

**AGENDA**  
**VANCE COUNTY BOARD OF COMMISSIONERS**  
**August 3, 2015**

**Invocation**

**Rev. Joseph Ratliff**  
**Shiloh Baptist Church**

1. Public Comments (for those registered to speak by 5:45 p.m. - speakers are limited to five minutes)
2. **Water District Board**
  - a. **Water Planning Committee Report**
3. **Committee Reports and Recommendations**
  - a. **Human Resources Committee**
  - b. **Planning/Environmental Committee**
  - c. **Education Committee**
  - d. **General Government Committee**
  - e. **Properties Committee**
4. **Finance Director's Report**
  - a. **Surplus Property**
5. **County Attorney's Report**
  - a. **REO Properties**
6. **County Manager's Report**
  - a. **Proclamation - National Health Center Week**
  - b. **Resolution - Stepping Up Initiative**
  - c. **Fox Pond Park Grant**
  - d. **Economic Development Incentive Loan**
7. **Consent Agenda Items**
  - a. **Budget Amendments**
  - b. **Tax Refunds and Releases**
  - c. **Ambulance Charge-Offs**
  - d. **Monthly Reports**
  - e. **Minutes**
8. **Miscellaneous**
  - a. **Appointments**
  - b. **September Meeting Date Change**

# ***Water District Board***

# **Vance County**

## **Committee Reports and Recommendations**

### **August 3, 2015**

#### **Water Planning Committee**

***Monthly Construction and Operations Reports (Phase 1A & 2A/2B).*** This committee (Garrison [absent], Taylor, Brummitt) met Monday, July 27<sup>th</sup> to review the monthly operational reports as well as to discuss final adjusting change orders within Phase 1A, additional road construction along the NC 39 South Corridor and to discuss refunds within Phase 2. The committee was informed that all work within Phase 1A has been completed and currently five crews are working within Phase 2. Recently, work has finished up on Flanagan Road, Terry Lane and Pine Trail and work is ongoing within Carolina Woods, Dabney Woods & Willow Creek Subdivisions and along Stagecoach Road and Waters Edge Road. As crews finish these, they will be moving to Somerset Plantation, Lakeshore Plantation and the end of Thomas Road within the next few weeks. Barring any weather delays, it is anticipated that all road additions should be complete within the timeframe required by USDA. *For information only.*

***Final Adjusting Change Orders – Phase 1A Contract 1 & 2.*** The committee reviewed the final 2 change orders for Phase 1A. Both change orders are a reduction in the contract prices to account primarily for cost underruns within the rock allowances and to account for actual work performed. The contract 1 change order is a reduction of \$209,473.91, bringing the final contract 1 price to \$1,531,959. The contract 2 change order is a reduction of \$357,747.52, bringing the final contract 2 price to \$4,281,892. The committee also reviewed a budget summary for Phase 1A and recommended approval of both change orders. *Recommendation #1: Approve Contract 1 - Change Order 8 Final for Phase 1A with HG Reynolds deducting the contract by \$209,473.91. Recommendation #2: Approve Contract 2 - Change Order 7 Final for Phase 1A with HG Reynolds deducting the contract by \$357,747.52.*

***Intent to Apply for USDA Grant Funds – Additional Road Construction.*** The committee discussed the additional grant funds that are being made available by USDA for the Rock Mill Road, NC 39 Hwy South, and Foster Road areas. USDA has requested that the Water Board go on record indicating their intent to apply for the funds. Previously, the County has been made aware that grant funds would be available for this work. If awarded, it is intended that the additional construction work would extend approximately five miles and would serve the 81 committed customers along this corridor. The committee members present felt it was in the best interest to defer to Commissioner Wilder as this area is within his district. In a follow up conversation with Commissioner Wilder, he has indicated his support to proceed forward with the grant request. *Recommendation: Authorize staff to submit a USDA grant application for extension of waterlines along Rock Mill Road, NC 39 Hwy South, and Foster Road and authorize the chairperson to execute all grant related documents.*

***Refund of Early Signup Fees – Phase 2A & 2B.*** The Water Board previously (April 2014) approved issuing refunds in Phase 1A and also approved allowing residents within any phase who receive refunds to “reserve” the initial signup fee of \$125 if county water service is made available to them in the future. With construction wrapping up in Phase 2, it is necessary to take action authorizing the refunds along those roads that will not be included within the current project. The committee recommended proceeding with the issuance of refunds along the roads indicated in the attachments. ***Recommendation:*** *Authorize staff to issue refunds in Phases 2A and 2B for those roads as presented where water will not be available for the foreseeable future.*



Vance County Water District  
Operations Report  
July 2015

<u>Operations Highlights:</u>	<u>Fiscal Year-to Date</u>	<u>July 2015 (June 30-July21)</u>
Work Order Completions:		
Flush Lines	3	0
Set Meters	237	10
Replace Meter	3	0
Locate Lines	182	14
Odor In Water / Chlorine Check	6	0
Check Usage / Leaks	194	17
Replace Meter Lid	5	0
Low pressure/No Water	17	3
Water Main Break	3	0
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	39	5
Phase 1 and 2 construction responses:	67	0
Water line repairs	2	0
Shut off Notices	406	33
Actual Shut offs	35	2
Restores	23	0
Cross Connection Checks	2	0
Intent to Serve inspections	3	0
<u>Satellite Office Activity:</u>		
Information requests	105	12
Bill pays	853	87
Applications received	167	22
<u>Billing Summaries:</u>		

April Billing 03/23/2015 through 04/22/2015

659 Total bills of which 428 were metered services

Gallons billed 1,527,810 Average usage 3,570@ .00719 = \$25.66 plus \$ 30 base = \$ 55.66

May Billing 04/23/2015 through 5/26/2015

709 Total bills of which 479 were metered services

Gallons billed 1,372,510 Average usage 2,865 @ .00719 = \$20.59 plus \$ 30 Base = \$ 50.59

June Billing 05/26/2015 through 06/22/2015

715 Total bills of which 489 were metered services

Gallons billed 1,711,380 Average usage 3,500 @ .00719 = \$25.16 plus \$ 30 base = \$ 55.16

July Billing 06/23/2015 through 07/21/2015

931 Total bills of which 540 were metered services

Gallons billed 1,866,450 Average usage 3,456 @ .00719 = \$24.84 plus \$ 30 base = \$ 54.84

Water System Overview:

Customer disconnection letters will be compiled on 07/21/2015 and mailed for a shut off date on July 29, 2015. The current customer count in Phase 1A is 229 availability accounts and 431 metered accounts.

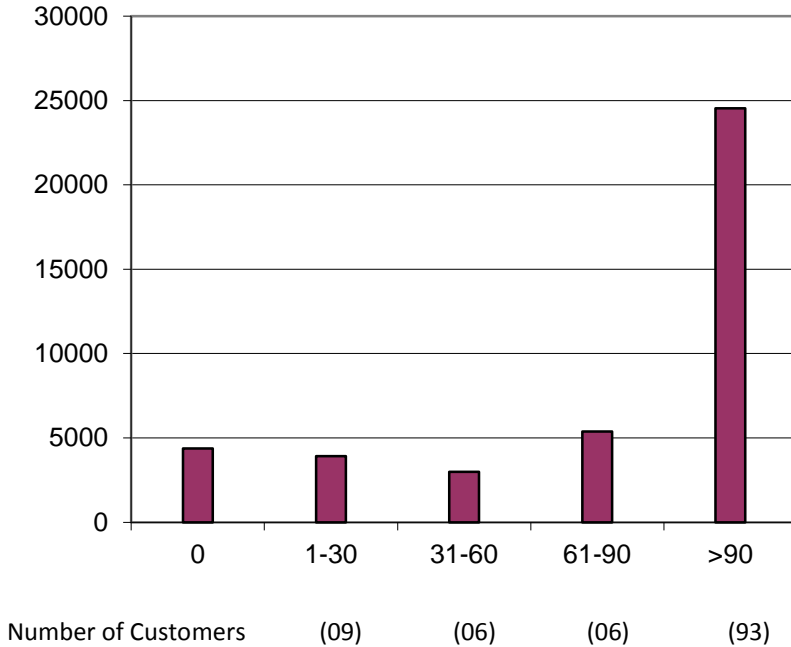
The current metered accounts in Phase 2 is 114, availability accounts will engage on 6/14/15, due to the 90 day grace period ending. Water services installed in Phases 2A and 2B is 279 connections; in Phase 2A, 173 services installed, in Phase 2B, 106 services installed. The signups in new road additions in Phase 2A is 90 and in Phase 2B is 99. There is a total of 1178 customers committed to the water system countywide.

The current past due balance amounts are shown on the attached page.



Vance County Water District  
Operations Report  
July 2015

### Availability Aging Report for Vance County



#### Availability Accounts AR\*

Age	Current Monthly
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0	\$4,377.70
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1-30	\$3,924.30
------	------------

31-60	\$2,983.90
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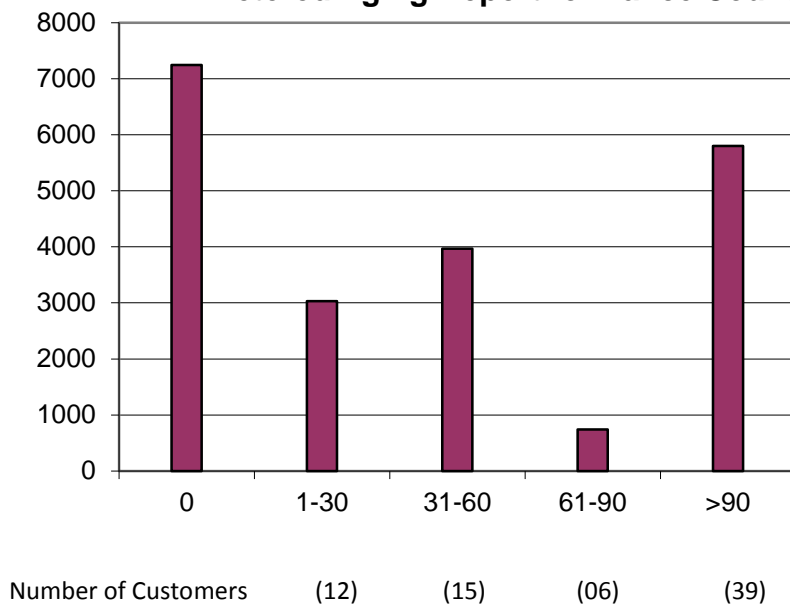
61-90	\$5,376.30
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>90	\$24,531.74
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Total Availability AR to date

\$41,193.94

### Metered Aging Report for Vance County



#### Metered Services AR\*

Age	Current Month
-----	---------------

0	\$7,242.99
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1-30	\$3,033.52
------	------------

31-60	\$3,964.98
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61-90	\$742.80
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>90	\$5,801.35
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Total Metered AR to date

\$ 20,785.64

Both accounts

\$ 61,979.58

\*Graph information as of June 30, 2015

VANCE COUNTY  
REVENUE & EXPENDITURE STATEMENT  
06/01/2015 TO 06/30/2015

16 WATER FUND

REVENUE:

	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	PCTUSED
16-329-432900 INVESTMENT EARNINGS	3.56	19.35	20.00	79
16-367-436701 WATER LINE REIMB-CITY	0.00	16,039.39	14,266.00	112
16-375-437500 METERED WATER SALES	19,772.21	201,694.59	239,000.00	92
16-375-437501 NON-METERED WATER REVENUE	4,043.16	37,374.84	80,640.00	41
16-375-437502 WATER - DEBT SETOFF REVENUE	392.06	2,822.06	0.00	0
16-376-437505 CONNECTION FEES	1,460.00	13,935.00	0.00	0
16-376-437506 RECONNECT FEES	0.00	0.00	3,200.00	0
16-376-437507 NSF CHECK FEES	0.00	243.00	1,600.00	15
16-376-437508 LATE PAYMENT FEES	597.85	8,033.09	1,600.00	465
16-397-439710 TRANSFER FROM GENERAL FUND	0.00	0.00	188,979.00	0
TOTAL REVENUE	26,268.84	280,161.32	529,305.00	55

EXPENDITURE:

16-665-500011 TELEPHONE & POSTAGE	91.11	373.28	5,500.00	5
16-665-500013 UTILITIES	262.68	2,478.61	13,350.00	17
16-665-500026 ADVERTISING	0.00	0.00	5,500.00	0
16-665-500033 DEPARTMENTAL SUPPLIES	0.00	5,324.72	28,875.00	18
16-665-500044 SPECIAL CONTRACTED SERVICES	4,536.00	46,097.10	40,896.00	102
16-665-500045 CONTRACTED SERVICES	25,993.60	86,589.86	46,800.00	129
16-665-500054 INSURANCE & BONDS	0.00	559.00	1,500.00	37
16-665-500079 PURCHASED WATER	6,076.42	63,257.95	66,385.00	86
16-665-500088 BANK SERVICE CHARGES	13.42	351.50	250.00	135
16-665-500282 BAD DEBT EXPENSE	0.00	0.00	5,000.00	0
16-665-500283 DEBT SERVICE RESERVE	52,333.25	52,333.25	21,000.00	0
16-665-500284 CAPACITY FEE-CITY	0.00	52,875.00	52,875.00	100
16-665-500286 SYSTEM MAINTENANCE	1,698.83	1,698.83	28,125.00	0
16-665-500347 PERMITS	0.00	780.00	870.00	90
16-665-500390 DEPRECIATION EXPENSE	0.00	0.00	23,400.00	0
16-696-500063 TRANSFER TO DEBT SER GENERAL	0.00	0.00	188,979.00	0
TOTAL EXPENDITURE	91,005.31	312,719.10	529,305.00	42

EXCESS (DEFICIT) OF REVENUE

-64,736.47	-32,557.78	0.00
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# Change Order

No. 8 Fin

Date of Issuance: July 15, 2015

Effective Date: \_\_\_\_\_

Project: Vance Co. Water District	Owner: Vance Co. Water District	Owner's Contract No.: <u>1</u>
Contract: Contract 1		Date of Contract: May 10, 2012
Contractor: HG Reynolds Co., Inc.		Engineer's Project No.: VC0901

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Final Adjusting Change Order Contract 1

Attachments (list documents supporting change):

## CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,339,014.00

[Increase] [Decrease] from previously approved  
Change Orders No. 1 to No. 7

\$ 401,619.06

Contract Price prior to this Change Order:

\$ 1,741,433.06

[Increase] [Decrease] of this Change Order:

\$ (209,473.91)

Contract Price incorporating this Change

\$ 1,531,959.15

## CHANGE IN CONTRACT TIMES:

Original Contract Times: ☒ Working ☐ Calendar days

Substantial completion (days or date): 360

Ready for final payment (days or date): 390

[Increase] [Decrease] from previously approved Change Orders  
No. 1 to No. 7:

Substantial completion (days): 370

Ready for final payment (days): 370

Contract Times prior to this Change Order:

Substantial completion (days or date): 730

Ready for final payment (days or date): 760

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): 365

Ready for final payment (days or date): 365

Contract Times with all approved Change Orders:

Substantial completion (days or date): 1095

Ready for final payment (days or date): 1125

## RECOMMENDED:

By: Hobbs Upchurch & Associates  
Engineer (Authorized Signature)

Date: 7-15-15

## ACCEPTED:

By: Vance Co. Water District  
Owner (Authorized Signature)

Date: \_\_\_\_\_

## ACCEPTED:

By: HG Reynolds Co., Inc.  
Contractor (Authorized Signature)

Date: 7-16-15

# Change Order

No. 7 Final

Date of Issuance: July 15, 2015

Effective Date: \_\_\_\_\_

Project: <u>Vance County Water District</u>	Owner: <u>Vance County Water District</u>	Owner's Contract No.: <u>2</u>
Contract: <u>Contract 2</u>		Date of Contract: <u>May 10, 2012</u>
Contractor: <u>H.G. Reynolds Co., Inc.</u>		Engineer's Project No.: <u>VC0901</u>

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description:

Final Adjusting Change Order Contract 2

Attachments (list documents supporting change):  
\_\_\_\_\_  
\_\_\_\_\_

## CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 3,281,394.00

[Increase] [Decrease] from previously approved  
Change Orders No. 1 to No. 6

\$ 1,358,245.82

Contract Price prior to this Change Order:

\$ 4,639,639.82

[Increase] [Decrease] of this Change Order:

\$ ( 357,747.52 )

Contract Price incorporating this Change

\$ 4,281,892.30

## CHANGE IN CONTRACT TIMES:

Original Contract Times: ☒ Working ☐ Calendar days

Substantial completion (days or date): 360

Ready for final payment (days or date): 390

[Increase] [Decrease] from previously approved Change Orders  
No. 1 to No. 6:

Substantial completion (days): 970

Ready for final payment (days): 1000

Contract Times prior to this Change Order:

Substantial completion (days or date): 970

Ready for final payment (days or date): 1000

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): 150

Ready for final payment (days or date): 150

Contract Times with all approved Change Orders:

Substantial completion (days or date): 1120

Ready for final payment (days or date): 1150

RECOMMENDED:

By: Hobbs Upchurch & Associates  
Engineer (Authorized Signature)

Date: 7-15-15

ACCEPTED:

By: Vance Co. Water District  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: HG Reynolds Co., Inc.  
Contractor (Authorized Signature)

Date: 7-16-15

**Vance County Water District**  
**Phase 1A**  
**Updated Budget Summary**  
**7/17/2015**

	Quantities & Costs	Costs to Date 07/17/2015
Contract 1 Water Main Construction (Original Contract Price)	\$ 1,339,814	
Change Order No. 1 - Tank Piping Modifications	\$ 21,941	
Change Order No. 2 - Erosion Control/Tank Piping	\$ 118,888	
Change Order No. 3 - 2" Services	\$ 7,848	
Change Order No. 4 - Road Additions (1st Group)	\$ 75,152	
Change Order No. 5 - Road Additions (2nd Group)	\$ 25,560	
Change Order No. 6 - Booster Pump	\$ 59,332	
Change Order No. 7 - SCADA, Flush Devices, Electrical Service at Meter Vault	\$ 92,899	
<b>Subtotal</b>	<b>\$ 1,741,433</b>	
<b>Final Deduction (Change Order 8)</b>	<b>\$ (209,474)</b>	
<b>Revised Total</b>	<b>\$ 1,531,959</b>	<b>\$ 1,497,064</b>

Contract 2 Water Main Construction (Original Contract Price)	\$ 3,281,394	
Change Order No. 1 - Erosion Control	\$ 152,048	
Change Order No. 2 - Cokesbury Fire Dept. Hydrant	\$ 8,420	
Change Order No. 3 - Road Additions (1st Group)	\$ 454,196	
Change Order No. 4 - Road Additions (2nd Group)	\$ 294,503	
Change Order No. 5 - Road Additions (3rd Group), Slats	\$ 79,196	
Change Order No. 6 - Road Addition (RockMillRd)	\$ 369,882	
<b>Subtotal</b>	<b>\$ 4,639,640</b>	
<b>Final Deduction (Change Order 7)</b>	<b>\$ (357,748)</b>	
<b>Revised Total</b>	<b>\$ 4,281,892</b>	<b>\$ 4,067,463</b>

Contract 4 Elevated Tank Construction (Original Contract Price)	\$ 482,000	
Change Order No. 1 - Vault/Piping Modifications	\$ 60,114	
Change Order No. 2 - Vault/Piping Adjustments	\$ (11,632)	
Change Order No. 3 - Tank Logo	\$ 6,800	
Change Order No. 4 - Pressure sensing line from outlet to altitude valve	\$ 4,986	
<b>Subtotal</b>	<b>\$ 542,269</b>	<b>\$ 542,269</b>

**Construction Contract Totals**

Sub-Total (Original Contract Price for Contracts 1, 2 and 4)	\$ 5,103,208
Sub-Total (Change Orders to Date for Contracts 1, 2 and 4)	\$ 1,820,133
Sub-Total (Budget Cleanup based on actual work performed)	\$ (567,221)
<b>Revised Construction Contracts Total</b>	<b>\$ 6,356,120</b>

<b>USDA PROJECT BUDGET SUMMARY (Expenses)</b>	<b>Budget</b>	<b>Spent</b>	<b>Projected Final</b>
Existing USDA Budget (Construction)	\$ 6,333,000	\$ 6,106,796	\$ 6,356,119.95
Existing USDA Budget (Design & Inspection)	\$ 632,000	\$ 1,016,099	\$ 1,024,768
Existing USDA Budget (Interest)	\$ 375,000	\$ 94,992	\$ 94,992
Existing USDA Budget (Land, Legal & Tap Fees)	\$ 130,000	\$ 100,184	\$ 100,184
Existing USDA Budget (5% Contingency)	\$ 316,300	\$ 204,498	\$ 204,498
<b>Total</b>	<b>\$ 7,786,300</b>	<b>\$ 7,522,568</b>	<b>\$ 7,780,562.40</b>
<b>USDA PROJECT BUDGET SUMMARY (Revenues)</b>			
USDA Loan	\$ 5,627,000		
USDA Grant	\$ 1,000,000		
Rural Center/Commerce Grant	\$ 1,000,000		
Owner Contribution	\$ 159,300		
<b>Total</b>	<b>\$ 7,786,300</b>		



# **Proposed Extension to NC 39 Hwy South and Foster Raod Area**



The average of all four areas together (Rock Mill Road, NC 39 South to Foster Road, Foster Road and Foster Road MHP) is 16 signups per mile. The standard for receiving a waterline has been 12 per mile as per USDA.

## **Water Taps to Refund – Phase 2A & 2B**

### **Refunds – Phase 2A**

- Hwy 158 Business (Oxford Road), Carolina Pines Subdivision, Westwood Hills Subdivision, Pine Meadow Trail – 45 wet taps
- US 158 Bypass, Parrott Road, Eileen Court, West Ridge Drive, Bill Bragg Morton Road – 23 wet taps
- Hicksboro, Dabney & Allen Roads – 26 wet taps
- Barker Road – 5 wet taps
- Fred Royster Road – 10 wet taps
- NC 39 Hwy North, Gray Owens Lane – 6 wet taps
- Ragland Lane – 1 wet tap

*Total to refund at this time - 116 wet taps amounting to \$14,500*

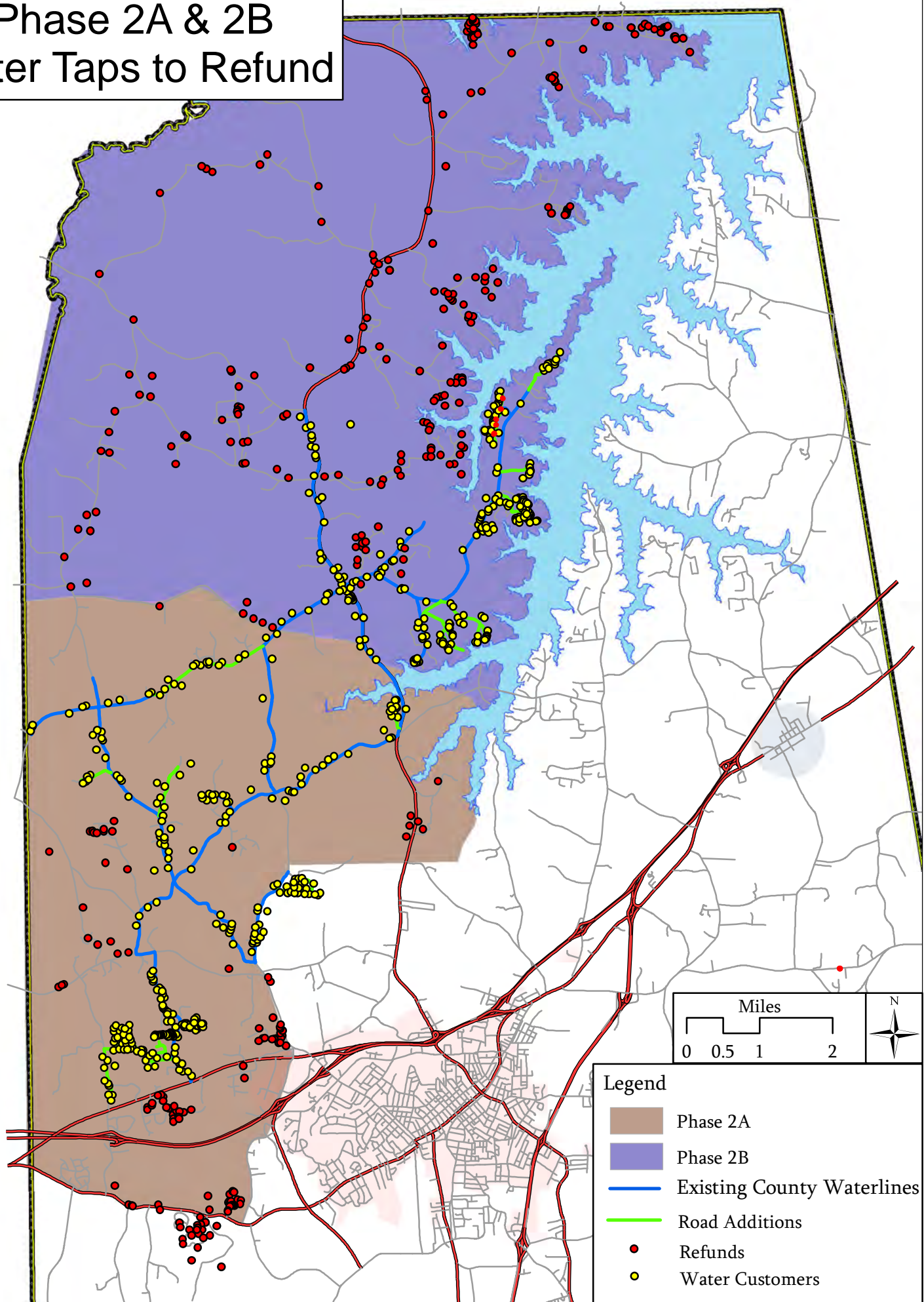
### **Refunds – Phase 2B**

- Hicksboro Road – 17 wet taps
- Burnside Road – 7 wet taps
- Rice Road – 8 wet taps
- Estate Court Lane, Manor Lane – 2 wet taps
- Island Creek Estates Road, Melinda Lane, Mountain Lane, Red Clay Lane – 11 wet taps
- Marrow Lane – 1 wet tap
- Morgan Road – 5 wet taps
- Tungsten Mine Road – 8 wet taps
- Twin Ponds Lane – 1 wet tap
- Keeton Road – 1 wet tap
- New Circle Lane – 2 wet taps
- Key Estates Subdivision (Cardinal Lane, Goldfinch Lane, Mallard Lane, Skylark Lane, Regina Lane, Songbird Lane) – 10 wet taps
- Taylors Farm Lane – 1 wet tap
- NC 39 Hwy North – 16 wet taps
- Pool Rock Road, Cotton Pickin Place, Edge water Lane, Log Cabin Drive, Noel Lane, Pool Rock Shores Lane, Puddleston Lane – 26 wet taps
- Coghill Road – 1 wet tap
- Plum Nutty Road, Charles Wade Lane, Pollyanna Road, Forest Home Lane, Saucy Lane, Pepper Lane – 17 wet taps
- Stony Ridge Lane – 3 wet taps
- Townsville Landing Road, Elm Lane, Nature Lane, Outrigger Lane, Taylors Pointe Lane, Waterway Lane, White Deer Lane – 21 wet taps
- Hibernia Road, Hibernia Cove Loop Lane – 10 wet taps
- Rock Spring Church Road – 5 wet taps
- Billy Burwell Road, Garden Lane, Hummingbird Lane, Nautical Way Lane, Mill Creek Lane, Wolfpack Lane – 20 wet taps
- Dutchess Lane, Pintail Lane – 6 wet taps
- Rev. Henderson Road, Deer tick lane, Lake Shore Lane, Merle Jones Lane, Summer Shore Lane – 22 wet taps

*Total to refund at this time - 221 wet taps amounting to \$27,625*



# Phase 2A & 2B Water Taps to Refund



# ***Committee Reports and Recommendations***

# Vance County

## Committee Reports and Recommendations

### August 3, 2015

#### **Human Resources Committee**

**Position Vacancies.** (A) The Maintenance Department has a position vacancy for a *Custodian*. An employee in this class performs manual labor involving a variety of building custodial, maintenance, and security tasks in the Administration and Courthouse buildings. (B) Fire & EMS has a position vacancy for a *Fire Engineer* in Fire Services. It is essential to the department's operation to fill this position to ensure a minimum staffing level of ten firefighters per shift. (C) The Jail has a position vacancy for a *Detention Lieutenant*. This supervisory position is critical to the safety and security of the Jail. *[Recommendations are contingent upon endorsement by the Human Resources Committee.] Authorize the filling of the vacant positions as requested.*

#### **Planning & Environmental Committee**

**Approval for Sale of Neighborhood Stabilization Program (NSP) Property (614 Andrews Avenue).** The committee (Wilder [C], Garrison, Taylor) met Friday, July 10 to review an offer to purchase one of the remaining NSP homes located at 614 East Andres Avenue. Due to the time sensitive nature of responding to NSP offers, the Board during their March 10, 2014 meeting authorized the committee to make decisions on selling the NSP houses subject to the established price parameters. The offer was within these parameters and the committee has approved the sale of 614 East Andrews Avenue to Alicia Moore for \$65,000 subject to the County's standard counter offer including the terms and conditions of the NSP program. In order to finalize the sale, it is necessary for the full Board to adopt the attached resolution. Following the sale of this property and the previously approved sale for 611 Charles Street, the County will have one remaining NSP home to sell on Hawkins Drive. In addition to approving the sale of this property, the committee was made aware and briefly discussed 15 additional parcels that were acquired from the City of Henderson with the intent of being included in the NSP program. For all of these properties, NSP funds were used to acquire the property and/or to demolish blighted structures that were on the lots. Staff will be receiving further guidance from the State and will be following up with the committee as to what actions need taken on these properties to prevent closeout issues for the NSP Program. *Recommendation: Approve resolution authorizing a Private Sale Pursuant to N.C.G.S 153A-378 of Low and Moderate Income Housing from the Vance County NSP Grant Program.*

**Neighborhood Stabilization Matters (Demolition and Removal of Properties from Program).** The committee met Wednesday, July 22 to discuss 15 properties originally intended for the NSP program and to discuss one NSP property where a structure remains and demolition is necessary. The committee was made aware that the funding agency (DCA - Division of Community Assistance) will require the 15 properties to be put into an NSP eligible productive reuse or removed from the program to allow closeout of the grant once the final home sells. Also, no additional NSP funds are available to assist with putting the properties into productive reuse. The County has previously spent funds to either acquire the properties from the City and/or to demolish existing structures on the properties, but no homes were built back. At the direction of DCA with input from the committee, staff will be removing the properties from the NSP program. In addition to this, the committee reviewed one property (309 College Street) within the NSP program that is dilapidated and in need of demolition. Previously the Kerr-Tar COG (NSP Grant

administrator) has received three bids for the demolition. The committee recommended awarding a demolition contract to the low bidder, Faulkner Grading and Landscaping for \$15,400 to be utilized from the proceeds of NSP reimbursement funds. *Recommendation: Approve demolition contract with Faulkner Grading & Landscaping for \$15,400 for the demolition of 309 College Street.*

**Zoning Ordinance Amendment – Solar Regulations.** During their meeting July 22, the committee reviewed the proposed solar farm regulations which were recommended for approval by the Planning Board. The Planning Board once again recommended 100 foot setbacks surrounding the entire farm while the committee unanimously felt a compromise of 100 feet on the front and 50 feet on the side would be a better option for the setbacks. Additionally, the committee recommended increasing the fee for Solar Farm Conditional Use Permits from \$250 to \$400 to accommodate the additional required inspections within the ordinance amendment. In order to assist the board, staff provided the following options to be considered regarding the setbacks:

- 100 foot setback on all sides – Planning Board recommendation
- 100 foot setback on the front and 50 foot setback on the sides – Planning and Environmental Committee Recommendation
- Existing setbacks – 50 feet on the front, 25 on the side, and 35 on the rear within AR zoning areas.

*Recommendation: Schedule a Public Hearing – To be scheduled for the September board meeting as notice requirements were not met for the August meeting.*

*Recommendation Following the Public Hearing: Approve zoning ordinance amendment providing additional protections for solar farms inclusive of a 100 foot front setback and 50 foot side and rear setbacks.*

*Recommendation: Update the Planning and Development Department fee schedule increasing the conditional use permit fee from \$250 to \$400 for solar farms only.*

### **Education Committee**

**Use of School Facilities.** The Education Committee (Wilder [C], Garrison, Taylor) met on July 15 to follow up on a suggestion made by a citizen at the last board meeting that school gymnasiums and libraries be available for after school and summer use. The committee recognized that the issue would have to be taken up with the school board and discussed setting up a joint meeting of the commissioners and school board to discuss this issue and others. Noting that it has been many years since the two boards have met, the committee decided to invite the school board to a joint meeting to talk generally about education issues. Attached is the letter Chairman Taylor sent to the chairperson of the school board. *For your information.*

### **General Government Committee**

**Confederate War Memorial.** The General Government Committee (Hester [C], Taylor, Wilder) met on July 15 to follow up on a suggestion made by a citizen at the last board meeting that the Memorial to the Confederate War Dead be removed from the grounds of the County Administration building. The committee discussed the issue, and, noting that the General Assembly was also discussing the matter, made no recommendation. *The General Assembly has since passed and the Governor has signed Senate Bill 22, which effectively prohibits counties from moving monuments from public property.*



## **Properties Committee**

***Inventory of REO Properties – Joint Property Maintenance and Demolition.*** The Properties Committee (Brown [C], Brummitt, Hester) met Wednesday, July 29 to review progress made on developing an inventory of County real estate owned properties and to consider a staff recommendation to provide an appropriation of \$15,000 (\$5,000 for grass and property maintenance & \$10,000 for building demolition) for jointly owned City and County properties. Staff reviewed a listing of properties along with information that has been gathered on 136 jointly owned properties as well as 57 county owned properties. The data collection included taking pictures of each property and was completed with City and County staff working together over the last few months. Staff has worked jointly with the City to prioritize eight jointly owned properties and 10 County owned properties that are in immediate need of demolition. It is anticipated that the appropriation could assist with the demolition of 2-3 jointly owned structures. Staff has already begun the process of applying for an abandoned mobile home grant that will address six County owned properties that have been prioritized for demolition. Two committee members discussed the need for a joint plan to address marketing and demolition/disposition of the properties. Additionally, a committee member mentioned the importance of considering the marketability of properties when prioritizing for demolition. The committee recommended that pictures be provided for the full board showing the properties that have been prioritized for demolition. The committee members were supportive of the appropriation with one committee member suggesting that only the \$10,000 be provided for the demolitions. Staff believes that a larger commitment will need to be made to these properties in the coming budget years, and would like to begin the process with this initial contribution. *Recommendation: Approve Budget Amendment #3 appropriating \$10,000 for building demolition and \$5,000 for property maintenance of jointly owned City and County owned properties.*

***Offer to Purchase REO Property (205 Wilkins Lane).*** The committee also reviewed an offer to purchase a parcel of land owned by the county as a result of foreclosure. Staff provided information that included the offer of \$1,000 for the property consisting of a dilapidated 1968 model singlewide mobile home and overgrown lot. The committee reviewed photographs as well as the property condition, property value and costs incurred by the County for the property. The committee recommended proceeding with the upset bid process for selling the property. *Recommendation: Approve resolution authorizing the upset bid process for the sale of 205 Wilkins Lane (Tax Parcel 0111-02002).*

***Offer to Purchase REO Properties (NC Hwy 39 North – Tax Parcel 0365 02045 & N. Williams Street – Tax Parcel 0070 01004A).*** The committee discussed a \$900 offer to purchase a wooded lot owned by the County in the Williamsboro area and also a \$900 offer for a wooded lot along North Williams Street. The committee members were interested in receiving additional information concerning the availability of water and sewer to the properties as well as whether septic tank permits are available for the properties. In reviewing the property locations, the committee was in favor of providing a counter offer to recoup the County costs for each property and is willing to consider higher offers for the properties as well. *For Your Information.*

***Building Needs Assessment and Space Study.*** Previously the committee has discussed the need for a comprehensive approach in exploring options for the County's future building and space needs. Staff has informed the committee that the County lacks staffing and storage space for Social Services as well as storage space in general for other County departments. The committee reviewed a proposal from Architect Surapon Sujjanvanich and recommended that staff receive similar proposals from other architects who have recently done work with the County. *For Your Information.*

**RESOLUTION**  
**By the Vance County Board of Commissioners**

Authorizing a Private Sale Pursuant to N.C.G.S 153A-378 of Low and Moderate Income Housing from the Vance County NSP Grant Program

**WHEREAS,** the Vance County Board of County Commissioners has heretofore adopted procedures wherein certain minimum standards for the sale of the Vance County NSP Grant Programs homes were established; and,

**WHEREAS,** Vance County has received an Offer to Purchase 614 Andrews Avenue, Henderson, North Carolina; and,

**WHEREAS,** In accordance with their adopted policy and procedures, the Planning and Environmental Committee duly met and approved an acceptable counter offer to Alicia Moore (Buyer) offer which has been accepted by the Buyers; and,

**WHEREAS,** in accordance with Vance County's goals and requirements of the Vance County NSP grant the proposed Offer to Purchase should fulfill these goals and requirements subject to protecting the long term occupancy of the residence by the owner.

**NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for the County of Vance as follows:**

1. Pursuant to N.C.G.S. 153A-378 and the affirmative action taken by the Vance County Planning and Environmental Committee the Vance County Board of Commissioners will sell the property to Alicia Moore, the Buyer, pursuant to the terms and conditions contained in the executed Offer to Purchase at a sales price of \$65,000, with the following conditions in addition to those terms and conditions contained in the Offer to Purchase;
  - a. North Carolina Note and Deed of Trust in a second priority position securing \$5,000 for 5 years, with the balance due and owing decreasing by \$1,000 for each full year the residence is owned and occupied (owner-occupied) by the Buyer.
  - b. The Buyer fulfills all NSP requirements of education and counseling, and does fulfill the income requirements of the program.

2. A Notice summarizing the contents of such sale shall be published once at least ten days prior to the consummation of the sale.
3. This resolution shall be effective upon its adoption.

**ADOPTED this the 3<sup>rd</sup> day of August, 2015.**

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**Archie B. Taylor, Jr., Chairman**  
**Vance County Board of Commissioners**

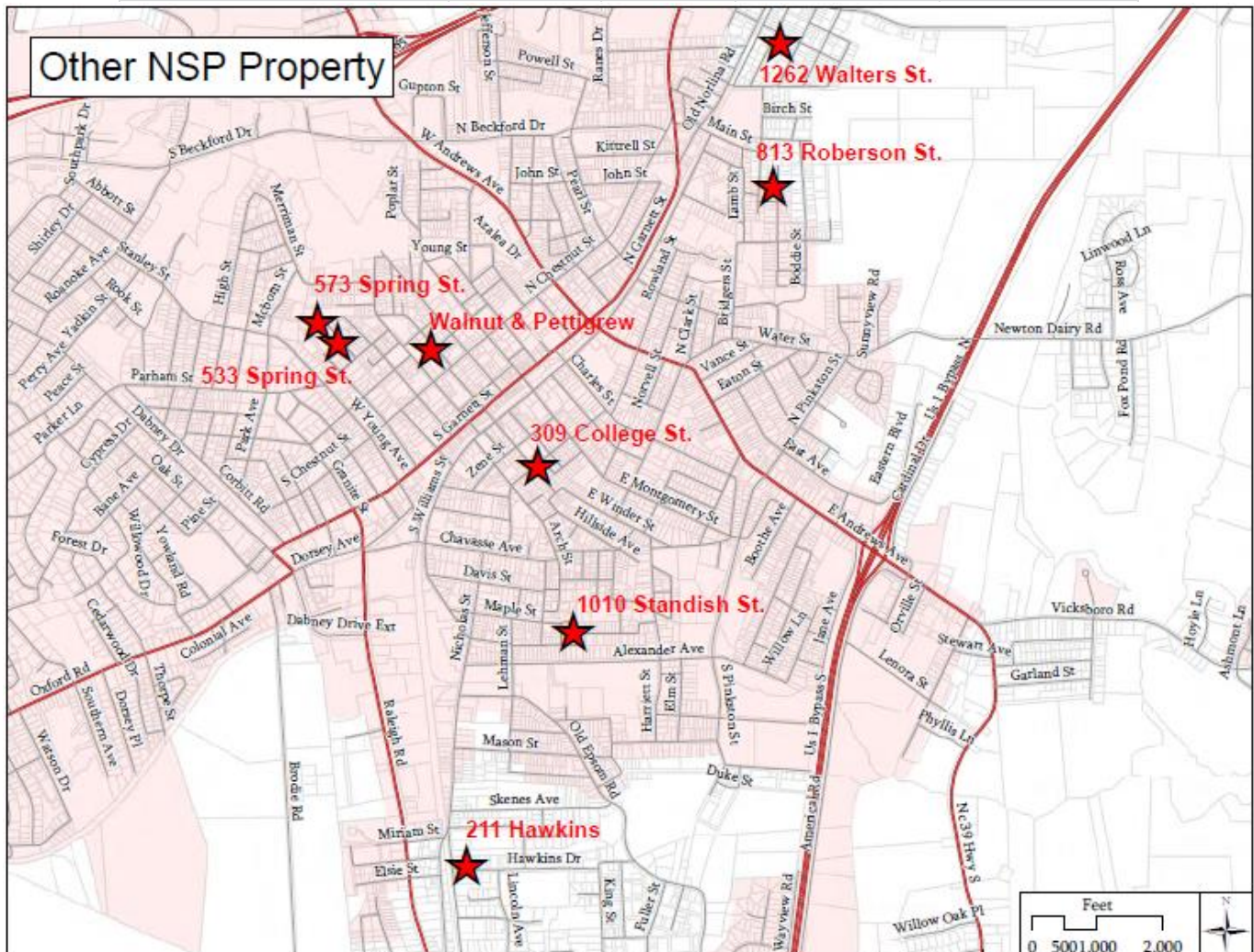
**Attest:**

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**Kelly H. Grissom**  
**Clerk to the Board**

## Neighborhood Stabilization Program Properties to be removed from Program

Other NSP Property	Size	Status	Neighbor Owner	Amount Spent
309 College Street	0.1 acres	Structure		\$ 4,888.31
573 Spring Street	0.15 acres	Vacant	X	\$ 13,523.02
533 Spring Street	0.1 acres	Vacant		\$ 5,954.34
813 Robertson Street	0.28 acres	Vacant		\$ 9,189.48
1010 Standish Street	0.13 acres	Vacant		\$ 6,896.34
211 Hawkins Street	0.21 acres	Vacant	X	\$ 5,030.00
Lot - Walnut & Pettigrew	0.13 acres	Vacant		\$ 19,474.70
1262 Walters Street	0.21 acres	Vacant		\$ 10,993.23
			<b>Total</b>	\$ 75,949.42
<b>Non-NSP Property</b>				
469 Merriman Street	0.19 acres	structure		\$ 350.00
206 N. Williams Street	0.5 acres	Vacant		\$ 650.00
434 Whitten Avenue	0.17 acres	Structure		\$ 550.00
553 Spring Street	0.34 acres	Structure		\$ 40.00
Lot - Cemetary Road		Vacant		\$ 400.00
433 Rockspring Street	0.15 acres	Structure		\$ 300.00
Lot - Hillside Avenue		Vacant		\$ 518.59
			<b>Total</b>	\$ 2,808.59





KERR TAR REGIONAL COUNCIL OF GOVERNMENT  
COMMUNITY AND HOUSING DEVELOPMENT PROGRAM

BID TABULATION SHEET

PROJECT: 309 COLLEGE ST.  
HENDERSON, N. C. 27536  
VANCE COUNTY NSP

CONTRACTOR #1:	<u>Faulkner Grading &amp; Landscape</u>	BID AMOUNT:	<u>15,400</u>
CONTRACTOR #2:	<u>Herman Rouse LLC</u>	BID AMOUNT:	<u>22,000</u>
CONTRACTOR #3:	<u>Creek Ridge Corp. of</u> Person County	BID AMOUNT:	<u>27,490</u>
CONTRACTOR #4:	_____	BID AMOUNT:	_____
CONTRACTOR #5:	_____	BID AMOUNT:	_____
CONTRACTOR #6:	_____	BID AMOUNT:	_____

PRESENT AT BID OPENING:

Michael D. Rouse  
Rouse Lummell

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **ORDINANCE AMENDING THE VANCE COUNTY ZONING ORDINANCE TO PROVIDE ADDITIONAL PROTECTIONS FOR SOLAR FARMS**

**WHEREAS**, the Board of Commissioners has asked staff and the planning board to review the county's solar farm regulations; and

**WHEREAS**, the Vance County Planning Board has reviewed the proposed amendments to the Vance County Zoning Ordinance, has determined them to be consistent with the land use plan, and has provided a recommendation for their approval.

**WHEREAS**, the proposed amendments provide additional protections for property owners and citizens of the county while maintaining an environment conducive to economic development; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS**, that:

- A. The amendments as presented are consistent with the county land use plan by encouraging development at a rate and in a pattern which can be efficiently and effectively served by existing and planned services and facilities. Additionally the amendments accommodate and allow economic development and growth while protecting the environment, public health and general welfare.
- B. The Vance County Zoning Ordinance be amended as follows (deletions as ~~striketroughs~~, additions shown as underlined text):
  - 1) AMEND Section 6.10 N Solar Energy Systems, Large Scale (Solar Farms) as follows to add additional safety protections pertaining to setbacks, reflectivity and decommissioning:
    1. Height: Systems, equipment and structures shall not exceed twenty-five (25) feet in height when ground mounted. Excluded from this height requirement, however, are electric transmission lines and utility poles. Roof mounted systems shall not exceed the maximum height for the applicable zoning district.
    2. Setback: ~~Active solar system structures must meet the following setbacks: Ground mounted~~ Ground mounted solar energy systems as part of a solar farm shall have a setback for all equipment including fences a minimum of 100 feet from street rights-of-way and other property lines. The Board of Adjustment may reduce such setback requirement if the proposed or existing buffer is sufficient to screen the project from view from adjoining properties or public rights-of-way. meet the minimum zoning setback for the zoning district in which it is located.
    3. Screening and Fencing: ~~Adequate fencing shall be provided along the perimeter of the area (with all entrances gated) to prevent trespassing on the property. Systems, equipment and structures shall be fully enclosed and secured by a fence with a minimum height of 8 feet. A thirty (30) foot vegetative buffer consisting of a compact evergreen hedge or other type of evergreen foliage shall be required along the entire perimeter of the facility. The buffer shall be planted at a minimum of three (3) feet tall and reach the height of at least eight (8) feet within three years and shall be maintained in good condition. Failure to maintain the buffer shall constitute a violation of this ordinance. Earth-berms, other topographical features and existing wooded areas may be accepted in lieu of the above requirements, if they conceal the use from public view and are maintained.~~
    4. Lighting: If lighting is provided at the site, lighting shall be shielded and downcast such that the light does not spill onto the adjacent parcel or the night sky. Motion sensor control is preferred. all lighting shall be arranged and shaded so as to reflect the light away from adjoining properties and streets.
    5. Noise: Noise levels measured at the property line shall not exceed fifty (50) decibels when located adjacent to an existing residence or residential district.

6. Power Transmission Lines: To the extent practical, all new power transmissions lines to any building, structure or utility connection shall be located underground. Existing above ground utility lines shall be allowed to remain in their current location.
7. ~~Approved Solar Components~~ Installation and Design: Electric solar system components must have a UL listing and must be designed with anti-reflective coating(s). Individual arrays/solar panels shall be designed and located in order to prevent glare toward any inhabited buildings on adjacent properties as well as adjacent street rights-of-way.
8. Compliance with Building and Electrical Codes: All solar farms shall be in conformance with the requirements of the State Building and Electrical Codes (current addition), the State of North Carolina and Vance County. All active solar systems shall be inspected by a Vance County building inspector.
9. Inspections: Each solar farm shall be required to have the facility inspected annually for 3 years following the issuance of the zoning permit to verify continued compliance with the Zoning Ordinance. Additional inspections necessitated by complaints or otherwise shall not replace the annual inspection requirement.
10. Utility Notification: No grid tied photovoltaic system shall be installed until evidence has been given to the Planning and Development Department that the owner has been approved by the utility company to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.
11. Abandonment and Decommissioning: It is the responsibility of the solar system owner and landowner to notify the County and to remove all obsolete or unused systems within twelve (12) months of cessation of operations. Reusable components are to be recycled whenever possible.

A decommissioning plan signed by the party responsible for decommissioning and the landowner (if different) addressing the following shall be submitted with the permit application.

- a. Defined conditions upon which decommissioning will be initiated (i.e. end of land lease, no power production for 12 months, etc.)
- b. Removal of all non-utility owned equipment, conduit, structures, fencing, roads, and foundations
- c. Restoration of property to condition prior to development of the solar farm.
- d. The timeframe for completion of decommissioning activities.
- e. Description of any agreement (e.g. lease) with landowner regarding decommissioning.
- f. The party currently responsible for decommissioning.
- g. Plans for updating this decommissioning plan.

C. The above amendments are effective upon adoption of this ordinance.

Adopted this the 3<sup>rd</sup> day of August, 2015.

ATTEST:

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Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

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Kelly H. Grissom  
Clerk to the Board

Vance County Board of Commissioners  
Vance County Administration Building  
122 Young Street, Suite B  
Henderson, N.C. 27536



County Manager's Office  
Telephone (252) 738-2001  
Fax (252) 738-2039

Kelly H. Grissom  
Clerk to Board  
Telephone (252) 738-2001

July 15, 2015

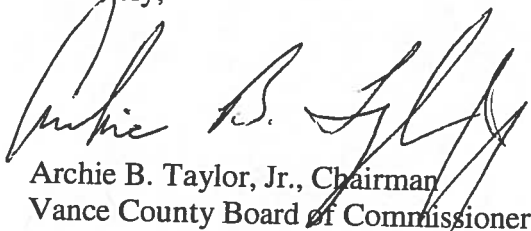
Mrs. Gloria White  
School Board Chairperson  
PO Box 7001  
Henderson, NC 27536

Dear Mrs. White:

I am writing on behalf of my fellow commissioners to invite the members of the Vance County School Board to a joint meeting to discuss matters of mutual interest. I understand that our two elected bodies have not formally met for a number of years. Given the importance of public education to our community and the vital role local funding plays in this most important endeavor, it is essential for our two boards to meet periodically. I am not proposing any specific agenda for this first meeting, but hope that it will be an opportunity for our members to discuss how we can work together to provide a quality education program for the children of Vance County.

Thank you for your consideration of this request. I hope that our boards can meet sometime this month. I will contact you shortly to discuss some possible meeting dates and times.

Sincerely,



Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2015 - 2016 Fiscal Year

A request to amend the 2015-2016 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Admin/Finance

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	10399-439900	15,000.00

TOTAL REVENUE INCREASE (DECREASE) \$ 15,000.00

Reason for Revenue Amendment Request: Funds to be used for demolition and general upkeep of foreclosed  
properties jointly owned by the County and City.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Building Demolition	10525-500172	15,000.00

TOTAL \$ 15,000.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

Kelly Grissom , Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
205 Wilkins Lane, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **205 Wilkins Lane, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0111 02002**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$1,000.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by *Mekre Francis*; and,

**WHEREAS**, *Mekre Francis* has paid the required deposit in the amount of **\$750.00** with his offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check

or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 3<sup>rd</sup> day of August, 2015.

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Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

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Kelly H. Grissom, Clerk to the Board

**FORECLOSURES AS OF June 19, 2015**  
**OWNED BY CITY OF HENDERSON & VANCE COUNTY**  
**\*PROPERTY LOCATED WITHIN CITY LIMITS OF HENDERSON**

Parcel #	Address	Street #	Street	Structure/Vacant	Notes	Tax Value
0078 01012	255 Andrews Ave.	255	Andrews Ave.	Funeral Home	occupied	\$92,981
0022 01009	416 Parham St.	416	Parham St.	house	Dilapidated; overgrown	\$22,864
0022 04002	546 Young Ave.	546	Young Ave.	house	Overgrown	\$6,000
0055 01037	Ranes Dr. (Next to 94 Ranes Dr.)		Ranes Dr. (Next to 94 Ranes Dr.)	house	Overgrown	\$13,350
0058 04002	248 Denver St.	248	Denver St.	house	Dilapidated; overgrown	\$39,517
0061 03020	857 Lamb St.	857	Lamb St.	house	Dilapidated	\$16,073
0069 04020	815 Water St.	815	Water St.	house	Overgrown	\$3,240
0071 04005	Washington St.		Washington St.	house		\$47,965
0075 03005	719 Garnett St. N.	719	Garnett St. N.	house	Dilapidated	\$32,302
0076 03002	324 Charles St.	324	Charles St.	house	good condition; potentially occupied	\$39,974
0077 01003	910 Andrews Ave.	910	Andrews Ave.	house	Dilapidated	\$10,800
0079 04002	601 East Ave.	601	East Ave.	house	Dilapidated; overgrown	\$14,664
0079 05008	695 Adams St.	695	Adams St.	house		\$10,992
0085 01011	152 Bullock St.	152	Bullock St.	house		\$58,806
0091 04012	311 Booth St.	311	Booth St.	house		\$14,050
0092 01010	617 Hillside Ave	617	Hillside St.	house	Dilapidated; burnt	\$21,926
0092 01023	747 Hillside Ave.	747	Hillside Ave.	house	partially boarded	\$4,121
0092 01032A	508 Winder St.	508	Winder St.	house	Dilapidated; boarded	\$5,083
0092 02012	742 Hillside Ave.	742	Hillside Ave.	house	boarded	\$18,237
0092 02017	744 Hillside Ave.	744	Hillside Ave.	house	boarded	\$4,652
0095 01009	701 Powell St.	701	Powell St.	house	good condition; occupied	\$39,920
0103 06004	407 Pettigrew St.	407	Pettigrew St.	house	Dilapidated; Ready for Demo	\$18,994
0103 09008	35 Gorman Street	35	Gorman Street	house		\$20,304
0104 07002	Cleveland St.(112 Ft. )		Cleveland St.(112 Ft. )	house	Dilapidated; overgrown	\$7,168
0214C02025	107 Briarcliff St		Sunnyview Terrace	house		\$20,962
0091 04024	416 Harriett St.	416	Harriett St.	house	potentially occupied	\$33,400
0093 03012	521 Nethery St.	521	Nethery St.	house	Partially boarded	\$15,231
0003 08003A	149 Horner St.	149	Horner St.	House; Sold	Deed 1289/1159	\$28,559
0021 07017	469 Merriman St.	469	Merriman Street	House; Sold	Deed 1286/468	\$12,227
0061 05019	306 Main St.	306	Main St.	House; Sold	Deed 1286/326	\$17,180
0078 02017	529 Highland Ave.	529	Highland Ave.	House; Sold	Deed 1279/702	\$5,170
0079 03008	839 Andrews Ave.	839	Andrews Ave.	House; Sold	Deed 1289/1157	\$35,920
0075 03031	803-809 Garnett St.	803-809	Garnett St.	houses (2)	boarded	\$29,480

Note: Total of 135 properties, 28 have structures

**Properties Prioritized for Demolition**

						Square Feet	Contractor	Landfill	Asbestos Contingency
0022 01009	416 Parham St.	416	Parham St.	house	Dilapidated; overgrown	1100	\$2,475	\$2,000	
0058 04002	248 Denver St.	248	Denver St.	house	Dilapidated; overgrown	1036	\$2,331	\$1,900	
0075 03005	719 Garnett St. N.	719	Garnett St. N.	house	Dilapidated	2450	\$5,512	\$3,500	
0077 01003	910 Andrews Ave.	910	Andrews Ave.	house	Dilapidated	700	\$1,575	\$1,300	
0079 04002	601 East Ave.	601	East Ave.	house	Dilapidated; overgrown	1200	\$2,700	\$2,200	
0092 01010	617 Hillside Ave	617	Hillside St.	house	Dilapidated; burnt	1008	\$2,268	\$1,800	
0103 06004	407 Pettigrew St.	407	Pettigrew St.	house	Dilapidated; Ready for Demo	1000	\$2,250	\$1,800	
0104 07002	Cleveland St.(112 Ft. )		Cleveland St.(112 Ft. )	house	Dilapidated; overgrown	1700	\$3,825	\$3,100	
							\$22,936	\$17,600	\$5,000
<b>Total Estimate for Demolition</b>									<b>\$45,536</b>



## City/County Jointly Owned Properties Prioritized for Demolition

**416 Parham Street – Tax Parcel 0022 01009**



**248 Denver Street – Tax Parcel 0058 04002**



**719 North Garnett Street – Tax Parcel 0075 03005**





**910 Andrews Avenue – Tax Parcel 0077 01003**



**601 East Avenue – Tax Parcel 0079 04002**



**617 Hillside Avenue – Tax Parcel 0092 01010**





**407 Pettigrew Street – Tax Parcel 0103 06004**



**Cleveland Street – Tax Parcel 0104 07002**





FORECLOSURES AS OF June 19, 2015  
OWNED BY VANCE COUNTY

Parcel #	Address	Street#	Street	Structure/Vacant Lot	Notes	Tax Value
0060 04002A	403 Bobbitt St.	403	Bobbitt St.	House	Burnt; dilapidated	\$17,895
0066 05003	St. Matthews St.		St. Matthews St.	vacant lot		\$10,430
0066 05004	St. Matthews St.		St. Matthews St.	vacant lot		\$10,210
0067 01003	2229 St. Matthews St.	2229	St. Matthews St.	Structure	Collapsed	\$6,770
0067 01008	2257 St. Matthews St.	2257	St. Matthews St.	Bldg. Debris	Collapsed roof; debris	\$4,020
0111 01018	Chavassee Land		Chavassee Land	vacant lot	City-County Owned	\$4,800
0111 02002	Wilkins St.	205	Wilkins St.	Mobile Home	SWMH; Overgrown	\$25,540
0111 03022	Nicholas St.		Nicholas St.	vacant lot		\$5,850
0111 03023	Nicholas St. (off)		Nicholas St. (off)	vacant lot	City-County Owned	\$15,000
0111 04006	202 Hawkins Dr.	202	Hawkins Dr.	Mobile Home	SWMH; Overgrown; potential occupant	\$6,110
0111 04009	Tanner St.		Tanner St.	Mobile Home; Debris	SWMH; Dilapidated	\$2,630
0111 04014	Tanner St.		Tanner St.	vacant lot		\$3,300
0111 04017	1807 Nicholas St.	1807	Nicholas St.	vacant lot		\$5,278
0112 05001A	1210 Epsom Rd.	1210	Epsom Rd.	House	Dilapidated	\$10,640
0112 06004	1214 Epsom Rd.	1214	Epsom Rd.	House	Brick house; overgrown	\$36,640
0201 01001	Spring Valley Road		Spring Valley Road	vacant lot		\$13,170
0201 01001A	2554 Spring Valley	2554	Spring Valley	Structure		\$54,920
0201 01001B	Spring Valley Rd.		Spring Valley Rd.	vacant lot		\$15,400
0206 02016A	Hwy 39		Hwy 39	House	Dilapidated; overgrown;	\$6,625
0212 02012	Bowen Crossing		Bowen Crossing	House	Dilapidated; overgrown	\$2,210
0215 01014B	Oxford Rd.		Oxford Rd.	vacant lot	No road access	\$5,000
0216 04002	1335 Epsom Rd.	1335	Epsom Rd.	House	Burnt; gutted; overgrown	\$18,820
0303 02005	Home Land		Home Land	vacant lot		\$14,224
0317 03013	Tungsten Mine Rd		Tungsten Mine Rd	vacant lot		\$25,620
0325 02002	H.G. Taylor Land		H.G. Taylor Land	vacant lot		\$7,700
0325 03039	Hwy 39 (.28 ac & store)		Hwy 39 (.28 ac & store)	House	Dilapidated; overgrown	\$3,400
0325 04005	Hwy 39 North (1 ac off )		Hwy 39 North (1 ac off )	vacant lot		\$3,090
0325A02011	14 Colenda Ln.	14	Colenda Ln.	vacant lot		\$8,000
0325C04001	Townsville		Townsville	House	Secured; Good condition	\$800
0352A03002	Island Creek Estates		Island Creek Estates	vacant lot		\$4,825
0359 01008A	Sam Hunt Land		Sam Hunt Land	vacant lot		\$8,100
0365 02045	Jenkins Land		Jenkins Land	vacant lot	No road access	\$22,590
0401 02005	J.J. Edwards Land		J.J. Edwards Land	Mobile Home	SWMH; overgrown	\$5,380
0404 03008	Billie Rodwell Land		Billie Rodwell Land	vacant lot	No road access	\$7,120
0404 03025	W.G. Travis Land		W.G. Travis Land	vacant lot	No road access	\$25,120
0408A01023	Dabney Heights Ln.		Dabney Heights Ln.	vacant lot		\$13,000
0452 03024	Roberts Ave.		Roberts Ave.	vacant lot		\$8,000
0458A03007	Jonathan's Run		Jonathan's Run	vacant lot		\$2,500
0460 01026	Floyd Land		Floyd Land	vacant lot		\$12,570
0460 01045	750 Van Dyke Rd.	750	Van Dyke Rd.	vacant lot		\$55,740
0460 01046	Lynnbank Meadows Lot 11		Lynnbank Meadows Lot 11	House	Occupied	\$10,500
0460 01047	Lynnbank Meadows Lot 12		Lynnbank Meadows Lot 12	vacant lot		\$10,500
0469 01011	Dunston Land		Dunston Land	vacant lot	No road access	\$3,710
0477 02006	V.V. Hester Land		V.V. Hester Land	vacant lot	undersized lot; undevelopable;	\$1,010
0479 01018	Kittrell		Kittrell	vacant lot		\$6,300
0480 01003A	Kittrell Land		Kittrell Land	vacant lot		\$5,281
0482 04006	William St.		William St.	Cemetery; brick walls		\$13,160
0526 02008	Building		Building	Townhouse Apt.; House; Store	overgrown; dilapidated	\$47,164
0531A02001	406 Tower Lane	406	Tower Lane	Mobile Homes (2)	SWMHs (2); siding stripped on both	\$43,047
0541D01033	175 Freedom Ln	175	Freedom Ln	vacant lot		\$14,000
0541D01034	Freedom Ln.		Freedom Ln.	vacant lot		\$14,000
0547 02069	Twelve Oaks #39		Twelve Oaks #39	Mobile Home	SWMH; occupied	\$11,600
0552C02003	Mettrey Estates		Mettrey Estates	Mobile Home	DWMH; overgrown	\$9,750
0581 01003	Burwell Land		Burwell Land	vacant lot	undersized lot	\$3,980
0586 01012	Bullocksville Park Rd.		Bullocksville Park Rd.	vacant lot	narrow strip; undevelopable	\$9,345
0593 01031	Cedar Cove Rd.		Cedar Cove Rd.	vacant lot		\$13,130
0612 03001	Angel Lane		Angel Lane	House	overgrown	\$20,625

Note: Total of 57 properties, 20 have structures

**Properties needing demolition**

0206 02016A	Hwy 39		Hwy 39	House	Dilapidated; overgrown;
0216 04002	1335 Epsom Rd.	1335	Epsom Rd.	House	Burnt; gutted; overgrown
0111 02002	205 Wilkins Street	205	Wilkins Street	Mobile Home	SWMH; Overgrown
0111 04006	202 Hawkins Dr.	202	Hawkins Dr.	Mobile Home	SWMH; Overgrown; potential occupant
0401 02005	J.J. Edwards Land		J.J. Edwards Land	Mobile Home	SWMH; overgrown
0552C02003	Mettrey Estates		Mettrey Estates	Mobile Home	DWMH; overgrown
0531A02001	406 Tower Lane	406	Tower Lane	Mobile Homes (2)	SWMHs (2); siding stripped on both
0067 01003	2229 St. Matthews St.	2229	St. Matthews St.	Structure	Collapsed
0325 03039	Tungsten Mine Road		Tungsten Mine Rd (.28 ac & store)	House	Dilapidated; overgrown
0111 04009	Tanner St.		Tanner St.	Mobile Home; Debris	SWMH; Dilapidated



## County Owned Properties Prioritized for Demolition

**NC Hwy 39 North – Tax Parcel 0206-02016A**



**1335 Epsom Road – Tax Parcel 0216 04002**





**205 Wilkins Street – Tax Parcel 0111 02002**



**202 Hawkins Drive – Tax Parcel 0111 04006**



**J.J. Edwards Land – Tax Parcel 0401 02005**





**Mettrey Estates – 643 Sombrero Lane – Tax Parcel 0552C02003**



**406 Tower Lane – Tax Parcel 0531A02001**





**2229 St. Matthews Street – Tax Parcel 0067 01003**



**Tungsten Mine Road – Tax Parcel 0325 03039**





**205 Wilkins Lane (0111 02002)**



**Offer to Purchase:** \$1,000

**Condition:** Dilapidated 1968 model SWMH and overgrown lot; Located in ETJ

**Property Value:** Home & Improvements - \$11,364; Land Value – \$14,175

**County Cost thus far:** \$3,615 (Tax/Interest) + \$2,465 (Atty. fees) = \$6,080







# *Finance Director's Report*



**County of Vance**  
**Disposal of Surplus Personal Property**  
**August 3, 2015**

The Finance Director requests to dispose of the following surplus personal property owned by the County of Vance:

ITEM NO.	EQUIPMENT DESCRIPTION	SERIAL#	REASON NO LONGER NEEDED	Department
5	HP Netserver LH3R	US91001234	Obsolete	Admin/Finance
	Computer		Obsolete	Admin/Finance
	Computer		Obsolete	Admin/Finance
	Computer		Obsolete	Admin/Finance
	Computer		Obsolete	Admin/Finance
	Computer		Obsolete	Admin/Finance
	Computer		Obsolete	Admin/Finance
	APC 1000 Battery Back-up		Broken	Admin/Finance

# *County Attorney's Report*

## **RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**646 Warrenton Road, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0212-02012.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **July 9, 2015**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Sharon Parker and Barry Parker*** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 3rd day of August, 2015.

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Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

---

Kelly H. Grissom, Clerk to the Board



## **RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**2 Lots Spring Valley Road, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0201 01001A and 0201 01001B.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **July 9, 2015**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Florence Alexander*** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 3rd day of August, 2015.

---

Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

---

Kelly H. Grissom, Clerk to the Board

# *County Manager's Report*

**Vance County**  
**Interim County Manager's Report**  
**August 3, 2015**

**A. Proclamation - National Health Center Week.** A memorandum from Ms. Denise Belle is attached, requesting the board of commissioners recognize the contribution of community health centers in providing affordable health care to underserved people throughout the country by declaring August 9 through August 15, 2015 as National Health Care Center Week in Vance County. *Recommendation: Approve the proclamation recognizing August 9 through 15, 2015 as National Health Center Week in Vance County.*

**B. Resolution - Stepping Up Initiative.** The attached memorandum from the NCACC Board of Directors requests all North Carolina counties to adopt a resolution supporting an initiative to reduce the number of mentally ill persons in county jails. The Sheriff has endorsed this initiative and we will follow up with his department on how this issue will be addressed in Vance County. *Recommendation: Adopt the resolution as presented entitled Stepping Up Initiative to Reduce the Number of People with Mental Illnesses in Jail.*

**C. Fox Pond Park Grant.** Four Rivers Resource Conservation and Development Council, Inc. has received a \$50,000 grant for improvements at Fox Pond Park. When the grant was submitted, Vance County agreed to support the project by providing a local match. As we approach completing the final phase of this project, Four Rivers is requesting \$6,250 from Vance County to help accomplish the grant's goals and complete the boardwalk at Fox Pond Park. Of this amount, \$5,250 is required to complete the project within the current budget. The additional \$1,000 will serve as a contingency. The City will contribute an equal amount. This project is a community project with many organizations providing support. Vulcan Materials has donated 250 tons of rock, Perry Lumber Company is donating nearly \$4,000 in lumber, and the City of Henderson has donated staff and equipment use to the project, as well as financial support. Four Rivers has donated hundreds of hours of volunteer time to the project as well. This community support certainly highlights the community efforts to provide high quality facilities for its citizens. Attached are a copy of the grant application, grant budget and the support letter submitted by Vance County. *Recommendation: Approve attached budget transfer.*

**D. Economic development Incentive Loan.** The Golden Leaf Foundation has asked the County to revise the previously approved loan agreement with Jerry's Artarama to insure that its funds are used in a manner that is fully compliant with IRS regulations. As you will read below, the revised agreement is actually more favorable to the County.

The agreement approved by the Board of Commissioners on July 6 provided for a \$600,000 interest free, sixty month loan to Jerry's that would be used by the company to purchase equipment for the new Vance County facility. The loan funds came from two



sources; \$400,000 from Golden Leaf and \$200,000 from Industrial Park funds. The loan is conditioned upon the company investing \$3,000,000 in the construction of a 60,000 square foot manufacturing and storage facility and hiring thirty additional full time employees.

The amount of the loan, its term and its purpose remain unchanged in the revised agreement. The only change is that the new agreement will include an interest bearing rather than an interest free loan for the \$400,000 Golden Leaf sourced funds. The \$200,000 Industrial Park sourced funds will remain interest free. The total amount of interest is fairly nominal, with a 1.75% rate compounded monthly. The total amount of interest paid over the life of the loan will be \$18,046.59. The interest paid will stay with the County.

Late last week, we were informed by the Golden Leaf Foundation that its \$400,000 portion of the loan cannot be interest free. The Golden Leaf Foundation is incorporated as a non-profit and must adhere to certain IRS regulations in order to retain its non-profit status. We were told that in order to strictly adhere to IRS regulations, “Golden Leaf funds must be used for charitable purposes and must not be used in a way that creates impermissible private benefit for individuals or for profit companies.” Since the Golden Leaf funds will be loaned to a for-profit company, the loan must include interest to avoid the possibility that the company will be found to have received impermissible private benefit. The change in the approved agreement has little impact, and the Jerry’s management has agreed to the revision. ***Recommendation:** Approve revised economic development loan agreement with Jerry’s Artarama, and authorize the Chairman to execute the agreement.*

**From:** "Belle, Denise" <[denise.belle@rhgnc.org](mailto:denise.belle@rhgnc.org)>

**Date:** July 9, 2015 at 7:21:19 PM EDT

**To:** <[rmurphy@vancecounty.org](mailto:rmurphy@vancecounty.org)>

**Subject:** Request re County Board of Commissioners Meeting -Aug. 3

Greetings Robert Murphy:

I hope this message finds you well. National Health Center Week 2015 is taking place **August 9-15**. Our community will be joining with thousands of communities around the nation to recognize and celebrate the work of Community, Migrant, and Public House Health Centers across the nation. In addition, 2015 marks the 50<sup>th</sup> Anniversary of the Health Centers Program – we look forward to using National Health Center Week to celebrate and recognize the incredible legacy of success America's Health Centers have built over the past five decades.

While there are countless reasons to celebrate America's Health Centers, among the most important and unique is health centers' long success in providing access to affordable, high quality, cost-effective health care to medically vulnerable and under-served people throughout the United States. Nationally, Health Centers are serving 23 million patients in more than 9,300 communities – the largest network of primary care providers in the country. Locally, Rural Health Group is serving over 32,000 from the community and is committed to fulfilling our mission to provide high quality, accessible care to all those in need in Vance County.

We are kindly requesting Vance County Board of Commissioners to proclaim National Health Center Week (*see attached proclamation*) during the next Board meeting on August 3<sup>rd</sup>. We are so grateful for your and the County Board of Commissioners support and public service for Vance County citizens.

I look forward to hearing from you.

In solidarity, Denise

***Denise G. Belle, MPH***

***Director of Community-Based Outreach Programs***

***Certified Application Counselor (CAC) for Affordable Health Insurance***

***Certified NC Seniors' Health Insurance Information Program (NC SHIIP) Volunteer***

***NC Registered Community Health Center (CHC) Advocate***

***Rural Health Group, Inc.***

***100 Parkview Drive West***

***Henderson, NC 27536***

***252-536-5910 (direct)***

***252-536-8738 (work cell)***

***252-438-2875 (fax)***

***[denise.belle@rhgnc.org](mailto:denise.belle@rhgnc.org)***

***[www.rhgnc.org](http://www.rhgnc.org)***

**P R O C L A M A T I O N**  
by the  
**Vance County Board of Commissioners**  
in  
*Recognition of National Health Center Week 2015*

**WHEREAS**, for 50 years, America's Community Health Centers have provided high quality, cost effective, and accessible primary and preventative care to all individuals regardless of insurance status or ability to pay; and

**WHEREAS**, Health Centers serve as the health care home for over 23 million Americans through more than 9,000 delivery sites across the nation. One in every fifteen people living in the United States depends on their services; and

**WHEREAS**, Health Centers are located in medically underserved areas and locally controlled by patient-majority boards, making each Health Center responsive to the needs of the specific community it serves; and

**WHEREAS**, as locally owned and operated small businesses, Health Centers serve as critical economic engines helping to power local economies by generating billions of dollars in combined economic impact and creating jobs in some of the country's most economically deprived communities; and

**WHEREAS**, Health Centers employ more than 11,300 physicians and more than 8,400 nurse practitioners, physician assistants, and certified nurse midwives as part of a multi-disciplinary clinical team designed to treat the whole patient, coordinating care and managing chronic disease, at the same time reducing unnecessary, avoidable and wasteful use of health resources; and

**WHEREAS**, the Health Center model continues to prove an effective means of overcoming barriers to access including geography, income and insurance status, and in doing so, improves health care outcomes and reduces health care system costs; and

**WHEREAS**, Health Centers save the entire health system approximately \$24 billion annually by managing chronic conditions and keeping patients out of costlier health care settings; and

**WHEREAS**, Health Centers have worked tirelessly to grow the nation's primary care infrastructure to meet the pressing needs of Americans who still lack access to primary care services, a number that exceeds 62 million nationwide; and

**WHEREAS**, the demand for Health Centers continues to outpace growth and expansion of the program will be essential to meet the needs of these new patients, as existing Health Centers are already at capacity and many communities lack any primary care services at all; and



**WHEREAS**, Health Centers remain committed to preserving and expanding access in the communities they serve, ensuring that the promise of coverage is translated into the reality of care; and

**WHEREAS**, National Health Center Week offers the opportunity to recognize America's Health Centers, their dedicated staff, board members, and all those responsible for the continued success and growth of the program since its creation 50 years ago. During this National Health Center Week, we celebrate the legacy of America's Health Centers and their vital role in shaping the future of America's health care system.

**NOW, THEREFORE, BE IT PROCLAIMED**, that the Vance County Board of Commissioners does hereby recognize August 9 through 15, 2015 as National Health Center Week; **AND FURTHER**, does encourage every citizen in Vance County to visit their local Health Center and celebrate the important partnership between America's Health Centers and the communities they serve.

**Approved this 3<sup>rd</sup> day of August 2015.**

---

**Archie B. Taylor, Jr., Chairman**  
**Vance County Board of Commissioners**

**From:** NCACC [<mailto:ncacc@ncacc.org>]

**Sent:** Wednesday, July 08, 2015 3:45 PM

**To:** Todd McGee; Chair Commissioners

**Cc:** County Clerks; County Managers

**Subject:** NCACC Board of Directors encourages counties to adopt Stepping Up resolution

At its June 24 meeting, the NCACC Board of Directors unanimously approved a sample resolution supporting the Stepping Up Initiative being led by the National Association of Counties. The Board asked that the sample resolution, which was first reviewed and approved by the Human Services Steering Committee, be sent to all 100 counties with encouragement for each county to adopt. The resolution is attached to this email and can be customized by your county.

Stepping Up is a national initiative to reduce the number of people with mental illnesses in county jails. NACo is one of several partners in this effort, which also includes the National Sheriffs Association and the National Alliance on Mental Illness (NAMI).

NACo has provided many resources on its website to support counties who are interested in this issue. Several North Carolina counties have already adopted this resolution, and we hope to see that number increase. Please visit the link below for more information:

<http://www.naco.org/resources/programs-and-initiatives/stepping-initiative>

If you should have any questions, please contact Public Relations Director Todd McGee at (919) 715-7336 or [todd.mcgee@ncacc.org](mailto:todd.mcgee@ncacc.org).

Thank you.

# RESOLUTION

by the

## Vance County Board of Commissioners

*“Stepping Up Initiative to Reduce the Number of People with Mental Illnesses in Jails”*

**WHEREAS**, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jails each year; and

**WHEREAS**, prevalence rates of serious mental illnesses in confinement facilities are three to six times higher than for the general population, with statistics showing that almost 13% of North Carolina’s prison population requires some type of intervention due to mental health issues; and

**WHEREAS**, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

**WHEREAS**, adults with mental illnesses tend to stay longer in jail and upon release are at a higher risk of recidivism than people without these disorders; and

**WHEREAS**, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

**WHEREAS**, without the appropriate treatment and services, people with mental illnesses can continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals, their families, and their communities; and

**WHEREAS**, county jails are generally an unsafe environment for those with mental health treatment needs; and

**WHEREAS**, the North Carolina Association of County Commissioners has undertaken a serious effort to address the local service needs of those with mental illnesses through the appointment of a special Task Force; and

**WHEREAS**, Vance County, like all counties, takes pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient, safe, and socially just ways; and

**WHEREAS**, through the Stepping Up Initiative, the National Association of Counties, the Council of State Governments Justice Center and the American Psychiatric Foundation are encouraging counties to reduce the number of people with mental illnesses in county jails.



**NOW, THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners:

1. That the Board of Commissioners does hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail and commits to sharing lessons learned with other counties in North Carolina and across the country to support the Stepping Up Initiative; and
2. That the Board of Commissioners will utilize resources available through the Stepping Up Initiative and other resources provided by the Council of State Governments Justice Center to convene a diverse team of leaders and decision makers from multiple agencies who are committed to safely reducing the number of people with mental illnesses in jails, and
3. That this team will utilize the comprehensive resources available through the Stepping Up Initiative to develop a plan to reduce the number of people with mental illness in the county jail for 2016-2020, consistent with the Council of State Governments Justice Center report and recommendations, to be presented to the Board of Commissioners at its first meeting in December 2015.

**Approved this 3<sup>rd</sup> day of August 2015.**

---

**Archie B. Taylor, Jr., Chairman**  
**Vance County Board of Commissioners**

# TRIANGLE NORTH HEALTHCARE FOUNDATION, INC.

## GRANT APPLICATION

DATE:

### ORGANIZATIONAL INFORMATION

Organization Name	<input type="text"/>		
Mailing Address	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>
		Zip	<input type="text"/>
Phone	<input type="text"/>	FAX	<input type="text"/>
Primary Contact	<input type="text"/>	Title	<input type="text"/>
Contact Email	<input type="text"/>	Date Founded	<input type="text"/>
Website	<input type="text"/>	Fiscal Year	<input type="text"/>

### ABOUT THE ORGANIZATION

Mission Statement	<input type="text"/>		
Tax Exempt Status	<input type="text"/>	Governmental	<input type="text"/>
			Public Institution
<input type="text"/>	501(c)(3)	(Attach the IRS Letter of Determination)	Tax ID # <input type="text"/>
Affiliations	<input type="text"/>		

### **PROGRAM/PROJECT INFORMATION**

Project Title

Project Start Date

Project End Date

Project Summary

Total Cost

Total Requested

### **ABOUT THE PARTICIPANTS**

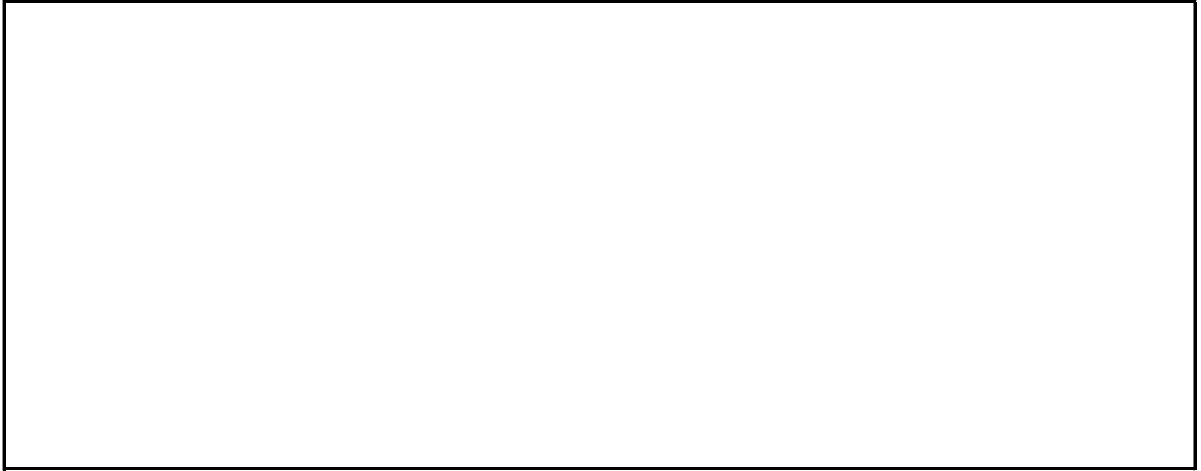
What is the purpose of your program? Describe the evidence upon which you identified the need(s).

What is your target population and what are their characteristics? How many participants do you project?

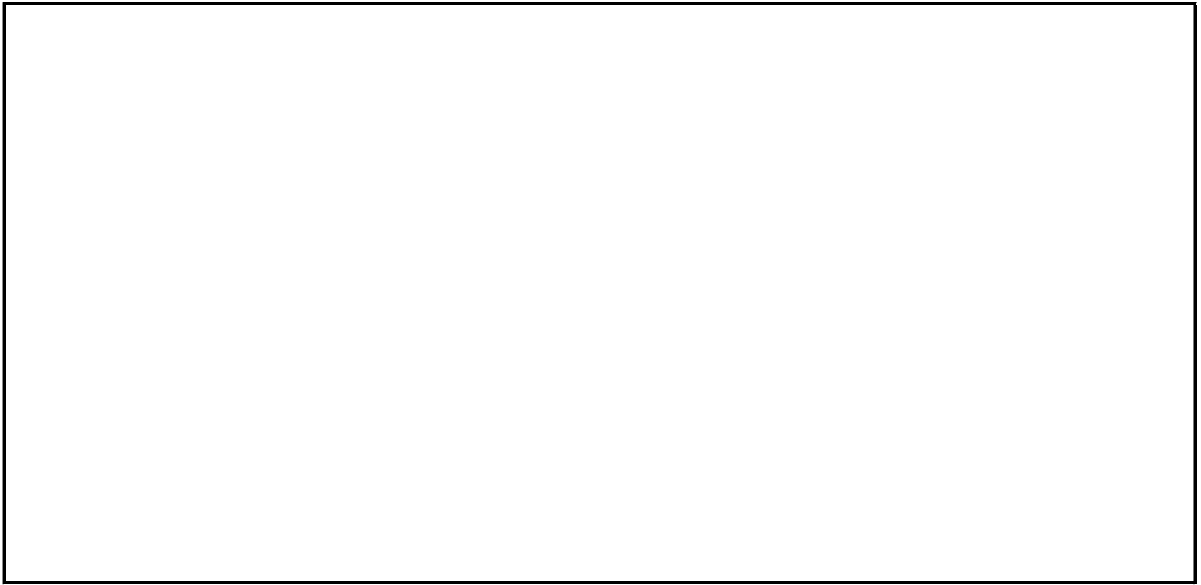


## ABOUT THE PROGRAM

Describe the goals, strategies, and activities of this program.



What resources will you need to achieve the goals of this program, including staff?

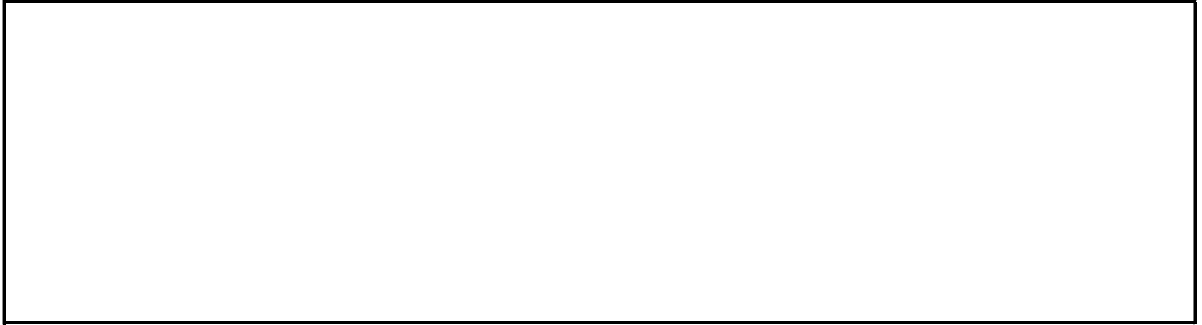


What is the timeline for program implementation and duration?

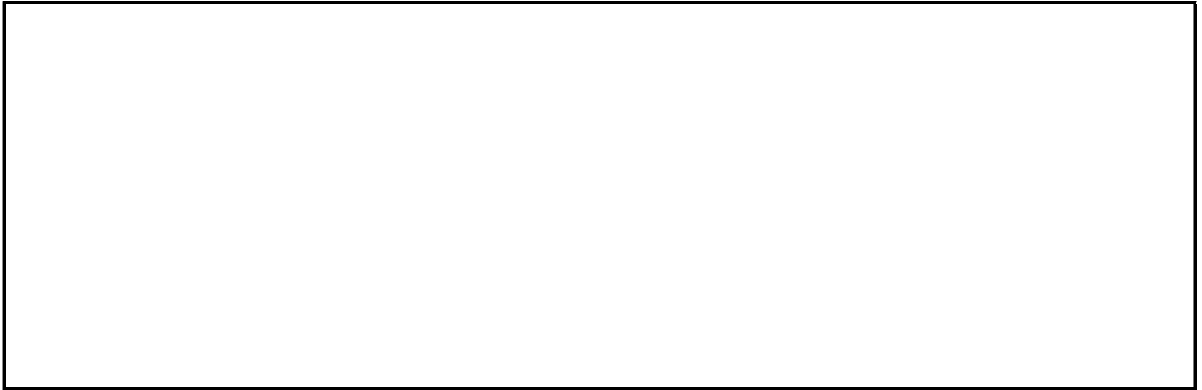


## OUTCOMES AND SUCCESS

What results are you committed to achieving?

A large, empty rectangular box with a black border, intended for the user to write the results they are committed to achieving.

How will you know when the goals are achieved? What evidence will you use to measure outcomes?

A large, empty rectangular box with a black border, intended for the user to describe how they will know when goals are achieved and what evidence they will use to measure outcomes.

What tools will you use to evaluate your program?

A large, empty rectangular box with a black border, intended for the user to list the tools they will use to evaluate their program.

Summarize the projected impact of your program.

A large, empty rectangular box with a black border, intended for the user to summarize the projected impact of their program.

## PROGRAM BUDGET

Year 1

EXPENSES	
	Amount
Salary & Benefits	
Operational Expenses (rent, utilities, etc.)	
Supplies	
Other	
TOTAL EXPENSES	

REVENUES	
	Amount
TNHF Grant Request	
In-Kind Contributions	
Other Grants	
Other Revenues	
TOTAL REVENUES	

Year 2 (if applying for multi-year grant)

EXPENSES	
	Amount
Salary & Benefits	
Operational Expenses (rent, utilities, etc.)	
Supplies	
Other	
TOTAL EXPENSES	

REVENUES	
	Amount
TNHF Grant Request	
In-Kind Contributions	
Other Grants	
Other Revenues	
TOTAL REVENUES	

Year 3 (if applying for multi-year grant)

EXPENSES	
	Amount
Salary & Benefits	
Operational Expenses (rent, utilities, etc.)	
Supplies	
Other	
TOTAL EXPENSES	

REVENUES	
	Amount
TNHF Grant Request	
In-Kind Contributions	
Other Grants	
Other Revenues	
TOTAL REVENUES	

## FUNDING SOURCES

Year 1:	
Year 2:	
Year 3:	

## ADDITIONAL REQUIREMENTS

If available, please provide a copy of your organization's most current audit by an independent certified public accountant and year-end financial statements for the previous two fiscal years. If yours is a 501 (c)(3) organization, please attach Form 990 tax returns for the previous two fiscal years.

## SIGNATURES

With our signatures below, we certify that all the information in this application is accurate and truly represents our organization. We further certify that our organization complies with all applicable federal and state laws and regulations and that our organization does not discriminate on the basis of race, color, religion, age, gender, national origin, or disability. We acknowledge with our signatures that we will abide by the grant rules set by Triangle North Healthcare Foundation, Inc.

\_\_\_\_\_  
SIGNATURE  
CEO/EXECUTIVE DIRECTOR

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE  
BOARD CHAIRMAN

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE



**Triangle North Healthcare Foundation Grant Budget for Fox Pond Park by Four Rivers Resource Conservation and Development Council, Inc.**

[illegible]

				\$8/ Sq. Ft	
ADA Concrete Trail	150	8	1,200.00	9,600.00	\$9,600.00

					\$125/Lin Ft	
Boardwalk Trail	175	8	1,400.00		21,875.00	\$21,875.00

[illegible][illegible]

Health Educational Benefits Exploration	\$4,000.00	\$4,000.00
Total Project Cost		\$45,905.00

	Project Cost	9%	
Four Rivers Administration Cost (9% of Total Project Costs)	\$45,905.00	\$4,131.45	\$50,036.45

Vance County Board of Commissioners  
Vance County Administration Building  
122 Young Street, Suite B  
Henderson, N.C. 27536



Jerry L. Ayscue  
County Manager

Telephone (252) 738-2001  
Fax (252) 738-2039

Kelly H. Grissom  
Clerk to Board

Telephone (252) 738-2001

July 22, 2014

Mr. Tom Potter, Program Manager  
Four Rivers RC&D Council  
600 Lancaster Road  
Pikeville, NC 27863

**Re: Grant for Fox Pond Park**

Dear Mr. Potter:

Please be informed that the Vance County Board of Commissioners supports the grant application to Triangle North Healthcare Foundation by Four Rivers Resource Conservation and Development for trail improvements at Fox Pond Park. The grant will continue the placement of gravel on portions of the trail and allow a needed bridge repair at the head of the large pond.

Vance County is willing to provide an appropriate local match in cash and/or in-kind. It is our understanding that the City of Henderson is also supportive of this grant application and is willing to commit a similar level of support.

Thank you for your work on behalf of our citizens.

Sincerely,

Deborah F. Brown, Chairperson  
Board of County Commissioners

C: Vance County Board of Commissioners  
Mr. A. Ray Griffin, Jr., City Manager

**VANCE COUNTY**  
**DEPARTMENTAL LINE-ITEM TRANSFER REQUEST**  
2015 - 2016 Fiscal Year

Department Name: Grants**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Contingency	10999-500099	6,250.00

TOTAL \$ 6,250.00

Explanation of transfer request: County match for Triangle North grant used for renovations and upgrades at Fox Pond Park. The City of Henderson has committed to the same match amount. The County and City funds will bring the project to completion.

**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Grant Match-Fox Pond Park	10600-500292	6,250.00

TOTAL \$ 6,250.00

Explanation of transfer request: \_\_\_\_\_

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

Reviewed by  
Finance Office \_\_\_\_\_

## EQUIPMENT LOAN AGREEMENT

THIS LOAN AGREEMENT (this “*Loan*”) is made as of the 3rd day of August, 2015 (the “*Effective Date*”), by and between Vance County (the “*County*”), a political subdivision of the State of North Carolina, and **Jerry’s Artarama N. C. Inc.**, a corporation organized and existing under the laws of North Carolina (the “*Company*”).

### RECITALS

The Company operates an art supply sales and distribution facility in Vance County, North Carolina, and is expanding its current operations as well as developing a frame manufacturing and sales division. The County has previously received a grant from The Golden L.E.A.F. (Long-term Economic Advancement Foundation), Inc., the purpose of which is to enable the County to provide Economic Development activity which will secure the development and expansion of infrastructure, tax base, employment and career opportunities for its citizens. The County has agreed to provide an interest free loan to the Company in the amount of Two Hundred Thousand Dollars (\$200,000.00) and another loan in the amount not to exceed Four Hundred Thousand Dollars (\$400,000) for the purchase of new equipment, fixtures and machinery in exchange for the promised investment of at least three million (\$3,000,000.00) in the construction of at least a 60,000 square foot manufacturing and storage facility and the hiring of 30 additional full time jobs by the Company.

The County has determined that the use of the Grant for the purposes set out above and as more fully set out herein are for a public purpose and constitute an economic development incentive appropriation which is authorized under NCGS §158-7.1. The County has the authority to enter into this Loan as provided herein pursuant to the provisions of NCGS §158-7.1.

The County has also determined that the use of the Grant for such purposes will lessen the burden of government in the following ways, by way of illustration and not limitation: new jobs will be created reducing unemployment; manufacturing, agricultural enterprises and other business are promoted which supports a viable economy; and taxable property is added to the tax base which increases potential tax revenue and reduces pressure to increase taxes. The general health and welfare of the citizens of the County and the State of North Carolina is enhanced as a result of the creation of new jobs and the retention of existing jobs and as a result of supporting the viability of major segments of Vance County, North Carolina’s economy.

**NOW THEREFORE**, in consideration of the agreement of the County to loan to the Company, the Company’s agreement to provide for additional jobs and expansions, and upon the mutual promises of the parties herein contained, the County, and the Company agree as follows:

1. DEFINITIONS. The following definitions apply to words used in this Lease Agreement:

“*Default*” means an incident or event which triggers remedies against the Company for breach of this Loan as set out in Section 12 of this Agreement.



*“Economic Development Performance Obligations”* means those obligations of the Company set out in Section 14 of this Lease.

*“Effective Date”* has the meaning set forth in the preamble hereto.

*“Encumbrance”* means any lien, pledge, encumbrance, collateral assignment or hypothecation.

*“Equipment”* means the equipment set out in Exhibit A to be purchased by the Company with the Loan Proceeds pursuant to this agreement.

*“Facility”* means the Company’s future location at Peter Gill Road (part of Tax Parcel ID# 0457 01002), Henderson, North Carolina wherein a 60,000 square foot building will be constructed.

*“Foundation”* means The Golden L.E.A.F. (Long-term Economic Advancement Foundation), Inc.

*“Loan”* means this Loan Agreement, the \$200,000 Promissory Note and the \$400,000 Promissory Note as amended from time to time.

*“Loan Payment Commencement Date”* means the date that is ninety (90) days after the earlier of the certificate of occupancy being issued for the New Building or the newly acquired machinery and equipment is put into service.

*“Loan Term”* means sixty (60) months, beginning on the Loan Payment Commencement Date.

*“Purchase Order”* means the purchase order or orders, as the context requires, prepared by the Company for the purchase of the Equipment, fixtures and machinery.

*“Qualified Job”* means a full time position with the Company at their Vance County operations, that provides at least one half of the cost of the employee’s health insurance plus all benefits to which similarly situated full time employees of the Company are entitled. A full time position is a position that provides at least 1,600 hours of work during a twelve month period.

*“Uniform Commercial Code”* means the Uniform Commercial Code set out in Chapter 25 of the North Carolina General Statutes.

2. PURCHASE AND SHIPPING OF EQUIPMENT, MACHINERY AND FIXTURES. The Company will use the Loan funds to purchase the Equipment, Machinery and Fixtures to be installed and utilized in the new Facility. The Company will provide the County with Purchase Orders and Invoices for the items to be acquired with the Loan Funds for approval. Loan funds shall be used only for the purposes described above and shall not be used

for any other purposes including, without limitation, the following: (i) the cost of installing the Equipment, Machinery or Fixtures in the Facility, (ii) the cost of modifications to the Facility which are or maybe necessary to accommodate the Equipment, Machinery or Fixtures, or (iii) the cost of providing electrical service or other utilities at the Facility necessary to operate the Equipment or Machinery. The County has no obligation to supply funds to purchase Equipment, Machinery or Fixtures other than the Loan Agreement, and the Company shall provide any funds in excess of the Loan Agreement that are necessary to complete the acquisition of such items.

3. **NO WARRANTIES.** The County is neither a seller nor manufacturer of the Equipment, Machinery or Fixtures and shall not be deemed as such by the Company. The County makes **NO WARRANTIES, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE EQUIPMENT, MACHINERY AND FIXTURES. ALL EXPRESS WARRANTIES AND ALL IMPLIED WARRANTIES OF ANY KIND, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY WAIVED.** The Company represents that it has read and understands this section and acknowledges that the County makes no warranties, express or implied, with respect to the Equipment, Machinery or Fixtures.

4. **WAIVER OF REMEDIES AND DAMAGES AGAINST THE COUNTY, REMEDIES AGAINST SELLER.**

4.1 *Waiver of Remedies and Damages as to the County.* The Company waives all causes of action it might have, and all rights to damages it might have against the County arising from or related to this Loan Agreement whether arising under the Uniform Commercial Code or other applicable law. The Company acknowledges that for all purposes pertaining to this Loan Agreement and the Equipment, Machinery or Fixtures, the County is not a seller or manufacturer of the Equipment, Machinery or Fixtures. The Company's waivers of claims against the County shall not constitute waivers of any claims the Company might have against the seller of the Equipment, Machinery or Fixtures under the Uniform Commercial Code or other applicable law.

4.2 *The Company's Remedies as to Seller of Equipment, Machinery or Fixtures.* The parties do not intend by this Loan Agreement to limit the Company's rights against a seller for non-conforming Equipment, Machinery or Fixtures. The County will cooperate reasonably with the Company to enable the Company to enforce any remedies it might have under the Uniform Commercial Code against a seller arising out of the sale of the Equipment; however, the Company will reimburse the County for reasonable costs incurred by the County in rendering such assistance.

5. **LOAN AMOUNT, ADJUSTMENT OF LOAN AMOUNT AFTER DISBURSEMENT.**

5.1. *Loan Amount.* The loan amount shall be the total amount of Disbursements made to the Company for the purchase of Equipment, Machinery or Fixtures to

be used in the expansion of the company at the new Facility prior to the Loan Payment Commencement Date.

5.2 *Disbursement of Loan Proceeds.* The company will provide to the County a copy of the Purchase Order for all proposed acquisitions and additional supporting information as may be requested to insure all proceeds are to be used for the purchase of Equipment, Machinery or Fixtures in the new facility. The Loan proceeds shall be disbursed on the \$200,000 Promissory Note first, and upon full disbursement of said Note amount, shall then be disbursed on the \$400,000 Promissory Note. All disbursement requests for Loan Proceeds shall be submitted on or before the Loan Payment Commencement Date.

5.3 *Rejection of Equipment, Refunds, Effect on Loan, Adjustments.* If the Company rejects any of the Equipment, Machinery or Fixtures or if the purchase price of any Equipment, Machinery or Fixtures or any cost paid with Loan funds is refunded in full or in part, the effect on Payment shall be as follows:

5.3.1 *Refunds.* Refunds of all or any part of the purchase price of Equipment, Machinery or Fixtures shall be repaid to the County. If the Company receives any refund, it will immediately deliver such refund to the County. Refunds of any part of costs paid with Loan Funds shall be paid by Company to the County.

5.3.2 *Refunds of Purchase Price or Costs.* If the County receives a refund of any part of the purchase price paid for rejected Equipment, Machinery or Fixtures or of costs originally paid with Loan funds, then the Loan Amount shall be reduced by such amount less any portion of such refund which is expended by the Company on replacement Equipment, Machinery or Fixtures, provided the Company has provided the County with a Purchase Order, and the same has been approved. Adjustments shall be made by reducing the payment by an amount sufficient to account for any refund received by the County and not reapplied of purchase of additional or replacement Equipment, Machinery or Fixtures. The Term of the Loan shall not be reduced.

5.3.3 *Purchase Price Not Paid.* If the County has not disbursed the purchase price for Equipment, Machinery or Fixtures rejected, then the purchase price of such Equipment, Machinery or Fixtures shall not be included in the calculation of payment under Section 7.

6. **LOAN TERM.** The term of this Loan shall be a period of sixty (60) months, beginning on the first day of the month following the Loan Payment Commencement Date.

7. **PAYMENT.** The Payment shall be one sixtieth of the total Loan Amount disbursed to the Company; to wit the amount which shall be the aggregate purchase price and costs of the Equipment, Machinery and Fixtures actually paid by the Company less any refunds. The Payment shall be made in equal monthly installments, due on or before the first day of every month following the Loan Payment Commencement Date. The parties may execute a

Commencement Memorandum or similar document establishing the monthly payment following acquisition of the Equipment, Machinery or Fixtures.

8. PAYMENT, NO PAYMENT ABATEMENT, LATE PAYMENT INTEREST.

The first monthly payment shall be due on the first day of the month following the Loan Payment Commencement Date and each successive monthly payment shall be due on the same date of each month thereafter until the Loan is fully paid. Payment shall be made payable in collectable US funds and shall be delivered to the County at its Notice Address. The obligation to make payments is not subject to any abatement, reduction, setoff, defense, counterclaim or recoupment due or alleged to be due to, or by reason of, any past, present or future claims which the Company may have against the County, the manufacturer or seller of the Equipment, or against any person for any reason whatsoever. In addition to constituting a Default, a monthly payment that is not paid when due shall accrue interest at the legal rate of six percent (6%) per annum until paid.

9. THE COMPANY'S RESPONSIBILITIES FOR THE COLLATERAL: The Company, at its expense, shall have the following continuing responsibilities for the Equipment, Machinery and Fixtures during the Lease term.

9.1 *Up-fitting Facility.* Promptly and properly up-fit the Facility for the project contemplated in material compliance with all applicable laws, codes, rules and regulations so that the Collateral can be promptly installed and made operational.

9.2 *Installation.* Upon completion of the up-fitting of the Facility and acceptance of the Collateral, the same shall be immediately installed and made operational. A copy of all owner's documentation including but not limited to owner's manuals, installation diagrams, maintenance requirements and parts lists shall be provided to County upon request.

9.3 *Maintenance and Repair.* Constantly maintain the Collateral in good working condition and repair in accordance with the requirements of the seller's operating manual and best business practices. Broken, damaged or worn out parts will be replaced as necessary to keep the Collateral operational. Maintenance records shall be accurately kept and provided to County upon request.

9.4 *Insurance.* Insure the Collateral against casualty, loss or damage by reason of insurable hazard, including theft with a company reasonably acceptable to the County, and cause the County to be listed as the loss payee for the Collateral. The policy of insurance shall require the insurer to give written notice to the County at least thirty (30) days prior to any cancellation of the required coverage. The Company shall provide to the County annually a certificate of insurance evidencing that the required coverage is in effect. Insurance proceeds from a covered loss shall be used to repair or replace damaged Collateral unless the parties agree otherwise.



9.5 *Taxes.* Timely pay all ad valorem taxes, or other taxes or assessments levied upon the Collateral.

9.6 *Removal.* The Collateral shall not be removed from the Facility.

9.7 *No Liens.* Permit no liens or security interests to attach to the Collateral other than the security interest of the County.

9.8 *Notification of Problems.* Promptly notify the County in writing of any problems with or damage to the Collateral.

10. **SECURITY INTEREST.** The Company also grants to the County a first lien security interest in the Collateral and takes possession of the Collateral subject to the security interest retained by the County. The Company shall execute such UCC filing statements and UCC Fixture filing statements as the County reasonably requires. The Company shall not impair the County's first lien security interest.

11. **REPRESENTATIONS OF THE COMPANY.** The Company makes the following present and continuing representations to the County.

11.1 *Legal Existence.* It is a duly formed and validly existing corporation under the laws of the state of North Carolina. It is in good standing and the corporate power and authority and the legal rights to execute, make, deliver and perform its obligations under this Lease.

11.2 *Legal Authority.* It has taken all actions necessary to authorize, consummate and implement the transactions contemplated under this Loan Agreement and has properly authorized the person executing this Loan Agreement to do so as the binding act of the Company.

11.3 *No Legal Action.* It has no actual knowledge of any legal or administrative proceedings pending or overtly threatened against or affecting it which would materially adversely affect its financial position or its ability to perform its obligations under this Loan Agreement.

11.4 *No Conflict.* The Loan Agreement, and the performance of its obligations thereunder do not conflict with, or result in a violation of its organizational documents or any applicable provision of statutory laws or regulations, or, to the best of its knowledge, any provision of any loan agreement or other agreement to which it is a party or by which any of its properties are bound. The execution, delivery and performance of the Loan Agreement by it (i) do not and will not violate or conflict with any court order, injunction or any agreement known to the Company and by which it is bound, and (ii) will not result in the creation or imposition of any lien, charge or encumbrance upon any of its assets, except as set forth or contemplated by the terms of this Lease.

11.5 *No Adverse Knowledge.* It has no knowledge of any adverse circumstance or condition, financial or otherwise, which would materially affect its ability to perform its obligations under this Lease.

12. DEFAULT. Each of the following is a Default under this Loan Agreement which triggers the remedies set out in Section 13:

12.1 The Company fails to make any payment due hereunder within ten (10) days of the due date.

12.2 The Company fails to perform any of its obligations or duties under this Loan Agreement, other than its Economic Development Performance Obligations, and such failure is not cured within ten (10) days of written notice from the County to the Company of such incident of Default.

12.3 The Company becomes insolvent, dissolves or is dissolved, assigns its assets for the benefit of creditors or enters, voluntarily or involuntarily, into any bankruptcy or other reorganization proceeding.

12.4 The Company becomes unauthorized to transact business in North Carolina.

12.5 The Company ceases operation of its business at the Facility. The Company shall be determined to have ceased operations of its business at the Facility if, during the Loan Term, more than 30 Qualified Jobs created by the Company are eliminated or reduced to part-time or if, during the Loan Term, the Company has substantially ceased operating the Facility for the purposes contemplated within this Loan Agreement.

12.6 The Company merges with or is acquired by any other entity without the express written consent of the County which consent will not be unreasonably denied or delayed.

12.7 Any material representation by the Company under this Loan Agreement becomes untrue in any material way.

12.8 The Company fails to timely pay to the County Compensation Amounts which become due under Section 15 of this Lease.

13. REMEDIES. Upon Default, the County shall have the right, in its discretion, to exercise the remedies set out herein which remedies may be exercised individually, collectively or cumulatively without prejudice to the right to exercise any other remedy. The failure by the County to exercise any remedy upon a Default shall not constitute a waiver of that Default or any other Default.

13.1 *Demand Repayment in Full.* The right to accelerate the Loan and demand immediate repayment of all amounts outstanding on the Loan.

13.2 *Foreclose Security Interest.* The right to (i) have the Collateral delivered to the County at a secure place designated by the County; (ii) if the Company fails to deliver the Collateral, the right to enter the Facility and remove the Collateral without legal process or notice free from any claim of trespass or claim for damages; (iii) the right to sell the Collateral under commercially reasonable terms and exercise all remedies of a secured creditor provided under Article 9 of the Uniform Commercial Code and to deduct from the sales proceeds the costs of sale including reasonable attorney fees, court costs, costs of storage, costs of repossession, repair costs, late payment interest as provided in Section 8 of this Loan Agreement and all other expenses reasonably incurred in exercising this remedy, the net proceeds will apply against any other sums due the County from the Company.

13.3 *Demand Payment of the Compensation Amount.* The right to demand that the Company pay the Compensation Amount as determined under Section 15 of this Loan Agreement. For purposes of determining the Compensation Amount owed by the Company as a result of a default (other than a default for failure to pay the Compensation Amount), the Compensation Amount shall be calculated using the method set forth in Section 16, with the number of Qualified Jobs being those Qualified Jobs that existed as of the last employment report provided by the Company pursuant to Section 14 prior to the occurrence of the event of default.

13.4 *Recover the Collateral:* The right to enter the Facility with or without force and recover the Equipment.

13.5 *Other Remedies.* The right to exercise any other remedy as provided at law for breach of contract or in equity.

14. ECONOMIC DEVELOPMENT PERFORMANCE OBLIGATIONS. The Company shall have the following Economic Development Performance Obligations, each of which is a separate and independent obligation:

14.1 *Job Creation Requirement.* To create and maintain thirty (30) new Qualified Jobs at the Facility with an annual wage of no less than the rate currently paid to equivalent employees, no later than 12 months after the Loan Payment Commencement Date. The Company shall supply NCUI-101 forms to the County on a quarterly basis, or such earlier time as the County may request, and shall provide such other data as the County requests that is reasonably necessary to verify that the Qualified Jobs created by the Company satisfy this Job Creation Requirement. Within thirty (30) days of the Effective Date, the Company shall give to the County current job data in form and substance sufficient to provide a baseline for determining the fulfillment of the new Qualified Job requirement.

14.2 *Verification.* The Company agrees to maintain full, accurate and verifiable records, supporting documents, and all other pertinent data reasonably necessary to verify whether it has satisfied its requirements contained in this Lease (the “*Records*”). The Company agrees to make the Records available to the County and/or its agents, designees, or representatives, and agrees to allow the County and/or its agents, designees, or representatives to audit, examine, and copy the Records. Such examination of the Records shall take place at the Company’s offices in the County or at such other place to which the parties mutually agree. The Company may designate portions of the Records “Trade Secret” and confidential as permitted under North Carolina law, though such designation shall not limit access to such Records. The Records may be redacted to eliminate social security numbers of the Company’s employees and other personal information regarding employees that is not reasonably necessary to determine the Company’s compliance with its obligations under this Agreement. Access to the Records shall be allowed upon request at any time during normal business hours and as often as the County or its representatives may reasonably deem necessary. In the event that the Company fails to provide access to the Records in accordance with this Section 14.2 within thirty (30) days after the County delivers written request to the Company for such access, the County shall be entitled to recover one hundred dollars (\$100.00) per day, beginning on the 31<sup>st</sup> day after such demand is received, until the Company provides access to the Records as required.

15. **COMPENSATION REQUIREMENT FOR FAILURE TO MEET ECONOMIC DEVELOPMENT PERFORMANCE OBLIGATIONS.** If the Company fails to meet the Job Creation Requirement under Section 14, it shall be obligated to compensate the County the amount of unpaid interest that would have accrued on the Loan amount since the date of disbursement at the annual percentage rate of six percent (6%) per year through the date of Default and increasing the monthly payment to include paying the unpaid interest amount accrued on the outstanding amount of the Loan at the same interest rate (six percent 6%) for the balance of the Loan Term (the “*Compensation Amount*”). The Compensation Amount will be determined as soon as practical after default, and shall be paid to the County in equal monthly installments sufficient to fully pay the Compensation Amount over the remainder of the term of the Loan. Such installments shall be due the same date as the monthly payments are due, shall begin the month after the Compensation Amount is determined, and shall be considered as part of the required monthly payment. The provisions of this Section 15 are intended to meet the requirements of NCGS §158-7.1 (h).

16. **ADDITIONAL OBLIGATIONS OF THE COMPANY.** In addition to the other obligations and duties of the Company under this Loan Agreement, the Company shall have the following additional obligations and duties:

16.1 *Good Faith.* To act in good faith and to exercise reasonable diligence and promptness in fulfilling its duties and obligations hereunder.

16.2 *No Adverse Action.* To not knowingly take any action which would cause the Company to be in violation of this Agreement.

16.3 *Compliance with Loan Agreement.* To comply in all material respects with all of its obligations under the Agreement.

16.4 *Compliance with Laws.* To comply in all material respects with all applicable laws, rules, regulations, OSHA safety requirement, insurance requirements, worker's compensation insurance requirements, use of E-Verify as required pursuant to Article 2 of Chapter 64 of the North Carolina General Statutes and other such legal requirements pertaining to the operation of its business.

16.5 *No Discrimination.* It shall not discriminate by reason of age, race, ethnicity, religion, color, sex, national origin, or handicap related to the operation of its business.

17. NOTICE REQUIREMENTS. Unless otherwise provided herein, all notices and other communications which may be or are required to be given or made by any party to the other in connection herewith shall be in writing and shall be deemed to have been properly given and received on the date delivered in person or deposited in the United States mail, registered or certified, return receipt requested, to the addresses set out below, unless such address is changed by written notice to the other party:

If to the County, to:

Vance County  
ATTN: Robert M. Murphy, Interim County Manager  
122 Young Street, Suite B  
Henderson NC 27536

With a copy to:

Jonathan S. Care, County Attorney  
109 W Montgomery Street  
Henderson, NC 27536

If to the Company, to:

Jerry's Artarama NC, Inc.  
6104 Maddry Oaks Court  
Raleigh, North Carolina 27616

With a copy to:

18. INDEMNIFICATION OF COUNTY. The Company agrees to indemnify the County from any and all claims, demands, losses, causes of action, damages, lawsuits and



judgments whatsoever, caused by or arising out of the Company's negligent acts or omissions, or willful misconduct which are, or may be, related in any way to this Loan Agreement or the Collateral.

19. MISCELLANEOUS PROVISIONS.

19.1 *No Assignment.* The Company may not assign its rights under this Loan Agreement without the express written consent of the County.

19.2 *Governing Law, Venue.* This Loan Agreement shall be governed in accordance with the laws of the State of North Carolina. Exclusive venue for litigation of any dispute arising hereunder shall lie in the General Court of Justice, Superior Court Division, Vance County, North Carolina.

19.3 *Amendments, Modification.* This Loan Agreement shall not be amended or modified except by a writing signed by the parties.

19.4 *Interpretation.* Each party has been represented by counsel. This Loan Agreement shall not be interpreted for or against a party on account of the drafting thereof.

19.5 *Complete Agreement.* This Loan Agreement and the other agreements and instruments described herein and therein, constitute the full and complete agreement of the parties pertaining to the subject matter and transactions contemplated herein.

19.6 *Survival of Representations and Indemnity.* The representations and indemnification obligations of the Company shall survive the termination or expiration of this Loan Agreement.

19.7 *Binding Nature.* This Loan Agreement shall be binding upon the successors and assigns of the parties, though this provision shall not be interpreted as permission to the Company to assign its rights and duties under this Agreement without the express written consent of the County.

SIGNATURE PAGE FOLLOWS

SIGNATURE PAGE TO EQUIPMENT LEASE

IN WITNESS WHEREOF, the undersigned have duly executed this Equipment Lease as of the Effective Date.

JERRY'S ARTARAMA N.C. INC.

VANCE COUNTY

By: \_\_\_\_\_(SEAL)

Bob Marcus  
Chief Executive Officer

By: \_\_\_\_\_(SEAL)

Archie B. Taylor, Jr.  
Chairman

ATTEST:

\_\_\_\_\_  
Name:

Title:

**Exhibit A - Equipment List**

<b>Description</b>	<b>Vendor</b>	<b>Price</b>
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SATISFACTION: The debt evidenced by  
this Note has been satisfied in full  
this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: \_\_\_\_\_  
\_\_\_\_\_

PROMISSORY NOTE

\$200,000.00

Henderson, N.C.  
August 3, 2015

FOR VALUE RECEIVED the undersigned, jointly and severally, promise to pay to VANCE COUNTY, a body politic and corporate of the State of North Carolina, or holder (“Lender”), the principal sum of TWO HUNDRED THOUSAND AND NO/100 (\$200,000.00) DOLLARS, or so much thereof as may from time to time hereafter be outstanding hereunder pursuant to advances made by Lender pursuant to the terms of that certain Loan Agreement between Lender and Borrower (the “Loan Agreement”), with interest from N/A at the rate of 0 percent per annum on the unpaid balance until paid or until default, both principal and interest in lawful money of the United States of America, at the office of Vance County Manager, 122 Church Street, Suite B, Henderson, NC 27536 or at such place as the legal holder hereof may designate in writing. The principal amount shall be paid and disbursed to the undersigned Borrower in one or more disbursements, subject to and in accordance with the Loan Agreement, the terms of which are incorporated herein by this reference. It is understood and agreed that additional amounts may be advanced by the holder hereof as provided in the instruments, if any, securing this Note and such advances will be added to the principal of this Note and will accrue interest at the above specified rate of interest from the date of advance until paid.

The term of this Loan shall be a period of sixty (60) months, beginning on the first day of the month following the Loan Payment Commencement Date as set forth in the Loan Agreement. The Payments shall be made in equal monthly installments, due on or before the first day of every month following the Loan Payment Commencement Date. The Payment shall be one sixtieth of the Loan Amount disbursed to the Company; to wit the amount which shall be the aggregate purchase price and costs of the Equipment, Machinery and Fixtures actually paid by the Company less any refunds. The Payment shall be made in equal monthly installments, due on or before the first day of every month following the Loan Payment Commencement Date.

Upon violation of one or more of the terms and conditions of the Loan Agreement, following the expiration of any notice and cure period set forth therein, the undersigned agrees to repay to the Lender the amount of interest that would have accrued on the Loan amount since the date of disbursement at the annual percentage rate of six percent (6%) per year through the date of Default and increasing the monthly payment to include paying the interest accrued on the outstanding amount of the Loan at the same interest rate (six percent 6%) for the balance of the Loan Term (the “**Compensation Amount**”). The Compensation Amount will be determined as soon as practical after default, and shall be paid to the County in equal monthly installments sufficient to fully pay the Compensation Amount over the remainder of the term of the Loan. Such installments shall be due the same date as the monthly payments are due, shall begin the month after the Compensation Amount is determined, and shall be considered as part of the required monthly payment.

If payable in installments, each such installment shall, unless otherwise provided, be applied first to payment of interest then accrued and due on the unpaid principal balance, with the remainder applied to the unpaid principal.

Unless otherwise provided, this Note may be prepaid in full or in part at any time without penalty or premium. Partial prepayments shall be applied to installments due in reverse order of their maturity.

In the event of (a) default in payment of any installment of principal or interest hereof as the same becomes due and such default is not cured within thirty (30) days from the due date, or (b) default under the terms of the Loan Agreement beyond any notice or cure period set forth therein, then in either such event the holder may without further notice, declare the remainder of the principal sum, together with all interest accrued thereon and, the prepayment premium, if any, at once due and payable. Failure to exercise this option shall not constitute a waiver of the right to exercise the same at any other time. The unpaid principal of this Note and any part thereof, accrued interest and all other sums due under this Note, if any, shall bear interest at the rate of 6% per annum after default until paid.

All parties to this Note, including maker and any sureties, endorsers, or guarantors hereby waive protest, presentment, notice of dishonor, and notice of acceleration of maturity and agree to continue to remain bound for the payment of principal, interest and all other sums due under this Note and Loan Agreement notwithstanding any change or changes by way of release, surrender, exchange, modification or substitution of any security for this Note or by way of any extension or extensions of time for the payment of principal and interest; and all such parties waive all and every kind of notice of such change or changes and agree that the same may be made without notice or consent of any of them.

Upon default the holder of this Note may employ an attorney to enforce the holders rights and remedies and the maker, principal, surety, guarantor and endorsers of this Note hereby agree to pay to the holder reasonable attorneys fees, plus all other reasonable expenses incurred by the holder in exercising any of the holders rights and remedies upon default. The rights and remedies of the holder as provided in this Note and any instrument securing this Note shall be cumulative and may be pursued singly, successively, or together against any other funds, property or security held by the holder for payment or security, in the sole discretion of the holder. The failure to exercise any such right or remedy shall not be a waiver or release of such rights or remedies or the right to exercise any of them at another time.

This Note is to be governed and construed in accordance with the laws of the State of North Carolina.

This Note is give for the purposes set forth in the Loan Agreement and is secured by a UCC Security Statement filing against all property and assets purchased with the loan proceeds, which is a first lien upon the properties therein described.

IN TESTIMONY WHEREOF, each individual maker has hereunto set his/her hand and adopted as his/her seal the word “SEAL” appearing beside his/her name, the day and year first above written.

JERRY’S ARTARAMA N.C. INC.

By: \_\_\_\_\_ (SEAL)  
Bob Marcus



SATISFACTION: The debt evidenced by  
this Note has been satisfied in full  
this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: \_\_\_\_\_  
\_\_\_\_\_

PROMISSORY NOTE

\$400,000.00

Henderson, N.C.  
August 3, 2015

FOR VALUE RECEIVED the undersigned, jointly and severally, promise to pay to VANCE COUNTY, a body politic and corporate of the State of North Carolina, or holder (“Lender”), the principal sum of FOUR HUNDRED THOUSAND AND NO/100 (\$400,000.00) DOLLARS, or so much thereof as may from time to time hereafter be outstanding hereunder pursuant to advances made by Lender pursuant to the terms of that certain Loan Agreement between Lender and Borrower (the “Loan Agreement”), with interest from 30 days prior to the Loan Payment Commencement Date at the rate of 1.75 percent per annum on the unpaid balance until paid or until default, both principal and interest in lawful money of the United States of America, at the office of Vance County Manager, 122 Church Street, Suite B, Henderson, NC 27536 or at such place as the legal holder hereof may designate in writing. The principal amount shall be paid and disbursed to the undersigned Borrower in one or more disbursements, subject to and in accordance with the Loan Agreement, the terms of which are incorporated herein by this reference. It is understood and agreed that additional amounts may be advanced by the holder hereof as provided in the instruments, if any, securing this Note and such advances will be added to the principal of this Note and will accrue interest at the above specified rate of interest from the date of advance until paid.

The term of this Loan shall be a period of sixty (60) months, beginning on the first day of the month following the Loan Payment Commencement Date as set forth in the Loan Agreement. The Payments shall be made in equal monthly installments, due on or before the first day of every month following the Loan Payment Commencement Date. The Payment, if fully disbursed in accordance with the Loan Agreement, shall be Six Thousand Nine Hundred Sixty-Seven and 44/100 Dollars (\$6,967.44). If the full amount is not distributed, the loan payment will be determined based upon the amount disbursed amortized over a 60 month term.

Upon violation of one or more of the terms and conditions of the Loan Agreement, following the expiration of any notice and cure period set forth therein, the undersigned agrees to repay to the Lender the amount of interest that would have accrued on the Loan amount since the date of disbursement at the annual percentage rate of 6% per year through the date of Default and increasing the monthly payment to include paying the interest accrued on the outstanding amount of the Loan at the same interest rate (6%) for the balance of the Loan Term (the “**Compensation Amount**”). The Compensation Amount will be determined as soon as practical after default, and shall be paid to the County in equal monthly installments sufficient to fully pay the Compensation Amount over the remainder of the term of the Loan. Such installments shall be due the same date as the monthly payments are due, shall begin the month after the Compensation Amount is determined, and shall be considered as part of the required monthly payment.

If payable in installments, each such installment shall, unless otherwise provided, be applied first to payment of interest then accrued and due on the unpaid principal balance, with the remainder applied to the unpaid principal.

Unless otherwise provided, this Note may be prepaid in full or in part at any time without penalty or premium. Partial prepayments shall be applied to installments due in reverse order of their maturity.

In the event of (a) default in payment of any installment of principal or interest hereof as the same becomes due and such default is not cured within thirty (30) days from the due date, or (b) default under the terms of the Loan Agreement beyond any notice or cure period set forth therein, then in either such event the holder may without further notice, declare the remainder of the principal sum, together with all interest accrued thereon and, the prepayment premium, if any, at once due and payable. Failure to exercise this option shall not constitute a waiver of the right to exercise the same at any other time. The unpaid principal of this Note and any part thereof, accrued interest and all other sums due under this Note, if any, shall bear interest at the rate of 6% per annum after default until paid.

All parties to this Note, including maker and any sureties, endorsers, or guarantors hereby waive protest, presentment, notice of dishonor, and notice of acceleration of maturity and agree to continue to remain bound for the payment of principal, interest and all other sums due under this Note and Loan Agreement notwithstanding any change or changes by way of release, surrender, exchange, modification or substitution of any security for this Note or by way of any extension or extensions of time for the payment of principal and interest; and all such parties waive all and every kind of notice of such change or changes and agree that the same may be made without notice or consent of any of them.

Upon default the holder of this Note may employ an attorney to enforce the holders rights and remedies and the maker, principal, surety, guarantor and endorsers of this Note hereby agree to pay to the holder reasonable attorneys fees, plus all other reasonable expenses incurred by the holder in exercising any of the holders rights and remedies upon default. The rights and remedies of the holder as provided in this Note and any instrument securing this Note shall be cumulative and may be pursued singly, successively, or together against any other funds, property or security held by the holder for payment or security, in the sole discretion of the holder. The failure to exercise any such right or remedy shall not be a waiver or release of such rights or remedies or the right to exercise any of them at another time.

This Note is to be governed and construed in accordance with the laws of the State of North Carolina.

This Note is give for the purposes set forth in the Loan Agreement and is secured by a UCC Security Statement filing against all property and assets purchased with the loan proceeds, which is a first lien upon the properties therein described.

IN TESTIMONY WHEREOF, each individual maker has hereunto set his/her hand and adopted as his/her seal the word “SEAL” appearing beside his/her name, the day and year first above written.

JERRY’S ARTARAMA N.C. INC.

By: \_\_\_\_\_ (SEAL)  
Bob Marcus

# *Consent Agenda Items*

Budget Amendments  
Ambulance Charge-Offs  
Tax Refunds and Releases  
Minutes

Monthly Reports  
911 Emergency Operations  
Administrative Ambulance Charge-Offs  
Cooperative Extension  
Fire and EMS  
Health Department  
Human Resources  
Information Technology  
Planning and Development  
Parks and Recreation  
Social Services  
Veterans Service

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2015 - 2016 Fiscal Year

A request to amend the 2015-2016 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Emergency Communications

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
911 LEPC Grant	10380-438078	1,104.00

TOTAL REVENUE INCREASE (DECREASE) \$ 1,104.00

Reason for Revenue Amendment Request: Additional State grant funding received by Emergency Comm/911.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
911 LEPC Grant	10621-500578	1,104.00

TOTAL \$ 1,104.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

Kelly Grissom , Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2015 - 2016 Fiscal Year

A request to amend the 2015-2016 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Emergency Communications

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	10399-439900	500.00

TOTAL REVENUE INCREASE (DECREASE) \$ 500.00

Reason for Revenue Amendment Request: Rollover unspent Duke Progress Energy grant funds to be used  
for children's educational supplies for 911.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Progress Energy-911	10621-500528	5,000.00

TOTAL \$ 5,000.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF  
\_\_\_\_\_  
\_\_\_\_\_  
Kelly Grissom , Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_



**AMBULANCE CHARGE-OFFS**

**DECEASED REQUIRING BOARD APPROVAL**

**JULY 2015**

<u>NAME</u>	<u>DATE OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Matthew L. Alston	04/02/2011	589.56	No estate listing
Joe J. Bibee	02/23/2013	450.06	No estate listing
Devin A. Branch	12/18/2008	71.28	No estate listing
Robert L. Crosby	01/16/2007 – 12/02/2009	1007.63	No estate listing
Estelle E. Edwards	07/06/2012	67.93	No estate listing
Ronald Fisher	08/12/2008 – 11/19/2013	486.60	No estate listing
Brenda Gay	05/23/2007 – 12/28/2013	375.35	No estate listing
Willie I. Green	08/16/2005 & 05/20/2006	300.00	No estate listing
Tracy S. Greenway, Sr.	11/10/2013	481.95	No estate listing
Henry L. Henderson	05/07/2013	471.30	No estate listing
Mary Frances I. O'Brien	08/17/2013	74.44	No estate listing
Darryl E. Overby	12/03/2013	150.00	No estate listing
Edmund Owens	12/07/2013	150.00	No estate listing
Sharon D. Ricks	08/14/2009	75.00	No estate listing
Agnes H. Williams	06/02/2006	377.00	No estate listing
Harry R. Williams	11/03/2013	120.28	No estate listing
<b>MONTHLY TOTAL</b>	<b>\$ 5,248.38</b>	<b>FISCAL YTD TOTAL</b>	<b>N/A</b>

## Tax Office Refund and Release Report for June 2015

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Ayscue Robert L. heirs	2011	144.59	0	0	0	105.00	foreclosure
Ayscue Robert L. heirs	2012	147.10	0	0	0	105.00	foreclosure
Ayscue Robert L. heirs	2013	147.10	0	0	0	105.00	foreclosure
Ayscue Robert L. heirs	2014	148.89	0	0	0	105.00	foreclosure
Banda Antonio	2010	0	48.05	0	0	102.50	pers prop billed
Bass Dorothy	2014	441.58	0	0	0	0	correct value
Clifton Gregory	2005	278.64	0	0	0	90.00	pers prop billed
Clifton Gregory	2006	278.64	0	0	0	90.00	pers prop billed
DLP Maria Parham Medical	2012	0	55,280.98	0	0	0	correct value
Edmonds Antoinette	2013	0	0	28.30	0	0	pro-rate
Four County Psychological	2013	0	12.76	0	0	0	pers prop billed
Four County Psychological	2013	0	1.94	0	0	0	pers prop billed
Four County Psychological	2013	0	1.54	0	0	0	pers prop billed
Four County Psychological	2014	0	10.20	0	0	0	pers prop billed
Four County Psychological	2014	0	1.65	0	0	0	pers prop billed
Four County Psychological	2014	0	1.55	0	0	0	pers prop billed
Girmay Fiseha	2010	402.99	0	0	0	307.50	foreclosure
Girmay Fiseha	2011	403.04	0	0	0	315.00	foreclosure
Girmay Fiseha	2012	403.04	0	0	0	315.00	foreclosure
Girmay Fiseha	2013	413.35	0	0	0	315.00	foreclosure
Girmay Fiseha	2014	416.30	0	0	0	315.00	foreclosure
Johnson Bronetta B. heirs	2010	801.34	0	0	0	102.50	foreclosure
Johnson Bronetta B. heirs	2011	801.37	0	0	0	105.00	foreclosure
Johnson Bronetta B. heirs	2012	801.37	0	0	0	105.00	foreclosure
Johnson Bronetta B. heirs	2013	821.89	0	0	0	105.00	foreclosure
Johnson Bronetta B. heirs	2014	827.75	0	0	0	105.00	foreclosure
Mosley James	2014	29.12	0	0	0	105.00	remove solid was
Steed Pauline E.	2007	20.03	0	0	0	0	foreclosure
Steed Pauline E.	2008	31.89	0	0	0	0	foreclosure
Steed Pauline E.	2009	31.99	0	0	0	0	foreclosure
Steed Pauline E.	2010	31.99	0	0	0	0	foreclosure
Steed Pauline E.	2011	31.99	0	0	0	0	foreclosure
Steed Pauline E.	2012	31.99	0	0	0	0	foreclosure
Steed Pauline E.	2013	32.81	0	0	0	0	foreclosure
Steed Pauline E.	2014	33.04	0	0	0	0	foreclosure
Thomas Arnold	2013	412.65	0	0	0	0	real prop - bill
Thomas Arnold	2014	417.67	0	0	0	0	real prop - bill
Waverly Richard E.	2011	116.21	0	0	0	0	foreclosure
Waverly Richard E.	2012	192.15	0	0	0	105.00	foreclosure
Waverly Richard E.	2013	197.07	0	0	0	105.00	foreclosure
Waverly Richard E.	2014	198.47	0	0	0	105.00	foreclosure
Williams Manuel Lamont, Jr.	2013	0	0	62.39	0	0	reg veh billed i
Yoruba Temple Osun Ojubo	2004	99.48	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2005	102.71	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2006	102.71	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2007	102.71	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2008	62.29	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2009	62.47	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2010	62.47	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2011	62.44	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2012	62.44	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2013	64.04	0	0	0	0	foreclosure
Yoruba Temple Osun Ojubo	2014	64.50	0	0	0	0	foreclosure
<b>Total</b>		<b>10,336.31</b>	<b>55,358.67</b>	<b>90.69</b>	<b>0</b>	<b>3,212.50</b>	
<b>Total Releases And Refunds</b>	<b>\$68,998.17</b>						

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TOTAL

5,939

TIME PERIOD:06/21/2015 09:00:00 Through 07/20/2015 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		429				429
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
AMERICAN RED CROSS	Other Dispatch	2				2
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	34	34			
BERTIE AMUBLANCE SERVICE	City & County Dispatch-actual	11	11			
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	28	28			
CSX RAILROAD	Other Dispatch	1				1
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	11	11			
EMBARQ	Other Dispatch	0				0
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	20	20			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	298		298		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	129		129		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,630		2,630		
HENDERSON STREET DEPT	City Dispatch	12		12		
HENDERSON WATER DEPARTMENT	City Dispatch	24		24		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	25	25			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	11	11			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	4			4	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	43			43	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	4			4	
NORTH CAROLINA MAGISTRATE OFFICE	State Dispatch	0			0	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	3			3	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	1			1	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	51			51	
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PROGRESS ENERGY	Other Dispatch	19				19
PUBLIC SERVICE GAS	Other Dispatch	1				1
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	26	26			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	575	252	322		1
VANCE COUNTY ANIMAL CONTROL	County Dispatch	113	113			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	2	2			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	17	17			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	137	137			
VANCE COUNTY RESCUE SQUAD	County Dispatch	35	35			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2,209	2,209			
WAKE ELECTRIC COOPERATIVE	Other Dispatch	0				0
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	15	15			
<b>TOTALS</b>		<b>6,922</b>	<b>2,947</b>	<b>3,415</b>	<b>107</b>	<b>453</b>

Signature:

Carey D. Thompson

Prepared by: Carey D. Thompson, 911 Database Coordinator

Signature:

Brian K. Short

Reviewed by Brian K. Short, Director

07/28/2015

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

***Jurisdiction:*** HEN-VAN

***First Date:*** 06/21/2015

***Last Date:*** 07/20/2015

<b><i>Complaint</i></b>		<b><i>Number</i></b>
911HU	911 HANG UP CALL	47
ABAND	ABANDONED OR JUNKED CARS	1
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	19
ABNV	ABANDONED VEHICLE	2
ACC-PD	ACCIDENT PROPERTY DAMAGE	96
ACC-PI	ACCIDENT PERSONAL INJURY	23
AIR PLANE CR	AIRPLANE CRASH	1
ALARM	ALARM RESIDENCE OR BUSINESS	309
ALARMFALSE	ALARM FALSE	94
ALARMMED	ALARM MEDICAL	12
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	5
ANIMAL-EMD	ANIMAL BITE / ATTACK	4
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	103
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	8
ASAG	ASSIST OTHER AGENCY	28
ASMO	ASSIST MOTORIST	64
ASSAULIP-EMD	ASSAULT OR SEXUAL ASSAULT - IN PI	2
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	36
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	7
BE MV	BREAKING AND ENTERING TO A MOTC	15
BON	BONDING	2
BONDSET	BOND SET	1
BREATH-EMD	BREATHING PROBLEMS	60
BURG-IP	BURGULARY/B&E IN PROGRESS	5
BURGLARY	BURGLARY	55
BURNS-EMD	BURNS (SCALDS) OR EXPLOSIONS (E	1
CAR	CARELESS AND RECKLESS DRIVER	61
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR I	9
CHASE	CHASE	3
CHESTPAI-EMD	CHEST PAIN	52
CHIVEH	CHILD LOCKED IN VEHICLE	1
CHOKING-EMD	CHOKING	2
CIVDIS	CIVIL DISPUTE	98
COMTHR	COMMUNICATING THREATS	15
CONTROLBURN	CONTROLLED BURN	2
CONVULS-EMD	CONVULSIONS / SEIZURES	29
DIABETIC-EMD	DIABETIC PROBLEMS	14
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTR	6
DISO	DISORDERLY PERSON	99
DOMEIP/W	DOMESTICE DISPUTE - IN PROGRESS	5
DOM-PROB	DOMESTIC PROBLEM	71
DROWNING-EMD	DROWNING (NEAR DRWONING) / DIVIN	1
DRUGALC	DRUG OR ALCOHOL COMPLAINT	58
DRUNKDRIV	DRUNK DRIVER	11
DVO	DOMESTIC VIOLENCE ORDER	4
EFD-AIR EMER	AIRCRAFT EMERGENCY	3
EFD-ALARMS	ALARMS	23
EFD-BOMB TRE	BOMB TREAT	1
EFD-CIT ASST	CITIZEN ASSIST / SERVICE CALL	18
EFD-CONF SPA	CONFINED SPACE / STRUCTURE COLI	2
EFD-ELEC HAZ	ELECTRICAL HAZZARD	9
EFD-EXPLOSI	EXPLOSION	1

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

***Jurisdiction:*** HEN-VAN

***First Date:*** 06/21/2015

***Last Date:*** 07/20/2015

<b><i>Complaint</i></b>		<b><i>Number</i></b>
EFD-EXTRACAT	EXTRICATION / ENTRAPPED	2
EFD-FUEL SPI	FUEL SPILL	4
EFD-GAS LEAK	GAS LEAK / ODOR	4
EFD-HAZMAT	HAZMAT	4
EFD-HIGH ANG	HIGH ANGLE RESCUE	1
EFD-LIGHTNIN	LIGHTNING STRIKE	1
EFD-MUT AID	MUTUAL AID/ ASSIST OUTSIDE AGENC	2
EFD-MVC	MOTOR VEHICLE COLLISION	18
EFD-ODOR	ODOR (STRANGE/UNKNOWN)	4
EFD-OUTSI FR	OUTSIDE FIRE	5
EFD-SMOK OUT	SMOKE INVESTIGATION OUTSIDE	2
EFD-STRU FIR	STRUCTURE FIRE	11
EFD-VEH FIRE	VEHICLE FIRE	4
EMERG TRANS	EMERGENCY TRANSPORT	3
ESCO	ESCORT	203
EVICTION	EVICTION CARRIED OUT	43
FALLS-EMD	FALLS (SUBJECT FALLEN)	44
FIGHT	FIGHT	30
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	2
FIRE ALA-EFD	FIRE ALARM	2
FIRE AL	FIRE ALARM	26
FIRE BRU	BRUSH/GRASS FIRE	5
FIRE DUMP	DUMPSTER FIRE	1
FIRE ELEC	ELECTRICAL FIRE	3
FIRE STRUC	STRUCTURE FIRE	10
FIRE TRANS	TRANSFORMER FIRE	3
FIRE VEHI	VEHICLE FIRE	2
FIRE	FIRE CASE ENTRY	11
FRAUD	FRAUD/FORGERY	37
FUELSPIILL	FUEL SPILL	1
GASLEA	GAS LEAK	1
HARR	HARRASSMENT/THREATS	43
HEADACHE-EMD	HEADACHE	2
HEART-EMD	HEART PROBLEMS - AICD	8
HEAT/CLD-EMD	HEAT / COLD EXPOSURE	6
HEMORR-EMD	HEMORRHAGE / LACERATION	14
HOMEINV	HOME INVASION	2
HRPD	HIT & RUN PD	32
HRPI	HIT & RUN PI	1
ILL-DUMP	ILLEGAL DUMPING	5
INDEXPO	INDECENT EXPOSURE	3
INSPECTION	FIRE INSPECTION	60
INTPERS	INTOXICATED PERSON	11
INVE	INVESTIGATE ----- AT	951
IPV	IMPROPERLY PARKED VEHICLE	32
JUV	JUVENILE PROBLEMS	40
LARCIP	LARCENY IN PROGRESS	1
LARC	LARCENY - ALREADY OCCURRED	128
LOIT	LOITERING COMPLAIN	12
LOST	LOST PROPERTY	11
LOUD	LOUD MUSIC	87
MEDICAL	MEDICAL	1



# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

***Jurisdiction:*** HEN-VAN

***First Date:*** 06/21/2015

***Last Date:*** 07/20/2015

<b><i>Complaint</i></b>		<b><i>Number</i></b>
MEN	MENTAL SUBJECT	74
MISS	MISSING PERSON	5
OPEN	OPEN DOOR/WINDOW	11
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	5
PDAMG	PROPERTY DAMAGE ALREADY OCCUI	89
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	4
PROW	PROWLER	29
RAPE	RAPE	1
RECFPI	RECOVERED/FOUND PROPERTY	20
ROBARM	ROBBERY ARMED	5
ROBSA	ROBERY STRONG ARM	1
RUN	RUNAWAY	5
SHOP	SHOPLIFTER	37
SHOTS	SHOTS FIRED	106
SICK-EMD	SICK PERSON	119
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	16
STOLV	STOLEN VEHICLE	7
STROKE-EMD	STROKE (CVA)	12
SUBINCUS	SUBJECT IN CUSTODY	16
SUMMONS	CIVIL / CRIMINAL SUMMONS	3
SUPSUB	SUSPICIOUS SUBJECT	89
SURR	SURRENDER	7
SUSVEH	SUSPICIOUS VEHICLE	102
TEST	TEST CALL	316
TRAFFIC STOP	VEHICLE STOP	317
TRANSPORT	TRANSPORT	5
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	6
TREEDWN	TREE DOWN	45
TRES	TRESPASSING SUSPECT	83
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	12
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	41
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	4
WARRANT	WARRANT	783
WATER	WATER RELATED PROBLEM	25
WRIT	WRIT OF EXECUTION	2

***Report Total:*** 5939

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Department (All Units)***

***First Date:*** 06/21/2015

***Jurisdiction:*** HEN-VAN

***Last Date:*** 07/20/2015

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	<b><i>Department</i></b>	<b><i>Number</i></b>
1	Data with no Department.	429
2	data error, blank in Department	4
3	AFTO	1
4	ARC	2
5	BERT	11
6	BVFD	34
7	CSX	1
8	CVFD	28
9	DOT	43
10	DSS	2
11	DVFD	11
12	EM	17
13	EMS	575
14	EVFD	20
15	FOR	4
16	GAS	1
17	HFD1	298
18	HFD2	129
19	HPD	2630
20	HVFD	25
21	KVFD	11
22	ME	3
23	PARK	4
24	PE	19
25	PROB	1
26	SHP	51
27	STRE	12
28	TVFD	26
29	VCAC	113
30	VCFD	137
31	VCR	35
32	VCSO	2209
33	WATE	24
34	WILD	1
35	WVFD	15

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***Total:*** 5939

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

# ADMINISTRATIVE AMBULANCE CHARGE-OFFS

## FOR INFORMATION ONLY

JULY 2015

<u>NAME</u>	<u>DATES OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Robert M. Burwell	08/01/2010	411.12	Deceased-Statute of limitation beyond 3 yrs
Ned Jefferson, Jr.	03/29/2008 & 01/15/2010	552.05	Deceased-Statute of limitation beyond 3 yrs
Norman R. Yount, Sr.	05/11/2011	150.00	Deceased-Statute of limitation beyond 3 yrs
Donald R. Adams	06/07/2005	392.50	Uncollectible-Statute of limitation beyond 10 yrs
Stanley L. Ayscue	06/27/2005	367.00	Uncollectible-Statute of limitation beyond 10 yrs
Stephanie A. Ayscue	06/21/2005	443.50	Uncollectible-Statute of limitation beyond 10 yrs
Michael Baker	06/28/2005	375.50	Uncollectible-Statute of limitation beyond 10 yrs
Calvin Blue	06/23/2005	418.00	Uncollectible-Statute of limitation beyond 10 yrs
Regina Brooks	06/14/2005	153.00	Uncollectible-Statute of limitation beyond 10 yrs
Natashia Brown	06/11/2005	377.00	Uncollectible-Statute of limitation beyond 10 yrs
Linda R. Bryant	06/25/2005	34.04	Uncollectible-Statute of limitation beyond 10 yrs
Earline H. Bullock	06/22/2005	292.50	Uncollectible-Statute of limitation beyond 10 yrs
Waynemon Bullock	06/27/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Vanessa Butler	06/16/2005 – 06/30/2005	800.50	Uncollectible-Statute of limitation beyond 10 yrs
Charles Cannady	06/07/2005	392.50	Uncollectible-Statute of limitation beyond 10 yrs

Lorenzo R. Carrion	06/11/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Richard S. Carter	06/13/2005 & 06/25/2005	768.00	Uncollectible-Statute of limitation beyond 10 yrs
Walter Champion	06/13/2005	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Leslie Coburn	06/06/2005	242.50	Uncollectible-Statute of limitation beyond 10 yrs
Ann Dudley	06/07/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Wesley Duncan	06/14/2005 – 06/19/2005	450.00	Uncollectible-Statute of limitation beyond 10 yrs
Ella W. Durham	06/06/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Thomas S. Dutter	06/15/2005	460.50	Uncollectible-Statute of limitation beyond 10 yrs
Terry W. Edmonds	06/08/2005 – 06/27/2005	170.07	Uncollectible-Statute of limitation beyond 10 yrs
Chad D. George	06/05/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
LaMichael Grant	06/30/2005	513.54	Uncollectible-Statute of limitation beyond 10 yrs
Willie R. Green	06/14/2005	65.19	Uncollectible-Statute of limitation beyond 10 yrs
Sandra L. Grissom	06/09/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Maxine Hanks	06/14/2005	375.50	Uncollectible-Statute of limitation beyond 10 yrs
Lonnie J. Hargrove	06/06/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Ray C. Hargrove	06/12/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Antionnetta F. Harris	06/17/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Melvin T. Harris	06/25/2005	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Natalie N. Harris	06/21/2005	443.50	Uncollectible-Statute of limitation beyond 10 yrs
Janet M. Harrison	06/25/2005	509.50	Uncollectible-Statute of limitation beyond 10 yrs

Phyllis C. Hendren	06/02/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Pearl Higgs	06/25/2005	418.00	Uncollectible-Statute of limitation beyond 10 yrs
Bennie C. Jeffreys	06/24/2005	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Shirley Lawrence	06/07/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Kaylen Lenhardt	06/14/2005	281.73	Uncollectible-Statute of limitation beyond 10 yrs
Clementine B. Lewis	06/20/2005	358.50	Uncollectible-Statute of limitation beyond 10 yrs
Carolee Long	06/07/2005	518.00	Uncollectible-Statute of limitation beyond 10 yrs
Dawn Magda	06/26/2005	458.50	Uncollectible-Statute of limitation beyond 10 yrs
Edward M. Mason	06/01/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Peggy P. McAllister	06/21/2005	308.50	Uncollectible-Statute of limitation beyond 10 yrs
Earl McClellan	06/06/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Mike Molina	06/19/2005	594.50	Uncollectible-Statute of limitation beyond 10 yrs
Stacey N. Moser	06/26/2005	434.03	Uncollectible-Statute of limitation beyond 10 yrs
Ugwunna Nwakupda	06/09/2005	261.65	Uncollectible-Statute of limitation beyond 10 yrs
Essie P. Ollis	06/27/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Herman Owens	06/26/2005	385.50	Uncollectible-Statute of limitation beyond 10 yrs
Oscar Paschall	06/12/2005 – 06/16/2005	600.00	Uncollectible-Statute of limitation beyond 10 yrs
Tommy G. Patton	06/24/2005	352.00	Uncollectible-Statute of limitation beyond 10 yrs
James H. Pernell	06/24/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
David Perry	06/10/2005	409.50	Uncollectible-Statute of limitation beyond 10 yrs



Hakeim Perry	06/24/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Alicia L. Person-Cheek	06/16/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Joe Person	06/06/2005	518.00	Uncollectible-Statute of limitation beyond 10 yrs
John Porcaro	06/09/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Regina A. Ragland	06/15/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Thea Reddick	06/11/2005	501.00	Uncollectible-Statute of limitation beyond 10 yrs
Shawn E. Reid	06/27/2005	577.50	Uncollectible-Statute of limitation beyond 10 yrs
Jack Renn	06/06/2005 – 06/27/2005	600.00	Uncollectible-Statute of limitation beyond 10 yrs
Flora Rentinez	06/29/2005	452.00	Uncollectible-Statute of limitation beyond 10 yrs
Crystal Richardson	06/02/2005	375.50	Uncollectible-Statute of limitation beyond 10 yrs
Adam Roberson	06/24/2005	435.00	Uncollectible-Statute of limitation beyond 10 yrs
Jose A. Sanchez	06/24/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Norma C. Shafer	06/03/2005	63.42	Uncollectible-Statute of limitation beyond 10 yrs
Mickayla C. Sneed	06/30/2005	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Misty L. Southerland	06/29/2005	392.50	Uncollectible-Statute of limitation beyond 10 yrs
Nina A. Spencer	06/20/2005	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Carolyn A. Stroud	06/06/2005	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Jeanette R. Thornton	06/04/2005	358.50	Uncollectible-Statute of limitation beyond 10 yrs
Sandra Vance	06/24/2005	210.03	Uncollectible-Statute of limitation beyond 10 yrs
Vashonda J. Waller	06/02/2005	458.50	Uncollectible-Statute of limitation beyond 10 yrs

Amy R. Watkins	06/01/2005	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Karl Weston	06/12/2005	150.00	Uncollectible-Statute of limitation beyond 10 yrs
David Whitmore	06/01/2005	83.60	Uncollectible-Statute of limitation beyond 10 yrs
Spencer Wilkerson	06/08/2005	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Augustua Williams	06/21/2005	469.00	Uncollectible-Statute of limitation beyond 10 yrs
Natasha D. Williams	06/12/2005	384.00	Uncollectible-Statute of limitation beyond 10 yrs
Randall L. Wilson	06/08/2005	375.50	Uncollectible-Statute of limitation beyond 10 yrs

TOTAL	\$ 25,595.97
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<b>Objectives</b>	<b>Outcomes</b>
<b>1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.</b>	<ul style="list-style-type: none"><li>● The Kerr-Tar Beekeepers met for their July meeting with 13 members attending. The July educational topic was Top Bar Beehives. The members learned how to construct a Top Bar beehive and the difference from a regular beehive.</li><li>● The Vance County Regional Farmers Market is seeing record numbers of vendors and customers in our second season at our new facility. Plans are well underway to install a heating system in the vendor sales area and to pave the parking lot, both of which should be completed by the end of the year.</li></ul>
<b>2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consume</b>	<ul style="list-style-type: none"><li>● A Integrated Pest Management For Farm &amp; Garden meeting was conducted with 3 small farmers attending .The farmers stated on post meeting evaluations that their knowledge about Integrated Pest Management (IPM) had increased and would use Integrated Pest Management to lower their use of pesticides, increasing food safety and protecting the environment. Adopting IPM methods would save them money on pesticides.</li><li>● Cooperative Extension conducted a Farm Safety Review for a local farmer, providing detailed information on how to continue providing a safe working environment, and</li></ul>

	recognition for safety practices in place.
<b>3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.</b>	<ul style="list-style-type: none"> <li>● The Vance County Extension Advisory Leadership Council held it's first meeting of the 2015/2016 year and welcomed 6 new board members from the community. Anita Hicks former ALC vice chair was nominated and selected to serve on the state Strategic Planning Council through NC A&amp;T SU Cooperative Extension.</li> </ul>
<b>4. Youth and adults will address community issues and/or challenges through volunteerism.</b>	<ul style="list-style-type: none"> <li>● Over 6 high school youth serving as 4-H summer fun volunteers.</li> </ul>
<b>5. North Carolina's plant, animal and food systems will become more profitable and sustainable.</b>	<ul style="list-style-type: none"> <li>● A team of Extension Agents held a Regional Hay Day in Granville County, providing farmers from the four-county region with up-to-date information on producing high quality hay in the most efficient manner. Approximately 40 farmers from the region attended.</li> <li>● Cooperative Extension provides on-site consultations to farmers throughout the growing season to assist farmers with pest management, weed control, disease identification, and aquatic weed management.</li> </ul>
<b>6. Parents and caregivers will effectively use recommended parenting, self care practices and community resources.</b>	<ul style="list-style-type: none"> <li>● Recently hired Jean Bell as the parenting education coordinator/facilitator and June Smith as the co-facilitator. The team is currently training and preparing for their next series. Program is scheduled to start in September.</li> </ul>
<b>7. Futures that Work: School to Career Pathways</b>	<ul style="list-style-type: none"> <li>● 4-H Summer Fun kicked. Over 8 weeks of fun providing pathways to careers in STEM and enhancing leadership</li> </ul>

	skills.
<b>8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases</b>	<ul style="list-style-type: none"><li>● Summer Food and Nutrition intern reached over 100 youth providing programming at the Boys and Girls Club, Parks and Rec, YMCA, and 4-H.</li></ul>
<b>9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.</b>	<ul style="list-style-type: none"><li>● Cooperative Extension reaches hundreds of local citizens each month with environmentally sound recommendations on pest management and landscape/garden maintenance through news articles, electronic newsletters, a weekly radio program, and Master Gardener outreach efforts.</li><li>● On July 28th, Cooperative Extension initiated the 2015 Master Gardener training class. This 14 week class will bring 8 new volunteers into the program, who will be ready to join the educational and community outreach efforts of our volunteer program.</li></ul>

**Vance County Emergency Service**  
**07/01/2015- 07/28/15 Call Breakdown**

**EMS Calls Totals By Station**

Company 9 (Main)	417
Company 1 (Bearpond FD)	77
<b>July 2015 Call Totals</b>	<b>494</b>

**EMS Calls By Medical Category**

Abdominal Pain	26
Allergies	6
Animal Bite	3
Assault	12
Back Pain	7
Breathing Problems	40
Burns	2
CO Poisoning / Hazmat	1
Cardiac Arrest	8
Chest Pain	47
Choking	3
Code Stroke	5
Convulsions / Seizure	23
Diabetic Problem	12
Drowning	0
Electrocution	0
Eye Problem	0
Fall Victim	30
Fire Standby	10
Headache	4
Heart Problems	3
Heat/Cold Exposure	3
Hemorrhage/Laceration	10
Industrial Accident	0
Ingestion/Poisoning	11
MCI	0
Not Applicable	6
Not Available	8
Not Entered	2
Not Known	2
Pain	17
Pregnancy / Childbirth	2
Psychiatric Problems	2
Respiratory Arrest	0
STEMI	1
Sick Person	88
Stab/Gunshot Wound	10

**EMS Calls By Medical Category (cont.)**

Stroke/CVA	7
Traffic Accident	37
Transfer / Interfacility	0
Trauma, Arrest	0
Traumatic Injury	6
Unconscious / Fainting	26
Unknown Problems	14
<b>July 2015 Call Totals</b>	<b>494</b>

**EMS Calls By Outcome**

ALS Assist	0
Cancelled	0
Cancelled Enroute	11
Dead at Scene	8
Fire Standby	4
No Patient Found	12
Patient Refused Care	47
Standby	4
Training Chart	0
Treated, Refused transport	43
Treated, Transferred Care	2
Treated, Transported by EMS	363
<b>July 2015 Call Totals</b>	<b>494</b>

**Fire Calls By Outcome**

Structure Fires (Golden Belt)	0
Vehicle Fires	0
Brush / Woods Fires	0
First Responder	38
Motor Vehicle Accident	4
Mutual Aid	7
Hazardous Materials	1
False Alarms	0
Service Calls	7
<b>July 2015 Call Totals</b>	<b>57</b>

\* monthly report needed before the end of the month. It is missing 3 days.



**GRANVILLE-VANCE DISTRICT HEALTH DEPARTMENT  
HEALTH DEPARTMENT REPORT**

PROGRAM	JUNE 1-30, 2015 (V)
<b>PRENATAL SERVICES (OB)</b>	<b>175</b>
❖ Pregnancy Care Management (OBCM)	106
❖ Postpartum Home Visits	18
❖ Clinical Services	44
❖ New OBs	7
<b>CHILD HEALTH</b>	<b>216</b>
❖ Child Coordination for Children (CC4C)	85
❖ Newborn Home Visits	18
❖ Clinical Services	7
<b>FAMILY PLANNING</b>	<b>58</b>
❖ Clinical Services	47
❖ Pregnancy Tests	11
<b>HIV TESTS</b>	<b>54</b>
<b>STD TESTS</b>	<b>62</b>
<b>TB TESTING</b>	<b>20</b>
❖ PPD	12
❖ PPD Reading	8
❖ TB Cases	0
❖ TB Contacts tested	0
<b>IMMUNIZATIONS</b>	<b>37</b>
❖ Universal	37
❖ Flu	0
<b>LABORATORY TESTS</b>	<b>533</b>
❖ In-house	246
❖ Reference Laboratories	287
<b>ANIMAL BITES/POSSIBLE RABIES EXPOSURE</b>	<b>2</b>
<b>REPORTABLE DISEASE/INVESTIGATION &amp; SURVEILLANCE</b>	<b>75</b>
<b>VITAL RECORDS</b>	<b>87</b>
❖ Births	49
❖ Deaths	38
❖ Fetal Deaths	0
<b>MISCELLANEOUS GENERAL SERVICES</b> (Allergy shots, B12 Injections, Blood Pressure checks, etc.)	<b>0</b>
<b>HOME HEALTH AGENCY</b>	<b>412</b>
❖ Physical Therapy	164
❖ Occupational Therapy	18
❖ Speech Therapy	6
❖ Skilled Nursing	181
❖ Med Social Worker	5
❖ Aide/Home Health	38
<b>HEALTH EDUCATION AND PROMOTION</b>	<b>4</b>
❖ Meetings/Community Collaboration	0
❖ Presentations/Health Fairs	1
❖ Workshops/Trainings	0
❖ Girls On The Run Season (March-May)*	0
❖ *7 locations meeting twice a week	0
❖ Community Outreach	0
❖ Teen PEP (August-June) meets 5 days a week	3
❖ Continuing Education	0
<b>SUPPLEMENTAL NUTRITION PROGRAM FOR WOMEN, INFANTS AND CHILDREN (WIC)</b>	<b>Unable to get WIC data at the time</b>

Vicxie Boyd 6/13/2015



# Septic Application

DATE RECVD	SITE READY	PARCEL NO SUBDIVISION	LOT#	APPLICANT	OWNER	EHS	PERMIT ISSUED	PERMIT #	ADDRESS
6/1/2015	6/22/2015			Nicholas Kearney	Same			PO	Thomas Road
6/2/2015				Jeff Ayscue	Same	CH	6/2/2015	8085	685 Nutbush Farm Road
6/12/2015		Plum Nutty	2	Tim Murray	Robbie Tibbet	CH	7/7/2015	8097	Pollyanna Road
6/26/2015				James & Donna Ray	Same			PO	Rev Henderson Rd
*TD=Property turned down, unsuitable soil					Nancy S Brewer		7/7/2015		
* PO=pending owner: more information needed									
* PHD=pending H.D.: in process									

2015	June	CAT	
04091020080 SNACK AND GO 1001 Warrenton Road 252-767-7185	6-5-15 H	2	
04091020085 1001 FLEA MARKET 119 WARRENTON RD 252-204-2527	SK 6-5-15 T	2	
04091010037 KFC 130 Raleigh Road 136 Mike Luihn 492-2342	6-8-15 A 93.5	3	
04091010418 HANNA GROCERY 4742 Raleigh Road 492-8600	6-8-15 H	3	
04091010348 MAHOGANY'S 130 W Montgomery St 252-915-5383	6-9-15 H	4	
04091020084 HENDERSON COURNER STORE 1045 S WILLIAMS ST 252-432-3594	6-9-15 A 89	3	
4091150002 CWS COMMISSARY 602 S Garnett Street 492-9555	6-9-15 A 98.5	2	
04091030051 CWS COMMISSARY 602 S Garnett Street 492-9555	6-9-15 A 100	2	
04091010163 GOLDEN CHINA 1656 N Garnett Street 199 Yun Yu Zheng 492-9131	6-9-15 A 96	4	

2015	June	CAT	
04091011086 CHINA KING 383 Raleigh Road 226 JiXian Zheng 433-8088	6-9-15 A 95.5	4	
04091010030 GOLDEN SKILLET 444 Dabney Drive 130 Steve Wright 492-4040	6-9-15 A 97	4	
04091300015 FOOD LION 1241 Dabney Drive 613 Food Lion Inc 430-8812	6-9-15 A 98	3	
04091010044 NUNNERY FREEMAN 1645 Norlina Road 151 OH Freeman 438-4751	6-10-15 A 92.5	4	
04091010376 FIRST CHOICE CANTEEN 100 Comfort Drive 434-480-2997	6-10-15 A 94.5	3	
04091010072 WENDY'S 1516 Dabney Drive 181 Wendy's 438-5992	6-10-15 A 97.5	3	
04091010009 BOJANGLES 1518 Dabney Drive 109 Bojangle's 438-8446	6-10-15 A 98.5	3	
04091090223 VANCE COUNTY NUTRITION SITE 126 S Garnett St 252-492-0257	6-11-15 A 99.5	4	
04091010385 EL AGAVE MEXICAN RESTAURANT 430-6637	6-11-15 A 96.5	4	

2015	June	CAT	
04091010382 THE CAFÉ' 293 Warrenton Road	6-12-15 C	3	
04091030029 WILKERSON'S KITCHEN HWY 39 N	6-12-15 A 99	2	
04091030072 TASTEFUL DELIGHT GRILL 123 THORPE ST 252-204-6739	6-12-15 A 93	2	
04091040003 GEORGE ROBETS 1802 Willow Lane 252-767-5988	6-12-15 H	2	
04091010368 RUBY TUESDAY 101 Exchange Street 492-6243	6-15-15 A 97	4	
04091010 SMITHFIELD CHIK/BBQ 100 Exchange Blvd 492-3655	6-15-15 A 98.5	3	
04091010921 CHICK-FIL-A 200 Trade St 436-0010	6-15-15 A 97.5	3	
04091300011 SUPPLY LINE MARKET 235 Raleigh Road 611 John Williams 438-2836	6-15-15 A 98	3	
04091020025 SUPPLY LINE DELI 235 Raleigh Road 018 John Williams 438-2836	6-15-15 A 98	4	



2015	June	CAT	
04091010189 KFC 1553 Dabney Drive 218 Buddy L Properties 492-2773	6-16-15 A 97.5	3	
04091010127 DENNY'S 1524 Dabney Drive 121 LSJ Inc 438-4800	6-16-15 A 99	4	
04091010359 JJ FISH & CHICKEN 1202 E Andrews Ave 431-0060	6-16-15 A 96.5	4	
04091020069 FOOD LION DELI 1419 E Andrews Ave 043 Food Lion Inc 433-0553	6-16-15 A 99	2	
04091300018 FOOD LION 1419 E Andrews Ave 614 Food Lion Inc 433-0553	6-16-15 A 98.5	3	
04091010057 SKATEEUM SNACK BAR 1248 Coble Blvd 163 Benton Hight 492-5033	6-17-15 A 97	2	
04091027907 TED'S CATERING 420 Alexander Ave 430-0173	6-17-15 A 93.5	4	
04091020086 MOJO'S CARIBBEAN GRILL 1208 E ANDREWS AVE 252-820-2652	6-17-15 I	2	
04091010370 RALEIGH ROAD OUTDOOR THEATER 3336 Raleigh Road Silly Place Entertainment 434-645-9353	6-18-15 A 95	2	

2015	June	CAT	
04091010389 Café 9 Twenty-Three 119 S Garnett St 252-430-0848	6-18-15 A 96.5	2	
04091010318 WAFFLE HOUSE # 1876 942 W Andrews Ave 430-0218	6-18-15 A 97.5	3	
04091010365 CROSSROAD FAMILY RESTAURANT 946 G West Andrews Ave 252-430-1129	6-18-15 H	4	
04091010216 MIDDLEBURG VARIETY 7075 Broad St 241 Ednar Nasher 430-7198	6-19-15 A 93	3	
04091010278 RJ'S COUNTRY STORE INC 13674 NC HWY 39 N 430-0014	6-18-15 A 95.5	4	
04091300005 FOOD LION 377 Raleigh Road 606 Food Lion Inc. 492-0929	6-22-12 A 98.5	3	
04091020049 FOOD LION DELI 377 Raleigh Road 025 Food Lion Inc 492-0929	6-22-15 A 98.5	2	
04091010341 MARIA PARHAM DIET. 566 Ruin Creek Road 144 Patrick Jackson 438-4143	6-22-15 A 98.5	4	
04091010298 GEORGE'S 210 N Garnett Street	6-22-15 A 91	4	

2015	June	CAT	
04091010164 MAZATLAN 1052 Ruin Creek Road 200 Gavino Flores 438-6062	6-22-15 A 96.5	4	
04091010383 TAQUERIA PONCE 219 S Garnett St 430-3130	6-23-15 A 97.5	4	
4091020248 WAL MART DELI 200 N Cooper Drive 438-7925	6-23-15 A 99	3	
04091010371 VILLAGE KITCHEN 919 Beckford Drive 738-9998	6-23-15 A 98	4	
04091010350 PINO'S 987 S Beckford Drive 252-678-3608	6-23-15 A 95.5	4	
04091010038 KITTRELL JOB CORP US HWY 1 140 Kittrell Job Corp 438-6161	6-24-15 A 97.5	4	
04091010335 SO--UL DELICIOUS 1502 Raleigh Road 252-767-6317	6-24-15 A 93.5	4	
04091010013 CHEX TRUCK STOP I-85 & Flemingtown Road 113 TC Stevenson 492-5189	6-24-15 A 93.5	4	
04091010300 MAYFLOWER SEAFOOD 201 N Cooper Drive	6-24-15 A 95.5	4	

2015	June	CAT	
04091010378 Mama's Country Kitchen & Grill 2345 N. HWY 39 252-498-0516	6-24-15 A 97	4	
04091010343 CLARK ST BOYS & GIRLS CLUB 212 N Clark Street	6-25-15 A 97.5	4	
04091300600 COMPARE MARKET 1141 E Andrews Ave 438-4362	6-25-15 A 99	3	
04091010174 HAUTRE'S BEST BET 1307 E Andrews Ave 206 Ahmed Hauter 430-8345	6-25-15 A 88.5	3	
4091030067 REYE'S TACOS 239 Finch Road 252-767-2996	6-26-15 A 98	2	
04091030068 TACOS MONAREAS 219 S Garnett St. 252-430-3130	4-7-15 I 6-26-15 C	2	
04091300004 FOOD LION 1650 N Garnett Street 605 Food Lion Inc 492-8028	6-25-15 A 97	3	
04091020047 FOOD LION DELI 1650 N Garnett Street 023 Food Lion Inc 492-8029	6-25-15 A 96	2	

2015	June	CAT	
04091010201 220 SEAFOOD 1812 N Garnett St 178 T&J Restaurant Corp 492-8084	6-26-15 A 94.5	4	
04091030073 Pinkerton's Kountry Kitchen 1757 NC HWY 39 S 919-235-5789	6-29-15 I	2	
04091020099 CHINA KITCHEN 511 Andrews Ave 004 Shu Hung Lee 492-4150	6-29-15 A 94.5	4	
04091010025 FORSYTHE'S BBQ 2362 N Garnett St 127 TH Weldon 438-5228	6-30-15 A 96.5	4	
I= New Business C= Closed H= Out of Business B= Seasonal T=Transitional	7/7/2015		
Nancy S. Bauer			

Monthly Activities Report for the Information Technology Department  
July, 2015  
Kevin M. Brown, IT Director.

1. Worked with TWC over parts of several days to get the new digital TV boxes installed.
2. Performed end of year financials backup for the finance department.
3. Installed 2 new replacement workstations for the finance department.
4. Continued training cycle on computer forensics and ethical hacking using materials purchased with the IT Training budget.
5. Distributed 5 new MDTs to deputies in the VC sheriff's office.
6. Reprogrammed several phone extensions at DSS for new or moved employees.
7. Installed new cables at the jail to directly connect C1, C2, and C3 to the network.
8. Installed wireless access at the Senior Center for guests to use.
9. Repaired several county email "in boxes" after successfully blocking viruses from crossing the county firewall.
10. Purchased a 1 Terabyte backup device for the solid waste unit to back up data at the solid waste site.
11. Corrected a remote access issue with CAPPS program at the jail.
12. Attended a meeting at DSS to discuss document management issues and plan for a future demo of document management software.
13. Participated in policy manual update meeting with several other county dept heads.
14. Researched several open source network management applications to replace the existing management application.
15. Installed new battery backup unit at the new courthouse to replace a defective unit.
16. Installed a new distribution switch in the old courthouse to accommodate bandwidth performance and reliability.
17. Supervised summer intern and assigned projects as required by county needs.



18. Regular monitoring of the main firewall that includes content filtering, intrusion prevention, application control and gateway AV and malware protection.
19. Monitor the anti-virus servers for possible virus problems.
20. Continue to assist employees in the use of the content management system.
21. Continued to perform internal and external network security vulnerability checks.
22. Continued daily monitoring of server and firewall logs and backup jobs.
23. Helped users upload documents to the CMS and make those documents available to the public.
24. Monitor the UTM for updates and potential security problems.

**VANCE COUNTY PLANNING & DEVELOPMENT**  
**ACTIVITY SUMMARY REPORT**  
June 26, 2015 - July 25, 2015

**GENERAL ACTIVITY**

Type of Activity	Total Records	Fees	Job Cost
Violations	2	N/A	N/A
Complaints	12	N/A	N/A
Projects	4	N/A	N/A
Miscellaneous Fees	21	\$347	N/A
Planning Fees	3	\$380	N/A
*Zoning Permits*	33	\$1,460	N/A
Board of Adjustment	1	\$250	N/A
Planning Board / Rezoning	0	\$0	N/A
Mechanical	17	\$1,775	\$320,518
Electrical	33	\$2,090	\$33,265
Plumbing	16	\$835	\$16,253
Water Taps	6	\$750	N/A
** Building **	51	\$12,644	\$1,695,685
<b>TOTAL ALL ACTIVITY</b>	<b>199</b>	<b>\$20,531</b>	<b>\$2,065,721</b>

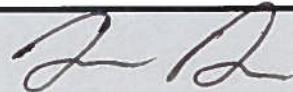
**\* ZONING PERMITS BREAKDOWN \***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	4	\$240
Multi-Family Dwellings	0	\$0
Residential Additions	14	\$845
Commercial	0	\$0
Miscellaneous	0	\$0
Sign	0	\$0
Cell Tower	0	\$0
Perk Test Authorizations	15	\$375
Dev Permit (Kittrell)	0	\$0
<b>TOTAL ZONING PERMITS</b>	<b>33</b>	<b>\$1,460</b>

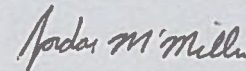
**\*\* BUILDING PERMITS BREAKDOWN \*\***

Residential Building Permits	Total	Fees	Job Cost
(SFR) Single Family Residential	0	\$0	\$0
(MOD) Modular	1	\$744	\$126,500
(SWMH) Single Wide Mobile Home	3	\$630	\$79,400
(DWMH) Double Wide Mobile Home	0	\$0	\$0
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	13	\$2,010	\$157,700
Remodel	4	\$585	\$12,400
Shingles	9	\$660	\$33,015
(Demo) Demolition	3	\$165	\$67,500
<b>Total Residential</b>	<b>33</b>	<b>\$4,794</b>	<b>\$476,515</b>
<b>Commercial Building Permits</b>			
(CN) Commercial - New	2	\$6,385	\$1,181,000
(CA) Commercial - Addition	5	\$810	\$32,630
(CU) Commercial - Upfit	0	\$0	\$0
(OC) Occupancy Change	0	\$0	\$0
(FS) Fire/Safety	8	\$480	\$485
<b>Total Commercial</b>	<b>15</b>	<b>\$7,675</b>	<b>\$1,214,115</b>
Misc (Residential & Commercial)	3	\$175	\$5,055
<b>TOTAL BUILDING PERMITS</b>	<b>51</b>	<b>\$12,644</b>	<b>\$1,695,685</b>

Prepared by:  
07/27/2015



Approved by:  
07/27/2015



# Zoning Permits Subtotal Report

Sorted by Permit Type

Report for 06/26/2015 to 07/25/2015

Date	Permit Type	Site Address	Issued to	Project Scope	Fee
06/26/2015	ZPERKTEST	REV HENDERSON RD	JAMES AND DONNA RAY	PERK TEST AUTH; 1 BDRM	25.00
06/30/2015	ZPERKTEST	CHAVIS RD SOUTH	RYAN WOODLIEF	PERK TEST 3 BRMS 2 1/2 BATHS	25.00
07/02/2015	ZPERKTEST	3598 OLD WATKINS RD	RICHARDSON, HEATHER R &	RECERT EXISTING SEPTIC 4 BRMS	25.00
07/06/2015	ZPERKTEST	245 OLD THOMAS LN	LAURA PERKINSON	RECERT EXIST SEPTIC 3 BRMS 2	25.00
07/07/2015	ZPERKTEST	BROOKSTON RD	AIKEN, KIRBY & TAMMY	PERK TEST 3 BRMS 2 BATHS	25.00
07/09/2015	ZPERKTEST	TAYLOR'S POINTE LN	MITCHELL, DAVID J II	PERK TEST 3 BRMS 2 BATHS	25.00
07/15/2015	ZPERKTEST	181 COGHILL DICKERSON	RODRIGUEZ, GABRIEL C &	RECERT EXIST SEPTIC 4 BRMS	25.00
07/15/2015	ZPERKTEST	1010 FRED ROYSTER RD	ALICIA MITCHELL	PERK TEST; 4 BDRMS	25.00
07/17/2015	ZPERKTEST	68 KITTRELL COLLEGE RD	MCGEE INVESTMENTS, INC	PERK TEST 3BRMS 2 BATHS	25.00
07/17/2015	ZPERKTEST	98 MILLCREEK LN WEST	LEE, CHARLES K & SARAH	PERK TEST; 3 BDRMS	25.00
07/22/2015	ZPERKTEST	435 WILLIAMS LN	RONNIE WILSON	3 BDROOMS 2 BATH	25.00
07/23/2015	ZPERKTEST	1626 OLD WATKINS RD	CHAD WRIGHT	PERK TEST 3 BDRM 2.5 BATH	25.00
07/23/2015	ZPERKTEST	457 LEMAY LN	JERRY LEE LEMAY	PERK TEST 3BDRM 2 BATHS	25.00
07/23/2015	ZPERKTEST	71 GILLBURG ROAD	HAYWOOD PITTMAN	PERK TEST; COMM 2 BATHROOM	25.00
07/24/2015	ZPERKTEST	TOWNSVILLE LANDING	MITCHELL, DAVID J II	PERK TEST; 3 BEDROOMS	25.00

<b>Permit Type</b> ZPERKTEST	<b>Total Permits</b> 15	<b>Fees Total</b> \$ 375.00
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06/26/2015	ZRESADDITION	2507 ROCK MILL RD	BELL, ALTON	16'X20' ROOM ADDITION;	60.00
06/26/2015	ZRESADDITION	132 RENN LN	O'DRISCOLL, NEIL & PATRICIA	2 STORAGE BLDG; 10X16 & 8X14	60.00
07/06/2015	ZRESADDITION	1766 BEARPOND RD	R DAN BRUMMITT GENERAL	24 X 24 ATTACHED CARPORT	60.00
07/06/2015	ZRESADDITION	80 D & G LN	EDWARDS, GREGORY S &	24 X 24 CARPORT 16 X 16 BREEZEWAY	60.00
07/08/2015	ZRESADDITION	1040 LYNNBANK RD	BROME, KIM D & CHRISTINE L	18 X 18 POOL HOUSE	60.00
07/10/2015	ZRESADDITION	56 WATERS EDGE COVE	LANYON LESTER B & BONNIE	24 X 40 METAL CARPORT	60.00
07/13/2015	ZRESADDITION	1217 SOUTHERLAND MILL	RILEY, CHRISSIE	30 X 40 DETACHED GARAGE	60.00
07/09/2015	ZRESADDITION	2599 LYNNBANK RD	JACKSON, MARY ROSS	RPL 12 X 20 REAR DECK	60.00
07/09/2015	ZRESADDITION	693 FRANKLIN LN	WILSON, CHRIS & KELLEY	ADD 10 X 16 ROOF	60.00
07/14/2015	ZRESADDITION	111 ABBEY'S LN	FREDDIE TARPLEY	18 X 20 CARPORT & 12 X 24 STORAGE	60.00
07/17/2015	ZRESADDITION	370 JACKSONTOWN RD	SACAJAW SEWARD	STORAGE SHED; 16'X24'	65.00
07/17/2015	ZRESADDITION	535 FRANK BULLOCK RD	NESBIT, SHERRI	ADD (434 SQFT-LIVING RM, BTHRM,	60.00
07/22/2015	ZRESADDITION	543 ABBOTT RD	ABBOTT, MILTON	1 STORY DETACH GARAGE	60.00
07/24/2015	ZRESADDITION	3598 OLD WATKINS RD	D B WILLIAMS CONSTRUCTION	16 X 24 ADDITION	60.00

<b>Permit Type</b> ZRESADDITION	<b>Total Permits</b> 14	<b>Fees Total</b> \$ 845.00
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07/07/2015	ZSFR	183 ABBEY'S LN	GOLDSBORO HOMES	1 STORY MODULAR 3 BRMS 2 BATHS	60.00
07/07/2015	ZSFR	26 WATERS EDGE LN	CLAYTON HOMES -	2015 16 X 72 SWMH 2 BRMS 2 BATHS	60.00
07/14/2015	ZSFR	245 OLD THOMAS LN	LAURA PERKINSON	1991 14 X 70 SWMH 3 BRMS 2 BATHS	60.00

# Zoning Permits Subtotal Report

## Sorted by Permit Type

Report for 06/26/2015 to 07/25/2015

Date	Permit Type	Site Address	Issued to	Project Scope	Fee
07/20/2015	ZSFR	8481 US 1-158 HWY	MILES BULLOCK	SWMH; 1997 3 BDRM	60.00
Permit Type ZSFR		Total Permits	4	Fees Total	\$ 240.00

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Total Permits 33

Fees Total \$ 1,460.00

# Building Permits Subtotal Report

## Sorted by PERMIT TYPE CODE

Report for 06/26/2015 to 07/25/2015

Report Date 07/27/2015

Permit Type Code	Permit Date	Site Address	General Contractor	Owner Name	Project Scope	Permit Fee	Estimated Cost
ADD	07/14/2015	1283 DAVID AVE	OWNER AS CONTRACTOR:	KING, FRED E, JR	24 X 26 METAL CARPOR	\$55.00	\$8,000.00
ADD	07/22/2015	543 ABBOTT RD	OWNER AS CONTRACTOR:	ABBOTT, MILTON	40X30 DETACHED GARA	\$100.00	\$7,000.00
ADD	07/08/2015	1040 LYNNBANK RD SOUTH	OWNER AS CONTRACTOR:	BRAME, KIM D & CHRISTINE L	18 X 18 POOL HOUSE	\$265.00	\$9,000.00
ADD	07/10/2015	56 WATERS EDGE COVE	OWNER AS CONTRACTOR:	LANYON LESTER B & BONNIE C	24X40 METAL CARPORT	\$155.00	\$8,000.00
ADD	07/17/2015	535 FRANK BULLOCK RD	OWNER AS CONTRACTOR:	NESBIT, JARRETT THOMAS	ADDING LIVING ROOM	\$410.00	\$15,000.00
ADD	07/17/2015	370 JACKSONTOWN RD	SACAJAW SEWARD	HARGROVE, RUFUS T & MINNIE	16X24 SHED	\$110.00	\$1,500.00
ADD	07/06/2015	80 D & G LN	OWNER AS CONTRACTOR:	EDWARDS, GREGORY S & DONNA	24 X 24 CARPORT	\$155.00	\$10,000.00
ADD	07/06/2015	1766 BEARPOND RD	R DAN BRUMMITT GENERAL CONTRA:	BRUMMITT, JAMES H & JEANETTE	24 X 24 CARPORT	\$65.00	\$25,200.00
ADD	07/09/2015	693 FRANKLIN LN	WILLIAM BOYD	WILSON, CHRIS & KELLEY	10 X 16 ROOF	\$55.00	\$4,000.00
ADD	06/26/2015	132 RENN LN	OWNER AS CONTRACTOR:	O'DRISCOLL, NEIL & PATRICIA	2 STORAGE BUILDS	\$110.00	\$4,000.00
ADD	07/13/2015	1217 SOUTHERLAND MILL RD	OWNER AS CONTRACTOR:	RILEY, CHRISSIE	30 X 40 DETACH GARAG	\$100.00	\$15,000.00
ADD	07/24/2015	3598 OLD WATKINS RD	D B WILLIAMS CONSTRUCTION CO:	RICHARDSON, HEATHER R & JAMES	RESIDENTIAL ADDITION	\$320.00	\$43,000.00
ADD	07/14/2015	111 ABBEY'S LN	TBA:	ELLINGTON, RALPH G & DELORES	18 X 20 CARPORT & 12	\$110.00	\$8,000.00
Permit Type Code: ADD		Total Permits: 13		Fees Total: \$2,010.00		Estimated Cost Total: \$157,700.00	
CA	07/17/2015	1603 PARHAM ST	BILLY'S SIGNS:	WIARD, B PROPERTIES LLC	4X8 SHEET SIGN	\$110.00	\$300.00
CA	06/30/2015	428 DABNEY DR	NC GRAPIC PROS LLC:	SMITH, JAMIE JONES	INSTALL SIGN	\$110.00	\$50.00
CA	07/17/2015	1873 NC 39 HWY SOUTH	OWNER AS CONTRACTOR:	JOHNSON, MARY WATKINS	CHANGE OWNER/SIGN	\$165.00	\$19,780.00
CA	07/14/2015	7982 NC 39 HWY SOUTH	SIGNSMITH, INC:	EASTERN PRIDE, INC	ERECT SIGN	\$260.00	\$5,000.00
CA	07/16/2015	253 RUIN CREEK RD	HARRELL SIGN CO:	CCCNB PROPERTIES, LLC	WALL SIGN	\$165.00	\$7,500.00
Permit Type Code: CA		Total Permits: 5		Fees Total: \$810.00		Estimated Cost Total: \$32,630.00	
CN	07/15/2015	420 WARRENTON RD	VANCE CONSTRUCTION:	BREWER, CHRISTOPHER L	40X40 ACCESS BLDG	\$505.00	\$81,000.00
CN	07/15/2015	253 RUIN CREEK RD	H G REYNOLDS, INC:	CCCNB PROPERTIES, LLC	RETAIL PHARMACY	\$5,880.00	\$1,100,000.00
Permit Type Code: CN		Total Permits: 2		Fees Total: \$6,385.00		Estimated Cost Total: \$1,181,000.00	
DEMO	07/23/2015	115 BRODIE RD	RONALD F BRIGGS	WESTER INVESTMENT CO	DEMOLISH HOUSE	\$55.00	\$30,000.00
DEMO	06/29/2015	407 PETTIGREW ST	FAULKNER GRADING & LANDSC:	RICHARDSON, HATTIE M. HEIRS	DEMOLISH HOUSE	\$55.00	\$2,500.00
DEMO	07/23/2015	3528 OLD COUNTY HOME RD	RONALD F BRIGGS	IVEY, JAMES BILLY & CAROLYN	DEMOLISH HOME	\$55.00	\$35,000.00

# Building Permits Subtotal Report

## Sorted by PERMIT TYPE CODE

Report for 06/26/2015 to 07/25/2015

Report Date 07/27/2015

Permit Type Code	Permit Date	Site Address	General Contractor	Owner Name	Project Scope	Permit Fee	Estimated Cost
<b>Permit Type Code: DEMO</b>		<b>Total Permits: 3</b>		<b>Fees Total: \$165.00</b>		<b>Estimated Cost Total: \$67,500.00</b>	
FS	07/16/2015	2001 THOMAS LN	OWNER AS CONTRACTOR:	SILVER, ALFREDA E	NEW DAY CARE	\$95.00	\$100.00
FS	07/21/2015	481 COMMERCE DR	OWNER AS CONTRACTOR:	FRAZIER, DWIGHT M, JR	STATE MANDATED F/S	\$55.00	\$55.00
FS	07/13/2015	2510 RUIN CREEK RD	OWNER AS CONTRACTOR:	CENTRAL BAPTIST CHURCH	STATE MANADATED F/S	\$55.00	\$55.00
FS	07/22/2015	151 STAGECOACH RD STE C	OWNER AS CONTRACTOR:	CORNERSTONE GENERAL INV, LLC	STATE MANDATED F/S	\$55.00	\$55.00
FS	07/17/2015	120 LOUIS WILLIAMS RD	OWNER AS CONTRACTOR:	PRICE, ERIC & DEBORAH	FIRE SAFETY	\$55.00	\$55.00
FS	07/17/2015	256 FLEMINGTOWN RD	OWNER AS CONTRACTOR:	WOODMONT PETROLEUM PROD, INC	STATE MANDATED FS	\$55.00	\$55.00
FS	07/20/2015	7139 BROAD ST	OWNER AS CONTRACTOR:	MIDDLEBURG COMMUNITY HOUSE	F/S ALE CHECK	\$55.00	\$55.00
FS	07/22/2015	73 SUNROCK RD	OWNER AS CONTRACTOR:	CAROLINA SUNROCK CORPORATION	STATE MANDATED F/S	\$55.00	\$55.00
<b>Permit Type Code: FS</b>		<b>Total Permits: 8</b>		<b>Fees Total: \$480.00</b>		<b>Estimated Cost Total: \$485.00</b>	
MISC	07/02/2015	110 GARNETT ST SOUTH	OWNER AS CONTRACTOR:	HARRIS, ROBERT & HAECHA	RENEWAL	\$55.00	\$55.00
MISC	07/21/2015	167 BELLE ST WEST	CONLY LANCE STRICKLAND:	DICKERSON, THURSTON ALLEN	REPAIR PORCH BEAM	\$55.00	\$1,200.00
MISC	07/16/2015	1004 ABBOTT ST	CHARLES HENDERSON	WALTON, CHARLES & MARY A	REPAIR 50SQF SHED	\$65.00	\$3,800.00
<b>Permit Type Code: MISC</b>		<b>Total Permits: 3</b>		<b>Fees Total: \$175.00</b>		<b>Estimated Cost Total: \$5,055.00</b>	
MOD	07/07/2015	183 ABBEY'S LN	GOLDSBORO HOMES	ELLINGTON, RALPH G	1 STORY MODULAR	\$744.00	\$126,500.00
<b>Permit Type Code: MOD</b>		<b>Total Permits: 1</b>		<b>Fees Total: \$744.00</b>		<b>Estimated Cost Total: \$126,500.00</b>	
REMODEL	07/09/2015	2599 LYNNBANK RD NORTH	OWNER AS CONTRACTOR:	JACKSON, MARY ROSS	RPL 12 X 20 DECK	\$110.00	\$1,000.00
REMODEL	06/30/2015	452 DOGWOOD TRL	OWNER AS CONTRACTOR:	FAULKNER, ALAN DALE	CLOSE IN PORCH	\$210.00	\$4,000.00
REMODEL	07/06/2015	257 FOSTER RD EXT	OWNER AS CONTRACTOR:	HENDERSON, WILLIAM E	REPAIR ROOF	\$110.00	\$400.00
REMODEL	07/06/2015	2727 US 158 BYPASS	CHUCK PARRISH	GREENWAY, LARRY T & GLORIA	REPAIR MOBILE HOME	\$155.00	\$7,000.00
<b>Permit Type Code: REMODEL</b>		<b>Total Permits: 4</b>		<b>Fees Total: \$585.00</b>		<b>Estimated Cost Total: \$12,400.00</b>	
SHINGLES	06/30/2015	36 ST ANDREWS CHURCH RD	HARRIS & SON HOME REPAIR:	B & W AUTO REPAIR INC	REMOVE & REPLACE	\$75.00	\$8,500.00
SHINGLES	07/16/2015	65 PINEVIEW RD	A & A CUSTOM BUILDERS, LLC:	GRAVE DE PERALTA, JOSE' M, SR	REMOV & REPLACE	\$65.00	\$3,000.00



# Building Permits Subtotal Report

## Sorted by PERMIT TYPE CODE

Report for 06/26/2015 to 07/25/2015

Report Date 07/27/2015

Permit Type Code	Permit Date	Site Address	General Contractor	Owner Name	Project Scope	Permit Fee	Estimated Cost
SHINGLES	06/29/2015	127 GRANITE ST	SYLVESTER DAVIS	ALSTON, CLEVELAND M & LAUREN	REMOVE & REPLACE	\$130.00	\$300.00
SHINGLES	07/22/2015	244 HORSESHOE BEND RD	HARRIS & SON HOME REPAIR:	BRAME, SIDNEY BROOKS, JR	REMOVE & REPLACE	\$65.00	\$3,665.00
SHINGLES	07/10/2015	150 EAST HOLLY LN	HARRIS & SON HOME REPAIR:	GRISSOM, MICHAEL A	RMV & RPL SHINGLES	\$65.00	\$3,800.00
SHINGLES	07/06/2015	1751 BROOKSTON RD	HARRIS & SON HOME REPAIR:	MATTHEWS, JAMES III & GARNER,	RMV & RPL SHINGLES	\$65.00	\$3,800.00
SHINGLES	07/10/2015	4522 THOMAS RD	HARRIS & SON HOME REPAIR:	BARBOUR, CREGG J & CYNTHIA	RMV & RPL SHINGLES	\$65.00	\$2,850.00
SHINGLES	07/20/2015	56 SAM BRUMMITT RD	HARRIS & SON HOME REPAIR:	BARKER, ANTHONY W	REMOVE & REPLACE	\$65.00	\$3,600.00
SHINGLES	07/06/2015	843 BECKFORD DR NORTH	CORTEZ ROOFING:	HAWKINS, ERSKINE L & CORA	RMV & RPL SHINGLES	\$65.00	\$3,500.00

Permit Type Code: SHINGLES		Total Permits: 9		Fees Total: \$660.00		Estimated Cost Total: \$33,015.00	
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SWMH	07/07/2015	26 WATERS EDGE LN NORTH	CAROLINA MOBILE CONTRACTORS:	CLEMENT, THOMAS D, JR	2015 16 X 72 SWMH	\$210.00	\$52,000.00
SWMH	07/14/2015	245 OLD THOMAS LN	HAROLD LEE PERSON MOBILE HOME:	JONES, DONNA L	1991 14 X 70 SWMH	\$210.00	\$4,400.00
SWMH	07/20/2015	8481 US 1-158 HWY NORTH	B & R MOBILE HOME SET-UP, INC.:	BULLOCK, LAURA E	1997 SWMH	\$210.00	\$23,000.00

Permit Type Code: SWMH		Total Permits: 3		Fees Total: \$630.00		Estimated Cost Total: \$79,400.00	
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Total Permits Issued: 51

Total Fees Paid: \$12,644.00

Total Estimated Cost \$1,695,685

# Combo Permits Summary Report

## Sorted by Source

Report for 06/26/2015 to 07/25/2015

Report Date 07/27/2015

Permit Category	Permit Date	Permit Type	Site Location	Contractor Name	Owner Name	Project Scope	Permit Fee	Estimated Cost
Electrical	06/26/2015	ELECMIN	31 OLIVER DR SOUTH	JAMES CHAMPION'S ELECTRIC SERV:	ERIN GRANTLY INVESTMENTS, LLC	REPLACE SERVICE	\$55	\$1,255
Electrical	06/29/2015	ELECMIN	5364 NC 39 HWY NORTH	RICK EDWARDS ELECTRIC:	KINSLEY, MARY H	REPAIR ELECTRIC	\$55	\$500
Electrical	06/29/2015	ELECMIN	83 SUNNY LN	JAMES CHAMPION'S ELECTRIC SERV:	JONES, LARAE L	REPLACE SERVICE	\$55	\$755
Electrical	07/01/2015	ELECMIN	1820 BANE AVE	RICK EDWARDS ELECTRIC:	MCALLISTER, TIMOTHY & PAULA	REPAIR STORM DAMAGE	\$55	\$500
Electrical	07/01/2015	ELECMIN	145 FOREST HILLS DR	RICK EDWARDS ELECTRIC:	BOWMAN, CHARLES S & GLENDA W	REPAIR STORM DAMAGE	\$55	\$500
Electrical	07/01/2015	ELECMIN	1723 LYNNE AVE	BREEDLOVE ELECTRIC, INC:	FRAZIER, REBECCA	REPLACE 200 AMP SERV	\$55	\$500
Electrical	07/01/2015	ELECMIN	650 GUN CLUB RD	MID SOUTH ELECTRIC SERVICE:	PEELE, CHARLIE T & JACQUELYN	REPLACE OLD POLE	\$55	\$800
Electrical	07/01/2015	ELECMIN	863 VANCO MILL RD	JEFFRIES ELECTRIC CO:	HAWKINS, LARRY D & JACQUELINE	RPL SVC MAST - STORM	\$55	\$250
Electrical	07/02/2015	ELECMIN	989 COUNTY LINE RD	CAROLINA COOLING & HEATING INC:	BULLOCK, VERNARD & BETTY W	POWER CONNECTION	\$0	\$0
Electrical	07/06/2015	ELECMIN	351 WILL JEFFERSON RD	W & L BULLOCK ELECTRIC SERVICE:	HARGROVE, ROBERT T	WIRE DETACHED GARAGE	\$55	\$1,500
Electrical	07/06/2015	RE-CONT INSPECTION	44 VINTAGE LN	OWNER AS CONTRACTOR:	LARA, SARAHI MARGARITA MARTINE	RECONNECT POWER	\$55	\$55
Electrical	07/06/2015	ELECMIN	13909 NC 39 HWY NORTH	JEFFRIES ELECTRIC CO:	RICHARDSON, ELOISE H	RPL 60 AMP SVC	\$55	\$750
Electrical	07/07/2015	ELECMIN	645 ARCH ST	RICK EDWARDS ELECTRIC:	HOYLE, WILSON SMITH, JR	REPLACE SERVICE	\$55	\$500
Electrical	07/07/2015	ELECMIN	647 ARCH ST	RICK EDWARDS ELECTRIC:	HOYLE, WILSON SMITH, JR	REPLACE SERVICE	\$55	\$500
Electrical	07/07/2015	ELECMIN	1766 BEARPOND RD	OWNER AS CONTRACTOR:	BRUMMITT, JAMES H & JEANETTE	WIRE CEILING FAN	\$55	\$200
Electrical	07/07/2015	ELECMIN	1686 ROCK MILL RD	OWNER AS CONTRACTOR:	NEWMAN, RUSSELL WAYNE & SHEL	INSTALL SVC FOR FENC	\$55	\$200
Electrical	07/09/2015	ELECMIN	417 LIGHTWOOD WAY	JAMES CHAMPION'S ELECTRIC SERV:	BAGBY, NEKITA	RPL 200 AMP METER	\$55	\$755
Electrical	07/10/2015	ELECMIN	1691 RUIN CREEK RD	RICK EDWARDS ELECTRIC:	SEAMAN, CHARLES A & BRENDA	REPAIR BURNT WIRING	\$55	\$500
Electrical	07/13/2015	ELECMIN	1110 EDWARDS ST	OWNER AS CONTRACTOR:	PERKINSON, MARY GLADYS	REPLACE METER BASE	\$55	\$350
Electrical	07/14/2015	RE-CONT INSPECTION	232 FERN LN	W W PROPERTIES & RENTALS, LLC:	BRANDON, GRACE V	POWER CONNECTION	\$55	\$55
Electrical	07/15/2015	ELECMIN	620 FACET RD	OWNER AS CONTRACTOR:	SAINT GOBAIN CONTAINERS INC	NEW SERVICE	\$55	\$15,000
Electrical	07/15/2015	RE-CONT INSPECTION	123 MAIN ST WEST	ROSEMART	ROSEMART, INC.	RECONNECT POWER	\$55	\$55
Electrical	07/17/2015	ELECMIN	196 HUNTERS RIDGE DR	RICK EDWARDS ELECTRIC:	CAPPS, CLINTON W, JR	REPLACE METER BASE	\$55	\$900
Electrical	07/17/2015	RE-CONT INSPECTION	61 SPRING CREEK LN	OWNER AS CONTRACTOR:	FINCH, CARL H	POWER CONNECT	\$55	\$55
Electrical	07/20/2015	ELECMIN	813 WATER ST	OWNER AS CONTRACTOR:	RAGLAND, KIMARO	REPLACE METER BASE	\$55	\$225

# Combo Permits Summary Report

## Sorted by Source

Report for 06/26/2015 to 07/25/2015

Report Date 07/27/2015

Permit Category	Permit Date	Permit Type	Site Location	Contractor Name	Owner Name	Project Scope	Permit Fee	Estimated Cost
Electrical	07/20/2015	ELECMIN	1155 BOBBITT RD	MICHAEL & SON SERV OF N C LLC:	MORGAN, BRIAN T & RACHEL	REPLACE WATER HEATER	\$110	\$2,400
Electrical	07/20/2015	ELECMIN	717 CROSS CREEK RD	BREEDLOVE ELECTRIC, INC:	ALLGOOD, JO ANNE	REPLACE 200 AMP SRVC	\$55	\$700
Electrical	07/20/2015	ELECMIN	80 D & G LN	CAROLINA COOLING & HEATING INC:	EDWARDS, GREGORY S & DONNA	MOVE SERVICE	\$55	\$500
Electrical	07/21/2015	ELECMIN	2727 US 158 BYPASS	MID SOUTH ELECTRIC SERVICE:	GREENWAY, LARRY T & GLORIA	REPLACE SERVICE	\$55	\$750
Electrical	07/22/2015	ELECMIN	642 NUTBUSH FARM RD	JAMES CHAMPION'S ELECTRIC SERV:	POWERS, PRESTON E, JR	INSTALL 100AMP POLE	\$55	\$1,200
Electrical	07/24/2015	ELECMIN	205 BICKETT ST	RICK EDWARDS ELECTRIC:	W & W PROPERTIES & RENTALS LLC	REPLACE METER BASE	\$55	\$800
Electrical	07/24/2015	ELECMIN	1833 LYNNE AVE	OWNER AS CONTRACTOR:	EATON, BRIDGET	REPAIR WIRING-STORM	\$330	\$200
Electrical	07/24/2015	RE-CONT INSPECTION	123 HAMILTON ST	MICA ELECTRIC:	REESE TOWERS LLC	POWER CONNECT	\$55	\$55
<b>Electrical Permits Issued</b>		<b>33</b>		<b>Fees Total</b>	<b>\$2,090.00</b>	<b>Estimated Cost Total</b>	<b>\$33,265.00</b>	

Mechanical	06/26/2015	MECHMIN	2205 RUIN CREEK RD	STEVEN WIGGINS:	VANN, CLAUDE	REPLACE HEAT PUMP	\$55	\$3,200
Mechanical	06/30/2015	MECHMIN	42 GHOLSON PL	ADAMS HEATING & AIR COND:	WAGNER, WILLIAM A & BESSIE H	HVAC CHANGE OUT	\$55	\$6,000
Mechanical	06/30/2015	MECHMIN	989 COUNTY LINE RD	CAROLINA COOLING & HEATING:	BULLOCK, VERNARD & BETTY W	MINI SLPIT SYSTEM	\$110	\$10,600
Mechanical	06/30/2015	MECHMIN	624 VICKSBORO RD	DALE'S HEATING,COOLING & REFRI:	FLEMING, STANLEY	INSTALL HEAT PUMP	\$55	\$3,850
Mechanical	07/08/2015	MECHMIN	704 GARNETT ST SOUTH	MIKE BRUMMITT HEATING&COOLING:	STARK, WILLIAM L, JR	HVAC CHANGEOUT	\$100	\$5,783
Mechanical	07/08/2015	MECHMIN	1729 RALEIGH RD	LARRY'S SERVICE COMPANY:	RENN, REBECCA L& SMITH, JAMIE	HVAC CHANGEOUT	\$55	\$4,195
Mechanical	07/09/2015	MECHMIN	169 WILLOW OAK DR	A R E MECHANICAL, LLC:	HENDRICKS, LARRY G & DELORES	HVAC CHANGEOUT	\$55	\$1,795
Mechanical	07/09/2015	MECHMIN	1376 BEARPOND RD	A R E MECHANICAL, LLC:	PULLEY, MARTY G & RHONDA	HVAC CHANGEOUT	\$55	\$4,260
Mechanical	07/09/2015	MECHMIN	208 GARNETT ST NORTH -A	LARRY'S SERVICE COMPANY:	RESTORATION ASSOCIATES	HVAC CHANGEOUT	\$100	\$4,565
Mechanical	07/15/2015	MECHMIN	1227 INDIANA AVE	COMFORT ZONE DESIGNERS:	ROBERTSON, LINDA P	CHANGE OUT	\$110	\$4,500
Mechanical	07/16/2015	MECHMIN	155 INDUSTRY DR	LARRY'S SERVICE COMPANY:	HEGGIE, JOHN G & NAOMI	CHANGE OUT	\$100	\$3,365
Mechanical	07/16/2015	MECHMIN	210 SOUTHPARK DR	GUPTON SERVICES, INC:	VANCE COUNTY	INSTALL RADIANT HEAT	\$255	\$20,000
Mechanical	07/17/2015	MECHMIN	1411 QUAIL RUN	LARRY'S SERVICE COMPANY:	QUAIL RIDGE ASSOCIATES	CHANGE OUT	\$100	\$3,850
Mechanical	07/20/2015	REFGERATION	1650 GARNETT ST NORTH	AMOS REFRIGERATION, INC:	RCG HENDERSON, LLC	REFRIGERATED CASES	\$350	\$172,810
Mechanical	07/21/2015	MECHMIN	76 TERRACE DR	MIKE BRUMMITT HEATING&COOLING:	PULLEY, FRANCES D	CHANGE OUT	\$55	\$6,912

# Combo Permits Summary Report

## Sorted by Source

Report for 06/26/2015 to 07/25/2015

Report Date 07/27/2015

Permit Category	Permit Date	Permit Type	Site Location	Contractor Name	Owner Name	Project Scope	Permit Fee	Estimated Cost
Mechanical	07/24/2015	MECHMIN	576 BECKFORD DR NORTH	OWNER AS CONTRACTOR:	DAVIS, BRENDA THOMAS	CHANGE OUT	\$110	\$61,058
Mechanical	07/24/2015	MECHMIN	436 LIGHTWOOD LN	LARRY'S SERVICE COMPANY:	DOBSON, MARSHALL C & ELAINE	CHANGE OUT HEAT PUMP	\$55	\$3,775
<b>Mechanical Permits Issued</b>		17		<b>Fees Total</b>	\$1,775.00	<b>Estimated Cost Total</b>	\$320,518.00	
Plumbing	06/29/2015	PLUBMIN	163 FLAT ROCK LN	MOSLEY PLUMBING CO:	POYTHRESS ENTERPRISES, LLC	INSTALL WATER LINE	\$55	\$500
Plumbing	06/30/2015	PLUBMIN	2025 NC 39 HWY SOUTH	BATH FITTER:	PARRISH, PAUL W & MARY	REPLACE TUB/SHOWER	\$55	\$5,691
Plumbing	07/07/2015	PLUBVCWD	292 DEER CHASE LN	R K & B PLUMBING:	F & F DEVELOPMENT CORP	VCWD WATER LINE	\$50	\$300
Plumbing	07/07/2015	PLUBVCWD	290 DEER CHASE LN	R K & B PLUMBING:	BELTRAN, ROMEO ALBERTO	VCWD WATER LINE	\$50	\$300
Plumbing	07/09/2015	PLUBMIN	103 WILLOW OAK PL	LOYD PLUMBING CO-OXFORD:	ALSTON, JACKIE & BETTY JEAN	NEW WATER LINE	\$55	\$800
Plumbing	07/09/2015	PLUBVCWD	289 DEER CHASE LN	R K & B PLUMBING:	BROME, ROY & COFIELD, DEBORAH	VCWD WATER LINE	\$50	\$200
Plumbing	07/13/2015	PLUBVCWD	1801 WARRENTON RD	R K & B PLUMBING:	WATKINS, EVELYN E	VCWD WATER LINES	\$50	\$450
Plumbing	07/13/2015	PLUBVCWD	4346 HICKSBORO RD	R K & B PLUMBING:	WILLIAMS, LEE ROY, JR	VCWD WATER LINES	\$50	\$400
Plumbing	07/14/2015	PLUBVCWD	675 KELLY RD	OWNER AS CONTRACTOR:	GLOVER, ROBERT C & LINDA	VCWD WATER LINES	\$50	\$500
Plumbing	07/16/2015	PLUBMIN	272 GHOLSON AVE	PUBLIC SERVICE COMPANY OF NORT:	VANDALL, STEVEN R & CARROLL, K	GAS PIPING	\$55	\$800
Plumbing	07/16/2015	PLUBVCWD	350 WILL JEFFERSON RD	LOYD PLUMBING CO-OXFORD:	BEIDLEMAN, ANNIE L & OTHERS	VCWD WATER LINES	\$50	\$800
Plumbing	07/17/2015	PLUBMIN	319 ALEXANDER AVE	MOSLEY PLUMBING CO:	KELLY, ESTELLE F	REPLACE SEWER LINE	\$55	\$2,437
Plumbing	07/20/2015	PLUBMIN	165 DORSEY PL	PUBLIC SERVICE COMPANY OF NORT:	JOHNSON, DARREL & JULIA	GAS PIPING	\$55	\$800
Plumbing	07/20/2015	PLUBMIN	855 BECKFORD DR SOUTH - C	ELMER A DEAL & SONS, INC:	SPRINKLE PROPERTIES	REPLACE WATER HEAT	\$55	\$1,500
Plumbing	07/23/2015	PLUBVCWD	229 KELLY RD	R K & B PLUMBING:	EVANS, JOYCE GOOCH	VCWD WATER LINES	\$50	\$400
Plumbing	07/23/2015	PLUBVCWD	2311 GLEBE RD	OWNER AS CONTRACTOR:	ALLEN, JAMES M & LORI	VCWD WATER LINES	\$50	\$375
<b>Plumbing Permits Issued</b>		16		<b>Fees Total</b>	\$835.00	<b>Estimated Cost Total</b>	\$16,253.00	
<b>Permits Issued</b>		66		<b>Fees Total</b>	\$4,700.00	<b>Estimated Cost Total</b>	\$370,036.00	

# Water Tap Report

Report for 06/26/2015 to 07/25/2015

Report Date 07/27/2015

Notification Number	Notification Date	Notification Type	Property Parcel Number	Property Location	Owner Name	Type of Tap	Tap Fee
U2015-1089	07/17/20	WATER TAP	0410G01036	353 MERIDIAN WAY	GILCHRIST, GREGORY & MASON, M	WATER TAP	\$125
U2015-1091	07/17/20	WATER TAP	0205 01002U	265 WILLOW CREEK RUN	FRIPP, ARNOLD E & CHRISTINE	WATER TAP	\$125
U2015-1113	07/22/20	WATER TAP	0205 01038	400 WILLOW CREEK RUN	CREWS, JAMES MICHAEL &	WATER TAP	\$125
U2015-1119	07/23/20	WATER TAP	0375 01014	2647 STAGECOACH RD	HARRIS, RANDY & EVELYN L	WET TAP	\$125
U2015-1124	07/24/20	WATER TAP	0410G01042	313 MERIDIAN WAY	FOSTER, DEBORAH	WATER TAP	\$125
U2015-1125	07/24/20	WATER TAP	0205 01043	58 WILLOW CREEK CIR	BURCHETT, SHERMAIN & TARA	WATER TAP	\$125

## Summary

Notifications Issued: 6

Water Tap Fees Total: \$750.00

## Recreation/Parks

June 2015

### Recreation Program Summary

#### A. RECREATION PROGRAM DIVISION

##### Youth Athletics

SPORT	GAMES	PRACTICES	NUMBER OF SPECTATORS	PARTICIPANT HOURS	COACHES MEETINGS	NUMBER OF PLAYERS
Baseball/ Softball	24	33	1561	10335	7	0

##### Adult Athletics

No Adult athletic programs were budgeted for 2014-15.

##### Recreation Programs

- Golden Age Club - conducted 4 weekly meetings of the Golden Age Club including a trip to Edenton, NC for lunch and to tour the Barker House and Roanoke River Lighthouse. There was a monthly attendance of 35 members.
- Visually Impaired Program (VIP) – this program working with visually impaired citizens and volunteers provides recreational activities and a support group. We provided transportation from Camp Dogwood for 9 of the VIP members.
- Rec Players – Rehearsals began for three and a half weeks for the upcoming show of *The Music Man* involving a cast and crew of 75 at E.M. Rollins Elementary School.
- Attended the monthly Senior Center Advisory Council Meeting.
- Provided transportation to lunch and the IMAX Theater for a trip with the Vance County Senior Center for 9 seniors.
- Special Olympics - Held a monthly Committee meeting. Attended and gave a presentation at the Henderson Civitans Club meeting.
- Region K Senior Games- Attended a wrap up and planning meeting for 2016.
- Arthritis Foundation Exercise Program – held 4 classes for this low-impact, joint safe program developed for people with arthritis and proven to decrease pain and stiffness while increasing flexibility and range of motion.

- Passed the Certified Park and Recreation Professional examination with the National Recreation and Park Association

### **Aycock Recreation Center**

- The Aycock Recreation Department is helping the city and county start an employee wellness program. The Aycock Recreation Department is providing free memberships to all city and county employees. There were a total of 20 registered city members and 60 registered county members for the month of June. There were a total of 82 Vance County School employees registered for the month of June.
- TOWN (Taking off Weight Now) group meets on Friday mornings with a total of 40 participants for the month.
- Scheduled 3 Facility rentals for a total of 11 hours of usage and a total of 265 participants
- Scheduled 1 community/non-profit meeting for a total of 2 hours of usage and a total of 50 participants.
- Total of 2902 citizens visited/used the Center for the month  
(Excludes numbers for rentals/meetings/classes, aquatics events, and youth athletic
- SLIDE N GLIDE FITNESS CLASS –third session class is on June 1<sup>st</sup> thru July 21<sup>st</sup> on Mondays and Tuesdays from 7-7:45. The month of July there were a total of 148 participants.
- DREAM- Henderson-Vance Recreation Parks Department and Vance Community Gardens partnered and developed a program called Diverse Roles in Entertainment Arts and Music. This program meets on Wednesday and Thursday night from 6:30-8:30pm. On Wednesday nights 13-18 year olds meet and there were 40 participants for the month of May. On Thursdays 5-12 year olds meet and there were 20 participants for the month of June.
- Tri County Thunder is an AAU basketball Team that uses the facility to practice. They practice on Wednesday nights from 5-7pm. There are 4 teams schedule to practice and a cheerleading group that practices during this time. There were a total of 4 nights of practice for the month of June.
- Basketball Skills and Drills is a clinic designed to provide a positive outlet were youth and teens can learn the necessary basketball skills. This structured environment allows for the registered participant to focus on the game of basketball, while gain a better understanding of self and positive thinking. This clinic meets on Wednesday nights from 7-8:45pm. There were 18 participants registered for the month of June.
- Cheerleading is a clinic designed to provide a positive outlet were youth and teens can learn the necessary cheerleading skills. This structured environment allows for the registered participant to focus on the game of basketball, while gain a better



understanding of self and positive thinking. This clinic meets on Wednesday nights from 7-8:45pm. There were 5 participants registered for the month of June.

- On June 19<sup>th</sup> Joan Robinson reserved the Aycock multipurpose room to have a Male Expo. There were approximately 150 participants.

### Summer Day Camp

- On June 11<sup>th</sup> Aycock held a parent orientation for the summer day camp program. The information about camp, agendas, policies and procedures, summer feeding program, and contact information were discussed. There were approximately 50 parents that attended the orientation
- Summer Day Camp is a program designed for children ages 5-8 and 9-12years old. This program begins June 15<sup>th</sup> and ends Aug. 14<sup>th</sup>. Programmed activities include swimming, gym time, arts and crafts, and sports time, outside time. Hilda Delbridge and Jerry Edmonds provided a tennis camp for the kids twice a week for an hour. Campers go on a field trip once a week. Field trips for the month of June included the movies In and Out. We had on average 37- 5-8 year olds and 28- 9-12 year olds for the month of June. The Vance County school system provided lunches and snacks for the campers.
- Attended a summer feeding program at the Vance County School Central Office. Aycock Rec Center is partnering with Vance county Schools to provide lunches to kids in the summer camp.

### Aquatics

- Water Aerobics Class was held 27 times with a total of 333 participants.
- A total of 9 rentals were scheduled with 9.5 hours of usage and 157 participants.
- Practice was scheduled for 1 swim team 19 times with 423 participants and 33 hours of usage.
- School groups were scheduled 4 times with 8 hours of usage and 148 participants.
- Group swimming lessons were held 18 times with 52 participants and 18 hours of usage.
- Family swim time was scheduled 3 times with 39 participants and 13 hours of usage.

## **YOUTH SERVICES DIVISION**

### Community Service/Restitution

- There were three new admissions and four terminations for July.
- Aycock Recreation Center, Fox Pond Park and NC North Central Boys & Girls Club were the work sites used for youth completing community service hours.

- Annual Measurable Objectives Report was submitted to state through NC Allies Client Tracking System by deadline.

#### Project Youth Outreach – Interpersonal Skills/Guided Growth Program

- Program Coordinators, Greg Kelly and Shantel Hargrove, assisted with Recreation's Summer Youth Program by offering Job Readiness Skills training to 17 youth candidates, serving on interview panel and assisting the 8 youth selected with getting necessary paperwork in place prior to being hired.
- Annual Measurable Objectives Report was submitted to state through NC Allies Client Tracking System by deadline.

#### Teen Court

- On Saturday, July 18, Greg Kelly gave a Teen Court presentation to St. Delight's Holiness Church's Youth Group.
- Coordinator Greg Kelly met with other Teen Court Coordinators on July 22 to review plans for hosting the Teen Court Summit to be held in Vance County next April.
- Annual Measurable Objectives Report was submitted to the state through NC Allies Client Tracking system by deadline.

### **COMMUNITY INVOLVEMENT/TRAINING**

- Numerous community board participation by staff: United Way, Safe Kids, System of Care Five County Community Collaborative, Boys & Girls Club, Juvenile Crime Prevention Council, Kerr-Tar Council of Governments WIA Youth Council and Judicial Attendance Council
- Shantel Hargrove, Greg Kelly, Candace Williams and Donna Stearns are serving on the Night out against Crime Committee.
- As a team committee member, Donna Stearns participated in two Care Review cases for the month of July.

(100% of the year complete)

[illegible]

# **PERSONNEL REPORT**

**July 16, 2015**

## **New Hires:**

- Rebekah Talley has been appointed as an IMC in the Food and Nutrition Unit effective July 1, 2015.
- Tierra Daniels has been appointed as a SW IA&T (III) in the CPS Unit effective July 28, 2015.

## **Promotions:**

None

## **Resignations:**

- Delthine Watson submitted her resignation effective July 10, 2015.
- Bobbie Robinson submitted her resignation effective July 16, 2015. Ms. Robinson has accepted employment at the New Hanover County DSS.

## **Vacant Positions:**

- IMC II, Family & Children's Medicaid (Quedella Hargrove)
- SW III, Lead Worker, Adult Services (Artelia Trice)
- IMC II, Family & Children's Medicaid (Bobbie Robinson)
- Nutrition Site Manager , Senior Center (Lenora LeMay)
- HR Aide, Senior Center (Carolyn Hart)
- SW III, Adult Services (Delthine Watson)

# Food and Nutrition Statistics FY 2014-2015

<b>FY 2014-2015</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>
Age 0-5	2,211	2,122	2,162	2,243	2,243	2,137	2,195	2,171	2,165	2,191
Age 6-11	2,174	2,020	2,095	2,163	2,159	2,052	2,136	2,114	2,109	2,114
Age 12-15	1,250	1,191	1,197	1,267	1,286	1,199	1,240	1,236	1,224	1,228
Ages 16-17	496	460	479	508	516	476	497	506	501	496
Ages 18-20	637	593	612	640	644	592	624	608	601	598
Ages 21-30	2,386	2,240	2,273	2,399	2,402	2,248	2,342	2,320	2,322	2,327
Ages 31-40	1,679	1,603	1,638	1,723	1,725	1,647	1,717	1,704	1,693	1,672
Ages 41-50	1,553	1,499	1,534	1,586	1,576	1,486	1,525	1,514	1,492	1,478
Ages 51-59	1,366	1,333	1,343	1,385	1,377	1,321	1,350	1,334	1,353	1,355
Ages 60 and over	1,360	1,330	1,364	1,398	1,392	1,366	1,395	1,411	1,411	1,419
New Applications	239	357	374	403	325	377	316	251	332	345
Completed Applications		338	396	407	325	380	378	324	386	405
Recertifications	1,019	1,103	1,174	1,105	1,100	1,205	1,032	1,099	1,189	1,059
Average number of days to complete applications	14	12	13	14	12	13	14	13	12	11
Benefit Accuracy	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Total number of cases	7,835	7,835	7,848	7,901	7,859	7,822	7,822	7,732	7,655	7,653
Total number of participants (individuals)	15,381	15,381	15,394	15,449	15,409	15,295	15,295	15,086	14,942	14,937
FNS Benefits Issued	\$1,826,929	\$1,826,929	\$1,830,940	\$1,910,530	\$1,905,727	\$1,876,763	\$1,876,763	\$1,835,377	\$1,815,257	\$1,807,853

# Food and Nutrition Statistics FY 2014-2015

MAY	JUNE
2,063	2,039
1,958	2,003
1,118	1,115
458	495
545	558
2,137	2,150
1,547	1,534
1,376	1,407
1,301	1,315
1,384	1,376
344	446
337	449
1,065	1,146
22	12
100%	100%
7,633	7,610
14,954	14,958
\$1,804,093	\$1,798,601

## Food and Nutrition Goals FY 2014-2015

[illegible]



## Food and Nutrition Quarterly Reports FY 2014-2015

### October Quarterly Report (July, 2014 - Sep, 2014)

Glitches in NC FAST continue to hinder caseworkers and slow processing times. FNS met the goals for quarter with the exception of senior participation. The senior participation has increased but the Supervisor Dashboard in NC FAST gives a "snapshot" of the individual participants which does not add up to total participants.

### January Quarterly Report (Oct, 2014 - Dec, 2014)

FNS has continues to meet it's goals on a monthly basis. FNS staff has voluntarily worked overtime to assist Medicaid with their backlog due to NC FAST hardlaunch.

### April Quarterly Report (Jan, 2015 - Mar, 2015)

Management Evaluation Review was completed March 12. Vance County was commended for their normal processing rate as being one of the lowest in the state. The expedited rate for the entire state is presently at 68% due to the implementation of NC FAST. Vance County's expedited rate is 5.94% which places us on corrective action. All counties are held accountable yet, NC FAST has not provided us with accurate reports, and still does not calculate the normal and expedited processing correctly.

### July Quarterly Report (Apr, 2015 - June, 2015)

The QC Accuracy rate has remained at 100% throughout this past fiscal year. FNS continues to process applications timely with expedite applications being completed within the 7 day time standard, and normal applications being completed within the 30 day timeframe.

# Family and Children Medicaid Statistics FY 2014-2015

[illegible]

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## Family and Children Medicaid Quarterly Reports FY 2014-2015

### October Quarterly Report (July, 2014 - Sep, 2014)

The FFM applications received from the Marketplace were overdue when the County received them. Training has been completed by all caseworkers in preparation for NC FAST Hard Launch on November 3, 2014. Clean up reports have been worked weekly.

## January Quarterly Report (Oct, 2014 - Dec, 2014)

Staff has been voluntarily working overtime to reduce the backlog created by NC FAST hardlaunch.

## April Quarterly Report (Jan, 2015 - Mar, 2015)

Medicaid staff met the States March 31st deadline by working countless hours of overtime this past quarter.

## July Quarterly Report (Apr, 2015 - June, 2015)

Medicaid staff was able to process all applications timely. 118 cases were reviewed by Auditors this quarter and per the exit interview, the Auditors indicated that the county passed and improved greatly from the previous year

# Adult Medicaid Statistics FY 2014-2015

[illegible]

## Adult Medicaid Goals FY 2014-2015

[illegible]

## Adult Medicaid Quarterly Reports FY 2014-2015

### October Quarterly Report (July, 2014 - Sep, 2014)

Adult Medicaid has met it's goals for the quarter with the exclusion of FFM applications. The FFM applications received from the Marketplace were overdue when the County received them. Training has been completed by all caseworkers in preparation for NC FAST Hard Launch on November 3, 2014. Clean up reports have been worked weekly.

### January Quarterly Report (Oct, 2014 - Dec, 2014)

Staff has voluntarily worked overtime to reduce the backlog created by NC FAST hardlaunch.

### April Quarterly Report (Jan, 2015 - Mar, 2015)

Medicaid Staff met the States March 31st deadline by working countless hours of overtime this past quarter.

### July Quarterly Report (Apr, 2015 - June, 2015)

Medicaid staff was able to process all applications timely. 118 cases were reviewed by Auditors this quarter and per the exit interview, the Auditors indicated that the county passed and improved greatly from the previous year. One intake worker was cross-trained in long term care.



## Work First (Cash) Statistics FY 2014-2015

[illegible]

## Work First (Cash) Goals FY 2014 -2015

[illegible]

## Work First (Cash) Quarterly Reports FY 2014-2015

### October Quarterly Report (July, 2014 - Sep, 2014)

Training completed by all caseworkers in preparation for NC FAST Hardlaunch on November 3, 2014.

One caseworker has completed all Work First policy training and is able to complete applications independently in Work First.

### January Quarterly Report (Oct, 2014 - Dec, 2014)

Work First and Medicaid hard launched into NC FAST 11-3-14. Training for NC FAST completed and Caseworkers now are able to navigate the programs in NC FAST. Universal cross training for income maintenance caseworkers suspended temporarily due to Medicaid backlog. Started cross training with Work First Employment Social Workers.

### April Quarterly Report (Jan, 2015 - Mar, 2015)

Continuing to cross train Work First Employment Social Workers.

### July Quarterly Report (Apr, 2015 - June, 2015)

Continuing to cross train Work First Employment Social Workers. Sixty cases reviewed this quarter and per the auditors in the exit interview, TANF had zero errors.

## Support Services Statistics FY 2014-2015

<b>FY 2014-2015</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>
Total number of Spanish Interpreting units	179	177	188	61	124	144	204	186	168	86	24	171
Number of Spanish Interpreting units-Adult Services	2	5	8	1	0	2	5	0	4	3	3	7
Number of Spanish Interpreting units-Child Support	10	8	11	0	8	9	6	6	8	3	2	7
Number of Spanish Interpreting units-Children's Services	7	3	8	0	1	10	5	2	4	4	1	1
Number of Spanish Interpreting units-Food and Nutrition	91	74	67	22	44	47	63	47	53	27	11	77
Number of Spanish Interpreting units-Emergency Assistance	2	3	0	1	0	4	0	28	16	0	2	0
Number of Spanish Interpreting units-Medicaid	64	75	78	21	63	55	94	82	78	38	5	68
Number of Spanish Interpreting units-Senior Center	0	0	0	0	0	2	2	3	0	0	0	0
Number of Spanish Interpreting units-Work First	3	4	3	1	8	12	16	6	3	3	0	7
Number of Spanish Interpreting units-Transportation	0	1	11	1	0	1	0	1	1	0	0	3
Number of Spanish Interpreting units-Daycare	0	1	0	0	0	2	2	1	1	0	0	1
Number of forms translated		2	8	2	10	11	11	10	13	8	0	17
Number of Fluent translations						3	5	5	2	18	26	

## Services Support Statistics FY 2014-2015

[illegible]

## Child Support Services Statistics FY 2014-2015

[illegible]

## Child Support Services Goals FY 2014-2015

[illegible]



# Child Support Services Quarterly Reports FY 2014-2015

## October Quarterly Report (July, 2014 - Sep, 2014)

\*In August, 2 child support staff members attended the annual NC Child Support Council & Attorneys Conference in Concord, NC

\*The NC Child Support Services shared a draft of the state's new 5-year strategic plan which includes focus on customer service, performance and outcomes, program structure, and effectiveness of program technology.

\*In September, Agent Sarah Heaton was successful in collecting a child support lump sum of \$10,000 from a settlement between parents

\*As of September, Vance County's collections percentage is 0.75% above this time last year

## January Quarterly Report (Oct, 2014 - Dec, 2014)

\*Agent Desree Twisdale was recognized by Child Support offices across the state for collecting a lump sum payment from one non-custodial parent in the amount of \$6,628.90.

\*2 Vance Co. Agents were recognized in December for exceptional collections across NC: LaWanda Jones collected a lump sum of \$10,654.66 from an insurance lien; Agent Terea Hayes collected \$9,000 from a negotiated payment by a non-custodial parent to pay past due arrears balance.

\*Results from quarterly reporting shows that Vance County's total collections as of December 2014 are up 1.27% from December 2013.

## April Quarterly Report (Jan, 2015 - Mar, 2015)

\*Agent Teresa Hayes was successful in intercepting a lump sum from non-custodial parent lottery winnings

\*Vance County CSE is currently meeting all self-assessment goals set by state of for 2014-15

## July Quarterly Report (Apr, 2015 - June, 2015)

\*Vance County met 100% of its collection goal for the 2014-15 state fiscal year

\*The county received its child support incentive settlement for federal fiscal year 2013 in amount of \$73,363. This amount is in addition to the incentive payments that have been reported monthly throughout this state fiscal year.

\*Vance County had one file selected for the federal data reliability audit. It was reported that no errors were found in the file that was selected.

## Adult Services Statistics FY 2014-2015

[illegible]

## Adult Services Goals FY 2014-2015

<b>FY 2014-2015</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>
Initiate evaluations of all screened in reports complaints of abuse, neglect, and/or exploitation within 72 hours 100% of the time.	100%	100%	100%	100%	100%	75%	100%	100%	100%	100%	100%	100%
Initiate immediately all screened in reports alleging danger or death 100% of the time.	N/A	N/A	N/A	0	0	N/A	NA	NA	100%	100%	100	1/100%
Complete evaluations and make case decisions within the required 30-45 day time frame after the initial report date 100% of the time.	100%	100%	8/100%	100%	100%	0%	5/100%	100%	5/5 100%	3/3 100%	100	89%
At least 90% of individuals substantiated for abuse, neglect, or exploitation consent to services.	100%	100%	0%	100%	0%	N/A	1/100%	3/4 75%	0/1 0%	2/3 67%	0%	1/1 100%
Conduct at least one on-site visit to every family and adult care facility every month to ensure residents receive a minimum level of care.	50%	100%	4/100%	100%	100%	0%	100%	100%	100%	3/ 100%	3/ 100%	100%
DSS will initiate an investigation into all facility care resident complaints within 5 working days.	0	0	0	0	100%	100%	N/A	NA	0	0/0	0/0	0/0
DSS will ensure that 100% of our wards have a complete medical exam at least once a year.	1/100	0	1/100%	100%	100%	1/100%	NA	NA	2/100%	1/100%	NA	1/100

## Adult Services Quarterly Reports FY 2014-2015

### October Quarterly Report (July, 2014 - Sep, 2014)

converted 60 cases from at risk CM to Medicaid Administrative claiming Activities due to mandatory requirement. Staff attended SA-Ih training to enhance skills. Continue to utilize the webinars offered for MAC, because of changes which involves different coding of activities.

Manuvering through E-CAP to get beneficiaries assessments and plan of cares approved timely has been major adjustment, but is working.

APR noted big improvement in APS screening and staffing. Time frames met.

one facility complaint addressed by Adult Home Specialist.

### January Quarterly Report (Oct, 2014 - Dec, 2014)

Unit Supervisor retired December 31st with her last day in office as 12/19/14. Several CAP-DA Assessments and Plan of Care needing approval.

Interim Supervisor working to manuver through the E-CAP to get Assessments and Plan of Care approved.

APR visited Nov. 18th to follow up Corrective Action. Result: Some improvements Guardianship and APS to statutory requirements. Some areas still needing much improvement.

Some staff attended MAC classroom training found to be much more beneficial than Webinar.

Green-Bullock Assisted Living closed by state Nov. 10th. SW's worked to get residents packed and placement found for all family did not make arrangements for.

### April Quarterly Report (Jan, 2015 - Mar, 2015)

Interim Supervisor attended SA-In-Home Training in March. Very informative and eye opening to the requirements and purpose.

APR visited January 15th and returned March 31st. She did not review records during her visit in January but met with staff to review APS and Guardianship. During her visit March 31st she reviewed SA-In-Home records. She met again with staff to review the Economic Worksheet, Services Plan and her findings. Informed her focus was more on SA-In-Home as there appeared to have been significant improvement with APS and Guardianship at her last review of records.

Interim has provided training to staff on how to complete a good assessment and Evaluation. Has provided instruction on documenting eligibility and target population for services and how to accurately complete the 5027 to address training .

Social Work Program Manager and Interim developing plan for internal monitoring of case files. Also, SWPM and IS have decided to utilized Office Assistant for scheduling assessments and issuing reminders for Status Reports due.

### July Quarterly Report (Apr, 2015 - June, 2015)

Unit supervisor in place May 1st. Interviewed for Lead Social Worker.

APR noted significant improvement in all activities and documentation in programs and relieved Action. Advised June 2015 was her last visit with us. Another APR will begin serving Vance County.

## Adult Services Quarterly Reports FY 2014-2015

A Social Work Intern from North Carolina Central University began her 10-week internship in the Unit on . She has accompanied SW on HV's and assisted workers by making the required monthly contacts.
Represented VCDSS at New Hope Elem. School on June 6th with information regarding DSS' programs and to distribute information World Elder Abuse Awareness Day. Supervisor and Intern attended Person County's Senior Center's WEAAD activities.
June 15th -Provided presentation to attendees at Senior Center regarding elder abuse and mistreatment of vulnerable adults. Also provided information on how to protect self against scams. Highlighted Silver Alert program.

# Work First Employment Services Statistics FY 2014-2015

<b>FY 2014-2015</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>
Work First open cases	124	102	133	145	123	130	95	78	90	111	115	95
Work First Cash Assistance Apps												27
Work First assessments	138	101	132	130	101	89	75	40	79	131	100	106
Work First clients entering employment	23	17	25	27	28	12	16	5	19	28	22	38
Work First Emergency Assistance	57	71	54	44	26	39	70	25	18	27	31	0
Emergency Assistance spending	\$10,260.40	\$10,406.57	\$8,353.39	\$6,234.48	\$1,733.79	\$3,492.76	\$7,323.43	\$2,255.14	\$2,365.28	\$4,125.58	\$4,465.94	\$0.00
Crisis Intervention Program (CIP) applications	182	93	89	31	383	312	288	377	0	0	1	0
Total CIP spending	\$28,564.82	\$12,237.72	\$11,997.47	\$4,312.54	\$70,529.49	\$47,139.75	\$47,821.12	\$53,768.87	\$0.00	\$0.00	\$55.88	\$0.00
Income Energy Assistance Program (LIEAP) applications	0	0	0	0	0	631	973	71	506	0	0	0
spending	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$151,100.00	\$272,400.00	\$18,300.00	\$131,200.00	\$0.00	\$0.00	\$0.00
Wake Round Up, Energy Neighbor, and General Assistance	22	23	20	17	14	18	25	33	16	21	11	46
Total Spending in categories above.	\$1,509.56	\$2,572.84	\$2,175.33	\$1,625.63	\$1,731.62	\$1,337.61	\$2,650.13	\$3,818.55	\$2,060.83	\$1,831.75	\$1,945.04	\$303.10
families utilizing child care subsidies	309	302	292	276	298	323	324	326	317	372	382	
Total number of children served	546	543	502	486	524	568	547	552	558	645	620	720
children on the Wait List	252	295	343	346	0	35	0	0	0	0	0	0

## Work First Employment Services Goals FY 2014 -2015

[illegible]

## Work First Employment Services Quarterly Reports FY 2014-2015

<b>October Quarterly Report (July, 2014 - Sep, 2014)</b>
7/22/2014- Attended Kerr Tar Coalition to End Homelessness (Regional Housing Committee)
7/24/2014- Scheduled and attended Domestic Violence meeting to plan activities for DV Awareness Month
8/5/2014- Attended Night Out Against Crime (Sherri Alston)
8/7/2014- Attended Rapid Re-Housing Staffing Session at Infinite Possibilities
8/8/2014- Attending Meeting with Families Living Violence Free to assist planning DV Awareness Events for Granville County
8/14/2014- Arranged/Planned meeting with Cotton Memorial to collaborate on Back To School Event
8/21/2014- Wellness committee meeting to plan upcoming Wellness Activities for Vance County
8/21/2014- Scheduled and attended Domestic Violence meeting to plan activities for DV Awareness Month
8/26/2014- Attended Kerr Tar Coalition to End Homelessness (Regional Housing Committee)
8/27/2014- Attended Adolescent Parenting Prevention Quarterly committee meeting
9/10/2014- Planned Weight Maintenance Challenge for the County
<b>January Quarterly Report (Oct, 2014 - Dec, 2014)</b>
10/1/2014-Attending Families Living Violence Free Domestic Violence Awareness Candlelight Vigil in Oxford at 5:30
10/1/2014- Quoted in Article in the Henderson Dispatch regarding DV Awareness Activities
10/3/2014- Attended Families Living Violence Free Hoops for Hope DV fundraiser
10/5/2014- Family Fun Day (Free movie) held - planned by VCDSS and Infinite Possibilities
10/13/2014- Attended Domestic Violence Training at Aycock 9-1
10/14/2014- Quoted in Article in the Henderson Dispatch regarding DV training
10/16/2014- Attended Safe Space DV Shelter Candlelight Vigil in Louisburg at 5:30
10/30/2014- Hosted DV Awareness Walk and Candlelight Vigil
11/19/2014- Attended Quarterly Teen Pregnancy Prevention meeting at the Vance County Health Dept
11/20/2014- Attended Adoption Ceremony to celebrate our new Forever Families
11/20/2014- Participated in Planning Session for Coordinated Assessment for Homeless Population
11/22/2014- Attended Foster Care/Adoptions Panel hosted by GCDSS and VCDSS
11/25/2014- Attended Kerr Tar Coalition to End Homelessness (Regional Housing Committee)
12/5/2014- Participated in Planning Session for Coordinated Assessment for Homeless Population
12/11/2014- Attended Kittrell Job Corp Community Relations Council Quarterly meeting
12/11/2014- Attended Henderson-Vance Chamber of Commerce Christmas Social
12/16/2014- Attended Kerr Tar Coalition to End Homelessness (Regional Housing Committee)
12/17/2015- Represented VCDSS for the Vance County Crime Prevention Council
12/18/2014- Attended Monthly Vance County Juvenile Crime Prevention Council Meeting
<b>April Quarterly Report (Jan, 2015 - Mar, 2015)</b>



## Work First Employment Services Quarterly Reports FY 2014-2015

[illegible]

# Foster Care/Adoption/Licensing Statistics FY 2014-2015

<b>FY 2014-2015</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>
Age 0-5	35	32	31	34	36	32	32	31	32	28	26	25
Age 6-12	16	16	18	15	15	15	15	14	12	8	7	6
Age 13-21	29	28	30	25	26	27	25	25	22	22	22	22
Race: Black	58	49	52	50	52	51	48	47	47	41	38	36
Race: White	17	16	18	14	15	17	17	17	16	13	13	12
Race: White/Hispanic	2	5	2	4	4	2	3	2	0	0	0	
Race: Black/Hispanic	0	0	2	0	0	2	2	2	1	2	2	2
Race: White/Black	3	6	5	6	6	2	2	2	2	2	2	3
Total Number of Children in DSS Custody	80	76	79	74	77	74	72	70	66	58	55	53
Number of Children above who are under a CARS agreement (over 18 voluntary custody)	4	4	4	4	5	5	5	5	6	6	6	7
Number of Children in Custody less than 12 months	35	36	32	34	34	33	28	26	22	20	17	13
Number of Children in Custody more than 12 months	45	40	47	40	43	41	44	44	44	38	38	40
Number of Children whose cases were closed in 12 months or less	4	0	4	0	3	1	0	0	2	2	0	2
Number of Children reunified with parent(s)	4	1	8	0	3	0	1	2	5	1	0	1
Number of Children placed in settings <b>other than</b> relatives/kinship	54	53	52	54	56	50	47	44	42	42	41	38
Number of children place with relatives/kinship	26	23	26	19	21	24	25	26	24	16	14	13
Number of Licensed VCDSS Foster Homes	23	22	23	24	25	25	24	26	26	25	25	23
Number of DSS Finalized Adoptions	0	0	1	0	0	1	0	0	2	0	2	1

## Foster Care Goals FY 2014-2015

<b>FY 2014-2015</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>
Have monthly face-to-face visits with 90% of children in VCDSS custody.	100%	98%	98%	94%	97%	97%	100%	100%	98%	100%	100%	100%
Have monthly face-to-face visits with 100% of caretakers.	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Have monthly face-to-face visits with 90% of biological parents who are identified and have a permanent plan of reunification in place.	93%	96%	74%	95%	89%	87.5%	89%	80%	87.5%	79%	67%	79%
At least 25% of children in the LINKS program will participate in State and Regional LINKS events.	6.25%	6.25%	6.25%	6.25%	6.25%	6.25%	6.25%	6.25%	6.25%	62%	62%	32%
Ensure that at least 90% of children placed in the county are maintained in their school community.	90%	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%
Ensure that at least 75% of all children in custody do not have a placement change/placement disruption.	75%	98%	95%	94%	97%	96%	97%	97%	97%	98%	96%	98%
Ensure that staff members make diligent efforts to identify, locate, and engage 90% of absent parents.	90%	73%	82%	86%	77%	83%	79%	82%	85%	87.5%	100%	82%

## Foster Care Quarterly Reports FY 2014-2015

### October Quarterly Report (July, 2014 - Sep, 2014)

Ongoing Project: Data Training with all 5 County DSS & Community Partners facilitated by the Jordan Institute. Goal is to lower length of stay in out-of-home placements.

Presentation for Crime Stoppers Church Committee at South Henderson Pentecostal Church regarding Child Abuse Reporting and the Foster Care process.

Received Reunification Funds in the amount of \$16,263.00. Currently accessing funds for gas cards to assist parents with transportation. Plan to use funds for cost of Parenting and Anger Management classes for parents.

Participated in Night Out Against Crime raising community awareness of services offered by Children's Services.

Conducting on going interviews for 2 vacant SW III positions in Foster Care & Adoption Unit.

### January Quarterly Report (Oct, 2014 - Dec, 2014)

\*Adoption Ceremony and Balloon Release recognizing recent Vance County adoptive families and children in foster care currently free for adoption.

\*Adoption Awareness Panel & Fair organized and attended in partnership with Granville County DSS.

\*All 74 children in DSS custody were sponsored for Christmas 2014.

\*Foster Care Christmas Cheer Celebration held in December 2014. Foster families, DSS Board, and DSS staff attended.

\*Two new social workers for the Foster Care/Adoption Unit were welcomed, continuing to work to fill one more vacant position.

### April Quarterly Report (Jan, 2015 - Mar, 2015)

\*All open Foster Care positions have been filled.

\*Parenting peer support group facilitated by Anne Williams began in February, paid for through Reunification Funds

\*Ongoing Project: Data Training with all 5 County DSS & Community Partners facilitated by the Jordan Institute. Goal is to lower length of stay in out-of-home placements.

### July Quarterly Report (Apr, 2015 - June, 2015)

\* Foster Parent appreciation dinner held on 6/18.

\* Five children in custody either in foster care or through a CARS agreement graduated from high school

\* Assisted CPS with Child Abuse Prevention Month activities in April

\* SSBG and Adoption Assistance Audits occurred in June

\* Participated in several community events: St. Baldricks Day, Family Fun Day (Work First), Healthy Kids Day

# Child Protection Services Statistics FY 2014-2015

[illegible]

## CPS Goals FY 2014-2015

<b>FY 2014-2015</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>
CPS staff will immediately initiate sexual and physical abuse reports 100% of the time.	91%	100%	100%	100%	93%	100%	100%	100%	100%	100%	100%	100%
CPS staff will immediately initiate neglect reports 100% of the time.	98%	95%	96%	98%	100%	100%	100%	94%	100%	95%	100%	100%
CPS staff will initiate eligible neglect reports within 24 hours 100% of the time.	98%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
CPS staff will initiate eligible dependency reports/family assessments within 72 hours 100% of the time.	n/a	n/a	n/a	n/a	n/a	100%	n/a	100%	n/a	100%	n/a	n/a
CPS staff will complete family assessments within 45 days of case initiation 75% of the time.	85%	83%	80%	69%	85%	60%	71%	84%	88%	79%	72%	81%
CPS staff will complete investigative assessments within 30 days of case initiation 75% of the time.	83%	79%	44%	39%	59%	0%	56%	22%	44%	65%	60%	50%

## CPS Quarterly Reports FY 2014-2015

### October Quarterly Report (July, 2014 - Sep, 2014)

Ongoing Project: Data Training with all 5 County DSS & Community Partners facilitated by the Jordan Institute. Goal is to lower length of stay in out-of-home placements.

Presentation for Crime Stoppers Church Committee at South Henderson Pentecostal Church regarding Child Abuse Reporting and the Foster Care process

Participated in Night Out Against Crime raising community awareness of services offered by Children's Services.

Conducting on going interviews for vacant SWIAT positions in the CPS Unit.

### January Quarterly Report (Oct, 2014 - Dec, 2014)

\*Adoption Ceremony and Balloon Release recognizing recent Vance County adoptive families and children in foster care currently free for adoption.

\*Adoption Awareness Panel & Fair organized and attended in partnership with Granville County DSS.

Participated in the Domestic Violence Awareness activities

Participated in the Foster Care Christmas Dinner

Conducting on going interviews for vacant positions

### April Quarterly Report (Jan, 2015 - Mar, 2015)

All CPS Social Worker IAT positions filled.

Conducted interviews for CPS Supervisor

Met with local community agencies, Warren & Graville Counties preparing for Child Abuse Prevention month in April.

Ordered, prepared & mailed materials to schools, churches and other agencies to make them aware of activities for Child Abuse Prevention month.

Held two Community Child Protection Team meetings.

### July Quarterly Report (Apr, 2015 - June, 2015)

Participated in Town Talk for Child Abuse Prevention Month

Held 5th Annual Child Abuse Prevention Walk

Participated in Healthy kids day at Fox Pond Park

Participated in Embrace Henderson

Participated in St. Baldricks day

Participated in Foster Care Parents appreciation dinner

Interviewed for Social Worker IAT position

Participated in Family Fun Day with Work First

## Senior Center Services Statistics FY 2014-2015

[illegible]



## Senior Center Services Goals FY 2014-2015

<b>FY 2014-2015</b>	<b>JULY</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>
By 6/30/15, 90% of the congregate meals ordered will be served.	92%	94%	93%	88%	88%	94%	94%	49%	69%	63%	58%	56%
By 6/30/15, Meal on Wheels will serve and average of 74 clients per month.	60	56	59	56	54	58	59	61	66	67	65	64
By 6/30/15, the In-Home Aides program will serve and average of 38 clients per month.	20	40	42	40	39	38	39	40	38	39	36	31
Maintain Certification of Excellence.	On track	On track	On track	On Track	On Track	On track	On track	On track	On track	On track	On track	On track
By 6/30/15, ensure that all staff members (full and part-time) meet training requirements.	n/a	16 hrs	Training day & Substance Abuse completed	Working with Style Training	Working with style	On track	8 hrs	on track	On track	On track	On track	On track
By 6/30/15, the Senior Center will average at least 5 SHIP counseling sessions per month.	n/a	n/a	4	10	20	6	6	5	6	7	5	5

## Senior Center Services Quarterly Reports FY 2014-2015

### October Quarterly Report (July, 2014 - Sep, 2014)

### January Quarterly Report (Oct, 2014 - Dec, 2014)

Martin Luther King Jr. Celebration - over 250 in attendance

Valentines Day Dance - over 120 in attendance

Seniors took a trip to Universoul Circus

Senior Games started March 26th

Tax Preparation Services

### April Quarterly Report (Jan, 2015 - Mar, 2015)

### July Quarterly Report (Apr, 2015 - June, 2015)

Kite Day at Aycock Recreation Center

Child Abuse Awareness Walk

Trip to Piegon Forge, TN

Volunteer Appreciation Event

Senior Cookout at Fox Pond

Older Americans Month Celebration

Elder Abuse Awareness event

Trip to Pork Fest

Senior Games



# *Miscellaneous*

## ***APPOINTMENTS***

***August 3, 2015***

### **Economic Development Commission - 3 year term**

Re-appoint     John Foster - appointed 08/2009  
                     Terry Garrison - appointed 08/2009

### **Adult Care Advisory Committee - 3 year term**

Appoint Lois Williams to fill vacant position.    See application.

Application for Boards/Commissions/Committees  
Vance County Board of Commissioners

Please complete each section

Full Name Lois R. Williams Date of Birth 1/15/42  
Home Address 1977 Ruin Creek Rd., Henderson, NC 27537  
Home Phone (252) 438-6008  
Current Employer Retired Educator (NC State Employee)  
Job Title — Years in current position —  
Business Phone — Fax —  
Duties Health / Physical Education Teacher w/WC  
Schools for 30 yrs.  
Other employment history N/A

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency

District No. 5 (West Henderson)

Male — Female ✓

White — Black ✓ Hispanic — Native America — Asian — Other —

Board/Commission/Committee Applying For (list only one per form) Adult Care Home CAC

Why are you interested in serving on this Board Commission/Committee? To serve as an  
advocate for quality care in the facilities (ACH).  
To be a voice for those who can't speak for themselves.

Generally, the Board desires to broaden participation on Boards Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

Farmers Market Advisory Committee

DO NOT SUBMIT RESUMES/ATTACHMENTS

**Interests/Skills/Areas of Expertise/Professional Organizations/Activities:**

Health Educator for 30 years; President of  
Vance County ECA (Extension and Community Assn.); Secretary -  
Ruin Creek Community Watch; member Delta Sigma Theta Sorority, Inc.  
Oxford-Henderson Alumnae Chapter

**Affirmation of Eligibility:**

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes \_\_\_\_\_ No ☒ If yes, please explain disposition: \_\_\_\_\_

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes \_\_\_\_\_ No ☒ If yes, please explain: \_\_\_\_\_

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: *Leila R. Williams* Date: 6/10/15

*Form is invalid if not signed and dated.*

**Return completed form to:**

Kelly H. Grissom  
County Commissioners' Office  
122 Young Street, Suite B  
Henderson, NC 27536  
Phone: (252)738-2003 Fax: (252) 738-2039

**RESOLUTION**  
**by the**  
**Vance County Board of Commissioners**  
***Changing the Date of the September 2015 Commissioners' Meeting***

**WHEREAS**, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

**WHEREAS**, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

**WHEREAS**, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, September 7, 2015 at 6:00 p.m. to Tuesday, September 8, 2015 at 6:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners that it does hereby change its regular meeting date from September 7, 2015 at 6:00 p.m. to September 8, 2015 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

**BE IT FURTHER RESOLVED** that a copy of this resolution is to be posted on the Courthouse bulletin board, and the news media within Vance County is to be made aware of this change.

**This, the 3<sup>rd</sup> day of August, 2015.**

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**Archie B. Taylor, Jr., Chairman**