

**AGENDA**  
**VANCE COUNTY BOARD OF COMMISSIONERS**  
**May 6, 2019**

**Invocation**

**Pastor Jennifer Sawyer**  
**Gillburg United Methodist Church**

- 1. Public Comments** (for those registered to speak by 5:45 p.m. - speakers are limited to five minutes)

**Board of Equalization and Review**  
*at the time the agenda was prepared, no one had signed up to appeal*  
**6:00 p.m.**

- |           |                                     |                  |   |
|-----------|-------------------------------------|------------------|---|
| <b>2.</b> | <b>Appointment</b>                  | <b>6:15 p.m.</b> | <b>Angie Blount, County Planner</b><br>Rezoning Request – Case RZ20190214-1<br>Between US 1 Hwy and Edwards Road<br>Parcel 0456 06008   |
| <b>3.</b> | <b>Public Hearing</b>               |                  | <b>Angie Blount, County Planner</b><br>Rezoning Request – Case RZ03212019-1<br>Bullocksville Road/Jacksontown Road<br>Parcel 0587 03004 |
| <b>4.</b> | <b>Public Hearing</b>               |                  | <b>Angie Blount, County Planner</b><br>Rezoning Request – Case RZ03212019-2<br>Kittrell College Road; Parcel 0468 01016                 |
| <b>5.</b> | <b>Public Hearing</b>               |                  | <b>Angie Blount, County Planner</b><br>Zoning Ordinance Text Amendments<br>Accessory Structures   |
| <b>6.</b> | <b>Public Hearing</b>               |                  | <b>Angie Blount, County Planner</b><br>Zoning Ordinance Amendment<br>RV/Camper Use Regulations  |
| <b>7.</b> | <b>Public Hearing</b>               |                  | <b>Jordan McMillen, County Manager</b><br>Addressing Ordinance  |
| <b>8.</b> | <b>Appointment</b>                  |                  | <b>Porcha Brooks, Tax Administrator</b><br>Untimely Exemption Applications  |
| <b>9.</b> | <b><u>Water District Board</u></b>  |                  |   |
|           | <b>a. Phase 3 – Change Order #1</b> |                  |   |
|           | <b>b. Monthly Operations Report</b> |                  |   |

- 10.    Finance Director's Report**
  - a.       Surplus Property**
  - b.       Audit Contract for FY 2018-19**
  - c.       Capital Improvement Plan 2020-2024**
  
- 11.    County Manager's Report**
  - a.       Award of Service Weapon and Badge**
  - b.       Demolition – County Owned Property**
  - c.       Fireworks Permit**
  - d.       Waiver of Permit Fees - Rebuilding Hope Servants on Site**
  - e.       Presentation of FY 2019-20 Recommended Budget**
  
- 12.    Consent Agenda Items**
  - a.       Budget Amendment and Transfers**
  - b.       Tax Refunds and Releases**
  - c.       Monthly Reports**
  - d.       Minutes**
  
- 13.    Miscellaneous**
  - a.       Appointments**
  
- 14.    Closed Session**
  - a.       Property Matter**

# ***AGENDA APPOINTMENT FORM***

*May 6, 2019*

***Name:*** Angie Blount

***Organization:*** Vance County Planning

***Purpose of Appearance:*** To discuss rezoning request – Case RZ20190214-1  
Between US 1 Hwy and Edwards Road; Parcel 0456 06008

***Request of Board:*** Approve Rezoning Request



VICINITY MAP  
(NOT TO SCALE)

I CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN REFERENCE SOURCE CITED); THAT THE BOUNDARIES NOT SURVEYED ARE NOTED AS SUCH WITH THEIR REFERENCE SOURCE; THAT THE RATIO OF PRECISION OR POSITIONAL ACCURACY IS 1:10,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 26 DAY OF APRIL, A.D., 2019.

I CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

I CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL GPS SURVEY MADE UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY:

- (1) CLASS OF SURVEY: A
- (2) POSITIONAL ACCURACY: 0.03
- (3) TYPE OF GPS FIELD PROCEDURE: RTK
- (4) DATES OF SURVEY: 03/21/19
- (5) DATUM/EPOCH: NAD 83 (2011)
- (6) PUBLISHED/FIXED-CONTROL USE: CORS VRS
- (7) GEOID MODEL: 12A
- (8) COMBINED GRID FACTOR(S): N/A
- (9) UNITS: U.S. SURVEY FEET

*Dwayne R. Kroeze*  
DWAYNE R. KROEZE, P.L.S. L-3911

04/26/2019  
DATE

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT AS DEPICTED HEREON HAS BEEN GRANTED FINAL APPROVAL PURSUANT TO THE VANCE COUNTY SUBDIVISION REGULATIONS.

PLANNING AND ZONING ADMINISTRATOR DATE

STATE OF NORTH CAROLINA  
COUNTY OF VANCE,

I, REVIEW OFFICER OF VANCE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER DATE

#### NOTES

1. AREA COMPUTED USING THE COORDINATE METHOD.
2. PROPERTY SUBJECT TO ALL EASEMENTS OF RECORD.
3. THIS IS A SURVEY OF AN EXISTING PARCEL OF LAND.
4. THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
5. COORDINATES PROVIDED ARE BASED ON THE NC GRID SYSTEM NAD 83 (2011).
6. ZONING SETBACKS:  
EXISTING R-30:  
FRONT- 30'  
SIDE- 20'  
REAR- 25'  
PROPOSED G-C-1:  
FRONT- 75'  
SIDE- 25'  
REAR- 50'
7. THIS PLAT IS SIGNED AND SEALED PENDING OWNER AND PLANNING APPROVAL.

FLOOD NOTE  
THIS PARCEL DOES NOT LIE WITHIN A SPECIAL FLOOD HAZARD AREA AS DENOTED ON FEMA COMMUNITY PANEL NUMBER 372019600J HAVING AN EFFECTIVE DATE OF APRIL 16, 2007.

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN THE VANCE COUNTY REGISTER OF DEEDS ON BOOK PAGE AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISHED MINIMUM BUILDING SETBACK LINES, AND DEDICATE ALL ROADS, ALLEYS, WALKS, PARKS AND OTHER SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. FURTHER, THAT THE LAND SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF VANCE COUNTY, NORTH CAROLINA.

OWNER DATE

#### LEGEND

- TV CABLE PED.
- EIS EXISTING IRON PIPE
- EIS EXISTING IRON STAKE
- GW GUY WIRE
- OHU OVERHEAD UTILITIES
- RW RIGHT-OF-WAY
- TELEPHONE PED.
- E ELECTRIC LINE
- UTILITY POLE
- EXISTING R-30 ZONING

U.S. HIGHWAY NO. 1 BYPASS  
200' PUBLIC R/W

OLD AREA		NEW AREA	
PIN	ACRES	TRACT NUMBER	ACRES
0456 06008	8.196	1	2.230
		2	1.050
		3	1.244
		4	0.918
		5	0.918
		6	0.918
		7	0.918
		TOTAL	8.196

PARCEL SHOWN  
JEAN N HARRIS  
PB 2, PG 5  
DB 713, PG 668  
PARCEL ID: 0456 06008  
357,006 SF / 8.196 ACRES

TOWNSHIP: KITTRELL	DATE	REVISION(S)
COUNTY: VANCE	2019/04/26	REVISIONS PER PLANNING COMMENTS
STATE: NC		
SCALE: 1"=60'		
SURVEY DATE: 03/21/19 - 04/03/19		
PROJECT: 190010		
DWG: 190010 RANES MINOR PLAT		
SHEET 1 OF 1		



## MINOR SUBDIVISION PLAT FOR RANES HVAC LLC



CURRENT OWNER:  
JEAN N. HARRIS  
211 PAR DR.  
HENDERSON, NC 27536



LICENSES: C-1948 (NC), C.O.A. 4197 (SC), 0405001789 (VA)  
307 EAST MAIN ST., YOUNGSVILLE, NC 27596  
919-554-0902 | SSPC@SURVEYPC.COM | SURVEYPC.COM

# DEPARTMENT OF PLANNING & DEVELOPMENT

Vance County Planning Board Meeting Date 02-21-2019

Rescheduled from 02/14/19

Public Hearing – Case # RZ20190214-1, 8.196 acres, US HWY 1



Staff Project Contact: Angie Blount

## EXPLANATION OF THE REQUEST

Planning Board recommendation to rezone one, 8.196 acre tract of land located between US Hwy 1 and Edwards Rd. The property is currently zoned R30 (Residential Low Density) and the proposed zoning is GC1 (General Commercial 1).

## OWNER/APPLICANT

The owner of the property is Jean Harris, 211 Par Dr., Henderson, NC 27536, the applicant is Jonathon Edwards, 241 Pinnacle Place, Henderson, NC 27536.

## PROPERTY INFORMATION



**LOCATION:** Between US 1 HWY and Edwards Rd, Pin # 0456 06008

**EXISTING LAND USE:** Residential, Zoned R30 (Residential Low Density)

**SURROUNDING LAND USE:** The surrounding tracts are residentially zoned, AR or R30. This property has road frontage on both Edwards Rd. and US 1 Hwy.

**ZONING HISTORY:** All parcels in this area are zoned as they were since countywide zoning was established in November 2011.

## STAFF COMMENTS

This is a large parcel of land, combined with the more restrictive setbacks associated with a GC1 zoning, and access being made from US 1 HWY, plus buffering requirements would further protect surrounding residential areas. These things combined should lessen the impact a potential commercial business might have on residential neighbors.

## PLANNING BOARD RECOMMENDATION

The planning board should consider the following factors in deciding this case:

- A. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- B. There is convincing demonstration that all uses permitted under the proposed zone classification would be in the general public interest and not merely in the interest of an individual or small group.
- C. There is convincing demonstration that all uses permitted under the proposed zone classification would be appropriate in the area included in the proposed change. (When a new zone designation is assigned, any use permitted in the zone is allowable, so long as it meets zone requirements, and not merely uses which applicants state that they intend to make of the property involved.)
- D. There is convincing demonstration that the character of the neighborhood will not be materially or adversely affected by any use permitted in the proposed change.
- E. The proposed change is in accord with the County Land Use Plan and sound planning principles.

The planning board unanimously recommended the rezoning at their February 21, 2019 meeting.

## BOARD OF COMMISSIONERS

Whenever the Board of Commissioners makes a decision to adopt or to reject a zoning amendment, the board must approve a written statement describing whether the action is consistent with an adopted comprehensive plan. The statement must also address why the board considers the action taken to be reasonable and in the public interest. The board is not required to follow its adopted plans in zoning decisions, but must consider its reasons for deciding to follow the plan or not.

**Draft Motion and Rationale for Board of Commissioners Approval:** Motion to approve the rezoning request on the basis that it is consistent with the county's land use plan by promoting economic development and growth while preserving the character and community values of the rural area.

**Draft Motion and Rationale for Board of Commissioners Disapproval:** Motion to deny the rezoning request on the basis that the uses allowed within the proposed zoning category can create negative visual impacts on the surrounding residential areas and the rezoning would not be in the general public interest.

Attachments: Application (A), Plat and Metes and bounds description (B).



# Vance COUNTY

NORTH CAROLINA

## Rezoning Process

Vance County Planning & Development Department

### For Administrative Use Only:

Case #	
Fee Paid	
PB Date	
BOC Date	

156 Church Street, Suite 3  
Henderson, NC 27536  
Ph: (252) 738-2080  
Fax: (252) 738-2089

### Property Owner Information

Property Owner: Jean Harris  
Mailing Address: 211 Par Dr  
City: Henderson State: NC Zip Code: 27536  
Phone #: ( 252 ) 492 - 1564 Fax #: ( ) -  
E-mail Address: \_\_\_\_\_

### Applicant Information

Applicant: Jonathon Edwards  
Mailing Address: 241 Pinnacle Pl  
City: Henderson State: NC Zip Code: 27536  
Phone #: ( 252 ) 915 - 6518 Fax #: ( ) -  
E-mail Address: jonathonedwards308@yahoo.com

### Property Information *For multiple properties please attach an additional sheet.*

Property Address: Edwards Rd & US Hwy 1  
Tax Map Number: \_\_\_\_\_ PIN (parcel identification #): 456-06-0008  
Existing Zoning: R-30 Proposed Zoning: GC-1  
Acreage: 7.77 Road Frontage: 724 -US #1  
Existing Use: Raw Land

### Deed Reference

- ☒ Metes and bounds description attached  
☐ Site plan/sketch of proposal attached



# Vance COUNTY

NORTH CAROLINA

## Rezoning Process

Vance County Planning & Development Department

### Statement of Justification

1. Would the amendment correct an error in the zoning map? ☒ NO ☐ YES: *Please explain below:*

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2. Have conditions changed in the area to justify the requested amendment? ☒ NO ☐ YES: *Please explain below:*

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3. What factors justify the proposed amendment?  
*Please See Attached*

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### Property Owners Signature

*Please sign in blue or black ink*

Date \_\_\_\_\_

### Applicants' Signature

*[Handwritten Signature]*

*Please sign in blue or black ink*

Date 11-21-18

Vance County Planning & Development Board,

Please see the answer to question # 3

3. What factors justify the proposed amendment?

I propose the request to rezone the property in question for the purpose of building a new facility for my current HVAC business. Ranes Heating & Air Conditioning has been a staple in the community since 1976 and hopes to continue this pattern if the property is available for our expansion. We have seen exponential growth over the last few years and will be needing a new facility very soon. This property is a viable candidate for relocation if rezoned. In moving to this property, we will be visible to more potential clients in the Vance County and surrounding markets. This move also increases tax revenue for the dormant property and even increases surrounding property values. As a HVAC business our level of work will still allow the neighboring property owners to enjoy a quiet atmosphere under all conditions. Our impact to the traffic will be minimal as the nature of our business is conducted at our customers residence.



BK713 PG668

03536

VANCE COUNTY, N.C.  
FILED FOR RECORD

JUL 13 4 40 PM '93

SARAH H. HALE  
REGISTER OF DEEDS

Excise Tax

Recording Time, Book and Page

Tax Lot No. \_\_\_\_\_ Parcel Identifier No. \_\_\_\_\_  
 Verified by \_\_\_\_\_ County on the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_  
 by \_\_\_\_\_

Mail after recording to \_\_\_\_\_

This instrument was prepared by **STAINBACK & SATTERWHITE-Paul J. Stainback**

Brief description for the Index \_\_\_\_\_

**NORTH CAROLINA GENERAL WARRANTY DEED**THIS DEED made this 15th day of May, 19 93, by and between

GRANTOR

GRANTEE

MARGARET OAKLEY, widow and  
CATHERINE O. HANNON, widowWILLIAM L. HARRIS and wife  
JEAN N. HARRIS

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of \_\_\_\_\_, Kittrell Township, Vance County, North Carolina and more particularly described as follows:

BEGIN at an iron pin located on the northerly edge of the right of way of US Highway No. 1 Bypass, which said beginning iron pin is located N. 42° 53' 54" E. 482.72 ft. from N.C.G.S. Monument "E Johnson", and proceed thence from said beginning iron pin N. 39° 13' 12" W. 551.11 ft. along the line of the property of Wilbert C. Harris, Sr. and wife to an iron pin located in the southern edge of the right of way of State Road 1114; thence along and with the southern edge of the right of way of State Road 1114 N. 50° 20' 51" E. 426.35 ft. to a traverse point; thence N. 49° 51' 56" E. 284.39 ft. to an existing iron pin; thence S. 40° 33' 54" E. 567.35 ft. along the line of the property of Michael J. Galantis and Elisa Galantis to an iron pin located in northern edge of the right of way of US #1 Bypass; thence along and with the northern edge of the right of way of US #1 Bypass S. 51° 26' 20" W. 724.05 ft. to an iron pin, the point and place of beginning. Containing 9.196 acres as shown on that property surveyed for Margaret Oakley and Catherine O. Hannon located in Kittrell Township, Vance County, North Carolina as prepared by John L. Hamme, RLS, and being dated April 23, 1993.

## ***AGENDA APPOINTMENT FORM***

*May 6, 2019*

***Public Hearing:*** Rezoning Request – Case RZ03212019-1  
Bullocksville Road/Jacksontown Road; Parcel 0587 03004

Rezoning Request – Case RZ03212019-2  
Kittrell College Road; Parcel 0468 01016

***Request of Board:*** Approve Rezoning Requests

## DEPARTMENT OF PLANNING & DEVELOPMENT

### PLANNING STAFF REPORT

#### REZONING CASE RZ03212019-1

STAFF PROJECT CONTACT: Angie Blount

May 6, 2019



### EXPLANATION OF THE REQUEST

This is a request to rezone one 2.5 acre parcel at the corner of Bullocksville Park Rd. and Jacksontown Rd. from R30 (Residential Low Density) to HC (Highway Commercial).

### OWNER/APPLICANT

**OWNER:** Stephen Jarvis White  
208 Brehon St.  
Warrenton, NC 27589

**Applicant:** Par 5 Development, LLC  
2075 Juniper Lake Rd  
West End, NC 27376

### PROPERTY INFORMATION

**LOCATION:** Southwest intersection of Bullocksville Rd. and Jacksontown Rd, near Kerr Lake, and near the Warren County line. The property is further identified as tax parcel number 0587 03004.

**EXISTING LAND USE:** The parcel is currently zoned R30 (low density residential) Property is a vacant parcel of land.

**SIZE:** The tract consists of 2.5 acres. The tract has approximately 396 ft. of road frontage along Bullocksville Rd and 225 ft. along Jacksontown Rd.

**SURROUNDING LAND USE:** The immediate area consists of AR and R30 zoned property. The area is rural and consists of single family homes and farm land. Directly across Bullocksville Park Rd from this location is a one acre parcel zoned GC1, current use is as a Convenience Store.

**ZONING HISTORY:** All parcels in this area are zoned as they were since countywide zoning was established in November 2011.

### IMPACTS

Rezoning the property to HC would allow a wide range of commercial uses that would serve the residents of the rural community and could include restaurants, gas stations, auto repair, general store and general retail. The HC zoning district was established primarily for properties at intersections and interchanges as there is little pedestrian traffic.

### STAFF COMMENTS

The lot, located along an established highway corridor intersection, currently meets or exceeds the road frontage requirements for HC along both roadways. The Highway Commercial zoning designation would allow retail establishments at this intersection that would benefit the citizens of this rural area.

Staff believes it is reasonable for the property to be rezoned from R30 to HC to meet the neighborhood needs.

**Attachments:** Rezoning Application (A), Deed, Property Description (B), Plat (C)

### PLANNING BOARD RECOMMENDATION:

The planning board recommended the rezoning of this property by unanimous vote at their regularly scheduled meeting on March 21<sup>st</sup>, 2019.

## BOARD OF COMMISSIONERS

Whenever the Board of Commissioners makes a decision to adopt or to reject a zoning amendment, the board must approve a written statement describing whether the action is consistent with an adopted comprehensive plan. The statement must also address why the board considers the action taken to be reasonable and in the public interest. The board is not required to follow its adopted plans in zoning decisions, but must consider its reasons for deciding to follow the plan or not.

**Draft Motion and Rationale for Board of Commissioners Approval:** Motion to approve the rezoning request as reasonable and consistent with the county's land use plan on the basis that it would allow for commercial development within a designated development or rural crossroads community.

**Draft Motion and Rationale for Board of Commissioners Disapproval:** Motion to deny the rezoning request on the basis that the character of the neighborhood will be materially and adversely affected by uses allowed in the proposed zoning category.

**Attachments:** Rezoning Application, (A), Site plan (B), Deed and recorded plat (C) Aerial view with zoning (D)



# Vance COUNTY

NORTH CAROLINA

## Rezoning Process

Vance County Planning & Development Department

156 Church Street, Suite 3  
Henderson, NC 27536  
Ph: (252) 738-2080  
Fax: (252) 738-2089

### For Administrative Use Only:

Case #	
Fee Paid	
PB Date	
BOC Date	

### Property Owner Information

Property Owner: Stephen Jarvis White  
Mailing Address: 208 Brehon Street  
City: Warrenton State: NC Zip Code: 27589  
Phone #: (252) 257-5245 Fax #: ( ) -  
E-mail Address: \_\_\_\_\_

### Applicant Information

Applicant: Par 5 Development, LLC John Parker  
Mailing Address: 2075 Juniper Lake Road  
City: West End State: NC Zip Code: 27376  
Phone #: (910) 944-0881 Fax #: ( ) -  
E-mail Address: john@par5development.com

### Property Information *For multiple properties please attach an additional sheet.*

Property Address: southwest of intersection of Bullocksville Rd and Jacksonstown Rd  
Tax Map Number: \_\_\_\_\_ PIN (parcel identification #): 0587 03 004  
Existing Zoning: R-30 Proposed Zoning: H-C  
Acreage: 2.5 Road Frontage: 396' & 226'  
Existing Use: Vacant/wooded

### Deed Reference

- ☒ Metes and bounds description attached  
☐ Site plan/sketch of proposal attached



# Vance COUNTY

NORTH CAROLINA

## Rezoning Process

Vance County Planning & Development Department

### Statement of Justification

1. Would the amendment correct an error in the zoning map? ☒ NO ☐ YES: *Please explain below:*

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2. Have conditions changed in the area to justify the requested amendment? ☐ NO ☒ YES:  
*Please explain below:*

The property is currently zoned residential. A potential buyer is interested in constructing a retail store at this location. A commercial use is not allowed in a residential zoning. Property must be rezoned for proposed use.

3. What factors justify the proposed amendment?

The property is located at an intersection as well as across the road from a commercially zoned property.

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### Property Owners Signature

  
*Please sign in blue or black ink*

Date

2/11/19

### Applicants' Signature

  
*Please sign in blue or black ink*

Date

2/6/19

PRELIMINARY SITE PLAN		CITY, STATE - STREET: MIDDLEBURG, NC-JACKSONTOWN RD		
PROTOTYPE:	F	DEVELOPER	DESIGNER	DATE:
BLDG/SALES SF:	9,100 SF	COMPANY: Par 5 Development Group, LLC	COMPANY: 4D Site Solutions	02-19-19
ACREAGE:	2.5 acres	NAME: Lee Pittman	NAME: Scott Brown, PE	
PARKING SPACES:	37	PHONE #: 910-944-0881	PHONE #: 910-426-6777	



1228  
0672

BK 1228 PG 0672

FILED FOR RECORD  
VANCE COUNTY, N.C.  
CAROLYN R. PECORA  
REGISTER OF DEEDS

RECORDED Mar 28, 2011  
AT 09:29 am  
BOOK 01228  
START PAGE 0672  
END PAGE 0675  
INSTRUMENT # 01054  
EXCISE TAX (None)

This certifies that there are no delinquent ad valorem real estate taxes, which the Vance County Tax Collector is charged with collecting, that are a lien on:

Pin Number: 324-1-2, 587-3-1, 34  
This is not a certification that this Vance County Tax Department Pin Number matches this Deed description.

[Signature] Date: 3-28-11  
Vance County Tax Office

Deferred Continued Use  
pending application

Prepared By: Joyce W. Fischer  
Attorney, Henderson, NC

parcel # 0324 01002  
0587 03001  
0587 03003  
0587 03004

STATE OF NORTH CAROLINA

COUNTY OF VANCE

no revenue paid  
DEED  
(Title Not Examined)

THIS DEED, made and entered into this 28<sup>th</sup> day of March, 2011, by and between NATHANIEL B. WHITE, JR. and wife CANDICE W. WHITE, STEPHEN J. WHITE, AND HENRY B. WHITE and wife CONSTANCE WHITE, parties of the first part, to STEPHEN J. WHITE, party of the second part.  
208 Brehan Street  
Warrenton, NC 27589 WITNESSETH:

THAT FOR AND IN CONSIDERATION OF LOVE AND AFFECTION and One (\$1.00) Dollar and other good and sufficient considerations given by the party of the second part to the parties of the first part, the receipt of which is hereby acknowledged, the said parties of the first part have given, granted and conveyed unto the party of the second part, their heirs and assigns, and the interest in and to that certain tracts or parcels of land, in Vance County, North Carolina, and which is more particularly described on the attached Exhibit "A", which is incorporated into and made a part of this deed by reference as fully as if set forth herein verbatim.

TO HAVE AND TO HOLD the said lands described on the attached Exhibit "A", together with all privileges appurtenances thereunto belonging, unto the said party of the second part, their heirs and assigns, in fee simple forever.

And the parties of the first part covenant with the party of the second part that they are seized of said interest in fee and have the right to convey the same in fee simple, that the same is free and clear of all encumbrances and that they will warrant and defend the title thereto against the lawful claims of all persons whomsoever.



IN TESTIMONY WHEREOF, the said parties of the first part have hereunto set  
their respective hands and seals as of the day and year first above written.

Nathaniel B. White, Jr. (SEAL)  
NATHANIEL B. WHITE, JR.

Candice W. White (SEAL)  
CANDICE W. WHITE

Stephen J. White (SEAL)  
STEPHEN J. WHITE

Henry B. White (SEAL)  
HENRY B. WHITE

Constance White (SEAL)  
CONSTANCE WHITE

**EXHIBIT "A"**

**DESCRIPTION OF REAL ESTATE**

The following tracts or parcels of land, situated in Vance County, North Carolina and more particularly described as follows:

- (1) Beginning at a spike in the center of the old railroad bed and the center of the Middleburg road where it crosses the old railroad bed, and run along the center of the old railroad bed N. 67 ½ W. 200 ft., N. 72 ½ W. 160 ft., N. 77 ½ W. 884 ft., N. 78 ½ W. 1271 ft. to a stake in the center of the old railroad bed, W. W. White's corner; thence along said White's line S. 2 ¼ E. 398 ft. to a stake at a red oak stump, S. 8 ¼ E. 340 ft. to a pine, S. 29 ¼ E. 330 ft. to a stake; S. 48 E. 220 ft. to a stake, S. 41 ¼ E. 107 ft. to a stake; thence East 1731 ft. to the center of the Middleburg road opposite a stake on the West side of the road; thence along the of said road N. 22 ¼ E. 322 ft., N. 19 ½ E. 394 ft. to the beginning. Containing FIFTY ACRES, more or less, as per survey of W. H. Boyd, Engineer.

This is a part of the land purchased by R. B. Taylor from Hargrove Bellamy. See Deed of record in the Office of the Register of Deeds of Vance County, North Carolina.

For further reference, see deed in Book 243 Page 616, Vance Registry.

- (2) **BEGINNING** at a point in the center of the abandoned Roanoke River Railroad, Elmus Henderson's corner; thence North 22 deg. East 73 feet, South 68 deg. East 60 feet to the center line of the Drewry-Middleburg Highway; thence along the center line of said highway North 4 deg. East 23 feet, North 1 ½ deg. West 100 feet, North 6 deg. East 203 feet to the center of the Manson-Townsville Highway; thence along the center line of said highway North 73 ½ deg. West 346 feet; thence South 8 deg. West 368 feet to the center line of the aforesaid Roanoke River Railroad; thence along the center line of said railroad South 77 ¼ deg. East 27 feet, South 72 ½ deg. East 160 feet, South 68 deg. East 115 feet to the beginning. **Containing 2.8 acres, more or less.**

Reference is hereby made to Deed in Book 252 Page 130 and Book 547 Page 33, Vance County Registry.

- (3) **BEGIN AT** a stake in Nat B. White's line which is located 630.5 feet West from the center of Middleburg Road; run thence S. 0-45 E. 263 feet to a stake; thence S. 87-30 W. 355.5 feet to a stake; thence N. 26 W. 315.25 feet to a stake in Nat B. White's line; thence along said Nat B. White's line East 488.5 feet to the beginning. See Book 243 Page 171 Vance Registry. For further reference Magnetic bearings, Oct. 23, 1954, and Book 316 Page 624, Vance Registry.
- (4) Beginning at a point in the center line of the old Drewry-Middleburg Highway, Elmus Henderson Estate corner with N. B. White, thence along the center line of the old abandoned Drewry-Middleburg Highway North 4 degrees East 23 feet, North 1 ½ degrees West 100 feet, North 6 degrees East 203 feet to the center line of the Manson-Drewry Highway (State Road 1366); thence South 73 ½ degrees East 86 feet to the center lines of the Drewry-Manson Highway (State Road 1366) and the Drewry-Middleburg Highway (State Road 1369) where they cross; thence along the center line of the Drewry-Middleburg Highway (State Road 1369) South 18 degrees West 320 feet; thence North 68 degrees West 5 ½ feet to the point of beginning, containing 0.35 acres, more or less, and being the land between the center lines of the abandoned Drewry-Middleburg Highway and the present Drewry-Middleburg Highway (State Road 1369) North of Elmus Henderson Estate property and South of the Manson-Drewry Highway (State Road 1366).

For further reference see deed in Book 550 Page 767, Vance Registry.

- (5) Beginning at the center line intersection of the Drewry-Townsville Highway and the abandoned Townsville railroad; thence along center line of said highway N. 88 ½° E. 200 feet and N. 86° E. 105 feet, thence due South 77 feet to a pine tree on the center line of the abandoned Townsville railroad; thence along center line of said railroad N. 77 ¾° W. 312 feet to the beginning, containing 0.27 acres more or less. This is part of the land located on the southern boundary, purchased by W. W. White from the estate of Eva Norman Watkins. See deed recorded in Book 562 Page 101 in the office of the Register of Deeds of Vance County, North Carolina.

For further reference see deed in Book 375 Page 179, Vance Registry.

LESS the following parcels which have been heretofore conveyed from some of the foregoing described tracts:

- (a) That parcel described in Book 500 Page 380, Vance Registry.
- (b) That parcel described in Book 466 Page 21, Vance Registry.
- (c) That parcel described in Book 694 Page 705, Vance Registry.
- (d) That parcel described in Book 668 Page 20, Vance Registry.
- (e) That parcel described in Book 311 Page 405, Vance Registry.
- (f) That parcel described in Book 375 Page 181, Vance County Registry.

Middleburg Township, Vance County, North Carolina  
Scale: 1" = 150' Date: January 5, 2011  
Resurvey: January 11, 2008



D

**DEPARTMENT OF PLANNING & DEVELOPMENT**  
**Planning Board Meeting 03/21/2019**



PLANNING STAFF REPORT  
**REZONING CASE #RZ03212019-2**  
STAFF PROJECT CONTACT: Angie Blount

**EXPLANATION OF THE REQUEST**

This is a request to rezone a proposed 21.61 acre tract currently zoned R30 (Residential Low Density) to AR (Agricultural Residential).

**OWNER/APPLICANT**

**OWNER:** Second District Religious Educational  
and Charitable Development Projects, Inc.  
120 East Parrish Rd.  
Durham, NC 27705  
C/O Loxley O'Connor

**Applicant:** Same

**PROPERTY INFORMATION**

**LOCATION:** 21.61 acres of an 80+ acre tract located on Kittrell College Rd., Parcel ID# 0468 01016

**EXISTING LAND USE:** The parcel is currently zoned R30 (low density residential) Property is vacant.

**SIZE:** The total tract of land is 80.21 deeded acres of which 21.61 acres is proposed for this rezoning. The proposed tract has approximately 700' lot width on Kittrell College Rd.

**SURROUNDING LAND USE:** The immediate area consists of residentially zoned property, AR, R30 and R20. Within close proximity is a parcel zoned EIA (Employment and Institutional Area) which contains Kittrell Job Corp. This property is less than a quarter mile from the Kittrell Town limits. The area is rural and consists of single family homes and farm land.

**ZONING HISTORY:** All parcels in this area are zoned as they were since countywide zoning was established in November 2011.

**IMPACTS**

The remaining property is to remain zoned R30. The property contains a stream with a small amount of flood plain for which a 50' riparian buffer will be observed from any type of development. The applicants plan to seek a Conditional Use Permit for the operation of a solar farm.

**STAFF COMMENTS**

The lot currently meets or exceeds the road frontage requirement and minimum lot size for AR.

**PLANNING BOARD RECOMMENDATION:** The planning board approved the request to rezone a 21.61 acre tract from R30 to AR provided a survey map is prepared and submitted to the BOC at their next public hearing.

## **BOARD OF COMMISSIONERS**

Whenever the Board of Commissioners makes a decision to adopt or to reject a zoning amendment, the board must approve a written statement describing whether the action is consistent with an adopted comprehensive plan. The statement must also address why the board considers the action taken to be reasonable and in the public interest. The board is not required to follow its adopted plans in zoning decisions, but must consider its reasons for deciding to follow the plan or not.

**Draft Motion and Rationale for Board of Commissioners Approval:** Motion to approve the rezoning request on the basis that it is reasonable and consistent with the land use plan by promoting, expanding and diversifying the economic base while protecting important natural resources.

**Draft Motion and Rationale for Board of Commissioners Disapproval:** Motion to deny the rezoning request on the basis that the uses permitted within the proposed zoning category can create negative visual impacts on the surrounding residential area and would not be in the general public interest.

**Attachments:** Rezoning Application (A), Proposed Survey Map, Survey map entire parcel, Legal description (B), Aerial Zoning Map (C)



# Vance COUNTY

NORTH CAROLINA

## Rezoning Process

Vance County Planning & Development Department

156 Church Street, Suite 3  
Henderson, NC 27536  
Ph: (252) 738-2080  
Fax: (252) 738-2089

### For Administrative Use Only:

Case #	
Fee Paid	
PB Date	
BOC Date	

### Property Owner Information

Property Owner: Second District Religious Educational and Charitable Development Projects, Inc.

Mailing Address: 120 East Parrish Road

City: Durham State: NC Zip Code: 27705

Phone #: ( 301 ) 537 - 3433 Fax #: ( ) -

E-mail Address: d2@directsunsolarenergy.com

### Applicant Information

Applicant: Second District Religious Educational and Charitable Development Projects, Inc.

Mailing Address: 120 East Parrish Road

City: Durham State: NC Zip Code: 27705

Phone #: ( 301 ) 537 - 3433 Fax #: ( ) -

E-mail Address: d2@directsunsolarenergy.com D. Scott Gabriel

*Loxley O'Connor*  
1134 11th St. NW  
Washington, DC  
20001

### Property Information *For multiple properties please attach an additional sheet.*

Property Address: KITTRELL COLLEGE RD

Tax Map Number: 0468 01016 PIN (parcel identification #): 0468 01016

Existing Zoning: R-30 LOW DENSITY Proposed Zoning: AA

Acreage: 80.1 Road Frontage: KITTRELL COLLEGE RD

Existing Use: R-30 AGRICULTURAL LOW DENSITY

### Deed Reference

- ☐ Metes and bounds description attached
- ☐ Site plan/sketch of proposal attached





# Vance COUNTY

NORTH CAROLINA

## Rezoning Process

Vance County Planning & Development Department

### Statement of Justification

1. Would the amendment correct an error in the zoning map? ☒ NO ☐ YES: *Please explain below:*

NO ERROR IN THE ZONING MAP

2. Have conditions changed in the area to justify the requested amendment? ☐ NO ☒ YES: *Please explain below:*

THERE ARE CURRENTLY 1 TO 2 SOLAR FARMS LESS THAN 1 TO 2 MILES FROM THE SUBJECT PROPERTY

3. What factors justify the proposed amendment?

THE BEST ECONOMIC USE FOR THE PROPERTY IS A SOLAR FARM. PROPOSED CHANGE IS CONSISTENT WITH CHANGES TO ADJACENT TO CLOSE PROPERTIES IN SAME VICINITY AS THE SUBJECT PROPERTY. EXISTING SOLAR FARMS THAT ARE LESS THAN 1 TO 2 MILES FROM SUBJECT PROPERTY.

### Property Owners Signature

A handwritten signature in blue ink, appearing to be "D. A. J.", written over a horizontal line.

*Please sign in blue or black ink*

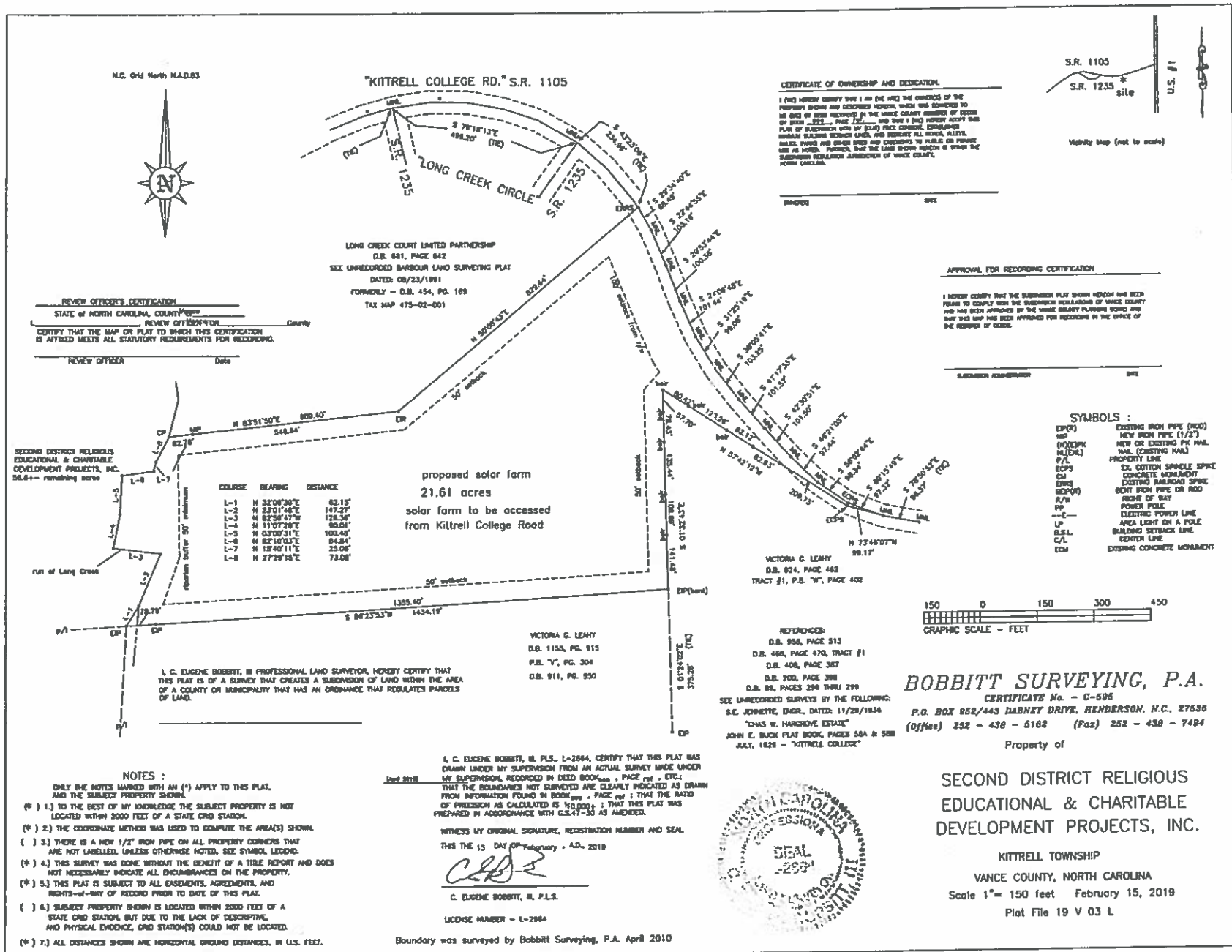
Date 2-21-2019

### Applicants' Signature

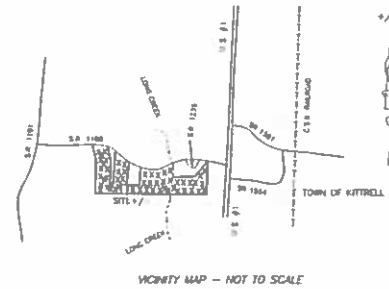
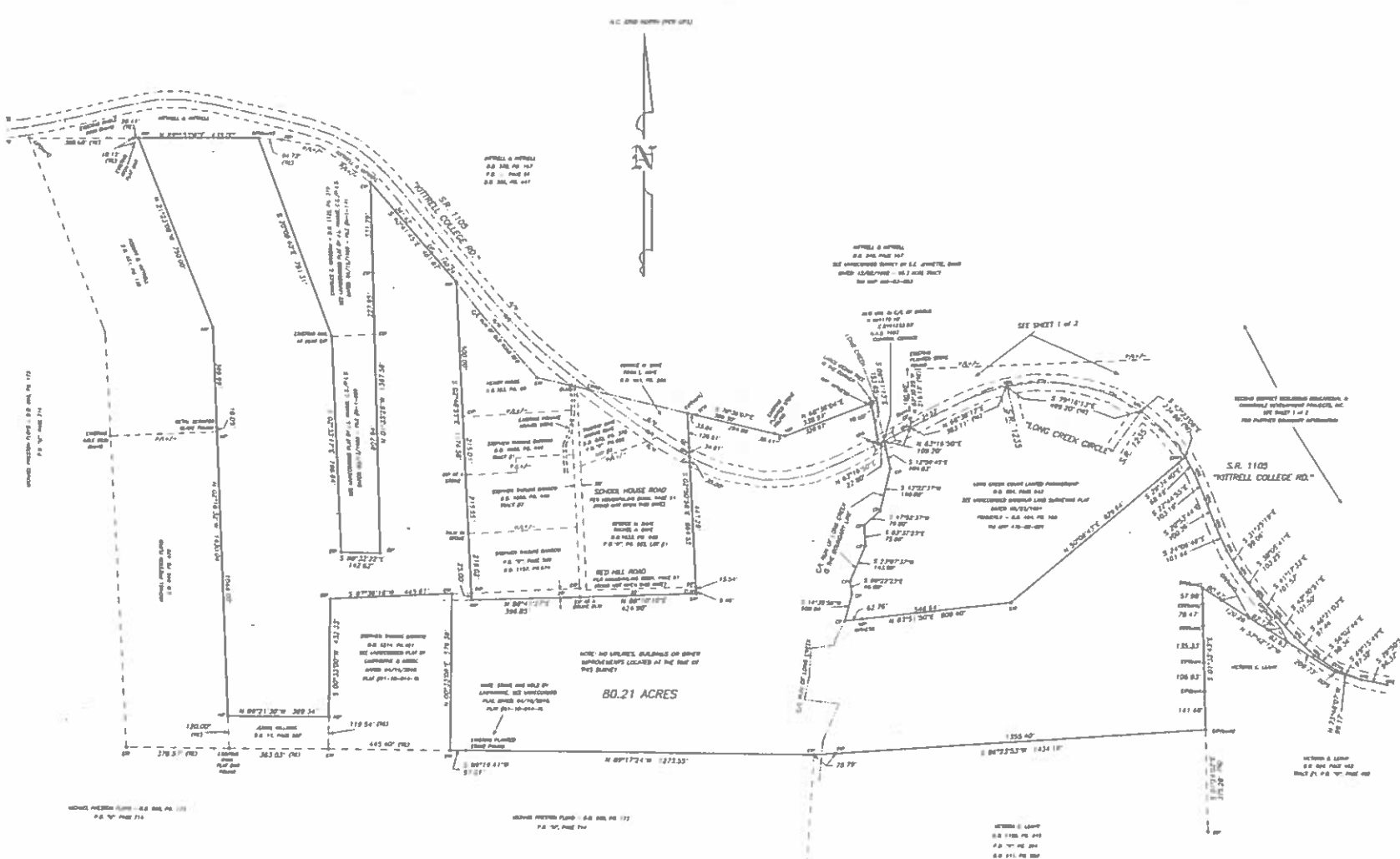
A handwritten signature in blue ink, appearing to be "D. A. J.", written over a horizontal line.

*Please sign in blue or black ink*

Date 2-21-2019



Y-760



FILED April 19, 2017 03:28 pm  
BOOK 00007  
PAGE 0760  
INSTRUMENT # 01623  
FILED FOR RECORD, VANCE COUNTY NC  
CAROLINA RECORDS REGISTER OF DEEDS

REFERENCES:  
S.B. 95A, PAGE 513  
S.B. 44A, PAGE 470, TRACT #1  
S.B. 40A, PAGE 387  
S.B. 30A, PAGE 386  
S.B. 8A, PAGES 296 THRU 299  
SEE UNRECORDED SURVEYS BY THE FOLLOWING  
S.E. JENNETTE, ENGR., DATED 11/29/1838  
"CHAS W HARDY ESTATE"  
JOHN E. BUCK PLAT BOOK, PAGE 286 & 288  
J.B.E. 1874 - "KITTRELL COLLEGE"



- NOTES**
- (1) THE NOTES HANDWRITTEN WITH AN (X) APPLY TO THIS PLAT, AND THE SUBJECT PROPERTY SHOWN
  - (2) TO THE BEST OF MY KNOWLEDGE THE SUBJECT PROPERTY IS NOT LOCATED WITHIN 2000 FEET OF A STATE GRID STATION
  - (3) THE COORDINATE METHOD WAS USED TO COMPUTE THE AREAS SHOWN
  - (4) THERE IS A NEW 1/2" BOW PIPE ON ALL PROPERTY CORNERS THAT ARE NOT LABELLED, UNLESS OTHERWISE NOTED. SEE SYMBOL LEGEND
  - (5) THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY
  - (6) THIS PLAT IS SUBJECT TO ALL EASEMENTS, AGREEMENTS, AND RIGHTS-OF-WAY OF RECORD PRIOR TO DATE OF THIS PLAT
  - (7) SUBJECT PROPERTY SHOWN IS LOCATED WITHIN 2000 FEET OF A STATE GRID STATION, BUT DUE TO THE LACK OF DESCRIPTION, AND PHYSICAL EVIDENCE, GRID STATIONS COULD NOT BE LOCATED
  - (8) ALL DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES, IN U.S. FEET

**SYMBOL LEGEND**

EXP	EXISTING IRON PIPE (FOUND)
EXP	NEW IRON PIPE - 1/2" (NOT)
WAL	EXISTING WY MAIN (FOUND)
WAL	WALSHORRY HALL (NOT)
CR	EXISTING COTTON SPINDLE SHAPE (FOUND)
CR	EXISTING COTTON SPINDLE SHAPE (NOT)
CP	COMPUTED POINT (NOTHING SET)
CP	TELEPHONE PEDestal
CP	ELECTRIC POWER BOX
CP	RIGHT OF WAY
CP	POWER POLE
CP	OVERHEAD UTILITY LINES
CP	AREA LIGHT ON A POLE

I, EUGENE BOBBITT, P.E., HEREBY CERTIFY TO ANY OF THE FOLLOWING THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.

*Eugene Bobbitt*  
P.E. - 1-2664



I, EUGENE BOBBITT, P.E., 1-2664, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, RECORDED IN DEED BOOK PAGE ETC. THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK PAGE THAT THE METHOD OF PRECISION AS CALCULATED IS 1/10,000, THAT THIS PLAT MEETS THE REQUIREMENTS OF G.S. 41-30, SECTION F-11-C-1

WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL,  
THIS 15th DAY OF APRIL, A.D. 2010

*Eugene Bobbitt*  
EUGENE BOBBITT, P.E.  
LICENSE NUMBER - 1-2664

**BOBBITT SURVEYING,**  
CERTIFICATE No. - C-595  
P.O. BOX 963/437 DABNEY DRIVE, HENDERSON, N.C.  
(Office) 252 - 430 - 5162 (Fax) 252 - 430 - 5163

PROPERTY OF & BOUNDARY SURVEY FOR  
**SECOND DISTRICT RELIGIOUS, EDUCATIONAL & CHARITABLE DEVELOPMENT PROJECTS**  
KITTRELL TOWNSHIP  
VANCE COUNTY, NORTH CAROLINA  
SCALE - 1" = 200 feet  
DATED: 04/21/20  
CAD FILE "KITTRELL2" v01  
PLAT #10-V-X  
LAST REVISION MADE

BOOK 690 PAGE 90

VANCE COUNTY, N.C.  
FILED IN RECORD

MAR 16 9 27 AM '92

SARAH H. HALE  
REGISTER OF DEEDS

Gift

Excise Tax

Recording Time, Book and Page

Tax Lot No. \_\_\_\_\_ Parcel Identifier No. \_\_\_\_\_  
Verified by \_\_\_\_\_ County on the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_  
by \_\_\_\_\_

Mail after recording to Attorney L. W. West, P. O. Box 851, Durham, NC 27702

This instrument was prepared by Lauriette Williams West (no survey available)

Brief description for the Index

Kittrell College

## NORTH CAROLINA GENERAL WARRANTY DEED

THIS DEED made this 3rd day of March, 19 92, by and between

GRANTOR

GRANTEE

Kittrell College, by:  
Trustee  
c/o AME Church  
1134 11th Street, NW  
Washington, DC 20001

Second Episcopal District  
African Methodist Episcopal Church  
1134 11th Street, NW  
Washington, DC 20001

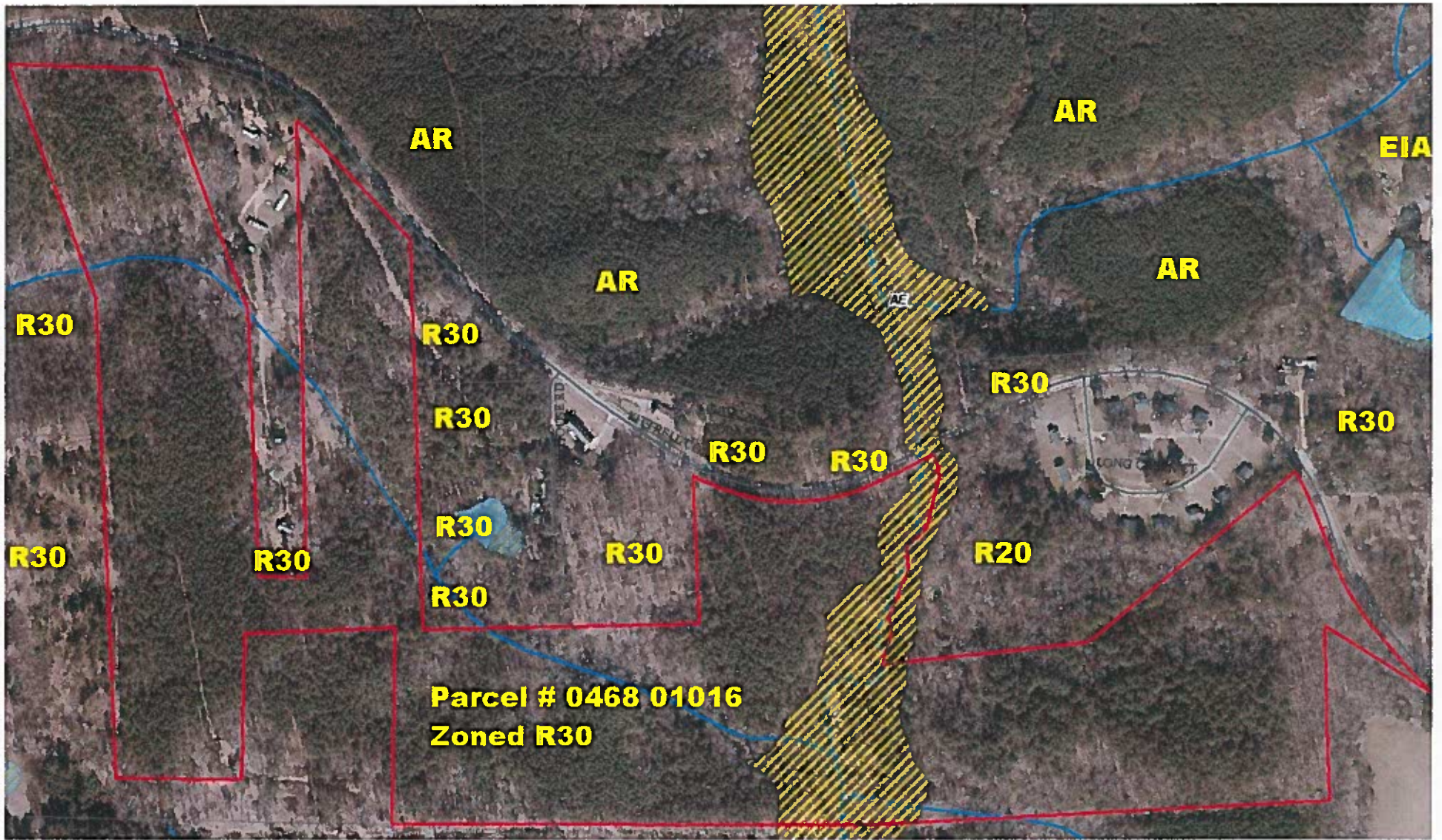
Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of Kittrell Township,

Vance County, North Carolina and more particularly described as follows:

Being the remaining property owned by Kittrell College and identified as Vance County Tax Map 468-1-7 containing 237.71 acres more or less. Said properties are more particularly described in the transfers to Kittrell College in the following book and page numbers: DB 43, p. 101; DB 198, p. 356; DB 198, p. 521; DB 200, p. 198; DB 200, p. 400; DB 220, p. 157; and DB 400, p. 225, DB 460, p. 225 Vance County Register of Deeds.  
(Land transferred in Deed Book 633, p. 181 excepted.)



## ***AGENDA APPOINTMENT FORM***

*May 6, 2019*

***Public Hearing:*** Proposed Text Amendment to Zoning Ordinance

***Request of Board:*** Approve Amendment

### **Public Notice**

The Vance County Board of Commissioners has scheduled a Public Hearing for Monday, May 6, 2019 at 6:00 p.m., or shortly thereafter, in the Vance County Administration Building, 122 Young Street, Henderson, NC to gain citizen input on a proposed text amendment to the Vance County Zoning Ordinance pertaining to placement of accessory buildings. A copy of the proposed amendment is available for viewing at the County Manager's Office, 122 Young Street, Henderson, NC. *This notice was published on April 21, 2019.*

**ORDINANCE AMENDING THE VANCE COUNTY ZONING ORDINANCE  
PERTAINING TO PLACEMENT OF ACCESSORY BUILDINGS**

**WHEREAS**, the planning board has been asked to review the county's existing zoning regulations pertaining to placement of accessory structures; and

**WHEREAS**, the planning board met on March 21, 2019, held a detailed conversation on amending the ordinance, and received public comments; and

**WHEREAS**, the planning board recommended the county consider allowing accessory structures within front yard areas at Kerr Lake where residents commonly place their primary structure in close proximity to the U.S. Corps of Engineers controlled property; and

**WHEREAS**, the planning board also recommended allowing accessory structures in front yard areas throughout the county in situations where properties contain 5 or more acres; and

**WHEREAS**, the proposed ordinance amendment is consistent with the county's land use plan by improving the county's visual image while encouraging development of a variety of housing types.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS**, that:

A. The Vance County Zoning Ordinance be amended as follows (additions shown as underlined text, deletions shown with strike through):

1) AMEND Section 4.12 as follows:

Accessory structures/buildings shall not be placed any closer to the front right of way than any portion of the dwelling. For all lots facing on more than one road, all accessory structures shall meet the front setback requirements for each road right of way. The following exceptions apply to this rule:

- A. Accessory structures located on properties containing 5 or more acres may be placed closer to the front setback than the dwelling, but may not be within the front setback stated for that zoning district.
- B. Accessory structures located on properties that border land owned by the U.S. Government under the control of the U.S. Army Corps of Engineers for the John H. Kerr Dam and Reservoir may be placed closer to the front setback than the dwelling, but may not be within the front setback stated for that zoning district.

A survey showing all improvements and proposed improvements shall be presumptive evidence of compliance with this section.

B. The above amendments are effective upon adoption of this ordinance.

Adopted this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2019.

---

Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

---

Kelly H. Grissom  
Clerk to the Board

## ***AGENDA APPOINTMENT FORM***

*May 6, 2019*

***Public Hearing:*** Proposed Amendment to Zoning Ordinance

***Request of Board:*** Approve Amendment

### **Public Notice**

The Vance County Board of Commissioners has scheduled a Public Hearing for Monday, May 6, 2019 at 6:00 p.m., or shortly thereafter, in the Vance County Administration Building, 122 Young Street, Henderson, NC to gain citizen input on an amendment to the Vance County Zoning Ordinance that would prohibit the use of recreational vehicles and campers for temporary or recreational occupation unless it is within an approved RV park. A copy of the proposed amendment is available for viewing at the County Manager's Office, 122 Young Street, Henderson, NC. *This notice was published on April 21, 2019.*

**ORDINANCE AMENDING THE VANCE COUNTY ZONING ORDINANCE  
PROHIBITING THE USE OF RECREATIONAL VEHICLES AND CAMPERS FOR  
TEMPORARY OR PERMANENT OCCUPATION.**

**WHEREAS**, a resident in the Pool Rock Subdivision has raised concerns regarding the use of campers being used as temporary living quarters; and

**WHEREAS**, the planning board was asked to review the county's existing zoning regulations pertaining to the use of recreational vehicles and campers; and

**WHEREAS**, the planning board met on November 8, 2018 and February 21, 2019 to discuss the matter and provide a public meeting for input; and

**WHEREAS**, the planning board recommended the county consider a prohibition on the use of campers for temporary or permanent occupancy or for any other purpose other than storage of the camper by the property owner; and

**WHEREAS**, the zoning ordinance would continue to allow campers within approved RV parks and in emergency situations or disasters when a governmental program provides temporary recreation vehicles while homes are being replaced; and

**WHEREAS**, the proposed ordinance amendment is consistent with the county's land use plan by minimizing detrimental effects of incompatible land uses, is reasonable, and is in the public interest.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS**, that:

A. The Vance County Zoning Ordinance be amended as follows (additions shown as underlined text, deletions shown with strike through):

- 1) AMEND Section 12 by revising the following definitions:

Camper: A structure manufactured of metal, wood, canvas, plastic, or other materials, or any combination thereof, mounted on wheels, which includes a living area and is designed for travel, recreation or vacation use. A camper is not designed or intended to be used as a permanent dwelling and is synonymous with recreational vehicles. (See also recreational vehicle definition)

Recreational Vehicle: A vehicle which is: (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a truck; and, (d) designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use. ~~Recreational vehicles and camping trailers shall not be used as temporary living quarters for more than ninety (90) days in any twelve (12) month period except if~~

~~these are placed in an approved RV/Camper park or in the event of an emergency or disaster when a governmental grant/program provides a temporary recreational vehicle while the damaged/destroyed home is being replaced. Recreational vehicles must be ready, willing, and able to move off site within 48 hours.~~

- 2) AMEND Section 3.2 F to remove provisions that define allowable periods for temporarily occupying campers when more than one utility is present on a vacant lot:
1. Wells and/or water supplies, septic tanks and/or temp/power poles shall not be installed for campers/recreational vehicles ~~use unless installed in accordance with other regulations herein.~~
  2. ~~If a combination of a well (other water supplies included), septic tank or temp/power pole is located on the lot, without a primary dwelling:~~
    - a. ~~A camper may not be present on the lot for more than 14 consecutive calendar days; and~~
    - b. ~~If a camper is present for more than 3 consecutive calendar days (or more than 4 consecutive calendar days for the Labor Day and/or Memorial Day holidays), it shall not return to the lot within 30 calendar days from the day of removal.~~
- 3) ADD Section 4.13 D  
D. CAMPER, RECREATIONAL VEHICLE: Recreational vehicles and campers shall not be used as temporary living quarters except if these are placed in an approved RV/Camper park or in the event of an emergency or disaster when a governmental grant/program or equivalent provides a recreational vehicle or camper while the damaged/destroyed home is being replaced.

B. The above amendments are effective upon adoption of this ordinance.

Adopted this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Kelly H. Grissom  
Clerk to the Board

## ***AGENDA APPOINTMENT FORM***

*May 6, 2019*

***Public Hearing:*** Proposed Addressing Ordinance

***Request of Board:*** Approve Ordinance

### **Public Notice**

The Vance County Board of Commissioners has scheduled a Public Hearing for Monday, May 6, 2019 at 6:00 p.m., or shortly thereafter, in the Vance County Administration Building, 122 Young Street, Henderson, NC to gain citizen input on a proposed Addressing Ordinance to provide formality to the current addressing process. A copy of the proposed ordinance is available for viewing at the County Manager's Office, 122 Young Street, Henderson, NC. *This notice was published on April 21, 2019.*

**VANCE COUNTY, NORTH CAROLINA  
PROPOSED ADDRESSING ORDINANCE  
DOCUMENT HIGHLIGHTS**

***VANCE COUNTY BOARD OF COMMISSIONERS***

The first three Articles of the Ordinance simply spell out our procedures for assigning addresses and for the naming of roads. These are processes and practices that have used by our department for over 10 years with great success. We are simply outlining those processes in the Ordinance.

**Article I – General Provisions**

These sections speak to the purpose of the document, which is to protect the safety and welfare of the general public through the orderly assignment of structure addresses to facilitate the location of and access to individual dwellings and businesses by emergency response personnel. It also speaks to the governing authority and cites the General Statute behind that authority, the jurisdiction that it pertains to and how the Ordinance will be administered.

**Article II – Definitions**

This section simply identifies and explains certain terms that are used through the document.

**Article III – Roadway Naming Procedures**

These sections speak to how roads are actually named and where the names of all roads are maintained. It discusses the specifics of road name suffixes, directional names, duplicated road names and clarifies other aspects of the road naming process explaining how important it is that firm processes exist to ensure only valid, usable road names are assigned. Additionally, these sections speak to the application process for the naming of a new roadway and the specific paperwork required for a road to be named, the renaming process and the road sign installation process.

**Article IV – Street Numbering and Address Assignment**

These sections discuss the address numbering and renumbering process as well as the road ranges and how the addresses of structures directly correlate to their exact distance from the beginning of a given road. Additionally, these sections discuss the requirement to post addresses in order for responders to locate the property during an emergency. The ordinance also makes it a requirement that all house numbers be of a certain size and that be reflective so they can be seen by our responders at night.

**Article V – Violations and Enforcement**

This section speaks to compliance with the Ordinance itself and references fines that will be imposed for noncompliance.

There are essentially two considerations for this section. The first is the requirement for existing structures to post their house numbers and the second is the requirement for new construction or new occupancy.

New structures or occupancies will be denied the certificate of occupancy until their address is posted. In the case of existing structures, responders shall notify the 911 center in any situation in which they respond to a call and encounter a property with no address posted. The communications center will leave word for the Addressing Coordinator. Who will in turn notify the property owner.

#### **Article VI - Appeals**

This section gives the property owner the right to appeal any action associated with the ordinance to the Addressing Coordinator with final appeals made to the Vance County Board of Commissioners. It discusses the process of filing an appeal and establishes time frames for that process.

**ADDRESSING ORDINANCE  
VANCE COUNTY, NORTH CAROLINA**

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## **ARTICLE I – GENERAL PROVISIONS**

### **SECTION 101 – Title**

This ordinance shall be known as the "Addressing and Road Naming Ordinance of Vance County, North Carolina," and may be referred to as the "Addressing Ordinance".

### **SECTION 102 – Purpose**

The purpose of the this ordinance is to protect the safety and welfare of the general public through the orderly assignment of structure addresses to facilitate the location of and access to individual dwellings and businesses by emergency response personnel.

This ordinance shall establish a uniform system of road naming and re-naming along both public and private roadways to ensure road names are not phonetically or visually similar or duplicated. It also establishes a uniform system of addressing and numbering all houses and buildings while establishing a process for changing existing addresses and roadway names to improve emergency response to all parts of the County.

### **SECTION 103 – Authority**

This ordinance is hereby adopted under the authority and provisions of General Statutes of North Carolina GS 153A-238 and 153A-239.1(a) and GS 147-54.7, and the Police Powers of the county to protect the health, safety and welfare of its citizens.

### **SECTION 104 – Jurisdiction**

The provisions and regulations provided by this Ordinance shall apply within the ordinance-making jurisdiction of Vance County. Enforcement of this Ordinance within a municipal jurisdiction shall require an intergovernmental agreement between said municipality and the County of Vance.

### **SECTION 105 – Application**

It shall be unlawful for any person(s) without the written consent of Vance County to:

- A. Name or designate the name of any roadway subject to this Ordinance.
- B. Number or assign a number to any structure in violation of this Ordinance.
- C. Erect any roadway name sign, remove, deface, damage, or obscure any number or sign in the jurisdiction of this Ordinance.

### **SECTION 106 – Administration**

The Vance County Board of Commissioners hereby assigns primary authority and responsibility for addressing of roadways as directed by the provisions of this ordinance to the Addressing Coordinator. In accordance with the general direction of the Vance County Commissioners, County Manager and County GIS Administrator, it shall be the duty of the Addressing Coordinator to prepare and maintain the address database for the entire County and to assign new addresses when a new building is built, or for any reason a number is required. It shall be the duty of the Addressing Coordinator from time to time, and upon request, to review roadway number assignments, resolve conflicts in address numbering, reassign numbers or propose any

changes which, in his/her opinion, are necessary for the public safety, welfare and mail delivery. This includes any authorized staff representative acting on the Coordinator's behalf, and hereby assigns primary responsibility for all activities necessary for the implementation, enforcement, interpretation and administration of this Ordinance to the Addressing Coordinator.

The County GIS Administrator shall maintain the database required for the implementation of the aforementioned maps. Requests or petitions for changing street names will be filed with the Addressing Coordinator who will then transmit such requests to the necessary departments for approval.

The Addressing Coordinator in addition to the other responsibilities set forth herein shall:

- A. Keep a record of the date, copy of the notation, and the address to which the new address was assigned.
- B. Ensure that all streets which require naming have street identification signs, and that all signs are uniform in construction, that all signs are placed at proper locations and properly installed, and that all signs that are either destroyed or lost are reinstalled in a timely manner.
- C. Compile a database of fiscal addresses for each property or building in conjunction with the County Tax Department.
- D. Compile the Master Street Address Guide (MSAG) as required for the E911 Database.

## **Article II. Definitions**

For the purposes of this Ordinance, certain terms of words used herein shall be defined as follows:

**Addressing Coordinator** -The employee of Vance County charged with the administration of this ordinance.

**Building** - Any structure having a roof supported by columns or by walls, and intended for shelter, housing or enclosure of persons, animals, chattels or equipment. For the purposes of this Ordinance, the term "building" may also include other man-made structures.

**Driveway** - A private way, beginning at the property line of a lot abutting a public road, private road, easement or private right-of-way, giving access from that public road, recorded easement, recorded private road or private right-of-way, and leading to a building or use of structure on that lot.

**House Number** - Number assigned to any house, residence, dwelling, business, warehouse, or other structure or property in a sequential manner.

**Mailing Address** – Designation assigned or used by the U.S. Postal Service for the purpose of delivery of the U.S. Mail. Mailing address may or may not be identical to property address.

**Mobile Home** - A portable manufactured housing unit designed for transportation on its own chassis and placement on a temporary or semi-permanent foundation having a measurement of 32 feet or more in length and 8 feet or more in width. As used in this Ordinance, mobile home also means a double-wide mobile home which is two or more portable manufactured housing units designed for transportation on their own chassis, which connect on site for placement on a temporary or semi-permanent foundation having a measurement of 32 feet or more in length and 8 feet or more in width.

**Mobile Home Space** - Any parcel of ground within a mobile home park designed for the exclusive use of one mobile home.

**Mobile Home Park** - Shall be the land leased or rented, being used or proposed to be used by mobile homes occupied for dwelling or sleeping purposes.

**Multiple Housing Complex** – Any structures built to include more than one dwelling unit under a single roof to include apartment buildings, condominiums, townhomes or any other similar construction.

**Vance County Master Street Address Guide (MSAG)** – A complete list for all Vance County roadways containing the names, addresses and emergency providers.

**Private Mobile Home Park Road** - Any street, roadway or driveway which serves two or more mobile homes for residential purposes, and which has not been dedicated to the public use.

**Public Street** – A street located on public right-of-way and which meets the total improvement requirements for a public street as set forth by the North Carolina Department of Transportation in its publication "Subdivision Roads – Minimum Construction Standards".

**Private Street** - A street not maintained by the North Carolina Department of Transportation which is not intended to become a public street but which shall be used for access to a particular site, group development or business.

**Property Address** - The assigned number and roadway name shall serve as the property address.

**Roadway** - Any road, street, drive, lane, cart way, tram way, easement, right-of-way, access area, thoroughfare, highway, boulevard, or any other corridor used for or having the potential use as a means of conveyance by a motor vehicle.

**State Road Number** - The number assigned by the North Carolina Department of Transportation; also known as the SR number for secondary state maintained roads.

**Street/Road Name** - The official name of any roadway, designated by the Board of Commissioners or, in the case of public roads, by the North Carolina Department of Transportation.

**Suffix** - The identifier following a road name; avenue, boulevard, circle, court, drive, highway, lane, loop, parkway, place, point, road, run, square, street, terrace, trace, trail or way.

**Travel Trailer** - A vehicular portable structure less than 32 feet in length primarily designed as a temporary dwelling for travel, recreation or vacation uses.

**Travel Trailer Park** - A parcel of land designed and equipped to accommodate travel trailers.

### **Article III. Roadway Naming Procedures**

#### **SECTION 301. Names**

The names of roadways currently in place and listed in the current Master Street Address Guide (MSAG) that are located within the jurisdiction of Vance County, shall be assigned/changed in accordance with this ordinance. A copy of this ordinance and a list of street names shall be forwarded to the Department of Transportation pursuant to G.S. 153A-239.1.

#### **SECTION 302. New Names**

- A. No new roadways shall be named without review of the Addressing Coordinator. In the event a roadway name is denied, a written explanation as to why the name was denied will be provided.
- B. Any new name shall not be duplicative or be phonetically similar to any other name in the Vance County MSAG, including municipalities located within Vance County.
- C. Directional names cannot be part of any name (examples - WESTOVER RD or NORTHFIELD DR are not acceptable).
- D. Abbreviations in the name cannot be used except for the following; MT for Mount, ST for Saint.
- E. Name suffixes may not be used as part of a name (examples - DEER RUN DR or EAGLE WAY CT are not acceptable)
- F. Alternate spelling and homonyms (dear and deer) are not acceptable. Additionally, all names must use the common spelling as found in a standard dictionary.
- G. Names must not contain any punctuation or symbols. Only letters of the alphabet and blank spaces may be included in names.
- H. Names that are numbers must be expressed spelled out and not numeric (for example, Second Street is acceptable, not 2nd Street). State and federal highways numbered are not to be used as names.
- I. Roadways shall be required to be named when providing vehicular access to apartment complexes, mobile home parks, or two (2) or more parcels.

- J. Street names, not including the suffix, must be limited to a maximum of fifteen (15) characters.
- K. Only one name may be assigned along a continuous roadway. Where permanent breaks exist, a new name must be assigned to each segment. A permanent break may consist of but is not limited to a river, stream where continuous access is not available between the two (2) segments without using another street.
- L. The applicant for new roadway names shall be responsible for the sign costs as established by the County Fee Schedule. These fees, once paid, are non-refundable. Roadway signs shall be required at each intersection with another named roadway and shall be placed in accordance with the latest edition of the Manual of Uniform Traffic Control Devices for Streets and Highways.

### **SECTION 303. Application Process for New Roadway Names**

The initial naming of new roadways shall be assigned upon the recordation of an approved subdivision plat in accordance with the Vance County Subdivision Ordinance. The following items shall be included on any map submitted for subdivision approval which creates a new roadway:

- A. The name proposed for each roadway identified on the map, and
- B. Completed Vance County Application for new road name

### **SECTION 304. Roadway Suffixes**

The following name suffixes and their official abbreviations may be used in the naming of new roadways:

- AVE = Avenue - Any thoroughfare that is continuous and not limited to a single subdivision.
- BLVD = Boulevard - Roadway with a landscaped median dividing the roadway.
- CIR = Circle.
- CT = Court - Dead-end roadway or a roadway terminating in a cul-de-sac no longer than 600 feet.
- DR = Drive - For a curving, continuous thoroughfare.
- HWY = Highway - State, Interstate, or Federal Highway.
- LN = Lane - A minor roadway.
- LOOP = Loop - Roadway that loops around and terminated onto itself.
- PKWY = Parkway - Collector or arterial roadway with a raised median.
- PL = Place - Permanently dead-end roadway ending in a cul-de-sac, no longer than 660 feet.
- PT = Point - Roadway adjacent to a waterway.
- RD = Road - Any thoroughfare that is continuous and found mainly in the rural area of any county.
- RUN = Run - A straight roadway in an undeveloped area.
- SQ = Square - Central Square set up for centralized development.
- ST = Street - Any thoroughfare that is continuous and used mainly in city and town.
- TER = Terrace - Curvilinear roadway of less than a 1,000 feet.
- TRC = Trace - Small community roadway.
- TRL = Trail - Roadway serving as a collector for one or more local thoroughfares.

WAY = Way - A curvilinear roadway.

### **SECTION 305. Roadway Directionals**

Roadway Directionals can be used with the approval of the Addressing Coordinator based on the following standards:

- A. Directions must be placed ahead of the street name in a separate field separate from the street name (for example, E SMITH ST).
- B. Directionals cannot be used as a suffix or placed after the street name.
- C. Directionals must be used in a complimenting set. If a North directional is used there must also be a South directional. If an East directional is used there must be a West directional.
- D. The prefix "N" (for North) shall be used for the northern portion of roadways having the same name.
- E. The prefix "S" (for South) shall be used for the southern portion of roadways having the same name.
- F. The prefix "E" (for East) shall be used for the eastern portion of roadways having the same name.
- G. The prefix "W" (for West) shall be used for the western portion of roadways having the same name.

### **SECTION 306. Renaming Procedures and Requirements**

- A. Property owners who want to have the name of a roadway changed shall submit a petition to the Addressing Coordinator. The petition shall comply with this ordinance and include the following:
  - 1. Existing roadway name.
  - 2. Proposed new name in accordance with this ordinance.
  - 3. Basis why the petitioner is requesting the change.
  - 4. List of all individuals owning property adjacent to the subject roadway or whose driveway abuts the subject roadway.
  - 5. Signatures from 75% of those individuals listed in item 4 above which must encompass 75% of the roadway frontage.

Upon receiving a completed petition, the Addressing Coordinator shall verify the information submitted in the petition and shall inform the County Manager of the pending petition and need for Board of Commissioners action pursuant to N.C.G.S. 153A 239.1 or its replacement, along with a recommendation of the petition.

- B. When renaming a roadway, the following should be taken into consideration:

1. The County may not change the name of any name given to a roadway by the Department of Transportation unless the Department of Transportation agrees to such changes.
2. Any number assigned to a roadway by Department of Transportation may not be changed, although a roadway name may be assigned in addition to its DOT Number.
3. Largest Impact - In most cases, the roadway with the larger number of homes, dwellings, or commercial structures along the roadway should have priority and retain the name in order to minimize the number of people affected.
4. Oldest Roadway - When renaming a roadway which conflicts with this Ordinance and between two roadways the impact will be equal, then the roadway that has been consistently signed for the longest period of time should retain the name.
5. Historical Significance - In some cases, the roadway with a name of historical significance should retain the disputed name.

#### **SECTION 307. Notice of Roadway Name Assignment or Changes**

Upon the assignment or re-assignment of any roadway name, the Addressing Coordinator shall give notice to all owners and occupants of the abutting property, to the local postmaster with jurisdiction over the roadway, to the Board of Transportation, and to any city within five miles of the roadway, and others as set forth in NCGS 153A-239.1(a). The Addressing Coordinator shall also provide notice to any utilities serving the area, and emergency services agencies serving Vance County.

#### **SECTION 308. Installation of Roadway Signs**

All road name sign blades shall be a minimum of six inch vertical dimension sign with a minimum of four inch letters. The “blades” shall be made of reflective green sheeting with the road name in reflective white letters on both sides. Developers of new major subdivisions as defined by the Vance County Subdivision Ordinance are permitted to propose and install a reflective blade with an alternative color as long as it contains white lettering and is approved by the Addressing Coordinator and the Vance County Planning Board.

It shall be unlawful for any person to establish or erect any road sign that does not comply with the standards set forth in this article and without receiving prior approval from the addressing coordinator. It shall be unlawful for any person to intentionally destroy, mar, or deface any county road name sign.

### **Article IV. Street Numbering and Address Assignment**

#### **SECTION 401.**

The rules and guidelines in this section should be followed to facilitate the orderly assignment of addresses to properties. Properties and structures must be assigned addresses in a logical, easy to

understand manner in order to help citizens and emergency personnel quickly locate people, places and events.

- A. When to assign address numbers - After a new roadway is approved, it must be assigned an address range and each individual property with a building, assigned numbers in accordance with the standards defined in this Ordinance. Addresses should not be assigned to structures that are simply accessory to another building or are insubstantial in nature.
- B. Street addressing process in Vance County, NC - Address block ranges will be assigned to roadways shown on approved preliminary plans. Individual physical addresses must be assigned to structures prior to approval of zoning permits as required by the Vance County Zoning Ordinance.

## **SECTION 402. Guidelines for Numbering and Renumbering Street Addresses**

- A. Assignment of Addresses for New Development
  - 1. Address Ranges - All primary structures shall be assigned an address number that reflects the established addressing formula. No address range in Vance County shall conflict with another address range in a contiguous locality. For those rare duplicate street names in the county, the address range will be different for each street. The range will be assigned consecutively for all duplicate street names; however, the numbering of the second street will have a break of a minimum of one thousand (1,000) addresses.
  - 2. Addressing Interval – Primary structure addresses shall be assigned consecutively so that a new address is created ideally every 5.28 linear feet. Addresses will be assigned at the point of access (driveway) or to a structure point along the front of the structure. If the driveway enters from the side or rear of the property, the structure shall be addressed on the roadway that the structure fronts/faces at the approximate middle of the structure.
  - 3. Even and odd numbering. Odd numbered addresses shall be assigned to the left in the direction of increase and even numbered addresses shall be assigned to the right in the direction of the increase.
  - 4. Each unit within a multiple housing unit and mobile homes within Mobile Home Parks shall be assigned a primary 911 address. Addresses shall be assigned from internal drives, using even and odd addressing. A Mobile Home Park owner may assign lot numbers, but the lot number shall not be used in the address of the lot.
  - 5. Addresses in Sequential Order. All addresses need to be in sequential numeric order, always increasing from the point of origin, and should numerically balance on both sides of the roadway.
  - 6. Addresses will be established as whole numbers and will not have fractions or decimals of a number.

7. Vacant properties shall, upon request, be assigned addresses during pre-development for location purposes only, but once zoning approval pursuant to the Vance County Zoning Ordinance occurs it may have to be readdressed based on the final layout or plan.

**B. Renumbering/Readdressing a Roadway:**

1. It shall be the duty of the Addressing Coordinator from time to time, and upon request, to review address numbers, identify conflicts in number assignment and make changes which, in their opinion, are necessary or as follows:
  - a. Due to conflicts with other addresses, or
  - b. Change in character or density of occupancy of any block, or
  - c. Lack of availability of additional numbers when the need arises, or
  - d. Addresses are determined to be out of sequence creating a potential public safety concern, or
  - e. In conjunction with the changing of a roadway name.
2. Upon the request of the Planning Director the Addressing Coordinator shall review the section of roadway or roadways requested by the Planning Director.
3. While undertaking any reviews, the Addressing Coordinator will take into consideration the Public's Health, Safety and General Welfare. In the event an existing address has jeopardized the public's health, safety, or general welfare by impeding timely emergency response, or in the event an existing roadway name reasonably could be perceived to jeopardize the public's health, safety, or general welfare by impeding timely emergency response, the Addressing Coordinator may make changes.
4. When renumbering/reassigning addresses along a roadway it shall be done in accordance with Section 402 A of this Ordinance.
5. The Addressing Coordinator shall provide notice to all affected property owners by certified mail, return receipt requested, to the current mailing address as listed with the Vance County Tax Office for the affected parcels of property. Each notice shall include:
  - a. The prior and new address assigned to the property.
  - b. Notice of right to appeal and appeal process.

**SECTION 403. Posting of Street Address Numbers**

The owner, occupant or agent of the primary structure shall place or cause to be placed and maintained upon each primary structure the numbers assigned under the addressing system as provided in this article. The following criteria must be used to properly display the number:

- A. The address numbers shall be placed on the primary structure within 30 days from the date of notification by the Addressing Coordinator after approval of such assignment as required by this Ordinance.

- B. The numbers shall be conspicuously placed immediately above, on, or at the side of the proper door of each primary structure addressed so that the number can be seen plainly from the roadway on which the address is based and shall be a minimum of four (4) inches in height. Whenever any primary structure is more than one hundred twenty (120) feet from the roadway which the address is based upon, and the number is not clearly discernible from the roadway right of way, or vision of the primary structure from the roadways is otherwise obscured, the number assigned shall be placed on a sign (minimum of six inches (6) x eighteen inches (18) attached near the walk, driveway or common entrance to such primary structure. It shall be affixed upon a gatepost, fence, post or other appropriate place so as to be easily discernible, and to clearly identify the entrance to a property. Alternatively, numbers can be posted on an individual US mailbox or US mailbox stand/post for the building if:
1. The US mailbox is distant and separate from any other US mailbox so as to eliminate confusion as to specific ownership, and;
  2. The US mailbox is located along the roadway on which the address is based, and is adjacent to the driveway or access to the primary structure, and;
  3. The address numbers are affixed to the US mailbox or US mailbox post/stand in such a manner as to be visible and readable from any and/or all directions from the roadway which it fronts, and;
  4. The address numbers on the US mailbox or US mailbox post/stand are no less than three (3) inches in height.

Numbers painted or stenciled on the curb shall not be a lawful substitute for the display of address numbers prescribed by this section.

- C. Numbers for multiple dwelling units and nonresidential buildings shall be at least six (6) inches in height and shall be placed on the primary structure so as to be easily and readily seen facing the roadway nearest the street in which the building is accessed.
- D. All numbers must be made of a durable, clearly visible material and must contrast with the color of the house, building, or other structure. Numbers must also be reflective for night time identification.
- E. Address numbers should be plain block numeric numbers and not in alpha print or any type of script writing.
- F. The Addressing Coordinator shall be authorized to approve alternate methods of displaying the address numbers on primary structures that meet the intent of this Ordinance.

#### **SECTION 404. Notice of Final Address Change**

After all rights to appeal a notice of address change pursuant to this ordinance have expired or been heard, the Addressing Coordinator shall give notice to the owners and occupants of all

affected addresses, the local Postal Service, to any major utilities serving the addressed area, to any emergency services agencies such as police, sheriff, fire departments and ambulance service with jurisdiction over the addressed area.

#### **Article V. Violations and Enforcement**

- A. Owners of real property upon which primary structures are already constructed will be required to comply with this ordinance. Those person(s) who do not comply with this ordinance will be notified and requested, by the Addressing Coordinator, to meet the requirements within 30 days from the date of notification. If the owner does not comply voluntarily with this Ordinance within 30 days of receiving delivery of the notice by registered or certified mail or by hand delivery, enforcement action pursuant to G.S. 153A-123 may be initiated. A fine of twenty-five dollars (\$25.00) shall be imposed on the property owner for each day that the address is not posted.
- B. No building permit shall be issued unless an official address number has been assigned for a lot.
- C. The certificate of occupancy for any structure erected, repaired or modified after the effective date of this Ordinance shall be withheld by the Planning and Development Department until the address is posted on the structure as outlined in this Ordinance.
- D. Any violation of the provisions of this Ordinance not specifically addressed in Article V. A., shall be guilty of a misdemeanor and shall be subject to a fine of not more than fifty dollars (\$50) or imprisonment of not more than thirty (30) days, as provided by North Carolina General Statutes 14-4C. Violations of this Ordinance may also be subject to further civil remedies as set forth in North Carolina General Statute 153A-123.

#### **Article VI. Appeals**

Appeals of proposed street renaming/renumbering, individual addressing number changes or denial of a street name request must be filed with the Address Coordinator, in writing, within thirty (30) days of written notification of required owner action. In the event of a denial by the Address Coordinator(s), individuals affected by proposed changes or denials may file appeal to the Vance County Board of Commissioners. This final appeal must be filed in writing within 30 days of the denial with the Address Coordinator(s) and will be placed on the next available Board of County Commissioner meeting agenda.

#### **Article VII. Amendments**

The provisions of this ordinance may from time to time be amended, supplemented, changed, modified, or repealed by the Board of Commissioners. The Vance County Board of Commissioners may also authorize a variance from these regulations when in its opinion the interests of the public would best be served by such variance.

## **Article VIII. Closing Provisions**

### **Section 801. Severability**

Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decisions shall not affect the validity of the Ordinance as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

### **Section 802. Conflict with Other Laws**

Insofar as the provisions of this Ordinance are inconsistent with the provisions or any other law except a provision of state or federal law, the provisions of this Ordinance shall control.

## **Article IX. Effective Date and Adoption**

This ordinance shall take effect and be in force from and after its adoption.

Duly adopted by the Board of County Commissioners, Vance County, North Carolina, this the 6<sup>th</sup> day of May, 2019.

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Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

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Kelly H. Grissom  
Clerk to the Board

## ***AGENDA APPOINTMENT FORM***

*May 6, 2019*

***Name:*** Porcha Brooks

***Name of Organization:*** Tax Office

***Purpose of appearance:*** Present Untimely Exemption Applications

***Request of Board:*** Approve Exemption Applications



## 2019 Untimely Application Filed

CASE DATE/TIME: 05/06/2019

ACCOUNT REF#: 1026658

OWNER/BUSINESS NAME: Sherie D. Ayscue and William H. Williams Jr.

PARCEL(s): 0540 01006

DATE OF APPEAL: 03/01/2019

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Continuous Present Use Forestry application for 2019 real property. The taxpayers did not know the process or time constraints to submit an application. The notices regarding the Present-Use were sent to the incorrect address. Once they were made aware of the process to continue in Present-Use, they quickly got the paperwork into the tax office. They also wanted it to be noted that the property has been in the Present-Use Value Program since January 16, 1992. They thank you for your consideration in advance.

### STAFF REVIEW:

Appellant failed to apply for the exemption by January 31, 2019. Therefore the assessor must deny their 2019 untimely application submitted March 1, 2019.

### ASSESSOR'S RECOMMENDATION:

If application would have been turned in by January 31<sup>st</sup>, it would have met the qualifications and would have been approved.



## 2019 Untimely Application Filed

CASE DATE/TIME: 05/06/2019

ACCOUNT REF#: 12020

OWNER/BUSINESS NAME: Jenkins Family Trust

PARCEL(s): 0471 02007

DATE OF APPEAL: 02/27/2019

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Present Use Forestry application for 2019 real property. The family was not able to file by January 31, 2019 due to unforeseen family issues.

### STAFF REVIEW:

Appellant failed to apply for the exemption by January 31, 2019. Therefore the assessor must deny their 2019 untimely application submitted February 27, 2019.

### ASSESSOR'S RECOMMENDATION:

If application would have been turned in by January 31<sup>st</sup>, it would have met the qualifications and would have been approved.



## 2019 Untimely Application Filed

CASE DATE/TIME: 05/06/2019

ACCOUNT REF#: 1022210

OWNER/BUSINESS NAME: The Salvation Army

PARCEL(s): 0213 01004/ 2292 Ross Mill Rd

DATE OF APPEAL: 05/01/19

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely exemption application for 2019 real property. Please accept their apology for the delay. They originally submitted the Property Tax Exemption form on 10/26/16 but was denied because the construction had not begun on the property. They were instructed to re-submit the request once construction had begun. The actual date construction began was in September 2018.

### STAFF REVIEW:

The Salvation Army failed to apply for the exemption by January 31, 2019. Therefore the assessor must deny their 2019 untimely application submitted May 1, 2019.

### ASSESSOR'S RECOMMENDATION:

If application would have been submitted timely it would have met the requirements and been approved.



## 2019 Late List Penalties

CASE DATE/TIME: 05/06/2019

ACCOUNT REF#: 1021495

OWNER/BUSINESS NAME: Cole T. Faulkner and Rosa H. Faulkner

Parcel/Property Description: 0542 02020 406 Faulkner Town Rd

DATE OF APPEAL: 04/30/2019

PENALTY APPEALED: 2018 20% 396.46, 2017 30% 582.21 and 40% 776.28

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the late listing penalties on the discovery of his improvement.

He is also requesting that the Board waive the retroactive taxes.

### STAFF REVIEW:

On 3/14/19 our appraiser discovered that an improvement had not been taxed on the above parcel. The appraiser discovered that the certificate of occupancy was issued on 2/10/2015. For this reason the discovered improvement had to be taxed for 2016, 2017 and 2018 including penalties.

### ASSESSOR'S RECOMMENDATION:

Assessor recommends that the penalties of 20, 30 and 40% stands according to NCGS 105-312(h) which states that "having computed each year's taxes separately as provided in subsection (g), there shall be added a penalty of 10% of the same amount for each subsequent listing period that elapsed before the property was discovered or not timely listed.

Assessor also recommends that the taxes stand according to NCGS 105-312(g) which states that "when property is discovered, it shall be taxed for the year in which discovered and for any of the preceding five years during which it escaped taxation...."

# ***Water District Board***



Engineering  
Landscape Architecture  
Surveying

April 30, 2019

Mr. Jordan McMillen, County Manager  
Vance County Water District  
Vance County  
122 Young Street, Suite B  
Henderson, NC 27536

Re: Vance County Water District, Phase 3  
Contractor: HG Reynolds Company, Inc.  
Description of Change Order #1

Dear Mr. McMillen,

This letter is to provide you and the Vance County Water District Board with a description of the proposed Change Order #1 related to the Vance County Water District – Phase 3 project which is under construction. To date, approximately 50% of the total length of water main associated with the project has been installed.

The subject change order covers several items which related to the subject construction contract. Below is an item-by-item discussion on each of the items to be included in this change order:

1. Item #1 - Modifies the contract quantities and scope to install 8" water main and associated appurtenances along Rock Mill Rd (from Sta 0+00 to 20+00) instead of 12" water main as originally planned. The change results after discovering the connecting water main on Rock Mill Rd was installed as an 8" line which was install as part of a previous project. Enclosed with the change order items is a detailed tabulation showing changes in contract amounts which result in a total deduct of \$19,282.70.
2. Item #2 - Cost covers the installation of an additional 350 feet of 8" water main along NC 39 Hwy just south of Foster Rd intersection. The additional water main is necessary to serve additional residents interested in connecting to the water system. This item also includes additional time for construction of the added scope. Enclosed with the change

order items is a detailed tabulation showing the additional quantities and total cost. This item results in an adder of \$15,592.00 and 10 addition calendar days.

3. Item # 3 - Time Only Extension - Covers additional contract time requested by Contractor due to the impact of abnormal weather conditions experience from Notice to Proceed date of 11/26/18 through 3/31/19. Enclosed with the change order is the supporting documentation showing the specific impacts to the contract time. This item results in a request for an additional 22 days calendar days.

Our team has reviewed the above items and feel the request is acceptable and in line with contract requirements. **The total change order amount is a deduct of -\$3,690.70 with an additional 32 calendar days of contract time.**

If you have any questions, please do not hesitate to contact us at (910) 420-1437 or [logan@lkcengineering.com](mailto:logan@lkcengineering.com)

Sincerely,  
LKC Engineering, PLLC

A handwritten signature in blue ink, appearing to read "Logan Parsons".

Logan J. Parsons, E.I.

<b>CHANGE ORDER NO. 1</b>			
Date of Issuance: _____		Date of last signature _____	
Effective Date: _____		Date of last signature _____	
Project: <b>Vance County Water District - Phase 3</b>		Owner: <b>Vance County Water District</b>	
		Owner's Contract No.: <b>N/A</b>	
Contracts: <b>N/A</b>		Date of Contract: <b>11/26/2018</b>	
Contractor: <b>H.G. Reynolds Company, Inc.</b>		Engineer's Project No.: <b>VaCo-15.01</b>	
<b>The Contract Documents are modified as follows upon execution of this Change Order:</b>			
Description:		This Change Order captures several miscellaneous items as detailed in the attachment.	
Attachments: (List documents supporting change):			
		Attached is an itemized breakdown and supporting documentation for each change order item.	
<b>CHANGE IN CONTRACT PRICE:</b>		<b>CHANGE IN CONTRACT TIMES:</b>	
Original Contract Price: <b>\$1,169,557.00</b>		Original Contract Times: Substantial completion (days): <b>270 days</b> Ready for final payment (days): <b>300 days</b>	
Increase from previously approved Change Orders: <b>N/A</b> <b>\$0.00</b>		Increase from previously approved Change Orders: <b>N/A</b> Substantial completion (days): <b>0 days</b> Ready for final payment (days): <b>0 days</b>	
Contract Price prior to this Change Order: <b>\$1,169,557.00</b>		Contract Times prior to this Change Order: Substantial completion (days): <b>270 days</b> Ready for final payment (days): <b>300 days</b>	
<b>Increase</b> of this Change Order: <b>-\$3,690.70</b>		<b>Increase</b> of this Change Order: Substantial completion (days): <b>32 days</b> Ready for final payment (days): <b>32 days</b>	
Contract Price incorporating this Change Order: <b>\$1,165,866.30</b>		Contract Times with all approved Change Orders: Substantial completion (days): <b>302 days</b> Ready for final payment (days): <b>332 days</b>	
RECOMMENDED:		ACCEPTED:	
By: _____		By: _____	
Engineer (Authorized Signature)		Owner (Authorized Signature)	
Date: _____		Date: _____	
		ACCEPTED:	
		By: _____	
		Contractor (Authorized Signature)	
		Date: _____	
Approved by Funding Agency (if applicable): _____			
Date: _____			

## VANCE COUNTY WATER DISTRICT - PHASE 3

### CHANGE ORDER #1 SUMMARY OF CHANGE ORDER ITEMS

	Description	Cost	Added Days
1.	This change order modifies the contract to install 8" water main and associated appurtenances along Rock Mill Rd (from Sta 0+00 to 20+00) instead of 12" water main as originally planned. The change results after discovering the connecting water main on Rock Mill Rd was installed as a 8" line as part of a previous project. See attachment for itemized breakdown of quantities.	-\$19,282.70	0
2.	Cost covers the installation of an additional 350 feet of 8" water main down Hwy 39 past Foster Rd to serve four additional users that are wanting to water. Item also includes additional time for construction. See attachment for itemized breakdown of quantities.	\$15,592.00	10
3.	Time Only Extension - Covers additional days due to the impact of abnormal weather conditions experience from Notice to Proceed date of 11/26/18 through 3/31/19. See attached supporting documents for additional time.	\$0.00	22
TOTAL:		-\$3,690.70	32

# VANCE COUNTY WATER DISTRICT - PHASE 3

## CHANGE ORDER #1 - ITEM #1 TABULATION OF REVISED UNIT QUANTITIES (12" to 8" switch)

Contract Information						Itemized Deductions		Itemized Additions	
Item No.	Item Description	Unit Quantity	Unit	Unit Price	Extended Price	Revised Quantity	Extended Amount	Revised Quantity	Extended Amount
1.	12" PVC (SDR 21) Water Main	2,550	LF	\$29.00	\$73,950.00	-1,730	(\$50,170.00)		\$0.00
1A	8" PVC (SDR 21) Water Main REV	2,550	LF	\$22.32	\$0.00		\$0.00	1,730	\$38,613.60
2.	8" PVC (SDR 21) Water Main	12,400	LF	\$20.96	\$259,904.00		\$0.00		\$0.00
3.	6" PVC (SDR 21) Water Main	7,650	LF	\$20.00	\$153,000.00		\$0.00		\$0.00
5.	2" PVC (SDR 21) Water Main	3,110	LF	\$18.00	\$55,980.00		\$0.00		\$0.00
6.	12" DIP (Class 350) Water Main	1,250	LF	\$48.20	\$60,250.00		\$0.00		\$0.00
6A	8" DIP (Class 350) Water Main REV	1,250	LF	\$42.72	\$53,400.00		\$0.00		\$0.00
7.	8" DIP (Class 350) Water Main	200	LF	\$42.00	\$8,400.00		\$0.00		\$0.00
8.	6" DIP (Class 350) Water Main	100	LF	\$38.00	\$3,800.00		\$0.00		\$0.00
10.	12" DI Restrained Joint Water Main	100	LF	\$100.00	\$10,000.00	-100	(\$10,000.00)		\$0.00
10A	8" DI Restrained Joint Water Main	100	LF	\$80.00	\$8,000.00		\$0.00	100	\$8,000.00
11.	16" DR9 HDPE or 12" DR18 C900 FVPC installed by directional bore under the 24" culvert shown on Sheet W1.1. Lump sum guaranteed price. Contractor may vary the length of the bore based on field conditions, but the depth and seperation from the edge of pavement & buffer must be maintained.	1	LS	\$100,000.00	\$100,000.00	-1	(\$100,000.00)	0	\$0.00
11A	8" DR18 C900 FVPC installed by directional bore under the 24" culvert shown on Sheet W1.1. Lump sum guaranteed price. Contractor may vary the length of the bore based on field conditions, but the depth and seperation from the edge of pavement & buffer must be maintained.	1	LS	\$75,000.00	\$75,000.00	0	\$0.00	1	\$75,000.00
12.	16" Steel Casing Installed by Bore & Jack	45	LF	\$385.00	\$17,325.00		\$0.00		\$0.00
13.	12" Steel Casing Installed by Bore & Jack	90	LF	\$385.00	\$34,650.00		\$0.00		\$0.00
15.	12" MJ Gate Valve	4	EA	\$2,408.00	\$9,632.00	-2	(\$4,816.00)		\$0.00
16.	8" MJ Gate Valve	10	EA	\$1,369.00	\$13,690.00		\$0.00	2	\$2,738.00
17.	6" MJ Gate Valve	30	EA	\$965.00	\$28,950.00		\$0.00		\$0.00
18.	4" MJ Gate Valve	2	EA	\$830.00	\$1,660.00		\$0.00		\$0.00
19.	2" NPT Gate Valve	8	EA	\$740.00	\$5,920.00		\$0.00		\$0.00
20.	12"x6" MJ Tee	3	EA	\$624.00	\$1,872.00	-1	(\$624.00)		\$0.00
21.	8"x8" MJ Tee	1	EA	\$446.00	\$446.00		\$0.00		\$0.00
22.	8"x6" MJ Tee	7	EA	\$405.00	\$2,835.00		\$0.00	1	\$405.00
23.	6"x6" MJ Tee	8	EA	\$328.00	\$2,624.00		\$0.00		\$0.00
24.	6"x4" MJ Tee	4	EA	\$328.00	\$1,312.00		\$0.00		\$0.00
25.	2"x2" Tee	1	EA	\$328.00	\$328.00		\$0.00		\$0.00
26.	6"x6" MJ Cross	2	EA	\$450.00	\$900.00		\$0.00		\$0.00
27.	12" 90 Degree Bend	2	EA	\$580.00	\$1,160.00		\$0.00		\$0.00
28.	12" 45 Degree Bend	12	EA	\$544.00	\$6,528.00	-2	(\$1,088.00)		\$0.00
29.	12" 22.5 Degree Bend	2	EA	\$524.00	\$1,048.00		\$0.00		\$0.00
30.	8" 90 Degree Bend	1	EA	\$327.00	\$327.00		\$0.00		\$0.00
31.	8" 45 Degree Bend	8	EA	\$327.00	\$2,616.00		\$0.00	2	\$654.00
32.	8" 22.5 Degree Bend	4	EA	\$327.00	\$1,308.00		\$0.00		\$0.00
33.	6" 90 Degree Bend	1	EA	\$244.00	\$244.00		\$0.00		\$0.00
34.	6" 45 Degree Bend	6	EA	\$244.00	\$1,464.00		\$0.00		\$0.00
35.	6" 22.5 Degree Bend	4	EA	\$244.00	\$976.00		\$0.00		\$0.00
39.	2" 90 Degree Bend	2	EA	\$550.00	\$1,100.00		\$0.00		\$0.00
40.	2" 45 Degree Bend	4	EA	\$550.00	\$2,200.00		\$0.00		\$0.00
41.	2" 22.5 Degree Bend	2	EA	\$550.00	\$1,100.00		\$0.00		\$0.00

42.	12"x8" Reducer	1	EA	\$570.00	\$570.00		\$0.00	1	\$570.00
43.	8"x6" Reducer	1	EA	\$272.00	\$272.00		\$0.00		\$0.00
44.	6"x4" Reducer	1	EA	\$224.00	\$224.00		\$0.00		\$0.00
45.	8" Plug	2	EA	\$221.00	\$442.00		\$0.00		\$0.00
46.	6" Plug	1	EA	\$176.00	\$176.00		\$0.00		\$0.00
47.	4" Plug	1	EA	\$177.00	\$177.00		\$0.00		\$0.00
48.	2" Plug	1	EA	\$177.00	\$177.00		\$0.00		\$0.00
49.	6" Plug tapped for 2" NPT Assembly (includes 2" brass coupling and 2" brass nipple)	6	EA	\$197.00	\$1,182.00		\$0.00		\$0.00
50.	4" Plug tapped for 2" NPT Assembly (includes 2" brass coupling and 2" brass nipple)	3	EA	\$350.00	\$1,050.00		\$0.00		\$0.00
51.	Connection to Existing Water Main (fittings and valves in separate bid items)	1	EA	\$2,000.00	\$2,000.00		\$0.00		\$0.00
52.	Remove existing hydrant and associated valve, tee and appurtenance as indicated on Sheet W1.1 before connection of new water main.	1	LS	\$1,500.00	\$1,500.00		\$0.00		\$0.00
53.	New Fire Hydrant Assembly	16	EA	\$3,495.00	\$55,920.00		\$0.00		\$0.00
54.	New Blow Off Assembly	3	EA	\$1,212.00	\$3,636.00		\$0.00		\$0.00
55.	Air Release Valve in Concrete Manhole	2	EA	\$2,690.00	\$5,380.00		\$0.00		\$0.00
56.	1" Short Service Line	42	EA	\$721.00	\$30,282.00		\$0.00		\$0.00
57.	1" Long Service Line	46	EA	\$863.00	\$39,698.00		\$0.00		\$0.00
58.	2" Short Service Line	1	EA	\$3,442.00	\$3,442.00		\$0.00		\$0.00
59.	2" Long Service Line	1	EA	\$4,102.00	\$4,102.00		\$0.00		\$0.00
60.	Rock Excavation & Disposal	1,480	CY	\$40.00	\$59,200.00		\$0.00		\$0.00
61.	Select Backfill	1,150	CY	\$20.00	\$23,000.00		\$0.00		\$0.00
62.	Open Cut & Patch Concrete Drive	240	SY	\$60.00	\$14,400.00		\$0.00		\$0.00
63.	Open Cut & Patch Asphalt Drive	60	SY	\$100.00	\$6,000.00		\$0.00		\$0.00
64.	Gravel for Driveway Repair	800	TONS	\$26.00	\$20,800.00		\$0.00		\$0.00
65.	Installation and removal of Rural Development Temporary Construction Sign	2	LS	\$500.00	\$1,000.00		\$0.00		\$0.00
66.	Water Main Cleanup, Pressure Testing, and Sterilization	27,428	LF	\$1.00	\$27,428.00		\$0.00		\$0.00
67.	Material Purchase - leftover 12" PVC	0	LS	\$12.39	\$0.00		\$0.00	1,730	\$21,434.70
						<b>Total Deduction</b>	<b>(\$166,698.00)</b>	<b>Total Addition</b>	<b>\$147,415.30</b>
						<b>Net Tabulated Amount       -\$19,282.70</b>			

# VANCE COUNTY WATER DISTRICT - PHASE 3

## CHANGE ORDER #1 - ITEM #2

### TABULATION OF QUANTITIES FOR ADDITIONAL WATER MAIN

(Additional 350 ft of 8-inch water main and appurtenances along NC 39 Hwy)

Contract Information						Itemized Additions	
Item No.	Item Description	Unit Quantity	Unit	Unit Price	Extended Price	Revised Quantity	Extended Amount
1.	12" PVC (SDR 21) Water Main	2,550	LF	\$29.00	\$73,950.00		\$0.00
1A	8" PVC (SDR 21) Water Main REV	2,550	LF	\$22.32	\$0.00	350	\$7,812.00
2.	8" PVC (SDR 21) Water Main	12,400	LF	\$20.96	\$259,904.00		\$0.00
3.	6" PVC (SDR 21) Water Main	7,650	LF	\$20.00	\$153,000.00		\$0.00
5.	2" PVC (SDR 21) Water Main	3,110	LF	\$18.00	\$55,980.00		\$0.00
6.	12" DIP (Class 350) Water Main	1,250	LF	\$48.20	\$60,250.00		\$0.00
6A	8" DIP (Class 350) Water Main REV	1,250	LF	\$42.72	\$53,400.00		\$0.00
7.	8" DIP (Class 350) Water Main	200	LF	\$42.00	\$8,400.00		\$0.00
8.	6" DIP (Class 350) Water Main	100	LF	\$38.00	\$3,800.00		\$0.00
10.	12" DI Restrained Joint Water Main	100	LF	\$100.00	\$10,000.00		\$0.00
10A	8" DI Restrained Joint Water Main	100	LF	\$80.00	\$8,000.00		\$0.00
11.	16" DR9 HDPE or 12" DR18 C900 FPVC installed by directional bore under the 24" culvert shown on Sheet W1.1. Lump sum guaranteed price. Contractor may vary the length of the bore based on field conditions, but the depth and separation from the edge of pavement & buffer must be maintained.	1	LS	\$100,000.00	\$100,000.00		\$0.00
11A	8" DR18 C900 FPVC installed by directional bore under the 24" culvert shown on Sheet W1.1. Lump sum guaranteed price. Contractor may vary the length of the bore based on field conditions, but the depth and separation from the edge of pavement & buffer must be maintained.	1	LS	\$75,000.00	\$75,000.00		\$0.00
12.	16" Steel Casing Installed by Bore & Jack	45	LF	\$385.00	\$17,325.00		\$0.00
13.	12" Steel Casing Installed by Bore & Jack	90	LF	\$385.00	\$34,650.00		\$0.00
15.	12" MJ Gate Valve	4	EA	\$2,408.00	\$9,632.00		\$0.00
16.	8" MJ Gate Valve	10	EA	\$1,369.00	\$13,690.00	1	\$1,369.00
17.	6" MJ Gate Valve	30	EA	\$965.00	\$28,950.00		\$0.00
18.	4" MJ Gate Valve	2	EA	\$830.00	\$1,660.00		\$0.00
19.	2" NPT Gate Valve	8	EA	\$740.00	\$5,920.00		\$0.00
20.	12"x6" MJ Tee	3	EA	\$624.00	\$1,872.00		\$0.00
21.	8"x8" MJ Tee	1	EA	\$446.00	\$446.00		\$0.00
22.	8"x6" MJ Tee	7	EA	\$405.00	\$2,835.00		\$0.00
23.	6"x6" MJ Tee	8	EA	\$328.00	\$2,624.00		\$0.00
24.	6"x4" MJ Tee	4	EA	\$328.00	\$1,312.00		\$0.00
25.	2"x2" Tee	1	EA	\$328.00	\$328.00		\$0.00
26.	6"x6" MJ Cross	2	EA	\$450.00	\$900.00		\$0.00
27.	12" 90 Degree Bend	2	EA	\$580.00	\$1,160.00		\$0.00
28.	12" 45 Degree Bend	12	EA	\$544.00	\$6,528.00		\$0.00
29.	12" 22.5 Degree Bend	2	EA	\$524.00	\$1,048.00		\$0.00
30.	8" 90 Degree Bend	1	EA	\$327.00	\$327.00		\$0.00
31.	8" 45 Degree Bend	8	EA	\$327.00	\$2,616.00		\$0.00
32.	8" 22.5 Degree Bend	4	EA	\$327.00	\$1,308.00		\$0.00
33.	6" 90 Degree Bend	1	EA	\$244.00	\$244.00		\$0.00
34.	6" 45 Degree Bend	6	EA	\$244.00	\$1,464.00		\$0.00
35.	6" 22.5 Degree Bend	4	EA	\$244.00	\$976.00		\$0.00
39.	2" 90 Degree Bend	2	EA	\$550.00	\$1,100.00		\$0.00

40.	2" 45 Degree Bend	4	EA	\$550.00	\$2,200.00		\$0.00
41.	2" 22.5 Degree Bend	2	EA	\$550.00	\$1,100.00		\$0.00
42.	12"x8" Reducer	1	EA	\$570.00	\$570.00		\$0.00
43.	8"x6" Reducer	1	EA	\$272.00	\$272.00		\$0.00
44.	6"x4" Reducer	1	EA	\$224.00	\$224.00		\$0.00
45.	8" Plug	2	EA	\$221.00	\$442.00		\$0.00
46.	6" Plug	1	EA	\$176.00	\$176.00		\$0.00
47.	4" Plug	1	EA	\$177.00	\$177.00		\$0.00
48.	2" Plug	1	EA	\$177.00	\$177.00		\$0.00
49.	6" Plug tapped for 2" NPT Assembly (includes 2" brass coupling and 2" brass nipple)	6	EA	\$197.00	\$1,182.00	1	\$197.00
50.	4" Plug tapped for 2" NPT Assembly (includes 2" brass coupling and 2" brass nipple)	3	EA	\$350.00	\$1,050.00		\$0.00
51.	Connection to Existing Water Main (fittings and valves in separate bid items)	1	EA	\$2,000.00	\$2,000.00		\$0.00
52.	Remove existing hydrant and associated valve, tee and appurtenance as indicated on Sheet W1.1 before connection of new water main.	1	LS	\$1,500.00	\$1,500.00		\$0.00
53.	New Fire Hydrant Assembly	16	EA	\$3,495.00	\$55,920.00		\$0.00
54.	New Blow Off Assembly	3	EA	\$1,212.00	\$3,636.00	1	\$1,212.00
55.	Air Release Valve in Concrete Manhole	2	EA	\$2,690.00	\$5,380.00		\$0.00
56.	1" Short Service Line	42	EA	\$721.00	\$30,282.00		\$0.00
57.	1" Long Service Line	46	EA	\$863.00	\$39,698.00	4	\$3,452.00
58.	2" Short Service Line	1	EA	\$3,442.00	\$3,442.00		\$0.00
59.	2" Long Service Line	1	EA	\$4,102.00	\$4,102.00		\$0.00
60.	Rock Excavation & Disposal	1,480	CY	\$40.00	\$59,200.00		\$0.00
61.	Select Backfill	1,150	CY	\$20.00	\$23,000.00		\$0.00
62.	Open Cut & Patch Concrete Drive	240	SY	\$60.00	\$14,400.00	20	\$1,200.00
63.	Open Cut & Patch Asphalt Drive	60	SY	\$100.00	\$6,000.00		\$0.00
64.	Gravel for Driveway Repair	800	TONS	\$26.00	\$20,800.00		\$0.00
65.	Installation and removal of Rural Development Temporary Construction Sign	2	LS	\$500.00	\$1,000.00		\$0.00
66.	Water Main Cleanup, Pressure Testing, and Sterilization	27,428	LF	\$1.00	\$27,428.00	350	\$350.00
Total Tabulated Amount						\$15,592.00	

VANCE COUNTY WATER DISTRICT - PHASE 3							
CHANGE ORDER #1 - ITEM #3							
Summary of Additional Days due to Abnormal Weather Conditions							
Description		Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Total to Date
1.)	Recorded No. of Days with >.10"	0	9	7	10	6	
2.)	Historical Avg. No. of Days with >.10"	4	7	6	5	7	
3.)	No. of Eligible Weather Days (Recorded - Historical Avg.)	0	2	1	5	0	
4.)	No. of Impact Days due to Weather	0	3	5	4	2	
5.)	<b>Total No. of Additional Days due to Abnormal Weather (Eligible + Impact)</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>9</b>	<b>2</b>	<b>22</b>

**Supporting Documents for Change Order #1 – Item #1**

**(Revised Unit Quantities for 12” to 8” switch)**

H. G. REYNOLDS COMPANY, INC.

PROPOSAL

CHANGE EVENT Change Order

03-Dec-18

PROJECT: Vance County Water Lines PHASE 3

PROPOSAL NO.: CO New bid item 1 8" PVC

DESCRIPTION: NEW price bid item 1 with 8" PVC

<b>A. DIRECT COSTS:</b>		
1. Labor (per breakdown attached)	\$0.25	
2. S. S. and insurance on labor	\$0.11	
3. Material (per breakdown attached)	\$0.51	
4. Sales tax on materials	\$0.03	
5. Equipment (per breakdown attached)	\$0.25	
6. Subcontract cost (per attached schedule)	\$0.00	
7. Direct supervision cost (per attached schedule)	\$0.00	
8. Other direct costs _____	\$ _____	
9. FREIGHT	\$0.00	
10. _____	\$ _____	
11. _____	\$ _____	
12. _____	\$ _____	
SUBTOTAL		\$1.16
<b>B. INDIRECT COSTS:</b>		
1. Off-site supervision	\$ _____	
2. Project scheduling changes	\$ _____	
3. Home office overhead	\$ _____	
4. Project interruption costs	\$ _____	
5. Other indirect costs _____	\$ _____	
6. _____	\$ _____	
SUBTOTAL		\$0.00
<b>C. CONSEQUENTIAL COSTS:</b>		
1. Strikes	\$ _____	
2. Weather effects	\$ _____	
3. Acts beyond Contractor's control	\$ _____	
4. Cost of approval delays that alter schedule	\$ _____	
5. Delay in payments or retainage	\$ _____	
6. Delay in Contract work or close out	\$ _____	
7. Acceleration	\$ _____	
8. Other consequential costs _____	\$ _____	
SUBTOTAL		\$0.00
SUBTOTAL (A+B+C)		\$1.16
OVERHEAD AND PROFIT ON SUBCONTRACT 5%		\$0.00
OVERHEAD AND PROFIT ON GENERAL CONTRACT 15%		\$0.17
SUBTOTAL		\$1.33
G. L. INSURANCE 2%		\$0.03
TOTAL CHANGE ORDER	PER LF →	\$1.36

03-Dec-18

PROPOSAL NO.

**DESCRIPTION: NEW price bid item 1 with 8" PVC**

CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL LABOR	UNIT PRICE	TOTAL MATERIAL	UNIT PRICE	TOTAL EQUIP	TOTAL SUB-BIDS
	Core and Main new delivery pricing	1	LF	-	-	5.69	5.69	-	-	-
	Core and Main original bid pricing	-1	LF	-	-	5.18	(5.18)	-	-	-
	Unload pipe	1	LF	0.25	0.25	-	-	0.25	0.25	-
					-		-		-	-
					-		-		-	-
					-		-		-	-
					-		-		-	-
					-		-		-	-
					-		-		-	-
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					-		-		-	-
					-		-		-	-
					-		-		-	-
<b>SUB TOTAL</b>					<b>0.25</b>		<b>0.51</b>		<b>0.25</b>	<b>0.00</b>



## INVOICE

Invoice # J549641  
 Invoice Date 10/31/18  
 Account # 034806  
 Sales Rep DAVID SHRADER  
 Phone # 919-467-8884  
 Branch # 015 Morrisville, NC  
 Total Amount Due \$52,418.52

1830 Craig Park Court  
 St. Louis, MO 63146

COPY

Remit To:  
 CORE & MAIN LP  
 PO BOX 28330  
 ST. LOUIS, MO 63146

16949 1 AB 0.408 E0205X 10240 D4193340802 S2 P5850384 0001:0003



H G REYNOLDS COMPANY INC  
 PO BOX 209  
 HENDERSON NC 27536-0209

## Shipped to:

Intersection Of Rock Mill Road  
 and Faulkner Town Road  
 Matt - 252-432-4787  
 Henderson, NC

CUSTOMER JOB- VANCE#3 Vance Co. #3

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
9/24/18	10/26/18	//	Vance Co. #3	VANCE#3		DIRECT	J549641

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
CORE & MAIN PO#- 8895196							
1312021UB	12 PVC SDR21 ULTRA BLUE PIPE (G) PR200 BID SEQ# 50	2560	2120	440	11.60000	FT	24,592.00
1308021UB	8 PVC SDR21 ULTRA BLUE PIPE (G) PR200 BID SEQ# 130	12400		12400	5.18000	FT	.00
1306021UB	6 PVC SDR21 ULTRA BLUE PIPE (G) PR200 BID SEQ# 230	7660	7660		3.20000	FT	24,512.00

RECEIVED  
 11 NOV 5 2018

BY: .....

Effective 8/29/2017

Visit: core main.com  
 for forms (see right)

HD SUPPLY WATERWORKS IS NOW:



Available on the new website

- New W-9
- Formal name change letter
- FAQ for customers & vendors

Freight	Delivery	Handling	Restock	Misc.	Subtotal:	49,104.00
					Other:	0.00
					Tax:	3,314.52
					Invoice Total:	\$52,418.52

Terms: NET 30

Ordered By: KEN

This transaction is governed by and subject to CORE & MAIN's standard terms and conditions, which are incorporated by reference and accepted.  
 To review these terms and conditions, please visit: <http://tandc.coreandmain.com/>.



## Bid Proposal for VANCE COUNTY WATER DISTRICT PH. 3 8" MATERIAL (G29)

H G REYNOLDS COMPANY INC  
 Job Location: VANCE COUNTY, NC  
 Bid Date: 08/07/2018 12:00 p.m.  
 Core & Main Bid #: 773716

Core & Main  
 121 International Dr  
 Morrisville, NC 27560  
 Phone: 919-467-8884  
 Fax: 919-467-5560

Seq#	Qty	Description	Units	Price	Ext Price
10		VANCE COUNTY BID FORM			
40		1 - 12" PVC (SDR21) WATER MAIN			
50	2560	8 PVC SDR21 ULTRA BLUE PIPE (G) PR200	FT	5.69	14,566.40
		<b>NEW PRICE</b>			
		<b>SUBTOTAL</b>			14,566.40
70		6 - 12" DI (CL350) WATER MAIN			
80	1260	8 TJ PR350 DI PIPE	FT	15.28	19,252.80
		<b>NEW PRICE SAME</b>			
		<b>SUBTOTAL</b>			19,252.80
100		10 - 12" DIRJ WATER MAIN			
110	80	8 TJ PR350 DI PIPE	FT	15.28	1,222.40
120	40	8 MJ CL50 DI PIPE	FT	39.71	1,588.40
130	4	8 TJ FIELD LOK 350 GASKET SBR	EA	99.95	399.80
140	2	8 MJ L/P SLV C153 IMP	EA	98.44	196.88
150	2	8 3008P DI STARGRIP RESTR. (I) W/ACC - SGDPPK08	EA	44.86	89.72
160	2	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	103.52
170		BORE SHOWS MJ PIPE TIEING			
180		INTO HDPE			
		<b>SUBTOTAL</b>			3,600.72
200		15 - 12" GATE VALVE			
210	4	8 F6100 MJ RW GV OL ON CLOW GATE VALVE	EA	766.86	3,067.44
220	2	8 3008P DI STARGRIP RESTR. (I) W/ACC - SGDPPK08	EA	44.86	89.72
230	6	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	310.56
		<b>SUBTOTAL</b>			3,467.72
250		20 - MJ TEES			
260	3	8X6 MJ TEE C153 IMP	EA	99.18	297.54
270	6	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	310.56
280	3	6 PVC 4006PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4006	EA	38.37	115.11
		<b>SUBTOTAL</b>			723.21
300		27 - MJ BENDS			
310	2	8 MJ 90 C153 IMP	EA	79.44	158.88
320	4	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	207.04
		<b>SUBTOTAL</b>			365.92
340		28 - MJ BENDS			
350	12	8 MJ 45 C153 IMP	EA	64.76	777.12
360	24	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	1,242.24
		<b>SUBTOTAL</b>			2,019.36

# H.G. REYNOLDS CO., INC.

PROJECT VANCE COUNTY PH 3

LOCATION

SHEET NO. 1

ARCHITECT  
ENGINEER

DATE

BID ITEM 10 RJ DIP

SUMMARY BY:

PRICES BY:

CHECKED BY:

DESCRIPTION

QUANTITY

UNIT

UNIT  
PRICE

TOTAL ESTIMATED  
LABOR COST

UNIT  
PRICE

TOTAL ESTIMATED  
MATERIAL COST

TOTAL  
SUB-BIDS

TOTAL

12" DIRT MATERIAL

SALES TAX

8" DIRT MATERIAL

SALES TAX

(- 5500<sup>48</sup>

(- 371<sup>30</sup>

3600<sup>72</sup>

243<sup>03</sup>

- 2028<sup>21</sup>

÷ 100 LF

2028 / LF

100

- 20

80 / LF



## Bid Proposal for VANCE COUNTY WATER DISTRICT PH. 3 ORIGINAL (G29)

H G REYNOLDS COMPANY INC  
 Job Location: VANCE COUNTY, NC  
 Bid Date: 08/07/2018 12:00 p.m.  
 Core & Main Bid #: 772124

Core & Main  
 121 International Dr  
 Morrisville, NC 27560  
 Phone: 919-467-8884  
 Fax: 919-467-5560

*ORIGINAL PRICE*

Seq#	Qty	Description	Units	Price	Ext Price
10		VANCE COUNTY BID FORM			
40		1 - 12" PVC (SDR21) WATER MAIN			
50	2560	12 PVC SDR21 ULTRA BLUE PIPE (G) PR200	FT	11.60	29,696.00
				<b>SUBTOTAL</b>	<b>29,696.00</b>
70		6 - 12" DI (CL350) WATER MAIN			
80	1260	12 TJ PR350 DI PIPE	FT	25.09	31,613.40
				<b>SUBTOTAL</b>	<b>31,613.40</b>
100		10 - 12" DIRJ WATER MAIN			
110	80	12 TJ PR350 DI PIPE	FT	25.09	2,007.20
120	40	12 MJ CL50 DI PIPE	FT	60.49	2,419.60
130	4	12 TJ FIELD LOK 350 GASKET SBR	EA	112.95	451.80
140	2	12 MJ L/P SLV C153 IMP	EA	130.72	261.44
150	2	12 3012P DI STARGRIP RESTR (I) WITH ACC - SGDPK12	EA	85.74	171.48
160	2	12 PVC 4012PT STARGRIP RESTR W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	189.16
170		BORE SHOWS MJ PIPE TIEING			
180		INTO HDPE			
				<b>SUBTOTAL</b>	<b>5,500.68</b>
200		15 - 12" GATE VALVE			
210	4	12 F6100 MJ RW GV OL ON CLOW GATE VALVE	EA	1,513.08	6,052.32
220	2	12 3012P DI STARGRIP RESTR (I) WITH ACC - SGDPK12	EA	85.74	171.48
230	6	12 PVC 4012PT STARGRIP RESTR W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	567.48
				<b>SUBTOTAL</b>	<b>6,791.28</b>
250		20 - MJ TEES			
260	3	12X6 MJ TEE C153 IMP	EA	161.50	484.50
270	6	12 PVC 4012PT STARGRIP RESTR W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	567.48
280	3	6 PVC 4006PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4006	EA	38.37	115.11
				<b>SUBTOTAL</b>	<b>1,167.09</b>
300		27 - MJ BENDS			
310	2	12 MJ 90 C153 IMP	EA	171.38	342.76
320	4	12 PVC 4012PT STARGRIP RESTR W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	378.32
				<b>SUBTOTAL</b>	<b>721.08</b>
340		28 - MJ BENDS			
350	12	12 MJ 45 C153 IMP	EA	141.74	1,700.88
360	24	12 PVC 4012PT STARGRIP RESTR W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	2,269.92
				<b>SUBTOTAL</b>	<b>3,970.80</b>



# Bid Proposal for VANCE COUNTY WATER DISTRICT PH. 3 8" MATERIAL (G29)

H G REYNOLDS COMPANY INC  
Job Location: VANCE COUNTY, NC  
Bid Date: 08/07/2018 12:00 p.m.  
Core & Main Bid #: 773716

Core & Main  
121 International Dr  
Morrisville, NC 27560  
Phone: 919-467-8884  
Fax: 919-467-5560

Seq#	Qty	Description	Units	Price	Ext Price
10		VANCE COUNTY BID FORM			
40		<del>1 - 12" PVC (SDR21) WATER MAIN</del>			
50	2560	8 PVC SDR21 ULTRA BLUE PIPE (G) PR200	FT	5.69	14,566.40
		NEW PRICE			
				SUBTOTAL	14,566.40
70		<del>6 - 12" DI (CL350) WATER MAIN</del>			
80	1260	8 TJ PR350 DI PIPE	FT	15.28	19,252.80
		NEW PRICE SAME			
				SUBTOTAL	19,252.80
100		10 - <del>12</del> 8" DIRJ WATER MAIN			
110	80	8 TJ PR350 DI PIPE	FT	15.28	1,222.40
120	40	8 MJ CL50 DI PIPE	FT	39.71	1,588.40
130	4	8 TJ FIELD LOK 350 GASKET SBR	EA	99.95	399.80
140	2	8 MJ L/P SLV C153 IMP	EA	98.44	196.88
150	2	8 3008P DI STARGRIP RESTR. (I) W/ACC - SGDPPK08	EA	44.86	89.72
160	2	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	103.52
170		BORE SHOWS MJ PIPE TIEING			
180		INTO HDPE			
				SUBTOTAL	3,600.72
200		15 - 12" GATE VALVE			
210	4	8 F6100 MJ RW GV OL ON CLOW GATE VALVE	EA	766.86	3,067.44
220	2	8 3008P DI STARGRIP RESTR. (I) W/ACC - SGDPPK08	EA	44.86	89.72
230	6	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	310.56
				SUBTOTAL	3,467.72
250		20 - MJ TEES			
260	3	8X6 MJ TEE C153 IMP	EA	99.18	297.54
270	6	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	310.56
280	3	6 PVC 4006PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4006	EA	38.37	115.11
				SUBTOTAL	723.21
300		27 - MJ BENDS			
310	2	8 MJ 90 C153 IMP	EA	79.44	158.88
320	4	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	207.04
				SUBTOTAL	365.92
340		28 - MJ BENDS			
350	12	8 MJ 45 C153 IMP	EA	64.76	777.12
360	24	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	1,242.24
				SUBTOTAL	2,019.36

H. G. REYNOLDS COMPANY, INC.  
Engineer: LKC Engineering  
PROPOSAL  
Engineers Project No:  
PROJECT: Vance County District PH 3  
State No:

CHANGE EVENT

14-Jan-19

PROPOSAL NO.: 2

DESCRIPTION: 12" FPVC Breakdown Cost

A. DIRECT COSTS:

1. Labor (per breakdown attached)	\$2,475.00
2. S. S. and insurance on labor	\$990.00
3. Material (per breakdown attached)	\$78.75
4. Sales tax on materials	\$5.51
5. Equipment (per breakdown attached)	\$450.00
6. Subcontract cost (per attached schedule)	\$89,618.00
7. Direct supervision cost (per attached schedule)	\$0.00
8. Other direct costs _____	\$ _____
9. FREIGHT	\$0.00
10. _____	\$ _____
11. _____	\$ _____
12. _____	\$ _____

SUBTOTAL

\$93,617.26

B. INDIRECT COSTS:

1. Off-site supervision	\$ _____
2. Project scheduling changes	\$ _____
3. Home office overhead	\$ _____
4. Project interruption costs	\$ _____
5. Other indirect costs _____	\$ _____
6. _____	\$ _____

SUBTOTAL

\$0.00

C. CONSEQUENTIAL COSTS:

1. Strikes	\$ _____
2. Weather effects	\$ _____
3. Acts beyond Contractor's control	\$ _____
4. Cost of approval delays that alter schedule	\$ _____
5. Delay in payments or retainage	\$ _____
6. Delay in Contract work or close out	\$ _____
7. Acceleration	\$ _____
8. Other consequential costs _____	\$ _____

SUBTOTAL

\$0.00

SUBTOTAL (A+B+C)

\$93,617.26

OVERHEAD AND PROFIT ON SUBCONTRACT 5%

\$4,480.90

OVERHEAD AND PROFIT ON GENERAL CONTRACT 15%

\$599.89

SUBTOTAL

\$98,698.05

BOND, BUILDERS RISK, PERMIT, G. L. INSURANCE 2%

\$1,973.96

TOTAL CHANGE ORDER

\$100,672.01

BID LS \$100,000

[illegible]

# BOREMASTERS, INC.

## -Directional Drilling Contractor-

P.O. Box 186 – Rolesville, NC 27529

Mobile (919)630-0024 – Facsimile (919)261-0014  
Email: [boremasters@gmail.com](mailto:boremasters@gmail.com)

---

## Quotation

August 6, 2018

HG Reynolds, Inc.  
Attn: Ken Long/Leslie Walthall

### **Project: Vance County Water District – Phase 3**

- Install approx. 225' of 12" FPVC Pipe "NOT IN SOIL" by HDD @ \$360.00 per lf
- Pipe/Fusing for 12" FPVC pipe @ \$38.30 per lf

#### Alternate:

- Install approx. 225' of 16" HDPE Pipe "NOT IN SOIL" by HDD @ \$460.00 per lf
- Pipe/Fusing for 16" HDPE pipe @ \$65.56 per lf

*This quote includes pipe, fusing and installation.*

GC is to be responsible for traffic control for but not limited to pipe staging and HDD operations. Bore path to be cleared and staked by contractor. GC to perform any pressure tests and provide any environmental protection measures that are required. GC will also be responsible for providing access for both entry and exit sides of HDD.

We would like to thank you for this opportunity and if you have any questions, please feel free to contact me at your convenience.

Sincerely,

H. G. REYNOLDS COMPANY, INC.

Engineer: LKC Engineering

PROPOSAL

Engineers Project No:

PROJECT: Vance County District PH 3

State No:

CHANGE EVENT

14-Jan-19

PROPOSAL NO.:

2

DESCRIPTION: 8" FPVC Breakdown Cost

A. DIRECT COSTS:

1. Labor (per breakdown attached)	\$2,475.00
2. S. S. and insurance on labor	\$990.00
3. Material (per breakdown attached)	\$78.75
4. Sales tax on materials	\$5.51
5. Equipment (per breakdown attached)	\$450.00
6. Subcontract cost (per attached schedule)	\$65,700.00
7. Direct supervision cost (per attached schedule)	\$0.00
8. Other direct costs	\$
9. FREIGHT	\$0.00
10.	\$
11.	\$
12.	\$

SUBTOTAL

\$69,699.26

B. INDIRECT COSTS:

1. Off-site supervision	\$
2. Project scheduling changes	\$
3. Home office overhead	\$
4. Project interruption costs	\$
5. Other indirect costs	\$
6.	\$

SUBTOTAL

\$0.00

C. CONSEQUENTIAL COSTS:

1. Strikes	\$
2. Weather effects	\$
3. Acts beyond Contractor's control	\$
4. Cost of approval delays that alter schedule	\$
5. Delay in payments or retainage	\$
6. Delay in Contract work or close out	\$
7. Acceleration	\$
8. Other consequential costs	\$

SUBTOTAL

\$0.00

SUBTOTAL (A+B+C)

\$69,699.26

OVERHEAD AND PROFIT ON SUBCONTRACT 5%

\$3,285.00

OVERHEAD AND PROFIT ON GENERAL CONTRACT 15%

\$599.89

SUBTOTAL

\$73,584.15

BOND, BUILDERS RISK, PERMIT, G. L. INSURANCE 2%

\$1,471.68

TOTAL CHANGE ORDER

\$75,055.83

NEW LS \$75000



# BOREMASTERS, INC.

## -Directional Drilling Contractor-

P.O. Box 186 – Rolesville, NC 27529

---

Mobile (919)630-0024 – Facsimile (919)261-0014  
Email: [boremasters@gmail.com](mailto:boremasters@gmail.com)

---

## Quotation

January 2, 2019

HG Reynolds, Inc.  
Attn: Ken Long/Leslie Walthall

### **Project: Vance County Water District – Phase 3 Revised**

- Install approx. 225' of 8" FPVC Pipe "NOT IN SOIL" by HDD @ \$262.00 per lf
- Pipe/Fusing for 8" FPVC pipe @ \$30.00 per lf

***This quote includes pipe, fusing and installation.***

GC is to be responsible for traffic control for but not limited to pipe staging and HDD operations. Bore path to be cleared and staked by contractor. GC to perform any pressure tests and provide any environmental protection measures that are required. GC will also be responsible for providing access for both entry and exit sides of HDD.

We would like to thank you for this opportunity and if you have any questions, please feel free to contact me at your convenience.

Sincerely,

Robert G. Ashley, President



## Bid Proposal for VANCE COUNTY WATER DISTRICT PH. 3 ORIGINAL (G29)

H G REYNOLDS COMPANY INC  
 Job Location: VANCE COUNTY, NC  
 Bid Date: 08/07/2018 12:00 p.m.  
 Core & Main Bid #: 772124

**Core & Main**  
 121 International Dr  
 Morrisville, NC 27560  
 Phone: 919-467-8884  
 Fax: 919-467-5560

ORIGINAL PRICE

Seq#	Qty	Description	Units	Price	Ext Price
10		VANCE COUNTY BID FORM			
40		1 - 12" PVC (SDR21) WATER MAIN			
50	2560	12 PVC SDR21 ULTRA BLUE PIPE (G) PR200	FT	11.60	29,696.00
				<b>SUBTOTAL</b>	<b>29,696.00</b>
70		6 - 12" DI (CL350) WATER MAIN			
80	1260	12 TJ PR350 DI PIPE	FT	25.09	31,613.40
				<b>SUBTOTAL</b>	<b>31,613.40</b>
100		10 - 12" DIRJ WATER MAIN			
110	80	12 TJ PR350 DI PIPE	FT	25.09	2,007.20
120	40	12 MJ CL50 DI PIPE	FT	60.49	2,419.60
130	4	12 TJ FIELD LOK 350 GASKET SBR	EA	112.95	451.80
140	2	12 MJ L/P SLV C153 IMP	EA	130.72	261.44
150	2	12 3012P DI STARGRIP RESTR (I) WITH ACC - SGDPPK12	EA	85.74	171.48
160	2	12 PVC 4012PT STARGRIP RESTRAI W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	189.16
170		BORE SHOWS MJ PIPE TIEING			
180		INTO HDPE			
				<b>SUBTOTAL</b>	<b>5,500.68</b>
200		15 - 12" GATE VALVE			
210	4	12 F6100 MJ RW GV OL ON CLOW GATE VALVE	EA	1,513.08	6,052.32
220	2	12 3012P DI STARGRIP RESTR (I) WITH ACC - SGDPPK12	EA	85.74	171.48
230	6	12 PVC 4012PT STARGRIP RESTRAI W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	567.48
				<b>SUBTOTAL</b>	<b>6,791.28</b>
250		20 - MJ TEES			
260	3	12X6 MJ TEE C153 IMP	EA	161.50	484.50
270	6	12 PVC 4012PT STARGRIP RESTRAI W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	567.48
280	3	6 PVC 4006PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4006	EA	38.37	115.11
				<b>SUBTOTAL</b>	<b>1,167.09</b>
300		27 - MJ BENDS			
310	2	12 MJ 90 C153 IMP	EA	171.38	342.76
320	4	12 PVC 4012PT STARGRIP RESTRAI W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	378.32
				<b>SUBTOTAL</b>	<b>721.08</b>
340		28 - MJ BENDS			
350	12	12 MJ 45 C153 IMP	EA	141.74	1,700.88
360	24	12 PVC 4012PT STARGRIP RESTRAI W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	2,269.92
				<b>SUBTOTAL</b>	<b>3,970.80</b>



# Bid Proposal for VANCE COUNTY WATER DISTRICT PH. 3 ORIGINAL (G29)

Bid #: 772124

Seq#	Qty	Description	Units	Price	Ext Price
380		29 - MJ BENDS			
390	2	12 MJ 22-1/2 C153 IMP	EA	123.88	247.76
400	4	12 PVC 4012PT STARGRIP RESTRAI W/ACC F/IPS PIPE - PVC PKT4012	EA	94.58	378.32
				<b>SUBTOTAL</b>	<b>626.08</b>
420		42 - MJ REDUCERS			
430	1	12X8 MJ RED C153 IMP	EA	81.32	81.32
440	1	12" FOSTER ADPT.	EA	218.69	218.69
450	1	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	51.76
				<b>SUBTOTAL</b>	<b>351.77</b>
				<b>Sub Total</b>	<b>80,438.18</b>
				<b>Tax</b>	<b>5,429.57</b>
				<b>Total</b>	<b>85,867.75</b>

## Branch Terms:

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES UPON THIRTY (30) CALENDAR DAYS' NOTICE TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

**Supporting Documents for Change Order #1 – Item #2**

**(Additional 8-inch Water Main down NC Hwy 39)**

H. G. REYNOLDS COMPANY, INC.

PROPOSAL

CHANGE EVENT Change Order

03-Dec-18

PROJECT: Vance County Water Lines PHASE 3

PROPOSAL NO.: CO New bid item 1 8" PVC

DESCRIPTION: NEW price bid item 1 with 8" PVC

<b>A. DIRECT COSTS:</b>		
1. Labor (per breakdown attached)	\$0.25	
2. S. S. and insurance on labor	\$0.11	
3. Material (per breakdown attached)	\$0.51	
4. Sales tax on materials	\$0.03	
5. Equipment (per breakdown attached)	\$0.25	
6. Subcontract cost (per attached schedule)	\$0.00	
7. Direct supervision cost (per attached schedule)	\$0.00	
8. Other direct costs _____	\$ _____	
9. FREIGHT	\$0.00	
10. _____	\$ _____	
11. _____	\$ _____	
12. _____	\$ _____	
SUBTOTAL		\$1.16
<b>B. INDIRECT COSTS:</b>		
1. Off-site supervision	\$ _____	
2. Project scheduling changes	\$ _____	
3. Home office overhead	\$ _____	
4. Project interruption costs	\$ _____	
5. Other indirect costs _____	\$ _____	
6. _____	\$ _____	
SUBTOTAL		\$0.00
<b>C. CONSEQUENTIAL COSTS:</b>		
1. Strikes	\$ _____	
2. Weather effects	\$ _____	
3. Acts beyond Contractor's control	\$ _____	
4. Cost of approval delays that alter schedule	\$ _____	
5. Delay in payments or retainage	\$ _____	
6. Delay in Contract work or close out	\$ _____	
7. Acceleration	\$ _____	
8. Other consequential costs _____	\$ _____	
SUBTOTAL		\$0.00
SUBTOTAL (A+B+C)		\$1.16
OVERHEAD AND PROFIT ON SUBCONTRACT 5%		\$0.00
OVERHEAD AND PROFIT ON GENERAL CONTRACT 15%		\$0.17
SUBTOTAL		\$1.33
G. L. INSURANCE 2%		\$0.03
TOTAL CHANGE ORDER	PER LF →	\$1.36

03-Dec-18

PROPOSAL NO.

**DESCRIPTION: NEW price bid item 1 with 8" PVC**

[illegible]



## INVOICE

Invoice # J549641  
 Invoice Date 10/31/18  
 Account # 034806  
 Sales Rep DAVID SHRADER  
 Phone # 919-467-8884  
 Branch # 015 Morrisville, NC  
 Total Amount Due \$52,418.52

COPY

1830 Craig Park Court  
 St. Louis, MO 63146

Remit To:  
 CORE & MAIN LP  
 PO BOX 28330  
 ST. LOUIS, MO 63146

16949 1 AB 0.408 E0205X 10240 D4193340802 S2 P5850384 0001:0003



H G REYNOLDS COMPANY INC  
 PO BOX 209  
 HENDERSON NC 27536-0209

## Shipped to:

Intersection Of Rock Mill Road  
 and Faulkner Town Road  
 Matt - 252-432-4787  
 Henderson, NC

CUSTOMER JOB- VANCE#3 Vance Co. #3

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
9/24/18	10/26/18	//	Vance Co. #3	VANCE#3		DIRECT	J549641

Product Code	Description	Quantity			Price	UM	Extended Price
		Ordered	Shipped	B/O			
	CORE & MAIN PO#- 8895196						
1312021UB	12 PVC SDR21 ULTRA BLUE PIPE (G) PR200 BID SEQ# 50	2560	2120	440	11.60000	FT	24,592.00
1308021UB	8 PVC SDR21 ULTRA BLUE PIPE (G) PR200 BID SEQ# 130	12400		12400	5.18000	FT	.00
1306021UB	6 PVC SDR21 ULTRA BLUE PIPE (G) PR200 BID SEQ# 230	7660	7660		3.20000	FT	24,512.00

RECEIVED  
 11 NOV 5 2018

BY: .....

Effective 8/29/2017

Visit: core main.com  
 for forms (see right)

HD SUPPLY WATERWORKS IS NOW:



Available on the new website

- New W-9
- Formal name change letter
- FAQ for customers & vendors

Freight	Delivery	Handling	Restock	Misc.	Subtotal:	49,104.00
					Other:	0.00
					Tax:	3,314.52
					Invoice Total:	\$52,418.52

Terms: NET 30

Ordered By: KEN

This transaction is governed by and subject to CORE & MAIN's standard terms and conditions, which are incorporated by reference and accepted.  
 To review these terms and conditions, please visit: <http://tandc.coreandmain.com/>.



## Bid Proposal for VANCE COUNTY WATER DISTRICT PH. 3 8" MATERIAL (G29)

H G REYNOLDS COMPANY INC  
 Job Location: VANCE COUNTY, NC  
 Bid Date: 08/07/2018 12:00 p.m.  
 Core & Main Bid #: 773716

Core & Main  
 121 International Dr  
 Morrisville, NC 27560  
 Phone: 919-467-8884  
 Fax: 919-467-5560

Seq#	Qty	Description	Units	Price	Ext Price
10		VANCE COUNTY BID FORM			
40		1 - 12" PVC (SDR21) WATER MAIN			
50	2560	8 PVC SDR21 ULTRA BLUE PIPE (G) PR200	FT	5.69	14,566.40
		<b>NEW PRICE</b>			
				<b>SUBTOTAL</b>	<b>14,566.40</b>
70		6 - 12" DI (CL350) WATER MAIN			
80	1260	8 TJ PR350 DI PIPE	FT	15.28	19,252.80
		<b>NEW PRICE SAME</b>			
				<b>SUBTOTAL</b>	<b>19,252.80</b>
100		10 - 12" DIRJ WATER MAIN			
110	80	8 TJ PR350 DI PIPE	FT	15.28	1,222.40
120	40	8 MJ CL50 DI PIPE	FT	39.71	1,588.40
130	4	8 TJ FIELD LOK 350 GASKET SBR	EA	99.95	399.80
140	2	8 MJ L/P SLV C153 IMP	EA	98.44	196.88
150	2	8 3008P DI STARGRIP RESTR. (I) W/ACC - SGDPPK08	EA	44.86	89.72
160	2	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	103.52
170		BORE SHOWS MJ PIPE TIEING			
180		INTO HDPE			
				<b>SUBTOTAL</b>	<b>3,600.72</b>
200		15 - 12" GATE VALVE			
210	4	8 F6100 MJ RW GV OL ON CLOW GATE VALVE	EA	766.86	3,067.44
220	2	8 3008P DI STARGRIP RESTR. (I) W/ACC - SGDPPK08	EA	44.86	89.72
230	6	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	310.56
				<b>SUBTOTAL</b>	<b>3,467.72</b>
250		20 - MJ TEES			
260	3	8X6 MJ TEE C153 IMP	EA	99.18	297.54
270	6	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	310.56
280	3	6 PVC 4006PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4006	EA	38.37	115.11
				<b>SUBTOTAL</b>	<b>723.21</b>
300		27 - MJ BENDS			
310	2	8 MJ 90 C153 IMP	EA	79.44	158.88
320	4	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	207.04
				<b>SUBTOTAL</b>	<b>365.92</b>
340		28 - MJ BENDS			
350	12	8 MJ 45 C153 IMP	EA	64.76	777.12
360	24	8 PVC 4008PT STARGRIP RESTRAIN W/ACC F/IPS PIPE - PVC PKT4008	EA	51.76	1,242.24
				<b>SUBTOTAL</b>	<b>2,019.36</b>

**Supporting Documents for Change Order #1 – Item #3**

**(Time Extension for Abnormal Weather Days)**

<b>Historical Rainfall Data</b>	
From Year=2012 To Year=2017	
Location: HENDERSON 2 NNW	
<b>Month</b>	<b>No. of Days (<math>\geq 0.10''</math>)</b>
January	6
February	5
March	7
April	7
May	6
June	8
July	8
August	7
September	6
October	6
November	4
December	7
Source:	
<a href="https://www.usclimatedata.com/climate/henderson/north-carolina/united-states/usnc0307/2017/4">https://www.usclimatedata.com/climate/henderson/north-carolina/united-states/usnc0307/2017/4</a>	

Vance County Water District - Phase 3			
Abnormal Weather Info			
November 2018			
Date of Precipitation	Recorded Precipitation	Weather Day (>.10")	Impact Day from Weather
Contract Start Date (NTP: 11/26/18)			
Mon, 11/26/18			
Tue, 11/27/18			
Wed, 11/28/18			
Thu, 11/29/18			
Fri, 11/30/18			
<b>Monthly Totals</b>		<b>0</b>	<b>0</b>

Vance County Water District - Phase 3			
Abnormal Weather Info			
December 2018			
Date of Precipitation	Recorded Precipitation	Weather Day (>.10")	Impact Day from Weather
Sat, 12/1/18	0.18	1	
Sun, 12/2/18	0.01		
Mon, 12/3/18			
Tue, 12/4/18			
Wed, 12/5/18			
Thu, 12/6/18			
Fri, 12/7/18			
Sat, 12/8/18			
Sun, 12/9/18	7.50	1	
Mon, 12/10/18	1.00	1	
Tue, 12/11/18			1
Wed, 12/12/18			1
Thu, 12/13/18			1
Fri, 12/14/18	0.70	1	
Sat, 12/15/18	0.41	1	
Sun, 12/16/18			
Mon, 12/17/18			
Tue, 12/18/18			
Wed, 12/19/18			
Thu, 12/20/18	0.78	1	
Fri, 12/21/18	0.13	1	
Sat, 12/22/18			
Sun, 12/23/18			
Mon, 12/24/18			
Tue, 12/25/18			
Wed, 12/26/18			
Thu, 12/27/18			
Fri, 12/28/18	1.15	1	
Sat, 12/29/18			
Sun, 12/30/18			
Mon, 12/31/18	0.25	1	
<b>Monthly Totals</b>		<b>9</b>	<b>3</b>

Vance County Water District - Phase 3			
Abnormal Weather Info			
January 2019			
Date of Precipitation	Recorded Precipitation	Weather Day (>.10")	Impact Day from Weather
Tue, 1/1/19			1
Wed, 1/2/19			
Thu, 1/3/19	0.32	1	
Fri, 1/4/19	0.36	1	
Sat, 1/5/19			
Sun, 1/6/19			
Mon, 1/7/19			
Tue, 1/8/19			
Wed, 1/9/19			
Thu, 1/10/19			
Fri, 1/11/19			
Sat, 1/12/19	0.17	1	
Sun, 1/13/19	1.26	1	
Mon, 1/14/19			1
Tue, 1/15/19			1
Wed, 1/16/19			
Thu, 1/17/19			
Fri, 1/18/19			
Sat, 1/19/19	0.02		
Sun, 1/20/19	0.77	1	
Mon, 1/21/19			1
Tue, 1/22/19			
Wed, 1/23/19			
Thu, 1/24/19	0.80	1	
Fri, 1/25/19			1
Sat, 1/26/19			
Sun, 1/27/19			
Mon, 1/28/19			
Tue, 1/29/19	0.28	1	
Wed, 1/30/19			
Thu, 1/31/19			
<b>Monthly Totals</b>		<b>7</b>	<b>5</b>

Vance County Water District - Phase 3			
Abnormal Weather Info			
February 2019			
Date of Precipitation	Recorded Precipitation	Weather Day (>.10")	Impact Day from Weather
Fri, 2/1/19			
Sat, 2/2/19			
Sun, 2/3/19			
Mon, 2/4/19			
Tue, 2/5/19			
Wed, 2/6/19			
Thu, 2/7/19			
Fri, 2/8/19			
Sat, 2/9/19			
Sun, 2/10/19			
Mon, 2/11/19	0.46	1	
Tue, 2/12/19	0.32	1	
Wed, 2/13/19			1
Thu, 2/14/19			
Fri, 2/15/19			
Sat, 2/16/19	0.47	1	
Sun, 2/17/19	0.71	1	
Mon, 2/18/19	0.56	1	
Tue, 2/19/19			1
Wed, 2/20/19	0.37	1	
Thu, 2/21/19	0.43	1	
Fri, 2/22/19	0.95	1	
Sat, 2/23/19	1.93	1	
Sun, 2/24/19	0.07		1
Mon, 2/25/19			1
Tue, 2/26/19			
Wed, 2/27/19	0.12	1	
Thu, 2/28/19			
<b>Monthly Totals</b>		<b>10</b>	<b>4</b>

Vance County Water District - Phase 3			
Abnormal Weather Info			
March 2019			
Date of Precipitation	Recorded Precipitation	Weather Day (>.10")	Impact Day from Weather
Fri, 3/1/19	0.90	1	
Sat, 3/2/19			
Sun, 3/3/19	0.77	1	
Mon, 3/4/19	0.01		
Tue, 3/5/19			
Wed, 3/6/19			
Thu, 3/7/19			
Fri, 3/8/19			
Sat, 3/9/19			
Sun, 3/10/19			
Mon, 3/11/19			
Tue, 3/12/19			
Wed, 3/13/19			
Thu, 3/14/19			
Fri, 3/15/19	0.15	1	
Sat, 3/16/19			
Sun, 3/17/19			
Mon, 3/18/19			
Tue, 3/19/19			
Wed, 3/20/19	0.12	1	
Thu, 3/21/19	1.25	1	
Fri, 3/22/19			1
Sat, 3/23/19			
Sun, 3/24/19			
Mon, 3/25/19	0.81	1	
Tue, 3/26/19	0.04		1
Wed, 3/27/19			
Thu, 3/28/19			
Fri, 3/29/19			
Sat, 3/30/19			
Sun, 3/31/19			
Monthly Totals		6	2

Vance County Water District  
Operations Report  
March 2019

<u>Operations Highlights:</u>	<u>Fiscal Year-to Date</u>	<u>March 2019</u>
Work Order Completions:		
Discolored Water/ Air in lines	2	1
Set Meters	14	7
Replace Meter/ERT	5	8
Remove Meter	2	1
Locate Lines	400	63
Odor In Water / Chlorine Check	5	0
Check Usage / Leaks	82	8
Replace Meter Lid/ Box	1	7
Low pressure/ No Water	7	0
Water Main Break	0	0
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	69	17
Kittrell Water Tower Response	5	0
Water line repairs	7	0
Actual Shut offs	264	70
Restores	223	55
Cross Connection Checks	6	0
Intent to Serve inspections	0	0
Hydrant/Site Care/Mowing	7	0
Delivered Return Mail	15	0
Water Taps Requests	12	0

Satellite Office Activity:

Information requests	43	2
Bill pays	1,768	197
Applications received	13	2

Billing Summaries:

December Billing 11/30/2018 through 12/31/2018  
 1,280 active customers of which 866 were metered services  
 Gallons billed 2,657,520 Average usage 3,069 @ .01033 = \$31.70 plus \$ 30 base = \$61.70

January Billing 12/31/2018 through 01/31/2019  
 1,281 active customers of which 867 were metered services  
 Gallons billed 2,471,670 Average usage 2,851 @ .01033 = \$29.45 plus \$ 30 base = \$59.45

February Billing 01/31/2019 through 02/28/2019  
 1,279 active customers of which 865 were metered services  
 Gallons billed 2,190,300 Average usage 2,532 @ .01033 = \$26.16 plus \$ 30 Base = \$56.16

March Billing 02/28/2019 through 03/31/2019  
 1,283 active customers of which 871 were metered services  
 Gallons billed 2,280,080 Average usage 2,618 @ .01033 = \$27.04 plus \$ 30 Base = \$ 57.04

Water System Overview:

The current customer count is as follows:

\* Phase 1 – 678 total customers, 204 availability accounts and 474 metered accounts

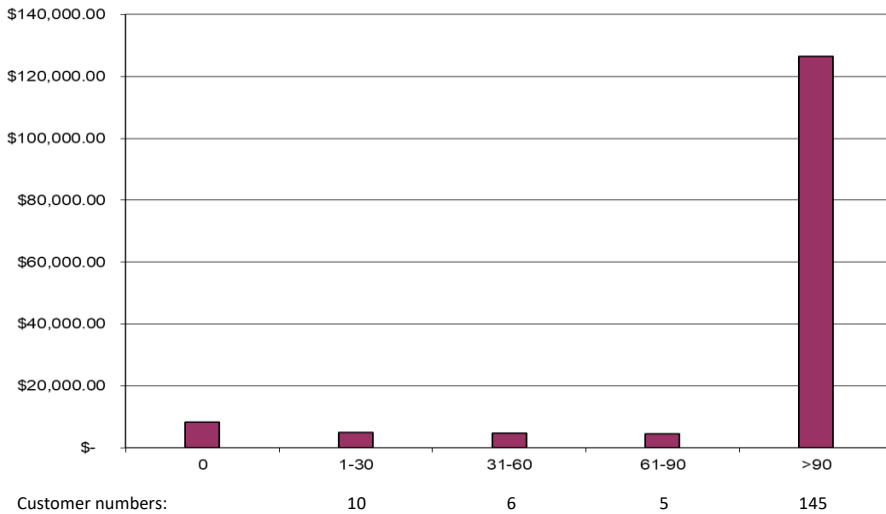
\* Phase 2 – 605 total customers, 208 availability accounts and 397 metered accounts

\* Kittrell - 352 total Customers, 003 availability accounts and 349 metered accounts

There is a total of 1,635 VCWD customers committed to the system with 1,220 metered customers.

Vance County Water District  
Operations Report  
March 2019

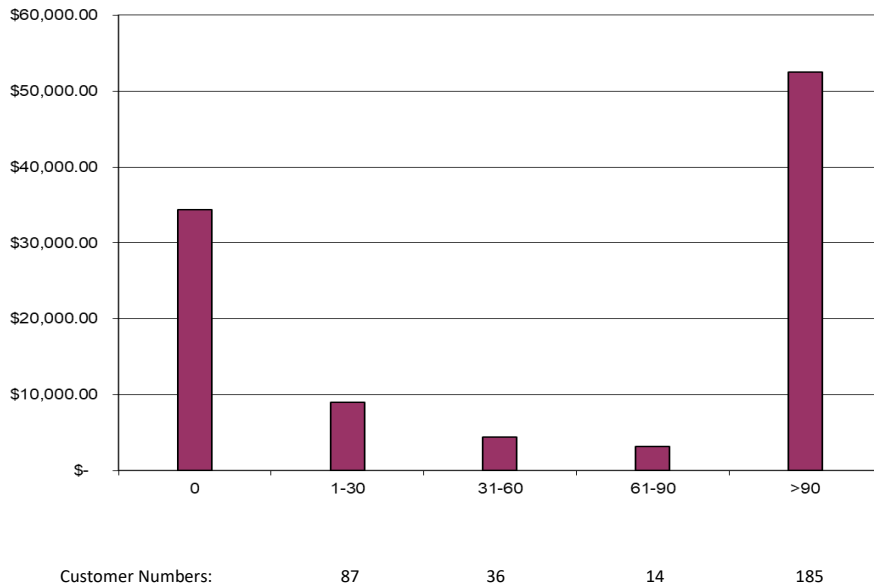
**Availability Aging Report for Vance County**



**Availability Accounts AR\***

Age	Current Month
0	\$ 8,290.87
1-30	\$ 4,949.62
31-60	\$ 4,658.10
61-90	\$ 4,443.30
>90	\$126,511.31
<b>Total Availability AR to date</b>	
<b>\$ 148,853.20</b>	

**Metered Aging Report for Vance County**



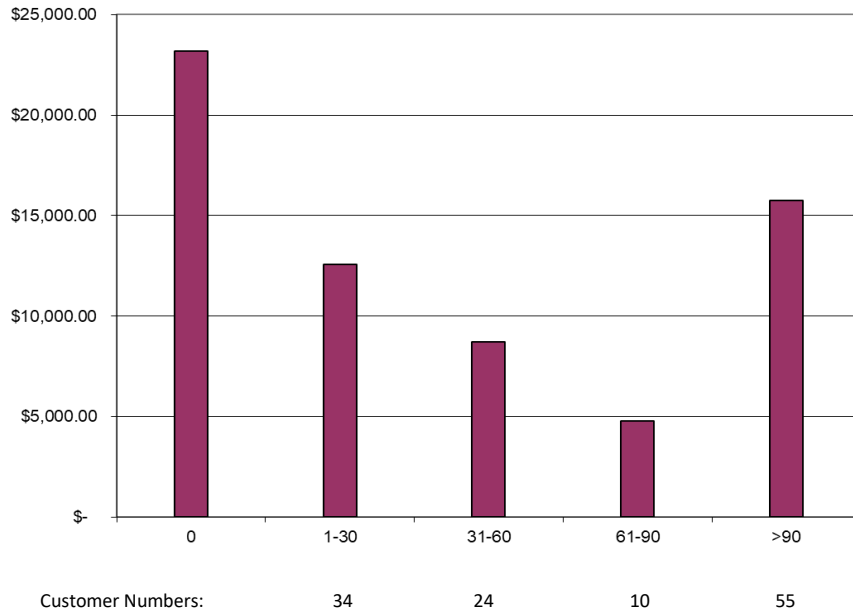
**Metered Accounts AR\***

Age	Current Month
0	\$ 34,349.04
1-30	\$ 9,039.24
31-60	\$ 4,441.11
61-90	\$ 3,195.72
>90	\$ 52,477.28
<b>Total Metered to date</b>	
<b>\$ 103,502.39</b>	
<b>Total AR to date*</b>	
<b>\$ 252,355.59</b>	

\*Graph information as of March 31, 2019

Vance County Water District  
Operations Report  
March 2019

**Metered Aging Report for Kittrell Vance**



**Kittrell Metered Accounts AR\***

Age	Current Month
0	\$ 23,196.30
1-30	\$ 12,588.01
31-60	\$ 8,726.00
61-90	\$ 4,793.47
>90	\$ 15,767.06
<b>Total Kittrell Metered AR to date</b>	
<b>\$ 60,787.60</b>	

**Kittrell Area Customer Usage:**

**December Billing** 11/30/2018 through 12/31/2018

347 active customers of which 347 were metered services

Gallons billed 1,467,070 Average usage 4,302 @ .01033 = \$44.44 plus \$ 30 Base = \$ 74.44

**January Billing** 12/31/2018 through 01/31/2019

347 active customers of which 347 were metered services

Gallons billed 1,657,833 Average usage 4,778 @ .01033 = \$49.35 plus \$ 30 Base = \$ 79.35

**February Billing** 01/31/2019 through 02/28/2019

349 active customers of which 349 were metered services

Gallons billed 1,508,448 Average usage 4,322 @ .01033 = \$44.65 plus \$ 30 Base = \$ 74.65

**March Billing** 02/28/2019 through 03/31/2019

352 active customers of which 349 were metered services

Gallons billed 1,530,022 Average usage 4,622 @ .01033 = \$47.75 plus \$ 30 Base = \$ 74.65

\*Graph information as of March 31, 2019

VANCE COUNTY  
REVENUE & EXPENDITURE STATEMENT  
03/01/2019 TO 03/31/2019

16 WATER FUND

REVENUE:

	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	PCTUSED
16-329-432900 INVESTMENT EARNINGS	660.67	5,348.67	2,000.00	267%
16-367-436701 WATER LINE REIMB-CITY	0.00	0.00	16,504.00	0%
16-367-436712 WATER LINE RELOCATION REIMB	0.00	0.00	0.00	0%
16-375-437500 METERED WATER SALES	81,033.76	582,061.70	600,000.00	97%
16-375-437501 NON-METERED WATER REVENUE	9,742.99	77,181.80	130,000.00	59%
16-375-437502 WATER - DEBT SETOFF REVENUE	2,189.00	2,879.00	5,000.00	58%
16-376-437005 MISCELLANEOUS REVENUES	272.00	1,632.00	0.00	0%
16-376-437505 CONNECTION FEES	875.00	6,350.00	10,000.00	64%
16-376-437506 RECONNECT FEES	0.00	0.00	1,000.00	0%
16-376-437507 NSF CHECK FEES	150.00	800.00	750.00	107%
16-376-437508 LATE PAYMENT FEES	2,304.47	16,614.95	12,000.00	138%
16-397-439710 TRANSFER FROM GENERAL FUND	0.00	0.00	346,784.00	0%
TOTAL REVENUE	97,227.89	692,868.12	1,124,038.00	62%

EXPENDITURE:

16660-500621 BOND PRINCIPAL - WATER	0.00	0.00	185,606.00	0%
16660-500622 BOND INTEREST - WATER	0.00	0.00	345,040.00	0%
16-665-500011 TELEPHONE & POSTAGE	139.39	1,164.45	2,000.00	58%
16-665-500013 UTILITIES	435.24	3,340.97	4,000.00	84%
16-665-500026 ADVERTISING	0.00	1,087.00	1,200.00	91%
16-665-500033 DEPARTMENTAL SUPPLIES	1,729.24	7,388.96	15,000.00	49%
16-665-500044 SPECIAL CONTRACTED SERVICES	500.00	22,788.88	89,000.00	26%
16-665-500045 CONTRACTED SERVICES	10,921.97	110,701.97	150,000.00	74%
16-665-500054 INSURANCE & BONDS	0.00	1,393.83	1,551.00	90%
16-665-500079 PURCHASED WATER	25,176.69	149,459.88	200,000.00	75%
16-665-500088 BANK SERVICE CHARGES	294.18	1,926.89	1,500.00	128%
16-665-500230 WATER LINE RELOCATION	0.00	0.00	0.00	0%
16-665-500282 BAD DEBT EXPENSE	0.00	0.00	5,000.00	0%
16-665-500283 DEBT SERVICE RESERVE	0.00	0.00	53,065.00	0%
16-665-500284 CAPACITY FEE-CITY	0.00	0.00	0.00	0%
16-665-500286 SYSTEM MAINTENANCE	11,951.82	38,134.54	45,000.00	85%
16-665-500347 PERMITS	0.00	2,541.00	2,500.00	102%
16-665-500390 DEPRECIATION EXPENSE	0.00	0.00	23,576.00	0%
TOTAL EXPENDITURE	51,148.53	339,928.37	1,124,038.00	30%

EXCESS (DEFICIT) OF REVENUE

46,079.36	352,939.75	0.00
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# ***Finance Director's Report***

**Vance County**  
**Finance Director's Report to the Board**  
**May 6, 2019**

**A. Surplus Property.** The board previously approved donating a used police vehicle to VGCC. The vehicle has been identified and preparations are being made to turn it over to the VGCC campus police. The other vehicles presented as surplus will be sold through an online auction site. The County has received an offer to purchase the Xerox 3001 Engineering Copier in the Register of Deeds office that has not been used in several years. ***Recommendation:** Approve the property presented as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute. Also, approve resolution and authorize the Finance Director to execute a negotiated sale of the Xerox 3001 Engineering Copier.*

**B. Audit Contract for FY 2018-19.** Thompson, Price, Scott, Adams & Co. has presented a contract to continue as the auditors for the county for the fiscal year ending June 30, 2019. The fee for the audit will be \$47,000 which is the same fee as the prior year. Additionally, the Office of the State Auditor now requires a separate engagement for testing of Medicaid and other DSS programs for all counties. This testing goes beyond the scope of a typical audit. There is a separate engagement letter and an additional fee for that work which will be provided at a later date. ***Recommendation:** Approve the contract with Thompson, Price, Scott, Adams, & Co. to perform the annual financial audit for the fiscal year ending June 30, 2019.*

**C. Capital Improvement Plan 2020-2024.** The Capital Improvement Plan (CIP) is a five year planning tool used to identify capital projects and coordinate the financing and timing of those projects. The CIP has gone through its annual review and update process. A draft of the CIP was presented to the Board during the annual planning retreat for review and comments. The draft you received at that time has undergone minor changes including moving back the installation of a fire alarm system in the Administration Building basement one year to FY 2020-21, moving the replacement of voting machines for Elections back one year to FY 2020-21, the replacement of VIPER radios for all public safety departments will now occur over a three year period instead of a two year period, and VIPER console radio replacements at 911 were moved back one year and the purchase will now be split half between FY 2020-21 and FY 2021-22. The first year of the CIP (FY 19-20) mirrors the manager's recommended budget. ***Recommendation:** Adopt the Capital Improvement Plan for fiscal years 2020-2024 as presented.*

**County of Vance**  
**Disposal of Surplus Personal Property**  
**May 6, 2019**

The Finance Director requests to dispose of the following surplus personal property owned by the County of Vance:

ITEM NO.	EQUIPMENT DESCRIPTION	SERIAL#	REASON NO LONGER NEEDED	DEPARTMENT
00292	2009 Dodge Charger	2B3KA43T29H519418	Donated to VGCC	Sheriff
00353	2011 Ford Crown Vic	2FABP7BV8BX155556	High mileage, cycled out of service	Sheriff
00329	2010 Chevrolet Impala	2G1WD5EM4A1200613	High mileage, bad transmission	Sheriff
00357	2011 Ford Crown Vic	2FABP7BV4BX155554	High mileage, electrical issues	Sheriff
00358	2011 Ford Crown Vic	2FABP7BV2BX155553	High mileage, cycled out of service	Sheriff
00430	2013 Dodge Charger	2C3CDXAT2DH673753	High mileage, blown engine	Sheriff
00413	2012 Dodge Charger	2C3CDXAT2CH201521	High mileage, blown engine	Sheriff
00417	2012 Dodge Charger	2C3CDXAT3CH201527	High mileage, blown engine	Sheriff
	Xerox 3001 Engineering Copier		Out dated, not used in years	Register of Deeds

**Resolution Approving Sale of Personal Property  
Pursuant to G.S. 160A-267**

WHEREAS, Vance County owns a certain item of personal property described as a Xerox 3001 Engineering Copier, that has now become surplus for its current needs; and,

WHEREAS, North Carolina General Statute § 160A-266 permits the county to sell such property by private sale, upon authorization by the Board of Commissioners at a regular meeting and notice to the public; and,

WHEREAS, the Vance County Board of Commissioners desires to authorize the Finance Director to conduct a private sale by means of negotiated sale or any other manner in which the process is designed to obtain the fair market value to the County for the personal property and to convey the same after compliance with this resolution.

NOW THEREFORE, the Vance County Board of Commissioners resolves as follows:

1. The Board of Commissioners authorizes the County Finance Officer to sell by private sale the following items of surplus personal property:

Xerox 3001 Engineering Copier

2. The Finance Officer shall be authorized to convey the described equipment for a negotiated price after a sales process which is designed to obtain the fair market value of the equipment.
3. The clerk to the Board of Commissioners shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least 10 days after the day the notice is published.

Adopted May 6, 2019.

[SEAL]

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Archie B. Taylor, Jr.  
Chairman, Vance County Board of Commissioners



April 3, 2019

Vance County  
122 Young Street  
Henderson, NC 27536

To Management and Those Charged With Governance:

We are pleased to confirm our understanding of the services we are to provide the Vance County for the year ended June 30, 2019. We will audit the financial statements of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the Vance County as of and for the year ended June 30, 2019. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Vance County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Vance County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Law Enforcement Officers' Special Separation Allowance Schedule of Total Pension Liability (Asset) and Schedule of Total Pension Liability (Asset) as a Percentage of Covered-Employee Payroll
3. Other Postemployment Benefits Schedules
4. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions - LGERS
5. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions - ROD

We have also been engaged to report on supplementary information other than RSI that accompanies the Vance County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal and State Awards.
2. Combining Statements, Individual Fund Statements, and Supporting Schedules

**Members**

**American Institute of CPAs - N.C. Association of CPAs - AICPA Division of Firms**

Our responsibility for other information included in documents containing the entity's audited financial statements and auditors' report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

## **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on-

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners and management of Vance County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

## **Audit Procedures-General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories (if material), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures-Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures-Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Vance County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Vance County's major programs. The purpose of these procedures will be to express an opinion on Vance County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

## Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and State awards, and related notes of Vance County in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## Management Responsibilities

Management is responsible for (1) designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and State awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by May 15, 2019.

You are responsible for identifying all federal and State awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have

reported on the schedule of expenditures of federal and State awards. You also agree to make the audited financial statements readily available to intended users of schedules of expenditures of federal and State awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to using the auditors' report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedules of expenditures of federal and State awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and State awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, (David Beck), who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing

requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate. We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' report or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request in a timely manner to Oversight Agencies (or its designee), a federal agency provided direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the federal cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

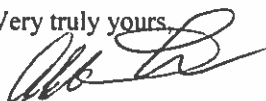
We expect to begin our audit by approximately May 14, 2019 and to issue our reports no later than October 31, 2019. Alan Thompson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, should not exceed \$47,000. Also, any excessive additional fees incurred in obtaining required audit evidence (i.e. bank confirmations) will be billed directly to the Board. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

The Office of State Auditors has requested significant changes to the Single Audit process to include removing direct benefits from the Schedule of Federal and State Awards. Since this will be a new process for everyone, we cannot adequately estimate the amount of additional time that may be required to perform Single Audit testing under the new guidelines. If additional programs are required to be tested that have not been identified as major programs for testing in previous years, additional fees may be charged at standard hourly rates. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. However, we believe our contract as it is will be sufficient to cover, but we do want to reserve the right to discuss this issue.

We appreciate the opportunity to be of service to the Vance County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Alan W. Thompson', written over the closing 'yours,'.

Alan W. Thompson, CPA  
Thompson, Price, Scott, Adams & Co., P.A.

**RESPONSE:**

This letter correctly sets forth the understanding of the Vance County.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

CC: Board of Commissioners

The of and	Governing Board BOARD OF COMMISSIONERS
	Primary Government Unit VANCE COUNTY
	Discretely Presented Component Unit (DPCU) (if applicable) N/A

*Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)*

and	Auditor Name THOMSPON, PRICE, SCOTT, ADAMS & CO, P.A.
	Auditor Address 1626 SOUTH MADISON STREET, WHITEVILLE, NC 28472

*Hereinafter referred to as Auditor*

for	Fiscal Year Ending	Audit Report Due Date
	06/30/19	10/31/19

*Must be within four months of FYE*

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

**County and Multi-County Health Departments:** The Office of State Auditor will require Auditors of these Governmental Units to perform agreed upon procedures (AUPs) on eligibility determination on certain programs. Both Auditor and Governmental Unit agree that Auditor shall complete and report on these AUPs on

eligibility determination as required by OSA and in accordance with the instructions and timeline provided by OSA.

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 12).

10. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

12. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

13. The Auditor shall submit the report of audit in PDF format to LGC Staff when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.

If the OSA designates certain programs to be audited as major programs, as discussed in Item 2, a turnaround document and a representation letter addressed to the OSA shall be submitted to LGC Staff.

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

15. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

16. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 26 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

17. Special provisions should be limited. Please list any special provisions in an attachment.

18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

19. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

20. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

21. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

22. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

23. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

24. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

25. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.
26. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).
27. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/slq/Pages/Audit-Forms-and-Resources.aspx>.
28. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

## FEES FOR AUDIT SERVICES

For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Governmental Auditing Standards* (as applicable). Bookkeeping and other non-attest services necessary to perform the audit shall be included under this contract. However, bookkeeping assistance shall be limited to the extent that the Auditor is not auditing his or her own work or making management decisions. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience necessary to oversee the services and accept responsibility for the results of the services. Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. The Auditor shall maintain written documentation of his or her compliance with these standards in the audit work papers.

Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter, but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8, 9, and 12 for details on other allowable and excluded fees.

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees below. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. Should the 75% cap provided below conflict with the cap calculated by LGC staff based on the prior year audit fee on file with the LGC, the LGC calculation prevails.

**20 NCAC 03 .0505:** All invoices for services rendered in an audit engagement as defined in 20 NCAC 3 .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law.

## PRIMARY GOVERNMENT FEES


Primary Government Unit	VANCE COUNTY
Audit	\$ 43,500
Writing Financial Statements	\$ 3,500
All Other Non-Attest Services	\$ 0
75% Cap for Interim Invoice Approval	\$ 35,250.00

## DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval	\$

## SIGNATURE PAGE

## AUDIT FIRM

Audit Firm THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.	
Authorized Firm Representative (typed or printed) ALAN W. THOMPSON	Signature 
Date 04/03/19	Email Address alanthompson@tpsacpas.com

## GOVERNMENTAL UNIT

Governmental Unit VANCE COUNTY	
Date Primary Government Unit Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
Mayor/Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

**GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE**  
(Pre-audit certificate not required for charter schools)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

Primary Governmental Unit Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

**Capital Improvement Plan**  
**Fiscal Years 2020 - 2024**  
**General Fund Summary**

<b>CIP Projects by Department:</b>	<b>Financing Method</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL BY PROJECT</b>
<b>Annual Vehicle Replacements</b> (all Departments)	Debt / Pay Go		525,000.00	525,000.00	525,000.00	525,000.00	2,100,000.00
1 - Soil & Water (4WD & 4 Door)	Pay Go	28,000.00					28,000.00
1 - Ambulance	Debt	260,000.00					260,000.00
2 - Social Services *state reimburses 50%	Pay Go	30,000.00					30,000.00
6 - Sheriff	Debt	200,000.00					200,000.00
Addition of Fifth Ambulance	Debt					178,199.00	178,199.00
<b>VEHICLE SUBTOTAL:</b>		<b>\$ 518,000.00</b>	<b>\$ 525,000.00</b>	<b>\$ 525,000.00</b>	<b>\$ 525,000.00</b>	<b>\$ 703,199.00</b>	<b>\$ 2,796,199.00</b>
<b>Administration Building</b>							
Install Fire Alarm Protection	Pay Go		28,800.00				28,800.00
Replace Carpet	Pay Go	30,000.00					30,000.00
Generator	Pay Go		60,000.00				60,000.00
<b>Administration/Finance</b>							
Financial Software Package *Additional Annual Operating Cost \$30,000	Pay Go		300,000.00				300,000.00
Payroll - Time Clock *Additional Annual Operating Cost \$5,000	Pay Go		30,000.00				30,000.00
<b>Cooperative Extension Building</b>							
Building Upgrades	Pay Go	11,000.00	4,000.00				15,000.00
<b>Courthouse Building</b>							
Replace HVAC Systems	Pay Go	65,000.00		65,000.00			130,000.00
Replace/Refinish Furniture	Pay Go		45,000.00				45,000.00
Replace Carpet in 2 Courtrooms	Pay Go	28,500.00					28,500.00
Repair Bathrooms in Holding Cells	Pay Go	11,000.00	11,000.00	8,500.00			30,500.00
<b>Elections</b>							
Replacement of Voting Equipment	Pay Go		200,000.00				200,000.00
<b>Emergency Operations - 911</b>							
Radio Tower Project	Debt		1,200,000.00				1,200,000.00
Viper 911 Console Radio Replacement	Debt		55,614.00	55,614.00			111,228.00

**Capital Improvement Plan**  
**Fiscal Years 2020 - 2024**  
**General Fund Summary**

<b>CIP Projects by Department:</b>	<b>Financing Method</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL BY PROJECT</b>
<b>EMS</b>							
Replace Ballistic Vest Panels	Pay Go	13,000.00					13,000.00
Renovate Existing Fire/EMS Building	Debt					1,012,800.00	1,012,800.00
<b>Farmers Market</b>							
Construct new Parking Lot/Pave	Debt					70,000.00	70,000.00
<b>Fire</b>							
Self-Contained Breathing Apparatus & Cylinders *4 SCBA & 4 additional cylinders in each year	Pay Go	35,000.00	35,000.00	35,000.00			105,000.00
<b>Henry Dennis Building</b>							
Repair & Replace Windows *includes \$4,000 Consultant Fee	Debt		89,000.00				89,000.00
Remove 2 Fuel Tanks	Pay Go		10,500.00				10,500.00
<b>Information Technology</b>							
Network Switch Update & Replacement	Pay Go	20,000.00					20,000.00
<b>Public Safety Departments</b>							
Viper Portable Radio Replacement (134 radios)	Debt	148,899.00	136,744.00	121,550.00			407,193.00
Viper Mobile Radio Replacement (78 radios)	Debt	54,225.00	49,887.00	65,070.00			169,182.00
<b>Smart Start Building</b>							
Replace Roof (includes \$2,500 Engineering Fee)	Pay Go			34,500.00			34,500.00
<b>Social Services</b>							
New DSS Facility * Total Cost: \$2,800,000 Net County Cost (42%): \$1,176,000 State Reimburses (58%): \$1,624,000	Debt	2,800,000.00					2,800,000.00
New Senior Center/Flex Office Space	Debt	1,600,000.00					1,600,000.00

**Capital Improvement Plan**  
**Fiscal Years 2020 - 2024**  
**General Fund Summary**

<b>CIP Projects by Department:</b>	<b>Financing Method</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL BY PROJECT</b>
<b>Tax</b>							
NCPTS Tax Software	Pay Go				290,000.00		290,000.00
*Additional Annual Operating Cost \$69,795							
<b>COUNTY DEPARTMENTS SUBTOTAL:</b>							
		<b>\$ 4,816,624.00</b>	<b>\$ 2,255,545.00</b>	<b>\$ 385,234.00</b>	<b>\$ 290,000.00</b>	<b>\$ 1,082,800.00</b>	<b>\$ 8,830,203.00</b>
<b>Vance-Granville Community College</b>							
Annual Capital Outlay for Facilities Maintenance & Repair	Pay Go	41,220.00	41,220.00	41,220.00	41,220.00	41,220.00	206,100.00
Parking Lot Repairs & Resurfacing	Debt		513,165.00				513,165.00
Roof Repairs & Renovations	Debt		469,561.00		313,040.00		782,601.00
HVAC Replacements	Debt			2,332,482.00	1,689,038.00		4,021,520.00
Maintenance Vehicle Replacement	Pay Go			20,025.00			20,025.00
<b>VGCC SUBTOTAL:</b>		<b>\$ 41,220.00</b>	<b>\$ 1,023,946.00</b>	<b>\$ 2,393,727.00</b>	<b>\$ 2,043,298.00</b>	<b>\$ 41,220.00</b>	<b>\$ 5,543,411.00</b>
<b>TOTAL BY FISCAL YEAR:</b>							
		<b>\$ 5,375,844.00</b>	<b>\$ 3,804,491.00</b>	<b>\$ 3,303,961.00</b>	<b>\$ 2,858,298.00</b>	<b>\$ 1,827,219.00</b>	<b>\$ 17,169,813.00</b>

**Funding Source Summary**

<b>Funding Source</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL</b>
Pay Go	312,720.00	865,520.00	304,245.00	431,220.00	141,220.00	<b>\$ 2,054,925.00</b>
Debt	5,063,124.00	2,938,971.00	2,999,716.00	2,427,078.00	1,685,999.00	<b>\$ 15,114,888.00</b>
Grant						<b>\$ -</b>
<b>Total</b>	<b>\$ 5,375,844.00</b>	<b>\$ 3,804,491.00</b>	<b>\$ 3,303,961.00</b>	<b>\$ 2,858,298.00</b>	<b>\$ 1,827,219.00</b>	<b>\$ 17,169,813.00</b>

\*FY 19-20 ambulance and sheriff vehicles are recorded as debt and remaining vehicles are recorded as pay go

\*FY 21-24 \$100,000 is recorded as Pay Go and \$425,000 is recorded as debt for vehicles

**Capital Improvement Plan**

**Fiscal Years 2020 - 2024**

**Fire Fund Summary**

<b>CIP Projects by Department:</b>	<b>Financing Method</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL BY PROJECT</b>
<b>Fire Fund</b>							
Viper Portable Radio Replacement - VFD (120 radios)	Pay Go	\$ 170,170.00	\$ 121,550.00	\$ 72,930.00			\$ 364,650.00
*Year 1 replace 7 radios at each Volunteer Fire Department							
*Year 2 replace 5 radios at each Volunteer Fire Department							
*Year 3 replace 3 radios at each Volunteer Fire Department							
Viper Mobile Radio Replacement - VFD (40 radios)	Pay Go	\$ 17,352.00	\$ 34,704.00	\$ 34,704.00			\$ 86,760.00
*Year 1 replace 1 radio at each Volunteer Fire Department							
*Year 2 replace 2 radios at each Volunteer Fire Department							
*Year 3 replace 2 radios at each Volunteer Fire Department							
<b>TOTAL BY FISCAL YEAR:</b>							
		\$ 187,522.00	\$ 156,254.00	\$ 107,634.00	\$ -	\$ -	\$ 451,410.00

**Funding Source Summary**

<b>Funding Source</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL</b>
Pay Go	187,522.00	156,254.00	107,634.00			\$ 451,410.00
Debt						\$ -
Grant						\$ -
<b>Total</b>	<b>\$ 187,522.00</b>	<b>\$ 156,254.00</b>	<b>\$ 107,634.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 451,410.00</b>

**Capital Improvement Plan**  
**Fiscal Years 2020 - 2024**  
**Public Schools Fund Summary**

<b>CIP PROJECTS BY DEPARTMENT:</b>	<b>Financing Method</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL BY PROJECT</b>
<b>Public Schools Fund</b>							
<b>Capital Outlay</b>	Pay Go	425,000.00	425,000.00	425,000.00	425,000.00	425,000.00	2,125,000.00
<b>Facility Usage Redesign</b>	Debt	1,500,000.00					1,500,000.00
<b>Preventive Maintenance/Refurbishment</b>							
Clarke Elementary - LED Lighting Upgrade	Debt	180,000.00					180,000.00
District Activity Bus Replacement	Pay Go	192,000.00					192,000.00
HVAC - Aycok	Debt	600,000.00					600,000.00
HVAC - Dabney	Debt	600,000.00					600,000.00
HVAC - Zeb Vance	Debt	600,000.00					600,000.00
Replace High School Boiler System	Debt	165,000.00					165,000.00
<b>School Safety/Compliance</b>							
ADA Upgrades & Compliance - District Wide	Debt	200,000.00					200,000.00
Middle School - Parking Lot	Debt	600,000.00					600,000.00
High School - Parking Lot	Debt			600,000.00			600,000.00
<b>Technology</b>							
Technology Upgrades - Teacher Devices <i>*refurbishment cycle - beginning in FY 2020-21</i>	Pay Go	190,000.00	200,000.00	200,000.00	200,000.00	200,000.00	990,000.00
<b>TOTAL BY FISCAL YEAR:</b>							
		\$ 5,252,000.00	\$ 625,000.00	\$ 1,225,000.00	\$ 625,000.00	\$ 625,000.00	\$ 8,352,000.00

**Funding Source Summary**

<b>Funding Source</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL</b>
Pay Go	807,000.00	625,000.00	625,000.00	625,000.00	625,000.00	\$ 3,307,000.00
Debt	4,445,000.00		600,000.00			\$ 5,045,000.00
Grant						\$ -
<b>Total</b>	<b>\$ 5,252,000.00</b>	<b>\$ 625,000.00</b>	<b>\$ 1,225,000.00</b>	<b>\$ 625,000.00</b>	<b>\$ 625,000.00</b>	<b>\$ 8,352,000.00</b>

**Capital Improvement Plan**  
**Fiscal Years 2020 - 2024**  
**Solid Waste Fund Summary**

<b>CIP Projects by Department:</b>	<b>Financing Method</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL BY PROJECT</b>
<b>Solid Waste Fund</b>							
Replace Landfill Weigh Scales on Highway 39	Pay Go		80,000.00				80,000.00
<b>TOTAL BY FISCAL YEAR:</b>							
		\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 80,000.00

**Funding Source Summary**

<b>Funding Source</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL</b>
Pay Go		80,000.00				\$ 80,000.00
Debt						\$ -
Grant						\$ -
<b>Total</b>	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 80,000.00

**Capital Improvement Plan**

**Fiscal Years 2020 - 2024**

**Summary of all Funds**

**Total by Fund and Fiscal Year**

<b>PROJECTS BY FUND:</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL BY FUND</b>
General Fund	5,375,844.00	3,804,491.00	3,303,961.00	2,858,298.00	1,827,219.00	\$ 17,169,813.00
Economic Development Fund						\$ -
Fire Fund	187,522.00	156,254.00	107,634.00	-	-	\$ 451,410.00
Public Schools Fund	5,252,000.00	625,000.00	1,225,000.00	625,000.00	625,000.00	\$ 8,352,000.00
Solid Waste Fund	-	80,000.00	-	-	-	\$ 80,000.00
Tourism Fund						\$ -
<b>TOTAL BY FISCAL YEAR:</b>	<b>\$ 10,815,366.00</b>	<b>\$ 4,665,745.00</b>	<b>\$ 4,636,595.00</b>	<b>\$ 3,483,298.00</b>	<b>\$ 2,452,219.00</b>	<b>\$ 26,053,223.00</b>

**Funding Source Summary**

<b>FUNDING SOURCES:</b>	<b>Budget Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>Planning Year 2021-22</b>	<b>Planning Year 2022-23</b>	<b>Planning Year 2023-24</b>	<b>TOTAL BY FUNDING SOURCE</b>
Pay Go	1,307,242.00	1,726,774.00	1,036,879.00	1,056,220.00	766,220.00	\$ 5,893,335.00
Debt	9,508,124.00	2,938,971.00	3,599,716.00	2,427,078.00	1,685,999.00	\$ 20,159,888.00
Grant						\$ -
<b>TOTAL BY FISCAL YEAR:</b>	<b>\$ 10,815,366.00</b>	<b>\$ 4,665,745.00</b>	<b>\$ 4,636,595.00</b>	<b>\$ 3,483,298.00</b>	<b>\$ 2,452,219.00</b>	<b>\$ 26,053,223.00</b>



# CIP Long-Term Debt Project Summary

Proposed CIP as of 4/17/2019

A	B	C	D	E	F	G	H
		Case 1			Case 2		
		FY 2020 CIP Debt & Pay Go			Fund Full CIP as Scheduled		
	<b>Assumptions</b>						
1	Interest Rate*						
2	Long-Term Debt		4.25%			4.25%	
3	Short-Term Debt		3.00%			3.00%	
4	Term						
5	Long-Term Debt		15 Years			15 Years	
6	Short-Term Debt		5 Years			5 Years	
7	Amortization						
8	Long-Term Debt		Level Principal			Level Principal	
9	Short-Term Debt		Level Debt Service			Level Debt Service	
10	First Interest						
11	FY 2020 County Borrowing		FY of Issuance (9 Months)			FY of Issuance (9 Months)	
12	All Other Borrowings		FY Following Issuance			FY Following Issuance	
13	First Principal		FY Following Issuance			FY Following Issuance	
14							
15	<b>Debt Issued</b>	<b>County</b>	<b>Schools</b>	<b>Total</b>	<b>County</b>	<b>Schools</b>	<b>Total</b>
16	FY 2020	\$4,603,124	\$4,445,000	\$9,048,124	\$4,603,124	\$4,445,000	\$9,048,124
17	FY 2021	\$0	\$0	\$0	\$2,513,971	\$0	\$2,513,971
18	FY 2022	\$0	\$0	\$0	\$2,574,716	\$600,000	\$3,174,716
19	FY 2023	\$0	\$0	\$0	\$2,002,078	\$0	\$2,002,078
20	FY 2024	\$0	\$0	\$0	\$1,082,800	\$0	\$1,082,800
21	<b>Total Debt Issued</b>	<b>\$4,603,124</b>	<b>\$4,445,000</b>	<b>\$9,048,124</b>	<b>\$12,776,689</b>	<b>\$5,045,000</b>	<b>\$17,821,689</b>
22							
23	<b>Total New Debt Service</b>	<b>\$6,245,586</b>	<b>\$5,956,300</b>	<b>\$12,201,886</b>	<b>\$17,077,902</b>	<b>\$6,760,300</b>	<b>\$23,838,202</b>
24							
25	<b>Debt Ratios (Worst Shown During CIP Period) - without Water Debt</b>						
26	10 Year Payout $\geq 50\%$		75.24%			75.24%	
27	Debt to Assessed Value $\leq 2.5\%$		0.85%			0.92%	
28	Debt Service to Expenditures $\leq 15\%$		5.38%			6.31%	
29							
30	<b>Debt Ratios (Worst Shown During CIP Period) - with Water Debt</b>						
31	10 Year Payout		49.88%			53.54%	
32	Debt to Assessed Value		1.32%			1.37%	
33	Debt Service to Expenditures		6.45%			7.31%	
34							
35	<b>Tax Equivalent Impact</b>	<b>County</b>	<b>Schools</b>	<b>Total</b>	<b>County</b>	<b>Schools</b>	<b>Total</b>
36	FY 2019	-	-	-	-	-	-
37	FY 2020	-	-	-	-	-	-
38	FY 2021	-	-	-	-	-	-
39	FY 2022	-	-	-	-	-	-
40	FY 2023	-	-	-	1.74¢	-	1.74¢
41	FY 2024	-	-	-	-	-	-
42	FY 2025	-	-	-	-	-	-
43	FY 2026	-	-	-	-	-	-
44	FY 2027	-	-	-	-	-	-
45	<b>Total</b>	<b>0.00¢</b>	<b>0.00¢</b>	<b>0.00¢</b>	<b>1.74¢</b>	<b>0.00¢</b>	<b>1.74¢</b>
46							
47	<b>Equivalent Reserve / Revenue Impact</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,037,183</b>	<b>\$0</b>	<b>\$3,037,183</b>

\* Preliminary and subject to change.

# *County Manager's Report*

**Vance County**  
**County Manager's Report to the Board**  
**May 6, 2019**

- A. Award of Service Weapon and Badge.** Sheriff Curtis Brame has requested the award of the service weapon and badge to Major Weldon Bullock following his retirement May 1, 2019. He has served Vance County for 27 years. As per county policy, he is eligible to receive his service weapon and badge. *Recommendation: Award service weapon and badge to retired Major Weldon Bullock, according to County policy.*
- B. Demolition – County Owned Property.** Last month the properties committee recommended proceeding with asbestos abatement and further research to determine the viability of a controlled burn for structures on county owned property along Warrenton Road (former People's Grocery - tax parcel 0526 02008). Staff does not recommend a controlled burn due to the dangerous nature of the structures as well as the need for access in and around the structures and due to a stream being located on the property. A demolition contractor has been identified which has the ability to appropriately dispose of the asbestos negating the need to proceed with the separate asbestos abatement as discussed last month. Staff recommends contracting with Faulkner Grading and Landscaping for disposal of asbestos containing materials and demolition of structures on the property. *Recommendation: Authorize the county manager to contract with Faulkner Grading and Landscaping totaling \$16,000 for the removal and disposal of asbestos and demolition of structures on county owned property identified as tax parcel 0526 02008.*
- C. Fireworks Permit.** The Cokesbury Volunteer Fire Department is requesting approval of a fireworks permit for its annual Independence Day celebration on S. Cokesbury Road. According to Cokesbury VFD Chief Adam Pegram, the work will be performed by three licensed and insured shooters. Cokesbury is asking for a waiver of the \$125 permit fee. The county fire marshal has approved the permit subject to board approval. *Recommendation: Approve the request from Cokesbury Volunteer Fire Department for a permit and fee waiver to discharge fireworks at its annual Independence Day celebration on S. Cokesbury Road on Saturday, July 6, 2019.*
- D. Waiver of Permit Fees - Rebuilding Hope Servants on Site.** Rebuilding Hope, Inc. is conducting its SOS (Servants on Site) summer camp the week of June 22<sup>nd</sup> – the 29<sup>th</sup>. The program will again involve over 200 volunteers helping to repair or replace 10 roofs, construct 3-6 handicapped ramps, and other minor projects in Vance County for citizens in need. Rebuilding Hope has asked that the permit fees be waived to allow the funds to be rolled back into efforts and help pay for material costs to extend the number of families reached. *Recommendation: Waive the permit fees for Rebuilding Hope's Servant on Site program.*
- E. Presentation of FY 2019-20 Recommended Budget.** The FY2019-20 recommended budget will be presented on Monday evening. We will provide a brief overview of the budget and ask that you consider setting work sessions on May 13 and 15 to review the budget in detail. The public hearing on the budget will be set for the evening of June 3<sup>rd</sup>, which is the date of your regular meeting. *Receive the FY 2019-20 recommended budget, schedule budget work sessions, and schedule budget hearing for the June 3<sup>rd</sup> regular meeting.*

## Warrenton Road – Tax Parcel 0526-02008 (Former People's Grocery)



**COKESBURY VOLUNTEER FIRE DEPARTMENT, INC  
1516 S. COKESBURY RD  
HENDERSON, NC 27537**

To: Vance County Board of Commissioners

From: Adam Pegram, Fire Chief

Ref: Cokesbury Volunteer Fire Department Fireworks Display

Date: April 24, 2019

The Cokesbury Volunteer Fire Department, Inc. is requesting the Vance County Board of Commissioners to waive the special use permit fee for our annual 4<sup>th</sup> of July fireworks display scheduled July 6, 2019. If you have any questions regarding this information or request please feel free to contact me. We thank you for your support and attention in this matter.

Respectfully,

A handwritten signature in black ink, appearing to read 'Adam Pegram', with a stylized flourish at the end.

Adam Pegram, Fire Chief  
Cokesbury Volunteer Fire Department, Inc.



# Vance County Special Use Permit

BY VIRTUE OF THE VANCE COUNTY FIRE PREVENTION ORDINANCE,

NAME: Chris Wight

COMPANY: Cokesbury Vol. Fire Department

ADDRESS: 1516 S. Cokesbury Rd.

CITY/STATE/ZIP: Henderson, NC 27537

IS HEREBY GRANTED A SPECIAL USE PERMIT FOR THE FOLLOWING:

Pyrotechnic Display

THIS PERMIT SHALL BE VALID FROM: 7-6-19 TO: 7-7-19

AT THE FOLLOWING LOCATION: 1516 S. Cokesbury Rd  
Henderson, NC 27537

SPECIAL REQUIREMENTS: Meet pyrotechnic display regulations from O.S.F.M.

THIS PERMIT IS ISSUED AND ACCEPTED ON CONDITION THAT ALL REGULATIONS AND PROVISIONS OF THE INTERNATIONAL FIRE CODE, NFPA CODES AND VANCE COUNTY ORDINANCE SHALL BE COMPLIED WITH. VIOLATIONS OF ANY SUCH REGULATION OR PROVISIONS SHALL MAKE THIS PERMIT INVALID AND REVOKEABLE.

THIS PERMIT SHALL BE VALID ONLY AS SPECIFIED AND SHALL NOT BE TRANSFERABLE OR RENEWABLE.

DATE:

FIRE MARSHAL: Keith Duncan (252)738-2091

PERMIT RECEIVED BY: Keith Duncan

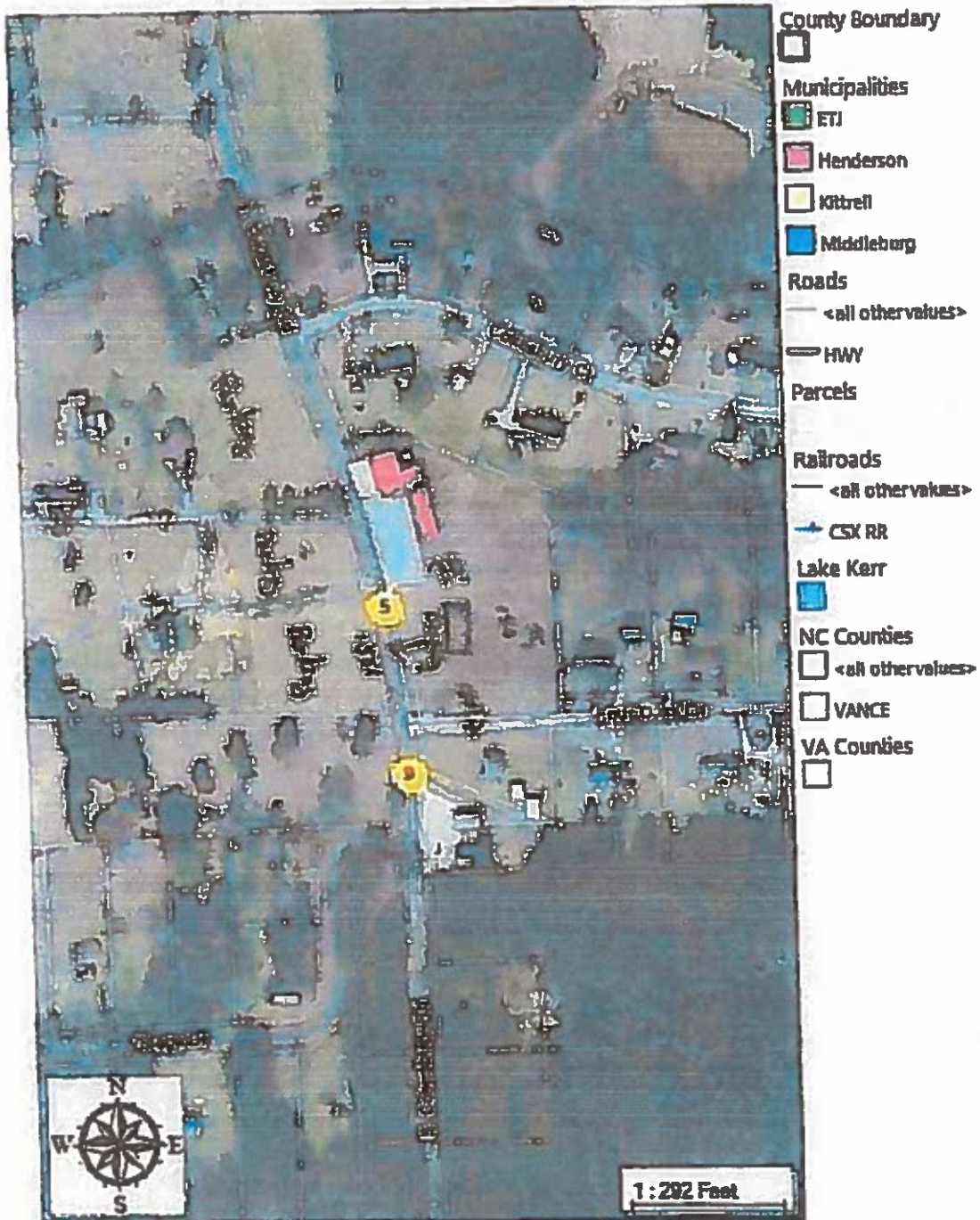


## Current Pyrotechnic 1.4G Operators

<u>County</u>	<u>Business Name</u>	<u>License Holder</u>	<u>License #</u>	<u>License Expires</u>	<u>Phone</u>
Avery	JECO Pyrotechnics Inc.	Shane Cantrell	3257	06/30/2021	
	Jeco Pyrotechnics Inc.	Cody Greene	3224	05/19/2021	(828) 260-2619
	JECO Pyrotechnics Inc.	Mark Parlier	3236	06/30/2021	
	JECO Pyrotechnics Inc.	Jacob Potter	1993	05/21/2021	
	JECO Pyrotechnics Inc.	Ronnie Reece	3237	06/30/2021	
	JECO Pyrotechnics Inc.	Eric Wright	1995	05/21/2021	
Buncombe	Zambelli Fireworks	Robert Sulaski	3459	01/24/2020	(800) 245-0397
Caldwell	Patterson Pyrotechnics	Edgar Jolly	3086	09/30/2018	(828) 212-1227
Catawba	Patterson Pyrotechnics	Joshua Chun	3316	09/30/2018	(828) 212-1227
Chowan		Dwayne Goodwin	3302	07/31/2018	
Cleveland		John Eargle	1809	06/09/2020	
Duplin	Walter Carlton Lanier	Walter Lanier	3061	06/16/2020	910-290-0126
		Douglas Sanderson	1580	05/26/2019	
Gaston	Town OF Dallas	Alan Cloninger	2087	07/31/2018	(704) 922-3176
	Town OF Dallas	Robert Pasour	2086	07/31/2018	(704) 922-3176
		Eric Withers	2091	09/30/2018	
	Town OF Dallas	Earl Withers	2090	07/31/2018	(704) 922-3176
Halifax	Town of Hobgood	Thomas Ellis	3045	05/26/2019	252-826-4573
Henderson	Blue Star Camps	Adam Falloon	3521	06/23/2020	
		Dustin Gosnell	3570	01/03/2021	
	Blue Star Camps	Benjamin Prosser	1821	06/30/2021	
	Blue Star Camps	Callum Renton	3519	06/23/2020	
	Kanuga Conferences Inc	Richard Varnadore	1816	06/27/2020	(828) 243-5543
	Falling Creek Camp Inc.	Simon Wilson	1798	06/28/2020	
	Blue Star Camps	Adam Withey	3520	06/23/2020	
Jackson	Camp Merrie Woode	James Dunn	1804	05/31/2020	(828) 743-3300
Lincoln	Randy Belk	Randy Belk	1786	06/01/2020	704-530-7511
McDowell	Sky Island Retreat & Campground	Jerry Wheeler	1571	06/28/2020	
Stokes		Ricky Bowen	1787	04/30/2020	
Transylvania	Sylvan Ramble LLC	Wayne Bishop	1994	06/30/2018	(828) 966-9483
	Rock Brook Camp for Girls	Jeffrey Carter	1802	05/31/2020	
	Camp High Rocks	Donald Gentle	1657	05/13/2019	(828) 885-2153
	Camp Carolina	Alfred Thompson	1801	06/09/2020	

<u>County</u>	<u>Business Name</u>	<u>License Holder</u>	<u>License #</u>	<u>License Expires</u>	<u>Phone</u>
Vance	Cokesbury VFD, Inc.	Michael Patrick	3146	06/30/2020	(252) 492-5667
	Cokesbury VFD, Inc.	Donald Roberson	3145	06/30/2020	(252) 492-5667
	Cokesbury VFD, Inc.	Christopher Wright	3127	06/25/2020	(252) 492-5667
	Camp Merri-Mac/Timberlake	John Menendez	3569	01/02/2021	

37 Current Pyrotechnic 1.4G Operator License Holders Export: [Excel](#) | [PDF](#)





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/10/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Warrenton Insurance Agency Inc 131 S. Main St. PO Box 633 Warrenton NC 27589	<b>CONTACT NAME:</b> Walter Gardner <b>PHONE (A/C No. Ext.):</b> (252) 257-3104 <b>E-MAIL ADDRESS:</b> warrentoninsurance@nc.rr.com <b>FAX (A/C No.):</b> (252) 257-3108														
<b>INSURED</b> Cokesbury Vol. Fire Department P. O. Box 1458 Henderson NC 27536	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: VFIS-American Alternative Insurance Corp</td><td></td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: VFIS-American Alternative Insurance Corp		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: VFIS-American Alternative Insurance Corp															
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		TR2052545-12	04/14/2019	04/14/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000 OTHER \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		TR2052545-12	04/14/2019	04/14/2020	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 2,000,000 OTHER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage for Fireworks Presentation July 1-7, 2019.

## CERTIFICATE HOLDER

## CANCELLATION

County of Vance  
Vance County Board of Commissioners  
122 Young St., Suite B  
Henderson, NC 27536

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Walter Gardner*

<MG>

# *Consent Agenda Items*

Budget Amendment and Transfers  
Tax Refunds and Releases  
Minutes

Monthly Reports  
911 Emergency Operations  
Administrative Ambulance Charge-Offs  
Cooperative Extension  
Economic Development  
EMS  
Human Resources  
Information Technology  
Planning and Development  
Parks and Recreation  
Tax Office  
Veterans Service

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2018 - 2019 Fiscal Year

A request to amend the 2018-2019 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Smart Start

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Smart Start Program	10370-437020	6,755.00

TOTAL REVENUE INCREASE (DECREASE) \$ 6,755.00

Reason for Revenue Amendment Request: Additional funds allocated from Smart Start to the Incredible Years  
parenting program. This program is funded 100% by grant dollars.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Retirement	10601-500007	290.00
Departmental Supplies	10601-500033	1,000.00
Contracted Services	10601-500045	5,465.00

TOTAL \$ 6,755.00

Reason for Expense Amendment Request: See above

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

\_\_\_\_\_  
\_\_\_\_\_  
Kelly Grissom , Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY**  
**DEPARTMENTAL LINE-ITEM TRANSFER REQUEST**  
2018 - 2019 Fiscal Year

Department Name: Soil & Water

**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Office Supplies	10576-500032	100.00
Departmental Supplies	10576-500033	382.00
Food & Provisions	10576-500047	473.00

TOTAL \$ 955.00

Explanation of transfer request: Funds are needed in other line items to finish out the fiscal year.

**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Telephone & Postage	10576-500011	506.00
Dues & Subscriptions	10576-500053	449.00

TOTAL \$ 955.00

Explanation of transfer request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY**  
**DEPARTMENTAL LINE-ITEM TRANSFER REQUEST**  
2018 - 2019 Fiscal Year

Department Name: Farmer's Market

**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Contracted Services	10622-500045	91.00

TOTAL \$ 91.00

Explanation of transfer request: Funds for additional part-time help to work the handcrafted market event.

**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Part-Time Salaries	10622-500002	85.00
FICA Expense	10622-500005	6.00

TOTAL \$ 91.00

Explanation of transfer request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY**  
**DEPARTMENTAL LINE-ITEM TRANSFER REQUEST**  
 2018 - 2019 Fiscal Year

Department Name: Emergency Operations

**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Regular Salaries	10621-500001	2,800.00
Part-Time Salaries	10621-500002	5,000.00
Overtime	10621-500003	8,000.00
FICA Expense	10621-500005	3,000.00
Advertising	10621-500026	600.00

TOTAL \$ 19,400.00

Explanation of transfer request: Funds are being transferred to other line items to be used for cost of a microwave path study for a proposed new tower location, the purchase of a portable generator for the new emergency response trailer, and the purchase of 2 new laptops.

**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Auto Supplies	10621-500031	2,000.00
Contracted Services	10621-500045	10,000.00
Non-Capitalized Assets	10621-500085	7,400.00

TOTAL \$ 19,400.00

Explanation of transfer request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED:  
 VANCE COUNTY BOARD OF COMMISSIONERS  
 IN MEETING OF

Reviewed by  
 Finance Office \_\_\_\_\_

# TAX OFFICE REFUND AND RELEASE REPORT FOR MARCH 2019

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
FINCH ANTHONY DALE HEIRS	2013	157.20	0	105	foreclosure
FINCH ANTHONY DALE HEIRS	2014	159.11	0	105	foreclosure
FINCH ANTHONY DALE HEIRS	2015	159.11	0	105	foreclosure
FAULKNER COLE T	2016	1940.73	0	105	add asv for impr
FINCH ANTHONY DALE HEIRS	2016	116.67	0	105	foreclosure
FISCHER WILLIAM C	2016	0	0	105	remove solid was
THE TADS GROUP LLC	2016	0	51.37	105	pers prop billed
THE TADS GROUP LLC	2016	0	28.02	105	pers prop billed
CAROLINE S BURNETTE ATTY AT L	2017	0	3.69	0	pers prop billed
CAROLINE S BURNETTE ATTY AT L	2017	0	97.48	0	pers prop billed
CAROLINE S BURNETTE ATTY AT L	2017	0	23.33	0	pers prop billed
FAULKNER COLE T	2017	1940.73	0	105	add asv for impr
FINCH ANTHONY DALE HEIRS	2017	116.67	0	105	foreclosure
FISCHER WILLIAM C	2017	0	0	105	remove solid was
THE TADS GROUP LLC	2017	0	48.80	105	pers prop billed
THE TADS GROUP LLC	2017	0	26.62	105	pers prop billed
CARRAWAY CHADWICK SETH	2018	0	25.40	0	pers prop billed
FAULKNER COLE T	2018	1982.28	0	112	add asv for impr
FINCH ANTHONY DALE HEIRS	2018	119.16	0	112	foreclosure
FISCHER WILLIAM C	2018	0	0	112	remove solid was
HAWKINS WILLIS E HEIRS	2018	0	0	112	remove solid was
PERKINS PARIS	2018	0	0	112	remove solid was
THE TADS GROUP LLC	2018	0	47.36	112	pers prop billed
THE TADS GROUP LLC	2018	0	25.83	112	pers prop billed
THRASHER KATHERINE A	2018	0	33.78	112	pers prop billed
FAULKNER COLE T	2019	2717.01	0	105	add asv for impr
FAULKNER COLE T	2019	2522.94	0	105	add asv for impr
FAULKNER COLE T	2019	2378.74	0	112	add asv for impr
FAULKNER COLE T	2019	2378.74	0	112	add asv for impr
TOTAL		16689.09	411.68		
TOTAL REFUNDS AND RELEASES		17100.77			

**HENDERSON-VANCE COUNTY 911**
**NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)**
**TOTAL**
**8,696**
**TIME PERIOD:03/27/2019 00:00:01 Through 04/30/2019 23:59:59**

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
AMERICAN RED CROSS	Other Dispatch	4				4
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	51	51			
BERTIE AMUBLANCE SERVICE	City & County Dispatch	3				3
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
CSX RAILROAD	Other Dispatch	2				2
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	22	22			
CENTURYLINK	Other Dispatch	0				0
DUKE ENERGY	Other Dispatch	7				7
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	21	21			
FRANKLIN COUNTY EMS	Out of County Mutual Aid	1				1
GRANVILLE COUNTY EMS	Out of County Mutual Aid	3				3
HENDERSON FIRE DEPARTMENT	City Dispatch	306		306		
HENDERSON POLICE DEPARTMENT	City Dispatch	4040		4040		
HENDERSON STREET DEPT	City Dispatch	8		8		
HENDERSON WATER DEPARTMENT	City Dispatch	16		16		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	31	31			
KITRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	23	23			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	0			0	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	10			10	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	8			8	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	2			2	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	75			75	
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch	2	2			
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PUBLIC SERVICE GAS	Other Dispatch	3				3
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	32	32			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch	697	319	378		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	78	78			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	8	8			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	3	3			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	95	95			
VANCE COUNTY FIRE MARSHALL	County Dispatch/FIRE	2	2			
VANCE COUNTY MAGISTRATE OFFICE	Other Dispatch	1				1
VANCE COUNTY RESCUE SQUAD	County Dispatch	29	29			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	3069	3069			
WAKE ELECTRIC	County Dispatch	1	1			
WARREN COUNTY EMS	Out of County Mutual Aid	0				0
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	24	24			
<b>TOTALS</b>		<b>8696</b>	<b>3828</b>	<b>4748</b>	<b>96</b>	<b>24</b>

Signature:



Prepared by: Vivian Lassiter, Training Supervisor

Signature:



Reviewed by: Brian K. Short, Director

05/01/2019

**VANCE COUNTY E911**  
**156 CHURCH ST STE 002 HENDERSON , NC 27536**

CFS Time Summary By Department Type  
03/27/2019 00:00 - 04/30/2019 23:59

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
FRANKLIN COUNTY EMS	1	1	01:15:02	01:15:02	01:15:02	00:01:00	01:15:02	1:15:02
GRANVILLE COUNTY EMS	3	1	00:11:17	00:27:35	00:18:25	00:00:00	00:12:59	0:55:17
<b>Totals:</b>	<b>2</b>	<b>4</b>						

**EMS**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
BERTIE AMBULANCE SERVICE	3	1	00:29:23	00:51:09	00:43:32	00:00:01	00:06:03	2:10:38
NORTH CENTRAL MEDICAL TRANSPORT	2	1	00:07:35	01:29:58	00:48:46	00:00:00	00:02:02	1:37:33
VANCE COUNTY EMS	697	2	00:00:06	02:48:12	00:41:23	00:01:23	00:10:09	480:53:33
<b>Totals:</b>	<b>3</b>	<b>702</b>						

**FIR**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
BEARPOND FIRE DEPARTMENT	51	2	00:03:21	02:41:51	00:26:53	00:01:27	00:09:41	22:51:37
COKEBURY FIRE DEPARTMENT	17	2	00:03:53	01:50:47	00:27:53	00:03:03	00:19:53	7:54:17
DREWRY FIRE DEPARTMENT	22	1	00:00:03	01:11:51	00:23:13	00:03:36	00:21:19	8:31:04
EPSOM FIRE DEPARTMENT	21	1	00:00:07	02:39:33	00:26:08	00:01:04	00:27:50	9:09:03
FORESTRY	8	1	00:11:08	04:24:57	01:23:12	00:01:06	00:29:22	11:05:36
HENDERSON FIRE DEPARTMENT	306	2	00:00:04	02:48:51	00:19:25	00:01:08	00:08:05	99:03:00
HICKSBORO FIRE DEPARTMENT	31	1	00:02:19	03:24:15	00:28:07	00:01:19	00:37:48	14:32:07
KITTRELL FIRE DEPARTMENT	23	2	00:00:06	02:31:37	00:32:42	00:02:19	00:18:41	12:32:25
RIDGEWAY FIRE DEPARTMENT	1	2	00:31:17	00:31:17	00:31:17	00:03:48	00:34:34	0:31:17
TOWNSVILLE FIRE DEPARTMENT	32	2	00:01:11	03:27:03	00:39:47	00:01:21	00:19:23	21:13:07
VANCE COUNTY FIRE DEPARTMENT	95	2	00:00:03	02:48:37	00:21:37	00:01:05	00:10:48	34:13:36
VANCE COUNTY FIRE MARSHAL	2	1	00:37:49	00:38:56	00:38:22	00:00:11	00:19:28	1:16:45
WATKINS FIRE DEPARTMENT	24	2	00:03:39	02:33:30	00:29:39	00:02:14	00:21:56	11:51:36
<b>Totals:</b>	<b>13</b>	<b>633</b>						

**OTH**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
AMERICAN RED CROSS	4	1	00:56:53	02:48:38	01:38:01	00:00:00	01:38:06	6:32:07
CSX RAILROAD	2	1	00:00:37	00:07:26	00:04:01	00:00:00	00:04:01	0:08:03

**OTH**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
DEPARTMENT OF TRANSPORTATION	10	1	00:00:22	00:33:42	00:09:19	00:00:00	00:09:20	1:33:18
DUKE POWER	7	1	00:02:10	03:15:03	01:24:06	00:00:00	01:24:06	9:48:44
HIGHWAY PATROL	75	1	00:00:04	04:11:22	00:31:09	00:00:00	00:32:42	38:56:15
MAGISTRATE	1	1	00:01:32	00:01:32	00:01:32	00:00:00	00:01:32	0:01:32
MEDICAL EXAMINER	2	1	00:54:10	01:50:24	01:22:17	00:00:00	00:38:04	2:44:34
PUBLIC SERVICE NATURAL GAS	3	1	00:17:18	02:06:35	00:54:43	00:00:00	00:11:01	2:44:09
STREET DEPARTMENT	8	1	00:00:04	01:55:17	00:20:57	00:00:00	00:20:57	2:47:37
VANCE CO EM	3	1	00:00:58	00:28:04	00:18:04	00:00:02	00:30:58	0:54:12
VANCE COUNTY ANIMAL CONTROL	78	1	00:00:04	02:31:00	00:32:38	00:04:24	00:19:20	42:26:37
VANCE COUNTY SOCIAL SERVICES	8	1	00:00:07	00:09:19	00:02:29	00:00:00	00:02:29	0:19:55
WAKE ELECTRIC	1	1	00:38:32	00:38:32	00:38:32	00:00:00	00:38:32	0:38:32
WATER DEPARTMENT	16	1	00:00:04	00:37:19	00:08:07	00:00:00	00:08:07	2:09:54
WILDLIFE RESOURCES COMMISSION	1	1	00:02:14	00:02:14	00:02:14	00:00:00	00:02:14	0:02:14
Totals:	15	219						

**POL**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
HENDERSON POLICE DEPARTMENT	4040	1	00:00:00	06:05:05	00:19:05	00:00:58	00:05:04	1285:37:06
Totals:	1	4040						

**RES**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
VANCE COUNTY RESCUE SQUAD	29	2	00:02:19	02:48:58	00:37:31	00:03:02	00:32:47	18:08:14
Totals:	1	29						

**SHE**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
VANCE COUNTY SHERIFF'S OFFICE	3069	1	00:00:00	22:13:16	00:26:19	00:02:06	00:06:42	1346:14:01
Totals:	1	3069						

**VANCE COUNTY E911**  
**156 CHURCH ST STE 002 HENDERSON , NC 27536**

CFS Time Summary By CallType  
03/27/2019 00:00 - 04/30/2019 23:59

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
	20	0:00:32	0:40:07	0:07:29	2:29:42	0.075
911 HANGUP	128	0:00:50	1:38:40	0:20:40	44:07:00	1.326
ABANDONED VEHICLE	5	0:04:27	0:51:31	0:19:25	1:37:07	0.049
ABDOMINAL PAIN/PROBLEMS	20	0:02:58	1:09:08	0:41:01	13:40:25	0.411
ALARM - RESIDENCE/BUSINESS	376	0:00:37	3:16:35	0:20:35	129:01:50	3.878
ALARM (FIRE RELATED)	24	0:02:19	0:54:14	0:20:11	8:04:38	0.243
ALLERGIES (REACTIONS/ENVENOMATIONS)	5	0:21:40	1:06:50	0:43:05	3:35:26	0.108
ANIMAL BITES/ATTACKS	3	0:46:53	1:41:21	1:16:12	3:48:36	0.114
ANIMAL COMPLAINT	71	0:02:59	2:50:14	0:35:32	42:03:33	1.264
ARMED ROBBERY	5	1:07:46	3:43:12	2:01:26	10:07:12	0.304
ARMED SUSPECT	24	0:07:26	5:52:23	1:09:50	27:56:15	0.84
ASSAULT	44	0:00:58	3:10:47	0:38:26	28:11:36	0.847
ASSAULT/SEXUAL ASSAULT/STUN GUN	8	0:18:30	2:29:37	1:11:22	9:31:03	0.286
ASSIST ANOTHER AGENCY	30	0:01:51	3:28:36	0:41:25	20:42:52	0.623
ASSIST MOTORIST	54	0:01:21	2:23:18	0:21:59	19:47:38	0.595
BACK PAIN(NON-TRAUMATIC/NON- RECENT TRAUMA)	4	0:01:19	0:58:23	0:30:30	2:02:02	0.061
BREAKING/ENTERING MOTOR VEHICLE	26	0:00:57	1:45:28	0:42:54	18:35:44	0.559
BREATHING PROBLEMS	77	0:06:10	1:54:40	0:50:00	64:10:38	1.929
BURGLARY	41	0:07:06	2:03:46	0:38:03	26:00:11	0.781
CARDIAC/RESPIRATORY ARREST/DEATH	12	0:01:09	5:31:44	1:31:35	18:19:03	0.55
CARELESS/WRECKLESS DRIVER	80	0:01:51	1:10:50	0:17:09	22:52:26	0.687
CHASE	2	1:34:58	3:27:50	2:31:24	5:02:48	0.152
CHEST PAINS/CHEST DISCOMFORT (NON-TRAUMATIC)	71	0:02:53	2:50:30	0:47:51	56:38:28	1.702
CHILD ABUSE	1	0:00:41	0:00:41	0:00:41	0:00:41	0
CHOKING	5	0:12:12	1:00:16	0:30:01	2:30:05	0.075
CITIZENS ASSIST/SERVICE CALL	31	0:10:00	1:04:56	0:24:41	12:45:23	0.383
CIVIL DISTURBANCE	76	0:04:20	1:30:23	0:33:16	42:08:51	1.267
COMMUNICATING THREATS/HARASSMENT	91	0:01:50	1:46:48	0:31:10	47:16:19	1.421

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
CONTROL BURN	6	0:01:24	4:25:15	0:57:49	5:46:57	0.174
CONVULSIONS/SEIZURES	29	0:13:44	1:45:35	0:47:30	22:57:50	0.69
DIABETIC PROBLEMS	25	0:05:58	1:42:11	0:45:40	19:01:55	0.572
DIRECT TRAFFIC	3	0:02:52	0:20:49	0:10:08	0:30:26	0.015
DISORDERLY SUBJECT	112	0:01:18	3:37:42	0:36:19	67:49:15	2.038
DOMESTIC PROBLEMS	126	0:02:16	3:08:14	0:36:21	76:20:08	2.294
DOMESTIC PROBLEMS W/ WEAPONS	6	0:11:21	0:38:59	0:28:14	2:49:26	0.085
DOMESTIC VIOLENCE ORDER	1	0:47:14	0:47:14	0:47:14	0:47:14	0.024
DRUG/ALCOHOL COMPLAINT	47	0:01:50	2:17:43	0:29:48	23:20:45	0.702
DRUNK DRIVER	6	0:02:35	1:27:55	0:33:12	3:19:16	0.1
ELECTRICAL HAZARD	2	0:25:48	1:02:43	0:44:15	1:28:31	0.044
EMERGENCY TRANSPORT	4	1:15:31	2:13:35	1:54:35	7:38:22	0.23
ESCORT	257	0:00:15	6:00:48	0:38:29	164:51:08	4.954
EVICITION	30	0:04:16	0:48:45	0:14:39	7:19:56	0.22
EXTRICATION/ENTRAPPED	1	0:03:48	0:03:48	0:03:48	0:03:48	0.002
EYE PROBLEMS/INJURIES	2	0:39:15	0:50:00	0:44:37	1:29:15	0.045
FALLS	43	0:05:14	1:31:18	0:47:21	33:56:38	1.02
FD TONE TEST	40	0:00:31	0:15:04	0:03:01	2:00:57	0.061
FIGHT	27	0:07:10	2:47:07	0:33:58	15:17:15	0.459
FIGHT W/ WEAPONS	3	0:13:53	0:36:37	0:28:16	1:24:49	0.042
FIRE CALL PROQA LAUNCH	11	0:01:27	0:44:26	0:08:57	1:38:28	0.049
FOOT PATROL	1	1:01:50	1:01:50	1:01:50	1:01:50	0.031
FRAUD/IDENTITY THEFT	34	0:05:06	2:18:52	0:45:43	25:54:41	0.779
FUEL SPILL/FUEL ODOR	2	0:14:39	0:21:52	0:18:15	0:36:31	0.018
GAS LEAK/GAS ODOR	8	0:15:49	1:10:10	0:32:03	4:16:27	0.128
HEADACHE	3	0:54:23	1:08:16	1:02:13	3:06:41	0.094
HEART PROBLEMS/AICD	4	0:05:09	0:37:01	0:28:54	1:55:39	0.058
HEMORRHAGE/LACERATIONS	16	0:22:05	1:23:59	0:42:16	11:16:27	0.339
HOME INVASION	2	0:19:34	0:53:21	0:36:27	1:12:55	0.037
ILLEGAL DUMPING	10	0:16:24	2:05:30	0:48:05	8:00:53	0.241
IMPROPERLY PARKED VEHICLE	14	0:02:06	2:16:36	0:27:02	6:18:32	0.19
INDECENT EXPOSURE	1	0:35:35	0:35:35	0:35:35	0:35:35	0.018
INSPECTION	10	0:06:55	1:46:15	0:35:06	5:51:00	0.176

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
INTOXICATED PERSON	14	0:15:15	1:02:20	0:32:36	7:36:24	0.229
INVESTIGATION	678	0:00:27	3:48:43	0:28:54	326:43:14	9.819
JUVENILE COMPLAINT	40	0:01:35	3:55:22	0:33:08	22:05:41	0.664
LARCENY	114	0:00:42	2:17:47	0:33:55	64:28:11	1.937
LIVESTOCK IN ROADWAY	1	0:45:21	0:45:21	0:45:21	0:45:21	0.023
LOST PROPERTY	4	0:00:33	1:59:49	0:41:45	2:47:02	0.084
LOUD MUSIC	95	0:01:24	3:55:20	0:25:44	40:45:23	1.225
MARINE/BOAT FIRE	1	0:31:13	0:31:13	0:31:13	0:31:13	0.016
MEDICAL CALL PROQA LAUNCH	28	0:01:11	4:06:44	0:32:18	15:04:29	0.453
MENTAL SUBJECT	89	0:01:29	7:29:16	1:42:45	152:25:50	4.581
MISSING PERSON	16	0:11:35	1:38:25	0:46:24	12:22:26	0.372
MOTOR VEHICLE COLLISION - PD	152	0:00:55	4:35:24	0:40:38	102:57:19	3.094
MOTOR VEHICLE COLLISION - PI	4	0:46:03	2:23:50	1:22:19	5:29:18	0.165
MVC	26	0:05:38	2:30:58	1:05:02	28:11:02	0.847
ODOR (STRANGE / UNKNOWN)	3	0:07:09	1:37:04	0:43:11	2:09:35	0.065
OPEN DOOR	2	0:14:03	0:30:41	0:22:22	0:44:44	0.022
OUTSIDE FIRE	14	0:11:21	3:17:56	0:48:44	11:22:19	0.342
OVERDOSE / POISONING	15	0:14:43	2:11:50	0:55:28	13:52:08	0.417
PREGNANCY / CHILDBIRTH / MISCARRIAGE	1	0:47:36	0:47:36	0:47:36	0:47:36	0.024
PREPLAN	8	0:02:33	2:10:36	0:32:08	4:17:04	0.129
PROPERTY CHECK	2203	0:00:07	3:51:03	0:09:28	348:07:22	10.462
PROPERTY DAMAGE	90	0:00:35	1:36:14	0:36:11	54:16:32	1.631
PSYCHIATRIC / ABNORMAL BEHAVIOR / SUICIDE ATTEMPT	11	0:29:00	4:27:05	1:21:34	14:57:17	0.449
RECOVERED / FOUND PROPERTY	10	0:01:11	1:48:48	0:54:49	9:08:17	0.275
REPO	13	0:01:16	0:03:28	0:02:19	0:30:14	0.015
ROBBERY	1	0:25:05	0:25:05	0:25:05	0:25:05	0.013
SHOPLIFTER	13	0:01:13	0:49:08	0:26:36	5:45:48	0.173
SHOTS FIRED	79	0:02:23	1:36:06	0:25:59	34:13:09	1.028
SICK PERSON	123	0:09:04	1:47:19	0:50:05	102:40:29	3.086
SMOKE INVESTIGATION (OUTSIDE)	3	0:02:58	0:18:42	0:11:19	0:33:58	0.017
SPECIAL ASSIGNMENT	2	0:08:10	5:00:21	2:34:15	5:08:31	0.155
STAB / GUNSHOT / PENETRATING TRAUMA	9	0:14:19	4:36:49	1:22:53	12:25:57	0.374
STOLEN VEHICLE	12	0:01:13	2:18:47	0:43:48	8:45:41	0.263

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
STROKE / TIA	14	0:03:52	1:27:26	0:55:55	13:02:59	0.392
STRUCTURE FIRE	18	0:15:50	3:26:02	1:05:14	19:34:20	0.588
SUMMONS	318	0:00:10	0:48:20	0:05:10	27:27:20	0.825
SURRENDER	7	0:18:30	1:55:28	1:01:20	7:09:25	0.215
SUSPICIOUS SUBJECT	96	0:01:35	2:03:55	0:28:36	45:45:56	1.375
SUSPICIOUS VEHICLE	106	0:01:07	3:53:14	0:22:04	38:59:48	1.172
TEST	18	0:00:53	0:06:58	0:03:14	0:58:27	0.029
TRAFFIC STOP	388	0:00:25	5:36:47	0:19:58	129:08:10	3.881
TRANSPORT	16	0:16:08	8:01:14	2:56:25	47:02:52	1.414
TRAUMATIC INJURY/INJURIES	6	0:34:58	1:32:02	0:54:02	5:24:14	0.162
TREE DOWN	20	0:02:16	2:04:06	0:33:12	11:04:02	0.333
TRESPASSING / LOITERING	93	0:00:47	2:21:41	0:28:41	44:28:40	1.337
UNAUTHORIZED USE OF A VEHICLE	9	0:10:49	2:17:21	0:37:59	5:41:55	0.171
UNCONCIOUS / FAINTING (NEAR)	58	0:05:42	1:26:06	0:46:09	44:37:37	1.341
UNKNOWN PROBLEM (PERSON) DOWN	29	0:08:00	2:56:26	0:35:47	17:17:47	0.52
VEHICLE FIRE	7	0:10:21	2:44:24	1:03:41	7:25:51	0.223
WARRANT SERVICE	716	0:00:13	9:51:41	0:19:17	230:18:32	6.921
WATER RELATED PROBLEM	21	0:01:05	2:03:06	0:15:50	5:32:30	0.167
WATER RESCUE/SINKING VEHICLE/VEHICLE IN FLOODWATER	2	0:11:47	0:32:26	0:22:06	0:44:13	0.022
WRIT OF POSSESSION	1	0:15:47	0:15:47	0:15:47	0:15:47	0.008
<b>Totals:</b>	<b>8037</b>			<b>41:52</b>	<b>3327:32:06</b>	<b>100.004</b>

## ADMINISTRATIVE AMBULANCE CHARGE-OFFS

### FOR INFORMATION ONLY

APRIL 2019

<u>NAME</u>	<u>DATE OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Ramzi N. Alashmali	03/02/2009	449.20	Uncollectible-Statute of limitation beyond 10 yrs
Mae F. Allen	03/14/2009	67.45	Uncollectible-Statute of limitation beyond 10 yrs
Bobby M. Alston	03/04/2009	528.56	Uncollectible-Statute of limitation beyond 10 yrs
Debura Alston	03/07/2009 – 03/29/2009	1198.80	Uncollectible-Statute of limitation beyond 10 yrs
James T. Alston	03/06/2009	379.76	Uncollectible-Statute of limitation beyond 10 yrs
Nathaniel Alston	03/25/2009	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Tony Ashe	03/03/2009 – 03/30/2009	300.39	Uncollectible-Statute of limitation beyond 10 yrs
Larry R. Ayscue, Sr.	03/29/2009	93.81	Uncollectible-Statute of limitation beyond 10 yrs
Sharon E. Ayscue	03/05/2009	439.28	Uncollectible-Statute of limitation beyond 10 yrs
Esther Bennett	03/15/2009	150.00	Uncollectible-Statute of limitation beyond 10 yr
Quentin M. Brame	03/25/2009	379.76	Uncollectible-Statute of limitation beyond 10 yrs
Cianna N. Bullock	03/11/2009	227.64	Uncollectible-Statute of limitation beyond 10 yrs
Joseph L. Bullock	03/20/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Michael A. Bullock	03/14/2009	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Carol A. Bullock-Scott	03/04/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Barbara E. Burchett	03/30/2009	173.97	Uncollectible-Statute of limitation beyond 10 yrs
Tony L. Burwell	03/26/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Carolyn H. Cox	03/10/2009	14.85	Uncollectible-Statute of limitation beyond 10 yrs
Guy L. Davis	03/08/2009	379.76	Uncollectible-Statute of limitation beyond 10 yrs
Joseph G. Finch	03/23/2009	87.29	Uncollectible-Statute of limitation beyond 10 yrs
Jackie E. Fogg	03/29/2009	746.80	Uncollectible-Statute of limitation beyond 10 yrs

Betty M. Gibson	03/18/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Bessie C. Glasco	03/02/2009	50.00	Uncollectible-Statute of limitation beyond 10 yrs
Lois F. Grillo	03/02/2009 & 03/06/2009	534.12	Uncollectible-Statute of limitation beyond 10 yrs
Larry E. Hardee	03/06/2009 & 03/08/2009	185.63	Uncollectible-Statute of limitation beyond 10 yrs
Danielle D. Hargrove	03/20/2009	3.36	Uncollectible-Statute of limitation beyond 10 yrs
Corine B. Hawkins	03/28/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Robert L. Henderson	03/21/2009	4.15	Uncollectible-Statute of limitation beyond 10 yrs
Cheryl J. Hodges	03/11/2009	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Amanda F. Hogan	03/21/2009	459.12	Uncollectible-Statute of limitation beyond 10 yrs
Tommy L. Hunt	03/17/2009	459.92	Uncollectible-Statute of limitation beyond 10 yrs
Erica Huntress	03/31/2009	406.88	Uncollectible-Statute of limitation beyond 10 yrs
Vivian James	03/04/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Tia R. Jeffries	03/03/2009 & 03/04/2009	769.44	Uncollectible-Statute of limitation beyond 10 yrs
Cassandra F. Jennings	03/04/2009	43.08	Uncollectible-Statute of limitation beyond 10 yrs
Melissa J. Johnson	03/09/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Donna King	03/26/2009	736.88	Uncollectible-Statute of limitation beyond 10 yrs
Mary A. Lowe	03/31/2009	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Thomas Lozada	03/10/2009	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Jayden D. Malatesta	03/05/2009	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Alexander McKnight	03/15/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Beatman A. McKnight	03/02/2009	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Kenneth R. Nelson	03/01/2009	1235.68	Uncollectible-Statute of limitation beyond 10 yrs
Dustin L. Overby	03/20/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Mary L. Overby	03/11/2009	459.12	Uncollectible-Statute of limitation beyond 10 yrs
Ricky A. Parham	03/20/2009	419.44	Uncollectible-Statute of limitation beyond 10 yrs
Otis Peace	03/23/2009	71.42	Uncollectible-Statute of limitation beyond 10 yrs
James J. Perry	03/17/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs

Shelby Price	03/19/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Roy G. Pulley	03/25/2009	341.24	Uncollectible-Statute of limitation beyond 10 yrs
Jacqueline T. Ragland	03/13/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs
James S. Reid	03/21/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Donnie Richardson	03/22/2009	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Freeland L. Robinson	03/30/2009	746.80	Uncollectible-Statute of limitation beyond 10 yrs
Wayne N. Russell	03/20/2009	419.44	Uncollectible-Statute of limitation beyond 10 yrs
Phillip W. Short	03/28/2009	164.98	Uncollectible-Statute of limitation beyond 10 yrs
Joe L. Silver	03/24/2009	389.68	Uncollectible-Statute of limitation beyond 10 yrs
Carolyn M. Smith	03/22/2009	91.26	Uncollectible-Statute of limitation beyond 10 yrs
Florine Somerville	03/17/2009	846.00	Uncollectible-Statute of limitation beyond 10 yrs
Alfred I. Taylor	03/28/2009	30.00	Uncollectible-Statute of limitation beyond 10 yrs
Annie Terry	03/10/2009	499.60	Uncollectible-Statute of limitation beyond 10 yrs
Danny R. Terry	03/01/2009 & 03/15/2009	779.36	Uncollectible-Statute of limitation beyond 10 yrs
Fanta C. Terry	03/06/2009	355.12	Uncollectible-Statute of limitation beyond 10 yrs
Arnold H. Thomas	03/26/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Deborah Turner	03/18/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Mary L. Velez	03/28/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Emily C. Wade	03/31/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Danny Watkins	03/13/2009	498.80	Uncollectible-Statute of limitation beyond 10 yrs
Billy M. Wilder	03/12/2009	399.60	Uncollectible-Statute of limitation beyond 10 yrs
Mary L. Williams	03/20/2009	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Quanashia Williams	03/16/2009	399.60	Uncollectible-Statute of limitation beyond 10 yrs
James A. Wright	03/29/2009	424.52	Uncollectible-Statute of limitation beyond 10 yrs
Angela C. Yancey	03/03/2009	150.00	Uncollectible-Statute of limitation beyond 10 yrs

**TOTAL      \$ 22,874.08**

<b>Objectives</b>	<b>Outcomes</b>
<b>1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.</b>	<ul style="list-style-type: none"><li>• The Vance County Regional Farmers Market will open for the season on April 27 with our annual Spring Fling event. We anticipate over 30 vendors of produce, plants, hand crafted food items, handmade crafts and much more.</li><li>• Kerr- Tar Beekeepers held their April meeting with 8 members attending. The program was titled Bee Swarms and Splitting Hives. The members stated their knowledge of preventing swarm activity and how to split hives had increased after this program.</li></ul>
<b>2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.</b>	<ul style="list-style-type: none"><li>• Spring Vegetable Production meeting was conducted with 6 small farmers attending. Post meeting evaluations from these farmers stated 100% increased their spring vegetable knowledge and would adopt Cooperative Extension recommendations this year.</li></ul>
<b>3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.</b>	<ul style="list-style-type: none"><li>• 3 teens attended the North Central District Teen Retreat.</li><li>• Allie Akers, the North Central District Reporter planned and led Teen Retreat.</li></ul>
<b>4. Youth and adults will address community issues and/ or challenges through volunteerism.</b>	<ul style="list-style-type: none"><li>• Young Sprouts 4-H Club hosted their last meeting of the school year on April 10th, they dedicated this time to community beautification by painting flower pots for decorate their school gardens with.</li></ul>
<b>5. North Carolina's plant, animal and food systems will become more profitable and sustainable.</b>	<ul style="list-style-type: none"><li>• Throughout the growing season, Cooperative Extension staff provides new, established and aspiring farmers with timely advice on pest management, crop fertility, new enterprise development and more. Technical assistance is provided remotely via phone and email, and also through on-site farm visits.</li></ul>

<b>6. Parents and caregivers will effectively use recommended parenting, self-care practices, and community resources.</b>	<ul style="list-style-type: none"><li>• Our Granville County class is going well. We have 6 registered parents and 10 children every Thursday night from 5pm - 7:30pm</li></ul>
<b>7. Futures that Work: School to Career Pathways</b>	<ul style="list-style-type: none"><li>• Young Sprouts 4-H Club traveled to the JC Raulston Arboretum and learned about plant systems, toured the facility, learned about career opportunities, and engaged in hands on learning.</li></ul>
<b>8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases</b>	<ul style="list-style-type: none"><li>• Kiki Dudley from Guilford County Cooperative Extension is continuing her work with the Teens Fit 4 Life program. Serving young teen moms and expecting mothers, the program aims to teach healthy eating practices, food safety tips, and recommendations on physical activity. She is doing an amazing job supporting these young women.</li></ul>
<b>9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.</b>	<ul style="list-style-type: none"><li>• Approximately 50 landscape professionals attended the Triangle Landscape School in Henderson on April 5th. This event, sponsored by Triad Equipment, instructs commercial landscapers on sound management practices that enhance the environment. Participants also learn about measures they can take to manage pests effectively while safeguarding the environment and protecting human health.</li><li>• Master Gardener volunteers took a field trip to NCSU's Turf Field Lab in Raleigh. There they learned about the cutting edge research being conducted on good performing cultivars, pest management, fertility practices and more. The knowledge they gain will be shared with the community as they conduct outreach events throughout the year.</li><li>• Progress continued on the Memorial Garden at the Vance County Regional Farmers Market, which highlights drought tolerant plants that provide valuable pollinator habitat. An Inaugural Garden Celebration is being planned for June 12 to dedicate the garden and celebrate the great work of the Extension Master Gardener volunteers and many supporters.</li></ul>
<b>10. Community Outreach</b>	<ul style="list-style-type: none"><li>• The Vance County Food Giveaway had another successful month at the Farmer's Market. Moving forward both churches have agreed to combine to</li></ul>

	sponsor each food giveaway. The event will still take place each month but will no longer be separated.
--	---

April 9, 2019

## Henderson-Vance EDC Board Meeting

### Director's report March

- Attended meeting with officials from the Stump Corporation, they toured the Semprius building
- Responded to two RFP's from NCEDPNC
- Attended the 2019 SnaxPro conference with EDPNC
- Meet with labor pool for the potential new director of the SBDC @ VGCC
- Meet with Frank Frazier and Harry Swendsen regarding Project Sailor, We are determining potential state assistance for the expansion of sewer line for the business
- Attended the NCEDA Winter meeting
- Meet with officials from Foundry Real Estate regarding the former Staples' Distribution Center; have a follow up for Project Purple with the team
- Attended grand opening of Isolera Extracts in Oxford
- Followed up with client for bookstore in downtown Henderson
- Have a meeting for Project Emergency to review hiring phase
- Had a follow up meeting with Sammitt related to Triangle North Park
- Have BRE visits for April with: Mako Medical, Eastern Minerals, Carolina Sun Rock, and Holyes Tire and Axle
- Conducted a BRE visit with Hollander. They increased employment last year by 80 employees; they have a total FTE count of 350 employees, currently are the leading operation out of 11 sites in their corporate footprint
- Will be attending the IAMC Spring VIP Carolinas Dinner event with EDPNC in May
- Conducted meeting with the marketing committee of the EDC to review new electronic marketing push

### Web Traffic

#### March 2019

- 776 Total visits
- Daily Average of 25
- Highest visit day was 93, on March 27
- Lowest day was 2 visitors, Saturday March 2, 2019
- Most traffic, visits occur from 8:00 a.m. to 10:00 p.m.
- Top states visiting site: NC 305. NJ 168, VA 30, Louisiana 222, Georgia 20, SC 17, Michigan 16, Alabama 14, Missouri 14, Montana 14
- Top 10 U.S. Cities visiting site: Mount Laurel, NJ; Henderson, NC; Raleigh, NC;

- Fuquay-Varina, NC; Monroe, Louisiana; Durham, NC; Kenbridge, VA; Bunn, NC; Riverside, Missouri; and Rocky Mount, NC.
- Countries of origin ISP referral: 92.53% Of traffic is USA based; France 3.74; Republic of Korea 1.16%; Germany .64%; India .39%; China .26%,
- Search Engine traffic:
- Google Chrome 64.4%; Safari 15.2%; Firefox 8.9%;Internet Explorer 6.7%; Other 4.8%
- Operating Systems used to surf site: Windows 68.2%; IOS (Apple I Phone) 14.2%; Mac (Apple computer) 8.6%; Android (Samsung phones and other mobile devices) 5.0%; Linux 3.0%
- Saw an increase in referrals from CoStar
- Average visit duration 3 minutes 45 seconds
- Return visitors account for 31.5% of traffic
- New visitors account for 68.5%

February

855 Total visits

January 2019

1,278 Total visits

Total visits since launch are 2,909

Averaging 32.2 visitors per day since the site launched

April 29, 2019

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#### Director's Report April

- Attended SnaxPro 2019 with EDPNC met with over 40 clients in the food and beverage industry
- Conducted BRE visits with: Eastern Minerals and SunRock.
- Working with Hoyles Tire and Axle and Mako for make-up sessions
- Will be attending the IAMC Spring VIP Carolinas Dinner event with EDPNC May 6-8
- Responded to four project proposals: Project Purple, Project SE, Project Lemon, and Project Apex
- Conducted a site visit for Project SE on April 30
- Working with Thilo Hessler on potential project for the former Burkhardt building
- Working with the KER TAR WIB on Catalyst 20/20 workforce training grant program for existing business

#### Website update

- April 766 total visitors
- Daily average of 26 site visits
- Highest total was 60 on April 24, 2019
- Monthly averages: January 1,278 site visits; February 855 site visits; March 776 site visits; April 766 site visits.
- Return visitors account for 32.2 % of traffic

- First time visitors account for 67.8% of traffic

Referrals for website visits

- Google 95.3 %
- Bing 4.7%
- Yahoo,ASK etc 0.0 %

Top keywords driving web traffic

- Vance County economic development
- Vance County Economic Development Commission
- Major employers of Vance County
- Vance Henderson EDC

How do we analyze new data moving forward?

The EDC is recommending purchasing a CRM (Customer Relationship Management) to assist the office in managing and organizing perspective leads. We will be purchasing a license for Claritysoft CRM.

The Claritysoft platform will allow us to:

- Access to multiple platforms for access to your data anytime, anywhere including desktop with full offline capabilities, a mobile platform optimized for smart phones and hand-held devices, and a full browser for access
- Allow client contact integration with Outlook and Gmail.
- Allow us to create targeted email blasts that are sent out as a single, individual email (not spam!) from the sender to the recipient, allowing for fast, mass communication with a personal feel
- Claritysoft offers List Actions and Group Edit among other unique features, allowing you to select a group of contacts or accounts and take some action on them. This increases productivity and streamlines your day.
- We will have one platform to conduct analysis of new clients and track BRE visitation for the community as well.

**Vance County Emergency Medical Service**  
**04/01/2019- 04/30/19 Call Breakdown**

**EMS Calls Totals By Station**

Company 9 (Main)	472
Company 1 (Bearpond FD)	105

**Apr-19 577**

**EMS Calls By Medical Category**

Abdominal Pain	28
Allergies	4
Altered Mental Status	12
Animal Bite	1
Assault	6
Back Pain	6
Breathing Problems	43
Burns	1
CO Poisoning / Hazmat	0
Cardiac Arrest	10
Chest Pain	39
Choking	0
Code Stroke	2
Convulsions / Seizure	16
Diabetic Problem	22
Drowning	0
Electrocution	0
Eye Problem	2
Fall Victim	19
Fire Standby	16
Headache	9
Heart Problems	4
Heat/Cold Exposure	0
Hemorrhage/Laceration	13
Industrial Accident	0
Ingestion/Poisoning/Overdose	23
Medical Alarm	8
Newborn	0
Not Applicable	33
Not Available	32
Not Entered	0
Not Known	4
Pain	29
Pregnancy / Childbirth	0
Psychiatric Problems	6
Respiratory Arrest	1
STEMI	3
Sick Person	126

**EMS Calls By Medical Category (cont.)**

Stab/Gunshot Wound	5
Standby	0
Stroke/CVA	1
Traffic Accident	0
Transfer / Interfacility	0
Trauma, Arrest	0
Traumatic Injury	19
Unconscious / Fainting	25
Unknown Problems	9

**Apr-19 577**

**EMS Calls By Outcome**

ALS Assist	0
Cancelled	1
Cancelled Enroute	24
Dead at Scene	6
Fire Standby	12
No Patient Found	42
Not Entered	0
Patient Refused Care	59
Standby	2
Training Chart	0
Treated, Refused transport	37
Treated, Transferred Care	0
Treated, Transported by EMS	394

**Apr-19 577**

**Mileage Report**

Unit	Mileage
102	135,564
103	116,670
104	44,317
105	98,612
107	23,098
108	76,214
109	66,760
110	152,967
112	135,422
114	82,221
1101	7,831

11 <sup>-20</sup>

New Tickets

0

Your Tickets

0

Open Tickets

0 [Settings \(/settings\)](/settings)

[Help](#)

Unassigned Tickets

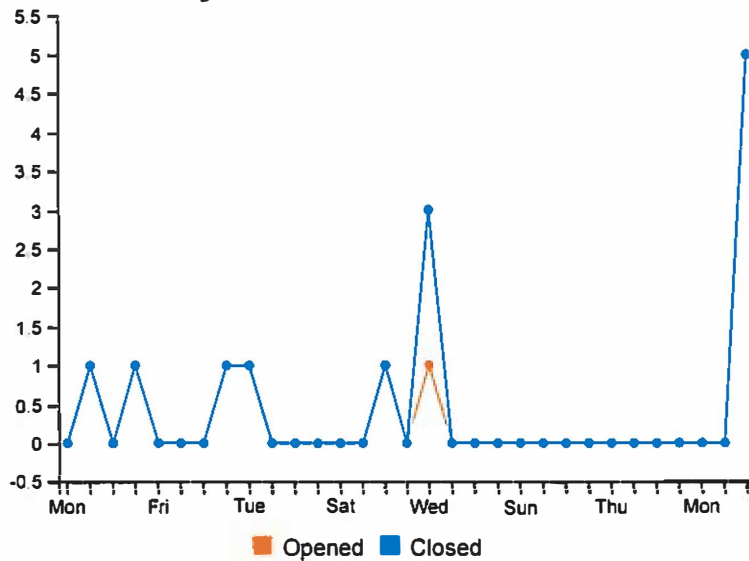
First Response Time  
Average

25 seconds

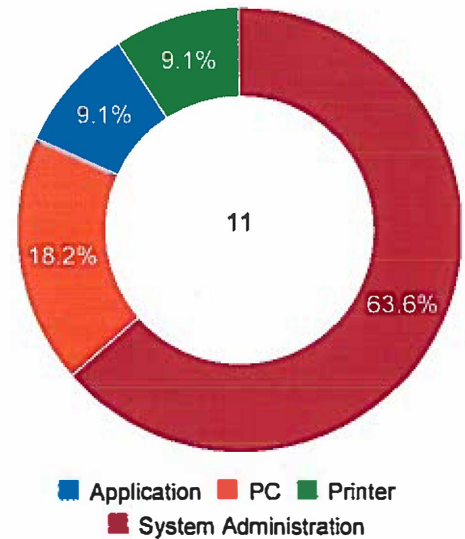
Ticket Close Time  
Average

92 days 21 hours

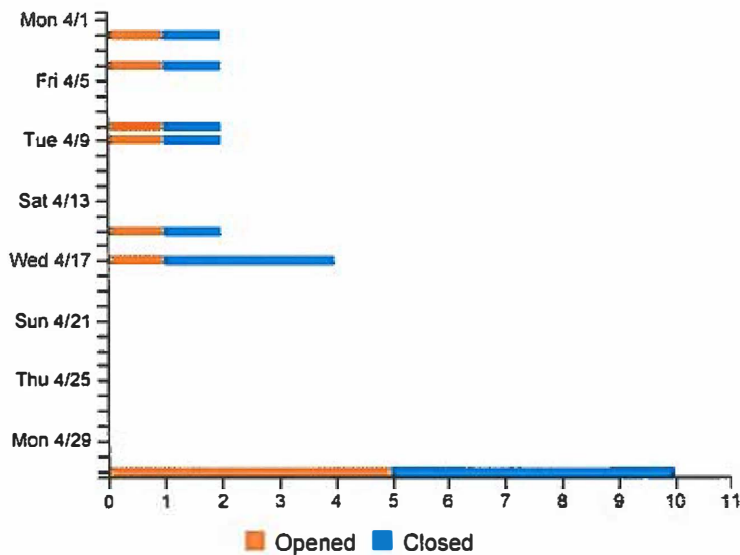
### Ticket History



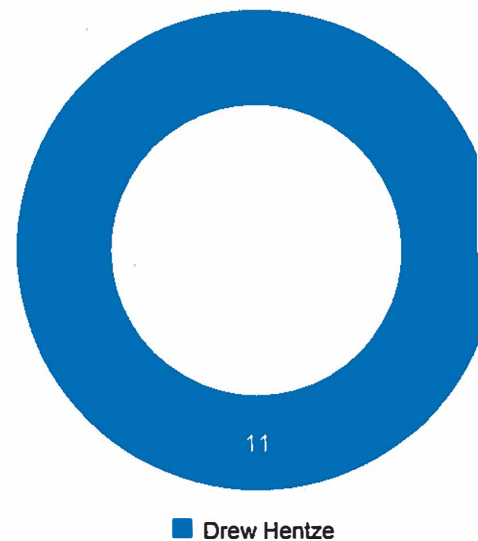
### Category Breakdown



### Ticket Churn



### Top 5 Ticket Creators



**VANCE COUNTY PLANNING & DEVELOPMENT**  
**ACTIVITY SUMMARY REPORT**  
**March 26, 2019 - April 25, 2019**

**GENERAL ACTIVITY**

Type of Activity	Total Records	Fees	Value
Enforcement Cases	8	N/A	N/A
Miscellaneous Fees	6	\$14	N/A
Planning Fees	7	\$500	N/A
*Zoning Permits*	34	\$1,630	N/A
Board of Adjustment	1	\$250	N/A
Planning Board / Rezoning	0	\$0	N/A
Mechanical	16	\$1,318	\$126,585
Electrical	21	\$1,035	\$54,820
Plumbing	12	\$655	\$28,374
Water Taps	0	\$0	\$0
<b>** Building **</b>	<b>54</b>	<b>\$14,746</b>	<b>\$2,011,555</b>
<b>TOTAL ALL ACTIVITY</b>	<b>159</b>	<b>\$20,148</b>	<b>\$2,221,335</b>

**\* ZONING PERMITS BREAKDOWN \***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	10	\$600
Multi-Family Dwellings	0	\$0
Residential Additions	1	\$60
Commercial	3	\$225
Miscellaneous	7	\$420
Sign	0	\$0
Cell Tower	0	\$0
Perk Test Authorizations	13	\$325
Dev Permit (Kittrell)	0	\$0
<b>TOTAL ZONING PERMITS</b>	<b>34</b>	<b>\$1,630</b>

**\*\* BUILDING PERMITS BREAKDOWN \*\***

Residential Building Permits	Total	Fees	Value
(SFR) Single Family Residential	4	\$4,338	\$551,000
(MOD) Modular	2	\$1,906	\$379,600
(SWMH) Single Wide Mobile Home	1	\$260	\$25,000
(DWMH) Double Wide Mobile Home	3	\$710	\$190,322
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	3	\$630	\$77,000
(ACC) Accessory	12	\$1,405	\$129,174
Remodel	7	\$1,652	\$251,979
Shingles	6	\$390	\$48,280
(Demo) Demolition	1	\$55	\$10,000
<b>Total Residential</b>	<b>39</b>	<b>\$11,346</b>	<b>\$1,662,355</b>

**Commercial Building Permits**

(CN) Commercial - New	1	\$850	\$125,000
(CA) Commercial - Addition	0	\$0	\$0
(CU) Commercial - Upfit	5	\$1,750	\$188,000
(OC) Occupancy Change	0	\$0	\$0
(FS) Fire/Safety	7	\$385	\$0
<b>Total Commercial</b>	<b>13</b>	<b>\$2,985</b>	<b>\$313,000</b>

Misc (Residential & Commercial) 2 \$415 \$36,200

**TOTAL BUILDING PERMITS 54 \$14,746 \$2,011,555**

Prepared by:  
04/26/2019

*Made Jolley*

Approved by:  
04/26/2019

*S. L. H. Hood*

**Vance County Planning & Development's**  
**Permits Issued - Building**  
**03/26/19 to 04/25/19**

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 19 - 0259	garage anchored on concrete 20x40	03/28/2019	1315 Mt Pleasant Church Rd.	Herring Michael T Herring Leslie F	Joseph Allen Carter	\$30,000.00	\$165.00	0583 01060
ACC - 19 - 0409	24x30 closed garage with a 30x12 lean to	04/02/2019	241 Waters Edge Loop Rd.	Lagore Robert E. Lagore Susan	Owner	\$500.00	\$165.00	0361B02003A
ACC - 19 - 0410	12x30 carport	04/02/2019	241 Waters Edge Loop Rd.	Lagore Robert E. Lagore Susan	Owner	\$200.00	\$55.00	0361B02003A
ACC - 19 - 0456	adding a 41x30 storage building	04/22/2019	134 Deep Water Ln.	Sadler Barry Compton Sadler Cynthia Weary	Owner	\$7,000.00	\$220.00	0578 01084
ACC - 19 - 0491	12x20 storage building	04/17/2019	1801 Edwards Rd.	Bryant Stanley T Bryant Carrie	John Coghill	\$3,500.00	\$120.00	0456 03018
ACC - 19 - 0505	adding a accessory building 1200sf	04/25/2019	493 DANIEL BOONE TRL.	ALLEN KATHRYN WINSTON	Owner	\$28,000.00	\$110.00	0591C01025
ACC - 19 - 0520	30 x 48 steel structure and slab	04/22/2019	3460 Satterwhite Point Rd.	Johnson Hiram A Iii Johnson Julie E	Owner	\$21,000.00	\$55.00	0601 01002
ACC - 19 - 0533	12x28 storage shed	04/23/2019	31 Moose Ridge Ln.	James Gregory	Owner	\$7,500.00	\$55.00	0578 01013C
<b>Building Accessory (R)</b>								
Total Value		\$97,700.00	(Avg.: \$12,212.50)					

Total Fees	\$945.00
Permits Issued:	8

DECK - 19 - 0418	4x16 residential ramp w 5x5 landing	04/10/2019	4576 Raleigh Rd.	Stewart T P CO Inc	Randolph Wilson	\$400.00	\$55.00	0453 02002
DECK - 19 - 0489	adding a 8x12 deck	04/08/2019	204 Crestwood Rd.	Paynter Donald R Paynter Virginia	Owner	\$1,200.00	\$110.00	0047 01009
DECK - 19 - 0506	take off and replace 8x14 porch and add roof over top	04/23/2019	161 Diamond Point Ln.	Steagall Christopher S.	John Thompson	\$9,874.00	\$175.00	0354 01026
DECK - 19 - 0577	construction of 413sq ft screen porch and 264 sqft deck	04/23/2019	2536 Westover Dr.	Wade Theodore L	Dan Brummitt	\$20,000.00	\$120.00	0047 01012

#### Building Accessory (R) - Deck/Ramp

Total Value	\$31,474.00	(Avg.: \$7,868.50)
Total Fees	\$460.00	
Permits Issued:	4	

ADD - 18 - 1635	850 sqr foot enclosed lean to on existing building	04/08/2019	611 Abbott Rd.	BIBEE JOEL HENDRICKS	Owner	\$5,000.00	\$200.00	0458 02050
ADD - 19 - 0460	adding a roof to an existing deck	04/04/2019	519 Rock Mill Rd.	Charles W. Elliott Jr	Shawn Pegram	\$2,000.00	\$165.00	
ADD - 19 - 0504	adding a roof to a screen in porch with electric 464sf	04/16/2019	101 Par Dr.	Jacobs James W Jr Jacobs Angela F	Mark Hicks	\$70,000.00	\$265.00	0215C01021

<b>Building Addition (R)</b>			
Total Value	\$77,000.00	(Avg.: \$25,666.67)	
Total Fees	\$630.00		
Permits Issued:	3		

MOD - 19 - 0475	off frame modular 1.5 story	04/23/2019	620 Mabry Mill Rd.	Minish Mark C. Minish Kristy	Crossland Homes	\$165,600.00	\$953.00	0609 02052
MOD - 19 - 0518	2112 1 story off frame modular 48sft of deck/porch	04/18/2019	2363 Rock Spring Church Rd.	Pelzer Eric G. Pelzer Dayna M.	Clayton Homes	\$214,000.00	\$953.00	0304 03006

<b>Building New Modular (R)</b>			
Total Value	\$379,600.00	(Avg.: \$189,800.00)	
Total Fees	\$1,906.00		
Permits Issued:	2		

SFR - 19 - 0443	SFR 2 story 1734 first floor, 778 second floor, 513un heated area	04/10/2019	1216 Old Watkins Rd.	Wright Gregory Scott	Matthew Winslow	\$216,000.00	\$1,538.00	0427 03008
SFR - 19 - 0446	construct a new SFR 1 story	04/09/2019	90 E Boyd Rd.	Tidewater Investors XI LLC	Worth Taylor	\$95,000.00	\$694.00	0355 01040
SFR - 19 - 0497	1 story 1550 sqft 500 sqft garage and 250 sqft porch/deck will be on county water	04/16/2019	335 Buoy Dr.	T-Wel & Associates Llc	Cliff Rogers	\$125,000.00	\$1,048.00	0372B01014
SFR - 19 - 0522	new SFR	04/25/2019	4640 Thomas Rd.	Tidewater Investors XI LLC	Worth Taylor	\$115,000.00	\$1,058.00	0355 01009

**Building New Single Family (R)**

Total Value	\$551,000.00	(Avg.: \$137,750.00)
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Total Fees	\$4,338.00
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Permits Issued:	4
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CN - 19 - 0334	add electric vehicle charging station for Telsa	04/24/2019	619 Ruin Creek Rd.	Sedigh Dariush & Mino Western Sizzlin	Ernest T Rood	\$125,000.00	\$850.00	0213 03005
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**Building Permit New (C)**

Total Value	\$125,000.00	(Avg.: \$125,000.00)
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Total Fees	\$850.00
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Permits Issued:	1
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RMODL - 19 - 0441	remodel home 1456 sf	03/29/2019	1120 Lawrence St.	Simmons Fearldine A	Owner	\$10,000.00	\$353.00	0085 03001
RMODL - 19 - 0444	repair for fire damage	03/29/2019	432 Old Epsom Rd.	Penderass Mary M	Owner	\$5,000.00	\$45.00	0100 01027
RMODL - 19 - 0454	add 24 roof mounted modules, grid tied 7.20 kw solar installation on existing residence	04/03/2019	224 W Belle St.	Dethmers Richard B. & Iris	Peter W DeNicola	\$26,944.00	\$120.00	0003 05004
RMODL - 19 - 0459	remodel kitchen 15x14 and add car port 10x14	04/02/2019	1218 Oakridge Ave.	Huynh Son-Hung Nguyen Thanh Thuy Thi	Owner	\$30,000.00	\$310.00	0013 03021A
RMODL - 19 - 0490	add residential solar array	04/09/2019	110 Frank Bullock Rd.	Henderson Richard M	Peter W DeNicola	\$33,525.00	\$120.00	0586 02017

				Henderson Clara				
RMODL - 19 - 0496	remodel from fire damage	04/08/2019	1516 Bane Ave.	Harrington Charlie & Eleanor	Martin Smith	\$143,000.00	\$584.00	0015 07021
RMODL - 19 - 0540	remove and replace shingles and re frame door.	04/16/2019	835 Coble Blvd.	Perry Annie B Conyers Ada	Willie Hicks	\$3,510.03	\$120.00	0011 03006

#### Building Remodel (R)

Total Value **\$251,979.03** (Avg.: \$35,997.00)

Total Fees **\$1,652.00**

Permits Issued: **7**

CU - 19 - 0253	swap and add antennas and small ancillary equip to an existing cell tower , no ground work, no electrical, and tower height is not increasing	03/29/2019	136 Epsom Rocky Ford Rd.	Renn Ronald T Renn Laney	Lesley Liarikos	\$18,000.00	\$155.00	0553 02007
CU - 19 - 0335	Verizon to add and replace antenna and RRU's on existing cell tower n change in height, no ground work, no electrical work	04/01/2019	240 Bearpond Rd.	Stevenson Jerry Stevenson Thomas Jr	Casey Ryan Banner	\$15,000.00	\$100.00	0453 04009
CU - 19 - 0428	add one additional lab room to existing lab 2659 sf	04/23/2019	2460 Ross Mill Rd.	Mako Medical	Jerry Bynum	\$96,000.00	\$960.00	0213 01006
CU - 19 - 0464	install new mechanically attached .060	04/02/2019	1245 Park Ave.	Kerr Lake Nursing & Rehab Ctr Eagle Peak Ltc Group	Travis Begley	\$44,000.00	\$280.00	0005 03008

	white TPO membrane system with heat welded seams in accordance with manufacture's specification and details			Lic				
CU - 19 - 0579	Remove 9 panels, 6 RRU'S, 6 coax cables, & 3 sector frames, install 6 new panels, 6 RRU'S & Sector frames	04/25/2019	1317 Spring Valley Rd.	Spain William M Jr	Casey Ryan Banner	\$15,000.00	\$255.00	0211 03004

#### Building Upfit/Remodel (C)

Total Value \$188,000.00 (Avg.: \$37,600.00)

Total Fees \$1,750.00

Permits Issued: 5

DEMO - 19 - 0557	demolish conv. store and shed	04/17/2019	1675 Dabney Dr.	Diamond Property Management	Ronald Briggs	\$10,000.00	\$55.00	0033 01002A
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#### Demolition Permit

Total Value \$10,000.00 (Avg.: \$10,000.00)

Total Fees \$55.00

Permits Issued: 1

FIRA - 19 - 0513	installation of a commercial fire alarm system which will meet or exceed local and national codes and	04/25/2019	233 Gholson Ave.	Igboko Ngozi U.	Jerry MacDiarmada		\$55.00	0026 01008
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	will be monitored by central monitoring station. System will consist of smoke detectors, pull stations and horn/strobes.								
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#### Fire Alarm

Total Value \$0.00 (Avg.: \$0.00)

Total Fees \$55.00

Permits Issued: 1

FS - 19 - 0432	fire assessment	03/28/2019	432 Old Epsom Rd.	Penderass Mary M	Owner		\$55.00	0100 01027
FS - 19 - 0462	fire assessment	04/02/2019	1516 Bane Ave.	Harrington Charlie & Eleanor	Martin Smith		\$55.00	0015 07021
FS - 19 - 0574	fire assessment	04/23/2019	520 Whitten Ave.	Hill Kenwauske L (Ken)	Owner		\$55.00	0101 04006
FS - 19 - 0434	fire and safety for ale	03/28/2019	214 W Montgomery St.	Salvation Army The	Owner Owner		\$55.00	0023 11003
FS - 19 - 0576	fire and safety ale check	04/23/2019	600 Hedrick Dr.	Kerr Lake Country Club Attn Keith Edmonds	Owner		\$55.00	0600 03001

#### Fire/Safety

Total Value \$0.00 (Avg.: \$0.00)

Total Fees \$275.00

Permits Issued: 5

FSDC - 19 - 0587	annual fire and safety	04/24/2019	59 Hunters Ridge Dr.	Marrow Charles Z Mitchell-Marrow Delilah	Owner		\$55.00	0426A05001
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**Fire/Safety - Foster/Day Care**

Total Value \$0.00 (Avg.: \$0.00)

Total Fees \$55.00

Permits Issued: 1

DWMH - 19 - 0450	2019 DWM 60x28	04/09/2019	1233 Buchanan Rd.	Neumann Frank Neumann Marie J.	Brandon Abel	\$70,000.00	\$255.00	0579 02006
DWMH - 19 - 0455	1996 DWMH 76x14	04/09/2019	281 Crater Ln.	Griffin Hye Ryon	James Pendergrass	\$8,000.00	\$200.00	0488 02020
DWMH - 19 - 0536	2017 DWMH	04/16/2019	111 Daniel Harris Rd.	Newhouse James Thomas	Alex Parham	\$112,322.00	\$255.00	0529 02028

**Manufactured Home Double Wide (R)**

Total Value \$190,322.00 (Avg.: \$63,440.67)

Total Fees \$710.00

Permits Issued: 3

SWMH - 19 - 0554	2015 SWMH 75x16	04/17/2019	333 Johnnie Evans Rd.	Hirsch Matthew L.	Tim Cooper	\$25,000.00	\$260.00	0583 01072
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**Manufactured Home Single Wide (R)**

Total Value \$25,000.00 (Avg.: \$25,000.00)

Total Fees	\$260.00
Permits Issued:	1

POOL - 19 - 0582	16x35 fiberglass pool in ground	04/25/2019	1960 Old Epsom Rd.	Hester William Ellis , Jr. Hester Harris Cheryl	Owner	\$28,000.00	\$210.00	0221 02034
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#### Pool Permit

Total Value	\$28,000.00	(Avg.: \$28,000.00)
Total Fees	\$210.00	
Permits Issued:	1	

SHING - 19 - 0452	Shingle replacement with some decking.	04/01/2019	519 Rock Mill Rd.	Charles W. Elliott Jr	Owner	\$8,000.00	\$65.00	
SHING - 19 - 0471	remove and replace shingles	04/03/2019	63 S Cobble Creek Dr.	Ayscue James A Ayscue Charlotte	Celso Cruz	\$11,000.00	\$65.00	0452A01011
SHING - 19 - 0476	remove & replace shingles	04/04/2019	151 Sunset Cove Ln.	Williams John Adam	Owner	\$5,000.00	\$65.00	0578 01059
SHING - 19 - 0543	remove & replace shingles	04/16/2019	966 Patton Cir.	Hargrove Emma	Celso Cruz	\$5,600.00	\$65.00	0080 01029
SHING - 19 - 0544	remove & replace shingles	04/16/2019	1614 Peace St.	Richardson David E Richardson Arline	Celso Cruz	\$10,580.00	\$65.00	0036 01008
SHING - 19 - 0545	remove & replace shingles	04/16/2019	118 Brentwood Ln.	Slaton John Wayne III Slaton Mary Nell	Celso Cruz	\$8,100.00	\$65.00	0404 01025

#### Shingles

Total Value	\$48,280.00	(Avg.: \$8,046.67)
Total Fees	\$390.00	
Permits Issued:	6	

SIGN - 19 - 0461	install new freestanding pylar 15' tall 31 sq ft sign	04/04/2019	1795 Graham Ave.	State Employees Credit Union	Bill Sundbert	\$8,200.00	\$205.00	0215 02011
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Sign Permit		
Total Value	\$8,200.00	(Avg.: \$8,200.00)
Total Fees	\$205.00	
Permits Issued:	1	

<b>TOTALS:</b>	Square Footage:	40,266.00	(Avg.: 838.88)	
	Value:	\$2,011,555.03	(Avg.: \$41,907.40)	
	Total Projects:	54		
	Permits Issued:	54		
	Total Fees:			\$14,746.00

**Vance County Planning & Development's**  
**Planning Activity**  
03/26/19 to 04/25/19

Short ID	Project Description	Project Start Date	Short Address	Owner Name	Total Fees
CUP	CUP for the County of Vance to operate a Convenience Site on property within the AR zoning district.	04/18/2019	Warrenton Rd.	Vance County	\$250.00
<b>BOA - Conditional Use Permit</b>					
Total Fees		\$250.00			
EXPT	Willow Creek Lane, private to public road for DOT maintenance.	04/01/2019	Willow Creek Ln.	Willow Creek Subdivision	\$30.00
EXPT	Recombination of tracts to total 42.768 acres off Faucette Rd.	04/03/2019	319 Faucette Ln.	Howard Faucette Jr	\$30.00
EXPT	Recombination Stagecoach Rd. 2.59 acres.	04/08/2019	1001 Stagecoach Rd.	Maxine W. Elliott	\$30.00
EXPT	Recombination, Townsville Landing Rd.	04/10/2019	Taylor's Point Ln.	David J. Mitchell II	\$30.00
EXPT	Greater than 10 acre exception, 21.44 acres on Vance Academy Rd.	04/15/2019	Vance Academy Rd.	Maurice A. Boyd	\$30.00
<b>Plan - Plat (Exempt)</b>					
Total Fees		\$150.00			
MRSUB	One lot, Lynnbank Rd. 50+ acre residual.	04/02/2019	580 S Lynnbank Rd.	Nina B. Mustian	\$175.00
MRSUB	Two lots, Raleigh Rd.	04/22/2019	6333 Raleigh Rd.	Elvin W. or Sandra Williams Jr	\$175.00
<b>Plan - Subdivision (Minor)</b>					
Total Fees		\$350.00			

**TOTALS:**

Total Projects:

**8**

Total Fees:

**\$750.00**

## RECREATION/PARKS

### March 2019 RECREATION PROGRAM SUMMARY

#### RECREATION PROGRAM DIVISION

#### YOUTH ATHLETICS

SPORT	GAMES	PRACTICES	SPECTATORS	PARTICIPANT HOURS	COACHES MEETINGS
Basketball	36	40	2,600	2,040	10

**This month our Recreation basketball teams participated in the 2019 SWAC Basketball Tournaments in the following age groups.**

- 8U Boys played in Wendell with a team consisting of 12 Players where they placed third place in their age bracket. This was a SWAC Sectional Tournament.
- 10U Boys played in Selma with a team consisting of 10 Players where they placed sixth place in their age bracket. This was a SWAC Sectional Tournament.
- 12U Boys played in Clinton with a team consisting of 9 Players where they placed in fourth place in their age bracket. This was a SWAC Sectional Tournament.
- 14U Boys played in Nashville with a team consisting of 7 Players where they placed in fifth place in their age bracket. This was a SWAC Sectional Tournament.
- 16U Boys played with the team consisting of 7 players. They placed in fifth in their age bracket. This was a SWAC State Tournament.
- 18U Boys played at Aycock Recreation Center and finished in third place. This was the SWAC State Tournament and there were 7 players that participated. There were several teams that stayed in Henderson during the tournament which ran from Friday, March 15th through Sunday, March 17th. There were 6 teams that participated in this tournament from various cities from Eastern North Carolina.
- 10U Girls played also played at Aycock Recreation Center and finished in third place for the SWAC Eastern Sectional Tournament. This Tournament was hosted by the Henderson-Vance Recreation and Parks Department with six teams participating from various Eastern North Carolina Cities. There were 8 girls that participated on the Henderson-Vance Team. Several teams stayed in Henderson during the tournament which ran from Friday, March 8th through Sunday, March 10th.

- ✚ 14U Girls played in Knightdale where 8 girls participated and won the tournament finishing as SWAC 14U Girls State Champions.

## **RECREATION PROGRAMS**

- ✚ Arthritis- This **FREE** low-impact, joint safe program is developed for people with arthritis. It has been proven to decrease pain and stiffness while increasing flexibility, range of motion and suitable for every fitness level! Classes are currently held at the Aycock Recreation Center Monday, March 18 – Monday, May 13, 2019. There were 18 participants for the month of March.
- ✚ BINGO - This is a free community program for seniors. The Recreation Department provides prizes for the program. This program was held on Thursday, March 21st with 9 participants for the month of March.
- ✚ DREAM - (Diverse roles entertainment arts and music) This program meets on Tuesdays from 6:00pm-8:30pm and additional days as needed to prepare for upcoming competitions. For the month of March they practiced 9 days with a total of 189 participants. DREAM performed at the Smashing Fashioning Extravaganza in Durham on Sunday, March 17th where 14 girls performed.
- ✚ Golden Age Club – conducted 4 weekly meetings, a trip to Wake forest to the cotton company, ate at the Forks Cafeteria and Catering restaurant, and shopped in the downtown Wake Forest area. There were a total of 36 participants for the month of March.
- ✚ Senior games – senior prep games were held on Thursday, March 7th at 9:30am where there were a total of 8 participants for basketball, 5 for badminton, and 9 for walking. On Thursday, March 14th there were 5 participants for bocce and 3 for croquet.
- ✚ Visually Impaired Program (VIP) - this program works with visually impaired citizens and volunteers. This is a camp/program for the Visual Impaired/ blind residents to participate in activities that are geared toward their special needs. The activities for the month of March included a Support Group meeting, a St Patrick Day Lunch and bowling with a total of 32 participants for the month.
- ✚ Vance County Healthy Athletes Day was held on Friday, March 15, 2019 at 9:30am at the Aycock Recreation Center. The Henderson-Vance Recreation and Parks Department partnered with Special Olympics of NC and Kerr Tar to offer this event. This was a free hearing and health promotion screening for anyone interested in becoming a Special Olympic athlete. Other activities included volleyball demo and yoga. There were 10 participants for the event.
- ✚ Crystal Allen, Recreation and Parks Program Supervisor attended a Recreation Programs Summit on Tuesday, March 12th and Wednesday, March 13th sponsored by the NC Recreation & Parks Association in Raleigh, NC.

## **AYCOCK RECREATION CENTER**

- ✚ The Henderson-Vance Recreation and Parks Department is helping the City, County, and Vance County Schools with an employee wellness program by providing free memberships to all City, County, and Vance County School employees. There were a total of 5 City Employees, 1 County Employee and 3 Vance County School Employees.
- ✚ There were a total of 1,072 patrons who utilized Aycock Recreation Center for the month of March. This excludes numbers for rentals, meetings, classes, aquatic events, and youth athletics.
- ✚ There was 1 gym rental for a total of 2 hours of usage for the month of March.
- ✚ There were 6 multipurpose room rentals for a total of 25 hours of usage for the month of March.
- ✚ There were 7 lobby rentals for a total of 10 hours of usage for the month of March.
- ✚ Henderson Collegiate utilized the gym for basketball practices and games for a total of 28 hours of usage for the month of March.
- ✚ Vance Granville Community College utilized the gym for 4 hours of usage for the month of March for basketball tryouts.
- ✚ J.C.P.C. held their monthly meeting in the multipurpose room on Thursday, March 21, 2019.
- ✚ D.R.E.A.M. utilized the multi-purpose room for dance practices for the month of March for a total of 10 hours of usage.
- ✚ A charity basketball game was held on Friday, March 22nd at Aycock Recreation Center for Joseph Fuqua, City of Henderson Finance Director son, Cameron Fuqua who is currently dealing with a medical issue. A total of \$472.00 was collected and donated for support. The departments that participated in the event were Recreation, Water Reclamation, Public Utilities, Police and The Fire Department.
- ✚ Tara Goolsby, Recreation and Parks Facilities Supervisor attended a Recreation Programs Summit on Tuesday, March 12th and Wednesday, March 13th sponsored by the NC Recreation & Parks Association in Raleigh, NC.

## **YOUTH SERVICES**

### ***Community Service/Restitution***

- ✚ There were two new admissions with seven youth enrolled for the month. There were no terminations for the month.

### ***Teen Court***

- ✚ There are currently seven youth enrolled with one new referral for the month and one intake scheduled.
- ✚ Teen Court was held on Tuesday, March 19th where Attorney Nathan Baskerville presided over the case. Next session is scheduled for Tuesday, April 2nd.

### ***Community Outreach***

- ✚ A “Know Your Rights” program was held at E.M. Rollins on Saturday, March 30<sup>th</sup>. There were 4 youth, 1 parent and 1 Community-Wide Committee Member that attended. The panelist were Kevin Hoyle – Juvenile Court Counselor, Lt. Lloyd Watkins - Sherriff Department, D.A. Michael Waters - 9<sup>th</sup> District Attorney, Judge Adam Keith - 9<sup>th</sup> District Judge and Arneisha Crossen - Juvenile Court Counselor.

### ***Community Involvement***

- ✚ Gregory Kelly and Steve Osborne presented a presentation for Leadership Vance on Tuesday, March 12th.
  - He attended a joint NCTCA/NCCRA meeting on Friday, March 22nd.
  - The Boys & Girls Club Vance County Advisory board meeting on March 6,
  - The Boys & Girls Club Fishing Tournament fundraiser meeting on Wednesday, March 27th.
- ✚ Youth Services staff Shantel Hargrove, Gregory Kelly, Candace Williams and Director Kendrick Vann attended the annual North Carolina Juvenile Services Association Conference at Carolina Beach on Wednesday, March 13th – Friday, March 15th.
- ✚ Candace Williams attended the monthly Recreation Advisory Commission meeting held on Thursday, March 21st.
- ✚ Gregory Kelly and Candace Williams attended the Juvenile Crime Prevention meeting held on Thursday, March 21st.
- ✚ Candace Williams and Gregory Kelly attended a charity basketball hosted by Recreation and Parks Department on Friday, March 22nd. Gregory participated in game.

## **AQUATICS**

- ✚ Lauren Newlin, Aquatics Program Supervisor attended a Recreation Programs Summit on Tuesday, March 12th and Wednesday, March 13th sponsored by the NC Recreation & Parks Association in Raleigh, NC.
- ✚ A total of 5 rentals were scheduled with 6 hours of usage and 90 participants.
- ✚ Practice was scheduled for 1 swim team 12 times with 245 participants, and 20 hours of usage.
- ✚ School groups were scheduled 8 times with 8 hours of usage and 15 participants.
- ✚ Group swim lessons were held 24 times with 75 participants and 12 hours of usage.
- ✚ Open Swim had 110 participants with 128 hours of usage.
- ✚ Scheduled Group Swim was held 8 times with 120 participants and 18 hours of usage.
- ✚ Clark Elementary SAW (Safety Around Water) group 2 came 5 times with 31 participants and 5 hours of usage.

### **Programs**

- ✚ Water Aerobics Class was held 32 times with a total of 250 participants.
- ✚ Beginner Yoga was held 4 times with 9 participants and 4 hours of usage.
- ✚ Tot Time was held 4 times with 0 participants and 12 hours of usage. Due to the low numbers of the new program, the department has decided to finish out the advertise program dates and cancel the program.
- ✚ Hip Hop Water Aerobics was held 4 times with 6 participants and 4 hours of usage.
- ✚ Slide N Glide was held 4 times with 0 participants and 4 hours of usage. Due to the low numbers of the new program, the department has decided to finish out the advertise program dates and cancel the program.

## **ADMINISTRATIVE**

- ✚ Keisha Alston, Administrative Support Specialist attended a Human Resource Assistant training sponsored by C.A.I. (Capital Associated Industries) on Tuesday, March 26 and Wednesday, March 27th in Raleigh.
- ✚ Michael Crocker, Maintenance Supervisor attended a Playground Safety Inspector course in Statesville, NC and received a National Certification of Parks, Programs & Recreation for multi-use equipment.

DATE 3/29/19 100 REAL AND LISTED PERSONAL  
 TIME 16:43:52 REVENUE UNIT: ALL  
 USER VNJENWILL

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 1  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	122,344.23		100,195.16		21,524.95		624.12
	A ASSESSMENT	27,900.00		17,234.52		10,665.48		
	L LATE LISTING	86.71		6.59		80.12		
	* YEAR TOTAL	150,330.94		117,436.27		32,270.55	99.59	624.12
2001 00	VANCE COUNTY TAXES	199,122.20		130,725.70		67,251.26		1,145.24
	A ASSESSMENT	37,026.89		23,726.14		13,300.75		
	L LATE LISTING	165.27		136.13		29.14		
	* YEAR TOTAL	236,314.36		154,587.97		80,581.15	99.52	1,145.24
2002 00	VANCE COUNTY TAXES	240,406.36		203,439.02		36,576.44		390.90
	A ASSESSMENT	46,875.00		35,174.85		11,700.15		
	L LATE LISTING	2,745.38		1,370.39		1,374.99		
	* YEAR TOTAL	290,026.74		239,984.26		49,651.58	99.87	390.90
2003 00	VANCE COUNTY TAXES	289,381.07		261,875.11		25,427.06		2,078.90
	A ASSESSMENT	60,244.20		49,900.92		10,268.28		75.00
	L LATE LISTING	2,607.42		1,566.00		1,001.37		40.05
	* YEAR TOTAL	352,232.69		313,342.03		36,696.71	99.38	2,193.95
2004 00	VANCE COUNTY TAXES	379,828.78	901.28	355,996.75		22,931.48		900.55
	A ASSESSMENT	71,100.00		62,517.42		8,507.58		75.00
	L LATE LISTING	1,352.83		1,005.40		310.58		36.85
	* YEAR TOTAL	452,281.61	901.28	419,519.57		31,749.64	99.78	1,012.40
2005 00	VANCE COUNTY TAXES	617,234.18		590,791.25		12,912.49		13,530.44
	A ASSESSMENT	127,695.00		116,971.63		3,407.00		7,316.37
	L LATE LISTING	1,996.39		1,558.42		34.31		403.66
	* YEAR TOTAL	746,925.57		709,321.30		16,353.80	97.16	21,250.47
2006 00	VANCE COUNTY TAXES	4,705,597.14	11,816.19	4,680,604.26		13,222.19		11,770.69
	A ASSESSMENT	647,352.04		634,332.30		3,979.81		9,039.93
	L LATE LISTING	5,123.65		4,500.50		130.22		492.93
	* YEAR TOTAL	5,358,072.83	11,816.19	5,319,437.06		17,332.22	99.61	21,303.55
2007 00	VANCE COUNTY TAXES	16,516,588.68	21,869.50	16,486,354.66		17,176.32		13,057.70

DATE 3/29/19 100 REAL AND LISTED PERSONAL  
 TIME 16:43:52 REVENUE UNIT: ALL  
 USER VNJENWILL

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 2  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	A ASSESSMENT	1,780,913.04		1,768,106.28		5,908.80		6,897.96
	L LATE LISTING	7,783.59		7,496.01		44.63		242.95
	* YEAR TOTAL	18,305,285.31	21,869.50	18,261,956.95		23,129.75	99.89	20,198.61
2008 00	VANCE COUNTY TAXES	18,501,368.11	36,640.61	18,462,288.39		24,531.14		14,548.58
	A ASSESSMENT	1,934,885.01		1,916,651.03		8,200.69		10,033.29
	L LATE LISTING	7,805.78		7,233.61		116.15		456.02
	* YEAR TOTAL	20,444,058.90	36,640.61	20,386,173.03		32,847.98	99.88	25,037.89
2009 00	VANCE COUNTY TAXES	18,208,394.81	3,665.66	18,163,661.05		30,036.08		14,697.68
	A ASSESSMENT	1,934,672.50		1,913,778.18		10,862.00		10,032.32
	L LATE LISTING	10,545.82		10,080.72		66.94		398.16
	* YEAR TOTAL	20,153,613.13	3,665.66	20,087,519.95		40,965.02	99.88	25,128.16
2010 00	VANCE COUNTY TAXES	18,236,686.34	7,148.78	18,165,198.09		55,815.95		15,672.30
	A ASSESSMENT	1,959,510.00		1,926,254.03		21,220.00		12,035.97
	L LATE LISTING	20,586.48		14,811.87		5,337.93		436.68
	* YEAR TOTAL	20,216,782.82	7,148.78	20,106,263.99		82,373.88	99.87	28,144.95
2011 00	VANCE COUNTY TAXES	18,773,059.43	238,861.19	18,440,258.89		307,844.18		24,956.36
	A ASSESSMENT	2,029,845.00	15,210.00	1,964,630.65		51,426.77		13,787.58
	L LATE LISTING	64,093.56	52,876.14	42,357.94		19,250.90		2,484.72
	* YEAR TOTAL	20,866,997.99	306,947.33	20,447,247.48		378,521.85	99.81	41,228.66
2012 00	VANCE COUNTY TAXES	19,656,450.38	424,167.90	19,219,762.73		408,311.93		28,375.72
	A ASSESSMENT	2,046,087.50	27,357.50	1,968,512.29		57,939.08		19,636.13
	L LATE LISTING	82,972.04	64,306.93	53,177.63		27,593.62		2,200.79
	* YEAR TOTAL	21,785,509.92	515,832.33	21,241,452.65		493,844.63	99.77	50,212.64
2013 00	VANCE COUNTY TAXES	19,746,595.08	164,244.68	19,432,578.83		271,392.48		42,623.77
	A ASSESSMENT	2,036,960.00	8,885.00	1,967,213.50		49,022.50		20,724.00
	L LATE LISTING	42,307.82	19,399.94	34,183.40		3,791.11		4,333.31
	* YEAR TOTAL	21,825,862.90	192,529.62	21,433,975.73		324,206.09	99.69	67,681.08
2014 00	VANCE COUNTY TAXES	19,826,172.17	170,007.09	19,604,546.71		171,357.35		50,268.11
	A ASSESSMENT	2,000,300.00	22,100.00	1,955,861.81		30,957.50		13,480.69
	L LATE LISTING	37,614.91	19,555.75	24,166.42		6,932.36		6,516.13

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*	YEAR TOTAL	21,864,087.08	211,662.84	21,584,574.94		209,247.21	99.68	70,264.93
2015 00	VANCE COUNTY TAXES	20,460,290.21	920,421.25	19,755,347.19		633,340.45		71,602.57
A	ASSESSMENT	1,957,485.00	18,345.00	1,930,098.60		12,280.00		15,106.40
L	LATE LISTING	109,092.95	101,049.00	25,480.91		82,486.19		1,125.85
*	YEAR TOTAL	22,526,868.16	1,039,815.25	21,710,926.70		728,106.64	99.62	87,834.82
2016 00	VANCE COUNTY TAXES	20,199,580.68	321,958.88	19,795,775.52		151,995.77		251,809.39
A	ASSESSMENT	2,062,720.00	58,795.00	1,985,941.56		25,827.50		50,950.94
L	LATE LISTING	49,532.87	42,771.38	37,745.32		9,436.86		2,350.69
*	YEAR TOTAL	22,311,833.55	423,525.26	21,819,462.40		187,260.13	98.64	305,111.02
2017 00	VANCE COUNTY TAXES	20,528,473.74	180,311.12	20,138,279.57		101,897.27		288,296.90
A	ASSESSMENT	2,037,630.00	3,570.00	1,951,281.41		11,550.00		74,798.59
L	LATE LISTING	34,560.52	10,937.23	23,231.22		657.54		10,671.76
*	YEAR TOTAL	22,600,664.26	194,818.35	22,112,792.20		114,104.81	98.35	373,767.25
2018 00	VANCE COUNTY TAXES	20,990,475.37	124,279.36	19,948,947.82		107,646.91		933,880.64
A	ASSESSMENT	2,171,323.00	4,011.00	1,956,766.46		5,712.00		208,844.54
L	LATE LISTING	26,266.24	6,802.35	15,052.94		1,335.79		9,877.51
*	YEAR TOTAL	23,188,064.61	135,092.71	21,920,767.22		114,694.70	95.03	1,152,602.69
2019 00	VANCE COUNTY TAXES	29,307.76	29,307.76	1,372.48		7,397.20		20,538.08
A	ASSESSMENT	973.00	973.00			434.00		539.00
L	LATE LISTING	7,178.43	7,178.43	2.83		2,034.21		5,141.39
*	YEAR TOTAL	37,459.19	37,459.19	1,375.31		9,865.41	30.01	26,218.47
**	REV UNT TOT	263,713,272.56	3,139,724.90	258,388,117.01		3,003,803.75	99.12	2,321,351.80

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2002 12	FIRE DISTRICT TAXES	4,124.55		3,317.20		807.35		
*	YEAR TOTAL	4,124.55		3,317.20		807.35	100.00	
2003 12	FIRE DISTRICT TAXES	6,729.53		6,055.16		603.59		70.78
*	YEAR TOTAL	6,729.53		6,055.16		603.59	98.95	70.78
2004 12	FIRE DISTRICT TAXES	8,740.21	28.59	8,189.80		517.65		32.76
*	YEAR TOTAL	8,740.21	28.59	8,189.80		517.65	99.63	32.76
2005 12	FIRE DISTRICT TAXES	13,511.98		12,968.51		217.94		325.53
L	LATE LISTING			.20		.20-		
*	YEAR TOTAL	13,511.98		12,968.71		217.74	97.60	325.53
2006 12	FIRE DISTRICT TAXES	89,836.07	404.13	89,342.14		214.94		278.99
*	YEAR TOTAL	89,836.07	404.13	89,342.14		214.94	99.69	278.99
2007 12	FIRE DISTRICT TAXES	342,310.78	723.66	341,757.63		261.37		291.78
*	YEAR TOTAL	342,310.78	723.66	341,757.63		261.37	99.92	291.78
2008 12	FIRE DISTRICT TAXES	397,167.68	1,220.07	396,392.33		438.72		336.63
L	LATE LISTING			.21		.21-		
*	YEAR TOTAL	397,167.68	1,220.07	396,392.54		438.51	99.92	336.63
2009 12	FIRE DISTRICT TAXES	403,358.41	120.39	402,488.72		501.71		367.98
L	LATE LISTING			1.26		1.58-		.32
*	YEAR TOTAL	403,358.41	120.39	402,489.98		500.13	99.91	368.30
2010 12	FIRE DISTRICT TAXES	402,067.02	235.37	400,807.96		852.63		406.43
L	LATE LISTING			1.98		2.30-		.32
*	YEAR TOTAL	402,067.02	235.37	400,809.94		850.33	99.90	406.75
2011 12	FIRE DISTRICT TAXES	413,720.18	4,886.84	406,831.06		6,403.94		485.18

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	L LATE LISTING	1,123.56	859.87	680.14		418.56		24.86
	* YEAR TOTAL	414,843.74	5,746.71	407,511.20		6,822.50	99.88	510.04
2012	12 FIRE DISTRICT TAXES	666,994.21	7,263.01	634,481.61		31,706.94		805.66
	L LATE LISTING	1,961.06	1,180.07	1,502.57		418.85		39.64
	* YEAR TOTAL	668,955.27	8,443.08	635,984.18		32,125.79	99.88	845.30
2013	12 FIRE DISTRICT TAXES	655,653.87	4,628.49	648,356.78		6,302.52		994.57
	L LATE LISTING	1,340.28	323.26	1,163.26		138.95		38.07
	* YEAR TOTAL	656,994.15	4,951.75	649,520.04		6,441.47	99.85	1,032.64
2014	12 FIRE DISTRICT TAXES	649,950.65	5,833.35	644,154.02		4,794.73		1,001.90
	L LATE LISTING	1,199.80	420.65	919.93		195.99		83.88
	* YEAR TOTAL	651,150.45	6,254.00	645,073.95		4,990.72	99.84	1,085.78
2015	12 FIRE DISTRICT TAXES	647,489.28	7,381.65	639,574.63		6,072.81		1,841.84
	L LATE LISTING	1,625.22	1,352.19	434.04		1,154.86		36.32
	* YEAR TOTAL	649,114.50	8,733.84	640,008.67		7,227.67	99.72	1,878.16
2016	12 FIRE DISTRICT TAXES	658,471.23	10,228.25	639,806.95		7,605.23		11,059.05
	L LATE LISTING	849.94	630.98	376.15		420.73		53.06
	* YEAR TOTAL	659,321.17	10,859.23	640,183.10		8,025.96	98.32	11,112.11
2017	12 FIRE DISTRICT TAXES	671,651.68	8,549.96	658,334.22		2,179.33		11,138.13
	L LATE LISTING	1,472.02	481.92	956.01		26.75		489.26
	* YEAR TOTAL	673,123.70	9,031.88	659,290.23		2,206.08	98.28	11,627.39
2018	12 FIRE DISTRICT TAXES	1,008,066.50	6,479.59	962,673.32		1,780.85		43,612.33
	L LATE LISTING	1,484.04	270.97	926.56		66.47		491.01
	* YEAR TOTAL	1,009,550.54	6,750.56	963,599.88		1,847.32	95.64	44,103.34
2019	12 FIRE DISTRICT TAXES	1,107.74	1,107.74	75.07		448.82		583.85
	L LATE LISTING	210.44	210.44			117.20		93.24
	* YEAR TOTAL	1,318.18	1,318.18	75.07		566.02	48.64	677.09

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**	REV UNT TOT	7,052,217.93	64,821.44	6,902,569.42		74,665.14	98.94	74,983.37
***	GROUP TOTAL	334,503,766.11	4,482,205.05	327,625,240.81		3,985,365.45	99.14	2,893,159.85

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2017 00	VANCE COUNTY TAXES	22,989.27		6,501.24		4,331.69		12,156.34
*	YEAR TOTAL	22,989.27		6,501.24		4,331.69	47.13	12,156.34
2018 00	VANCE COUNTY TAXES	66,218.17	66,218.17	13,583.87		6,233.45		46,400.85
*	YEAR TOTAL	66,218.17	66,218.17	13,583.87		6,233.45	29.93	46,400.85
2019 00	VANCE COUNTY TAXES	22,163.51	22,163.51	1,111.89		6,279.11		14,772.51
*	YEAR TOTAL	22,163.51	22,163.51	1,111.89		6,279.11	33.35	14,772.51
**	REV UNT TOT	111,370.95	88,381.68	21,197.00		16,844.25	34.16	73,329.70

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2017 12	FIRE DISTRICT TAXES	840.29		265.06		146.16		429.07
*	YEAR TOTAL	840.29		265.06		146.16	48.94	429.07
2018 12	FIRE DISTRICT TAXES	2,770.77	2,770.77	600.03		317.20		1,853.54
*	YEAR TOTAL	2,770.77	2,770.77	600.03		317.20	33.11	1,853.54
2019 12	FIRE DISTRICT TAXES	1,131.92	1,131.92	56.03		314.66		761.23
*	YEAR TOTAL	1,131.92	1,131.92	56.03		314.66	32.75	761.23
**	REV UNT TOT	4,742.98	3,902.69	921.12		778.02	35.83	3,043.84
***	GROUP TOTAL	149,187.03	119,155.46	26,763.50		22,324.54	32.91	100,098.99

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2003 00	VANCE COUNTY TAXES	77.41		74.57		2.84	
*	YEAR TOTAL	77.41		74.57		2.84 100.00	
2006 00	VANCE COUNTY TAXES	354,990.15		354,990.15			
*	YEAR TOTAL	354,990.15		354,990.15		100.00	
2007 00	VANCE COUNTY TAXES	559,394.08		559,394.08			
L	LATE LISTING	12.67		12.67			
*	YEAR TOTAL	559,406.75		559,406.75		100.00	
2008 00	VANCE COUNTY TAXES	641,262.39		641,262.39			
*	YEAR TOTAL	641,262.39		641,262.39		100.00	
2009 00	VANCE COUNTY TAXES	622,975.47		622,975.47			
L	LATE LISTING	24.24		24.24			
*	YEAR TOTAL	622,999.71		622,999.71		100.00	
2010 00	VANCE COUNTY TAXES	605,674.17		605,674.17			
*	YEAR TOTAL	605,674.17		605,674.17		100.00	
2011 00	VANCE COUNTY TAXES	609,356.48		609,356.48			
*	YEAR TOTAL	609,356.48		609,356.48		100.00	
2012 00	VANCE COUNTY TAXES	607,921.29		607,921.29			
*	YEAR TOTAL	607,921.29		607,921.29		100.00	
2013 00	VANCE COUNTY TAXES	608,310.46		608,310.46			
*	YEAR TOTAL	608,310.46		608,310.46		100.00	
2014 00	VANCE COUNTY TAXES	609,191.68		609,191.68			
*	YEAR TOTAL	609,191.68		609,191.68		100.00	

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2015 00	VANCE COUNTY TAXES	688,091.16	24.26	688,076.32		1.58	13.26
*	YEAR TOTAL	688,091.16	24.26	688,076.32		1.58 100.00	13.26
2016 00	VANCE COUNTY TAXES	779,311.38		779,311.38			
*	YEAR TOTAL	779,311.38		779,311.38		100.00	
2017 00	VANCE COUNTY TAXES	784,322.66		784,322.66			
L	LATE LISTING			60.52		60.52-	
*	YEAR TOTAL	784,322.66		784,383.18		60.52-100.00	
2018 00	VANCE COUNTY TAXES	802,318.43		802,074.70			243.73
*	YEAR TOTAL	802,318.43		802,074.70		99.97	243.73
**	REV UNT TOT	8,273,234.12	24.26	8,273,033.23		56.10-100.00	256.99

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2006 12	FIRE DISTRICT TAXES	7,269.34		7,269.34				
*	YEAR TOTAL	7,269.34		7,269.34			100.00	
2007 12	FIRE DISTRICT TAXES	9,800.62		9,800.62				
*	YEAR TOTAL	9,800.62		9,800.62			100.00	
2008 12	FIRE DISTRICT TAXES	10,987.24		10,987.24				
*	YEAR TOTAL	10,987.24		10,987.24			100.00	
2009 12	FIRE DISTRICT TAXES	10,969.95		10,969.95				
*	YEAR TOTAL	10,969.95		10,969.95			100.00	
2010 12	FIRE DISTRICT TAXES	10,818.60		10,818.60				
*	YEAR TOTAL	10,818.60		10,818.60			100.00	
2011 12	FIRE DISTRICT TAXES	11,212.98		11,212.98				
*	YEAR TOTAL	11,212.98		11,212.98			100.00	
2012 12	FIRE DISTRICT TAXES	17,464.01		17,464.01				
*	YEAR TOTAL	17,464.01		17,464.01			100.00	
2013 12	FIRE DISTRICT TAXES	17,835.77		17,835.77				
*	YEAR TOTAL	17,835.77		17,835.77			100.00	
2014 12	FIRE DISTRICT TAXES	18,076.29		18,076.29				
*	YEAR TOTAL	18,076.29		18,076.29			100.00	
2015 12	FIRE DISTRICT TAXES	21,895.14	1.06	21,894.47				.67
*	YEAR TOTAL	21,895.14	1.06	21,894.47			100.00	.67
2016 12	FIRE DISTRICT							

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	TAXES	24,653.10		24,653.10				
*	YEAR TOTAL	24,653.10		24,653.10			100.00	
2017 12	FIRE DISTRICT TAXES	24,951.20		24,951.20				
L	LATE LISTING			.75		.75-		
*	YEAR TOTAL	24,951.20		24,951.95		.75-100.00		
2018 12	FIRE DISTRICT TAXES	37,572.73		37,562.38				10.35
*	YEAR TOTAL	37,572.73		37,562.38		99.98		10.35
**	REV UNT TOT	223,506.97	1.06	223,496.70		.75-100.00		11.02
***	GROUP TOTAL	11,126,457.84	28.33	11,126,183.82		98.57-100.00		372.59

DATE 3/29/19 200 REGISTERED VEHICLE  
 TIME 16:43:52 REVENUE UNIT: ALL  
 USER VNJENWILL

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 28  
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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	51,147.03		15,739.14		35,307.78		100.11
*	YEAR TOTAL	51,147.03		15,739.14		35,307.78	99.81	100.11
2001 00	VANCE COUNTY TAXES	61,032.85		19,463.85		41,562.69		6.31
*	YEAR TOTAL	61,032.85		19,463.85		41,562.69	99.99	6.31
2002 00	VANCE COUNTY TAXES	64,790.81		28,623.03		36,167.78		
*	YEAR TOTAL	64,790.81		28,623.03		36,167.78	100.00	
2003 00	VANCE COUNTY TAXES	65,201.36		33,554.98		31,646.38		
*	YEAR TOTAL	65,201.36		33,554.98		31,646.38	100.00	
2004 00	VANCE COUNTY TAXES	79,393.27		49,371.22		30,022.05		
*	YEAR TOTAL	79,393.27		49,371.22		30,022.05	100.00	
2005 00	VANCE COUNTY TAXES	232,362.23		203,292.50		40.07		29,029.66
*	YEAR TOTAL	232,362.23		203,292.50		40.07	87.51	29,029.66
2006 00	VANCE COUNTY TAXES	1,709,684.20		1,680,561.79		264.42		28,857.99
L	LATE LISTING	.30-		.30-				
*	YEAR TOTAL	1,709,683.90		1,680,561.49		264.42	98.32	28,857.99
2007 00	VANCE COUNTY TAXES	2,672,490.30		2,644,427.92		1,550.06		26,512.32
*	YEAR TOTAL	2,672,490.30		2,644,427.92		1,550.06	99.01	26,512.32
2008 00	VANCE COUNTY TAXES	2,377,859.90		2,354,133.78		623.51		23,102.61
L	LATE LISTING	.03-		.03-				
*	YEAR TOTAL	2,377,859.87		2,354,133.75		623.51	99.03	23,102.61
2009 00	VANCE COUNTY TAXES	2,026,433.15		1,999,148.74		1,922.37		25,362.04
L	LATE LISTING	.02-		.02-				
*	YEAR TOTAL	2,026,433.13		1,999,148.72		1,922.37	98.75	25,362.04

DATE 3/29/19 200 REGISTERED VEHICLE  
 TIME 16:43:52 REVENUE UNIT: ALL  
 USER VNJENWILL

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 29  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2010 00	VANCE COUNTY TAXES	1,794,422.05	3,658.97	1,744,357.45		27,132.76		22,931.84
*	YEAR TOTAL	1,794,422.05	3,658.97	1,744,357.45		27,132.76	98.73	22,931.84
2011 00	VANCE COUNTY TAXES	2,231,343.97	11,437.28	2,157,108.75		49,341.36		24,893.86
*	YEAR TOTAL	2,231,343.97	11,437.28	2,157,108.75		49,341.36	98.89	24,893.86
2012 00	VANCE COUNTY TAXES	2,154,248.50	5,477.76	2,070,205.46		55,247.12		28,795.92
*	YEAR TOTAL	2,154,248.50	5,477.76	2,070,205.46		55,247.12	98.67	28,795.92
2013 00	VANCE COUNTY TAXES	1,319,211.80	5,342.72	1,264,406.11		29,954.81		24,850.88
*	YEAR TOTAL	1,319,211.80	5,342.72	1,264,406.11		29,954.81	98.12	24,850.88
2014 00	VANCE COUNTY TAXES	3,592.87	879.64	3,200.90		83.85		308.12
*	YEAR TOTAL	3,592.87	879.64	3,200.90		83.85	91.43	308.12
2015 00	VANCE COUNTY TAXES	310.14	310.14	291.18				18.96
*	YEAR TOTAL	310.14	310.14	291.18			93.89	18.96
**	REV UNT TOT	16,843,524.08	27,106.51	16,267,886.45		340,867.01	98.61	234,770.62

DATE 3/29/19 200 REGISTERED VEHICLE  
 TIME 16:43:52 REVENUE UNIT: ALL  
 USER VNJENWILL

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 36  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2002 12	FIRE DISTRICT TAXES	727.43		385.85		341.58	
*	YEAR TOTAL	727.43		385.85		341.58 100.00	
2003 12	FIRE DISTRICT TAXES	1,378.08		786.42		591.66	
*	YEAR TOTAL	1,378.08		786.42		591.66 100.00	
2004 12	FIRE DISTRICT TAXES	1,770.44		1,170.00		600.44	
*	YEAR TOTAL	1,770.44		1,170.00		600.44 100.00	
2005 12	FIRE DISTRICT TAXES	5,276.33		4,703.46		1.32	571.55
*	YEAR TOTAL	5,276.33		4,703.46		1.32 89.17	571.55
2006 12	FIRE DISTRICT TAXES	40,840.25		40,316.75		7.62	515.88
*	YEAR TOTAL	40,840.25		40,316.75		7.62 98.74	515.88
2007 12	FIRE DISTRICT TAXES	63,154.07		62,592.18		46.40	515.49
*	YEAR TOTAL	63,154.07		62,592.18		46.40 99.19	515.49
2008 12	FIRE DISTRICT TAXES	56,307.26		55,854.40		16.43	436.43
*	YEAR TOTAL	56,307.26		55,854.40		16.43 99.23	436.43
2009 12	FIRE DISTRICT TAXES	48,832.57		48,163.42		41.41	627.74
*	YEAR TOTAL	48,832.57		48,163.42		41.41 98.72	627.74
2010 12	FIRE DISTRICT TAXES	42,756.54	102.48	41,957.39		262.08	537.07
*	YEAR TOTAL	42,756.54	102.48	41,957.39		262.08 98.75	537.07
2011 12	FIRE DISTRICT TAXES	53,858.96	284.46	52,344.19		969.55	545.22
*	YEAR TOTAL	53,858.96	284.46	52,344.19		969.55 98.99	545.22
2012 12	FIRE DISTRICT						

DATE 3/29/19 200 REGISTERED VEHICLE  
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 USER VNJENWILL

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 37  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	TAXES	67,638.35	174.39	65,531.12		1,251.99		855.24
*	YEAR TOTAL	67,638.35	174.39	65,531.12		1,251.99	98.74	855.24
2013 12	FIRE DISTRICT TAXES	48,243.68	202.41	46,472.60		942.67		828.41
*	YEAR TOTAL	48,243.68	202.41	46,472.60		942.67	98.29	828.41
2014 12	FIRE DISTRICT TAXES	112.52	43.70	97.29		4.29		10.94
*	YEAR TOTAL	112.52	43.70	97.29		4.29	90.28	10.94
2015 12	FIRE DISTRICT TAXES	.96	.96					.96
*	YEAR TOTAL	.96	.96					.96
**	REV UNT TOT	430,897.44	808.40	420,375.07		5,077.44	98.74	5,444.93
***	GROUP TOTAL	21,536,372.01	33,374.46	20,736,142.63		473,444.00	98.49	326,785.38

DATE 3/29/19  
TIME 16:53:07  
USER VNJENWILL

CURR TAX YEAR: 2018

VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
DEPOSIT DATE RANGE 3/01/2019 THRU 3/31/2019  
YEAR RANGE 2000 THRU 2018

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REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2018	20,885,659.90	3,843.10	1,038,436.10	3,726.81	154,033.94	21,770,062.06	257,432.90	20,779,659.33	990,402.73
2017	664,531.30	3,651.23	11,652.29	3,552.49	15,732.23	660,451.36	40,445.65	349,326.36	311,125.00
2016	337,694.91	2,949.35	10,344.14	3,136.17	13,901.43	334,137.62	4,465.90	79,977.54	254,160.08
2015	100,326.04		628.84	151.46	2,714.85	98,240.03	948.97	25,479.39	72,760.64
2014	65,726.94		628.84	151.46	2,385.08	63,970.70	346.37	6,878.34	57,092.36
2013	77,443.30		89.41	149.55	1,075.21	76,457.50	2,139.44	4,649.54	71,807.96
2012	61,791.73				662.67	61,129.06	217.77	1,756.63	59,372.43
2011	54,084.84				604.65	53,480.19	198.46	1,145.25	52,334.94
2010	40,259.55				604.64	39,654.91	107.51	614.09	39,040.82
2009	41,074.86				604.64	40,470.22	75.64	117.91	40,352.31
2008	38,908.21				617.02	38,291.19	43.24	183.98	38,107.21
2007	40,760.19				532.77	40,227.42	167.11	414.45	39,812.97
2006	41,552.32				246.74	41,305.58	30.58	183.97	41,121.61
2005	43,085.83					43,085.83	60.16	122.07	42,963.76
2004	937.40					937.40			937.40
2003	2,175.45					2,175.45	16.90	56.50	2,118.95
2002	390.90					390.90			390.90
2001	1,151.55					1,151.55			1,151.55
2000	724.23					724.23			724.23
TOTAL	22,498,279.45	10,443.68	1,061,779.62	10,867.94	193,715.87	23,366,343.20	306,696.60	21,250,565.35	2,115,777.85
CURRENT INTEREST & COLLECTORS FEES							16,586.69	69,293.21	
PRIOR INTEREST & COLLECTORS FEES							12,092.18	78,088.21	
TOTAL INTEREST & COLLECTORS FEES							28,678.87	147,381.42	
TOTAL PRIOR YEARS TAXES							49,263.70	470,906.02	

DATE 3/29/19  
TIME 16:53:07  
USER VNJENWILL

CURR TAX YEAR: 2018

VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
DEPOSIT DATE RANGE 3/01/2019 THRU 3/31/2019  
YEAR RANGE 2000 THRU 2018

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PROG# CL2223A

REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
TOTAL TAXES & INTEREST & COLLECTORS FEES							335,375.47	21,397,946.77	
DISCOVERIES TAXES & INTEREST									
NET							335,375.47	21,397,946.77	
CURRENT YEAR PERCENTAGE		95.45							

DATE 3/29/19  
TIME 16:53:07  
USER VNJENWILL

CURR TAX YEAR: 2018

VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
DEPOSIT DATE RANGE 3/01/2019 THRU 3/31/2019  
YEAR RANGE 2000 THRU 2018

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REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2018	1,002,799.98	276.35	49,292.98	268.00	4,363.44	1,047,729.52	11,807.86	1,001,762.29	45,967.23
2017	23,353.46	180.51	576.07	172.21	665.29	23,264.24	1,416.76	11,207.78	12,056.46
2016	13,780.54	145.81	511.39	155.05	607.47	13,684.46	189.29	2,572.35	11,112.11
2015	2,733.54		31.76	7.65	47.02	2,718.28	46.61	838.49	1,879.79
2014	1,414.09		31.76	7.65	47.02	1,398.83	15.73	302.11	1,096.72
2013	1,975.24		4.57	7.65	10.92	1,968.89	17.22	107.84	1,861.05
2012	1,765.15				2.97	1,762.18	8.11	61.64	1,700.54
2011	1,071.82					1,071.82	2.07	16.56	1,055.26
2010	956.94					956.94	2.43	13.12	943.82
2009	998.03					998.03	.58	1.99	996.04
2008	777.44					777.44	1.30	4.38	773.06
2007	819.48					819.48	5.04	12.21	807.27
2006	795.84					795.84	.97	.97	794.87
2005	898.28					898.28	1.20	1.20	897.08
2004	32.76					32.76			32.76
2003	72.66					72.66	.56	1.88	70.78
2002									
2001									
TOTAL	1,054,245.25	602.67	50,448.53	618.21	5,744.13	1,098,949.65	13,515.73	1,016,904.81	82,044.84
CURRENT INTEREST & COLLECTORS FEES							544.24	2,397.35	
PRIOR INTEREST & COLLECTORS FEES							294.48	2,033.84	
TOTAL INTEREST & COLLECTORS FEES							838.72	4,431.19	
TOTAL PRIOR YEARS TAXES							1,707.87	15,142.52	
TOTAL TAXES & INTEREST & COLLECTORS FEES							14,354.45	1,021,336.00	

DATE 3/29/19  
TIME 16:53:07  
USER VNJENWILL

CURR TAX YEAR: 2018

VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
DEPOSIT DATE RANGE 3/01/2019 THRU 3/31/2019  
YEAR RANGE 2000 THRU 2018

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REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
DISCOVERIES TAXES & INTEREST									
NET							14,354.45	1,021,336.00	
CURRENT YEAR PERCENTAGE		95.61							

## NORTH CAROLINA DIVISION OF VETERANS AFFAIRS

## ACTIVITIES REPORTING FORM

		NORTH CAROLINA DIVISION OF VETERANS AFFAIRS																									
		ACTIVITIES REPORTING FORM																									
																Year	/Month	2019	APRIL								
County/District:		Vance #6																									
		Correspondence Out			Request for Service (Telephone and In-Person)								Written Action Taken (claims & development)														
					In-Person																						
Date	Name	Faxes/E-mail	Written	Other	Telephone Calls & In Person	OEI/OIF 2003-Present	Gulf War 1990-1991	Vietnam 1964 -1975	Korea 1950-1955	WWII 1941-1946	Other/Peace Time	Widow/Other	4138-development and follow-up	Compensation	DIC	Appeals - NOD; Form 9	Veteran's Pension	Widow's Pension	EVR - 21-8416	Education and Scholarships	Department of Defense	Medical	North Carolina Benefits	Presentations and briefings	Miscellaneous		
26-Mar	"	1	2	2	5		1	2			1			2											6		
27-Mar	"	1	2	2	3		2																				
28-Mar	"		1	3	7			3						1				1							4		
29-Mar	"				3			1			2			2											1		
1-Apr	"		2	2	3			1						2									1				
2-Apr	"																										
3-Apr	"	3	3	3	5		1	3			1			3				1							1		
4-Apr	"	1	1	1	5			2		1	1	1		1											3		
5-Apr	"	1	1	2	3			2																	2		
8-Apr	"	1	1	1	2			2	1			1											1		1		
9-Apr	"																										
10-Apr	"																										
11-Apr	"																										
12-Apr	"																										
15-Apr	"		1	1	9	2		1	1	1													2		4		
16-Apr	"				4		1	2			1			2											2		
17-Apr	"	1	1	1	2						2														2		
18-Apr	"	1	1	1	3	1		2																	3		
19-Apr	"																										
22-Apr	"	1	2	2	5	3	1				1			2											3		
	TOTAL	11	18	21	59	6	6	21	2	2	9	2	0	15	0	0	0	0	2	0	0	0	0	4	0	32	

# *Miscellaneous*

## ***APPOINTMENTS***

***May 6, 2019***

### **911 Advisory Board – three year term**

Reappoint Archie Taylor – appointed 03/2013

### **Vance County Appearance Commission**

Appoint Katherine Williamson to fill a vacant position. See application.

### **Vance County Planning Board**

Appoint Ruxton Bobbitt to fill alternate position. See application.

**Application for Boards/Commissions/Committees  
Vance County Board of Commissioners**

Please complete each section.

Full Name Katherine Peck Williamson Date of Birth 9/6/1958

Home Address 312 W. Belk St.

Home Phone 252-438-8398

Current Employer NC DHHS

Job Title Clinical Recruiter Years in current position 2

Business Phone 919-575-7213 Fax \_\_\_\_\_

Duties Recruit clinical professionals for seven facilities and two schools in central and eastern NC for DHHS.

Other employment history 18 yrs. Rouse's Stores, Inc. - various HR positions, Mgr. of Compensation & Benefits when job ended; 6.5 yrs. Warren County HR Mgr.; 8 yrs. UGCC HR Director; 2.5 yrs. Central Regional Hosp. It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, HR Director gender and district residency.

District No. \_\_\_\_\_

Male \_\_\_\_\_ Female ☒

White ☒ Black \_\_\_\_\_ Hispanic \_\_\_\_\_ Native America \_\_\_\_\_ Asian \_\_\_\_\_ Other \_\_\_\_\_

Board/Commission/Committee Applying For (list only one per form) Appearance Commission

Why are you interested in serving on this Board/Commission/Committee? I would like to help improve the appearance of the county to attract more businesses and jobs to the area. I would also like to continue the work my Mom did to beautify Henderson and Vance County.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

None

**DO NOT SUBMIT RESUMES/ATTACHMENTS**

**Interests/Skills/Areas of Expertise/Professional Organizations/Activities:**

Former member of Dig 'N Dream Junior Garden Club and Girl Scouts (20yrs.)  
Member of Society for Human Resources Management, World at Work,  
Artisan Society of NC

**Affirmation of Eligibility:**

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes \_\_\_\_\_ No ☒ If yes, please explain disposition: \_\_\_\_\_

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes \_\_\_\_\_ No ☒ If yes, please explain: \_\_\_\_\_

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: Katherine P. Williamson Date: 4/9/2019

***Form is invalid if not signed and dated.***

**Return completed form to:**

Kelly H. Grissom  
County Commissioners' Office  
122 Young Street, Suite B  
Henderson, NC 27536  
Phone: (252)738-2003 Fax: (252) 738-2039

**Application for Boards/Commissions/Committees**  
**Vance County Board of Commissioners**

Please complete each section.

Full Name CLAUDE RUXTON BOBBITT, JR. Date of Birth 9-26-63

Home Address 950 MEADOW LANE HENDERSON NC 27536

Home Phone N/A

Business Phone 252-430-9018 Email rbobbitt@cbadvantage.com

Current Employer Self Employed - Coldwell Banker Advantage

Job Title Real Estate Broker Years in current position 31

Duties Real Estate Sales mainly in Vance, Warren  
Granville & Franklin Counties

Other employment history MANUFACTURED, MODULAR, SUBDIVISION SALES

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. \_\_\_\_\_

Male ☒ Female \_\_\_\_\_

White ☒ Black \_\_\_\_\_ Hispanic \_\_\_\_\_ Native America \_\_\_\_\_ Asian \_\_\_\_\_ Other \_\_\_\_\_

Board/Commission/Committee Applying For (list only one per form) PLANNING BOARD

Why are you interested in serving on this Board/Commission/Committee? AS A MEMBER OF  
the BOARD of Adjustments IN SEE EACH MONTH AN ATTENDANCE  
issue leading to the ability to HAVE A QUORUM present.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

VANCE County BOARD of Adjustments, VC EDC

**DO NOT SUBMIT RESUMES/ATTACHMENTS**

**Interests/Skills/Areas of Expertise/Professional Organizations/Activities:**

20 years C.L. Board of Adjustments - Real Estate Knowledge/Law

**Affirmation of Eligibility:**

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes \_\_\_\_\_

No ☒

If yes, please explain disposition: \_\_\_\_\_

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes \_\_\_\_\_ No ☒ If yes, please explain: \_\_\_\_\_

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

2/26/19

***Form is invalid if not signed and dated.***

**Return completed form to:**

Kelly H. Grissom  
County Commissioners' Office  
122 Young Street, Suite B  
Henderson, NC 27536  
Phone: (252)738-2003 Fax: (252) 738-2039