

# **AGENDA**

## **VANCE COUNTY BOARD OF COMMISSIONERS**

**April 6, 2020**

**Invocation**

**Chairman Gordon Wilder**

1. **Public Comments** (for those registered to speak by 5:45 p.m. - speakers are limited to five minutes)
  
2. **Water District Board**
  - a. **Water Committee Report**
    - Water Connection Fee
    - Phase 1B USDA Funding
  - b. **Monthly Operations Report**
  
3. **Committee Reports and Recommendations**
  - a. **Properties Committee**
    - Lease Extension – Alliance Rehabilitation Center
    - Eaton Johnson – Final Plan Review and Hold of Bid Release
  - b. **Public Safety Committee**
    - First Responder Medical Requirements
    - COVID-19 Protocol Change for Dispatching First Responders
    - Community Paramedic Program
    - Redistricting
    - Combination Fire Department
  - c. **Human Resources Committee**
    - Workers’ Compensation Leave Policy Amendment
    - Manager’s Evaluation Format
    - Families First Coronavirus Response Act
  
4. **Finance Director’s Report**
  - a. **Surplus Property**
  
5. **County Attorney’s Report**
  - a. **REO Property - Bid Acceptance Resolutions**
    - Nicholas Street Lot – Parcel 0111 03022
  - b. **REO Property – New Offer**
    - 404 Whitten Avenue – Parcel 0098 04006
    - W. Chavis Road – Parcel 0479 01018
  
6. **County Manager’s Report**
  - a. **Proposal for Addressing Jail Deficiencies**

7. **Consent Agenda Items**
  - a. **Budget Amendments and Transfers**
  - b. **Tax Refunds and Releases**
  - c. **Monthly Reports**
  - d. **Minutes**
  
8. **Miscellaneous**
  - a. **Appointments**

# *Water District Board*

# Vance County Water Board Report April 6, 2020

## **Committee Report**

**Connection Fee.** The committee (Brummitt [C], Wilder & Taylor) met on Tuesday, March 24, 2020 to discuss changes in the county's water connection fees. Currently the water district has a \$125 pre-construction incentive rate to sign up for the water system. Due to increasing costs for installing tap fees, staff is recommending to move to the regular connection rate of \$1,795. In addition to this staff would like to implement an additional \$750 bore fee for those instances where taps are to be installed on the opposite side of the road as the City of Henderson currently does. The committee was agreeable to the change, but asked that the \$125 fee stay in place for the Phase 3 area until December 2020. Staff informed the committee that no approval was needed at the current time, but staff would proceed with including this fee change in the recommended FY20-21 budget. The committee members discussed the importance of showing compassion to individuals looking to connect to the system and mentioned the need to market the USDA 504 and other programs that would allow residents to spread out their payments and receive grant or loans for connecting to the system. The committee discussed the district's current practices of receiving water bill payments in person and asked staff to research costs and avenues for allowing residents to pay water bills through third parties in a similar manner to other utility companies. The committee felt this may be a way to move towards removing the local Envirolink office and reducing costs further. *For Your Information.*

**Phase 1B USDA Funding.** The committee was made aware that the USDA has recommended the county to withdraw its current application for Phase 1B and to file a new application. This will allow the county to take advantage of a reduced interest rate for funding (from 3.25% to approximately 1.875%). Staff anticipates funding could be as much as 45% grant funds as per USDA guidance. **Recommendation:** *Withdraw existing USDA funding application for Phase 1B and submit a new application as recommended by USDA.*

Vance County Water District  
Rules and Regulations

APPENDIX A

**WATER FEES AND CHARGES SCHEDULE**

**APPLICABILITY**

Applicable to all classes of service as provided in accordance with the Water Rules and Regulations. Does not supersede any fees and charges listed in the rules which are not included on this schedule.

<b>Rule Number</b>	<b>Section Reference</b>	<b>Description</b>	<b>Fee Amount</b>
4		Minimum Deposit/Residential (Initial Service)	\$150.00
4		Minimum Deposit/All other classes	3 x three month average with \$150.00 minimum
4		Minimum Deposit/Reconnection/All Classes of Service	3 x three month average with \$150.00 minimum
4		Service Turn-on Charge (After hours, weekends, and Holidays)	\$45 next day (daytime)/\$85 next day (evening); \$55 same day (daytime)/\$95 same day (evening)
4		Special Appointment Turn-On Charge added to applicable fee (Does not apply to afterhours, weekends or Holidays)	\$35.00
5		Return Check Charge	\$50.00
6	B.2	Meter Test/Second Request Within One Year Period	\$100.00 (paid in advance. If meter found in error then refunded.)
6	B.1	Re-Read/second request within 12 months	\$25.00 (paid in advance. If meter found in error then refunded.)
7	E.2	Fund Verification Fee	\$5.00
7	D.11	10-Day Notification (Master Metered accounts receive Multi-Unit notification)	\$20.00 + \$1.00 per notice

Vance County Water District  
Rules and Regulations

7	A	Trip charge for additional field visit (Cut-off, etc.).	\$45 next day (daytime)/\$85 next day (evening); \$55 same day (daytime)/\$95 same day (evening)
7	E.4	Service Reconnection Charge (Same fee applies whether reconnecting for CONP one service or both)	\$45 next day (daytime)/\$85 next day (evening); \$55 same day (daytime)/\$95 same day (evening)
7	E.5	Additional Fee will be added to Reconnect S.O. if Customer has self-restored	Time and Material + Overhead
7	E.6	Reconnection Charge/Additional-Meter Removed	\$80.00 + Material and Overhead
8	B.1	Temporary Water Service	Time and Material plus Overhead
8	B.2	Temporary Water Service-Fire Hydrant Water Meter	
		Processing Fee	\$40.00 per meter
		Deposit	\$1,000 per meter
8	B.2.c	Set, Move or Relocation of Temporary Fire Hydrant Water Meter	Time and Material plus Overhead
8	B.2.d	Failure to Return Meter to Operation Official for Reading per month	Schedule WA-2.B.3
8	B.2.g	Annual testing of Operation Official Water Meters for County Departments	\$50.00 per meter
8	B.3	Removal of Fire Hydrant Operating Nut	\$30.00
8	B.4.a	Rental of Backflow Prevention Assembly Per Assembly	
		Processing Fee	\$40.00 per unit
		Deposit	\$1,000 per unit
		Daily Rental Charge-Two-Inch Backflow Preventer	\$5.00 per calendar day

Vance County Water District  
Rules and Regulations

8	B.4.b	Set or move Backflow Prevention Assembly from location to location	Time and Material plus Overhead
10	B.4.j	Covenant & Agreement Charge – Preparation Charge	\$1,000.00
10	C.1	Facility Capacity Charges	
		¾"	\$500.00
		1"	\$5,000.00
		2"	\$16,000.00
		3"	\$30,000.00
		4"	\$50,000.00
		6"	\$100,000.00
		8"	\$160,000.00
		10"	\$230,000.00
10	C.1.b	Distribution System Fee (per lineal foot)	\$5.00 per lineal foot
10	C.2.a	Plan Check Fee	Time and Material
	C.2.b	Inspection Fees	
10	C.2.b (1)	Inspection Fees (per lineal foot of pipeline)	\$175 + \$0.50 per ft
10	C.2.b (2)	Fire Hydrant (for each)	\$40.00 per hydrant
10	C.2.b (3)	1 inch Service (for each)	\$8.00 per service
10	C.2.b (4)	2 inch Service (for each)	\$25.00 per service
10	C.2.b (5)	4 inch Service or larger (for each)	\$350.00 per service
10	C.2.b (6)	Initial Pressure Test and Hydrant Flow Test (for each)	\$300 per test
10	C.2.b (7)	Pressure Test (for each after Initial) (re-test)	\$200 per test
10	C.2.b (8)	Extended Construction	\$0.50 per ft
10	C.2.b (9)	Additional Inspection Visits	\$67 per hour
10	C.2.b (10)	For each wet tap witnessed by Utility inspectors	\$200 per tap
10	E.1.d	Water Service Connections for Individual Premises of 4" or larger, Cash Refundable Bond (per Connection) to guarantee final	\$500.00

Vance County Water District  
Rules and Regulations

		completion by private contractor	
<b>10</b>		Water Meter Charges	
		¾"	\$50.00 plus Cost of Meter
		1"	\$50.00 plus Cost of Meter
		2"	\$50.00 plus Cost of Meter
		>2"	\$50.00 plus Cost of Meter
<b>10</b>		Water Main Oversizing Reimbursement	
		8-inch Standard – 12-inch Oversized	\$5.00 per ft
		12-inch Standard – 16-inch Oversized	\$7.00 per ft.
<b>11</b>	B.3	Bacteriological Testing for Water Meters 2-Inch and Larger Flushing Testing Charge	\$200 per flushing event (90 minute maximum)
<b>11</b>	C.1	Non-Metered Fire Protection Line Connection Fee	Cost of review plus 15%
<b>11</b>	C.2	Non-Metered Fire Protection Line	Per square feet Schedule WA-5
<b>11</b>	C.3	Hydrant user fee	\$ 15.00 per month
<b>11</b>	D.2	Request for larger meter upon lateral replacement (in addition to any applicable Facility Capacity Charges)	Time and Material plus Overhead
<b>11</b>	D.3	Request for larger meter. No lateral replacement (in addition to any other applicable charges)	\$32.00 plus cost
<b>11</b>	D.4	Relocation of fire hydrants	Time and Material
<b>11</b>		Repair of Water Facilities	\$50.00 plus cost
<b>11</b>		Water Service Connection Charges	
		¾"	\$1,100.00
		1"	\$1,500.00

Vance County Water District  
Rules and Regulations

		2" and larger	At estimated cost of installation
<b>11</b>	G.2	Fire Service Connection above-ground (2 inch and larger)	
<b>13</b>	C.4.b	Test/Repair of Backflow Prevention Assembly	\$500.00
<b>14</b>		Turn-On and Turn-Off of Water Service for Repair by Customer	See Rule 14



Vance County Water District  
Operations Report  
February 2020

Fiscal Year-to Date Feb. 2020

Operations Highlights:

Work Order Completions:

Discolored Water/ Air in lines	7	5
Set Meters	84	15
Replace Meter/ERT	44	2
Repaired ERTS	39	0
Remove Meter	5	0
Locate Lines	455	46
Odor In Water / Chlorine Check	6	1
Check Usage / Leaks	165	20
Replace Meter Lid/ Box	12	0
Low pressure/ No Water	11	9
Water Main Break	0	0
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	149	17
Kittrell Water Tower Response	0	0
Water line repairs	2	0
Actual Shut offs	141	78
Restores	202	65
Cross Connection Checks	6	0
Intent to Serve inspections	0	0
Hydrant/Site Care/Mowing	4	0
Delivered Return Mail	0	0
Water Taps Requests	0	0

Satellite Office Activity:

Information requests	23	3
Bill pays	1329	201
Applications received	23	2

Billing Summaries:

November Billing      11/01/2019 through 11/30/2019  
1653 active customers of which 1245 were metered services  
Gallons billed 4,590,413 Average usage 3,687 @ .01033 = \$38.09 plus \$ 30 Base = \$68.09

December Billing      12/01/2019 through 12/31/2019  
1646 active customers of which 1,238 were metered services  
Gallons billed 4,802,908 Average usage 3,880 @ .01033 = \$40.08 plus \$ 30 base = \$70.08

January Billing      01/01/2020 through 01/31/2020  
1699 active customers of which 1300 were metered services  
Gallons billed 5,063,769 Average usage 4,202 @ .01033 = \$43.40 plus \$ 30 base = \$73.40

February Billing      02/01/2020 through 02/29/2020  
1690 active customers of which 1,296 were metered services  
Gallons billed 3,532,205 Average usage 2,726 @ .01033 = \$28.16 plus \$ 30 Base = \$50.16

(The above numbers include all three systems)

Water System Overview:

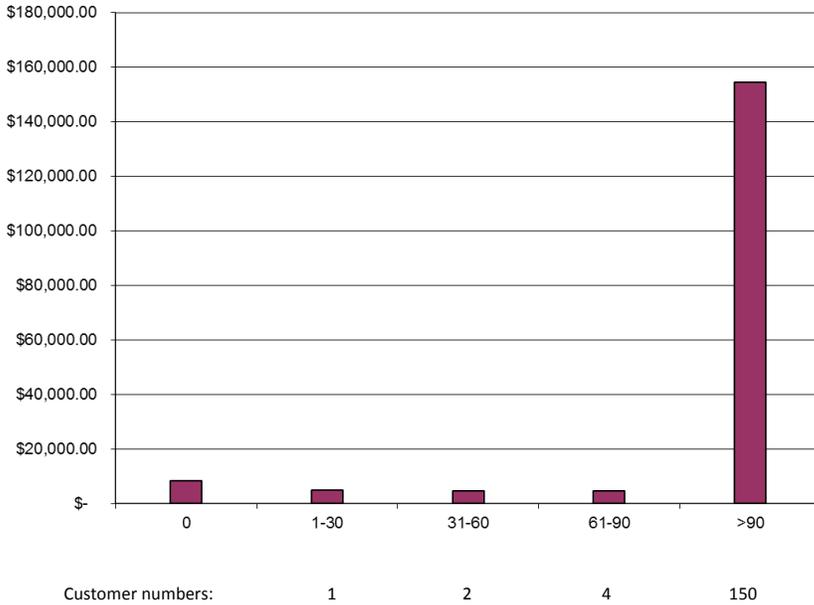
The current customer count is as follows:

- \* Phase 1 – 729 total customers, 194 availability accounts and 535 metered accounts
- \* Phase 2 - 610 total customers, 200 availability accounts and 410 metered accounts
- \* Kittrell - 351 total Customers, 0 availability accounts and 351 metered accounts

There is a total of 1,690 VCWD customers committed to the system with 1,296 metered customers.

Vance County Water District  
 Operations Report  
 February 2020

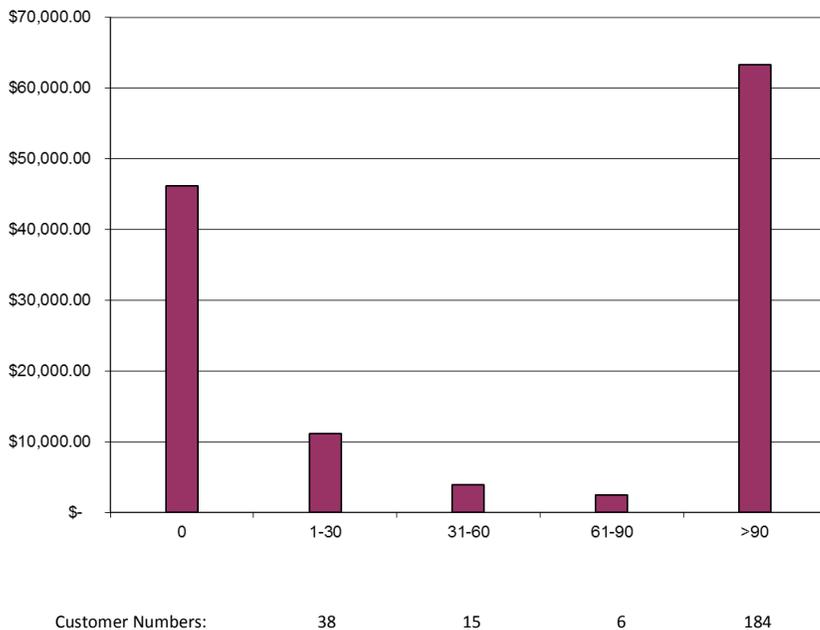
Availability Aging Report for Vance County



Availability Accounts AR\*

Age	Current Month
0	\$ 8,327.01
1-30	\$ 4,907.00
31-60	\$ 4,655.50
61-90	\$ 4,488.98
>90	\$154,306.96
<b>Total Availability AR to date:</b>	
<b>\$ 176,685.45</b>	

Metered Aging Report for Vance County



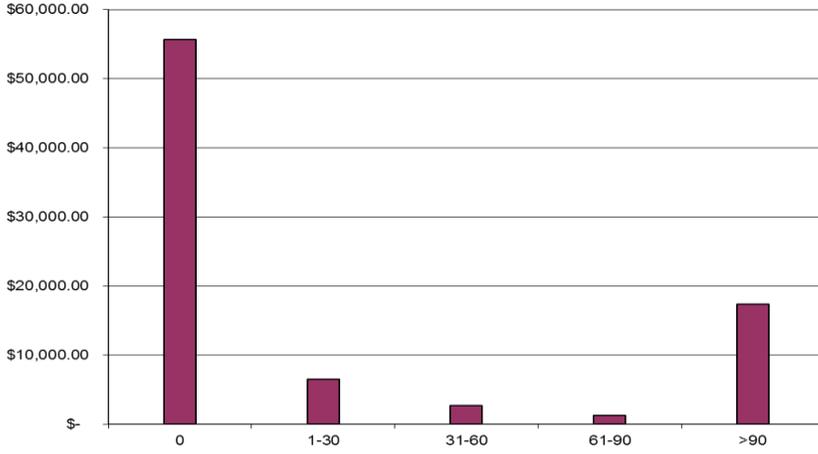
Metered Accounts AR\*

Age	Current Month
0	\$ 46,196.67
1-30	\$ 11,149.97
31-60	\$ 3,873.09
61-90	\$ 2,404.11
>90	\$ 63,309.11
<b>Totaled Metered to date:</b>	
<b>\$ 126,932.95</b>	
<b>Total AR to date*</b>	
<b>\$ 303,618.40</b>	

\*Graph information as of February 29, 2020

Vance County Water District  
 Operations Report  
 February 2020

Metered Aging Report for Kittrell-Vance



**Kittrell Metered Accounts AR\***

Age	Current Month
0	\$ 55,688.40
1-30	\$ 6,446.61
31-60	\$ 2,677.02
61-90	\$ 1,253.81
>90	\$ 17,344.84

**Total Kittrell Metered AR to date:**

**\$ 83,410.68**

Number of Customer:                      42                      27                      9                      75

\*Graph information as of February 29, 2020

*Committee Reports  
and Recommendations*

**Vance County**  
**Committee Reports and Recommendations**  
**April 6, 2020**

**Properties Committee**

***Lease Extension – Alliance Rehabilitation Center.*** The committee (Brummitt[C], Taylor & Wilder) met on Tuesday, March 24, 2020 to discuss a request from Alliance Rehabilitation Center to extend their existing lease of a county building. Alliance Rehabilitation Center or the Addition Recovery Center (ARC) has occupied the property on County Home Road since 1975 and serves as an adult male halfway house. Each resident participates in an intensive, long term substance abuse outpatient program related to their substance use disorder and are authorized to remain in halfway house service for up to one year. Long term residential treatment facilities are rare and research shows that ½ of those who achieve a year of sobriety will experience a relapse and only 15% of those who achieve five years of sobriety will experience a relapse. All residents of the area Oxford Houses are “graduates” of the ARC program. As a part of ARC’s lease, they have maintained the building over the years replacing windows, the HVAC system and any other maintenance as necessary. ARC holds current liability and property insurance on the property as required by the existing lease. The committee reviewed a draft lease agreement extending the lease for an additional five year period and recommended proceeding forward with the extension. Staff intends to provide the required 30 day notice in The Daily Dispatch and seek board approval for extending the lease at the May meeting. *For Your Information.*

***Eaton Johnson – Final Plan Review and Hold of Bid Release.*** The county’s architect was on hand to review the final plans, budget, and schedule related to the project. The committee initially asked staff to proceed with bidding, but then asked staff to hold off in releasing the bids due to the uncertain economic environment. The original plan had bids being released on March 31<sup>st</sup> with an opening date of April 28<sup>th</sup>. Staff is also working with the county’s financial advisors to coordinate release of bids to banks for financing once direction is given to release the project to bid. Related to budget, the committee was informed that city storm water requirements are required even though the site is outside the Tar-Pamlico River Basin. This will require the county to pay a fee (as much as \$65,000) to a bank for a storm water related nutrient buy down credit in lieu of building wet retention ponds on the site. County staff has been in touch with the city manager and has learned there may be an exception to this if City Council were to approve a waiver. Staff will regroup with the committee over the next month or so to re-evaluate the project timeline. *For Your Information.*

**Public Safety Committee**

***First Responder Medical Requirements.*** The committee (Wilder[C], Brummitt & Taylor) met on Wednesday, March 25, 2020 and discussed requirements which are being implemented to ensure volunteer fire department members are certified to provide first responder duties. In order to respond with patient contact the county’s medical director requires that individuals possess the minimum of a medical responder certification which requires 60-80 hours of training initially and 32 hours of continuing education over the next four years. The committee was informed that the medical director has extended the deadline to January 1, 2021 for all departments to comply. The committee asked for periodic updates on whether volunteer departments were meeting the requirements. *For Your Information.*

**COVID-19 Protocol Change for Dispatching First Responders.** The committee was given an update on the changing response protocols for fire departments as a result of the coronavirus. Based upon guidance from the state and the county’s medical director, fire departments will not be dispatched to low level first responder calls and will only be dispatched to “echo” level or life threatening situations. This is being put in place because of the shortage of personal protective equipment (PPE) for the first responders and to ensure they are not exposed unnecessarily to coronavirus. *For Your Information.*

**Community Paramedic Program.** The committee received a report from EMS Director Javier Plummer outlining the planned implementation of a community paramedicine program for the county. The committee was informed that funding is being included in the budget for a new position which could begin January 1, 2021. The full year cost of the position is approximately \$61,000 with salary and benefits. The position is designed to operate in expanded roles by assisting with public health, primary healthcare and preventative services to certain populations within the community. The position would work to provide and connect patients to primary care services as well as to integrate local health agencies and assist with post hospital follow-up care. The position is designed to help in reducing 911 requests for non-urgent, non-transport services and would assist with decreasing “frequent flyers,” or citizens who over utilize EMS services. The committee discussed the value of the program for the hospital, the county’s EMS, as well as the community as a whole. The committee discussed interest in finding funding sources through the hospital, cardinal innovations, or other means to help in offsetting costs for the county in operating the program. *For Your Information.*

**Redistricting.** The committee heard from the fire marshal on efforts being made with the volunteer departments to identify potential areas with the existing fire district boundaries in need of changes. Thus far few recommendations have come from the fire chiefs on potential areas for changes, although conversations are ongoing. The committee asked the fire marshal and the fire association president, Wayne Seaman, to proceed with meetings amongst fire chiefs to assist in identifying areas to be considered for change. The committee would like at least one of its members to be invited to participate and be included in the conversations. The committee mentioned two potential areas for changes as follows: 1) area south of city limits between Bearpond and Goldenbelt district 2) area between Goldenbelt and Epsom District near Flemington Road. The committee intends to come back and discuss potential district changes once input is provided from the chiefs. *For Your Information.*

**Combination Fire Department.** The committee moved this agenda item to its next meeting. *For Your Information.*

## **Human Resources Committee**

**Workers’ Compensation Leave Policy Amendment.** The committee (Faines[C], Wilder & Taylor) met on Thursday, March 26, 2020 to discuss an amendment to the worker’s comp leave policy. The current policy dating from 2006-2007 discontinues the county’s payment of health insurance benefits for an individual if they are injured on the job and out of work for beyond three months. The injured individual is covered 100% for issues related to the incident through workman’s comp, and are given the opportunity to cover the cost of health insurance after three months. The committee reviewed and suggested language changes that would extend the period to six months. The committee recognized the need to prevent an individual from taking advantage of county paid benefits, but agreed with extending the timeframe. The coverage is reinstated 100% when the individual returns to work. *Recommendation: Approve revised language to workman’s compensation policy increasing the time period for county provided health insurance from three months to six months.*

***Manager Evaluation Format.*** The committee continued its work finalizing a revised manager evaluation form. After reviewing several formats in previous meetings, the committee made final tweaks to a format that will meet what is needed for the manager and allow for further tweaks in the future to be utilized for department head evaluations. The committee recommended proceeding with the new format. ***Recommendation: Approve the revised manager performance appraisal form as presented.***

***Families First Coronavirus Response Act.*** The committee heard an overview of the newly signed federal law that extends the criteria for employees qualifying for family medical leave and also provides emergency paid sick leave to employees. The emergency paid sick leave is available for the following qualifying reasons:

1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19;
2. The employee has been advised by a health care provider to self-quarantine related to COVID-19;
3. The employee is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. The employee is caring for an individual subject to an order described in #1 or self-quarantine as described in #2;
5. The employee is caring for a child whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19; or

The law provides up to 80 hours of paid sick leave at regular pay for employees experiencing items 1-3 and provides 80 hours of paid sick leave at 2/3 pay for employees experiencing items 4 and 5. A resolution ratifying the act may be required in the future. ***For Your Information.***



PO Box 748  
Henderson, NC 27536  
(252) 492-8699 Office  
(252) 492-1172 Fax

FEB 27 2020

February 25, 2020

Jordan McMillen, County Manager  
Vance County Administration Building  
122 Young Street  
Henderson, NC 27536

Re: Lease Agreement  
Addiction Recovery Center for Men (ARCM)  
1020 County Home Road, Henderson, NC

Dear Mr. McMillen:

I am hereby submitting a written request to renew our lease for the above-referenced property for a term of five (5) years, beginning July 1, 2020. Our current lease expires on June 30, 2020.

As you know, ARCM has occupied this property since 1975 as an adult male halfway house. We provide a safe, stable and supportive environment where men struggling with substance use disorders can live and learn the skills necessary for ongoing recovery. Each resident also participates in a Substance Abuse Intensive Outpatient Program in order to address issues related to their substance use disorder. This is the only such program in Vance County. Our facility is staffed 24 hours per day, 7 days per week. The program director provides comprehensive case management ensuring that each resident's needs are addressed. This may include medical, dental, psychiatric and vocational services, as needed. She links residents with specific services and provides transportation to appointments. Each resident participates in local 12-step recovery groups with ARCM staff providing transportation to meetings.

The facility is licensed by the North Carolina Division of Health Service Regulation and remains in compliance with licensure rules (see Attachment A). The facility is inspected quarterly by the Granville Vance District Health Department/Environmental Health Section and maintains an "A" rating for both the general facility and the kitchen (see Attachment B & C).



Jordan McMillen  
February 25, 2020  
Page 2

We make sure to maintain the building, both inside and outside. Over the past five years we have replaced the HVAC system which was installed by Larry's Service Company in June 2016 at a cost of \$10,300 and had new windows and screens installed throughout the building by A. R. Perry Glass Company in May 2018 at a cost of \$5,122. We also have routine maintenance performed and repairs taken care of immediately.

Thank you for considering this request. I look forward to hearing from you.

Sincerely,



Jeanne C. Harrison  
Executive Director

enclosures





PO Box 748  
Henderson, NC 27536  
(252) 492-8699 Office  
(252) 492-1172 Fax

March 26, 2020

Jordan McMillen, County Manager  
Vance County Administration Building  
122 Young Street, Suite B  
Henderson, NC 27536

Dear Mr. McMillen:

Since 1973, the Addiction Recovery Center for Men (ARC-M) has been a stabilizing influence in the neighborhood and its residents and graduates have formed the backbone of the recovery community. It consistently receives the highest marks from state and various other oversight bodies. Alliance Rehabilitative Care, Inc. has been a good steward of the county's property by not only maintaining the property in exemplary condition, but also by continually making major capital improvements to the building.

Cardinal Innovations authorizes ARC-M halfway house services for individuals up to one year. Long term residential treatment facilities are a rare and precious resource for any municipality. Research has shown that less than 1/3 of people who are abstinent less than a year will remain abstinent. For those who have achieved a year of sobriety less than 1/2 will experience a relapse. For those who achieve 5 years of sobriety fewer than 15% will experience a relapse. ARC-M provides a recovery environment in which residents are able to achieve and maintain that crucial year of sobriety since they are authorized this residential service for up to one year by Cardinal Innovations. In addition, it supports those who move into the community, further reducing the risk of relapse.

Currently all the residents of area Oxford Houses are "graduates" of ARC-M. Even when a graduate experiences a relapse, he knows that ARC-M is available to support a return to services and to connect him to other community resources. Successful graduates remain involved in the life of ARC-M providing mentoring and sponsorship of current residents. Residents of ARC-M are given the resources and opportunity to become hard working, productive members of society. Many continue to give back to the community in gratitude for the gift of recovery that Vance County provides through ARC-M.

Thanks to you and the Vance County Commissioners for supporting our efforts to improve our community.

Very truly yours,

A handwritten signature in black ink that reads "Jeanne C. Harrison". The signature is written in a cursive style.

Jeanne C. Harrison  
Executive Director



NORTH CAROLINA

COUNTY OF VANCE

LEASE AGREEMENT

THIS LEASE AGREEMENT (“LEASE AGREEMENT”) is made and entered into as of the \_\_\_ day of May, 2020, by and between **Vance County**, (Landlord) and **Alliance Rehabilitative Care, Inc.**, Tenant.

Certain Definitions. The following definitions and specifications shall apply in this Lease Agreement:

1. **Building:** The structure located at 940 County Home Road, Henderson, North Carolina.
2. **Demised Premises:** shall be the structure located at the above address and as previously used by Tenant.
3. **Term:** From the Commencement Date through June 30, 2025.
4. **Annual Rent** shall be as follows: \$1 per year
5. **Rental Commencement Date:** July 1, 2020.
6. **Security Deposit:** \$ n/a No security deposit shall be required nor has a security deposit been given.
7. **Use:** Tenant may use the Demised Premises for office purposes related to the stated goals and operations of Tenant, but for none other without Landlord’s prior written consent, but in no event shall Tenant make use of the property which is in violation of any lawful governmental laws, rules or regulation insofar as they might relate to Tenant’s use and occupancy of the premises, or which is or might constitute a nuisance or trespass to the other occupants of the building, or which increases the fire insurance premiums (or makes such insurance unavailable to Landlord) on the building.
8. **Renewal Option:** Tenant shall have an option to renew this lease for one additional Five (5) Year Lease Period following the initial term as set forth herein above at the rates set forth herein. Notice of intent to exercise such option will be given at least sixty (60) days prior to the expiration of the current term in writing to Landlord.

Lease of Premises. Landlord, in consideration of the covenants and agreements to be performed by Tenant, and upon the terms and conditions hereinafter stated, does hereby rent and lease to Tenant, and Tenant does hereby rent and lease from Landlord, the Demised Premises,

Up-fitting. Tenant shall construct and install and bear all associated costs thereto for all required Tenant improvements (“Tenant Improvements”). Landlord, at any time or times may, at its election and upon reasonable notice to Tenant, construct additional improvements to the Building which do not substantially interfere with Tenant’s use of the Building. Landlord, without liability of any kind to Tenant, after reasonable notice to Tenant, may also

install or replace in or through the Premises wiring, piping, ducts, or conduits for service of the Premises or other parts of the Building so long as such installations or replacements do not substantially impair Tenant's ability to use the Demised Premises.

Rent. (a) Tenant shall pay to Landlord as rent, in legal tender of the United States, in the manner hereinafter provided, Annual Rent specified herein above, which shall be payable in equal monthly installments of one-twelfth of the Annual Rent in advance on the first day of every calendar month from and after the Rental Commencement Date and throughout the remainder of the Lease Term.

Services to be Provided by Tenant. Tenant shall pay for all its own utilities and services which it requires for its purposes.

Use. Tenant shall have the right to use and occupy the Demised Premises for the purpose described herein. In addition, the Demised Premises shall be used only in accordance with all applicable laws, ordinances, rules and regulations of governmental authorities. Tenant agrees not to disturb other tenants in the Building. Landlord may determine in Landlord's reasonable discretion if Tenant's activities constitute a disturbance under this lease.

Maintenance. Tenant shall be responsible for the maintenance, upkeep and replacement of the structure, and all systems located in and connected to the leased premises. Tenant agrees to promptly address any such maintenance and repairs.

Notwithstanding anything in the Lease to the contrary, Tenant shall be solely responsible for all repairs, maintenance and replacement of the Demised Premises, Building and Common Areas, occasioned by the gross negligence or willful misconduct of Tenant, its servants, agents or employees to the extent not paid to Landlord or Landlord's lender under the terms of any fire, extended coverage, public liability or other insurance policy. If any repairs are required because of the gross negligent treatment or willful misconduct by Tenant, its agents, or employees, then Landlord may at its option (i) perform the repairs and charge the cost of such repairs to Tenant, or (ii) require Tenant to promptly perform such repairs.

Insurance. Tenant shall, at no cost to Landlord, during the term of this Lease and any extensions thereto, keep in full force and effect a policy of public liability and property damage insurance with respect to the Premises, in which the public liability coverage shall not be for less than One Million and No/100 Dollars (\$1,000,000.00) per person and incident; and in which the property damage liability shall not be for less than Five Hundred Thousand and No/100 Dollars (\$500,000.00). Such policy(ies) shall include Landlord and/or Landlord's mortgagee as additional insured, as their interest may appear. Prior to possession, Tenant agrees to deliver certificates of such insurance to Landlord and said coverage may not be canceled without at least ten (10) days written notice being given to Landlord by Tenant and/or Tenant's insurance broker.

Non-liability of Landlord. Landlord and or its agents shall not be responsible or liable to Tenant for any loss or damage that may be occasioned by or through the acts or omissions

of persons occupying any part of the Building adjacent to or connected with the Demised Premises hereby leased or any other part of the Building or any persons transacting any business in the Building or present in the Building for any purpose, or for any loss or damage resulting to Tenant or its property from burst, stopped or leaking water, gas, sewer, sprinkler or steam pipes or plumbing fixtures or from any failure of or defect in any electric line, circuit, or facility unless due to the acts or omissions of Landlord, its agents, employees or representatives or the failure of Landlord to fulfill its obligation under this Lease. In addition, Landlord shall not be liable for any property stolen or taken from the Premises by any person or persons, except any agent, servant, or employee of Landlord.

Default. The following events shall be deemed to be events of default by Tenant under this Lease Agreement: (i) if Tenant shall fail to pay within ten (10) days of when due, any installment of rent or any other charge or assessment against Tenant pursuant to the terms hereof, (ii) Tenant shall fail to comply in any material respect with any term, provision, covenant or warranty by Tenant under this Lease Agreement, other than the payment of the rent or any other charge or assessment payable by Tenant, and shall not cure such failure within thirty (30) days after written notice thereof to Tenant, unless such matter cannot reasonably be cured within thirty (30) days, in which event Tenant shall not be in default so long as Tenant undertakes such cure within thirty (30) days and completes such cure in a timely and diligent manner thereafter. Upon the occurrence of any of the aforesaid events of default, Landlord shall have the option to pursue any one or more of the following remedies upon notice to the Tenant: (i) terminate this Lease Agreement, in which event Tenant shall immediately surrender the Demised Premises to Landlord; (ii) enter upon and take possession of the Demised Premises and expel or remove Tenant and any other person who may be occupying said Demised Premises or any part thereof, without being liable for prosecution or any claim of damages therefore with respect to any reasonable action taken by Landlord, and, if Landlord so elects, make such alterations, redecoration and repairs as, in Landlord's reasonable judgment, may be necessary to relet the Demised Premises, and relet the Demised Premises on such terms as Landlord may reasonably deem advisable, without advertisement, and by private negotiations, and receive the rent therefore, Tenant hereby agreeing to pay to Landlord the Deficiency, if any, between all rent reserved hereunder and the rent obtained by Landlord upon re-letting, if any, for each month of the period that otherwise would have constituted the balance of the Term hereunder; (iii) enter upon the Demised Premises by force if necessary, without being liable for prosecution or any claim of damages for any reasonable actions taken by Landlord, and do whatever Tenant is obligated to do under the terms of this Lease Agreement; and Tenant agrees to reimburse Landlord on demand for any reasonable expenses. Pursuit of any of the foregoing remedies by Landlord shall not preclude pursuit of any other remedy herein provided or any other remedy provided by law or at equity, nor shall pursuit of any remedy herein provided constitute an election of remedies, thereby excluding the later election of an alternate remedy, or a forfeiture or waiver of any rent or other charges and assessments payable by Tenant and due to Landlord. Forbearance by Landlord to enforce one or more of the remedies herein provided upon an event of default shall not be deemed or construed to constitute a waiver of such default. No exercise by Landlord of any right or remedy granted herein shall constitute or effect a termination of this Lease unless Landlord shall so elect by written notice delivered to Tenant. No waiver by Landlord or any covenant or condition shall be deemed to imply or constitute a further waiver of the same at a

later time, and acceptance of rent by Landlord, even with knowledge of a default by Tenant, shall not constitute a waiver of such default.

Assignment – Sublease. Tenant may not encumber this Lease, and may not assign this Lease, sublet any part or all of the Demised Premises without the written consent of Landlord first had and obtained. Any assignment or sublease to which Landlord may consent (one consent not being any basis to contend that Landlord should consent to a further change) shall not relieve Tenant of its obligations hereunder. In no event shall this Lease be assignable by operation of any law, and Tenant's rights hereunder may not become, and shall not be listed by Tenant as an asset under any bankruptcy, insolvency or reorganization proceedings. Tenant is not, may not become, and shall never represent itself to be an agent of Landlord, and Tenant expressly recognizes that Landlord's title is paramount, and that it can do nothing to affect or impair Landlord's title.

Attorney's Fees and Exemptions. Should either Landlord or Tenant prevail in any legal or arbitration proceedings instituted for a breach of any provision of this Lease, the prevailing party shall be entitled to recover from the other party the costs and expenses incurred by the prevailing party with respect to that proceedings, including the prevailing party's reasonable attorney's fees at hourly rates customarily charged.

Time. Time is of the essence of this Lease Agreement, and whenever a certain day is stated for payment or performance of any obligation of Tenant or Landlord, the same enters into and becomes a part of the consideration hereof.

Subordination, Attornment and Non-disturbance. Tenant, upon request of any party in interest, shall execute promptly an instrument as is reasonably required to carry out the intent hereof, whether said requirement is that of Landlord or any other party in interest, including without limitation, mortgages.

Surrender of Premises. Upon the expiration or other termination of this Lease Agreement, Tenant shall quit and surrender to Landlord the Demised Premises, broom clean, in the same condition as at the Rental Commencement Date, reasonable wear and tear, damage by fire or other casualty and omitted repairs of the Landlord only excepted, and Tenant upon written notice from Landlord shall remove all of its personal property from the Demised Premises. Tenant's obligation to observe or perform this covenant shall survive the expiration or other termination of this Lease Agreement. Landlord may require Tenant to restore the Premises so that the Premises shall be as they were on the commencement date except ordinary wear and tear, provided that Tenant shall in no event be required to remove floor coverings, wall coverings, demising walls or other improvements constructed as part of the Tenant Improvements. Any personal property of the Tenant which shall remain in the Premises after the expiration or termination of the term or the Tenant's right of possession shall be deemed to have been abandoned by the Tenant and may be retained by the Landlord as its property or disposed of in such manner as Landlord may see fit; any proceeds from the sale thereof shall belong to the Landlord.

Early Termination. Tenant may have the option of early termination of this agreement

provided Tenant has such a significant expansion in the employment of staff wherein the space presented leased, combined with any additional space available for rent at the then current rental rate will not be sufficient to accommodate such expansions in staff. Tenant shall, in accordance with the notice provisions as set forth herein, provide notice at least six (6) months in advance of Tenant intention to exercise this option, and shall also include the final date of occupancy. Should Tenant exercise such option, all other terms and conditions as set forth herein shall apply.

Notices. All notices required or permitted to be given hereunder shall be in writing and shall be deemed given, whether actually received or not, on the third day after the date deposited, postage prepaid, in the United States Mail, certified, return receipt requested, and addressed to Landlord or Tenant at their respective address set forth hereinabove or at such other address as either party shall have theretofore given to the other by notice as herein provided or upon receipt if hand-delivered to such address.

Damage or Theft of Personal Property. All personal property brought into Demised Premises by Tenant, or Tenant's employees or business visitors, shall be at the risk of Tenant only, and Landlord shall not be liable for theft thereof, or any damage thereto, occasioned by any act of co-tenants, occupants, invitees or other users of the Building.

Landlord's Liability. Tenant agrees to indemnify Landlord from any liability including and costs and expenses related to defense of any action or claim of such Landlord Liability.

Severability. If any clause or provision of the Lease Agreement is illegal, invalid or unenforceable under present or future laws, the remainder of this Lease Agreement shall not be affected thereby.

Entire Agreement. This Lease Agreement contains the entire agreement of the parties and no representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect. No failure of either party to exercise any power given either party hereunder, or to insist upon strict compliance by either party with any obligation of the other party hereunder, and no custom or practice of the parties at variance with the terms hereof, shall constitute a waiver of each party's right to demand exact compliance with the terms hereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the day and year first above written.

Landlord:

**Vance County, North Carolina**

By: \_\_\_\_\_ (SEAL)

Date \_\_\_\_\_

Tenant: **Alliance Rehabilitative Care, Inc.**

By: \_\_\_\_\_ (SEAL)

Date \_\_\_\_\_

Name:

Title:

# Vance County, NC

## Installment Purchase Contract, Series 2020

**DRAFT**

Financing Calendar  
 April 1, 2020  
 Pricing – April 23<sup>rd</sup>  
 LGC Approval – June 2<sup>nd</sup>  
 Closing – Mid June

Mar-20							Apr-20							May-20							Jun-20						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4						1	2	1	2	3	4	5	6	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31	26	27	28	29	30	24	25	26	27	28	29	30	28	29	30										

The Board of Commissioners meets the first Monday of each month at 6:00 p.m.

The agenda deadline for meetings are the Wednesday prior to the meeting. <to be confirmed>

### Working Group

Role	Entity	Defined
Issuer	Vance County, NC	County
	Local Government Commission	LGC
Financial Advisor	Davenport & Company LLC	DAV
Bond Counsel	Womble Bond Dickinson	WBD
Lender	TBD	TBD

Date	Task	Responsibility
Week of March 30 <sup>th</sup>	Distribute RFP to local, regional, and national banks	DAV
Early April	LGC pre-application call	Working Group
April 1 <sup>st</sup>	Agenda deadline for April 6 <sup>th</sup> County Board Meeting	County
April 6 <sup>th</sup>	County Board of Commissioners Meeting <ul style="list-style-type: none"> <li>▪ County Board authorizes Staff to publish a Notice of Public Hearing</li> </ul>	County/DAV/WBD
By April 17 <sup>th</sup>	Submit Joint Legislative Committee Letter	County / WBD
April 23 <sup>rd</sup>	Receive RFP responses	DAV
April 28 <sup>th</sup>	County receives project bids	County

Vance County, NC  
 Installment Purchase Contract, Series 2020  
**DRAFT**

Financing Calendar  
 April 1, 2020  
 Pricing – April 23<sup>rd</sup>  
 LGC Approval – June 2<sup>nd</sup>  
 Closing – Mid June

Mar-20							Apr-20							May-20							Jun-20						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4						1	2	1	2	3	4	5	6	
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29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
														31													

The Board of Commissioners meets the first Monday of each month at 6:00 p.m.

The agenda deadline for meetings are the Wednesday prior to the meeting. <to be confirmed>

Date	Task	Responsibility
April 23 <sup>rd</sup> - 28 <sup>th</sup>	<ul style="list-style-type: none"> <li>Davenport prepares a summary of bids and reaches out to bidders to discuss any questions</li> <li>Conference Call to review RFP responses and compare bank proposals to develop a recommended winning bidder               <ul style="list-style-type: none"> <li>Dial in TBD</li> <li>Code TBD</li> </ul> </li> </ul>	DAV County/DAV/WBD
April 29 <sup>th</sup>	Agenda deadline for May 4 <sup>th</sup> County Board Meeting	County
By May 1 <sup>st</sup>	Submit LGC Application	County
May 4 <sup>th</sup>	County Board of Commissioners Meeting <ul style="list-style-type: none"> <li>County Board considers selecting a winning bidder</li> <li>County Board considers adopting a Preliminary Findings Resolution</li> <li>County Board holds Public Hearing</li> </ul>	County/DAV/WBD
May 27 <sup>th</sup>	Agenda deadline for June 1 <sup>st</sup> County Board Meeting	County
June 1 <sup>st</sup>	County Board of Commissioners Meeting <ul style="list-style-type: none"> <li>County Board considers adopting Final Issuance Resolution</li> </ul>	County/DAV/WBD
June 2 <sup>nd</sup>	LGC approves financing	LGC
Mid June	Close on Financing	Working Group

**PROJECT SCHEDULE**  
**VANCE COUNTY**  
**DEPARTMENT OF SOCIAL SERVICES RELOCATION**



January 27, 2020

<b>PHASE</b>	<b>COMPLETION</b>
Schematic Design Documents	50% July 31, 2019
Schematic Design Documents	August 16, 2019
Rezoning Planning Board Approval	September 30, 2019
Rezoning City Council Approval	October 14, 2019
Properties Committee Update	October 22, 2019
Zoning Board of Adjustment - Special Use	November, 2019
Design Development Drawings	January 17, 2020
<b>Properties Committee Update</b>	<b>January 27, 2020</b>
Construction Documents	March 13, 2020
DSS and DOI Submission	March 02, 2020 (Potentially 30 days)
Owner / Regulatory Review (ONGOING)	March 13, 2020 (2 Weeks)
Release for Bid	March 30, 2020
Bids Received	April 28, 2020 (4 Weeks)
LGC Submission	May 1, 2020
Council Award of Construction Contract	May 22, 2020
LGC Approval	June 2, 2020
Construction Start (Tentative)	June 8, 2020
Construction Complete	March 2021 (8-9 Months)

## ***Vance County Community Paramedicine***

**Definition:** Community Paramedicine allows Paramedics to operate in expanded roles by assisting with public health, primary healthcare and preventive services to certain populations in the community.

**Goal:** To improve access to care and avoid duplicating services. (i.e. over utilization of EMS and local Emergency Department.)

### **Main Focus:**

- Provide and connect patients to primary care services.
- When applicable, completing post hospital follow-up care
- Integration with local public health agencies, home health agencies, health systems and other providers
- Provide education and promote health
- Refrain from duplicating available services and resources within the community.

### **Benefits:**

- Reducing 911 requests for non-urgent, non-transport services that are not reimbursable.
- Decrease “frequent flyers,” or citizens who over utilize EMS or Emergency Department services.
- Potentially getting patients the correct treatment they need for their condition.(i.e. substance abuse, mental health and medication management)
- Reducing readmits to Maria Parham, by completing post hospital follow up care (AMI, COPD, CHF, Pneumonia and CVA)
- Increasing revenue by billing patients or third party payers for services provided, when applicable.

## ***Vance County Community Paramedicine***

### **Barriers:**

- Involving stakeholders and building collaboration
- Providing education and training
- Securing funding and reimbursement
- Availability of services beneficial to positive patient outcomes to prevent over utilization of EMS and/or Emergency Department.

### **THE PLAN GOING FORWARD**

**Partners involved but not limited to – Vance County (BOC, County Manager and EMS), Maria Parham Health (Bert Beard / CEO) and Granville Vance Health Dept. (Lisa Harrison / Director), Cardinal Innovations and Recovery Innovations**

### **Research from Surrounding Counties CP programs:**

#### **1) Franklin County -**

- a)** 9AM-6PM, M-F
- b)** Funding from EMS budget; (1) person base salary of \$40,000
- c)** 40 hours/week, anything over accruing comp time
- d)** Mental health/CIT trained
- e)** CP-C certification through Fayetteville Tech

#### **2) Granville County – Hospital based and operates mainly for readmits and post follow up care.**

*Franklin County receives referrals from on duty EMS crews and assists APS; Health dept. also gives referrals, in the form of follow-ups and medication management. Also has the ability to alternative destination of patients. All patients are normally voluntary and currently getting set up for a needle exchange program.*

## **Vance County Community Paramedicine**

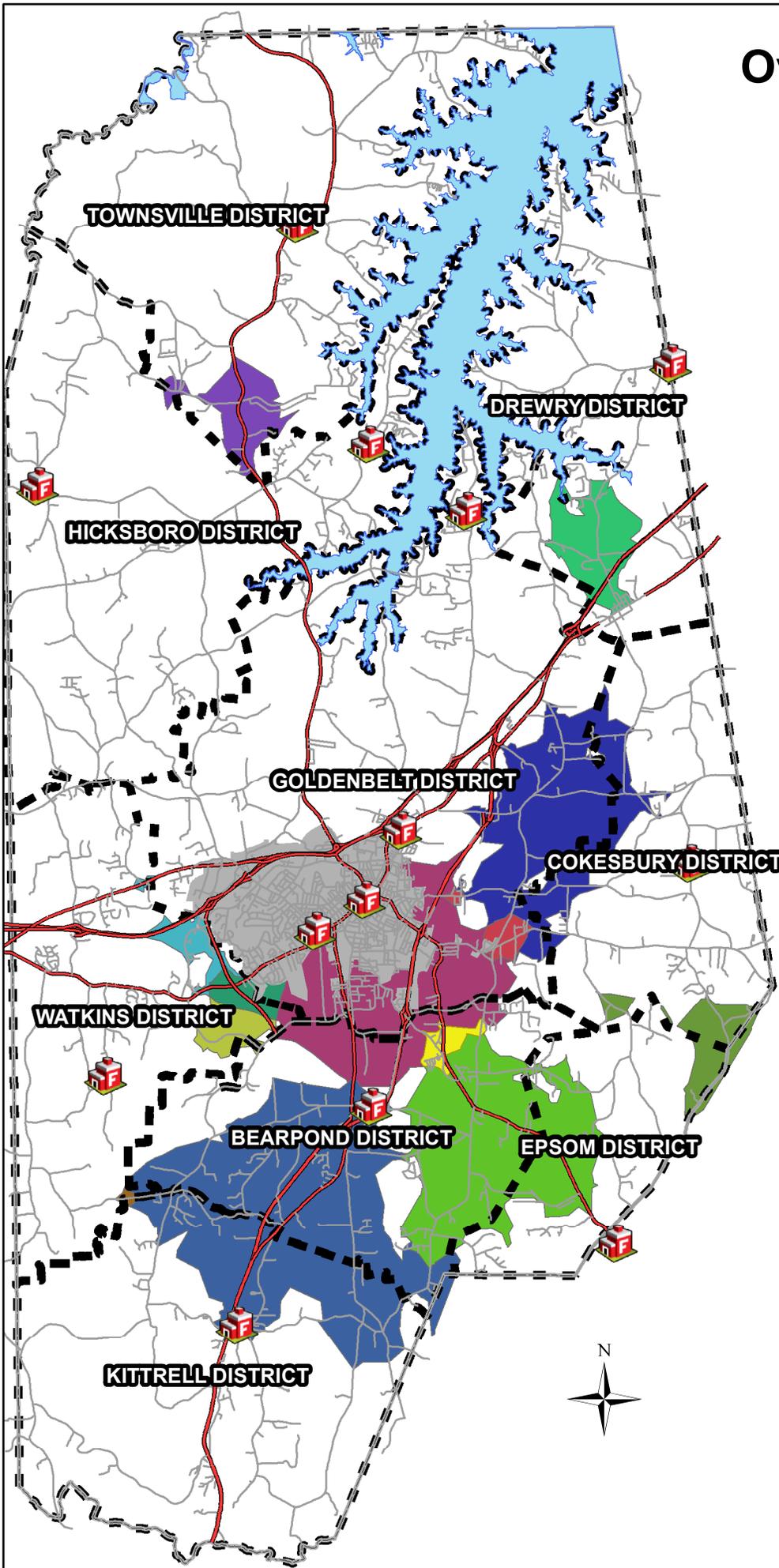
### **Plan of Action for Vance County**

- 1. Acquire funding for (3) Community Paramedic positions. Allowing a Community Paramedic to be available on all 3 shifts, 7 days a week, for the hours per day we plan to operate them – Begin with one position in FY21.*
- 2. Screen applicable candidates, through a process and evaluate experience, to perform Community Paramedicine.*
- 3. Achieve training through an accredited program to receive appropriate training and obtain State certification.*
- 4. Receive buy in from all stakeholders as to how the actual CP program will operate.*
- 5. Equipment and vehicle will be provided by Vance County EMS.*
- 6. Implement program and track data as to the outcomes of the program.*
- 7. Explore the possibility of expansion of services for mental health and substance abuse, locally.*

### **Possibility of Operation (Priority Order):**

- 1. Frequent Flyers and High Utilizers of EMS – Identify and provide periodic home visits to reduce EMS utilization.*
- 2. Post Overdose Response Team (PORT) – Lead and be a participant in local health department efforts to establish a PORT program to assist individuals who have recently suffered from an overdose within Vance County.*
- 3. Alternative Destination Coordination for those with substance use disorder and other related challenges.*
- 4. Maria Parham Health – Assist the hospital with follow-up discharge care and medication management with a goal of reducing re-admissions.*
- 5. DSS referrals*
- 6. Medication Management - Assist primary care providers with patient medicine administration assistance*

# Overlaps in 5 Mile Fire Districts



**Legend**

- Fire Stations
- Henderson City Limits
- Fire Response Districts

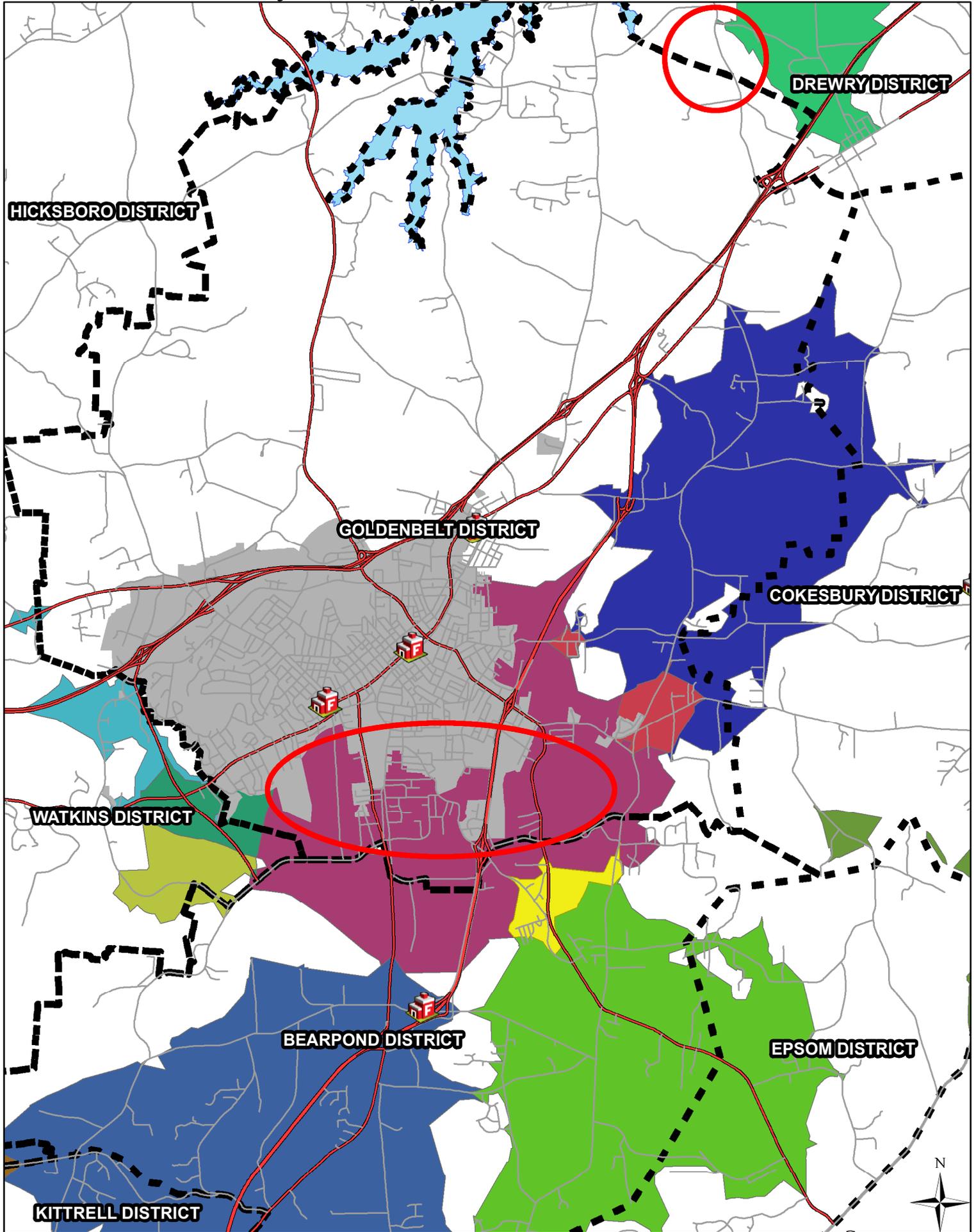
**5MileOverlaps2019**

**Overlap**

- Drewry & VCFD Overlap
- Epsom & Bearpond Overlap
- Epsom & Cokesbury Overlap
- Kittrell & Bearpond Overlap
- Townsville & Hicksboro Overlap
- VCFD & Bearpond Overlap
- VCFD & Cokesbury & Bearpond Overlap
- VCFD & Cokesbury Overlap
- VCFD & Epsom & Bearpond Overlap
- Watkins & Bearpond Overlap
- Watkins & Kittrell & Bearpond Overlap
- Watkins & VCFD & Bearpond Overlap
- Watkins & VCFD Overlap

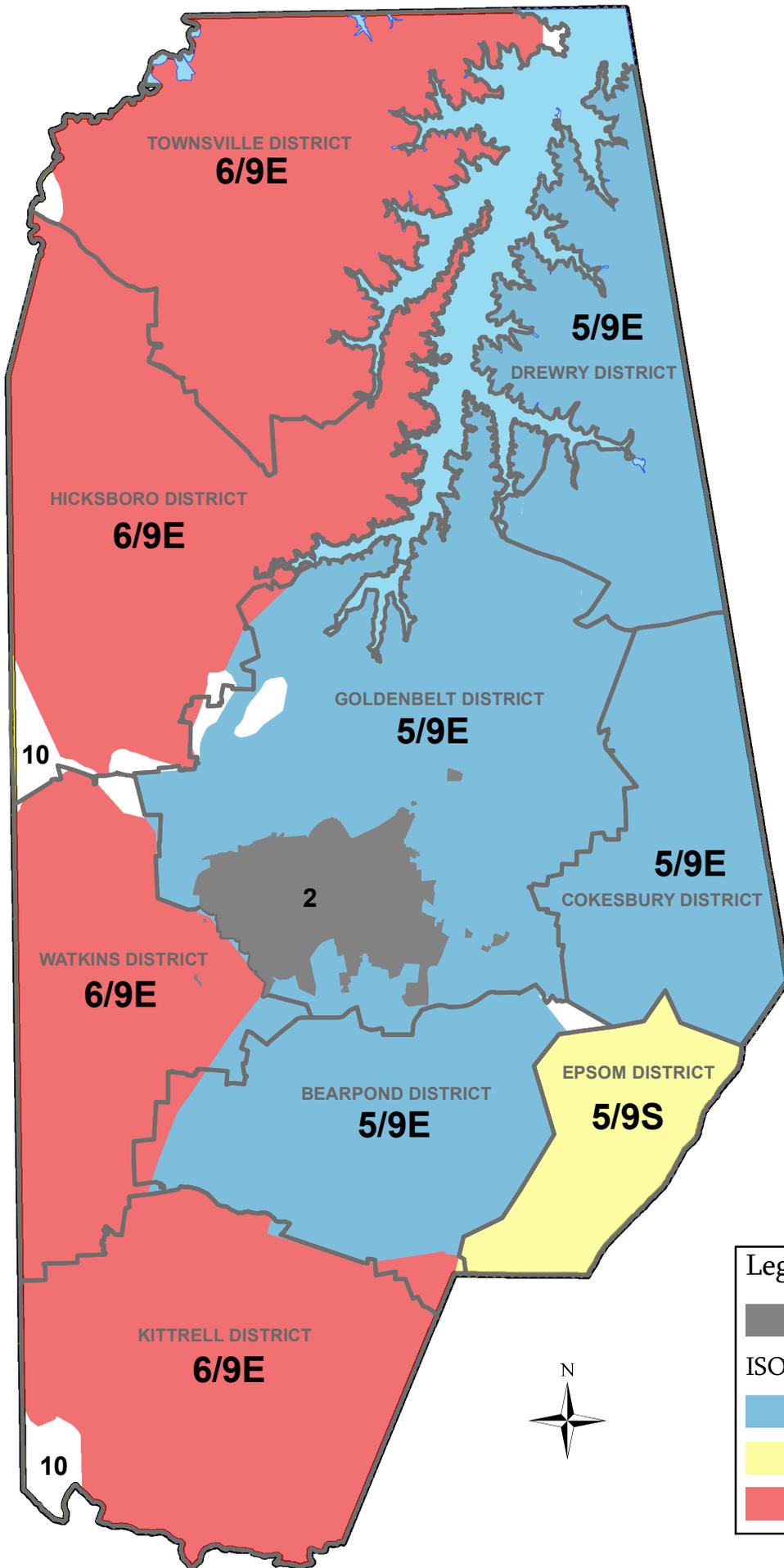


# Vance County Overlapping 5 Mile Fire District Areas



# Vance County Fire District ISO Ratings

Effective May 1, 2020

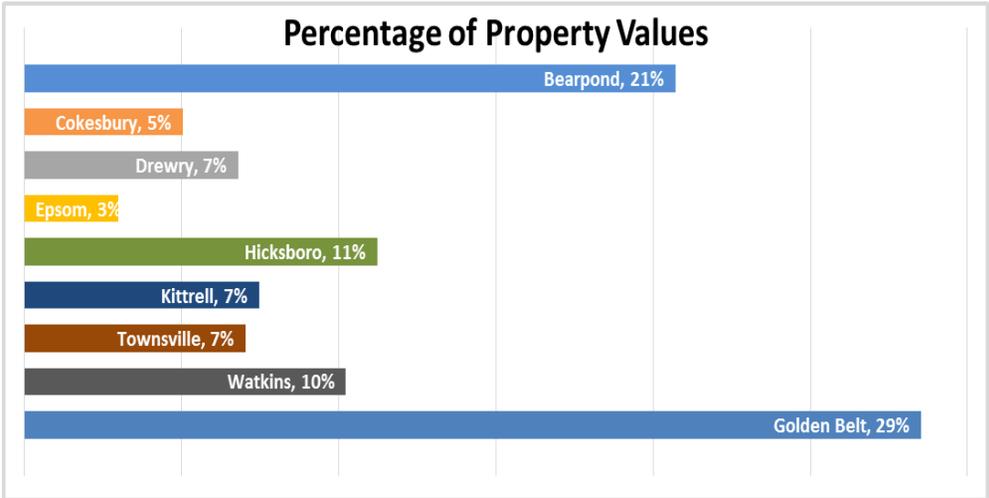
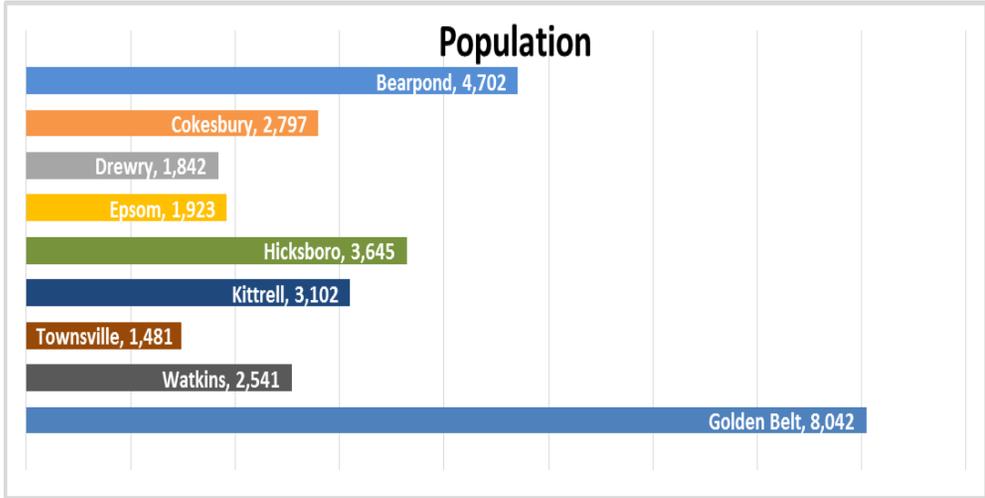
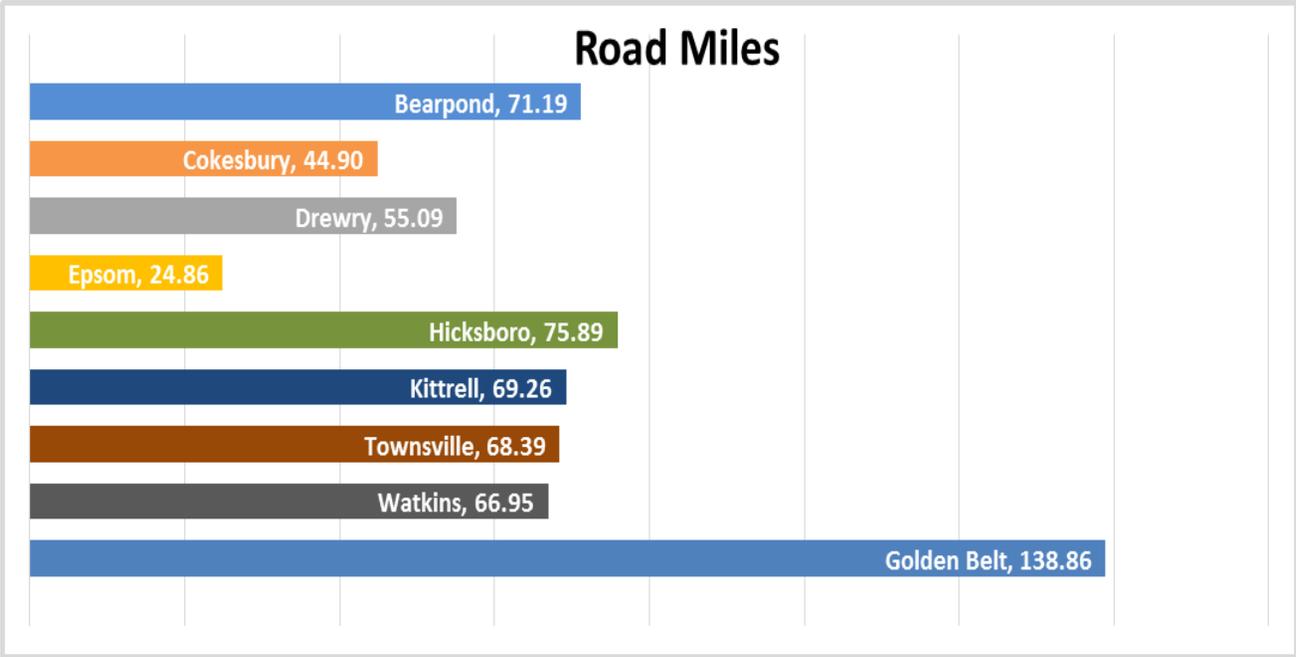


Legend

- Henderson City Limits
- ISO\_Rating
  - 5/9E
  - 5/9S
  - 6/9E

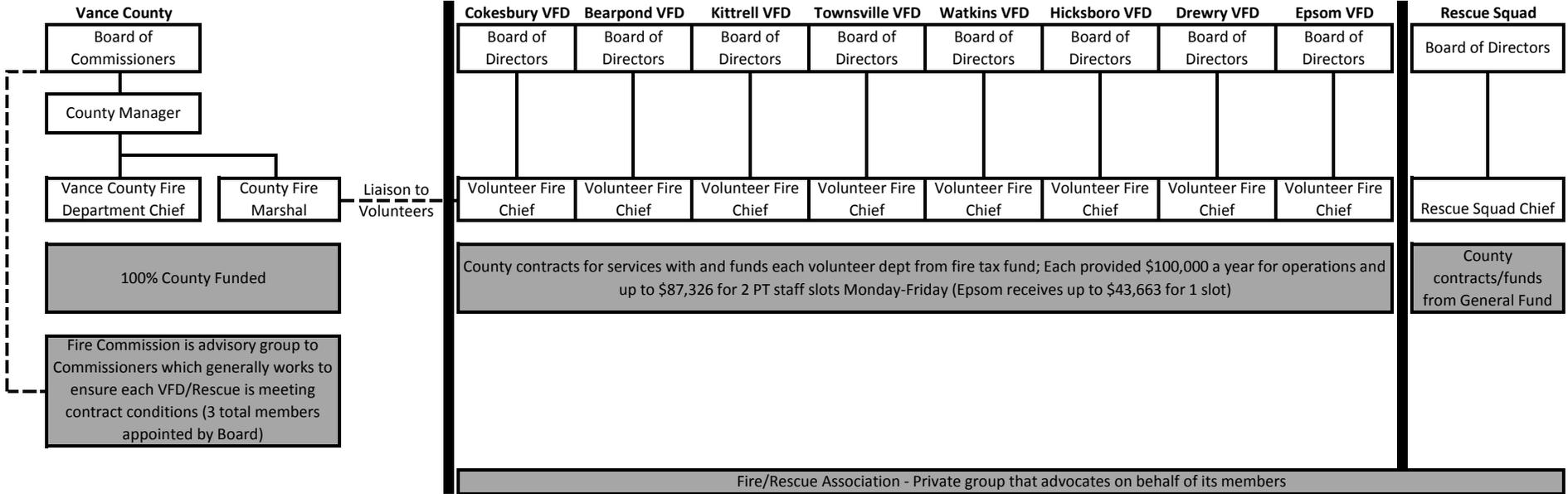


# Vance County Fire Districts - Road Miles, Population, and Property Values



## Vance County Fire Services

## Rescue



## **Current Policy amended for consideration**

### **Section 20. Workers' Compensation Leave (Under Holidays and Leaves of Absence)**

An employee absent from duty because of sickness or disability covered by the North Carolina Workers' Compensation Act may elect to use accrued sick leave, vacation, or compensatory time during the first waiting period. An employee on workers' compensation leave may be permitted to continue to be eligible for benefits under the County's group insurance plans and the County will continue regular health and other insurance coverage (those for which the County normally pays) for the first ~~three~~ **six** months of workers' compensation leave. ***At the end of the six months, the employee will be offered COBRA. All medical claims associated with the injury will continue to be covered under the laws of the Workers Compensation Act, Section 97-25.*** When workers' compensation leave extends long enough for the waiting period to be reimbursed, the employee shall return the reimbursement check to the County and have leave hours reinstated for all time covered by paid leave. In such cases the County will pay the employee for any unpaid time that is owed the employee.

- a) All injuries arising out of, and during, the course of employment should be reported by the injured employee to the immediate supervisor as soon as possible. The supervisor or department head shall file an injury report ***with*** ~~to the Human Resources Director~~ within twenty-four (24) hours of the time of the accident. The employee must use sick leave, ~~or annual vacation leave~~ ***or comp time*** for the first seven (7) days of disability. These days will be reimbursed only if the disability continued for more than twenty-one (21) days.
- b) Before returning to work, a statement from the attending physician should be submitted to the Human Resources Director giving permission for the employee to resume regular duties.
- c) Upon return to work, the employee's salary will be computed on the basis of the last salary plus any merit increment or other salary increase to which the employee would have been entitled during the disability covered by Workers' Compensation. While receiving workers' compensation benefits, an employee continues to earn sick and annual leave and will retain all accumulated sick and annual leave.

This provision also applies to reactions to small pox vaccinations administered to County employees under Section 304 of the Homeland Security Act. Such reactions shall be treated the same as any other Workers Compensation claim as regards leave and salary continuation.

# VANCE COUNTY

## MANAGER PERFORMANCE APPRAISAL FORM

**Please use the following scale when rating:**

<u>Rating</u>	<u>Description</u>
1	Unacceptable - Unsatisfactory performance
2	Conditional - Requires Improvement
3	Satisfactory - Meets Board expectations
4	Exceptional - Generally exceeds Board expectations
5	Outstanding - Substantially exceeds Board expectations



**Please return the evaluation form to the Chairman as soon as possible.**

Supervisory Skills (direct reports)		
	Rating	<i>Comments:</i>
1. Maintains a standard of respect for supervisory ability and encourages initiative?		
2. Challenges employees to perform at their highest level?		
3. Monitors individual department expenditures to minimize expenses?		

Leadership Skills		
	Rating	<i>Comments:</i>
1. Inspires others to succeed?		
2. Actively promotes efficiency in operations?		
3. Demonstrates a high regard for personal ethics?		
4. Suggests policy changes to enhance improvements in County operations?		

Policy Execution		
	Rating	<i>Comments:</i>
1. Understands the laws and ordinances of County/State/Federal agencies and insures they are enforced?		
2. Implements policy(s) established by the Board in a timely manner?		

<b>Intergovernmental Relations</b>		
<ol style="list-style-type: none"> <li>1. Cooperates cordially with neighboring counties, cities and citizens?</li> <li>2. Fosters good relationships with other County departments and outside human services agencies.</li> </ol>	Rating	<i>Comments:</i>

<b>Administrative Duties</b>		
<ol style="list-style-type: none"> <li>1. Properly handles administrative duties?</li> <li>2. Timely handles individual Board members requests for action?</li> <li>3. Seeks input from individual Board members on matters related to their areas of expertise?</li> <li>4. Ensures departments are following and operating in accordance with state law?</li> </ol>	Rating	<i>Comments:</i>

<b>Board Relations</b>		
<ol style="list-style-type: none"> <li>1. Works well with the Board in general?</li> <li>2. Works with Board members to deal with individual Board member challenges and issues?</li> </ol>	Rating	<i>Comments:</i>

<b>Financial Management / Budget</b>		
<ol style="list-style-type: none"> <li>1. Ensures the budget is prepared and executed in the manner approved by the Board?</li> <li>2. Does the manager ensure the departmental monies are managed properly?</li> <li>3. Ensures audit findings are corrected?</li> </ol>	Rating	<i>Comments:</i>

<b>Communication Skills</b>		
<ol style="list-style-type: none"> <li>1. Skill in listening, speaking and writing to persuade without diminishing the view of others:</li> <li>2. Notifies Board promptly on emerging issues.</li> <li>3. Provides information to the Board members as requested.</li> <li>4. Presents all reports and information timely &amp; accurately.</li> </ol>	Rating	<i>Comments:</i>

**Personal Characteristics**

<ol style="list-style-type: none"> <li>1. Demonstrates integrity and honesty.</li> <li>2. Displays a sense of fairness.</li> <li>3. Meets deadlines.</li> <li>4. Manages crises with composure.</li> </ol>	Rating	<i>Comments:</i>
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**Service Delivery Management**

<ol style="list-style-type: none"> <li>1. Ensures services are provided effectively, efficiently, &amp; responsively.</li> <li>2. Expands the use of technology to deliver services more effectively.</li> <li>3. Sets benchmarking and performance standards for each of the Department Divisions.</li> </ol>	Rating	<i>Comments:</i>
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**OVERALL PERFORMANCE NUMERIC RATING**

(average of all categories)

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**Commentary**

Previous year's major accomplishments	<ul style="list-style-type: none"> <li>•</li> </ul>
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**Commentary**

Upcoming goals for next year	<ul style="list-style-type: none"> <li>•</li> </ul>
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**Additional Questions:**

What would you identify as the employee's strength(s)?

What performance area(s) would you identify as most critical for improvement?

What constructive suggestions or assistance can you offer the employee to enhance performance?

**Salary Progression Adjustment Recommended?**  YES  NO

**Signatures:**

\_\_\_\_\_  
Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date



**Vance County Human Resources**  
**122 Young Street, Suite B**  
**Henderson, NC 27536**

DATE: March 30, 2020

TO: ALL EMPLOYEES

RE: FAMILIES FIRST CORONAVIRUS RESPONSE ACT: FAMILY AND MEDICAL LEAVE EXPANSION ACT ("EMERGENCY FMLA ACT) POLICY EFFECTIVE APRIL 1, 2020

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The Families First Coronavirus Response Act, requires certain employers to provide their employees with Expanded Family and Medical Leave for specified reasons related to COVID-19.

**Eligibility**

All employees (full-time and part-time) who have worked for Vance County for at least 30 days prior to the designated leave are eligible for Emergency Family and Medical Leave. Please note that this new act does not change the eligibility requirements for regular FMLA leave.

**New FMLA Qualifying Reason: Lack of Child Care Due to COVID-19**

The Emergency FMLA Act amends the Family and Medical Leave Act (FMLA) of 1993 by the following:

- Added a new qualifying reason that provides 12 weeks of leave when an employee is unable to work – either onsite or remotely - due to a need to care for the son or daughter under 18 years of age of such employee if the school or place of care has been closed, or the child care provider is unavailable due to an emergency with respect to COVID-19 as declared by a federal, state, or local authority;
- A “childcare provider” under the Act is defined as one who provides childcare services on a regular basis and *receives compensation* for those services. It excludes the situation where a family member has been providing childcare and is no longer available.
- **Leave taken under the Emergency FMLA Act is paid leave after a 10-day waiting period;** an employee may choose to use accrued leave for the 10-day waiting period. In no instance can the County require the employee to use accrued leave during the waiting period;
- After the 10-day period, the County is required to pay full-time employees no less than two-thirds the employee’s regular rate for the number of hours the employee would

otherwise be normally scheduled. The new Act limits this pay entitlement to \$200 per day and \$12,000 total; employees who work a part-time or an irregular schedule are entitled to be paid based on the average number of hours the employee worked for the six months prior to taking leave; employees who have worked for less than 6 months prior to leave are entitled to the employee's reasonable expectation at hiring of the average number of hours the employee would normally be scheduled to work.

- The regular rules under the FMLA will apply to job reinstatement. The County has the same obligation as under traditional FMLA to return any employee who has taken Emergency FMLA leave to the same or equivalent position upon the return to work;

### **Leave Rules**

- Employees are still limited to a total of twelve weeks of FMLA leave within a 12-month period for all reasons combined.
- Employees who have already used up their FMLA allotment for the year are not entitled to emergency FMLA leave.
- As with regular FMLA leave, where the need for leave is foreseeable, employees must provide the County as much advance notice as practicable.

### **Requesting Leave**

If you need to take emergency FMLA leave, provide notice as soon as possible. Normal call-in procedures apply to all absences from work.

### **Retaliation**

The County will not retaliate against employees who request or take leave in accordance with this policy.

### **Expiration**

Emergency FMLA leave is available only as long as a federal, state or local COVID-19 state of emergency is in effect and in any event only through December 31, 2020. In addition, emergency FMLA leave cannot be carried over after December 31, 2020.

### **Note**

Provisions under the regular FMLA Act still apply and are available to employees that meet eligibility requirements as it pertains to protected leave because the employee needs to care for a spouse, child, or parent with a serious health condition, or because of the employees own serious medical condition.



**Vance County Human Resources**  
**122 Young Street, Suite B**  
**Henderson, NC 27536**

**DATE:** March 30, 2020  
**TO:** ALL EMPLOYEES  
**RE:** FAMILIES FIRST CORONAVIRUS RESPONSE ACT: EMERGENCY PAID SICK LEAVE POLICY

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Vance County is taking proactive steps to protect the workplace in the event of an infectious disease outbreak. It is our goal during any such time period to strive to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace.

Per new federal legislation Vance County will provide eligible employees with emergency paid sick leave under certain conditions.

**Eligibility**

All employees (full-time, part-time) are eligible for emergency paid sick leave.

**Reason for Leave**

You may take emergency paid sick leave if you are unable to work (or telework) because:

1. You are subject to a federal, state, or local quarantine or isolation order related to COVID-19;
2. You have been advised by a health care provider to self-quarantine because of COVID-19;
3. You are experiencing symptoms of COVID-19 and are seeking a medical diagnosis;
4. You are caring for an individual or are advised to quarantine or isolate;
5. You are caring for a child whose school or place of care is closed, or whose childcare provider is unavailable, due to COVID-19 precautions; or
6. You are experiencing substantially similar conditions as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

**Duration/Compensation**

Employees are entitled to:

- **Full-time employees:** 80 hours of pay at their regular pay rate. However, when caring for a family member (for reasons 4, 5, and 6 above), sick leave is paid at two-thirds the employee's regular rate.
- **Part-time employees:** Pay for the number of hours the employee works, on average, over a two-week period.

Paid leave under this policy is limited to \$511 per day (\$5,110 in total) where leave is taken for reasons 1, 2, and 3 described above (generally, an employee's own illness or quarantine); and \$200 per day (\$2,000 in total) where leave is taken for reasons 4, 5, or 6 (care for others or school closures).

**Leave Rules**

You may elect to use emergency paid sick leave before using any accrued paid leave. No leave provided by the County before April 1, 2020 may be credited against your leave entitlement. In addition, emergency paid sick leave cannot be carried over after December 31, 2020.

**Requesting Leave**

If you need to take emergency paid sick leave, provide notice as soon as possible. Normal call-in procedures apply to all absences from work.

**Retaliation**

The County will not retaliate against employees who request or take leave in accordance with this policy.

**Effective and Expiration**

This policy becomes effective April 1, 2020 and expires on December 31, 2020.

*Finance Director's  
Report*

**Vance County**  
**Finance Director's Report to the Board**  
**April 6, 2020**

**A. Surplus Property.** The Planning Department has two vehicles and the Sheriff's Office has one vehicle, which no longer are in county sufficient working order. ***Recommendation:** Approve the property presented as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute.*



*County Attorney's  
Report*

**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**1 +/- acre off Nicholas Street, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0111 03022.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **March 12, 2020**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Kevin Martinez-Galmiche*** in the amount of **\$1,073.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 6<sup>th</sup> day April, 2020.

\_\_\_\_\_  
Gordon Wilder, Chairman  
Vance County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Kelly H. Grissom, Clerk to the Board

**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
404 Whitten Avenue, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **404 Whitten Avenue, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Numbers **0098 04006**; and

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$4,000.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by *David Bullock*; and

**WHEREAS**, *David Bullock* has paid the required deposit in the amount of **\$750.00** with his initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check

or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 6<sup>th</sup> day of April, 2020.

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Gordon Wilder, Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board

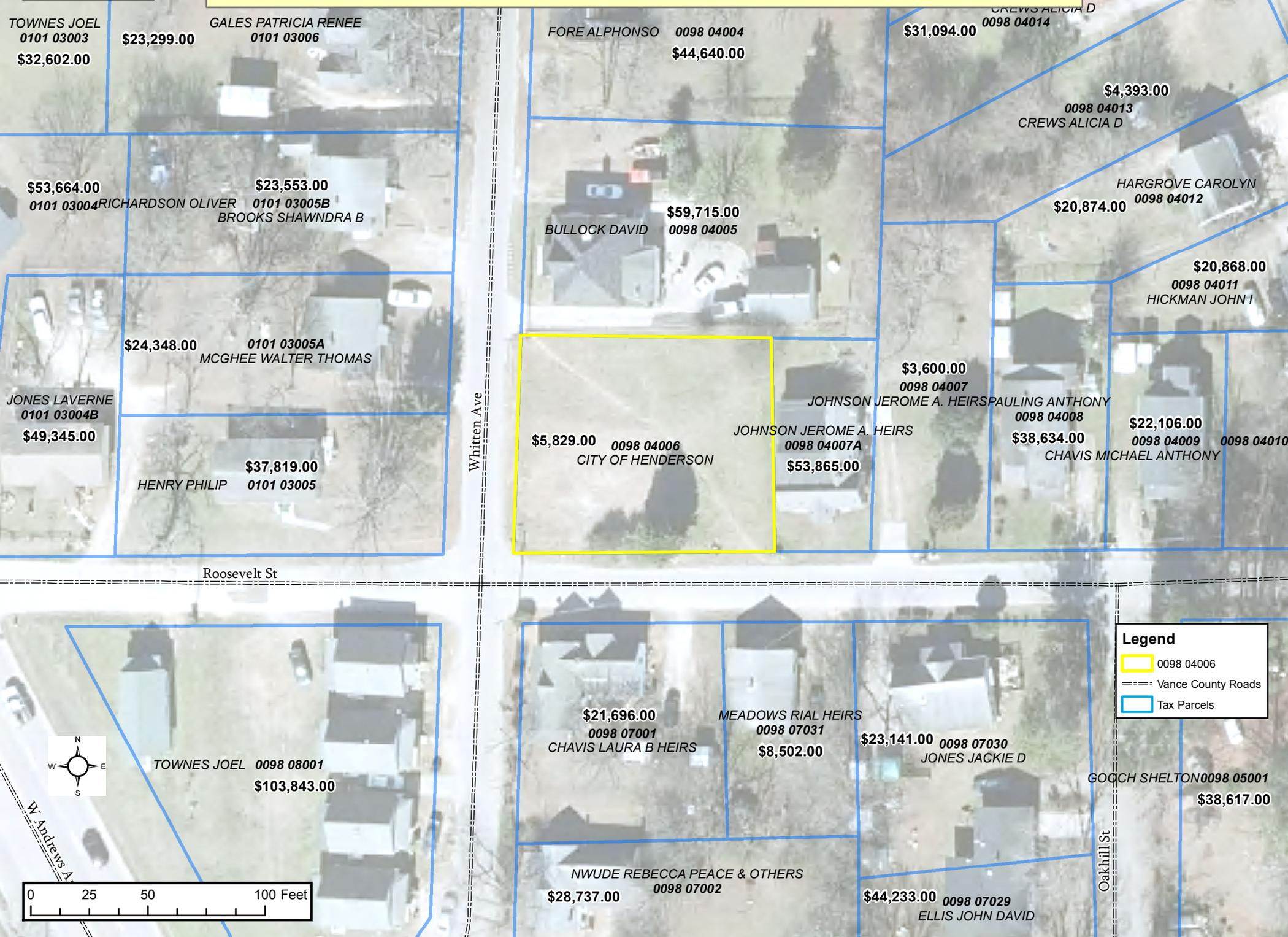
**404 Whitten Ave (0098 04006)**



<b>Offer to Purchase</b>	\$4,000
<b>Condition</b>	Foreclosed in August 2015; vacant lot; 0.231 acres; County (57.21%) and City (42.79%) owned property; R6 (High Density Residential) City-ETJ Zoning
<b>Property Value</b>	\$5,829
<b>County Cost thus far</b>	\$567 (County Tax \$1,155; County Interest \$226) / Attorney Fees \$2, 275
<b>Applicant</b>	David Bullock

1 inch = 50 feet

# 404 Whitten Ave - Tax Parcel 0098 04006 (Tax Values \$)



TOWNES JOEL  
0101 03003  
\$32,602.00

GALES PATRICIA RENEE  
0101 03006  
\$23,299.00

FORE ALPHONSO 0098 04004  
\$44,640.00

CREWS ALICIA D  
0098 04014  
\$31,094.00

\$53,664.00  
0101 03004

\$23,553.00  
RICHARDSON OLIVER 0101 03005B  
BROOKS SHAWNDR A

\$59,715.00  
BULLOCK DAVID 0098 04005

\$4,393.00  
0098 04013  
CREWS ALICIA D

\$20,874.00  
HARGROVE CAROLYN  
0098 04012

\$24,348.00  
0101 03005A  
MCGHEE WALTER THOMAS

\$20,868.00  
0098 04011  
HICKMAN JOHN I

JONES LAVERNE  
0101 03004B  
\$49,345.00

\$37,819.00  
HENRY PHILIP 0101 03005

\$5,829.00 0098 04006  
CITY OF HENDERSON

JOHNSON JEROME A. HEIRS  
0098 04007A  
\$53,865.00

\$3,600.00  
0098 04007

JOHNSON JEROME A. HEIRSP  
PAULING ANTHONY  
0098 04008

\$38,634.00  
0098 04009  
CHAVIS MICHAEL ANTHONY

0098 04010

Roosevelt St

Whitten Ave

TOWNES JOEL 0098 08001  
\$103,843.00

\$21,696.00  
0098 07001  
CHAVIS LAURA B HEIRS

MEADOWS RIAL HEIRS  
0098 07031  
\$8,502.00

\$23,141.00 0098 07030  
JONES JACKIE D

GOGCH SHELTON 0098 05001  
\$38,617.00

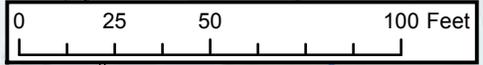
NWUDE REBECCA PEACE & OTHERS  
0098 07002  
\$28,737.00

\$44,233.00 0098 07029  
ELLIS JOHN DAVID

Oakhill St

**Legend**

- 0098 04006
- Vance County Roads
- Tax Parcels



**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
W. Chavis Road Lot, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **W. Chavis Road Lot, Kittrell, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Numbers **0479 01018**; and

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$1,180.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Josetter Royster**; and

**WHEREAS**, **Josetter Royster** has paid the required deposit in the amount of **\$750.00** with her initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check

or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 6<sup>th</sup> day of April, 2020.

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Gordon Wilder, Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board

**W Chavis Rd (0479 01018)**



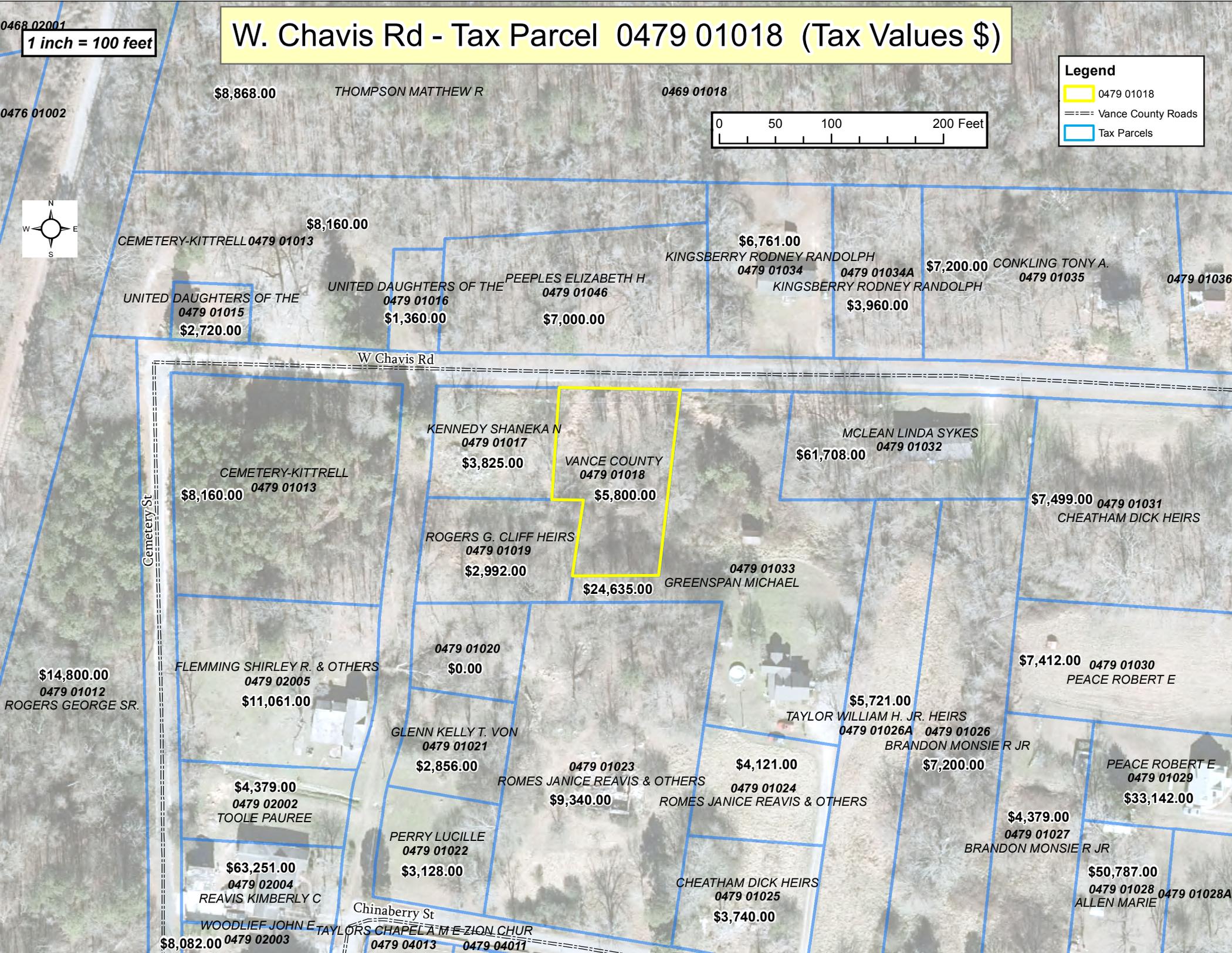
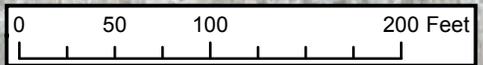
<b>Offer to Purchase</b>	\$1,180
<b>Condition</b>	Foreclosed in December 2014; house; 0.358 acres; County owned property; R10 (Residential High Density) County Zoning
<b>Property Value</b>	\$5,800
<b>County Cost thus far</b>	\$567 (County Tax \$399; County Interest \$168) / Attorney Fees \$2,360
<b>Applicant</b>	Josetter Royster

# W. Chavis Rd - Tax Parcel 0479 01018 (Tax Values \$)

1 inch = 100 feet

**Legend**

- 0479 01018
- Vance County Roads
- Tax Parcels



*County Manager's  
Report*

**Vance County**  
**County Manager's Report to the Board**  
**April 6, 2020**

**A. Proposal for Addressing Jail Deficiencies.** The recent semi-annual jail inspection noted several items which included the need for cleaning and potential mold remediation within a portion of the jail. The new jail administrator and Sheriff have worked with an engineer to identify various fixes which will bring the jail into compliance while addressing deferred maintenance that will restore the normal operation of the facility. Based upon guidance from an engineer, the Sheriff is recommending replacement of two HVAC units and four inoperable ventilation fans that will create better airflow through the cell blocks. Once this is complete, the area can be cleaned, sandblasted, and repainted in order to comply with the jail inspection report. In addition, a roof leak needs repaired, a backflow prevention valve needs fixed and four locks are in need of being retrofit. A final request includes replacing the existing residential style washers/dryers with commercial laundry equipment. The total funding requested is \$95,051.69 which includes a 20% contingency for overages and unanticipated issues.

The proposal was not available for the properties committee meeting, but committee members were made aware of the request following their meeting and requested it be brought to the full board for consideration. The manager has reviewed the request and recommends proceeding with the most pressing issues, minus the laundry equipment replacement at the current time due to the current economic environment. With a 10% contingency and not including the laundry equipment, the final price would be \$62,361. This can be taken from lapsed salaries in the current year budget although it is not recommended to utilize lapsed salaries every year as they assist in closing the budget gap. ***Recommendation:** Approve funding and associated budget transfer from lapsed salaries totaling \$62,361 for replacement of HVAC units, cleaning and repainting in G and H blocks, replacement of four in-line vent fans, replacement of a backflow prevention valve, repair of a roof leak, and retrofit of four locks at the jail.*

# Vance County Jail Proposal

## IDENTIFIED PROBLEMS

The Vance County Detention Center recently performed poorly on the state jail inspection as well as on a Vance County Health Inspection. Although there were several deficiencies noted on the report, the biggest single problem was the mildew on the ceiling, walls, and bars in the old jail, which is G and H blocks. The other issues included some areas that were being used for storage which were completely overcrowded with boxes of old files, broken laundry equipment, and old electronics.

Additionally, I have noted several deficiencies and inefficient operations within the jail. For example, since the jail was built in the very early 1990's all inmate laundry has been done on residential washers and dryers, which are not built for the workload being placed on them. As a result, the equipment is constantly in need of repair or replacement. The current fiscal budget has \$3400 allotted to replace laundry equipment. As a repair method, several broken washers and/or dryers have been stored in the multi-purpose room so that staff can try to salvage parts and Frankenstein working equipment. The multi-purpose room was the room specifically referred to in the report for being messy, as it is the space that houses cases and cases of old files and the other broken items mentioned above.

There is also mildew growing on the ceiling in A, B, C, and D blocks directly above the shower. After having an engineer come through the jail to give recommendations on abating some of the issues noted in the jail inspection, it was discovered that all four ventilation fans adjacent to those four showers were inoperable. Because of that, the moist air from the shower was not drawn out of the area and settled on the cooler surface of the ceiling, causing mildew to grow.

Several of the locks throughout the jail are in disrepair. In fact, a key is broken off in the front office entrance from the lobby, causing someone to have to open the door from the inside of the office. That lock, among others needs to be repaired or replaced. The locks are old and nearly obsolete. The locks also are specific to which side of the door is hinged, meaning there are right side locks and left side locks. We are in need of purchasing replacement locks to keep the jail functioning. Along with that, there is a plumbing issue caused by an obsolete and faulty backflow prevention valve. That valve cannot be repaired in place and must be replaced.

There have been roof leaks which have been located and identified. Those leaks need to be repaired to prevent water infiltration into the building.

Another questionable practice has been to rent the ice machine in the kitchen area rather than purchase it outright. I previously submitted a proposal about the ice machine. In it, I point out that we have paid nearly \$20,000 in rent for a \$4000 ice machine.

Due to maintenance staff having to make several minor repairs in large numbers, the maintenance budget has been depleted for the fiscal year with over 3 months remaining. That line item on the budget needs to be reviewed for future budget submissions to ensure adequate funding for jail maintenance. Unlike other facilities, malfunctions at the jail can have catastrophic outcomes. The jail is a high liability environment that houses nearly 150 detainees in close quarters. Currently over 40 people have been charged with murder and are awaiting trial in Vance County. Others have committed

violent offenses short of murder. And a few have committed murders but have not been charged with them. We have murder suspects in our jail along with family members of the victim in the case. Because of that, we are constantly having to ensure that we are keeping those detainees separated. Any situation where a door or door lock malfunctions can put inmates and/or detention staff at risk. Because of that, it is imperative that maintenance needs be addressed immediately. The jail is aging and many of the parts needed are no longer available or are available through limited sources. That causes repair and replacement costs to balloon.

## **CORRECTIVE ACTIONS**

First, the old jail needs to have upgraded industrial HVAC that is adequate to condition the air in that area. The proposal is to go from 2 ton residential units to 5 ton commercial units and adjust the duct work and ventilation so that it would create an air flow through the cell blocks. The engineer feels that the air flow will allow for the moisture to be removed from the air. The old jail needs to have the mildew remediated and repainting completed so that it can be occupied. The proposal is to remove existing HVAC, then clean, sandblast, and repaint the area. Once that is complete, install the new HVAC system.

To mitigate the clutter in the multi-purpose room, we need to bring in a shredder truck. I have checked the retention rules and the files being stored in that area are beyond retention schedule and can be destroyed. The broken-down equipment can be discarded and the room can be completely emptied. The side benefit of clearing that room out, other than complying with the inspection guidelines, is that we can relocate the medical office to that space. According to the jail doctor, if she had adequate space and supplies, many of the treatments that are outsourced to the emergency room can be handled in house. That would substantially reduce the overages that we are currently paying for medical care.

To save money in replacement costs, water and electric costs, and man hours, I propose replacing the residential laundry equipment with purpose-built commercial/industrial laundry equipment. That equipment has a larger capacity, longer life span, uses less water, and dries faster. There would be a minimal cost to reconfigure the electrical and drainage in the current laundry room to accommodate the new equipment.

The backflow prevention valve replacement, repair to a crack in the E block floor, roof repair, and additional locks are also included in the pricing proposal. The ice machine replacement is in a separate proposal. With all of these things addressed, the normal operation of the facility will be restored. This will relieve several items of deferred maintenance and address issues that otherwise would replicate. It should be noted that instead of providing temporary solutions to long term problems, this proposal actually includes long term corrections and should return the investment through lower on-going maintenance problems associated with the recurring problems.

The proposal is also forward thinking in that clearing out space for the medical office will allow us to perform additional services in house. The new medical contract will include enhanced services and likely longer hours for the medical staff. The contract will most likely be an increase in price over the existing contract. However, the current overages negate the contract cost, as we are on pace to spend

\$500,000 this fiscal year on a contract priced at around \$220,000. A large portion of the overage is caused by outsourcing healthcare to the emergency room.

**PRICING**

Clean and repaint G and H blocks	15,000.00
Repair roof leaks	6,830.40
Replace 4 in-line vent fans	2,150.00
Replace HVAC with 5 ton Commercial units	16,400.00
Replace back flow prevention valve	1,708.00
Retrofit locks (2 right and 2 left @ 3650.85 ea)	14,603.40
Replace laundry equip. with commercial	22,517.89
SUBTOTAL	79,209.69
20% Industry standard contingency*	15,842.00
TOTAL	95,051.69

\*Contingency funds will cover overages, unanticipated issues, minor plumbing and electrical for installation of equipment. Balance after project completion to be added to the maintenance line item in the jail budget for other repair needs for the remainder of the fiscal year.

Reviewed By



Sheriff Curtis R. Brame ,(March 25, 2020)

Division of Health Service Regulation

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>110677</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____	(X3) DATE SURVEY COMPLETED  <b>12/05/2019</b>
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NAME OF PROVIDER OR SUPPLIER  <b>VANCE COUNTY JAIL</b>	STREET ADDRESS, CITY, STATE, ZIP CODE <b>516 BRECKENRIDGE STREET HENDERSON, NC 27536</b>
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(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
J 000	<p><b>Initial Comments</b></p> <p>Charles Brown conducted the inspection.</p> <p>This biannual jail inspection was conducted as per 10A NCAC 14J JAILS, LOCAL CONFINEMENT FACILITIES Rules. This building was approved for use in 1991 under North Carolina State Building Code 1978 Edition with an occupancy classification of Group I-3. The jail design capacity is 120 male beds and 30 female beds with a total design capacity of 150 beds. The inspection began at 9:00 am and ended at 1:30 pm. On the day of the inspection the weather was hot with clear conditions. Vance County Detention Center Captain Leroy Moss was present and toured the facility with the inspector.</p> <p>The deficiencies determined during the inspection are as follows:</p>	J 000		
J 34	<p><b>10A NCAC 14J .0601 (a) Supervision</b></p> <p>(a) Officers shall make supervision rounds and directly observe each inmate in person at least twice per hour on an irregular basis. The supervision rounds shall be documented. If remote electronic monitoring is used to supplement supervision, it shall not be substituted for supervision rounds and direct visual observation.</p> <p>History Note: Authority G.S. 153A-221; Eff. October 1, 1990; Amended Eff. June 1, 1992.</p> <p><b>This Rule is not met as evidenced by:</b></p>	J 34	<p>J34*Sergeant and Officers will monitor the dorms as they make their rounds twice a hour on regular bases in Cell Blocks: A,B,C,D,E,F,G,and H. *Staff will be held accountable for corrections. *Disciplinary action will take place with the inmates; such as visitation taken or lock down if they do not comply. *Lieutenants will monitor regularly to see that we are in compliance. *Correction started on 12/9/19 and will continue on a daily bases in Cell Block: A,B,C,D,E,F,G,and H.</p>	

Division of Health Service Regulation LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE	TITLE	(X6) DATE
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Division of Health Service Regulation

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  110677	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____	(X3) DATE SURVEY COMPLETED  12/05/2019
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NAME OF PROVIDER OR SUPPLIER  VANCE COUNTY JAIL	STREET ADDRESS, CITY, STATE, ZIP CODE 516 BRECKENRIDGE STREET HENDERSON, NC 27536
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(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
J 34	Continued From page 1  Based on observation on the morning of 12/05/2019, the officers were unable to directly observe each inmate in person as required by this Rule.  Findings Include:  Cell Block:A,B, C,D, E, F,G, and H: Inmates were hanging towels, sheets, blankets and/or jumpsuit's around their bunks which blocked the officers ability to directly observe each inmate as required.	J 34		
J 38	10A NCAC 14J .0701 Sanitation  Each jail shall comply with the North Carolina Commission for Public Health rules governing sanitation as codified in Title 15A Chapter 18A Section .1500 and which are hereby adopted by reference pursuant to G.S. 150B-14(c) History Note: Authority G.S. 143B-153; 153A-221; Eff. June 1, 1990.  This Rule is not met as evidenced by: Based on observation on the morning of 12/05/2019, it was noted that the ceilings in several areas were not in compliance with the following Rule: 15A NCAC 18A .1508 WALLS AND CEILINGS (a) The walls and ceilings of all rooms and areas shall be kept clean and in good repair.  Findings include:	J 38	J38*Cleaning of the walls in Cell Blocks G, H, and F with mold and mildew cleaner will take place continuously. *Staff will be held accountable for passing out cleaning materials for cleaning of Cell Blocks; G,H,and F. *Cleaning supplies will be passed out daily, and night shift will ensure cleanliness of the entire Facility. *Supervisors will monitor each shift to ensure that mold doesn't appear on walls in Cell Block: G, H, F. *Cleaning of mold and mildew in Cell Blocks G,F, started 12/9/19 along with the removal of toilet paper and walls will be re-painted by time allotted.	

Division of Health Service Regulation

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>110677</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____	(X3) DATE SURVEY COMPLETED  <b>12/05/2019</b>
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NAME OF PROVIDER OR SUPPLIER  <b>VANCE COUNTY JAIL</b>	STREET ADDRESS, CITY, STATE, ZIP CODE <b>516 BRECKENRIDGE STREET HENDERSON, NC 27536</b>
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(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
J 38	<p>Continued From page 2</p> <p>1. G Block: Had what appears to be mold on the walls and ceiling. 2. H Block: Had what appears to be mold on the walls and ceiling. 3. The walls in F Block have what appears to be mold and/or are stained. The walls are also extremely dirty and also had debris which appears to be wads of toilet paper.</p> <p>Based on observation on the morning of 12/05/2019, it was noted that the facility is not in compliance with sanitation rule 15A NCAC 18A .1510 TOILET, HANDWASHING AND BATHING FACILITIES:</p> <p>(a) Each cell shall be provided with access to toilet and handwashing facilities, and soap and individual towels shall be provided. The fixtures shall be kept clean and in good repair. (b) Each cell block or section shall be provided with bathing facilities which shall be easily cleanable and shall be kept clean.</p> <p>Findings include: 1 A Block: Shower was dirty.</p>	J 38	<p>J38*Squeak cleaner will be given daily to keep showers cleaned in all Cell Blocks. *Staff will be held accountable for cleaning materials to keep showers cleaned. *We will assign a clean-up person from A Dorm to clean showers. *Supervisors will monitor each shift to ensure that the clean-up person (inmate) is cleaning properly. *Cleaning of showers started 12/5/19, and will continue on a daily bases.</p>	
J216	<p>10A NCAC 14J .1511 (a) Other Areas</p> <p>(a) Each facility shall have sufficient storage space. History Note: Authority G.S. 143B-153; 153A-220; 153A-221; Eff. June 1, 1990.</p> <p>This Rule is not met as evidenced by: Based on observation on the morning of 12/5/2019, it was noted that storage did not meet</p>	J216	<p>J16*1) Combustible materials were removed from the auditorium on 12/9/19. *Staff will make sure all combustible materials are outside in storage. *Have staff to review hazardous material booklet. *Sergeants and Lieutenants will make sure staff is reviewing hazardous material booklet. *Corrections started 12/9/19, and will continue on a day to day bases.</p>	

Division of Health Service Regulation

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>110677</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____	(X3) DATE SURVEY COMPLETED  <b>12/05/2019</b>
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NAME OF PROVIDER OR SUPPLIER  <b>VANCE COUNTY JAIL</b>	STREET ADDRESS, CITY, STATE, ZIP CODE <b>516 BRECKENRIDGE STREET HENDERSON, NC 27536</b>
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(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
J216	Continued From page 3 the requirements of this Rule.  Findings include:  1. Combustible Material was stored on the floor in the storage room. 2. The storage room was cluttered with old computers and dirty.	J216	2)*Cleaning of the storage room started 12/9/19. *Removal of many years of items have begun. *Once completion of the removable items, staff will ensure that cleanliness take place. *The storage area will be monitor on a regular bases. *Completions will be within 60 days grace period.	
J220	10A NCAC 14J .1512 (a) Lighting and Ventilation  (a) Lighting fixtures in sleeping rooms and dayrooms shall provide at least 30 footcandles of artificial light, and they shall have diffusers designed to illuminate a horizontal area from a ceiling or wall position. History Note: Authority G.S. 143B-153; 153A-220; 153A-221; Eff. June 1, 1990.  This Rule is not met as evidenced by: Based on observation on the morning of 12/05/2019, it was noted that the lighting system was not providing adequate illumination in the confinement areas as required by the Rule.  Findings include: C-Dorm had one light fixture that was not working.	J220	J220*Rick Electric repaired light fixture on 1/7/20. *We will have staff report to Administration items that maintenance cannot repair. *Sergeants and Lieutenants will make sure officials are watching for outage of lights. *Lieutenants will be held accountable to check behind their subordinates. *Completed 1/7/2020.	
J232	10A NCAC 14J .1515 Swinging Doors  (a) Plate doors installed in plate walls shall be made of steel that is at least the same quality and thickness as specified for the wall in which the door opening is installed. (b) Plate doors installed in concrete or masonry walls shall be made of material not lighter than 3/16 inch thick open hearth steel plateframed	J232		

Division of Health Service Regulation

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>110677</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING: _____	(X3) DATE SURVEY COMPLETED  <b>12/05/2019</b>
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NAME OF PROVIDER OR SUPPLIER  <b>VANCE COUNTY JAIL</b>	STREET ADDRESS, CITY, STATE, ZIP CODE <b>516 BRECKENRIDGE STREET HENDERSON, NC 27536</b>
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J232	<p>Continued From page 4</p> <p>and stiffened with angles, bars, or other shapes and securely hung to door frames made of structural or bent plate channel at least 3/16 inch thick.</p> <p>(c) The depth of plate door frame shall equal the thickness of the wall.</p> <p>(d) Grating doors installed either in grating, plate walls, or concrete or masonry walls shall be constructed of tool-resisting steel or open-hearth steel as specified by the plans.</p> <p>History Note: Authority G.S. 143B-153; 153A-220; 153A-221; Eff. June 1, 1990.</p> <p>This Rule is not met as evidenced by: Based on observation on the morning of 12/05/2019, it was noted that the facility was not in compliance with this Rule. Findings include: Cell C 7: The steel door was bent and damaged.</p>	J232	<p>J32*Supervisory staff will watch for deficient throughout the Facility. *We will deal with the problem at hand instead of waiting for another to happen before we call in a licensed person. *Supervisory staff will watch for deficiency throughout the Facility. *Repairs was made 12/12/19 by Brown's Welding &amp; Fabrication, LLC.</p>	

## VC Jail



Michael Kilian &lt;mkilian@kilianengineering.com&gt;

Today, 11:12 AM

Ruby Williams; John Shelton; Jordan McMillen

Reply all |

Per the request of Major Williams I made a site visit this AM. Purpose was to review some issues at the jail and make recommendations, specifically related to improving ventilation and decreasing mold/mildew. I made a site visit at 8:30 am. Weather was rainy, temp outside in low 60s. At the jail I met with Major Williams, John Shelton and other staff members. We toured the H side of old jail and also a cell block in the newer part of the jail.

Re: Old side of jail, "H" Side

This side of the jail has cells/cots for a maximum of 16 persons. I am not sure what building code maximum is for the space. It is served from HVAC standpoint by a 2 ton AC unit, vintage 2009, and a gas furnace. There is no exhaust fan for the shower. The fresh air intake for the air was closed off at recommendation of a local HVAC contractor. Inside the cell block with NO inmates the temperature was reading 70 degrees and 85 % relative humidity. Also, jail personnel advised that at least one of the units froze up recently (these units are AC units with gas furnaces, so they are not subject to defrost.) The duct system for the unit consists of a short supply and elbow blowing into the hallway. There is significant stagnant air areas inside the jail cells themselves.

Recommendations:

Replace/upgrade existing HVAC system to larger unit that has LOW ambient cooling capability. I believe this unit is freezing up when trying to operate in cooling mode in the winter. This is part of the problem. New unit, ideally should be a variable speed unit to help keep humidity level down and reduce possibility of growing mold. Also, we would recommend adding some supply duct above the corridor ceiling and this duct can blow thru top of cell bars into the cell block. This will drastically improve air circulation. Add an exhaust fan for the shower and small exhaust port with security bars. Exhaust fan can be inside the small mechanical room. Duct the fresh air into the unit itself so it can be controlled and add a damper for the same. Clean area with gas furnace as this area is effectively a plenum. There should be no plastics or flammables in this space. Gas furnace and condensate pipes should be fire wrapped and insulated.

Replacing this one unit and adding exhaust fan, etc. will likely be in the \$20,000-\$30,000 range.

We will provide a separate engineering price for the design, spec, and bidding of the scope listed in the recommendation section. Please note, the adjacent cell block has a similar hvac unit, similar problem. Both of these units are 11 years old. Book life is average of 15 years in a regular environment. They are operating in a harsh environment. We can provide a price for engineering/specs for both units at same

Newer Side of Jail, "B" cell

There is mold growing on the ceiling near the shower. We think the in line box fan that should be exhausting this area is not running. Recommend replace this fan and then evaluate again. Clean area with mold. And, clean area from recent sewage blockage. The area past cell block still has residue on the floor from this issue.

Please call if questions.

Michael

*Michael Kilian, PE*

President

**Kilian Engineering Inc.** - Henderson Office

P.O. Box 3301, 115 Young St, Henderson, NC 27536

Office: (252) 438-8778 | Cell: (252) 213-3086 | [mkilian@kilianengineering.com](mailto:mkilian@kilianengineering.com)

Company: (252) 438-8778 | Fax: (252) 438-8741 | [www.kilianengineering.com](http://www.kilianengineering.com)

# *Consent Agenda Items*

Budget Amendments and Transfers  
Tax Refunds and Releases  
Minutes

Monthly Reports  
911 Emergency Operations  
Administrative Ambulance Charge-Offs  
Cooperative Extension  
EMS  
Human Resources  
Information Technology  
Planning and Development  
Parks and Recreation  
Tax Office  
Veterans Service

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2019 - 2020 Fiscal Year

A request to amend the 2019-2020 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

**Revenue Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Low-Income Home Energy Assistance/DSS Administration	10-348-434800	39,710.00

TOTAL REVENUE INCREASE (DECREASE) \$ 39,710.00

Reason for Revenue Amendment Request: Increase of Federal funding for energy assistance CFDA #93.568 #4

No county dollars are used in this amendment.

**Expenditure Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Low-Income Home Energy Assistance	10-610-500433	39,710.00

TOTAL \$ 39,710.00

Reason for Expense Amendment Request: Increase of Federal funding for energy assistance CFDA #93.568 #4

No county dollars are used in this amendment.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS
---

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2019 - 2020 Fiscal Year

A request to amend the 2019-2020 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

**Revenue Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Misc. Revenues (Animal Services)	10-332-437005	12,500.00

TOTAL REVENUE INCREASE (DECREASE) \$ 12,500.00

Reason for Revenue Amendment Request: Animal Services sought and secured a \$12,500 grant. Budget is amended so grant funds may be spent per grant requirements.

**Expenditure Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Petco Grant	10-599-500199	12,500.00

TOTAL \$ 12,500.00

Reason for Expense Amendment Request: Animal Services sought and secured a \$12,500 grant. Budget is amended so grant funds may be spent per grant requirements.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS
---

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2019 - 2020 Fiscal Year

A request to amend the 2019-2020 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

**Revenue Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
ROD Automation Funds	10-356-435602	2,696.45

TOTAL REVENUE INCREASE (DECREASE) \$ 2,696.45

Reason for Revenue Amendment Request: Electric Seal Embosser, old one (20yrs) broke. This is essential to ROD office.

Balance in automation funds is \$135,729.93

**Expenditure Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Automation Funds - Expenditure	10-480-500044	2,696.45

TOTAL \$ 2,696.45

Reason for Expense Amendment Request: Electric Seal Embosser, old one (20yrs) broke. This is essential to ROD office.

Balance in automation funds is \$135,729.93

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS
---

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2019 - 2020 Fiscal Year

A request to amend the 2019-2020 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

**Revenue Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Low-Income Home Energy Assistance/DSS Administration	10-348-434800	149,860.00

TOTAL REVENUE INCREASE (DECREASE) \$ 149,860.00

Reason for Revenue Amendment Request: Increase of Federal funding for energy assistance CFDA #93.568 #5

No county dollars are used in this amendment.

**Expenditure Amendment Request**

DESCRIPTION	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Low-Income Home Energy Assistance	10-610-500433	149,860.00

TOTAL \$ 149,860.00

Reason for Expense Amendment Request: Increase of Federal funding for energy assistance CFDA #93.568 #5

No county dollars are used in this amendment.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS
---

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY**  
**DEPARTMENTAL LINE-ITEM TRANSFER REQUEST**  
 2019-2020 Fiscal Year

Department Name: Emergency Operations - 911

**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Regular Salaries	10-621-500001	8,067.06

TOTAL \$ 8,067.06

Explanation of transfer request: the non-Cap Assets are for 3 new computers. They were not originally budgeted for because we thought that they would support Windows 10. Once the switch to NexGen 911 happened we realized that they weren't supported.

**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Non-Cap Assets	10-621-500085	4,767.06
County Road Signs	10-621-500060	2,500.00
Departmental Supplies	10-621-500033	800.00

TOTAL \$ 8,067.06

Explanation of transfer request: the non-Cap Assets are for 3 new computers. They were not originally budgeted for because we thought that they would support Windows 10. Once the switch to NexGen 911 happened we realized that they weren't supported.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED:  
 VANCE COUNTY BOARD OF COMMISSIONERS  
 IN MEETING OF

Reviewed by  
 Finance Office \_\_\_\_\_

**VANCE COUNTY  
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST  
2019-2020 Fiscal Year**

Department Name: DSS

**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Regular Salaries	10-610-500001	10,000.00

TOTAL \$ 10,000.00

Explanation of transfer request: Due to the heat pump going out earlier in the year. This expense was unexpected and unable to be budgeted for. Used both categories up before asking for a transfer.

---

**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
DSS Building & Grounds	10-506-500015	6,000.00
DSS Departmental Supplies	10-506-500033	4,000.00

TOTAL \$ 10,000.00

Explanation of transfer request: Due to the heat pump going out earlier in the year. This expense was unexpected and unable to be budgeted for. Used both categories up before asking for a transfer.

---

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF  
\_\_\_\_\_  
\_\_\_\_\_

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY  
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST  
2019-2020 Fiscal Year**

Department Name: Fire Department

**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Contingency	10-999-500099	2,774.21

TOTAL \$ 2,774.21

Explanation of transfer request: Due to an abundance of rain this year, the septic tanks at the substation needs to be pumped more than usual. Left in Contingency: \$27,412.37 (balance after: \$24,638.16)

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**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Maint Building and Grounds	10-531-500015	2,774.21

TOTAL \$ 2,774.21

Explanation of transfer request: Due to an abundance of rain this year, the septic tanks at the substation needs to be pumped more than usual. Left in Contingency: \$27,412.37 (balance after: \$24,638.16)

---

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____
--

Reviewed by  
 Finance Office \_\_\_\_\_

**VANCE COUNTY**  
**DEPARTMENTAL LINE-ITEM TRANSFER REQUEST**  
 2019-2020 Fiscal Year

Department Name: Elections

**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Contingency	10-999-500099	1,763.00

TOTAL \$ 1,763.00

Explanation of transfer request: Due to increase in time warner cable and needing more postage for election cards resubmittal

Left in Contingency: \$24,638.16 (balance after: \$22,875.16)

**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Telephone & Postage	10-430-500011	1,763.00

TOTAL \$ 1,763.00

Explanation of transfer request: Due to increase in time warner cable and needing more postage for election cards resubmittal

Left in Contingency: \$24,638.16 (balance after: \$22,875.16)

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED:  
 VANCE COUNTY BOARD OF COMMISSIONERS  
 IN MEETING OF  
 \_\_\_\_\_  
 \_\_\_\_\_

Reviewed by  
 Finance Office \_\_\_\_\_

**TAX OFFICE REFUND AND RELEASE REPORT FOR FEBRUARY 2020**

	<b>TAX YR</b>	<b>REAL</b>	<b>PERSONAL</b>	<b>SOLID WASTE FEE</b>	<b>REASON</b>
LLOYD ROBERT B & ASSOCIATES	2015	0	0	105	REMOVE SOLID WAS
LLOYD ROBERT B & ASSOCIATES	2016	0	0	105	REMOVE SOLID WAS
WEL DENSE TEKESTE	2016	0	1565.54	0	PERS PROP BILLED
WEL DENSE TEKESTE	2016	0	1.76	0	PERS PROP BILLED
GELBERT SUSAN ROBINHOLD	2017	0	434.78	0	PERS PROP BILLED
LLOYD ROBERT B & ASSOCIATES	2017	0	0	105	REMOVE SOLID WAS
MARVAN INC	2017	35.64	0	0	CORRECT VALUE
CREECH JENNIFER G	2018	0	133.07	0	CHARITABLE-LW/MD
CREECH JENNIFER G	2018	0	3.15	0	PERS PROP BILLED
DAY WILSON SEARS JR	2018	0	27.32	0	PERS PROP BILLED
LLOYD ROBERT B & ASSOCIATES	2018	0	0	112	REMOVE SOLID WAS
MARVAN INC	2018	63.07	0	0	CORRECT VALUE
PATRICK RAY	2018	0	34.89	112	PERS PROP BILLED
AIR MARSHALL	2019	0	74.20	0	PERS PROP BILLED
DUNCAN WILLIAM J	2019	0	269.23	112	PERS PROP BILLED
FAULKNER WILLIAM	2019	0	0	112	REMOVE SOLID WAS
FRED'S TOWING & TRANSPORT INC	2019	0	34.85	0	PERS PROP BILLED
LLOYD ROBERT B & ASSOCIATES	2019	0	0	112	REMOVE SOLID WAS
MARVAN INC	2019	64.72	0	0	CORRECT VALUE
NORWOOD FAYE FULLER	2019	0	27.61	112	CHANGE OF OWNERS
PATRICK RAY	2019	0	34.02	112	PERS PROP BILLED
RENN DOUGLAS MICHAEL	2019	0	32.32	112	PERS PROP BILLED
TYNDALL MURPHY WAYNE	2019	0	133.00	0	PERS PROP BILLED
<b>TOTAL</b>		163.43	2805.74		
<b>GRAND TOTAL</b>	2969.14				

HENDERSON-VANCE COUNTY 911

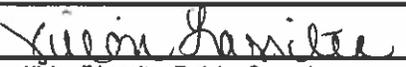
NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TIME PERIOD:03/01/2020 00:00:01 Through 03/31/2020 23:59:59

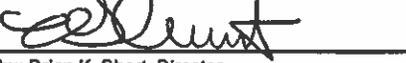
TOTAL

8,141

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
AMERICAN RED CROSS	Other Dispatch	2				2
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	40	40			
BERTIE AMUBLANCE SERVICE	City & County Dispatch	0				0
CAROLINA AIR CARE	Other Dispatch	0				0
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	27	27			
CSX RAILROAD	Other Dispatch	2				2
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
DUKE LIFE FLIGHT	Other Dispatch	2				2
CENTURYLINK	Other Dispatch	0				0
DUKE ENERGY	Other Dispatch	8				8
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	16	16			
FRANKLIN COUNTY EMS	Out of County Mutual Aid	0				0
GRANVILLE COUNTY EMS	Out of County Mutual Aid	3				3
HENDERSON FIRE DEPARTMENT	City Dispatch	261		261		
HENDERSON POLICE DEPARTMENT	City Dispatch	3779		3779		
HENDERSON STREET DEPT	City Dispatch	0		0		
HENDERSON WATER DEPARTMENT	City Dispatch	20		20		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	24	24			
KITRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	32	32			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	2			2	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	5			5	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	17			17	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	3			3	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	82			82	
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch	0	0			
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PUBLIC SERVICE GAS	Other Dispatch	2				2
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	19	19			
UNC AIR CARE	Other Dispatch	0				0
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch	625	276	349		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	89	89			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	11	11			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	2		2		
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	106	106			
VANCE COUNTY FIRE MARSHALL	County Dispatch/FIRE	2	2			
VANCE COUNTY MAGISTRATE OFFICE	Other Dispatch	0				0
VANCE COUNTY RESCUE SQUAD	County Dispatch	38	38			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2886	2886			
WAKE ELECTRIC	County Dispatch	0	0			
WARREN COUNTY EMS	Out of County Mutual Aid	1				1
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	16	16			
<b>TOTALS</b>		<b>8141</b>	<b>3602</b>	<b>4409</b>	<b>110</b>	<b>20</b>

Signature: 

Prepared by: Vivian E. Lassiter, Training Supervisor

Signature: 

Reviewed by: Brian K. Short, Director

4/1/2020

**VANCE COUNTY E911**  
**156 CHURCH ST STE 002 HENDERSON , NC 27536**

**CFS Time Summary By Department Type**  
**03/01/2020 00:00 - 03/31/2020 23:59**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
DUKE LIFE FLIGHT	2	1	00:38:29	00:55:25	00:46:57	00:00:29	00:46:57	1:33:54
GRANVILLE COUNTY EMS	3	1	00:08:26	02:03:03	00:50:57	00:00:02	01:04:41	2:32:53
WARREN COUNTY EMS	1	1	00:22:27	00:22:27	00:22:27	00:00:00	00:20:38	0:22:27
<b>Totals:</b>	<b>3</b>	<b>6</b>						

**EMS**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
VANCE COUNTY EMS	625	2	00:00:08	02:53:45	00:41:39	00:00:59	00:09:24	433:56:27
<b>Totals:</b>	<b>1</b>	<b>625</b>						

**FIR**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
BEARPOND FIRE DEPARTMENT	40	2	00:00:10	02:07:26	00:29:30	00:01:11	00:15:15	19:40:19
COKESBURY FIRE DEPARTMENT	27	2	00:01:00	02:32:47	00:37:00	00:01:37	00:12:52	16:39:13
DREWRY FIRE DEPARTMENT	17	2	00:01:00	01:46:55	00:23:48	00:01:17	00:19:47	6:44:46
EPSOM FIRE DEPARTMENT	16	2	00:00:27	01:57:03	00:26:19	00:02:25	00:20:31	7:01:14
FORESTRY	17	2	00:04:16	02:20:36	00:34:18	00:01:23	00:20:28	9:43:12
HENDERSON FIRE DEPARTMENT	261	2	00:00:03	02:40:56	00:16:11	00:00:51	00:12:50	70:27:49
HICKSBORO FIRE DEPARTMENT	24	2	00:01:58	01:33:03	00:26:53	00:01:40	00:13:21	10:45:16
KITTRELL FIRE DEPARTMENT	32	2	00:00:03	02:35:20	00:26:57	00:01:17	00:14:35	14:22:38
RIDGEWAY FIRE DEPARTMENT	1	1	00:07:09	00:07:09	00:07:09	00:00:00	00:42:53	0:07:09
TOWNSVILLE FIRE DEPARTMENT	19	2	00:02:31	02:09:56	00:40:26	00:01:15	00:09:38	12:48:22
VANCE COUNTY FIRE DEPARTMENT	106	2	00:00:05	02:10:37	00:23:04	00:00:52	00:10:15	40:46:10
VANCE COUNTY FIRE MARSHAL	2	1	01:11:42	02:19:24	01:45:33	00:00:00	00:47:41	3:31:06
WATKINS FIRE DEPARTMENT	16	2	00:02:18	00:53:15	00:20:42	00:01:24	00:09:55	5:31:24
<b>Totals:</b>	<b>13</b>	<b>578</b>						

**OTH**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
AMERICAN RED CROSS	2	1	01:10:42	01:31:54	01:21:18	00:00:00	01:49:57	2:42:36
CSX RAILROAD	2	1	00:00:04	00:42:35	00:21:19	00:00:00	00:21:19	0:42:39
DEPARTMENT OF TRANSPORTATION	5	1	00:00:06	01:29:22	00:22:41	00:00:00	00:22:41	1:53:28
DUKE POWER	8	1	00:00:03	02:01:11	00:51:13	00:00:00	00:58:24	6:49:48

**OTH**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
HIGHWAY PATROL	82	1	00:00:03	03:41:56	00:45:20	00:00:00	00:49:10	61:57:36
KERR LAKE PARK RANGERS	2	1	00:17:12	00:22:26	00:19:49	00:00:00	00:12:08	0:39:38
MEDICAL EXAMINER	3	1	01:22:39	02:20:59	01:59:43	00:00:00	01:59:43	5:59:11
PUBLIC SERVICE NATURAL GAS	2	1	00:19:24	00:32:16	00:25:50	00:00:00	00:14:13	0:51:40
VANCE CO EM	2	1	00:02:14	00:13:31	00:07:52	00:00:00	00:08:03	0:15:45
VANCE COUNTY ANIMAL CONTROL	89	1	00:00:06	02:17:03	00:29:59	00:03:23	00:21:57	44:28:34
VANCE COUNTY SOCIAL SERVICES	11	1	00:00:04	02:22:42	00:27:55	00:00:00	00:29:33	5:07:11
WATER DEPARTMENT	20	1	00:00:04	00:07:46	00:01:08	00:00:00	00:01:55	0:22:57
WILDLIFE RESOURCES COMMISSION	1	1	00:02:54	00:02:54	00:02:54	00:00:00	00:02:54	0:02:54
<b>Totals:</b>	<b>13</b>	<b>229</b>						

**POL**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
HENDERSON POLICE DEPARTMENT	3779	1	00:00:04	23:11:46	00:18:02	00:00:24	00:03:33	1136:11:16
<b>Totals:</b>	<b>1</b>	<b>3779</b>						

**RES**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
VANCE COUNTY RESCUE SQUAD	38	2	00:00:08	02:09:41	00:28:50	00:01:25	00:32:23	18:15:42
<b>Totals:</b>	<b>1</b>	<b>38</b>						

**SHE**

Department	Total CFS	Avg Units	Min CFS	Max CFS	Avg CFS	Disp-Enr	Disp-Arr	Total Time
VANCE COUNTY SHERIFF'S OFFICE	2886	1	00:00:01	06:41:58	00:28:06	00:01:49	00:07:06	1352:00:26
<b>Totals:</b>	<b>1</b>	<b>2886</b>						

**VANCE COUNTY E911**  
**156 CHURCH ST STE 002 HENDERSON , NC 27536**

**CFS Time Summary By CallType**  
**03/01/2020 00:00 - 03/31/2020 23:59**

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
	11	0:01:57	0:21:45	0:08:22	1:32:05	0.051
911 HANGUP	116	0:01:10	1:05:21	0:16:31	31:56:48	1.052
ABANDONED VEHICLE	7	0:06:35	0:22:58	0:13:55	1:37:26	0.053
ABDOMINAL PAIN/PROBLEMS	15	0:06:25	1:19:06	0:40:59	10:14:57	0.338
ALARM - RESIDENCE/BUSINESS	271	0:01:29	1:01:58	0:15:22	69:25:50	2.287
ALARM (FIRE RELATED)	40	0:01:00	1:27:35	0:18:31	12:21:06	0.407
ALLERGIES (REACTIONS/ENVENOMATIONS)	4	0:06:42	1:07:54	0:44:19	2:57:19	0.097
ANIMAL BITES/ATTACKS	9	0:04:47	1:03:16	0:37:36	5:38:30	0.186
ANIMAL COMPLAINT	76	0:02:18	2:19:31	0:30:50	39:03:23	1.286
ARMED ROBBERY	4	0:39:40	1:14:22	0:57:04	3:48:19	0.125
ARMED SUSPECT	14	0:09:18	3:46:16	0:48:38	11:21:02	0.374
ASSAULT	22	0:00:27	1:17:44	0:26:57	9:53:05	0.326
ASSAULT/SEXUAL ASSAULT/STUN GUN	2	0:39:50	1:38:06	1:08:58	2:17:56	0.076
ASSIST ANOTHER AGENCY	37	0:00:56	4:11:08	0:37:27	23:05:47	0.761
ASSIST MOTORIST	47	0:00:51	1:20:20	0:17:34	13:46:11	0.454
BACK PAIN(NON-TRAUMATIC/NON- RECENT TRAUMA)	4	0:32:22	1:11:05	0:50:04	3:20:17	0.11
BONDING	1	0:20:08	0:20:08	0:20:08	0:20:08	0.011
BREAKING/ENTERING MOTOR VEHICLE	10	0:11:50	1:52:53	0:38:59	6:29:50	0.214
BREATHING PROBLEMS	84	0:04:12	1:40:54	0:44:53	62:50:41	2.07
BURGLARY	37	0:09:23	2:05:40	0:43:38	26:54:53	0.887
BURNS (SCALDS)/EXPLOSION(BLAST)	1	2:43:56	2:43:56	2:43:56	2:43:56	0.09
CARDIAC/RESPIRATORY ARREST/DEATH	19	0:01:11	4:34:45	1:44:45	33:10:30	1.093
CARELESS/WRECKLESS DRIVER	76	0:01:16	1:06:15	0:16:53	21:23:56	0.705
CHASE	4	0:33:02	3:52:42	1:50:46	7:23:05	0.243
CHEST PAINS/CHEST DISCOMFORT (NON-TRAUMATIC)	52	0:23:14	2:42:51	0:53:44	46:34:14	1.534
CHILD ABUSE	4	0:03:16	1:16:02	0:31:44	2:06:59	0.07
CITIZENS ASSIST/SERVICE CALL	31	0:03:02	4:39:27	0:35:47	18:29:31	0.609
CIVIL DISTURBANCE	71	0:03:31	1:57:25	0:30:14	35:47:36	1.179

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
COMMUNICATING THREATS/HARASSMENT	44	0:05:02	2:05:27	0:33:57	24:54:27	0.82
CONTROL BURN	2	0:02:15	0:02:17	0:02:16	0:04:32	0.002
CONVULSIONS/SEIZURES	32	0:13:43	2:02:51	0:44:48	23:53:42	0.787
DIABETIC PROBLEMS	8	0:26:52	1:13:07	0:51:47	6:54:17	0.227
DIRECT TRAFFIC	4	0:03:19	0:29:36	0:21:26	1:25:44	0.047
DISORDERLY SUBJECT	82	0:00:00	2:31:48	0:23:46	32:29:25	1.07
DOMESTIC PROBLEMS	82	0:04:31	3:37:37	0:34:39	47:22:08	1.56
DOMESTIC PROBLEMS W/ WEAPONS	6	0:09:59	1:04:56	0:34:10	3:25:02	0.113
DOMESTIC VIOLENCE ORDER	40	0:00:39	1:37:55	0:14:42	9:48:37	0.323
DRUG/ALCOHOL COMPLAINT	38	0:00:41	6:37:08	0:45:29	28:48:33	0.949
DRUNK DRIVER	4	0:10:25	2:23:16	0:58:20	3:53:21	0.128
ELECTRICAL HAZARD	2	0:25:51	0:34:33	0:30:12	1:00:24	0.033
ELEVATOR/ELEVATOR RESCUE	1	0:02:24	0:02:24	0:02:24	0:02:24	0.001
EMERGENCY TRANSPORT	3	0:00:29	1:50:10	0:40:01	2:00:05	0.066
ESCORT	199	0:00:18	6:20:09	0:39:48	132:02:13	4.349
EVICTION	26	0:03:08	1:40:49	0:22:27	9:43:48	0.32
FALLS	44	0:15:19	1:26:22	0:43:43	32:04:13	1.056
FD TONE TEST	35	0:00:39	0:06:44	0:02:03	1:11:55	0.039
FIGHT	16	0:03:49	1:01:38	0:19:24	5:10:26	0.17
FIGHT W/ WEAPONS	2	0:06:22	2:07:04	1:06:43	2:13:26	0.073
FIRE CALL PROQA LAUNCH	9	0:01:05	0:41:16	0:10:03	1:30:27	0.05
FOOT PATROL	1	0:17:11	0:17:11	0:17:11	0:17:11	0.009
FRAUD/IDENTITY THEFT	21	0:00:55	1:28:44	0:34:39	12:07:49	0.4
GAS LEAK/GAS ODOR	6	0:08:20	0:43:16	0:24:42	2:28:17	0.081
HEADACHE	5	0:02:53	0:49:22	0:33:19	2:46:35	0.091
HEART PROBLEMS/AICD	6	0:28:44	0:58:37	0:46:31	4:39:08	0.153
HEMORRHAGE/LACERATIONS	9	0:28:15	1:05:46	0:44:50	6:43:34	0.222
HOME INVASION	3	0:45:07	1:07:47	0:54:03	2:42:10	0.089
ILLEGAL DUMPING	9	0:22:58	1:58:11	0:50:22	7:33:25	0.249
IMPROPERLY PARKED VEHICLE	17	0:02:56	2:10:56	0:23:32	6:40:15	0.22
INDECENT EXPOSURE	3	0:12:14	0:25:54	0:18:01	0:54:05	0.03
INSPECTION	1	0:12:15	0:12:15	0:12:15	0:12:15	0.007
INTOXICATED PERSON	6	0:07:00	1:13:35	0:28:06	2:48:39	0.093

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
INVESTIGATION	666	0:00:16	5:10:29	0:23:56	265:50:39	8.756
JUVENILE COMPLAINT	42	0:01:41	1:48:58	0:33:29	23:26:51	0.772
KIDNAPPING	1	2:10:58	2:10:58	2:10:58	2:10:58	0.072
LARCENY	94	0:00:47	2:02:27	0:37:13	58:19:16	1.921
LIVESTOCK IN ROADWAY	2	0:20:22	0:50:35	0:35:28	1:10:57	0.039
LOST PROPERTY	3	0:00:46	0:21:02	0:09:35	0:28:45	0.016
LOUD MUSIC	96	0:01:16	1:55:10	0:20:32	32:51:16	1.082
MEDICAL CALL PROQA LAUNCH	35	0:01:13	1:06:16	0:24:35	14:20:51	0.473
MENTAL SUBJECT	105	0:01:13	30:43:38	2:38:12	276:52:12	9.119
MISSING PERSON	17	0:06:11	2:26:01	0:51:04	14:28:17	0.477
MOTOR VEHICLE COLLISION - PD	100	0:01:36	2:24:17	0:39:22	65:36:47	2.161
MOTOR VEHICLE COLLISION - PI	6	0:35:58	1:19:27	0:51:51	5:11:08	0.171
MUTUAL AID / ASSIST OUTSIDE AGENCY	3	0:01:14	0:08:10	0:04:52	0:14:37	0.008
MVC	36	0:01:41	6:42:13	1:10:17	42:10:31	1.389
ODOR (STRANGE / UNKNOWN)	1	0:23:37	0:23:37	0:23:37	0:23:37	0.013
OPEN DOOR	2	0:11:56	0:16:30	0:14:13	0:28:26	0.016
OUTSIDE FIRE	29	0:08:08	2:22:33	0:39:23	19:02:34	0.627
OVERDOSE / POISONING	9	0:01:22	0:55:24	0:27:42	4:09:22	0.137
PREGNANCY / CHILDBIRTH / MISCARRIAGE	4	0:00:33	0:37:15	0:11:57	0:47:50	0.026
PROPERTY CHECK	2543	0:00:16	3:53:09	0:13:04	554:10:14	18.253
PROPERTY DAMAGE	60	0:00:50	4:06:48	0:37:23	37:23:43	1.232
PSYCHIATRIC / ABNORMAL BEHAVIOR / SUICIDE ATTEMPT	3	0:08:02	1:00:43	0:32:21	1:37:04	0.053
RECOVERED / FOUND PROPERTY	14	0:00:53	1:45:22	0:32:40	7:37:30	0.251
REPO	19	0:00:54	0:06:47	0:02:38	0:50:04	0.027
ROBBERY	4	0:19:57	0:43:26	0:29:26	1:57:46	0.065
SHOPLIFTER	8	0:17:10	1:04:45	0:30:34	4:04:34	0.134
SHOTS FIRED	58	0:01:06	1:27:57	0:21:06	20:24:38	0.672
SICK PERSON	134	0:02:06	1:43:13	0:42:07	94:04:21	3.099
SMOKE INVESTIGATION (OUTSIDE)	1	0:16:32	0:16:32	0:16:32	0:16:32	0.009
SPECIAL ASSIGNMENT	3	1:04:31	2:46:44	1:52:28	5:37:24	0.185
STAB / GUNSHOT / PENETRATING TRAUMA	11	0:00:41	4:16:37	1:50:26	20:14:51	0.667
STOLEN VEHICLE	17	0:11:07	3:02:40	0:59:05	16:44:34	0.551
STROKE / TIA	14	0:26:59	1:09:19	0:52:17	12:12:11	0.402

CallType	CFS Count	Minimum	Maximum	Average	Total Time	Percentage
STRUCTURE FIRE	17	0:01:58	2:37:32	0:52:51	14:58:27	0.493
SUBPOENA	44	0:00:58	1:08:56	0:13:36	9:58:55	0.329
SUMMONS	242	0:00:14	1:12:15	0:05:27	22:01:23	0.725
SURRENDER	9	0:13:18	2:14:34	0:59:21	8:54:12	0.293
SUSPICIOUS SUBJECT	82	0:01:23	12:52:10	0:35:28	48:29:20	1.597
SUSPICIOUS VEHICLE	92	0:01:22	2:06:33	0:20:53	32:01:59	1.055
TEST	15	0:00:55	0:08:02	0:03:04	0:46:09	0.025
TRAFFIC STOP	497	0:00:24	3:30:02	0:17:06	141:45:32	4.669
TRANSPORT	1	5:43:34	5:43:34	5:43:34	5:43:34	0.189
TRAUMATIC INJURY/INJURIES	13	0:03:07	2:08:30	0:53:21	11:33:35	0.381
TREE DOWN	2	0:09:48	0:25:37	0:17:42	0:35:25	0.019
TRESPASSING / LOITERING	124	0:02:20	2:23:46	0:26:16	54:18:08	1.789
UNAUTHORIZED USE OF A VEHICLE	26	0:07:20	1:41:17	0:25:04	10:51:44	0.358
UNCONCIOUS / FAINTING (NEAR)	36	0:02:58	3:26:14	0:53:00	31:48:23	1.048
UNKNOWN PROBLEM (PERSON) DOWN	13	0:15:06	2:17:40	0:49:39	10:45:28	0.354
VEHICLE FIRE	9	0:02:54	1:58:55	0:44:40	6:42:07	0.221
WARRANT SERVICE	243	0:00:17	5:30:38	0:22:13	89:59:24	2.964
WATER RELATED PROBLEM	20	0:02:54	1:31:21	0:09:02	3:00:47	0.099
Totals:	7460			40:17	3036:03:44	99.998

# ADMINISTRATIVE AMBULANCE CHARGE-OFFS

## FOR INFORMATION ONLY

MARCH 2020

<u>NAME</u>	<u>DATE OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Shakenia D. Alexander	02/15/2010 & 02/16/2010	793.69	Uncollectible-Statute of limitation beyond 10 yrs
Tony Ashe	02/04/2010	75.64	Uncollectible-Statute of limitation beyond 10 yrs
Gracie S. Ballard	02/08/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Crystal J. Bowes	02/20/2010	512.46	Uncollectible-Statute of limitation beyond 10 yrs
Shelia Y. Brame	02/08/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Christopher W. Bullock	02/05/2010	433.28	Uncollectible-Statute of limitation beyond 10 yrs
William H. Bullock	02/28/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Hattie Cannady	02/17/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Debra W. Carrillo	02/10/2010 & 02/19/2010	991.48	Uncollectible-Statute of limitation beyond 10 yrs
Shiquan Clark	02/11/2010	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Ricky E. Collier	02/03/2010	402.05	Uncollectible-Statute of limitation beyond 10 yr
Bruce Collins	02/22/2010	474.92	Uncollectible-Statute of limitation beyond 10 yrs
Steven L. Cooke	02/02/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Rickey J. Curtis	02/14/2010	360.41	Uncollectible-Statute of limitation beyond 10 yrs
Matthew R. Darnell	02/09/2010	464.51	Uncollectible-Statute of limitation beyond 10 yrs
Talisha M. Davis	02/16/2010	106.00	Uncollectible-Statute of limitation beyond 10 yrs
Lisa Dolores	02/14/2010	331.82	Uncollectible-Statute of limitation beyond 10 yrs
Marshall H. Dunston	02/19/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Calvin Durham	02/13/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Rondrell Eaton	02/01/2010	402.05	Uncollectible-Statute of limitation beyond 10 yrs
Mary A. Ellis	02/20/2010	370.82	Uncollectible-Statute of limitation beyond 10 yrs

Ellen T. Faines	02/04/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Lucille Foster	02/25/2010	75.64	Uncollectible-Statute of limitation beyond 10 yrs
Elvia S. Franquez	02/05/2010	554.10	Uncollectible-Statute of limitation beyond 10 yrs
Aaron M. Gariepy	02/21/2010	464.51	Uncollectible-Statute of limitation beyond 10 yrs
Charlie Gear	02/21/2010	491.64	Uncollectible-Statute of limitation beyond 10 yrs
Julie Gibson	02/21/2010	464.51	Uncollectible-Statute of limitation beyond 10 yrs
Dawn Guerrant	02/07/2010	328.59	Uncollectible-Statute of limitation beyond 10 yrs
Jamar A. Hargrove	02/03/2010	370.82	Uncollectible-Statute of limitation beyond 10 yrs
Sharonatte A. Hargrove	02/09/2010	422.87	Uncollectible-Statute of limitation beyond 10 yrs
Shirley B. Hargrove	02/15/2010	391.64	Uncollectible-Statute of limitation beyond 10 yrs
Chester G. Harris	02/08/2010	140.00	Uncollectible-Statute of limitation beyond 10 yrs
Fred W. Harris	02/03/2010 – 02/22/2010	160.02	Uncollectible-Statute of limitation beyond 10 yrs
Ruby A. Harris	02/28/2010	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Glenn M. Hawkins	02/06/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Julian Henderson	02/07/2010	9.00	Uncollectible-Statute of limitation beyond 10 yrs
Avis C. Hendricks	02/24/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Queen E. Holloway	02/06/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Wanda J. Horton	02/16/2010	391.64	Uncollectible-Statute of limitation beyond 10 yrs
Quentin L. Jackson	02/14/2010	391.64	Uncollectible-Statute of limitation beyond 10 yrs
Rita N. Johnson	02/24/2010	377.32	Uncollectible-Statute of limitation beyond 10 yrs
Thornton Johnson	02/05/2010	125.82	Uncollectible-Statute of limitation beyond 10 yrs
Devarta O. Jones	02/18/2010	391.64	Uncollectible-Statute of limitation beyond 10 yrs
Joseph W. Jones, Jr.	02/20/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Lasandra F. Jones	02/10/2010	381.23	Uncollectible-Statute of limitation beyond 10 yrs
Sharon Y. Jones	02/27/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Shirley M. Jones	02/02/2010	84.83	Uncollectible-Statute of limitation beyond 10 yrs
Almad C. Judkins	02/01/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs

Janice M. Knott	02/20/2010	321.94	Uncollectible-Statute of limitation beyond 10 yrs
Leonor Lopez	02/24/2010	422.87	Uncollectible-Statute of limitation beyond 10 yrs
Mary Mason	02/02/2010	533.28	Uncollectible-Statute of limitation beyond 10 yrs
Romids Miles	02/10/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Dorothy B. Miller	02/13/2010	125.00	Uncollectible-Statute of limitation beyond 10 yrs
Plummer Nelson	02/16/2010	391.64	Uncollectible-Statute of limitation beyond 10 yrs
Amanda K. Paynter	02/09/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
William H. Pendergrass	02/16/2010	506.15	Uncollectible-Statute of limitation beyond 10 yrs
James H. Pernell	02/05/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Cytrina Q. Perry	02/03/2010	413.05	Uncollectible-Statute of limitation beyond 10 yrs
Sylvia A. Perry	02/14/2010	370.82	Uncollectible-Statute of limitation beyond 10 yrs
Killis Purnell	02/26/2010	512.46	Uncollectible-Statute of limitation beyond 10 yrs
Joe Ragland	02/03/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Robert K. Rainey	02/13/2010	391.64	Uncollectible-Statute of limitation beyond 10 yrs
Shawn E. Reid	02/16/2010	626.97	Uncollectible-Statute of limitation beyond 10 yrs
Christopher Ruiz	02/15/2010	433.28	Uncollectible-Statute of limitation beyond 10 yrs
Carol Smith	02/10/2010	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Matthew L. Talley	02/08/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Elza D. Taylor	02/06/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Aisha D. Townsend	02/21/2010	333.23	Uncollectible-Statute of limitation beyond 10 yrs
Beatriz Valdiolivar	02/07/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Louvenia M. Vereen	02/02/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Barry S. Vick	02/16/2010 & 02/18/2010	783.28	Uncollectible-Statute of limitation beyond 10 yrs
Scotty A. Washington	02/27/2010	554.10	Uncollectible-Statute of limitation beyond 10 yrs
Barry M. Welborn, Sr.	02/14/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Sylvia Wheeling	02/14/2010	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Bessie R. Williams	02/08/2010	110.00	Uncollectible-Statute of limitation beyond 10 yrs

Charlie H. Williams	02/14/2010	53.95	Uncollectible-Statute of limitation beyond 10 yrs
Shaniqua D. Williams	02/18/2010	75.00	Uncollectible-Statute of limitation beyond 10 yrs

**TOTAL     \$ 22,545.25**

Objectives	Outcomes
<p><b>1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.</b></p>	<ul style="list-style-type: none"> <li>● The Farmers Market Manager, with assistance from Paul McKenzie, is developing a set of operational procedures that will allow the Farmers Market to operate in a way that minimizes risk to vendors, customers and the general public in light of the COVID-19 pandemic. Once developed, we will implement a public information campaign to get the word out.</li> <li>● Kerr-Tar Beekeepers met with 10 members. The program was on the Layen Beehive.</li> <li>● Agrishop workshop was conducted with 18 small farmers. During this workshop topics that were presented high tunnel production, Hemp production, marketing your farm, farm safety, small ruminant production, and developing a food safety plan. The farmers stated on evaluations that they would adopt Cooperative Extension recommendations taught at this workshop.</li> </ul>
<p><b>2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.</b></p>	<ul style="list-style-type: none"> <li>● Cooperative Extension is assisting farmers in meeting new training requirements regarding the use of certain herbicides that have the potential for environmental or health impacts. The training gives farmers the information they need to use essential products in a way that protects natural resources, and the health of farmers, farmworkers and their families. The training was offered in-person, on-line, and in a one-on-one setting.</li> </ul>
<p><b>3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.</b></p>	<ul style="list-style-type: none"> <li>● Vance County CED has weekly leadership meetings to find ways to lead the team through this stressful time with the use of Ted Talks, University Moodle presentations, professional development activities, and daily check-ins</li> </ul>
<p><b>4. Youth and adults will address community issues and/ or challenges through volunteerism.</b></p>	<ul style="list-style-type: none"> <li>● The Vance County Food Giveaway has been postponed due to concerns of the spread of Coronavirus among the volunteers. We will resume as soon as</li> </ul>

	possible
<b>5. North Carolina's plant, animal and food systems will become more profitable and sustainable.</b>	<ul style="list-style-type: none"> <li>• While some communities have forced farmers markets to temporarily close down, Cooperative Extension in Vance County recognizes that these venues are a vital component of the food system, both for farmers and consumers. Thus, Paul McKenzie and Tracy Madigan have been reviewing resources from the US Centers for Disease Control, NC Department of Health &amp; Human Services, NC State Extension Food Safety program, and other leading sources, to develop operational plans so that this vital community resource can continue operating.</li> </ul>
<b>6. Parents and caregivers will effectively use recommended parenting, self-care practices, and community resources.</b>	<ul style="list-style-type: none"> <li>• The Triple P Parenting Program is currently not doing in person meetings. During this time they are using social media, radio, and other social distancing practices to meet client needs. Classes will resume at a later date.</li> </ul>
<b>7. Futures that Work: School to Career Pathways</b>	<ul style="list-style-type: none"> <li>• The Vance County 4-H program is looking for ways to use innovative programming ideas such as videos, online learning tools, and interactive meetings to engage youth during this time.</li> </ul>
<b>8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases</b>	<ul style="list-style-type: none"> <li>• The EFNEP Program has postponed face to face classes due to the closing of schools and youth centers. In the meantime, she is working on various professional development activities, filming nutrition education videos to put on social media and our website, learning new lesson plans, and looking for ways to assist with food distribution projects</li> </ul>
<b>9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.</b>	<ul style="list-style-type: none"> <li>• The COVID-19 pandemic seems to have raised interest in self-reliance skills such as vegetable gardening. Paul McKenzie is responding by widely disseminating vegetable gardening tips through a variety of channels, including radio, websites, social media and electronic newsletters. He is also working with Master Gardener volunteers to determine how outreach projects such as demonstration gardens can move forward in the current conditions.</li> </ul>

**10. Community Outreach**

- The Vance County Food Giveaway has been postponed due to concerns of the spread of Coronavirus among the volunteers. We will resume as soon as possible.

**Vance County Emergency Medical Service  
03/01/2020- 03/31/20 Call Breakdown**

**EMS Calls Totals By Station**

Company 9 (Main)	551
Company 1 (Bearpond FD)	81
<b>Mar-20</b>	<b>632</b>

**EMS Calls By Medical Category**

Abdominal Pain	22
Allergies	2
Altered Mental Status	9
Animal Bite	0
Assault	9
Back Pain	12
Breathing Problems	54
Burns	1
CO Poisoning / Hazmat	0
Cardiac Arrest	17
Chest Pain	32
Choking	2
Code Stroke	1
Convulsions / Seizure	23
Diabetic Problem	9
Drowning	0
Electrocution	0
Eye Problem	0
Fall Victim	0
Fire Standby	13
Headache	6
Heart Problems	5
Heat/Cold Exposure	0
Hemorrhage/Laceration	13
Industrial Accident	0
Ingestion/Poisoning/Overdose	18
Medical Alarm	0
Newborn	0
Not Applicable	58
Not Available	0
Not Entered	0
Not Known	0
Pain	58
Pregnancy / Childbirth	1
Psychiatric Problems	9
Respiratory Arrest	0
STEMI	3
Sick Person	168
Dialysis Shunt Issue	0

**EMS Calls By Medical Category (cont.)**

Stab/Gunshot Wound	4
Standby	0
Stroke/CVA	3
Traffic Accident	0
Transfer / Interfacility	0
Trauma, Arrest	1
Traumatic Injury	31
Unconscious / Fainting	17
Unknown Problems	31
<b>Mar-20</b>	<b>632</b>

**EMS Calls By Outcome**

ALS Assist	0
Cancelled	0
Cancelled Enroute	20
Dead at Scene	12
Fire Standby	8
No Patient Found	48
Interfacility Transport	0
Patient Refused Care	61
Standby	0
Mutual Aid Given	0
Treated, Refused transport	36
Treated, Transferred Care	1
Treated, Transported by EMS	446
<b>Mar-20</b>	<b>632</b>

**Mileage Report**

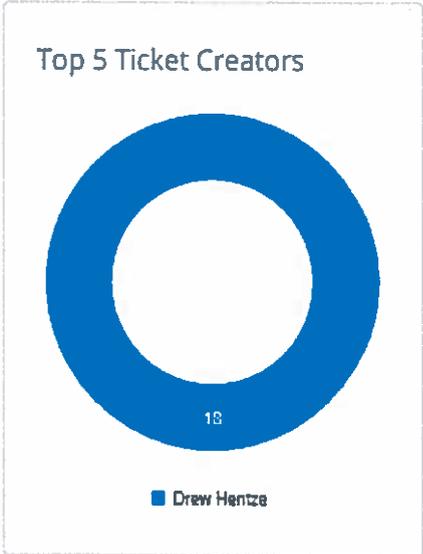
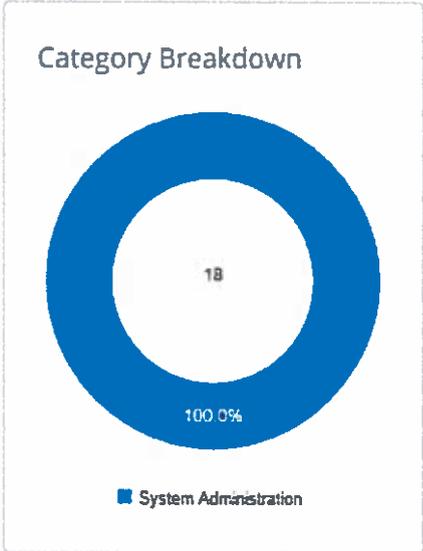
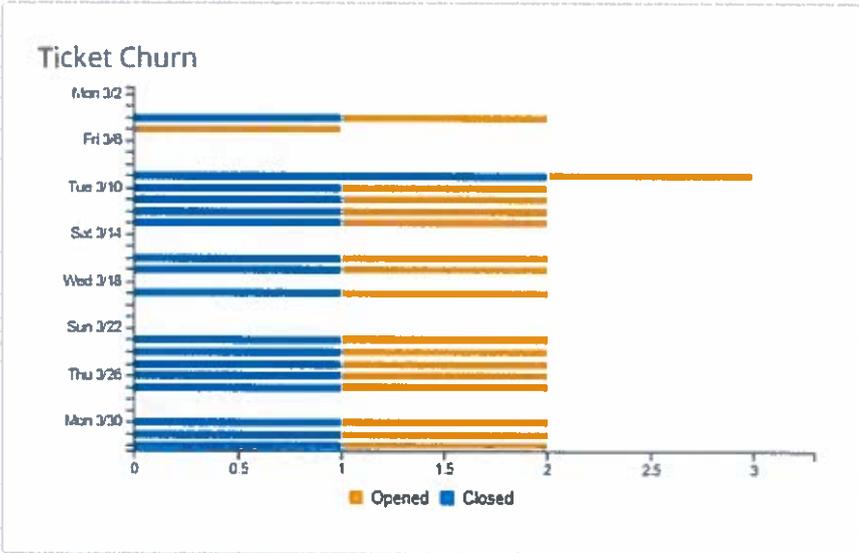
Unit	Mileage
102	147,456
103	130,754
104	66,062
105	112,114
107	51,787
108	95,340
109	83,094
110	153,272
112	135,678
114	95,872
1101	16,401

<p><b>18</b> <small>-1</small></p> <p>New Tickets</p>	<p><b>0</b></p> <p>Your Tickets</p>	<p><b>0</b> <small>-1</small></p> <p>Open Tickets</p>	<p><b>0</b></p> <p>Unassigned Tickets</p>
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**First Response Time**  
Average  
**5 hours 16 minutes**

**Ticket Close Time**  
Average  
**5 hours 16 minutes**



**VANCE COUNTY PLANNING & DEVELOPMENT  
ACTIVITY SUMMARY REPORT  
February 26, 2020 - March 25, 2020**

**GENERAL ACTIVITY**

Type of Activity	Total Records	Fees	Value
Enforcement Cases	5	N/A	N/A
Miscellaneous Fees	19	\$91	N/A
Planning Fees	7	\$500	N/A
*Zoning Permits*	19	\$925	N/A
Board of Adjustment	1	\$250	N/A
Planning Board / Rezoning	1	\$250	N/A
Mechanical	12	\$870	\$58,333
Electrical	19	\$1,090	\$61,485
Plumbing	10	\$525	\$21,040
Water Taps			
** Building **	52	\$24,337	\$2,993,977
<b>TOTAL ALL ACTIVITY</b>	<b>145</b>	<b>\$28,838</b>	<b>\$3,134,835</b>

**\* ZONING PERMITS BREAKDOWN \***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	11	\$660
Multi-Family Dwellings		
Residential Additions		
Commercial		
Miscellaneous	1	\$60
Sign	2	\$80
Cell Tower		
Perk Test Authorizations	5	\$125
Dev Permit (Kittrell)		
<b>TOTAL ZONING PERMITS</b>	<b>19</b>	<b>\$925</b>

**\*\* BUILDING PERMITS BREAKDOWN \*\***

Residential Building Permits	Total	Fees	Value
(SFR) Single Family Residential	10	\$12,286	\$1,453,150
(MOD) Modular	2	\$2,486	\$447,154
(SWMH) Single Wide Mobile Home			
(DWMH) Double Wide Mobile Home	3	\$765	\$99,000
(TWMH) Triple Wide Mobile Home			
(ADD) Addition	2	\$375	\$3,625
(ACC) Accessory	4	\$220	\$8,050
Remodel	15	\$3,980	\$399,797
Shingles	1	\$65	\$6,000
(Demo) Demolition			
<b>Total Residential</b>	<b>37</b>	<b>\$20,177</b>	<b>\$2,416,776</b>
<b>Commercial Building Permits</b>			
(CN) Commercial - New			
(CA) Commercial - Addition			
(CU) Commercial - Upfit	8	\$3,035	\$564,321
(OC) Occupancy Change			
(FS) Fire/Safety	4	\$220	N/A
<b>Total Commercial</b>	<b>12</b>	<b>\$3,255</b>	<b>\$564,321</b>
Misc (Residential & Commercial)	3	\$905	\$12,880
<b>TOTAL BUILDING PERMITS</b>	<b>52</b>	<b>\$24,337</b>	<b>\$2,993,977</b>

Prepared by:  
03/26/2020

*Made Valley*

Approved by:  
03/26/2020

*Jerry W. Moss*

**Vance County Planning & Development's**  
**Planning Activity**  
02/26/20 to 03/25/20

Short ID	Project Description	Project Start Date	Short Address	Owner Name	Total Fees
CUP	0495 01018 - Family Cemetery within the Tar River Watershed Area. Lot size will be 30' x 30', 900 sq. ft. out of a 19 acre tract. Development capped at 24%.	03/19/2020	Dick Smith Rd.	William Michael Satterwhite	\$250.00
<b>BOA - Conditional Use Permit</b>					
<b>Total Fees</b>		<b>\$250.00</b>			
EXPT	0410G01021, recombination, .952 acres, Pinnacle Point.	03/18/2020	Pinnacle Pl.	Carolina Consolidation	\$30.00
EXPT	0325C03001 - Recombination, 1.018 acres net. NC HWY 39 and Townsville Landing Road.	02/27/2020	12996 N NC 39	Ralph H. Pegram	\$30.00
EXPT	0533 03006 Recombination, Vicksboro Rd., 2.09 acres total.	02/28/2020	Vicksboro Rd	Percy J. Cooper, Sr.	\$30.00
EXPT	0380 01006C Recombination - Williams Lane.	03/10/2020	435 Williams Ln.	Jane E. Lynch-Brooks	\$30.00
EXPT	0600 02007 - Greater than 10 acre exception. Strawberry Lane, 85.667 acres	03/20/2020	Strawberry Ln.	Dennis M. Hodge	\$30.00
<b>Plan - Plat (Exempt)</b>					
<b>Total Fees</b>		<b>\$150.00</b>			
REZON	0325C03002 - Rezoning of R20 property to HC or Highway Commercial. A	03/19/2020	12996 N NC 39 Hwy.	Ralph H. Pegram	\$250.00

	recombination of land to meet the one acre (net) requirement has been completed. The structures on the property are non-conforming, as in they do not meet some setback requirements and cannot be enlarged as to make any non-conformity worse.				
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<b>Plan - Rezoning</b>	
<b>Total Fees</b>	<b>\$250.00</b>

MRSUB	0462 01010 4 lots, North Chavis Rd.	03/18/2020	N Chavis Rd.	WW Properties & Rentals	\$175 00
MRSUB	0533 01004, 1 lot, Puckett Rd.	03/18/2020	Puckett Rd.	Jerry Wayne Hoyle	\$175 00

<b>Plan - Subdivision (Minor)</b>	
<b>Total Fees</b>	<b>\$350.00</b>

<b>TOTALS:</b>	Total Projects:	<b>9</b>
	Total Fees:	<b>\$1,000.00</b>

**Vance County Planning & Development's  
Permits Issued - Zoning Permits  
02/26/20 to 03/25/20**

Short ID	Project Description	Permit Issued Date	Short Address	Owner Name	Total Fees	Parcel ID
ZPERK	perk test	03/03/2020	Sumter Ln.	NC Land Invesiments Lic	\$25.00	0369C01035
ZPERK	Recert., 1998 54x28 DWMH.	03/12/2020	158 Virginia Dare Ln.	West Wade N., Sr.	\$25.00	0528 01009
ZPERK		03/12/2020	Edwards Rd.	Ranes HVAC, LLC	\$25.00	0458 06017
ZPERK	Recert., 2020 28x64 4 Beds & 2 Baths 1,794 Sq.Ft.	03/18/2020	Julian Smith Rd.	Redemption Properties, LLC	\$25.00	0472 02006
ZPERK	2020 28x68 4 Beds & 2 Baths 1,791 Sq.Ft.	03/19/2020	Summer Lake Ln.	Allen Vivian S.	\$25.00	0462801007
<b>Perk/Recert Authorization</b>						
<b>Total Fees</b>		<b>\$125.00</b>				
<b>Permits Issued:</b>		<b>5</b>				
ZMISC	12' x 18' covered deck.	03/13/2020	181 Gillburg Estate Ct.	Tara Dunston Harrison	\$60.00	0546 01026
<b>Zoning - Miscellaneous</b>						
<b>Total Fees</b>		<b>\$60.00</b>				
<b>Permits issued:</b>		<b>1</b>				

ZSIGN	1 pylon on premises sign for Dollar General Store, 2 wall (raceway) signs, both types meet the regulations for signs per section 9 of the VC zoning ordinance.	02/28/2020	35 N Oliver Dr.	Raymond E. Dickerson	\$40.00	0525 03005
ZSIGN	One Pylon and two raceway signs for Dollar General Store. Signs meet regulation regarding signs, Section 9, Vance County Zoning Ordinance.	02/28/2020	39 Bullocksville Park Rd.	Stephen Jarvis White	\$40.00	0587 03004

**Zoning - Sign**

Total Fees

**\$80.00**

Permits Issued:

**2**

ZSFR	2 Stories 4 Beds & 3 Baths 2,217 Sq.Ft. With Attached Garage 402 Sq.Ft. (Setbacks are prior to ordinance being in effect).	03/02/2020	78 Springwater Rd.	East Geer Ventures, LLC	\$60.00	0412C03019
ZSFR	2 Stories 4 Beds & 2.5 Baths 2,009 Sq.Ft. With Attached Garage 401 Sq.Ft. (Setbacks are prior to ordinance being in effect).	03/02/2020	526 W. Waycliff Rd.	East Geer Ventures, LLC	\$60.00	0412C03027
ZSFR	2 Stories 4 Beds & 2.5 Baths 2,009 Sq.Ft. With Attached Garage 401 Sq.Ft. (Setbacks are prior to ordinance being in effect).	03/02/2020	64 Springwater Rd.	East Geer Ventures, LLC	\$60.00	0412C03020
ZSFR	2 Stories 4 Beds & 2.5 Baths 2,009 Sq.Ft. With	03/02/2020	178 W. Boulder Rd.	East Geer Ventures, LLC	\$60.00	0412C03025

	Attached Garage 401 Sq.Ft. (Setbacks are prior to ordinance being in effect).					
ZSFR	1998 76x28 DWMH 4 Beds & 2 Baths.	02/28/2020	77 Libano Ln.	Trejo-Sanchez Juan Antonio	\$60.00	0550 03013
ZSFR	2 Stories 2 Beds & 2 Baths 1,600 Sq.Ft. (Existing structure to be removed before final co). (VAR-19-0698).	03/04/2020	381 Moody Rd.	Abbott Millard T., Jr. Abbott Marsha S.	\$60.00	0591A01002
ZSFR	2020 66x32 Modular 2,112 Sq.Ft. 3 Beds & 2 Baths With 24x24 Attached Garage. (Existing structure to be removed before final co).	03/16/2020	247 Morris Wilson Rd.	Uggiano Sandra	\$60.00	0379 02024
ZSFR	1997 66x28 DWMH 3 Beds & 2 Baths.	03/10/2020	372 N Piney Grove Rd.	Harris Wesley Barker Harris Jamie Lynn	\$60.00	0578 01018C
ZSFR	1999 64x28 DWMH 3 Beds & 2 Baths. (Existing structure to be removed before final co).	03/13/2020	257 D.Y. Hoyle Ln.	Sanford Malcolm L. & Sharon	\$60.00	0547C01010
ZSFR	2 Stories 3 Beds & 2.5 Baths 1,970 Sq.Ft. With Attached Garage 431 Sq.Ft. (Existing structure to be removed before final co).	03/20/2020	84 Stoneridge Dr.	WW Properties & Rentals, LLC	\$60.00	0452A01019
ZSFR	Modular 3 Beds & 2 Baths 2,123 Sq.Ft.	03/25/2020	979 Jacksontown Rd.	Yates Mobile Services Corp.	\$60.00	0597 03028

**Zoning - Single Family**

Total Fees

**\$660.00**

Permits Issued:	11
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<b>TOTALS:</b>	Total Projects:	19
	Permits Issued:	19
	Total Fees:	\$925.00

**Vance County Planning & Development's**  
**Permits Issued - Trades**  
**02/26/20 to 03/25/20**

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ELECC - 20 - 0282	installation of Starbucks POS	03/03/2020	1522 Dabney Dr	ROSEMYR CORPORATION	Bobby Ronald Thompson	\$1,800.00	\$55.00	0012 01013
ELECC - 20 - 0298	low voltage security alarm	03/04/2020	1522 Dabney Dr.	ROSEMYR CORPORATION	Paul Curtis Spruiell	\$6,400.00	\$100.00	0012 01013
ELECC - 20 - 0344	replace electrical services for telephone hut	03/16/2020	12551 N NC 39 Hwy.	MURRAY DOUGLAS S	Jimmy Jeffries, Sr.	\$1,500.00	\$55.00	0325 03012
ELECC - 20 - 0375	electrical repair	03/23/2020	121 Center St.	FISHER OF MEN CHURCH OF OUR LORD JESUS CHRIST	Tim Bridges	\$200.00	\$55.00	0065 08001

**Electrical Permit (C)**

Total Value	<b>\$9,900.00</b>	(Avg., \$2,475.00)
Total Fees	<b>\$265.00</b>	
Permits Issued:	<b>4</b>	

ELECR - 20 - 0303	install 22w generator with transfer switch	03/04/2020	1355 Community House Rd.	Macinnes Myles Macinnes Deborah H	Christopher Conrad	\$3,800.00	\$55.00	0434 01001
ELECR - 20 - 0310	Adding meter box for well.	03/09/2020	4381 Warrenton Rd.	Erskine L. Hawkins	Terrance Foster	\$350.00	\$55.00	0617A01009

ELECR - 20 - 0346	change service from 60 amp to 100amp replace inside panel	03/17/2020	609 Highland Ave.	Spring Felicia	David Pulley	\$800.00	\$55.00	0078 02024
ELECR - 20 - 0347	wire from electrical box to home box needed repair	03/17/2020	328 E Andrews Ave.	Pendergrass Frances Pendergrass April	Edward Chavis	\$500.00	\$55.00	0073 03002
ELECR - 20 - 0356	installation of 22kw stand alone generator and 200A transfer switch, load shed(2) heat pumps	03/18/2020	65 Elm Ln.	Rexrode Stephen M	Patrick L Root	\$8,094.00	\$55.00	0326B01007
ELECR - 20 - 0357	install new 200 amp exterior load center & 100 amp sub feeder to the existing mail-lug load center located in out building. Customer wants one exterior main breaker disconnect versus using the existing 6 main rule in the existing panel	03/18/2020	152 Facet Rd.	Wells Donald Louis	Robert Breedlove, Jr.	\$1,336.00	\$55.00	0221 02032
ELECR - 20 - 0265	install 48KW generator, wire to existing 200 amp ATS(installed when house was built) add new 100 amp ATS	02/27/2020	325 Pine Trl.	Secret Sand Llc	Willis Carpenter, Iii	\$22,500.00	\$55.00	0361C04001
ELECR - 20 - 0268	install 200KW generator with 200 am transfer switch	02/27/2020	2810 Nutbush Rd.	WILLIAMSON MICHAEL D. & DEBRA	Willis Carpenter, Iii	\$9,890.00	\$55.00	0600 03005

ELECR - 20 - 0273	200 amp service upgrade 100 amp sub panel upgrade (6) smoke detector (1) cao@ smoke detector	02/27/2020	1517 Warrenton Rd.	Ellington Ralph G Ellington Delores	Toney Wilkerson	\$2,500.00	\$55.00	0525 02014
ELECR - 20 - 0285	power pole for well pump	03/03/2020	549 Carey Chapel Rd.	Brock Donna W Skinner Jane W	Owner	\$200.00	\$55.00	0532 02009
ELECR - 20 - 0311	Adding Meter Box for basement.	03/09/2020	608 E Montgomery St.	GaallaWaah Properties	Terrance Foster	\$350.00	\$55.00	0076 06020
ELECR - 20 - 0325	replace complete electrical service w/200 amp service	03/12/2020	618 Mason St.	Apolonio Centeno B	Timothy Short	\$1,100.00	\$55.00	0088 03010

**Electrical Permit (R)**

Total Value **\$51,420.00** (Avg.: \$4,285.00)

Total Fees **\$660.00**

Permits Issued: **12**

ELERC - 20 - 0349	reconnect power	03/17/2020	107 Rockspring St.	FAITH TEMPLE HERALD OF TRUTH	Owner	\$55.00	\$55.00	0098 11013
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**Electrical Permit Reconnection (C)**

Total Value **\$55.00** (Avg.: \$55.00)

Total Fees **\$55.00**

Permits Issued: **1**

ELERR - 20 - 0270	reconnect	02/26/2020	197 Kitts Landing Ln.	Foster Enterprises Llc Ashley Luke Foster	Robert Breedlove, Jr.	\$55.00	\$55.00	0535 02018
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ELERR - 20 - 0369	power company request	03/19/2020	38 Dalton Ln.	Robertson Jacqueline Dianne	Owner	\$55.00	\$55.00	0591B02018
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**Electrical Permit Reconnection (R)**

Total Value **\$110.00** (Avg.: \$55.00)

Total Fees **\$110.00**

Permits Issued: **2**

MFTC - 20 - 0358	the removal of underground fuel storage tanks (1) 2000 gal and (1) 1000 gal tanks	03/18/2020	20 Bullocksville Park Rd.	Terry Larry Terry'S Convenience Store	Amy Lawson Tedder	\$9,000.00	\$220.00	0587 02019
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**Mechanical Fuel Tank (C)**

Total Value **\$9,000.00** (Avg.: \$9,000.00)

Total Fees **\$220.00**

Permits issued: **1**

MFTR - 20 - 0293	CHANGE OUT OLD SPLIT SYSTEM	03/03/2020	204 Farmwood Ln.	Rublein John C Rublein Amy L	Bradley Gene Faulkner	\$3,000.00	\$55.00	0594A01004
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**Mechanical Fuel Tank (R)**

Total Value **\$3,000.00** (Avg.: \$3,000.00)

Total Fees **\$55.00**

Permits Issued: **1**

HVACC - 20 - 0322	change out same for same	03/11/2020	2270 N Garnett St.	Cannady John F Iii & Samuel Ajr Petroleum Llc	Jonathan Stuart Edwrds	\$9,500.00	\$100.00	0030 02005B
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**Mechanical Permit (C)**

Total Value	\$9,500.00	(Avg.: \$9,500.00)
Total Fees	\$100.00	
Permits Issued:	1	

HVACR - 20 - 0288	change out 2 ton heat pump and 4 ton heat pump system	03/03/2020	230 Deer Wood Trl.	Hare Warren Iii Hare Edith	Michael Brummitt	\$11,188.00	\$55.00	0411A02006
HVACR - 20 - 0289	replace lower furnace in the basement	03/04/2020	1903 Summitt Rd.	KIT THEODORE KIT SHIRLEY	Michael David Smith	\$4,700.00	\$55.00	0043 03007
HVACR - 20 - 0294	changing out split system	03/03/2020	204 Farmwood Ln.	Rublein John C Rublein Amy L	Bradley Gene Faulkner	\$3,000.00	\$0.00	0594A01004
HVACR - 20 - 0308	remove oil furnace and install a 31/2 ton heat pump system	03/10/2020	1203 Poplar Creek Rd.	Capps John L Capps Sue Trustees	Michael Brummitt	\$6,527.00	\$110.00	0409 01004
HVACR - 20 - 0320	hook up gas tank	03/11/2020	1355 Community House Rd.	Macinnes Myles Macinnes Deborah H	Ralph Gornail Hutchins	\$250.00	\$55.00	0434 01001
HVACR - 20 - 0321	change out same for same rehook existing wire	03/11/2020	501 S Woodland Rd.	CANNADY SAMUEL H CANNADY DEBORAH	Dennis Davis	\$4,200.00	\$55.00	0048 05004
HVACR - 20 - 0334	change out furnace and air conditioning units	03/13/2020	822 Eastside Dr.	HARRIS RUBY MAE	Larry Wilder	\$6,470.00	\$55.00	0077 03007

	no duct system							
HVACR - 20 - 0350	heating system inspection	03/18/2020	199 Tungsten Mine Rd.	SUMMERS LAURECE	Larry Wilder	\$200.00	\$55.00	0325 03021
HVACR - 20 - 0379	set LP tank run line to generator	03/24/2020	2810 Nutbush Rd.	WILLIAMSON MICHAEL D. & DEBRA	Randy Reams Boves	\$300.00	\$55.00	0600 03005

**Mechanical Permit (R)**

Total Value **\$36,833.00** (Avg.: \$4,092.58)

Total Fees **\$495.00**

Permits Issued: **9**

PLMBR - 20 - 0295	master bathroom shower conversion w/valve	03/03/2020	263 Sam Brummitt Rd.	YOUNG PHILIP W YOUNG DOROTHY	Brad Norman	\$11,640.00	\$55.00	0600 02003
PLMBR - 20 - 0301	connect to city sewer line	03/04/2020	2349 Oxford Rd.	Perry Pierre D.	James Bullock	\$300.00	\$55.00	0054 01041
PLMBR - 20 - 0317	run gas line to new generator	03/10/2020	325 Pine Trl.	Secret Sand Llc	Johnnie Mark Dickens	\$300.00	\$55.00	0381C04001
PLMBR - 20 - 0348	set out plumbing fixtures	03/17/2020	199 Tungsten Mine Rd.	SUMMERS LAURECE	Robert Lloyd	\$400.00	\$55.00	0325 03021
PLMBR - 20 - 0355	connect to city sewer line	03/18/2020	492 S Stratford Ct.	Ronald T. or Mitzi C. Parrott	Christopher Pulley	\$3,000.00	\$55.00	

**Plumbing Permit (R)**

Total Value **\$15,640.00** (Avg.: \$3,128.00)

Total Fees **\$275.00**

Permits Issued:	5
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PVCWD - 20 - 0275	county water hook up	02/27/2020	460 Brookston Rd.	Jackson Anne C Jackson Ernest	Larry Satterwhite	\$600.00	\$50.00	0615 01025
PVCWD - 20 - 0286	connect to county water line	03/03/2020	561 Foster Rd.	Padgett Timothy E	Owner	\$200.00	\$50.00	0552 01024
PVCWD - 20 - 0290	connect to county water	03/03/2020	5625 Vicksboro Rd.	Harmon Lisa A	TBD	\$200.00	\$50.00	0540 01015
PVCWD - 20 - 0314	connect to county water line	03/10/2020	5501 Thomas Rd.	Bunce Jimmy Bunce Carol	James Bullock	\$400.00	\$50.00	0333 01007A
PVCWD - 20 - 0315	install water service line from county water line	03/10/2020	2464 Rock Mill Rd.	Mt. Olive Baptist Church	Kenneth Mosley	\$4,000.00	\$50.00	0546 03003

**Plumbing VCWD**

Total Value	\$5,400.00	(Avg.: \$1,080.00)
Total Fees	\$250.00	
Permits Issued:	5	

<b>TOTALS:</b>	Value:	\$140,858.00	(Avg.: \$3,435.56)
	Total Projects:	41	
	Permits Issued:	41	
	Total Fees:		\$2,485.00

Vance County Planning & Development's  
**Permits Issued - Building**  
 02/26/20 to 03/25/20

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 20 - 0300	adding a porch with railings and steps	03/04/2020	1306 Alpha Rd.	HOLDEN LEONARD HOLDEN TOKI	Owner	\$7,500.00	\$55.00	0107 11005
<b>Building Accessory (R)</b>								
Total Value		\$7,500.00	(Avg.: \$7,500.00)					
Total Fees		\$55.00						
Permits Issued:		1						
DECK - 20 - 0249	16X 4 residential ramp	02/27/2020	324 Marigold Ln.	Satterwhite Dianne R	Rebuilding Hope, Inc.	\$150.00	\$55.00	0461B02059
DECK - 20 - 0250	10' residential ramp w/dX5 landing	02/27/2020	3870 Charlie Grissom Rd.	Howard Mamie	Rebuilding Hope, Inc.	\$200.00	\$55.00	0491 04001
DECK - 20 - 0271	16x4 Residential ramp	02/27/2020	413 Ivey St.	WW PROPERTIES & RENTALS LLC	Rebuilding Hope, Inc.	\$200.00	\$55.00	0051 07004
<b>Building Accessory (R) - Deck/Ramp</b>								
Total Value		\$550.00	(Avg.: \$183.33)					
Total Fees		\$165.00						
Permits Issued:		3						

ADD - 20 - 0126	added a deck with covertop 12x18	03/13/2020	181 Gilburg Estates Ct.	Dunston Tara	Owner	\$3,000.00	\$310.00	0546 01026
ADD - 20 - 0304	to build a 5x5 landing between back door	03/08/2020	732 Daniel St.	Eaton George Thomas	Wayne Roberts	\$625.00	\$65.00	0096 05001

**Building Addition (R)**

Total Value	\$3,625.00	(Avg.: \$1,812.50)
Total Fees	\$375.00	
Permits Issued:	2	

MOD - 20 - 0283	off frame modular home 2112 sqft attached garage 24x24 rear deck 20x20	03/16/2020	247 Morris Wilson Rd.	UGGIANO SANDRA	Carolina Mobile Contractors, Inc.	\$216,070.00	\$1,533.00	0379 02024
MOD - 20 - 0323	off frame modular 1 story w/porch	03/24/2020	979 Jacksontown Rd.	Yates Mobile Services Corp	Yates Homes	\$231,084.00	\$953.00	0597 03028

**Building New Modular (R)**

Total Value	\$447,154.00	(Avg.: \$223,577.00)
Total Fees	\$2,486.00	
Permits Issued:	2	

SFR - 20 - 0082	SFR 2 story 1001 1st floor, 1216 2nd floor, 402 porch	03/02/2020	78 Springwater Rd. Bldg: L209	East Geer Ventures LLC	Wade Gilmer Jumey, Jr.	\$97,103.00	\$1,118.00	0412C03019
SFR - 20 - 0158	2 story SFR 804 1st floor, 1205 2nd floor, 401 Attached garage, 89 porch	03/02/2020	526 Waycliff Rd. Bldg: 219	East Geer Investments LLC	Wade Gilmer Jumey, Jr.	\$82,417.22	\$1,118.00	0412c03027
SFR - 20 - 0184	2 story SFR 804	03/02/2020	178 W boulder	East Geer	Wade Gilmer	\$81,864.91	\$1,118.00	0412C03025

	1st fl, 1205 2nd fl and 401 attached garage and 53 porch		Bldg. 215	Investments LLC	Jurney, Jr.			
SFR - 20 - 0185	2 story SFR 804 1st fl, 1205 2nd fl and 401 attached garage and 53 porch	03/02/2020	64 Springwater Bldg. 210	East Geer Investments LLC	Wade Gilmer Jurney, Jr.	\$81,864.91	\$1,118.00	0412C03020
SFR - 20 - 0223	2 story SFR 1227 1st fl, 743 2nd fl 431 attached garage, 87 porch and 172 storage	03/20/2020	84 Stoneridge Dr.	Steed Marvin P Steed Joyce	Mark Edward Dowdy	\$207,000.00	\$1,588.00	0452A01019
SFR - 20 - 0224	2 story SFR 960 1st fl 640 2nd fl, 478 porch	03/04/2020	381 Moody Rd.	Millard T. & Marsha Abbott	Dudley Williams, III	\$160,900.00	\$1,008.00	0591A01002
SFR - 20 - 0252	1 story SFR 1412 sf, 300 porch	02/28/2020	1731 Cypress Dr.	MANAGED HOME CONSTRUCTION LLC	Timothy Bridges	\$150,000.00	\$804.00	0016 05003A
SFR - 20 - 0318	SFR 1 1/2 story with garage and porch	03/17/2020	1100 Closs Ct.	WHITEHAWK PROPERTIES LLC	Worth Taylor Construction Co., Inc.	\$170,000.00	\$1,118.00	0036 01007
SFR - 20 - 0330	2 story SFR w/attached garage and porch and utility bldg	03/20/2020	409 Eagle Ct.	WW PROPERTIES & RENTALS LLC	Mark Edward Dowdy	\$215,000.00	\$1,648.00	0215C01014
SFR - 20 - 0332	2 Story SFR w attached garage and porch and utility shed	03/20/2020	407 Eagle Ct.	WW PROPERTIES & RENTALS LLC	Mark Edward Dowdy	\$207,000.00	\$1,648.00	0215C01015

**Building New Single Family (R)**

Total Value **\$1,453,150.04** (Avg.: \$145,315.00)

Total Fees **\$12,286.00**

Permits Issued:

10

RMODL - 20 - 0269	adding some GFIS in kitchen remove and replace shingles change exterior doors with framing.	02/26/2020	408 Bunn St.	LEWIS BERYLE M	Michael W Parham	\$19,000.00	\$255.00	0051 08001
RMODL - 20 - 0287	12 solar mounted modules grid tied 3.60 kw, solar installation on existing structure	03/03/2020	129 Willowood Dr.	DEMETRIADES GUS PETER	Peter W DeNicola	\$20,770.00	\$120.00	0018 04019
RMODL - 20 - 0307	renovation of kitchen floor, bathroom floor, roof to be re-shingled	03/05/2020	310 Cherry St.	Kearney Lee	Antowon Jermaine Blakeney	\$15,000.00	\$320.00	0077 01006
RMODL - 20 - 0309	build block wall w/ footing /underpinning	03/06/2020	199 browns creek	Farriss Andrew Ray Farriss Joanna Ezzell	John Mitchell	\$9,300.00	\$65.00	0590 02012
RMODL - 20 - 0326	rehabilitate house new elec hvac	03/12/2020	430 Chavasse Ave.	HUMPHRIES PROPERTIES LLC	Owner	\$20,000.00	\$410.00	0027 03021
RMODL - 20 - 0327	rehab property elec hvac plumb	03/12/2020	434 Chavasse Ave.	HUMPHRIES PROPERTIES LLC	Owner	\$20,000.00	\$410.00	0027 03021
RMODL - 20 - 0337	Remodel house approx. 600	03/25/2020	247 Queens Ln.	Stoll Kevin J Stoll Jinda K	Cornerstone General Contracting, Inc.	\$175,000.00	\$420.00	0355 01007
RMODL - 20 - 0340	adding a family room, 1.5 bathroom, laundry room	03/16/2020	3180 Stagecoach Rd.	BENNETT RONALD E	Owner	\$35,000.00	\$410.00	0375 02003

RMODL - 20 - 0343	remodel house replace floors pipes and wiring	03/16/2020	754 John St.	WOODARD ANNIE R. (VASS)	Owner	\$12,000.00	\$410.00	0075 01018
RMODL - 20 - 0360	renovation to house	03/18/2020	832 Champion St.	DE JESUS MISAEEL SAN JUAN	Owner	\$25,000.00	\$410.00	0027 06014
RMODL - 20 - 0362	tub to shower conversion w/valve	03/18/2020	107 N Cobble Creek Dr.	Wilkins Danielle	Brad Norman	\$8,147.00	\$65.00	0452B01028
RMODL - 20 - 0363	tub to shower conversion w/valve	03/18/2020	107 Stratford Dr.	Briggs Krista R. & Other	Brad Norman	\$7,780.00	\$65.00	0410B02004
RMODL - 20 - 0371	renovation to home	03/19/2020	274 Kittrell St.	HUMPHRIES PROPERTIES LLC	Owner	\$25,000.00	\$410.00	0074A01006
RMODL - 20 - 0377	finishing 900 sqft of house that was already framed	03/23/2020	250 Waterstone Ln.	Luther Scott Luther Carolyn W	Owner	\$300.00	\$155.00	0312 01005A
RMODL - 20 - 0385	replace windows	03/25/2020	1538 E Andrews Ave.	Martinez Jose & Lemus Israel	Owner	\$7,500.00	\$55.00	0094 01007

**Building Remodel (R)**

Total Value **\$399,797.00** (Avg.: \$28,653.13)

Total Fees **\$3,980.00**

Permits Issued: **15**

CU - 20 - 0067	demo of existing HVAC system adding a new rooftop air handler and exhaust fan , six VAV; with cyper propress	03/06/2020	568 Ruin Creek Rd.	DLP MARIA PARHAM MEDICAL CENTER LLC	Chris Williford	\$320,000.00	\$500.00	0411 03001
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	pipng being added.							
CU - 20 - 0175	renovation to 2nd floor of building #3 at VGCC	02/27/2020	200 Community College Rd. Bldg. 3	VANCE-GRANVILLE COMMUNITY COLLEGE	Stephen Charles Semcho	\$200,000.00	\$1,550.00	0410 04007
CU - 20 - 0267	add 750sf of room inside existing building	03/06/2020	201 S Williams St.	ACTS OF VANCE COUNTY INC	Kenneth Long, III	\$13,915.00	\$200.00	0025 02007
CU - 20 - Q284	demo and replace a wall repair sheet rock and paint	03/19/2020	1775 Graham Ave. Suite # 105	BARNETT RUTH F C/O BARNETT PROPERTIES LLC	Russell Allen White	\$15,000.00	\$255.00	0215 02010
CU - 20 - 0297	install a fire suppression system in an open face paint spray booth	03/19/2020	235 Warehouse Rd.	NORBERG PROPERTIES LLC	Kirk Nielsen	\$4,500.00	\$55.00	0109 01008
CU - 20 - 0319	Car hit building, fixing framing, installing new tub, drywall and insulation work	03/18/2020	111 S Pinkston St. Bldg. 38	HIGHLAND GREEN LLC	Mark Fenton	\$5,000.00	\$255.00	0093 04001
CU - 20 - 0338	installing fire suppression system inside the existing hood	03/18/2020	1029 N Gamett St.	LEWIS BOLLAR JR	Johnny Jones	\$1,600.00	\$110.00	0074 03004
CU - 20 - 0341	replacing obsolete fire suppression system with UL300 approved PyroChem fire suppression system along with correct nozzle coverage for appliances, plenum and duct	03/16/2020	855 N Gamett St.	HAUTER NAGI	Kirk Nielsen	\$4,306.30	\$110.00	0098 11012

Building Upfit/Remodel (C)		
Total Value	\$564,321.30	(Avg. \$70,540.16)
Total Fees	\$3,035.00	
Permits Issued:	8	

FS - 20 - 0279	ale check fire and safety	02/28/2020	258 Flemingtown Rd.	Trucking Oil Inc	Owner		\$55.00	0602 01001
FS - 20 - 0299	fire assessment	03/04/2020	314 Ivey St.	BOWMAN CHARLES WILLIAMSON DENNIS	Owner		\$55.00	0051 12018

Fire/Safety		
Total Value	\$0.00	(Avg. \$0.00)
Total Fees	\$110.00	
Permits Issued:	2	

FSDC - 20 - 0272	annual fire and safety	02/27/2020	1421 Ross Mill Rd.	ADEMOLA ABIMOBOLA A ADEMOLA FLORENCE B	Owner		\$55.00	0210 05010
FSDC - 20 - 0276	annual fire and safety	02/27/2020	47 Canary Ln.	A & A Custom Builders	Owner		\$55.00	0365D01011

Fire/Safety - Foster/Day Care		
Total Value	\$0.00	(Avg. \$0.00)
Total Fees	\$110.00	
Permits Issued:	2	

DWMH - 20 - 0203	DWMH 1998 76x28	02/28/2020	77 Libano Ln.	Trejo-Sanchez Juan Antonio	TBD	\$20,000.00	\$255.00	0550 03013
DWMH - 20 - 0302	1997 DWMH 66x28	03/10/2020	372 N Piney Grove Rd.	Harris Wesley Barker Harris Jamie LYnn	TBD	\$49,000.00	\$255.00	0578 01016C
DWMH - 20 - 0312	set up DWMH	03/13/2020	257 D Y Hoyle Ln.	Sanford Malcolm L. & Sharon	Owner	\$30,000.00	\$255.00	0547C01010

**Manufactured Home Double Wide (R)**

Total Value	\$99,000.00	(Avg.: \$33,000.00)
Total Fees	\$765.00	
Permits Issued:	3	

SHING - 20 - 0384	remove and replace shingles	03/25/2020	1538 E Andrews Ave	Martinez Jose & Lemus Israel	Owner	\$6,000.00	\$65.00	0094 01007
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**Shingles**

Total Value	\$6,000.00	(Avg.: \$6,000.00)
Total Fees	\$65.00	
Permits Issued:	1	

SIGN - 20 - 0261	installing 2 illum raceway letter sets and 1 illum pylon sign	02/28/2020	35 N Oliver Dr.	Raymond E. Dickerson	Kevin Thomas Dwyer	\$4,800.00	\$370.00	0525 03005
SIGN - 20 - 0280	installing 2 illuminated raceway letter sets and 1 illuminated pylon sign	02/28/2020	39 Bullocksville Park Rd.	Stephen Jarvis White	Kevin Thomas Dwyer	\$4,800.00	\$370.00	0587 03004

SIGN - 20 - 0305	to install one wall sign and connect existing power	03/06/2020	1342 N Gamett St.	AUTOBRITE CAR WASH INC	McCorkle	\$3,280.00	\$165.00	0055 04013
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**Sign Permit**

Total Value **\$12,880.00** (Avg.: \$4,293.33)

Total Fees **\$905.00**

Permits Issued: **3**

**TOTALS:**

Square Footage: **52,900.00** (Avg.: 1,102.08)

Value: **\$2,993,977.34** (Avg.: \$62,374.53)

Total Projects: **52**

Permits Issued: **52**

Total Fees: **\$24,337.00**

# RECREATION/PARKS

## MARCH RECREATION PROGRAM SUMMARY

### RECREATION PROGRAM DIVISION

- ✚ The Recreation Executive Team attended the monthly Recreation Commission meeting on Thursday, March 12, 2020 at 12:00n at the Aycock Recreation Center.
- ✚ Aycock Recreation Center and area parks were closed to the public on Monday, March 16, 2020 to prevent the spread of COVID-19.

### YOUTH ATHLETICS

SPORT	GAMES	PRACTICES	SPECTATORS	PARTICIPANT HOURS	COACHES MEETINGS
Basketball	0	54	1080	810	0

- ✚ All games were cancelled due to COVID-19 pandemic.
- ✚ Baseball registrations have been postponed due to COVID-19 pandemic.

### RECREATION PROGRAMS

- ✚ BINGO- This is a free community program for seniors. The Recreation Department provides prizes for the program. This program was held on March 5<sup>th</sup> with a total of 5 participants.
- ✚ DREAM- (Diverse roles entertainment arts and music)  
This program meets on Wednesdays from 6:00pm-8:30pm and additional days to prepare for upcoming competition and events. They practiced 3 days with a total of 24 participants for the month.
- ✚ Golden Age Club – conducted 2 weekly meetings of the Golden Age Club. There were a total of 19 participants for the month.
- ✚ Visually Impaired Program (VIP) - this program works with visually impaired citizens and volunteers, this is a camp/program for the Visual Impaired/ blind residents to participate in activities that are geared toward their special needs. The activities for the month of March included a Support Group meeting with a total of 10 participants.
- ✚ Arthritis- This **FREE** low-impact, joint safe program is developed for people with arthritis and has been proven to decrease pain and stiffness while increasing flexibility and range

of motion. Suitable for every fitness level! Classes are held at the Aycock Recreation Center January 6- March 9, 2020. There were 21 participants for the month.

- ✚ Senior Prep Games – This program works with seniors to learn an activity or brush up on their skills to prepare for competing in the Senior Games. Basketball and walking were held on Friday, March 13, 2020 at 9:30 am. There were 2 participants for basketball and walking.
- ✚ SOFIT-This program is for persons with disabilities to learn healthy lifestyles through increased physical activity and improved daily nutrition. This is a 16 week program meeting once a week starting in January 6 until April 27, 2020. There were 3 classes held with a total of 6 participants. Vance County High School and local mentor groups were invited to participate.
- ✚ Open gym badminton offered for mature adults 50 and better, was held on Mondays from 10:00am- 11:00AM for the month.
- ✚ Open gym pickleball, offered for mature adults 50 and better, was held on Thursdays from 10:00am-11:00am for the month.

### **Special Events**

- ✚ The Henderson-Vance Recreation staff participated in a Facebook Live Body Blast exercise program to demonstrate how participants can exercise safely using social distancing.

### **AYCOCK RECREATION CENTER**

- ✚ The Henderson-Vance Recreation and Parks Department is helping the City, County, and Vance County Schools with an employee wellness program by providing free memberships to all City, County, and Vance County School employees.
  - City Employees = 26
  - County Employees = 1
  - Vance Co. School Employees = 1
- ✚ There was a total of 682 patron check-ins at Aycock Recreation Center for the month of March. (This excludes numbers for rentals, meetings, classes, aquatic events, and youth athletics.) The facility was closed to the public starting Tuesday, March 17, 2020 due to safety precautions taken to prevent the spread of COVID-19.
- ✚ There was no lobby or multipurpose room rentals for the month of March.
- ✚ There was 1 Fox Pond Shelter rental for the month of March.
- ✚ JCPC cancelled the multipurpose room rental for the March meeting.
- ✚ Henderson Collegiate rented the gym for basketball practices and games for a total of 23 hours for the month of March.

- ✚ Vance County High School utilized the gym for Physical Education Class for a total of 13.5 hours for the month of March.

## **YOUTH SERVICES**

### **Community Service/Restitution**

- ✚ There was one admission and no terminations during this month. The goal is to serve 50. Eighteen served year to date.

### **Teen Court**

- ✚ There are currently seven youth enrolled. There were no new admissions and no terminations during the month. The goal is to serve 30. Eleven youth have been served year to date.
- ✚ One new referral was received during the month. There have been no cases for the month of March.
- ✚ Youth Services Outreach Administrator/Teen Court Coordinator position is vacant.

### **Project Youth Outreach**

- ✚ Program delivery continued at all the schools. The goal is to serve 70. 94 served year to date.
- ✚ Field trips to Pizza Inn and Carolina Lanes were conducted for New Hope and Carver on March 10<sup>th</sup> and VCMS on March 11<sup>th</sup>.
- ✚ Afterschool program began on Tuesday, February 11, 2020 at Vance County Middle School. Eleven youth signed up to participate in the program. There have been 4 participants to attend each session. A field trip to Pizza Inn and Carolina Lanes was held on Tuesday, March 3, 2020.

### **Community Outreach**

- ✚ CAC was cancelled for March due to the COVID-19 pandemic.

### **Community involvement**

- ✚ Shantel Hargrove, Youth Services Outreach Administrator and Candace Williams, Youth Services Outreach Specialist attended NCJSA Fall Pre-Conference March 2 – 3, 2020 and NCJSA Conference March 4 – 6, 2020 at Carolina Beach.
- ✚ Shantel Hargrove, Youth Services Outreach Administrator, attended monthly Recreation Commission meeting on Thursday, March 12, 2020.

- ✚ Candace Williams, Youth Services Outreach Specialist, attended Juvenile Attendance Council meeting on Friday, March 13, 2020
- ✚ Shantel Hargrove, Youth Services Outreach Administrator and Candace Williams, Youth Services Outreach Specialist, had Youth Services Outreach monitoring on Wednesday, March 25, 2020.

## **AQUATICS**

- ✚ Open Swim had 77 participants and 77 hours of use.
- ✚ School groups swim was held 3 times with 31 participants and 3 hours of use.
- ✚ Scheduled Group swim was held 5 times with 48 participants and 14 hours of use.
- ✚ Practice was scheduled for 1 swim team 2 times with 26 participants and 3 hours of use.
- ✚ SAW (Safety Around Water) Pinkston Elementary School was held 4 times with 31 participants and 4 hours of use.
- ✚ Group swim lessons were held 14 times with 52 participants and 7 hours of use.
- ✚ Pool rental was scheduled 1 time with 8 participants and 1 hour of use.

## **Programs**

- ✚ Water Aerobics Class was held 18 times with a total of 105 participants.
- ✚ Kiddie Kardio was held 1 time with 2 participants and .5 hour of use.
- ✚ Body Blast was held 3 times with 14 participants and 3 hours of use.
- ✚ Yoga was held 2 times with 1 participant and 2 hours of use.
- ✚ Crafty Kids was held 1 time with 3 participants and .5 hour of use.
- ✚ Lego club was held 1 time with 0 participants and .5 hour of use.

## **FACILITIES**

- ✚ Michael Crocker, Parks Maintenance Supervisor has been coordinating/planning the development of another dog park in the E.M. Rollins area with the Vance County Schools Representative, Kevin Perdue and citizen Paul Elliott to assist with accessibility concerns.

## **ADMINISTRATION**

- ✚ Kendrick Vann, Recreation and Parks Director, attended NCJSA Conference March 4 – 6, 2020 at Carolina Beach.
- ✚ Kendrick Vann, Recreation and Parks Director and Tara Goolsby, Program Superintendent, conducted interviews for the Youth Services Outreach Administrator position on Tuesday, February 25, 2020 at Henderson-Vance Operations and Service Center. They have selected a candidate and are following the hiring process.
- ✚ Tyler Terry, Recreation and Parks Facility Supervisor, interviewed 39 Junior Camp Counselor applicants and is in the process of selecting candidates for the position.

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	122,344.23		100,195.16		21,524.95		624.12
	A ASSESSMENT	27,900.00		17,234.52		10,665.48		
	L LATE LISTING	86.71		6.59		80.12		
	* YEAR TOTAL	150,330.94		117,436.27		32,270.55	99.59	624.12
2001 00	VANCE COUNTY TAXES	199,122.20		130,725.70		67,251.26		1,145.24
	A ASSESSMENT	37,026.89		23,726.14		13,300.75		
	L LATE LISTING	165.27		136.13		29.14		
	* YEAR TOTAL	236,314.36		154,587.97		80,581.15	99.52	1,145.24
2002 00	VANCE COUNTY TAXES	240,406.36		203,439.02		36,576.44		390.90
	A ASSESSMENT	46,875.00		35,174.85		11,700.15		
	L LATE LISTING	2,745.38		1,370.39		1,374.99		
	* YEAR TOTAL	290,026.74		239,984.26		49,651.58	99.87	390.90
2003 00	VANCE COUNTY TAXES	289,381.07		261,875.11		25,427.06		2,078.90
	A ASSESSMENT	60,244.20		49,900.92		10,268.28		75.00
	L LATE LISTING	2,607.42		1,566.00		1,001.37		40.05
	* YEAR TOTAL	352,232.69		313,342.03		36,696.71	99.38	2,193.95
2004 00	VANCE COUNTY TAXES	379,828.78	901.28	355,996.75		22,931.48		900.55
	A ASSESSMENT	71,100.00		62,517.42		8,507.58		75.00
	L LATE LISTING	1,352.83		1,005.40		310.58		36.85
	* YEAR TOTAL	452,281.61	901.28	419,519.57		31,749.64	99.78	1,012.40
2005 00	VANCE COUNTY TAXES	617,234.18		591,096.97		13,330.35		12,806.86
	A ASSESSMENT	127,695.00		117,151.63		3,497.00		7,046.37
	L LATE LISTING	1,996.39		1,558.42		34.31		403.66
	* YEAR TOTAL	746,925.57		709,807.02		16,861.66	97.29	20,256.89
2006 00	VANCE COUNTY TAXES	4,705,597.14	11,816.19	4,680,725.61		13,640.05		11,231.48
	A ASSESSMENT	647,352.04		634,518.26		4,069.81		8,763.97
	L LATE LISTING	5,123.65		4,500.50		130.22		492.93
	* YEAR TOTAL	5,358,072.83	11,816.19	5,319,744.37		17,840.08	99.62	20,488.38
2007 00	VANCE COUNTY TAXES	16,516,588.68	21,869.50	16,486,476.01		17,655.64		12,457.03

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	A ASSESSMENT	1,780,913.04		1,768,296.28		6,057.94		6,558.82
	L LATE LISTING	7,783.59		7,496.01		44.63		242.95
	* YEAR TOTAL	18,305,285.31	21,869.50	18,262,268.30		23,758.21	99.90	19,258.80
2008 00	VANCE COUNTY TAXES	18,501,368.11	36,640.61	18,462,882.44		24,959.03		13,526.64
	A ASSESSMENT	1,934,885.01		1,916,799.72		8,405.69		9,679.60
	L LATE LISTING	7,805.78		7,233.61		121.65		450.52
	* YEAR TOTAL	20,444,058.90	36,640.61	20,386,915.77		33,486.37	99.89	23,656.76
2009 00	VANCE COUNTY TAXES	18,208,394.81	3,665.66	18,164,163.86		30,498.52		13,732.43
	A ASSESSMENT	1,934,672.50		1,914,048.09		11,169.50		9,454.91
	L LATE LISTING	10,545.82		10,080.72		85.69		379.41
	* YEAR TOTAL	20,153,613.13	3,665.66	20,088,292.67		41,753.71	99.89	23,566.75
2010 00	VANCE COUNTY TAXES	18,236,686.34	7,148.78	18,166,202.58		56,235.26		14,248.50
	A ASSESSMENT	1,959,510.00		1,926,898.05		21,425.00		11,186.95
	L LATE LISTING	20,586.48		14,833.89		5,343.32		409.27
	* YEAR TOTAL	20,216,782.82	7,148.78	20,107,934.52		83,003.58	99.88	25,844.72
2011 00	VANCE COUNTY TAXES	18,773,059.43	238,861.19	18,441,337.78		308,211.22		23,510.43
	A ASSESSMENT	2,029,845.00	15,210.00	1,964,910.54		51,531.77		13,402.69
	L LATE LISTING	64,093.56	52,876.14	42,423.20		19,250.90		2,419.46
	* YEAR TOTAL	20,866,997.99	306,947.33	20,448,671.52		378,993.89	99.82	39,332.58
2012 00	VANCE COUNTY TAXES	19,656,450.38	424,167.90	19,221,635.26		408,678.97		26,136.15
	A ASSESSMENT	2,046,087.50	27,357.50	1,969,110.70		58,044.08		18,932.72
	L LATE LISTING	82,972.04	64,306.93	53,198.40		27,593.62		2,180.02
	* YEAR TOTAL	21,785,509.92	515,832.33	21,243,944.36		494,316.67	99.79	47,248.89
2013 00	VANCE COUNTY TAXES	19,746,595.08	164,244.68	19,434,515.97		271,792.58		40,286.53
	A ASSESSMENT	2,036,960.00	8,885.00	1,967,826.23		49,220.32		19,913.45
	L LATE LISTING	42,307.82	19,399.94	34,221.32		3,791.11		4,295.39
	* YEAR TOTAL	21,825,862.90	192,529.62	21,436,563.52		324,804.01	99.71	64,495.37
2014 00	VANCE COUNTY TAXES	19,826,172.17	170,007.09	19,611,737.02		171,729.08		42,706.07
	A ASSESSMENT	2,000,300.00	22,100.00	1,957,936.03		31,167.50		11,196.47
	L LATE LISTING	37,614.91	19,555.75	24,196.93		6,932.36		6,485.62

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
*	YEAR TOTAL	21,864,087.08	211,662.84	21,593,869.98		209,828.94	99.73	60,388.16
2015 00	VANCE COUNTY TAXES	20,460,290.21	920,421.25	19,769,807.79		633,733.27		56,749.15
A	ASSESSMENT	1,957,485.00	18,345.00	1,933,385.40		12,595.00		11,504.60
L	LATE LISTING	109,092.95	101,049.00	25,547.86		82,488.30		1,056.79
*	YEAR TOTAL	22,526,868.16	1,039,815.25	21,728,741.05		728,816.57	99.70	69,310.54
2016 00	VANCE COUNTY TAXES	20,199,939.22	322,317.42	19,834,244.29		218,022.76		147,672.17
A	ASSESSMENT	2,062,720.00	58,795.00	1,997,278.32		26,562.50		38,879.18
L	LATE LISTING	49,532.87	42,771.38	37,880.40		9,516.02		2,136.45
*	YEAR TOTAL	22,312,192.09	423,883.80	21,869,403.01		254,101.28	99.16	188,687.80
2017 00	VANCE COUNTY TAXES	20,528,473.74	180,311.12	20,252,301.83		105,372.55		170,799.36
A	ASSESSMENT	2,037,630.00	3,570.00	1,974,628.61		12,390.00		50,611.39
L	LATE LISTING	34,560.52	10,937.23	23,784.14		662.38		10,114.00
*	YEAR TOTAL	22,600,664.26	194,818.35	22,250,714.58		118,424.93	98.98	231,524.75
2018 00	VANCE COUNTY TAXES	20,990,546.58	124,350.57	20,548,931.21		115,907.39		325,707.98
A	ASSESSMENT	2,171,323.00	4,011.00	2,072,695.89		7,168.00		91,459.11
L	LATE LISTING	26,266.24	6,802.35	19,154.94		1,380.84		5,730.46
*	YEAR TOTAL	23,188,135.82	135,163.92	22,640,782.04		124,456.23	98.18	422,897.55
2019 00	VANCE COUNTY TAXES	21,052,851.47	140,132.29	19,841,801.61		39,555.13		1,171,494.73
A	ASSESSMENT	2,166,325.00	3,717.00	1,907,807.75		3,892.00		254,625.25
L	LATE LISTING	34,379.46	13,825.39	19,179.67		3,389.90		11,809.89
*	YEAR TOTAL	23,253,555.93	157,674.68	21,768,789.03		46,837.03	93.82	1,437,929.87
2020 00	VANCE COUNTY TAXES	10,945.50	10,945.50	8,841.85				2,103.65
A	ASSESSMENT	105.00	105.00	105.00				26.79
L	LATE LISTING	26.79	26.79					
*	YEAR TOTAL	11,077.29	11,077.29	8,946.85			80.77	2,130.44
**	REV UNT TOT	286,940,876.34	3,271,447.43	281,110,258.69		3,128,232.79	99.06	2,702,384.86

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2002	12 FIRE DISTRICT TAXES	4,124.55		3,317.20		807.35		
	* YEAR TOTAL	4,124.55		3,317.20		807.35	100.00	
2003	12 FIRE DISTRICT TAXES	6,729.53		6,055.16		603.59		70.78
	* YEAR TOTAL	6,729.53		6,055.16		603.59	98.95	70.78
2004	12 FIRE DISTRICT TAXES	8,740.21	28.59	8,189.80		517.65		32.76
	* YEAR TOTAL	8,740.21	28.59	8,189.80		517.65	99.63	32.76
2005	12 FIRE DISTRICT TAXES	13,511.98		12,974.52		231.57		305.89
	L LATE LISTING			.20		.20-		
	* YEAR TOTAL	13,511.98		12,974.72		231.37	97.74	305.89
2006	12 FIRE DISTRICT TAXES	89,836.07	404.13	89,342.14		228.57		265.36
	* YEAR TOTAL	89,836.07	404.13	89,342.14		228.57	99.71	265.36
2007	12 FIRE DISTRICT TAXES	342,310.78	723.66	341,757.63		277.00		276.15
	* YEAR TOTAL	342,310.78	723.66	341,757.63		277.00	99.92	276.15
2008	12 FIRE DISTRICT TAXES	397,167.68	1,220.07	396,398.09		452.66		316.93
	L LATE LISTING			.21		.21-		
	* YEAR TOTAL	397,167.68	1,220.07	396,398.30		452.45	99.93	316.93
2009	12 FIRE DISTRICT TAXES	403,358.41	120.39	402,491.85		517.06		349.50
	L LATE LISTING			1.26		1.58-		.32
	* YEAR TOTAL	403,358.41	120.39	402,493.11		515.48	99.92	349.82
2010	12 FIRE DISTRICT TAXES	402,067.02	235.37	400,816.11		866.57		384.34
	L LATE LISTING			1.98		2.30-		.32
	* YEAR TOTAL	402,067.02	235.37	400,818.09		864.27	99.91	384.66
2011	12 FIRE DISTRICT TAXES	413,720.18	4,886.84	406,840.96		6,416.14		463.08

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	L LATE LISTING	1,123.56	859.87	680.74		418.56		24.26
	* YEAR TOTAL	414,843.74	5,746.71	407,521.70		6,834.70	99.89	487.34
2012	12 FIRE DISTRICT TAXES	666,994.21	7,263.01	634,530.98		31,725.71		737.52
	L LATE LISTING	1,961.06	1,180.07	1,503.55		418.85		38.66
	* YEAR TOTAL	668,955.27	8,443.08	636,034.53		32,144.56	99.89	776.18
2013	12 FIRE DISTRICT TAXES	655,653.87	4,628.49	648,406.09		6,322.98		924.80
	L LATE LISTING	1,340.28	323.26	1,164.40		138.95		36.93
	* YEAR TOTAL	656,994.15	4,951.75	649,570.49		6,461.93	99.86	961.73
2014	12 FIRE DISTRICT TAXES	649,950.65	5,833.35	644,332.40		4,813.50		804.75
	L LATE LISTING	1,199.80	420.65	920.96		195.99		82.85
	* YEAR TOTAL	651,150.45	6,254.00	645,253.36		5,009.49	99.87	887.60
2015	12 FIRE DISTRICT TAXES	647,489.28	7,381.65	640,093.44		6,092.65		1,303.19
	L LATE LISTING	1,625.22	1,352.19	437.24		1,154.97		33.01
	* YEAR TOTAL	649,114.50	8,733.84	640,530.68		7,247.62	99.80	1,336.20
2016	12 FIRE DISTRICT TAXES	658,488.95	10,245.97	641,121.34		10,830.33		6,537.28
	L LATE LISTING	849.94	630.98	382.13		420.73		47.08
	* YEAR TOTAL	659,338.89	10,876.95	641,503.47		11,251.06	99.01	6,584.36
2017	12 FIRE DISTRICT TAXES	671,651.68	8,549.96	662,122.90		2,351.14		7,177.64
	L LATE LISTING	1,472.02	481.92	981.20		26.99		463.83
	* YEAR TOTAL	673,123.70	9,031.88	663,104.10		2,378.13	98.87	7,641.47
2018	12 FIRE DISTRICT TAXES	1,008,071.62	6,484.71	990,383.28		2,373.86		15,314.48
	L LATE LISTING	1,484.04	270.97	1,108.94		69.61		305.49
	* YEAR TOTAL	1,009,555.66	6,755.68	991,492.22		2,443.47	98.46	15,619.97
2019	12 FIRE DISTRICT TAXES	1,404,001.56	5,860.36	1,323,796.89		1,747.81		78,456.86
	L LATE LISTING	1,879.61	348.23	1,084.97		139.88		654.76
	* YEAR TOTAL	1,405,881.17	6,208.59	1,324,881.86		1,887.69	94.38	79,111.62

DATE 2/28/20 100 REAL AND LISTED PERSONAL  
 TIME 17:24:01 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 14  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2020 12	FIRE DISTRICT TAXES	748.99	748.99	597.93				151.06
	L LATE LISTING	2.68	2.68					2.68
*	YEAR TOTAL	751.67	751.67	597.93			79.55	153.74
**	REV UNT TOT	8,457,555.43	70,486.36	8,261,836.49		80,156.38	98.64	115,562.56
***	GROUP TOTAL	364,762,541.80	4,667,939.51	357,239,630.57	4,131,127.50		99.08	3,391,783.73

DATE 2/28/20 125 GAP VEHICLE BILLING  
 TIME 17:24:01 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 15  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2017 00	VANCE COUNTY TAXES	22,989.27		8,516.79		4,331.69		10,140.79
*	YEAR TOTAL	22,989.27		8,516.79		4,331.69	55.89	10,140.79
2018 00	VANCE COUNTY TAXES	66,330.10	66,330.10	20,236.20		6,240.24		39,853.66
*	YEAR TOTAL	66,330.10	66,330.10	20,236.20		6,240.24	39.92	39,853.66
2019 00	VANCE COUNTY TAXES	90,160.12	90,160.12	18,830.42		6,603.59		64,726.11
*	YEAR TOTAL	90,160.12	90,160.12	18,830.42		6,603.59	28.21	64,726.11
2020 00	VANCE COUNTY TAXES	7,164.43	7,164.43					7,164.43
*	YEAR TOTAL	7,164.43	7,164.43					7,164.43
**	REV UNT TOT	186,643.92	163,654.65	47,583.41		17,175.52	34.70	121,884.99

DATE 2/28/20 125 GAP VEHICLE BILLING  
 TIME 17:24:01 REVENUE UNIT: ALL  
 USER VNCARRIE

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 19  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2017 12	FIRE DISTRICT TAXES	840.29		339.08		146.16		355.05
*	YEAR TOTAL	840.29		339.08		146.16	57.75	355.05
2018 12	FIRE DISTRICT TAXES	2,770.77	2,770.77	868.23		317.54		1,585.00
*	YEAR TOTAL	2,770.77	2,770.77	868.23		317.54	42.80	1,585.00
2019 12	FIRE DISTRICT TAXES	5,467.24	5,467.24	1,207.83		337.41		3,922.00
*	YEAR TOTAL	5,467.24	5,467.24	1,207.83		337.41	28.27	3,922.00
2020 12	FIRE DISTRICT TAXES	572.86	572.86					572.86
*	YEAR TOTAL	572.86	572.86					572.86
**	REV UNT TOT	9,651.16	8,810.87	2,415.14		801.11	33.33	6,434.91
***	GROUP TOTAL	247,199.43	217,167.86	60,890.84		22,768.16	33.85	163,540.43

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VANCE COUNTY  
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REVENUE UNIT/YEAR

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2003 00	VANCE COUNTY TAXES	77.41		74.57		2.84		
*	YEAR TOTAL	77.41		74.57		2.84	100.00	
2006 00	VANCE COUNTY TAXES	354,990.15		354,990.15				
*	YEAR TOTAL	354,990.15		354,990.15			100.00	
2007 00	VANCE COUNTY TAXES	559,394.08		559,394.08				
L	LATE LISTING	12.67		12.67				
*	YEAR TOTAL	559,406.75		559,406.75			100.00	
2008 00	VANCE COUNTY TAXES	641,262.39		641,262.39				
*	YEAR TOTAL	641,262.39		641,262.39			100.00	
2009 00	VANCE COUNTY TAXES	622,975.47		622,975.47				
L	LATE LISTING	24.24		24.24				
*	YEAR TOTAL	622,999.71		622,999.71			100.00	
2010 00	VANCE COUNTY TAXES	605,674.17		605,674.17				
*	YEAR TOTAL	605,674.17		605,674.17			100.00	
2011 00	VANCE COUNTY TAXES	609,356.48		609,356.48				
*	YEAR TOTAL	609,356.48		609,356.48			100.00	
2012 00	VANCE COUNTY TAXES	607,921.29		607,921.29				
*	YEAR TOTAL	607,921.29		607,921.29			100.00	
2013 00	VANCE COUNTY TAXES	608,310.46		608,310.46				
*	YEAR TOTAL	608,310.46		608,310.46			100.00	
2014 00	VANCE COUNTY TAXES	609,191.68		609,191.68				
*	YEAR TOTAL	609,191.68		609,191.68			100.00	

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2015 00	VANCE COUNTY TAXES	688,091.16	24.26	688,076.32		1.58		13.26
*	YEAR TOTAL	688,091.16	24.26	688,076.32		1.58	100.00	13.26
2016 00	VANCE COUNTY TAXES	779,311.38		779,311.38				
*	YEAR TOTAL	779,311.38		779,311.38			100.00	
2017 00	VANCE COUNTY TAXES	784,322.66		784,322.66				
L	LATE LISTING			60.52		60.52-		
*	YEAR TOTAL	784,322.66		784,383.18		60.52-100.00		
2018 00	VANCE COUNTY TAXES	802,318.43		802,318.43				
*	YEAR TOTAL	802,318.43		802,318.43			100.00	
2019 00	VANCE COUNTY TAXES	888,627.43		848,043.30				40,584.13
*	YEAR TOTAL	888,627.43		848,043.30			95.44	40,584.13
**	REV UNT TOT	9,161,861.55	24.26	9,121,320.26		56.10-	99.56	40,597.39

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET B+C/A ABATEMENTS COLL %	LEVY OUTSTANDING
2006	12 FIRE DISTRICT TAXES	7,269.34		7,269.34			
	* YEAR TOTAL	7,269.34		7,269.34		100.00	
2007	12 FIRE DISTRICT TAXES	9,800.62		9,800.62			
	* YEAR TOTAL	9,800.62		9,800.62		100.00	
2008	12 FIRE DISTRICT TAXES	10,987.24		10,987.24			
	* YEAR TOTAL	10,987.24		10,987.24		100.00	
2009	12 FIRE DISTRICT TAXES	10,969.95		10,969.95			
	* YEAR TOTAL	10,969.95		10,969.95		100.00	
2010	12 FIRE DISTRICT TAXES	10,818.60		10,818.60			
	* YEAR TOTAL	10,818.60		10,818.60		100.00	
2011	12 FIRE DISTRICT TAXES	11,212.98		11,212.98			
	* YEAR TOTAL	11,212.98		11,212.98		100.00	
2012	12 FIRE DISTRICT TAXES	17,464.01		17,464.01			
	* YEAR TOTAL	17,464.01		17,464.01		100.00	
2013	12 FIRE DISTRICT TAXES	17,835.77		17,835.77			
	* YEAR TOTAL	17,835.77		17,835.77		100.00	
2014	12 FIRE DISTRICT TAXES	18,076.29		18,076.29			
	* YEAR TOTAL	18,076.29		18,076.29		100.00	
2015	12 FIRE DISTRICT TAXES	21,895.14	1.06	21,894.47			.67
	* YEAR TOTAL	21,895.14	1.06	21,894.47		100.00	.67
2016	12 FIRE DISTRICT						

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	TAXES	24,653.10		24,653.10				
*	YEAR TOTAL	24,653.10		24,653.10			100.00	
2017 12	FIRE DISTRICT TAXES	24,951.20		24,951.20				
L	LATE LISTING			.75			.75-	
*	YEAR TOTAL	24,951.20		24,951.95			.75-100.00	
2018 12	FIRE DISTRICT TAXES	37,572.73		37,572.73				
*	YEAR TOTAL	37,572.73		37,572.73			100.00	
2019 12	FIRE DISTRICT TAXES	56,126.67		56,126.67				
*	YEAR TOTAL	56,126.67		56,126.67			100.00	
**	REV UNT TOT	279,633.64	1.06	279,633.72			.75-100.00	.67
***	GROUP TOTAL	12,337,542.14	28.33	12,264,575.34			98.57- 99.41	73,065.37

VANCE COUNTY  
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REVENUE UNIT/YEAR

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	51,147.03		15,739.14		35,307.78		100.11
*	YEAR TOTAL	51,147.03		15,739.14		35,307.78	99.81	100.11
2001 00	VANCE COUNTY TAXES	61,032.85		19,463.85		41,562.69		6.31
*	YEAR TOTAL	61,032.85		19,463.85		41,562.69	99.99	6.31
2002 00	VANCE COUNTY TAXES	64,790.81		28,623.03		36,167.78		
*	YEAR TOTAL	64,790.81		28,623.03		36,167.78	100.00	
2003 00	VANCE COUNTY TAXES	65,201.36		33,554.98		31,646.38		
*	YEAR TOTAL	65,201.36		33,554.98		31,646.38	100.00	
2004 00	VANCE COUNTY TAXES	79,393.27		49,371.22		30,022.05		
*	YEAR TOTAL	79,393.27		49,371.22		30,022.05	100.00	
2005 00	VANCE COUNTY TAXES	232,362.23		203,306.99		40.07		29,015.17
*	YEAR TOTAL	232,362.23		203,306.99		40.07	87.52	29,015.17
2006 00	VANCE COUNTY TAXES	1,709,684.20		1,680,632.07		264.42		28,787.71
L	LATE LISTING	.30-		.30-				
*	YEAR TOTAL	1,709,683.90		1,680,631.77		264.42	98.32	28,787.71
2007 00	VANCE COUNTY TAXES	2,672,490.30		2,644,474.63		1,550.06		26,465.61
*	YEAR TOTAL	2,672,490.30		2,644,474.63		1,550.06	99.01	26,465.61
2008 00	VANCE COUNTY TAXES	2,377,859.90		2,354,310.73		623.51		22,925.66
L	LATE LISTING	.03-		.03-				
*	YEAR TOTAL	2,377,859.87		2,354,310.70		623.51	99.04	22,925.66
2009 00	VANCE COUNTY TAXES	2,026,433.15		1,999,787.99		1,922.37		24,722.79
L	LATE LISTING	.02-		.02-				
*	YEAR TOTAL	2,026,433.13		1,999,787.97		1,922.37	98.78	24,722.79

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REVENUE UNIT/YEAR

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2010 00	VANCE COUNTY TAXES	1,794,422.05	3,658.97	1,744,694.99		27,132.76		22,594.30
*	YEAR TOTAL	1,794,422.05	3,658.97	1,744,694.99		27,132.76	98.75	22,594.30
2011 00	VANCE COUNTY TAXES	2,231,343.97	11,437.28	2,157,867.28		49,341.36		24,135.33
*	YEAR TOTAL	2,231,343.97	11,437.28	2,157,867.28		49,341.36	98.92	24,135.33
2012 00	VANCE COUNTY TAXES	2,154,248.50	5,477.76	2,070,987.25		55,247.12		28,014.13
*	YEAR TOTAL	2,154,248.50	5,477.76	2,070,987.25		55,247.12	98.70	28,014.13
2013 00	VANCE COUNTY TAXES	1,319,211.80	5,342.72	1,265,817.96		29,954.81		23,439.03
*	YEAR TOTAL	1,319,211.80	5,342.72	1,265,817.96		29,954.81	98.23	23,439.03
2014 00	VANCE COUNTY TAXES	3,592.87	879.64	3,228.98		83.85		280.04
*	YEAR TOTAL	3,592.87	879.64	3,228.98		83.85	92.21	280.04
2015 00	VANCE COUNTY TAXES	310.14	310.14	291.18				18.96
*	YEAR TOTAL	310.14	310.14	291.18			93.89	18.96
**	REV UNT TOT	16,843,524.08	27,106.51	16,272,151.92		340,867.01	98.64	230,505.15

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2002 12	FIRE DISTRICT TAXES	727.43		385.85		341.58		
*	YEAR TOTAL	727.43		385.85		341.58	100.00	
2003 12	FIRE DISTRICT TAXES	1,378.08		786.42		591.66		
*	YEAR TOTAL	1,378.08		786.42		591.66	100.00	
2004 12	FIRE DISTRICT TAXES	1,770.44		1,170.00		600.44		
*	YEAR TOTAL	1,770.44		1,170.00		600.44	100.00	
2005 12	FIRE DISTRICT TAXES	5,276.33		4,703.94		1.32		571.07
*	YEAR TOTAL	5,276.33		4,703.94		1.32	89.18	571.07
2006 12	FIRE DISTRICT TAXES	40,840.25		40,319.00		7.62		513.63
*	YEAR TOTAL	40,840.25		40,319.00		7.62	98.75	513.63
2007 12	FIRE DISTRICT TAXES	63,154.07		62,592.99		46.40		514.68
*	YEAR TOTAL	63,154.07		62,592.99		46.40	99.19	514.68
2008 12	FIRE DISTRICT TAXES	56,307.26		55,854.89		16.43		435.94
*	YEAR TOTAL	56,307.26		55,854.89		16.43	99.23	435.94
2009 12	FIRE DISTRICT TAXES	48,832.57		48,178.25		41.41		612.91
*	YEAR TOTAL	48,832.57		48,178.25		41.41	98.75	612.91
2010 12	FIRE DISTRICT TAXES	42,756.54	102.48	41,965.52		262.08		528.94
*	YEAR TOTAL	42,756.54	102.48	41,965.52		262.08	98.77	528.94
2011 12	FIRE DISTRICT TAXES	53,858.96	284.46	52,357.85		969.55		531.56
*	YEAR TOTAL	53,858.96	284.46	52,357.85		969.55	99.02	531.56
2012 12	FIRE DISTRICT							

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	TAXES	67,638.35	174.39	65,553.84		1,251.99		832.52
*	YEAR TOTAL	67,638.35	174.39	65,553.84		1,251.99	98.77	832.52
2013 12	FIRE DISTRICT TAXES	48,243.68	202.41	46,522.60		942.67		778.41
*	YEAR TOTAL	48,243.68	202.41	46,522.60		942.67	98.39	778.41
2014 12	FIRE DISTRICT TAXES	112.52	43.70	98.73		4.29		9.50
*	YEAR TOTAL	112.52	43.70	98.73		4.29	91.56	9.50
2015 12	FIRE DISTRICT TAXES	.96	.96					.96
*	YEAR TOTAL	.96	.96					.96
**	REV UNT TOT	430,897.44	808.40	420,489.88		5,077.44	98.77	5,330.12
***	GROUP TOTAL	21,536,372.01	33,374.46	20,741,933.26		473,444.00	98.51	320,994.75

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VANCE COUNTY  
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REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE	
2019	20,933,273.25	395.92	1,182,051.00	1,004.97	98,854.39	22,016,469.86	426,368.99	20,727,855.00	1,288,614.86	
2018	724,569.80	313.56	2,636.19	547.21	5,513.40	721,692.59	43,977.68	350,400.49	371,292.10	
2017	262,685.36	661.55	1,130.41	1,109.81	2,191.08	261,624.69	9,550.24	70,570.54	191,054.15	
2016	182,566.53	205.79	674.65	1,076.52	2,372.88	180,868.30	4,728.79	31,059.68	149,808.62	
2015	69,346.00	996.06	1,102.98	996.06	1,126.18	69,322.80	2,052.66	11,484.64	57,838.16	
2014	55,260.45		106.92		106.92	55,260.45	1,209.74	5,788.72	49,471.73	
2013	69,649.76				33.06	69,616.70	388.51	1,595.75	68,020.95	
2012	58,125.10					58,125.10	498.06	1,794.80	56,330.30	
2011	51,455.36					51,455.36	367.86	1,390.14	50,065.22	
2010	38,370.30					38,370.30	562.52	1,118.23	37,252.07	
2009	39,367.24				56.49	39,310.75	58.51	581.69	38,729.06	
2008	37,706.76				58.81	37,647.95	144.46	745.13	36,902.82	
2007	39,350.40				61.46	39,288.94		123.35	39,165.59	
2006	40,633.47					40,633.47		121.35	40,512.12	
2005	42,410.06					42,410.06	184.37	184.37	42,225.69	
2004	937.40					937.40			937.40	
2003	2,118.95					2,118.95			2,118.95	
2002	390.90					390.90			390.90	
2001	1,151.55					1,151.55			1,151.55	
2000	724.23					724.23			724.23	
TOTAL	22,650,092.87	2,572.88	1,187,702.15	4,734.57	110,374.67	23,727,420.35	490,092.39	21,204,813.88	2,522,606.47	
CURRENT INTEREST & COLLECTORS FEES							15,145.61	36,505.74		
PRIOR INTEREST & COLLECTORS FEES							16,264.31	83,871.00		
TOTAL INTEREST & COLLECTORS FEES							31,409.92	120,376.74		

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VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
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REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
TOTAL PRIOR YEARS TAXES							63,723.40	476,958.88	
TOTAL TAXES & INTEREST & COLLECTORS FEES							521,502.31	21,325,190.62	
DISCOVERIES TAXES & INTEREST									
NET							521,502.31	21,325,190.62	
CURRENT YEAR PERCENTAGE		94.14							

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REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2019	1,399,672.58	19.02	71,173.72	79.92	5,596.32	1,465,249.98	29,450.50	1,382,216.36	83,033.62
2018	33,428.47	7.75	140.50	23.46	354.21	33,214.76	1,880.77	16,009.79	17,204.97
2017	10,625.32	22.54	27.69	44.70	80.12	10,572.89	389.27	2,576.37	7,996.52
2016	7,626.29		5.15		46.04	7,585.40	204.16	1,001.04	6,584.36
2015	1,726.62		5.40		6.58	1,725.44	78.07	387.61	1,337.83
2014	1,010.80		5.40		5.40	1,010.80	3.55	113.70	897.10
2013	1,768.08				1.69	1,766.39	11.06	26.25	1,740.14
2012	1,646.52					1,646.52	13.22	37.82	1,608.70
2011	1,035.16					1,035.16	7.88	16.26	1,018.90
2010	924.43					924.43	6.69	10.83	913.60
2009	969.89				1.41	968.48	1.95	5.75	962.73
2008	760.37				1.74	758.63		5.76	752.87
2007	792.89				2.00	790.89		.06	790.83
2006	778.99					778.99			778.99
2005	882.97					882.97	6.01	6.01	876.96
2004	32.76					32.76			32.76
2003	70.78					70.78			70.78
2002									
2001									
TOTAL	1,463,752.92	49.31	71,357.86	148.08	6,095.51	1,529,015.27	32,053.13	1,402,413.61	126,601.66
CURRENT INTEREST & COLLECTORS FEES							982.20	2,076.32	
PRIOR INTEREST & COLLECTORS FEES							534.80	2,615.10	
TOTAL INTEREST & COLLECTORS FEES							1,517.00	4,691.42	
TOTAL PRIOR YEARS TAXES							2,602.63	20,197.25	

DATE 2/28/20  
TIME 17:31:53  
USER VNCARRIE

CURR TAX YEAR: 2019

VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDS BY UNIT/YEAR  
DEPOSIT DATE RANGE 2/01/2020 THRU 2/29/2020  
YEAR RANGE 2000 THRU 2019

PAGE 10  
PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
TOTAL TAXES & INTEREST & COLLECTORS FEES							33,570.13	1,407,105.03	
DISCOVERIES TAXES & INTEREST									
NET							33,570.13	1,407,105.03	
CURRENT YEAR PERCENTAGE		94.33							



# *Miscellaneous*

# ***APPOINTMENTS***

***April 6, 2020***

## **Cardinal Innovations Community Advisory Council**

Applications received from:

Raven Burns

Amanda Burrafato

Michael Downing

Ginealla Hart

Jacinta Johnson

Jennique Lopez Richardson

Tammy Margeson

Megan Mason

Yolando Oxendine

LaShanda Person

Debbie Scott

Karen Terry

Perry Twisdale

Meredith Wester

Tameeka Williams-Burchette

**CHARTER  
OF THE  
CARDINAL INNOVATIONS HEALTHCARE  
COMMUNITY ADVISORY COUNCILS**

**ARTICLE I  
ORGANIZATION**

**Section 1. Establishment and Purpose**

The Community Advisory Councils, consisting of one in each county of the Cardinal Innovations Healthcare (“Cardinal”) catchment area, are established and organized to communicate the concerns and questions of local constituents to its Regional Health Council. Additionally, Community Advisory Councils will be responsible for implementing the Regional Health Improvement Plan on the local level.

**Section 2. Service Areas**

Unless otherwise noted, there will be one Community Advisory Council for each county in the Cardinal Innovations Healthcare catchment. In the event that one or more counties cannot meet minimum membership, they may join to form one collective Community Advisory Council.

**ARTICLE II  
PURPOSE AND AUTHORITY**

**Section 1. Purpose**

Subject to Article 4 of Chapter 122C of the General Statutes, other applicable law, or an act of the Cardinal Board of Directors, each Community Advisory Council shall serve as an advisory council for their respective Regional Health Council on matters pertaining to the health and wellness of members in its county including the coordination, improvement, and development of mental and physical health services and holistic supports for individuals diagnosed with mental health, substance use, and/or an intellectual and developmental disability. Additionally, the Community Advisory Council will implement the Regional Health Improvement Plan on the local level.

**Section 2. Powers and Duties**

Each Community Advisory Council is responsible for identifying community needs, determining local priorities, and promoting community collaboration within its respective county. Each Community Advisory Council will provide feedback to the Regional Health Council in the development of the Regional Health Improvement Plan. The Community Advisory Council will develop, implement, and evaluate initiatives, programs, and services designed to meet the needs of the community identified in the Regional Health Improvement Plan.

## **ARTICLE III REPORTING**

### **Section 1. Reporting to the Regional Health Council**

Each Community Advisory Council will designate a member to report on its findings and make recommendations to the Regional Health Council at each quarterly meeting of the Regional Health Council regarding the goals of the Regional Health Plan, progress, and barriers.

## **ARTICLE IV MEETINGS**

### **Section 1. Regular Meetings**

Each Community Advisory Council will meet no less than eight (8) times annually. The Community Advisory Councils shall make best efforts to stagger meetings in order for two (2) Community Advisory Council meetings to occur in the months prior to each quarterly meeting of the respective Regional Health Council.

### **Section 2. Special Meetings**

Special meetings of the Community Advisory Councils may be called by the Chair or at the request of three (3) or more members of the respective Community Advisory Council after notifying the Chair in writing.

### **Section 3. Notice of Meetings**

The Secretary of each Community Advisory Council, or his or her designee, will provide notice of all meetings of the Community Advisory Council in accordance with G.S. § 143-318.12 or other applicable law. The Community Advisory Council shall maintain a current schedule of its regular meetings on file on the Cardinal Innovations Healthcare website, showing a time and a place of such meetings. Notice of a special called meeting shall be posted on the Cardinal Innovations Healthcare website at least forty-eight (48) hours prior to the scheduled time for such meeting.

### **Section 4. Quorum and Voting; Abstentions**

4.1 *Quorum and Voting.* A majority of the members of a Community Advisory Council then serving in office shall constitute a quorum for the transaction of business (e.g., by way of illustration, a quorum shall mean at least 8 members based on a 15-member Community Advisory Council). The affirmative act of a majority of the members present and voting at a meeting, at which a quorum is present, shall be an act of a Community Advisory Council. Once a quorum has been established at a meeting, the members present can continue to conduct business until adjournment of the meeting, notwithstanding the withdrawal of enough members to leave less than a quorum.

4.2 *Abstentions.* Except in cases of a recusal due to a personal conflict of interest, a member who abstains from voting shall be considered as having acquiesced in the action favored by the majority of those who do vote, and any such member abstaining shall be counted as having voted in the affirmative in favor of the majority.

### **Section 5. Meeting by Remote Communication**

Meetings of the Community Advisory Councils may be conducted by conference telephone, video conference, or any other similar means of remote communication. Participation by such means shall constitute presence in person at a meeting; provided, that, all members participating in the meeting can hear each other at the same time, and each member can participate in all matters before a Community Advisory Council.

## **ARTICLE V OFFICERS**

### **Section 1. Officers**

The officers of a Community Advisory Council shall consist of a Chair, a Vice-Chair and a Secretary. The Chair and Vice-Chair shall be members of the respective Community Advisory Council, and the Secretary may, but need not be, a member of the Community Advisory Council.

### **Section 2. Election and Term of Office**

The Chair and Vice-Chair shall be elected annually by a majority vote of the respective Community Advisory Council, and the Secretary shall be appointed by the Chair. Each officer shall hold office until such officer's successor is elected and qualified, or until such officer's death, resignation or removal.

### **Section 3. Removal**

Any officer elected by a Community Advisory Council may be removed, with or without cause, upon a majority vote of the Community Advisory Council.

### **Section 4. Chair and Vice-Chair**

4.1 *Chair.* The Chair shall preside at all meetings of a Community Advisory Council and shall perform all other duties as are properly required by a Community Advisory Council.

4.2 *Vice-Chair.* The Vice-Chair shall perform the duties and exercise the powers of the Chair in his or her absence and shall perform any other duties as a Community Advisory Council or Chair may assign.

## **Section 5. Secretary**

The Secretary shall attend all meetings of the respective Community Advisory Council and shall record all votes and the minutes of all proceedings. The Secretary shall give, or cause to be given, notice of all meetings of a Community Advisory Council and shall perform other duties as may be required by a Community Advisory Council or the Chair. The Secretary shall be the custodian of the records of the respective Community Advisory Council.

## **ARTICLE VI MEMBERSHIP AND APPOINTMENT**

### **Section 1. Membership**

Except as otherwise provided from time-to-time, each Community Advisory Council will be comprised of voting members who can accurately speak to the needs of the county and work to ensure that the goals set forth in the Regional Health Plan are achieved. These members could come from, but not limited to, Cardinal Innovations Healthcare members and/or their family members, hospital(s), physical health providers, behavioral health providers, law enforcement, the Department of Social Services, the Department of Juvenile Justice, the faith community, Department of Aging, County Commissioner or designee, EMS/First Responders, not-for-profits, and/or local school systems. The total voting membership of the Community Advisory Council shall not be below seven (7) or exceed fifteen (15). The membership of each Community Advisory Council shall represent a broad understanding of the healthcare issues of the county it serves. In order to maintain adequate diversity, an individual may only serve on one (1) Community Advisory Council at a time. Each Community Advisory Council may choose to invite additional non-voting members to participate in discussions in order to accurately capture the diversity of the county or participate in subcommittees for special projects as needed.

### **Section 2. Appointment of Members.**

All voting members of the Community Advisory Councils will be appointed by the local Board of County Commissioners. The Board of County Commissioners will make appointments based on applications received and shall make best efforts to ensure a broad representation of the county's population.

### **Section 3. Class and Term of Office.**

To facilitate and ensure members of the Community Advisory Councils do not all expire in the same year, the Community Advisory Council shall be divided into two (2) classes, as nearly equal as possible, and designated as Class I and Class II. Upon the initial formation of the Community Advisory Councils, members of the Community Advisory Council initially appointed in Class I shall serve a term of one (1) year and members of the Community Advisory Council initially appointed in Class II shall serve a term of two (2) years. Thereafter, members of the Community Advisory Councils shall hold office for a term of two (2) years and each shall serve for such term and until the election and qualification of a successor, or until such member's

death, resignation or removal. Members may serve a maximum of three (3) consecutive terms. After three (3) consecutive terms, an individual may not serve on a Community Advisory Council again until he or she has been out of the office for a minimum of one (1) year.

#### **Section 4. Attendance.**

If a voting member is not present for 75% of the meetings in a year, the committee may consider the member to have resigned and seek a replacement appointment from the County Commissioners.

#### **Section 5. Vacancies.**

Any vacancy occurring by death, resignation, loss of eligibility, or otherwise shall be filled by the Board of County Commissioners according to the process set forth in Article VII, Section 2. The appointed member shall complete the remainder of term being filled.

#### **Section 6. Removal.**

*6.1 Removal by Appointing Authority.* Subject to applicable law, an appointing authority shall have authority, upon its own initiative or upon the recommendation of a Community Advisory Council, to remove a member of a Community Advisory Council on a with or without cause basis.

*6.2 Removal by Community Advisory Councils.* A Community Advisory Council shall have authority to make a recommendation to an appointing authority to remove a member on a with or without cause basis; provided, however, if an appointing authority does not take action on the removal recommendation within ninety (90) days of receiving the same, the Community Operations Council shall have authority, on its own initiative, to remove such a member on a with or without cause basis.

*6.3 Removal by Cardinal Board.* Subject to applicable law, the Cardinal Board shall have authority, upon its own initiative or upon the recommendation of a Community Advisory Council, to remove a member of a Community Advisory Council on a with cause basis. For purposes of this Section Six (6), "with cause" grounds shall include, without limitation, the following: (i) any action taken by a member that is contrary to law that reflects poorly on the values and mission of a Community Advisory Council, a Regional Health Council, Cardinal or otherwise interferes with such entities' operations, interests or stakeholders, whether or not such member is serving in his or her official capacity as a member of a Community Advisory Council, (ii) the unauthorized disclosure of confidential information by a member of a Community Advisory Council, (iii) the failure of a member of a Community Advisory Council to properly disclose conflicts of interest, or (iv) any activity engaged in by a member of a Community Advisory Council that is disruptive to council meetings or otherwise disrespects fellow members, officers, or stakeholders.

**ARTICLE VII  
AMENDMENT OF CHARTER**

**Section 1. Amendment of Charter.**

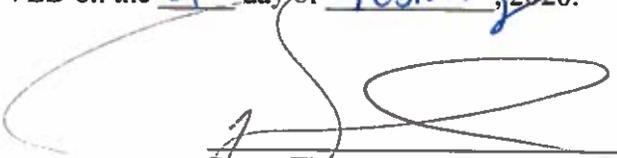
The Cardinal Board of Directors may make, amend, or repeal this charter at any regular or special called meeting of the Board of Directors at which a quorum is present, by a majority vote of the directors attending. Additionally, the Community Advisory Councils may make recommendations for Amendments to the Charter.

**ARTICLE VIII  
MISCELLANEOUS**

**Section 1. Maintenance of Records**

Each Community Advisory Council shall maintain adequate and correct accounts, books and records of its meetings or other activities, as required by law.

PASSED, ADOPTED, and APPROVED on the 21<sup>st</sup> day of February, 2020.

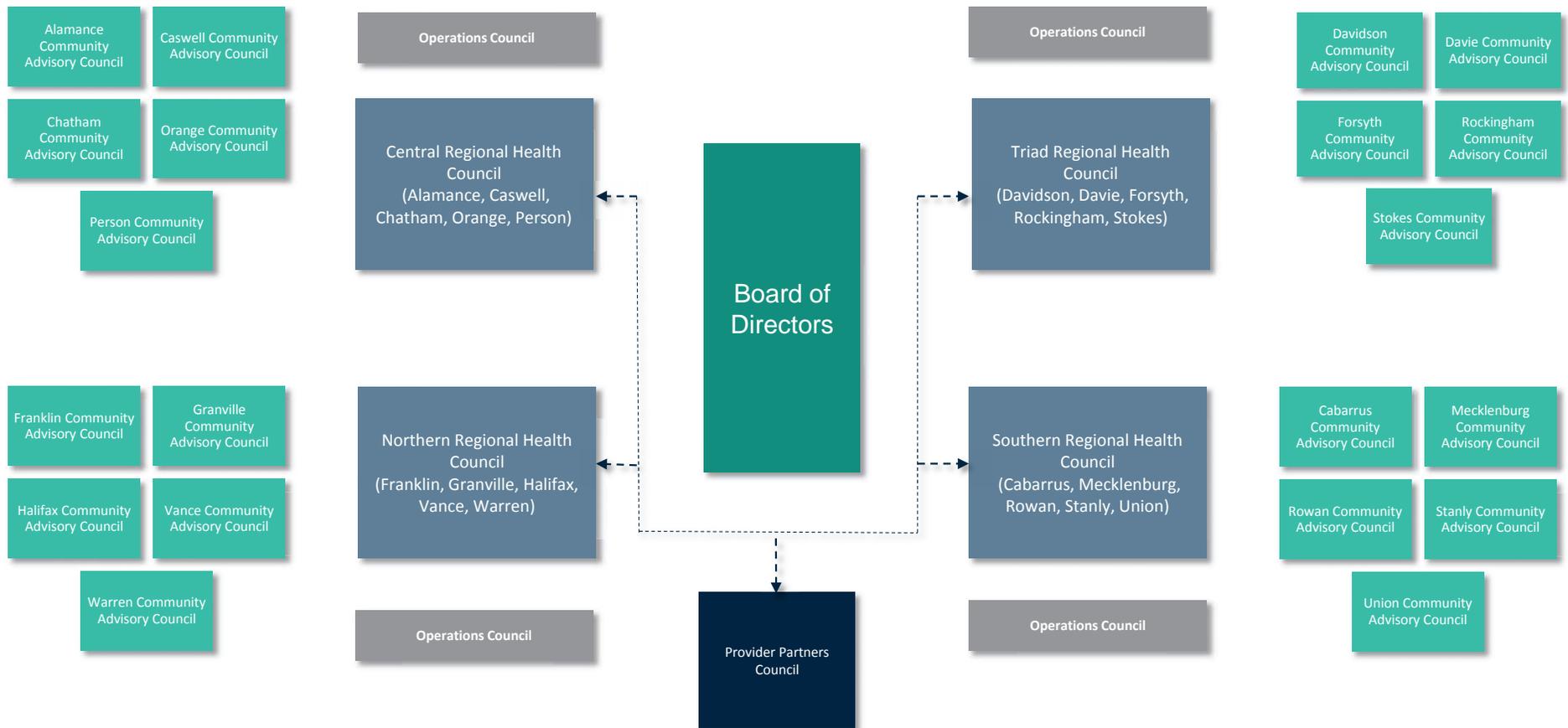
  
\_\_\_\_\_  
Bryan Thompson  
Chair

  
\_\_\_\_\_  
Wallace C. Hollowell, III  
Secretary

**Cardinal Innovations Community Advisory Council** – Cardinal Innovations Healthcare has launched a new, more responsive, and solution-focused community governance structure. The Regional Health Council model brings together members, families, providers, and community stakeholders to collectively identify challenges and priorities, share best practices, and ultimately create positive change. The governance model will be aligned to four distinct regions comprised of five counties each that will work together to inform and direct activity and provide guidance to the Cardinal Innovations Board of Directors.

The **Regional Health Council** will bring together individuals from the five (5) counties to discuss and prioritize the needs of those areas, develop a Regional Health Improvement Plan (RHIP), and oversee implementation of the plan. There will be one (1) **Community Advisory Council (CAC)** in each county of the Cardinal Innovations Healthcare catchment. The CAC will serve as an avenue for individuals in the community (members, families, providers, and stakeholders) to present the needs of the community to the Regional Health Councils. Additionally, the CAC will be tasked with completing the goals of the RHIP on the local level. The CAC will meet eight (8) times a year and voting members are to be appointed by each local Board of County Commissioners. Cardinal has received a total of 15 applications for the Vance County CAC.

# DETAILED STRUCTURE



# Membership Application for Community Advisory Council

The Community Advisory Council is chartered to keep the Regional Health Council informed about member and family experiences and community health needs. This group is also intended to allow members and community stakeholders to take an active role in improving their lives and community.

**First Name:** Raven    **Last Name:** Burns

**Address:** 610 Sombrero Lane

**City:** Henderson    **County:** Vance

**State:** North Carolina    **ZIP:** 27537

**Phone:** 9193587498    **Email:** rcb2517@gmail.com

**How would you like us to contact you? Please check all that apply:**

Phone, Email, Text Message

**Age Range:**

25-34

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

Black or African American

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

No

**Work Experience:**

Im currently Vance County Schools Family and Parent Liaison

**Education (for demographic purposes. No formal education required to participate):**

Trade School

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Education, Maternal/child health, Children/youth services, Transitional age youth, Addictions, Community/public health, Early learning, Public policy/advocacy, Veteran's services, Community needs assessment, Mental health services, Wellness promotion/prevention, Senior services, Disability services, Health equity/disparities, Faith communities, Immigration/refugee communities, Domestic violence, Communities of color, Other (please describe)

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

\*my "other" is for male family members to be given the same voice and opportunities as women especially in minority neighborhoods. I believe I'm qualified for the CAC because I am dedicated and solution oriented and focused. I think that once we know what the problems are and we have knowledge of what has worked and innovative ideas, action should be taken towards improvement

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**If you have printed this application, please send to:**

King Jones  
Cardinal Innovations Healthcare  
550 South Caldwell Street, Suite 1500  
Charlotte, NC 28202

# Membership Application for Community Advisory Council

The Community Advisory Council is chartered to keep the Regional Health Council informed about member and family experiences and community health needs. This group is also intended to allow members and community stakeholders to take an active role in improving their lives and community.

**First Name:** Amanda    **Last Name:** Burrafato

**Address:** 300 Parkview Drive West

**City:** Henderson    **County:** Vance

**State:** North Carolina    **ZIP:** 27536

**Phone:** 908-447-2930    **Email:** amanda.burrafato@riinternational.com

**How would you like us to contact you? Please check all that apply:**

Email

**Age Range:**

25-34

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

I decline to answer

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

english

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

AMANDA M. BURRAFATO, LMFT, LCAS LICENSE AND EDUCATION LCAS Licensed Clinical Addiction Specialist LCAS-230335/14/2019 Licensing Board: NCSAPPB Exp. 5/13/2021 LMFT Licensed Marriage and Family Therapist LMFT – 179311/15/2016 Licensing Board: NCMFT7/1/2020 MASyracuse University, Marriage and Family Therapy May 2014 Magna Cum Laude BASeton Hall University, Psychology Honors May 2012 Magna Cum Laude The University of Sydney, Psychology HonorsSpring 2011 HONORS AND AWARDS The National Council for Behavioral Health's Middle Management Academy2019 25 Managers selected for an exclusive week long training at RI International Corporate office Chancellor's Award for Public Engagement & Scholarship2012 in the category of Academic Legacy Honors CLINICAL WORK AND MANAGEMENT Recovery International, Durham and Henderson, NC Site Supervisor: October 2017 - Present •Provide therapeutic case consultation and case management with individuals, couples and families suffering from addiction, trauma and mental health struggles •Advocate for community resource for five county region and create connections through attendance at local collaborative meetings and hosting community outreach

events. •Ensure clinical operations meet Joint Commission compliance requirements, LME and licensing and company standards. •Consult with the Director and corporate team to identify areas for expansion and resource collaboration. •Oversee clinical teams utilizing supervision plans, trainings and plans of correction. Shift Supervisor: July 2016- October 2017 •Liaise with community programs to promote community resources and facilitate billing with LMEs. •Led team meetings providing supervision and obtaining collateral information. •Supported team members and clients in development and achievement of goals •Assessed emergency situations, problem solved, and directed work flow to ensure safety •Ensured appropriate prioritization of documentation and training to maintain ethical practice and improve operations. Discharge Coordinator/Case Manager: January 2015- July 2016 •Developed person centered plans for individuals entering and exiting the crisis center. •Networked with community providers to ensure continuity of care and appropriate discharge plans for clients. OTHER CLINICAL EXPERIENCE 2011-2014 Pinnacle Counseling Services, Creedmoor, NC- Out-patient provider Youth Villages, Durham, NC- Family Intervention Specialist, MST Multisystemic Therapy Catholic Charities of Onondaga County, Syracuse, NC- Therapist Intern Syracuse University Couple and Family Center- Student Therapist RESEARCH EXPERIENCE AND GRANT MANAGEMENT Opioid Mitigation Grant, Granville-Vance Department of Public Health 2019 Post overdose response team (PORT), Consultant -Project manage initial research for planning a two county response to the growing opioid epidemic Rural Clinical Opioid Telehealth Network (RCOTN) -Research and develop initial planning for bringing virtual Medication Assisted Treatment to four rural county health departments Daughters of Vance-Granville Oxford House -Organize support team for house donations -Identify property and liaison with investor -Explore grant opportunities for maintenance of effort -Facilitate development of referral sources -Collaborate with Oxford House and Stakeholders Seton Hall University, Department of Psychology 2010 to 2012 Lab Assistant, Advisor: Dr. Marianne Lloyd Investigation of the benefit of horizontal eye movements on memory retrieval. Memory for Faces Primary investigator, Advisor Dr. Janine Przybylinski Buckner Perceived acceptance and the effects of Ostracism TRAINING DEVELOPMENT AND INVITED LECTURES Crisis Prevention Institute, Henderson, NC 2017-Present Certified Instructor #1239580 •Teach course bi-quarterly to maintain Joint Commission safety standards at crisis center •Instructed staff in proper physical holds, restraints and blocks through hands on demonstrations Customized Curriculums, developed and presented: RI International Internal trainings developed to meet the Department of Health and Human Services & Joint Commission Standards 2017- Present Harm Reduction and Medication Treatment Expanding Treatment Options (worksheet included) Documentation Therapeutic Treatment Modalities Therapeutic Treatment Modalities with Groups Therapeutic Treatment Modalities with Families Ongoing course/Group Supervision, May 2019- Present Securing Resources for Consumers Inc. Private Commission, Masonic Home for Children: Provider Self-Care and April 2019 Burn out Reduction (worksheet included) Private Commission, Five County North Carolina: Annual 2015- Present Crisis Intervention Team (CIT) police officer training (worksheet included) Private Commission, Franklin County Schools: March 2019 Crisis De-escalation Training (worksheet included) Private Commission, North Carolina Association of Marriage and January 2015 Family Therapy: Exploring Spirituality in Therapy (CEUS Awarded) Private Commission, Catholic Charities: Exploring Spirituality in Therapy May 2014 Private Commission, Syracuse University: Exploring spirituality in Therapy May 2014 COMMISSIONED MEDIA AND DESIGN RI International Internal Sponsored Media 2017-Present Research Poster: Project Blue Sky, Data analysis and future project summary Flyer: Five County Abridged Mental Health and Substance Use Resource Guide Flyer & Brochure: RI International Henderson Recovery Response Center 'Swag' Bag: Silk Screen Logo bags, Personalized stickers Private Commission, Watkins Counselling and Assessment February 2019 Website: Wixsite generated with embedded contact, maps and scrolling media <https://mwatkinstherapy.wixsite.com/help> Flyer & Brochure: Watkins Counselling and Assessment Private Commission, Greenlight Counseling and DWI Assessments February 2019 Branding Package: Logo, Business Card, Letter head Private Commission, Make Up by Ashley Lauren January 2019 Business Cards: Dual sided appointment cards Website: Wixsite generated with embedded contact, maps and scrolling media <https://majewsam.wixsite.com/makeupbyashleylauren> EVENT ADMINISTRATION Mental Health Resource Fairs Ask a Therapist Resource Fair: For local clergy sponsored by RI International, June 2018. Mental Health & Substance Use Provider Panels/ Guest Speaker Five county resource Panel sponsored by The Business Professional Women's chapter of Vance County, NC, October 2018 Community Paramedic Resource Symposium sponsored by Franklin County EMS, September 2018 Emergency Response Services Mental

Health Resource Orientation sponsored by Roanoke Rapid Police Department, August 2018 Faith Connections of Oxford sponsored by Oxford Methodist Church, June 2018 Resource Fair sponsored by Forest Hill Baptist Church, June 2018 RI International Program Table with advertising and consultation 10th Annual One Community in Recovery Conference, March 2019 Granville Medassist, August 2018 Durham Medassist, September 2018 Halifax Medassist, September 2018 PROFESSIONAL AFFILIATIONS AND COMMUNITY ADVOCACY Granville Co. Commissioner Opioid Task Force- Provider Advocate 2019 Host, Cardinal Innovations LME: Community Partners Meeting- Chair 2018-Present Wellness Alliance- Chair 2018-Present Community Collaborative Meeting - Member 2018-Present Substance Use Disorder Collaboration- Member 2018-Present High Risk Meeting- Member 2018-Present ADDITIONAL SKILLS Proficient in Microsoft Word, Publisher, Excel and PowerPoint. Proficient in SPSS and generating analytic infographics: professional posters, PERT charts, GANTT charts, paired comparison analysis. HeartSaver CPR Certified

**Education (for demographic purposes. No formal education required to participate):**

Master's Degree

**I am passionate about or have knowledge of (please check ALL that apply):**

Education, Addictions, Community/public health, Mental health services, Wellness promotion/prevention, Law enforcement/corrections, Faith communities

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I have been a clinician for Five County for 4 years now. I have worked in Outpatient, In Home and Inpatient Crisis. As a dually licensed professional I am familiar with a broad spectrum of client needs. I am a strong advocate and very creative when it comes to community outreach and systems development. Through RI I serve Granville, Vance, Franklin, Warren, Halifax counties. I would like to be apart of as many of these groups as possible

---

**If you have printed this application, please send to:**

King Jones  
Cardinal Innovations Healthcare  
550 South Caldwell Street, Suite 1500  
Charlotte, NC 28202

# Regional Health Council

The Regional Health Council is chartered to serve as an advisory council to Cardinal Innovations Healthcare on the health and wellness of members in each area including the coordination, improvement and development of behavioral and physical health services and holistic supports for individuals diagnosed with mental health, substance use, and/or an intellectual and developmental disability.

**First Name:** Rev. Michael    **Last Name:** Downing

**Address:** 169 Burwell Ave

**City:** Henderson    **County:** Vance

**State:** North Carolina    **ZIP:** 27536

**Phone:** 252-701-6202    **Email:** revdowning622@gmail.com

**How would you like us to contact you? Please check all that apply:**

Phone, Text Message

**Age Range:**

45-54

**I self-identify as:**

Male

**I describe my race or ethnicity as:**

White

**Race: Other, if applicable:**

**Which spoken language do you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

Own and run a 12 month Recovery Program comprised of the 12 step program, Bible study, basic computer skills, budgeting and g.e.d prep and testing. I've been on the Oxford House State Board Association I'm the Chairman for chapter 5 of the Oxford House Association. I have a Doctorate in Divinity I'm the Chairman/Founder/Owner of the nonprofit corporation "Behind %The Walls Ministry, Inc." [www.btwm-ucog.org](http://www.btwm-ucog.org) I'm a veteran of the U.S. Army National Guard, 42nd Infantry Division I have life experience in addiction and growing up in an abusive family Raised myself since the age of 15

**Education (for demographic purposes. No formal education required to participate):**

Other

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Community organizing, Addictions, Veteran's services, Community needs assessment, Wellness promotion/prevention, Disability services, Faith communities, Communities of color

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Regional Health Council?**

---

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Charlotte, NC 28202

# Membership Application for Community Advisory Council

The Community Advisory Council is chartered to keep the Regional Health Council informed about member and family experiences and community health needs. This group is also intended to allow members and community stakeholders to take an active role in improving their lives and community.

**First Name:** Ginealla **Last Name:** Hart

**Address:** 825 Nelson St.

**City:** Henderson **County:** Vance

**State:** NC **ZIP:** 27536

**Phone:** 252-425-7313 **Email:** ginealla@yahoo.com

**How would you like us to contact you? Please check all that apply:**

Phone, Email, Text Message

**Age Range:**

55-65

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

White

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

I have been working in Government Housing for Family, Elderly and Disabled for over 12 years in the Vance County area. I have served on the ACTS and Crime Stoppers Board and in 2001 spearheaded a Domestic Violence Program named Heart's Haven.

**Education (for demographic purposes. No formal education required to participate):**

Some College

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Community organizing, Children/youth services, Addictions, Community/public health, Medical services, Local government, Mental health services, Senior services, Law enforcement/corrections, Faith communities, Domestic violence

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

My passion to help the less fortunate to have a fulfilling life. I can contribute what I witness everyday from the Tenants as a Site Manager for three complexes (190 units). I see the struggles Tenants have and can be their advocate to find solutions for the issues. I do hope you will consider me to join you and others on the Community Advisory Council. I am positive I will be an asset to the cause and consider this a honor to serve as a voice for residents and others to fulfill their needs.

---

**If you have printed this application, please send to:**

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Cardinal Innovations Healthcare  
550 South Caldwell Street, Suite 1500  
Charlotte, NC 28202

# Membership Application for Community Advisory Council

The Community Advisory Council is chartered to keep the Regional Health Council informed about member and family experiences and community health needs. This group is also intended to allow members and community stakeholders to take an active role in improving their lives and community.

**First Name:** Jacinta    **Last Name:** Johnson

**Address:** PO Box 88

**City:** Henderson    **County:** Vance

**State:** North Carolina    **ZIP:** 27536

**Phone:** 252-438-6700    **Email:** jjohnson\_ddrs@embarqmail.com

**How would you like us to contact you? Please check all that apply:**

Email

**Age Range:**

45-54

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

White

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

No

**Work Experience:**

14 years as an Executive Director with agencies serving the I/DD population 27 years clinical and administrative overall experience serving the I/DD population Power of Attorney for an I/DD relative

**Education (for demographic purposes. No formal education required to participate):**

Master's Degree

**I am passionate about or have knowledge of (please check ALL that apply):**

Education, Medical services, Early learning, Mental health services, Disability services, Health equity/disparities, LGBTQI communities, Domestic violence

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I am an advocate for those with I/DD and have also experienced what it is like to be a part of a marginalized population.

---

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Cardinal Innovations Healthcare  
550 South Caldwell Street, Suite 1500  
Charlotte, NC 28202

# Membership Application for Community Advisory Council

The Community Advisory Council is chartered to keep the Regional Health Council informed about member and family experiences and community health needs. This group is also intended to allow members and community stakeholders to take an active role in improving their lives and community.

**First Name:** Jennique **Last Name:** Lopez Richardson

**Address:** 631 young st

**City:** henderson **County:** Vance

**State:** North Carolina **ZIP:** 27536

**Phone:** 9192257090 **Email:** jenniquelopez@gmail.com

**How would you like us to contact you? Please check all that apply:**

Phone, Email, Text Message

**Age Range:**

45-54

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

Hispanic or Latino/Latina

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

Bilingual Peer Support Specialist Community Liaison Intake Coordinator Peer Bridger

**Education (for demographic purposes. No formal education required to participate):**

Some College

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Community organizing, Education, Children/youth services, Transitional age youth, Addictions, Community/public health, Medical services, Local government, Community needs assessment, Mental health services, Wellness promotion/prevention, Senior services, Health equity/disparities, Domestic violence, Communities of color

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

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Charlotte, NC 28202

# Membership Application for Community Advisory Council

The Community Advisory Council is chartered to keep the Regional Health Council informed about member and family experiences and community health needs. This group is also intended to allow members and community stakeholders to take an active role in improving their lives and community.

**First Name:** Tammy    **Last Name:** Margeson

**Address:** 300 Parkview Dr. West

**City:** Henderson    **County:** Vance

**State:** NC    **ZIP:** 27536

**Phone:** 252-438-4145    **Email:** tammy.margeson@riinternational.com

**How would you like us to contact you? Please check all that apply:**

Email, Text Message

**Age Range:**

55-65

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

White

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

english

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

no

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

Licensed SUD/MH therapist, Agency Director

**Education (for demographic purposes. No formal education required to participate):**

Master's Degree

**I am passionate about or have knowledge of (please check ALL that apply):**

Addictions, Community/public health, Mental health services

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I am a local provider for Crisis services, and provide out patient therapy in Granville County. I am knowledgeable about the challenges our community faces, and am the current VP of the Provider Council.

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**First Name:** Megan    **Last Name:** Mason

**Address:** 612 Buck Jones Rd.

**City:** Raleigh    **County:** Vance

**State:** North Carolina    **ZIP:** 27606

**Phone:** 9199800585    **Email:** Megan.mason@oxfordhouse.org

**How would you like us to contact you? Please check all that apply:**

Phone, Email, Text Message

**Age Range:**

18-24

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

White

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

N/A

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

I am currently a member of the Wake County CFAC. I am Outreach Services for Oxford House Inc and I am assigned to the Wake, Vance, and Johnston Counties. I have been full-time with Oxford House for two years but served part-time for them for a year and a half before becoming full-time. I am now a certified Peer Support Specialist and a certified Recovery Coach. Also, I am a woman in long-term recovery and have been since May 14, 2014. I am eager and willing to learn more and do more for the community and to be a part of something that allows me to help others.

**Education (for demographic purposes. No formal education required to participate):**

High School, Some College

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Community organizing, Education, Addictions, Public policy/advocacy, Community needs

assessment, Mental health services, Wellness promotion/prevention, Law enforcement/corrections, Faith communities, LGBTQI communities, Domestic violence, Communities of color

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I think that the experience I have so far with the agency I work for has allowed me to learn so many trades that would qualify me to be a good candidate for the CAC. I am a very transparent and diverse person. I can relate to so many people and am able to empathize with others. I have good leadership skills, an eagerness to serve and learn, and people can count on me. I have no problem giving or receiving constructive criticism, and I work extremely well with others. My outgoing personality allows me to network and get along with so many different personalities. I may not have degrees that say I have the knowledge but I have plenty of experience that has allowed me to know without the traditional education from a school. I am a student at Wake Tech and I'm pursuing a degree in Business Administrations, I do believe knowledge is power. So therefore; I feel that I qualify because of the company I work for, the groups I am apart of, and the experience that I have with persons in recovery as well as persons dealing with mental health. I am ready to help and be a part of in any way I can.

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# Membership Application for Community Advisory Council

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**First Name:** Yolando    **Last Name:** Oxendine

**Address:** 112 West Winder Street

**City:** Henderson    **County:** Vance

**State:** North Carolina    **ZIP:** 27536

**Phone:** 252 598-2770    **Email:** Lilycoservices@gmail.com

**How would you like us to contact you? Please check all that apply:**

Email

**Age Range:**

45-54

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

Other (please describe)

**Race: Other, if applicable:**

Native American-Black

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

Current Chief Executive Officer of Lilyco Services, LLC

**Education (for demographic purposes. No formal education required to participate):**

Master's Degree

**I am passionate about or have knowledge of (please check ALL that apply):**

Children/youth services, Addictions, Medical services, Veteran's services, Mental health services, Law enforcement/corrections

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

My vast experience in Mental Health and Opioid Addiction Medication has provided me the knowledge and motivation to implement an agency within Vance County to serve the adolescent and adult population who struggle with those behaviors. Lilyco Services has been in Vance County for 3 years, and it is an under utilized resource to assist in the coordination of care for these individuals. I would like to serve on the Community Advisory Council due to my compassion for the population in which I provide services.

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**First Name:** LaShanda **Last Name:** Person

**Address:** 125 Charles Rollins Rd

**City:** Henderson **County:** Vance

**State:** NC **ZIP:** 27536

**Phone:** 252-492-7915 **Email:** lperson@gvdhd.org

**How would you like us to contact you? Please check all that apply:**

Email

**Age Range:**

25-34

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

Black or African American

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

Dedicated Social Worker and Community Care Coordinator Advocate for children and their families who is dedicated to ensuring safety and best practice service. Serves as a resource, support, and liaison for individuals and families. Determined to improve the community-wide system of care to best meet the needs of families and children. **SPECIAL SKILLS** Working with children and familiesUnderstanding of federal and state child welfare laws Extensive knowledge of community resourcesStrong written and verbal communication skills Establishing relationships with diverse populationsManaging budgets and contracts Ability to collaborate with a variety of providersLinking families with needed resources Advocating for childrenCrisis intervention and prevention Proficient in all Microsoft Office programsCollaborative meeting organization and facilitation Family Centered Practice PrinciplesProgram development and implementation **PROFESSIONAL EXPERIENCE** Granville-Vance District Health Department Oxford/Henderson, NC June, 2016 – Present Innovative Approaches (IA) is dedicated to improving the community-wide systems of care to best meet the needs of families or children and youth with special health

care needs. Community Development Specialist I □ June, 2016 – Present □ Responsible for 100% of the grant budget □ Coordinates the development of steering committee □ Collaborates with community agencies □ Planning and implementation of IA initiative □ Organizes and supervises programs for volunteers □ Serves as liaison to multiple agencies involved in grant □ Prepares quarterly activity reports □ Helps committee develop logic model/action plan □ Provides focus groups and community meetings □ Coordinates local trainings, consultation, networking □ Assures family involvement in systems evaluations □ Conduct special studies to determine family needs Adolescent Pregnancy Prevention Program Supervisor □ August, 2016 – Present (Dual Role) □ Supervise and support the activities of staff □ Ensure program operation follows policy and contract □ Define cooperative ties with the community □ Collaboration w/community institutions to meet needs □ Monitor teaching curricula □ Participate in public education Murdoch Developmental Agency □ Butner, NC □ August, 2014 – June, 2016 The TRACK (Therapeutic Respite Addressing Crisis for Kids) Program is a 6 bed crisis program serving the state of North Carolina for children ages 6-17 diagnosed with moderate to profound ID and/or Autism. Social Worker, III □ Facilitated and screened all referrals for TRACK □ Educated community providers about the program □ Developed Excel data sheet to follow all referrals □ Scheduled, arranged, facilitated admissions meetings □ Implemented first tracking system for the program □ Respectful interactions which promote accountability □ Lead and guided others to develop new skills □ Completed comprehensive Psycho-social Assessments □ Conveyed diagnosis, goals, needs and services □ Designed and developed training information □ Effective communication with families □ Served as the liaison between team, family & MCO □ Utilized the strength based model □ Maintained accurate records for all participants Raleigh Children's Developmental Services Agency □ Raleigh, NC □ February, 2014 – August, 2014 The Children's Developmental Services Agency (CDSA) provides services for children experiencing developmental delays from birth to age three. Early Intervention Services Coordinator □ Managed caseload of 20+ families □ Provided education about developmental delays □ Conducted Strength/Needs assessments □ Met federal guidelines for providing services □ Coordinated with medical professionals as needed □ Kept accurate digital and paper records □ Conducted newborn follow-ups as referred □ Used RBI (Routine based interview) to assess needs □ Completed billing tickets for services provided □ Educated family on child's diagnosis and services □ Visited family in the child's natural environment □ Assisted with transition services based on needs □ Coordinated ongoing care services for families □ Discussed parenting classes with caretakers RJ Blackley Alcohol and Drug Abuse Treatment Center □ Butner, NC □ July, 2013 – October, 2013 RJ Blackley ADATC is a 62 bed in-patient treatment facility which serves the central region of the state, and is one of three state-operated ADATCs specially designed to treat adults with addictions and other co-occurring disorders. Substance Abuse Counselor Intern □ Maintained caseload of 15+ adult clients □ Educated on addiction through various methods □ Worked with families through Open Group Forum □ Assisted in discharge plans for continued treatment □ Completed various assessments □ Developed treatment plans with the patient Vance County Department of Social Services □ Henderson, NC □ January, 2010 – February, 2014 Vance County Department of Social Services is committed to helping people shape strong futures by promoting self-sufficiency, safety, and permanence through family centered services. Lead Social Worker, IAT (Investigations, Assessments and Treatment) □ October, 2011 – February, 2014 □ Maintained and supervised 30+ children/families □ Trained new Child Welfare Social Workers □ Assisted families in linking with DSS services □ Followed all State and Federal guidelines □ Provided families with referrals and resources □ Assessed allegations of abuse, neglect & dependency □ Assisted in supervising 6 social workers □ Developed case plans with the family to meet needs □ Coordinated and presented at community events □ Assessed the safety of multiple families and children Work First Social Worker, II/Employment Counselor □ January, 2010 – October, 2011 □ Taught a job readiness course □ Employed various teaching models to meet all needs □ Interviewed and assessed clients □ Developed treatment plans with participants □ Assisted in linking families and services □ Liaison for DSS and local nonprofit organizations □ Developed various online training paths □ Built strong rapport with class participants

**Education (for demographic purposes. No formal education required to participate):**

Master's Degree

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Community organizing, Education, Maternal/child health, Children/youth services, Transitional age youth, Addictions, Community/public health, Medical services, Early learning, Local government, Public policy/advocacy, Community needs assessment, Mental health services, Wellness promotion/prevention, Disability services, Health equity/disparities, Law enforcement/corrections, Faith communities, Traditional health workers, Immigration/refugee communities, LGBTQI communities, Domestic violence, Communities of color

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I am a native of Vance County, as well as I have served as a social workers in various community agencies in the area, where I have nurtured relationships with families in the community as well as key agencies. I am passionate about serving children and youth, and I have had the great opportunity to do so for many years. There is great work to be done in the community, and I would like to be a part of the team that makes things happen in a positive way in a sustainable manner!

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**First Name:** Debbie **Last Name:** Scott

**Address:** 156 Church Street

**City:** Henderson **County:** Vance

**State:** North Carolina **ZIP:** 27536

**Phone:** 252 738 2235 **Email:** dscott@vancecounty.org

**How would you like us to contact you? Please check all that apply:**

Email

**Age Range:**

55-65

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

Black or African American

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

no

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

Currently, I am the Gang Resource Officer and Domestic Violence Investigator Coordinator for the Vance County Sheriff's Office. Other work experience includes, Senior Management in County Government with Warren County Government, worked in Public Education in Vance County Schools and Greensboro Public Schools, worked in administration at the Vance County Jail. In addition, I have medical experience, worked at Maria Parham Hospital for a couple of years as a phlebotomist and performed EKG's.

**Education (for demographic purposes. No formal education required to participate):**

Bachelor's Degree

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Community organizing, Education, Children/youth services, Addictions, Mental health services, Health equity/disparities, Law enforcement/corrections, Domestic violence

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I have over 29 years of experience in state/county government functions to include: Public Schools Educator, County Government Management experience with Children/ youth services, County Jail administration, and Law Enforcement with the Vance County Sheriff's Office. I am a Grant writer and have served on several County Councils/Boards: the Juvenile Crime Prevention Council over 15 years, Warren County Health Department Healthy Carolinians and served as Chairwoman for (3) three years, Kerr Tar Council of Government Youth Council for (5) four years, North Carolina Juvenile Services Association for (10) ten years, a new member of the Friend of Youth Optimist Club of Henderson, Vance County Juvenile Attendance Council, Vance County Stepping-Up Committee and Vance County Employee Engagement Team.

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**First Name:** Karen    **Last Name:** Terry

**Address:** 9923 Hicksboro Road

**City:** Oxford    **County:** Vance

**State:** NC    **ZIP:** 27565

**Phone:** 3039123508    **Email:** karenterrylcsw@yahoo.com

**How would you like us to contact you? Please check all that apply:**

Phone, Email, Text Message

**Age Range:**

65+

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

Black or African American

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

No

**Work Experience:**

20 Years of mental health and substance abuse employment and training

**Education (for demographic purposes. No formal education required to participate):**

Master's Degree, Ph.D. or higher

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Community organizing, Education, Addictions, Community/public health, Early learning, Public policy/advocacy, Community needs assessment, Mental health services, Wellness promotion/prevention, Health equity/disparities, Traditional health workers, LGBTQI communities, Communities of color

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I am a licensed social worker and a licensed clinical substance abuse specialist, who lives in Vance County, I work with GRRO and other community based organizations within Vance County. I have served on numerous advisory boards and foundation grant making committees.

---

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**First Name:** Perry    **Last Name:** Twisdale

**Address:** 14260 NC HYW 39 North

**City:** Henderson    **County:** Vance

**State:** North Carolina    **ZIP:** 27537

**Phone:** 2524928546    **Email:** ptwisdale@hendersonncpd.org

**How would you like us to contact you? Please check all that apply:**

Email

**Age Range:**

55-65

**I self-identify as:**

Male

**I describe my race or ethnicity as:**

White

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

In 2017 I retired from the Henderson Police Department as a Police Captain after 31 years of service. During that time I have worked closely with the Public Health, Mental Health, and Community Health providers in Vance County. I am an adjunct instructor at Vance Granville Community College in the Criminal Justice program and I teach "Dealing with Victims and the Public" to the Basic Law Enforcement Training (BLET) classes. I am also a certified Lay Servant/Speaker in the Heritage District of the NC Conference of the United Methodist Church. I have worked extensively on community grants and am also an assessor for the Commission on Accreditation for Law Enforcement Agencies (CALEA), the international accreditation body for law enforcement. I also have personal experience in dealing with the mental health system through family members that have been affected by mental health issues such as substance addiction, clinical depression, Bi-polar Disorder, Anxiety Disorder, and PTSD. I have prepared several blocks of instruction and taught blocks of instruction for local law enforcement on the topics of dealing with persons with mental illness and recognizing symptoms of mental illness.

**Education (for demographic purposes. No formal education required to participate):**

Some College, Other

**I am passionate about or have knowledge of (please check ALL that apply):**

Education, Community/public health, Local government, Community needs assessment, Disability services, Law enforcement/corrections, Faith communities

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I have extensive experience in the Vance County area in law enforcement, which includes dealing with persons being treated for mental illness, performing emergency intervention for persons dealing with addiction and mental illness, and training officers and non-sworn personnel on dealing with persons with mental illness. I have experience in dealing with local government, having worked for the City of Henderson in a management capacity for many years as well as working together with both the Vance County Sheriff's Office and other Vance County and State agencies (in several discipline areas) to obtain grant funding, conducting community studies, and to address issues varying from housing to domestic violence. I also believe that my contacts with other towns and counties around the nation as an assessor gives me access to information on what other communities are doing/best practices for providing assistance to persons in the area of mental health and dealing with addictions.

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**First Name:** Meredith **Last Name:** Wester

**Address:** 125 Charles Rollins Road

**City:** Henderson **County:** Vance

**State:** nc **ZIP:** 27536

**Phone:** 919-690-2115 **Email:** mwester@gvdhd.org

**How would you like us to contact you? Please check all that apply:**

Phone, Email

**Age Range:**

35-44

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

White

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

No

**Do you want written material in your spoken language?**

Yes

**Work Experience:**

I am a social worker/project manager for the Five County Stepping Up Initiative. I also have years of experience working with the IDD, mental health and substance abuse populations.

**Education (for demographic purposes. No formal education required to participate):**

Master's Degree

**I am passionate about or have knowledge of (please check ALL that apply):**

Housing, Community organizing, Education, Children/youth services, Addictions, Community/public health, Medical services, Local government, Community needs assessment, Mental health services, Wellness promotion/prevention, Law enforcement/corrections

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

I have invested my entire career in working in these five counties. Funding is always given to urban areas where there are more resources and evidenced based programs seem to always model after what has worked in more urban areas. I think that it is time to take a deeper dive in to the rural areas. People who not only work but live and invest everything into these communities should be given first priority in the decision making process. I think this is an opportunity to partner and collaborate with organizations and groups on a larger scale so that a greater plan is developed for improvement and more resources can be brought to these rural counties.

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**First Name:** Tameeka    **Last Name:** Williams-Burchette

**Address:** 1124 McCoin Avenue

**City:** Henderson    **County:** Vance

**State:** North Carolina    **ZIP:** 27536

**Phone:** 252-915-1675    **Email:** twburchette@gmail.com

**How would you like us to contact you? Please check all that apply:**

Phone, Email, Text Message

**Age Range:**

45-54

**I self-identify as:**

Female

**I describe my race or ethnicity as:**

Black or African American

**Race: Other, if applicable:**

**Which spoken language to you prefer?**

English

**Do you require an interpreter?**

No

**Do you require any accommodations (handicap accessibility, space for service animal, etc.)?**

N/A

**Do you want written material in your spoken language?**

No

**Work Experience:**

1997-1999 Kittrell Job Corps Center ( Counselor) 1999-2001 & 2003-2006 PART-TIME Vance RESOLVE/Mediation Curriculum for Families (Lead Counselor-Facilitator) 1999-2004 Juvenile Justice- NCDPS "formerly" NC Depart of Juvenile Justice & Delinquency Prevention Juvenile Court Counselor-9th Judicial District) 2004-2007 and 2007-2008 Outpatient Therapist and Qualified Professional 2008-2013 and 2016-PRESENT Licensed Professional School Counselor (NCDPI) 2013-2016 Academic Advisor/NC Central University (University College)

**Education (for demographic purposes. No formal education required to participate):**

Bachelor's Degree, Master's Degree

**I am passionate about or have knowledge of (please check ALL that apply):**

Education, Children/youth services, Community/public health, Early learning, Community needs assessment,

Mental health services, Wellness promotion/prevention, Health equity/disparities, Faith communities, Communities of color, Other (please describe)

**Passionate about: Other, if applicable:**

**What do you feel qualifies you for the Community Advisory Council (CAC)?**

Other ( please describe ) and What do you feel qualifies you for CAC? As an African American female, I have seen the stigma that people of color place on mental health, or getting necessary testing needed so their child will be successful in school. This leads to some children not receiving the services they so desperately need. I would like to be a catalyst for this change and to dispel the myth of mental health and that “it is okay” if your child needs that “extra help, or extra time on tests, or if they have to be in a smaller class size. We must understand that you have to do what is best for YOUR child, and to not let others belief steer you away from that. I also currently serve on the Steering Committee and Education Sub-Comm. of the Granville-Vance Warren Public Health Innovative Approaches Initiative. This committee is a group of people from community organizations, providers, school personnel, and families who have children with special health care needs. I am also the Parent Co-Chair of the Parent Advisory Council (PAC) for Granville-Vance. I also serve on the Board of Directors for ECAC( Exceptional Children's Assistance Center), ECAC is a training and information center that provides free information and assistance with educational issues to parents of children with disabilities in N.C. I am also active in my community through my sorority, Delta Sigma Theta, along with volunteering with my daughters Girl Scout Troop. I wold love to be considered for this board appointment so I can give back to the community in which I serve. Thank you for your time.

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