

## ***AGENDA***

**VANCE COUNTY BOARD OF COMMISSIONERS**

*October 1, 2018*

## Invocation

**Pastor Ronald Cava, First Baptist Church**

- 1. Public Comments** (for those registered to speak by 5:45 p.m. - each speaker is limited to five minutes)
- 2. Appointment                      6:00 p.m.                      Brian Short, Emergency Operations Director  
CAD System Overview**
- 3. Appointment                      6:15 p.m.                      Jonathan Jones, USDA  
Letter of Conditions – Water Project**
- 4. Water District Board  
a. Monthly Operations Report**
- 5. Committee Reports and Recommendations  
a. Properties Committee  
- Vacant School Buildings Reuse Planning  
- Jail Intercom/Video/Door Lock Control System Modernization  
b. Planning/Environmental Committee  
- Recreational Vehicle/Camper Use Regulations**
- 6. County Attorney’s Report  
a. REO Properties – Bid Acceptance Resolutions  
- H.G. Taylor Land – Parcel 0325 02002  
- Elm Street Lot – Parcel 0087 03011**
- 7. County Manager’s Report  
a. Mobile CAD Hardware Installation  
b. Resolution - NC Rural Ready Sites Grant  
c. Capital Project Ordinance – Economic Development Land  
d. Selection of Engineering Firm – Economic Development Land**
- 8. Consent Agenda Items  
a. Budget Amendments and Transfers  
b. Tax Refunds and Releases  
c. Ambulance Charge-Offs  
d. Monthly Reports  
e. Minutes**
- 9. Miscellaneous  
a. Appointments**

# ***AGENDA APPOINTMENT FORM***

*October 1, 2018*

***Name:*** Brian Short

***Name of Organization:*** Emergency Operations

***Purpose of appearance:*** Provide Overview of CAD System

# ***AGENDA APPOINTMENT FORM***

*October 1, 2018*

***Name:*** Jonathan Jones

***Name of Organization:*** USDA

***Purpose of appearance:*** Present Letter of Conditions for Water Project

***Request of Board:*** Receive Letter of Conditions

# ***Water District Board***

Vance County Water District  
Operations Report  
September 2018

**Operations Highlights:**                      **Fiscal Year-to Date**                      **July 31 - Sept 4**

Work Order Completions:

Discolored Water/ Air in lines	2	0
Set Meters	0	6
Replace Meter/ERT	1	0
Remove Meter	1	0
Locate Lines	43	55
Odor In Water / Chlorine Check	2	3
Check Usage / Leaks	26	11
Replace Meter Lid/ Box	0	0
Low pressure/ No Water	2	0
Water Main Break	0	0
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	4	8
Phase 1 and 2 construction responses	0	0
Water line repairs	0	0
Actual Shut offs	7	3
Restores	3	1
Cross Connection Checks	5	0
Intent to Serve inspections	0	0
Hydrant/Site Care/Mowing	0	0
Delivered Return Mail	15	0
Water Taps Requests	3	4

**Satellite Office Activity:**

Information requests	9	7
Bill pays	203	188
Applications received	3	1

**Billing Summaries:**

May Billing                      05/01/2018 through 05/29/2018  
1,277 active customers of which 851 were metered services  
Gallons billed 2,382,450 Average usage 2,809 @ .01033 = \$29.02 plus \$ 30 Base = \$59.02

June Billing                      05/29/2018 through 06/27/2018  
1,272 active customers of which 846 were metered services  
Gallons billed 2,311,035 Average usage 2,732 @ .01033 = \$28.22 plus \$ 30 Base = \$ 58.22

July Billing                      06/27/2018 through 07/31/2018  
1,276 active customers of which 851 were metered services  
Gallons billed 2,857,865 Average usage 3,358 @ .01033 = \$34.69 plus \$ 30 base = \$ 64.69

August Billing                      07/31/2018 through 09/04/2018  
1,272 active customers of which 849 were metered services  
Gallons billed 2,779,420 Average usage 3,273 @ .01033 = \$33.81 plus \$ 30 base = \$ 63.81

**Water System Overview:**

The current customer count is as follows:

\* Phase 1 – 667 total customers 209 availability accounts and 458 metered accounts

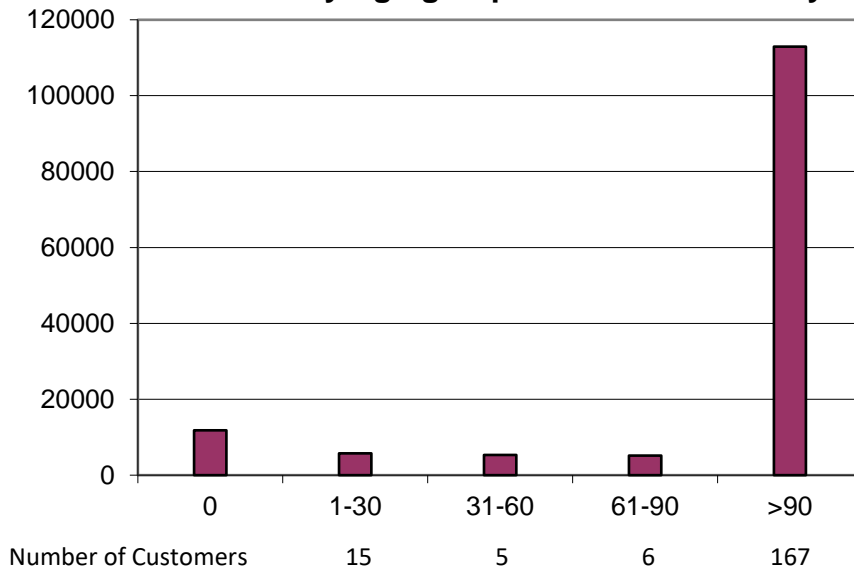
\* Phase 2 – 605 total customers 214 availability accounts and 391 metered accounts

There is a total of 1,312 customers committed to the water system, 40 inactive accounts for a total of 1,272 active accounts.

The current past due balance amounts are shown on the attached page.

Vance County Water District  
Operations Report  
September 2018

### Availability Aging Report for Vance County



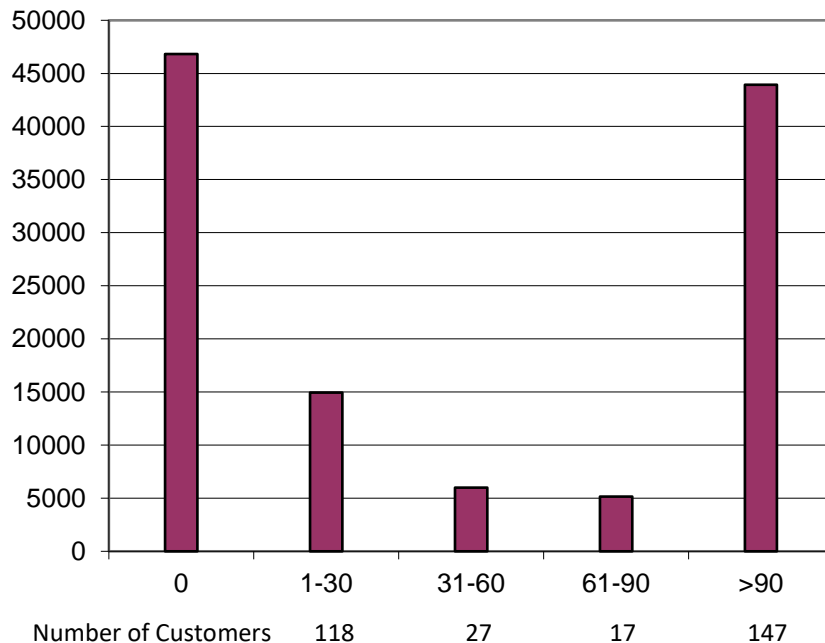
#### Availability Accounts AR\*

Age	Current Month
0	\$ 11,812.38
1-30	\$ 5,771.70
31-60	\$ 5,288.71
61-90	\$ 5,134.08
>90	\$112,886.30

#### Total Availability AR to date

**\$ 135,759.09**

### Metered Aging Report for Vance County



#### Metered Services AR\*

Age	Current Month
0	\$ 46,835.19
1-30	\$ 14,950.57
31-60	\$ 6,009.21
61-90	\$ 5,165.40
>90	\$ 43,940.35

#### Total Metered Services to date

**\$ 116,900.72**

#### Both Accounts

**\$ 252,659.81**

\*

Graph information as of September 4, 2018

VANCE COUNTY  
REVENUE & EXPENDITURE STATEMENT  
08/01/2018 TO 08/31/2018

16 WATER FUND

REVENUE:

	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	PCTUSED
16-329-432900 INVESTMENT EARNINGS	543.33	1,086.33	2,000.00	54%
16-367-436701 WATER LINE REIMB-CITY	0.00	0.00	16,504.00	0%
16-367-436712 WATER LINE RELOCATION REIMB	0.00	0.00	0.00	0%
16-375-437500 METERED WATER SALES	48,341.99	85,800.30	600,000.00	14%
16-375-437501 NON-METERED WATER REVENUE	8,169.80	15,311.61	130,000.00	12%
16-375-437502 WATER - DEBT SETOFF REVENUE	429.00	429.00	5,000.00	9%
16-376-437505 CONNECTION FEES	0.00	500.00	10,000.00	5%
16-376-437506 RECONNECT FEES	0.00	0.00	1,000.00	0%
16-376-437507 NSF CHECK FEES	70.00	100.00	750.00	13%
16-376-437508 LATE PAYMENT FEES	1,115.00	2,424.01	12,000.00	20%
16-397-439710 TRANSFER FROM GENERAL FUND	0.00	0.00	346,784.00	0%
TOTAL REVENUE	58,669.12	105,651.25	1,124,038.00	9%

EXPENDITURE:

16660-500621 BOND PRINCIPAL - WATER	0.00	0.00	185,606.00	0%
16660-500622 BOND INTEREST - WATER	0.00	0.00	345,040.00	0%
16-665-500011 TELEPHONE & POSTAGE	0.00	139.47	2,000.00	7%
16-665-500013 UTILITIES	347.80	436.78	4,000.00	11%
16-665-500026 ADVERTISING	0.00	0.00	1,200.00	0%
16-665-500033 DEPARTMENTAL SUPPLIES	0.00	1,278.53	15,000.00	9%
16-665-500044 SPECIAL CONTRACTED SERVICES	0.00	0.00	89,000.00	0%
16-665-500045 CONTRACTED SERVICES	10,916.29	21,716.29	150,000.00	14%
16-665-500054 INSURANCE & BONDS	0.00	0.00	1,551.00	0%
16-665-500079 PURCHASED WATER	16,494.49	16,494.49	200,000.00	8%
16-665-500088 BANK SERVICE CHARGES	66.09	201.58	1,500.00	13%
16-665-500230 WATER LINE RELOCATION	0.00	0.00	0.00	0%
16-665-500282 BAD DEBT EXPENSE	0.00	0.00	5,000.00	0%
16-665-500283 DEBT SERVICE RESERVE	0.00	0.00	53,065.00	0%
16-665-500284 CAPACITY FEE-CITY	0.00	0.00	0.00	0%
16-665-500286 SYSTEM MAINTENANCE	3,480.50	3,480.50	45,000.00	8%
16-665-500347 PERMITS	0.00	0.00	2,500.00	0%
16-665-500390 DEPRECIATION EXPENSE	0.00	0.00	23,576.00	0%
TOTAL EXPENDITURE	31,305.17	43,747.64	1,124,038.00	4%

EXCESS (DEFICIT) OF REVENUE

27,363.95	61,903.61	0.00
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# ***Committee Reports and Recommendations***



# Vance County

## Committee Reports and Recommendations

### October 1, 2018

#### **Properties Committee**

***Vacant School Buildings Reuse Planning.*** The committee (Brummitt [C], Taylor, & Wilder) met with staff and Jennifer Bennett (Vance County Schools) on Monday, September 24, 2018 and reviewed a proposal from the school system to partner in sharing the cost for studying reuse options for various vacant school buildings. Staff introduced the four phases of the proposal to include: 1) National Register Eligibility, 2) Existing Documentation and As-Built Floor Plans, 3) Developer Research for renovation possibilities, and 4) Schematic Design Options. The committee was informed the total study cost was not to exceed \$23,350 and the county portion should range from \$7,800 - \$12,000 if the county participates. One committee member questioned whether having the structures on the national registry could preclude certain reuses for the buildings and the committee as a whole expressed concerns with the timing of the study relative to the schools decision to surplus the buildings. The committee was not opposed to the process, but felt it was premature to discuss potential reuses for the buildings prior to the school system deciding on whether to surplus the buildings. *For your information*

***Jail Intercom/Video/Door Lock Control System Modernization.*** The committee discussed bid results for the project which includes replacing and upgrading Programmable Logic Controller (PLC) equipment related to the door control system to include new touch screen control units, providing a key switch for the magnetic door locks, providing preventative door hardware maintenance, replacing the master stations for the intercom, and installing new head-end equipment for the camera system. This project is designed to satisfy existing issues with the door control system, intercom, and camera system, and is included in the current year budget with a budgeted amount of \$200,000. Following discussion, the committee recommended proceeding with the low bidder, Cornerstone/Norment Security Group, Inc. at a total price of \$193,366.27 plus a 5% contingency. *Recommendation: Approve contracting with Cornerstone/Norment Security Group, Inc. totaling \$193,366.27 plus a 5% contingency for upgrading the door control system, intercom master stations, and video head-end equipment at the jail.*

#### **Planning/Environmental Committee**

***Recreational Vehicle/Camper Use Regulations.*** The committee (Faines [C], Kelly, & Wilder) met with planning staff on Monday, September 24, 2018 to discuss recent concerns expressed by a citizen at the previous board meeting regarding RVs/Campers being allowed on vacant parcels near the lake. The committee reviewed state and zoning regulations, along with regulations from surrounding counties in regards to RV/Camper use and was informed that current county zoning regulations do not allow campers on vacant lots for more than 14 consecutive days if there is more than one utility present. Following discussion, the committee referred the matter to the Vance County Planning Board for further study and recommended they seek public input and study the matter as to whether the 14 day requirement should be reduced or if any further changes need to be made to the RV/Camper regulations. *For your information.*

Summary



August 6, 2018

Ms. Jennifer Bennett  
Assistant Superintendent Finance & Business Operations  
Vance County Schools  
[jbennett@vcs.k12.nc.us](mailto:jbennett@vcs.k12.nc.us)

**Proposal for Services for three school buildings:**  
**Henderson Middle School, 219 Charles Street**  
**Western High School, 2785 Poplar Creek Road**  
**EJ Annex, Rockspring Street**

Ms. Bennett,

Thank you for taking the time with us to tour the buildings and allowing us the opportunity to present this proposal. Per our discussions, we have broken down the proposal into optional preliminary services for each building, which can be selected on as-needed basis. Also, all services are proposed to be invoiced on an hourly basis, only on the time involved to complete the specific task.

**Phase 1: National Register Eligibility**

1. Discuss viability/likelihood for each property with NC State Historic Preservation Office (SHPO)
2. Coordinate and tour buildings with SHPO staff
3. Photograph each property adequately for NR application requirements
4. Assemble brief history and dates of each property
5. Prepare and submit Study List Application for each property by early September 2018.
6. Follow up conversations with SHPO staff.
7. Attend National Register Advisory Committee meeting in October 2018.

**Fee:**

Henderson Middle School: hourly, not to exceed \$1200

Western High School: hourly, not to exceed \$1200

EJ Annex: hourly, not to exceed \$1200

**Phase 2: Existing Documentation and As-Built Floor Plans**

1. Scan any existing drawings of all properties. (It is assumed that there are existing floor plan drawings for the entirety of the buildings at Henderson Middle and at EJ Annex)
2. Field measure and document Western High School
3. Prepare digital floor plans 'as-built' for every building on each property.

**Fee:**

Henderson Middle School: hourly, not to exceed \$3500

Western High School: hourly, not to exceed \$3500

EJ Annex: hourly, not to exceed \$2000



August 6, 2018  
Ms. Jennifer Bennett  
Vance County Schools proposal  
Page Two

**Phase 3: Developer Research for renovation possibilities**

1. Research similar renovations/adaptive reuse projects for schools
2. Contact developers for market rate housing/mixed use renovation options
3. Contact developers for affordable/senior housing
4. Overview of optional financing possibilities (public/private partnerships, historic tax credits, affordable housing tax credits/bond options, etc.)
5. Prepare outline and summary of findings

**Fee:**

Henderson Middle School: hourly, not to exceed \$750

Western High School: hourly, not to exceed \$750

EJ Annex: hourly, not to exceed \$750

**Phase 4: Schematic Design Options**

1. Prepare preliminary schematic floor plan designs for main school building on each property, focusing primarily on potential for residential use.

**Fee:**

Henderson Middle School: hourly, not to exceed \$2500

Western High School: hourly, not to exceed \$1500

EJ Annex: hourly, not to exceed \$1500

**Feasibility Study Summation Report:**

Assuming all phases are requested, the fee for a summation compilation of information for each property would be hourly, not to exceed \$500 per property.

**Contingency:**

Recommended \$500 (hourly, not to exceed) additional per property to allow for unforeseen or undetermined scope, such as additional meetings, additional documentation, etc.

**Expenses:** All printing and shipping etc. shall be reimbursed at 1.1 times cost. All mileage shall be reimbursed at current IRS rates.

**Summary of Fee Proposal:**

	PHASE 1	PHASE 2	PHASE 3	PHASE 4	SUMM.	CONT.	TOTAL
HENDERSON	\$1200	\$3500	\$750	\$2500	\$500	\$500	\$8950
MIDDLE							
WESTERN	\$1200	\$3500	\$750	\$1500	\$500	\$500	\$7950
HIGH							
EJ ANNEX	\$1200	\$2000	\$750	\$1500	\$500	\$500	\$6450



August 6, 2018  
Ms. Jennifer Bennett  
Vance County Schools proposal  
Page Three

**Hourly Rates:**

Principal: \$160.00

Project Architect: \$120.00

Project Manager: \$90.00

Project Assistant: \$75.00

Administrative: \$60.00

Travel time is invoiced at 50% hourly rates.

Ms. Bennett,

We are truly excited about working with you on all three of these very important structures. Please let me know if you have any questions or clarifications needed about this proposal and what type of contract is necessary to move forward. We look forward to hearing from you!

Sincerely,

David S. Maurer, AIA, LEED-AP  
Maurer Architecture PA

Vance County Board of Commissioners

September 10, 2018

The same date, six years ago, I addressed the Board for the exact reasons I am here today. I am here to discuss my concerns for allowing a RV/Camper on any parcel of land in Vance County without a single family dwelling.

I am providing the Board with a packet to review, as I know that I will not be able to discuss all the points that are extremely important to amending the Zoning Ordinance in Section 3.2.F.3 and 4.

1. Most importantly—RV/Camper wastes are considered industrial/solid wastes per the NCDENR.
2. No surrounding counties allow RV/Campers, unless there is a natural disaster.
3. **The 14 consecutive days needs to be eliminated** in the Zoning section of 3.2.F.4.A. **Vance County is not a State Recreational Park. State Park rules are a maximum of 14 days.** Lots with power, well and septic need to have a **3 day limit** returning in 30 days as currently stated in the Zoning Ordinance, with the exception of Memorial Day and Labor Day being 4 days and again, returning in 30 days.
4. The Health Application that was filled out by these individuals to get power, well and septic stated they would be building a single family dwelling in Vance County. RV/Campers are not defined as a single family dwelling.
5. Sam Hobgood and Chris Fowler have done an excellent job with enforcing this portion of the ordinance, but it involves citizen participation. The Zoning Ordinance as written, shouldn't require residents to be involved.
6. The Vance County Tax Department needs to investigate the following addresses and locations to see if the County is missing revenue from personal property taxes:

54 Pool Rock Shores Lane: 2 campers, 3 boats, 6 jetskis  
287 Pool Rock Shores Lane: 2 campers

Also, check the Kerr Lake Storage and other storage facilities.

## Manufactured Building

Wayne Goodwin, Commissioner of Insurance  
Rick McIntyre, Assistant State Fire Marshal

### MEMORANDUM

DATE: October 21, 2015 (replaces September 3, 2014 Recreational Park Trailer (Park Models)/ Permanent Dwellings Memo)

TO: Building Inspectors / Third Party Inspection Agencies / other Interested Parties

FROM: C. Patrick Walker, P.E.  
Technical Services Manager  
Manufactured Building Division

RE: Recreational Park Trailers (Park Models)/ Permanent Dwellings

The purpose of this memorandum is to clarify the position of the NC Department of Insurance on the requirements for the labeling and setting up of "Recreational Park Trailers" (formerly "Park Model" recreational vehicles) as permanent dwelling units. All references herein to the **North Carolina Electrical Code** are to the **2011 Edition** (National Electrical Code (NEC) w/NC Revisions).

#### **RECREATIONAL VEHICLE: (defined by HUD in 24 CFR 3282.8 (g) Manufactured Home Procedural and Enforcement Regulations)**

##### **As defined by HUD in 24 CFR 3282.8 (g) Manufactured Home Procedural and Enforcement Regulations**

*A recreational vehicle is a vehicle which is:*

- (1) Built on a single chassis;
- (2) 400 Square feet or less when measured at the largest horizontal projections;
- (3) Self-propelled or permanently towable by a light duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

##### **As defined in Article 551, NEC**

*A vehicular-type unit primarily designed as temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. The basic entities are travel trailer, camping trailer, truck camper, and motor home.*

##### **As defined in ANSI A119.5, Park Model Recreational Vehicle Standard, 2015 Edition**

*A vehicular type unit primarily designed as temporary living quarters for recreational, camping, travel or seasonal use, that either has its own motive power, or is mounted on, or towed by another vehicle. The basic entities are: camping trailer, fifth wheel trailer, motor home, travel trailer and truck camper.*

#### **PARK MODEL RECREATIONAL VEHICLE - also known as Recreational Park Trailer and Park Model**

##### **As defined in ANSI A119.5, Park Model Recreational Vehicle Standard, 2015 Edition**

*A single living unit that is primarily designed and completed on a single chassis, mounted on wheels, to provide temporary living quarters for recreational, camping, or seasonal use, is certified by the manufacturer as complying with all applicable requirements of ANSI A119.5 and:*

- (a) Has a gross trailer area not exceeding 400 square feet (37.15 square meters) in the setup mode or
- (b) If having a gross trailer area not exceeding 320 square feet (29.72 square meters) in the setup mode, has a width greater than 8.5 ft. (2.59 meters) in the transport mode.

##### **As defined by Article 552.2, NEC**

*A unit that is built on a single chassis mounted on wheels and has a gross trailer area not exceeding 37 m<sup>2</sup> (400 ft<sup>2</sup>) in the set-up mode.*

##### **General Requirements per Article 552.4, NEC**

*A park trailer as specified in 552.2 is intended for seasonal use. It is not intended as a permanent dwelling unit or for commercial uses such as banks, clinics, offices, or similar.*

**GROSS TRAILER AREA – (as defined in ANSI A119.5, 2015 Edition)**

*The total plan area measured to the maximum horizontal projections of exterior walls in the setup mode.*

**NCDOI Note:** Loft areas that are habitable room(s) (5 ft. or greater ceiling height) shall be included in the gross trailer areas. Accessible loft spaces with ceiling height less than 5 ft. are not included in the gross trailer area. Per HUD, roof overhangs are not included in the calculation of the gross trailer area. Any units to be labeled under the HUD manufactured housing program must contain a minimum of 320 sq. ft. in gross trailer area.

**NORTH CAROLINA CODE REQUIREMENTS:**

**Recreational Park Trailer - Electrical Supply System**

The electrical supply system to Recreational Park Trailers is required to be installed and inspected in accordance with **Article 552 of the North Carolina Electrical Code (NEC)**. The power supply is installed in accordance with **Section 552-43** of the **2011 NEC**. **Section 552-43(A)** states:

(A) *Feeder. The power supply to the park trailer shall be a feeder assembly consisting of not more than one listed 30-ampere or 50-ampere park trailer power-supply cord with an integrally molded or securely attached cap, or a permanently installed feeder.*

**NCDOI Note:** All permanently installed feeders must be permitted and inspected by the local building official having jurisdiction.

**Recreational Park Trailer - Temporary Installation**

Since these units are defined to be temporary structures, it is not permissible to set them up as permanent dwelling units. Therefore it is our interpretation that they cannot have any permanent plumbing or mechanical connections. However, for safety reasons we will allow these units to be temporarily blocked up and anchored against overturning forces, but to remain classified as a temporary structure, the wheels and axles must remain on the unit at all times. We recommend that all recreational vehicles used for temporary recreational dwellings be set-up in accordance with the manufacturer's recommendations. Accessory structures may not be supported by these units.

**Recreational Park Trailers – Permanent Installation**

A Recreational Park Trailers constructed in accordance with **ANSI A119.5, Recreational Park Trailer Standard** and only labeled as a Recreational Park Trailer under the Recreational Park Trailer construction program of the **Recreational Vehicle Industry Association (RVIA)**, **cannot be** accepted as a permanent dwelling structure in North Carolina. **However**, sometimes manufacturers will dual label their Recreational Park Trailers by constructing them through the RVIA program and also through the NC Modular Construction Program or the HUD Manufactured Housing program, dual labeling the unit for each respective program. Labeled Recreational Park Trailers that are also constructed and dual labeled in accordance with the **NC Modular Construction Program** may be permanently installed as a single family modular dwelling in accordance with the **NC Residential Code** provided the installation meets the current NC Code's foundation/anchoring requirements and meets the local zoning ordinances. This is acceptable because the unit is dual labeled with a North Carolina Modular Construction Validating Stamp as a modular dwelling unit. Labeled Recreational Park Trailers that are also constructed and dual labeled in accordance with the **Federal Manufactured Housing Construction and Safety Standards** as a single family (HUD) manufactured home may be permanently installed as a single family manufactured home dwelling in accordance with the **State of North Carolina Regulations for Manufactured Homes** provided the installation meets the foundation/anchoring requirements of these regulations and the local zoning ordinances. This is acceptable because the unit is dual labeled with a HUD manufactured housing label.

**Recreational Park Trailers - Unlabeled/Site Constructed**

Some manufacturers are not members of the **Recreational Vehicle Industry Association (RVIA)** and are not authorized/able to certify and label their Recreational Park Trailers as being constructed in accordance with the **ANSI A119.5, Recreational Park Trailer Standard** under the RVIA Recreational Park Trailer construction program. Unlabeled and/or site-constructed Recreational Park Trailers **cannot be** accepted as a permanent dwelling structure in North Carolina. Unlabeled and/or site-constructed Recreational Park Trailers must meet the electrical construction and inspection requirements as indicated above and must be no larger than 400 sq.ft. gross trailer area as defined in **ANSI A119.5, Recreational Park Trailer Standard – 2015 Edition**. All unlabeled and/or site constructed recreational park trailers greater than 400 sq.ft. gross trailer area will be considered to be a non-complying single family dwelling in violation of the **NC Residential Code**.



## **ORDINANCE REGARDING CAMPERS/RV'S - COMPARISON**

**Granville County** – No regulation other than within the definition for manufactured home, that Travel trailers and campers shall *not* be considered manufactured homes.

**Person County** – They do not allow campers and recreational vehicles to be used for dwelling purposes on individual lots. They will allow one to be stored, provided there is a dwelling on the lot. A conditional use permit is required for storage of more than one camper, and the ownership has to be the same as for the first camper.

**Warren County** – Allow campers, trailers, tents only in the TC zoned area (see zoning map). (Currently Warren County is partially zoned).

**Franklin County** – They prohibit the use of a camper or recreational vehicle for temporary housing during construction of a single family residence. They prohibit the use of Class A, B, or C manufactured homes and recreational vehicles for use as accessory structures.

**Durham County** – Prohibit the use of a travel trailer or recreational vehicle as an accessory dwelling within residential districts. They allow the use of a travel trailer or RV for temporary visits of two weeks or less.

**Wake County** - Recreational vehicles or other similar vehicles that are not intended for permanent habitation are not considered mobile home units. Trailers or campers may not be used for permanent occupancy.

Definitions: (Webster Online Dictionary)

Permanent: continuing or enduring without fundamental or marked change: STABLE

Temporary: lasting for a limited time



- E. NOTE - Cul de sacs and Flag Lots. The following shall apply for Cul de Sacs and Flag Lots (see Definitions Section 12). The minimum road frontage can be reduced to no less than thirty-five (35) feet and the minimum lot width requirement per individual zoning category shall be measured from the minimum setback line per the individual zoning category. The maximum building setback line shall be no more than four (4) times the minimum setback requirement. In general (with coordination between the applicant and Vance County Planning and Development staff) the minimum lot width/street frontage identified in each zoning category below is encouraged. When developing a subdivision (per the Vance County Subdivision Ordinance), up to twenty five (25) percent of the lots in that subdivision may be allowed a reduced Minimum Lot Width/Street Frontage as identified in this section.
- F. NOTE – Minimum Requirements for Water and Sewer Service. For purposes of providing water and sewer service to individual lots, for both public water and sewer or private well and septic, the following shall apply:
1. In the A-R, R-30, H-C, G-C-1, L-I, E-I-A, and O-I zones: lot size minimum requirements are the same for public water/sewer or private well/septic and must meet all applicable regulations per the Vance County Health Department if a private well/septic system is used.
  2. In the R-20 and R-10 zones: lot size minimum requirement is with access to public water/sewer only, this zone is not intended for use with private well/septic systems.
  3. Wells and/or water supplies, septic tanks and/or temp/power poles shall not be installed for camper use unless installed in accordance with other regulations herein.
  4. If a combination of a well (other water supplies included), septic tank or temp/power pole is located on the lot, without a primary dwelling:
    - a. A camper may not be present on the lot for more than 14 consecutive calendar days; and
    - b. If a camper is present for more than 3 consecutive calendar days (or more than 4 consecutive calendar days for the Labor Day and/or Memorial Day holidays), it shall not return to the lot within 30 calendar days from the day of removal.

**3.2.1 A-R Agricultural Residential:** Established for primarily rural, agricultural, and sparsely spaced residential development. Standards are designed to preserve the rural character of Vance County by prohibiting uses incompatible with rural and low-density residential development. Certain non-residential uses are allowed, either as a matter of right or on a conditional basis. Dimensional requirements are as follows:

1. Minimum Lot Area in Square Feet: 1 Acre (43,560 Square Feet)
2. Minimum Lot Width: 150 Feet (see Note E above-Cul de Sacs/Flag Lots)
3. Minimum Street Frontage: 150 Feet (see Note E above-Cul de Sacs/Flag Lots)
4. Maximum Building Height: 35 Feet
5. Maximum Dwelling Units (density per acre): 1.00
6. Maximum Lot Coverage-Net Area (Built-Up on Area): 24%
7. Minimum Setbacks: Front 50 feet, Side 25 Feet, Rear 35 Feet

**3.2.2 W-O-Z Watershed Overlay Zone:** Established primarily for the protection of the County's residential growth areas from incompatible land uses and to protect Vance County's Watersheds (Anderson Creek and Tar-Pamlico) as determined by the North Carolina Department of Environmental and Natural Resources (NCDENR). Certain non-residential uses are allowed, either as a matter of right or on a conditional basis with approval by the Vance County Watershed Review Board (See Watershed Protection Ordinance). The lot size minimum requirements outlined below are to provide protection for the land and natural resources, and to protect water quality. These overlay zones are superimposed over

153A, Article 18, “Planning and Regulation of Development.” The Planning Board shall consist of seven members, and their alternates. All members shall be citizens and residents of Vance County and shall be appointed by the Vance County Board of Commissioners. Work conducted by the Vance County Planning Board is outlined in Ordinance #28.

Pre-Existing Tower. Any tower erected or for which a permit has been issued prior to the effective date of this ordinance.

Premises. A single piece of property as conveyed in deed, or a lot or a number of adjacent lots on which is situated a land use, a building, or group of buildings designed as a unit or on which a building or a group of buildings are to be constructed.

Private Road or Street: Any road or street which is not publicly owned and maintained and is used for access by the occupants of the development, their guests, and the general public.

Recreational Vehicle: A vehicle which is: (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a truck; and, (d) designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use. Recreational vehicles and camping trailers shall not be used as temporary living quarters for more than ninety (90) days in any twelve (12) month period except if these are placed in an approved RV/Camper park or in the event of an emergency or disaster when a governmental grant/program provides a temporary recreational vehicle while the damaged/destroyed home is being replaced. Recreational vehicles must be ready, willing, and able to move off-site within 48 hours.

Right-of-Way. An area owned and maintained by a municipality, the State of North Carolina, a public utility, a railroad, or a private entity for the placement of such utilities and/or facilities for the passage of vehicles/pedestrians, including roads, pedestrian walkways, utilities, or railroads.

Satellite Dish Antenna (Earth Station): A dish antenna, or earth station, is defined as an accessory structure and shall mean a combination of:

- ☐ Antenna or dish antenna whose purpose is to receive communication or other signals from orbiting satellites and other extraterrestrial sources;
- ☐ A low-noise amplifier which is situated at the focal point of the receiving component and whose purpose is to magnify and transfer signals; and
- ☐ A coaxial cable whose purpose is to carry the signals into the interior of the building.

Self-Service Gasoline Pump. A gasoline or diesel fuel dispensing pump, which is, operated by the customer who pays the charge to an attendant or cashier.

Self-Supporting Tower. See definition of Freestanding Tower.

Setback. The required minimum distance between every structure and the lot lines of the lot on which it is located (measured from the road right of way in the front and property lines on the remaining portions of the property).

Shopping Center: A commercial area with one or more buildings or lots and designed as a unit to house two (2) or more businesses offering products and/or services to the public.

Shooting range facility. A public or private facility, including individual shooting ranges, safety fans or shotfall zones, structures, parking areas, and other associated improvements, designed for the purpose of providing a place for the discharge of various types of firearms or the practice of archery. Does not include incidental target practice areas on private property.

Shooting station. A fixed point from which firearms or arrows are discharged.

# *County Attorney's Report*

## **RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**H.G. Taylor Land, Lot Tungsten Mine Road, Henderson, North Carolina 27537,  
Vance County Tax Department Parcel Number 0325 02002.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on ***September 13, 2018***, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Carysfort Reef, LLC*** in the amount of ***\$1,400.00*** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 1<sup>st</sup> day of October, 2018.

---

Thomas S. Hester, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

---

Kelly H. Grissom, Clerk to the Board

## **RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Elm Street Lot, Henderson, North Carolina 27537, Vance County Tax Department  
Parcel Number 0087 03011.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on ***September 13, 2018***, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Carysfort Reef, LLC*** in the amount of ***\$1,000.00*** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 1<sup>st</sup> day of October, 2018.

---

Thomas S. Hester, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board

# *County Manager's Report*

**Vance County**  
**County Manager's Report to the Board**  
**October 1, 2018**

- A. Mobile CAD Hardware Installation.** The capital improvement program and budget for the current year includes the purchase and installation of mobile CAD hardware units (laptops) for the county public safety vehicles including the Rescue Squad and Volunteer Fire Departments. The units have been purchased under state contract and are currently being loaded and configured by the IT department with several being ready for installation. Emergency Management staff has assisted with coordinating this project and has received quotes from Mobile Communications America (formerly Granville Communications) and Batteries of NC for installation. The county has utilized both vendors in the past and staff recommends proceeding with Batteries of NC with an estimated cost of \$68,626.43. ***Recommendation:** Approve contracting with Batteries of NC totaling 68,626.43 plus a 5% contingency for installation of mobile CAD hardware within public safety vehicles.*
- B. Resolution - NC Rural Ready Sites Grant.** The Board previously approved and staff recently finalized the purchase of land adjacent to the Henderson-Vance Industrial Park, and staff is prepared to proceed forward with next steps in developing the property. The property development includes installing water, sewer, and roadway infrastructure and will be completed utilizing a \$2,456,575 grant from the Commerce Department's Rural Ready Site grant program which was approved by the Rural Infrastructure Authority in June. The Commerce Department requires approval of the attached resolution to allow final approval and designation of the grant funds for the project. ***Recommendation:** Approve Resolution authorizing the NC Rural Ready Sites Grant Program.*
- C. Capital Project Ordinance – Economic Development Land.** The enclosed capital project ordinance sets the revenue and expenditure budget related to development of the county owned land adjacent to the Henderson-Vance Industrial Park. ***Recommendation:** Adopt the capital project ordinance for the economic development land purchase and development project.*
- D. Selection of Engineering Firm – Economic Development Land.** As authorized by the board in August, staff advertised and released a Request for Qualifications (RFQ) for engineering services related to development of the county owned land adjacent to the Henderson-Vance Industrial Park. In addition to the advertisement, several firms were contacted directly regarding responding to the RFQ. The submittals were due September 7<sup>th</sup> and LKC Engineering was the only firm who provided a statement of qualifications, with the other firms declining based upon their area of expertise and current workloads. As a result of this being a qualifications based selection, staff recommends selecting LKC Engineering based upon their positive working relationship and experience with the county and based upon their RFQ submittal. ***Recommendation:** Select LKC Engineering as the engineering firm for the Henderson-Vance Industrial Park Phase III project and authorize staff to negotiate a contract for board approval at a future meeting.*

**Vance County Emergency Operations**  
**Mobile Computer Aided Dispatch Equipment Installation**

*Executive Summary*

Vance County recently changed software vendors for its Computer Aided Dispatch (CAD) system. We began using Southern Software's CAD product in June of this year.

In addition to the base product, we purchased several other related application designed to enhance the new system and give responders better access to real time CAD data in the field. One of these applications is mobile CAD (MDIS)

Southern Software granted us a site license to this application, meaning we could load it and use it on as many computers as we wanted to. This opened the door for us to recognize the full benefit of the new system at a price that was within reach.

The costs associated with the new CAD software and the other peripheral software applications were allowable expenses with 911 funds, however the hardware necessary to implement mobile CAD was not.

To date, all the laptop computers needed have been purchased and are presently being loaded and configured for use. The only remaining piece is the installation of the units in their respective vehicles.

Knowing this would be a complex process, we reached out to some local vendors who were capable of offering a turnkey installation solution and solicited installation cost estimates from them.

The two vendors were Mobile Communications America (formerly Granville Communications) and Batteries of NC. Both vendors have performed similar work for Vance County public safety agencies in the past.

As you can see from the attached quotes, Batteries of NC was by far the more cost effective of the two. The quotes are very detailed but such detail is required for such a complex series of installations.

It is important to note that both quotes submitted are cost estimates, meaning the end cost could be slightly more or less that what is depicted. Again, with the level of customization that is needed for some of the vehicles referenced and the number of vehicles that needed to be done, it was impossible for either vendor to provide a firm price.

We are recommending this installation be awarded to Batteries of NC with an estimated cost of \$68,626.43 and would like authorization to begin the installation efforts as soon as possible.

I will be happy to answer any additional questions that Board members may have.



**Batteries of NC & S.W.S. LLC**

81 Medical Drive  
 Angier, NC 27501  
 (919) 331-0241  
 lscott@batteriesofnc.com  
 http://www.batteriesofnc.com



## ESTIMATE

**ADDRESS**

Mr Brian K Short  
 Vance County Emergency  
 Management  
 Mr Brian K Short  
 Vance County Emergency  
 Management  
 156 Church Street Suite 002  
 Henderson, North Carolina  
 27536 USA

**SHIP TO**

Mr Brian K Short  
 Vance County Emergency  
 Management  
 Mr Brian K Short  
 Vance County Emergency  
 Management  
 156 Church St Ste 002  
 Henderson, NC 27536-5574  
 US

**ESTIMATE # 8527****DATE 07/21/2018****SALES REP**

Lonnie

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
<b>DS-PAN-421-2</b>	Havis Part Number: DS-PAN-421-2 Docking Station with Dual Pass-through Antenna for Panasonic's Toughbook 54 Rugged Laptop	47	595.38	27,982.86T
<b>Non-Inventory Item - Strobe Lights</b>	Hicksboro Substation Spartin Fire Truck	1	0.00	0.00T
<b>C-FP-5</b>	Part Number: C-FP-5 Havis 5" Filler Plate	1	11.00	11.00T
<b>C-HDM-301</b>	Part Number: C-HDM-301 Havis Heavy Duty Fixed Top Offset Platform, 0" Offset	1	9.41	9.41T
<b>C-MD-206</b>	Part Number: C-MD-206 Havis Tilt Swivel Motion Device for Large Tablet Applications	1	58.37	58.37T
<b>Non-Inventory Item - Strobe Lights</b>	Townsville Fire Department Engine #31	1	0.00	0.00T
<b>C-HDM-202</b>	Part Number: C-HDM-202 Havis 8.5" Heavy Duty Telescoping Pole	1	106.84	106.84T
<b>C-MD-112</b>	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
<b>Non-Inventory Item - Strobe Lights</b>	Townsville 2005 F-550	1	0.00	0.00T
<b>PKG-PSM-342</b>	Part Number: PKG-PSM-342 Havis Premium Passenger Side Mount Package for 1999-2016 Ford F-250 - F-550 & 2011-2017 F-650, F-750 Cab Chassis	1	435.38	435.38T
<b>Non-Inventory Item - Strobe Lights</b>	Townsville 2002 KW Tanker	1	0.00	0.00T
<b>C-HDM-1001</b>	Havis Part Number: C-HDM-1001 Heavy Duty	1	128.65	128.65T

Returns: 30 Days to return merchandise. Returns within the 30 days will have a 25% restocking fee. Special Order are Non-Returnable.

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Vehicle Mount for Large Trucks			
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
C-HDM-206	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	1	127.00	127.00T
Non-Inventory Item - Strobe Lights	Hicksboro Main Station #63 Freight Liner 2005	1	0.00	0.00T
C-HDM-1001	Havis Part Number: C-HDM-1001 Heavy Duty Vehicle Mount for Large Trucks	1	128.65	128.65T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
C-HDM-206	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	1	127.00	127.00T
Non-Inventory Item - Strobe Lights	Hicksboro Main Station Engine# 61 International DT466 2000	1	0.00	0.00T
C-HDM-1001	Havis Part Number: C-HDM-1001 Heavy Duty Vehicle Mount for Large Trucks	1	128.65	128.65T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
C-HDM-206	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	1	127.00	127.00T
Non-Inventory Item - Strobe Lights	Watkins Fire Department Engine# 51 International Console Mounted	1	0.00	0.00T
C-HDM-204	Part Number: C-HDM-204 Havis Heavy Duty 8.5" Telescoping Pole, Side Mount, Short Handle	1	113.56	113.56T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
Non-Inventory Item - Strobe Lights	Watkins Fire Department Engine# 50 International Console Mounted	1	0.00	0.00T
C-HDM-204	Part Number: C-HDM-204 Havis Heavy Duty 8.5" Telescoping Pole, Side Mount, Short Handle	1	113.56	113.56T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
Non-Inventory Item - Strobe Lights	Watkins Fire Department 1997 Chevy 3500 ****This Truck will be a Trial and Era Truck Will Most Likely Have to Modify and Fabricate a Mounting Plate****	1	0.00	0.00T
PKG-PSM-376	Part Number: PKG-PSM-376 Havis 2015-2017 Chevrolet Tahoe, Suburban, 2015-2017 Silverado C3500HD Chassis Cab and 2014-2017 Chevrolet Silverado 1500, 2500 and 3500 pickup Passenger Side Mount Package	1	453.27	453.27T
Non-Inventory Item - Strobe Lights	Bearpond Fire Department 2003 F-550	1	0.00	0.00T
PKG-PSM-342	Part Number: PKG-PSM-342 Havis Premium Passenger Side Mount Package for 1999-2016 Ford F-250 - F-550 & 2011-2017 F-650, F-750 Cab Chassis	1	435.38	435.38T
Non-Inventory Item -	Bearpond Fire Department Engine# 14 Spartin	1	0.00	0.00T

Returns: 30 Days to return merchandise. Returns within the 30 days will have a 25% restocking fee. Special Order are Non-Returnable.

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
<b>Strobe Lights</b>				
<b>C-HDM-301</b>	Part Number: C-HDM-301 Havis Heavy Duty Fixed Top Offset Platform, 0" Offset	1	9.41	9.41T
<b>C-MD-206</b>	Part Number: C-MD-206 Havis Tilt Swivel Motion Device for Large Tablet Applications	1	58.37	58.37T
<b>C-FP-5</b>	Part Number: C-FP-5 Havis 5" Filler Plate	1	11.00	11.00T
<b>Non-Inventory Item - Strobe Lights</b>	Bearpond Fire Department Engine# 16 1996 International	1	0.00	0.00T
<b>C-HDM-1001</b>	Havis Part Number: C-HDM-1001 Heavy Duty Vehicle Mount for Large Trucks	1	128.65	128.65T
<b>C-HDM-206</b>	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	1	127.00	127.00T
<b>C-MD-112</b>	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
<b>Non-Inventory Item - Strobe Lights</b>	Kitrall Fire Department Engine# 21 & #22 Freight Liners	1	0.00	0.00T
<b>C-HDM-1001</b>	Havis Part Number: C-HDM-1001 Heavy Duty Vehicle Mount for Large Trucks	2	128.65	257.30T
<b>C-HDM-206</b>	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	2	127.00	254.00T
<b>C-MD-112</b>	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	2	211.60	423.20T
<b>Non-Inventory Item - Strobe Lights</b>	Kitrall Fire Department 2005 F-550	1	0.00	0.00T
<b>PKG-PSM-342</b>	Part Number: PKG-PSM-342 Havis Premium Passenger Side Mount Package for 1999-2016 Ford F-250 - F-550 & 2011-2017 F-650, F-750 Cab Chassis	1	435.38	435.38T
<b>Non-Inventory Item - Strobe Lights</b>	Epson Fire Department Engine# 55 International 2014	1	0.00	0.00T
<b>C-HDM-204</b>	Part Number: C-HDM-204 Havis Heavy Duty 8.5" Telescoping Pole, Side Mount, Short Handle	1	113.56	113.56T
<b>C-MD-112</b>	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
<b>Non-Inventory Item - Strobe Lights</b>	Epson Fire Department Engine# 54 International	1	0.00	0.00T
<b>C-HDM-1001</b>	Havis Part Number: C-HDM-1001 Heavy Duty Vehicle Mount for Large Trucks	1	128.65	128.65T
<b>C-HDM-206</b>	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	1	127.00	127.00T
<b>C-MD-112</b>	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
<b>Non-Inventory Item - Strobe Lights</b>	Eposon Fire Department Engine# 52 International 4400	1	0.00	0.00T
<b>C-HDM-1001</b>	Havis Part Number: C-HDM-1001 Heavy Duty Vehicle Mount for Large Trucks	1	128.65	128.65T
<b>C-HDM-206</b>	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	1	127.00	127.00T
<b>C-MD-112</b>	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T

Returns: 30 Days to return merchandise. Returns within the 30 days will have a 25% restocking fee. Special Order are Non-Returnable.

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Non-Inventory Item - Strobe Lights	Cokesbury Fire Department Engine# 42 2002 International 7400	1	0.00	0.00T
C-HDM-1001	Havis Part Number: C-HDM-1001 Heavy Duty Vehicle Mount for Large Trucks	1	128.65	128.65T
C-HDM-206	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	1	127.00	127.00T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
Non-Inventory Item - Strobe Lights	Cokesbury Fire Department Engine# 40	1	0.00	0.00T
C-HDM-1001	Havis Part Number: C-HDM-1001 Heavy Duty Vehicle Mount for Large Trucks	1	128.65	128.65T
C-HDM-206	Part Number: C-HDM-206 Havis 16" Heavy Duty Telescoping Pole	1	127.00	127.00T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
Non-Inventory Item - Strobe Lights	Cokesbury Fire Department Engine# 43 Chevy 3500 2014	1	0.00	0.00T
PKG-PSM-302	Part Number: PKG-PSM-302 Havis 2000-2014 Chevy Tahoe/GMC Yukon Premium Passenger Side Mount Package	1	421.94	421.94T
Non-Inventory Item - Strobe Lights	Drewy Fire Department 2017 Rosenbower	1	0.00	0.00T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter ****Mount on Existing Havis Console****	1	211.60	211.60T
Non-Inventory Item - Strobe Lights	Drewy Fire Department 1990 International	1	0.00	0.00T
C-HDM-205	Part Number: C-HDM-205 Havis 10" Heavy Duty Telescoping Pole, Side Mount, Short Handle	1	120.28	120.28T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
Non-Inventory Item - Strobe Lights	Drewy Fire Department 1997 Tahoe ****Will need to custom make a bracket for this vehicle****	1	0.00	0.00T
PKG-PSM-376	Part Number: PKG-PSM-376 Havis 2015-2017 Chevrolet Tahoe, Suburban, 2015-2017 Silverado C3500HD Chassis Cab and 2014-2017 Chevrolet Silverado 1500, 2500 and 3500 pickup Passenger Side Mount Package	1	453.27	453.27T
Non-Inventory Item - Strobe Lights	Vance County Fire Department Ladder #7 1987	1	0.00	0.00T
C-HDM-207	Part Number: C-HDM-207 Havis 3.5" Heavy Duty Telescoping Pole	1	48.53	48.53T
C-HDM-204	Part Number: C-HDM-204 Havis Heavy Duty 8.5" Telescoping Pole, Side Mount, Short Handle	1	113.56	113.56T
C-MD-112	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
Non-Inventory Item -	Vance County Fire/EMS 2017 F-250	1	0.00	0.00T

Returns: 30 Days to return merchandise. Returns within the 30 days will have a 25% restocking fee. Special Order are Non-Returnable.

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
<b>Strobe Lights</b>				
<b>PKG-PSM-385</b>	Part Number: PKG-PSM-385 Havis Premium Passenger Side Mount Package for 2017 F250-550 and 2015-2017 F150 *****2017 F-250****	1	439.64	439.64T
<b>PKG-PSM-302</b>	Part Number: PKG-PSM-302 Havis 2000-2014 Chevy Tahoe/GMC Yukon Premium Passenger Side Mount Package *****2013 Tahoe & 2013 Chevy 2500****	3	421.94	1,265.82T
<b>PKG-PSM-376</b>	Part Number: PKG-PSM-376 Havis 2015-2017 Chevrolet Tahoe, Suburban, 2015-2017 Silverado C3500HD Chassis Cab and 2014-2017 Chevrolet Silverado 1500, 2500 and 3500 pickup Passenger Side Mount Package *****2018 Chevy Tahoe Director****	1	453.27	453.27T
<b>PKG-PSM-302</b>	Part Number: PKG-PSM-302 Havis 2000-2014 Chevy Tahoe/GMC Yukon Premium Passenger Side Mount Package ****Ambulance# 110,102,109,107& 103****	8	421.94	3,375.52T
<b>Non-Inventory Item - Strobe Lights</b>	Vance County Fire/EMS 2000 KME	1	0.00	0.00T
<b>C-MD-112</b>	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
<b>C-HDM-204</b>	Part Number: C-HDM-204 Havis Heavy Duty 8.5" Telescoping Pole, Side Mount, Short Handle	1	113.56	113.56T
<b>C-HDM-207</b>	Part Number: C-HDM-207 Havis 3.5" Heavy Duty Telescoping Pole	1	48.53	48.53T
<b>Non-Inventory Item - Strobe Lights</b>	Vance County Rescue 2006 Spartan	1	0.00	0.00T
<b>C-MD-112</b>	Part Number: C-MD-112 Havis 11" Slide Out Locking Swing Arm with Motion Adapter	1	211.60	211.60T
<b>C-HDM-204</b>	Part Number: C-HDM-204 Havis Heavy Duty 8.5" Telescoping Pole, Side Mount, Short Handle	1	113.56	113.56T
<b>C-HDM-207</b>	Part Number: C-HDM-207 Havis 3.5" Heavy Duty Telescoping Pole	1	48.53	48.53T
<b>Non-Inventory Item - Strobe Lights</b>	Fire Marshal 2004 Expedition	1	0.00	0.00T
<b>PKG-PSM-309</b>	Havis Part Number: PKG-PSM-309 Premium Passenger Side Mount Package for 1997-2017 Ford Expedition	1	421.94	421.94T
<b>Milage</b>	Mileage Trip Charge per day ****Our goal is get at least 4-6 units completed a day*****	10	95.00	950.00
<b>Non-Inventory Item - Strobe Lights</b>	Shop Supplies per unit	47	50.00	2,350.00T
<b>Labor</b>	Installation of Mounting Docks, Hardware, Power supply and wired constant hot all the time	47	355.00	16,685.00T
<b>Shipping, Delivery, Freight</b>	Shipping Charges Will Apply At Time of Ordering	1	0.00	0.00T
<b>Sales Tax</b>	Sales Tax calculated by AvaTax on Fri 24 Aug 16:21:15 UTC 2018	1	4,279.23	4,279.23

Returns: 30 Days to return merchandise. Returns within the 30 days will have a 25% restocking fee. Special Order are Non-Returnable.

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SUBTOTAL	68,626.43
TAX (0%)	0.00
TOTAL	<b>\$68,626.43</b>

Accepted By

Accepted Date



MOBILE COMMUNICATIONS AMERICA, INC.  
103 BELLE ST  
OXFORD, NC 27565  
Phone: 919-693-4454  
Fax: 866-993-0740

**QUOTATION**  
**465000745**

Page 1

**Bill To:**  
COUNTY OF VANCE  
FINANCE OFFICE  
122 YOUNG ST STE B  
HENDERSON, NC 27536-4268

**Ship To:**  
VANCE COUNTY EMERGENCY COMM  
156 CHURCH ST STE 2  
HENDERSON, NC 27536-5574

Date: 08/10/2018		Customer Rep: Angela Blackwell		Terms: NET 30 DAYS	
Qty	Item	Description	Unit Price	Extended	

PER BRIAN SHORT

INSTALLATION OF COMPUTER MOUNTS IN 47 TRUCKS

10	C-HDM-1001	BASE, VMT, HDM, LRGTRCK, FL1, IN1	201.03	2,010.30	
10	C-HDM-206	POLE, TELE, HDM, 16H, W-SHRTHNDL	198.45	1,984.50	
10	C-HDM-134	BASE, VMT, HDM, FXADP, PLT, 1H	87.51	875.10	
10	C-MD-115	ACTADP, HDM, SLIDE, TS, SP	495.78	4,957.80	
5	PKG-PSM-342	PKG, BASE, VMT, HDM, W-SHRTHNDL, F250, 99-16	680.28	3,401.40	
1	PKG-PSM-386	PKG, BASE, VMT, HDM, W-SHRTHNDL, FL1, 04-18	702.33	702.33	
10	PKG-PSM-384	PKG, BASE, VMT, HDM, W-SHRTHNDL, IN1, 11-18	755.88	7,558.80	
5	PKG-PSM-302	PKG, BASE, VMT, HDM, W-SHRTHNDL, TAH, 00-14	659.28	3,296.40	
2	PKG-PSM-376	2015-2018 CHEVROLET TAHOE/SUBURBAN, SILVERADO 1500, 2500, 3500 PICKUP & CHASSIS CAB PASSENGER SIDE MOUNT PKG	708.24	1,416.48	
1	PKG-PSM-309	PKG, BASE, VMT, HDM, W-SHRTHNDL, expd, 97-17	659.28	659.28	
8	PKG-PSM-339	PKG, BASE, VMT, HDM, W-SHRTHNDL, gsrs, 97-18	644.58	5,156.64	
1	pkg-psm-359	PKG, BASE, VMT, HDM, W-SHRTHNDL, CHVCHS, 00-12	659.28	659.28	
3	PKG-PSM-311	PKG, BASE, VMT, HDM, W-SHRTHNDL, RAM, 03-18	659.28	1,977.84	
1	PKG-PSM-308	PKG, BASE, VMT, HDM, W-SHRTHNDL, F150, 04-14	659.28	659.28	
47	576511	Ventev - Mini ATM fuse holder w/cov BFH/MINI16 50pk	2.17	101.99	
86	VI-FR-INST	VEHICLE INSTALL FLAT RATE	90.00	7,740.00	
47	DS-PAN-421-2	DEVMT, DOCKST, PAN, 54	784.55	36,873.85	



MOBILE COMMUNICATIONS AMERICA, INC.  
103 BELLE ST  
OXFORD, NC 27565  
Phone: 919-693-4454  
Fax: 866-993-0740

**QUOTATION**  
**465000745**

Page 2

**Bill To:**  
COUNTY OF VANCE  
FINANCE OFFICE  
122 YOUNG ST STE B  
HENDERSON, NC 27536-4268

**Ship To:**  
VANCE COUNTY EMERGENCY COMM  
156 CHURCH ST STE 2  
HENDERSON, NC 27536-5574

Date: 08/10/2018		Customer Rep: Angela Blackwell		Terms: NET 30 DAYS	
Qty	Item	Description		Unit Price	Extended

**Accepted By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please contact customer representative by phone or email with any questions:

Customer Rep: Angela Blackwell

Phone #:

Email:

Subtotal :	\$80,031.27
Tax :	\$5,402.11
Total Quote :	\$85,433.38

*Effective August 1, 2018, all credit card payments are subject to a 2% convenience fee*



**Authorizing Resolution by Governing Body of Vance County**  
NC Rural ReadySites Development Program

**WHEREAS,** The NC Rural ReadySites Development Program was created to help local communities prepare potential industrial sites for development; and

**WHEREAS,** Vance County submitted a pre-application to the NC Department of Commerce in April, 2018 seeking funding from the NC Rural ReadySites grant program to assist with development of land adjacent to the Henderson-Vance Industrial Park; and

**WHEREAS,** the County was informed via press release from the Department of Commerce in June, 2018 that \$2,456,575 was awarded for constructing waterlines, sewer lines, and a roadway to expand the Henderson-Vance Industrial Park;

**NOW THEREFORE BE IT RESOLVED,** by the Vance County Board of Commissioners as follows:

1. The County accepts the grant totaling \$2,456,575 from the Department of Commerce to assist with installation of utilities and infrastructure for expanding the Henderson-Vance Industrial Park.
2. The County will administer this grant through the County Finance Office in accordance with the rules and regulations of the Department of Commerce.
3. The Grant will be monitored quarterly to ensure compliance with the proposal as submitted to the State and with Department of Commerce regulations.

**Adopted this, the 1<sup>st</sup> day of October, 2018.**

---

**Thomas S. Hester, Jr., Chairman**  
**Vance County Board of Commissioners**

**Attest:**

---

**Kelly H. Grissom**  
**Clerk to the Board**

## **Economic Development Land Purchase and Development Capital Project Ordinance**

BE IT ORDAINED by the Governing Board of the County of Vance, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is to pay the cost of acquiring land for future economic development and making certain infrastructure improvements to the land. The County will initially utilize fund balance reserves as well as grant funds to provide funding for the project. At a later date the county will enter into an installment financing agreement with a bank to provide funding for the land acquisition portion of the project and use the proceeds to reimburse the county reserves.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Land Acquisition	\$1,700,000
Contracted Services	325,350
Legal/Fiscal Cost	10,070
Contingency	192,832
Construction	1,928,323
<b>TOTAL</b>	<b>4,156,575</b>

Section 4. The following revenues are anticipated to be available to complete this project:

General Fund Transfer	\$1,700,000
NC Ready Sites Grant	2,456,575
<b>TOTAL</b>	<b>4,156,575</b>

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of any grantor agency, any grant agreements, any financing institution, and federal regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out the project.

Adopted this 1st day of October, 2018.

---

Thomas S. Hester, Jr., Chairman  
Vance County Board of Commissioners

VANCE COUNTY  
NORTH CAROLINA

STATEMENT OF QUALIFICATIONS  
PROFESSIONAL ENGINEERING  
SERVICES FOR THE  
HENDERSON-VANCE  
INDUSTRIAL PARK PHASE III  
INFRASTRUCTURE IMPROVEMENTS

SEPTEMBER 7, 2018

**LKC**

*Engineering  
Landscape Architecture  
Surveying*

PRIMARY CONTACT:  
TIM CARPENTER  
LKC ENGINEERING, PLLC  
140 AQUA SHED CT.  
ABERDEEN, NC 28315  
(910) 420-1437  
TIM@LKCENGINEERING.COM

COMPANY PROFILE .....	1
KEY PERSONNEL .....	4
RELATIVE PROJECT EXPERIENCE .....	8
METHODOLOGY AND APPROACH .....	13
REFERENCES AND MISCELLANEOUS .....	15

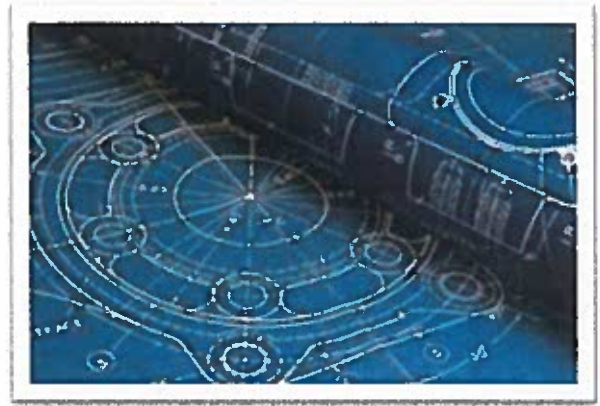
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LKC Engineering is pleased to offer Vance County this Statement of Qualifications for your Henderson-Vance Industrial Park Phase III – Infrastructure Improvements project. This is an exciting project for Vance County, deserving the full attention of a firm's resources. We propose a strong team possessing similar and recent experience with water supply challenges, and we are ready to begin work immediately.

## INTRODUCTION TO LKC ENGINEERING

LKC is more than an engineering firm. We are a professional service company dedicated to client-centered performance in all aspects of our practice. That objective is pursued with each relationship and extends through our staff, contractors, and all those involved in what we do. **The LKC story is about people, and the amplified results that come from collaboration.**

Pursuing this philosophy and approach is our trademark. It guides us to the notion that our professional offerings and abilities must be well-honed and always improving. We use our skills as a member of your team to bring solutions to projects. Our track record tells us that clients get far more than well-designed and implemented projects. **We are a relationship-driven firm—we are not transaction-based.** We exist and thrive through valued relationships with our clients.



While LKC was formed in 2012, we are much more vintage. In fact, our team consists of several professionals who have been providing project solutions for more than twenty-five years. We are founded with **multi-generational leadership**, strengthening our commitment to long-term service and viability.

## YOU CAN COUNT ON OUR *KNOW HOW*.

We don't rely on strong relationships alone. Knowing how to create the appropriate solutions to our clients' engineering needs is often complex and always has unique circumstances. Such conditions require a blend of scientific, economic, social, and visual considerations. Creating that blend is neither random nor linear. It is formulated through the interactions of talent, skill, and learning. Our experience in formulating solutions is proven, and it has taught us that **process trumps assumption, alternatives improve insight, and no two solutions are alike.** Our **Know How** comes from years of practice, and hundreds of successful public and private projects.

**Embedded in our core values is humility:** we do not know the answer to all questions, nor do we have solutions to all problems. However, we do know that seeking the best answers and solutions requires **teamwork**. Therefore, we are learners, leaders, and effective collaborators.

## OUR PEOPLE

LKC is a people-centric firm: we succeed only through the relationships we establish with other people. We apply this to our clients, our sub-consultants, and our employees. We create a working environment that promotes positive cooperation across disciplines such that our entire group supports our finished product.

Bill Lester, Adam Kiker, and Tim Carpenter formed LKC in 2012. Through acquiring The Hayter Firm in 2014, we added landscape architecture to our company offerings. In 2018 we merged resources with Green Land Surveying and now offer a full range of surveying services.

Our staff now consists of 28 full-time employees as described below:

Position	Team Members
Registered Professional Engineers	5
Engineering Interns	4
Registered Landscape Architects	3
Licensed Land Surveyors	1
AutoCAD Designers	6
Construction Managers	4
Critical Support Staff	5

We are established as a Professional Limited Liability Company. Bill Lester, Adam Kiker, and Tim Carpenter function as managing partners, and Robert Hayter as a senior advisor. Our firm principals are actively involved in every project we complete, and our associates provide strong support. **If you select LKC to assist Vance County, you will be working with a firm principal through every step of any project.** This ensures that your primary contact is in complete control of our team's resources, work load, and schedule, and eliminates the risk of personnel turnover.

**Tim Carpenter will be the primary contact for Vance County:**

140 Aqua Shed Court  
Aberdeen, NC 28315  
Phone: (910) 420-1437  
tim@LKCengineering.com

## OUR EXPERTISE

LKC provides civil engineering and governmental consulting services including:

- wastewater treatment
- wastewater collection
- wastewater pumping systems
- water distribution
- water supply
- water treatment
- hydraulic modeling
- streets and drainage
- construction management
- onsite inspection
- land planning
- environmental documents
- landscape architecture
- stormwater design
- streetscapes
- master planning
- civil site design
- funding administration

Many of LKC's projects are funded through state and/or federal funding programs, and our funding coordinator, Sharon McDuffie, is one of the best in the state at procuring and administering infrastructure funding. In governmental utilities, a successful project is not just one that is executed with high technical merit. **A successful project marries technical expertise, long-term planning, and the ability of the rate payers to absorb capital expenditures.** Our team is skilled at identifying unique methods to fund utility projects to reduce the impact to your rate payers.

Our expertise includes procurement and coordination with state and federal funding agencies including Drinking Water and Clean Water State Revolving Funds, the NC Department of Commerce and CDBG, USDA-Rural Development, GoldenLEAF Foundation, Economic Development Administration, and many others. **We are in contact with these agencies daily, and we are accustomed to managing projects funded through multiple grant and loan agencies.**





Our team to assist the County with this project will consist of two firm principals and three associate engineers.

**Tim Carpenter** is a founding partner of LKC, manages our site development projects, and will serve as the principal-in-charge for this project. Tim has over 25 years of experience working in the municipal infrastructure and site development industry, including a 2-year stint as Director of Land Development for the Raleigh division of Centex Homes (2006-2008). Tim leads the site development division inside LKC, coordinating efforts between three landscape architects and three designers.



**Adam Kiker, P.E.** is one of the three founding partners of LKC and will assist Tim with principal responsibilities from LKC for this project, focusing on coordinating internal resources to keep the project on schedule. Adam also will lead the constructability analysis prior to construction.

**Philip Picerno, P.E.** will provide the project management role for this project. Phillip and Tim work together managing site development projects every day, and Phillip will manage all technical aspects of the site design.

**Logan Parsons, E.I.** is a project manager at LKC that focuses on governmental utility design. For this project, Logan will lead the LKC team on any off-site utility design. Logan has been a part of the design team for each phase of the Vance County Water System, and he is the most knowledgeable about the hydraulic capabilities and limitations of the system.

**Nelson "Scottie" Scott** has over 25 years of experience in the construction management field and has worked on projects ranging from the smallest of water main extensions to large water and wastewater treatment plant construction. Scottie will lead the construction management team for LKC, coordinating inspection and management roles between two other field inspectors.

## Tim Carpenter, Principal

Education: University of NC Charlotte  
BSET-Civil Engineering  
Sandhills Community College  
AA Surveying Technology

Worked in the Industry Since: 1993

Tim Carpenter is one of three founding partners of LKC and has worked in the water resources industry for over 25 years. Tim leads the site development and landscape architecture division at LKC. Tim's experience includes planning, design and project management for large infrastructure projects as well as site development related residential and institutional projects. Similar project experience includes:

- Moore Co Area 1 Elementary School Site Design (800 students) – 2017
- Moore Co Aberdeen Elementary School Site Design – 2018
- Moore Co Southern Pines Elementary School Site Design – 2018
- Youngsville Charter Academy, Franklin County, NC – 22 Acre site design for a new \$8.5M Charter School performed as a Design Build approach – 2018 (600 students)
- Jordan Lumber Mill Expansion, Montgomery County, NC – 25 Acre site design for a \$55M expansion 2017
- Sandhills Mental Health Center, Seven Lakes, NC – Site Design 2017



## Adam Kiker, P.E., Principal

Education: NC State University  
BS – Aerospace Engineering, 2003  
MS – Aerospace Engineering, 2005

Professional Registration: NC Prof Engineer (35038)  
SC Prof Engineer (32638)

Worked in the industry since: 2005

Adam is one of three founding partners of LKC. At LKC Adam manages projects of all genres in the water resources field, specializing in water and wastewater treatment plants. However, Adam's professional history indicates a wide breadth of experience including water distribution, sewer collection, and treatment plant rehabilitation, all of which are in the governmental market.

Adam leads the water and wastewater plants division inside LKC, coordinating projects between three project managers, three assistant project managers, and four design technicians. Adam's approach to design starts with a thorough understanding of the preferences, likes, and dislikes of those that operate the infrastructure every day.



### Philip Picerno, P.E.

Education: NC State University  
BS – Civil Engineering, 2012  
Professional Registration: NC Prof Engineer  
Worked in the Industry Since: 2012

Philip joined LKC in the winter of 2018 after working three years for the Department of Transportation and two years as a designer for a golf course architecture firm. Philip's focus at LKC is land planning and site engineering, providing project management for public and private site development projects in Moore County and beyond.



### Logan Parsons, E.I.

Education: UNC Charlotte  
BS – Civil Engineering Tech. (2012)  
Worked in the industry since: 2012

Logan joined the LKC team in the spring of 2014 as an associate engineer. Since that time, he has risen as a lead project manager for water resources projects across North Carolina. His expertise includes large-scale water distribution projects, sewer collection, and water and sewer treatment plant rehabilitation. Logan brings a hands-on approach to our designs, having a family history in the construction industry. He is skilled at producing design solutions that are user friendly and easy to construct.

Logan currently manages the Phase III expansion to the Vance County Water District, as well as the recently acquired Kittrell project. He runs the County's hydraulic model and is very knowledgeable on the strengths and limitations of the County systems.



**Nelson S.R. “Scottie” Scott**

Education: Sandhills Community College  
A.A.S. – Architectural Technology, 1988  
Appalachian State University  
B.T. – Technology/Architecture, 1991

Worked in the industry since: 1990

Scottie began his career in the construction inspection field and has over 25 years of field and office experience in Construction Management. Scottie has managed projects from simple water main installations to complex water and wastewater treatment plants, possessing experience that is second to none at resolving conflicts encountered in the field. He believes in treating contractors fairly, understanding that a successful project is one where all parties benefit together.





### AREA 1 ELEMENTARY SCHOOL SITE DESIGN

#### Client

Moore County Schools (through Sfl+a Architects)  
John Birath, Operations Executive, (910) 947-2976

#### LKC Staff Members Involved

Tim Carpenter – principal-in-charge  
Philip Picerno, P.E. – project manager  
Rob McIntyre, P.E. – off-site utilities design  
Scottie Scott – construction inspection

#### Funding Sources

Moore County Board of Education

#### Description

The Moore County Schools Area 1 Elementary School project is a 38-acre site located in Southern Pines, NC. The site design elements for the new 800 student elementary school included vehicular and pedestrian access, parking for staff and visitors, bus parking, and over 2,000 ft of site driveways used for queuing. The site will access Camp Easter Rd and includes off-site roadway improvements including the upgrade of two intersections and a new traffic circle to accommodate the increased traffic.

LKC provided complete design and project management for the site design portion of the project, including the site grading, access, drainage, and stormwater treatment plans. The site is in a high-quality watershed and required a State Stormwater Permit. The site design features two bio-retention areas for stormwater treatment.

The Town of Southern Pines is providing the water and sewer service for the new school. To accommodate such service, LKC designed and permitted approximately 8,000 feet of 12-inch water main, 3,000 feet of gravity sewer, a 400 gpm pump station, and 9,000 feet of 8-inch force main to connect the site to the Town's utility system.

LKC coordinated with the School's architects and staff to obtain all site approvals through the Town of Southern Pines and NCDEQ. To satisfy the school's accelerated schedule, LKC designed and obtained all site approvals in four months. The School is currently under construction and scheduled to open in August of 2019. The total project budget is \$28,000,000, and the site components under LKC's scope are valued at \$4,500,000.



### TRIANGLE NORTH FRANKLIN SEWER PROJECT

#### Client

Franklin County, NC

Chris Doherty, Public Utilities Director – 919-495-0211

#### LKC Staff Members Involved

Adam Kiker, P.E. – principal-in-charge

Rob McIntyre, P.E. – project manager

Suzanne Martin, E.I. – project engineer

Hunter Edmisten – construction inspection

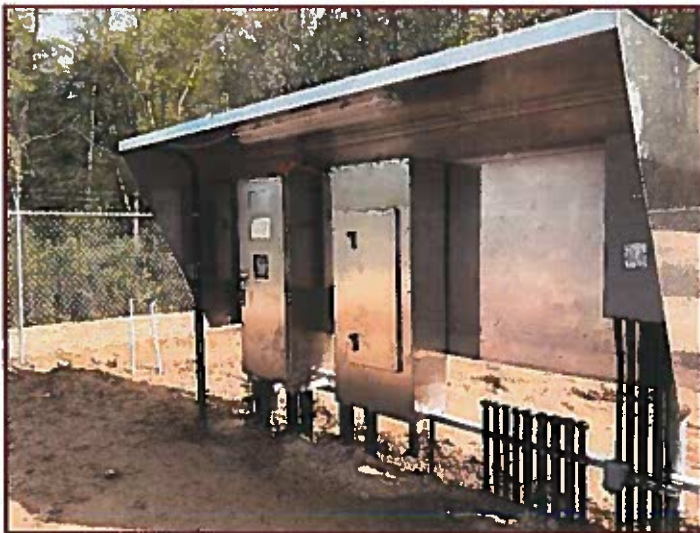
#### Funding Sources

NC Dept. of Commerce, Industrial Development Fund: \$1,807,000

#### Description

This project consists of a new sewer pump station and approximately 14,000 feet of 8" sewer force main to serve the Triangle North Franklin Business Park. The business park is located in southeastern Franklin County adjacent to the Triangle North Executive Airport. The new sewer infrastructure allows the business park to be marketed to economic development clients with complete water and sewer utilities.

LKC provided assistance with funding procurement, followed by design and construction management services for the project. Construction began in January of 2018, and was completed in July of 2018, approximately two months ahead of schedule.





**DEVELOPMENT DRIVE EXTENSION****Client**

Richmond County, NC

Bryan Land, County Manager, (910) 997-8234

**LKC Staff Members Involved**

Adam Kiker, P.E. – principal in charge

Tim Carpenter – site design review

Sharon McDuffie – funding administration

Scottie Scott – construction inspection

**Funding Sources**

CDBG – Economic Development Grant - \$2,400,000

**Description**

Development Drive Extension consists of approximately 3,000 feet of new roadway, 3,000 feet of 12" water main, 1,600 feet of 12" gravity sewer, and 11,000 feet of 8" natural gas line to serve a new customer in the Richmond County Industrial Park (RSI Home Products, Inc.). In concept the project was not overly complicated, consisting solely of a straight-away roadway designed to handle tractor trailer traffic, with the utilities installed in the road shoulder. However, the project was on a very tight and difficult schedule.

Design began at the first of March 2016, and construction had to be completed by August 1<sup>st</sup>, 2016 to satisfy the County's contract with the industrial developer. During design the LKC team focused exclusively on the project to complete the design inside a 2-week window. Richmond County accepted construction bids on April 19<sup>th</sup>, 2016 and construction was finished and certified on July 30<sup>th</sup>, 2016.



### COBB VANTRESS WATER, SEWER, ROADWAY DESIGN

#### Client

Town of Wadesboro, NC  
Alex Sewell, Town Manager (704) 694-9225

#### LKC Staff Members Involved

Bill Lester – principal in charge  
Mark Lacy – assistant project manager  
Sharon McDuffie – funding administrator

#### Funding Sources

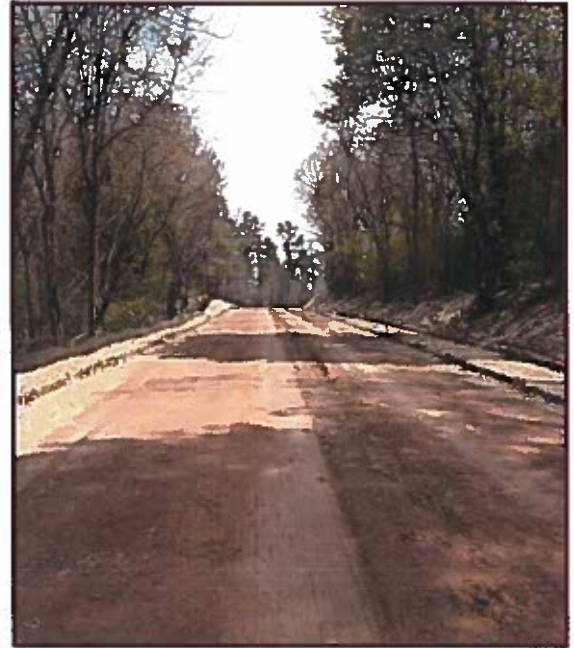
CDBG – ED Grant: \$260,000  
NC Rural Center Grant: \$20,000  
Town of Wadesboro: \$65,000

#### Description

This project consisted of new water, sewer, and roadway infrastructure to serve the new Cobb Vantress poultry processing facility on the north side of Wadesboro. The LKC team provided complete project management, including funding procurement, design, construction management, and funding administration services.

The project consisted of approximately 900 feet of 8" gravity sewer, 1,500 feet of 6" water main, and 1,500 feet of new roadway entrance. The roadway was designed to DOT standards, and the water and sewer is owned and maintained by Wadesboro.

The LKC team operated under a very tight schedule, as the new business had to meet a contractually-obligated opening date and was performing their site construction concurrent with the Town's project. Design and permitting was completed in under 60 days, and construction took roughly 6 weeks. The project was completed two weeks ahead of schedule and under budget.





### NEW SLUDGE DEWATERING FACILITY

#### Client

City of Raeford, NC  
Dennis Baxley, City Manager, (910) 308-3678

#### LKC Staff Members Involved

Adam Kiker – principal in charge  
Logan Parsons – project management  
Sharon McDuffie – funding administration  
Scottie Scott – construction inspection

#### Funding Sources

CDBG – ED Grant: \$1,000,000  
City of Raeford: \$575,000

#### Description

Butterball, LLC's purchase of the House of Raeford poultry processing facility provided several benefits to the Raeford community, including the re-hiring of several hundred jobs and continued operation of the City's largest water and sewer customer. In addition, Butterball's entrance to the community allowed Raeford to access \$1,000,000 in CDBG-ED grant funds to rehabilitate aging components at the City's wastewater treatment plant.

Specifically, this project addressed the WWTP's solids handling facilities. Butterball's facility releases high-strength wastewater, with average BOD levels approaching 900 mg/L. To accommodate the waste stream, Raeford installed a brand-new dewatering facility.

The project consisted of three new sludge transfer pumps with associated controls, and a new metal building with two 1.5-meter belt presses installed with the pertinent polymer, controls, and cake conveyance systems. The project also featured new asphalt driveways, a roof over the cake storage area, and demolition of the old solids handling building.

Construction was completed in the summer of 2016. LKC provided planning, funding acquisition and administration, design, and construction management for the \$1,575,000 project.



## GENERAL

Our approach to project management focuses on three things: **communication, teamwork, and integrity.**

We believe empathetic, effective, and frequent **communication** is critical to a successful project. Our first task upon selection will be establishing key contacts, methods of communication, project milestones, and scheduling regular meetings. We believe in keeping our clients informed during all phases of the project, such that everyone can focus on the time critical components.



At LKC we increase our success by collaborative, coordinated, and shared efforts. Having partnerships, rather than transactions, with our clients places us as a member of your team. **Teamwork** yields shared responsibilities, reliability, and appreciation of others. We do not operate in a vacuum, but rather we work with you, learn from you, and implement your vision. We approach projects with humility, knowing that we do not know the answers, but rather that solutions will be developed through process.

We manage our projects with a focus on **integrity**. We expect our staff to rely on honesty, decency, and fairness. Doing the right thing and being accountable at all times creates trust, strengthens teamwork, and promotes loyalty.

## DESIGN DEVELOPMENT

Our approach to design is simple: we want your staff that touches the project every day to be the most satisfied. Our first task during the design phase is to get to know your staff: operators, superintendents, meter readers—anyone that will be affected daily by our work product. We learn your preferences, what you like and do not like, and how you would improve upon things. Before we finish design drawings, our goal is for your staff to know and understand the drawings as thoroughly as we do.

## CONSTRUCTABILITY ANALYSIS | QUALITY CONTROL

For all projects of reasonable size and complexity, the LKC team performs an internal constructability analysis prior to bidding. We package the design drawings, specifications, and bid form, and we transfer those to a separate internal design team that previously had limited (or zero) exposure to the project.

Using the design package, our review team will prepare a mock bid for the project, checking the plans and specifications for errors or omissions. The review team will feature one of our construction managers, providing a “How do we build this?” perspective. Fresh eyes are important to a clean design: during each constructability analysis, the review team finds minor errors, omissions, or discrepancies that had previously been overlooked. These can be corrected before the drawings leave our shop. We find this significantly increases the quality of our work product, reduces confusion during the bid process, and reduces change orders during construction. On occasion, the review team will develop a completely new concept to solve specific problems, saving costs or construction time, or both.

**CONSTRUCTION MANAGEMENT**

A successful construction project depends on a three-way relationship between the Owner, the Engineer, and the Contractor. This relationship is built on all parties working together towards a common goal and understanding that everyone shares some risk with the project. We find that if everyone is treated fairly and equitably, projects go smoothly.

The relationship is easy when things are going well...the test comes when problems are encountered.

When change orders are presented, our team first will review the contract documents to be sure a change order is warranted. We will send your staff a memo detailing what was encountered and why a change order is required in accordance with the contract. We will then work with the entire group to assess the situation, develop a solution, and provide a scope direction to the contractor. When a change order cost is presented, we require a detailed breakdown of labor, material, and equipment costs for both the general contractor and any subcontractor. We will review these with our onsite inspectors and compare them to other projects to be sure the County is receiving a fair and equitable quote for the change.

We place a high value on Record Drawings. Members of our team have served as public works directors in the past, and we know the importance of accurate representation of below-ground utilities. All our inspectors utilize Microsoft Surface tablets in the field, allowing electronic tracking of as-built conditions and real-time connectivity to our office servers. At the end of the contract, prior to final payment, we will review all as-builts with your staff and make any modifications requested prior to contract closeout.

### REFERENCES

Following is a list of references and contact information for similar clients who have experience with our team. We encourage you to make contact and discuss our qualifications.

#### Franklin County

Mr. Chris Doherty, Public Utilities Director  
113 Market Street  
Louisburg, NC 27549  
PH: 919/495-0211

#### Moore County Schools

Mr. John Birath, Operations Executive  
5277 Hwy 15-501 South  
Carthage, NC 28327  
PH: 910/947-2976

#### Rockingham County

Mr. Ronnie Tate, Engineering and Utilities Dir.  
371 NC Hwy 65 Suite 200  
Reidsville, NC 27320  
PH: 336/342-8371

#### Richmond County

Mr. Bryan Land, County Manager  
125 Hancock Street  
Rockingham, NC 28379  
PH: 910/997-8208

### OUR FEE STRUCTURE

We utilize a competitive rate structure to provide the highest quality of engineering services with controlled overhead. The rates below include all expenses, including travel and mileage.

MANAGING PARTNER	\$120.00/HOUR
LICENCED SURVEYOR	\$120.00/HOUR
2-MAN SURVEY CREW	\$120.00/HOUR
PROJECT MANAGER	\$ 90.00/HOUR
LANDSCAPE ARCHITECT	\$ 90.00/HOUR
PROJECT ENGINEER	\$ 80.00/HOUR
SENIOR DESIGNER	\$ 80.00/HOUR
DESIGNER	\$ 70.00/HOUR
SENIOR CONSTRUCTION MANAGER	\$ 80.00/HOUR
CONSTRUCTION MANAGER	\$ 70.00/HOUR
FUNDING ADMINISTRATOR	\$ 70.00/HOUR
ADMINISTRATOR	\$ 50.00/HOUR

At LKC we place the highest value on the relationships we develop with our clients. Relationships are not cultivated over night, but rather they require successful interactions over a period time.

In general, we consider phone calls, photocopies, scanning plans, and other general assistance to be part of upholding our part of the relationship, and we provide those services at no charge.

# *Consent Agenda Items*

Budget Amendments and Transfers  
Tax Refunds and Releases  
Minutes

Monthly Reports  
911 Emergency Operations  
Administrative Ambulance Charge-Offs  
Cooperative Extension  
Economic Development  
EMS  
Health Department  
Human Resources  
Information Technology  
Planning and Development  
Parks and Recreation  
Veterans Service

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2018 - 2019 Fiscal Year

A request to amend the 2018-2019 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Water Capital Projects

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
USDA Water Grant - Phase 3	63386-438709	150,000.00
Transfer from CR - General	63397-439761	1,057.00

TOTAL REVENUE INCREASE (DECREASE) \$ 151,057.00

Reason for Revenue Amendment Request: Amends capital project ordinance for additional grant funding from  
USDA due to budget overrun based on construction bids.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Construction - Phase 3	63918-500106	151,057.00

TOTAL \$ 151,057.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

Kelly Grissom , Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2018 - 2019 Fiscal Year

A request to amend the 2018-2019 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Social Services

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
BCBS Meals on Wheels Grant	10380-438014	9,900.00

TOTAL REVENUE INCREASE (DECREASE) \$ 9,900.00

Reason for Revenue Amendment Request: Social Services is the recipient of a grant from BCBS to be used  
towards the Meals on Wheels program.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Departmental Supplies	10615-500033	9,900.00

TOTAL \$ 9,900.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF  
\_\_\_\_\_  
\_\_\_\_\_  
Kelly Grissom , Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2018 - 2019 Fiscal Year

A request to amend the 2018-2019 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Solid Waste

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
DOT Reimbursement	30390-439011	100,000.00
Fund Balance Appropriated	30399-439900	119,216.00

TOTAL REVENUE INCREASE (DECREASE) \$ 219,216.00

Reason for Revenue Amendment Request: Amend budget for additional cost of relocating the Warrenton

Road convenience site.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Special Projects	30608-500062	219,216.00

TOTAL \$ 219,216.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

\_\_\_\_\_  
\_\_\_\_\_  
Kelly Grissom , Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_



**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2018 - 2019 Fiscal Year

A request to amend the 2018-2019 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Economic Development

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	10399-439900	1,700,000.00

TOTAL REVENUE INCREASE (DECREASE) \$ 1,700,000.00

Reason for Revenue Amendment Request: Allocate fund balance for the purchase of land for economic  
development purposes. Fund balance will be reimbursed with financing proceeds at a later date.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Transfer to Econ. Devel. Fund	10696-500193	1,700,000.00

TOTAL \$ 1,700,000.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

\_\_\_\_\_  
Kelly Grissom, Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY**  
**DEPARTMENTAL LINE-ITEM TRANSFER REQUEST**  
2018 - 2019 Fiscal Year

Department Name: Central Services**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Salary Adjustments	10555-500000	296,043.00

TOTAL \$ 296,043.00

Explanation of transfer request: To transfer funds for paying the one-time employee bonuses in October to the appropriate departmental line items. Funding for this was in Central Services for budgeting purposes.

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**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
See Attached	See Attached	296,043.00

TOTAL \$ 296,043.00Explanation of transfer request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

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Reviewed by  
Finance Office \_\_\_\_\_

## **BONUS 10/5/18**

*Full-Time Eligibility: DOH on 8/1/18 and/or prior*

*Part-Time Eligibility: DOH on 8/1/18 and/or prior & worked some hours in July and/or August*

<b>Department:</b>	<b>430 - Elections</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	1	10-430-500001	4,880.00
<b>Part Time</b>	1	10-430-500002	100.00
<b>FICA</b>		10-430-500005	380.97
<b>Retirement</b>		10-430-500007	381.62

<b>Department:</b>	<b>440 - Admin./Finance</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	10	10-440-500001	8,000.00
<b>Part Time</b>		10-440-500002	-
<b>FICA</b>		10-440-500005	612.00
<b>Retirement</b>		10-440-500007	625.80

<b>Department:</b>	<b>450 - Tax</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	9	10-450-500001	7,200.00
<b>Part Time</b>		10-450-500002	-
<b>FICA</b>		10-450-500005	550.80
<b>Retirement</b>		10-450-500007	563.04

<b>Department:</b>	<b>480 - Register of Deeds</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	4	10-480-500001	3,200.00
<b>Part Time</b>		10-480-500002	-
<b>FICA</b>		10-480-500005	244.80
<b>Retirement</b>		10-480-500007	250.24

<b>Department:</b>	<b>490 - IT</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	3	10-490-500001	2,400.00
<b>Part Time</b>		10-490-500002	-
<b>FICA</b>		10-490-500005	183.60
<b>Retirement</b>		10-490-500007	187.68

<b>Department:</b>	<b>491 - EDC</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	2	10-491-500001	1,600.00
<b>Part Time</b>		10-491-500002	-
<b>FICA</b>		10-491-500005	122.40
<b>Retirement</b>		10-491-500007	125.12

<b>Department:</b>	<b>500 - County Admin. Building</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	1.5	10-500-500001	1,200.00
<b>Part Time</b>	3	10-500-500002	300.00
<b>FICA</b>		10-500-500005	114.75
<b>Retirement</b>		10-500-500007	93.84

<b>Department:</b>	<b>501 - County Office Building</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>		10-501-500001	-
<b>Part Time</b>	1	10-501-500002	100.00
<b>FICA</b>		10-501-500005	7.65
<b>Retirement</b>		10-501-500007	-

<b>Department:</b>	<b>502 - HA Dennis Building</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>		10-502-500001	-
<b>Part Time</b>	1	10-502-500002	100.00
<b>FICA</b>		10-502-500005	7.65
<b>Retirement</b>		10-502-500007	-

<b>Department:</b>	<b>504 - Senior Center Building</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>		10-504-500001	-
<b>Part Time</b>	2	10-504-500002	200.00
<b>FICA</b>		10-504-500005	15.30
<b>Retirement</b>		10-504-500007	-

<b>Department:</b>	<b>505 - Courthouse Building</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	3.5	10-505-500001	2,800.00
<b>Part Time</b>	2	10-505-500002	200.00
<b>FICA</b>		10-505-500005	229.50
<b>Retirement</b>		10-505-500007	218.96

<b>Department:</b>	<b>506 - DSS Building</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	1	10-506-500001	800.00
<b>Part Time</b>	1	10-506-500002	100.00
<b>FICA</b>		10-506-500005	68.85
<b>Retirement</b>		10-506-500007	62.56

<b>Department:</b>	<b>510 - Sheriff</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	46	10-510-500001	36,800.00
<b>Part Time</b>	4	10-510-500002	400.00
<b>FICA</b>		10-510-500005	2,845.80
<b>Retirement</b>		10-510-500007	3,051.84
<b>401K - LEO</b>		10-510-500009	1,280.00

<b>Department:</b>	<b>518 - School Resource Officers</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	5	10-518-500001	4,000.00
<b>Part Time</b>		10-518-500002	-
<b>FICA</b>		10-518-500005	306.00
<b>Retirement</b>		10-518-500007	340.00
<b>401K - LEO</b>		10-518-500009	200.00

<b>Department:</b>	<b>520 - Jail</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	39	10-520-500001	31,200.00
<b>Part Time</b>	30	10-520-500002	3,000.00
<b>FICA</b>		10-520-500005	2,616.30
<b>Retirement</b>		10-520-500007	2,439.84

<b>Department:</b>	<b>530 - EMS</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	19	10-530-500001	15,200.00
<b>Part Time</b>	9	10-530-500002	900.00
<b>FICA</b>		10-530-500005	1,231.65
<b>Retirement</b>		10-530-500007	1,188.64

<b>Department:</b>	<b>531 - Fire</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	12	10-531-500001	9,600.00
<b>Part Time</b>	19	10-531-500002	1,900.00
<b>FICA</b>		10-531-500005	879.75
<b>Retirement</b>		10-531-500007	750.72

<b>Department:</b>	<b>532 - Fire Marshal</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	1	10-532-500001	800.00
<b>Part Time</b>	0	10-532-500002	-
<b>FICA</b>		10-532-500005	61.20
<b>Retirement</b>		10-532-500007	62.56

<b>Department:</b>	<b>541 - Planning</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	6	10-541-500001	4,800.00
<b>Part Time</b>	0	10-541-500002	-
<b>FICA</b>		10-541-500005	367.20
<b>Retirement</b>		10-541-500007	375.36

<b>Department:</b>	<b>576 - Soil &amp; Water</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	2	10-576-500001	1,600.00
<b>Part Time</b>	0	10-576-500002	-
<b>FICA</b>		10-576-500005	122.40
<b>Retirement</b>		10-576-500007	125.12

<b>Department:</b>	<b>599 - Animal Services</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	6	10-599-500001	4,800.00
<b>Part Time</b>	0	10-599-500002	-
<b>FICA</b>		10-599-500005	367.20
<b>Retirement</b>		10-599-500007	375.36

<b>Department:</b>	<b>601 - Smart Start</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	0	10-601-500001	-
<b>Part Time</b>	1	10-601-500002	100.00
<b>FICA</b>		10-601-500005	7.65
<b>Retirement</b>		10-601-500007	-

<b>Department:</b>	<b>622 - Farmers Market</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	0	10-622-500001	-
<b>Part Time</b>	1	10-622-500002	100.00
<b>FICA</b>		10-622-500005	7.65
<b>Retirement</b>		10-622-500007	-

<b>Department:</b>	<b>607 - Veteran Services</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	2	10-607-500001	1,600.00
<b>Part Time</b>	0	10-607-500002	-
<b>FICA</b>		10-607-500005	122.40
<b>Retirement</b>		10-607-500007	125.12

<b>Department:</b>	<b>610 - Social Services</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	96	10-610-500001	76,800.00
<b>Part Time</b>	1	10-610-500002	100.00
<b>FICA</b>		10-610-500005	5,882.85
<b>Retirement</b>		10-610-500007	6,005.76

<b>Department:</b>	<b>611 - Senior Center</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	12	10-611-500001	9,600.00
<b>Part Time</b>	0	10-611-500002	-
<b>FICA</b>		10-611-500005	734.40
<b>Retirement</b>		10-611-500007	750.72

<b>Department:</b>	<b>615 - Nutritional Meals</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	0	10-615-500001	-
<b>Part Time</b>	1	10-615-500002	100.00
<b>FICA</b>		10-615-500005	7.65
<b>Retirement</b>		10-615-500007	-

<b>Department:</b>	<b>621 - Emergency Operations</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	20	10-621-500001	16,000.00
<b>Part Time</b>	5	10-621-500002	500.00
<b>FICA</b>		10-621-500005	1,262.25
<b>Retirement</b>		10-621-500007	1,251.20

<b>Department:</b>	<b>30-608 - Sanitation</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	1	30-608-500001	800.00
<b>Part Time</b>		30-608-500002	-
<b>FICA</b>		30-608-500005	61.20
<b>Retirement</b>		30-608-500007	62.56

<b>Department:</b>	<b>45-413 - Tourism</b>		
	<b># of Employees</b>	<b>Account</b>	<b>Amount</b>
<b>Full Time</b>	2	45-413-500001	1,600.00
<b>Part Time</b>		45-413-500002	-
<b>FICA</b>		45-413-500005	122.40
<b>Retirement</b>		45-413-500007	125.12



<b>Total Full Time</b>	<b>247,280.00</b>
<b>Total Part Time</b>	<b>8,200.00</b>
<b>Total FICA</b>	<b>19,544.22</b>
<b>Total Retirement</b>	<b>19,538.78</b>
<b>Total 401K</b>	<b>1,480.00</b>
<b>TOTAL:</b>	<b>296,043.00</b>

TAX OFFICE REFUND AND RELEASE REPORT FOR AUGUST 2018

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
WOODARD BETTY	2012	0	60.99	105.00	pers prop billed
WOODARD BETTY	2013	0	67.09	105.00	pers prop billed
NC ASSOCIATION OF PROFESSIONAL	2016	0	42.15	0	pers prop billed
WOODARD BETTY	2016	0	59.42	105.00	pers prop billed
FAULKNER EDWARD RAY SR	2017	0	3.08	0	pers prop billed
NC ASSOCIATION OF PROFESSIONAL	2017	0	54.32	0	pers prop billed
WOODARD BETTY	2017	0	106.50	105.00	pers prop billed
BELTZ AARON DANIEL	2018	0	36.09	0	correct value
HEITMAN WILLIAM PHILLIP	2018	0	42.07	0	correct value
ADCOCK DANIEL	2018	0	84.31	112.00	pers prop billed
ARIAS BALEM	2018	0	46.20	112.00	pers prop billed
ASHLEY RICHARD E	2018	0	0	112.00	remove solid was
BARAJAS MARIEL SANTOS	2018	0	56.06	112.00	pers prop billed
BARAJAS MARIEL SANTOS	2018	0	15.74	112.00	pers prop billed
BOBBITT GEAN W	2018	388.32	0	0	correct/grant ex
BOWMAN CHRISTOPHER SCOTT	2018	0	55.81	0	pers prop billed
BOWMAN CHRISTOPHER SCOTT	2018	0	2.86	0	pers prop billed
BURNETTE WILLIAM THOMAS	2018	0	4.81	0	pers prop billed
CISCO SYSTEMS CAPITAL CORP.	2018	0	3.28	0	correct situs
CISCO SYSTEMS CAPITAL CORP.	2018	0	39.87	0	correct situs
COX KEITH	2018	0	42.10	112.00	pers prop billed
CRUZ ARMANDO	2018	0	56.72	112.00	pers prop billed
DAUGHERTY ANGELIA HOPE TUCKER	2018	0	0	112.00	remove solid was
DEAN ALLEN R	2018	0	26.56	0	pers prop billed
DEAN ALLEN R	2018	0	26.56	0	pers prop billed
DREWRY VOLUNTEER FIRE DEPARTME	2018	76.32	0	0	real prop - bill
EASTSIDE BAPTIST CHURCH	2018	6,457.82	0	0	adjust val for e
EDWARDS BENNIE WAYNE	2018	0	88.58	0	pers prop billed
EDWARDS BENNIE WAYNE	2018	0	3.15	0	pers prop billed
ELKING GERALD J	2018	0	6.03	0	remove late list
ELKING GERALD J	2018	0	6.03	0	remove late list
ELKING GERALD J	2018	0	1.87	0	remove late list
FAULKNER EDWARD RAY SR	2018	0	3.15	0	pers prop billed
FAULKNER WILLIAM	2018	0	0	112.00	remove solid was
FLEMING SANDY ROBERTS	2018	0	46.53	112.00	pers prop billed
GILL BETTY S	2018	144.75	0	0	real prop - bill
GLASER DAN PHILIPPE	2018	0	118.10	0	pers prop billed

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
GLASER DAN PHILIPPE	2018	0	2.86	0	pers prop billed
GUERRANT JERRY ELMO	2018	0	14.31	112.00	pers prop billed
HAWKINS JOHUNTAS	2018	429.30	0	0	correct/grant ex
HAWKINS LITTLE JOHN (WILLIAMS)	2018	210.31	0	0	correct/grant ex
JONES PEGGY ROSE WINTERS	2018	487.51	0	0	correct/grant ex
KEETON MARSHALL D JR	2018	0	420.53	112.00	pers prop billed
MCGHEE PATSY	2018	252.14	0	0	correct/grant ex
MITCHELL HELEN AGENT	2018	1,293.86	0	0	correct value
MITCHELL HELEN AGENT	2018	1,326.42	0	0	correct value
MOODY BILLY J.	2018	0	0	112.00	remove solid was
MOORE KENNETH FRANKLIN	2018	0	62.45	0	pers prop billed
MURPHY SHANNON GRAY	2018	552.26	0	0	correct/grant ex
NC ASSOCIATION OF PROFESSIONAL	2018	0	47.89	0	pers prop billed
NICKELS DAVID E	2018	429.30	0	0	correct/grant ex
OSBORNE JOHN D JR	2018	169.62	0	0	correct/grant ex
P & P SERVICES	2018	0	78.18	0	correct val per
P & P SERVICES	2018	0	0.95	0	correct val per
PARSONS BARBARA R	2018	0	0	112.00	pers prop billed
PTASINSKI ALEC PAUL	2018	0	147.59	0	correct value
QL TITLING TRUST LTD	2018	0	1,416.21	0	correct val per
ROUNTREE ZELOMA C	2018	0	0	112.00	remove solid was
SHEARIN MARIAN S	2018	0	14.31	112.00	pers prop billed
SHEARIN MARIAN S	2018	4.24	0	0	correct value
SHEPHERD KELLY MONROE	2018	0	43.50	0	pers prop billed
SMITH BRENDA M	2018	0	12.79	0	remove late list
SOLLOD STEVEN D	2018	0	21.46	0	correct value
STAINBACK ERIC WAYNE	2018	0	41.98	0	pers prop billed
STAINBACK ERIC WAYNE	2018	0	41.98	0	pers prop billed
TWISDALE LOUISE O	2018	0	35.30	112.00	pers prop billed
WATKINS SIDNEY	2018	0	101.22	0	pers prop billed
WATKINS SIDNEY	2018	0	2.86	0	pers prop billed
WILSON RAYMOND JR HEIRS	2018	0	53.12	112.00	pers prop billed
WOODARD BETTY	2018	0	101.18	112.00	pers prop billed
WOVORIS ROBERT PETER	2018	0	2.86	0	pers prop billed
TOTAL		12,222.17	3,869.56		
TOTAL REFUNDS & RELEASES		16,091.73			

**HENDERSON-VANCE COUNTY 911**
**NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)**
**TOTAL**
**4,463**
**TIME PERIOD: 09/01/2018 00:00:01 Through 09/24/2018 23:59:59**

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
AMERICAN RED CROSS	Other Dispatch	0				0
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	35	35			
BERTIE AMBLANCE SERVICE	City & County Dispatch	3				3
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	16	16			
CSX RAILROAD	Other Dispatch	1				1
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	8	8			
CENTURYLINK	Other Dispatch	0				0
DUKE ENERGY	Other Dispatch	7				7
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	11	11			
HENDERSON FIRE DEPARTMENT	City Dispatch	229		229		
HENDERSON POLICE DEPARTMENT	City Dispatch	1948		1948		
HENDERSON STREET DEPT	City Dispatch	3		3		
HENDERSON WATER DEPARTMENT	City Dispatch	13		13		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	16	16			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	19	19			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	2			2	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	6			6	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	0			0	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	1			1	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	4			4	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	45			45	
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch	1	1			
NORTH CAROLINA WILDLIFE	State Dispatch	2			2	
PUBLIC SERVICE GAS	Other Dispatch	4				4
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	13	13			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch	501	199	302		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	83	83			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	8	8			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	9	9			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	83	83			
VANCE COUNTY FIRE MARSHALL	County Dispatch/FIRE	1	1			
VANCE COUNTY MAGISTRATE OFFICE	Other Dispatch	1				1
VANCE COUNTY RESCUE SQUAD	County Dispatch	17	17			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	1355	1355			
WAKE ELECTRIC	County Dispatch	0	0			
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
<b>TOTALS</b>		<b>4463</b>	<b>1892</b>	<b>2495</b>	<b>60</b>	<b>16</b>

Signature:

Prepared by: Vivian E Lassiter, Training Supervisor

Signature:

Reviewed by: Brian K. Short, Director

09/25/2018

**VANCE COUNTY E911****156 CHURCH ST STE 002 HENDERSON , NC 27536****CFS Time Summary By Department Type****09/01/2018 00:00 - 09/24/2018 23:59****EMS**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Total Time
BERTIE AMBULANCE SERVICE	3	1	00:47:31	01:18:38	01:03:27	3:10:22
NORTH CENTRAL MEDICAL TRANSPORT	1	1	00:29:06	00:29:06	00:29:06	0:29:06
VANCE COUNTY EMS	501	2	00:00:05	02:18:19	00:41:46	348:48:17
<b>Totals:</b>	<b>3</b>					
	<b>505</b>					

**FIR**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Total Time
BEARPOND FIRE DEPARTMENT	35	2	00:00:35	00:50:12	00:21:46	12:42:22
COKESBURY FIRE DEPARTMENT	16	2	00:00:22	02:26:58	00:32:08	8:34:10
DREWRY FIRE DEPARTMENT	8	2	00:00:04	01:35:59	00:27:01	3:36:08
EPSOM FIRE DEPARTMENT	11	2	00:06:47	00:54:42	00:20:30	3:45:31
HENDERSON FIRE DEPARTMENT	229	2	00:00:02	01:51:04	00:16:44	63:52:06
HICKSBORO FIRE DEPARTMENT	16	2	00:07:19	02:07:58	00:25:43	6:51:28
KITRELL FIRE DEPARTMENT	19	2	00:01:29	01:21:17	00:23:50	7:32:57
RIDGEWAY FIRE DEPARTMENT	1	1	00:13:13	00:13:13	00:13:13	0:13:13
TOWNSVILLE FIRE DEPARTMENT	13	2	00:00:10	02:08:24	00:33:54	7:20:46
VANCE COUNTY FIRE DEPARTMENT	83	2	00:00:24	02:08:44	00:20:33	28:26:38
VANCE COUNTY FIRE MARSHAL	1	1	00:23:11	00:23:11	00:23:11	0:23:11
WATKINS FIRE DEPARTMENT	17	1	00:02:44	00:42:06	00:18:21	5:12:06
<b>Totals:</b>	<b>12</b>					
	<b>449</b>					

**OTH**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Total Time
CSX RAILROAD	1	1	00:01:28	00:01:28	00:01:28	0:01:28
DEPARTMENT OF TRANSPORTATION	6	1	00:00:08	01:58:16	00:46:49	4:40:54
DUKE POWER	7	1	00:00:05	01:51:06	00:34:22	4:00:35
HIGHWAY PATROL	45	1	00:00:03	03:51:09	00:40:19	30:14:31
KERR LAKE PARK RANGERS	2	1	00:00:19	00:08:53	00:04:36	0:09:12
MAGISTRATE	1	1	00:00:06	00:00:06	00:00:06	0:00:06
MEDICAL EXAMINER	1	1	01:30:57	01:30:57	01:30:57	1:30:57
PROBATION	4	1	00:04:19	00:34:55	00:13:23	0:53:34

**OTH**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Total Time
PUBLIC SERVICE NATURAL GAS	4	1	00:07:18	04:01:03	01:18:52	5:15:29
STREET DEPARTMENT	3	1	00:00:06	00:00:20	00:00:14	0:00:42
VANCE CO EM	9	1	00:00:12	02:05:50	03:30:18	31:32:47
VANCE COUNTY ANIMAL CONTROL	83	1	00:00:06	03:18:04	00:38:14	52:53:34
VANCE COUNTY SOCIAL SERVICES	8	1	00:00:07	00:01:28	00:00:34	0:04:38
WATER DEPARTMENT	13	1	00:00:06	00:15:23	00:02:49	0:36:49
WILDLIFE RESOURCES COMMISSION	2	1	00:09:19	00:30:15	00:19:47	0:39:34
Totals:	15	189				

**POL**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Total Time
HENDERSON POLICE DEPARTMENT	1948	1	00:00:01	00:35:25	00:25:16	820:34:09
Totals:	1	1948				

**RES**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Total Time
VANCE COUNTY RESCUE SQUAD	17	3	00:01:57	04:16:50	00:46:43	13:14:12
Totals:	1	17				

**SHE**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Total Time
VANCE COUNTY SHERIFF'S OFFICE	1355	1	00:00:02	14:30:34	00:42:50	967:41:00
Totals:	1	1355				

**VANCE COUNTY E911**  
**156 CHURCH ST STE 002 HENDERSON , NC 27536**

CFS Time Summary By CallType  
09/01/2018 00:00 - 09/24/2018 23:59

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
	2	0:02:56	0:57:37	0:30:16	1:00:33	0.049
911 HANGUP	71	0:00:49	1:53:15	0:15:07	17:53:52	0.869
ABANDONED VEHICLE	15	0:01:22	0:37:03	0:11:57	2:59:17	0.145
ABDOMINAL PAIN/PROBLEMS	10	0:26:54	1:37:20	0:50:26	8:24:25	0.408
ALARM - RESIDENCE/BUSINESS	331	0:01:05	4:35:35	0:20:10	111:17:10	5.403
ALARM (FIRE RELATED)	35	0:02:49	0:49:42	0:22:22	13:03:10	0.634
ALLERGIES (REACTIONS/ENV/ENOMATIONS)	2	0:41:04	0:41:53	0:41:28	1:22:57	0.067
ANIMAL BITES/ATTACKS	4	0:02:36	3:22:07	1:08:22	4:33:28	0.221
ANIMAL COMPLAINT	85	0:01:58	3:05:08	0:36:30	51:43:22	2.511
ARMED ROBBERY	10	0:36:01	2:31:13	1:16:34	12:45:46	0.62
ARMED SUSPECT	5	0:06:24	0:46:32	0:23:39	1:58:17	0.096
ASSAULT	33	0:01:22	2:01:44	0:37:13	20:28:10	0.994
ASSAULT/SEXUAL ASSAULT/STUN GUN	4	0:23:07	4:42:15	2:14:09	8:56:36	0.434
ASSIST ANOTHER AGENCY	16	0:00:53	4:20:14	0:47:00	12:32:02	0.609
ASSIST MOTORIST	42	0:01:28	1:30:04	0:20:47	14:33:13	0.707
BACK PAIN(NON-TRAUMATIC/NON- RECENT TRAUMA)	5	0:35:57	0:48:05	0:41:06	3:25:30	0.166
BREAKING/ENTERING MOTOR VEHICLE	7	0:13:48	0:57:08	0:38:55	4:32:31	0.221
BREATHING PROBLEMS	69	0:04:31	1:28:33	0:46:20	53:17:30	2.588
BURGLARY	31	0:05:35	4:59:34	0:54:23	28:06:11	1.365
BURNS (SCALDS)/EXPLOSION(BLAST)	2	0:34:15	0:43:15	0:38:45	1:17:30	0.063
CARDIAC/RESPIRATORY ARREST/DEATH	10	0:03:30	3:55:19	1:16:17	12:42:52	0.617
CARELESS/WRECKLESS DRIVER	40	0:00:32	1:09:25	0:22:40	15:06:53	0.734
CHASE	5	0:09:34	3:26:05	1:39:44	8:18:43	0.404
CHEST PAINS/CHEST DISCOMFORT (NON-TRAUMATIC)	46	0:18:28	2:00:49	0:48:57	37:32:17	1.823
CHILD ABUSE	3	0:04:11	0:44:27	0:17:47	0:53:22	0.043
CHOKING	1	0:17:30	0:17:30	0:17:30	0:17:30	0.014
CITIZENS ASSIST/SERVICE CALL	22	0:11:35	1:49:18	0:28:00	10:16:15	0.499
CIVIL DISTURBANCE	65	0:01:28	3:45:28	0:33:25	36:12:14	1.758

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
COMMUNICATING THREATS/HARASSMENT	61	0:02:04	1:59:33	0:32:33	33:06:18	1.607
CONTROL BURN	1	0:04:17	0:04:17	0:04:17	0:04:17	0.003
CONVULSIONS/SEIZURES	21	0:23:43	1:18:36	0:45:26	15:54:17	0.772
DIABETIC PROBLEMS	15	0:27:02	1:51:50	0:51:53	12:58:21	0.63
DIRECT TRAFFIC	1	0:28:35	0:28:35	0:28:35	0:28:35	0.023
DISORDERLY SUBJECT	77	0:02:17	2:22:42	0:24:58	32:02:44	1.556
DOMESTIC PROBLEMS	80	0:04:06	6:35:59	0:37:47	50:23:22	2.447
DRUG/ALCOHOL COMPLAINT	28	0:00:47	2:00:29	0:22:41	10:35:33	0.514
DRUNK DRIVER	4	0:21:14	4:02:17	1:18:35	5:14:21	0.254
ELECTRICAL HAZARD	1	0:15:55	0:15:55	0:15:55	0:15:55	0.013
EMERGENCY TRANSPORT	2	1:47:34	2:11:36	1:59:35	3:59:10	0.194
ESCORT	144	0:00:11	8:16:30	0:39:30	94:50:22	4.605
EVICTION	31	0:05:11	0:44:20	0:17:09	8:51:49	0.43
EYE PROBLEMS/INJURIES	2	0:28:34	0:33:26	0:31:00	1:02:00	0.05
FALLS	33	0:03:41	2:20:27	0:45:26	24:59:19	1.213
FD TONE TEST	28	0:00:36	0:29:20	0:05:30	2:34:26	0.125
FIGHT	16	0:00:46	2:23:26	0:28:16	7:32:18	0.366
FIGHT W/ WEAPONS	2	0:14:28	0:25:04	0:19:46	0:39:32	0.032
FIRE CALL PROQA LAUNCH	4	0:01:15	0:49:23	0:14:05	0:56:20	0.046
FRAUD/IDENTITY THEFT	19	0:00:41	1:25:25	0:25:51	8:11:24	0.398
GAS LEAK/GAS ODOR	2	0:33:34	4:08:05	2:20:49	4:41:39	0.228
HEADACHE	4	0:33:42	0:56:27	0:43:24	2:53:38	0.141
HEART PROBLEMS/AICD	9	0:33:57	1:04:02	0:48:01	7:12:17	0.35
HEAT/COLD EXPOSURE	1	0:55:49	0:55:49	0:55:49	0:55:49	0.045
HEMORRHAGE/LACERATIONS	23	0:12:57	1:10:56	0:42:11	16:10:17	0.785
HOME INVASION	3	0:00:35	0:16:28	0:10:01	0:30:03	0.024
ILLEGAL DUMPING	6	0:08:49	2:06:46	0:38:23	3:50:20	0.186
IMPROPERLY PARKED VEHICLE	4	0:10:47	1:49:02	0:41:52	2:47:31	0.136
INDECENT EXPOSURE	3	0:10:26	0:32:03	0:18:41	0:56:03	0.045
INSPECTION	3	0:09:23	0:49:48	0:28:05	1:24:15	0.068
INTOXICATED PERSON	9	0:09:21	1:46:57	0:43:47	6:34:06	0.319
INVESTIGATION	492	0:00:30	5:38:48	0:26:14	215:14:40	10.451
JUVENILE COMPLAINT	36	0:05:08	1:26:16	0:35:22	21:13:39	1.031



CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
LARCENY	74	0:00:35	3:21:27	0:34:11	42:10:03	2.047
LOST PROPERTY	4	0:18:44	0:35:49	0:25:39	1:42:38	0.083
LOUD MUSIC	52	0:04:26	1:34:38	0:19:07	16:34:26	0.805
MARINE/BOAT FIRE	1	0:45:45	0:45:45	0:45:45	0:45:45	0.037
MEDICAL CALL PROQA LAUNCH	14	0:00:54	0:44:52	0:10:57	2:33:30	0.124
MENTAL SUBJECT	70	0:11:05	24:48:31	3:12:38	224:45:25	10.913
MISSING PERSON	15	0:07:25	4:20:23	1:29:17	22:19:16	1.084
MOTOR VEHICLE COLLISION - PD	88	0:00:58	2:32:36	0:37:08	54:28:18	2.645
MOTOR VEHICLE COLLISION - PI	4	0:01:14	1:21:23	0:33:11	2:12:46	0.107
MVC	18	0:02:49	2:06:25	1:07:28	20:14:36	0.983
OPEN DOOR	1	0:13:34	0:13:34	0:13:34	0:13:34	0.011
OUTSIDE FIRE	6	0:04:06	0:34:20	0:19:34	1:57:25	0.095
OVERDOSE / POISONING	16	0:12:40	2:50:13	0:52:37	14:01:53	0.681
PREGNANCY / CHILDBIRTH / MISCARRIAGE	10	0:27:27	1:03:29	0:42:33	7:05:31	0.344
PROPERTY CHECK	64	0:00:10	0:43:59	0:07:32	8:02:28	0.39
PROPERTY DAMAGE	45	0:00:27	1:48:33	0:30:41	23:01:20	1.118
PSYCHIATRIC / ABNORMAL BEHAVIOR / SUICIDE ATTEMPT	4	0:41:00	1:21:23	0:54:06	3:36:25	0.175
RECOVERED / FOUND PROPERTY	5	0:07:19	1:21:34	0:43:26	3:37:10	0.176
REPO	6	0:01:22	0:22:04	0:06:52	0:41:16	0.033
ROBBERY	3	0:17:21	0:46:07	0:35:46	1:47:18	0.087
SHELTER EMERGENCY	1	26:09:03	26:09:03	26:09:03	26:09:03	1.27
SHOPLIFTER	5	0:17:14	2:02:20	0:42:03	3:30:19	0.17
SHOTS FIRED	47	0:00:55	1:43:22	0:22:17	17:27:43	0.848
SICK PERSON	85	0:05:40	1:48:49	0:43:31	61:38:55	2.993
SMOKE INVESTIGATION (OUTSIDE)	1	0:20:51	0:20:51	0:20:51	0:20:51	0.017
STAB / GUNSHOT / PENETRATING TRAUMA	10	0:02:28	6:33:59	2:06:35	21:05:53	1.024
STOLEN VEHICLE	3	0:31:06	1:13:50	0:54:16	2:42:50	0.132
STROKE / TIA	5	0:41:18	1:06:54	0:49:50	4:09:14	0.202
STRUCTURE FIRE	7	0:02:12	3:05:19	0:56:05	6:32:35	0.318
SUMMONS	1	0:34:21	0:34:21	0:34:21	0:34:21	0.028
SURRENDER	12	0:02:38	1:59:15	1:00:41	12:08:18	0.589
SUSPICIOUS SUBJECT	82	0:02:11	2:10:00	0:23:03	31:30:06	1.53
SUSPICIOUS VEHICLE	66	0:00:33	1:12:32	0:18:46	20:39:15	1.003

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
TEST	8	0:01:03	0:43:58	0:07:15	0:58:03	0.047
TRAFFIC STOP	319	0:00:17	6:09:25	0:13:40	72:42:25	3.53
TRANSPORT	2	0:23:38	10:19:45	5:21:41	10:43:23	0.521
TRAUMATIC INJURY/INJURIES	2	0:35:30	0:52:32	0:44:01	1:28:02	0.071
TREE DOWN	14	0:01:06	2:02:07	0:25:08	5:51:57	0.285
TRESPASSING / LOITERING	111	0:00:47	2:48:03	0:23:40	43:47:30	2.126
UNAUTHORIZED USE OF A VEHICLE	9	0:10:19	1:27:36	0:36:14	5:26:07	0.264
UNCONCIOUS / FAINTING (NEAR)	36	0:03:36	1:19:23	0:47:01	28:12:43	1.37
UNKNOWN PROBLEM (PERSON) DOWN	9	0:15:17	2:14:58	1:02:54	9:26:09	0.458
VEHICLE FIRE	1	0:28:52	0:28:52	0:28:52	0:28:52	0.023
WARRANT SERVICE	435	0:00:16	5:55:06	0:17:06	123:59:17	6.02
WATER RELATED PROBLEM	13	0:01:52	0:17:21	0:07:05	1:32:11	0.075
<b>Totals:</b>	<b>3920</b>			<b>57:21</b>	<b>2059:33:21</b>	<b>100.001</b>

## ADMINISTRATIVE AMBULANCE CHARGE-OFFS

### FOR INFORMATION ONLY

SEPTEMBER 2018

<u>NAME</u>	<u>DATE OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Darryl R. Allen	08/22/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Ernest L. Alston	08/22/2008	409.52	Uncollectible-Statute of limitation beyond 10 yrs
Felicia D. Alston	08/03/2008	35.32	Uncollectible-Statute of limitation beyond 10 yrs
Henderson K. Alston	08/31/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Mary M. Alston	08/16/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Jacquetta Ashe	08/13/2008	1136.48	Uncollectible-Statute of limitation beyond 10 yrs
Tony Ashe	08/18/2008 & 08/21/2008	150.12	Uncollectible-Statute of limitation beyond 10 yrs
Charlayne B. Badgett	08/17/2008	539.28	Uncollectible-Statute of limitation beyond 10 yrs
Sandra G. Barker	08/15/2008	33.53	Uncollectible-Statute of limitation beyond 10 yrs
Joan M. Barnes	08/31/2008	384.68	Uncollectible-Statute of limitation beyond 10 yr
Tabatha Branch	08/23/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Donna K. Brooks	08/03/2008	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Angela D. Brown	08/07/2008	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Oliver G. Carroll	08/05/2008	409.52	Uncollectible-Statute of limitation beyond 10 yrs
Larry W. Champion	08/15/2008	360.74	Uncollectible-Statute of limitation beyond 10 yrs
Mable A. Champion	08/06/2008	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Moses L. Champion	08/20/2008	125.00	Uncollectible-Statute of limitation beyond 10 yrs
Lisa Collier	08/28/2008	40.00	Uncollectible-Statute of limitation beyond 10 yrs
Carolina Correia	08/16/2008	539.28	Uncollectible-Statute of limitation beyond 10 yrs
Angela D. Davis	08/24/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Megan R. Davis	08/09/2008	379.76	Uncollectible-Statute of limitation beyond 10 yrs

Tyrone L. Davis	08/27/2008	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Berrita W. Deloatch	08/08/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Vanessa A. Dorsey	08/19/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Linda F. Dunston	08/22/2008	137.06	Uncollectible-Statute of limitation beyond 10 yrs
Territa Durham	08/26/2008	379.76	Uncollectible-Statute of limitation beyond 10 yrs
Angela M. Fassnacht	08/19/2008	124.68	Uncollectible-Statute of limitation beyond 10 yrs
Florestine R. Felts	08/12/2008	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Ella Ferris	08/19/2008	72.18	Uncollectible-Statute of limitation beyond 10 yrs
Louise Fields	08/16/2008	75.96	Uncollectible-Statute of limitation beyond 10 yrs
Lois P. Finch	08/30/2008	379.76	Uncollectible-Statute of limitation beyond 10 yrs
Joseph Fineout	08/11/2008	549.20	Uncollectible-Statute of limitation beyond 10 yrs
Erica C. Fouch	08/14/2008	409.52	Uncollectible-Statute of limitation beyond 10 yrs
James W. Fuller	08/11/2008	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Troy Gerardi	08/16/2008	529.36	Uncollectible-Statute of limitation beyond 10 yrs
Jerry W. Gibson	08/09/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Shirley J. Goodwin	08/27/2008	529.36	Uncollectible-Statute of limitation beyond 10 yrs
Willie L. Grant	08/30/2008	77.94	Uncollectible-Statute of limitation beyond 10 yrs
Travis K. Griffin	08/11/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Brenda L. Harris	08/22/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Chester G. Harris	08/21/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Kamal Harris	08/10/2008	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Phillip Hawkins	08/14/2008	89.45	Uncollectible-Statute of limitation beyond 10 yrs
Brad Hedrick	08/09/2008	379.76	Uncollectible-Statute of limitation beyond 10 yrs
James Hicks	08/24/2008	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Kimberly O. Hope	08/10/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Wanda J. Horton	08/20/2008	459.12	Uncollectible-Statute of limitation beyond 10 yrs
Bobby A. Jackson	08/21/2008	399.60	Uncollectible-Statute of limitation beyond 10 yrs

Margaret E. Jackson	08/27/2008 & 08/30/2008	110.11	Uncollectible-Statute of limitation beyond 10 yrs
Bennie C. Jeffreys	08/19/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Melissa J. Johnson	08/04/2008 & 08/14/2008	175.00	Uncollectible-Statute of limitation beyond 10 yrs
Stoney Johnson	08/12/2008	17.00	Uncollectible-Statute of limitation beyond 10 yrs
Melvin T. Jones	08/04/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Sheldon C. Lavender	08/09/2008	369.84	Uncollectible-Statute of limitation beyond 10 yrs
Bobbie J. Lawson	08/24/2008	12.44	Uncollectible-Statute of limitation beyond 10 yrs
Carolyn L. McGhee	08/12/2008	549.20	Uncollectible-Statute of limitation beyond 10 yrs
Beatman A. McKnight	08/30/2008	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Destan K. McLean	08/06/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Harry T. Munn	08/02/2008	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Tini A. Muse	08/29/2008	2.92	Uncollectible-Statute of limitation beyond 10 yrs
Tony Neal	08/08/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Kimberly C. Oliver	08/29/2008	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Timothy S. Parham	08/30/2008	478.96	Uncollectible-Statute of limitation beyond 10 yrs
Richard Patton	08/17/2008	439.28	Uncollectible-Statute of limitation beyond 10 yrs
Amanda K. Paynter	08/13/2008	3.34	Uncollectible-Statute of limitation beyond 10 yrs
Jose S. Perez-Baltazar	08/31/2008	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Douglas E. Perry	08/15/2008	11.96	Uncollectible-Statute of limitation beyond 10 yrs
Robinette M. Perry	08/22/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Ida M. Pettaway	08/28/2008	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Kevin Poindexter	08/16/2008	181.92	Uncollectible-Statute of limitation beyond 10 yrs
Keith Prior	08/06/2008	539.28	Uncollectible-Statute of limitation beyond 10 yrs
Taneka S. Ragland	08/19/2008	419.44	Uncollectible-Statute of limitation beyond 10 yrs
Velma Rainey	08/28/2008	264.38	Uncollectible-Statute of limitation beyond 10 yrs
Edith A. Renn	08/26/2008	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Paul Rodgers	08/25/2008	389.68	Uncollectible-Statute of limitation beyond 10 yrs

Faye E. Sheppard	08/05/2008	72.18	Uncollectible-Statute of limitation beyond 10 yrs
Pascual Sixtos	08/20/2008	469.04	Uncollectible-Statute of limitation beyond 10 yrs
Chawwna M. Slaughter	08/28/2008	489.68	Uncollectible-Statute of limitation beyond 10 yrs
Jamee S. Taft	08/19/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Josephine P. Talley	08/02/2008	204.76	Uncollectible-Statute of limitation beyond 10 yrs
Tomeka Teasley	08/01/2008	459.12	Uncollectible-Statute of limitation beyond 10 yrs
Katherine M. Thomas	08/05/2008	779.36	Uncollectible-Statute of limitation beyond 10 yrs
Jane W. Tillotson	08/12/2008	70.19	Uncollectible-Statute of limitation beyond 10 yrs
Aurion Waddell	08/21/2008	166.76	Uncollectible-Statute of limitation beyond 10 yrs
Bernice E. Watkins	08/20/2008	6.44	Uncollectible-Statute of limitation beyond 10 yrs
Gregory White	08/28/2008	369.84	Uncollectible-Statute of limitation beyond 10 yrs
Michael Whitted	08/16/2008	499.60	Uncollectible-Statute of limitation beyond 10 yrs
Nancy Wilkins	08/09/2008	578.96	Uncollectible-Statute of limitation beyond 10 yrs
Sallie M. Wilkins	08/29/2008	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Nancy L. Williams	08/18/2008	70.00	Uncollectible-Statute of limitation beyond 10 yrs
Rebecca C. Williams	08/01/2008	349.76	Uncollectible-Statute of limitation beyond 10 yrs
Donovan D. Williford	08/11/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Brian K. Wilson	08/24/2008	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Tocca R. Wilson	08/13/2008	478.96	Uncollectible-Statute of limitation beyond 10 yrs
Plummer E. Yancey	08/17/2008 & 08/18/2008	224.16	Uncollectible-Statute of limitation beyond 10 yrs

**TOTAL     \$ 25,370.42**

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Objectives	Outcomes
<b>1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.</b>	<ul style="list-style-type: none"><li>● Kerr-Tar Beekeepers conducted their August meeting with 7 members. The educational program was titled Preparing your hives for winter. Members stated they gained knowledge of what they should be doing now to increase survival of their bee colonies. Members were also given fact sheets on Hurricane Preparations for Beehives to help protect our bees during hurricane Florence.</li><li>● Planning has begun for the 2019 regional NC Farm School. Although offered in Roxboro, participating counties include Vance, Granville, Person and Durham. The school offers new and experienced farmers extensive training and support in business plan development, plus tours of successful farm enterprises.</li></ul>
<b>2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.</b>	<ul style="list-style-type: none"><li>● Farmers are required to attend continuing education classes in order to maintain their Pesticide Applicator licenses. A series of regional classes was conducted to give farmers a convenient opportunity to obtain credits prior to the Sept 30 annual deadline. Farmers are provided with important updates on safety and environmental protection.</li><li>● A Fall Vegetable Gardening workshop was conducted with six small farmers. Post evaluations stated all six farmers had increased their knowledge of fall vegetable production. The farmers stated they would adopt Cooperative Extension recommendations presented during the workshop when growing their fall vegetables.</li></ul>
<b>3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.</b>	<ul style="list-style-type: none"><li>● Darnez Taylor will present at the commissioners meeting September 10 thanking them for allowing him to go to the Youth Voice 4-H event that taught him leadership skills and allowed him to walk in a commissioner's shoes.</li><li>● 4-H County Council is recruiting new members and hopes to start meeting in</li></ul>

	<p>october</p> <ul style="list-style-type: none"><li>• 4-H will start programming in elementary schools across the county</li></ul>
<b>4. Youth and adults will address community issues and/or challenges through volunteerism.</b>	<ul style="list-style-type: none"><li>• Community Gardens at middle schools will be starting with the help of 4-H programs.</li></ul>
<b>5. North Carolina's plant, animal and food systems will become more profitable and sustainable.</b>	<ul style="list-style-type: none"><li>• Community Gardens at the elementary schools will be grown and harvested and hopefully sold at the Vance County Farmers Market with the help of 4-H.</li></ul>
<b>6. Parents and caregivers will effectively use recommended parenting, self care practices and community resources.</b>	<ul style="list-style-type: none"><li>• The Incredible years program has begun and we are off to a great start. Parents are excited to learn new techniques and they are actively participating in all classroom activities and taking advantage of resources.</li></ul>
<b>7. Futures that Work: School to Career Pathways</b>	<ul style="list-style-type: none"><li>• 4-H has increased its advertising at the local highschool and hopes to encourage new members to take on leadership roles and start thinking about their futures.</li></ul>
<b>8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases</b>	<ul style="list-style-type: none"><li>• EFNEP has partnered with two elementary schools and the Vance County Housing Authority to deliver lessons to youth during the 2018/2019 school year. The 5th grade classes at one elementary school are currently being educated about food groups, how to prepare healthy snacks and the importance of daily physical activity. We have plans to add on more youth classes during October.</li></ul>
<b>9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.</b>	<ul style="list-style-type: none"><li>• Cooperative Extension outreach efforts reach thousands of residents each month with lawn and garden management information that is economically and environmentally sound. One component of that effort is a Memorial Garden that is being installed at the Farmers Market, which highlights drought-tolerant plants that are beneficial to pollinators. Great progress has been achieved on the garden, which now includes three planting areas, a</li></ul>



	walkway, and benches. Additional development is underway, thanks to the leadership and efforts of the Extension Master Gardener volunteers.
<b>10. Community Outreach</b>	<ul style="list-style-type: none"><li>• 4-H is hosting a fall into 4-H event in october and is currently advertising, this event will be free to all vance county youth ages 5-18 where the youth will paint pumpkins and all attendees will enjoy a cookout and fellowship. This is to increase awareness of 4-H and give the community something safe and fun to do.</li></ul>

Henderson-Vance County EDC  
From: Dennis Jarvis, II  
To: Vance-Henderson EDC  
Cc: Jordan McMillen, Vance County Commission



#### August 2018 EDC Board report

- Business retention visits with: Idaho Timber, Maria Parham Hospital, Hollander Sleep Products, Southeastern Medical Transport, and Sun Rock.
- Slated to conduct BRE visits with: Wal-Mart DC, Robco, Ardagh and new CVCC President.
- Developed RPF's for the following projects: Project Cure, Project White, Project Small World and Project Board.
- Conducted two project site visits with EDPNC and NC State.
- Met with EDPNC and regional officials for assistance on Project Tiger.
- Worked with Angel Said on loan application and associated paperwork for investment project referred the project to SBDC.
- Participated in the ribbon cutting for Badcock Furniture.
- Met with the business development team at the NC Biotechnology Center.
- Worked with the EDC marketing committee to complete initial draft of the logo and videos for the new marketing campaign.
- Accepted chair of the Henderson-Vance Chamber of Commerce Education committee.
- Attended Special Ops meeting of the Boys and Girls Club of Henderson.
- Attended broadband RFP meeting.
- Completed the Golden Leaf grant drawdown for Project Mikey.
- Distributed the new craft beer flier to local and regional marketing groups.
- Attended DDC state planning meeting with officials from NC Main Street.
- Participated in walk through of the former Henderson Middle School with local officials and NC Golden Leaf.
- Upcoming meetings include: NCEDA Legislative committee meeting, Round table with Italian Technology Council, Henderson-Vance Chamber of Commerce board and education committee meeting, Boys and Girls Board of Directors meeting.

**Vance County Emergency Medical Service**  
**09/01/2018- 09/30/18 Call Breakdown**

**EMS Calls Totals By Station**

Company 9 (Main)	434
Company 1 (Bearpond FD)	82

**September 2018 Total Calls 516**

**EMS Calls By Medical Category**

Abdominal Pain	15
Allergies	2
Altered Mental Status	8
Animal Bite	0
Assault	6
Back Pain	4
Breathing Problems	46
Burns	2
CO Poisoning / Hazmat	0
Cardiac Arrest	9
Chest Pain	40
Choking	1
Code Stroke	1
Convulsions / Seizure	14
Diabetic Problem	17
Drowning	0
Electrocution	0
Eye Problem	2
Fall Victim	21
Fire Standby	5
Headache	10
Heart Problems	4
Heat/Cold Exposure	1
Hemorrhage/Laceration	20
Industrial Accident	0
Ingestion/Poisoning/Overdose	16
Medical Alarm	0
Newborn	0
Not Applicable	29
Not Available	23
Not Entered	0
Not Known	2
Pain	35
Pregnancy / Childbirth	6
Psychiatric Problems	6
Respiratory Arrest	0
STEMI	0
Sick Person	107

**EMS Calls By Medical Category (cont.)**

Stab/Gunshot Wound	3
Standby	0
Stroke/CVA	3
Traffic Accident	0
Transfer / Interfacility	1
Trauma, Arrest	1
Traumatic Injury	26
Unconscious / Fainting	24
Unknown Problems	6

**September 2018 Total Calls 516**

**EMS Calls By Outcome**

ALS Assist	0
Cancelled	0
Cancelled Enroute	7
Dead at Scene	6
Fire Standby	3
No Patient Found	20
Not Entered	0
Patient Refused Care	48
Standby	0
Training Chart	0
Treated, Refused transport	31
Treated, Transferred Care	1
Treated, Transported by EMS	400

**September 2018 Total Calls 516**

























**Mileage Report**

Unit	Mileage
102	126,973
103	111,589
104	32,080
105	91,126
107	7,478
108	67,520
109	58,852
110	152,238
112	135,120
114	73,667
1101	3,772

\*\*\* This report is 3 days short due to submission\*\*\*

# GVPH AGENCY SERVICES 2018


1

Service Counts	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Trend
OBCM clients	81	78	106	108	124	147	140	142					926	
MH Clinic Visits	102	77	73	106	141	82	75	104					760	
Postpartum Home Visits	25	28	23	24	33	25	35	40					233	
Newborn Home Visits	26	29	23	24	33	25	35	40					235	
CH Clinic Visits	55	96	85	105	112	82	69	90					694	
CC4C clients	212	225	203	170	182	170	177	147					1,486	
FP Clinic Visits	146	164	182	146	188	186	185	185					1,382	
Primary Care Visits	67	82	95	104	117	125	110	171					871	
Positive Pregnancy Tests	17	6	9	7	14	10	11	15					89	
STD Visits	73	95	79	79	87	96	79	88					676	
HIV Tests	94	103	93	114	115	95	79	96					789	
Reportable Dx-Granville	61	69	90	70	84	75	99	91					639	
Reportable Dx-Vance	93	93	79	69	136	96	122	106					794	
Positive PPD	0	0	1	0	2	0	0	1					4	
Latent TB Cases	2	2	2	6	4	5	1	2					24	
Active TB Cases	0	1	0	0	1	0	0	1					3	
Animal Bites-Granville	4	5	7	4	7	9	7	12					55	
Animal Bites- Vance	6	2	4	6	14	12	6	11					61	
Positive Rabies	1	1	0	1	0	0	4	6					13	
Immunizations Given	280	223	145	205	158	144	178	278					1,611	
Flu Vaccines Given	158	83	19	8	6	0	0	0					274	
In-house Labs	508	522	546	555	601	561	528	614					4,435	
Reference Labs	595	640	585	720	710	656	695	809					5,410	
Births-Granville	36	16	27	27	24	23	26	16					195	
Births-Vance	47	49	35	36	34	42	44	57					344	
Deaths-Granville	44	33	22	32	22	48	33	39					273	
Deaths-Vance	62	32	39	41	28	34	36	40					312	
Fetal Deaths-Granville	0	0	0	0	0	0	0	0					0	
Fetal Deaths-Vance	0	0	0	0	0	0	0	0					0	
WIC Participants	2,414	2,376	2,367	2,350	2,364	2,351	2,527	2,373					19,122	
<b>Total</b>	<b>5,209</b>	<b>5,130</b>	<b>4,939</b>	<b>5,117</b>	<b>5,341</b>	<b>5,099</b>	<b>5,301</b>	<b>5,574</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41,710</b>	

## Well Application

[illegible]

# Septic Application

DATE RECVD	SITE READY	PARCEL NO SUBDIVISION	LOT#	APPLICANT	OWNER	EHS	PERMIT ISSUED	PERMIT #	ADDRESS
8/2/2018	8/2/2018	0365C01020 Key Estates	20	Trever Durham	Same	CH	8/21/2018		140 Cardinal Ln
8/15/2018	8/16/2018	0351A04005 Island Estates	87	Robert Schetrompf	Same				Caudle Ln
8/21/2018	8/21/2018	0410G01067 Carolina Woods	67	Patrick Ellis Sr	Same				Legacy Ln
8/22/2018	8/31/2018	0451 01022C		Tony Fuller	Same				Old County Home
8/27/2018	8/27/2018	0474 02006		Edgar Wallace Hilliard II	Same				90 Charlie Grissom Rd
		September 7, 2018							
*TD=Property turned down, unsuitable soil									
*(P) Pump system									
* PO=pending owner: more information needed									
* PHD=pending H.D.: in process									

2018	August	CAT
04091010343 CLARK ST BOYS & GIRLS CLUB 212 N Clark Street	8-1-18 A 98	4
04091010130 BAMBOO GARDEN 1520-D Dabney Drive 103 Dragon Great Wall Chinese RS 438-8080	8-2-18 A 96	4
04091030084 Los Grillos 329 South Hall St 252-226-4496	8-3-18 A 95.5	2
04091010274 HENDERSON PIT STOP 1205 W Andrews Ave 252-226-6475	8-3-18 A 94	3
04091010387 KITTERLL GROCERY 1356 HWY 1 492-3005	8-7-18 A 93.5	4
04091030149 TACO ORIGINAL 181 Coghill Dickerson Lane 252-767-7773	8-8-18 A 97	2
04091010316 WAFFLE HOUSE # 1872 1135 Ruin Creek Road	8-8-18 A 95	2
04091010471 THE TASTE OF SOUL 7360 HWY 39 N 252-572-2614	8-9-18 A 95.5	4

2018	August	CAT
04091010357 PIZZA HUT 106 N Cooper Drive 433-6040	8-9-18 A 94.5	2
04091010405 SO-UL DELICIOUS 1502 Raleigh Road 252-767-6317	8/10/2018 A 95	4
04091010318 WAFFLE HOUSE # 1876 942 W Andrews Ave 430-0218	8-10-18 H	2
04091010421 WRD Shell 1458 Warrenton Road 438-9428	8-10-18 A 96.5	2
04091160004 SENIOR CITIZENS DIET 2275 Ruin Creek Road 305 Herman Davis 492-0066	8-13-18 A 97	1
04091010397 COVENTRY HOUSE INN 20 Medical Court 690-7096	8-14-18 A 100	4
04091010030 GOLDEN SKILLET 444 Dabney Drive 130 Steve Wright 492-4040	8-14-18 A 97	4
0409010416 SUNSHINES 2868 NC Hwy 39 S 252-657-9849	8-15-19 A 96	2



2018	August	CAT
04091020068 BROTHER'S FOOD MART 525 S Williams Street 039 Abdo Saleh 492-2088	8-16-18 A 91.5	3
04091010201 220 SEAFOOD 1812 N Garnett St 178 T&J Restaurant Corp 492-8084	8-17-18 A 96.5	4
04091020025 SUPPLY LINE DELI 235 Raleigh Road 018 John Williams 438-2836	8-20-18 A 98.5	4
04091300011 SUPPLY LINE MARKET 235 Raleigh Road 611 John Williams 438-2836	8-20-18 A 98.5	2
04091011086 CHINA KING 383 Raleigh Road 226 JiXian Zheng 433-8088	8-20-18 A 96.5	3
04019160008 WEST CARE GIRLS CAMP 633 Shepards Way Lane	8-22-18 A 99	4
04091010038 KITTRELL JOB CORP US HWY 1 140 Kittrell Job Corp 438-6161	8-27-18 A 98	4
04091010183 CRACKER BARREL 1631 Ruin Creek Road 213 Cracker Barrwl Old Country S 431-9111	8-28-18 A 99	4

2018	August	CAT
04091010025 FORSYTHE'S BBQ 2362 N Garnett St 127 TH Weldon 438-5228	8-28-18 A 97.5	4
04091030076 BUCHANAN'S GRILL 6547 Drewry Va Line Rd	8-29-18 H	2
04091010169 GOLDEN CORRAL 103 N Cooper Drive 129 Golden Corral Corp. 438-9500	8-29-18 A 96.5	4
04091010300 MAYFLOWER SEAFOOD 201 N Cooper Drive	8-29-18 A 96.5	4
04091030085 Gavin's Grub Hub 2401 Ross Mill Rd 252-452-0320	8-30-18 A 99	2
04091010412 MIDDLEBURG STEAK & SEAFOOD 7139 Broad Street 919-971-0972	8-31-18 A 98	4
I= New Business C= Closed H= Out of Business B= Seasonal T=Transitional	9/5/2018	

2018	August	CAT
<i>Nancy S Bauer</i>		

## New Tickets

## Your Tickets

## Open Tickets

## Unassigned Tickets

Help

### First Response Time Average

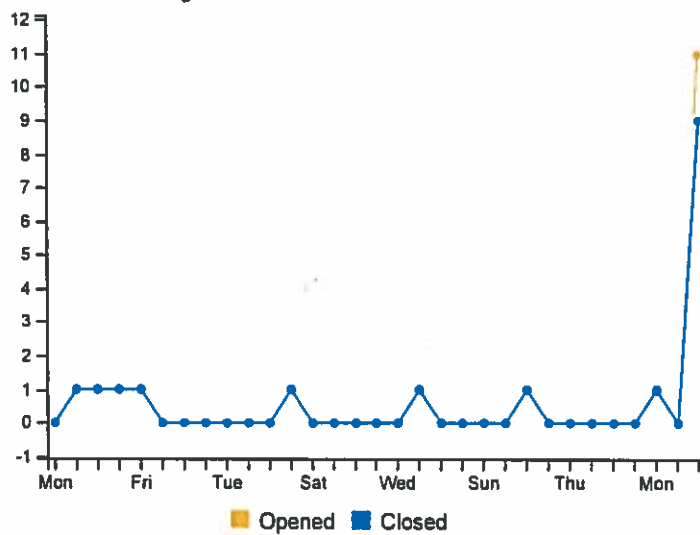
18 seconds

### Ticket Close Time

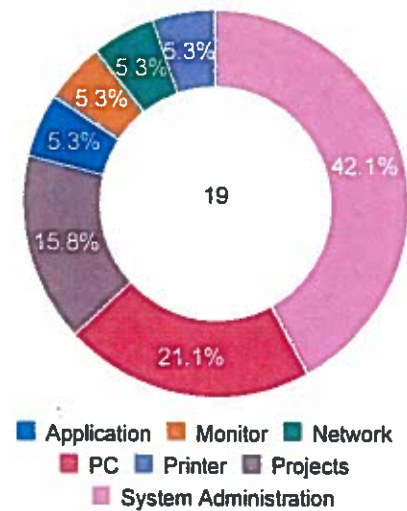
#### Average

19 seconds

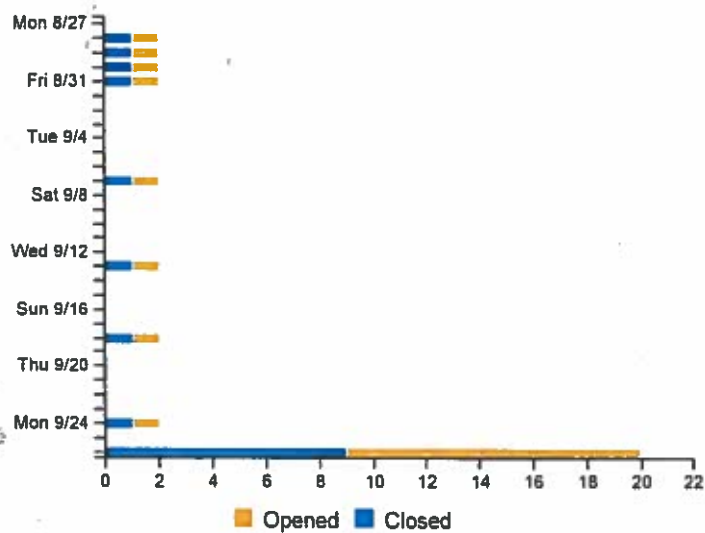
## Ticket History



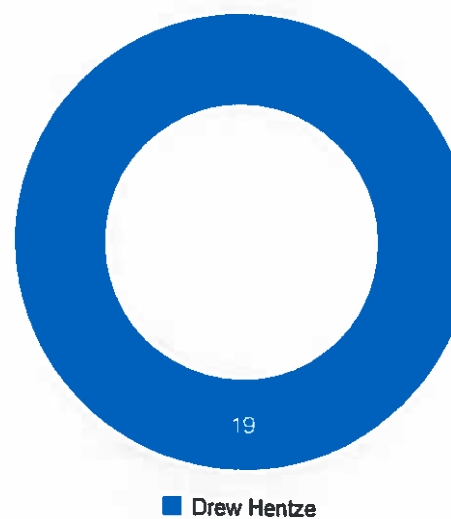
### Category Breakdown



## Ticket Churn



## Top 5 Ticket Creators



**VANCE COUNTY PLANNING & DEVELOPMENT**  
**ACTIVITY SUMMARY REPORT**  
**August 26, 2018 - September 25, 2018**

**GENERAL ACTIVITY**

Type of Activity	Total Records	Fees	Value
Enforcement Cases	14	N/A	N/A
Miscellaneous Fees	20	\$105	N/A
Planning Fees	6	\$470	N/A
*Zoning Permits*	27	\$1,095	N/A
Board of Adjustment	0	\$0	N/A
Planning Board / Rezoning	0	\$0	N/A
Mechanical	8	\$1,005	\$73,795
Electrical	14	\$905	\$61,961
Plumbing	8	\$475	\$7,700
Water Taps	0	\$0	\$0
<b>** Building **</b>	<b>38</b>	<b>\$11,179</b>	<b>\$1,092,090</b>
<b>TOTAL ALL ACTIVITY</b>	<b>135</b>	<b>\$15,234</b>	<b>\$1,235,546</b>

**\* ZONING PERMITS BREAKDOWN \***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	6	\$360
Multi-Family Dwellings	0	\$0
Residential Additions	5	\$240
Commercial	1	\$75
Miscellaneous	3	\$120
Sign	0	\$0
Cell Tower	0	\$0
Perk Test Authorizations	12	\$300
Dev Permit (Kittrell)	0	\$0
<b>TOTAL ZONING PERMITS</b>	<b>27</b>	<b>\$1,095</b>

**\*\* BUILDING PERMITS BREAKDOWN \*\***

Residential Building Permits	Total	Fees	Value
(SFR) Single Family Residential	1	\$1,558	\$320,000
(MOD) Modular	0	\$0	\$0
(SWMH) Single Wide Mobile Home	2	\$415	\$56,523
(DWMH) Double Wide Mobile Home	2	\$510	\$11,076
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	2	\$595	\$43,075
(ACC) Accessory	9	\$1,165	\$73,025
Remodel	4	\$707	\$73,451
Shingles	3	\$205	\$35,500
(Demo) Demolition	0	\$0	\$0
<b>Total Residential</b>	<b>23</b>	<b>\$5,155</b>	<b>\$612,649</b>

**Commercial Building Permits**

(CN) Commercial - New	1	\$153	\$17,500
(CA) Commercial - Addition	1	\$850	\$130,000
(CU) Commercial - Upfit	5	\$4,581	\$331,941
(OC) Occupancy Change	0	\$0	\$0
(FS) Fire/Safety	8	\$440	\$0
<b>Total Commercial</b>	<b>15</b>	<b>\$6,024</b>	<b>\$479,441</b>

Misc (Residential & Commercial) 0 \$0 \$0

**TOTAL BUILDING PERMITS 38 \$11,179 \$1,092,090**

Prepared by: *Heide Kelley*  
09/26/2018

Approved by: *S. L. Hyatt*  
09/26/2018

**Vance County Planning & Development's**  
**Permits Issued - Building**  
**08/26/18 to 09/25/18**

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 18 - 0941	unfinished garage	09/04/2018	39 West Hills Dr.	Shukair Rand A	Keith Owens	\$12,000.00	\$175.00	0411 03017
ACC - 18 - 1108	storage building 12x20	08/30/2018	60 Rabbitt Ln.	Carroll Allen R	owner Owner	\$3,500.00	\$55.00	0302A02002
ACC - 18 - 1158	car port 2111 open and 364 of it enclosed	08/27/2018	1324 Walters St.	Dominguez Isai Reyes Bejarano Irasema Florentino	owner Owner	\$6,500.00	\$275.00	0051 05001
ACC - 18 - 1208	installation of a wing-liner in ground swimming pool	09/24/2018	1471 S Cokesbury Rd.	Pegram Jason R. & Kathleen L.	Paul Tyler	\$33,325.00	\$210.00	0530 02077
<b>Building Accessory (R)</b>								
Total Value		\$55,325.00	(Avg.: \$13,831.25)					
Total Fees		\$715.00						
Permits Issued:		4						
DECK - 18 - 1143	adding a 10x20 front deck and 16x20 back porch adding a ceiling fan to back porch	09/10/2018	94 Shepards Way Ln.	Henrichs Stephen C Henrichs Diana L	Ronald Pittman	\$14,000.00	\$175.00	0583 01058
DECK - 18 - 1144	adding new wood porch with cover.	08/30/2018	12408 NC 39 Hwy.	Elliott Jesse A Jr Elliott Renee	owner Owner	\$2,500.00	\$110.00	0325B03002

DECK - 18 - 1149	5x5 landing with 12ft ramp	09/07/2018	644 Foster Rd Ext	Peoples Dennie R Jr	Randolph Wilson	\$300.00	\$55.00	0459A01004
DECK - 18 - 1156	5x5 landing w/ 12' ramp under carport	09/07/2018	3010 Stewart Farm Rd.	Burwell William O. Burwell Carolyn	Randolph Wilson	\$400.00	\$55.00	0534 02017
DECK - 18 - 1176	30ft ramp parallel to house	09/07/2018	526 Barker Rd.	For C'S Sons Llc	Randolph Wilson	\$500.00	\$55.00	0403A01002
<b>Building Accessory (R) - Deck/Ramp</b>								
Total Value		\$17,700.00	(Avg.: \$3,540.00)					
Total Fees		\$450.00						
Permits Issued:		5						
CA - 18 - 1052	installation of 4 new electric vehicle charging stations	09/11/2018	200 N Cooper Dr.	Wal-Mart Real Estate Bus.trust	David Wilbert	\$130,000.00	\$850.00	0213 03008
<b>Building Addition (C)</b>								
Total Value		\$130,000.00	(Avg.: \$130,000.00)					
Total Fees		\$850.00						
Permits Issued:		1						
ADD - 18 - 1187	adding a 12x14 laundry room addition	09/17/2018	2161 Weldon'S Mill Rd.	Ward Michael E Ward Marcia S	Jonathan Owens	\$30,000.00	\$375.00	0543 01014
ADD - 18 - 1220	roof mounted solar PV array	09/12/2018	1340 Poplar Creek Rd.	Overton Billy Ray	James Stanish	\$13,075.00	\$220.00	0410 03002A
<b>Building Addition (R)</b>								
Total Value		\$43,075.00	(Avg.: \$21,537.50)					

Total Fees		\$595.00						
Permits Issued:		2						
SFR - 18 - 0853	1 story SFR 1st fl 2030, basement 2030, 500 unheated area, 200 porch and 323 bonus room	08/27/2018	4270 Glebe Rd.	Hobgood Brian R Hobgood Crystal	Timothy Bridges	\$320,000.00	\$1,557.92	0382 01018
Building New Single Family (R)								
Total Value		\$320,000.00	(Avg.: \$320,000.00)					
Total Fees		\$1,557.92						
Permits Issued:		1						
CN - 18 - 0974	install a new addressable 24V Fire Alarm System at the above project	09/05/2018	1615 Graham Ave.	The Church Of Jesus Christ Of Latter Day Saints	Michael Chesson	\$17,500.00	\$152.76	0035 01039
Building Permit New (C)								
Total Value		\$17,500.00	(Avg.: \$17,500.00)					
Total Fees		\$152.76						
Permits Issued:		1						
RMODL - 18 - 1221	foundation repair	09/12/2018	2033 Community House Rd.	Breedlove Leonard C Jr	Richard Sykes	\$2,876.00	\$65.00	0433 02002
RMODL - 18 - 1231	interior remodel	09/18/2018	1536 Hight St.	Castle 2016 Llc	owner Owner	\$20,000.00	\$457.00	0211 01002
RMODL - 18 -	repair foundation	09/20/2018	416 Eagle Ct.	Haithcok Johnnie	Richard Sykes	\$9,575.00	\$65.00	0215C01010



1243	to existing building			W				
RMODL - 18 - 1153	build a 5x6 roof over existing porch, new rails on ramps new appliances ragout bath floor and shower and HVAC change out	08/27/2018	821 Eastside Dr.	Fields Arnold W Fields Louise	John Thompson	\$41,000.00	\$120.00	0077 02005
<b>Building Remodel (R)</b>								
Total Value		\$73,451.00	(Avg.: \$18,362.75)					
Total Fees		\$707.00						
Permits Issued:		4						
CU - 18 - 1027	Add new horizontal supports to cell tower.	09/05/2018	720 E Spain Middleburg Rd.	Royster Shirley A.	Daniel Poirier	\$3,250.00	\$155.00	0602 01004
CU - 18 - 1053	insulate existing PEMB; add office, restroom and break room space; new electrical and sprinkler systems	09/25/2018	120 Peter Gill Rd.	Fmt Land Holdings Llc C/O Leisure Product Holdings	Kenneth Long, III	\$267,903.00	\$3,282.22	0457 01019
CU - 18 - 1125	Convert existing Institution building (Area A - 11,958 sf) to an educational building. Area B to remain vacant.	08/29/2018	1001 Health Center Rd.	Associated Rest&Nur Care Inc	Anthony Peace	\$29,288.00	\$475.00	0093 03017
CU - 18 - 1169	rework existing sprinkler system	09/20/2018	901 S Beckford Dr.	Bowles Eugene G Jr	John Pitcher	\$500.00	\$333.98	0012 01027
CU - 18 - 1179	installing a new 15 KW DC diesel	09/04/2018	290 E Young Ave.	City Of Henderson	Larry Conn	\$31,000.00	\$335.00	0059 02007

generator partly on  
the existing  
concrete pad and  
some new pad  
with the existing  
compound

#### Building Upfit/Remodel (C)

Total Value \$331,941.00 (Avg.: \$66,388.20)

Total Fees \$4,581.20

Permits Issued: 5

FS - 18 - 1182	state mandated fire & safety	09/04/2018	3047 Bobbitt Rd.	Plank Chapel United Methodist Church	owner Owner	\$55.00	0484 02001
FS - 18 - 1190	change of owner	09/05/2018	57 North Wind Ln.	Brian Mitchell	owner Owner	\$55.00	0208 03023
FS - 18 - 1252	state mandated fire and safety	09/24/2018	1725 Rock Spring Church Rd.	Tabernacle Methodist Church	owner Owner	\$55.00	0302 01011
FS - 18 - 1257	annual fire inspection	09/25/2018	420 Red Oak Rd.	Kdswrld Llc	owner Owner	\$55.00	0408 02006C
FS - 18 - 1184	state mandated fire and safety	09/04/2018	5631 Jacksontown Rd.	Oak Level Church	owner Owner	\$55.00	0584 01001
FS - 18 - 1209	fire assement	09/10/2018	685 Roanoke Ave.	Dennis Wayne E	Edward Chavis	\$55.00	0008 01002

#### Fire/Safety

Total Value \$0.00 (Avg.: \$0.00)

Total Fees \$330.00

Permits Issued: 6

FSDC - 18 - 1165	annual fire and safety inspection	08/28/2018	1704 Raleigh Rd.	Tucker George N. Jr.	owner Owner		\$55.00	0066 03021
FSDC - 18 - 1210	annual fire and safety	09/10/2018	80 Bliley Ln.	Williams Angela	owner Owner		\$55.00	0472B01014
<b>Fire/Safety - Foster/Day Care</b>								
Total Value		\$0.00	(Avg.: \$0.00)					
Total Fees		\$110.00						
Permits Issued:		2						
DWMH - 18 - 1145	1980 DWMH	09/04/2018	140 Cardinal Ln.	Durham Devoan Oneil Durham Trever	Alex Parham	\$1,075.75	\$255.00	0365C01020
DWMH - 18 - 1164	2006 Doublewide MH - 30x76	08/31/2018	660 Rock Spring Church Rd.	Culbertson Charles	Charles M Dent, jr	\$10,000.00	\$255.00	0312 01011
<b>Manufactured Home Double Wide (R)</b>								
Total Value		\$11,075.75	(Avg.: \$5,537.88)					
Total Fees		\$510.00						
Permits Issued:		2						
SWMH - 18 - 1150	2018 SWMH	09/18/2018	5122 Raleigh Rd.	Parken Llc	Alex Parham	\$54,722.71	\$260.00	0457 02006
SWMH - 18 - 1224	2018 SWMH 66x14	09/25/2018	3950 Bobbitt Rd.	Boone Timothy A. Boone Lisa W.	Alex Parham	\$1,800.00	\$155.00	0490 02014
<b>Manufactured Home Single Wide (R)</b>								
Total Value		\$56,522.71	(Avg.: \$28,261.36)					

Total Fees	\$415.00
Permits Issued:	2

SHING - 18 - 1204	remove and replace shingles	09/07/2018	118 Burwell Ave.	Cpntwo Llc	Pedro Martinez	\$2,500.00	\$65.00	0003 09007
SHING - 18 - 1205	remove and replace shingles	09/07/2018	110 E Spring St.	American Legion Post #60	Pedro Martinez	\$3,000.00	\$65.00	0026 03011
SHING - 18 - 1256	remove and replace shingles on church	09/25/2018	722 Us 158 Bypass	Calvary Baptist Church	William Harris	\$30,000.00	\$75.00	0408 02005

#### Shingles

Total Value \$35,500.00 (Avg.: \$11,833.33)

Total Fees \$205.00

Permits Issued: 3

<b>TOTALS:</b>	Square Footage:	83,097.00	(Avg.: 2,769.90)
	Value:	\$1,092,090.46	(Avg.: \$36,403.02)
	Total Projects:	38	
	Permits Issued:	38	
	Total Fees:		\$11,178.88

**Vance County Planning & Development's**  
**Planning Activity**  
**08/26/18 to 09/25/18**

Short ID	Project Description	Project Start Date	Short Address	Owner Name	Total Fees
EXPT	Recombination, Satterwhite Point Road, 5 acres.	08/29/2018		Robertson Jason W	\$30.00
EXPT	Recombination 3 tracts, 9.85 acres total.	09/11/2018	1471 Cokesbury Rd.	Jason R. & Kathleen Pegram	\$30.00
EXPT	4 lots, lines arranged, 4 lots total.	09/11/2018	Mt. Pleasant Church Rd.	Olde Raleigh Land, LLC	\$30.00
EXPT	Recombination, 1519 Gillburg Rd, for construction of accessory structure.	09/11/2018	1345 Gillburg Rd.	Sandy S. Pendergrass	\$30.00
<b>Plan - Plat (Exempt)</b>					
Total Fees		<b>\$120.00</b>			
MRSUB	One 2.13 acre tract on Glebe Rd. Remainder of 19.93 acres.	09/05/2018	4376 Glebe Rd.	Neathery William Neathery Elizabeth	\$175.00
MRSUB	One 2.27 acre lot off Whispering Pines Lane. This will serve as the 3rd lot divided from this Lane used for access.	09/25/2018	79 Whispering Pines Ln.	Branch Richard A Branch Edith	\$175.00
<b>Plan - Subdivision (Minor)</b>					
Total Fees		<b>\$350.00</b>			
<b>TOTALS:</b>	Total Projects:	<b>6</b>			
	Total Fees:	<b>\$470.00</b>			

## RECREATION/PARKS

### SEPTEMBER 2018 RECREATION PROGRAM SUMMARY

#### RECREATION PROGRAM DIVISION

#### YOUTH ATHLETICS

SPORT	GAMES	PRACTICES	SPECTATOR	PARTICIPANT HOURS	COACHES MEETINGS
Football	17	48	7,174	4,900	5

#### RECREATION PROGRAMS

- ✚ Golden Age Club – conducted 4 weekly meetings of the Golden Age Club that included a Lunch outing at Skippers in Henderson. There was a monthly attendance of 43 members for the month.
- ✚ Visually Impaired Program (VIP) - this program works with visually impaired citizens. This is a camp for the visual impaired and blind residents to participate in activities that are geared toward their special needs. The activity for the month included a support group meeting of 9 participants, exercise classes of 4 participants, and bowling of 7 participants. There was a monthly attendance of 20 participants total for the month of September.
- ✚ Special Olympics –Basketball season began August 28th and held on Tuesdays and currently have 11 athletes signed up. Bocce began on August 30<sup>th</sup> and held on Thursdays and currently have 9 athletes signed up. Practices are held at the Aycock Recreation Center from 6:00 – 7:00 p.m. There are 33 participants for basketball and 27 participants for bocce.
- ✚ Arthritis- This **FREE** low-impact, joint safe program is developed for people with arthritis and has been proven to decrease pain and stiffness while increasing flexibility and range of motion. Suitable for every fitness level! Classes were held at Aycock Recreation Center July 23<sup>rd</sup>-September 17<sup>th</sup> with 16 participants for the month of September.
- ✚ BINGO - This is a free community program for seniors where everyone brings a prize to be won. This program was held on September 6<sup>th</sup> with one participant.
- ✚ DREAM- (Diverse Roles Entertainment Arts and Music) This program meets on Wednesdays from 6:00pm-8:30pm. For the month of September DREAM practiced on

other days to prepare for the upcoming competition to be held in October. For the month they practiced 14 days and had 137 participants.

- ✚ Crystal Allen attended the Senior Advisory Meeting on Monday, September 24<sup>th</sup>.

## **AYCOCK RECREATION CENTER**

- ✚ The Henderson-Vance Recreation and Parks Department is helping the City, County, and Vance County Schools with an employee wellness program by providing free memberships to all City, County, and Vance County School employees. There were a total of 19 City Employees, 9 County Employees and 6 Vance Co. School Employees.
- ✚ There were a total of 1,151 patron check-ins at Aycock Recreation Center for the month of September. This excludes numbers for rentals, meetings, classes, aquatic events, and youth athletics.
- ✚ Slide N Glide is a fitness class designed for participants to learn the newest slides while working up a sweat. Slide N Glide had 2 participants for the month of September.
- ✚ Beginning Yoga is a fitness class designed for participants to learn the basic techniques of Yoga and to inspire physical, mental, and spiritual peace from within. Yoga had 6 participants for the month of September.
- ✚ There was 1 multipurpose room rental for a total of 4 hours of usage for the month of September.
- ✚ There was 2 lobby rentals with a total of 3 hours of usage for the month of September.
- ✚ Vance Charter School utilized the gym for volleyball practices and games for a total of 19.5 hours of usage for the month of September.
- ✚ Henderson Collegiate utilized the gym for volleyball practices and games for a total of 19.5 hours of usage for the month of September.
- ✚ Vance Granville Community College utilized the gym for volleyball games for a total of 6 hours of usage for the month of September.
- ✚ J.C.P.C. had their monthly meeting in the Multipurpose Room on Thursday, September 20<sup>th</sup>.

- ✚ D.R.E.A.M utilized the multi-purpose room on Wednesdays for dance practices. Also had additional practices to prepare for their out-of-state competition.
- ✚ Tara Goolsby assisted the Henderson Fire Department with the collection of supplies for hurricane relief while the firemen attended the dedication ceremony for the new fire truck and newly renovated fire station.

## **YOUTH SERVICES**

### ***Community Service/Restitution***

- ✚ There were no new admissions and two terminations for the month. There are currently two youth working Community Service hours.

### ***Teen Court***

- ✚ There were no new admissions or terminations during the month. There are currently two youth enrolled.
- ✚ Two new referrals were received for the month. Intake appointments were scheduled; however, the clients failed to show up for appointments. School officials were notified.
- ✚ Greg and Candace met with Bonnie Watson, Legal Assistant for the District Attorney's on Wednesday, September 5th. The meeting was to discuss ways to increase the number of youth between the ages of 16 and 18 that we can divert from District Court.
- ✚ Candace Williams attended District Court session on Monday, September 24th.

### ***Project Youth Outreach***

- ✚ Enrollment packets were taken to the schools in preparation for the beginning of sessions.

### ***Community Outreach***

- ✚ Items were donated to the Hurricane Florence relief efforts for overages from the Shoe-Box Program.

### ***Community Involvement***

- ✚ Shantel Hargrove attended Teen Council meeting on Monday, September 17th.
- ✚ Shantel Hargrove, Greg Kelly and Candace Williams attended the monthly JCPC meeting on Thursday, September 20th.
- ✚ Candace Williams attended the Crime Stoppers banquet on Thursday, September 20th.



- ✚ Shantel Hargrove and Greg Kelly attended the monthly CAC meeting on Thursday, September 20th.
- ✚ Candace Williams attended the State of the Schools presentation at Vance County High on Thursday, September 27th.

## **AQUATICS**

- ✚ Water Aerobics class was held 27 times with a total of 302 participants.
- ✚ Practice was scheduled for 1 swim team 11 times with 295 participants and 22 hours of usage.
- ✚ Baptism was scheduled 1 time with 1 hours of usage and 20 participants.
- ✚ Group swim lessons were held 10 times with 32 participants and 4.5 hours of usage.
- ✚ Open swim had 203 participants and 128 hours of usage.
- ✚ Safety Around Water with Carver Elementary was held 5 times with 20 participants and 5 hours of usage.
- ✚ School groups were scheduled 4 times with 12 participants and 8 hours of usage.
- ✚ New Program - Hip Hop Water Aerobics was held 1 time with 8 participants and 1 hour of usage.

		NORTH CAROLINA DIVISION OF VETERANS AFFAIRS																								
		ACTIVITIES REPORTING FORM																								
County/District: _____		Vance #6													Year	/Month	2018	SEPTEMBER								
		Correspondence Out			Request for Service (Telephone and In-Person)								Written Action Taken (claims & development)													
					In-Person																					
Date	Name	Faxes/E-mail	Written	Other	Telephone Calls & In Person	OEI/OIF 2003-Present	Gulf War 1990-1991	Vietnam 1964 -1975	Korea 1950-1955	WWII 1941-1946	Other/Peace Time	Widow/Other	4138-development and follow-up	Compensation	DIC	Appeals - NOD; Form 9	Veteran's Pension	Widow's Pension	EVR - 21-8416	Education and Scholarships	Department of Defense	Medical	North Carolina Benefits	Presentations and briefings	Miscellaneous	
28-Aug	"		1	2	1									2											1	
29-Aug	"			2	7			2		2				1											6	
30-Aug	"	1	1	2	7			4			1	2		5											2	
31-Aug	"				2			2				1		1											1	
4-Sep	"		1	2	5			3			1	1		2											3	
5-Sep	"																									
6-Sep	"			3	4									3											2	
7-Sep	"				3			2				1		2												
10-Sep	"		1	2	6			3				1						1				1			4	
11-Sep	"	1	2	2	3			3						1				1							2	
12-Sep	"				4		1	3				2											1		3	
13-Sep	"																									
14-Sep	"																									
17-Sep	"	1	2	2	6			3			2	1		4											2	
18-Sep	"				5			3																	2	
19-Sep	"	1	4	4	6			2	1		2			3									1		1	
20-Sep	"	1	2	4	6		3	1				2											1		2	
21-Sep	"																									
24-Sep	"		2	3	3		1							1									1		2	
	TOTAL	5	16	28	68	0	5	31	1	2	6	11	0	25	0	0	0	0	2	0	0	0	1	4	0	33

# *Miscellaneous*

***APPOINTMENTS***  
***October 1, 2018***

**Vance County Appearance Commission – three year term**

Reappoint	Terri Hedrick – appointed 11/2005
	Pam Brame – appointed 04/2018
	Diane Barbour – appointed 04/2018