

- a. Human Resources Committee**
 - Employee Engagement Committee/Birthday Leave
 - Salary Progression Plan
- b. Public Safety Committee**
 - Volunteer Fire Department Contracts
 - Addressing Ordinance

9. Finance Director's Report

- a. Surplus Property**
- b. Financing Agreement – New Fire Truck**

10. County Attorney's Report

- a. REO Property - Bid Acceptance Resolution**
 - 175 Freedom Lane (Lot 37) – Parcel 0541D01033
- b. REO Property – New Offer**
 - 175 Freedom Lane (Lot 38) – Parcel 0541D01034
- c. REO Property – New Offer**
 - Lot 6 Big Ruin Creek Lane – Parcel 0404 03029

11. County Manager's Report

- a. Spring Litter Sweep Proclamation/County Employee Cleanup Event**
- b. Resolution – Designation of Agent for Tropical Storm Michael Declaration**
- c. Local Records Retention Schedule**
- d. Semi-Annual Jail Inspection Report**
- e. Planning Board Ordinance Amendment**
- f. Generator at Animal Shelter**

12. Consent Agenda Items

- a. Budget Amendments and Transfers**
- b. Tax Refunds and Releases**
- c. Ambulance Charge-Offs**
- d. Monthly Reports**
- e. Minutes**

13. Miscellaneous

- a. Appointments**

14. Closed Session

- a. Legal Matter**
- b. Property Matter**

AGENDA APPOINTMENT FORM

March 11, 2019

Name: District Attorney Mike Waters, Sheriff Curtis Brame, and
Police Chief Marcus Barrow

Purpose of appearance: Provide Law Enforcement Update

AGENDA APPOINTMENT FORM

March 11, 2019

Name: Paul McKenzie

Name of Organization: Cooperative Extension / Farmers Market

Purpose of appearance: - Appointments to Farmers Market Advisory Committee
- Amendment to Vendor and Facility Use Guidelines

Request of Board: Approve Appointments and Amendment

N.C. Cooperative Extension

Vance County Center
<http://vance.ces.ncsu.edu>

305 Young St.
Henderson, NC 27536
P: 252-438-8188



March 2, 2019

Ms. Kelly Grissom
Clerk to the Board of Commissioners
Vance County Government
122 Young St., Suite B
Henderson, NC 27536

Dear Kelly,

I am writing to submit the following three items for consideration by the Board of Commissioners regarding the Vance County Regional Farmers Market.

1. Advisory Board nominations
2. Change to Vendor Guidelines
3. Changes to Facility Use Guidelines

The details for each item are attached, each on a separate page.

Thank you for your time, and please let me know if you need additional details.

Kindest regards,

A handwritten signature in black ink that reads 'P. G. McKenzie'.

Paul G. McKenzie
Extension Agent – Agriculture
Horticulture, Forestry and Field Crops



ITEM 1: ADVISORY BOARD NOMINATIONS

On behalf of Tracy Madigan (Farmers Market Manager), the Vance County Regional Farmers Market Advisory Board, and myself, I am pleased to present the following nominations for the Vance County Regional Farmers Market Advisory Board.

1. Mr. Donald Faulkner, 490 Faulkner Town Rd., Henderson – Don is a vendor at the Vance County Regional Farmers Market and is farming on the land where he was raised and which has been in the family for decades. He has involved his children and grandchildren in the farming operation so that the tradition can continue. He sells vegetables that they raise on the farm, and is also our only vendor of locally raised pork. His input would be a valuable addition to the Board.
2. Mrs. Vivian Paynter, 1858 US Hwy 401 S, Warrenton – Vivian is the mother of Wendy Short of Shorts Farm, which is one of the keystone vendors at the market. Vivian's daughter, son-in-law and grandchildren have been heavily involved in the farming operation and as vendors. Vivian is also a dedicated volunteer in the Vance/Warren Master Gardener volunteer program. Vivian will also provide representation of Warren County, part of the region served by the Market. Further, Vivian is a loyal customer of the Farmers Market and her participation on the Board would be invaluable.
3. Mr. Larry Davis, 1448 Warrenton Rd., Henderson – Larry lives in Vance County and has deep farming roots in Warren County. Currently he is working to revitalize the family farm and turn it into a productive enterprise once again. He raises vegetables for market, and also to provide to friends, family and those in need. He is passionate about agriculture, and routinely collaborates with Cooperative Extension to promote opportunities for small and aspiring farmers. He has recruited many friends, family members and neighbors into the farming operation and has plans to expand into livestock production. His voice on our board would be a welcome addition.

Presented by Paul McKenzie, Agriculture Extension Agent

ITEM 2: PROPOSED CHANGE TO THE VENDOR GUIDELINES

As charged by the Board of Commissioners, the Vance County Regional Farmers Market Advisory Board conducted a review of the Vendor Guidelines at their meeting on November 29th, 2019.

The Advisory Board recommends the following revision: Add Item j in section 16 ("Items approved for sale...") which will read as follows:

Food sold directly to customers from a food truck that meets all state and county guidelines. The Market will allow up to one food truck each sale day. In the event that more than one food truck vendor joins the Market, the Market Manager will develop an equitable rotation schedule/protocol.

Background: The Farmers Market has already allowed food trucks to participate on a limited basis. We have found that food trucks are an additional draw for customers. The feedback from both customers and vendors has been highly positive. This change in the Guidelines will provide a framework and guidance for the Market Manager to incorporate food trucks into normal operations.

Presented by Paul McKenzie, Agriculture Extension Agent

ITEM 3: PROPOSED CHANGE TO FACILITY USE GUIDELINES

At their November 29th, 2018 meeting, the Vance County Regional Farmers Market voted to recommend the following changes to the Facility Use Guidelines:

- a. Under current guidelines outside groups may rent the facility for up to 4 hours at a cost of \$200, or up to 8 hours at a cost of \$400. The Advisory Board recommends maintaining a \$200 minimum for 4 hours, and then charging \$50 per hour for each additional hour (or portion thereof), up to a maximum of 8 hours.
- b. Under current guidelines, the use charge for groups that are not part of Vance County Government is the same, regardless of the nature of the group. We believe that offering a reduced rate to governmental organizations (e.g. City, State, Federal) will foster goodwill and provide valuable exposure. Thus, the Advisory Board recommends charging governmental groups that are not part of Vance County Government a flat fee of \$50. Departments of Vance County Government could continue to use the facility at no charge.

Presented by Paul McKenzie, Agriculture Extension Agent

AGENDA APPOINTMENT FORM

March 11, 2019

Public Hearing: Rezoning Request – Case RZ20190214-1
Between US 1 Hwy and Edwards Road; Parcel 0456 06008

Rezoning Request – Case RZ20190214-2
Warrenton Road; Parcel 0212 03001

Request of Board: Approve Rezoning Requests

DEPARTMENT OF PLANNING & DEVELOPMENT

Vance County Planning Board Meeting Date 02-21-2019

Rescheduled from 02/14/19

Public Hearing – Case # RZ20190214-1, 8.196 acres, US HWY 1



Staff Project Contact: Angie Blount

EXPLANATION OF THE REQUEST

Planning Board recommendation to rezone one, 8.196 acre tract of land located between US Hwy 1 and Edwards Rd. The property is currently zoned R30 (Residential Low Density) and the proposed zoning is GC1 (General Commercial 1).

OWNER/APPLICANT

The owner of the property is Jean Harris, 211 Par Dr., Henderson, NC 27536, the applicant is Jonathon Edwards, 241 Pinnacle Place, Henderson, NC 27536.

PROPERTY INFORMATION



LOCATION: Between US 1 HWY and Edwards Rd, Pin # 0456 06008

EXISTING LAND USE: Residential, Zoned R30 (Residential Low Density)

SURROUNDING LAND USE: The surrounding tracts are residentially zoned, AR or R30. This property has road frontage on both Edwards Rd. and US 1 Hwy.

ZONING HISTORY: All parcels in this area are zoned as they were since countywide zoning was established in November 2011.

STAFF COMMENTS

This is a large parcel of land, combined with the more restrictive setbacks associated with a GC1 zoning, and access being made from US 1 HWY, plus buffering requirements would further protect surrounding residential areas. These things combined should lessen the impact a potential commercial business might have on residential neighbors.

PLANNING BOARD RECOMMENDATION

The planning board should consider the following factors in deciding this case:

- A. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- B. There is convincing demonstration that all uses permitted under the proposed zone classification would be in the general public interest and not merely in the interest of an individual or small group.
- C. There is convincing demonstration that all uses permitted under the proposed zone classification would be appropriate in the area included in the proposed change. (When a new zone designation is assigned, any use permitted in the zone is allowable, so long as it meets zone requirements, and not merely uses which applicants state that they intend to make of the property involved.)
- D. There is convincing demonstration that the character of the neighborhood will not be materially or adversely affected by any use permitted in the proposed change.
- E. The proposed change is in accord with the County Land Use Plan and sound planning principles.

The planning board unanimously recommended the rezoning at their February 21, 2019 meeting.

BOARD OF COMMISSIONERS

Whenever the Board of Commissioners makes a decision to adopt or to reject a zoning amendment, the board must approve a written statement describing whether the action is consistent with an adopted comprehensive plan. The statement must also address why the board considers the action taken to be reasonable and in the public interest. The board is not required to follow its adopted plans in zoning decisions, but must consider its reasons for deciding to follow the plan or not.

Draft Motion and Rationale for Board of Commissioners Approval: Motion to approve the rezoning request on the basis that it is consistent with the county's land use plan by promoting economic development and growth while preserving the character and community values of the rural area.

Draft Motion and Rationale for Board of Commissioners Disapproval: Motion to deny the rezoning request on the basis that the uses allowed within the proposed zoning category can create negative visual impacts on the surrounding residential areas and the rezoning would not be in the general public interest.

Attachments: Application (A), Plat and Metes and bounds description (B).



Vance COUNTY

NORTH CAROLINA

Rezoning Process

Vance County Planning & Development Department

For Administrative Use Only:

| | |
|----------|--|
| Case # | |
| Fee Paid | |
| PB Date | |
| BOC Date | |

156 Church Street, Suite 3
Henderson, NC 27536
Ph: (252) 738-2080
Fax: (252) 738-2089

Property Owner Information

Property Owner: Jean Harris
Mailing Address: 211 Par Dr
City: Henderson State: NC Zip Code: 27536
Phone #: (252) 492 - 1564 Fax #: () -
E-mail Address: _____

Applicant Information

Applicant: Jonathon Edwards
Mailing Address: 241 Pinnacle Pl
City: Henderson State: NC Zip Code: 27536
Phone #: (252) 915 - 6518 Fax #: () -
E-mail Address: jonathonedwards308@yahoo.com

Property Information *For multiple properties please attach an additional sheet.*

Property Address: Edwards Rd & US Hwy 1
Tax Map Number: _____ PIN (parcel identification #): 456-06-0008
Existing Zoning: R-30 Proposed Zoning: GC-1
Acreage: 7.77 Road Frontage: 724 -US #1
Existing Use: Raw Land

Deed Reference

- ☒ Metes and bounds description attached
☐ Site plan/sketch of proposal attached



Vance COUNTY

NORTH CAROLINA

Rezoning Process

Vance County Planning & Development Department

Statement of Justification

1. Would the amendment correct an error in the zoning map? ☒ NO ☐ YES: *Please explain below:*

2. Have conditions changed in the area to justify the requested amendment? ☒ NO ☐ YES: *Please explain below:*

3. What factors justify the proposed amendment?
Please See Attached

Property Owners Signature

Please sign in blue or black ink

Date _____

Applicants' Signature

[Handwritten Signature]

Please sign in blue or black ink

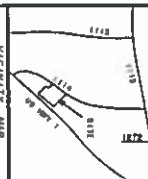
Date 11-21-18

Vance County Planning & Development Board,

Please see the answer to question # 3

3. What factors justify the proposed amendment?

I propose the request to rezone the property in question for the purpose of building a new facility for my current HVAC business. Ranes Heating & Air Conditioning has been a staple in the community since 1976 and hopes to continue this pattern if the property is available for our expansion. We have seen exponential growth over the last few years and will be needing a new facility very soon. This property is a viable candidate for relocation if rezoned. In moving to this property, we will be visible to more potential clients in the Vance County and surrounding markets. This move also increases tax revenue for the dormant property and even increases surrounding property values. As a HVAC business our level of work will still allow the neighboring property owners to enjoy a quiet atmosphere under all conditions. Our impact to the traffic will be minimal as the nature of our business is conducted at our customers residence.



To the best of my knowledge, this survey is not located within 2000 feet of a CRI. Also none.

NOTE
All distances are for 2010
ground distances.

ALL OF THE FOLLOWING PROPERTY MATTERS ARE CONTROL COMMENTS UNLESS OTHERWISE NOTED: MMB, NIS, NRE, ERB, ETS, EPR.

THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.

NOTE: Area computed by Coordonate Method

This plot is subject to all easements, agreements and rights of way of record prior to the date of this plot.

CECEMP

[illegible]

REDACTED COUNCILMAN, writing that this child was drawn under my supervision from an actual field survey made under my supervision. His name reflected on the face of the plot; that my behavior had stressed me clearly indicated on the face of the plot; that his role of protection as calculated at 10,000 - calculation was prepared to decrease with G.S. 47-5D as amended. With my wife and I signed, registration number and seal this is copy of MORTIMER, 2016.

Robert C. Corbin, P.L.S. 1-3961

I certify that the survey is of an existing parcel of land and does not create a new lot or parcels.

Robert C. Cerreto, P.L.S. 1-3301



CAWTHORNE & ASSOCIATES
Registered Land Surveyors, P.A.

License No.: C-0378

822 Dobney Drive

Henderson, North Carolina 27536

Phone N 252-492-0041

SURVEY FOR

JEAN N. HARRIS

OWNER - JEAN N. HARRIS

KITRELL TOWNSHIP

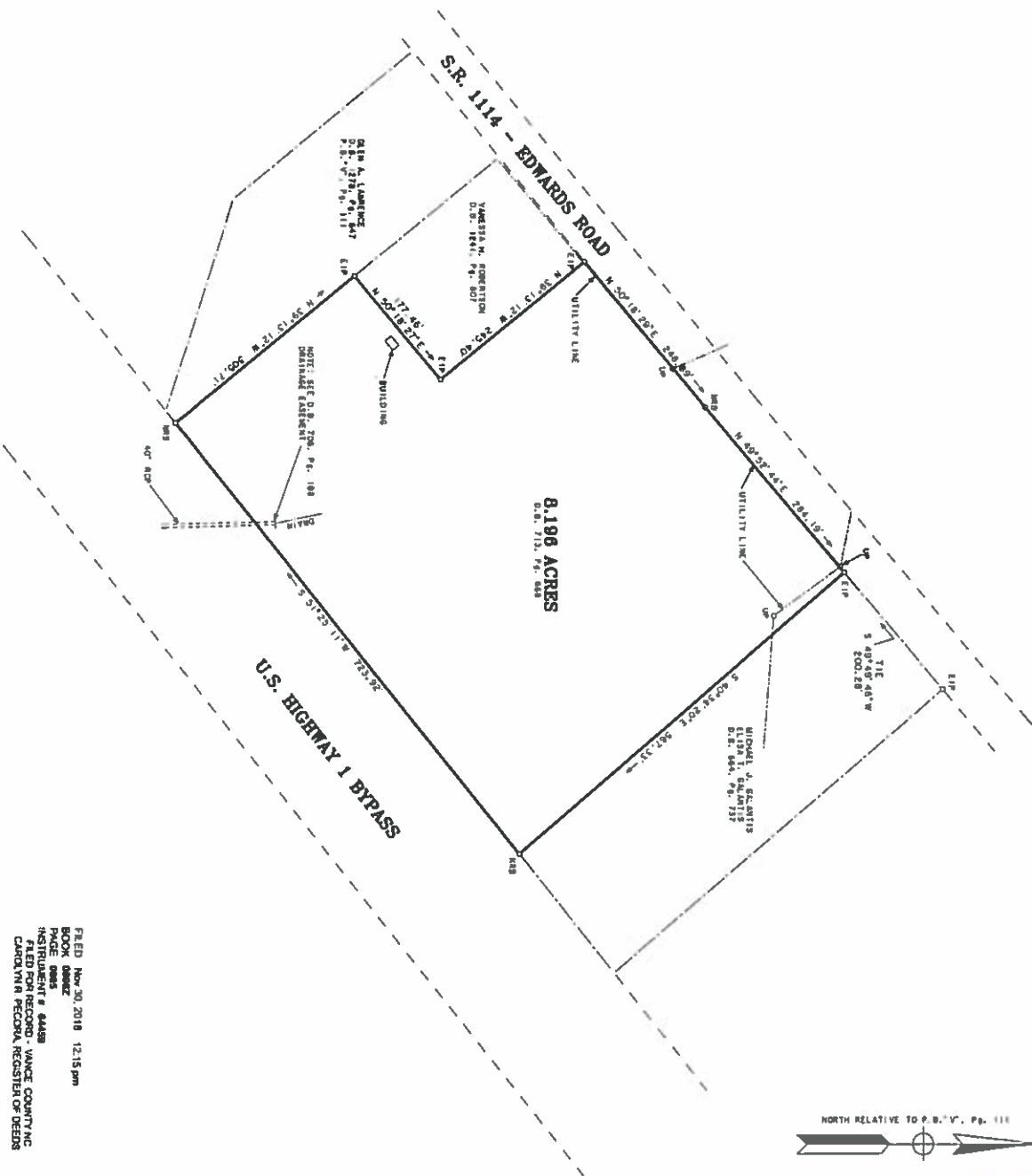
ANCE COUNTY, NORTH CAROLINA

SCALE 1" = 100' NOVEMBER 19, 2018

FILE # 91-18-053-L

TAX MAP # 456-6-8

FILED Nov 30, 2018 12:15 pm
BOOK 0898Z
PAGE 0885
INSTRUMENT # 44459
FILED FOR RECORD - VANCE COUNTY NC
CAROLYN R. PECORA, REGISTER OF DEEDS



NORTH RELATIVE TO P.D. V. P. 111

Z-5

B

03536

VANCE COUNTY, N.C.
FILED FOR RECORD

JUL 13 4 40 PM '93

SARAH H. HALE
REGISTER OF DEEDS

Excise Tax

Recording Time, Book and Page

Tax Lot No. _____ Parcel Identifier No. _____
 Verified by _____ County on the _____ day of _____, 19____
 by _____

Mail after recording to _____

This instrument was prepared by **STAINBACK & SATTERWHITE-Paul J. Stainback**

Brief description for the Index _____

NORTH CAROLINA GENERAL WARRANTY DEEDTHIS DEED made this 15th day of May, 19 93, by and between

GRANTOR

GRANTEE

MARGARET OAKLEY, widow and
CATHERINE O. HANNON, widowWILLIAM L. HARRIS and wife
JEAN N. HARRIS

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of _____, Kittrell Township, Vance County, North Carolina and more particularly described as follows:

BEGIN at an iron pin located on the northerly edge of the right of way of US Highway No. 1 Bypass, which said beginning iron pin is located N. 42° 53' 54" E. 482.72 ft. from N.C.G.S. Monument "E Johnson", and proceed thence from said beginning iron pin N. 39° 13' 12" W. 551.11 ft. along the line of the property of Wilbert C. Harris, Sr. and wife to an iron pin located in the southern edge of the right of way of State Road 1114; thence along and with the southern edge of the right of way of State Road 1114 N. 50° 20' 51" E. 426.35 ft. to a traverse point; thence N. 49° 51' 56" E. 284.39 ft. to an existing iron pin; thence S. 40° 33' 54" E. 567.35 ft. along the line of the property of Michael J. Galantis and Elisa Galantis to an iron pin located in northern edge of the right of way of US #1 Bypass; thence along and with the northern edge of the right of way of US #1 Bypass S. 51° 26' 20" W. 724.05 ft. to an iron pin, the point and place of beginning. Containing 9.196 acres as shown on that property surveyed for Margaret Oakley and Catherine O. Hannon located in Kittrell Township, Vance County, North Carolina as prepared by John L. Hamme, RLS, and being dated April 23, 1993.

DEPARTMENT OF PLANNING & DEVELOPMENT

Vance County Planning Board Meeting Date 02-21-2019

Rescheduled from 02/14/19

Public Hearing – Case # RZ20190214- 2, 1 acre tract on Warrenton Rd



Staff Project Contact: Angie Blount

EXPLANATION OF THE REQUEST

To consider the rezoning of a 1 acre tract of land located on Warrenton Rd. The property is currently zoned RMHC (Residential Manufactured Home Community) and the proposed zoning is AR (Agricultural Residential).

OWNER/APPLICANT

The owner of the property is Vance County, 122 Young St., Henderson, NC 27536, the applicant is Vance County.

PROPERTY INFORMATION



LOCATION: Located on Warrenton Rd, known as Finch Land, identified by Pin# 0212 03001.

EXISTING LAND USE: Vacant, currently zoned RMHC (Residential Manufactured Home Community).

SURROUNDING LAND USE: The property is bordered on the left by a .33 acre tract of land, zoned LI or Light Industrial, currently being used as a convenience site. The property is bordered on the right by property zoned as RMHC (Residential Manufactured Home Community) and being used as such. The property across Warrenton Rd falls within the ETJ (Extra Territorial Jurisdiction) of the City of Henderson.

ZONING HISTORY: All parcels in this area are zoned as they were since countywide zoning was established in November 2011.

STAFF COMMENTS & PLANNING BOARD RECOMMENDATION

The rezoning of this parcel to AR would broaden its possibility of uses.

The planning board should consider the following factors in deciding this case:

- A. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- B. There is convincing demonstration that all uses permitted under the proposed zone classification would be in the general public interest and not merely in the interest of an individual or small group.
- C. There is convincing demonstration that all uses permitted under the proposed zone classification would be appropriate in the area included in the proposed change. (When a new zone designation is assigned, any use permitted in the zone is allowable, so long as it meets zone requirements, and not merely uses which applicants state that they intend to make of the property involved.)
- D. There is convincing demonstration that the character of the neighborhood will not be materially or adversely affected by any use permitted in the proposed change.
- E. The proposed change is in accord with the County Land Use Plan and sound planning principles.

Planning Board Recommendation:

The planning board voted unanimously to recommend the rezoning of this parcel.

BOARD OF COMMISSIONERS

Whenever the Board of Commissioners makes a decision to adopt or to reject a zoning amendment, the board must approve a written statement describing whether the action is consistent with an adopted comprehensive plan. The statement must also address why the board considers the action taken to be reasonable and in the public interest. The board is not required to follow its adopted plans in zoning decisions, but must consider its reasons for deciding to follow the plan or not.

Draft Motion and Rationale for Board of Commissioners Approval: Motion to approve the rezoning request on the basis that the proposed AR zoning alone or combined with the possibility of a Conditional Use Permit would broaden the uses for the property and would more closely match the current uses of adjacent properties.

Draft Motion and Rationale for Board of Commissioners Disapproval: Motion to deny the rezoning request on the basis that the uses allowed within the proposed zoning category would not be consistent with the surrounding zoning and current uses.

Attachments: Rezoning Application (A), Survey Map (B)



Vance COUNTY

NORTH CAROLINA

Rezoning Process

Vance County Planning & Development Department

156 Church Street, Suite 3
Henderson, NC 27536
Ph: (252) 738-2080
Fax: (252) 738-2089

For Administrative Use Only:

| | |
|----------|--|
| Case # | |
| Fee Paid | |
| PB Date | |
| BOC Date | |

Property Owner Information

Property Owner: Vance County
Mailing Address: 122 Young Street, Suite B
City: Henderson State: NC Zip Code: 27536
Phone #: (252) 738 - 2005 Fax #: (252) 738 - 2039
E-mail Address: _____

Applicant Information

Applicant: Vance County
Mailing Address: 122 Young Street, Suite B
City: Henderson State: NC Zip Code: 27536
Phone #: (252) 738 - 2005 Fax #: (252) 738 - 2039
E-mail Address: _____

Property Information *For multiple properties please attach an additional sheet.*

Property Address: Finch Land - Warrenton Road
Tax Map Number: 0212 PIN (parcel identification #): 0212 03001
Existing Zoning: RMHC-Res. Manufactured Home Community Proposed Zoning: Agricultural Residential
Acreage: 1.00 Road Frontage: 219.85'
Existing Use: Vacant Lot

Deed Reference

- ☐ Metes and bounds description attached
☐ Site plan/sketch of proposal attached

vision • vitality • variety Rezone 19-0070

Case# 20190214-2

A



Vance COUNTY

NORTH CAROLINA

Rezoning Process

Vance County Planning & Development Department

Statement of Justification

1. Would the amendment correct an error in the zoning map? ☐ NO ☐ YES: *Please explain below:*

No. The proposed amendment will keep the zoning within the residential category, from RHMC to Agricultural Residential.

2. Have conditions changed in the area to justify the requested amendment? ☐ NO ☐ YES: *Please explain below:*

No. The RHMC zoning district currently include residences and related recreational, commercial, and service facilities, subject to the Vance County Manufactured Housing Park Ordinance. Whereas, Agricultural Residential is established primarily for rural, agricultural, and sparsely spaced residential development.

3. What factors justify the proposed amendment?

The proposed amendment is tied within the goals and objectives of the Vance County Land Use Plan, to conserve, protect, and encourage the wise and prudent use of Vance County's natural and cultural resources. Keeping the zoning within the residential category, will allow non-residential uses as a matter of right, or on a conditional basis. However, the standards of the AR district, are designed to preserve the rural character of Vance County by prohibiting uses incompatible with rural and low-density residential development.

Property Owners Signature

Arden M. Miller County Manager Date 1/16/19
Please sign in blue or black ink

Applicants' Signature

Arden M. Miller County Manager Date 1/16/19
Please sign in blue or black ink



12-13-18
Date
Liliana L. Lopez
Subdivision Administrator

Is the best of my knowledge.
This survey is not related
with a good or bad
movement.

Note
All distances are horizontal ground distances.

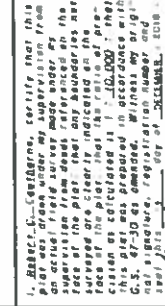
ALL OF THE FOLLOWING PROPERTY OWNERS
ARE CONTROL CORNERS UNLESS OTHERWISE
NOTED: ABB 911 AM, FID FRN, FIS EPM.

THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.

NOT: 12 points only 0.044 points

[illegible]

| | LEGEND |
|--------|-----------------------|
| 1/16 | Existing 1/16" Flat |
| 2/16 | New 1/16" Flat |
| 3/16 | Existing 3/16" Flat |
| 4/16 | Existing 1/2" Flat |
| 5/16 | Existing 5/8" Flat |
| 6/16 | New 5/8" Flat |
| 7/16 | New 1" Flat |
| 8/16 | Existing 1" Flat |
| 9/16 | New 1 1/2" Flat |
| 10/16 | Existing 1 1/2" Flat |
| 11/16 | New 2" Flat |
| 12/16 | Existing 2" Flat |
| 13/16 | New 2 1/2" Flat |
| 14/16 | Existing 2 1/2" Flat |
| 15/16 | New 3" Flat |
| 16/16 | Existing 3" Flat |
| 17/16 | New 3 1/2" Flat |
| 18/16 | Existing 3 1/2" Flat |
| 19/16 | New 4" Flat |
| 20/16 | Existing 4" Flat |
| 21/16 | New 4 1/2" Flat |
| 22/16 | Existing 4 1/2" Flat |
| 23/16 | New 5" Flat |
| 24/16 | Existing 5" Flat |
| 25/16 | New 5 1/2" Flat |
| 26/16 | Existing 5 1/2" Flat |
| 27/16 | New 6" Flat |
| 28/16 | Existing 6" Flat |
| 29/16 | New 6 1/2" Flat |
| 30/16 | Existing 6 1/2" Flat |
| 31/16 | New 7" Flat |
| 32/16 | Existing 7" Flat |
| 33/16 | New 7 1/2" Flat |
| 34/16 | Existing 7 1/2" Flat |
| 35/16 | New 8" Flat |
| 36/16 | Existing 8" Flat |
| 37/16 | New 8 1/2" Flat |
| 38/16 | Existing 8 1/2" Flat |
| 39/16 | New 9" Flat |
| 40/16 | Existing 9" Flat |
| 41/16 | New 9 1/2" Flat |
| 42/16 | Existing 9 1/2" Flat |
| 43/16 | New 10" Flat |
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| 93/16 | New 22 1/2" Flat |
| 94/16 | Existing 22 1/2" Flat |
| 95/16 | New 23" Flat |
| 96/16 | Existing 23" Flat |
| 97/16 | New 23 1/2" Flat |
| 98/16 | Existing 23 1/2" Flat |
| 99/16 | New 24" Flat |
| 100/16 | Existing 24" Flat |



I certify that this survey is of a category, such as the reclassification of existing assets, a reordering survey, or other exception to the definition of subdivision.

[Signature]

WEDGEC, CARSON, P.L.L.C.

OWNER - GENEVA SMITHWICK & VANCE COUNTY
HENDERSON TOWNSHIP

1-8-217 0.1064 Y111



U.S. AIR FORCE
O. G. 430, P. 8, 103
P. 8, U. P. 8, 37
104-1

0.9889 ACRE

1992

E B E FARM EQUIPMENT CO.
D-16, 3-4-7, P. 1, 6-5
PARCEL 3

S.R. 1001 - WARRENTON ROAD

U.S. HWY. 1 BYPASS
VARIABLE WIDTH R/W

FILED Dec 13, 2018 11:37 am
 BK00K 00002
 PAGE 0013
 INSTRUMENT # 84682
 FILED FOR RECORD - VANCE
 CASSANDRA D NEAL, REGISTRAR

AGENDA APPOINTMENT FORM

March 11, 2019

Public Hearing: Text Amendment to Zoning Ordinance

Request of Board: Approve Text Amendment

DEPARTMENT OF PLANNING & DEVELOPMENT

PLANNING STAFF REPORT

ZONING TEXT AMENDMENT

STAFF PROJECT CONTACT: Angie Blount



EXPLANATION OF THE REQUEST

This is a request to amend the zoning ordinance to add "Convenience Center" to the Permitted Uses Table and the definitions.

INITIATION OF AMENDMENT

The County of Vance has requested that "Convenience Center" be added to the Permitted Uses Table and to the zoning ordinance definitions.

Staff and the Planning Board recommend that (Convenience Center) be allowed in AR, R30 and GC1 with Conditional Use Permit approvals by the Board of Adjustment, allowed by right in the LI, IM and WOZ, and prohibited in the R20, R10, RMHC, HC, EIA and OI zoning jurisdictions.

BACKGROUND INFORMATION

The current ordinance and Permitted Uses Table does not contain a definition for Convenience Center. The closest definition falls under Recycling and/or storage under Industrial Uses but does not adequately describe the functions of a Convenience Center as items are not stored and any recyclables leave the site daily.

The proposed definitions are:

Convenience Center: A county owned, operated and maintained or privately owned, but county operated and maintained site for the collection of residential waste and recycling.

The Permitted Uses chart would be updated as follows:

| INDUSTRIAL USES | AR | R30 | R20 | R10 | RMHC | HC | GC | LI | IM | EIA | OI | OS | WOZ | |
|---------------------------|-----------|-----------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|---|
| Convenience Center | CU | CU | X | X | X | X | CU | P | P | X | X | X | P | Parking: 1 per employee |
| Recycling and/or storage | CU | X | X | X | X | X | CU | P | P | X | X | X | X | Parking: 2/1000 SF Loading: 1.25/bay |
| Manufacturing | X | X | X | X | X | CU | CU | P | P | CU | X | X | X | Parking: 1/500 SF Loading: 1/20,000 |
| Machine and welding shops | CU | CU | X | X | X | CU | CU | P | P | X | X | X | X | Parking: 1/500 SF Loading: 1/20,000 |

Black text is from the current zoning ordinance. Red text is PROPOSED on the chart

The chart above contains Recycling and/or storage, Manufacturing and Machine and welding shops as they are in the current ordinance under Industrial Uses, no proposed changes to either of these uses as far as the zoning classifications are applied.

PLANNING BOARD PROPOSAL AND RECOMMENDATION

The planning board unanimously voted to amend this section of the ordinance.

The updates are listed above and include adding the definition of Convenience Center as well as adding this use to the Permitted Uses Chart.

PLANNING BOARD RECOMMENDATION: Made February 21, 2019

| |
|--|
| STAFF COMMENTS AND RECOMMENDATION |
|--|

Staff supports this proposed amendment.

Attachments:

Proposed resolution amending the zoning ordinance.

ORDINANCE AMENDING THE VANCE COUNTY ZONING ORDINANCE TO ADD CONVENIENCE CENTER TO THE ZONING DEFINITIONS AND TO THE TABLE OF PERMITTED USES

WHEREAS, the Vance County Planning Board has reviewed the proposed amendments to the Vance County Zoning Ordinance, has determined them to be consistent with the land use plan, and has provided a recommendation for their approval.

WHEREAS, the proposed amendments provide additional protections for property owners and citizens of the county while maintaining an environment conducive to economic development; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, that:

- A. The amendments as presented are consistent with the county land use plan by encouraging development at a rate and in a pattern which can be efficiently and effectively served by existing and planned services and facilities. Additionally the amendments accommodate and allow economic development and growth while protecting the environment, public health and general welfare.
- B. The Vance County Zoning Ordinance be amended as follows (deletions as ~~strikethroughs~~, additions shown as red underlined text):

Convenience Center: A county owned, operated and maintained or privately owned, but county operated and maintained site for the collection of residential waste and recycling.

| | | | | | | | | | | | | | | |
|---------------------------|-----------|-----------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|---|
| Convenience Center | CU | CU | X | X | X | X | CU | P | P | X | X | X | P | Parking: 1 per employee |
| Recycling and/or storage | CU | X | X | X | X | X | CU | P | P | X | X | X | X | Parking: 2/1000 SF Loading: 1.25/bay |
| Manufacturing | X | X | X | X | X | CU | CU | P | P | CU | X | X | X | Parking: 1/500 SF Loading: 1/20,000 |
| Machine and welding shops | CU | CU | X | X | X | CU | CU | P | P | X | X | X | X | Parking: 1/500 SF Loading: 1/20,000 |

****Black text is from the current zoning ordinance. Red text is PROPOSED on the chart****

Adopted this the 11th day of March, 2019.

ATTEST:

Archie Taylor, Chairman
Vance County Board of Commissioners

Kelly H. Grissom
Clerk to the Board

AGENDA APPOINTMENT FORM

March 11, 2019

Name: Benny Finch

Name of Organization: Downtown Development Commission

Purpose of Appearance: Provide Update on Downtown Development

Henderson-Vance County Downtown Development Commission

BOARD MEMBERS 2019

Benny Finch, Chair

Carolina Solar Energy

Paylor Spruill, Vice Chair

City of Henderson-Asst. City Manager

Phil LaKennick, Secretary

Ballet Arts

Daniel White, Treasurer

W.W. Properties

Ron Cava

Pastor, First Baptist Church

Amanda Ellis

Rogers Law Firm

Dr. Jerry Ellington

Family Eye Center

Phil Hart

Data Forge

Paul Harvin

Rosemyr

Marcus Barrow

Chief of Police

Corey Williams

City of Henderson Planning Director

Bryan Paynter

Cobblestone Construction

Jane Cloninger

Cloninger Law Firm

Patti McAnnflyn

Perry Memorial Library

Alice Sallinger

Vance County Arts Council

Becky Matthews

Attorney

[WITH VOTING RIGHTS]

EX-OFFICIO

Eddie Ellington, Mayor

Dennis Jarvis, Henderson-Vance County EDC Director

Rep. Henderson-Vance Chamber

Yolanda Feimster, Vance County Commissioner

Gordon Wilder, Vance County Commissioner

DOWNTOWN
HENDERSON, NC
HAS

ITY



LONGEVITY

20+ businesses in operation for 20+ years.

OPPORTUNITY

Prime business property locations available.
Incentives for qualifying businesses.



VITALITY

Residents and visitors enjoy community, civic,
government, cultural and educational activities.

Locate your business in Downtown Henderson, NC
Learn more at HendersonNCdowntown.com





DOWNTOWN HENDERSON, NC

BUSINESSES IN
DOWNTOWN: **100+**

MAJOR EMPLOYERS

CITY AND COUNTY
GOVERNMENT

100+

STATE AND FEDERAL
GOVERNMENT

100+

MAJOR NATIONAL RETAILER
CORPORATE OFFICE

200+

GARNETT STREET AVERAGE
DAILY TRAFFIC VOLUME: **12,000 TO 15,000**
VEHICLES PER DAY

RADIUS

5 MILES

15 MILES

25 MILES

POPULATION

28,000

85,000

200,000

HOUSEHOLDS

11,000

33,000

80,000

MEDIAN HOUSEHOLD INCOMES

\$46,000

\$50,000

\$60,000

HOUSING UNITS

13,000

30,000

90,000

BUSINESSES

1,600

3,800

9,000

Water District Board

Vance County Water Board Report March 11, 2019

Water Board Planning Committee

Phase 3 Construction Update. The committee (Wilder [C], Brummitt, & Taylor) met with Tim Carpenter (LKC Engineering) on Monday, February 25, 2019 to discuss the construction update of Phase 3 of the Vance County Water District. The committee was informed the county has taken eight new signups in this area since December 2018 with a total of 86 potential customers to date. The engineer informed the committee that construction is progressing well and is on schedule with crews currently working along NC Hwy 39 South. The engineer anticipates the first change order from the contractor soon as a result of reducing the pipe and bore size along Rock Mill Road. He estimated the change order may provide a credit of approximately \$19,000 with no negative impact to cost or the timeline. *For your information.*

Phase 1B Engineering Services Agreement. The committee was informed that the signup campaign continues for Phase 1B with a total of eight new signups since December and an approximate total of 217 signups to date along the proposed water lines. As a result of the Water District taking on this project from Kittrell Water Association, it is necessary for a new Engineering Services Agreement to be completed with LKC Engineering. The committee reviewed the fees associated with the engineering services which include design, permitting, bidding and award, and construction administration for Phase 1B as funded and approved by USDA – Rural Development. The total project engineering fees are \$355,000 which includes \$146,000 for basic engineering services, up to \$181,000 for project inspection, and \$28,000 in additional engineering services. These fees would be paid initially from fund balance and then reimbursed later from USDA funds once increased project funds are awarded. Staff questioned the maximum amount that would be paid out prior to proceeding with the project, if the county were to hold off on construction due to a lack of signups. The engineer responded that 70% of the \$146,000 (or \$102,200) would be paid out initially for preliminary and final design prior to moving forward with the bidding phase of the project. The committee was agreeable to the fees and recommended authorizing the manager and attorney to finalize the Engineering Services Agreement. *Recommendation: Approve the engineering fees associated with Phase 1B and authorize the County Manager and County Attorney to finalize the Engineering Services Agreement with LKC Engineering.*

Phase 1B Waterline Easements. The committee was informed three of the five required easements have been obtained for Phase 1B. The fourth easement has been agreed upon by the property owner, but not finalized with the fifth easement requiring significant legal work due to the number of heirs owning the property. The committee suggested having the engineer look for a different location for crossing the waterline from Raleigh Road to Bobbitt Road which would change the property owners for the fourth and fifth easement. The committee was agreeable to authorizing the manager to negotiate and finalize the final easements once engineering and legal work is complete on the easements. *Recommendation: Authorize the County Manager to negotiate and finalize waterline easements for Phase 1B.*



Engineering
Landscape Architecture
Surveying

January 17, 2019

Mr. Jordan McMillen, County Manager
Vance County
122 Young Street, Suite B
Henderson, NC 27536

Re: Vance County Water District
Phase 1B – Water System Project (previously Kittrell Water Association)
Engineering Services Agreement

Dear Mr. McMillen,

This letter is to provide you with a description of the Engineering Services Agreement (ESA) for the above referenced project. The subject ESA covers the engineering services necessary to proceed with the design, permitting, bidding and award, and construction of the Phase 1B water system project funded by USDA – Rural Development.

Attached with this letter is a summary of engineering fees for the Phase 1B project which are included within the ESA. The summary provides a breakdown of fees including; original basic services approved by USDA (shown in 8/7/14 KWA Letter of Conditions), amount previously paid by KWA, services to revise and incorporate changes / additions for VCWD, and the revised total basic services amount. Also shown is an updated budget amount to provide resident project representatives services (construction inspection) for the Phase 1B project. All inspection time will be billed hourly for the duration of the construction.

Additional Services shown on the breakdown and included in the ESA are for the preparation of the easement surveying and mapping and geotechnical evaluation at the bore location to determine subsurface conditions and presence of rock.

If you have any questions or concerns, please do not hesitate to contact us at (910) 420-1437.

Sincerely,
LKC Engineering, PLLC

A handwritten signature in blue ink that reads 'Logan J. Parsons'.

Logan J. Parsons, E.I.

**VANCE COUNTY WATER DISTRICT - PHASE 1B
SUMMARY OF ENGINEERING FEES**

Basic Engineering Services

| | |
|--|---------------|
| Total Basic Services from USDA LOC | \$151,851.00 |
| Total Paid to Date by Others | (\$40,960.00) |
| Net Balance of Basic Services | \$110,891.00 |
| Additional Scope - VCWD Design Revisions Phase | \$35,109.00 |

| | | |
|--|-----|---------------------|
| Revised Total of Basic Services | | \$146,000.00 |
| -Preliminary Design Phase | 50% | \$73,000.0 |
| -Final Design Phase | 20% | \$29,200.0 |
| -Bidding and Award Phase | 10% | \$14,600.0 |
| -Construction Phase | 15% | \$21,900.0 |
| -Post-Construction Phase | 5% | \$7,300.0 |

Resident Project Representative Services

| | |
|---|---------------------|
| Resident Project Representative (Inspection) | \$181,000.00 |
|---|---------------------|

Additional Engineering Services

| | |
|---|-------------|
| Easement Surveying and Mapping (Hourly) | \$10,000.00 |
| Geotechnical Evaluation at Bore Locations | \$18,000.00 |

| | |
|--|--------------------|
| Total Additional Engineering Services | \$28,000.00 |
|--|--------------------|

| | |
|---------------------------------------|---------------------|
| TOTAL PROJECT ENGINEERING FEES | \$355,000.00 |
|---------------------------------------|---------------------|

Vance County Water District
Operations Report
January 2019

| <u>Operations Highlights:</u> | <u>Fiscal Year-to Date</u> | <u>January 2019</u> |
|-------------------------------|----------------------------|---------------------|
|-------------------------------|----------------------------|---------------------|

Work Order Completions:

| | | |
|--------------------------------|-----|-----|
| Discolored Water/ Air in lines | 2 | 0 |
| Set Meters | 9 | 0 |
| Replace Meter/ERT | 5 | 0 |
| Remove Meter | 2 | 0 |
| Locate Lines | 272 | 70 |
| Odor In Water / Chlorine Check | 5 | 0 |
| Check Usage / Leaks | 67 | 7 |
| Replace Meter Lid/ Box | 0 | 1 |
| Low pressure/ No Water | 3 | 2 |
| Water Main Break | 0 | 0 |
| Distribute Boil Water Notices | 0 | 0 |
| Distribute Rescind Notices | 0 | 0 |
| Move in / move out | 31 | 18 |
| Kittrell Water Tower Response | 5 | 0 |
| Water line repairs | 6 | 0 |
| Actual Shut offs | 51 | 173 |
| Restores | 18 | 150 |
| Cross Connection Checks | 6 | 0 |
| Intent to Serve inspections | 0 | 0 |
| Hydrant/Site Care/Mowing | 7 | 0 |
| Delivered Return Mail | 15 | 0 |
| Water Taps Requests | 12 | 0 |

Satellite Office Activity:

| | | |
|-----------------------|-------|-----|
| Information requests | 37 | 4 |
| Bill pays | 1,350 | 211 |
| Applications received | 13 | 2 |

Billing Summaries Phase 1 & 2:

October Billing 09/30/2018 through 10/31/2018
1,276 active customers of which 859 were metered services
Gallons billed 2,809,430 Average usage 3,270 @ .01033 = \$33.78 plus \$ 30 Base = \$ 63.78

November Billing 10/31/2018 through 11/30/2018
1,271 active customers of which 855 were metered services
Gallons billed 2,416,980 Average usage 2,827 @ .01033 = \$29.20 plus \$ 30 Base = \$ 59.20

December Billing 11/30/2018 through 12/31/2018
1,280 active customers of which 866 were metered services
Gallons billed 2,657,520 Average usage 3,069 @ .01033 = \$31.70 plus \$ 30 base = \$61.70

January Billing 12/31/2018 through 01/31/2019
1,281 active customers of which 867 were metered services
Gallons billed 2,471,670 Average usage 2,851 @ .01033 = \$29.45 plus \$ 30 base = \$59.45

Water System Overview:

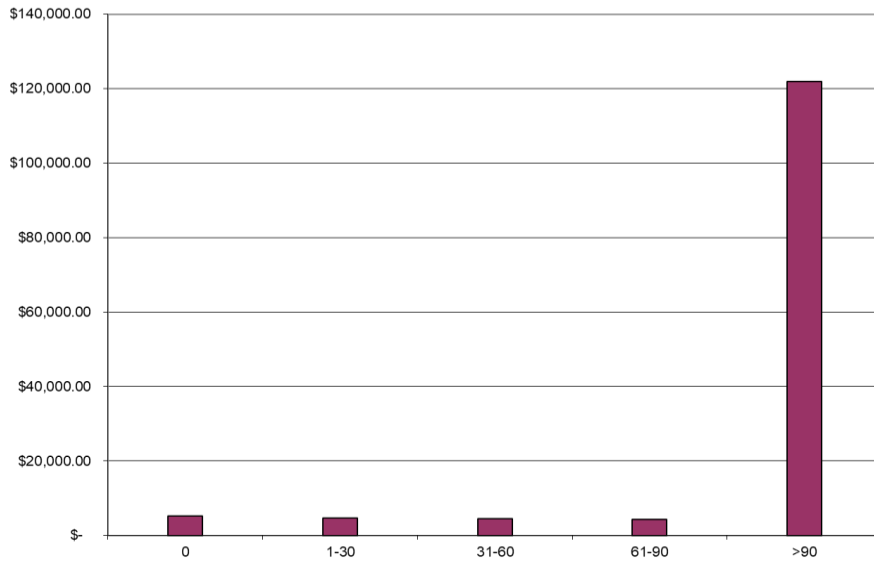
The current customer count is as follows:

- * Phase 1 – 676 total customers, 206 availability accounts and 470 metered accounts
- * Phase 2 – 605 total customers, 208 availability accounts and 397 metered accounts
- * Kittrell - 352 total Customers, 005 availability accounts and 347 metered accounts

There is a total of 1,633 VCWD customers committed to the system with 1,213 metered customers.

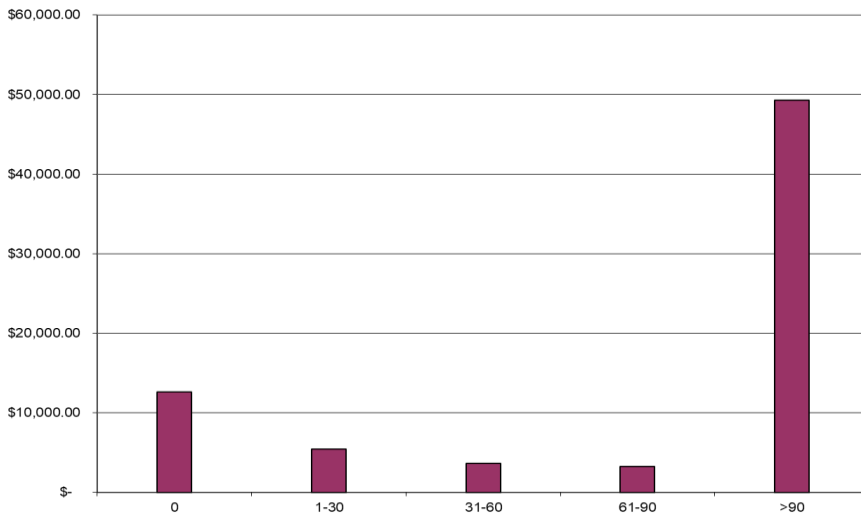
Vance County Water District
Operations Report
January 2019

Availability Aging Report for Vance County



Customer numbers: 7 3 1 146

Metered Aging Report for Vance County



Customer Numbers: 36 16 8 165

Availability Accounts AR*

| Age | Current Month |
|--------------------------------------|---------------|
| 0 | \$ 5,151.28 |
| 1-30 | \$ 4,647.30 |
| 31-60 | \$ 4,479.93 |
| 61-90 | \$ 4,383.00 |
| >90 | \$ 121,977.41 |
| Total Availability AR to date | |
| \$ 140,638.92 | |

Metered Accounts AR*

| Age | Current Month |
|-------|---------------|
| 0 | \$ 12,596.93 |
| 1-30 | \$ 5,445.07 |
| 31-60 | \$ 3,675.90 |
| 61-90 | \$ 3,276.08 |
| >90 | \$ 49,280.09 |

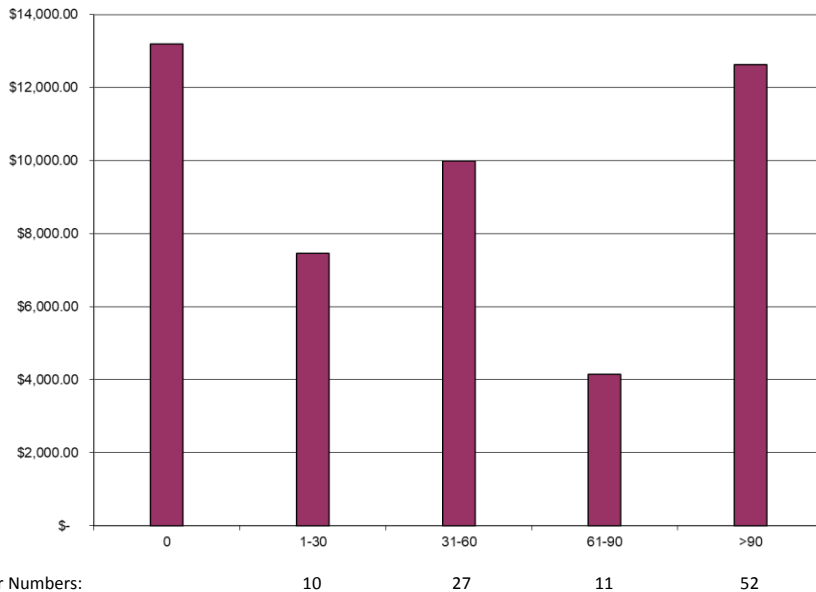
Totaled Metered to date

\$ 74,274.07
Total AR to date*
\$ 214,912.99

*Graph information as of January 31, 2019

Vance County Water District
Operations Report
January 2019

Metered Aging Report for Kittrell-Vance



Kittrell Metered Accounts AR*

| Age | Current Month |
|--|---------------|
| 0 | \$ 13,189.09 |
| 1-30 | \$ 7,453.63 |
| 31-60 | \$ 9,981.30 |
| 61-90 | \$ 4,136.97 |
| >90 | \$ 12,620.58 |
| Total Kittrell Metered AR to date | |
| \$ 47,381.57 | |

Kittrell Area Customer Usage:

November Billing 10/31/2018 through 11/30/2018

352 active customers of which 352 were metered services

Gallons billed 1,815,040 Average usage 5,156 @ .01033 = \$53.26 plus \$ 30 Base = \$ 83.26

December Billing 11/30/2018 through 12/31/2018

347 active customers of which 347 were metered services

Gallons billed 1,467,070 Average usage 4,302 @ .01033 = \$44.44 plus \$ 30 Base = \$ 74.44

January Billing 12/31/2018 through 01/31/2019

347 active customers of which 347 were metered services

Gallons billed 1,657,833 Average usage 4,778 @ .01033 = \$49.35 plus \$ 30 Base = \$ 79.35

*Graph information as of January 31, 2019

VANCE COUNTY
REVENUE & EXPENDITURE STATEMENT
01/01/2019 TO 01/31/2019

16 WATER FUND

REVENUE:

| | CURRENT PERIOD | YEAR-TO-DATE | BUDGETED | PCTUSED |
|---|----------------|--------------|--------------|---------|
| 16-329-432900 INVESTMENT EARNINGS | 660.57 | 4,092.55 | 2,000.00 | 205% |
| 16-367-436701 WATER LINE REIMB-CITY | 0.00 | 0.00 | 16,504.00 | 0% |
| 16-367-436712 WATER LINE RELOCATION REIMB | 0.00 | 0.00 | 0.00 | 0% |
| 16-375-437500 METERED WATER SALES | 110,033.12 | 428,252.69 | 600,000.00 | 71% |
| 16-375-437501 NON-METERED WATER REVENUE | 10,605.97 | 58,907.06 | 130,000.00 | 45% |
| 16-375-437502 WATER - DEBT SETOFF REVENUE | 0.00 | 690.00 | 5,000.00 | 14% |
| 16-376-437005 MISCELLANEOUS REVENUES | 272.00 | 1,088.00 | 0.00 | 0% |
| 16-376-437505 CONNECTION FEES | 875.00 | 4,975.00 | 10,000.00 | 50% |
| 16-376-437506 RECONNECT FEES | 0.00 | 0.00 | 1,000.00 | 0% |
| 16-376-437507 NSF CHECK FEES | 50.00 | 450.00 | 750.00 | 60% |
| 16-376-437508 LATE PAYMENT FEES | 4,438.34 | 12,084.93 | 12,000.00 | 101% |
| 16-397-439710 TRANSFER FROM GENERAL FUND | 0.00 | 0.00 | 346,784.00 | 0% |
| TOTAL REVENUE | 126,935.00 | 510,540.23 | 1,124,038.00 | 45% |

EXPENDITURE:

| | | | | |
|---|-----------|------------|--------------|-----|
| 16660-500621 BOND PRINCIPAL - WATER | 0.00 | 0.00 | 185,606.00 | 0% |
| 16660-500622 BOND INTEREST - WATER | 0.00 | 0.00 | 345,040.00 | 0% |
| 16-665-500011 TELEPHONE & POSTAGE | 278.78 | 1,025.06 | 2,000.00 | 51% |
| 16-665-500013 UTILITIES | 480.97 | 2,467.67 | 4,000.00 | 62% |
| 16-665-500026 ADVERTISING | 0.00 | 1,087.00 | 1,200.00 | 91% |
| 16-665-500033 DEPARTMENTAL SUPPLIES | 402.36 | 2,593.31 | 15,000.00 | 17% |
| 16-665-500044 SPECIAL CONTRACTED SERVICES | 0.00 | 22,288.88 | 89,000.00 | 25% |
| 16-665-500045 CONTRACTED SERVICES | 10,829.97 | 96,493.09 | 150,000.00 | 64% |
| 16-665-500054 INSURANCE & BONDS | 0.00 | 1,393.83 | 1,551.00 | 90% |
| 16-665-500079 PURCHASED WATER | 17,739.04 | 114,205.03 | 200,000.00 | 57% |
| 16-665-500088 BANK SERVICE CHARGES | 266.98 | 1,265.22 | 1,500.00 | 84% |
| 16-665-500230 WATER LINE RELOCATION | 0.00 | 0.00 | 0.00 | 0% |
| 16-665-500282 BAD DEBT EXPENSE | 0.00 | 0.00 | 5,000.00 | 0% |
| 16-665-500283 DEBT SERVICE RESERVE | 0.00 | 0.00 | 53,065.00 | 0% |
| 16-665-500284 CAPACITY FEE-CITY | 0.00 | 0.00 | 0.00 | 0% |
| 16-665-500286 SYSTEM MAINTENANCE | 18,595.06 | 21,753.36 | 45,000.00 | 48% |
| 16-665-500347 PERMITS | 51.00 | 1,701.00 | 2,500.00 | 68% |
| 16-665-500390 DEPRECIATION EXPENSE | 0.00 | 0.00 | 23,576.00 | 0% |
| TOTAL EXPENDITURE | 48,644.16 | 266,273.45 | 1,124,038.00 | 24% |

EXCESS (DEFICIT) OF REVENUE

| | | |
|-----------|------------|------|
| 78,290.84 | 244,266.78 | 0.00 |
|-----------|------------|------|

Committee Reports and Recommendations

Vance County

Committee Reports and Recommendations

March 11, 2019

Human Resources Committee

Employee Engagement Committee / Birthday Leave. The committee (Faines [C], Taylor, & Wilder) met with HR Staff on Tuesday, February 12, 2019. The committee was informed that management staff has established an employee driven Employee Engagement Team which has the purpose of generating and recommending for implementation, ideas that show appreciation and boost morale for all county employees. The team's lead and spokesperson, Frankie Nobles, reviewed their progress to date and informed the committee that the team had gathered ideas from county staff for improving morale and showing appreciation and narrowed it down to one idea to be considered for implementation during the upcoming fiscal year. The idea for consideration includes providing one day of birthday leave with pay to employees. The committee reviewed draft policy language for implementation of birthday leave and staff discussed similar programs from other counties, towns and government agencies around the state. The committee discussed how our benefits compare to the private industry and raised concerns to ensure productivity was not lost and perception of the added benefit was not negative. The committee was informed that the additional leave would be "use it or lose it" with little to no direct impact on the budget. Overall, the committee felt the team was a great idea and could be used as "a living suggestion box" for the county. The committee felt additional input from the board would be helpful prior to considering the birthday leave policy for implementation. *For your information and Input.*

Salary Progression Plan. Staff reviewed a proposed salary progression plan for incorporation into the FY19-20 budget as previously discussed during the planning retreat. The plan is an extension of the salary study and follows recommendations from the study in order to continue moving employees along the pay scale. The plan would allow a pay increase every other year and is based on years of service and meeting performance measures. The salary adjustments would be as follows on an every other year basis:

- 2 - 7 years of service – up to a 2% increase;
- 8 years of service and greater – up to a 1.5% increase;

The plan includes phasing out the existing longevity pay system for new hires beginning July 1, 2019. The county cost for implementation in FY19-20 after reimbursements is approximately \$242,000 and staff intends to look at including this in the recommended budget. Staff informed the committee that all of the surrounding counties have variations of a salary progression plan in place. The committee was in favor of proceeding with the plan and noted that it is a fair way in which employees will know where their salary will be in future years. *For your Information.*

Public Safety Committee

Volunteer Fire Department Contracts. The committee (Wilder [C], Brummitt, & Faines) met with staff on February 25, 2019 to review and discuss draft changes to the volunteer fire department contracts. The existing three year contracts are up for renewal by June 30th. Staff suggested language additions to the contracts specific to part-time positions as previously approved by the board and suggested adding performance measures for departments as a result of the increase in funding given this year and added positions next year. The committee considered comments provided by the fire chiefs through the fire association and changed several sections of

the draft contract during their thorough review. Staff intends to schedule a meeting with the volunteer chiefs to review the final contract draft after providing this opportunity for input from the board. As this review of the contracts was taking place, committee members suggested that the county also add part-time positions to the rescue squad from the general fund for the upcoming budget. *For your information.*

Addressing Ordinance. Due to time constraints the committee agreed to further review the addressing ordinance at their next meeting. *For your information.*

Vance County Policy and Procedure Manual



Page 1 of 1

Title: Birthday Leave

Effective: 7/01/2019

**Chairperson,
Vance County Board of Commissioners**

Birthday Leave

Vance County values all employees and wants to honor them by granting a Birthday Leave day.

All full-time employees assigned to a regular budgeted position will receive one day off with pay in recognition of his/her birthday. That day must be taken on or within 90 days after the employee's legal birthday. If not taken during the allotted timeframe, that day will be forfeited. If the employee separates employment prior to using the day for birthday recognition, he/she will not be paid out for the unused day.

Other Parameters:

- Must request in advance to allow staff scheduling
- No rollover from year to year
- Cannot cash out
- Must be taken all at one time (no partial days)
- Not eligible if in LWOP
- Available for use after six months of employment

*Pending extenuating circumstances

Vance County
Salary Progression Plan
FY 2019–2020 Merit Option for Full Time
updated 2/7/19

- Every other fiscal year employees would be eligible for a merit increase based on performance measures and years of service. The salary adjustments will be paid the month after the employee's anniversary date.
- Employees reaching their 1 year probation would receive an increase on their anniversary date. This would be budgeted for every fiscal year.

Eligibility

- 1 year probation up to 5% increase not to exceed the minimum
- 2-7 years up to 2% increase
- 8 years and greater up to 1.5% increase
- * *all eligibility is based on years of service and meeting certain performance measures*

Cost

- * 12 Month Cost *Before* Reimbursement: \$318,224.68
- * 12 Month Cost *After* Reimbursement: \$242,106.56

Cost Analysis

- 12 Month Cost *Before* Reimbursement:
 - * Employees Receiving 5% Increase: \$92,192.63
 - * Employees Receiving 1.5% and 2% Increase: \$223,796.39

Changes Effective 7/1/19

- Longevity
 - Grandfather employees under existing longevity plan with a date of hire 6/30/19 and prior.
- EMS
 - Effective 7/1/19 all Paramedics will follow the new Merit Program. Those hired before 7/1/19 will be grandfathered under the existing merit program and will transition to the new merit program after 5 years of service.
 - Paramedics who are hired with experience can be hired above the hiring rate with proper approval. These situations will be determined on a case-by-case basis.

STAFF SUGGESTED DRAFT Changes to VFD Contracts (For Review and Discussion)

- Section 2 – Funding payments converted from monthly to quarterly with first quarter given up front. This will allow for a larger advancement of funds to allow part-time positions to be established and paid prior to receiving first reimbursement for these positions.
- Section 3 added - Language added to address part-time positions and reimbursement from the county.
- Section 5i – Added Performance Measure – Must maintain ISO 9S rating and prepare for, participate in, obtain and maintain an ISO 7 or better within 5 mile district.
- Section 5j – Added language to address use and operation of Mobile Data Terminals.
- Section 5k – Added language clarifying state requirements for number of members and training.
- Section 5l – Added Performance Measure – Must participate in at least 4 multi-company training sessions to include minimum of 2 water shuttle sessions per year.
- Section 5o ii – Clarifies state statute indicating VFD chief in charge of the fire scene, or his designee has primary authority for conducting origin and cause investigations.
- Section 5o iii – Clarifies state statute that VFD must prepare fire incident reports and submit as required.
- Section 5o iv – Clarifies maintenance requirements for inspecting, maintaining, and flowing hydrants.
- Section 5o vii – Must provide documentation of one public education event a year.
- Section 5o viii – Added Performance Measure – Must meet minimum response times of NFPA Standards for rural fire departments (14 mins for rural area with less than 500 people per square mile).
- Section 5q – Removed the Automatic Aid Agreement as an appendix as this is a separate agreement and not necessary as part of this contract.
- Section 10 – If not in compliance, action plan to be developed and agreed upon.
- Appendix A – First Responder Agreement – Clarified program is supervised and oversight by County EMS director and their Medical Director.

Fire Association Meeting: 2/20/2019

Re: VFD Contract

This is a summary of the changes and/or questions for the upcoming contracts between Vance County and each Volunteer Fire Dept. The identifying numbers/letters shown reference the item listed on the contract given to the association for review. Underlined passages are changes or additions to the items.

(2) "Volunteer sum to be determined annually"

- Asking for either a revenue neutral tax to assure the agreed upon funding or stating "a sum not less than the previous year."

(2) Clarify the upfront appropriation.

- Is the first lump sum payment a prorated share of funding "AND" the 1st installation of part time employee payment?

(3) Association voted and agreed to \$13.00 per hour for each employee. (No separate pay scale)

(3a) Does the County reimburse VFD for their share of employee withholdings?

*** Fire Depts. Will not come back to county for increase of expenses incurred due to part-time employees working at the stations. (Ex. Lights, heat, air, etc.) ***

(3Ai) Agreed that all depts. will pay the same rate of pay. No exceptions.

(3Ai) 60 hours per employee per week as determined by the Chief of the Department.

(3Aiii) Strike entire paragraph.

(3Aiv) Clarification on statement made that "all individuals paid will meet the requirements of this contract."

(3Bi) Remove "within their own department."

(3Biii) Clarification of this rule as compared to (3Aiii).

(5i) Add "within the schedule of OSFM and upon 1st scheduled inspection."

(5j) Remove the word "replace."

(5k) Change to "meet OSFM requirements."

(5l) Change to "meet OSFM requirements."

(5iii) Change to "meet OSFM requirements."

(5iv) Chief Blake will obtain hydrant maintenance requirements from the City of Henderson and distribute to all VFD's and Fire Marshal.

(5viii) Change to "On a yearly basis the Fire Marshal will compare response times to previous year and make report to Public Safety Committee."

(10) Strike "County Finance Director" or add the word **AND** so that it reads "County Finance Director AND Fire Marshal." Also add "with approval of the Board of Commissioners."

(11) On signature page add place for signature of VFD Board President.

*** On page 10 we would like clarification of "Voluntary" as opposed to (5a) "fire, emergency, prevention.***

Stated that Appendix B the term "extrication Service Provider" does not exist.

Appendix B Water Rescue add (as outlined by N.C. Association of Rescue and EMS)

**STATE OF NORTH CAROLINA
VANCE COUNTY**

Fire Protection Contract

This Contract, made and entered into this ____ day of _____, 2019, by and between Vance County, a political subdivision of the State of North Carolina, hereinafter referred to as the County, and the **Volunteer VFD, Incorporated**, a non-profit corporation existing under the laws of the State of North Carolina, hereinafter referred to as the VFD;

Now therefore, in consideration of the mutual promises contained herein and other good and valuable consideration, the parties hereto contract and agree as follows:

- 1) The County agrees that it will cause to be assessed or levied a special fire tax within statutory limits of the County; and will collect said fire tax as a part of the ad valorem taxes of the Vance County.
- 2) The County will provide the VFD a sum to be determined annually during the County's budgeting process, payable quarterly, on the first business day of July, October, January and April during the term of this agreement, to provide fire protection and prevention services to those citizens living in the VFD's Fire District.
- 3) Part Time Positions
 - a. Each VFD shall receive reimbursement funding as determined annually by the County Budget for Paid Part time Positions. The budget will determine the number of positions, ~~days-of-pay maximum pay rate and the total hours per week~~ ~~and employees on for each shift~~ VFD, and can be amended by the County each budget year. The reimbursement shall be ~~for based on~~ the number of hours worked, ~~at multiplied by the hourly rates~~ ~~lesser of the rate of pay to the employee or the rate~~ adopted in the County Budget. A total dollar amount will be appropriated for each VFD, which will include amounts for the VFD's portion for Federal and State withholding taxes and estimated Workman's Compensation Insurance. It will be the responsibility for each VFD to make these payments, on time, and in the required amounts. Reimbursement for expenses for hours or days worked outside of these requirements, or at a rate higher than budgeted will not be eligible for reimbursement. This funding will be conditioned upon the following:
 - i. Part time employee funds will only be spent on paying part time employee wages, federal and state withholding taxes and workman's compensation insurance for hours worked on a Monday through Friday, ~~from 6 am to 7 pm. (Funding will not be adequate to fully cover these hours).~~
 - ii. Any funds not spent, improperly spent or spent in excess of the allotted pay rates and hours, from previous payments of part time employee funds may be deducted from a future payment by Vance County under this agreement.
 - iii. ~~No part time employees may be members of or immediate family of the Vance County Board of Commissioners, Vance County Fire Commission, Vance County Fire Chief or Vance County Fire Marshal. For purposes of this agreement, "immediate family" shall mean a spouse, parent, guardian, child, sister, brother, grandparent, grandchild and/or the various combinations of half, ste, in law, and adopted relationships that can be derived from those named.~~
 - iv-iii. Monthly submittal to the Fire Marshal of a certified report of the previous month's part time wages and other permissible employment expenses paid, dates and times worked, the names

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and amounts of the individuals it was paid to, on or before the 10th of each month, and a statement that all individuals paid met the requirements of this agreement.

~~iv.~~ Any amount expended by the VFD not in compliance with this agreement will not be allowed to be credited against the Vance County funds provided for part time employees.

b. Each department will be responsible for hiring and retaining their own part-time employees in accordance with the following requirements.

i. Develop an application process in order to recruit qualified and dependable part-time employees that meet the minimum standards as established by the VFD Association for the position.

ii. Insure all part-time employees achieve a minimum 36 hours of training and are listed on their North Carolina State Firefighters Association roster as required.

iii. All employees shall be employed by the VFD, and will not be treated as, represented to be, or attempted to be classified as Vance County Employees.

~~iv. All VFD shall be responsible for complying with the Federal Fair Labor Standards Act of 1938 (FLSA), and all amendments thereto.~~

4) This agreement shall become effective July 1, 2019 and remain in effect through June 30, ~~2023~~2022, subject to the continued legal existence of the Fire District and the VFD, the agreements and requirements and the termination provisions herein.

5) Funds paid to the VFD by the County shall be used for budgeted VFD debt service payments, equipment purchases and operations which shall generally include fire protection, emergency and prevention services in the VFD's Fire District and other areas of response as dispatched by County to meet the requirements established by this agreement as follows:

a. The VFD will furnish fire protection, emergency and prevention services, as authorized by the Board of Directors of the VFD, within their Fire District, as amended, and shall provide the necessary equipment, personnel, training and those items necessary for furnishing such protection in the Fire District. The services shall be in accordance with minimum standards set forth in this agreement, the requirements for an ISO 9S rated district and all future amendments adopted in accordance with this agreement. The VFD shall furnish said fire protection without charge to all persons and property located in the Fire District in an efficient and workmanlike manner. This provision shall not prohibit the VFD from recouping costs and expense from incidents or from entering into contracts with the Federal, State, or local governments or utility companies for the provisions of emergency protection services for a fee.

b. The VFD shall provide to the County Finance Officer an annual financial review or audit and accompanying supporting information in accordance with generally accepted accounting principles and generally accepted auditing standards for the preceding fiscal year no later than the last working day of February each year. A full audit report will be required once every three (3) years, and will be performed and provided for the third year of the agreement. The remaining two years of the agreement, the VFD shall provide an annual financial review and accompanying supporting information in accordance with generally accepted accounting principles and generally accepted auditing standards for the preceding fiscal year no later than the last working day of February each year.

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- c. In consideration of the expense of the above required annual financial review and audits, Vance County shall provide or pay for annually, after receipt of the financial review/audit, \$1,375 and for the audit, \$2,500 to or for the benefit of the VFD, provided if such review or audit is not provided to the county, the same will not be due.
- d. The VFD also agrees to secure and maintain a blanket bond on all persons who have access to or authority to disburse funds belonging to the VFD. Such blanket bond shall be in the amount of not less than the revenues to be distributed by the County to the VFD as approved by the County for the upcoming year. Proof of such bonding shall be provided to the County prior to the disbursement of any funds by the County to the VFD. The VFD shall follow any applicable statutory procedures for letting of contracts for fire apparatus, equipment, vehicles and construction.
- e. The VFD shall submit an annual budget to the Vance County Fire Marshal no later than **March 30** each year, containing financial needs of the VFD for the upcoming fiscal year commencing the 1st day of July. Additional Budget requests must be in writing with all supporting documentation and justification. The Fire Marshal shall review all budget requests and upon review, provide a recommendation to the County Manager and County Commissioners for consideration. The VFD shall promptly provide any additional information or documentation that may be requested by County as to the proposed budget or Additional budget requests.
- f. The VFD shall obtain and keep in force during the term of this contract the following minimum insurance coverage:
 - i. Worker's Compensation
 - 1. Coverage for all paid and volunteer emergency workers for statutory limits in compliance with applicable state and federal laws.
 - 2. Comprehensive General Liability, Malpractice and Errors and Omissions
 - ii. \$100,000.00 for property damage per occurrence
 - iii. \$500,000.00 for property damage aggregate
 - iv. \$500,000.00 for personal bodily injury to any one person; and
 - v. \$1,000,000.00 for bodily injury aggregate per single accident or occurrence.
 - vi. Business Auto Policy
 - 1. \$1,000,000.00 for bodily injury and consequent death per occurrence
 - 2. \$500,000.00 for bodily injury and consequent death to any one person; and
 - 3. \$500,000.00 for property damage per occurrence.
- g. VFD shall furnish the County a certificate of insurance annually on or before July 1, of each year, and will further insure that the county receives notice in the event said policy or policies are to be cancelled.
- h. The VFD acknowledges that they are separate and apart from all departments of the County, and agrees to fully indemnify and hold harmless the County, its officers, agents, employees, boards, commissions, and agencies against all loss, liability, claims or actions for damages to persons or property arising out of omissions of the VFD, its employees, or agents, or to which the VFD's negligence shall in any way contribute.
- i. The VFD shall maintain a minimum of an ISO 9S Public Protection Classification rating or better with the North Carolina Department of Insurance, Office of State Fire Marshal, as well as maintain its corporation's status in good standing pursuant to Chapter 55A of the North Carolina General Statutes. The VFD shall continuously comply with all applicable laws, ordinances, and State regulations. The Vance County Fire Marshal shall conduct an annual

Comment [JSC1]:

Rescue Squad last b day of January
 Drewry February 28
 Epsom February 28
 Townsville March 30
 Bearpond September 30
 Cokesbury September 30
 Hlcksboro September 30
 Kittrell September 30
 Watkins September 30

inspection of the department to verify that these standards are being met. Additionally, all VFD's located within Vance County shall prepare for, participate in, obtain and maintain an ISO 7 or better rating within their 5 mile district within the schedule of OSFM and upon the first scheduled inspection.

- j. The VFD shall use, ~~update, replace,~~ maintain and keep in operational condition the Mobile Data Terminals ~~provided given~~ by Vance County to the VFD.
- k. ~~The VFD shall maintain at all times a minimum of 15 firefighter members, with 4 additional members required for each substation. The VFD shall provide annually to the Vance County Fire Marshal's Office a current and complete roster of all members of the VFD to include a minimum of 36 hours of training and no more than 12 hours of emergency medical services training may be counted towards the 36 hours of training required, and directors of the VFD,~~ contact numbers for the Chief and Assistant Chief(s), and shall update the list throughout the year as changes occur. The VFD shall meet all OSFM requirements for members and training each year.
- l. The VFD shall be responsible for the training of all its personnel in accordance with the rules and regulations of the North Carolina Office of State Fire Marshal, North Carolina Office of Emergency Medical Service, Vance County EMS First Responder Program and other federal, state and local agencies or otherwise with commonly accepted professional standards, so as to qualify such personnel to perform the services required by this contract. ~~Each VFD shall participate in at least 4 multi-company training sessions, including a minimum of 2 water shuttle sessions each year.~~ Quarterly training reports for all members will be provided to the County Fire Marshal.
- m. The VFD will be required annually to join and maintain their membership in good standing with the Vance County Fire and Rescue Association. The VFD will be required to attend and to participate in the Association's meetings and shall be required to attend a minimum of eight (8) Association meetings. If the department misses a meeting it shall be the VFD's Fire Chief's responsibility to obtain any information that was discussed at the meeting from the President.
- n. The VFD agrees to provide automatic and mutual aid services to other emergency services providers in Vance County and as requested or dispatch by County. The VFD understands that other agencies will maintain their own liability policies and be responsible for their own expenses. The VFD further agrees that it will be responsible for its own expenses while responding mutual aid to another agency within the county. The current automatic aid agreement is included in Appendix A of this contract.

In areas where the district has been extended to six miles, the VFD agrees to maintain agreements with adjoining districts to respond with a minimum of one apparatus capable of transporting a minimum of 1,000 gallons of water to all alarms involving reported structure fires. This apparatus will be dispatched simultaneously with the department whose district the incident is occurring within.

- o. The following minimal performance standards are agreed upon by the County and the VFD and are part of this contract:
 - i. The VFD shall comply with the procedures for radio communications and established protocols for the dispatch of emergencies as defined by the Vance County Communications Center Protocols.

- ii. In accordance with Article 79 of Chapter 58 of the North Carolina General Statutes , the VFD Chief in charge, or his designee, of the fire scene shall have primary authority and responsibility to conduct all investigations, including origin and cause, as required, and shall contact the Vance County Fire Marshal's Office if needed to determine the origin and cause of a fire.
- iii. Pursuant to NCGS 58-79.45 and OSFM requirements, the VFD shall prepare fire incident reports and submit them as required, and will keep all records on site ~~for minimum period of five (5) years as required.~~ All State and County required reports and rosters shall be submitted by the requested deadlines.
- iv. If pressurized fire hydrants are located within the district, the VFD shall adhere to the guidelines and maintenance requirements ~~established by the City of Henderson Public Utilities Department and the Vance County Water District~~set forth hereinafter for the flowing and or flushing of hydrants,~~based upon it respective owners.~~ The VFD shall immediately report any malfunctions or damage to hydrants to the ~~entity owning the water system~~Vance County Water District. Annual reports and documentation supporting the annual inspections of these hydrants will be provided each year ~~to the Fire Marshal.~~ Each Hydrant shall have a clear visible line of site and be accessible at all times, checked at least annually for; proper operation and maintenance, flow and static pressure tested and documented, and insuring that the painting and color coding of the rated flow of the hydrant is maintained and accurate. The Water System will provide the needed paint, 2.5" cap gaskets and hydrant lubricant, and has the flow testing equipment available for use.
- v. The VFD shall follow the Vance County Emergency Operations Plan when responding to an emergency or disaster.
- vi. During a declared State of Emergency affecting the County the VFD shall assist, within the limits of its personnel, equipment, capabilities and with deference to its primary response district, to the extent possible with the following services:
 - 1. Debris removal from roadways;
 - 2. Traffic Control;
 - 3. Alert and notification;
 - 4. Search and rescue;
 - 5. Evacuation;
 - 6. other life saving and property protection measures as necessary or requested by County.

Request for additional assistance outside the primary response district shall be directed to the VFD's Fire Chief or designee. All operations shall be in accordance with the Vance County Emergency Operations Plan.
- vii. The VFD shall annually have at least one Public Education Event for the community which includes a fire/life safety education program or similar activities for, at a minimum, educating persons regarding life safety from fire, and shall provide the County Fire Marshal documentation annually of such event(s) held.
- viii. The ~~VFD~~Fire Marshal shall ~~meet~~review and oversee the ~~minimum~~minimum-response times ~~as set forth by NFPA standards for rural fire departments each VFD and shall meet at least annually to review the same and establish the target times for each VFD.~~

- p. When determining the need and location of additional facilities (fire stations, etc.), the VFD shall participate in a planning process involving the County Fire Marshal which evaluates, at a minimum, the needs of the County and others departments, the effects on property owners, the effects on insurance rating and the impacts on adjoining fire districts. All additions of sub-stations or satellite offices shall require approval of the Vance County Board of Commissioners.
- q. In addition to those services required herein, each VFD may elect to voluntarily participate in certain additional services. Each department that provides these services shall be contracted or franchised for the operation of such service, pursuant to the rules set forth by the Vance County Board of Commissioners. Vance County recognizes that responses to these calls are within the limits of its available personnel. If the VFD has chosen to participate in any of these programs, the agreements can be found as Appendices of this contract:

| SERVICE | APPENDIX # |
|-------------------------|------------|
| First Responder Program | A |
| Rescue Services | B |

- 6) The County Finance Director or his appointee may inspect the financial books and records of the VFD at reasonable times during regular business hours of the County. The VFD agrees, upon request, to supply such financial books, records and information or verification as may be reasonably requested by the County. The VFD shall maintain a written accounting system which provides adequate documentation of all of its receipts and disbursements including, but not limited to, those related to the expenditure of funds received pursuant to this agreement.
- 7) All requests for loans that require a resolution of support by the Board of Commissioners must be presented to the Vance County Fire Marshal with a copy to the Vance County Manager 45 days prior to the Board adopting the resolution. The Fire Marshal will review all resolution requests for recommendation to the Board of Commissioners. The VFD must submit all supporting documentation for justification of such loans, and the project source of funds to pay for such indebtedness.
- 8) The VFD, during the period of this contract is in effect, shall remain incorporated and do business as a private non-profit corporation under the provisions of the North Carolina Non-Profit Corporation Act. A true copy of the Articles of Incorporation, existing By-Laws, and any changes made from time-to-time to either will be filed with the County. The VFD will adopt and maintain By-Laws, which meet all minimum legal requirements of said Act. The By-Laws shall vest in a Board of Directors the authority to manage the affairs of the corporation to the extent permitted by said Act. The VFD Board of Directors shall be representative of the citizens within the fire district and are encouraged to include non-member citizens.
- 9) In the event of a liquidation or dissolution of the VFD, all equipment and assets will be distributed in accordance with the VFD's Charter and the Internal Revenue Service Nonprofit 501(c)(3) or 501 (c)(4) Corporation Act. In the event there is no plan for distribution of assets, all assets and equipment shall be dispersed to other departments at the request of the County.
- 10) Failure to provide protection or meet conditions as contemplated in this contract may result in the County withholding any and all funds unless a plan for compliance or resolution is made. Should the County Finance Director or County Fire Marshal determine the VFD is not in compliance with any term of this agreement; an action plan will be developed and agreed upon with the VFD. Failure to agree upon a proposed action plan shall be grounds for immediate suspension or termination of payment of the funds provided for under this agreement by the Board of Commissioners.

- 11) This agreement may not be transferred or assigned by the VFD, nor may the services contracted for herein be sub-contracted to other parties unless approved by Vance County.
- 12) Except as otherwise set forth herein, this contract may be terminated by either party upon advance notification to the other party by certified mail at least sixty (60) days prior to termination.
- 13) Either party may propose an amendment to this agreement by submitting the amendment in writing at least sixty (60) days in advance of the amendment's proposed effective date. Amendments to this agreement must be approved by both the County and the VFD prior to becoming effective.
- 14) If any part of this Contract is for any reason held invalid or unconstitutional by any court of competent jurisdiction, that part shall be deemed a separate, distinct and independent provision, and the holding shall not affect the validity of the remaining portions of this Contract.
- 15) This contract is not intended to serve for the benefit of any third party. The rights and obligations contained herein belong exclusively to the entities that are parties hereto and no third party shall rely upon anything contained herein as a benefit to that third party.
- 16) The terms and provisions herein contained constitute the entire agreement by and between the County and the VFD and shall supersede all previous communications, representations, or agreements, either oral or written between the parties hereto with respect to the subject matter hereof.

IN TESTIMONY WHEREOF, the County has caused this instrument to be executed by the Chairman of the Board of County Commissioners and attested by the Clerk to the Board of County Commissioners, and the VFD has caused this instrument to be signed in its name by its President, attested by its Secretary, all by the authorization of its Board of Directors duly given.

Vance County Board of County Commissioners

By: _____
Chairman

Attest:

Clerk to the Board

VFD

By: _____
Fire Chief

Attest:

Secretary

“Appendix A”

State of North Carolina
Vance County

Medical First Responder Agreement

WHEREAS, Vance County and all emergency medical providers desire to promote better medical care for its constituency: and,

WHEREAS, that in cases of emergency life threatening illness and or trauma, the intervention of trained personnel at the earliest possible time can greatly enhance the chances of recovery by the victim; and,

WHEREAS, VFDs agreeing to participate in the First Responder Program shall be deemed franchised by Vance County Government for that purpose;

THEREFORE, let it be resolved that the undersigned Volunteer Fire Department agrees to become a participating party in the Vance County First Responder Program and that the following provisions and conditions will be in force and that the parties to this understanding agree to abide by the following:

- A. The VFD shall organize and maintain a first responder unit that will comply with the applicable terms of the Vance County EMS System Plan.
- B. The VFD shall be available for response twenty-four hours daily to the extent possible, realizing that the number of first responders may be limited.
- C. The VFD first responders will respond to the scene of a medical emergency when dispatched by Vance County Communications.
- D. The VFD will assure that all first responder designated personnel receive adequate first responder training annually (24 hours).
- E. The VFD first responder program shall be subject to the supervision and oversight of the County EMS Director and their Medical Director.

This agreement will be in effect upon execution until such time as either party terminates the agreement upon sixty (60) day written notice to withdrawal from the program.

IN TESTIMONY WHEREOF, the County has caused this instrument to be executed by the Vance County Director of EMS, and the VFD has caused this instrument to be signed in its name by its President, attested by its Secretary, all by the authorization of its Board of Directors duly given.

Executed this the ____ day of _____, 2019.

Vance County EMS Director

VFD

By: _____
Fire Chief

Attest:

Secretary

“Appendix B”

State of North Carolina
Vance County

Rescue Services Agreement

WHEREAS, Vance County and the undersigned Volunteer Fire Department (VFD) desire to provide and promote the highest level of emergency services possible for Vance County; and,

WHEREAS, the VFD is currently under contract with Vance County to provide fire protection and first responder services pursuant to separate agreements and is a participant in the Vance County Mutual Aid Agreement; and,

WHEREAS, the VFD voluntarily agrees to accept additional emergency duties for its designated geographic area; and,

NOW THEREFORE, let it be resolved that VFD agrees to become a participating party in the program(s) indicated below:

- ☐ Light Rescue Provider (as outlined by N.C. Association of Rescue and EMS)
- ☐ Medium Rescue Provider (as outlined by N.C. Association of Rescue and EMS)
- ☐ Heavy Rescue Provider (as outlined by N.C. Association of Rescue and EMS)
- ☐ Water Rescue (as outlined by N.C. Association of Rescue and EMS)
- ☒ Medical Responder (as outlined by N.C. Association of Rescue and EMS)

AND THEREFORE, let it be resolved that the following provisions and conditions will be in force and that the parties to this understanding agree to abide by the following:

- A. The VFD will maintain the necessary equipment to provide the service(s) indicated above.
- B. The VFD will ensure that members involved are properly trained to provide the service(s) indicated above.
- C. The VFD will be available for response twenty-four hours daily to the extent possible, realizing that the number of responders may be limited.
- D. At any time VFD is unable to perform such services and programs, they shall immediately notify Vance County Fire Marshal.

This agreement will be in effect from execution until such time as either party terminates the agreement upon sixty (60) days written notice to withdraw.

IN TESTIMONY WHEREOF, the County has caused this instrument to be executed by the Vance County Director of Fire Marshal and the VFD has caused this instrument to be signed in its name by its President, attested by its Secretary, all by the authorization of its Board of Directors duly given.

Executed this the ____ day of _____, 2019.

Vance County Fire Marshal

VFD
By: _____
Fire Chief

Attest:

Secretary

Vance County
Finance Director's Report to the Board
March 11, 2019

A. Surplus Property. *Recommendation: Approve the property presented as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute.*

B. Fire Truck Financing. A new fire truck purchase was authorized in fiscal year 2017-18 and the funding was carried forward to the new fiscal year. Delivery of the truck will occur in the next few days so the time has come to secure financing for the purchase. A request for proposal (RFP) was distributed to over 30 banks to solicit bids for financing the truck. Six responses to the RFP were received with the bid tabulation attached for your review. *Recommendation: Select Regions Equipment Finance Corp. as the lending institution and approve the financing resolution as presented for the installment purchase of a new fire engine.*

County of Vance
Disposal of Surplus Personal Property
March 11, 2019

The Finance Director requests to dispose of the following surplus personal property owned by the County of Vance:

[illegible]

RESOLUTION APPROVING FINANCING TERMS

WHEREAS, the County of Vance (the "County") has previously determined to undertake a project for purchase of a new fire truck (the "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

WHEREAS, the County solicited and received competitive proposals from financial institutions to purchase one (1) fire truck with the total amount financed not to exceed \$475,000.00;

WHEREAS, Regions Equipment Finance Corporation offers the lowest overall financing costs with a fixed interest rate of 2.83% for a 10 year term for this purchase;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Vance, that the Board of Commissioners authorizes the Finance Director to enter into a contract with Regions Equipment Finance Corporation on behalf of the County to finance the Project with the total amount financed not to exceed \$475,000.00. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

BE IT FURTHER RESOLVED that the aforesaid contracts by and between the County, various State contracts and other vendors, and Regions Equipment Finance Corporation, together with the amounts to be paid thereunder, be and the same are hereby designated as qualified tax-exempt obligations of the County for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BE IT FURTHER RESOLVED that the Vance County Board of Commissioners does not reasonably expect that the Purchaser (and any subordinate entities) will issue more than \$10,000,000 in qualified tax-exempt obligations pursuant to such Sections 265(b)(3)(ii) during the current calendar year.

BE IT FURTHER RESOLVED the County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's general fund or any other County fund related to the Project, for project costs may be reimbursed from the financing proceeds.

This resolution is effective upon its adoption this 11th day of March, 2019. The motion to adopt this resolution was made by _____, seconded by _____, and was passed by a vote of _____ to _____.

SEAL

Archie B. Taylor, Jr., Chairman

Attest:

This is to certify that this is a true and accurate copy of a Resolution, adopted by the Board of Commissioners of the County of Vance on the 11th day of March, 2019.

Kelly H. Grissom, Clerk

Date

**Vance County
 Bid Tabulation
 Financing for (1) Fire Engine
 March 11, 2019**

| | <u>Regions</u> | <u>Signature</u> | <u>PNC</u> | <u>SunTrust</u> | <u>Key</u> | <u>BB&T</u> |
|---------------------|----------------|------------------|--------------|-----------------|--------------|-----------------|
| Amount Financed | \$475,000.00 | \$475,000.00 | \$475,000.00 | \$475,000.00 | \$475,000.00 | \$475,000.00 |
| Rate | 2.830% | 2.974% | 4.280% | 3.074% | 3.396% | 3.150% |
| Term | 10 Years | 10 Years | 10 Years | 10 Years | 10 Years | 10 Years |
| Payments | Quarterly | Quarterly | Quarterly | Quarterly | Quarterly | Quarterly |
| Fees | \$0.00 | \$0.00 | \$600.00 | \$500.00 | \$0.00 | \$0.00 |
| Total Cost | \$547,045.69 | \$549,298.00 | \$586,977.60 | \$554,050.67 | \$562,205.70 | \$555,586.40 |
| Proposal Expiration | 03/29/2019 | 03/29/2019 | 04/01/2019 | 04/15/2019 | 03/30/2019 | 04/08/2019 |

Mark A. Jannetty
Regions Equipment Finance
6700 Carothers Parkway
Suite 120
Franklin, TN 37067
(615) 309-3431 (O)
(615) 440-0168 (C)



February 22, 2019

Mr. David C. Beck
Assistant County Manager/Finance Director
County of Vance, North Carolina
122 Young Street, Suite B.
Henderson, NC 27536

Dear Mr. Beck,

Regions Equipment Finance Corporation is pleased to furnish the following tax-exempt proposal for your review and consideration for the Request for Proposal for Installment Purchase Financing of Fire Truck.

| | |
|-------------------------|---|
| Lender: | Regions Equipment Finance Corporation, or its Assignee. |
| Borrower: | County of Vance, North Carolina |
| Facility: | Installment Financing Contract as allowed by N.C.G.S. 160A-20. |
| Equipment: | One (1) Fire/Rescue Truck |
| Equipment Cost: | Not to Exceed \$475,000.00 |
| Facility Closing: | Funding is anticipated to be on or before March 29, 2019. |
| Payment Frequency: | Semi-Annual Principal and Interest Payments Beginning June 29, 2019. |
| Term: | 120 Months |
| Tax Exempt Rate: | 2.83% |
| Principal Amortization: | Please see the attached Amortization Schedule. |
| Prepayment: | Borrower may prepay in full all principal and interest obligations hereunder on a day when a Payment is due by paying to Regions an amount equal to the current outstanding principal balance plus any accrued but unpaid interest ("Outstanding Loan Balance") of all Equipment as of such date, plus a premium equal to the following (the "Prepayment Premium"): (1) if during the first year of the Base Term, five percent (5%) of the Outstanding Loan Balance, (2) if during the second year of the Base Term, four percent (4%) of the Outstanding Loan Balance and (3) if during the third year of the Base Term, three percent (3%) of the Outstanding Loan Balance (4) if during the fourth year of the Base Term, two percent (2%) of the |

Outstanding Loan Balance (5) if during the fifth year of the Base Term, one percent (1%) of the Outstanding Loan Balance and (6) zero percent (0%) thereafter.

Payment Method: Borrower agrees that all rent, and other payments, will be made by automatic funds withdrawal (ACH), and Borrower will execute documentation satisfactory to Lender to facilitate such payments.

Rate Adjustment: The Tax-Exempt Rate presented in this proposal is based on current market conditions and Regions Cost of Funds on February 22, 2019. After April 8, 2019, the Tax-Exempt Rate as quoted in this proposal can be adjusted upward or downward to maintain Lender's economic yield as exists at this date.

Commencement: The Base Term shall commence on the date of closing. All payments of principal and interest shall be due semi-annually thereafter. All payments shall be subject to any state and local sales/use taxes, if applicable.

Funding Reimbursement: Funding will be into an escrow account controlled by Regions Bank. With submittal of acceptable Invoices and Proof of Payment (cancelled checks, ACH records, etc.) Lender agrees to reimburse Borrower for payments made prior to close of this Loan.

Bank Qualified: It is anticipated that this transaction will be bank qualified. The interest rate stated above assumes that the Financing will be a bank qualified tax-exempt obligation. Section 265(b)3 of the Internal Revenue Code of 1986 exempts certain tax-exempt obligations (bank qualified), not more than \$10,000,000.00 per year, from the 100% preference tax disallowance applicable to banks, provided that the reasonably anticipated amount of qualified tax-exempt obligations to be issued by the issuing authority during the calendar year does not exceed \$10,000,000.00.

Opinion of Counsel: As an additional condition precedent to the Lender making the Loan, the Borrower shall provide, among other things, the following opinions to the Lender: an opinion of bond counsel in form and substance satisfactory to the Lender and its counsel in all respects, which shall include opinions to the effect that (a) the Borrower has the authority under the laws of the State of North Carolina to issue the Debt Instrument and execute and deliver the Loan Documents, (b) that the Debt Instrument has been duly issued and each of the Debt Instruments and the other Loan Documents to which the Borrower is a party has been duly authorized, executed and delivered by the Borrower, (c) that each of the Debt Instruments and the other Loan Documents to which the Borrower is a party is a valid and binding obligation of the Borrower, duly enforceable in accordance with its terms, (d) that interest on the Debt Instrument is (i) excludable from gross income of the holders thereof for federal income tax purposes and (ii) is exempt from present income taxation in the State of North Carolina.

| | |
|----------------------|---|
| Documentation: | Lender will provide documentation required to close the Contract and will prepare and file the subsequent 8038G for the IRS. Any additional modifications requested by Borrower must be approved by Lender. Any associated legal fees will be reimbursed to Lender by Borrower. |
| Transactional Costs: | A documentation fee of \$3,500.00 will be required. Borrower will be responsible for all legal fees, if necessary. Borrower will be responsible for all costs it incurs. |
| Insurance: | Borrower will purchase and maintain liability insurance coverage equal to \$1,000,000.00 naming Lender as Additional Insured and physical damage insurance coverage with a deductible of no more than \$5,000.00 naming Lender as Loss Payee. Borrower will furnish satisfactory evidence of such insurance prior to funding. |
| Contingencies: | This proposal is not and should not be construed as a commitment to fund. The terms and provisions presented herein are subject to among other things (1) Lender's credit review and approval of Lender's investment in the Equipment and the economics of the proposed transaction, at Lender's sole discretion, and (2) execution of all documentation in form and substance satisfactory to all parties to the transaction. Lender makes no representation as to the legal, tax or accounting treatment of the Loan. Lender shall not have any obligation whatsoever under this proposal and shall only be obligated under and as provided in the documentation referred to in clause (2) above. No notice of approval or other communication from Lender or anyone claiming to act on its behalf shall waive or modify the limitations contained in this paragraph. Lender acknowledges and agrees to the contract specifications set forth in Part B of the County of Vance Request for Proposal. |
| Role of Lender: | The Lender and its representatives are not registered municipal advisors and do not provide advice to municipal entities or obligated persons with respect to municipal financial products or the issuance of municipal securities (including regarding the structure, timing, terms and similar matters concerning municipal financial products or municipal securities issuances) or engage in the solicitation of municipal entities or obligated persons for the provision by non-affiliated persons of municipal advisory services and/or investment advisory services. With respect to this Proposal and any other information, materials or communications provided by the Lender: (a) the Lender and its representatives are not recommending an action to any municipal entity or obligated person; (b) the Lender and its representatives are not acting as an advisor to any municipal entity or obligated person and do not owe a fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934 to any municipal entity or obligated person with respect to this Proposal , information, materials or communications; (c) the Lender and its representatives are acting for their own interests; and (d) the Issuer and the Borrower have been informed that the Issuer and the Borrower should discuss this Proposal and any such other information, materials or communications with any and all internal and external advisors and experts that the Issuer and the Borrower, respectively, deem appropriate before acting on this Proposal or any such other information, materials or communications. |

Borrower hereby authorizes Lender to pre-file UCC financing statements naming Borrower, as debtor, and Lender, as secured party, and describing the collateral therein by specific reference to the Equipment or by general reference to all equipment financed by Lender (or words similar to the effect), provided that our doing so shall not obligate Borrower or Lender to enter into the proposed financing, and provided further that if the proposed financing is not extended for any reason Lender will terminate any such UCC financing statements Lender has filed at Borrower's request.

Federal law requires all financial institutions to obtain, verify, and record information regarding customers. Lender has or will obtain and keep on file information complying with 31 CFR Part 103.121 regarding Borrower, including Borrower's name, address and copies of various identifying documents.

By acceptance of this proposal, Borrower requests Lender to take all actions necessary to evaluate the transactions contemplated hereby, including ordering credit reports and (if desired by Lender) appraisals of the Equipment. This proposal shall expire as of the close of business on March 8, 2019 unless extended in writing by Lender. This proposal may not be modified, supplemented or otherwise changed except in a writing signed by an officer of Lender, subject to the further limitations expressed above.

We look forward to your early review and acceptance of this proposal. If there are any questions, please do not hesitate to contact me directly at (615) 309-3431.

Sincerely,



Mark A. Jannetty
Senior Vice President
Regions Equipment Finance
6700 Carothers Parkway
Suite 120
Franklin, TN 37067
(615) 309-3431 (O)
(615) 440-0168 (C)

PROPOSAL ACCEPTED:

By: _____

Title: _____

Date: _____

Confidentiality. This Term Sheet contains confidential and proprietary structuring and pricing information. Except for disclosure on a confidential basis to your accountants, attorneys and other professional advisors retained by you in connection with this financing or as may be required by law, the contents of this Term Sheet may not be disclosed in whole or in part to any other person or entity without our prior written consent, provided that nothing herein shall restrict disclosure of information relating to the tax structure or tax treatment of the proposed borrowing as required to comply with applicable Federal income tax rules relating to such disclosure.

No Fiduciary Role. The Borrower acknowledges and agrees that: (i) information contained in this document regarding the Tax-exempt Lease is for discussion purposes only in anticipation of engaging in arm's length commercial transactions with Borrower in which the Lender would be acting solely as a principal, and not as a municipal advisor, financial advisor or fiduciary to Borrower or any other person or entity regardless of whether the Lender or an affiliate has or is currently acting as such on a separate transaction; (ii) the Lender has not assumed any advisory or fiduciary responsibility to the Borrower with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether the Lender or its affiliates have provided other services or are currently providing other services to the Borrower on other matters); (iii) the only obligations the Lender has to the Borrower with respect to the transaction contemplated hereby expressly are set forth in this term sheet; and (iv) the Borrower has consulted its own legal, accounting, tax, financial and other advisors, as applicable, to the extent it has deemed appropriate.

Privately Negotiated Lease. The Lender acknowledges and agrees that the instant transaction is a privately negotiated Lease with Lender and in that connection the Lease shall not be (i) assigned a separate rating by any municipal securities rating agency, (ii) registered with The Depository Trust Company or any other securities depository, (iii) issued pursuant to any type of offering document or official statement or (iv) assigned a CUSIP number by Standard & Poor's CUSIP Service.

US Patriot Act. The Borrower represents and warrants to the Lender that neither it nor any of its principals, shareholders, members, partners, or Affiliates, as applicable, is a Person named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of any such person. The Borrower further represents and warrants to the Lender that the Borrower and its principals, shareholders, members, partners, or Affiliates, as applicable, are not directly or indirectly, engaged in, nor facilitating, the transactions contemplated by this transaction on behalf of any Person named as a Specially Designated National and Blocked Person.

CC: William Ingram, Jeremy Fisher

Exhibit A
Amortization

| Date | Funding | Payment | Interest at 2.83% | Principal | Balance |
|-------------------|---------------------|--------------------|------------------------------|--------------------|---------------------|
| ----- | ----- | ----- | ----- | ----- | ----- |
| 3/29/2019 | \$475,000.00 | | | | \$475,000.00 |
| 6/29/2019 | | \$13,676.14 | \$3,360.63 | \$10,315.52 | \$464,684.48 |
| 9/29/2019 | | \$13,676.14 | \$3,287.64 | \$10,388.50 | \$454,295.98 |
| 12/29/2019 | | \$13,676.14 | \$3,214.14 | \$10,462.00 | \$443,833.99 |
| 3/29/2020 | | \$13,676.14 | \$3,140.13 | \$10,536.02 | \$433,297.97 |
| 6/29/2020 | | \$13,676.14 | \$3,065.58 | \$10,610.56 | \$422,687.41 |
| 9/29/2020 | | \$13,676.14 | \$2,990.51 | \$10,685.63 | \$412,001.78 |
| 12/29/2020 | | \$13,676.14 | \$2,914.91 | \$10,761.23 | \$401,240.55 |
| 3/29/2021 | | \$13,676.14 | \$2,838.78 | \$10,837.37 | \$390,403.19 |
| 6/29/2021 | | \$13,676.14 | \$2,762.10 | \$10,914.04 | \$379,489.15 |
| 9/29/2021 | | \$13,676.14 | \$2,684.89 | \$10,991.26 | \$368,497.89 |
| 12/29/2021 | | \$13,676.14 | \$2,607.12 | \$11,069.02 | \$357,428.87 |
| 3/29/2022 | | \$13,676.14 | \$2,528.81 | \$11,147.33 | \$346,281.54 |
| 6/29/2022 | | \$13,676.14 | \$2,449.94 | \$11,226.20 | \$335,055.34 |
| 9/29/2022 | | \$13,676.14 | \$2,370.52 | \$11,305.63 | \$323,749.71 |
| 12/29/2022 | | \$13,676.14 | \$2,290.53 | \$11,385.61 | \$312,364.10 |
| 3/29/2023 | | \$13,676.14 | \$2,209.98 | \$11,466.17 | \$300,897.93 |
| 6/29/2023 | | \$13,676.14 | \$2,128.85 | \$11,547.29 | \$289,350.64 |
| 9/29/2023 | | \$13,676.14 | \$2,047.16 | \$11,628.99 | \$277,721.66 |
| 12/29/2023 | | \$13,676.14 | \$1,964.88 | \$11,711.26 | \$266,010.40 |
| 3/29/2024 | | \$13,676.14 | \$1,882.02 | \$11,794.12 | \$254,216.28 |
| 6/29/2024 | | \$13,676.14 | \$1,798.58 | \$11,877.56 | \$242,338.71 |
| 9/29/2024 | | \$13,676.14 | \$1,714.55 | \$11,961.60 | \$230,377.12 |
| 12/29/2024 | | \$13,676.14 | \$1,629.92 | \$12,046.22 | \$218,330.89 |
| 3/29/2025 | | \$13,676.14 | \$1,544.69 | \$12,131.45 | \$206,199.44 |
| 6/29/2025 | | \$13,676.14 | \$1,458.86 | \$12,217.28 | \$193,982.16 |
| 9/29/2025 | | \$13,676.14 | \$1,372.42 | \$12,303.72 | \$181,678.44 |
| 12/29/2025 | | \$13,676.14 | \$1,285.37 | \$12,390.77 | \$169,287.68 |
| 3/29/2026 | | \$13,676.14 | \$1,197.71 | \$12,478.43 | \$156,809.25 |
| 6/29/2026 | | \$13,676.14 | \$1,109.43 | \$12,566.72 | \$144,242.53 |
| 9/29/2026 | | \$13,676.14 | \$1,020.52 | \$12,655.63 | \$131,586.90 |
| 12/29/2026 | | \$13,676.14 | \$930.98 | \$12,745.16 | \$118,841.74 |

| | | | | | |
|-------------------|---------------------|---------------------|--------------------|---------------------|---------------------|
| 3/29/2027 | | \$13,676.14 | \$840.81 | \$12,835.34 | \$106,006.40 |
| 6/29/2027 | | \$13,676.14 | \$750.00 | \$12,926.15 | \$93,080.25 |
| 9/29/2027 | | \$13,676.14 | \$658.54 | \$13,017.60 | \$80,062.65 |
| 12/29/2027 | | \$13,676.14 | \$566.44 | \$13,109.70 | \$66,952.96 |
| 3/29/2028 | | \$13,676.14 | \$473.69 | \$13,202.45 | \$53,750.51 |
| 6/29/2028 | | \$13,676.14 | \$380.28 | \$13,295.86 | \$40,454.65 |
| 9/29/2028 | | \$13,676.14 | \$286.22 | \$13,389.93 | \$27,064.72 |
| 12/29/2028 | | \$13,676.14 | \$191.48 | \$13,484.66 | \$13,580.06 |
| 3/29/2029 | | \$13,676.14 | \$96.08 | \$13,580.06 | \$0.00 |
| | ----- | ----- | ----- | ----- | |
| | \$475,000.00 | \$547,045.69 | \$72,045.69 | \$475,000.00 | |

***County Attorney's
Report***

RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

175 Freedom Lane (Lot 37), Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0541D01033.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **February 8, 2019**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Kimberly Johnson** in the amount of **\$5,512.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 11th day of March, 2019.

Archie B. Taylor, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Lot 38 Freedom Lane, Henderson, NC 27537**

WHEREAS, Vance County owns certain real property with an address of **Lot 38 Freedom Lane, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Numbers **0541D01034**; and,

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$5,512.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by *Kimberly Johnson*; and,

WHEREAS, *Kimberly Johnson* has paid the required deposit in the amount of **\$900.00** with her initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check

or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 11th day of March, 2019.

Archie B. Taylor, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

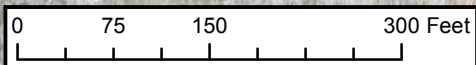
Kelly H. Grissom, Clerk to the Board

Freedom Ln (Tax Parcel 0541D 01034)



| | |
|-----------------------------|--|
| Offer to Purchase | \$5,512 |
| Condition | Foreclosed in October 2014; vacant lot; 0.70 acres; County owned property; R30 (Residential Low Density) |
| Property Value | \$5,512 |
| County Cost thus far | \$1,033 (\$801 tax/ \$232 interest); \$1,625 (Attorney Fees) |
| Applicant | Kimberly Johnson |

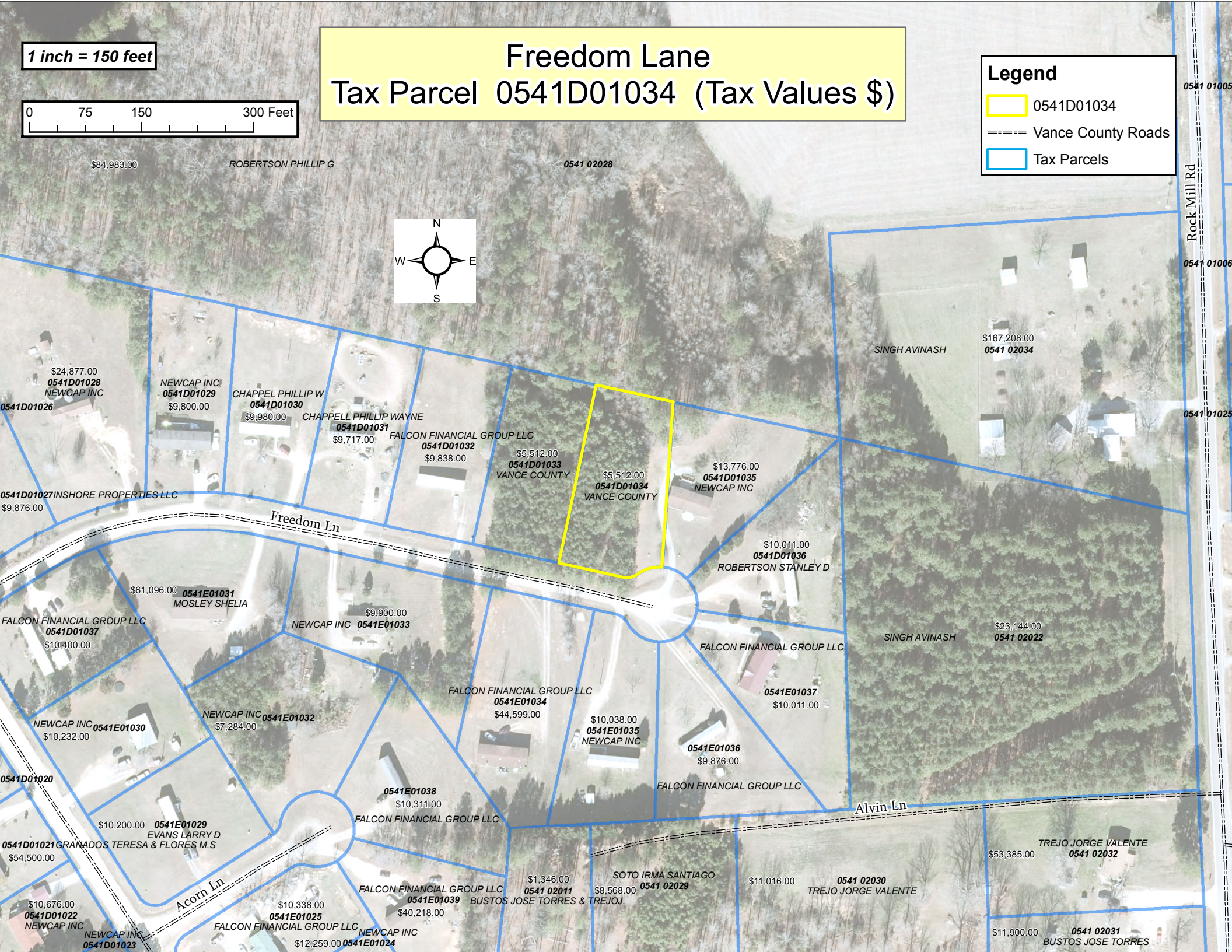
1 inch = 150 feet



Freedom Lane Tax Parcel 0541D01034 (Tax Values \$)

Legend

- 0541D01034
- Vance County Roads
- Tax Parcels



\$84,983.00

ROBERTSON PHILLIP G

0541 02028



\$24,877.00
0541D01028
NEWCAP INC

NEWCAP INC
0541D01029
\$9,800.00

CHAPPEL PHILLIP W
0541D01030
\$9,980.00

CHAPPEL PHILLIP WAYNE
0541D01031
\$9,717.00

FALCON FINANCIAL GROUP LLC
0541D01032
\$9,838.00

\$5,512.00
0541D01033
VANCE COUNTY

\$5,512.00
0541D01034
VANCE COUNTY

\$13,776.00
0541D01035
NEWCAP INC

\$10,011.00
0541D01036
ROBERTSON STANLEY D

SINGH AVINASH

\$167,208.00
0541 02034

0541D01027 INSHORE PROPERTIES LLC
\$9,876.00

Freedom Ln

\$61,096.00
0541E01031
MOSLEY SHELIA

FALCON FINANCIAL GROUP LLC
0541D01037
\$10,400.00

NEWCAP INC
0541E01033
\$9,900.00

NEWCAP INC
0541E01030
\$10,232.00

NEWCAP INC
0541E01032
\$7,284.00

FALCON FINANCIAL GROUP LLC
0541E01034
\$44,599.00

\$10,038.00
0541E01035
NEWCAP INC

0541E01036
\$9,876.00

FALCON FINANCIAL GROUP LLC

0541E01037
\$10,011.00

SINGH AVINASH

\$23,144.00
0541 02022

0541D01020

0541D01021 GRANADOS TERESA & FLORES M.S
\$54,500.00

\$10,200.00
0541E01029
EVANS LARRY D

0541E01038
\$10,311.00

FALCON FINANCIAL GROUP LLC

FALCON FINANCIAL GROUP LLC
0541E01039
\$40,218.00

\$1,346.00
0541 02011

SOTO IRMA SANTIAGO
0541 02029

\$8,568.00

\$11,016.00

0541 02030
TREJO JORGE VALENTE

\$53,385.00
TREJO JORGE VALENTE
0541 02032

\$11,900.00
0541 02031
BUSTOS JOSE TORRES

Acorn Ln

\$10,338.00
0541E01025

FALCON FINANCIAL GROUP LLC

NEWCAP INC
0541E01024
\$12,259.00

\$10,676.00
0541D01022
NEWCAP INC

NEWCAP INC
0541D01023

0541 01005

0541 01006

0541 01025

Rock Mill Rd

**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Lot 6 Big Ruin Creek Lane, Henderson, NC 27537**

WHEREAS, Vance County owns certain real property with an address of **Lot 6 Big Ruin Creek Lane, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0404 03029**; and,

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$3,500.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Milton Fuentes***; and,

WHEREAS, ***Milton Fuentes*** has paid the required deposit in the amount of **\$750.00** with their initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. Notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check

or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 11th day of March, 2019.

Archie B. Taylor, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

Big Ruin Creek Lane (0404 03029)



| | |
|--------------------------|---|
| Offer to Purchase | \$ 3,500 |
| Condition | Foreclosed in October 2015; vacant lot; consisting of 3.22 acres; Property is owned by County; located in the county, and zoned R30 (Residential Low Density) |
| Property Value | \$3,415 (\$839 tax/ \$171 interest); \$2,215 (Attorney Fees) |
| Buyer | Milton Fuentes |

Vance County Big Ruin Creek Ln - Tax Parcel 0404 03029 (Tax Values \$)



County Manager's Report

Vance County
County Manager's Report to the Board
March 11, 2019

- A. Spring Litter Sweep Proclamation/County Employee Cleanup Event.** In the spring and fall of each year, the NC Department of Transportation (NC DOT) sponsors cleanup campaigns to beautify the roadsides of the state. This year, DOT is sponsoring their Spring Litter Sweep Campaign between April 13 - 27, 2019. Vance County encourages individuals and organizations to support this effort. On Friday, April 26, 2019 a volunteer crew of county employees from across our departments will be participating in a roadside litter pickup. ***Recommendation:** Approve the proclamation designating April 13 – 27, 2019, as Spring Litter Sweep in Vance County.*
- B. Resolution – Designation of Agent for Tropical Storm Michael Declaration.** Vance County was officially given a federal disaster declaration pertaining to Tropical Storm Michael on January 31, 2019. The county met the thresholds qualifying public agencies (i.e. Vance County, City of Henderson, NCDOT, Vance County schools, etc.) for public assistance allowing reimbursement for related expenses. The county did not meet the threshold for the individual assistance program that would provide funding directly to individuals and households. Enclosed is a designation of a primary and secondary applicant agent required by the North Carolina Division of Emergency Management. This designation will authorize Brian Short and David Beck as agents and Jordan McMillen as the certifying official to act on the county's behalf related to matters pertaining to disaster assistance for Tropical Storm Michael. ***Recommendation:** Approve the resolution designating the county's agents pertaining to disaster assistance for Tropical Storm Michael.*
- C. Local Records Retention Schedule.** The NC Department of Natural and Cultural Resources has provided an updated 2019 Local Government Agencies General Records Retention and Disposition Schedule per state law. By approving the updated schedule the county is authorized by the state to destroy or otherwise dispose of items in accordance with the schedules without further reference to or approval from the state as per G.S. 121-5(b) and 132-3. ***Recommendation:** Approve the March 1, 2019 general records retention and disposition schedule.*
- D. Semi-Annual Jail Inspection Report.** The State conducted its periodic jail inspection on January 8, 2019 and submitted its report to the county. Jail staff has completed the plan of correction which is noted on the enclosed forms. ***Recommendation:** Act to receive the report as information.*
- E. Planning Board Ordinance Amendment.** An application has been submitted from Ruxton Bobbitt to serve on the county's planning board as an alternate member. He is currently on the county's board of adjustment as an alternate member and has recognized the challenge the planning board recently had achieving a quorum. The planning board is established by Ordinance #27 and does not currently authorize alternate members. Staff has provided a suggested amendment (enclosed) allowing for two alternate members in similar fashion as the board of adjustments and recommends the commissioners set a public hearing at the April 1st meeting and consider amending the ordinance. ***Recommendation:** Set a public hearing for April 1st prior to amending Ordinance #27 to allow two alternate positions on the Vance County Planning Board.*

F. Generator at Animal Shelter. The board discussed the need for installing a generator at the animal shelter during the planning retreat. A generator is essential to provide the necessary power, lights, heat, air conditioning, and water pressure for the animals while also assisting the shelter in its role as a secondary backup site for county data. The peak load at the shelter has been calculated and an 80 KW Generac industrial natural gas generator is necessary. Staff has received quotes from National Power (\$56,365) as well as Rick Edwards Electric (\$56,850) and recommends proceeding with the lowest responsible, responsive bidder in National Power. Staff recommends utilizing \$30,000 from the animal shelter donation fund with the remaining to come from contingency funds. ***Recommendation:** Approve the purchase of a generator for the animal shelter from National Power in an amount not to exceed \$56,365 with \$30,000 coming from the animal shelter donation fund and the balance from contingency funds.*

P R O C L A M A T I O N
by the
Vance County Board of Commissioners
in
Recognition of the 2019 Spring Litter Sweep

WHEREAS, in conjunction with the North Carolina Department of Transportation, Vance County supports and encourages participation in the Spring 2019 roadside cleanup effort to ensure clean and beautiful roads throughout the County; and

WHEREAS, the Spring 2019 Litter Sweep roadside cleanup campaign will occur April 13 - 27. The County urges all communities, civic and professional groups, businesses, churches, schools, families, and individual citizens to participate in the cleanup effort by sponsoring and organizing roadside cleanup teams; and

WHEREAS, Adopt-A-Highway volunteers, community service workers, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct local cleanups during Litter Sweep and may receive Certificates of Appreciation for participation; and

WHEREAS, the natural beauty of our State and County, in addition to a clean environment, is a source of great pride for all Vance County residents, attracting tourists and aiding in the recruiting of new industries; and

WHEREAS, the cleanup effort will increase the awareness of the need for cleaner roadsides, emphasize the importance of anti-litter campaigns, and emphasize the recycling of solid wastes such as glass, metals, and plastics; and

WHEREAS, the Litter Sweep cleanup will be a part of educating the children and citizens of the County regarding the importance of a clean environment to the quality of life in Vance County.

NOW, THEREFORE BE IT PROCLAIMED, that the Vance County Board of Commissioners does hereby recognize April 13 - 27, 2019 as “Spring Litter Sweep” in Vance County and encourages all citizens to take an active role in making the community a cleaner and more beautiful place in which to live.

THIS, the 11th day of March, 2019.

Archie B. Taylor, Jr. Chairman

DECLARED JANUARY 31, 2019

SUMMARY

STATE: North Carolina

NUMBER: FEMA-4412-DR

INCIDENT: Tropical Storm Michael

INCIDENT PERIOD: October 10-12, 2018

DATE REQUESTED BY GOVERNOR: December 11, 2018

FEDERAL COORDINATING OFFICER: Albert Lewis
National FCO Program

DESIGNATIONS AND TYPES OF ASSISTANCE:

INDIVIDUAL ASSISTANCE (Assistance to individuals and households):

Not Requested.

PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Alamance, Brunswick, Caswell, Chatham, Dare, Davidson, Davie, Forsyth, Granville, Hyde, Iredell, McDowell, Montgomery, Orange, Person, Randolph, Rockingham, Stokes, Surry, Vance, and Yadkin Counties.

HAZARD MITIGATION GRANT PROGRAM (Assistance for actions taken to prevent or reduce long term risk to life and property from natural hazards):

All areas in the State of North Carolina are eligible for assistance under the Hazard Mitigation Grant Program.

OTHER: Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.

RESOLUTION
DESIGNATION OF APPLICANT'S AGENT
 North Carolina Division of Emergency Management

| | |
|---|---------------------------------|
| Organization Name (hereafter named Organization) County of Vance, NC | Disaster Number: 4412 |
| Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate): NCEM | |
| Applicant's Fiscal Year (FY) Start Month: 07 Day: 01 | |
| Applicant's Federal Employer's Identification Number 56-6000346 | |
| Applicant's Federal Information Processing Standards (FIPS) Number | |

| PRIMARY AGENT | SECONDARY AGENT |
|--|--|
| Agent's Name Brian Short | Agent's Name David Beck |
| Organization Vance County EM | Organization Vance County Finance |
| Official Position Director | Official Position Director |
| Mailing Address 156 Church St - 02 | Mailing Address 122 Young St - B |
| City, State, Zip Henderson NC 27536 | City, State, Zip Henderson NC 27536 |
| Daytime Telephone 252-438-8214 | Daytime Telephone 252-738-2006 |
| Facsimile Number 252-438-8145 | Facsimile Number 252-738-2039 |
| Pager or Cellular Number 252-432-4290 | Pager or Cellular Number 336-239-1428 |

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of _____, 20__.

| GOVERNING BODY | CERTIFYING OFFICIAL |
|---|--|
| Name and Title Archie B. Taylor, Jr. - Chairman of Board | Name Jordan McMillen / Jordan M. Mill |
| Name and Title Gordon Wilder - Vice Chairman | Official Position County Manager |
| Name and Title _____ | Daytime Telephone 252-738-2002 |

CERTIFICATION

I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20__.

Date: _____ Signature: _____

APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.

3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.

4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.

5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.

6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.

7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.

9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.

10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.

11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.

14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.

15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.

16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.

17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.

18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.

19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.

20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.

21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.

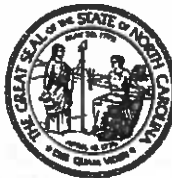
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.

24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.



**North Carolina Department of Public Safety
Division of Emergency Management**

APPLICANT: County of Vance, NC DISASTER: Hurricane Michael
FEMA- 4412 -DR-NC

PUBLIC ASSISTANCE CFDA# 97.036

STATE – APPLICANT DISASTER ASSISTANCE AGREEMENT

This Agreement made by and between the State of North Carolina, Dept. of Public Safety, Division of Emergency Management ("the State") and County of Vance, NC ("the Applicant") shall be effective on the date signed by the State and the Applicant. It shall apply to all disaster assistance funds provided by or through the State to the Applicant as a result of the disaster called Hurricane Michael, and pursuant to the Disaster Declaration made by the President of the United States numbered FEMA - 4412 - DR-NC.

The designated representative of the Applicant (Applicant's Agent) certifies that:

1. He/She has legal authority to apply for assistance on behalf of the Applicant pursuant to a resolution duly adopted or passed by the Applicant's governing body.
2. The Applicant shall provide all necessary financial and managerial resources to meet the terms and conditions of receiving Federal and State disaster grant assistance.
3. The applicant shall use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative (GAR).
4. The Applicant is aware of and shall comply with cost-sharing requirements of Federal and State disaster assistance: specifically that Federal assistance is limited to 75% of eligible expenditures, and that State assistance is limited to 25% of the eligible costs. Alternate projects selected by the Applicant may be eligible for only 75% of the approved Federal share of estimated eligible costs.
5. The Applicant shall provide the following completed documentation to the State:
 - Designation of Applicant's Agent;
 - State-Applicant Disaster Assistance Agreement
 - Private Non-Profit Organization Certification (if required);
 - Summary of Documentation Form itemizing actual costs expended for large project payment requests;
 - Monthly Progress Reports;
 - Copies of Single Audit Reports as applicable.

If the Applicant fails to provide any of the above documentation, the State will be under no obligation to reimburse the Applicant for eligible expenses.

6. The Applicant shall establish and maintain a proper accounting system to record expenditures of disaster assistance funds in accordance with generally accepted accounting principals or as directed by the Governor's Authorized Representative. If applicable, the Applicant shall conduct audit(s) pursuant to the Single Audit Act of 1984, 31 U.S.C. §7501 et. seq., 44 C.F.R. Part 14, OMB Circular A-133, "Audits of States, Local Governments and Non-profit Organizations," and applicable North Carolina laws, rules and regulations.
7. The Applicant shall provide to the State monthly Progress Reports for all open large projects funded by State and Federal disaster assistance grants. The first Progress Report will be due on the 10th day of the first month following initiation of the project and subsequent Progress Reports will be due on the 10th day of each and every month thereafter until project completion. Forms and reporting requirements will be provided by the Governor's Authorized Representative.
8. The Applicant, its employees and agents, including consultants, contractors and subcontractors to be paid with funds provided under this Agreement, shall give State and Federal agencies designated by the Governor's Authorized Representative, full access to and the right to examine all records and documents related to the use of disaster assistance funds.
9. The Applicant shall return to the State, within thirty (30) days of a request by the Governor's Authorized Representative, any funds advanced to the Applicant that are not supported by audit or other Federal or State review of documentation maintained by the Applicant.
10. The Applicant shall comply with all applicable codes and standards in the completion of eligible work to repair or replace damaged public facilities.
11. The Applicant shall comply with all applicable provisions of Federal and State statutes, rules and regulations regarding the procurement of goods and services and regarding contracts for the repair and restoration of public facilities.
12. The Applicant shall begin and complete all items of work within the time limits established by the Governor's Authorized Representative and in accordance with applicable Federal and State statutes, rules and regulations.
13. The Applicant shall request a final inspection within ninety (90) days after completion of each and every large project funded under this Agreement, or within ninety (90) days after the expiration of the time limit established for each project under Paragraph 12 above, whichever occurs first. Applicant shall present all supporting documentation to State and/or Federal inspectors at the time of final inspection. The State, as Grantee, reserves the right to conduct a final inspection of any large project after expiration of the ninety- (90) day period and to reimburse Applicant only for costs documented at the time of final inspection.

14. The Applicant shall comply with all applicable Federal and State statutes, rules and regulations for publicly financed or assisted contracts including, but not limited to, non-discrimination, labor standard, and access by the physically handicapped.
15. The Applicant's Designated Agent shall execute and comply with the Lobbying Prohibition document incorporated herein as Attachment A.
16. The Applicant's Designated Agent shall execute and comply with the Statement of Assurances (SF 424D) document incorporated herein as Attachment B.
17. The Applicant shall not enter into cost-plus-percentage-of-cost contracts for debris removal, emergency protective measures, or completion of disaster restoration or repair work.
18. The Applicant shall not enter into contracts for which payment is contingent upon receipt of State or Federal funds.
19. The Applicant shall not enter into any contract with any entity that is debarred or suspended from participation in Federal Assistance. The State and/or FEMA will not be under any obligation to reimburse Applicant for payments made to a debarred or suspended contractor. Applicant may search for debarred or suspended contractors on the "Excluded Parties List System" (EPLS) at the following website: www.sam.gov.
20. The Applicant shall comply with the provisions of 42 U.S.C. §5155 (Section 312 of the Stafford Act) which prohibits duplication of benefits. Applicant shall notify State immediately if any other source of funds is available to offset disaster assistance provided pursuant to this Agreement. Applicant agrees that eligible costs under this Agreement will be reduced by duplicate benefits received from any other source.
21. The Applicant shall comply with all uniform grant administration requirements required by State and Federal statutes, rules and regulations, including but not limited to, the Robert T. Stafford Disaster Relief and Emergency assistance Act, Public Law 93-288, as amended, Title 44 of the Code of Federal Regulations, applicable OMB Circulars, and policy guidance issued by the Federal Emergency Management Agency (FEMA).
- ~~22. If the Applicant pays contractors, subcontractors or consultants with funds provided through this Agreement then the Applicant shall include language in all contracts that binds the contractor, subcontractor or consultant to the terms and conditions of this Agreement with the State. Contractual arrangements with contractors, subcontractors or consultants shall in no way relieve the Applicant of its responsibilities to ensure that all funds provided through this Agreement are administered in accordance with all State and Federal requirements.~~

FOR THE APPLICANT:

Date

Applicant's Federal Tax I.D.
Number (required)

BY: _____

Signature

Typed Name

Title

FOR THE STATE:

Date

BY: _____

Signature

Typed Name

Title

ATTACHMENT A

LOBBYING PROHIBITION

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of any State or Federal agency, a member of the N.C. Legislature, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-L, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all recipients of funds under this Agreement shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Name of Applicant

BY: _____
Signature of Applicant's Designated Agent

ATTACHMENT B-1

OMB Approval No. 0348-0042

ASSURANCES-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington DC 20503

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of the project costs) to ensure proper planning, management and completion of the project described in this application
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply by the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-2763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended relating to nondiscrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

ATTACHMENT B-2

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of under ground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

| | |
|---|----------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL | TITLE |
| APPLICANT ORGANIZATION | DATE SUBMITTED |

2019 Local Government Agencies General Records Retention and Disposition Schedule

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The local government agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of destruction. Confidential records will be destroyed in such a manner that the records cannot be practicably read or reconstructed. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. ***Public records, including electronic records, not listed in this schedule are not authorized to be destroyed.***

All local government agencies and the Department of Natural and Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods that allow these records to be destroyed when "*reference value ends.*" All local government agencies hereby agree that they will establish and enforce internal policies setting minimum retention periods for the records that Natural and Cultural Resources has scheduled with the disposition instruction "*destroy when reference value ends.*" If a local government agency does not establish internal policies and retention periods, the local government agency is not complying with the provisions of this retention schedule and is not authorized by the Department of Natural and Cultural Resources to destroy the records with the disposition instruction "*destroy when reference value ends.*"

All local government agencies and the Department of Natural and Cultural Resources concur that the long-term and/or permanent preservation of electronic records requires additional commitment and active management by the agency. Agencies agree to comply with all policies, standards, and best practices published by the Department of Natural and Cultural Resources regarding the creation and management of electronic records.

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule supersedes the general standards in all previous local government retention and disposition schedules and is to remain in effect from the date of approval until it is reviewed and updated.

APPROVAL RECOMMENDED

Municipal/County Clerk or Manager
Title: _____


Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Head of Governing Body
Title: _____


Susi H. Hamilton, Secretary
Department of Natural and Cultural
Resources

Municipality/County: _____

EXECUTIVE SUMMARY

- ✓ According to G.S. § 121-5(b) and G.S. § 132-3, you may destroy public records only with the consent of the Department of Natural and Cultural Resources (DNCR). The State Archives of North Carolina is the division of DNCR charged with administering a records management program. This schedule is the primary way the State Archives of North Carolina gives its consent. Without approving this schedule, your agency is obligated to obtain the State Archives of North Carolina's permission to destroy *any* record, no matter how insignificant.
- ✓ Each records series listed on this schedule has specific disposition instructions that will indicate how long the series must be kept in your office. In some cases, the disposition instructions are simply "retain in office permanently," which means that those records must be kept in your office forever. In other cases, the retention period may be "destroy in office when reference value ends." An agency may have reference copies of materials, meaning "a copy of a record distributed to make recipients aware of the content but not directing the recipient to take any action on the matter" (from Richard Pearce-Moses, *A Glossary of Archival and Records Terminology*). Your agency must establish and enforce internal policies by setting minimum retention periods for the records that the State Archives of North Carolina has scheduled with the disposition instructions, "destroy when reference value ends."
- ✓ E-mail is a record as defined by G.S. § 121-5 and G.S. § 132. It is the content of the e-mail that is critical when determining the retention period of a particular e-mail, including attachments, not the media in which the record was created. It is important for all agency employees and officials to determine the appropriate records series for specific e-mails and retain them according to the disposition instructions.
- ✓ The State Archives of North Carolina recommends that all agency employees and officials view the tutorials that are available online through the State Archives website in order to familiarize themselves with records management principles and practices. The State Archives of North Carolina's online tutorials include topics such as records management and scanning guidelines.
- ✓ The State Archives of North Carolina provides microfilming services for the minutes of major decision-making boards and commissions. Once those records are filmed, we will store the silver halide negative (original) in our security vault. There is a nominal fee for filming and duplicating film. Contact the Records Management Analyst in charge of microfilm coordination for the most current information.

MANAGING PUBLIC RECORDS IN NORTH CAROLINA

Q. What is this “records retention and disposition schedule”?

- A.** This document is a tool for the employees of local government agencies across North Carolina to use when managing the records in their offices. It lists records commonly found in agency offices and gives an assessment of their value by indicating how long those records should be retained. This schedule is also an agreement between your agency and the State Archives of North Carolina.

This schedule serves as the inventory and schedule that the State Archives of North Carolina is directed by G.S. § 121-5(c) and G.S. § 132-8 to provide. It supersedes all previous editions, including all amendments.

Q. How do I get this schedule approved?

- A.** This schedule must be approved by your governing body for use in your agency. That approval should be made in a regular meeting and recorded as an action in the minutes. It may be done as part of the consent agenda, by resolution, or other action.
-

Q. Am I required to have all the records listed on this schedule?

- A.** No, this is not a list of records you must have in your office.
-

Q. What is “reference value”?

- A.** Items containing “reference value” in the disposition instructions are generally records that hold limited value, which is typically restricted to those documenting routine operations within the office. A minimum retention period should be established by the office for any items containing the phrase “destroy in office when reference value ends” in the disposition instructions.
-

Q. Do the standards correspond to the organizational structure of my agency?

- A.** Records series are grouped into standards to make it easier for users to locate records and their disposition instructions. You may find that the groupings reflect the organizational structure of your agency, or you may find that records are located in various standards depending on the content of the record. The intent of the schedule’s organization is to provide an easy reference guide for the records created in your agency.
-

Q. What if I cannot find some of my records on this schedule?

- A.** Sometimes the records are listed in a different standard than how you organize them in your office. Be sure to check the Index and utilize the search function on the PDF version of the schedule to facilitate the location of records series. If you still cannot locate your records on the schedule, contact a Records Management Analyst. We will work with you to amend this records schedule so that you may destroy records appropriately.
-

Q. What are public records?

- A.** The *General Statutes of North Carolina*, Chapter 132, provides this definition of public records:
- “Public record” or “public records” shall mean all documents, papers, letters, maps, books, photographs, films, sound recordings, magnetic or other tapes, electronic data-processing records, artifacts, or other documentary material, regardless of physical form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of North Carolina government or its subdivisions. Agency of North Carolina government or its subdivisions shall mean and include every public office, public officer or official (State or local, elected or appointed), institution, board, commission, bureau, council, department, authority or other unit of government of the State or of any county, unit, special district or other political subdivision of government.

Q. Is any person allowed to see my records?

A. Yes, except as restricted by specific provisions in state or federal law. G.S. § 132-6 instructs:

“Every custodian of public records shall permit any record in the custodian’s custody to be inspected and examined at reasonable times and under reasonable supervision by any person, and shall, as promptly as possible, furnish copies thereof upon payment of any fees as may be prescribed by law. ... No person requesting to inspect and examine public records, or to obtain copies thereof, shall be required to disclose the purpose or motive for the request.”

Q. What about my confidential records?

A. Not all government records are open to public inspection. Exceptions to the access requirements in G.S. § 132-6 and the definition of public records in G.S. § 132-1 are found throughout the General Statutes. You must be able to cite a specific provision in the General Statutes or federal law when you restrict or deny access to a particular record.

Q. Am I required to make available to the public copies of drafts that have not been approved?

A. Yes, even if a report, permit, or other record has not been finalized, it is still a public record subject to request. Any record that is not confidential by law must be provided when a request is received, whether it is “finished” or not.

Q. What do I do with permanent records?

A. Permanent records should be maintained in the office that created the records, forever.

The Department of Natural and Cultural Resources (DNCR) is charged by the General Assembly with the administration of a records management program (N.C.G.S. §121-4 (2) and §132-8.1) and the maintenance of “a program for the selection and preservation of public records considered **essential** to the operation of government and to the **protection of the rights and interests of persons**” (§132-8.2). Permanent records with these characteristics require preservation duplicates that are human-readable (paper or microfilm). Some examples of these characteristics include:

- Affect multiple people, without regard to relation
- Have significance over a long span of time
- Document governance
- Document citizenship

Examples of records with these characteristics:

- Minutes of governing bodies at the state and local levels are the basic evidence of our system of governance, and are routinely provided for the public to read.
 - Records, such as deeds and tax scrolls, about land document changes in ownership and condition. Counties maintain offices expressly for the purpose of making those records available to the public. Other records in local and state governments document potential public health hazards, such as hazardous materials spills.
 - Adoptions, marriages, and divorces document changes in familial relationships and document citizenship. Though adoptions are confidential (not available for public inspection), they document citizenship and changes in inheritance and familial succession.
 - Court records, such as wills, estates, and capital cases, affect people within and across family groups, are made available for public inspection, and often involve transactions related to the examples above.
- See the Human-Readable Preservation Duplicates policy issued by the North Carolina Department of Natural and Cultural Resources (<https://archives.ncdcr.gov/documents/human-readable-preservation-duplicates>) and check with a records analyst to determine whether your permanent records require a preservation duplicate.

Q. What is historical value?

- A.** Historical records document significant events, actions, decisions, conditions, relationships, and similar developments. These records have administrative, legal, fiscal, or evidential importance for the government or its citizens. Call a Records Management Analyst for further assistance in assessing historical value.

Q. What if I do not have any records?

- A.** Nearly every position in government generates, receives, or uses records. Computer files of any kind, including drafts and e-mail, are public records. Even if your records are not the official or final version, your records are public records. Not all records have high historical, legal, or fiscal value, but they all must be destroyed in accordance with the provisions of the appropriate records schedule.

Q. May I store our unused records in the basement, attic, shed, etc.?

- A.** Public records are public property. Though we encourage agencies to find places to store records that do not take up too much valuable office space, the selected space should be dry, secure, and free from pests and mold. Your office must ensure that records stored away from your main office area are well protected from natural and man-made problems while remaining readily available to your staff and the public.

Q. Our old records are stored in the attic, basement, or off-site building, etc. Are we required to provide public access to these records?

- A.** Yes, as long as the records are not confidential by law. You should also be aware that confidentiality can expire.

Q. Aren't all our old records at the State Archives of North Carolina?

- A.** Probably not. The State Archives of North Carolina collects only very specific types of records from local government offices. Contact a Records Management Analyst for more information about which records are held or can be transferred to the State Archives of North Carolina for permanent preservation.

Q. I found some really old records. What should I do with them?

- A.** Call a Records Management Analyst. We will help you examine the records and assess their historical value.

Q. Can I give my old records to the historical society or public library?

- A.** Before you offer any record to a historical society, public library, or any other entity, you must contact a Records Management Analyst. Permanent records must be kept either in your offices or at the State Archives of North Carolina.

Q. Whom can I call with questions?

- A.** If you are located west of Statesville, call our Western Office in Asheville at (828) 296-7230 extension 224. If you are east of Statesville, all the way to the coast, call our Raleigh office at (919) 814-6900.

AUDITS, LITIGATION, AND OTHER OFFICIAL ACTION

Q. Why is there an asterisk in the disposition instructions of so many items on this schedule?

A. No record involved in a pending or ongoing audit, legal, or other official action may be destroyed before that audit or action is resolved.

A legal hold or litigation hold means that records that are the subject of the legal hold or litigation hold must be preserved and thus must not be destroyed until officially released from the hold. A legal hold or litigation hold is placed when either an official discovery order is served on the agency requesting the production of the records in question (for a litigation, regulatory investigation, audit, open records request, etc.) or litigation is pending and the agency is thus on notice to preserve all potentially relevant records. You must also ensure that for a claim or litigation that appears to be reasonably foreseeable or anticipated but not yet initiated, any records (in paper or electronic formats) relevant to such a claim or litigation are preserved and not destroyed until released by your General Counsel. The records in question must not be destroyed until the completion of the action and the resolution of all issues that arise from it regardless of the retention period set forth in this schedule.

We have used an asterisk (*) in the disposition instructions to mark records series that are commonly audited, litigated, or may be subject to other official actions. However, any record has this potential. Records custodians are responsible for being aware of potential actions, and for preventing the destruction of any record that is, or may be reasonably expected to become, involved in an audit, legal, or other official action.

Records used during routine audits may be destroyed when the governing body accepts the audit, if the records have completed the retention period listed in this schedule. If time remains in the retention period, the records must be maintained for the remainder of the period. The auditor's working papers must be kept according to the schedule. (See **AUDITS: PERFORMANCE**, page 2, item 8, and **AUDITS: FINANCIAL**, page 19, item 6.) Should a dispute arise over an audit, the records that were audited should be retained until that dispute is resolved.

The attorney representing the agency should inform records custodians when legal matters are concluded and records will no longer be needed. Following the conclusion of any legal action, the records may be destroyed if they have met the retention period in the schedule. Otherwise, they should be kept for the remaining time period.

TRANSITORY RECORDS

Transitory records are defined as “record[s] that [have] little or no documentary or evidential value and that need not be set aside for future use.”¹

According to North Carolina General Statutes § 121 and § 132, every document, paper, letter, map, book, photograph, film, sound recording, magnetic or other tape, electronic data processing record, artifact, or other documentary material, regardless of physical form or characteristics, made or received in connection with the transaction of public business by any state, county, municipal agency, or other political subdivision of government is considered a public record and may not be disposed of, erased, or destroyed without specific approval from the Department of Natural and Cultural Resources.

The Department of Natural and Cultural Resources recognizes that some records may have little or no long-term documentary or evidential value to the creating agency. These records are often called “transitory records.” The following questions and answers discuss types of transitory records commonly created in state government. They may be disposed of according to the guidance below. However, all public employees should be familiar with the General Schedule for State Agency Records, their office’s Program Records Retention and Disposition Schedule, and any other applicable guidelines for their office. If any of these documents require a different retention period for these records, follow the longer of the two retention periods. When in doubt about whether a record is transitory, or whether it has special significance or importance, retain the record in question and seek guidance from the analyst assigned to your agency.

Q. What do I do with routing slips, fax cover sheets, “while you were out” slips, memory aids, etc.?

- A.** Routing slips and transmittal sheets adding no information to that contained in the transmitted material have minimal value after the material has been successfully transmitted. These records may be destroyed or otherwise disposed of after receipt of the material has been confirmed.

Similarly, “while you were out” slips, memory aids, and other records requesting follow-up actions (including voicemails) have minimal value once the official action these records are supporting has been completed and documented. Unless they are listed on the General Schedule for State Agency Records or your office’s Program Records Retention and Disposition Schedule, these records may be destroyed or otherwise disposed of once the action has been resolved.

Q. What about research materials, drafts, and other working papers used to create a final, official record?

- A.** Drafts and working papers are materials, including notes and calculations, gathered or created to assist in the creation of another record. All drafts and working papers are public records subject to all provisions of General Statute § 132, but many of them have minimal value after the final version of the record has been approved, and may be destroyed after final approval, if they are no longer necessary to support the analysis or conclusions of the official record. Drafts and working documents which may be destroyed after final approval include:

- Drafts and working papers for internal and external policies
- Drafts and working papers for internal administrative reports, such as daily and monthly activity reports
- Drafts and working papers for internal, non-policy-level documents, such as informal workflows and manuals; and

¹ A Glossary of Archival and Records Terminology, Richard Pearce-Moses (2005)

- Drafts and working papers for presentations, workshops, and other explanations of agency policy that are already formally documented.

Q. What if I have forms designed and used solely to create, update, or modify records in an electronic medium?

- A.** If these records are not required for audit or legal purposes, they may be destroyed in office after completion of data entry and after all verification and quality control procedures. However, if the forms contain any analog components that are necessary to validate the information contained on them (e.g. a signature or notary's seal), they should be retained according to the disposition instructions for the records series encompassing the forms' function.

See also the State Archives of North Carolina's guidance on digital signatures found at:

<https://archives.ncdcr.gov/documents/digital-signature-policy-guidelines>

Division of Health Service Regulation

| | | | |
|---|--|--|--|
| STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION | (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 110677 | (X2) MULTIPLE CONSTRUCTION A. BUILDING: _____ B. WING: _____ | (X3) DATE SURVEY COMPLETED 01/08/2019 |
|---|--|--|--|

NAME OF PROVIDER OR SUPPLIER

STREET ADDRESS, CITY, STATE, ZIP CODE

VANCE COUNTY JAIL

**516 BRECKENRIDGE STREET
HENDERSON, NC 27536**

| (X4) ID PREFIX TAG | SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION) | ID PREFIX TAG | PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY) | (X5) COMPLETE DATE |
|--------------------------|---|---------------------|--|--------------------------|
| J 000 | Initial Comments Roger McCoy conducted the inspection. This biannual jail inspection was conducted as per 10A NCAC 14J JAILS, LOCAL CONFINEMENT FACILITIES Rules. This building was approved for use in 1991 under North Carolina State Building Code 1978 Edition with an occupancy classification of Group I-3. The jail design capacity is 127 male beds and 21 female beds with a total design capacity of 148 beds. The inspection began at 1:00PM and ended at 2:30PM. The deficiencies determined during the inspection are as follows: | J 000 | | |
| J 15 | 10A NCAC 14J .0301 Classification System Each jail shall have a written classification procedure for the placement and housing of inmates. Within the limitations imposed by the design and capacity of the jail, the procedure shall assign inmates to confinement units that best meet their individual needs and that reasonably protect the inmate, other inmates, the jail staff, and the public History Note: Authority G.S. 143B-153; 153A-221; This Rule is not met as evidenced by: Based on observation on the morning of 01/08/2019, the jail exceeded the total design capacity of the facility. Findings include: The male population was seven over the male design capacity of 127 beds. | J 15 | We are working continuously to eliminate the overcrowding of male inmates. Plan of Correction: The Sheriff, Chief of Police and the District Attorney are working together to reduce the minor misdemeanor charges that male inmates are being held on. | |

Division of Health Service Regulation

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

STATE FORM

6899

35P511

If continuation sheet 1 of 3

Mayor B. Williams

Administrator

2-11-2019

Division of Health Service Regulation

| | | | | |
|--|---|---|---|--|
| STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION | | (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 110677 | (X2) MULTIPLE CONSTRUCTION A. BUILDING: _____ B. WING: _____ | (X3) DATE SURVEY COMPLETED 01/08/2019 |
| NAME OF PROVIDER OR SUPPLIER VANCE COUNTY JAIL | | STREET ADDRESS, CITY, STATE, ZIP CODE 516 BRECKENRIDGE STREET HENDERSON, NC 27536 | | |
| (X4) ID PREFIX TAG | SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION) | ID PREFIX TAG | PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY) | (X5) COMPLETE DATE |
| J 35 | Continued From page 1 | J 35 | | |
| J 35 | 10A NCAC 14J .0601 (b) Supervision (b) In addition to the supervision rounds required in Paragraphs (a) and (c) of this Rule, each jail shall utilize one or both of the following methods of supervision: (1) Direct or remote two-way voice communication with all confinement units. (2) Visual contact either through direct observation or by means of electronic surveillance with all confinement units. History Note: Authority G.S. 153A-221; Eff. October 1, 1990; Amended Eff. June 1, 1992. This Rule is not met as evidenced by: Based on observation on the afternoon of 01/08/2019, it was noted that facility was not in compliance with this Rule. Findings Include: 1. The two-way communication in Pods A, B, C, D, Isolation and Juvenile areas of the jail, which encompass 95 inmate beds, was not working to where inmate(s) could depress their intercom to notify staff of an emergency. This deficiency was noted during the last inspections on August 8, 2018, January 09, 2018, and June 20, 2017. | J 35 | | |
| J 38 | 10A NCAC 14J .0701 Sanitation Each jail shall comply with the North Carolina Commission for Public Health rules governing | J 38 | We have an officer placed in front of the C2 area where they have view of pods A,B,C,D, and the officer is also able to hear juvenile's and segregation pods. We currently have a contract with Cornerstone, and plans are being made to have repairs completed to the intercom system by the end of 2019. | |

Division of Health Service Regulation

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|--|--|---|---|--|
| STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION | | (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 110677 | (X2) MULTIPLE CONSTRUCTION A. BUILDING: _____ B. WING: _____ | (X3) DATE SURVEY COMPLETED 01/08/2019 |
| NAME OF PROVIDER OR SUPPLIER VANCE COUNTY JAIL | | STREET ADDRESS, CITY, STATE, ZIP CODE 516 BRECKENRIDGE STREET HENDERSON, NC 27536 | | |
| (X4) ID PREFIX TAG | SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION) | ID PREFIX TAG | PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY) | (X5) COMPLETE DATE |
| J 38 | Continued From page 2 sanitation as codified in Title 15A Chapter 18A Section .1500 and which are hereby adopted by reference pursuant to G.S. 150B-14(c) History Note: Authority G.S. 143B-153; 153A-221; Eff. June 1, 1990. This Rule is not met as evidenced by: Based on records review on the morning of 01/08/2019, the jail was not in compliance with sanitation rule 15A NCAC 18A .1503 INSPECTIONS. Inspections of local confinement facilities shall be made at least once a year. A copy of each inspection form shall be left with the person in charge of the facility at the time of the inspection. Findings include: It has been over one year since the Inspection of Local Confinement Facility Report has been conducted by the county health department. | J 38 | Local Confinement Inspections are completed by Fiscal Year. (See Attached) Our last inspection was dated September 18, 2017 (Fiscal Year July 2017-June 2018) Inspection has been completed for Fiscal Year July 2018-June 2019 on February 1, 2019. | |

INSPECTIONS, STATISTICS AND FEES

MANDATED BY STATE LAW OR RULE

ESTABLISHMENT TYPE CODES

CALENDAR YR. = JANUARY – DECEMBER

QUARTER = 1ST – JULY, AUGUST, SEPTEMBER

3RD – JANUARY, FEBRUARY, MARCH

FISCAL YEAR = JULY – JUNE

2ND – OCTOBER, NOVEMBER, DECEMBER

4TH - APRIL, MAY, JUNE

| ESTABLISHMENT | CODE | NO. OF INSPECTIONS REQUIRED |
|--|------|-----------------------------------|
| *Restaurants (including Drink Stand) | 01 | 1 - 4 per year**** |
| *Food Stands | 02 | 1 - 4 per year**** |
| *Mobile Food Units | 03 | 1 - 4 per year**** |
| *Pushcarts | 04 | 1 - 4 per year**** |
| *Private School Lunchrooms | 05 | 1 - 4 per year**** |
| *Educational Food Service | 06 | 1 - 4 per year**** |
| *Elderly Nutrition Sites (catered) | 09 | 4 (1 per qtr.) |
| *Public School Lunchrooms | 11 | 4 (1 per qtr.) |
| *Elderly Nutrition Sites (food prepared on premises) | 12 | 4 (1 per qtr.) |
| *Limited Food Service | 14 | 1 - 4 per year**** |
| *Commissary for Pushcarts & Mobile Food Units | 15 | 1 - 4 per year**** |
| Institutional Food Service | 16 | 4 (1 per qtr.) |
| *Lodging | 20 | 1 (1 per FY) |
| *Bed and Breakfast Home | 21 | 1 (1 per FY) |
| *Summer Camps | 22 | 1 (1 per FY) |
| *Bed and Breakfast Inn | 23 | 2 (1 per 6 mo.) |
| **Primitive Camp | 24 | 1 (each 6 month operating period) |
| ***Primitive Camp | 25 | 1 (during the operating season) |
| Resident Camps | 26 | 2 (1 per 6 mo.) |
| *Meat Markets | 30 | 1 - 4 per year**** |
| Rest/Nursing Homes | 40 | 2 (1 per 6 mo.) |
| Hospitals | 41 | 2 (1 per 6 mo.) |
| Child Day Care | 42 | 2 (1 per 6 mo.) |
| Residential Care (excluding Foster Homes) | 43 | 1 (1 per FY) |
| School Building (private & Public) | 44 | 1 (1 per FY) |
| Local Confinement | 45 | 1 (1 per FY) |
| Private Boarding Schools/College | 46 | 1 (1 per FY) |
| Orphanage, Children's Home or Similar Institution | 47 | 1 (1 per FY) |
| Adult Day Service | 48 | 1 (1 per FY) |
| Seasonal Swimming Pools | 50 | 1 (1 per Calendar Yr) |
| Seasonal Wading Pools | 51 | 1 (1 per Calendar Yr) |
| Seasonal Spas | 52 | 1 (1 per Calendar Yr) |
| Year-Round Swimming Pools | 53 | 2 (2 per Calendar Yr) |
| Year-Round Wading Pools | 54 | 2 (2 per Calendar Yr) |
| Year-Round Spas | 55 | 2 (2 per Calendar Yr) |
| Seasonal Specialized Water Recreation Attractions, Special | 56 | 1 (1 per Calendar Yr) |
| Year Round Specialized Water Recreation Attractions, Special | 57 | 2 (2 per Calendar Yr) |
| Tattoo | 61 | 1 (1 per FY) |
| Temporary Food Establishments | 73 | |

*Permitted = I & A NOT ON SAME DAY

**Primitive camp (eligible for year round operating permit (to be inspected: 1 (each 6 month operating period)

***Primitive Camp (eligible for 6 month operating permit) To be inspected: 1 (during the operating season)

****Based on Risk Frequency Assigned

**AMENDMENT TO THE ORDINANCE ESTABLISHING THE VANCE COUNTY
PLANNING BOARD ALLOWING FOR ALTERNATE MEMBERS.**

WHEREAS, the Vance County Planning Board was established in 1997 in accordance with the North Carolina General Statutes, Section 153A, Article 18; and

WHEREAS, the Planning Board serves a vital role in studying county land use issues, advising on potential land use related ordinance amendments, and recommending such changes to the Board of Commissioners; and

WHEREAS, from time to time the seven member board is short members due to illness or other reasons; and

WHEREAS, the proposed amendment will allow for the addition of two alternate members as previously done for the Board of Adjustments, who will be available to allow the planning board to achieve a quorum on a more consistent basis and assist the planning board in reaching its quorum when needed;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, that:

A. The Vance County Planning Board Ordinance #27 be amended as follows (additions shown as underlined text):

1) AMEND Section 2 (A) as follows:

The Planning Board shall consist of seven members. All members shall be citizens and residents of Vance County and shall be appointed by the Vance County Board of Commissioners (1 member from each of the 7 voting districts shall be appointed). In addition to the seven full time members of the Planning Board, up to two (2) at-large alternates may be appointed and available to serve in a member's absence.

B. The above amendments are effective upon adoption of this ordinance.

Adopted this ____ day of April, 2019.

Archie B. Taylor, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom
Clerk to the Board



**NATIONAL
POWER**

Smarter, nonstop power

4541 Preslyn Drive
Raleigh, NC 27616
800.790.1672

www.natpow.com

February 27, 2019

Vance County Animal Shelter
1243 Brodie Rd.,
Henderson, NC 27537

6 Pages

JOB NAME: New Generator System

QUOTE NO.: 022719-VCAS

I am pleased to provide you with our proposal for the above referenced project. Please call or email with any questions.

National Power specializes in providing critical infrastructure equipment, service and monitoring systems. We've been in business since 1985.

Our manufacturer relationships are:

APC – MGE (UPS/Batteries/AC units/Rack/PDUs) – Elite Partner
Eaton Powerware (UPS/Batteries/Racks/PDUs) – Master Distributor
GE Power Quality (UPS/Batteries) – Authorized Partner
Generac (Generators and ATSS) – Industrial Dealer
Generac Mobile (Mobile Generators and Light Towers) – Industrial Dealer
Thor Systems (Surge Suppression) – Industrial Dealer
PDI (PDUs, Circuit Monitoring, Static Switches) - Manufacturer's Rep
NDSL (Battery Monitoring) - Manufacturer's Rep
ISX Central (Enterprise Monitoring) - Authorized Partner

Please note: All information in this quote is confidential and proprietary. It is intended for the sole use and viewing by the customer it is addressed to.

Regards,

Pete Moore
Area Manager / Engineer
Cell: 919-272-5009
E-mail: pete.moore@natpow.com



Generator System:

Quantity 1 - Generac Industrial gaseous engine-driven generator, naturally-aspirated 6.8L V-10 engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
- 80 kW Rating, wired for 120/208 VAC three phase, 60 Hz
- Brushless Excitation
- Standard Weather Protective Enclosure, Steel
 - Industrial Grey Baked-On Powder Coat Finish
- UL2200
- EPA Certified
- H-100 Control Panel
 - Meets NFPA 99 and 110 requirements
 - Temp Range -40 to 70 degrees C
 - Digital Microprocessor:
 - Two 4-line x 20 displays, full system status
 - 3 Phase sensing, +/-0.25% digital voltage regulation
 - RS232, RS485 and Canbus remote ports
 - Waterproof connections
 - All engine sensors are 4-20ma for minimal interference
 - Programmable I/O
 - Built-in PLC for special applications
 - Engine function monitoring and control:
 - Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
 - Isochronous Governor, +/-0.25% frequency regulation
 - Full system status on all AC output and engine function parameters
 - Service reminders, trending, fault history (alarm log)
 - I2T function for full generator protection
 - Selectable low-speed exercise
 - HTS transfer switch function monitoring and control
 - 2-wire start controls for any 2-wire transfer switch
- Natural Gas fuel system
- Standard MLCB, 80% rated thermal-magnetic
 - 300 Amp
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 90 AH, 700 CCA Group 27F Battery, with rack, installed
- Coolant Heater, 1500W
- Std set of 3 Manuals
- 120V GFCI and 240V Outlet
- Flex Fuel Line
- 2-Year Comprehensive Warranty

Quantity 1 - PSTS Series Automatic Transfer Switch consisting of the following features and accessories:

- Service Entrance Rated, Open Transition
- 400 Amp, 3 Pole, 120/208 VAC three phase
- CUL Listed
- UL1008 Listed
- NEMA 3R Enclosure
- ATC-300+ Microprocessor-Based Controller
 - 2-Line, 32-Character Alphanumeric LCD Display
 - Front Panel Mimic Diagram with colored LEDs for Source/Load Indication
 - Standard Features:
 - Sensing and Programmable Setpoints for both Normal (S1) and Emergency (S2): Under-voltage/Under-frequency, Over-voltage/Over-frequency; Voltage Unbalance Sensing and Phase Reversal for all phases



- Adjustable Time Delays: Engine Start, Transfer Normal to Emergency & Emergency to Normal, Engine Cooldown, Emergency Fail
- Pushbutton for Bypassing Time Delays on Transfer/Retransfer
- Test Pushbutton
- Contacts for Go to Emergency (S2)
- MODBUS Communication
- Digital Programmable Plant Exerciser:
 - Off, 1-Day, 7-Day, 14-Day, 28-Day Intervals
 - Adjustable 0-600 Minutes Run Time
 - Selectable for Load or No Load
- Auxiliary Contacts:
 - Normal (S1) Source Present (2 Form C)
 - Emergency (S2) Source Present (2 Form C)
 - Normal (S1) Position Indication (1 Form C)
 - Emergency (S2) Position Indication (1 Form C)
 - Pre-Transfer Signal Contacts (1 Form C)
- 37A - Service Equipment Rated w/o Ground Fault Protection
- 38A - Steel Cover for Device Panel
- 38B - Steel Cover for Controller
- 41A - 100W Space Heater with Adjustable Thermostat
- 42 - IBC/CBC Seismic Qualified
- 12L - Indicator Light, Normal Source Tripped
- 36 - Load Shed from Emergency
- 16N - Overcurrent Protection, Source 1
- 32A - Time Delay Neutral, Adjustable
- Normal Terminal Mechanical Lugs, Customer Connection: (1) 4/0-600MCM per phase
- Emergency Terminal Mechanical Lugs, Customer Connection: (1) 4/0-600MCM per phase
- Load Terminal Mechanical Lugs, Customer Connection: (2) #1-500MCM per phase
- Neutral Terminal Mechanical Lugs, Customer Connection: (6) 250MCM-350MCM
- 2-Year Extended Warranty

Engineering and Project Management:

On-Site Project management – included with pricing

Site specific electrical drawings by PE licensed and insured for NC – If required by AHJ

Installation of Equipment:

Installation and project management by National Power engineer:

- North Carolina Licensed Professional Engineer
 - Providing consulting services
- Electrical Contractor Licensed to perform work in NC
- Installation of new generator
- Pour generator concrete pad
- Set generator in place
- Install new ATS
- Install conduits and conductors – from ATS to Gen
- Install conduits and conductors to existing panels
- Boxes and fittings
- Straps and supports
- Provide and install gas piping from existing meter to gen



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Raleigh, NC 27616
800.790.1672

www.natpow.com

Notes:

If larger gas meter is required it would need to be provided and installed by customer

If screening is required it would need to be provided and installed by customer

Start-Up Services:

- All work performed by Generac factory trained technicians
- Inspect wiring - based on factory checklist
- Inspect generator - based on factory checklist
- Start-Up unit – fuel for start-up and testing provided by customer
- Perform 1.5 hour building load test
- Perform Dead Start test
- Set up automatic weekly test – based on customer input
- Perform basic operation training on generator
- Issue complete Start-up report

PRICE: (Sales Tax Included) **\$56,365.00**

FREIGHT: **INCLUDED**

TERMS: 30 Net

AVAILABILITY: Lead-time 12 to 14 weeks after approved order for equipment. Subject to change at any time based on market conditions. Does not include holidays. Installation 2 to 4 weeks subject to change based on weather conditions and local permitting/inspection office.

Notes:

1. **Price valid for 30 days**
2. PO must reference above listed Quote No.
3. Retainage of any amount is not authorized.
4. No sales or use taxes are included in the price, and will be added where applicable.
5. This proposal will become a part of your purchase order.
6. Shipping is FOB Dock; Freight is pre-pay and add
7. Offloading is by customer unless otherwise stated in above quote
8. National Power standard terms and conditions apply

Thank you for allowing National Power Corporation the opportunity to quote on your critical power system requirements and should you have any questions or need additional information, feel free to call anytime.



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National Power Corp. Terms and Conditions of Sale

AGREEMENT. The sale of products and/or services by National Power Corp. ("NPC") to Buyer is expressly conditioned upon Buyer's agreement to each and every term contained herein, which shall control over any additional, inconsistent or contrary provision in Buyer's purchase order or other forms. Buyer acknowledges that the terms and conditions herein are the sole and complete agreement between the parties, which may only be modified and/or amended in a separate agreement signed both by NPC and Buyer.

INVOICES. Buyer will be invoiced on the date of shipment for all products and upon substantial completion for all services. Manufacturer service contracts resold by NPC to Buyer are contracts between the manufacturer and Buyer only and will be invoiced when processed by the manufacturer. Applicable taxes and freight charges will be billed as separate line items, unless otherwise specified in NPC's quote.

PAYMENT. Subject to credit approval and unless otherwise stated on NPC's quotation, Buyer shall make payment within thirty (30) days of the invoice date. NPC may charge a service charge of 1.5% per month, but not in excess of any lawful rate, if Buyer has not paid an invoice in full by the due date. NPC may at any time decline to make any shipment or delivery or perform any work except upon Buyer's payment of past invoices and/or prepayment of this order or upon such other terms and conditions as are acceptable to NPC's credit department. If NPC deems it necessary to cancel any outstanding order due to Buyer's financial condition, Buyer agrees to reimburse NPC for reasonable cancellation charges. NPC may apply any payments received to Buyer's oldest outstanding invoices regardless of any instructions to the contrary from Buyer. Payment for shipments delayed at Buyer's request shall become due on the date NPC is prepared to make shipment and NPC may impose reasonable storage and handling charges for delayed shipments. Payment to NPC shall not be contingent on third party payments to Buyer and no portion of the price shall be held as retainage. Buyer shall pay all costs and expenses, including reasonable attorney's fees, incurred by NPC to collect any past due amount.

SECURITY INTEREST. Buyer hereby grants NPC a security interest in all goods sold until the full amount of the purchase price has been paid by Buyer. Buyer hereby authorizes NPC to file a financing statement signed only by NPC as Buyer's attorney-in-fact in all places where necessary and appropriate to perfect the security interest.

SHIPMENT. All products are sold, and all shipments are made, FOB shipping point. The shipment date stated in any quote is NPC's best approximation of the probable shipment date and is not a fixed or guaranteed shipment date. NPC shall not be responsible for any damage or loss resulting, whether directly or indirectly, from delayed shipments or its inability to ship as quoted. Unless otherwise noted in any quote, partial shipments may be made upon request and are subject to additional shipping and handling charges. Claims for freight damage will be waived unless made in writing to NPC within ten (10) days of receipt of such shipment.

CANCELLATION/CHANGES/RETURNS. Buyer may terminate this order only upon payment of all of NPC's costs incurred for commitments made and work performed plus a reasonable profit on such costs. All changes to an order are subject to adjustments to the order amount and shipment date. No product



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may be returned to NPC without NPC's written consent and payment of any applicable restocking fee, which shall be determined and assessed by NPC on a case-by-case basis.

LIMITATION OF LIABILITY. NPC SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, OR INDIRECT DAMAGES FOR ANY REASON, INCLUDING WITHOUT LIMITATION, THOSE CAUSED BY DEFECTS IN MATERIALS OR WORKMANSHIP. THERE IS NO WARRANTY EXCEPT THE APPLICABLE MANUFACTURER'S WARRANTY, WHICH NPC WILL ASSIGN TO BUYER. NPC HEREBY DISCLAIMS ANY AND ALL IMPLIED WARRANTIES INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. ANY IMPLIED WARRANTIES WHICH ARE ALLOWED BY LAW SHALL BE LIMITED IN DURATION TO THE TERMS OF THE APPLICABLE MANUFACTURER'S WARRANTY. NPC'S MAXIMUM LIABILITY FOR DAMAGES SHALL BE LIMITED TO THE COST OF THE PRODUCTS AND SERVICES PROVIDED HEREUNDER.

Acceptance

Buyer, through its authorized representative, hereby accepts National Power Corporation's offer as shown on this quote and agrees to all the terms and conditions above.

BY: _____

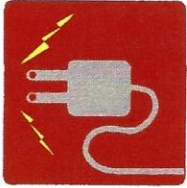
Name: _____

Title: _____

Company: _____

Date: _____

Rick Edwards



P. O. Box 131
Henderson, Nc 27536
ricke@nc.rr.com

Office & Fax (252)438-4856
Mobile (252)438-0147
Licensed and Insured NC & VA
RickEdwardsElectric.com



"Getting You Connected for Life"

(Estimate)

(Invoice)

FURNISH & INSTALL EMERGENCY

BACKUP SYSTEM

GENERATOR

CONCRETE PAD

ATS

CONDUITS & CONDUCTORS FOR SYSTEM

BOXES & FITTINGS - ALL SUPPORTS

START UP & CHECK BY GENERAC TECH.

LOAD TEST - DEAD START TEST

BASIC TRAINING & REPORTS

GAS BY PSNC ENERGY - INCLUDED

COUNTY PERMITS

EQUIPMENT PER ATTACHED SHEETS (2)

ENGINEERED

DRAWINGS

\$ 1,900.00

JOB

ESTIMATE

\$ 54,950.00

Please Remit To Above Address

THANKS!

Accounts past due over 60 days may be turned over to a collection agency. The customer will be responsible for all associated charges in addition to the original amount owed.

VANCE CO. ANIMAL SHELTER NET 30

1243 BRODIE RD

HENDERSON, NC 27537

Customer

Terms

Electrician

2/19/19

Date

Bill of Material**kW Rating**
80**Voltage**
120/208**Phase**
3**Fuel System**
Natural Gas**Quantity 1 - Generac Industrial gaseous engine-driven generator, naturally-aspirated 6.8L V-10 engine, consisting of the following features and accessories:**

- Stationary Emergency-Standby rated
- 80 kW Rating, wired for 120/208 VAC three phase, 60 Hz
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- Standard Weather Protective Enclosure, Steel
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- UL2200
- EPA Certified
- H-100 Control Panel
 - Meets NFPA 99 and 110 requirements
 - Temp Range -40 to 70 degrees C
 - Digital Microprocessor:
 - Two 4-line x 20 displays, full system status
 - 3 Phase sensing, +/-0.25% digital voltage regulation
 - RS232, RS485 and Canbus remote ports
 - Waterproof connections
 - All engine sensors are 4-20ma for minimal interference
 - Programmable I/O
 - Built-in PLC for special applications
 - Engine function monitoring and control:
 - Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
 - Isochronous Governor, +/-0.25% frequency regulation
 - Full system status on all AC output and engine function parameters
 - Service reminders, trending, fault history (alarm log)
 - I2T function for full generator protection
 - Selectable low-speed exercise
 - HTS transfer switch function monitoring and control
 - 2-wire start controls for any 2-wire transfer switch
- Natural Gas fuel system
- Standard MLCB, 80% rated thermal-magnetic
 - 300 Amp
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 110 AH, 925 CCA Group 31 Battery, with rack, installed
- Coolant Heater, 1500W
- Std set of 3 Manuals
- 120V GFCI and 240V Outlet
- Flex Fuel Line
- 1.5 Hour Building Load Test
- SG0080GG036.8N23HBYYA

Quantity 1 - PSTS Series Automatic Transfer Switch consisting of the following features and accessories:

- Service Entrance Rated, Open Transition
- 400 Amp, 3 Pole, 120/208 VAC three phase
- CUL Listed
- UL1008 Listed
- NEMA 3R Enclosure
- ATC-300+ Microprocessor-Based Controller
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 - Front Panel Mimic Diagram with colored LEDs for Source/Load Indication
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- Neutral Terminal Mechanical Lugs, Customer Connection: (6) 250MCM-350MCM
- ATV3LDC30400BRU

Consent Agenda Items

Budget Amendments and Transfers
Tax Refunds and Releases
Minutes

Monthly Reports
911 Emergency Operations
Administrative Ambulance Charge-Offs
Cooperative Extension
Economic Development
EMS
Human Resources
Information Technology
Parks and Recreation
Planning and Development
Tax Office
Veterans Service

VANCE COUNTY BUDGET AMENDMENT REQUEST
2018 - 2019 Fiscal Year

A request to amend the 2018-2019 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Social Services

Revenue Amendment Request

| ACCOUNT TITLE | ACCOUNT NUMBER | REVENUE INCREASE (DECREASE) |
|--------------------|----------------|--------------------------------|
| DSS Administrative | 10348-434800 | 164,477.00 |
| | | |
| | | |
| | | |

TOTAL REVENUE INCREASE (DECREASE) \$ 164,477.00

Reason for Revenue Amendment Request: Amends the budget due to an additional allocation of Low Income

Home Energy Assistance funds received by the county. This line item does not include any county dollars.

Expenditure Amendment Request

| ACCOUNT TITLE | ACCOUNT NUMBER | EXPENSE INCREASE (DECREASE) |
|------------------------------|----------------|--------------------------------|
| Low Income Home Energy Assis | 10610-500433 | 164,477.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

TOTAL \$ 164,477.00

Reason for Expense Amendment Request: See above

Requested by: _____ Date _____

APPROVED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Kelly Grissom , Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by
Finance Office _____

VANCE COUNTY BUDGET AMENDMENT REQUEST
2018 - 2019 Fiscal Year

A request to amend the 2018-2019 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Other Agencies

Revenue Amendment Request

| ACCOUNT TITLE | ACCOUNT NUMBER | REVENUE INCREASE (DECREASE) |
|---------------------------|----------------|--------------------------------|
| Fund Balance Appropriated | 10399-439900 | 5,000.00 |
| | | |
| | | |
| | | |

TOTAL REVENUE INCREASE (DECREASE) \$ 5,000.00

Reason for Revenue Amendment Request: Extension of the contract for Mighty River broadband consultants.

Using funds appropriated in a previous fiscal year for a broadband study that were not utilized and rolled over to fund balance.

Expenditure Amendment Request

| ACCOUNT TITLE | ACCOUNT NUMBER | EXPENSE INCREASE (DECREASE) |
|----------------------|----------------|--------------------------------|
| Broadband Initiative | 10600-500298 | 5,000.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

TOTAL \$ 5,000.00

Reason for Expense Amendment Request: See above

Requested by: _____ Date: _____

APPROVED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Kelly Grissom , Clerk
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2018 - 2019 Fiscal Year

Department Name: Social Services**Request for Funds to be Transferred From:**

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|----------------------------|----------------|----------|
| Public Assistance | 10610-500027 | 8,000.00 |
| Adoption Assistance - Cash | 10610-500435 | 1,250.00 |
| | | |
| | | |
| | | |

TOTAL \$ 9,250.00Explanation of transfer request: Funds are needed in other line items to cover budget shortfalls.**Request for Funds to be Transferred To:**

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|-----------------------|----------------|----------|
| Professional Services | 10610-500010 | 1,250.00 |
| State Foster Care | 10610-500018 | 8,000.00 |
| | | |
| | | |
| | | |
| | | |

TOTAL \$ 9,250.00Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2018 - 2019 Fiscal Year

Department Name: DSS - Nutritional Meals

Request for Funds to be Transferred From:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|-----------------------|----------------|----------|
| Purchased Meals | 10615-500055 | 1,500.00 |
| Departmental Supplies | 10615-500033 | 9,900.00 |
| | | |
| | | |
| | | |

TOTAL \$ 11,400.00

Explanation of transfer request: Additional part-time help is needed to fill in while an employee is out on leave and correcting a budgeted expense to the proper line item.

Request for Funds to be Transferred To:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|-----------------------|----------------|----------|
| Part-Time Salaries | 10615-500002 | 1,500.00 |
| Meals on Wheels Grant | 10615-500238 | 9,900.00 |
| | | |
| | | |
| | | |
| | | |

TOTAL \$ 11,400.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2018 - 2019 Fiscal Year

Department Name: Henry Dennis Building

Request for Funds to be Transferred From:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|-------------------|----------------|----------|
| Utilities | 10502-500013 | 1,200.00 |
| Insurance & Bonds | 10502-500054 | 295.00 |
| | | |
| | | |
| | | |

TOTAL \$ 1,495.00

Explanation of transfer request: Budget shortfall in maintenance due to unexpected HVAC replacement.

Request for Funds to be Transferred To:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|--------------------------------|----------------|----------|
| Maintenance Building & Grounds | 10502-500015 | 1,195.00 |
| Departmental Supplies | 10502-500033 | 300.00 |
| | | |
| | | |
| | | |
| | | |

TOTAL \$ 1,495.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2018 - 2019 Fiscal Year

Department Name: County Office Building

Request for Funds to be Transferred From:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|---------------|----------------|-----------|
| Contingency | 10999-500099 | 11,000.00 |
| | | |
| | | |
| | | |
| | | |

TOTAL \$ 11,000.00

Explanation of transfer request: Budget shortfall in maintenance due to unexpected HVAC replacement.

Request for Funds to be Transferred To:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|--------------------------------|----------------|-----------|
| Maintenance Building & Grounds | 10501-500015 | 11,000.00 |
| | | |
| | | |
| | | |
| | | |
| | | |

TOTAL \$ 11,000.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
 2018 - 2019 Fiscal Year

Department Name: Sheriff

Request for Funds to be Transferred From:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|-------------------|----------------|-----------|
| Regular Salaries | 10510-500001 | 16,500.00 |
| Insurance & Bonds | 10510-500054 | 11,500.00 |
| | | |
| | | |
| | | |

TOTAL \$ 28,000.00

Explanation of transfer request: Funds are needed to cover budget shortages in other line items as well as for the purchase of a handheld scanner for cataloguing evidence.

Request for Funds to be Transferred To:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|----------------------|----------------|-----------|
| Overtime | 10510-500003 | 15,000.00 |
| Telephone & Postage | 10510-500011 | 2,000.00 |
| Travel/Training | 10510-500014 | 2,000.00 |
| Dues & Subscriptions | 10510-500053 | 3,000.00 |
| Capital Outlay | 10510-500074 | 6,000.00 |
| | | |

TOTAL \$ 28,000.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

PRESENTED:
 VANCE COUNTY BOARD OF COMMISSIONERS
 IN MEETING OF

Reviewed by
 Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
 2018 - 2019 Fiscal Year

Department Name: Jail

Request for Funds to be Transferred From:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|------------------------|----------------|-----------|
| Regular Salaries | 10520-500001 | 75,000.00 |
| Group Insurance | 10520-500006 | 15,000.00 |
| Retirement Local Gov't | 10520-500007 | 6,000.00 |
| Workers Comp Insurance | 10520-500037 | 375.00 |
| Unemployment Insurance | 10520-500038 | 5,000.00 |

TOTAL \$ 101,375.00

Explanation of transfer request: Funds are needed in other line items to finish out the fiscal year.

Request for Funds to be Transferred To:

| ACCOUNT TITLE | ACCOUNT NUMBER | AMOUNT |
|--------------------------------|----------------|-----------|
| Part-Time Salaries | 10520-500002 | 72,443.00 |
| Maintenance Building & Grounds | 10520-500015 | 7,000.00 |
| Maintenance Equipment | 10520-500016 | 1,000.00 |
| Health Care-Drugs-Medicine | 10520-500046 | 10,000.00 |
| Food & Provisions | 10520-500047 | 10,000.00 |
| Insurance & Bonds | 10520-500054 | 932.00 |

TOTAL \$ 101,375.00

Explanation of transfer request: See above.

Requested by: _____ Date _____

| |
|---|
| PRESENTED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ _____ |
|---|

Reviewed by
 Finance Office _____

TAX OFFICE REFUND AND RELEASE REPORT FOR JANUARY 2019

| TAXPAYER NAME | TAX YR | REAL | PERSONAL | SOLID WASTE FEE | reason |
|-----------------------------|-----------|--------|----------|-----------------------|------------------|
| SMITH DIXIE W HEIRS | 2013 | 66.32 | 0 | 0 | correct situs |
| SMITH DIXIE W HEIRS | 2014 | 211.32 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2014 | 111.44 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2014 | 8.70 | 0 | 0 | correct situs |
| WATKINS JAMES C | 2014 | 129.05 | 0 | 0 | correct situs |
| SMITH DIXIE W HEIRS | 2015 | 211.32 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2015 | 111.44 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2015 | 8.70 | 0 | 0 | correct situs |
| WATKINS JAMES C | 2015 | 129.05 | 0 | 0 | correct situs |
| MOSS RODNEY R | 2016 | 0 | 63.89 | 105 | pers prop billed |
| SMITH DIXIE W HEIRS | 2016 | 297.09 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2016 | 65.96 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2016 | 9.94 | 0 | 0 | correct situs |
| WATKINS JAMES C | 2016 | 118.64 | 0 | 0 | correct situs |
| MOSS RODNEY R | 2017 | 0 | 66.76 | 105 | pers prop billed |
| SMITH DIXIE W HEIRS | 2017 | 297.09 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2017 | 65.96 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2017 | 9.94 | 0 | 0 | correct situs |
| WATKINS JAMES C | 2017 | 118.64 | 0 | 0 | correct situs |
| ABBOTT ARVELLE T | 2018 | 0 | 86.56 | 112 | pers prop billed |
| ABBOTT DAVID LEE JR | 2018 | 0 | 5.70 | 0 | pers prop billed |
| ABBOTT HENRY WAYNE | 2018 | 0 | 22.84 | 0 | pers prop billed |
| ADDINGTON JOHN RANDOLPH | 2018 | 0 | 29.17 | 0 | pers prop billed |
| AIKEN PAMELA MAY | 2018 | 0 | 38.97 | 0 | pers prop billed |
| AKINS WANDA BURTON | 2018 | 0 | 75.59 | 0 | pers prop billed |
| AL-HADDALI STEPHANIE KIM | 2018 | 0 | 9.18 | 0 | pers prop billed |
| ALSTON PATRICIA BING | 2018 | 0 | 17.56 | 0 | pers prop billed |
| ALSTON SEAN ANTIONE SR | 2018 | 0 | 28.33 | 0 | pers prop billed |
| ALSTON SHARON MARIE | 2018 | 0 | 135.00 | 0 | pers prop billed |
| ANDERSON JORDAN KYLE | 2018 | 0 | 41.24 | 0 | pers prop billed |
| AYSCUE JEANETTE HARRIS | 2018 | 0 | 4.94 | 0 | pers prop billed |
| BALL JAMES PATRICK | 2018 | 0 | 20.95 | 0 | pers prop billed |
| BARAJAS CAMPOS ABEL | 2018 | 0 | 4.83 | 0 | pers prop billed |
| BERGERON GERARD OLIER | 2018 | 0 | 22.52 | 0 | pers prop billed |
| BIBEE JOEL HENDRICKS | 2018 | 0 | 7.41 | 0 | pers prop billed |
| BLOUNT NA SASHA DESHAWNTAYE | 2018 | 0 | 8.97 | 0 | pers prop billed |
| BOWEN WESLEY DAVIS | 2018 | 0 | 118.34 | 0 | pers prop billed |
| BROOKS CLARENCE THOMAS JR | 2018 | 0 | 58.04 | 0 | pers prop billed |
| BROWN VALERIA CASANDRA | 2018 | 0 | 37.58 | 0 | pers prop billed |

| TAXPAYER NAME | TAX YR | REAL | PERSONAL | SOLID WASTE FEE | reason |
|------------------------------|-------------------|-------------|-----------------|--------------------------------|------------------|
| BRUMMITT KIMBERLY FOSTER | 2018 | 0 | 18.83 | 0 | pers prop billed |
| BRYANT DONALD WAYNE | 2018 | 0 | 6.39 | 0 | pers prop billed |
| BULLOCK ADAINA ANN | 2018 | 0 | 10.43 | 0 | pers prop billed |
| BURRELL KRISTIE MCNICOLAS | 2018 | 0 | 5.87 | 0 | pers prop billed |
| BURTON BRANDIE MONIQUE | 2018 | 0 | 50.62 | 20 | pers prop billed |
| BURTON BRENDA SCOTT | 2018 | 0 | 15.90 | 0 | pers prop billed |
| BURTON STACY DONNELL | 2018 | 0 | 19.73 | 0 | pers prop billed |
| BURWELL ALVIS JR | 2018 | 0 | 5.84 | 0 | pers prop billed |
| BURWELL DARLENE HARGROVE | 2018 | 0 | 84.02 | 0 | pers prop billed |
| BURWELL RODNEY DEHAVEN | 2018 | 0 | 6.02 | 0 | pers prop billed |
| CAMERON ANDRINA DELORES | 2018 | 0 | 10.13 | 0 | pers prop billed |
| CAMPBELL PROFESSOR JASON | 2018 | 0 | 5.63 | 0 | pers prop billed |
| CANNINI TRACY PATRICIA | 2018 | 0 | 136.98 | 40 | pers prop billed |
| CARE TAMMY LYNN | 2018 | 0 | 47.07 | 0 | pers prop billed |
| CAROLINA REALTY PARTNERS LLC | 2018 | 21.34 | 0 | 0 | correct situs |
| CARR BRITTANY BREANN | 2018 | 0 | 33.00 | 0 | pers prop billed |
| CARR KELLEY HOLDEN | 2018 | 0 | 123.46 | 0 | pers prop billed |
| CARTER SEKEDRIC DAQUON | 2018 | 0 | 24.73 | 0 | pers prop billed |
| CHAMP THOMAS LEON | 2018 | 0 | 32.65 | 0 | pers prop billed |
| CHEATHAM LEWIS HENRY | 2018 | 0 | 116.52 | 0 | pers prop billed |
| CLARK SHAQIEL DAWON | 2018 | 0 | 10.69 | 0 | pers prop billed |
| COKER BRYANT EARL | 2018 | 0 | 55.18 | 0 | pers prop billed |
| COLLIER LISA WYNETTE | 2018 | 0 | 7.52 | 0 | pers prop billed |
| COLLINS CHEREE WHITTEMORE | 2018 | 0 | 7.00 | 0 | pers prop billed |
| COOLEY BRENDA MARIE | 2018 | 0 | 17.69 | 0 | pers prop billed |
| CREECH ANTHONY KEITH | 2018 | 0 | 69.26 | 0 | pers prop billed |
| CREWS EUGENIA CHRISTMAS | 2018 | 0 | 14.02 | 0 | pers prop billed |
| CRUDUP JAMES ALBERT | 2018 | 0 | 8.32 | 0 | pers prop billed |
| CRUDUP SHIRLEY FAITH | 2018 | 0 | 9.84 | 0 | pers prop billed |
| CURRIN ELIZABETH DAVEN | 2018 | 0 | 76.71 | 0 | pers prop billed |
| CURRIN PAUL GREGORY | 2018 | 0 | 5.26 | 0 | pers prop billed |
| D & G AUTO | 2018 | 0 | 23.72 | 0 | pers prop billed |
| DANIELS CALLIE MAE | 2018 | 0 | 3.84 | 0 | pers prop billed |
| DAVIS CLIFTON JEROME | 2018 | 0 | 4.01 | 0 | pers prop billed |
| DAVIS RICHARD ANTHONY IV | 2018 | 0 | 56.50 | 0 | pers prop billed |
| DEDRICK JASON MATTHEW | 2018 | 0 | 125.63 | 0 | pers prop billed |
| DEMENT DURWOOD ANTHONY JR | 2018 | 0 | 32.65 | 0 | pers prop billed |
| DENTON JAMES MICHAEL | 2018 | 0 | 15.00 | 0 | pers prop billed |
| DICKERSON DANNY LOWRANCE | 2018 | 0 | 7.30 | 0 | pers prop billed |
| DICKERSON JOSEPH LEONARD | 2018 | 0 | 13.70 | 0 | pers prop billed |
| DUKE DONALD WAYNE | 2018 | 0 | 65.79 | 0 | pers prop billed |

| TAXPAYER NAME | TAX YR | REAL | PERSONAL | SOLID WASTE FEE | reason |
|------------------------------|-----------|--------|----------|-----------------------|------------------|
| DUNSTON LARRY THOMAS | 2018 | 0 | 20.09 | 20 | pers prop billed |
| ELLIOTT JACOB AARON | 2018 | 0 | 39.61 | 0 | pers prop billed |
| EVANS ANDRE TERRILL | 2018 | 0 | 202.15 | 0 | pers prop billed |
| EVANS SANDRA DUNSTON | 2018 | 0 | 43.05 | 0 | pers prop billed |
| EVANS WALLACE THOMAS | 2018 | 0 | 71.51 | 0 | pers prop billed |
| FAULCON EDWIN RANDOLPH | 2018 | 0 | 8.10 | 0 | pers prop billed |
| FAULKNER ROY E | 2018 | 0 | 11.45 | 0 | pers prop billed |
| FAULKNER SCOTT LEWIS | 2018 | 0 | 6.21 | 0 | pers prop billed |
| FLORES LISA CAROL | 2018 | 0 | 24.73 | 0 | pers prop billed |
| FORSYTH BRANDON CLARK | 2018 | 0 | 4.13 | 0 | pers prop billed |
| FOSTER WAYNE | 2018 | 0 | 8.37 | 0 | pers prop billed |
| FREEMAN DASHAUN KYREESE | 2018 | 0 | 22.46 | 0 | pers prop billed |
| GEORGE MICHAEL BENJAMIN | 2018 | 0 | 12.79 | 0 | pers prop billed |
| GOOCH ERIN HOYLE | 2018 | 0 | 7.31 | 0 | pers prop billed |
| GOODWIN JOEL SEXTON II | 2018 | 0 | 85.3 | 20 | pers prop billed |
| GORDON DUANE ARTHUR | 2018 | 0 | 4.03 | 0 | pers prop billed |
| GREGORY HARRY LEE | 2018 | 0 | 47.93 | 0 | pers prop billed |
| GREYSTONE CONCRETE PRODUCTS | 2018 | 0 | 61.80 | 0 | pers prop billed |
| GRISSOM MITCHAEAL DAVID JR | 2018 | 0 | 25.51 | 0 | pers prop billed |
| GRISSOM PHILIP THOMAS JR | 2018 | 0 | 10.88 | 0 | pers prop billed |
| HARDIMAN LANDON TERRELL JR | 2018 | 0 | 21.98 | 0 | pers prop billed |
| HARGROVE BESSIE LOU | 2018 | 0 | 36.25 | 0 | pers prop billed |
| HARGROVE JAMES CLIFTON | 2018 | 0 | 5.92 | 0 | pers prop billed |
| HARGROVE TAMMY YOLANDA JONES | 2018 | 0 | 11.56 | 0 | pers prop billed |
| HARRIS BLANCHE W | 2018 | 51.26 | 0 | 0 | foreclosure |
| HARRIS DARYL WADE | 2018 | 0 | 7.82 | 0 | pers prop billed |
| HARRIS SHERRI YVONNE | 2018 | 0 | 150.08 | 0 | pers prop billed |
| HARRISON DUANE HENRY | 2018 | 0 | 17.90 | 0 | pers prop billed |
| HAWKINS LARRY DARNELL | 2018 | 0 | 4.18 | 0 | pers prop billed |
| HAWKINS VERONICA CORLEY | 2018 | 0 | 26.20 | 0 | pers prop billed |
| HAYES SHIRLEY ANN | 2018 | 0 | 17.88 | 0 | pers prop billed |
| HENDERSON CHARLES HARVEY JR | 2018 | 0 | 4.73 | 0 | pers prop billed |
| HENDERSON CLASSIE ROYSTER | 2018 | 0 | 41.27 | 0 | pers prop billed |
| HENDERSON JAMES | 2018 | 286.27 | 0 | 112 | foreclosure |
| HENDERSON JAMES | 2018 | 104.42 | 0 | 112 | foreclosure |
| HERNANDEZ RICKY RAY MENDOZA | 2018 | 0 | 24.51 | 20 | pers prop billed |
| HILLIARD SAYETTA LATISHA | 2018 | 0 | 31.60 | 0 | pers prop billed |
| HOPE JAMES THOMAS | 2018 | 0 | 16.26 | 0 | pers prop billed |
| HOWARD MILTON ALEXANDER | 2018 | 0 | 12.38 | 0 | pers prop billed |
| HUMPHRIES STEVE RANDALL | 2018 | 0 | 19.00 | 0 | pers prop billed |
| HUNT ANTONIO | 2018 | 0 | 46.71 | 0 | pers prop billed |

| TAXPAYER NAME | TAX YR | REAL | PERSONAL | SOLID WASTE FEE | reason |
|-------------------------------|-----------|--------|----------|-----------------------|------------------|
| HUNT GARRY D JR | 2018 | 0 | 3.15 | 0 | pers prop billed |
| J & J LOGGING OF VANCE COUNTY | 2018 | 0 | 20.46 | 0 | pers prop billed |
| JACKSON HAROLD LEROY | 2018 | 0 | 21.72 | 0 | pers prop billed |
| JC CARILLO ROOFING | 2018 | 0 | 5.60 | 0 | pers prop billed |
| JIGGETTS TIJUANA DENISE | 2018 | 0 | 65.68 | 0 | pers prop billed |
| JOHNSON CANDYS NICHOLE | 2018 | 0 | 7.48 | 0 | pers prop billed |
| JOHNSON THERETHA JOANN | 2018 | 0 | 42.95 | 0 | pers prop billed |
| JORDAN BRENDA EVON | 2018 | 0 | 6.41 | 0 | pers prop billed |
| KEY NINA LITITA | 2018 | 0 | 15.38 | 0 | pers prop billed |
| KNOTT GERALDINE DENISE | 2018 | 0 | 3.47 | 0 | pers prop billed |
| LABRA BLANCA ESTELA | 2018 | 0 | 16.70 | 0 | pers prop billed |
| LEMAY MOSES JR | 2018 | 0 | 13.36 | 0 | pers prop billed |
| LEMAY THADDEUS EARL | 2018 | 0 | 6.49 | 0 | pers prop billed |
| LEWIS CECELIA ARDELL | 2018 | 0 | 41.47 | 0 | pers prop billed |
| LEWIS MARIAN EDWARD | 2018 | 0 | 4.01 | 0 | pers prop billed |
| LEWIS ORLANDRO EMANUEL | 2018 | 0 | 51.14 | 0 | pers prop billed |
| LEWIS THERESA ANN | 2018 | 0 | 8.26 | 0 | pers prop billed |
| LIGGON LEEA BIANCA | 2018 | 0 | 77.18 | 0 | pers prop billed |
| LONG STEVEN THOMAS | 2018 | 0 | 33.26 | 0 | pers prop billed |
| MACON MATTIE ALSTON | 2018 | 45.41 | 0 | 0 | foreclosure |
| MANSON SHIRLEY JEAN | 2018 | 0 | 28.47 | 0 | pers prop billed |
| MARTIN SAKIEL ANTHONY | 2018 | 0 | 20.77 | 0 | pers prop billed |
| MARTINEZ SANTILLAN NOE A | 2018 | 0 | 3.01 | 0 | pers prop billed |
| MATTHEWS ANTHONY JAMES | 2018 | 0 | 7.13 | 0 | pers prop billed |
| MATTHEWS TAZZIE F | 2018 | 0 | 39.01 | 112 | pers prop billed |
| MAYFIELD GERTRUDE D HEIRS | 2018 | 311.59 | 0 | 0 | foreclosure |
| MCGHEE ARRELLYA AMARA | 2018 | 0 | 11.95 | 0 | pers prop billed |
| MCGHEE DAVID DAIQUAN | 2018 | 0 | 51.04 | 0 | pers prop billed |
| MITCHELL ANGELA | 2018 | 0 | 33.41 | 0 | pers prop billed |
| MOORE JAMES DERRICK III | 2018 | 0 | 15.97 | 0 | pers prop billed |
| MORTON JAMED EDGAR JR | 2018 | 0 | 5.01 | 0 | pers prop billed |
| MORTON JAMES EDGAR JR | 2018 | 0 | 24.31 | 0 | pers prop billed |
| MOSS RODNEY R | 2018 | 0 | 64.78 | 112 | pers prop billed |
| MUNN KATHRYN HOYLE | 2018 | 0 | 13.28 | 0 | pers prop billed |
| NEVILS MATTHEW THOMAS | 2018 | 0 | 11.09 | 0 | pers prop billed |
| NEVILS SHERRY PERNELL | 2018 | 0 | 38.83 | 0 | pers prop billed |
| NEWLIN MICHAEL DWAIN | 2018 | 0 | 37.70 | 0 | pers prop billed |
| NEWSOME STACEY LORRAINE | 2018 | 0 | 28.19 | 0 | pers prop billed |
| NOEL LAMONT | 2018 | 0 | 74.27 | 0 | pers prop billed |
| NORWOOD JACQUELINE | 2018 | 0 | 9.49 | 0 | pers prop billed |
| OVERBY RUFUS ELVIS | 2018 | 0 | 5.51 | 0 | pers prop billed |

| TAXPAYER NAME | TAX YR | REAL | PERSONAL | SOLID WASTE FEE | reason |
|------------------------------|-----------|------|----------|-----------------------|------------------|
| OVERBY RUFUS ELVIS | 2018 | 0 | 6.53 | 0 | pers prop billed |
| OVERBY RUFUS ELVIS | 2018 | 0 | 37.70 | 0 | pers prop billed |
| OWENS SHARON DENISE | 2018 | 0 | 10.30 | 0 | pers prop billed |
| PARHAM CASEY LEE | 2018 | 0 | 15.78 | 0 | pers prop billed |
| PEGRAM JANET PULLEY | 2018 | 0 | 6.07 | 0 | pers prop billed |
| PEGRAM JANET PULLEY | 2018 | 0 | 6.98 | 0 | pers prop billed |
| PERRY BESSIE JOYNER | 2018 | 0 | 4.85 | 0 | pers prop billed |
| PERRY GLENDA HARRISON | 2018 | 0 | 3.16 | 0 | pers prop billed |
| PERRY MARK ANTHONY | 2018 | 0 | 12.33 | 0 | pers prop billed |
| PERRY TONITA LEVON | 2018 | 0 | 86.09 | 0 | pers prop billed |
| PETTAWAY CAROLYN EATON | 2018 | 0 | 57.75 | 0 | pers prop billed |
| PIERCE REGINALD LAMONTE | 2018 | 0 | 23.61 | 0 | pers prop billed |
| PITTMAN JACQUELINE HARRIS | 2018 | 0 | 31.90 | 0 | pers prop billed |
| PRIMIANO JENNIFER ANN | 2018 | 0 | 27.25 | 0 | pers prop billed |
| PURVIS WILLIAM EARL | 2018 | 0 | 94.28 | 0 | pers prop billed |
| RAY RANDALL DUNCAN | 2018 | 0 | 72.99 | 0 | pers prop billed |
| REAGLE VIRGINIA WIARD | 2018 | 0 | 4.81 | 0 | pers prop billed |
| REED WILLIAM FLETCHER | 2018 | 0 | 5.57 | 0 | pers prop billed |
| REID PATIENCE LEIGH | 2018 | 0 | 13.91 | 0 | pers prop billed |
| RENN DOUGLAS M | 2018 | 0 | 56.72 | 112 | pers prop billed |
| RICE JACQUELINE BURWELL | 2018 | 0 | 25.63 | 0 | pers prop billed |
| RICHARDSON AMELIA BONITA | 2018 | 0 | 43.96 | 40 | pers prop billed |
| RICHARDSON DUSTIN ALAN | 2018 | 0 | 46.45 | 0 | pers prop billed |
| RICHARDSON STEVEN LAWRENCE | 2018 | 0 | 42.28 | 0 | pers prop billed |
| RIOS JOSE FRANCISCO TERRAZAS | 2018 | 0 | 5.48 | 0 | pers prop billed |
| ROBERSON DENICE PENDLETON | 2018 | 0 | 8.41 | 0 | pers prop billed |
| ROBERTSON STANLEY DALTON | 2018 | 0 | 30.24 | 0 | pers prop billed |
| RODRIGUEZ CYNTHIA RICHARDSON | 2018 | 0 | 9.83 | 0 | pers prop billed |
| RODRIGUEZ RITA LYNN | 2018 | 0 | 2.90 | 0 | pers prop billed |
| ROSE SUSAN ESKRIDGE | 2018 | 0 | 10.73 | 0 | pers prop billed |
| RUSSELL JOHN CHARLES | 2018 | 0 | 15.22 | 0 | pers prop billed |
| SATTERWHITE JEFFREY JAMES | 2018 | 0 | 10.88 | 0 | pers prop billed |
| SCOGGINS LEO RONALD | 2018 | 0 | 29.23 | 0 | pers prop billed |
| SCOTT DOROTHY BALL | 2018 | 0 | 84.33 | 0 | pers prop billed |
| SERNA-VENTURA LEONEL ALBERTO | 2018 | 0 | 35.46 | 20 | pers prop billed |
| SEWARD JOHNNY MARKELL | 2018 | 0 | 129.19 | 0 | pers prop billed |
| SHERRER JAMES WYLIE JR | 2018 | 0 | 24.15 | 0 | pers prop billed |
| SMALL JANIE DURHAM | 2018 | 0 | 59.64 | 20 | pers prop billed |
| SMITH FREDERICK OWEN | 2018 | 0 | 56.71 | 0 | pers prop billed |
| SMITH FREDERICK OWEN | 2018 | 0 | 25.36 | 0 | pers prop billed |
| SMITH FREDERICK OWEN | 2018 | 0 | 7.33 | 0 | pers prop billed |

| TAXPAYER NAME | TAX YR | REAL | PERSONAL | SOLID WASTE FEE | reason |
|--------------------------------|-----------|--------|----------|-----------------------|------------------|
| SMITH FREDERICK OWEN | 2018 | 0 | 19.29 | 0 | pers prop billed |
| SMITH FREDERICK OWEN | 2018 | 0 | 28.96 | 0 | pers prop billed |
| SMITH LAVO KITTOMIA | 2018 | 0 | 26.17 | 0 | pers prop billed |
| SMITH MICHAEL LEE | 2018 | 0 | 31.48 | 0 | pers prop billed |
| SMITH ODESSA LEMAY | 2018 | 0 | 87.01 | 0 | pers prop billed |
| SPANGLER ALBERT JAMES | 2018 | 0 | 26.58 | 0 | pers prop billed |
| SPEED LASHAUNDA DENISE | 2018 | 0 | 98.80 | 0 | pers prop billed |
| STAINBACK JAMES ROBERT III | 2018 | 0 | 47.14 | 0 | pers prop billed |
| STANLEY WILLIAM DARRELL II | 2018 | 0 | 14.67 | 0 | pers prop billed |
| STEED WAYNE | 2018 | 0 | 10.56 | 0 | pers prop billed |
| STUTTS BRIAN LEONARD | 2018 | 0 | 10.75 | 0 | pers prop billed |
| TALLEY PRISCILLA ANN | 2018 | 0 | 25.81 | 0 | pers prop billed |
| TAYLOR NELLIE LEWIS | 2018 | 0 | 13.31 | 0 | pers prop billed |
| TERRY EDWARD GERALD | 2018 | 0 | 38.83 | 0 | pers prop billed |
| TERRY TRACY DENISE | 2018 | 0 | 6.28 | 0 | pers prop billed |
| TODD MATTHEW LOUGHLIN | 2018 | 0 | 15.51 | 0 | pers prop billed |
| TODMAN HELENE PERRY | 2018 | 0 | 16.47 | 0 | pers prop billed |
| TOWNES SHAVONYA KIYETTE | 2018 | 0 | 3.21 | 0 | pers prop billed |
| TOWNS DEMETREA DENISE | 2018 | 0 | 9.85 | 0 | pers prop billed |
| TRANSCO INDUSTRIES INC | 2018 | 0 | 48.31 | 0 | pers prop billed |
| TRAVIS KIMBERLY MITCHELL | 2018 | 0 | 11.65 | 0 | pers prop billed |
| TREJO JUVENCIO ZUNIGA | 2018 | 0 | 3.53 | 0 | pers prop billed |
| TRIPLETT BILAL WALI | 2018 | 0 | 76.53 | 0 | pers prop billed |
| TRIPLETT JIMMY DONALD | 2018 | 0 | 10.17 | 0 | pers prop billed |
| UNITED PROPERTIES INC PLUS | 2018 | 0 | 27.24 | 0 | pers prop billed |
| UNITED TIRE SHOP AND AUTOREPAI | 2018 | 0 | 16.47 | 0 | pers prop billed |
| UNKNOWN | 2018 | 5.88 | 0 | 0 | foreclosure |
| VALDES BONIFACIO RODRIGUEZ | 2018 | 63.98 | 0 | 0 | correct situs |
| VALDES BONIFACIO RODRIGUEZ | 2018 | 9.64 | 0 | 0 | correct situs |
| VANSPLINTER ERROL ROBERT | 2018 | 0 | 7.12 | 0 | pers prop billed |
| VARIETY WHOLESALERS INC | 2018 | 0 | 191.34 | 0 | pers prop billed |
| WATKINS JAMES C | 2018 | 115.08 | 0 | 0 | correct situs |
| WATKINS JOSEPH JIMMY | 2018 | 0 | 98.86 | 0 | pers prop billed |
| WATKINS JOSEPH JIMMY | 2018 | 0 | 3.15 | 0 | pers prop billed |
| WATKINS TED JAY | 2018 | 0 | 10.13 | 0 | pers prop billed |
| WATSON BRANDON LEE | 2018 | 0 | 4.32 | 0 | pers prop billed |
| WATSON CLARENCE LUTHER | 2018 | 0 | 42.36 | 0 | pers prop billed |
| WEBB CALEB LANE | 2018 | 0 | 5.31 | 0 | pers prop billed |
| WEBSTER JOSHUA XAVIA GARFIELD | 2018 | 0 | 10.74 | 0 | pers prop billed |
| WESTER RALPH DARNELL | 2018 | 0 | 4.12 | 0 | pers prop billed |
| WHITE JANET WILLIAMSON | 2018 | 0 | 14.49 | 0 | pers prop billed |

| TAXPAYER NAME | TAX YR | REAL | PERSONAL | SOLID WASTE FEE | reason |
|-------------------------------|-------------------|-------------|-----------------|--------------------------------|------------------|
| WHITE JULIA PERSON | 2018 | 0 | 4.90 | 0 | pers prop billed |
| WHITE PHILIP ANTHONY | 2018 | 0 | 14.26 | 0 | pers prop billed |
| WHITENER JAMIE LEE | 2018 | 0 | 5.87 | 0 | pers prop billed |
| WIEGERSMA FRANK ROGER | 2018 | 0 | 17.25 | 0 | pers prop billed |
| WIGGINS CRYSTAL MARIE | 2018 | 0 | 72.99 | 0 | pers prop billed |
| WIGGINS STEPHANIE NICOLE | 2018 | 0 | 57.14 | 0 | pers prop billed |
| WILKINS TAKEISHA DAVIDA | 2018 | 0 | 8.71 | 0 | pers prop billed |
| WILLIAMS EBONY LASHAWN | 2018 | 0 | 4.54 | 0 | pers prop billed |
| WILLIAMS KENNETH JR | 2018 | 0 | 485.58 | 20 | pers prop billed |
| WILLIAMSON CHRISTOPHER KEITH | 2018 | 0 | 27.28 | 0 | pers prop billed |
| WILSON EDWARD BRYANT | 2018 | 0 | 28.05 | 0 | pers prop billed |
| WILSON EDWARD BRYANT | 2018 | 0 | 20.77 | 0 | pers prop billed |
| WINSTON CLAUDINE ALSTON | 2018 | 0 | 4.69 | 0 | pers prop billed |
| WOODLIEF DAVID BURNS | 2018 | 0 | 22.36 | 0 | pers prop billed |
| WOODLIEF DAVID BURNS | 2018 | 0 | 5.10 | 0 | pers prop billed |
| WYNN FREDERICKA | 2018 | 0 | 161.01 | 0 | pers prop billed |
| YARBOROUGH DARNELL ANTWAN | 2018 | 0 | 21.82 | 0 | pers prop billed |
| ZAVALETA AVILES SALVADOR IVAN | 2018 | 0 | 3.19 | 0 | pers prop billed |
| | | | | | |
| TOTAL | | 2985.47 | 7832.87 | | |
| | | | | | |
| TOTAL REFUND AND RELEASES | 10818.34 | | | | |

HENDERSON-VANCE COUNTY 911
NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)
TOTAL
8,668
TIME PERIOD:01/30/2019 00:00:01 Through 02/28/2019 23:59:59

| DEPARTMENT | COMMENT | TOTAL | COUNTY | CITY | STATE | OTHER |
|---|--------------------------|-------------|-------------|-------------|-----------|-----------|
| AFTON VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 1 | 1 | | | |
| AMERICAN RED CROSS | Other Dispatch | 2 | | | | 2 |
| BEARPOND VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 61 | 61 | | | |
| BERTIE AMBUCLANCE SERVICE | City & County Dispatch | 1 | | | | 1 |
| COKEBURY VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 26 | 26 | | | |
| CSX RAILROAD | Other Dispatch | 2 | | | | 2 |
| DREWRY VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 13 | 13 | | | |
| CENTURYLINK | Other Dispatch | 0 | | | | 0 |
| DUKE ENERGY | Other Dispatch | 8 | | | | 8 |
| EPSOM VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 14 | 14 | | | |
| FRANKLIN COUNTY EMS | Out of County Mutual Aid | 0 | | | | 0 |
| GRANVILLE COUNTY EMS | Out of County Mutual Aid | 1 | | | | 1 |
| HENDERSON FIRE DEPARTMENT | City Dispatch | 322 | | 322 | | |
| HENDERSON POLICE DEPARTMENT | City Dispatch | 4111 | | 4111 | | |
| HENDERSON STREET DEPT | City Dispatch | 6 | | 6 | | |
| HENDERSON WATER DEPARTMENT | City Dispatch | 17 | | 17 | | |
| HICKSBORO VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 22 | 22 | | | |
| KITTRELL VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 23 | 23 | | | |
| NORTH CAROLINA DEPT OF PARKS | State Dispatch | 1 | | | 1 | |
| NORTH CAROLINA DEPT OF TRANSPORTATION | State Dispatch | 10 | | | 10 | |
| NORTH CAROLINA DIVISION OF MOTOR VEHICLES | State Dispatch | 0 | | | 0 | |
| NORTH CAROLINA FORESTRY SERVICE | State Dispatch | 5 | | | 5 | |
| NORTH CAROLINA MEDICAL EXAMINER | State Dispatch | 1 | | | 1 | |
| NORTH CAROLINA PROBATION & PAROLE | State Dispatch | 1 | | | 1 | |
| NORTH CAROLINA STATE HIGHWAY PATROL | State Dispatch | 45 | | | 45 | |
| NORTH CENTRAL MEDICAL TRANSPORTS | City & County Dispatch | 1 | 1 | | | |
| NORTH CAROLINA WILDLIFE | State Dispatch | 1 | | | 1 | |
| PUBLIC SERVICE GAS | Other Dispatch | 4 | | | | 4 |
| RIDGEWAY VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 3 | 3 | | | |
| TOWNSVILLE VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 16 | 16 | | | |
| VANCE COUNTY AMBULANCE SERVICE (EMS) | City & County Dispatch | 632 | 277 | 355 | | |
| VANCE COUNTY ANIMAL CONTROL | County Dispatch | 62 | 62 | | | |
| VANCE CO DEPT OF SOCIAL SERVICES | County Dispatch | 6 | 6 | | | |
| VANCE COUNTY EMERGENCY MANAGEMENT | City & County Dispatch | 9 | 9 | | | |
| VANCE COUNTY FIRE DEPARTMENT | County Dispatch/FIRE | 109 | 109 | | | |
| VANCE COUNTY FIRE MARSHALL | County Dispatch/FIRE | 2 | 2 | | | |
| VANCE COUNTY MAGISTRATE OFFICE | Other Dispatch | 0 | | | | 0 |
| VANCE COUNTY RESCUE SQUAD | County Dispatch | 43 | 43 | | | |
| VANCE COUNTY SHERIFF DEPARTMENT | County Dispatch | 3065 | 3065 | | | |
| WAKE ELECTRIC | County Dispatch | 1 | 1 | | | |
| WARREN COUNTY EMS | Out of County Mutual Aid | 0 | | | | 0 |
| WATKINS VOLUNTEER FIRE DEPARTMENT | County VFD Dispatch | 21 | 21 | | | |
| TOTALS | | 8668 | 3775 | 4811 | 64 | 18 |

 Signature: 

Prepared by: Vivian E Lassiter, Training Supervisor

 Signature: 

Reviewed by: Brian K. Short, Director

03/07/2019

VANCE COUNTY E911
156 CHURCH ST STE 002 HENDERSON , NC 27536

CFS Time Summary By Department Type
01/30/2019 00:00 - 02/28/2019 23:59

| Department | Total CFS | Avg Units | Min CFS | Max CFS | Avg CFS | Disp-Enr | Disp-Arr | Total Time |
|----------------------|-----------|-----------|----------|----------|----------|----------|----------|------------|
| GRANVILLE COUNTY EMS | 1 | 1 | 01:06:56 | 01:06:56 | 01:06:56 | 00:05:12 | 00:24:46 | 1:06:56 |
| Totals: | 1 | 1 | | | | | | |

EMS

| Department | Total CFS | Avg Units | Min CFS | Max CFS | Avg CFS | Disp-Enr | Disp-Arr | Total Time |
|---------------------------------|-----------|------------|----------|----------|----------|----------|----------|------------|
| BERTIE AMBULANCE SERVICE | 1 | 1 | 01:11:23 | 01:11:23 | 01:11:23 | 00:00:30 | 00:17:39 | 1:11:23 |
| NORTH CENTRAL MEDICAL TRANSPORT | 1 | 1 | 00:53:08 | 00:53:08 | 00:53:08 | 00:00:00 | 00:00:00 | 0:53:08 |
| VANCE COUNTY EMS | 632 | 2 | 00:00:08 | 02:50:54 | 00:43:08 | 00:01:28 | 00:09:19 | 454:22:25 |
| Totals: | 3 | 634 | | | | | | |

FIR

| Department | Total CFS | Avg Units | Min CFS | Max CFS | Avg CFS | Disp-Enr | Disp-Arr | Total Time |
|-------------------------------|-----------|------------|----------|----------|----------|----------|----------|------------|
| AFTON ELBERON FIRE DEPARTMENT | 1 | 2 | 00:52:48 | 00:52:48 | 00:52:48 | 00:28:55 | 00:52:48 | 0:52:48 |
| BEARPOND FIRE DEPARTMENT | 61 | 2 | 00:00:07 | 03:10:03 | 00:33:06 | 00:01:38 | 00:11:42 | 33:39:29 |
| COKESBURY FIRE DEPARTMENT | 26 | 2 | 00:00:08 | 02:31:20 | 00:29:00 | 00:02:00 | 00:21:49 | 12:34:18 |
| DREWRY FIRE DEPARTMENT | 13 | 2 | 00:03:29 | 01:14:04 | 00:23:20 | 00:02:09 | 00:26:15 | 5:03:26 |
| EPSOM FIRE DEPARTMENT | 14 | 2 | 00:07:49 | 01:28:46 | 00:22:31 | 00:01:45 | 00:18:35 | 5:15:25 |
| FORESTRY | 5 | 1 | 00:06:36 | 01:06:42 | 00:32:14 | 00:00:30 | 00:17:48 | 2:41:12 |
| HENDERSON FIRE DEPARTMENT | 322 | 2 | 00:00:03 | 06:22:53 | 00:21:09 | 00:01:13 | 00:09:22 | 113:31:41 |
| HICKSBORO FIRE DEPARTMENT | 22 | 1 | 00:06:38 | 01:23:35 | 00:19:21 | 00:01:35 | 00:32:00 | 7:05:48 |
| KITTRELL FIRE DEPARTMENT | 23 | 2 | 00:03:23 | 02:25:20 | 00:33:50 | 00:02:49 | 00:16:05 | 12:58:28 |
| RIDGEWAY FIRE DEPARTMENT | 3 | 1 | 00:06:51 | 01:00:46 | 00:26:05 | 00:01:25 | 00:39:33 | 1:18:15 |
| TOWNSVILLE FIRE DEPARTMENT | 16 | 2 | 00:00:25 | 01:27:19 | 00:30:21 | 00:01:57 | 00:14:59 | 8:05:36 |
| VANCE COUNTY FIRE DEPARTMENT | 109 | 2 | 00:00:06 | 02:42:11 | 00:24:14 | 00:01:00 | 00:11:20 | 44:03:12 |
| VANCE COUNTY FIRE MARSHAL | 2 | 1 | 00:41:18 | 01:24:43 | 01:03:00 | 00:00:02 | 00:32:15 | 2:06:01 |
| WATKINS FIRE DEPARTMENT | 21 | 2 | 00:06:45 | 03:00:53 | 00:40:07 | 00:01:29 | 00:13:30 | 14:02:38 |
| Totals: | 14 | 638 | | | | | | |

OTH

| Department | Total CFS | Avg Units | Min CFS | Max CFS | Avg CFS | Disp-Enr | Disp-Arr | Total Time |
|--------------------|-----------|-----------|----------|----------|----------|----------|----------|------------|
| AMERICAN RED CROSS | 2 | 1 | 00:18:32 | 03:50:31 | 02:04:31 | 00:00:00 | 02:04:32 | 4:09:03 |
| CSX RAILROAD | 2 | 1 | 00:17:54 | 02:55:41 | 01:36:47 | 00:00:00 | 01:40:19 | 3:13:35 |

OTH

| Department | Total CFS | Avg Units | Min CFS | Max CFS | Avg CFS | Disp-Enr | Disp-Arr | Total Time |
|-------------------------------|-----------|------------|----------|----------|----------|----------|----------|------------|
| DEPARTMENT OF TRANSPORTATION | 10 | 1 | 00:00:06 | 04:38:20 | 00:53:55 | 00:00:00 | 00:53:55 | 8:59:13 |
| DUKE POWER | 8 | 1 | 00:00:08 | 04:01:39 | 01:24:36 | 00:00:00 | 01:24:40 | 11:16:53 |
| HIGHWAY PATROL | 45 | 1 | 00:00:04 | 02:06:22 | 00:39:01 | 00:00:00 | 00:41:29 | 29:16:11 |
| KERR LAKE PARK RANGERS | 1 | 1 | 00:32:14 | 00:32:14 | 00:32:14 | 00:00:00 | 00:32:14 | 0:32:14 |
| MEDICAL EXAMINER | 1 | 1 | 04:37:29 | 04:37:29 | 04:37:29 | 00:00:00 | 04:37:29 | 4:37:29 |
| PROBATION | 1 | 1 | 00:16:08 | 00:16:08 | 00:16:08 | 00:00:00 | 00:16:15 | 0:16:08 |
| PUBLIC SERVICE NATURAL GAS | 4 | 1 | 00:05:55 | 01:43:55 | 00:42:46 | 00:00:00 | 00:34:24 | 2:51:06 |
| STREET DEPARTMENT | 6 | 1 | 00:08:00 | 03:04:45 | 00:59:37 | 00:00:00 | 00:34:55 | 5:57:44 |
| VANCE CO EM | 9 | 1 | 00:00:15 | 03:48:34 | 00:31:02 | 00:00:10 | 00:02:01 | 4:39:23 |
| VANCE COUNTY ANIMAL CONTROL | 62 | 1 | 00:00:23 | 02:26:20 | 00:30:48 | 00:04:46 | 00:17:38 | 31:49:37 |
| VANCE COUNTY SOCIAL SERVICES | 6 | 1 | 00:00:06 | 00:18:38 | 00:03:55 | 00:00:00 | 00:03:55 | 0:23:33 |
| WAKE ELECTRIC | 1 | 1 | 00:40:56 | 00:40:56 | 00:40:56 | 00:00:00 | 00:40:56 | 0:40:56 |
| WATER DEPARTMENT | 17 | 1 | 00:00:04 | 00:20:17 | 00:04:11 | 00:00:00 | 00:04:12 | 1:11:21 |
| WILDLIFE RESOURCES COMMISSION | 1 | 1 | 00:02:10 | 00:02:10 | 00:02:10 | 00:00:00 | 00:02:10 | 0:02:10 |
| Totals: | 16 | 176 | | | | | | |

POL

| Department | Total CFS | Avg Units | Min CFS | Max CFS | Avg CFS | Disp-Enr | Disp-Arr | Total Time |
|-----------------------------|-----------|-------------|----------|----------|----------|----------|----------|------------|
| HENDERSON POLICE DEPARTMENT | 4111 | 1 | 00:00:02 | 08:21:40 | 00:15:03 | 00:00:33 | 00:02:30 | 1031:18:39 |
| Totals: | 1 | 4111 | | | | | | |

RES

| Department | Total CFS | Avg Units | Min CFS | Max CFS | Avg CFS | Disp-Enr | Disp-Arr | Total Time |
|---------------------------|-----------|-----------|----------|----------|----------|----------|----------|------------|
| VANCE COUNTY RESCUE SQUAD | 43 | 2 | 00:00:03 | 04:04:43 | 00:37:41 | 00:01:57 | 00:23:40 | 27:00:46 |
| Totals: | 1 | 43 | | | | | | |

SHE

| Department | Total CFS | Avg Units | Min CFS | Max CFS | Avg CFS | Disp-Enr | Disp-Arr | Total Time |
|-------------------------------|-----------|-------------|----------|----------|----------|----------|----------|------------|
| VANCE COUNTY SHERIFF'S OFFICE | 3065 | 1 | 00:00:00 | 19:02:18 | 00:26:18 | 00:01:17 | 00:05:10 | 1343:29:46 |
| Totals: | 1 | 3065 | | | | | | |

VANCE COUNTY E911
156 CHURCH ST STE 002 HENDERSON , NC 27536

CFS Time Summary By CallType
01/30/2019 00:00 - 02/28/2019 23:59

| CallType | CFS Count | Minimum | Maximum | Average | Total Time | Percentage |
|---|-----------|---------|---------|---------|------------|------------|
| | 23 | 0:00:36 | 0:16:58 | 0:04:15 | 1:37:50 | 0.055 |
| 911 HANGUP | 116 | 0:00:34 | 0:49:35 | 0:16:42 | 32:17:23 | 1.09 |
| ABANDONED VEHICLE | 9 | 0:05:58 | 1:44:20 | 0:43:59 | 6:35:57 | 0.223 |
| ABDOMINAL PAIN/PROBLEMS | 25 | 0:13:55 | 1:22:50 | 0:40:59 | 17:04:56 | 0.577 |
| ALARM - RESIDENCE/BUSINESS | 306 | 0:00:34 | 1:56:57 | 0:19:05 | 97:21:28 | 3.287 |
| ALARM (FIRE RELATED) | 44 | 0:02:56 | 2:08:35 | 0:20:25 | 14:58:51 | 0.506 |
| ALLERGIES (REACTIONS/ENV/ENOMATIONS) | 6 | 0:32:24 | 1:05:17 | 0:48:22 | 4:50:12 | 0.163 |
| ANIMAL BITES/ATTACKS | 3 | 0:08:07 | 0:51:17 | 0:33:35 | 1:40:46 | 0.057 |
| ANIMAL COMPLAINT | 57 | 0:02:47 | 2:19:03 | 0:30:13 | 28:42:30 | 0.969 |
| ARMED ROBBERY | 1 | 0:40:47 | 0:40:47 | 0:40:47 | 0:40:47 | 0.023 |
| ARMED SUSPECT | 9 | 0:02:31 | 4:44:18 | 1:10:11 | 10:31:40 | 0.355 |
| ASSAULT | 36 | 0:05:44 | 4:41:01 | 0:52:34 | 31:32:25 | 1.065 |
| ASSAULT/SEXUAL ASSAULT/STUN GUN | 4 | 0:33:02 | 2:04:33 | 1:14:34 | 4:58:17 | 0.168 |
| ASSIST ANOTHER AGENCY | 30 | 0:03:09 | 5:26:50 | 0:38:43 | 19:21:51 | 0.654 |
| ASSIST MOTORIST | 39 | 0:01:21 | 1:02:36 | 0:15:46 | 10:15:29 | 0.346 |
| BACK PAIN(NON-TRAUMATIC/NON- RECENT TRAUMA) | 4 | 0:28:38 | 1:23:47 | 0:52:06 | 3:28:26 | 0.117 |
| BREAKING/ENTERING MOTOR VEHICLE | 33 | 0:14:36 | 2:50:35 | 0:43:47 | 24:05:08 | 0.813 |
| BREATHING PROBLEMS | 82 | 0:03:30 | 1:35:03 | 0:47:07 | 64:24:01 | 2.174 |
| BURGLARY | 24 | 0:01:18 | 2:41:59 | 0:46:49 | 18:43:36 | 0.632 |
| BURNS (SCALDS)/EXPLOSION(BLAST) | 1 | 0:40:16 | 0:40:16 | 0:40:16 | 0:40:16 | 0.023 |
| CARBON MONOXIDE/INHALATION/HAZMAT/C BRN | 1 | 0:14:25 | 0:14:25 | 0:14:25 | 0:14:25 | 0.008 |
| CARDIAC/RESPIRATORY ARREST/DEATH | 17 | 0:00:47 | 7:35:20 | 1:57:02 | 33:09:39 | 1.119 |
| CARELESS/WRECKLESS DRIVER | 32 | 0:01:30 | 0:42:53 | 0:15:27 | 8:14:49 | 0.278 |
| CHASE | 1 | 2:48:02 | 2:48:02 | 2:48:02 | 2:48:02 | 0.095 |
| CHEST PAINS/CHEST DISCOMFORT (NON-TRAUMATIC) | 45 | 0:10:26 | 2:33:13 | 0:52:17 | 39:13:19 | 1.324 |
| CHILD ABUSE | 6 | 0:10:00 | 4:58:38 | 1:14:56 | 7:29:37 | 0.253 |
| CHOKING | 3 | 0:24:29 | 0:59:08 | 0:44:10 | 2:12:31 | 0.075 |

| CallType | CFS Count | Minimum | Maximum | Average | Total Time | Percentage |
|-------------------------------------|-----------|---------|---------|---------|------------|------------|
| CITIZENS ASSIST/SERVICE CALL | 20 | 0:11:34 | 0:46:09 | 0:19:28 | 6:29:23 | 0.219 |
| CIVIL DISTURBANCE | 55 | 0:04:37 | 1:33:44 | 0:33:09 | 30:23:30 | 1.026 |
| COMMUNICATING THREATS/HARASSMENT | 46 | 0:01:11 | 1:51:19 | 0:29:22 | 22:31:28 | 0.76 |
| CONTROL BURN | 3 | 0:01:01 | 0:02:56 | 0:01:43 | 0:05:09 | 0.003 |
| CONVULSIONS/SEIZURES | 28 | 0:25:55 | 1:26:40 | 0:48:02 | 22:25:13 | 0.757 |
| DIABETIC PROBLEMS | 16 | 0:13:25 | 2:47:00 | 0:54:20 | 14:29:26 | 0.489 |
| DISORDERLY SUBJECT | 79 | 0:03:47 | 2:12:18 | 0:30:02 | 39:33:35 | 1.335 |
| DOMESTIC PROBLEMS | 97 | 0:01:31 | 2:22:35 | 0:30:53 | 49:56:31 | 1.686 |
| DOMESTIC PROBLEMS W/ WEAPONS | 2 | 0:27:51 | 0:27:52 | 0:27:51 | 0:55:43 | 0.031 |
| DOMESTIC VIOLENCE ORDER | 2 | 0:01:52 | 0:15:19 | 0:08:35 | 0:17:11 | 0.01 |
| DRUG/ALCOHOL COMPLAINT | 41 | 0:05:14 | 2:58:24 | 0:32:19 | 22:05:28 | 0.746 |
| DRUNK DRIVER | 1 | 0:44:18 | 0:44:18 | 0:44:18 | 0:44:18 | 0.025 |
| ELECTRICAL HAZARD | 2 | 0:17:24 | 2:27:50 | 1:22:37 | 2:45:14 | 0.093 |
| EMERGENCY TRANSPORT | 4 | 0:24:26 | 2:20:36 | 1:38:41 | 6:34:47 | 0.222 |
| ESCORT | 212 | 0:00:18 | 7:16:54 | 0:50:05 | 176:58:50 | 5.974 |
| EVICTION | 40 | 0:00:20 | 0:53:02 | 0:13:51 | 9:14:10 | 0.312 |
| EXPLOSION | 1 | 1:33:32 | 1:33:32 | 1:33:32 | 1:33:32 | 0.053 |
| EYE PROBLEMS/INJURIES | 1 | 1:00:28 | 1:00:28 | 1:00:28 | 1:00:28 | 0.034 |
| FALLS | 36 | 0:01:25 | 1:21:00 | 0:44:36 | 26:46:00 | 0.904 |
| FD TONE TEST | 34 | 0:00:24 | 0:15:42 | 0:03:05 | 1:45:17 | 0.059 |
| FIGHT | 12 | 0:01:04 | 1:53:14 | 0:34:11 | 6:50:14 | 0.231 |
| FIGHT W/ WEAPONS | 1 | 0:47:26 | 0:47:26 | 0:47:26 | 0:47:26 | 0.027 |
| FIRE CALL PROQA LAUNCH | 12 | 0:00:44 | 0:37:55 | 0:08:54 | 1:46:55 | 0.06 |
| FRAUD/IDENTITY THEFT | 28 | 0:00:30 | 1:34:09 | 0:23:56 | 11:10:14 | 0.377 |
| FUEL SPILL/FUEL ODOR | 1 | 0:14:04 | 0:14:04 | 0:14:04 | 0:14:04 | 0.008 |
| GAS LEAK/GAS ODOR | 3 | 0:22:41 | 0:47:16 | 0:38:04 | 1:54:13 | 0.064 |
| HAZMAT | 1 | 0:06:13 | 0:06:13 | 0:06:13 | 0:06:13 | 0.003 |
| HEADACHE | 6 | 0:32:56 | 0:55:02 | 0:44:02 | 4:24:13 | 0.149 |
| HEART PROBLEMS/AICD | 11 | 0:04:49 | 1:11:44 | 0:46:52 | 8:35:42 | 0.29 |
| HEMORRHAGE/LACERATIONS | 29 | 0:14:09 | 1:56:05 | 0:46:39 | 22:33:19 | 0.761 |
| HOME INVASION | 2 | 0:16:30 | 0:36:43 | 0:26:36 | 0:53:13 | 0.03 |
| ILLEGAL DUMPING | 3 | 0:33:39 | 1:04:06 | 0:44:57 | 2:14:53 | 0.076 |
| IMPROPERLY PARKED VEHICLE | 7 | 0:13:22 | 1:28:43 | 0:38:27 | 4:29:11 | 0.151 |

| CallType | CFS Count | Minimum | Maximum | Average | Total Time | Percentage |
|---|-----------|---------|----------|---------|------------|------------|
| INDECENT EXPOSURE | 1 | 0:17:16 | 0:17:16 | 0:17:16 | 0:17:16 | 0.01 |
| INSPECTION | 27 | 0:02:56 | 2:56:33 | 0:40:04 | 18:01:52 | 0.609 |
| INTOXICATED PERSON | 6 | 0:08:53 | 0:51:24 | 0:29:22 | 2:56:12 | 0.099 |
| INVESTIGATION | 513 | 0:00:14 | 5:11:20 | 0:25:18 | 216:27:02 | 7.307 |
| JUVENILE COMPLAINT | 34 | 0:02:01 | 1:53:12 | 0:39:41 | 22:29:38 | 0.759 |
| LARCENY | 67 | 0:00:31 | 2:08:01 | 0:35:56 | 40:08:19 | 1.355 |
| LIVESTOCK IN ROADWAY | 2 | 0:22:23 | 0:32:23 | 0:27:23 | 0:54:46 | 0.031 |
| LOST PROPERTY | 5 | 0:12:48 | 0:26:40 | 0:22:00 | 1:50:00 | 0.062 |
| LOUD MUSIC | 38 | 0:06:25 | 1:49:27 | 0:22:46 | 14:25:39 | 0.487 |
| MEDICAL CALL PROQA LAUNCH | 18 | 0:01:52 | 2:46:14 | 0:20:33 | 6:10:01 | 0.208 |
| MENTAL SUBJECT | 103 | 0:00:31 | 49:15:44 | 2:47:27 | 287:27:39 | 9.704 |
| MISSING PERSON | 16 | 0:13:34 | 2:28:56 | 0:59:50 | 15:57:25 | 0.539 |
| MOTOR VEHICLE COLLISION - PD | 104 | 0:02:51 | 3:18:03 | 0:40:31 | 70:14:54 | 2.371 |
| MOTOR VEHICLE COLLISION - PI | 8 | 0:42:16 | 3:21:59 | 1:38:52 | 13:10:57 | 0.445 |
| MUTUAL AID / ASSIST OUTSIDE AGENCY | 1 | 2:32:38 | 2:32:38 | 2:32:38 | 2:32:38 | 0.086 |
| MVC | 25 | 0:18:55 | 1:42:50 | 0:54:23 | 22:39:48 | 0.765 |
| ODOR (STRANGE / UNKNOWN) | 1 | 0:02:23 | 0:02:23 | 0:02:23 | 0:02:23 | 0.001 |
| OPEN DOOR | 9 | 0:02:27 | 1:09:12 | 0:22:35 | 3:23:17 | 0.114 |
| OUTSIDE FIRE | 16 | 0:01:46 | 1:35:11 | 0:30:02 | 8:00:40 | 0.27 |
| OVERDOSE / POISONING | 10 | 0:38:40 | 1:37:38 | 1:00:57 | 10:09:32 | 0.343 |
| PREGNANCY / CHILDBIRTH / MISCARRIAGE | 2 | 0:04:35 | 0:39:57 | 0:22:16 | 0:44:32 | 0.025 |
| PROPERTY CHECK | 2826 | 0:00:10 | 2:57:39 | 0:08:13 | 387:41:28 | 13.087 |
| PROPERTY DAMAGE | 46 | 0:01:02 | 1:53:07 | 0:31:50 | 24:24:42 | 0.824 |
| PSYCHIATRIC / ABNORMAL BEHAVIOR / SUICIDE ATTEMPT | 2 | 1:08:26 | 2:37:09 | 1:52:47 | 3:45:35 | 0.127 |
| RACING | 1 | 0:02:24 | 0:02:24 | 0:02:24 | 0:02:24 | 0.001 |
| RECOVERED / FOUND PROPERTY | 16 | 0:00:32 | 1:42:29 | 0:38:25 | 10:14:41 | 0.346 |
| REPO | 21 | 0:00:50 | 0:06:53 | 0:02:06 | 0:44:21 | 0.025 |
| ROBBERY | 1 | 0:01:12 | 0:01:12 | 0:01:12 | 0:01:12 | 0.001 |
| SHOPLIFTER | 18 | 0:03:29 | 2:05:16 | 0:39:07 | 11:44:12 | 0.396 |
| SHOTS FIRED | 57 | 0:01:03 | 1:46:35 | 0:22:33 | 21:25:42 | 0.723 |
| SICK PERSON | 117 | 0:10:38 | 2:16:04 | 0:45:20 | 88:24:07 | 2.984 |
| SMOKE INVESTIGATION (OUTSIDE) | 2 | 0:14:00 | 0:23:40 | 0:18:50 | 0:37:40 | 0.021 |
| STAB / GUNSHOT / PENETRATING TRAUMA | 4 | 1:00:00 | 6:39:29 | 3:14:02 | 12:56:11 | 0.437 |

| CallType | CFS Count | Minimum | Maximum | Average | Total Time | Percentage |
|---|-------------|---------|----------|--------------|-------------------|---------------|
| STOLEN VEHICLE | 9 | 0:10:15 | 1:11:50 | 0:46:07 | 6:55:11 | 0.234 |
| STROKE / TIA | 17 | 0:01:44 | 1:08:45 | 0:45:05 | 12:46:40 | 0.431 |
| STRUCTURE FIRE | 29 | 0:01:07 | 4:09:03 | 0:58:58 | 28:30:06 | 0.962 |
| SUMMONS | 276 | 0:00:48 | 1:19:11 | 0:06:07 | 28:08:34 | 0.95 |
| SURRENDER | 3 | 0:27:23 | 0:48:56 | 0:38:07 | 1:54:21 | 0.064 |
| SUSPICIOUS SUBJECT | 91 | 0:01:14 | 2:41:42 | 0:25:37 | 38:51:15 | 1.312 |
| SUSPICIOUS VEHICLE | 80 | 0:00:45 | 1:12:19 | 0:15:51 | 21:08:19 | 0.714 |
| TEST | 27 | 0:00:38 | 0:49:29 | 0:04:29 | 2:01:28 | 0.068 |
| TRAFFIC STOP | 349 | 0:00:24 | 5:09:23 | 0:15:14 | 88:37:17 | 2.992 |
| TRANSPORT | 28 | 0:06:49 | 10:13:22 | 3:03:05 | 85:26:29 | 2.884 |
| TRAUMATIC INJURY/INJURIES | 2 | 0:29:54 | 0:52:50 | 0:41:22 | 1:22:44 | 0.047 |
| TREE DOWN | 4 | 0:01:42 | 3:07:54 | 1:09:10 | 4:36:42 | 0.156 |
| TRESPASSING / LOITERING | 68 | 0:00:38 | 2:35:14 | 0:31:14 | 35:24:28 | 1.195 |
| UNAUTHORIZED USE OF A VEHICLE | 4 | 0:16:55 | 0:37:09 | 0:28:37 | 1:54:31 | 0.064 |
| UNCONCIOUS / FAINTING (NEAR) | 42 | 0:07:40 | 2:08:02 | 0:48:57 | 34:15:54 | 1.157 |
| UNKNOWN PROBLEM (PERSON) DOWN | 16 | 0:04:20 | 0:54:53 | 0:24:08 | 6:26:15 | 0.217 |
| VEHICLE FIRE | 7 | 0:01:59 | 1:00:34 | 0:24:13 | 2:49:36 | 0.095 |
| WARRANT SERVICE | 1035 | 0:00:15 | 8:22:11 | 0:14:13 | 245:24:00 | 8.284 |
| WATER RELATED PROBLEM | 18 | 0:03:13 | 0:24:05 | 0:08:15 | 2:28:41 | 0.084 |
| WATER RESCUE/SINKING VEHICLE/VEHICLE IN FLOODWATER | 2 | 0:24:38 | 2:37:31 | 1:31:04 | 3:02:09 | 0.102 |
| WRIT OF POSSESSION | 2 | 0:10:01 | 0:10:21 | 0:10:11 | 0:20:22 | 0.011 |
| Totals: | 8019 | | | 42:24 | 2962:21:01 | 99.999 |

ADMINISTRATIVE AMBULANCE CHARGE-OFFS

FOR INFORMATION ONLY

FEBRUARY 2019

| <u>NAME</u> | <u>DATE OF SERVICE</u> | <u>AMOUNT</u> | <u>REASON</u> |
|---------------------|-------------------------|---------------|---|
| Joyce Y. Davis | 10/11/2013 | 497.93 | Deceased-Statute of limitation beyond 3 yrs |
| Mae F. Allen | 01/16/2009 | 137.32 | Uncollectible-Statute of limitation beyond 10 yrs |
| Henderson K. Alston | 01/31/2009 | 75.95 | Uncollectible-Statute of limitation beyond 10 yrs |
| James T. Alston | 01/25/2009 | 446.60 | Uncollectible-Statute of limitation beyond 10 yrs |
| Tony Ashe | 01/02/2009 – 01/24/2009 | 422.84 | Uncollectible-Statute of limitation beyond 10 yrs |
| Steven L. Battle | 01/23/2009 | 31.72 | Uncollectible-Statute of limitation beyond 10 yrs |
| Lena M. Beard | 01/24/2009 | 399.60 | Uncollectible-Statute of limitation beyond 10 yrs |
| Barbara J. Bullock | 01/02/2009 | 100.92 | Uncollectible-Statute of limitation beyond 10 yrs |
| Robert L. Bullock | 01/02/2009 | 179.92 | Uncollectible-Statute of limitation beyond 10 yrs |
| Ronnie Bullock | 01/10/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yr |
| Cameron Carthens | 01/23/2009 | 746.80 | Uncollectible-Statute of limitation beyond 10 yrs |
| Larry W. Champion | 01/16/2009 & 01/18/2009 | 232.40 | Uncollectible-Statute of limitation beyond 10 yrs |
| Lucille B. Chappell | 01/24/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Michael N. Coe | 01/19/2009 | 389.68 | Uncollectible-Statute of limitation beyond 10 yrs |
| Jaquan Cooper | 01/08/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Ausbert H. Danner | 01/03/2009 | 489.68 | Uncollectible-Statute of limitation beyond 10 yrs |
| Kiara C. Davis | 01/18/2009 | 108.11 | Uncollectible-Statute of limitation beyond 10 yrs |
| Vanessa A. Dorsey | 01/26/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Linda F. Dunston | 01/05/2009 | 469.04 | Uncollectible-Statute of limitation beyond 10 yrs |
| Bria N. Edwards | 01/25/2009 | 322.84 | Uncollectible-Statute of limitation beyond 10 yrs |
| Jeffrey L. Faucette | 01/24/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |

| | | | |
|-------------------------|-------------------------|--------|---|
| Jennifer L. Foreman | 01/02/2009 | 399.60 | Uncollectible-Statute of limitation beyond 10 yrs |
| Carrie Foster-Jefferson | 01/12/2009 | 756.72 | Uncollectible-Statute of limitation beyond 10 yrs |
| Christopher H. Gay | 01/02/2009 | 138.71 | Uncollectible-Statute of limitation beyond 10 yrs |
| Betty M. Gibson | 01/13/2009 | 133.39 | Uncollectible-Statute of limitation beyond 10 yrs |
| Annette Griffin | 01/22/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Antoinette M. Grimmett | 01/29/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Robert Hammond | 01/19/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Larry E. Hardee | 01/15/2009 & 01/28/2009 | 177.13 | Uncollectible-Statute of limitation beyond 10 yrs |
| Victor Y. Hargrove | 01/26/2009 | 107.79 | Uncollectible-Statute of limitation beyond 10 yrs |
| Corine B. Hawkins | 01/28/2009 | 30.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Betty M. Hayden | 01/21/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Margie C. Hendley | 01/15/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Keymya Holden | 01/05/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| James C. Hope | 01/27/2009 | 389.68 | Uncollectible-Statute of limitation beyond 10 yrs |
| Clementine Johnson | 01/11/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Melissa J. Johnson | 01/18/2009 | 100.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Jarquis Jones | 01/18/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Jeffrey A. Jones | 01/27/2009 | 459.12 | Uncollectible-Statute of limitation beyond 10 yrs |
| Jonathan T. Jones | 01/10/2009 | 10.12 | Uncollectible-Statute of limitation beyond 10 yrs |
| Ron C. Judkins | 01/18/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Edward J. Kearney | 01/11/2009 & 01/23/2009 | 779.36 | Uncollectible-Statute of limitation beyond 10 yrs |
| Jamin A. Lassiter | 01/19/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Aaron V. Layne | 01/17/2009 | 474.44 | Uncollectible-Statute of limitation beyond 10 yrs |
| Daisy M. Lewis | 01/06/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Claude H. Loyd | 01/12/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Jaylen Matthews | 01/07/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Beatman A. McKnight | 01/13/2009 | 389.68 | Uncollectible-Statute of limitation beyond 10 yrs |

| | | | |
|-----------------------|-------------------------|---------|---|
| Ruth V. Nelson | 01/12/2009 | 389.68 | Uncollectible-Statute of limitation beyond 10 yrs |
| Ernest L. Palmer | 01/01/2009 | 389.68 | Uncollectible-Statute of limitation beyond 10 yrs |
| Frank J. Paschall | 01/11/2009 | 429.36 | Uncollectible-Statute of limitation beyond 10 yrs |
| Samantha Pitchford | 01/24/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Louise M. Price | 01/12/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Robert O. Ragland | 01/02/2009 | 379.76 | Uncollectible-Statute of limitation beyond 10 yrs |
| Carlton W. Railey | 01/18/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Margaret Reynolds | 01/27/2009 | 100.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| William E. Roberson | 01/08/2009 | 140.64 | Uncollectible-Statute of limitation beyond 10 yrs |
| James K. Seagroves | 01/13/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| De'Nasha Seward | 01/25/2009 | 100.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Joe L. Silver | 01/26/2009 | 389.68 | Uncollectible-Statute of limitation beyond 10 yrs |
| Eddie L. Smith | 01/24/2009 | 100.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Robert E. Smith | 01/09/2009 | 1225.76 | Uncollectible-Statute of limitation beyond 10 yrs |
| Agustin Solono-Florez | 01/01/2009 | 399.60 | Uncollectible-Statute of limitation beyond 10 yrs |
| Brantley Stephenson | 01/27/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Kelly M. Stinnett | 01/24/2009 | 559.12 | Uncollectible-Statute of limitation beyond 10 yrs |
| David Susewell | 01/15/2009 | 858.64 | Uncollectible-Statute of limitation beyond 10 yrs |
| Isabelle V. Terry | 01/10/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| James C. Terry | 01/02/2009 & 01/18/2009 | 263.31 | Uncollectible-Statute of limitation beyond 10 yrs |
| Charles E. Thomas | 01/22/2009 | 449.20 | Uncollectible-Statute of limitation beyond 10 yrs |
| Tina Weaver | 01/11/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Robert D. West | 01/19/2009 | 399.60 | Uncollectible-Statute of limitation beyond 10 yrs |
| Kelvin S. Wiggins | 01/22/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Theresa A. Wilkins | 01/09/2009 | 142.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Jarmaine A. Williams | 01/02/2009 | 399.60 | Uncollectible-Statute of limitation beyond 10 yrs |
| Shaniqua D. Williams | 01/13/2009 | 75.00 | Uncollectible-Statute of limitation beyond 10 yrs |

| | | | |
|-------------------|-------------------------|--------|--|
| Bennie Wilson | 01/03/2009 | 449.20 | Uncollectible-Statute of limitation beyond 10 yrs |
| Plummer E. Yancey | 01/24/2009 | 150.00 | Uncollectible-Statute of limitation beyond 10 yrs |
| Amber Young | 01/05/2009 & 01/26/2009 | 764.06 | Uncollectible-Statute of limitation beyond 10 yrs |

TOTAL \$ 20,875.98

| Objectives | Outcomes |
|--|---|
| 1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support. | <ul style="list-style-type: none">• Kerr-Tar Beekeepers held their February meeting with 7 members present. The program was titled Seasonal Beekeeping.• A Oriental Vegetable tour was conducted by Cooperative Extension in Vance County and Dr. Kathleen Liang Sustainable Agricultural Professor from NC A&T State University at Ling's market in Greensboro,NC. Five small farmers attended this tour. The farmers gained knowledge of oriental vegetables that are being grown in North Carolina. The farmers stated they would be interested in growing some of these vegetables and planned to do so during 2019. |
| 2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers. | <ul style="list-style-type: none">• A Oriental Vegetable tour was conducted by Cooperative Extension in Vance County and Dr. Kathleen Liang Sustainable Agricultural Professor from NC A&T State University at Ling's market in Greensboro,NC. Five small farmers attended this tour. The farmers gained knowledge of oriental vegetables that are being grown in North Carolina. The farmers stated they would be interested in growing some of these vegetables and planned to do so during 2019.• |
| 3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations. | <ul style="list-style-type: none">• County council met on February 6th to discuss upcoming opportunities in Vance County 4-H• Youth will attend Teen Retreat, a weekend long leadership retreat for the north central district.• There is hope that the youth attending will partner with 4-H agent Lina Lue to deliver a workshop at teen retreat. |
| 4. Youth and adults will address community issues and/ or challenges through volunteerism. | <ul style="list-style-type: none">• Youth will attend Teen Retreat, a weekend long leadership retreat for the north central district. |

| | |
|---|---|
| | <ul style="list-style-type: none">• The Vance County Food Giveaway had another successful drive. We were again able to provide free and healthy food to over 500 residents of Vance County. Vance County High School continues to support as volunteers for each event. |
| 5. North Carolina's plant, animal and food systems will become more profitable and sustainable. | <ul style="list-style-type: none">• Kerr-Tar Beekeepers held their February meeting with 7 members present. The program was titled Seasonal Beekeeping. |
| 6. Parents and caregivers will effectively use recommended parenting, self-care practices, and community resources. | <ul style="list-style-type: none">• We've formed a partnership with the Oxford Housing Authority to bring parenting classes to their clients and community, Starting in March. |
| 7. Futures that Work: School to Career Pathways | <ul style="list-style-type: none">• 4-H Embryology will completed by 7 second grade classrooms throughout the county.• Teachers received training for this program on February 5th. |
| 8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases | <ul style="list-style-type: none">• Vance County is in the process of hiring an EFNEP PA to continue working with the youth in our area to make healthier choices and promoting physical activity. |
| 9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment. | <ul style="list-style-type: none">• The Vance County Master Gardeners continue their work on the Memorial Garden at the Farmer's Market. The project is set to have a ribbon cutting in June 2019. |
| 10. Community Outreach | <ul style="list-style-type: none">• The Vance County Food Giveaway had another successful drive. We were again able to provide free and healthy food to over 500 residents of Vance County. |



March 5, 2019

Henderson-Vance EDC Board Meeting

Director's report February 2019

- Attended Vance County presentation with real estate professionals from NAI Carolantic
- Attended a Triangle North meeting with Gary Marx, site selector with BlueCap Economic Advisors.
- Met with real estate professionals from Summit Corporation.
- Met with real estate professionals from Shelco Corporation.
- Met with staff from NC Main Street for discussion regarding Henderson.
- Met with staff from USDA.
- Met with staff from EDA.
- Met with staff from Federal Reserve Bank.
- Met with staff from VGCC for Workforce Development in Warren County.
- BRE visits with: Robco, Kennan Metals, Country Time Snacks, Vescom, Versatrim.
- Attended dedication for Vescom expansion.
- Assisted the Henderson-Vance County Chamber of Commerce with Leadership Vance Economic Development day.
- Director and County Manager presented to officials from Project Ramesh, including site visit to the Triangle North Business Park and the Henderson-Vance Business Park.
- EDC Board Chair and Director met with officials from Penn Pallets, a St. Marys, Pennsylvania based company investing in Vance County. Penn Pallets is working with the Ardaugh Group on a contract to refurbish and redevelop shipping pallets. Penn Pallets will be:
 1. Investing \$500,000 in equipment in a building on 880 Facet Road, the former Purolator building.
 2. Penn Pallets will be creating 10 employees with a base wage higher than the current per capita income for the County.
 3. Jobs will provide medical and optical insurance.
- Director presented to the staff of EDPNC regarding an overview of Vance County.
- Director will be attending the 2019 SnaxPro trade show with EDPNC March 30- April 2: <http://www.snaxpo.com/>
- Met with the new staff of the Henderson-Oxford Airport.
- Have meeting with.
- Submitted four proposals to EDPNC for information for potential investments for the community.

New tracking data for office website: Search Engine results moving traffic to www.vancecounty.org

- Google 91.58 %
- Bing 6.44 %
- Yahoo 1.98%
- Keyword search
 - Henderson Vance County Economic Development
 - Vance County Economic Development Commission
 - Vance County North Carolina Economic Development
 - Vance County
 - Vance County Economic Development

Web Traffic

January 2019

- Total visits 1,278
- Daily average of 41 hits per day
- Highest day 576

February

- 855 Total visits
- Daily average of 31 hits per day
- 109 Highest day of traffic

Average length of visit over 3 minutes, 3.46

Return visitors account for 14.8% of all traffic

New visitors account for 85.2% of all traffic

Vance County Emergency Medical Service
02/01/2019- 02/28/19 Call Breakdown

EMS Calls Totals By Station

| | |
|-------------------------|-----|
| Company 9 (Main) | 514 |
| Company 1 (Bearpond FD) | 74 |

Feb-19 588

EMS Calls By Medical Category

| | |
|------------------------------|-----|
| Abdominal Pain | 26 |
| Allergies | 5 |
| Altered Mental Status | 11 |
| Animal Bite | 0 |
| Assault | 5 |
| Back Pain | 8 |
| Breathing Problems | 50 |
| Burns | 1 |
| CO Poisoning / Hazmat | 0 |
| Cardiac Arrest | 13 |
| Chest Pain | 31 |
| Choking | 1 |
| Code Stroke | 1 |
| Convulsions / Seizure | 20 |
| Diabetic Problem | 10 |
| Drowning | 0 |
| Electrocution | 0 |
| Eye Problem | 2 |
| Fall Victim | 23 |
| Fire Standby | 24 |
| Headache | 4 |
| Heart Problems | 10 |
| Heat/Cold Exposure | 1 |
| Hemorrhage/Laceration | 20 |
| Industrial Accident | 0 |
| Ingestion/Poisoning/Overdose | 12 |
| Medical Alarm | 2 |
| Newborn | 0 |
| Not Applicable | 32 |
| Not Available | 21 |
| Not Entered | 0 |
| Not Known | 1 |
| Pain | 44 |
| Pregnancy / Childbirth | 1 |
| Psychiatric Problems | 8 |
| Respiratory Arrest | 0 |
| STEMI | 3 |
| Sick Person | 129 |

EMS Calls By Medical Category (cont.)

| | |
|--------------------------|----|
| Stab/Gunshot Wound | 1 |
| Standby | 0 |
| Stroke/CVA | 5 |
| Traffic Accident | 0 |
| Transfer / Interfacility | 1 |
| Trauma, Arrest | 0 |
| Traumatic Injury | 24 |
| Unconscious / Fainting | 24 |
| Unknown Problems | 14 |

Feb-19 588

EMS Calls By Outcome

| | |
|-----------------------------|-----|
| ALS Assist | 0 |
| Cancelled | 0 |
| Cancelled Enroute | 14 |
| Dead at Scene | 10 |
| Fire Standby | 19 |
| No Patient Found | 28 |
| Not Entered | 0 |
| Patient Refused Care | 58 |
| Standby | 3 |
| Training Chart | 0 |
| Treated, Refused transport | 22 |
| Treated, Transferred Care | 0 |
| Treated, Transported by EMS | 434 |

Feb-19 588

Mileage Report

| Unit | Mileage |
|------|---------|
| 102 | 133,185 |
| 103 | 116,657 |
| 104 | 47,958 |
| 105 | 101,642 |
| 107 | 21,651 |
| 108 | 75,501 |
| 109 | 65,551 |
| 110 | 152,644 |
| 112 | 135,406 |
| 114 | 78,061 |
| 1101 | 7,195 |

17 ⁻¹¹

New Tickets

0

Your Tickets

1 ⁻¹

Open Tickets

Settings (/settings)

0

Unassigned Tickets

Help

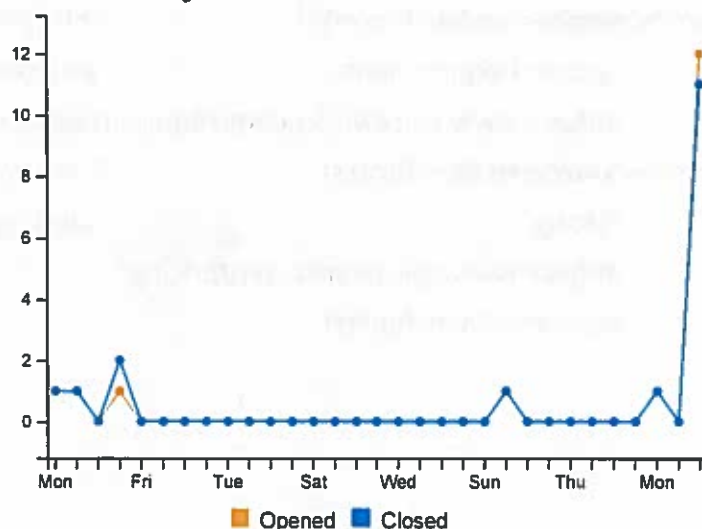
First Response Time
Average

22 seconds

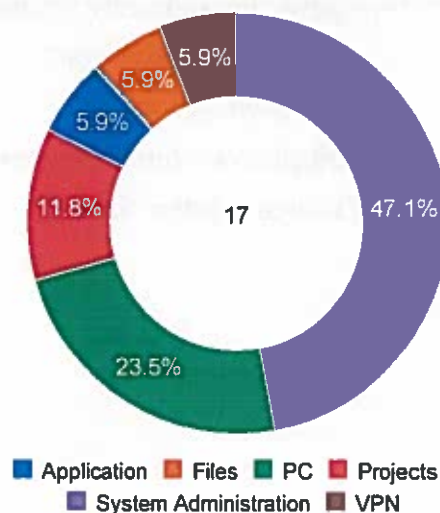
Ticket Close Time
Average

7 days 21 hours

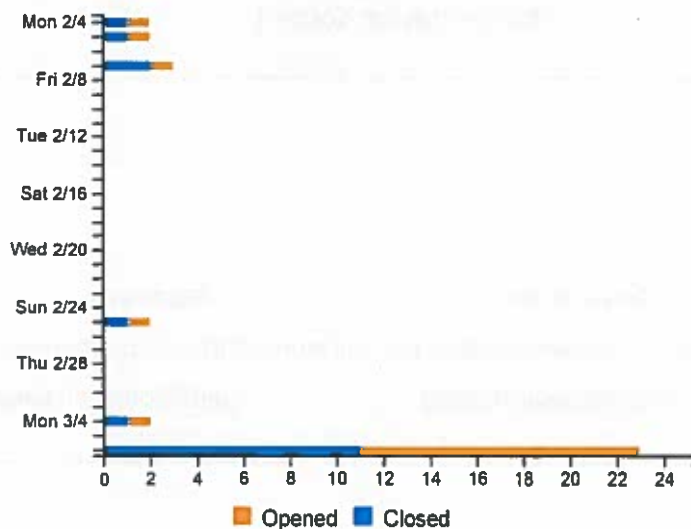
Ticket History



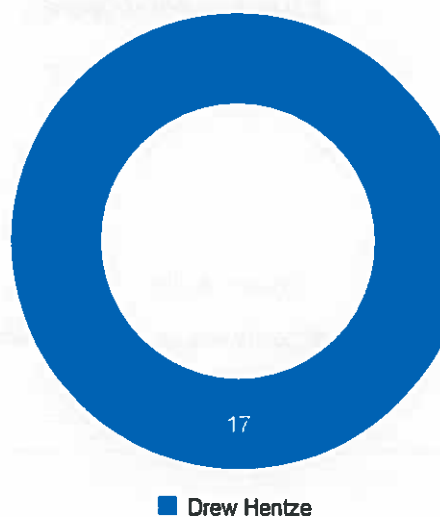
Category Breakdown



Ticket Churn



Top 5 Ticket Creators



VANCE COUNTY PLANNING & DEVELOPMENT
ACTIVITY SUMMARY REPORT
January 26, 2019 - February 25, 2019

GENERAL ACTIVITY

| Type of Activity | Total Records | Fees | Value |
|---------------------------|---------------|-----------------|--------------------|
| Enforcement Cases | 6 | N/A | N/A |
| Miscellaneous Fees | 2 | \$6 | N/A |
| Planning Fees | 2 | \$350 | N/A |
| *Zoning Permits* | 30 | \$1,315 | N/A |
| Board of Adjustment | 0 | \$0 | N/A |
| Planning Board / Rezoning | 2 | \$500 | N/A |
| Mechanical | 23 | \$1,578 | \$108,597 |
| Electrical | 26 | \$1,710 | \$64,439 |
| Plumbing | 5 | \$270 | \$3,950 |
| Water Taps | 0 | \$0 | \$0 |
| ** Building ** | 45 | \$20,333 | \$3,470,976 |
| TOTAL ALL ACTIVITY | 141 | \$26,062 | \$3,647,961 |

*** ZONING PERMITS BREAKDOWN ***

| Residential Zoning Permits | Total | Fees |
|-----------------------------|-----------|----------------|
| Single Family Dwellings | 5 | \$300 |
| Multi-Family Dwellings | 0 | \$0 |
| Residential Additions | 2 | \$120 |
| Commercial | 2 | \$150 |
| Miscellaneous | 8 | \$420 |
| Sign | 0 | \$0 |
| Cell Tower | 0 | \$0 |
| Perk Test Authorizations | 13 | \$325 |
| Dev Permit (Kittrell) | 0 | \$0 |
| TOTAL ZONING PERMITS | 30 | \$1,315 |

**** BUILDING PERMITS BREAKDOWN ****

| Residential Building Permits | Total | Fees | Value |
|---------------------------------|-----------|----------------|--------------------|
| (SFR) Single Family Residential | 2 | \$3,186 | \$880,000 |
| (MOD) Modular | 2 | \$2,011 | \$396,000 |
| (SWMH) Single Wide Mobile Home | 0 | \$0 | \$0 |
| (DWMH) Double Wide Mobile Home | 2 | \$510 | \$168,500 |
| (TWMH) Triple Wide Mobile Home | 0 | \$0 | \$0 |
| (ADD) Addition | 4 | \$1,205 | \$44,403 |
| (ACC) Accessory | 9 | \$1,110 | \$179,756 |
| Remodel | 7 | \$1,480 | \$176,428 |
| Shingles | 4 | \$270 | \$19,300 |
| (Demo) Demolition | 1 | \$110 | \$29,000 |
| Total Residential | 31 | \$9,882 | \$1,893,387 |

Commercial Building Permits

| | | | |
|----------------------------|-----------|----------------|--------------------|
| (CN) Commercial - New | 1 | \$5,440 | \$905,000 |
| (CA) Commercial - Addition | 0 | \$0 | \$0 |
| (CU) Commercial - Upfit | 4 | \$3,685 | \$485,300 |
| (OC) Occupancy Change | 0 | \$0 | \$0 |
| (FS) Fire/Safety | 5 | \$531 | \$0 |
| Total Commercial | 10 | \$9,656 | \$1,390,300 |

Misc (Residential & Commercial) 4 \$795 \$187,289

TOTAL BUILDING PERMITS 45 \$20,333 \$3,470,976

Prepared by:
02/26/2019

Handwritten signature: Wade Bailey

Approved by:
02/26/2019

Handwritten signature: J. L. Haynes

Vance County Planning & Development's
Permits Issued - Building
01/26/19 to 02/25/19

| Project Number | Project Description | Permit Issued Date | Short Address | Owner Name | Contractor Name | Value | Total Fees | Parcel ID |
|-------------------------------|---|---------------------|----------------------------|--|-----------------|-------------|------------|------------|
| ACC - 18 - 1638 | building a 2 car garage with electric | 02/22/2019 | 1100 Pine Ridge Rd. | Kiracofe Leslie Dawn | - | \$57,890.00 | \$230.00 | 0427 02017 |
| ACC - 19 - 0042 | adding a 768 building | 02/13/2019 | 94 Griffith Ln. | Thomas, Brian M Thomas, Whitney P | Owner Owner | \$5,000.00 | \$165.00 | 0361A01015 |
| ACC - 19 - 0072 | build 24x24 detached garage with frame hard plant siding | 01/29/2019 | 161 Diamond Point Ln. | Steagall Christopher S | John Thompson | \$95,000.00 | \$275.00 | 0354 01026 |
| ACC - 19 - 0136 | adding a 12x20 shed | 02/05/2019 | 139 Taylors Pointe Ln. | Ellington Harold Lee Ellington Jeanette Bowen | Owner Owner | \$5,400.00 | \$55.00 | 0326 01047 |
| ACC - 19 - 0195 | free standing metal building (26'x20') with 9'x7' oh door & vertical roof | 02/20/2019 | 905 Americal Rd. | South Henderson Pentecostal | Owner Owner | \$4,915.84 | \$110.00 | 0216 03011 |
| ACC - 19 - 0205 | 24x42 pole shed | 02/19/2019 | 349 Moody Rd. | Maddry Robert A., II Maddry Amanda W. | Owner Owner | \$3,800.00 | \$55.00 | 0591A01001 |
| Building Accessory (R) | | | | | | | | |
| Total Value | | \$172,006.84 | (Avg.: \$28,667.64) | | | | | |
| Total Fees | | \$890.00 | | | | | | |

Permits Issued:

6

| | | | | | | | | |
|------------------|--|------------|-------------------|---------------------------------------|-----------------|------------|----------|------------|
| DECK - 18 - 1301 | front deck | 02/04/2019 | 196 Greystone Rd. | Taylor Archie B., Jr. | Owner Owner | \$450.00 | \$110.00 | 0615A02015 |
| DECK - 19 - 0115 | residential ramp w landing 16x4 ramp w 5x5 landing | 02/04/2019 | 806 Taylor St. | Blue Dorothy | Randolph Wilson | \$300.00 | \$55.00 | 0081 02004 |
| DECK - 19 - 0149 | repair handicap ramp | 02/06/2019 | 203 Dabney Dr. | Winstead John M Winstead George Jr | Steve Simmons | \$7,000.00 | \$55.00 | 0017 04001 |

Building Accessory (R) - Deck/Ramp

Total Value

\$7,750.00

(Avg.: \$2,583.33)

Total Fees

\$220.00

Permits Issued:

3

| | | | | | | | | |
|-----------------|---|------------|--------------------|-------------------------------------|---------------------|-------------|----------|------------|
| ADD - 18 - 1575 | adding a 12x16 deck 16x10 bathroom, 14x14 bedroom and a 12x12 | 02/01/2019 | 62 S. Hacienda Ln. | Maturana Rosa Agustin | TBD | \$10,000.00 | \$410.00 | 0552D02020 |
| ADD - 19 - 0093 | installation of residential roof mounted 4.13 Kw solar Pv system consisting of 14 modelers and 1 inverter | 02/06/2019 | 289 Terry Ln. | HOWARD MILTON | Daniel Sitas Conner | \$15,903.00 | \$220.00 | 0366 01007 |
| ADD - 19 - 0159 | adding 210 square feet for bed room | 02/13/2019 | 338 Gillburg Ln. | Grissom T. Wayne Grissom Claudia | Charles Clark | \$11,500.00 | \$265.00 | 0547 02019 |
| ADD - 19 - 0214 | adding a bed room | 02/21/2019 | 622 Mason St. | Rojas Juventino Castillo Sanchez | Owner Owner | \$7,000.00 | \$310.00 | 0088 03009 |

Rocio Bolanos

Building Addition (R)

| | | |
|-----------------|-------------|---------------------|
| Total Value | \$44,403.00 | (Avg.: \$11,100.75) |
| Total Fees | \$1,205.00 | |
| Permits Issued: | 4 | |

| | | | | | | | | |
|-----------------|--|------------|---------------------|-----------------------------|-----------------|--------------|------------|------------|
| MOD - 19 - 0180 | off frame modular home | 02/13/2019 | 95 Spring Trail Ln. | Cashwell Wesley L. | Wesley Cashwell | \$185,000.00 | \$1,008.00 | 0202 02059 |
| MOD - 19 - 0229 | off frame 2432 heated mod with 24 & 128 sq porch | 02/20/2019 | 214 Pinnacle Pl. | Carolina Consolidated, Inc. | Brenda Foell | \$211,000.00 | \$1,003.00 | 0410G01009 |

Building New Modular (R)

| | | |
|-----------------|--------------|----------------------|
| Total Value | \$396,000.00 | (Avg.: \$198,000.00) |
| Total Fees | \$2,011.00 | |
| Permits Issued: | 2 | |

| | | | | | | | | |
|-----------------|---|------------|---------------------|-----------------------------------|-------------------|--------------|------------|------------|
| SFR - 18 - 1565 | 2 story SFR wit attached garage and porch | 02/08/2019 | 327 Old Watkins Rd. | Matthew & Christy Reeves | Matthew Winslow | \$430,000.00 | \$1,538.00 | 0425 01029 |
| SFR - 19 - 0143 | SFR 2612 square feet | 02/14/2019 | 3414 Cameron Dr. | Bean Richard A Bean Patricia K | John Pittard, III | \$450,000.00 | \$1,648.00 | 0042 01005 |

Building New Single Family (R)

| | | |
|-----------------|--------------|----------------------|
| Total Value | \$880,000.00 | (Avg.: \$440,000.00) |
| Total Fees | \$3,186.00 | |
| Permits Issued: | 2 | |

| | | | | | | | | |
|----------------|------------------------------------|------------|----------------|-----------|-------------------|--------------|------------|------------|
| CN - 18 - 1383 | add 5,000 sf for use as a pharmacy | 02/01/2019 | 416 Dabney Dr. | Bhbs Inc. | Kenneth Long, III | \$905,000.00 | \$5,440.00 | 0015 02006 |
|----------------|------------------------------------|------------|----------------|-----------|-------------------|--------------|------------|------------|

Building Permit New (C)

| | | |
|-----------------|--------------|----------------------|
| Total Value | \$905,000.00 | (Avg.: \$905,000.00) |
| Total Fees | \$5,440.00 | |
| Permits Issued: | 1 | |

| | | | | | | | | |
|-------------------|---|------------|----------------------------|---|----------------|-------------|----------|-------------|
| RMODL - 19 - 0104 | remodel repair due to tree damage | 01/28/2019 | 216 Corbitt Rd. | Charlestowne Henderson Llc | Robert Kemp | \$55,000.00 | \$320.00 | 0005 03009 |
| RMODL - 19 - 0113 | replacing 11 windows | 01/31/2019 | 144 Thomas Rd. | Jefferson William | Danny Townsend | \$9,628.00 | \$65.00 | 0365 04014D |
| RMODL - 19 - 0172 | enclose carport for storage use 295square feet | 02/14/2019 | 436 Lightwood Ln. | Hernandez Ramon H Padilla Norma Hilda Gomez | Owner Owner | \$500.00 | \$155.00 | 0108 01021 |
| RMODL - 19 - 0177 | finish 2nd story of house | 02/11/2019 | 3359 Lynnbank Rd. | Collier Phillip D. & Bonnie | Owner Owner | \$20,000.00 | \$245.00 | 0455 01017 |
| RMODL - 19 - 0212 | take out cabinets / wall closet and replace floors | 02/18/2019 | 37 Edgewater Ln. | Millberg John C Millberg Lori B | John Thompson | \$72,300.00 | \$310.00 | 0354 01031 |
| RMODL - 19 - 0226 | Replace roof shingles and damaged wood, rewire, replace plumbing fixtures with connections replace hot water heater, vinyl siding, sheet rock ,carpet and vinyl | 02/25/2019 | 321 E Andrews Ave. Bldg. B | Mcfadden Anthony | Owner Owner | \$9,500.00 | \$220.00 | 0078 02014 |
| RMODL - 19 - 0227 | Replace roof shingles and damaged wood, | 02/25/2019 | 321 E Andrews Ave. Bldg. A | Mcfadden Anthony | Owner Owner | \$9,500.00 | \$165.00 | 0078 02014 |

| | | | | | | | | |
|--|---|--|--|--|--|--|--|--|
| | rewire, replace plumbing fixtures with connections replace hot water heater, vinyl siding, sheet rock ,carpet and vinyl | | | | | | | |
|--|---|--|--|--|--|--|--|--|

Building Remodel (R)

| | | |
|-----------------|--------------|---------------------|
| Total Value | \$176,428.00 | (Avg.: \$25,204.00) |
| Total Fees | \$1,480.00 | |
| Permits Issued: | 7 | |

| | | | | | | | | |
|----------------|--|------------|--------------------|--|----------------------|--------------|------------|------------|
| CU - 18 - 1128 | renovation for food pantry and kitchen for existing local mission | 02/06/2019 | 201 S Williams St. | Acts Of Vance County Inc | Kenneth Long, III | \$323,000.00 | \$2,240.00 | 0025 02007 |
| CU - 19 - 0063 | Exchange & add new antennas on existing tower. Structural analysis submitted. | 02/13/2019 | 40 Old Watkins Rd. | Harris Joel Simon Harris Linda | Hightower | \$18,000.00 | \$100.00 | 0425 02002 |
| CU - 19 - 0169 | install an optional standby generator and supporting equipment with in an existing cell tower compound | 02/12/2019 | 1520 Dabney Dr. | Rosemyr Corporation Shopping Center (Wd) | Amy Corrdry | \$13,500.00 | \$255.00 | 0012 01014 |
| CU - 19 - 0228 | Refrigeration install of owner supplied refrigerated equip W/ cooler/freezers, Multi Deck Reach in Cases with one Roof Rack System. Also doing the Regfrig | 02/19/2019 | 160 Dabney Rd. | Chesapeake Commons Llc C/O Chase Commercial Real Svc | Jordan Craig Newsome | \$130,800.00 | \$1,090.00 | 0213 01003 |

| | | | | | | | | |
|--|--|--|--|--|--|--|--|--|
| | Electrical of final connections of same refrigerated equipment, evaps to cond and lights we also run the low voltage(non-fire alarm) control wiring for the refrigeration system | | | | | | | |
|--|--|--|--|--|--|--|--|--|

Building Upfit/Remodel (C)

| | | |
|-----------------|--------------|----------------------|
| Total Value | \$485,300.00 | (Avg.: \$121,325.00) |
| Total Fees | \$3,685.00 | |
| Permits Issued: | 4 | |

| | | | | | | | | |
|------------------|------------------------------|------------|---------------------|---------------|---------------|-------------|----------|------------|
| DEMO - 19 - 0207 | demolish commercial building | 02/18/2019 | 1054 Ruin Creek Rd. | Flores Gabino | Alan Faulkner | \$29,000.00 | \$110.00 | 0411 04002 |
|------------------|------------------------------|------------|---------------------|---------------|---------------|-------------|----------|------------|

Demolition Permit

| | | |
|-----------------|-------------|---------------------|
| Total Value | \$29,000.00 | (Avg.: \$29,000.00) |
| Total Fees | \$110.00 | |
| Permits Issued: | 1 | |

| | | | | | | | | |
|------------------|-----------------------------------|------------|----------------|--|--------------------|--|----------|------------|
| FIRA - 19 - 0175 | installation of fire alarm system | 02/11/2019 | 160 Dabney Rd. | Chesapeake Commons Llc C/O Chase Commercial Real Svc | Douglas C Williams | | \$311.25 | 0213 01003 |
|------------------|-----------------------------------|------------|----------------|--|--------------------|--|----------|------------|

Fire Alarm

| | | |
|-------------|--------|----------------|
| Total Value | \$0.00 | (Avg.: \$0.00) |
|-------------|--------|----------------|

| | |
|-----------------|----------|
| Total Fees | \$311.25 |
| Permits Issued: | 1 |

| | | | | | | | | |
|----------------|-----------------|------------|--------------------|----------------------------------|-------------|--|---------|-------------|
| FS - 19 - 0112 | change of owner | 01/28/2019 | 2175 N Garnett St. | Elite Star Investment Group Inc. | Owner Owner | | \$55.00 | 0034 04010A |
| FS - 19 - 0117 | fire assessment | 01/29/2019 | 116 Parham Rd. | Murray Real Est. Inv. Co. Llc | Owner Owner | | \$55.00 | 0037 02007 |
| FS - 19 - 0245 | fire assessment | 02/21/2019 | 1122 N Church St. | Chase Investment Prop Llc | Owner Owner | | \$55.00 | 0055 07002 |

Fire/Safety

| | | |
|-----------------|----------|----------------|
| Total Value | \$0.00 | (Avg.: \$0.00) |
| Total Fees | \$165.00 | |
| Permits Issued: | 3 | |

| | | | | | | | | |
|------------------|----------------------|------------|---------------------------|------------------------------|-------------|--|---------|-------------|
| FSDC - 19 - 0220 | annual fire & safety | 02/19/2019 | 40 Bullocksville Park Rd. | Bullock Geno Bullock Earlene | Owner Owner | | \$55.00 | 0587 02018B |
|------------------|----------------------|------------|---------------------------|------------------------------|-------------|--|---------|-------------|

Fire/Safety - Foster/Day Care

| | | |
|-----------------|---------|----------------|
| Total Value | \$0.00 | (Avg.: \$0.00) |
| Total Fees | \$55.00 | |
| Permits Issued: | 1 | |

| | | | | | | | | |
|------------------|------------------------------------|------------|--------------|------------------------------|-------------|--------------|----------|------------|
| DWMH - 19 - 0194 | 2018 DWMH with 48square feet porch | 02/14/2019 | 446 Huff Rd. | WW Properties & Rentals, LLC | Alex Parham | \$162,000.00 | \$255.00 | 0458B02001 |
|------------------|------------------------------------|------------|--------------|------------------------------|-------------|--------------|----------|------------|

| | | | | | | | | |
|------------------|------|------------|---------------------|---|-------------|------------|----------|------------|
| DWMH - 19 - 0236 | DWMH | 02/20/2019 | 43 Mt. Pleasant Ln. | Vick David E., Jr. Vick Stephanie P. | Alex Parham | \$6,500.00 | \$255.00 | 0583 01065 |
|------------------|------|------------|---------------------|---|-------------|------------|----------|------------|

Manufactured Home Double Wide (R)

| | | |
|-----------------|--------------|---------------------|
| Total Value | \$168,500.00 | (Avg.: \$84,250.00) |
| Total Fees | \$510.00 | |
| Permits Issued: | 2 | |

| | | | | | | | | |
|------------------|---|------------|------------------------|--------------------------------|----------------|--------------|----------|------------|
| POOL - 18 - 1535 | in ground pool | 02/18/2019 | 90 Charlie Grissom Rd. | Hilliard Edgar W li | Joshua Gadbois | \$37,000.00 | \$210.00 | 0474 02006 |
| POOL - 19 - 0065 | adding an inground pool and hot tub with heat | 01/29/2019 | 365 Pine Trl. | Ward Robert K Ward Brenda K | Kurt Candler | \$140,000.00 | \$265.00 | 0361C04002 |

Pool Permit

| | | |
|-----------------|--------------|---------------------|
| Total Value | \$177,000.00 | (Avg.: \$88,500.00) |
| Total Fees | \$475.00 | |
| Permits Issued: | 2 | |

| | | | | | | | | |
|-------------------|---|------------|---------------------|---------------------------------------|---------------|-------------|---------|------------|
| SHING - 19 - 0111 | remove and replace shingles | 01/28/2019 | 2960 Dabney Rd. | Vaughan Darrell E Vaughan Gloria R | John Kemp | \$10,000.00 | \$65.00 | 0404 01037 |
| SHING - 19 - 0163 | remove & replace shingles | 02/08/2019 | 1643 Garnett St Ext | Franklin Carol K | Owner Owner | \$1,200.00 | \$65.00 | 0017 03007 |
| SHING - 19 - 0188 | remove old build top and replace with single ply TPO with single ply membrane | 02/13/2019 | 502 N Garnett St. | Bawcum'S Auto Sales Bawcum Robert K | Jose Carrillo | \$7,500.00 | \$75.00 | 0098 13001 |
| SHING - 19 - 0206 | remove & replace shingles | 02/18/2019 | 106 Carolina Ave. | Leon Juan M & Ana Gladys Moya | Owner Owner | \$600.00 | \$65.00 | 0025 10006 |

| | | | | | | | | |
|--|--|--|--|------------------------|--|--|--|--|
| | | | | Leon Moya Luis Ernesto | | | | |
|--|--|--|--|------------------------|--|--|--|--|

Shingles

| | | |
|-----------------|-------------|--------------------|
| Total Value | \$19,300.00 | (Avg.: \$4,825.00) |
| Total Fees | \$270.00 | |
| Permits Issued: | 4 | |

| | | | | | | | | |
|------------------|--|------------|--------------------|-----------------------|-------------|------------|----------|------------|
| SIGN - 19 - 0158 | Gate City Wholesale illuminated channel letter wall sign | 02/12/2019 | 613 W Andrews Ave. | Gatham Properties Llc | Desi Varsel | \$9,789.00 | \$165.00 | 0104 05006 |
|------------------|--|------------|--------------------|-----------------------|-------------|------------|----------|------------|

Sign Permit

| | | |
|-----------------|------------|--------------------|
| Total Value | \$9,789.00 | (Avg.: \$9,789.00) |
| Total Fees | \$165.00 | |
| Permits Issued: | 1 | |

| | | | | | | | | |
|------------------|--|------------|--------------------|-------------------------|-------------|----------|----------|------------|
| TEMP - 19 - 0114 | set up temporary tent for wedding on 04/13/19 40x100 | 01/28/2019 | 2174 Vicksboro Rd. | New Life Baptist Church | Owner Owner | \$500.00 | \$155.00 | 0533 03007 |
|------------------|--|------------|--------------------|-------------------------|-------------|----------|----------|------------|

Temporary Structure Permit

| | | |
|-----------------|----------|------------------|
| Total Value | \$500.00 | (Avg.: \$500.00) |
| Total Fees | \$155.00 | |
| Permits Issued: | 1 | |

| | | | |
|----------------|------------------------|-----------------------|----------------------------|
| TOTALS: | Square Footage: | 62,617.85 | (Avg.: 1,527.26) |
| | Value: | \$3,470,975.84 | (Avg.: \$84,657.95) |

| | | |
|-----------------|----|-------------|
| Total Projects: | 45 | |
| Permits Issued: | 45 | |
| Total Fees: | | \$20,333.25 |

Vance County Planning & Development's
Planning Activity
01/26/19 to 02/25/19

| Short ID | Project Description | Project Start Date | Short Address | Owner Name | Total Fees |
|----------------------------|--|--------------------|------------------------|--|------------|
| REZON | Proposed Rezoning of a 2.47 acre tract at the corner of Jacksontown Rd and Bullocksville Park Rd to go from R30 to HC for a proposed retail store. | 02/21/2019 | Bullocksville Park Rd. | Steven Jarvis White | \$250.00 |
| REZON | Rezoning of 21 acres for proposed solar farm on Kittrell College Rd. | 02/21/2019 | 122 Young St Rd. | Second District Religious Education and Charitable | \$250.00 |
| Plan - Rezoning | | | | | |
| Total Fees | | \$500.00 | | | |
| | | | | | |
| MRSUB | One, one acre lot off Walter Grissom Rd. | 02/08/2019 | Walter Grissom Rd. | Philip T. or Pamela S. Grissom Sr | \$175.00 |
| MRSUB | one 1.052 acre tract on Warren Bullock Rd. | 02/11/2019 | 845 Warren Bullock Rd. | Lisle Bullock | \$175.00 |
| Plan - Subdivision (Minor) | | | | | |
| Total Fees | | \$350.00 | | | |
| | | | | | |
| TOTALS: | Total Projects: | | | 4 | |
| | Total Fees: | | | | \$850.00 |

RECREATION/PARKS







FEBRUARY 2019 RECREATION PROGRAM SUMMARY

RECREATION PROGRAM DIVISION

YOUTH ATHLETICS

| SPORT | GAMES | PRACTICES | SPECTATORS | PARTICIPANT HOURS | COACHES MEETINGS |
|------------|-------|-----------|------------|-------------------|------------------|
| Basketball | 63 | 61 | 4,370 | 3,435 | 4 |

RECREATION PROGRAMS

-  Arthritis- This is a **FREE** low-impact, joint safe program developed for people with arthritis. It has been proven to decrease pain and stiffness while increasing flexibility and range of motion and suitable for every fitness level! Classes were held at Aycock Recreation Center Monday, January 7th – Thursday, February 28, 2019. There were 48 participants for the month of February.
-  BINGO - This is a FREE community program for seniors. Everyone was asked to bring a prize to be won during the game. This program was held on Thursday, February 7th and Thursday, February 21st with 1 participate for the month of February.
-  DREAM - (Diverse roles entertainment arts and music) - This program meets on Tuesdays from 6:00pm-8:30pm and additional days to prepare for upcoming competition. They practiced 4 days with a total of 91 participate. Parent meetings were held February 9th and 22nd to discuss the DREAM program. A talent show was held on Saturday, February 23rd at EM Rollins from 6:00 pm – 9:00 pm. There were a total of 7 performers including DREAM and 180 that attended this event.
-  Golden Age Club – conducted 3 weekly meetings of the Golden Age Club. There were a total of 24 participants for the month of February.
-  Senior Prep games were held on Thursday, February 28th at 9:30am for Corn hole and table tennis. There were 14 participants signed up for corn hole and 7 for table tennis.
-  Visually Impaired Program (VIP) - this program works with visually impaired citizens and volunteers. This is a camp/program for the Visual Impaired/blind residents to participate in activities that are geared toward their special needs. The activities for the month of February included a Support Group meeting, an exercise class, BINGO, and bowling with a total of 27 participates for the month.

- ✚ Crystal Allen attended a Senior Advisory Council meeting on Monday, February 18th and the monthly Recreation Advisory Commission meeting on Thursday, February 14th.

AYCOCK RECREATION CENTER

- ✚ The Henderson-Vance Recreation and Parks Department is helping the City, County, and Vance County Schools with an employee wellness program by providing free memberships to all City, County, and Vance County School employees. There were a total of 9 City Employees, 3 County Employees and 6 Vance County School Employees.
- ✚ There were a total of 1,203 patrons who utilized Aycock Recreation Center for the month of February. This excludes numbers for rentals, meetings, classes, aquatic events, and youth athletics.
- ✚ There was 1 gym rental for a total of 4 hours of usage for the month of February.
- ✚ There was 1 multipurpose room rental for a total of 2 hours of usage for the month of February.
- ✚ There was 1 lobby rental for a total of 1 hour of usage for the month of February.
- ✚ Henderson Collegiate utilized the gym for basketball practices and games for a total of 50 hours of usage for the month of February.
- ✚ Vance Granville Community College utilized the gym for basketball games for a total of 15 hours of usage for the month of February.
- ✚ J.C.P.C. utilized the multipurpose room on Thursday, February 21st for their monthly meeting.
- ✚ D.R.E.A.M. utilized the multi-purpose room for dance practices for the month of February for a total of 12 hours of usage.
- ✚ Tara Goolsby assisted with the 2019 Polar Plunge on Saturday, February 2nd.
- ✚ Tara Goolsby attended a Marketing and Special Events Summit on Tuesday, February 12th – Wednesday, February 13th in Cary, NC and a Supervisor's Workshop on Friday, February 22nd in Greensboro, NC. She also attended a CPR/AED/First Aid training on Sunday, February 24th at Aycock Recreation Center.

YOUTH SERVICES

Community Service/Restitution

- ✚ There was one new admission and one termination for the month. There are currently four youth enrolled and two intakes were completed during the month.

Teen Court

- ✚ Two new referrals were received this month. One referral was from the High School and the other from Juvenile Justice. There are currently seven youth enrolled. On the date of this report, the referral from Juvenile Justice was pending for intake.
- ✚ Teen Court was held on Tuesdays, February 5th and 19th where Judge Stevenson presided over the cases and one case was heard each night. CORE sessions began on Monday, February 4th and will run until Monday, March 25th.
- ✚ Gregory Kelly met with Sheriff Brame and section commanders on Monday, February 11th regarding holding Teen Court training.

COMMUNITY INVOLVEMENT

- ✚ All Youth Services staff attended the Recreation Advisory Commission meeting held on Thursday, February 14th, the Regional CAY meeting held in Raleigh on Monday, February 18th and the most recent sessions of the Juvenile Attendance Council on Friday, February 8th and Friday, February 22nd at Vance County Courthouse.
- ✚ Shantel Hargrove and Gregory Kelly attended the monthly Juvenile Crime Prevention meeting on Thursday, February 21st at Aycock Recreation Center. They also attended a Y.E.S. presentation and collaborated with the Girl Scouts. On Thursday, February 28th at 6:00 pm at the Henderson Country Club, they were recognized for their 5 years of service with the City of Henderson at the Employee Service Rewards Banquet.
- ✚ Candace Williams attended the ALC meeting held at the Cooperative Extension Office on Tuesday, February 12th and a CPR/First Aid Training sponsored by Recreation and Parks on Sunday, February 24th at Aycock Recreation Center.
- ✚ Gregory Kelly held the program agreement writing training sponsored by DPS at Oxford library on Tuesday, February 12th. He also attended the JCPC program agreement refresher and the Boys & Girls Club meeting.
- ✚ Shantel Hargrove attended the monthly Safe Kids meeting on Tuesday, February 12th.

AQUATICS

- ✚ A total of 1 rental was scheduled with 2 hours of usage and 16 participants.
- ✚ Practice was scheduled for 8 swim teams 33 times with 395 participants and 51 hours of usage.
- ✚ School groups were scheduled 10 times with 10 hours of usage and 78 participants.
- ✚ Group swim lessons were held 15 times with 47 participants and 7.5 hours of usage.
- ✚ Open swim had 124 participants and 124 hours of usage.
- ✚ Scheduled Group Swim was held 7 times with 68 participants and 24 hours of usage.
- ✚ Clark Elementary SAW group 1 came 5 times with 30 participants and 5 hours of use.

Programs

- ✚ Water Aerobics Class was held 32 times with a total of 218 participants.
- ✚ Beginner Yoga was held 4 times with 14 participants and 4 hours of usage.
- ✚ Tot Time was held 4 times with 0 participants and 12 hours of usage.
- ✚ Hip Hop Water Aerobics was held 3 times with 7 participants and 3 hours of usage.
- ✚ Slide N Glide was held 3 times with 0 participants and 3 hours of usage.

DATE 1/31/19 100 REAL AND LISTED PERSONAL
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 1
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| 2000 00 | VANCE COUNTY TAXES | 122,344.23 | | 100,195.16 | | 21,524.95 | | 624.12 |
| | A ASSESSMENT | 27,900.00 | | 17,234.52 | | 10,665.48 | | |
| | L LATE LISTING | 86.71 | | 6.59 | | 80.12 | | |
| | * YEAR TOTAL | 150,330.94 | | 117,436.27 | | 32,270.55 | 99.59 | 624.12 |
| 2001 00 | VANCE COUNTY TAXES | 199,122.20 | | 130,725.70 | | 67,251.26 | | 1,145.24 |
| | A ASSESSMENT | 37,026.89 | | 23,726.14 | | 13,300.75 | | |
| | L LATE LISTING | 165.27 | | 136.13 | | 29.14 | | |
| | * YEAR TOTAL | 236,314.36 | | 154,587.97 | | 80,581.15 | 99.52 | 1,145.24 |
| 2002 00 | VANCE COUNTY TAXES | 240,406.36 | | 203,439.02 | | 36,576.44 | | 390.90 |
| | A ASSESSMENT | 46,875.00 | | 35,174.85 | | 11,700.15 | | |
| | L LATE LISTING | 2,745.38 | | 1,370.39 | | 1,374.99 | | |
| | * YEAR TOTAL | 290,026.74 | | 239,984.26 | | 49,651.58 | 99.87 | 390.90 |
| 2003 00 | VANCE COUNTY TAXES | 289,381.07 | | 261,858.21 | | 25,427.06 | | 2,095.80 |
| | A ASSESSMENT | 60,244.20 | | 49,900.92 | | 10,268.28 | | 75.00 |
| | L LATE LISTING | 2,607.42 | | 1,566.00 | | 1,001.37 | | 40.05 |
| | * YEAR TOTAL | 352,232.69 | | 313,325.13 | | 36,696.71 | 99.38 | 2,210.85 |
| 2004 00 | VANCE COUNTY TAXES | 379,828.78 | 901.28 | 355,996.75 | | 22,931.48 | | 900.55 |
| | A ASSESSMENT | 71,100.00 | | 62,517.42 | | 8,507.58 | | 75.00 |
| | L LATE LISTING | 1,352.83 | | 1,005.40 | | 310.58 | | 36.85 |
| | * YEAR TOTAL | 452,281.61 | 901.28 | 419,519.57 | | 31,749.64 | 99.78 | 1,012.40 |
| 2005 00 | VANCE COUNTY TAXES | 617,234.18 | | 590,731.09 | | 12,912.49 | | 13,590.60 |
| | A ASSESSMENT | 127,695.00 | | 116,929.20 | | 3,407.00 | | 7,358.80 |
| | L LATE LISTING | 1,996.39 | | 1,558.42 | | 34.31 | | 403.66 |
| | * YEAR TOTAL | 746,925.57 | | 709,218.71 | | 16,353.80 | 97.15 | 21,353.06 |
| 2006 00 | VANCE COUNTY TAXES | 4,705,597.14 | 11,816.19 | 4,680,604.26 | | 13,222.19 | | 11,770.69 |
| | A ASSESSMENT | 647,352.04 | | 634,277.44 | | 3,979.81 | | 9,094.79 |
| | L LATE LISTING | 5,123.65 | | 4,500.50 | | 130.22 | | 492.93 |
| | * YEAR TOTAL | 5,358,072.83 | 11,816.19 | 5,319,382.20 | | 17,332.22 | 99.61 | 21,358.41 |
| 2007 00 | VANCE COUNTY TAXES | 16,516,588.68 | 21,869.50 | 16,486,200.05 | | 17,176.32 | | 13,212.31 |

DATE 1/31/19 100 REAL AND LISTED PERSONAL
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 2
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| | A ASSESSMENT | 1,780,913.04 | | 1,768,024.33 | | 5,908.80 | | 6,979.91 |
| | L LATE LISTING | 7,783.59 | | 7,496.01 | | 44.63 | | 242.95 |
| | * YEAR TOTAL | 18,305,285.31 | 21,869.50 | 18,261,720.39 | | 23,129.75 | 99.89 | 20,435.17 |
| 2008 00 | VANCE COUNTY TAXES | 18,501,368.11 | 36,640.61 | 18,462,288.39 | | 24,531.14 | | 14,548.58 |
| | A ASSESSMENT | 1,934,885.01 | | 1,916,651.03 | | 8,200.69 | | 10,033.29 |
| | L LATE LISTING | 7,805.78 | | 7,233.61 | | 116.15 | | 456.02 |
| | * YEAR TOTAL | 20,444,058.90 | 36,640.61 | 20,386,173.03 | | 32,847.98 | 99.88 | 25,037.89 |
| 2009 00 | VANCE COUNTY TAXES | 18,208,394.81 | 3,665.66 | 18,163,661.05 | | 30,036.08 | | 14,697.68 |
| | A ASSESSMENT | 1,934,672.50 | | 1,913,752.53 | | 10,862.00 | | 10,057.97 |
| | L LATE LISTING | 10,545.82 | | 10,073.86 | | 66.94 | | 405.02 |
| | * YEAR TOTAL | 20,153,613.13 | 3,665.66 | 20,087,487.44 | | 40,965.02 | 99.88 | 25,160.67 |
| 2010 00 | VANCE COUNTY TAXES | 18,236,686.34 | 7,148.78 | 18,165,198.09 | | 55,815.95 | | 15,672.30 |
| | A ASSESSMENT | 1,959,510.00 | | 1,926,254.03 | | 21,220.00 | | 12,035.97 |
| | L LATE LISTING | 20,586.48 | | 14,811.87 | | 5,337.93 | | 436.68 |
| | * YEAR TOTAL | 20,216,782.82 | 7,148.78 | 20,106,263.99 | | 82,373.88 | 99.87 | 28,144.95 |
| 2011 00 | VANCE COUNTY TAXES | 18,773,059.43 | 238,861.19 | 18,440,258.89 | | 307,844.18 | | 24,956.36 |
| | A ASSESSMENT | 2,029,845.00 | 15,210.00 | 1,964,630.65 | | 51,426.77 | | 13,787.58 |
| | L LATE LISTING | 64,093.56 | 52,876.14 | 42,357.94 | | 19,250.90 | | 2,484.72 |
| | * YEAR TOTAL | 20,866,997.99 | 306,947.33 | 20,447,247.48 | | 378,521.85 | 99.81 | 41,228.66 |
| 2012 00 | VANCE COUNTY TAXES | 19,656,450.38 | 424,167.90 | 19,219,550.80 | | 408,311.93 | | 28,587.65 |
| | A ASSESSMENT | 2,046,087.50 | 27,357.50 | 1,968,473.57 | | 57,939.08 | | 19,674.85 |
| | L LATE LISTING | 82,972.04 | 64,306.93 | 53,173.40 | | 27,593.62 | | 2,205.02 |
| | * YEAR TOTAL | 21,785,509.92 | 515,832.33 | 21,241,197.77 | | 493,844.63 | 99.77 | 50,467.52 |
| 2013 00 | VANCE COUNTY TAXES | 19,746,595.08 | 164,244.68 | 19,430,161.18 | | 271,075.15 | | 45,358.75 |
| | A ASSESSMENT | 2,036,960.00 | 8,885.00 | 1,967,003.50 | | 48,812.50 | | 21,144.00 |
| | L LATE LISTING | 42,307.82 | 19,399.94 | 34,179.18 | | 3,791.11 | | 4,337.53 |
| | * YEAR TOTAL | 21,825,862.90 | 192,529.62 | 21,431,343.86 | | 323,678.76 | 99.68 | 70,840.28 |
| 2014 00 | VANCE COUNTY TAXES | 19,826,172.17 | 170,007.09 | 19,602,794.12 | | 170,992.98 | | 52,385.07 |
| | A ASSESSMENT | 2,000,300.00 | 22,100.00 | 1,955,340.55 | | 30,747.50 | | 14,211.95 |
| | L LATE LISTING | 37,614.91 | 19,555.75 | 23,994.10 | | 6,932.36 | | 6,688.45 |

DATE 1/31/19
TIME 16:20:13
USER VNJENWILL

100 REAL AND LISTED PERSONAL
REVENUE UNIT: ALL

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 3
PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| * | YEAR TOTAL | 21,864,087.08 | 211,662.84 | 21,582,128.77 | | 208,672.84 | 99.67 | 73,285.47 |
| 2015 00 | VANCE COUNTY TAXES | 20,460,290.21 | 920,421.25 | 19,753,248.67 | | 632,758.49 | | 74,283.05 |
| A | ASSESSMENT | 1,957,485.00 | 18,345.00 | 1,929,616.36 | | 11,965.00 | | 15,903.64 |
| L | LATE LISTING | 109,092.95 | 101,049.00 | 25,480.91 | | 82,486.19 | | 1,125.85 |
| * | YEAR TOTAL | 22,526,868.16 | 1,039,815.25 | 21,708,345.94 | | 727,209.68 | 99.60 | 91,312.54 |
| 2016 00 | VANCE COUNTY TAXES | 20,199,580.68 | 321,958.88 | 19,788,389.78 | | 150,663.54 | | 260,527.36 |
| A | ASSESSMENT | 2,062,720.00 | 58,795.00 | 1,983,068.79 | | 24,987.50 | | 54,663.71 |
| L | LATE LISTING | 49,532.87 | 42,771.38 | 37,718.54 | | 9,436.86 | | 2,377.47 |
| * | YEAR TOTAL | 22,311,833.55 | 423,525.26 | 21,809,177.11 | | 185,087.90 | 98.58 | 317,568.54 |
| 2017 00 | VANCE COUNTY TAXES | 20,528,473.74 | 180,311.12 | 20,075,686.23 | | 100,807.95 | | 351,979.56 |
| A | ASSESSMENT | 2,037,630.00 | 3,570.00 | 1,936,270.03 | | 10,710.00 | | 90,649.97 |
| L | LATE LISTING | 34,560.52 | 10,937.23 | 23,021.11 | | 651.25 | | 10,888.16 |
| * | YEAR TOTAL | 22,600,664.26 | 194,818.35 | 22,034,977.37 | | 112,169.20 | 98.00 | 453,517.69 |
| 2018 00 | VANCE COUNTY TAXES | 20,990,475.37 | 124,279.36 | 19,201,761.63 | | 106,553.64 | | 1,682,160.10 |
| A | ASSESSMENT | 2,171,323.00 | 4,011.00 | 1,819,357.27 | | 4,256.00 | | 347,709.73 |
| L | LATE LISTING | 26,266.24 | 6,802.35 | 13,656.58 | | 1,331.90 | | 11,277.76 |
| * | YEAR TOTAL | 23,188,064.61 | 135,092.71 | 21,034,775.48 | | 112,141.54 | 91.20 | 2,041,147.59 |
| 2019 00 | VANCE COUNTY TAXES | 11,508.12 | 11,508.12 | 1,154.88 | | | | 10,353.24 |
| L | LATE LISTING | 3,434.83 | 3,434.83 | | | | | 3,434.83 |
| * | YEAR TOTAL | 14,942.95 | 14,942.95 | 1,154.88 | | | 7.73 | 13,788.07 |
| ** | REV UNT TOT | 263,690,756.32 | 3,117,208.66 | 257,405,447.62 | | 2,985,278.68 | 98.75 | 3,300,030.02 |

DATE 1/31/19 100 REAL AND LISTED PERSONAL
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 12
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET B+C/A ABATEMENTS COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|------------------------------------|---------------------|
| 2002 12 | FIRE DISTRICT TAXES | 4,124.55 | | 3,317.20 | | 807.35 | |
| * | YEAR TOTAL | 4,124.55 | | 3,317.20 | | 807.35 100.00 | |
| 2003 12 | FIRE DISTRICT TAXES | 6,729.53 | | 6,054.60 | | 603.59 | 71.34 |
| * | YEAR TOTAL | 6,729.53 | | 6,054.60 | | 603.59 98.94 | 71.34 |
| 2004 12 | FIRE DISTRICT TAXES | 8,740.21 | 28.59 | 8,189.80 | | 517.65 | 32.76 |
| * | YEAR TOTAL | 8,740.21 | 28.59 | 8,189.80 | | 517.65 99.63 | 32.76 |
| 2005 12 | FIRE DISTRICT TAXES | 13,511.98 | | 12,967.31 | | 217.94 | 326.73 |
| L | LATE LISTING | | | .20 | | .20- | |
| * | YEAR TOTAL | 13,511.98 | | 12,967.51 | | 217.74 97.59 | 326.73 |
| 2006 12 | FIRE DISTRICT TAXES | 89,836.07 | 404.13 | 89,342.14 | | 214.94 | 278.99 |
| * | YEAR TOTAL | 89,836.07 | 404.13 | 89,342.14 | | 214.94 99.69 | 278.99 |
| 2007 12 | FIRE DISTRICT TAXES | 342,310.78 | 723.66 | 341,752.59 | | 261.37 | 296.82 |
| * | YEAR TOTAL | 342,310.78 | 723.66 | 341,752.59 | | 261.37 99.92 | 296.82 |
| 2008 12 | FIRE DISTRICT TAXES | 397,167.68 | 1,220.07 | 396,392.33 | | 438.72 | 336.63 |
| L | LATE LISTING | | | .21 | | .21- | |
| * | YEAR TOTAL | 397,167.68 | 1,220.07 | 396,392.54 | | 438.51 99.92 | 336.63 |
| 2009 12 | FIRE DISTRICT TAXES | 403,358.41 | 120.39 | 402,488.72 | | 501.71 | 367.98 |
| L | LATE LISTING | | | 1.26 | | 1.58- | .32 |
| * | YEAR TOTAL | 403,358.41 | 120.39 | 402,489.98 | | 500.13 99.91 | 368.30 |
| 2010 12 | FIRE DISTRICT TAXES | 402,067.02 | 235.37 | 400,807.96 | | 852.63 | 406.43 |
| L | LATE LISTING | | | 1.98 | | 2.30- | .32 |
| * | YEAR TOTAL | 402,067.02 | 235.37 | 400,809.94 | | 850.33 99.90 | 406.75 |
| 2011 12 | FIRE DISTRICT TAXES | 413,720.18 | 4,886.84 | 406,831.06 | | 6,403.94 | 485.18 |

DATE 1/31/19 100 REAL AND LISTED PERSONAL
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 13
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| | L LATE LISTING | 1,123.56 | 859.87 | 680.14 | | 418.56 | | 24.86 |
| | * YEAR TOTAL | 414,843.74 | 5,746.71 | 407,511.20 | | 6,822.50 | 99.88 | 510.04 |
| 2012 | 12 FIRE DISTRICT TAXES | 666,994.21 | 7,263.01 | 634,470.76 | | 31,706.94 | | 816.51 |
| | L LATE LISTING | 1,961.06 | 1,180.07 | 1,502.57 | | 418.85 | | 39.64 |
| | * YEAR TOTAL | 668,955.27 | 8,443.08 | 635,973.33 | | 32,125.79 | 99.88 | 856.15 |
| 2013 | 12 FIRE DISTRICT TAXES | 655,653.87 | 4,628.49 | 648,328.08 | | 6,294.87 | | 1,030.92 |
| | L LATE LISTING | 1,340.28 | 323.26 | 1,163.04 | | 138.95 | | 38.29 |
| | * YEAR TOTAL | 656,994.15 | 4,951.75 | 649,491.12 | | 6,433.82 | 99.84 | 1,069.21 |
| 2014 | 12 FIRE DISTRICT TAXES | 649,950.65 | 5,833.35 | 644,093.40 | | 4,787.08 | | 1,070.17 |
| | L LATE LISTING | 1,199.80 | 420.65 | 919.04 | | 195.99 | | 84.77 |
| | * YEAR TOTAL | 651,150.45 | 6,254.00 | 645,012.44 | | 4,983.07 | 99.83 | 1,154.94 |
| 2015 | 12 FIRE DISTRICT TAXES | 647,489.28 | 7,381.65 | 639,478.75 | | 6,065.16 | | 1,945.37 |
| | L LATE LISTING | 1,625.22 | 1,352.19 | 434.04 | | 1,154.86 | | 36.32 |
| | * YEAR TOTAL | 649,114.50 | 8,733.84 | 639,912.79 | | 7,220.02 | 99.70 | 1,981.69 |
| 2016 | 12 FIRE DISTRICT TAXES | 658,471.23 | 10,228.25 | 639,504.75 | | 7,572.18 | | 11,394.30 |
| | L LATE LISTING | 849.94 | 630.98 | 374.94 | | 420.73 | | 54.27 |
| | * YEAR TOTAL | 659,321.17 | 10,859.23 | 639,879.69 | | 7,992.91 | 98.27 | 11,448.57 |
| 2017 | 12 FIRE DISTRICT TAXES | 671,651.68 | 8,549.96 | 656,160.41 | | 2,163.82 | | 13,327.45 |
| | L LATE LISTING | 1,472.02 | 481.92 | 946.39 | | 26.75 | | 498.88 |
| | * YEAR TOTAL | 673,123.70 | 9,031.88 | 657,106.80 | | 2,190.57 | 97.95 | 13,826.33 |
| 2018 | 12 FIRE DISTRICT TAXES | 1,008,066.50 | 6,479.59 | 924,627.89 | | 1,753.48 | | 81,685.13 |
| | L LATE LISTING | 1,484.04 | 270.97 | 837.51 | | 66.18 | | 580.35 |
| | * YEAR TOTAL | 1,009,550.54 | 6,750.56 | 925,465.40 | | 1,819.66 | 91.86 | 82,265.48 |
| 2019 | 12 FIRE DISTRICT TAXES | 75.52 | 75.52 | 64.22 | | | | 11.30 |
| | * YEAR TOTAL | 75.52 | 75.52 | 64.22 | | | 85.04 | 11.30 |

DATE 1/31/19 125 GAP VEHICLE BILLING
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 15
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| 2017 00 | VANCE COUNTY TAXES | 22,989.27 | | 5,469.22 | | 4,331.69 | | 13,188.36 |
| * | YEAR TOTAL | 22,989.27 | | 5,469.22 | | 4,331.69 | 42.64 | 13,188.36 |
| 2018 00 | VANCE COUNTY TAXES | 66,218.17 | 66,218.17 | 9,732.07 | | 6,233.45 | | 50,252.65 |
| * | YEAR TOTAL | 66,218.17 | 66,218.17 | 9,732.07 | | 6,233.45 | 24.12 | 50,252.65 |
| 2019 00 | VANCE COUNTY TAXES | 9,934.18 | 9,934.18 | 4.15 | | 6,279.11 | | 3,650.92 |
| * | YEAR TOTAL | 9,934.18 | 9,934.18 | 4.15 | | 6,279.11 | 63.25 | 3,650.92 |
| ** | REV UNT TOT | 99,141.62 | 76,152.35 | 15,205.44 | | 16,844.25 | 32.33 | 67,091.93 |

DATE 1/31/19 125 GAP VEHICLE BILLING
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 19
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET B+C/A ABATEMENTS COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|------------------------------------|---------------------|
| 2017 12 | FIRE DISTRICT TAXES | 840.29 | | 221.89 | | 146.16 | 472.24 |
| * | YEAR TOTAL | 840.29 | | 221.89 | | 146.16 43.81 | 472.24 |
| 2018 12 | FIRE DISTRICT TAXES | 2,770.77 | 2,770.77 | 437.02 | | 317.20 | 2,016.55 |
| * | YEAR TOTAL | 2,770.77 | 2,770.77 | 437.02 | | 317.20 27.23 | 2,016.55 |
| 2019 12 | FIRE DISTRICT TAXES | 481.21 | 481.21 | .30 | | 314.66 | 166.25 |
| * | YEAR TOTAL | 481.21 | 481.21 | .30 | | 314.66 65.46 | 166.25 |
| ** | REV UNT TOT | 4,092.27 | 3,251.98 | 659.21 | | 778.02 35.13 | 2,655.04 |
| *** | GROUP TOTAL | 133,248.09 | 103,216.52 | 18,907.66 | | 22,324.54 30.95 | 92,015.89 |

DATE 1/31/19 150 PUBLIC UTILITIES
TIME 16:20:13 REVENUE UNIT: ALL
USER VNJENWILL

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 20
PROG# CL2237

| YEAR | REVENUE UNIT | (A) LEVY | DISC BILLS | (B) LEVY | DISCOUNTS | (C) NET | B+C/A | LEVY |
|---------|--------------------|------------|-------------|-------------|-------------|------------|--------|-------------|
| | CHARGE TYPE | ORIG/DISC | INCL IN (A) | PAID/DSCNTS | INCL IN (B) | ABATEMENTS | COLL % | OUTSTANDING |
| 2003 00 | VANCE COUNTY TAXES | 77.41 | | 74.57 | | 2.84 | | |
| * | YEAR TOTAL | 77.41 | | 74.57 | | 2.84 | 100.00 | |
| 2006 00 | VANCE COUNTY TAXES | 354,990.15 | | 354,990.15 | | | 100.00 | |
| * | YEAR TOTAL | 354,990.15 | | 354,990.15 | | | 100.00 | |
| 2007 00 | VANCE COUNTY TAXES | 559,394.08 | | 559,394.08 | | | | |
| L | LATE LISTING | 12.67 | | 12.67 | | | | |
| * | YEAR TOTAL | 559,406.75 | | 559,406.75 | | | 100.00 | |
| 2008 00 | VANCE COUNTY TAXES | 641,262.39 | | 641,262.39 | | | 100.00 | |
| * | YEAR TOTAL | 641,262.39 | | 641,262.39 | | | 100.00 | |
| 2009 00 | VANCE COUNTY TAXES | 622,975.47 | | 622,975.47 | | | | |
| L | LATE LISTING | 24.24 | | 24.24 | | | | |
| * | YEAR TOTAL | 622,999.71 | | 622,999.71 | | | 100.00 | |
| 2010 00 | VANCE COUNTY TAXES | 605,674.17 | | 605,674.17 | | | 100.00 | |
| * | YEAR TOTAL | 605,674.17 | | 605,674.17 | | | 100.00 | |
| 2011 00 | VANCE COUNTY TAXES | 609,356.48 | | 609,356.48 | | | 100.00 | |
| * | YEAR TOTAL | 609,356.48 | | 609,356.48 | | | 100.00 | |
| 2012 00 | VANCE COUNTY TAXES | 607,921.29 | | 607,921.29 | | | 100.00 | |
| * | YEAR TOTAL | 607,921.29 | | 607,921.29 | | | 100.00 | |
| 2013 00 | VANCE COUNTY TAXES | 608,310.46 | | 608,310.46 | | | 100.00 | |
| * | YEAR TOTAL | 608,310.46 | | 608,310.46 | | | 100.00 | |
| 2014 00 | VANCE COUNTY TAXES | 609,191.68 | | 609,191.68 | | | 100.00 | |
| * | YEAR TOTAL | 609,191.68 | | 609,191.68 | | | 100.00 | |

DATE 1/31/19 150 PUBLIC UTILITIES
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 21
 PROG# CL2237

| YEAR | REVENUE UNIT | (A) LEVY | DISC BILLS | (B) LEVY | DISCOUNTS | (C) NET B+C/A | LEVY |
|---------|--------------------|--------------|-------------|--------------|-------------|-------------------|-------------|
| | CHARGE TYPE | ORIG/DISC | INCL IN (A) | PAID/DSCNTS | INCL IN (B) | ABATEMENTS COLL % | OUTSTANDING |
| 2015 00 | VANCE COUNTY TAXES | 688,091.16 | 24.26 | 688,076.32 | | 1.58 | 13.26 |
| | * YEAR TOTAL | 688,091.16 | 24.26 | 688,076.32 | | 1.58 100.00 | 13.26 |
| 2016 00 | VANCE COUNTY TAXES | 779,311.38 | | 779,311.38 | | | |
| | * YEAR TOTAL | 779,311.38 | | 779,311.38 | | 100.00 | |
| 2017 00 | VANCE COUNTY TAXES | 784,322.66 | | 784,322.66 | | | |
| | L LATE LISTING | | | 60.52 | | 60.52- | |
| | * YEAR TOTAL | 784,322.66 | | 784,383.18 | | 60.52-100.00 | |
| 2018 00 | VANCE COUNTY TAXES | 802,318.43 | | 802,074.70 | | | 243.73 |
| | * YEAR TOTAL | 802,318.43 | | 802,074.70 | | 99.97 | 243.73 |
| | ** REV UNT TOT | 8,273,234.12 | 24.26 | 8,273,033.23 | | 56.10-100.00 | 256.99 |

DATE 1/31/19 150 PUBLIC UTILITIES
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 26
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| 2006 12 | FIRE DISTRICT TAXES | 7,269.34 | | 7,269.34 | | | | |
| * | YEAR TOTAL | 7,269.34 | | 7,269.34 | | | 100.00 | |
| 2007 12 | FIRE DISTRICT TAXES | 9,800.62 | | 9,800.62 | | | | |
| * | YEAR TOTAL | 9,800.62 | | 9,800.62 | | | 100.00 | |
| 2008 12 | FIRE DISTRICT TAXES | 10,987.24 | | 10,987.24 | | | | |
| * | YEAR TOTAL | 10,987.24 | | 10,987.24 | | | 100.00 | |
| 2009 12 | FIRE DISTRICT TAXES | 10,969.95 | | 10,969.95 | | | | |
| * | YEAR TOTAL | 10,969.95 | | 10,969.95 | | | 100.00 | |
| 2010 12 | FIRE DISTRICT TAXES | 10,818.60 | | 10,818.60 | | | | |
| * | YEAR TOTAL | 10,818.60 | | 10,818.60 | | | 100.00 | |
| 2011 12 | FIRE DISTRICT TAXES | 11,212.98 | | 11,212.98 | | | | |
| * | YEAR TOTAL | 11,212.98 | | 11,212.98 | | | 100.00 | |
| 2012 12 | FIRE DISTRICT TAXES | 17,464.01 | | 17,464.01 | | | | |
| * | YEAR TOTAL | 17,464.01 | | 17,464.01 | | | 100.00 | |
| 2013 12 | FIRE DISTRICT TAXES | 17,835.77 | | 17,835.77 | | | | |
| * | YEAR TOTAL | 17,835.77 | | 17,835.77 | | | 100.00 | |
| 2014 12 | FIRE DISTRICT TAXES | 18,076.29 | | 18,076.29 | | | | |
| * | YEAR TOTAL | 18,076.29 | | 18,076.29 | | | 100.00 | |
| 2015 12 | FIRE DISTRICT TAXES | 21,895.14 | 1.06 | 21,894.47 | | | | .67 |
| * | YEAR TOTAL | 21,895.14 | 1.06 | 21,894.47 | | | 100.00 | .67 |
| 2016 12 | FIRE DISTRICT | | | | | | | |

DATE 1/31/19
TIME 16:20:13
USER VNJENWILL

150 PUBLIC UTILITIES
REVENUE UNIT: ALL

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 27
PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| | TAXES | 24,653.10 | | 24,653.10 | | | | |
| * | YEAR TOTAL | 24,653.10 | | 24,653.10 | | | 100.00 | |
| 2017 12 | FIRE DISTRICT TAXES | 24,951.20 | | 24,951.20 | | | | |
| L | LATE LISTING | | | .75 | | .75- | | |
| * | YEAR TOTAL | 24,951.20 | | 24,951.95 | | .75-100.00 | | |
| 2018 12 | FIRE DISTRICT TAXES | 37,572.73 | | 37,562.38 | | | | 10.35 |
| * | YEAR TOTAL | 37,572.73 | | 37,562.38 | | | 99.98 | 10.35 |
| ** | REV UNT TOT | 223,506.97 | 1.06 | 223,496.70 | | .75-100.00 | | 11.02 |
| *** | GROUP TOTAL | 11,126,457.84 | 28.33 | 11,126,183.82 | | 98.57-100.00 | | 372.59 |

DATE 1/31/19 200 REGISTERED VEHICLE
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 28
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| 2000 00 | VANCE COUNTY TAXES | 51,147.03 | | 15,739.14 | | 35,307.78 | | 100.11 |
| * | YEAR TOTAL | 51,147.03 | | 15,739.14 | | 35,307.78 | 99.81 | 100.11 |
| 2001 00 | VANCE COUNTY TAXES | 61,032.85 | | 19,463.85 | | 41,562.69 | | 6.31 |
| * | YEAR TOTAL | 61,032.85 | | 19,463.85 | | 41,562.69 | 99.99 | 6.31 |
| 2002 00 | VANCE COUNTY TAXES | 64,790.81 | | 28,623.03 | | 36,167.78 | | |
| * | YEAR TOTAL | 64,790.81 | | 28,623.03 | | 36,167.78 | 100.00 | |
| 2003 00 | VANCE COUNTY TAXES | 65,201.36 | | 33,554.98 | | 31,646.38 | | |
| * | YEAR TOTAL | 65,201.36 | | 33,554.98 | | 31,646.38 | 100.00 | |
| 2004 00 | VANCE COUNTY TAXES | 79,393.27 | | 49,371.22 | | 30,022.05 | | |
| * | YEAR TOTAL | 79,393.27 | | 49,371.22 | | 30,022.05 | 100.00 | |
| 2005 00 | VANCE COUNTY TAXES | 232,362.23 | | 203,292.50 | | 40.07 | | 29,029.66 |
| * | YEAR TOTAL | 232,362.23 | | 203,292.50 | | 40.07 | 87.51 | 29,029.66 |
| 2006 00 | VANCE COUNTY TAXES | 1,709,684.20 | | 1,680,531.21 | | 264.42 | | 28,888.57 |
| L | LATE LISTING | .30- | | .30- | | | | |
| * | YEAR TOTAL | 1,709,683.90 | | 1,680,530.91 | | 264.42 | 98.32 | 28,888.57 |
| 2007 00 | VANCE COUNTY TAXES | 2,672,490.30 | | 2,644,400.52 | | 1,550.06 | | 26,539.72 |
| * | YEAR TOTAL | 2,672,490.30 | | 2,644,400.52 | | 1,550.06 | 99.01 | 26,539.72 |
| 2008 00 | VANCE COUNTY TAXES | 2,377,859.90 | | 2,353,994.78 | | 623.51 | | 23,241.61 |
| L | LATE LISTING | .03- | | .03- | | | | |
| * | YEAR TOTAL | 2,377,859.87 | | 2,353,994.75 | | 623.51 | 99.03 | 23,241.61 |
| 2009 00 | VANCE COUNTY TAXES | 2,026,433.15 | | 1,999,079.96 | | 1,922.37 | | 25,430.82 |
| L | LATE LISTING | .02- | | .02- | | | | |
| * | YEAR TOTAL | 2,026,433.13 | | 1,999,079.94 | | 1,922.37 | 98.75 | 25,430.82 |

DATE 1/31/19 200 REGISTERED VEHICLE
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 29
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET B+C/A ABATEMENTS COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|------------------------------------|---------------------|
| 2010 00 | VANCE COUNTY TAXES | 1,794,422.05 | 3,658.97 | 1,744,207.80 | | 27,132.76 | 23,081.49 |
| * | YEAR TOTAL | 1,794,422.05 | 3,658.97 | 1,744,207.80 | | 27,132.76 98.72 | 23,081.49 |
| 2011 00 | VANCE COUNTY TAXES | 2,231,343.97 | 11,437.28 | 2,156,799.61 | | 49,341.36 | 25,203.00 |
| * | YEAR TOTAL | 2,231,343.97 | 11,437.28 | 2,156,799.61 | | 49,341.36 98.88 | 25,203.00 |
| 2012 00 | VANCE COUNTY TAXES | 2,154,248.50 | 5,477.76 | 2,069,947.45 | | 55,247.12 | 29,053.93 |
| * | YEAR TOTAL | 2,154,248.50 | 5,477.76 | 2,069,947.45 | | 55,247.12 98.66 | 29,053.93 |
| 2013 00 | VANCE COUNTY TAXES | 1,319,211.80 | 5,342.72 | 1,264,074.41 | | 29,954.81 | 25,182.58 |
| * | YEAR TOTAL | 1,319,211.80 | 5,342.72 | 1,264,074.41 | | 29,954.81 98.10 | 25,182.58 |
| 2014 00 | VANCE COUNTY TAXES | 3,592.87 | 879.64 | 3,174.77 | | 83.85 | 334.25 |
| * | YEAR TOTAL | 3,592.87 | 879.64 | 3,174.77 | | 83.85 90.70 | 334.25 |
| 2015 00 | VANCE COUNTY TAXES | 310.14 | 310.14 | 291.18 | | | 18.96 |
| * | YEAR TOTAL | 310.14 | 310.14 | 291.18 | | 93.89 | 18.96 |
| ** | REV UNT TOT | 16,843,524.08 | 27,106.51 | 16,266,546.06 | | 340,867.01 98.60 | 236,111.01 |

DATE 1/31/19 200 REGISTERED VEHICLE
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 36
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET B+C/A ABATEMENTS COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|------------------------------------|---------------------|
| 2002 12 | FIRE DISTRICT TAXES | 727.43 | | 385.85 | | 341.58 | |
| * | YEAR TOTAL | 727.43 | | 385.85 | | 341.58 100.00 | |
| 2003 12 | FIRE DISTRICT TAXES | 1,378.08 | | 786.42 | | 591.66 | |
| * | YEAR TOTAL | 1,378.08 | | 786.42 | | 591.66 100.00 | |
| 2004 12 | FIRE DISTRICT TAXES | 1,770.44 | | 1,170.00 | | 600.44 | |
| * | YEAR TOTAL | 1,770.44 | | 1,170.00 | | 600.44 100.00 | |
| 2005 12 | FIRE DISTRICT TAXES | 5,276.33 | | 4,703.46 | | 1.32 | 571.55 |
| * | YEAR TOTAL | 5,276.33 | | 4,703.46 | | 1.32 89.17 | 571.55 |
| 2006 12 | FIRE DISTRICT TAXES | 40,840.25 | | 40,315.78 | | 7.62 | 516.85 |
| * | YEAR TOTAL | 40,840.25 | | 40,315.78 | | 7.62 98.74 | 516.85 |
| 2007 12 | FIRE DISTRICT TAXES | 63,154.07 | | 62,591.69 | | 46.40 | 515.98 |
| * | YEAR TOTAL | 63,154.07 | | 62,591.69 | | 46.40 99.19 | 515.98 |
| 2008 12 | FIRE DISTRICT TAXES | 56,307.26 | | 55,851.49 | | 16.43 | 439.34 |
| * | YEAR TOTAL | 56,307.26 | | 55,851.49 | | 16.43 99.22 | 439.34 |
| 2009 12 | FIRE DISTRICT TAXES | 48,832.57 | | 48,162.84 | | 41.41 | 628.32 |
| * | YEAR TOTAL | 48,832.57 | | 48,162.84 | | 41.41 98.72 | 628.32 |
| 2010 12 | FIRE DISTRICT TAXES | 42,756.54 | 102.48 | 41,954.96 | | 262.08 | 539.50 |
| * | YEAR TOTAL | 42,756.54 | 102.48 | 41,954.96 | | 262.08 98.74 | 539.50 |
| 2011 12 | FIRE DISTRICT TAXES | 53,858.96 | 284.46 | 52,340.77 | | 969.55 | 548.64 |
| * | YEAR TOTAL | 53,858.96 | 284.46 | 52,340.77 | | 969.55 98.99 | 548.64 |
| 2012 12 | FIRE DISTRICT | | | | | | |

DATE 1/31/19 200 REGISTERED VEHICLE
 TIME 16:20:13 REVENUE UNIT: ALL
 USER VNJENWILL

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 37
 PROG# CL2237

| YEAR | REVENUE UNIT CHARGE TYPE | (A) LEVY ORIG/DISC | DISC BILLS INCL IN (A) | (B) LEVY PAID/DSCNTS | DISCOUNTS INCL IN (B) | (C) NET ABATEMENTS | B+C/A COLL % | LEVY OUTSTANDING |
|---------|-----------------------------|-----------------------|---------------------------|-------------------------|--------------------------|-----------------------|-----------------|---------------------|
| | TAXES | 67,638.35 | 174.39 | 65,522.86 | | 1,251.99 | | 863.50 |
| * | YEAR TOTAL | 67,638.35 | 174.39 | 65,522.86 | | 1,251.99 | 98.73 | 863.50 |
| 2013 12 | FIRE DISTRICT TAXES | 48,243.68 | 202.41 | 46,461.69 | | 942.67 | | 839.32 |
| * | YEAR TOTAL | 48,243.68 | 202.41 | 46,461.69 | | 942.67 | 98.27 | 839.32 |
| 2014 12 | FIRE DISTRICT TAXES | 112.52 | 43.70 | 97.29 | | 4.29 | | 10.94 |
| * | YEAR TOTAL | 112.52 | 43.70 | 97.29 | | 4.29 | 90.28 | 10.94 |
| 2015 12 | FIRE DISTRICT TAXES | .96 | .96 | | | | | .96 |
| * | YEAR TOTAL | .96 | .96 | | | | | .96 |
| ** | REV UNT TOT | 430,897.44 | 808.40 | 420,345.10 | | 5,077.44 | 98.73 | 5,474.90 |
| *** | GROUP TOTAL | 21,536,372.01 | 33,374.46 | 20,734,170.02 | | 473,444.00 | 98.48 | 328,757.99 |

DATE 1/31/19
TIME 16:28:10
USER VNJENWILL

CURR TAX YEAR: 2018

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR
DEPOSIT DATE RANGE 1/01/2019 THRU 1/31/2019
YEAR RANGE 2000 THRU 2018

PAGE 1
PROG# CL2223A

REVENUE UNIT: 00 VANCE COUNTY

| YEAR | BEGINNING LEVY | ADDITIONS TO LEVY MTD | ADDITIONS YTD | DISCOUNTS AND RELEASES TO LEVY MTD | DISCOUNTS AND RELEASES YTD | ADJUSTED LEVY | COLLECTED MTD | COLLECTED YTD | ENDING BALANCE |
|------------------------------------|----------------|--------------------------|---------------|--|-------------------------------|---------------|---------------|---------------|----------------|
| 2018 | 20,885,659.90 | 12,145.14 | 1,033,027.45 | 7,876.57 | 147,528.13 | 21,771,159.22 | 4,000,871.99 | 20,027,224.98 | 1,743,934.24 |
| 2017 | 664,531.30 | 655.01 | 7,281.82 | 718.62 | 10,266.15 | 661,546.97 | 28,582.37 | 285,490.89 | 376,056.08 |
| 2016 | 337,694.91 | 655.01 | 7,219.50 | 715.89 | 9,444.56 | 335,469.85 | 3,770.60 | 72,565.02 | 262,904.83 |
| 2015 | 100,326.04 | 628.84 | 628.84 | 628.84 | 2,132.89 | 98,821.99 | 2,525.88 | 23,380.87 | 75,441.12 |
| 2014 | 65,726.94 | 628.84 | 628.84 | 628.84 | 2,020.71 | 64,335.07 | 607.10 | 4,927.30 | 59,407.77 |
| 2013 | 77,443.30 | 89.41 | 89.41 | 89.41 | 757.88 | 76,774.83 | 384.96 | 1,895.97 | 74,878.86 |
| 2012 | 61,791.73 | | | | 662.67 | 61,129.06 | 105.78 | 1,282.46 | 59,846.60 |
| 2011 | 54,084.84 | | | | 604.65 | 53,480.19 | 95.92 | 836.11 | 52,644.08 |
| 2010 | 40,259.55 | | | | 604.64 | 39,654.91 | 53.01 | 464.44 | 39,190.47 |
| 2009 | 41,074.86 | | | | 604.64 | 40,470.22 | | 42.27 | 40,427.95 |
| 2008 | 38,908.21 | | | | 617.02 | 38,291.19 | | 44.98 | 38,246.21 |
| 2007 | 40,760.19 | | | | 532.77 | 40,227.42 | | 232.44 | 39,994.98 |
| 2006 | 41,552.32 | | | | 246.74 | 41,305.58 | | 153.39 | 41,152.19 |
| 2005 | 43,085.83 | | | | | 43,085.83 | | 61.91 | 43,023.92 |
| 2004 | 937.40 | | | | | 937.40 | | | 937.40 |
| 2003 | 2,175.45 | | | | | 2,175.45 | | 39.60 | 2,135.85 |
| 2002 | 390.90 | | | | | 390.90 | | | 390.90 |
| 2001 | 1,151.55 | | | | | 1,151.55 | | | 1,151.55 |
| 2000 | 724.23 | | | | | 724.23 | | | 724.23 |
| TOTAL | 22,498,279.45 | 14,802.25 | 1,048,875.86 | 10,658.17 | 176,023.45 | 23,371,131.86 | 4,036,997.61 | 20,418,642.63 | 2,952,489.23 |
| CURRENT INTEREST & COLLECTORS FEES | | | | | | | 20,017.01 | 28,656.81 | |
| PRIOR INTEREST & COLLECTORS FEES | | | | | | | 7,466.91 | 58,445.29 | |
| TOTAL INTEREST & COLLECTORS FEES | | | | | | | 27,483.92 | 87,102.10 | |
| TOTAL PRIOR YEARS TAXES | | | | | | | 36,125.62 | 391,417.65 | |

DATE 1/31/19
TIME 16:28:10
USER VNJENWILL

CURR TAX YEAR: 2018

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR
DEPOSIT DATE RANGE 1/01/2019 THRU 1/31/2019
YEAR RANGE 2000 THRU 2018

PAGE 2
PROG# CL2223A

REVENUE UNIT: 00 VANCE COUNTY

| YEAR | BEGINNING LEVY | ADDITIONS TO LEVY MTD | ADDITIONS YTD | DISCOUNTS AND RELEASES TO LEVY MTD | DISCOUNTS AND RELEASES YTD | ADJUSTED LEVY | COLLECTED MTD | COLLECTED YTD | ENDING BALANCE |
|--|----------------|--------------------------|---------------|--|-------------------------------|---------------|---------------|---------------|----------------|
| TOTAL TAXES & INTEREST & COLLECTORS FEES | | | | | | | 4,064,481.53 | 20,505,744.73 | |
| DISCOVERIES TAXES & INTEREST | | | | | | | | | |
| NET | | | | | | | 4,064,481.53 | 20,505,744.73 | |
| CURRENT YEAR PERCENTAGE | | 91.98 | | | | | | | |

DATE 1/31/19
TIME 16:28:10
USER VNJENWILL

CURR TAX YEAR: 2018

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR
DEPOSIT DATE RANGE 1/01/2019 THRU 1/31/2019
YEAR RANGE 2000 THRU 2018

PAGE 9
PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

| YEAR | BEGINNING LEVY | ADDITIONS TO LEVY MTD | ADDITIONS YTD | DISCOUNTS AND RELEASES TO LEVY MTD | DISCOUNTS AND RELEASES YTD | ADJUSTED LEVY | COLLECTED MTD | COLLECTED YTD | ENDING BALANCE |
|--|----------------|--------------------------|---------------|--|-------------------------------|---------------|---------------|---------------|----------------|
| 2018 | 1,002,799.98 | 609.52 | 48,908.57 | 396.14 | 3,951.37 | 1,047,757.18 | 213,212.61 | 963,464.80 | 84,292.38 |
| 2017 | 23,353.46 | 32.37 | 360.00 | 3.15 | 433.71 | 23,279.75 | 1,196.46 | 8,981.18 | 14,298.57 |
| 2016 | 13,780.54 | 32.37 | 356.91 | 3.01 | 419.94 | 13,717.51 | 165.79 | 2,268.94 | 11,448.57 |
| 2015 | 2,733.54 | 31.76 | 31.76 | | 39.37 | 2,725.93 | 144.20 | 742.61 | 1,983.32 |
| 2014 | 1,414.09 | 31.76 | 31.76 | | 39.37 | 1,406.48 | 62.42 | 240.60 | 1,165.88 |
| 2013 | 1,975.24 | 4.57 | 4.57 | | 3.27 | 1,976.54 | 7.76 | 68.01 | 1,908.53 |
| 2012 | 1,765.15 | | | | 2.97 | 1,762.18 | 5.16 | 42.53 | 1,719.65 |
| 2011 | 1,071.82 | | | | | 1,071.82 | | 13.14 | 1,058.68 |
| 2010 | 956.94 | | | | | 956.94 | 1.32 | 10.69 | 946.25 |
| 2009 | 998.03 | | | | | 998.03 | | 1.41 | 996.62 |
| 2008 | 777.44 | | | | | 777.44 | | 1.47 | 775.97 |
| 2007 | 819.48 | | | | | 819.48 | | 6.68 | 812.80 |
| 2006 | 795.84 | | | | | 795.84 | | | 795.84 |
| 2005 | 898.28 | | | | | 898.28 | | | 898.28 |
| 2004 | 32.76 | | | | | 32.76 | | | 32.76 |
| 2003 | 72.66 | | | | | 72.66 | | 1.32 | 71.34 |
| 2002 | | | | | | | | | |
| 2001 | | | | | | | | | |
| TOTAL | 1,054,245.25 | 742.35 | 49,693.57 | 402.30 | 4,890.00 | 1,099,048.82 | 214,795.72 | 975,843.38 | 123,205.44 |
| CURRENT INTEREST & COLLECTORS FEES | | | | | | | 522.28 | 947.61 | |
| PRIOR INTEREST & COLLECTORS FEES | | | | | | | 207.42 | 1,532.75 | |
| TOTAL INTEREST & COLLECTORS FEES | | | | | | | 729.70 | 2,480.36 | |
| TOTAL PRIOR YEARS TAXES | | | | | | | 1,583.11 | 12,378.58 | |
| TOTAL TAXES & INTEREST & COLLECTORS FEES | | | | | | | 215,525.42 | 978,323.74 | |

DATE 1/31/19
TIME 16:28:10
USER VNJENWILL

CURR TAX YEAR: 2018

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR
DEPOSIT DATE RANGE 1/01/2019 THRU 1/31/2019
YEAR RANGE 2000 THRU 2018

PAGE 10
PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

| YEAR | BEGINNING LEVY | ADDITIONS TO LEVY MTD | ADDITIONS YTD | DISCOUNTS AND RELEASES TO LEVY MTD | DISCOUNTS AND RELEASES YTD | ADJUSTED LEVY | COLLECTED MTD | COLLECTED YTD | ENDING BALANCE |
|------------------------------|----------------|--------------------------|---------------|--|-------------------------------|---------------|---------------|---------------|----------------|
| DISCOVERIES TAXES & INTEREST | | | | | | | | | |
| NET | | | | | | | 215,525.42 | 978,323.74 | |
| CURRENT YEAR PERCENTAGE | | 91.95 | | | | | | | |

| | | NORTH CAROLINA DIVISION OF VETERANS AFFAIRS | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------|-------|---|---------|-------|---|----------------------|--------------------|--------------------|-----------------|----------------|------------------|---|--------------|-----|-----------------------|-------------------|-----------------|---------------|----------------------------|-----------------------|---------|-------------------------|-----------------------------|---------------|-------------|--|
| | | ACTIVITIES REPORTING FORM | | | | | | | | | | | | | | | | | | | | | | | | |
| County/District: | | Vance #6 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Correspondence Out | | | Request for Service (Telephone and In-Person) | | | | | | | Written Action Taken (claims & development) | | | | | | | | | | | | | | |
| Date | Name | Faxes/E-mail | Written | Other | Telephone Calls & In Person | In-Person | | | | | | 4138-development and follow-up | Compensation | DIC | Appeals - NOD; Form 9 | Veteran's Pension | Widow's Pension | EVR - 21-8416 | Education and Scholarships | Department of Defense | Medical | North Carolina Benefits | Presentations and briefings | Miscellaneous | | |
| | | | | | | OEF/OIF 2003-Present | Gulf War 1990-1991 | Vietnam 1964 -1975 | Korea 1950-1955 | WWII 1941-1946 | Other/Peace Time | | | | | | | | | | | | | | Widow/Other | |
| 29-Jan | " | 3 | 3 | 3 | 9 | 2 | | 2 | | | 2 | | | 5 | | | | | | | | | | | 2 | |
| 30-Jan | " | 1 | 2 | 2 | 4 | | | 3 | | | | | 1 | | | | | | | 1 | | | | 2 | | |
| 31-Jan | " | 1 | 3 | 3 | 7 | | 1 | 2 | | | 2 | 1 | | | | | | | | | | | | 3 | | |
| 1-Feb | " | 1 | 1 | 1 | 2 | 2 | | | | | | 2 | | | | | | | | | | | | 2 | | |
| 4-Feb | " | | 1 | 1 | 3 | | | 1 | | | 1 | | | 1 | | | | | | | | | | | | |
| 5-Feb | " | 1 | 3 | 3 | 5 | | | 3 | | | 1 | 1 | | 4 | | | | | | 1 | | | | 1 | | |
| 6-Feb | " | 2 | 3 | 3 | 9 | 1 | | 6 | 1 | | | 3 | | 1 | 1 | | | | | | | | | 5 | | |
| 7-Feb | " | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8-Feb | " | | | | 4 | | 2 | | 2 | | | | | 1 | | | | | | | | | | 3 | | |
| 11-Feb | " | 2 | | 2 | 4 | | | | | | | | | | | | | | | | | | | | | |
| 12-Feb | " | 3 | 1 | 6 | 7 | | 1 | | | | 1 | | | | | | | | | 2 | 1 | | | | | |
| 13-Feb | " | 1 | 3 | 2 | 3 | 1 | 1 | | | | 2 | | | 1 | | | | | | | 1 | | | 1 | | |
| 14-Feb | " | 1 | | 3 | 7 | 1 | | 3 | | | 2 | | | | | | | | | | 3 | | | | | |
| 15-Feb | " | 1 | 1 | 1 | 4 | | | 2 | | | 2 | | | 1 | | | | | | | | | | 3 | | |
| 18-Feb | " | | 1 | 1 | 1 | | | | | | | | | | | | | | | | | | | | | |
| 19-Feb | " | 1 | 1 | 2 | 2 | | 1 | | | | 1 | | | | | | | | | 1 | | | | 2 | | |
| 20-Feb | " | | 1 | 1 | 2 | | 1 | | | | | | | 1 | | | | | | | | | | | | |
| 21-Feb | " | | | | 1 | | | | | | | | | | | | | | | | | | | | | |
| 22-Feb | " | 1 | 2 | 2 | 3 | | | 1 | 1 | | 1 | | | | | | | | | 1 | | | | 1 | | |
| 25-Feb | | | | | 3 | | | 2 | | | 1 | | | | | | | | | | 1 | | | 2 | | |
| | " | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | TOTAL | 19 | 26 | 36 | 80 | 7 | 5 | 27 | 4 | 0 | 16 | 7 | 0 | 16 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 6 | 0 | 27 | |

Miscellaneous

APPOINTMENTS
March 11, 2019

KARTS Board – three year term

Appoint DSS Director Denita Devega to fill vacant position.

Tourism Development Authority

Appoint Hitesh Patel and Shirley Julian to fill vacant hotel positions. See applications.

Vance County Housing Authority

Appoint Cordelia DeCosta to fill vacant alternate position. See application.

Vance County Appearance Commission

Appoint Cordelia DeCosta to fill vacant position. See application.

FEB 27 2019

**Application for Boards/Commissions/Committees
Vance County Board of Commissioners**

Please complete each section.

Full Name Hitesh Patel Date of Birth 8/22/1979

Home Address 18 Market St, Henderson, NC 27537

Home Phone ^{cell} 828-263-3789

Business Phone 252-433-9449 Email hp9502@gmail.com

Current Employer Sleep Inn

Job Title Owner Years in current position 2018

Duties Daily operations of the Hotel are running smoothly.
Answer any questions of the guest.

Other employment history N/A

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. _____

Male ☒ Female _____

White _____ Black _____ Hispanic _____ Native America _____ Asian ☒ Other _____

Board/Commission/Committee Applying For (list only one per form) Tourism Dev. Authority

Why are you interested in serving on this Board/Commission/Committee? _____

Interested in serving as it is the largest industry (tourism) and is a big part of hospitality. Also interested in local events and supporting them.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

N/A

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

15+ years of Experience in Hospitality Industry.
Bachelor of Science in Computer Science from UNC Charlotte.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No X If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No X If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: H R Patel Date: 2-20-19

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252)738-2003 Fax: (252) 738-2039

Application for Boards/Commissions/Committees
Vance County Board of Commissioners

Please complete each section.

Full Name Shirley Arden Julian Date of Birth 10/8/61
Home Address 104 Bowman Lane, Henderson, NC 27537
Home Phone 252-213-8114
Business Phone 252-492-3007 Email Shirley.julian@hilton.com
Current Employer Hampton Inn
Job Title Gen. Mgr. Years in current position 19

Duties _____

Other employment history Howard Johnsons' 1983-1999

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. _____

Male _____ Female ☒

White ☒ Black _____ Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) TDA

Why are you interested in serving on this Board/Commission/Committee? to be able to
assist in bringing revenue to the
county

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

Person County TDA

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No ☒ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No ☒ If yes, please explain: _____

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: _____

Date: _____

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252) 738-2003 Fax: (252) 738-2039

Application for Boards/Commissions/Committees
Vance County Board of Commissioners

FEB 27 2019

Please complete each section.

Full Name Cordelia A. DeCosta Date of Birth 03/06/1966
Home Address 317 W. Rock Spring Street Henderson North Carolina 27536
Home Phone (919) 706-2212
Business Phone (252) 598-1038 Email decostacordelia@gmail.com
Current Employer Henderson Collegiate Middle School
Job Title Student Information Systems Coordinator Years in current position 2

Duties Responsible for student cumulative files, electronic records, documentation compliance, enrollment coordinator.

Other employment history Warren County Schools, NC Wesleyan College, Hofstra University, DeVry College.

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. _____

Male _____ Female X

White _____ Black X Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Housing Authority

Why are you interested in serving on this Board/Commission/Committee? To assist in finding resolves for residents and applicants. To assist in creative thinking and implementing ideas that will allow for safe and satisfactory living arrangements for all.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

N/A

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

Associate Pastor, Certified Grieve Counselor, Minister to families and communities.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No ☒ _____ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No ☒ _____ If yes, please explain: _____

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Signature: _____

Carolella DeLoe

Date: _____

2/25/2019

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122 Young Street, Suite B
Henderson, NC 27536
Phone: (252)738-2003 Fax: (252) 738-2039

**Application for Boards/Commissions/Committees
Vance County Board of Commissioners**

Please complete each section.

Full Name Cordelia A. DeCosta Date of Birth 03/06/1966
Home Address 317 W. Rock Spring Street Henderson, North Carolina 27536
Home Phone (919) 706-2212
Business Phone (252) 598-1038 Email decostacordelia@gmail.com
Current Employer Henderson Collegiate Charter School
Job Title Student Information Systems Coordinator Years in current position 2

Duties Resonsible for student records and enrollment.

Other employment history Warren County Schools, Hofstra University, NC Wesleyan College, DeVry College

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. _____

Male _____ Female X

White _____ Black X Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Appearance Committee

Why are you interested in serving on this Board/Commission/Committee? I feel very strongly about residence being strongly invested in their community and surroundings.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No ☒ _____ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No ☒ _____ If yes, please explain: _____

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