or performance of any of the terms or provisions hereof. No waiver of the Governmental Unit or the State of any condition or the breach of any term, provision or representation contained in this LBC, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such condition or of the breach of that or any other term, provision or representation.
15. Waiver of Objections to Timeliness of Legal Action. The Owner knowingly waives any objections it has or may have to timeliness of any legal action (including any administrative petition or civil action) by the Governmental Unit or the State (including Commerce) to enforce their rights under this LBC. This waiver includes any objections the Owner may possess based on the statutes of limitations or repose and the doctrines of estoppel or laches.
16. Special Provisions and Conditions.
- (a). Nondiscrimination. The Owner agrees that it will not, and will ensure that the Business will not, discriminate by reason of age, race, religion, color, sex, national origin or disability related to the activities of this LBC or the Project.
- (b). Compliance with Laws. The Owner shall at all times, and shall cause any Business at all times to, observe and comply with all laws, regulations, codes, rules, ordinances and other requirements (together, "Laws") of the state, federal and local governments which may in any manner affect the performance of the LBC or the Project.
- (c). Non-Assignability. The Owner shall not assign or transfer any interest in the LBC without the prior written consent of the Governmental Unit and Commerce; provided however, that claims for money due to the Owner from the Governmental Unit under this LBC may be assigned to any commercial bank or other financial institution without such approval.
- (d). Personnel. The Owner represents that it and any Business have or will secure at their own expense all personnel required to monitor, carry out and perform the scope of services of this LBC and the Project. Such employees shall not be employees of the State (including, without limitation, the Rural Authority or Commerce) or the Governmental Unit. Such personnel shall be fully qualified and shall be authorized under state and local law to perform such services.

17. Notice. All notices required or permitted hereunder and all communications in respect hereof shall be in writing and shall be deemed given when personally delivered or when deposited in the United States Mail, certified, return receipt requested, postage prepaid, and addressed as follows:

If to the Governmental Unit:

Attn: _____

To the Owner:

Attn: _____

or addressed to such other address or to the attention of such other individual as either party above shall specify in a notice pursuant to this subsection.

18. Entire Agreement. This LBC supersedes all prior agreements between the Governmental Unit and the Owner with regard to the Loan and the Project and expresses their entire understanding with respect to the transactions contemplated herein, and shall not be amended, modified or altered except pursuant to a writing signed by both Parties.
19. Execution. This LBC may be executed in one or more counterparts, each of which, when executed, shall be deemed an original, and all such counterparts, together, shall constitute one and the same LBC which shall be sufficiently evidenced by one of such original counterparts.
20. Construction. This LBC shall be construed and governed by the laws of the State of North Carolina.
21. Severability. Each provision of this LBC is intended to be severable and, if any provision of this LBC is held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect or impair any other provision of this LBC, but this LBC shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.

22. Force Majeure. If (a) during the Grant Term the real or personal property located on or constituting the Property suffers damage or destruction caused by acts of God, fires, floods, storms, insurrection, riots, acts of the public enemy, national catastrophe, or similar unexpected events, (b) such damage or destruction was not principally caused by the negligence, willful misconduct or violation of applicable law by the Owner, (c) the Owner uses reasonable efforts to repair, or to work around, such damage or destruction reasonably promptly, and (d) as a direct result of such damage or destruction the Owner cannot satisfy the requirements and obligations of Sections 3 of this Agreement as and when this Agreement requires, then the Owner will be entitled to an extension of time not to exceed sixty (60) days to satisfy the requirements and obligations of Section 3 of this Agreement; provided that the Governmental Unit in its sole discretion with respect to the obligations it is owed by the Owner, may elect to extend that sixty day period to give the Owner additional time to satisfy those requirements.

IN WITNESS WHEREOF, the parties hereto have executed this LBC as of the date first above written.

Governmental Unit Name: _____

Signature: _____ [SEAL]

Printed Name: _____

Title: _____

Owner Name: _____

Signature: _____ [SEAL]

Printed Name: _____

Title: _____

For VALUE RECEIVED and subject to the terms of and secured by the Rural Economic Development Loan Agreement and Legally Binding Commitment – Private-Owner Building Reuse Program, Reference Number 2018-118-3201-2587 (“LBC,” which is incorporated by reference herein), the undersigned borrower[s] (the “Owner”) jointly and severally promise[s] to pay to lender Vance County or its assigns (together, the “Governmental Unit”) or to the intended third-party beneficiary of this Promissory Note, the North Carolina Department of Commerce (“Commerce”), upon demand and as directed by either the Governmental Unit or Commerce, an amount of principal loan (“Loan”) funds under the LBC up to and including \$500,000.00 Dollars but which amount shall not exceed the amount of Loan funds the Owner has actually received under the LBC, plus interest and attorney’s fees as addressed below. Unless otherwise specified herein, capitalized terms in this Promissory Note shall have the same meaning as those set forth in the LBC.

The Owner acknowledges and represents that: (i) the undersigned is or are the only person(s), entity or entities who or that have any ownership interests in the certain real property located at:

in Vance County, North Carolina (the “Property”); and (ii) the undersigned shall be jointly and severally liable for any and all debts secured by this Promissory Note.

The Owner further acknowledges that: (i) in order for the Owner to receive the Loan, the LBC requires the Owner to complete a “Project”; (ii) in order for the Owner to receive the Loan, what the LBC identifies as the “Business” must maintain certain jobs and create and maintain certain other jobs in working with the Owner to complete the Project; (iii) the Loan from the Governmental Unit to the Owner under the LBC consists entirely of a grant from the State of North Carolina to the Governmental Unit, subject to certain clawback provisions; (iv) Commerce is an intended third-party beneficiary to the LBC and to this Promissory Note; and (v) the LBC specifies those circumstances in which the Governmental Unit or Commerce can terminate the LBC and require the Owner to repay an amount of Loan funds according to a formula or else in an amount to be determined in the sole discretion of the Governmental Unit or Commerce but which amount shall not exceed the amount of Loan funds the Owner has actually received under the LBC.

Upon default, the Governmental Unit and/or Commerce may employ attorneys to enforce their rights and remedies under this Promissory Note and the LBC, and the Owner agrees to pay their reasonable attorneys’ fees, plus all other reasonable expenses they incur in exercising their rights and remedies upon default. The rights and remedies of the Governmental Unit and

Commerce, as described in this Promissory Note and the LBC, shall be cumulative and may be pursued singly, successively or together against the Owner (including each of the undersigned), the Property, or any other funds, property or security held by the Owner for payment or security, in the sole discretion of the Governmental Unit and Commerce. The failure to exercise any such right or remedy shall not be a waiver or release of such rights or remedies or the right to exercise any of them at another time.

The Owner hereby waives protest, presentment, notice of dishonor and notice of acceleration and maturity and agrees to remain bound for the payment of principal, interest and all other sums due under this Promissory Note and the LBC, notwithstanding any change or changes by way of release, surrender, exchange, modification or substitution of any security for this Promissory Note, or by way of any extension or extensions of time for the payment of principal and interest; and the Owner waives all and every kind of notice of such change or changes and agrees that the same may be made without notice of or consent to any of them.

This Promissory Note may not be amended, changed or altered except in writing executed by the Owner, the Governmental Unit and Commerce.

If not repaid within 30 days following demand hereunder, the Loan funds demanded by the Governmental Unit or Commerce under this Promissory Note shall bear interest at the rate of 10% per annum after demand until repaid. If either the Governmental Unit or Commerce initially demands Loan repayment from the Owner ("First Demand") in an amount less than the Loan funds the Owner has actually received under the LBC but, failing to receive repayment and, in its discretion under the LBC, increases the Loan repayment demand ("Second Demand") to the full amount the Owner has received under the LBC, then such interest on the difference between the First and Second Demands shall begin to accrue as of the date of the Second Demand.

For example, if under the terms of the LBC, a Business engages in an improper expenditure of Loan funds, the Governmental Unit has the discretion to require in a First Demand the partial repayment of Loan funds received by the Owner. Interest will begin to accrue at 10% per annum on whatever portion of the sum is not repaid as of the 31st day after the First Demand. Further, if the Owner fails to repay the First Demand in full, the Governmental Unit retains the discretion under the LBC to terminate the LBC and issue a Second Demand for the full repayment by the Owner of all Loan funds. Interest will continue accruing at 10% per annum on the original principal amount still unpaid from the First Demand and, following the expiration of 30 days from the Second Demand, interest will begin to accrue at 10% per annum on the additional unpaid principal Loan amount in the Second Demand.

Payment shall be made in lawful money of the United States of America via United States Mail First Class, Federal Express or UPS to the attention of the person at the address or in person at the address of the Governmental Unit or Commerce as directed in writing.

This Note shall be governed by, and construed in accordance with, the laws of the State of North Carolina.

IN WITNESS WHEREOF, the undersigned has (have) caused these presents to be executed under seal, pursuant to authority duly given, the day and year first above written.

EVERY SIGNATORY BELOW EXPRESSLY REPRESENTS THAT ALL INDIVIDUALS OR ENTITIES WITH ANY OWNERSHIP INTERESTS IN THE PROPERTY HAVE EXECUTED THIS PROMISSORY NOTE.

Dated as of: _____, 20 _____

If by Individual: _____

Signature: _____ [SEAL]

Printed Name: _____

Dated as of: _____, 20 _____

If by Entity: _____

Signature: _____ [SEAL]

Printed Name: _____

Limited Waiver of Confidentiality
Unemployment Tax and Wage Records
BUILDING REUSE PROGRAM

EXHIBIT G

2018-118-3201-2587

Name of Taxpayer _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

NC Unemployment Insurance Acct #: _____ Fed Tax ID #: _____

I hereby waive any right to confidentiality, as found in N.C.G.S. 96-4 or otherwise, for the limited purpose of authorizing disclosure of certain information contained in the quarterly unemployment insurance tax records of the above-named taxpayer (hereinafter, "Company") filed with the Division of Employment Security ("DES") of the North Carolina Department of Commerce to **Vance County** ("Governmental Unit") and to the employees of the Rural Economic Division of the North Carolina Department of Commerce ("Rural Division") and members of the North Carolina Rural Infrastructure Authority ("Rural Authority") for the limited purpose of evaluating the issuance of and, in the event of such issuance, administering and ensuring compliance with, a grant and loan pursuant to N.C.G.S. 143B-472.127 and .128.

I recognize that DES is authorized to provide this information to the public officials of the Governmental Unit, the Rural Division and the Rural Authority in the performance of their public duties and that the verification of employment information for the purpose of administering the grant and loan at issue is within the scope of the public duties of the Governmental Unit, the Rural Division and the Rural Authority. I hereby authorize DES to disclose information contained in the Company's quarterly unemployment insurance tax records (the NCUI-101 or successor form) to the Governmental Unit, the Rural Division and/or the Authority for these purposes.

I recognize that unemployment insurance tax information provided in the aggregate to DES and disclosed to the Governmental Unit, the Rural Division and/or the Authority, and the Company's aggregated tax and wage information provided to or otherwise in possession of the Governmental Unit, the Rural Division and/or the Authority, may be treated as public information. This waiver is not intended to release the Governmental Unit, the Rural Division and/or the Authority from any obligation they may have under North Carolina law to maintain the confidentiality of any and all information which could reveal or permit someone to ascertain the identity of any individual employee or that employee's line item unemployment insurance tax or other tax or wage information.

Signature Chief Financial Officer or Other Authorized Company Official

Print Name

Title

The Department of Commerce strongly encourages the Governmental Unit secure the funds loaned to the property owner, **Bynum Properties 3, LLC**, with a Deed of Trust on the property.

Please check the appropriate box below indicating the intention of the Governmental Unit:

- ☐ The Governmental Unit will secure the funds with a Deed of Trust listing **Vance County** as the beneficiary in the amount of **\$500,000.00**.
- ☐ **Vance County** ("Governmental Unit") has elected NOT to secure with a deed of trust on the subject property the **\$500,000.00** in grant funds awarded by the North Carolina Department of Commerce ("Commerce") for a building reuse grant. Governmental Unit acknowledges and agrees that it is liable to the State for any grant funds that must be repaid under the Grant Agreement or Legally Binding Commitment, including (without limitation), any required repayments due to the property owner's failure to create and maintain jobs, which could include the full amount of the grant. Governmental Unit acknowledges that its liability to Commerce arises whether or not it is able to collect any repayment from the property owner under the Legally Binding Commitment, but still elects not to obtain a deed of trust on the subject property.

Please fill in the box below:

Governmental Unit Name: **Vance County**

By (Signature): _____

Printed Name: _____

Title: _____

Date: _____

Consent Agenda Items

Budget Amendments and Transfers
Tax Refunds and Releases
Minutes

Monthly Reports
911 Emergency Operations
Administrative Ambulance Charge-Offs
Cooperative Extension
Economic Development
EMS
Health Department
Human Resources
Information Technology
Planning and Development
Parks and Recreation
Tax Office
Veterans Service

VANCE COUNTY BUDGET AMENDMENT REQUEST
2017 - 2018 Fiscal Year

A request to amend the 2017-2018 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Social Services

Revenue Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Christmas at DSS	10350-435066	10,465.00

TOTAL REVENUE INCREASE (DECREASE) \$ 10,465.00

Reason for Revenue Amendment Request: Increase in donated funds that are used for holiday events

such as Shop With A Cop and other holiday cheer events coordinated by DSS.

Expenditure Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Christmas at DSS	10613-500166	10,465.00

TOTAL \$ 10,465.00

Reason for Expense Amendment Request: See above.

Requested by: _____ Date _____

APPROVED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Kelly Grissom , Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2017 - 2018 Fiscal Year

Department Name: 911 Emergency Operations

Request for Funds to be Transferred From:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Regular Salaries	10621-500001	20,000.00

TOTAL \$ 20,000.00

Explanation of transfer request: To move funds related to the change approved by the Board in November 2017 to the way overtime is calculated for telecommunicators. The current year cost will be offset by freezing one vacant Telecommunicator I position.

Request for Funds to be Transferred To:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Overtime	10621-500003	20,000.00

TOTAL \$ 20,000.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

<p>PRESENTED:</p> <p>VANCE COUNTY BOARD OF COMMISSIONERS</p> <p>IN MEETING OF</p> <p>_____</p> <p>_____</p>

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2017 - 2018 Fiscal Year

Department Name: Animal Services

Request for Funds to be Transferred From:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Utilities	10599-500013	3,250.00

TOTAL \$ 3,250.00

Explanation of transfer request: Additional funds are needed in uniforms due to staff turnover and vehicle maintenance due to
needed repairs resulting from a minor accident.

Request for Funds to be Transferred To:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Maintenance Vehicles	10599-500017	1,750.00
Uniforms	10599-500036	1,500.00

TOTAL \$ 3,250.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2017 - 2018 Fiscal Year

Department Name: Tax**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Maintenance Equipment	10450-500016	300.00
Insurance & Bonds	10450-500054	200.00

TOTAL \$ 500.00

Explanation of transfer request: New tires were required for the vehicle used by the tax appraiser position.

Request for Funds to be Transferred To:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Maintenance Vehicles	10450-500017	500.00

TOTAL \$ 500.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ _____

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2017 - 2018 Fiscal Year

Department Name: Farmers Market**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Contingency	10999-500099	3,500.00

TOTAL \$ 3,500.00

Explanation of transfer request: A pipe froze and burst at the Farmers Market during the recent cold weather. Emergency repairs were needed and it put the line item over budget. Funds are not available within the existing department budget to cover this overage.

Request for Funds to be Transferred To:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Maintenance Building & Grounds	10622-500015	3,500.00

TOTAL \$ 3,500.00Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2017 - 2018 Fiscal Year

Department Name: Sheriff**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Unemployment Insurance	10510-500038	5,000.00
Insurance & Bonds	10510-500054	5,000.00

TOTAL \$ 10,000.00

Explanation of transfer request: Funds are needed in other line items to cover shortfalls due to prior vacancies that are now being filled with new employees.

Request for Funds to be Transferred To:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Overtime	10510-500003	5,000.00
Departmental Supplies	10510-500033	3,000.00
Uniforms	10510-500036	2,000.00

TOTAL \$ 10,000.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2017 - 2018 Fiscal Year

Department Name: Jail**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Regular Salaries	10520-500001	41,450.00
Unemployment Insurance	10520-500038	5,000.00

TOTAL \$ 46,450.00

Explanation of transfer request: Funds are needed in other line items to cover shortfalls due to position vacancies. Also multiple
building repairs were needed during the very cold weather we had recently including replacing heating units and a water heater.

Request for Funds to be Transferred To:

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Part-Time Salaries	10520-500002	20,000.00
Maintenance Building & Grounds	10520-500015	25,000.00
Insurance & Bonds	10520-500054	1,450.00

TOTAL \$ 46,450.00Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

TAX OFFICE REFUND AND RELEASE REPORT FOR JANUARY 2018

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
CLAYTON JAMES SR.	2017	0	15.41	105.00	pers prop billed
DAUGHERTY ANGELIA HOPE TUCKER	2017	0	0	105.00	remove solid was
FLEMMING SHIRLEY R. & OTHERS	2017	0	0	105.00	remove solid was
GARCIA ERIC	2017	0	55.53	105.00	pers prop billed
GREENWAY THOMAS F	2017	0	1.02	0	pers prop billed
HARGROVE EVELYN H HEIRS	2017	0	0	105.00	remove solid was
HUNT GARRY D JR	2017	0	61.42	0	pers prop billed
JONES CLARENCE H. HEIRS	2017	0	15.41	105.00	pers prop billed
OXFORD SPORTING GOODS INC.	2017	0	281.50	105.00	pers prop billed
PHAN TUAN VANN	2017	0	168.12	0	real prop - bill
PHAN TUAN VANN	2017	0	67.25	0	pers prop billed
QUALITY INVESTMENTS INC	2017	0	137.36	0	pers prop billed
RIGHTER JASON E.	2017	0	0	630.00	remove solid was
WIGGINS BARBARA	2017	0	40.72	0	pers prop billed
TOTAL		0	\$ 843.74		
TOTAL REFUNDS AND RELEASES			\$ 843.74		

HENDERSON-VANCE COUNTY 911
NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)
TOTAL
4,540
TIME PERIOD: 01/02/2018 00:00:01 Through 01/29/2018 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		111				111
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	2	2			
AMERICAN RED CROSS	Other Dispatch	4				4
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	42	42			
BERTIE AMUBLANCE SERVICE	City & County Dispatch	2				2
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	31	31			
CSX RAILROAD	Other Dispatch	0				0
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	14	14			
CENTURYLINK	Other Dispatch	0				0
DUKE ENERGY	Other Dispatch	9				9
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	15	15			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	299		299		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	204		204		
HENDERSON POLICE DEPARTMENT	City Dispatch	1814		1814		
HENDERSON STREET DEPT	City Dispatch	3		3		
HENDERSON WATER DEPARTMENT	City Dispatch	69		69		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	15	15			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	28	28			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	1			1	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	18			18	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	9			9	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	4			4	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	76			76	
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch	4	4			
NORTH CAROLINA WILDLIFE	State Dispatch	0			0	
PUBLIC SERVICE GAS	Other Dispatch	1				1
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	12	12			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch	594	260	328		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	49	49			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	4	4			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	5	5			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	114	114			
VANCE COUNTY FIRE MARSHALL	County Dispatch/FIRE	0	0			
VANCE COUNTY MAGISTRATE OFFICE	Other Dispatch	1				1
VANCE COUNTY RESCUE SQUAD	County Dispatch	97	97			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	1941	1941			
WAKE ELECTRIC	County Dispatch	0	0			
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	22	22			
TOTALS		5614	2655	2717	108	128

 Signature: 

Prepared by: Vivian E. Lassiter, Training Supervisor

 Signature: 

Reviewed by: Brian K. Short, Director

01/30/2018

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 01/02/2018

Jurisdiction: HEN-VAN

Last Date: 01/29/2018

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	111
2	AFTO	2
3	ARC	4
4	BERT	2
5	BVFD	42
6	CVFD	31
7	DOT	18
8	DSS	4
9	DVFD	14
10	EM	5
11	EMBQ	1
12	EMS	594
13	EVFD	15
14	FOR	9
15	GAS	1
16	HFD1	299
17	HFD2	204
18	HPD	1814
19	HVFD	15
20	KVFD	28
21	ME	4
22	MO	1
23	NCEN	4
24	PARK	1
25	PE	9
26	SHP	76
27	STRE	3
28	TVFD	12
29	VCAC	49
30	VCFD	114
31	VCR	97
32	VCSS	1941
33	WATE	69
34	WVFD	22

Total: 4540

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN
 First Date: 01/02/2018
 Last Date: 01/29/2018

Complaint		Number
911HU	911 HANG UP CALL	63
ABAND	ABANDONED OR JUNKED CARS	4
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	11
ABNV	ABANDONED VEHICLE	1
ACC-PD	ACCIDENT PROPERTY DAMAGE	91
ACC-PI	ACCIDENT PERSONAL INJURY	4
ALARM	ALARM RESIDENCE OR BUSINESS	252
ALARMFALSE	ALARM FALSE	54
ALARMMED	ALARM MEDICAL	6
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	3
ANIMAL-EMD	ANIMAL BITE / ATTACK	5
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	42
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	6
ARRE	ARREST	1
ASAG	ASSIST OTHER AGENCY	24
ASMO	ASSIST MOTORIST	55
ASSAULIP-EMD	ASSAULT OR SEXUAL ASSAULT - IN PI	4
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	33
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	3
BE MV	BREAKING AND ENTERING TO A MOTC	14
BREATH-EMD	BREATHING PROBLEMS	82
BURG-IP	BURGULARY/B&E IN PROGRESS	4
BURGLARY	BURGLARY	26
BURNS-EMD	BURNS (SCALDS) OR EXPLOSIONS (EI	3
CAR	CARELESS AND RECKLESS DRIVER	47
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR I	18
CHASE	CHASE	2
CHESTPAI-EMD	CHEST PAIN	37
CHILD-ABU	CHILD ABUSE OR NEGLECT	2
CHOKING-EMD	CHOKING	2
CITIZEN ASST	CITIZEN ASSIST / SERVICE CALL	15
CIVDIS	CIVIL DISPUTE	40
COMTHR	COMMUNICATING THREATS	12
CONVULS-EMD	CONVULSIONS / SEIZURES	26
DIABETIC-EMD	DIABETIC PROBLEMS	14
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTRI	2
DISO	DISORDERLY PERSON	78
DOMEIP/W	DOMESTICE DISPUTE - IN PROGRESS	2
DOM-PROB	DOMESTIC PROBLEM	76
DRUGALC	DRUG OR ALCOHOL COMPLAINT	36
DRUNKDRIV	DRUNK DRIVER	4
DVO	DOMESTIC VIOLENCE ORDER	3
ELEC HAZZARD	ELECTRICAL HAZZARD	2
EMERG TRANS	EMERGENCY TRANSPORT	4
ESCO	ESCORT	200
EVICTON	EVICTON CARRIED OUT	23
FALLS-EMD	FALLS (SUBJECT FALLEN)	39
FIGHT	FIGHT	6
FIRE ALARM	ALARMS	48
FRAUD	FRAUD/FORGERY	13
FUEL SPILL	FUEL SPILL	1
GAS LEAK	GAS LEAK / ODOR	1
HARR	HARRASSMENT/THREATS	27

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 01/02/2018

Last Date: 01/29/2018

Complaint		Number
HEART-EMD	HEART PROBLEMS - AICD	6
HEMORR-EMD	HEMORRHAGE / LACERATION	17
HOMEINV	HOME INVASION	2
HRPD	HIT & RUN PD	24
ILL-DUMP	ILLEGAL DUMPING	6
INDEXPO	INDECENT EXPOSURE	2
INSPECTION	FIRE INSPECTION	28
INTPERS	INTOXICATED PERSON	9
INVE	INVESTIGATE ----- AT	496
IPV	IMPROPERLY PARKED VEHICLE	6
JUV	JUVENILE PROBLEMS	33
LARC	LARCENY - ALREADY OCCURRED	87
LOIT	LOITERING COMPLAIN	11
LOST	LOST PROPERTY	3
LOUD	LOUD MUSIC	29
MEDICAL	MEDICAL	6
MEN	MENTAL SUBJECT	82
MISS	MISSING PERSON	4
MUTUAL AID	MUTUAL AID/ ASSIST OUTSIDE AGENC	1
MVC	MOTOR VEHICLE COLLISION	45
ODOR	ODOR (STRANGE/UNKNOWN)	1
OPEN	OPEN DOOR/WINDOW	10
OUTSIDE FIRE	OUTSIDE FIRE	9
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION	13
PDAMG	PROPERTY DAMAGE ALREADY OCCUR	62
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	8
PROP CHECK	PROPERTY CHECK	38
PROW	PROWLER	18
RECFPI	RECOVERED/FOUND PROPERTY	12
ROBARM	ROBBERY ARMED	3
ROBBERY	ROBBERY	2
RUN	RUNAWAY	4
SEVWEA	SEVERE WEATHER	1
SHOP	SHOPLIFTER	13
SHOTS	SHOTS FIRED	28
SICK-EMD	SICK PERSON	133
SMOKE OUTSID	SMOKE INVESTIGATION OUTSIDE	1
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	2
STOLV	STOLEN VEHICLE	13
STROKE-EMD	STROKE (CVA)	10
STRUCT FIRE	STRUCTURE FIRE	18
SUBINCUS	SUBJECT IN CUSTODY	6
SUMMONS	CIVIL / CRIMINAL SUMMONS	4
SUPSUB	SUSPICIOUS SUBJECT	39
SURR	SURRENDER	13
SUSVEH	SUSPICIOUS VEHICLE	57
TEST	TEST CALL	98
TRAFFIC STOP	VEHICLE STOP	270
TRANSPORT	TRANSPORT	2
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	3
TREEDWN	TREE DOWN	8
TRES	TRESPASSING SUSPECT	60
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	6

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 01/02/2018

Last Date: 01/29/2018

<i>Complaint</i>		<i>Number</i>
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	41
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	3
VEHICLE FIRE	VEHICLE FIRE	8
WARRANT	WARRANT	985
WATER	WATER RELATED PROBLEM	69
WRIT	WRIT OF EXECUTION	1

Report Total: 4540

ADMINISTRATIVE AMBULANCE CHARGE-OFFS

FOR INFORMATION ONLY

JANUARY 2018

<u>NAME</u>	<u>DATE OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Curtis G. Gray	02/09/2011 – 08/17/2014	488.62	Deceased-Statute of limitation beyond 3 yrs
Vernell Pettaway	0/15/2009 & 09/10/2010	177.55	Deceased-Statute of limitation beyond 3 yrs
Thurman L. Whitfield	03/27/2012	150.00	Deceased-Statute of limitation beyond 3 yrs
Donald R. Adams	12/23/2007	725.20	Uncollectible-Statute of limitation beyond 10 yrs
Feebie J. Alston	12/28/2007	1300.32	Uncollectible-Statute of limitation beyond 10 yrs
Donna L. Ayscue	12/03/2007 & 12/07/2007	840.70	Uncollectible-Statute of limitation beyond 10 yrs
Gracie S. Ballard	12/12/2007	70.08	Uncollectible-Statute of limitation beyond 10 yrs
Donte' Blash	12/17/2007	272.64	Uncollectible-Statute of limitation beyond 10 yrs
Joshua Braswell	12/14/2007	387.52	Uncollectible-Statute of limitation beyond 10 yrs
Mark T. Bridges	12/24/2007	425.04	Uncollectible-Statute of limitation beyond 10 yrs
Alice C. Bullock	12/24/2007	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Catherine Cain	12/31/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs

Richard S. Carter	12/11/2007	150.00	Uncollectible-Statute of limitation beyond 10 yr
Moses L. Champion	12/05/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Rickey J. Curtis	12/26/2007	434.42	Uncollectible-Statute of limitation beyond 10 yrs
Troy A. Daniels	12/26/2007	396.90	Uncollectible-Statute of limitation beyond 10 yrs
William Davenport	12/27/2007	359.38	Uncollectible-Statute of limitation beyond 10 yrs
Camilla W. Davis	12/19/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Tracy J. Dement	12/21/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
Mildred H. Dew	12/10/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Rondrell Eaton	12/20/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
Ronnie Eaton	12/20/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
William T. Edwards, Jr.	12/24/2007	73.83	Uncollectible-Statute of limitation beyond 10 yrs
Stephanie England	12/07/2007	115.00	Uncollectible-Statute of limitation beyond 10 yrs
Shawn Faulkner	12/11/2007	706.44	Uncollectible-Statute of limitation beyond 10 yrs
Claude O. Ferguson	12/16/2007	543.80	Uncollectible-Statute of limitation beyond 10 yrs
Quentin D. Ferguson	12/16/2007	370.80	Uncollectible-Statute of limitation beyond 10 yrs
Dorothy E. Fields	12/24/2007	406.28	Uncollectible-Statute of limitation beyond 10 yrs
Joseph G. Finch	12/26/2007	77.58	Uncollectible-Statute of limitation beyond 10 yrs
Elijah K. Flood	12/06/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs

Jennifer M. Garland	12/05/2007	12.00	Uncollectible-Statute of limitation beyond 10 yrs
Adan J. Gutierrez	12/23/2007	158.54	Uncollectible-Statute of limitation beyond 10 yrs
Maxine Hanks	12/20/2007	443.80	Uncollectible-Statute of limitation beyond 10 yrs
John E. Hargrove	12/31/2007	359.38	Uncollectible-Statute of limitation beyond 10 yrs
Vernon Hargrove	12/31/2007	359.38	Uncollectible-Statute of limitation beyond 10 yrs
Patricia D. Harris	12/19/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Emma Lou H. Hawkins	12/01/2007	92.36	Uncollectible-Statute of limitation beyond 10 yrs
Filberto Hernandez-Lopez	12/13/2007	725.20	Uncollectible-Statute of limitation beyond 10 yrs
William H. Holden	12/19/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Wanda J. Horton	12/11/2007	481.32	Uncollectible-Statute of limitation beyond 10 yrs
Charles T. Ivey	12/11/2007	120.71	Uncollectible-Statute of limitation beyond 10 yrs
Sharon D. Jones	12/13/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Shauna P. Jones	12/10/2007	26.85	Uncollectible-Statute of limitation beyond 10 yrs
Aleain H. Kearney	12/24/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Lance Kenan	12/27/2007	378.14	Uncollectible-Statute of limitation beyond 10 yrs
Javoanni B. Kittrell	12/25/2007	396.90	Uncollectible-Statute of limitation beyond 10 yrs
Alberta Knott	12/03/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Norman W. Knott	12/07/2007	79.38	Uncollectible-Statute of limitation beyond 10 yrs

Paul L. Lambert	12/03/2007	277.98	Uncollectible-Statute of limitation beyond 10 yrs
Laban B. LeBuff	12/24/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Eric W. Loznicka	12/31/2007	82.98	Uncollectible-Statute of limitation beyond 10 yrs
Michael D. Lynch	12/02/2007 & 12/23/2007	230.77	Uncollectible-Statute of limitation beyond 10 yrs
Kenneth H. Magbie	12/28/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Rebecca B. Mitchell	12/09/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Hillary Moore	12/30/2007	506.28	Uncollectible-Statute of limitation beyond 10 yrs
Edward Morales	12/22/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Pamela Obery	12/21/2007	884.66	Uncollectible-Statute of limitation beyond 10 yrs
Emily C. Palacios	12/27/2007	66.32	Uncollectible-Statute of limitation beyond 10 yrs
Tykerah Peace	12/09/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Carolyn E. Perdue	12/12/2007	66.32	Uncollectible-Statute of limitation beyond 10 yrs
James H. Pernell	12/08/2007	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Rhonda F. Perry	12/22/2007	415.66	Uncollectible-Statute of limitation beyond 10 yrs
Tadarius T. Perry	12/12/2007	415.66	Uncollectible-Statute of limitation beyond 10 yrs
Curtis A. Person	12/07/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Alicia L. Person-Cheek	12/11/2007	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Yvonne R. Reese	12/11/2007	18.52	Uncollectible-Statute of

			limitation beyond 10 yrs
John Rodwell	12/30/2007	715.82	Uncollectible-Statute of
			limitation beyond 10 yrs
Yousef A. Roseboro	12/10/2007	75.00	Uncollectible-Statute of
			limitation beyond 10 yrs
Ebonee T. Russell	12/27/2007	75.00	Uncollectible-Statute of
			limitation beyond 10 yrs
Sagrario Sanchez	12/23/2007	205.07	Uncollectible-Statute of
			limitation beyond 10 yrs
Mindy A. Satterwhite	12/23/2007	55.52	Uncollectible-Statute of
			limitation beyond 10 yrs
Tony L. Scott	12/07/2007	415.66	Uncollectible-Statute of
			limitation beyond 10 yrs
Mary H. Seward	12/24/2007	150.00	Uncollectible-Statute of
			limitation beyond 10 yrs
Larry L. Short	12/01/2007	103.02	Uncollectible-Statute of
			limitation beyond 10 yrs
Dwight A. Simmons	12/14/2007	415.66	Uncollectible-Statute of
			limitation beyond 10 yrs
Mary H. Spruill	12/25/2007	150.00	Uncollectible-Statute of
			limitation beyond 10 yrs
James Strong	12/17/2007	75.00	Uncollectible-Statute of
			limitation beyond 10 yrs
Evelyn E. Tarry	12/29/2007 & 12/30/2007	40.74	Uncollectible-Statute of
			limitation beyond 10 yrs
Lorenzo A. Terry	12/20/2007	387.52	Uncollectible-Statute of
			limitation beyond 10 yrs
Thomas W. Terry	12/22/2007	396.90	Uncollectible-Statute of
			limitation beyond 10 yrs
Walter T. Terry	12/06/2007	471.94	Uncollectible-Statute of
			limitation beyond 10 yrs
Keena S. Towns	12/01/2007	75.00	Uncollectible-Statute of
			limitation beyond 10 yrs
George Tucker	12/04/2007	75.00	Uncollectible-Statute of
			limitation beyond 10 yrs
Larry W. Wagner	12/13/2007	412.56	Uncollectible-Statute of

Jean E. Walker	12/16/2007	148.60	limitation beyond 10 yrs Uncollectible-Statute of limitation beyond 10 yrs
Elsmere W. Wilbourn	12/17/2007	415.66	Uncollectible-Statute of limitation beyond 10 yrs
Tiffany Williams	12/21/2007	387.52	Uncollectible-Statute of limitation beyond 10 yrs
Donovan D. Williford	12/13/2007	415.66	Uncollectible-Statute of limitation beyond 10 yrs
April L. Willis	12/29/2007	453.18	Uncollectible-Statute of limitation beyond 10 yrs
Michael L. Wortham	12/23/2007	387.52	Uncollectible-Statute of limitation beyond 10 yrs

TOTAL	\$ 24,984.18
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Objectives	Outcomes
1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.	<ul style="list-style-type: none">• Kerr-Tar Beekeepers Association met in January with 14 members attending. The educational program was entitled Setting Your Beehives Up for Success. This program was presented by Mr. David Auman, Richmond County Beekeepers Association president. The association also discussed applying for a RAFL grant to purchase a portable honey extractor that could be lent to beekeepers to extract their honey.
2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.	<ul style="list-style-type: none">• NC Cooperative Extension initiated the annual series of continuing education classes for licensed pesticide applicators. These classes provide farmers and landscape professionals with the information they need to implement effective pest management strategies in a way that protects the environment, wildlife, domestic animals and human health.
3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.	<ul style="list-style-type: none">• Vance County Cooperative Extension Director, Turner Pride, has recently applied to be apart of the Vance County Leadership Vance Cohort as well as the Rural Economic Development Institute.. The hopes are to learn more about what I can do to provide quality resources to a rural community. I also hope to network with potential partners.
4. Youth and adults will address community issues and/or challenges through volunteerism.	<ul style="list-style-type: none">• On January 11th, community partners held another Food Giveaway in Vance County. Vance County Cooperative Extension, St. James Baptist Church, USDA, Vance County Social Services, and Vance County Public Schools partnered to provide food donated from the Eastern Food Bank to local residents. The purpose is to provide healthy food to citizens to help combat the large health disparities in the area.

5. North Carolina's plant, animal and food systems will become more profitable and sustainable.	<ul style="list-style-type: none">• The annual Regional Tobacco Production meeting was held on Jan 12 at the Granville Expo Center. Approximately 130 tobacco growers from Vance and other counties in the region received updates on labor management, pest management, disease management, enterprise budgeting, cultivar selection and more. The training provides farmers with the information they need to produce a quality crop, maintain profitability, protect the environment, and keep workers safe.• A Growing Healthy Profitable Goats workshop was conducted with 4 small farmers attending. The farmers stated on their post meeting evaluations that their knowledge of goat breeds, parasite and disease control in goats, forages for goats, and marketing of goats had increased. And would adopt Cooperative Extension recommendations presented during the workshop.
6. Parents and caregivers will effectively use recommended parenting, self care practices and community resources.	<ul style="list-style-type: none">• Two Incredible Years series finished in December with 12 graduates. We are planning and recruiting for series three which is scheduled to begin in February.
7. Futures that Work: School to Career Pathways	<ul style="list-style-type: none">• On January 8th, 2018, Vance County 4-H and the Henderson-Vance Recreation and Parks Department met to plan the Spring Break College Tour. We plan to take 24 youth on a trip to Atlanta to see schools in SC and GA. We hope to inspire youth to look into post secondary education upon graduation. We also want them to think about all the opportunities available to them regardless of where they decide to go.
8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases	<ul style="list-style-type: none">• Vance County EFNEP has partnered with Aycock Elementary to offer programming with the 2nd grade class. They are currently on their 4th session, learning about healthy eating practices, snacks, and the importance of physical activity.
9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.	<ul style="list-style-type: none">• Each month NC Cooperative Extension outreach efforts reach hundreds of local residents with cutting edge information on landscape, lawn and garden management. We provide information that helps residents keep their lawns

	<p>and gardens productive and beautiful, while also protecting the environment and human health. We are also implementing a second phase of youth education at the Gang-Free, Inc. Community Center. This and other efforts are conducted with support of the Extension Master Gardener volunteers, who contribute hundreds of hours of volunteer service each year.</p>
10. Community Outreach	<ul style="list-style-type: none">• On January 11th, community partners held another Food Giveaway in Vance County. Vance County Cooperative Extension, St. James Baptist Church, USDA, Vance County Social Services, and Vance County Public Schools partnered to provide food donated from the Eastern Food Bank to local residents. The purpose is to provide healthy food to citizens to help combat the large health disparities in the area.

Henderson-Vance County EDC
From: Dennis Jarvis, II
To: Vance-Henderson EDC
Cc: Jordan McMillen, Vance County Commission



Activities for January 2018 and upcoming events for February 2018

- Met with Thilo Hester
- Met with MGM
- Met with Carolina Co-Packing
- Met with ALT Services
- Met with Staples DC Manager
- Met with Lexington Realty Associates-Owner of Staples DC
- Met site selectors: Robert Dunn and Paige Webster
- Met with Lou Grillo Kerr Tar WIB
- Webinar for marketing with video -01/24/18
- Chamber of Commerce BOD-01/25/18
- Kerr Tar COG Economic Development directors-01/31/18
- NAI Carolantic Realty Conference -01/22/18
- Vescom meeting with Harry Swedsen -02/07/18
- Broadband planning meeting 02/07/18
- RTRP regional meeting-02/07/18
- Meeting with Dr. Jackson 02/08/18
- EDPNC 100 Meeting in Wilson-02/15/18
- Chamber of Commerce BOD-02/15/18
- DDC Marketing committee-DDC Board meeting 02/08/18
- Meeting with Sara Lloyd from Vance Granville CC 02/20/18
- Made two referrals to the Vance Granville SBDC for counseling
- March EDC Board meeting will be at Mako Medical Board room
- April EDC Board meeting presentation will be from Cliff Pyron from the Port of North Carolina
- Marketing-Promotions committee met and reviewed six proposals for redevelopment of the EDC website and marketing programs; the marketing committee will meet in March and interview three/four companies and make a recommendation for the EDC for a selection

Vance County Emergency Medical Service
01/01/2018- 01/31/18 Call Breakdown

EMS Calls Totals By Station

Company 9 (Main)	561
Company 1 (Bearpond FD)	93
Nov 2017 Total Calls	654

EMS Calls By Medical Category

Abdominal Pain	23
Allergies	3
Altered Mental Status	9
Animal Bite	3
Assault	10
Back Pain	11
Breathing Problems	64
Burns	3
CO Poisoning / Hazmat	0
Cardiac Arrest	18
Chest Pain	42
Choking	2
Code Stroke	1
Convulsions / Seizure	21
Diabetic Problem	12
Drowning	1
Electrocution	0
Eye Problem	0
Fall Victim	24
Fire Standby	18
Headache	4
Heart Problems	5
Heat/Cold Exposure	0
Hemorrhage/Laceration	17
Industrial Accident	0
Ingestion/Poisoning	15
Medical Alarm	4
Newborn	0
Not Applicable	45
Not Available	29
Not Entered	0
Not Known	2
Pain	39
Pregnancy / Childbirth	4
Psychiatric Problems	3
Respiratory Arrest	0
STEMI	3
Sick Person	148

EMS Calls By Medical Category (cont.)

Stab/Gunshot Wound	3
Standby	0
Stroke/CVA	5
Traffic Accident	0
Transfer / Interfacility	1
Trauma, Arrest	2
Traumatic Injury	26
Unconscious / Fainting	23
Unknown Problems	11
November 2017 Total Calls	654

EMS Calls By Outcome

ALS Assist	0
Cancelled	0
Cancelled Enroute	19
Dead at Scene	14
Fire Standby	13
No Patient Found	41
Not Entered	0
Patient Refused Care	66
Standby	3
Training Chart	0
Treated, Refused transport	21
Treated, Transferred Care	1
Treated, Transported by EMS	476
November 2017 Total	654

Mileage Report

Unit	Milage
102	115,810
103	100,866
104	18,110
105	77,141
108	55,774
109	49,234
110	151,198
112	133,226
114	63,892

GVPH AGENCY SERVICES TRENDS DECEMBER 2017

1

Clients Served	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Trend
OBCM	218	206	198	195	165	185	176	168	141	111	115	95	1,973	
MH Clinic Visits	90	95	119	98	111	79	89	104	97	102	89	89	1,162	
Postpartum Home Visits	28	33	31	23	31	23	30	31	17	19	29	13	308	
Newborn Home Visits	28	33	32	23	31	23	30	31	17	19	29	13	309	
CH Clinic Visits	37	43	57	54	55	50	60	103	88	89	73	77	786	
CC4C	174	179	215	204	211	209	196	204	216	207	198	173	2,386	
FP Clinic Visits	127	150	184	128	172	144	137	183	101	149	120	101	1,696	
Pregnancy Tests	41	35	37	19	29	30	36	38	21	29	37	22	374	
Primary Care Visits	64	84	80	44	44	49	60	56	43	65	66	48	703	
STD Visits	84	98	99	94	103	107	94	106	76	91	71	96	1,119	
HIV Tests	104	97	122	92	108	115	109	110	86	102	77	99	1,221	
Reportable Dx-Granville	63	79	53	56	66	53	71	74	228	93	85	83	1,004	
Reportable Dx-Vance	42	78	87	71	99	75	71	88	277	111	61	75	1,135	
Positive PPD	2	0	0	0	0	0	0	0	1	0	0	0	3	
LTBI Cases	7	10	6	3	8	2	3	5	2	3	2	4	55	
TB Cases	2	2	2	2	2	1	0	1	0	0	0	0	12	
Animal Bites-Granville	10	0	9	11	7	10	11	12	3	6	0	5	84	
Animal Bites- Vance	0	2	0	1	9	14	6	9	16	7	9	4	77	
Positive Rabies	0	0	0	0	0	0	0	2	0	1	1	1	5	
Immunizations Given	113	225	235	161	133	199	208	290	443	1,378	303	226	3,914	
Flu Vaccines Given	49	64	50	9	1	0	0	0	181	1,171	159	93	1,777	
In-house Labs	491	477	501	442	506	515	493	600	396	492	436	418	5,767	
Reference Labs	595	597	642	513	654	639	552	677	470	660	475	556	7,030	
Births-Granville	27	31	30	15	18	18	25	30	25	27	25	22	293	
Births-Vance	53	59	48	42	39	43	38	49	54	52	39	37	553	
Deaths-Granville	42	33	51	35	35	38	25	31	28	40	35	24	417	
Deaths-Vance	38	39	53	35	59	37	39	45	33	43	39	57	517	
Fetal Deaths-Granville	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fetal Deaths-Vance	0	0	0	0	0	0	2	0	0	0	0	0	2	
Home Health Census	97	98	86	70	59	52	49	44	28	N/A	N/A	N/A	583	
WIC Participants	2,365	2,406	2,382	2,317	2,286	2,319	2,438	2,567	2,473	2,443	2,408	2,276	28,680	
Total	4,991	5,253	5,409	4,757	5,041	5,029	5,048	5,658	5,561	7,510	4,981	4,707	63,945	



GRANVILLE VANCE

public health

CY 2017 Clinic by the Numbers

- **Child Health Program** – offers preventive health services to children from birth to 21 years of age including: vision, speech, hearing and developmental screenings; sickle cell testing and counseling; lead poison testing; health history and physical exams; immunizations and nutrition counseling. Services are provided through well child and pediatric primary care clinics. Routine screenings and health guidance are provided by nursing, medical, social work and nutrition staff in well child clinics.

1,034 visits to 715 clients

- **Lead Program** - provides testing and follow up to children with high lead levels. Coordinates with Environmental Health for early identification, surveillance, abatement enforcement, monitoring inspections and risk assessments.

133 visits to 118 clients

- **Immunization Program** -promotes public health through the identification and elimination of vaccine-preventable diseases like polio, hepatitis B, measles, chickenpox, pertussis (whooping cough), rubella (German measles), and mumps. Provides adult, adolescent and childhood vaccinations.

Total of 3,994 immunizations given to 2,409 clients

- **1,989 immunizations given to 715 children & adolescents**
 - **1,799 Flu vaccines given**

- **Family Planning Program** – Family Planning and Reproductive Health Services are a wide range of preventive care services, critical to women's reproductive and sexual health. This service is available to all women regardless of income on a sliding fee scale. Services include birth control options and education, health history and physical exams, postpartum exams, reproductive life planning, laboratory testing, and nutritional assessments.

1,698 visits to 844 clients

- **92 long-acting reversible contractions (LARCs) inserted**

- **Primary Care** - Provides comprehensive care throughout the entire lifespan, that is sensitive to an individual and family's goals and preferences.

710 visits to 391 clients

- **Maternal Health Program** –offers all pregnant women access to early and continuous prenatal care. This service is available to all women regardless of income on a sliding fee scale and provides routine care for low-risk pregnant women, including regular check-ups, prenatal education, laboratory testing, nutritional counseling, breastfeeding support. Referrals are made for high-risk maternity care.

1,515 visits to 487 clients

- **Centering Pregnancy** – an evidence-based model of group prenatal care, delivered in 10, 2-hour group medical visits following the usual interval of prenatal care throughout the pregnancy. Centering Pregnancy group visits offer a single bundled, comprehensive health visit including assessment, collaborative learning and social support. Participants spend significantly more time with their provider and create social networks with other pregnant moms due in the same month

12 Centering Pregnancy groups with 9-10 sessions per group

- **109 Participants**

- **Postpartum/Newborn Home Visit** – Public Health Nurse visits newborns and postpartum moms in their home to identify any complications or risks, discuss methods of feeding and caring, weigh infant, obtain mother's blood pressure, check safety factors (smoke detectors, thermometers, immunizations, car seats, etc.), discuss postpartum depression, provide birth control information.

307 Mothers & 308 Babies Assessed in their home

- **HIV/STD (Sexually Transmitted Disease) Clinic** - responsible for the direct delivery of free STD and HIV prevention and control services. These activities include providing clinical services, education and awareness efforts and monitoring disease (syphilis, gonorrhea, chlamydia, HIV/AIDS) trends through surveillance and epidemiology.

1,124 visits to 815 clients

- **Communicable Disease** - primarily deals with infectious diseases that are reportable by law to the state health department, as well as a few other communicable diseases of public health significance, such as influenza, norovirus infection and certain healthcare-associated infections. The program is responsible to reduce morbidity and mortality resulting from communicable diseases that are a significant threat to the public through detection, tracking, investigation, control, education and care activities.

Conducted 2,067 Case Investigations

- **Rabies Control** - conduct rabies risk assessments and investigations and provide information about rabies pre- and post-exposure prophylaxis for humans. The local health directors direct and administer the local rabies control program and have the authority to order confinement, quarantine, or euthanasia and rabies testing of any biting animal, as provided by law. They must also organize or assist in organizing at least one countywide rabies vaccination clinic per year for vaccinating pets.

- **171 Animal bites reported**

- **5 Positive Rabies Results**

- **Tuberculosis Control Program** - By state law, the health department must be notified within 24 hours of any diagnosed or suspected case of tuberculosis. The health department works with other agencies and private physicians to plan effectively for the care of the person with TB disease and any other persons who have been exposed to and/or infected with TB. GVPH has the primary responsibility for TB control efforts in their own counties by:
 - Case management, including providing and directly observing that medication is taken;
 - Case investigation, which means figuring out how the patient became infected and whether the disease has spread to others
- **3 TB Cases**
 - **4 LTBI Cases**

Case Management Services

Care Coordination for Children (CC4C) – is a free service, which focuses on improving health outcomes while reducing Medicaid costs for children from birth up to five years of age. The goal of CC4C Care Management is to improve care by linking the child and family to services that will meet the specific needs of the child and family.

835 Unique clients “Touched”

118 Unique clients in Heavy & Medium Status

Obstetrics Care Management (OBCM) – is a free service which is available to Medicaid-eligible, high-risk prenatal patients. The goal of OB Care Management is to ensure a healthy, full-term pregnancy.

1035 Unique clients “Touched”

236 Unique OBCM clients care managed

Well Application

[illegible]

Septic Applications

DATE RECVD	SITE READY	PARCEL NO SUBDIVISION	LOT#	APPLICANT	OWNER	EHS	PERMIT ISSUED	PERMIT #	ADDRESS
12/7/2017	12/7/2017	0331 01039		Bambi R Terry	Same				Plum Nutty Rd
12/15/2017	12/18/2017	0350 02046	4	Leanne Wilson	Same				Eastwood Rd
12/19/2017	12/21/2017	0403 01003		Karrie & Fred Fogg	Same				Barker Rd
*TD=Property turned down, unsuitable soil									
* PO=pending owner: more information needed									
* PHD=pending H.D.: in process									
<i>Nancy S Baumer</i>									
January 8, 2018									

Vance County
Restaurant Inspection

2017	December	CAT
04091010308 SHEETZ 619 Ruin Creek Road 492-1530	12-1-17 A 98.5	2
04091010370 RALEIGH ROAD OUTDOOR THEATER 3336 Raleigh Road Silly Place Entertainment 434- 645-9353	12-1-17 A 98	2
04091020088 EBONY'S TAKE OUT 810 Parham Road 430-8664	12-5-17 A 98	2
04091010410 RESTAURANT 39 946 G West Andrews Ave 432-3970	12-6-17 A 98	4
04091010343 CLARK ST BOYS & GIRLS CLUB 212 N Clark Street	12-6-17 A 98.5	4
4091010313 TR'S LOUNGE & GRILL 688 Abbott Road 691-3642	12-6-17 A 94.5	2
04091030062 ON-SITE CATERING & CONCESSION 642 Carver School Road 252-213-1501	12-7-17 B	2
04091040006 William Dunston III 192 Lake Road 919-500-2027	12-7-17 B	2

Vance County
Restaurant Inspection

2017	December	CAT
04091010407 THE VIKING CAFÉ' 293 Warrenton Road	12-7-17 C	2
04091040004 LAWRENCE DAVIS 2129 Francis Ave 252-430-7487	12-7-17 B	2
04091010025 FORSYTHE'S BBQ 2362 N Garnett St 127 TH Weldon 438-5228	12-7-17 A 97.5	4
04091020047 FOOD LION DELI 1650 N Garnett Street 023 Food Lion Inc 492-8029	12-8-17 A 96	2
04091010406 BoHo's PARTY PLACE 214 Raleigh Road 252-430-6775	12-8-17 A 98	2
04091020049 FOOD LION DELI 377 Raleigh Road 025 Food Lion Inc 492-0929	12-11-17 A 99	2
04091010889 HENDERSON MEXICAN 1101 Nicholas Street 237 Bruno Ramirez 492-2166	12-11-17 A 93.5	4
04091010397 COVENTRY HOUSE INN 20 Medical Court 690-7096	12-11-17 A 100	4

Vance County
Restaurant Inspection

2017	December	CAT
04091010164 MAZATLAN 1052 Ruin Creek Road 200 Gavino Flores 438-6062	12-11-17 A 97	4
04091010317 McDONALD'S 200 N Cooper Drive 433-8422	8-28-17 A 95.5 12-11-17 H	2
04091020069 FOOD LION DELI 1419 E Andrews Ave 043 Food Lion Inc 433-0553	12-12-17 A 99.5	2
04091300018 FOOD LION 1419 E Andrews Ave 614 Food Lion Inc 433-0553	12-12-17 A 99	2
04091300008 SAVE-A-LOT 967 S Beckford Drive 252-436-0014	12-12-17 H	2
04091010317 McDONALD'S 200 N Cooper Drive 433-8422	12-12-17 I	2
04091010300 MAYFLOWER SEAFOOD 201 N Cooper Drive	12-12-17 A 96.5	4
04091010403 STEELE CREEK FOOD & TACKLE 13020 NC 39 HWY N 430- 7911	12-13-17 A 98.5	2

Vance County
Restaurant Inspection

2017	December	CAT
04091010284 VANCE COUNTY JAIL FOOD SERVICE 516 Beckenridge Street 438-3923	12-13-17 A 97.5	4
04091010405 SO-UL DELICIOUS 1502 Raleigh Road 252-767-6317	12-13-17 A 95	4
04091020050 FOOD LION DELI 1241 Dabney Drive 026 Food Lion Inc 430-8812	12-14-17 A 98.5	2
04091300015 FOOD LION 1241 Dabney Drive 613 Food Lion Inc 430-8812	12-14-17 A 98	2
04091090223 VANCE COUNTY NUTRITION SITE 126 S Garnett St 252- 492-0257	12-15-17 A 99	4
04091027907 TED'S CATERING 420 Alexander Ave 430-0173	12-15-17 A 94.5	4
04091010298 GEORGE'S 210 N Garnett Street	12-15-17 A 97	4
04091010030 GOLDEN SKILLET 444 Dabney Drive 130 Steve Wright 492-4040	12-15-17 A 98	4

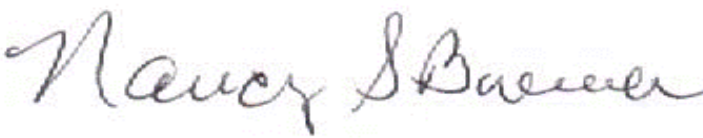
Vance County
Restaurant Inspection

2017	December	CAT
04091010368 RUBY TUESDAY 101 Exchange Street 492-6243	12-18-17 A 98.5	4
04091010013 CHEX TRUCK STOP I-85 & Flemington Road 113 TC Stevenson 492-5189	12-18-19 A 94.5	4
04091010257 BIDDIES' EDWARDS GRILL 1155 E Andrews Ave 122 Jerry & Ellen Taylor 438-7172	12-19-17 A 91	2
04091010400 HABANERO GRILL MEXICAN RESTARUARNT 116 Parham Road 430-0201	12-19-17 A 98.5	4
04091020090 Bearpond Deli Market 3963 Raleigh Rd 252-438-6452	11-16-17 I 12-20-17 A 98.5	3
04091010201 220 SEAFOOD 1812 N Garnett St 178 T&J Restaurant Corp 492-8084	12-20-17 A 96	4
04091010044 NUNNERY FREEMAN 1645 Norlina Road 151 OH Freeman 438-4751	12-20-17 A 91.5	4
04091010130 BAMBOO GARDEN 1520-D Dabney Drive 103 Dragon Great Wall Chinese RS 438-8080	12-21-17 A 96	4

Vance County
Restaurant Inspection

2017	December	CAT
04091300024 KITTRELL GROCEY 1356 US 1 HWY S 608 Mike Faulkner 492-3005	12-21-17 A 96	2
04091010387 KITTERLL GROCERY 1356 HWY 1 492-3005	12-21-17 A 94	4
04091010341 MARIA PARHAM DIET. 566 Ruin Creek Road 144 Patrick Jackson 438-4143	12-22-17 A 98.5	4
04091012000 ICHIBAR JAPANESE 901-S Beckford Drive 438-7070	12-22-17 A 97.5	4
04091300011 SUPPLY LINE MARKET 235 Raleigh Road 611 John Williams 438-2836	12-28-17 A 99	2
04091020025 SUPPLY LINE DELI 235 Raleigh Road 018 John Williams 438-2836	12-28-17 A 98	4
04091010183 CRACKER BARREL 1631 Ruin Creek Road 213 Cracker Barrwl Old Country S 431-9111	12-28-17 A 99	4
04091030029 WILKERSON'S KITCHEN HWY 39 N	12-29-17 B	2

Vance County
Restaurant Inspection

2017	December	CAT
04091160002 ADDICTION RECOVERY DI 1020 County Home Road 099 Leonard Watson 492-5746	12-29-17 A 97	1
I= New Business C= Closed H= Out of Business B= Seasonal	8-Jan-18	
		

41 ⁻³

New Tickets

0

Your Tickets

0

Open Tickets

0

Unassigned Tickets

First Response Time

AVERAGE

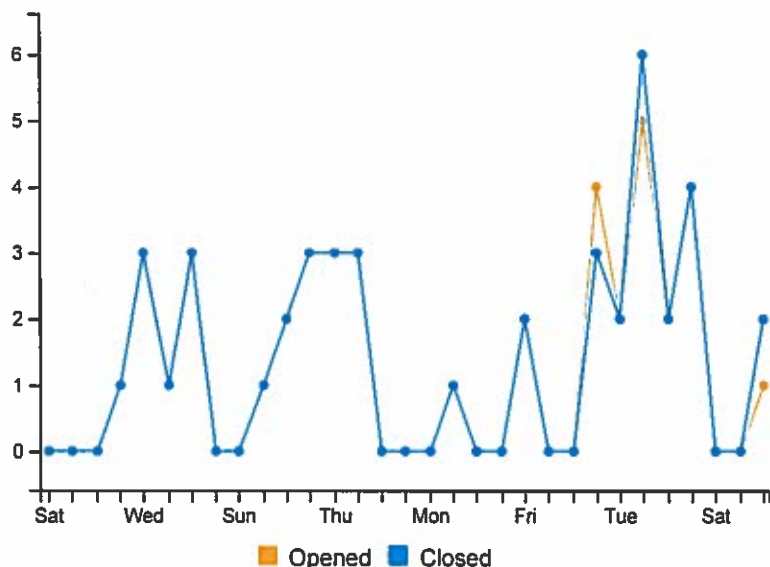
44 seconds

Ticket Close Time

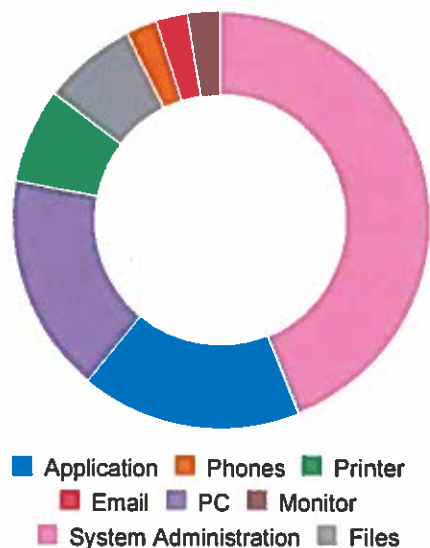
AVERAGE

3 days 18 hours

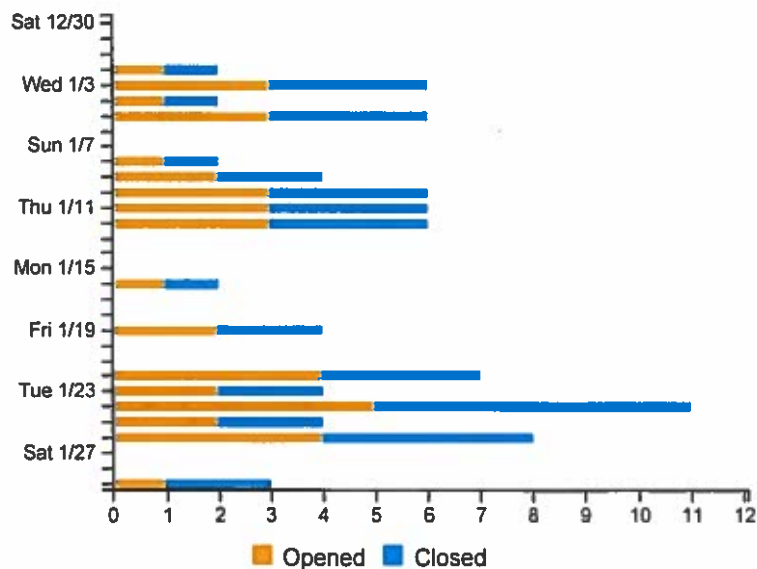
Ticket History



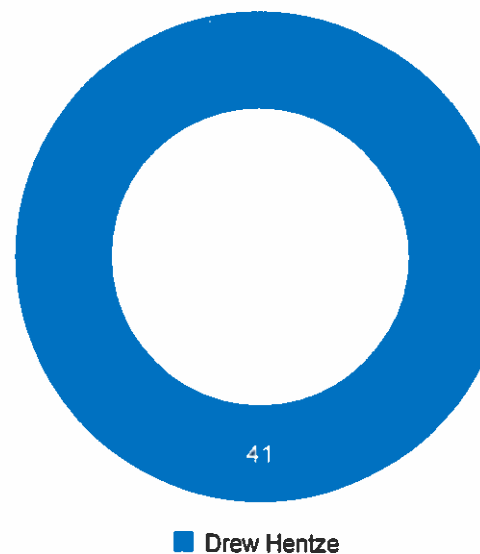
Category Breakdown



Ticket Churn



Top 5 Ticket Creators



VANCE COUNTY PLANNING & DEVELOPMENT
ACTIVITY SUMMARY REPORT
December 26, 2017 - January 25, 2018

GENERAL ACTIVITY

Type of Activity	Total Records	Fees	Value
Enforcement Cases	9	N/A	N/A
Miscellaneous Fees	8	\$31	N/A
Planning Fees	3	\$235	N/A
Zoning Permits	23	\$1,170	N/A
Board of Adjustment	0	\$0	N/A
Planning Board / Rezoning	2	\$500	N/A
Mechanical	10	\$550	\$48,232
Electrical	16	\$925	\$28,103
Plumbing	4	\$255	\$4,471
Water Taps	0	\$0	\$0
** Building **	36	\$17,712	\$2,971,534
TOTAL ALL ACTIVITY	111	\$21,378	\$3,052,340

*** ZONING PERMITS BREAKDOWN ***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	14	\$840
Multi-Family Dwellings	0	\$0
Residential Additions	1	\$60
Commercial	0	\$0
Miscellaneous	2	\$120
Sign	0	\$0
Cell Tower	0	\$0
Perk Test Authorizations	6	\$150
Dev Permit (Kittrell)	0	\$0
TOTAL ZONING PERMITS	23	\$1,170

**** BUILDING PERMITS BREAKDOWN ****

Residential Building Permits	Total	Fees	Value
(SFR) Single Family Residential	8	\$10,499	\$1,141,474
(MOD) Modular	1	\$1,118	\$165,900
(SWMH) Single Wide Mobile Home	4	\$840	\$59,900
(DWMH) Double Wide Mobile Home	1	\$310	\$150,000
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	0	\$0	\$0
(ACC) Accessory	1	\$155	\$25,000
Remodel	7	\$1,934	\$102,000
Shingles	2	\$130	\$8,850
(Demo) Demolition	1	\$55	\$5,000
Total Residential	25	\$15,041	\$1,658,124

Commercial Building Permits

(CN) Commercial - New	3	\$516	\$1,046,651
(CA) Commercial - Addition	0	\$0	\$0
(CU) Commercial - Upfit	7	\$2,100	\$266,759
(OC) Occupancy Change	0	\$0	\$0
(FS) Fire/Safety	1	\$55	\$0
Total Commercial	11	\$2,671	\$1,313,410

Misc (Residential & Commercial) 0 \$0 \$0

TOTAL BUILDING PERMITS 36 \$17,712 \$2,971,534

Prepared by:
01/26/2018

Nicole Jolley

Approved by:
01/26/2018

J. D. H. H. H.

Vance County Planning & Development's
Planning Activity
 12/26/17 to 01/25/18

Short ID	Project Description	Project Start Date	Short Address	Owner Name	Total Fees
EXPT	Recombination 2.005 acres Martin Creek Rd and Bearpond Road.	01/08/2018	651 Bearpond Rd.	Bearpond Investments Llc	\$30.00
EXPT	Recombination, Pebble Hill Lane and Pine Trl.	01/16/2018	257 Pine Trl.	Phillips Bruce E Phillips Lisa A	\$30.00
Plan - Plat (Exempt)					
Total Fees		\$60.00			
REZON	Planning Board Case # 20180208-1. Rezone 119 lots in Huntstone Subdivision from R20 to R10.	01/16/2018	Us 158 Business	Old Oxford Road Ptrs Llc C/O David R Carver	\$250.00
REZON	Rezone 53 acre tract from R30 to AR in order to use road frontage for further division. Case #20180208-02	01/16/2018	Hicksboro Rd.	Dillard Barbara	\$250.00
Plan - Rezoning					
Total Fees		\$500.00			
MRSUB	1.42 acre subdivision on Hibernia Rd.	01/16/2018	306 Hibernia Rd.	R. Dale Reese	\$175.00
Plan - Subdivision (Minor)					
Total Fees		\$175.00			
TOTALS:	Total Projects:	5			
	Total Fees:				\$735.00

Vance County Planning & Development's
Permits Issued - Building
 12/26/17 to 01/25/18

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 17 - 1683	24x36 metal storage & garage	01/04/2018	479 Billy Burwell Rd.	Cheek Sr., Willie Murray	Owner Owner	\$25,000.00	\$155.00	0302B01007
Building Accessory (R)								
Total Value	\$25,000.00		(Avg.: \$25,000.00)					
Total Fees	\$155.00							
Permits Issued:	1							
MOD - 17 - 1707	off frame modular 2305 heated sf	01/16/2018	2483 Old County Home Rd.	Burton Sandra Durham Melvin	Mark Craft	\$165,900.00	\$1,118.00	0451 01021
Building New Modular (R)								
Total Value	\$165,900.00		(Avg.: \$165,900.00)					
Total Fees	\$1,118.00							
Permits Issued:	1							
SFR - 17 - 1709	new SFD 2376 heated space, 403sftdetached garage, 193 sft porch	12/28/2017	216 Anderson Creek Rd.	Neal Bobby Neal Meghan	Robert Thomas Stafford	\$187,000.00	\$1,118.00	0596 02011
SFR - 17 - 1713	new SFR 1st fl 1243 heated	01/10/2018	232 W. Boulder Lot 218 Rd.	Wade Jurney Homes	Tara Rabitz	\$93,663.19	\$1,538.00	

	space 2nd fl 1360, unheated area 437sqft 4bedrooms and 2.5 bathrooms							
SFR - 17 - 1721	new SFR 1stfl 1245, 2nd fl 1560, 395 attached garage	01/10/2018	225 W. Boulder Lot 129 Rd.	Wade Jumey Homes	Tara Rabitz	\$94,271.16	\$1,538.00	
SFR - 17 - 1723	new SFR 1stfl 1339, 2nd fl 1870, 402 attached garage	01/10/2018	255 W. Boulder Rd.	Wade Jumey Homes	Tara Rabitz	\$105,062.76	\$1,538.00	
SFR - 17 - 1724	new SFR 1stfl 1550, 2nd fl 250, 402 attached garage	01/10/2018	277 W. Boulder Rd.	Wade Jumey Homes	Tara Rabitz	\$80,327.48	\$1,008.00	
SFR - 17 - 1725	new SFR 1st fl 1550, 2nd fl 250, 387 garage,	01/10/2018	202 W. Boulder Lot 217 Rd.	Wade Jumey Homes	Tara Rabitz	\$78,549.13	\$1,008.00	
SFR - 18 - 0003	new SFR	01/11/2018	3418 Old Watkins Rd.	Breedlove Michael D., Jr.	Timothy Bridges	\$275,000.00	\$1,638.00	0431 03003
SFR - 18 - 0032	new single family 1961 heated, 665 attached garage, 225 porch will be on county water	01/22/2018	510 Willow Creek Run	Lemay Louis E.	Dudley William III	\$227,600.00	\$1,113.00	0205 01029

Building New Single Family (R)

Total Value	\$1,141,473.72	(Avg.: \$142,684.22)
Total Fees	\$10,499.00	
Permits Issued:	8	

CN - 17 - 1642	Adding solar panels on roof of existing	01/10/2018	336 E Montgomery St.	Markson Scientific Llc	Mark Craft	\$41,901.00	\$335.00	0025 06004
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	commercial building							
CN - 17 - 1666	new fire sprinkler system for new high school building at Henderson Collegiate School	01/11/2018	1071 Old Epsom Rd.	Henderson Collegiate Inc	Ian Snider	\$1,000,000.00	\$125.55	0090 01002
CN - 18 - 0011	fire sprinkler 25600 sft	01/04/2018	237 Raleigh Rd.	Air Control Inc	William Price	\$4,750.00	\$55.00	0062 01007

Building Permit New (C)

Total Value	\$1,046,651.00	(Avg.: \$348,883.67)
Total Fees	\$515.55	
Permits Issued:	3	

RMODL - 17 - 1755	finish office study & bath on second floor framing is done	01/08/2018	2413 Pool Rock Rd.	Whitmore Roy W Whitmore Marilynn T	John Thompson	\$28,900.00	\$365.00	0354 01038
RMODL - 18 - 0009	repair siding, floor, windows, roof and drywall	01/03/2018	90 Cheatham Ln.	Javier Mezquital Trejo	Owner Owner	\$19,000.00	\$355.00	0217A01025
RMODL - 18 - 0013	enclose part of carport for bonus room	01/11/2018	256 Stewart Farm Rd.	Walker Jason P.	Owner Owner	\$6,000.00	\$310.00	0532 01002
RMODL - 18 - 0016	repair same floor joist under house	01/08/2018	702 Daniel St.	Champion Loretta	Carnell Terry	\$1,000.00	\$55.00	0096 05007
RMODL - 18 - 0059	remodel 12 sq feet	01/23/2018	902 Parkway Dr.	Quality Martinez Housing Llc	Owner Owner	\$15,000.00	\$410.00	0104 04001A
RMODL - 18 - 0060	remodel change circuits, ceiling rafters insulation	01/24/2018	190 Sandy Point Dr.	Paynter Brian Ray Paynter Sarah	Jermaine Hargrove	\$6,000.00	\$329.00	0578B04006

RMODL - 18 - 0068	enclose back porch	01/25/2018	418 Eagle Ct.	Wheeler Henry L Wheeler Janet	Bill Atkinson	\$26,100.00	\$110.00	0215C01011
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Building Remodel (R)

Total Value	\$102,000.00	(Avg. : \$14,571.43)
Total Fees	\$1,934.00	
Permits Issued:	7	

CU - 17 - 1698	repairs due to fire damage (see scope of work attached)	01/08/2018	720 Highland Bldg 2 Ave. Suite # A	Cedar Hurst Apartments Lic	Ted H Sohn	\$65,280.00	\$595.00	0070 01060
CU - 17 - 1700	repairs due to fire damage (see scope of work attached)	01/08/2018	720 Highland Bldg 2E Ave.	Cedar Hurst Apartments Lic	Ted H Sohn	\$30,233.00	\$280.00	0070 01060
CU - 17 - 1701	repairs due to fire damage (see scope of work attached)	01/08/2018	720 Highland Bldg 2D Ave.	Cedar Hurst Apartments Lic	Ted H Sohn	\$30,233.00	\$280.00	0070 01060
CU - 17 - 1702	repairs due to fire damage (see scope of work attached)	01/08/2018	720 Highland Bldg 2H Ave.	Cedar Hurst Apartments Lic	Ted H Sohn	\$30,233.00	\$280.00	0070 01060
CU - 17 - 1738	Verizon to add/replace antennas, RRUs, FIBER LINES AND RAYCAPS TO AN EXISTING cell tower. No changes to ground space, tower height or electrical.	01/02/2018	1317 Spring Valley Rd.	Spain William M Jr	Larry Conn	\$25,000.00	\$100.00	0211 03004

CU - 18 - 0055	alteration to existing fire sprinkler system	01/24/2018	860 Commerce Dr.	Hessler Llc	William Price	\$15,000.00	\$110.00	0453 05025
CU - 18 - 0065	demolish garage on left side of building install 2 panel boxes and install HVAC	01/24/2018	104 S Chestnut St.	Baskerville Charlie, Jr	Lynwood Roberts	\$70,780.00	\$455.00	0023 07006

Building Upfit/Remodel (C)

Total Value	\$266,759.00	(Avg.: \$38,108.43)
Total Fees	\$2,100.00	
Permits Issued:	7	

DEMO - 18 - 0064	demolish burnt double wide	01/24/2018	73 Nan'S Ln.	Seward Emanuel Joe	Ronald Briggs	\$5,000.00	\$55.00	0527A01009
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Demolition Permit

Total Value	\$5,000.00	(Avg.: \$5,000.00)
Total Fees	\$55.00	
Permits Issued:	1	

FS - 18 - 0025	Westcare yearly fire inspection	01/09/2018	633 Shepards Way Ln.	West Care Foundation Facility	-		\$55.00	0000 00032
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Fire/Safety

Total Value	\$0.00	(Avg.: \$0.00)
Total Fees	\$55.00	
Permits Issued:	1	

DWMH - 17 - 1680	2017 DWMH with rear deck 8x20	01/04/2018	229 Simple Pleasure Ln.	Moss David Moss Glenda	Michael Whitt	\$150,000.00	\$310.00	0372 01041
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Manufactured Home Double Wide (R)

Total Value	\$150,000.00	(Avg.: \$150,000.00)
Total Fees	\$310.00	
Permits Issued:	1	

SWMH - 17 - 1505	2018 SWMH 64x16	01/24/2018	1716 Bobbitt Rd.	Rufus Elvis Overby	Mark Craft	\$54,000.00	\$210.00	0463 02018
SWMH - 18 - 0022	1981 SWMH 1050sft	01/09/2018	2710 Rock Spring Church Rd.	Olde Raleigh Land LLC Ed Reeves	David Eatmon	\$2,000.00	\$210.00	0304 03013a
SWMH - 18 - 0023	set up swmh	01/09/2018	50 Waters Edge Rd.	Cox Troy G Cox Tamara T	David Eatmon	\$2,000.00	\$210.00	0361A01010
SWMH - 18 - 0070	1982 SWM	01/25/2018	92 Sweet Gum Ln.	Stanton Jerry S., Sr.	Brandon Abel	\$1,900.00	\$210.00	0461 02005

Manufactured Home Single Wide (R)

Total Value	\$59,900.00	(Avg.: \$14,975.00)
Total Fees	\$840.00	
Permits Issued:	4	

SHING - 17 - 1767	remove and replace shingles	12/29/2017	349 Stewart Rd.	Bullock Louise	Celso Cruz Cruz	\$7,050.00	\$65.00	0535 02016A
SHING - 18 - 0004	remove and replace	01/03/2018	1288 Railroad St.	Harp Timothy Wayne	Owner Owner	\$1,800.00	\$65.00	0051 01010

Shingles

Total Value	\$8,850.00	(Avg.: \$4,425.00)
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Total Fees	\$130.00	
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Permits Issued:	2	
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TOTALS:

Square Footage:	60,219.00	(Avg.: 1,720.54)
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Value:	\$2,971,533.72	(Avg.: \$84,900.96)
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Total Projects:	36	
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Permits Issued:	36	
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Total Fees:		\$17,711.55
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RECREATION/PARKS

JANUARY 2018 RECREATION PROGRAM SUMMARY

RECREATION PROGRAM DIVISION













YOUTH ATHLETICS

SPORT	GAMES	PRACTICES	SPECTATOR	PARTICIPANT HOURS	COACHES MEETINGS
Basketball	64	42	4,040	3,190	3

RECREATION PROGRAMS

- ✚ Golden Age Club – conducted four weekly meetings of the Golden Age Club including a trip to Joann's, Mama Dips and Southern Season in Chapel Hill with a total monthly attendance for the group of 36 members.
- ✚ Visually Impaired Program (VIP) - this program works with visually impaired citizens and volunteers, and provided recreational activities including a support group meeting, BINGO and a trip to the Bowling Alley with a monthly attendance of 31 VIPs.
- ✚ Special Olympics –Had a planning meeting for the upcoming Polar Plunge Fundraiser.
- ✚ Arthritis class- started on January 11th this class will be held twice a week for 8 weeks. This is a free low-impact; joint safe program developed for people with arthritis and has been proven to decrease pain and stiffness while increasing flexibility and range of motion. This class is suitable for every fitness level. There were a total of 5 classes held for the month of January and a total of 19 participants attended.
- ✚ Rec Players- met to discuss February fundraiser and 2018 summer shows.
- ✚ A PSA was announced for Rec Players: Theatre Director/Contract Services. Resumes needed to be turned into the City Clerk Esther by January 19 2018. Jo Ellen Nowell accepted the position as Director for the first show.
- ✚ Attended RAC meeting
- ✚ Attended Special Olympic Parks and Recreation Coordinator meeting.

AYCOCK RECREATION CENTER

-  The Henderson-Vance Recreation and Parks Department is helping the City, County, and Vance County Schools with an employee wellness program by providing free memberships to all City, County, and Vance County School employees. There were a total of 6 registered City employees and 1 County Employee for the month of January.
-  There were a total of 1,064 patron check-ins at Aycock Recreation Center for the month of January. This excludes the numbers for rentals, meetings, classes, aquatic events, and youth athletics.
-  Slide N Glide is a fitness class designed for participants to learn the newest slides while working up a sweat. Slide N Glide had 4 participants for the month of January.
-  Beginning Yoga is a fitness class designed for participants to learn the basic techniques of Yoga and to inspire physical, mental, and spiritual peace from within. Yoga had 6 participants for the month of January.
-  Zumba is a fitness class that involves dance and aerobic movements performed to energetic music. Zumba had 3 participants for the month of January.
-  F.I.T. (Fun Interval Training) is a fitness class that you vary your speeds and intensity throughout a shorter run. F.I.T. had 3 participants for the month of January.
-  There were no Multi-purpose room rentals for the month of January.
-  There were no lobby rentals for the month of January.
-  Youth services used the multi-purpose room on Wednesdays for D.R.E.A.M. dance practices.
-  Henderson Collegiate utilized the gym for 4 basketball games.
-  Vance Charter schools utilized the gym for 8 basketball practices and 4 basketball games.
-  VGCC utilized the gym for 2 basketball games.

- ✚ Youth Services hosted a Cornhole Tournament on Sunday, January 28th in the gym. There were 10 teams that participated in this event.

YOUTH SERVICES

Community Service/Restitution

- ✚ There were four admissions the month of January. There are currently eleven youth working their Community Service hours. Two youth were terminated.

Teen Court

- ✚ There were two new admissions the month of January. There are currently fourteen youth enrolled and no terminations.
- ✚ There were two intakes conducted for the month.
- ✚ Five referrals were closed.
- ✚ Teen Court was held on January 16th. There were three cases heard where Attorney Bridges presided over the sessions.

Project Youth Outreach

- ✚ The Project Youth Outreach Program is up and running for the school year. They are currently being held at EO Young, New Hope, Aycok, Carver, Eaton-Johnson, and Henderson Middle School.

D.R.E.A.M

- ✚ The girls performed during the halftime game held at Vance Granville Community College basketball game on January 26.

COMMUNITY INVOLVEMENT

- ✚ There were numerous community board participation by staff: Safe Kids, Boys & Girls Club, Juvenile Crime Prevention Council, North Carolina Teen Court Association, Judicial Attendance Council and Youth Council.
- ✚ All staff attended Recommission meeting on January 11th.
- ✚ Candace Williams attended District Court on January 22nd and 29th for two youth.

- ✚ Candace Williams attended MADD meeting on January 23rd.
- ✚ Gregory Kelly and Candace Williams attended NCTCA North Carolina Teen Court Association Meeting on January 26th.
- ✚ Youth Services hosted a Cornhole Tournament on January 28th at Aycock Recreation Center.

AQUATICS

- ✚ Water Aerobics Class was held 16 times with a total of 82 participants.
- ✚ AM open swim was held 12 times with 39 participants and 24 hours of usage.
- ✚ Practice for 7 swim teams was held 25 times with 292 participants and 36 hours of usage.
- ✚ Swim meets were held 2 times for the month for 13 teams with 291 swimmers and 9 hours of usage.

DATE 1/31/18 100 REAL AND LISTED PERSONAL
 TIME 17:59:19 REVENUE UNIT: ALL
 USER JENWLL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/ YEAR

PAGE 1
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2000	00 VANCE COUNTY TAXES	122,344.23		100,195.16		21,524.95		624.12
	A ASSESSMENT	27,900.00		17,234.52		10,665.48		
	L LATE LISTING	86.71		6.59		80.12		
	* YEAR TOTAL	150,330.94		117,436.27		32,270.55	99.59	624.12
2001	00 VANCE COUNTY TAXES	199,122.20		130,704.70		67,251.26		1,166.24
	A ASSESSMENT	37,026.89		23,726.14		13,300.75		
	L LATE LISTING	165.27		136.13		29.14		
	* YEAR TOTAL	236,314.36		154,566.97		80,581.15	99.51	1,166.24
2002	00 VANCE COUNTY TAXES	240,406.36		203,439.02		36,576.44		390.90
	A ASSESSMENT	46,875.00		35,174.85		11,700.15		
	L LATE LISTING	2,745.38		1,370.39		1,374.99		
	* YEAR TOTAL	290,026.74		239,984.26		49,651.58	99.87	390.90
2003	00 VANCE COUNTY TAXES	289,381.07		261,818.61		25,427.06		2,135.40
	A ASSESSMENT	60,244.20		49,900.92		10,268.28		75.00
	L LATE LISTING	2,607.42		1,566.00		1,001.37		40.05
	* YEAR TOTAL	352,232.69		313,285.53		36,696.71	99.37	2,250.45
2004	00 VANCE COUNTY TAXES	379,828.78	901.28	355,996.75		22,931.48		900.55
	A ASSESSMENT	71,100.00		62,517.42		8,507.58		75.00
	L LATE LISTING	1,352.83		1,005.40		310.58		36.85
	* YEAR TOTAL	452,281.61	901.28	419,519.57		31,749.64	99.78	1,012.40
2005	00 VANCE COUNTY TAXES	617,234.18		590,678.93		12,912.49		13,642.76
	A ASSESSMENT	127,695.00		116,791.63		3,407.00		7,496.37
	L LATE LISTING	1,996.39		1,558.42		34.31		403.66
	* YEAR TOTAL	746,925.57		709,028.98		16,353.80	97.12	21,542.79
2006	00 VANCE COUNTY TAXES	4,705,597.14	11,816.19	4,680,552.10		12,975.45		12,069.59
	A ASSESSMENT	647,352.04		634,151.90		3,979.81		9,220.33
	L LATE LISTING	5,123.65		4,500.50		130.22		492.93
	* YEAR TOTAL	5,358,072.83	11,816.19	5,319,204.50		17,085.48	99.60	21,782.85
2007	00 VANCE COUNTY TAXES	16,516,588.68	21,869.50	16,485,387.65		16,643.55		14,557.48

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2008	A ASSESSMENT	1,780,913.04		1,767,934.07		5,908.80		7,070.17
	L LATE LISTING	7,783.59		7,496.01		44.63		242.95
	* YEAR TOTAL	18,305,285.31	21,869.50	18,260,817.73		22,596.98	99.89	21,870.60
	VANCE COUNTY TAXES	18,501,368.11	36,640.61	18,462,041.57		23,914.12		15,412.42
2009	A ASSESSMENT	1,934,885.01		1,916,241.03		8,200.69		10,443.29
	L LATE LISTING	7,805.78		7,232.41		116.15		457.22
	* YEAR TOTAL	20,444,058.90	36,640.61	20,385,515.01		32,230.96	99.88	26,312.93
	VANCE COUNTY TAXES	18,208,394.81	3,665.66	18,163,463.24		29,431.44		15,500.13
2010	A ASSESSMENT	1,934,672.50		1,913,547.53		10,862.00		10,262.97
	L LATE LISTING	10,545.82		10,073.86		66.94		405.02
	* YEAR TOTAL	20,153,613.13	3,665.66	20,087,084.63		40,360.38	99.88	26,168.12
	VANCE COUNTY TAXES	18,236,686.34	7,148.78	18,164,516.60		55,157.43		17,012.31
2011	A ASSESSMENT	1,959,510.00		1,925,805.63		21,220.00		12,484.37
	L LATE LISTING	20,586.48		14,803.80		5,337.93		444.75
	* YEAR TOTAL	20,216,782.82	7,148.78	20,105,126.03		81,715.36	99.86	29,941.43
	VANCE COUNTY TAXES	18,773,059.43	238,861.19	18,438,806.97		307,119.20		27,133.26
2012	A ASSESSMENT	2,029,845.00	15,210.00	1,963,936.71		51,426.77		14,481.52
	L LATE LISTING	64,093.56	52,876.14	42,344.53		19,250.90		2,498.13
	* YEAR TOTAL	20,866,997.99	306,947.33	20,445,088.21		377,796.87	99.79	44,112.91
	VANCE COUNTY TAXES	19,656,450.38	424,167.90	19,217,857.44		407,521.92		31,071.02
2013	A ASSESSMENT	2,046,087.50	27,357.50	1,967,206.50		57,834.08		21,046.92
	L LATE LISTING	82,972.04	64,306.93	53,155.81		27,593.62		2,222.61
	* YEAR TOTAL	21,785,509.92	515,832.33	21,238,219.75		492,949.62	99.76	54,340.55
	VANCE COUNTY TAXES	19,746,595.08	164,244.68	19,424,108.33		270,114.48		52,372.27
2014	A ASSESSMENT	2,036,960.00	8,885.00	1,965,283.32		48,602.50		23,074.18
	L LATE LISTING	42,307.82	19,399.94	34,145.77		3,785.31		4,376.74
	* YEAR TOTAL	21,825,862.90	192,529.62	21,423,537.42		322,502.29	99.64	79,823.19
	VANCE COUNTY TAXES	19,826,172.17	170,007.09	19,573,842.48		169,299.29		83,030.40
2014	A ASSESSMENT	2,000,300.00	22,100.00	1,951,835.21		30,537.50		17,927.29
	L LATE LISTING	37,614.91	19,555.75	23,484.94		6,932.36		7,197.61

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REVENUE UNIT/ YEAR

PAGE 3
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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORI G/ DI SC	DI SC BILLS I NCL I N (A)	(B) LEVY PAI D/ DSCNTS	DI SCOUNTS I NCL I N (B)	(C) NET ABATEMENTS	B +C/ A COLL %	LEVY OUTSTANDI NG

	* YEAR TOTAL	21,864,087.08	211,662.84	21,549,162.63		206,769.15	99.51	108,155.30
2015 00	VANCE COUNTY TAXES	20,460,290.21	920,421.25	19,689,962.74		631,656.59		138,670.88
	A ASSESSMENT	1,957,485.00	18,345.00	1,913,657.99		11,755.00		32,072.01
	L LATE LI STI NG	109,092.95	101,049.00	25,417.61		82,481.91		1,193.43
	* YEAR TOTAL	22,526,868.16	1,039,815.25	21,629,038.34		725,893.50	99.24	171,936.32
2016 00	VANCE COUNTY TAXES	20,199,580.68	321,958.88	19,566,153.92		145,851.73		487,575.03
	A ASSESSMENT	2,062,720.00	58,795.00	1,941,219.09		24,357.50		97,143.41
	L LATE LI STI NG	49,532.87	42,771.38	36,899.14		9,436.59		3,197.14
	* YEAR TOTAL	22,311,833.55	423,525.26	21,544,272.15		179,645.82	97.37	587,915.58
2017 00	VANCE COUNTY TAXES	20,528,473.74	180,311.12	18,729,546.04		92,223.08		1,706,704.62
	A ASSESSMENT	2,037,630.00	3,570.00	1,691,740.16		8,820.00		337,069.84
	L LATE LI STI NG	34,560.52	10,937.23	19,019.50		579.21		14,961.81
	* YEAR TOTAL	22,600,664.26	194,818.35	20,440,305.70		101,622.29	90.90	2,058,736.27
2018 00	VANCE COUNTY TAXES	6,860.80	6,860.80	46.90				6,813.90
	A ASSESSMENT	105.00	105.00	105.00				
	L LATE LI STI NG	303.34	303.34					303.34
	* YEAR TOTAL	7,269.14	7,269.14	151.90			2.09	7,117.24
	** REV UNT TOT	240,495,017.90	2,974,442.14	234,381,345.58		2,848,472.13	98.65	3,265,200.19

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2002	12 FIRE DISTRICT TAXES	4,124.55		3,317.20		807.35		
	* YEAR TOTAL	4,124.55		3,317.20		807.35	100.00	
2003	12 FIRE DISTRICT TAXES	6,729.53		6,053.28		603.59		72.66
	* YEAR TOTAL	6,729.53		6,053.28		603.59	98.93	72.66
2004	12 FIRE DISTRICT TAXES	8,740.21	28.59	8,189.80		517.65		32.76
	* YEAR TOTAL	8,740.21	28.59	8,189.80		517.65	99.63	32.76
2005	12 FIRE DISTRICT TAXES	13,511.98		12,967.31		217.94		326.73
	L LATE LISTING			.20		.20-		
	* YEAR TOTAL	13,511.98		12,967.51		217.74	97.59	326.73
2006	12 FIRE DISTRICT TAXES	89,836.07	404.13	89,342.14		214.94		278.99
	* YEAR TOTAL	89,836.07	404.13	89,342.14		214.94	99.69	278.99
2007	12 FIRE DISTRICT TAXES	342,310.78	723.66	341,727.05		261.37		322.36
	* YEAR TOTAL	342,310.78	723.66	341,727.05		261.37	99.91	322.36
2008	12 FIRE DISTRICT TAXES	397,167.68	1,220.07	396,385.30		438.72		343.66
	L LATE LISTING			.17		.21-		.04
	* YEAR TOTAL	397,167.68	1,220.07	396,385.47		438.51	99.92	343.70
2009	12 FIRE DISTRICT TAXES	403,358.41	120.39	402,482.14		501.71		374.56
	L LATE LISTING			1.26		1.58-		.32
	* YEAR TOTAL	403,358.41	120.39	402,483.40		500.13	99.91	374.88
2010	12 FIRE DISTRICT TAXES	402,067.02	235.37	400,788.15		850.84		428.03
	L LATE LISTING			1.98		2.30-		.32
	* YEAR TOTAL	402,067.02	235.37	400,790.13		848.54	99.90	428.35
2011	12 FIRE DISTRICT TAXES	413,720.18	4,886.84	406,810.43		6,399.94		509.81

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	L LATE LISTING	1,123.56	859.87	679.84		418.56		25.16
	* YEAR TOTAL	414,843.74	5,746.71	407,490.27		6,818.50	99.88	534.97
2012	12 FIRE DISTRICT TAXES	666,994.21	7,263.01	634,414.57		31,697.81		881.83
	L LATE LISTING	1,961.06	1,180.07	1,501.66		418.85		40.55
	* YEAR TOTAL	668,955.27	8,443.08	635,916.23		32,116.66	99.87	922.38
2013	12 FIRE DISTRICT TAXES	655,653.87	4,628.49	648,080.21		6,290.31		1,283.35
	L LATE LISTING	1,340.28	323.26	1,161.61		138.65		40.02
	* YEAR TOTAL	656,994.15	4,951.75	649,241.82		6,428.96	99.80	1,323.37
2014	12 FIRE DISTRICT TAXES	649,950.65	5,833.35	642,824.03		4,773.31		2,353.31
	L LATE LISTING	1,199.80	420.65	917.98		195.99		85.83
	* YEAR TOTAL	651,150.45	6,254.00	643,742.01		4,969.30	99.63	2,439.14
2015	12 FIRE DISTRICT TAXES	647,489.28	7,381.65	637,688.77		6,086.95		3,713.56
	L LATE LISTING	1,625.22	1,352.19	431.10		1,154.64		39.48
	* YEAR TOTAL	649,114.50	8,733.84	638,119.87		7,241.59	99.43	3,753.04
2016	12 FIRE DISTRICT TAXES	658,471.23	10,228.25	632,853.03		7,498.50		18,119.70
	L LATE LISTING	849.94	630.98	353.59		420.72		75.63
	* YEAR TOTAL	659,321.17	10,859.23	633,206.62		7,919.22	97.25	18,195.33
2017	12 FIRE DISTRICT TAXES	671,651.68	8,549.96	611,447.38		2,152.02		58,052.28
	L LATE LISTING	1,472.02	481.92	788.14		23.47		660.41
	* YEAR TOTAL	673,123.70	9,031.88	612,235.52		2,175.49	91.28	58,712.69
2018	12 FIRE DISTRICT TAXES	190.48	190.48	2.32				188.16
	* YEAR TOTAL	190.48	190.48	2.32			1.22	188.16
	** REV UNIT TOT	6,041,539.69	56,943.18	5,881,210.64		72,079.54	98.54	88,249.51
	*** GROUP TOTAL	304,671,245.73	4,285,355.08	296,860,541.01		3,744,897.02	98.67	4,065,807.70

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2017 00	VANCE COUNTY TAXES	18,705.25		2,048.07		51.21		16,605.97
*	YEAR TOTAL	18,705.25		2,048.07		51.21	11.23	16,605.97
**	REV UNT TOT	18,705.25		2,048.07		51.21	11.23	16,605.97

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2017 12	FIRE DISTRICT TAXES	696.48		90.50		2.53		603.45
*	YEAR TOTAL	696.48		90.50		2.53	13.36	603.45
**	REV UNT TOT	696.48		90.50		2.53	13.36	603.45
***	GROUP TOTAL	24,323.50		2,380.33		53.74	10.01	21,889.43

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2003 00	VANCE COUNTY TAXES	77.41		74.57		2.84		
*	YEAR TOTAL	77.41		74.57		2.84	100.00	
2006 00	VANCE COUNTY TAXES	354,990.15		354,990.15				
*	YEAR TOTAL	354,990.15		354,990.15			100.00	
2007 00	VANCE COUNTY TAXES	559,394.08		559,394.08				
L	LATE LISTING	12.67		12.67				
*	YEAR TOTAL	559,406.75		559,406.75			100.00	
2008 00	VANCE COUNTY TAXES	641,262.39		641,262.39				
*	YEAR TOTAL	641,262.39		641,262.39			100.00	
2009 00	VANCE COUNTY TAXES	622,975.47		622,975.47				
L	LATE LISTING	24.24		24.24				
*	YEAR TOTAL	622,999.71		622,999.71			100.00	
2010 00	VANCE COUNTY TAXES	605,674.17		605,674.17				
*	YEAR TOTAL	605,674.17		605,674.17			100.00	
2011 00	VANCE COUNTY TAXES	609,356.48		609,356.48				
*	YEAR TOTAL	609,356.48		609,356.48			100.00	
2012 00	VANCE COUNTY TAXES	607,921.29		607,921.29				
*	YEAR TOTAL	607,921.29		607,921.29			100.00	
2013 00	VANCE COUNTY TAXES	608,310.46		608,310.46				
*	YEAR TOTAL	608,310.46		608,310.46			100.00	
2014 00	VANCE COUNTY TAXES	609,191.68		609,191.68				
*	YEAR TOTAL	609,191.68		609,191.68			100.00	

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2015 00	VANCE COUNTY TAXES	688,091.16	24.26	688,076.32		1.58		13.26
*	YEAR TOTAL	688,091.16	24.26	688,076.32		1.58	100.00	13.26
2016 00	VANCE COUNTY TAXES	779,311.38		779,311.38				
*	YEAR TOTAL	779,311.38		779,311.38			100.00	
2017 00	VANCE COUNTY TAXES	784,322.66		784,107.16				215.50
L	LATE LISTING			60.52		60.52-		
*	YEAR TOTAL	784,322.66		784,167.68		60.52-	99.98	215.50
**	REV UNT TOT	7,470,915.69	24.26	7,470,743.03		56.10-	100.00	228.76

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2006 12	FIRE DISTRICT TAXES	7,269.34		7,269.34				
*	YEAR TOTAL	7,269.34		7,269.34			100.00	
2007 12	FIRE DISTRICT TAXES	9,800.62		9,800.62				
*	YEAR TOTAL	9,800.62		9,800.62			100.00	
2008 12	FIRE DISTRICT TAXES	10,987.24		10,987.24				
*	YEAR TOTAL	10,987.24		10,987.24			100.00	
2009 12	FIRE DISTRICT TAXES	10,969.95		10,969.95				
*	YEAR TOTAL	10,969.95		10,969.95			100.00	
2010 12	FIRE DISTRICT TAXES	10,818.60		10,818.60				
*	YEAR TOTAL	10,818.60		10,818.60			100.00	
2011 12	FIRE DISTRICT TAXES	11,212.98		11,212.98				
*	YEAR TOTAL	11,212.98		11,212.98			100.00	
2012 12	FIRE DISTRICT TAXES	17,464.01		17,464.01				
*	YEAR TOTAL	17,464.01		17,464.01			100.00	
2013 12	FIRE DISTRICT TAXES	17,835.77		17,835.77				
*	YEAR TOTAL	17,835.77		17,835.77			100.00	
2014 12	FIRE DISTRICT TAXES	18,076.29		18,076.29				
*	YEAR TOTAL	18,076.29		18,076.29			100.00	
2015 12	FIRE DISTRICT TAXES	21,895.14	1.06	21,894.47				.67
*	YEAR TOTAL	21,895.14	1.06	21,894.47			100.00	.67
2016 12	FIRE DISTRICT							

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	TAXES	24,653.10		24,653.10				
	* YEAR TOTAL	24,653.10		24,653.10			100.00	
2017 12	FIRE DISTRICT TAXES	24,951.20		24,944.91				6.29
	L LATE LISTING			.75		.75-		
	* YEAR TOTAL	24,951.20		24,945.66		.75-	99.98	6.29
	** REV UNT TOT	185,934.24	1.06	185,928.03		.75-	100.00	6.96
	*** GROUP TOTAL	10,058,818.21	28.33	10,058,588.59		98.57-	100.00	328.19

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2000	00 VANCE COUNTY TAXES	51,147.03		15,739.14		35,307.78		100.11
	* YEAR TOTAL	51,147.03		15,739.14		35,307.78	99.81	100.11
2001	00 VANCE COUNTY TAXES	61,032.85		19,463.85		41,562.69		6.31
	* YEAR TOTAL	61,032.85		19,463.85		41,562.69	99.99	6.31
2002	00 VANCE COUNTY TAXES	64,790.81		28,623.03		36,167.78		
	* YEAR TOTAL	64,790.81		28,623.03		36,167.78	100.00	
2003	00 VANCE COUNTY TAXES	65,201.36		33,554.98		31,646.38		
	* YEAR TOTAL	65,201.36		33,554.98		31,646.38	100.00	
2004	00 VANCE COUNTY TAXES	79,393.27		49,371.22		30,022.05		
	* YEAR TOTAL	79,393.27		49,371.22		30,022.05	100.00	
2005	00 VANCE COUNTY TAXES	232,362.23		203,185.91		40.07		29,136.25
	* YEAR TOTAL	232,362.23		203,185.91		40.07	87.47	29,136.25
2006	00 VANCE COUNTY TAXES	1,709,684.20		1,680,335.68		264.42		29,084.10
	L LATE LISTING	.30-		.30-				
	* YEAR TOTAL	1,709,683.90		1,680,335.38		264.42	98.30	29,084.10
2007	00 VANCE COUNTY TAXES	2,672,490.30		2,644,342.69		1,550.06		26,597.55
	* YEAR TOTAL	2,672,490.30		2,644,342.69		1,550.06	99.01	26,597.55
2008	00 VANCE COUNTY TAXES	2,377,859.90		2,353,940.71		623.51		23,295.68
	L LATE LISTING	.03-		.03-				
	* YEAR TOTAL	2,377,859.87		2,353,940.68		623.51	99.03	23,295.68
2009	00 VANCE COUNTY TAXES	2,026,433.15		1,999,016.77		1,922.37		25,494.01
	L LATE LISTING	.02-		.02-				
	* YEAR TOTAL	2,026,433.13		1,999,016.75		1,922.37	98.75	25,494.01

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2010 00	VANCE COUNTY TAXES	1,794,422.05	3,658.97	1,744,046.13		27,132.76		23,243.16
*	YEAR TOTAL	1,794,422.05	3,658.97	1,744,046.13		27,132.76	98.71	23,243.16
2011 00	VANCE COUNTY TAXES	2,231,343.97	11,437.28	2,156,289.12		49,341.36		25,713.49
*	YEAR TOTAL	2,231,343.97	11,437.28	2,156,289.12		49,341.36	98.85	25,713.49
2012 00	VANCE COUNTY TAXES	2,154,248.50	5,477.76	2,068,859.87		55,247.12		30,141.51
*	YEAR TOTAL	2,154,248.50	5,477.76	2,068,859.87		55,247.12	98.61	30,141.51
2013 00	VANCE COUNTY TAXES	1,319,211.80	5,342.72	1,262,386.06		29,954.81		26,870.93
*	YEAR TOTAL	1,319,211.80	5,342.72	1,262,386.06		29,954.81	97.97	26,870.93
2014 00	VANCE COUNTY TAXES	3,592.87	879.64	3,115.49		83.85		393.53
*	YEAR TOTAL	3,592.87	879.64	3,115.49		83.85	89.05	393.53
2015 00	VANCE COUNTY TAXES	310.14	310.14	291.18				18.96
*	YEAR TOTAL	310.14	310.14	291.18			93.89	18.96
**	REV UNT TOT	16,843,524.08	27,106.51	16,262,561.48		340,867.01	98.58	240,095.59

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2002	12 FIRE DISTRICT TAXES	727.43		385.85		341.58		
	* YEAR TOTAL	727.43		385.85		341.58	100.00	
2003	12 FIRE DISTRICT TAXES	1,378.08		786.42		591.66		
	* YEAR TOTAL	1,378.08		786.42		591.66	100.00	
2004	12 FIRE DISTRICT TAXES	1,770.44		1,170.00		600.44		
	* YEAR TOTAL	1,770.44		1,170.00		600.44	100.00	
2005	12 FIRE DISTRICT TAXES	5,276.33		4,701.26		1.32		573.75
	* YEAR TOTAL	5,276.33		4,701.26		1.32	89.13	573.75
2006	12 FIRE DISTRICT TAXES	40,840.25		40,313.01		7.62		519.62
	* YEAR TOTAL	40,840.25		40,313.01		7.62	98.73	519.62
2007	12 FIRE DISTRICT TAXES	63,154.07		62,591.69		46.40		515.98
	* YEAR TOTAL	63,154.07		62,591.69		46.40	99.19	515.98
2008	12 FIRE DISTRICT TAXES	56,307.26		55,849.82		16.43		441.01
	* YEAR TOTAL	56,307.26		55,849.82		16.43	99.22	441.01
2009	12 FIRE DISTRICT TAXES	48,832.57		48,162.56		41.41		628.60
	* YEAR TOTAL	48,832.57		48,162.56		41.41	98.72	628.60
2010	12 FIRE DISTRICT TAXES	42,756.54	102.48	41,952.76		262.08		541.70
	* YEAR TOTAL	42,756.54	102.48	41,952.76		262.08	98.74	541.70
2011	12 FIRE DISTRICT TAXES	53,858.96	284.46	52,329.94		969.55		559.47
	* YEAR TOTAL	53,858.96	284.46	52,329.94		969.55	98.97	559.47
2012	12 FIRE DISTRICT							

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	TAXES	67,638.35	174.39	65,488.01		1,251.99		898.35
	* YEAR TOTAL	67,638.35	174.39	65,488.01		1,251.99	98.68	898.35
2013 12	FIRE DISTRICT TAXES	48,243.68	202.41	46,406.85		942.67		894.16
	* YEAR TOTAL	48,243.68	202.41	46,406.85		942.67	98.15	894.16
2014 12	FIRE DISTRICT TAXES	112.52	43.70	94.26		4.29		13.97
	* YEAR TOTAL	112.52	43.70	94.26		4.29	87.59	13.97
2015 12	FIRE DISTRICT TAXES	.96	.96					.96
	* YEAR TOTAL	.96	.96					.96
	** REV UNT TOT	430,897.44	808.40	420,232.43		5,077.44	98.71	5,587.57
	*** GROUP TOTAL	21,536,372.01	33,374.46	20,728,614.07		473,444.00	98.45	334,313.94

DATE 1/31/18
TIME 18:02:18
USER JENWLL

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR
DEPOSIT DATE RANGE 1/01/2018 THRU 1/31/2018
YEAR RANGE 2000 THRU 2018

PAGE 1
PROG# CL2223A

CURR TAX YEAR: 2017

REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2018		7,164.14	7,164.14			7,164.14	46.90	46.90	7,117.24
2017	20,371,785.91	5,232.32	1,127,467.08	1,701.86	225,983.80	21,273,269.19	4,466,503.43	19,534,781.29	1,738,487.90
2016	818,425.06		5,784.26		6,242.03	817,967.29	31,471.07	327,195.12	490,772.17
2015	388,219.41		160,074.60		178,731.13	369,562.88	6,789.89	229,666.35	139,896.53
2014	104,076.31		312.73		2,363.65	102,025.39	1,363.86	11,403.85	90,621.54
2013	89,499.40		305.34		1,465.36	88,339.38	361.36	4,719.44	83,619.94
2012	65,772.21		311.58		730.40	65,353.39	413.76	1,918.25	63,435.14
2011	59,712.43				418.82	59,293.61	239.67	3,948.73	55,344.88
2010	41,545.77				418.76	41,127.01	112.73	426.79	40,700.22
2009	41,710.28				214.58	41,495.70		202.11	41,293.59
2008	39,517.86				218.97	39,298.89		133.57	39,165.32
2007	41,625.93				10.49	41,615.44	75.04	217.46	41,397.98
2006	41,695.90				10.49	41,685.41		38.79	41,646.62
2005	43,344.68				10.49	43,334.19	107.19	151.52	43,182.67
2004	937.40					937.40			937.40
2003	2,185.71				10.26	2,175.45			2,175.45
2002	390.90					390.90			390.90
2001	1,221.11					1,221.11		48.56	1,172.55
2000	724.23					724.23			724.23
TOTAL	22,152,390.50	12,396.46	1,301,419.73	1,701.86	416,829.23	23,036,981.00	4,507,484.90	20,114,898.73	2,922,082.27
CURRENT INTEREST & COLLECTORS FEES							10,294.57	24,239.16	
PRIOR INTEREST & COLLECTORS FEES							6,402.10	80,786.49	
TOTAL INTEREST & COLLECTORS FEES							16,696.67	105,025.65	
TOTAL PRIOR YEARS TAXES							40,934.57	580,070.54	

DATE 1/31/18
TIME 18:02:18
USER JENWLL

CURR TAX YEAR: 2017

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR
DEPOSIT DATE RANGE 1/01/2018 THRU 1/31/2018
YEAR RANGE 2000 THRU 2018

PAGE 2
PROG# CL2223A

REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
TOTAL TAXES & INTEREST & COLLECTORS FEES							4,524,181.57	20,219,924.38	
DISCOVERIES TAXES & INTEREST							46.90	46.90	
NET							4,524,134.67	20,219,877.48	
CURRENT YEAR PERCENTAGE 91.82									

DATE 1/31/18
TIME 18:02:18
USER JENWLL

CURR TAX YEAR: 2017

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR
DEPOSIT DATE RANGE 1/01/2018 THRU 1/31/2018
YEAR RANGE 2000 THRU 2018

PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2018		190.48	190.48			190.48	2.32	2.32	188.16
2017	664,091.82	190.79	39,205.07	80.37	6,702.78	696,594.11	155,719.96	637,271.68	59,322.43
2016	26,253.78		246.25		220.33	26,279.70	1,072.68	8,084.37	18,195.33
2015	5,955.11		21.69		71.57	5,905.23	258.92	2,150.56	3,754.67
2014	2,936.99		15.79		32.64	2,920.14	46.79	467.03	2,453.11
2013	2,438.19		15.61		32.52	2,421.28	14.03	203.75	2,217.53
2012	1,929.26		15.94		32.52	1,912.68	18.04	91.95	1,820.73
2011	1,227.95				13.66	1,214.29	4.00	119.85	1,094.44
2010	997.50				13.66	983.84	3.74	13.79	970.05
2009	1,017.07				6.87	1,010.20		6.72	1,003.48
2008	795.94				6.87	789.07		4.36	784.71
2007	842.78					842.78	2.44	4.44	838.34
2006	799.75					799.75		1.14	798.61
2005	905.37					905.37	3.57	4.89	900.48
2004	32.76					32.76			32.76
2003	72.66					72.66			72.66
2002									
2001									
TOTAL	710,296.93	381.27	39,710.83	80.37	7,133.42	742,874.34	157,146.49	648,426.85	94,447.49
CURRENT INTEREST & COLLECTORS FEES							361.49	1,051.47	
PRIOR INTEREST & COLLECTORS FEES							170.81	1,242.74	
TOTAL INTEREST & COLLECTORS FEES							532.30	2,294.21	
TOTAL PRIOR YEARS TAXES							1,424.21	11,152.85	
TOTAL TAXES & INTEREST & COLLECTORS FEES							157,678.79	650,721.06	

DATE 1/31/18
TIME 18:02:18
USER JENWLL

CURR TAX YEAR: 2017

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGDS BY UNIT/YEAR
DEPOSIT DATE RANGE 1/01/2018 THRU 1/31/2018
YEAR RANGE 2000 THRU 2018

FILE 10
PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
							2.32	2.32	
DISCOVERIES TAXES & INTEREST									
NET							157,676.47	650,718.74	
CURRENT YEAR PERCENTAGE 91.48									

PAGE 3
PROG# CL2223B

ASSESSMENT CODE: SVF SOLID WASTE

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	RELEASES TO LEVY MTD	RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2018		105.00	105.00			105.00	105.00	105.00	
2017	2,034,060.00		27,195.00	1,365.00	32,445.00	2,028,810.00	309,128.56	1,691,740.16	337,069.84
2016	132,595.10		945.00		1,995.00	131,545.10	4,306.93	34,401.69	97,143.41
2015	43,689.89				735.00	42,954.89	1,213.95	10,882.88	32,072.01
2014	20,397.09				525.00	19,872.09	430.76	1,944.80	17,927.29
2013	24,628.51				420.00	24,208.51		1,134.33	23,074.18
2012	21,543.14				210.00	21,333.14		286.22	21,046.92
2011	15,046.15				105.00	14,941.15	105.00	459.63	14,481.52
2010	12,754.21				102.50	12,651.71	100.53	167.34	12,484.37
2009	10,365.47				102.50	10,262.97			10,262.97
2008	10,613.91				88.22	10,525.69		82.40	10,443.29
2007	7,165.17					7,165.17	25.35	95.00	7,070.17
2006	9,310.33					9,310.33		90.00	9,220.33
2005	7,586.37					7,586.37		90.00	7,496.37
2004	75.00					75.00			75.00
2003	75.00					75.00			75.00
2002									
2001									
2000									
TOTAL	2,349,905.34	105.00	28,245.00	1,365.00	36,728.22	2,341,422.12	315,416.08	1,741,479.45	599,942.67
TOTAL PRIOR YEARS							6,182.52	49,634.29	
CURRENT YEAR PERCENTAGE		83.38							

		NORTH CAROLINA DIVISION OF VETERANS AFFAIRS																									
		ACTIVITIES REPORTING FORM																									
County/District:		Vance #6													Year	/Month	2018	January									
		Correspondence Out			Request for Service (Telephone and In-Person)								Written Action Taken (claims & development)														
Date	Name	Faxes/E-mail	Written	Other	Telephone Calls & In Person	In-Person							4138-development and follow-up	Compensation	DIC	Appeals - NOD; Form 9	Veteran's Pension	Widow's Pension	EVR - 21-8416	Education and Scholarships	Department of Defense	Medical	North Carolina Benefits	Presentations and briefings	Miscellaneous		
						OE/OIF 2003-Present	Gulf War - 1990-1991	Vietnam 1964 -1975	Korea 1950-1955	WWII 1941-1946	Other/Peace Time	Widow/Other															
2-Jan	"	1	1	1	5	2		1	2			1		5													
3-Jan	"	2	1	1	3	1		1									1									2	
4-Jan	"				2	2						1														2	
5-Jan	"	1	3	2	3			2			1	1		1												3	
8-Jan	"	2	1	4	9	1		4	1		2	1		2								1				6	
9-Jan	"	1	1	1	3		1	3						1								1				5	
10-Jan	"	2			5			4	1	1		3		1					1							3	
11-Jan	"	2	2	3	4							2		1												2	
12-Jan	"	1	2	3	4			2	1		2	1														5	
16-Jan	"	1	1	1	2		1	1						2													
17-Jan	"																										
18-Jan	"																										
19-Jan	"			2	5						1															2	
22-Jan	"		2	4	9			7	5	1		2		1												6	
23-Jan	"			4	2						2						1					3				3	
24-Jan	"		1	3	7			2	1	1	2	1		2								1	1			5	
25-Jan	"																										
26-Jan	"	4	3	3	3	1	1	1			1			1	1											3	
29-Jan	"				1			1	1			1														1	
	"																										
	TOTAL	17	18	32	67	7	3	29	12	3	11	14	0	17	1	0	1	1	0	1	0	6	1	0		48	

Miscellaneous

APPOINTMENTS

February 5, 2018

Tax Administrator - two year term

Reappoint Porcha Brooks - appointed 03/2010

Vance County Planning Board - three year term

Reappoint Thomas Shaw - appointed 09/2010

Ruth Brummitt - appointed 01/2009

Alvin Johnson - appointed 08/2010

Tourism Development Authority

Appoint Joanie Dickerson, Tommy Haithcock and Sandra Wilkerson to fill vacant positions.
See applications.

Granville Vance Public Health Board

Appoint Julia Falkner to fill the vacant “registered nurse” position. See application

Kerr-Tar Area Agency on Aging Regional Aging and Advisory Committee

Reappoint Sandra Butler Tubbs.

Appoint Brenda Poole and Lois Williams per recommendation from the COG. See attached letter.

Application for Boards/Commissions/Committees
Vance County Board of Commissioners

Please complete each section, "Tommy"

Full Name WILLIAM THOMAS HAITHLOCK Date of Birth MAY 8, 1958

Home Address 25 KERR CIRCLE HENDERSON, NC 27537

Home Phone 252-492-8246

Current Employer CENTURY 21 COUNTRY KNOLLS REALTY

Job Title BROKER/REALTOR Years in current position 6

Business Phone 252-438-2774 Fax 252-438-2407

Duties REAL ESTATE BROKERAGE

Other employment history FRAZCO REALTY 2006-2009 REMAX CARRIAGE REALTY

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency. 2009-2012

District No. 2

Male ☒ Female ☐

White ☒ Black ☐ Hispanic ☐ Native America ☐ Asian ☐ Other ☐

Board/Commission/Committee Applying For (list only one per form) DEPARTMENT OF TOURISM BOARD

Why are you interested in serving on this Board/Commission/Committee? I WORK WITH MULTIPLE ORGANIZATIONS TO MAKE HENDERSON/VANCE COUNTY A BETTER PLACE TO LIVE AND FEEL THIS IS ANOTHER WAY TO DO THAT.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

NONE

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:
MEMBER OF HENDERSON OPTIMIST CLUB SINCE 1997. SERVED AS PRESIDENT
2002-2003 & 2011-2012. SERVED AS CO-EVENT CHAIR OF VANCE COUNTY
RELAY FOR LIFE IN 2011. OPTIMIST OF THE YEAR 2013. REALTOR OF THE
YEAR. 2015. UNITED WAY OF VANCE COUNTY BOARD MEMBER 2008-2017.
SERVED AS PRESIDENT 2014-2015. CO-FOUNDER OF CITIZENS ALIGNED
TO TAKE BACK HENDERSON, NC IN 2015. CURRENTLY A MEMBER OF THE
BOARD OF DIRECTORS OF THE DURHAM REGIONAL ASSOCIATION OF
Affirmation of Eligibility: REALTORS REPRESENTING THE KERR LAKE CHAPTER.

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No ☒ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No ☒ If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: William T. Hawthorn

Date: FEB. 1, 2018

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grieson
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252) 738-2003 Fax: (252) 738-2039

**Application for Boards/Commissions/Committees
Vance County Board of Commissioners**

Please complete each section.

Full Name Sandra Choplin Wilkerson Date of Birth 05/30/1960

Home Address 144 West Creek Road Henderson, NC 27537

Home Phone 252-492-1648

Current Employer University Dental

Job Title Scheduling Manager Years in current position 6

Business Phone 252-438-3145 Fax _____

Duties Scheduling appointments, balancing books, filing insurance

Other employment history Finance Director, City of Henderson 32 years

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. 5 Dabney

Male _____ Female X

White X Black _____ Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Tourism

Why are you interested in serving on this Board/Commission/Committee? After retiring from the City of Henderson in 2011, I remain committed to making Henderson and Vance County a better place to live and work.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

Excellent communication skills and a broad knowledge of city and county government, along with the budgets that are associated

with each entity. I am a member of the Crime Stoppers Board (served as secretary), volunteered with Vance County Tourism for 10

years. Served as a Chamber Ambassador for 10+ years and volunteer for various public functions.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No ☒ _____ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No ☒ _____ If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: _____

Date: _____

1-31-18

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252)738-2003 Fax: (252) 738-2039

JAN 22 2018

**Application for Boards/Commissions/Committees
Vance County Board of Commissioners**

Please complete each section.

Full Name Julia Falkner Date of Birth 7/25/1967

Home Address 428 Burning Tree Drive Henderson NC 27537

Home Phone 2524326389

Current Employer Wake Med North and MPMC

Job Title Staff nurse labor/delivery and Cancer Center Years in current position 27

Business Phone _____ Fax _____

Duties Provide nursing care for the laboring patient and the cancer patient

Other employment history _____

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. 4

Male _____ Female X

White X Black _____ Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Granville Vance Public Health Board

Why are you interested in serving on this Board/Commission/Committee? As a life long member of

this community and 27 year history of serving as a nurse in this community, I care deeply for the health and safety of our community and feel I can contribute to decisions to

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. positively impact the well being of all members

None

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

Women and infants health and cancer care.

National certification in chemotherapy/biotherapy

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No X _____ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No X _____ If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: _____

Julia Salter

Date: 1/9/18

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252) 738-2003 Fax: (252) 738-2039

November 29, 2017

Diane Cox
Executive Director

**Member
Governments**

COUNTIES

Franklin
Granville
Person
Vance
Warren

MUNICIPALITIES

Bunn
Butner
Creedmoor
Franklinton
Henderson
Kittrell
Louisburg
Macon
Middleburg
Norlina
Oxford
Roxboro
Stem
Stovall
Warrenton
Youngsville

Mr. Dan Brummitt, Chairman
Vance County Commissioner
259 Doctor Finch Road
Henderson, NC 27537

Dear Chairman Brummitt,

The Kerr-Tar Area Agency on Aging Regional Aging and Advisory Committee (RAAC) will have five vacancies in Vance County at the end of this year. We would like to request for this matter to be added on the next Commissioners meeting agenda.

Ms. **Brenda Poole**, 555 Lanning Road, Henderson 27537, phone number 252-430-4748, is interested in serving on the RAAC. We would like to request her appointment to serve a three-year term January 1, 2018 – December 31, 2021.

Ms. **Lois R. Williams**, 1977 Ruin Creek Rd, Henderson 27537, phone number 252-438-6008, is also interested in serving on the RAAC. We would also like to request her appointment to serve a three-year term from January 1, 2018 – December 31, 2021.

Ms. **Sandra Butler Tubbs**, 350 South Cokesbury Rd, Henderson, 27537, phone number 252-433-3755, is serving on the RAAC and her term is scheduled to end on December 31, 2017. We would like to request her re-appointment to serve another three-year term from January 1, 2018 – December 31, 2021.

Rev. William C. Brodie, 1010 North Pinkston St., Henderson, 27536, phone number 252-438-6818, is serving on the RAAC. His term is also scheduled to end on December 31, 2017. Mr. Brodie is not interested in serving another term.

Ms. Tammy Branch, 99 Daffodil Dr., Henderson, 27537, phone number 919-268-5379, is serving on the RAAC. Her term is scheduled to end on December 31, 2017. Ms. Branch is also not interested in serving another term.

Mr. Leslie Baskerville, 4910 Satterwhite Point, Henderson NC 27537, phone number 252-430-7905, is serving on the RAAC. His term is scheduled to end on December 31, 2017. Mr. Baskerville is not interested in serving another term.

According to RAAC Bylaws, appointments to fill vacancies on the council are made by the County Commissioners.

The RAAC consists of thirty members- six from each of the five counties in the region. The council advises the Area Agency on Aging to: 1.) develop and administer the Area Plan, 2.) conduct public hearings, 3.) represent the interest of older persons, and 4.) review and comment on all community policies, programs, and activities which affect older persons.

Your continued support for the Area Agency on Aging and for the older adults in Vance County is greatly appreciated.

Sincerely,

Jillian Hardin
Director, Area Agency on Aging

R E S O L U T I O N
by the
Vance County Board of Commissioners
Changing the Date of the March 2018 Commissioners' Meeting

WHEREAS, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

WHEREAS, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

WHEREAS, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, March 5, 2018 at 6:00 p.m. to Monday, March 12, 2018 at 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners that it does hereby change its regular meeting date from March 5, 2018 at 6:00 p.m. to March 12, 2018 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

BE IT FURTHER RESOLVED that a copy of this resolution is to be posted on the Administration Building bulletin board, and the news media within Vance County is to be made aware of this change.

This, the 5th day of February, 2018.

Thomas S. Hester, Jr., Chairman