

AGENDA
VANCE COUNTY BOARD OF COMMISSIONERS
October 3, 2016

Invocation

Mary Anderson, Associate Minister
Shiloh Baptist Church

1. **Public Comments** (for those registered to speak by 5:45 p.m. - each speaker is limited to five minutes)
2. **Appointment** **6:00 p.m.** **Chris Wright, Fire Chief**
Life Safety Achievement Award
3. **Appointment** **6:15 p.m.** **Porcha Brooks, Tax Administrator**
- **Late Listing Penalties**
- **Untimely Exemption Applications**
4. **Water District Board**
 - a. **Water Committee Report**
 - Collections Agency for Delinquent Accounts
5. **Committee Reports and Recommendations**
 - a. **Properties Committee**
 - Award of Demolition Bids - REO Properties
 - Award of Demolition Bids - Teacherage and Vance Manor
 - Display of National Motto
 - b. **Planning/Environmental Committee**
 - Solid Waste Grant - Purchase of Front End Loader
 - Electronic Waste
 - Solid Waste - Hauling and Disposal Agreement
 - c. **Human Resources Committee**
 - Special Projects Coordinator Position
6. **Finance Director's Report**
 - a. **Conveyance of Surplus Property**
7. **County Attorney's Report**
 - a. **REO Properties**
8. **County Manager's Report**
 - a. **Animal Shelter - Change Order #4**

- 9. Consent Agenda Items**
 - a. Budget Amendment and Transfer**
 - b. Tax Refunds and Releases**
 - c. Ambulance Charge-Offs**
 - d. Monthly Reports**
 - e. Minutes**

- 10. Miscellaneous**
 - a. Appointment**

AGENDA APPOINTMENT FORM

October 3, 2016

Name: Chris Wright, Fire Chief

Purpose of appearance: Inform Board of Life Safety Achievement Award

Announcing the 2015 *Life Safety Achievement Award*

September 1, 2016

Chris Wright
Vance County Fire Department
188 Brickett St.
Henderson, NC 27536

Dear Chief:

Congratulations! Your fire department has been awarded the 2015 Operation Life Safety ***Life Safety Achievement*** Award, presented jointly by the National Association of State Fire Marshals Fire Research & Education Foundation and Grinnell Mutual Reinsurance Company.

Since 1994, ***Life Safety Achievement (LSA)*** Award has recognized fire departments for having outstanding fire safety statistics and prevention programs during the preceding calendar year. In recognition of the proactive fire prevention efforts that your organization has made toward improving your community's fire and life safety behaviors, we are pleased to present you with the ***2015 Life Safety Achievement*** Award.

Since its inception, the ***Life Safety Achievement*** Award has been granted to fire departments across the country that have achieved zero fire deaths in the previous calendar year. Recognizing that zero fire deaths in 2015 may not fully reflect a fire departments prevention efforts and may be beyond their control, criteria were revised to include those that record a 10 percent reduction in fire fatalities as well as requiring documentation of an active and effective fire prevention program.

For many years, the Grinnell Mutual Reinsurance Company has sponsored this prestigious Award and has done so again this year. Enclosed you will find a certificate suitable for framing that recognizes your department's accomplishments, signed by your State Fire Marshal, the President of the National Association of State Fire Marshals (NASFM) Fire Research & Education Foundation and the President of Grinnell Mutual Reinsurance Company. In addition, we are providing you with a news release template that you can customize and use for informing your community of your significant fire prevention efforts, in time for Fire Prevention Week, October 4 - 10, 2016.

We congratulate you for the substantial commitment that you have made to make your community safer, and we thank you for participating in the ***Life Safety Achievement Award*** program.

If you have any questions about the Award, please submit your inquiry to the NASFM Fire Research & Education Foundation general help line at admin@firemarshals.org

Sincerely,



Butch Browning
President
NASFM Fire Research & Education Foundation

FOR IMMEDIATE RELEASE

[Fire Department] Earns Life Safety Achievement Award

The [Fire Department] was recently presented with a Life Safety Achievement Award for its fire prevention accomplishments in 2015 by the National Association of State Fire Marshals (NASFM) Fire Research and Education Foundation in partnership with Grinnell Mutual Reinsurance Company. The award was announced by H. Butch Browning, President of the NASFM Fire Research and Education Foundation.

"When we hear the fire truck coming down the street and see its lights, we know firefighters are responding to someone in trouble. What we don't know is that these unsung heroes are doing a lot of things behind the scenes that save lives," said David Miller, Assistant Vice President of Special Investigations at Grinnell Mutual. "The Life Safety Achievement Award recognizes fire departments for their fire prevention programs that have been proven to save lives year after year."

Since 1994, the Life Safety Achievement Award has recognized local fire prevention efforts that have contributed to reducing the number of lives lost in residential fires. The [Fire Department] is one of 160 fire departments across the United States to receive the award this year for recording zero fire deaths in 2015 or reducing fire deaths by at least 10 percent during the year. In addition, award recipients documented active and effective fire prevention programs as well as a clear commitment to reducing the number of house fires in the community.

Although residential fires in the U.S. account for only 20 percent of all fires, they result in 80 percent of all fire deaths. The NASFM Fire Research and Education Foundation is committed to reducing that number.

"Experience tells us that fire prevention activity and public education can significantly reduce life and property loss from residential fires," Browning said. "Prevention and education are very cost effective compared to the traditional approach of relying on fire suppression. The Life Safety Achievement Award recognizes fire departments for their fire prevention efforts and encourages them to continually improve upon those efforts."

About NASFM Fire Research & Education Foundation

The NASFM Fire Research & Education Foundation is a public interest group whose mission is to reduce residential fire deaths and injuries. The Foundation advocates the use of residential fire sprinklers, smoke alarms, carbon monoxide detectors and teaching people fire-safe behavior. The Foundation assists fire departments with implementing residential sprinkler/smoke alarm programs on a local basis. The Foundation's partners include the United States Fire Administration, the National Association of State Fire Marshals and private industry/associations with an interest in and commitment to residential fire safety.

About Grinnell Mutual

Grinnell Mutual Reinsurance Company, in business since 1909, provides reinsurance for farm



2015 Life Safety Achievement Award

This certificate is awarded to

Vance County Fire Department

For your outstanding efforts on behalf of fire and life safety

September 1, 2016

A handwritten signature in blue ink, appearing to read "B. Browning".

*Butch Browning, President
NASFM Fire Research & Education*

A handwritten signature in blue ink, appearing to read "Larry Jansen".

*Larry Jansen, President & CEO
Grinnell Mutual Reinsurance Company*

AGENDA APPOINTMENT FORM

October 3, 2016

Name: Porcha Brooks

Name of Organization: Tax Office

Purpose of appearance: Present Untimely Exemption Applications and
Revaluation Appeal

Request of Board: See Recommendations



2016 Late List Penalty

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 36411

OWNER/BUSINESS NAME: Brian T. Daniel

LOCATION: Boat and Motor located in Vance County

DATE OF APPEAL: 08/24/2016

PENALTY APPEALED: 10%=\$10.87

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the late listing 10% penalty for the late listing of his 2016 personal property.

He states that his mailing address had changed. He contacted the Tax Office to change the address but did not receive the form in time to meet the listing deadline. He respectfully request that the late list penalty be removed.

STAFF REVIEW:

In January 2016 the Tax Office received returned mail from the US Postal. The tab stated that is was return to sender, not deliverable as addressed unable to forward. The Tax Office found the correct address and mailed it to the new address. A listing form is mailed to the last known address each year. Taxpayer is responsible for listing their assets even if they do not receive a listing form.

Mr. Daniel failed to list his personal property by February 1, 2016. Therefore the assessor must deny his 2016 untimely application submitted February 4, 2016.

ASSESSOR'S RECOMMENDATION:

Assessor recommends that the penalty of 10% stands according to NCGS 105-312(h) which states that "having computed each year's taxes separately as provided in subsection (g), there shall be added a penalty of 10% of the same amount for each subsequent listing period that elapsed before the property was discovered or not timely listed.



2016 Late List Penalty

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 1021992

OWNER/BUSINESS NAME: Anil Macwan/Divine Hospitality LLC (Baymont Inn & Suites)

LOCATION: Business Equipment at 400 N Cooper Dr

DATE OF APPEAL: 09/2/2016

PENALTY APPEALED: 10%=\$417.93

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the late listing 10% penalty for the late listing of his 2016 business personal property.

He states they were new owners of this property effective December 1, 2015. He also states they did not receive a listing for the property. He humbly request that the late list penalty be removed.

STAFF REVIEW:

A listing form is mailed to the last known name and address each year. Taxpayer is responsible for listing their assets even if they do not receive a listing form. Mr. Macwan other property (Sleep Inn) was listing timely.

Mr. Macwan failed to list his personal property by February 1, 2016. Therefore the assessor must deny his 2016 untimely application submitted February 4, 2016.

ASSESSOR'S RECOMMENDATION:

Assessor recommends that the penalty of 10% stands according to NCGS 105-312(h) which states that "having computed each year's taxes separately as provided in subsection (g), there shall be added a penalty of 10% of the same amount for each subsequent listing period that elapsed before the property was discovered or not timely listed.



2016 Late List Penalty

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 61094

OWNER/BUSINESS NAME: Michael T. and Constance Flynn/Mike's Auto Salvage, Inc

LOCATION: 541 Industry Dr., Henderson, NC 27537

DATE OF APPEAL: 09/27/2016

PENALTY APPEALED: 2015 20%=212.92, 2014 30%=441.87, 2013 40%=710.44, 2012 50% =392.95 and 2011 60%=445.50

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the late listing penalties for the 2011-2015 discovery of business personal property.

Taxpayer states that they have been business owners in Vance County for over 30 years. They also pay over \$8,000 annually in Vance County property taxes and have always remained in good standing. They accept and understand their responsibility for the balance due of the remaining taxes. They are asking that the late list penalties totaling \$2,203.68 be removed.

STAFF REVIEW:

2011-2015 Discoveries

ASSESSOR'S RECOMMENDATION:

Assessor recommends that the penalties stands according to NCGS 105-312(h) which states that "having computed each year's taxes separately as provided in subsection (g), there shall be added a penalty of 10% of the same amount for each subsequent listing period that elapsed before the property was discovered or not timely listed.



2016 Untimely Application Filed

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 30665

OWNER/BUSINESS NAME: Loretta Champion

PARCEL(s): 0096 05007

RESIDENCE ADDRESS: 702 Daniel St

DATE OF APPEAL: 09/12/2016

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Elderly Exemption application for 2016 real property.

Appellant states she was late because she was not aware of the exemption until September 3, 2016.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2016. Therefore the assessor must deny their 2016 untimely application submitted June 30, 2016.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1st, it would have met the qualifications and would have been approved.



2016 Untimely Application Filed

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 36165

OWNER/BUSINESS NAME: Newton Nannie

PARCEL(s): Personal Property Manufactured Home

RESIDENCE ADDRESS: 1303 Vicksboro Rd Lot 3

DATE OF APPEAL: 08/23/2016

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Elderly Exemption application for 2016 real property.

Appellant states she was late because she has been in and out of the hospital since February 2016.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2016. Therefore the assessor must deny their 2016 untimely application submitted June 30, 2016.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1st, it would have met the qualifications and would have been approved.



2016 Untimely Application Filed

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 41125

OWNER/BUSINESS NAME: Person Mable

PARCEL(s): 0075 01017

RESIDENCE ADDRESS: 760 John St

DATE OF APPEAL: 08/19/2016

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Elderly Exemption application for 2016 real property. Appellant states she was late because her granddaughter has been trying to help her. Her granddaughter has two jobs and has to get off work to try and handle all Ms. Person's affairs. She also states that she don't get out of the house much because it is hard for her to walk.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2016. Therefore the assessor must deny their 2016 untimely application submitted June 30, 2016.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1st, it would have met the qualifications and would have been approved.



2016 Untimely Application Filed

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 30607

OWNER/BUSINESS NAME: Stevens Linda Ellington and Stevens Jason Blake

PARCEL(s): 0426A05010

RESIDENCE ADDRESS: 111 Hunters Ridge Dr

DATE OF APPEAL: 08/29/2016

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Disabled Exemption application for 2016 real property. Appellant states she was late because she was not aware of the exemption until recently.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2016. Therefore the assessor must deny their 2016 untimely application submitted June 30, 2016.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1st, it would have met the qualifications and would have been approved.



2016 Untimely Application Filed

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 31718

OWNER/BUSINESS NAME: Daniels Callie

PARCEL(s): Personal Property Manufactured Home

RESIDENCE ADDRESS: 66 Emerson Ln

DATE OF APPEAL: 09/27/2016

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely Elderly Exemption application for 2016 real property.
Appellant states she was sick and had a stroke. She was not able to come in before the deadline.

STAFF REVIEW:

Appellant failed to apply for the exemption by June 1, 2016. Therefore the assessor must deny their 2016 untimely application submitted September 27, 2016.

ASSESSOR'S RECOMMENDATION:

If application would have been turned in by June 1st, it would have met the qualifications and would have been approved.



2016 Untimely Application Filed

CASE DATE/TIME: 10/03/2016

ACCOUNT REF#: 1021458

OWNER/BUSINESS NAME: Rock of Prayer & Deliverance Holiness Church

PARCEL(s): 0067 04005 2040 Francis Ave

DATE OF APPEAL: 09/27/2016

OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant is appealing the untimely exemption application for 2016 real property. They stated that they were not aware there was a deadline to apply for the exemption.

STAFF REVIEW:

Rock of Prayer & Deliverance Holiness Church failed to apply for the exemption by February 1, 2016. Therefore the assessor must deny their 2016 untimely application submitted September 27, 2016.

ASSESSOR'S RECOMMENDATION:

If application would have been submitted timely it would have been approved.

Water District Board

Vance County Water Board Report October 3, 2016

Water Planning Committee

Collections Agency for Delinquent Accounts. The committee (Wilder [C], Brummitt & Taylor) met Thursday, September 22nd and discussed the growing delinquency for payment of availability fees. The data shows the total number of delinquent accounts over 60 days past due remaining relatively constant with the overall amount owed increasing from \$57,903 to \$76,868 over the last 7 months. See chart below.

	March	April	May	June	July	August	September
Delinquent Accounts	148	148	148	138	142	144	149
Amount	\$57,903	\$60,994	\$63,697	\$65,362	\$69,647	\$72,960	\$76,868

To address this issue, the committee reviewed three proposals and a staff recommendation to engage a collections agency as a first step in addressing the problem before considering judgements in the future. The committee recommended proceeding with Security Collection Agency (SCA) on the basis that there are no upfront fees, they have the lowest fee (20% of collections), and the county has an existing relationship with them for EMS billing. If all delinquent funds are collected by the collections company, the county would realize additional revenue of \$61,494 and would realize approximately \$53,000 each additional year as a result of the delinquent individuals paying their monthly availability fees. The committee recognized this as a starting step at no cost to the county and recommended utilizing the collections agency for accounts greater than 60 days past due. The committee also recommended that the county provide a separate notice to delinquent account holders prior to initiating the collections agency process. ***Recommendation:*** *Authorize the county manager to execute a contract with Security Collection Agency (SCA), subject to attorney review, for collection services of water accounts that are 60 days past due.*

Vance County Water District
Operations Report
September 2016

Operations Highlights: Fiscal Year-to Date Aug 2016 (Aug 30-Sept 26)

Work Order Completions:

Flush Lines	7	0
Set Meters	236	5
Replace Meter	7	1
Locate Lines	557	56
Odor In Water / Chlorine Check	9	0
Check Usage / Leaks	217	25
Replace Meter Lid/ Box	4	2
Low pressure/ No Water	8	1
Water Main Break	1	1
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	87	11
Phase 1 and 2 construction responses:	32	0
Water line repairs	0	0
Shut off Notices	1,438	0
Actual Shut offs	168	44
Restores	116	39
Cross Connection Checks	1	2
Intent to Serve inspections	1	0
Hydrant/Site Care/Mowing	55	0
Delivered Return Mail	15	0
Water Taps		4

Satellite Office Activity:

Information requests	168	6
Bill pays	2,516	194
Applications received	236	11

Billing Summaries:

June Billing 05/30/2016 through 6/23/2016

1184 Total bills of which 709 were metered services

Gallons billed 2,305,346 Average usage 3,252 @ .00719 = \$23.38 plus \$ 30 Base = \$ 53.38

July Billing 06/24/2016 through 07/26/2016

1211 Total bills of which 642 were metered services

Gallons billed 2,522,590 Average usage 3,456 @ .00719 = \$24.85 plus \$ 30 base = \$ 54.85

August Billing 07/26/2016 through 08/29/2016

1211 Total bills of which 743 were metered services

Gallons billed 2,694,450 Average usage 3,686 @ .00914 = \$33.69 plus \$ 30 base = \$ 63.69

September Billing 08/29/2016 through 9/26/2016

1206 Total bills of which 738 were metered services

Gallons billed 2,411,690 Average usage 3,268 @ .00914 = \$29.87 plus \$ 30 Base = \$ 59.87

Water System Overview:

The current customer count is as follows:

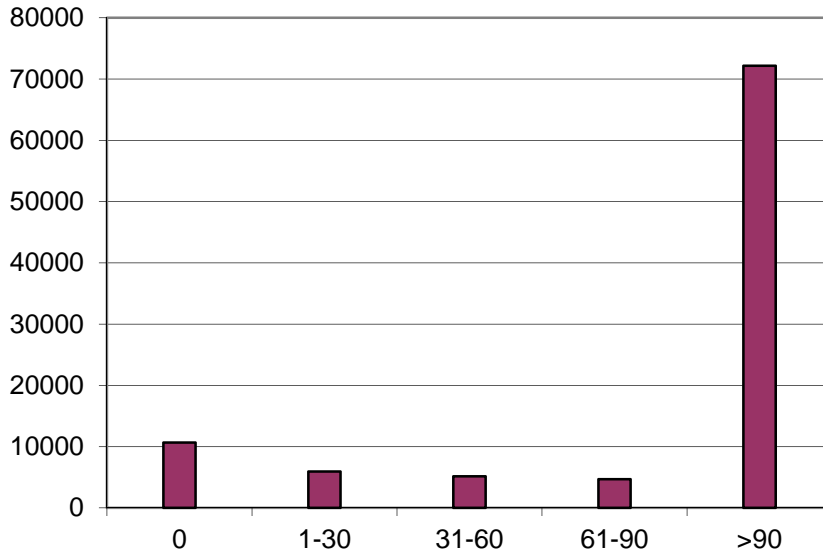
* Phase 1 – 667 total customers (213 availability accounts and 454 metered accounts)

* Phase 2 – 539 total customers (232 availability accounts and 307 metered accounts)

There is a total of 1206 customers committed to the water system. The current past due balances are shown on the attached.

Vance County Water District
Operations Report
September 2016

Availability Aging Report for Vance County



Availability Accounts AR*

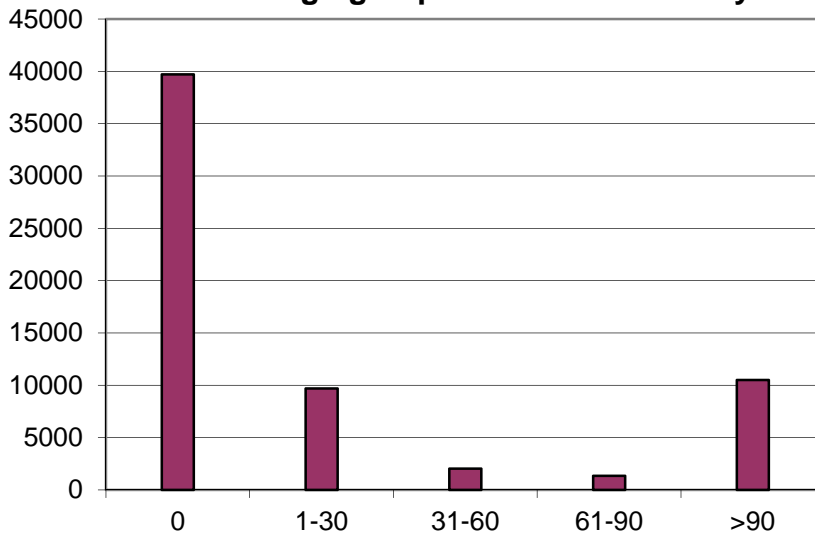
Age	AR
0	\$10,661.00
1-30	\$5,931.37
31-60	\$5,150.88
61-90	\$4,695.87
>90	\$72,172.75

Total Availability AR to date

\$ 98,611.87

Number of Customers 24 13 7 142

Metered Aging Report for Vance County



Metered Services AR*

Age	AR
0	\$39,708.52
1-30	\$9,695.84
31-60	\$2,023.36
61-90	\$1,332.78
>90	\$10,495.97

Total Metered Services to date

\$ 63,256.47

Both Accounts

\$ 161,868.34

Number of Customers 114 20 9 64

*Graph information as of September 26, 2016

VANCE COUNTY
REVENUE & EXPENDITURE STATEMENT
08/01/2016 TO 08/31/2016

16 WATER FUND

REVENUE:	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	PCTUSED
16-329-432900 INVESTMENT EARNINGS	83.96	158.02	200.00	79%
16-367-436701 WATER LINE REIMB-CITY	0.00	0.00	16,040.00	0%
16-375-437500 METERED WATER SALES	59,468.39	85,404.66	521,220.00	16%
16-375-437501 NON-METERED WATER REVENUE	12,619.69	23,058.56	125,000.00	18%
16-375-437502 WATER - DEBT SETOFF REVENUE	264.67	264.67	1,500.00	18%
16-376-437505 CONNECTION FEES	0.00	0.00	5,000.00	0%
16-376-437506 RECONNECT FEES	0.00	0.00	1,000.00	0%
16-376-437507 NSF CHECK FEES	0.00	50.00	500.00	10%
16-376-437508 LATE PAYMENT FEES	1,782.87	1,782.87	10,000.00	18%
16-397-439710 TRANSFER FROM GENERAL FUND	0.00	0.00	501,209.00	0%
TOTAL REVENUE	74,219.58	110,718.78	1,181,669.00	9%

EXPENDITURE:

16660-500621 BOND PRINCIPAL - WATER	0.00	0.00	175,000.00	0%
16660-500622 BOND INTEREST - WATER	0.00	0.00	351,535.00	0%
16-665-500011 TELEPHONE & POSTAGE	132.05	132.05	2,000.00	7%
16-665-500013 UTILITIES	456.58	654.02	6,000.00	11%
16-665-500026 ADVERTISING	0.00	0.00	1,000.00	0%
16-665-500033 DEPARTMENTAL SUPPLIES	195.02	609.02	28,875.00	2%
16-665-500044 SPECIAL CONTRACTED SERVICES	7,641.90	7,641.90	81,920.00	9%
16-665-500045 CONTRACTED SERVICES	3,443.61	12,981.41	129,600.00	10%
16-665-500054 INSURANCE & BONDS	0.00	0.00	1,789.00	0%
16-665-500079 PURCHASED WATER	14,538.20	14,538.20	240,000.00	6%
16-665-500088 BANK SERVICE CHARGES	220.41	349.64	520.00	67%
16-665-500282 BAD DEBT EXPENSE	0.00	0.00	5,000.00	0%
16-665-500283 DEBT SERVICE RESERVE	0.00	0.00	52,654.00	0%
16-665-500284 CAPACITY FEE-CITY	0.00	0.00	52,875.00	0%
16-665-500286 SYSTEM MAINTENANCE	6,275.00	20,754.00	28,125.00	74%
16-665-500347 PERMITS	0.00	0.00	1,200.00	0%
16-665-500390 DEPRECIATION EXPENSE	0.00	0.00	23,576.00	0%
TOTAL EXPENDITURE	32,902.77	57,660.24	1,181,669.00	5%

EXCESS (DEFICIT) OF REVENUE

41,316.81	53,058.54	0.00
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Security Collection Agency

P O Box 910
617 Soundside Road
Edenton, North Carolina 27932

THIS AGREEMENT made _____ between APPLIED BUSINESS SERVICES, INC., trading and doing business as Security Collection Agency, a licensed and bonded collection agency under Chapter 66, Article 9C of North Carolina General Statutes (Section 66-49.24 et. Seq.), holding North Carolina Department of Insurance Permit Number 100580, hereinafter AGENCY, and Vance County, a collection creditor who periodically owns and is the holder of delinquent accounts/returned checks, hereinafter CLIENT.

NOW, THEREFORE, in consideration of the agreements set out below, AGENCY and CLIENT agree as follows:

1. **EMPLOYMENT OF AGENCY:** CLIENT employs AGENCY as its agent to perform debt recovery and provide collection services on behalf of CLIENT with respect to such past due accounts as CLIENT may forward and AGENCY may accept.
2. **DUTIES OF CLIENT:** CLIENT shall forward to AGENCY past due accounts for collection and CLIENT shall provide to AGENCY the names and current addresses, including zip codes; the amount owed to CLIENT by the debtors, and any such other proper and correct information as shall be reasonably necessary to assist AGENCY in affecting collection. CLIENT warrants to AGENCY that all delinquent accounts placed with AGENCY are valid and existing and that no other person or firm has received a judgment or court order in regard to such accounts. Payments made to CLIENT by debtors, for accounts forwarded to AGENCY under this agreement, shall be dutifully reported to AGENCY by CLIENT in writing or electronically. Client warrants to Agency that all delinquent accounts placed with Agency are not in any bankruptcy process and agrees to notify Agency upon receipt of any bankruptcy notice received.
3. **CLIENT'S RIGHT TO WITHDRAW ACCOUNTS:** Prior to the withdrawal of accounts placed with AGENCY, AGENCY will be compensated according to Section 6 for any payments made on accounts after placement of accounts with AGENCY. Upon the written request of CLIENT for return of accounts, AGENCY shall return the accounts to the CLIENT. Withdrawals are for accounts in which the Debtor did not owe the money, bankruptcy, or debtor deceased with no spouse or charity write offs. Please call concerning special arrangement accounts. Accounts can be placed on Hold for special situations. If a request to withdraw an account is made after placement of account with AGENCY for valid reasons, AGENCY shall withdraw said account as defined above.
4. **DUTIES OF AGENCY:** AGENCY shall review such accounts as may be forwarded by CLIENT and notify CLIENT of its acceptance or rejection of such accounts. CLIENT acknowledges that AGENCY will not accept accounts with a balance less than \$25.00. AGENCY shall have the full power to collect compromise or adjust any and all such accounts. AGENCY shall have the power to endorse for deposit and collection any payments received and to deposit same in a special trust account and within thirty (30) days after the end of each calendar month, AGENCY will remit from said Trust Account all moneys due to CLIENT together with a dated remittance statement detailing the date and amount collected from each debtor and the amount due CLIENT.
5. **PRIVACY:** AGENCY agrees to the safeguarding of consumer's nonpublic personal healthcare information (PHI) received from CLIENT as mandated by the Health Insurance Portability and Accountability Act (HIPAA). AGENCY will only use PHI for permissible purposes and will report any noted CLIENT violations of restrictions to CLIENT. Only AGENCY authorized individuals who have signed Privacy and Security Policy Pledge will have specific role access to PHI. CLIENT account information will be stored by AGENCY on IBM iSeries Power7 hard disk with access to systems, applications and data controlled by a series of confidential passwords as well as multiple keyed special access doors. All AGENCY systems are backed up nightly and stored off site in fully secured environment to insure there will be no loss of information in case of a catastrophic hardware event.
6. **COMPENSATION:** For collection of accounts under the Standard Debt Recovery Program, AGENCY shall receive as compensation for its services from CLIENT, 20% as its fee on all placed accounts regardless of the source of payment, where or how payment is made. (i.e. debtors, debtor's attorney[s] or agents, lending institutions, insurance settlements, etc) Repossessions, returned merchandise and/or sums paid directly to CLIENT are moneys collected pursuant to this Agreement. CLIENT agrees that AGENCY shall be compensated on a NET basis, whereby AGENCY automatically deducts its compensation from monthly collection payments. If a balance remains after automatic deduction, CLIENT will pay said balance within fifteen (15) days of notification.
7. **ATTORNEY AFFILIATE REFERRAL SERVICE:** With respect to those accounts wherein the debtor has not responded in full to the Standard Debt Recovery Program, such accounts shall be, at the option of the CLIENT, returned to CLIENT as uncollectable or forwarded on CLIENT's behalf to an attorney for collection. If CLIENT authorizes forwarding but does not designate an attorney, AGENCY, as CLIENT's agent, will select an attorney and forward such account. For recoveries made under the Attorney Affiliate Referral Service on accounts forwarded on behalf of CLIENT, AGENCY shall be compensated (optional). Further, any attorney to whom an account is forwarded is to act in his professional capacity on behalf of CLIENT and shall be subject at all times to CLIENT'S direction and control. Irrespective of who selects the attorney-forwarder, AGENCY shall not be responsible for any loss or damage caused by the acts or omissions on the part of said attorney.
8. **TERM OF AGREEMENT:** This Agreement shall be in force for a term of one (1) year and shall continue in force thereafter on a month-to-month basis.
9. **TERMINATION:** Subject to Article 7 hereof, this Agreement may be terminated by either party without cause upon sixty (60) days prior written notice provided that, in the case of CLIENT; all moneys due AGENCY have been paid in full by date of termination including moneys due as result of collection efforts expended during the sixty (60) day notice period; and, in the case of AGENCY; that AGENCY has rendered to CLIENT a full and final accounting of its activities through the termination date and has returned to CLIENT its accounts and supporting documents. This Agreement may be terminated by either party for cause upon written notice to the other party. The term 'for cause' shall include but not limited to:
(a) Failure of AGENCY to make proper accounting to CLIENT; (b) Failure of CLIENT to promptly pay AGENCY moneys due; (c) The violation by either party of the terms of this agreement.

Signature: _____

Print Name: _____

Title: _____

By: Applied Business Services, Inc.

Print Name: Lucy A. McKellar

Title: Director of Business Development



Collection Services Proposal

Presented to

Vance County

Henderson, NC

Healthcare

Government

EMS

Retail

Utilities

Education



617 Soundside Road

Edenton, NC 27932

Telephone No.: 800-777-4433

Fax No.: 866-907-7667



PROPRIETARY NOTICE

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42 Years of
Experience

Applied Business Services/Security Collection Agency

617 Soundside Road

Edenton, NC 27932

800-777-4433 (Toll Free)

866-907-7667 (Toll Free Fax)

252-482-7666 (Office)

252-482-7667 (Fax)

Email: client.services@abs-sca.com

Client Services Office Hours: Monday-Friday 8am-5pm

North Carolina Permit # 100580

Authorized Person to Contact: Lucy McKellar

Director of Business Development

Visit us at our Website:

www.abs-sca.com

Sales

*Raleigh, NC
919-510-5450*

Sales

*Charleston, SC
843-573-9878*



OUR DIFFERENCES

Security Collection Agency (SCA) is the trade name for Applied Business Services, Incorporated and a North Carolina based corporation established in 1974. Over the past forty-two (42) years, SCA has grown into one of the largest, full-service collection agencies in the Southeast and provides a range of services aimed at filling the needs of commercial, government as well as privately owned businesses. Our primary goal is to provide outsourced revenue enhancing services designed to minimize revenue cycle burdens encountered by our clients. In effect, provide an out-sourced full-time team of managerial customer care specialists to assist with all collection activity duties required by your company. We have been profitable in each of our forty-two (42) years of service.

NO COLLECTION = NO FEES

- ✓ Collection staff are licensed **Professional ACA Certified Collectors** (American Collectors Association.)
- ✓ Full time Computer System Engineer & Computer Programmers on site.
- ✓ All collection programs and other software are internally designed, written & maintained by Security Collection Agency. No outside help is needed to give exclusive collection details to your customized collection package.
- ✓ **Security Collection Agency's Client Portal provides 24/7 access to your accounts at no cost.**
- ✓ Our professional collection system makes interfacing, informational exchanges & working with multiple systems much easier and less time consuming.
- ✓ Security Collection Agency can immediately insert or change the wording of letters, collector talk-offs, timing of phone calls, the timing of letters, the volume of contacts, type of action to be taken and any other enhancements to the collection process that you request.
- ✓ Out of forty plus (40+) collection agencies we are ranked among the top two candidates for Emergency Medical Services Management & Consultants.
- ✓ Automated collection process includes and insures the following results:
 - No** missed dates for specific actions
 - No** missed follow-up dates or actions
 - No** missed contacts
 - No** shortcuts
 - No** forgetting

Our actions are computer programmed to occur automatically (i.e. letters, phone calls) or computer programmed to occur in a specific order by an individual (i.e. follow-up for broken promises). We **DO NOT** leave collection activity for individuals to "remember" or choose what they want to do. Actions are taken either automatically or placed on a computer screen in front of the collector in clear item action order.

Our Technology & Systems

Fully Computerized with IBM I Series Servers	Cisco routers and network hardware
Predictive dialer telephone system	Automated informational exchanges
Automated accounting programs	Automated mail processing system
Generac 36 KW Natural Gas Generator for Disaster Recovery	

Scope of Services Include

Full Skip-Tracing Locator Services	Legal Services
Credit Bureau Reporting and Maintenance Services	Full HIPAA Compliance Standards
Bad Debt Collections	Certified Compliance Officer on site



Applied Business Services/Security Collection Agency is located in the historical waterfront community of Edenton, NC.

Established in 1974, **Applied Business Services/Security Collection Agency** is a results driven full service accounts receivable company assigned more than Two Hundred Thirty Five Million (\$235,000,000.00) per year of new delinquent debt accounts.

Applied Business Services/Security Collection Agency has developed into one of the largest collection agencies in the Southeast because...

- Remained profitable each of our 41 years
- Customizable collection solutions
- Top dollar return
- Protection of our clients' reputations
- Optimal client service
- Ongoing training and experienced Management
- Compliance with all industry laws & Regulations
- Quality assurance audits
- Maintain the latest technology standards



Applied Business Services/Security Collection Agency:

Full Service Collection-Contingency Based:

Our full service collection model provides:

- The latest technology for accounts receivables recovery.
- Full collection letter series, four (4) letters plus one (1) Credit Bureau Letter for a total of five (5) letters.
- Twenty (20) plus special collection automatic notices that can occur throughout the collection process until the account is paid in full. **Samples available on request.**
- Accounts that remain unpaid or without concrete payment arrangements, will be reported to the three major Credit Bureaus.
- Our full Skip Tracing Protocol returns updated address and phone numbers within 72 hours.
- Each account will be assigned a series of telephone campaigns by professional collection specialists utilizing techniques to effect maximum collection.

Collection suits may be filed at an additional percentage fee.

You shall have the right to review all letters and notices before they are sent.

We handle all communication with the debtor and facilitate dispute resolution.



Legal Collection Process (Optional Service)

When ABS/SCA has exhausted all efforts in its pursuit of patient account payment, it automatically transfers the account to affiliated attorneys for further action deemed useful in further efforts to recover the account. Once ABS/SCA determines that its efforts will not produce positive results, it will forward all account information (account balances of \$130.00 and more) to the attorney affiliate. Once received by the attorney, the account information is reviewed and the attorney generates a letter to the guarantor explaining the seriousness of the debt and that payment is required to prevent any consideration of legal action. A letter of notification by the attorney affiliate of legal option will produce positive payment results from a percentage of guarantors.

If the guarantor makes a payment, either in full or partial, the account is placed in a payment hold status until satisfied.

Our Legal Collection Process Services, if requested, ends at this point without clients incurring additional expenses. If selected, the following can occur:

If further action is requested by your office, we will supply all supporting documents (to the Attorney) for the preparation of a district court legal action against the debtor(s), and his/her spouse if applicable, with the intentions of securing payment, a payment arrangement via consent, judgement or obtaining a judgment against the guarantor. No formal legal action is taken unless this option is chosen and specifically instructed to do so by client. Legal action often produces positive payment results, if not immediately, then during the time period in which the judgement is valid ten (10) years. The cost associated with the legal filing are:

Filing Fee-\$150.00

Service Fee -\$30.00 (by sheriff)

This is per debtor defendant and per attempt. In the Even a husband/wife are involved in the lawsuit, fee is \$60.00. If the debtor defendant(s) is not served the first attempt, it is an additional \$30.00 for each subsequent attempt.

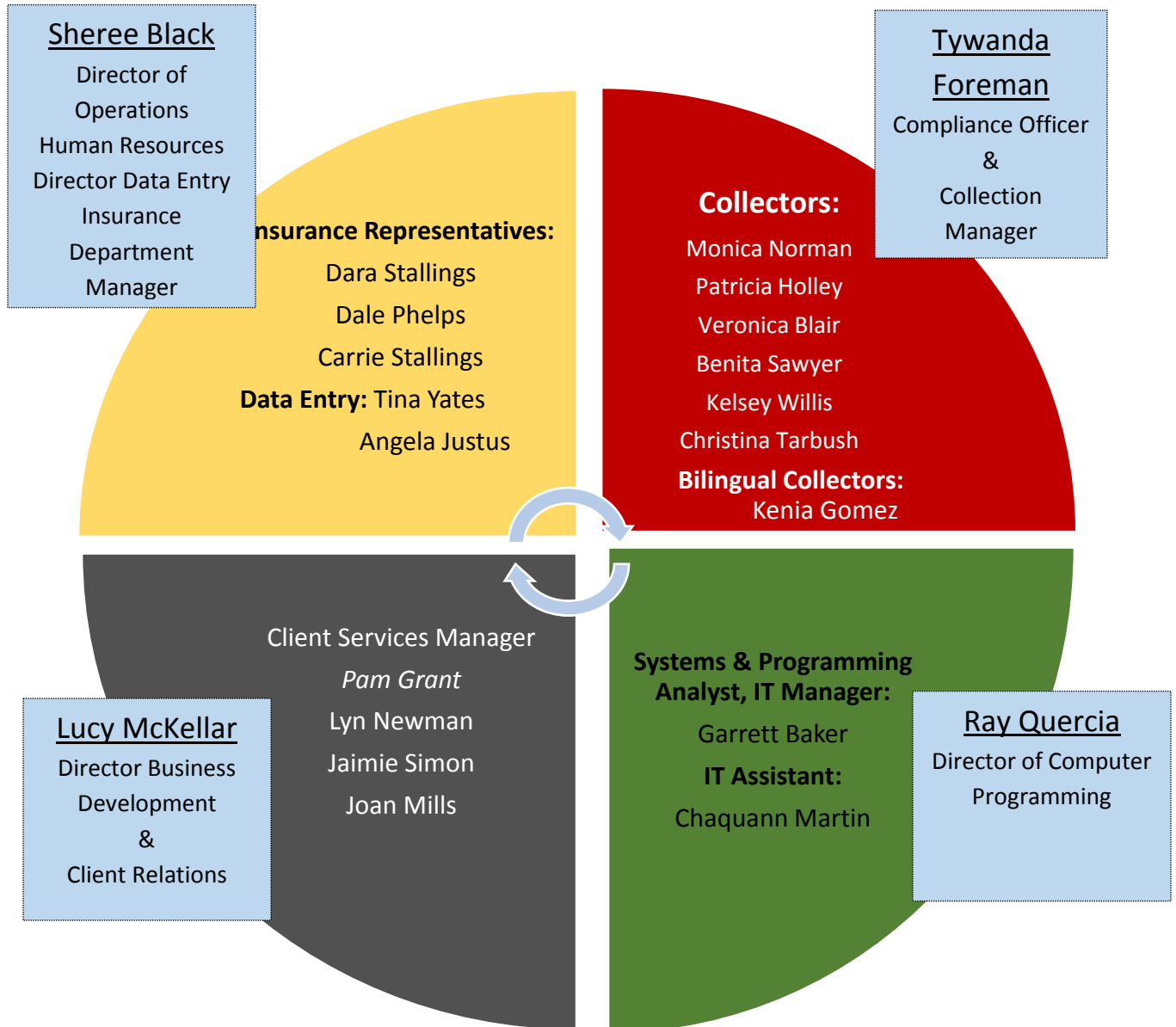
Motion Fee-\$20.00 (to obtain judgement)

Notice of Hearing fee-\$20.00 (if balance is greater than \$10k, but have a hearing before a judgment is entered).

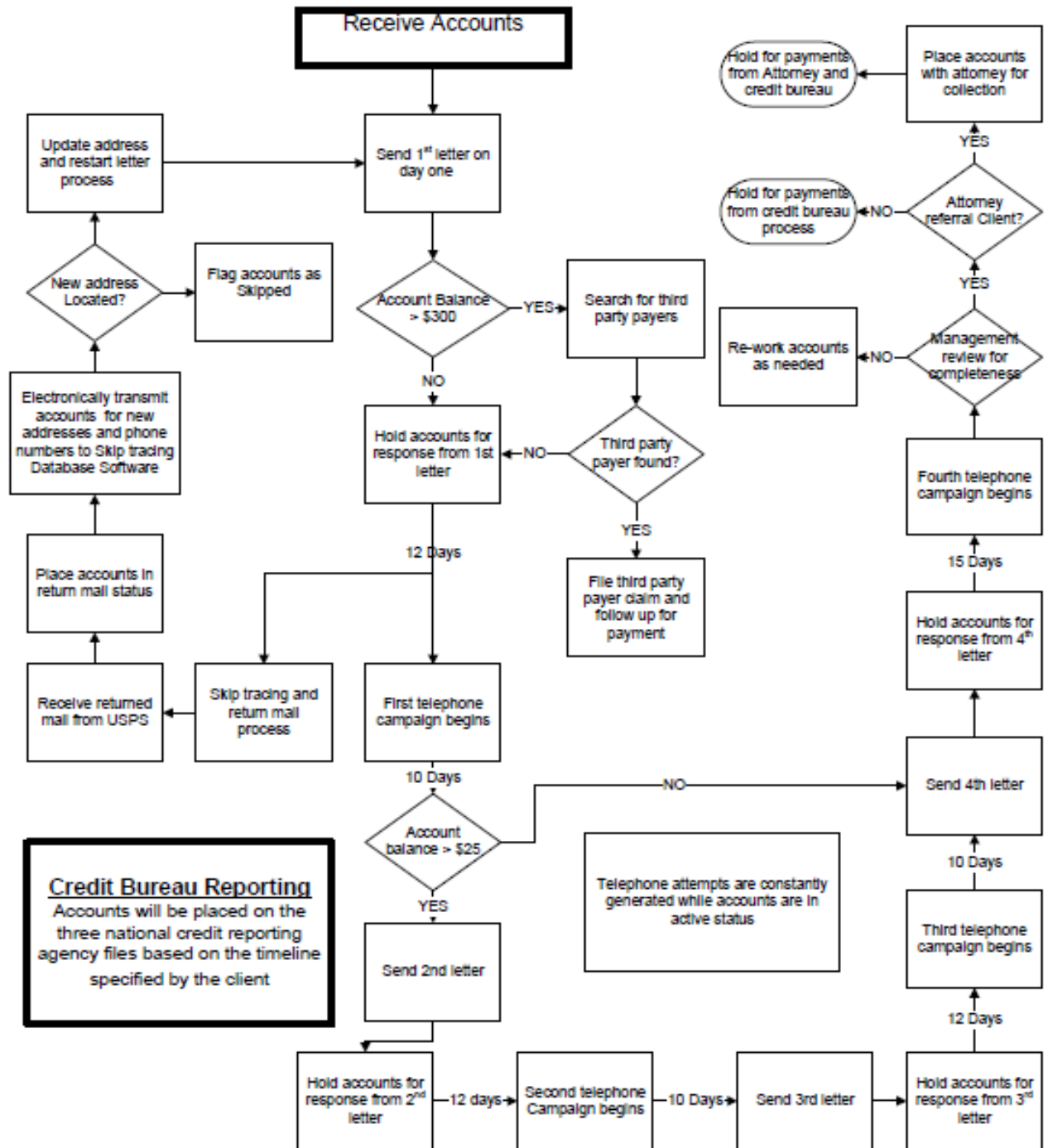
SCA Organizational Chart

President

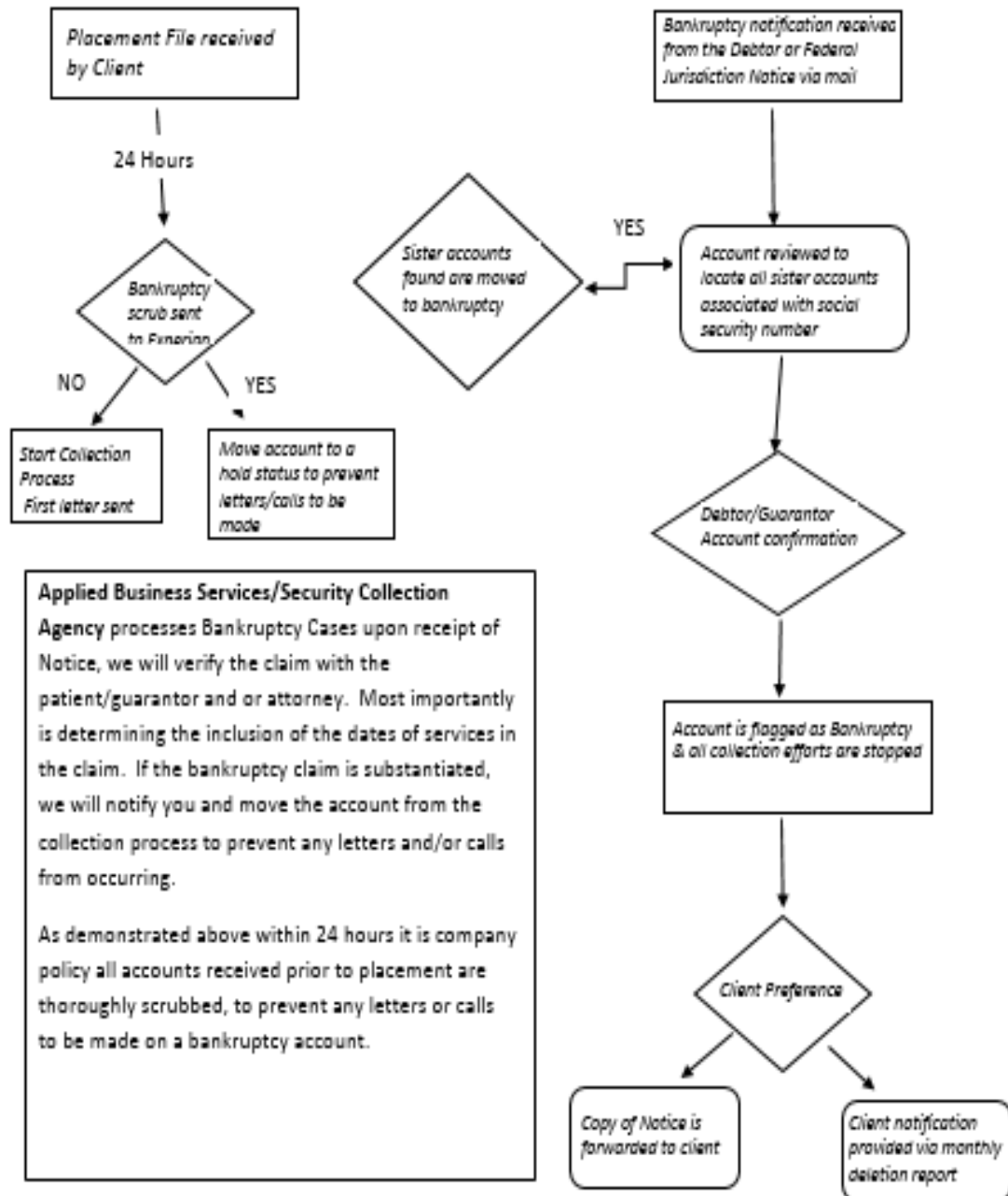
Alfonso W. Cox



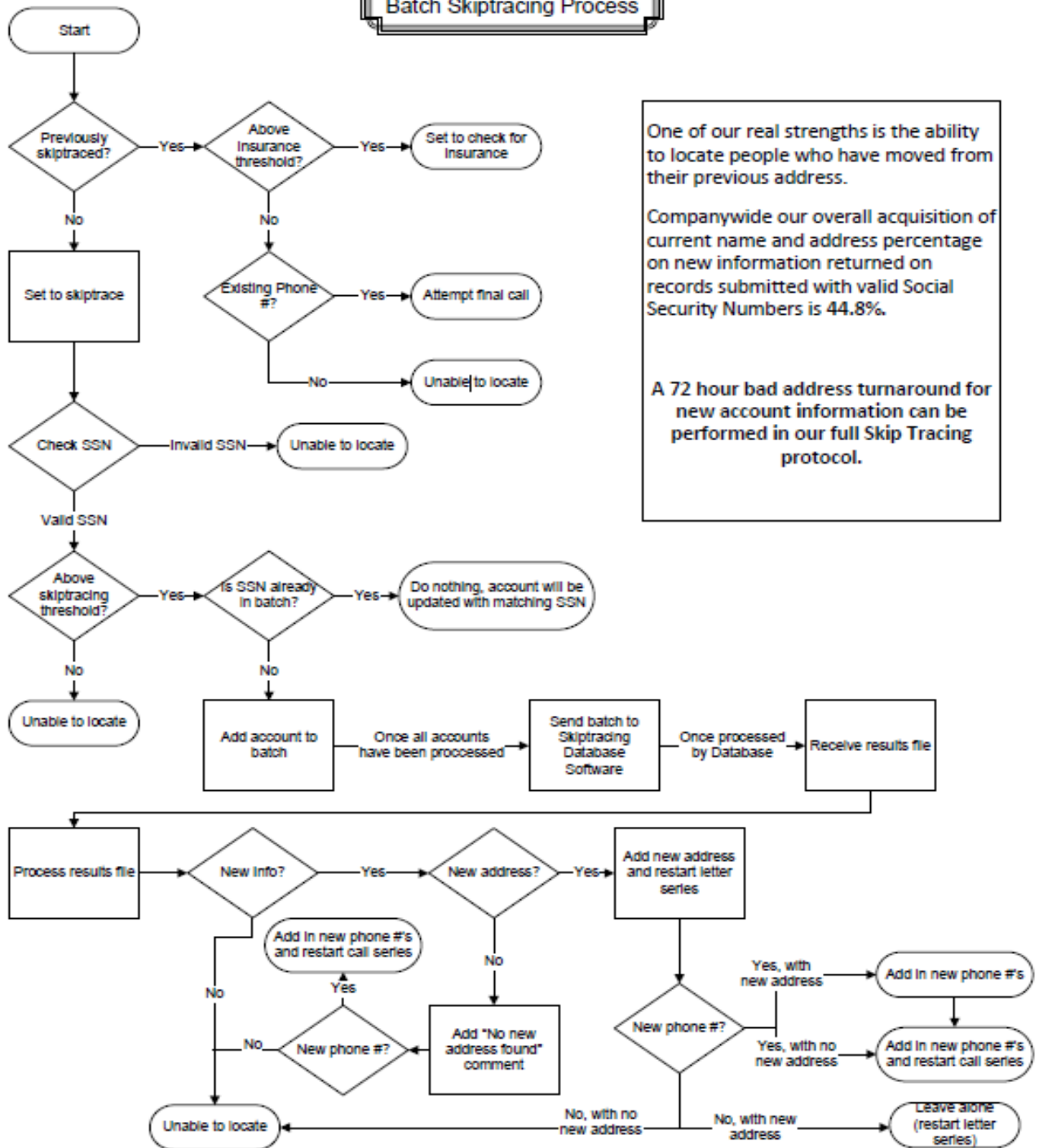
ABS General Account Flow

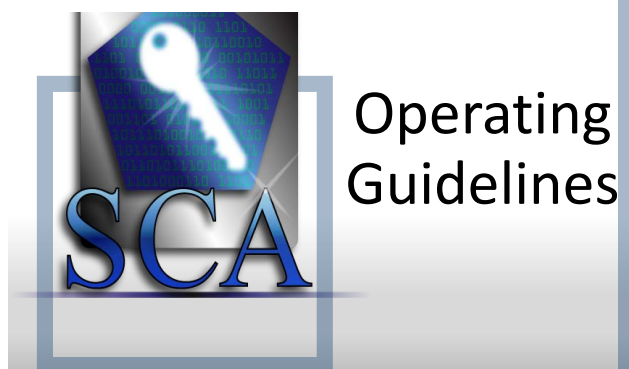


Bankruptcy Procedures Flow Chart



Applied Business Services Batch Skiptracing Process





Debt Setoff (Optional Service)

Applied Business Services/Security Collection Agency is pleased to assist our clients with their Debt Setoff process.

The following guidelines might vary according to your requirements:

Accounts that remain unpaid or without concrete payment arrangements within one hundred and twenty (120) days from date of placement and with prior client approval will be assigned a unique identifier number.

Customized DSO thirty (30) day notice is mailed, (additional fee may apply).

Complied file is sent for interfacing with Local Government Debt Setoff Clearinghouse.

Clearinghouse forwards the file to the State Department of Revenue.

The Department of Revenue (DOR) reduces the debtor's state income tax refund by the debt amount plus twenty-five (\$25.00) dollar DOR fee.

DOR returns monies collected to the Clearinghouse minus a \$25, 00 fee.

Clearinghouse reports to:

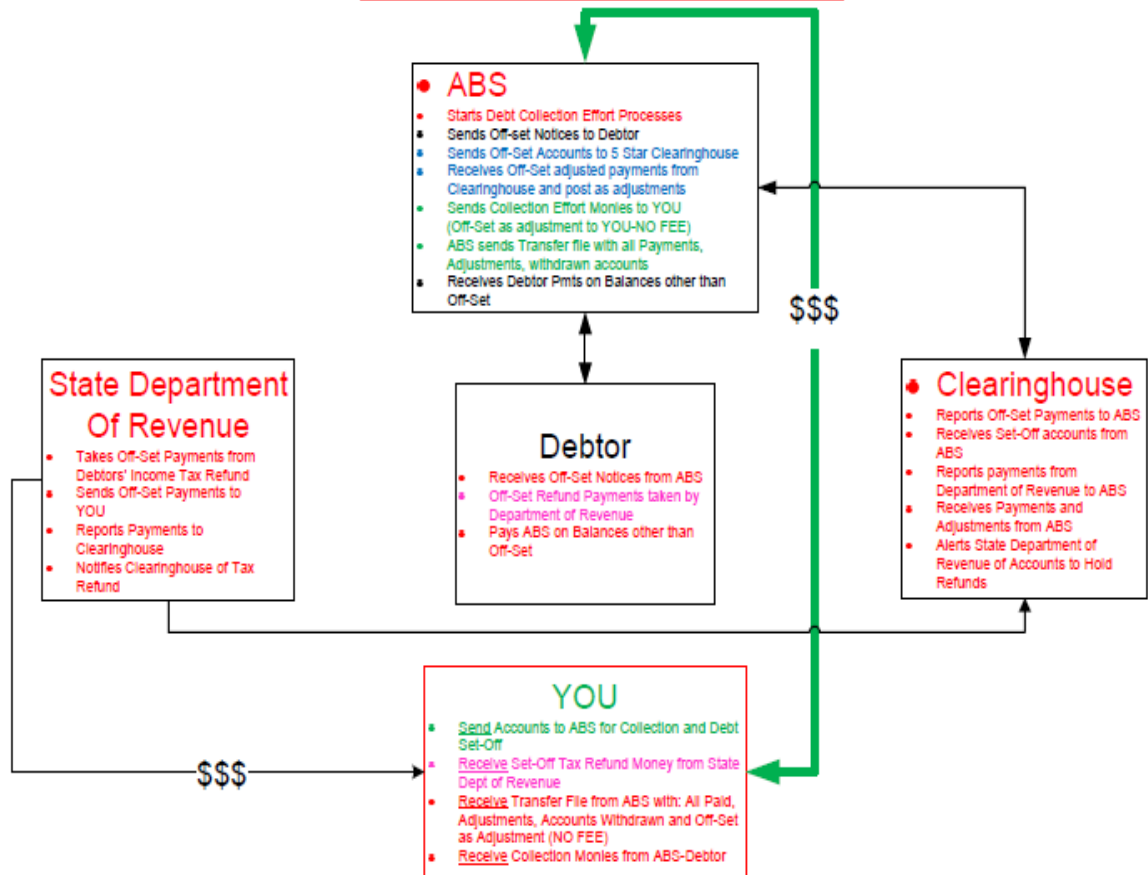
- Payments directly to the participant (client).
- Notice of Adjustment report is sent to SCA.

ABS/SCA updates account balances as an **adjustment**.

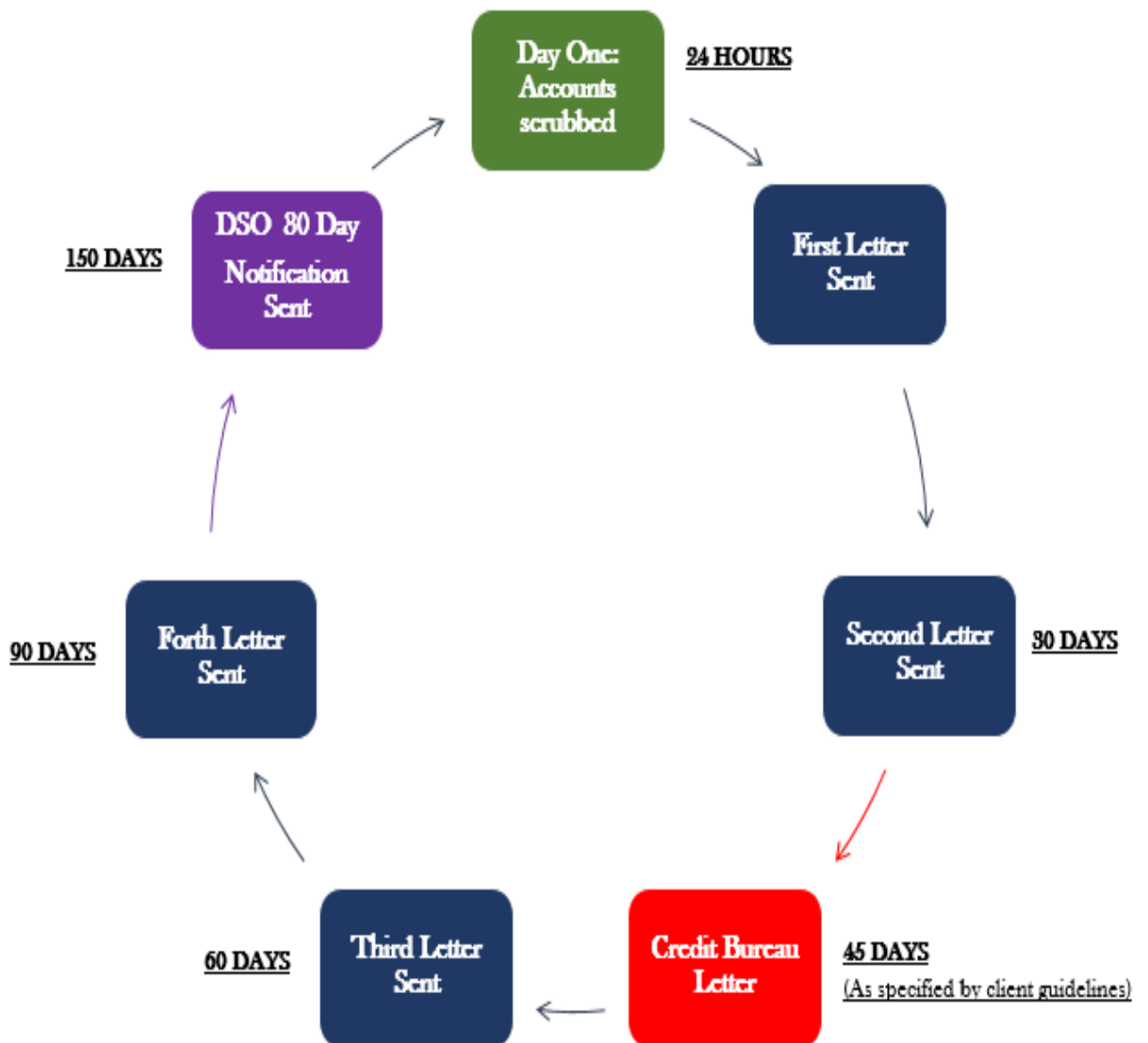
Detailed account activity is provided in our monthly package of reports.



DEBT SET-OFF



ABS/SCA Collection/DSO Letter
180 Days Flow Chart





*Ability to send and receive data
using numerous methods.
(See methods of transmittal)*

Applied Business Services/Security Collection

Agency has the following technologies regarding its collection services, security and back-up processes:

Our Technologies: Part I

Capabilities: **Quality Assurance Audit Results on request**

- **SFTP-Secured File Transfer Protocol and FTP-File Transfer Protocol over SSL through HostedFTP.com.**
- **Customizable Proprietary Software-Automated account flow & status determined.**
- **Automated Report Acknowledgement.**
- **IBM i-Series Servers with Windows Network Environment-Back-up Server.**
- **Dell OptiPlex PC's with Battery Back-up.**
- **Nortel 400 Phone System.**
- **Onvisource Voice recording System.**
- **Full Building Back-up Generator** for any power outages.
- **Hosted Livevox Predictive Dialer-Call Center file loaded nightly with time zone calling. Cell Phone Scrub.**
- **Auto scribe/Payment Vision-payment card Industry (PCI Certified Gateway): Ability to receive payments (all credit cards & ACH payments) through our website by phone.**
- **Client access to accounts via Secure Web Portal (SSL) and have ability to generate customized reports.**
- **TLO/Experian-Skip Tracing for correct addresses and phone numbers with 24 hour turnaround.**



Applied Business Services/Security Collection Agency has the following technologies regarding its collection services, security and back-up processes:

Our Technologies Part II:

Back-Up Procedures/Tested Monthly

Collection Management Software back-up for IBM i-Series Servers:

- Daily Full System tape back-up stored in secure off-site location.
- Monthly tape back-up stored in secure off-site location.
- Daily redundant back-up via the internet to 2 remote secure hosted servers for 24 hour restore-Vault 400.
- Physical Fail-over IBM i-Series Server for Business Continuity & Disaster recovery.

File Server Back-Up:

- Daily back-up tape stored in secure off-site location.

Email:

- Email data back-up via secure hosted server via the Internet.
- Battery pack back-up on all PC's and Servers.

Back-up procedures to full production takes 30 to 45 minutes.



Applied Business Services/Security Collection Agency

Our Technologies: Part III

Data Security:

- FTP-File Transfer Protocol with PGP Encryption on our own FTP Server as well as FTP back-up provider Worldwide.
- FTPS –Port 21 SSL (Secure Socket Layer) 265 bit encryption.
PCP Encryption
- Email –password WinZip.
- DMZ –Sonic Firewall.
- ABS currently utilizes the program GoAnywhere Director from Linoma Software. It Streamlines, secures and automates data transfers through a browser interface. It secures transmissions with open PGP, SSL, SSH and Zip with AES. This allows us to fully automate and schedule our FTP transfers as well as automate our file encryption/decryption using PGP and password-protected ZIP files. For security, GoAnywhere connects via FTPS and SFTP along with the standard FTP protocols. When the transfer/encryption/decryption completes, GoAnywhere Services allows trading partners to securely download/upload files with you. No proprietary software is needed and includes event triggers. GoAnywhere also sends out confirmation emails over a secure SSL email connection. All of these tasks are done with a full audit trail as well.
- Business Continuity & Disaster Recovery tested semi-annually



Applied Business Services/Security Collection Agency has the following technologies regarding its collection services, security and back-up processes:

Our Technologies Part IV:

Data Security

- Compliance with: HIPPA; Graham-Leach Law: Red Flag Rules; FCRA; FDCPA.
- Shredding-paper.
- Data retention and disposal policy.
- Facility Access: fob and only to authorized personnel and during authorized hours.
- Network restriction to system by job function.
- Password protection.
- Locked file cabinets.
- Identity Theft Policy Procedures.
- Collection telephone associates have no paper or writing utensils at their work stations.

Copies of our Credit Bureau Reporting, Red Flag Rules and Identity theft policies are available upon request.



We will furnish within 7 Business days after month end, using a report approved by you, a monthly accounting as of the last day of the previous month, showing for each and every delinquent account for which money was collected during that month.

Applied Business Services/Security Collection

Agency:

As part of our robust technical infrastructure we are able to send and receive information in the following ways:

Input and Output Delivery Methods:

- FTP- File Transfer Protocol.

We have our own FTP server as well as a hosted backup FTP provider.
- FTPS - Port 21 SSL (Secure Socket Layer) 256 bit encryption PGP encryption is available.
- Data file attached to Email (Internet)-WinZip Hosted Email server ISP.
- VPN-Virtual Private Network.
- Various Speed Modems (PC dial up).
- Bisynchronous/Asynchronous Communications.
- Website data transfers.
- Tape.

Input and Output Formats:

- Excel
- Access
- Fixed Text
- Tab Delimited Text
- Pipe Delimited Text
- Comma Delimited Text
- Other Delimited Text
- PDF



Client Access 24/7

Security Collection Agency provides all clients twenty-four/seven (24/7) access to their accounts, as well as real time data and a variety of reports.

Reports Available

Account Inquiry:

Inquiry on Individual Accounts to include:
Summary of Letters sent
Total Payments received
Actual conversation notes between Collector and Patient

Client Statistics:

Displays Current Month's Statistics

Collection Analysis:

Twelve (12) month history report

Recovery by Placement Report:

Full history report from date of first placement

Active Accounts:

List of all active accounts

Removed Accounts:

Lists accounts removed in a given date range

Monthly Collections:

Summary of payments received in a given date range

Placement Verification:

Placement summary/confirmation report for a given date range. Also allows to see all accounts sent by date as well as their current status in the collection process.



Applied Business Services/Security Collection Agency is located in a 15,000 square foot facility on eight (8) acres of land in Edenton, NC. We have in place all of the internal personnel, equipment and resources to implement the collection services for you and the desire to deliver unparalleled client service with top dollar return.

We offer forty-one (41) years of experience on similar projects and eighty (80) years of collective management expertise. Coupled with our profitability each and every year we have been in business. We offer the stability, integrity and a proven track record of success for our clients.

Collection Staffing Philosophy

To produce the highest recovery for our clients:

- Our collection manager, with 12 years' experience, is an ACA Certified in-house "train the trainer", an ACA Scholar/Fellow and two (2) ACA Certified Compliance Officer.
- Every employee adheres to Federal Debt Collectors Practices Act (FDCPA) and Fair Credit Reporting Act (FCRA).
- We require all collectors to become Professional Collector Specialists (PCS) certified by the American Collectors Association (ACA) within thirty (30) days of expiration of probationary period.
- All our collectors are paid on a combination plan of a base salary plus a commission.

Account to Collector Ratio:

20 Debtor Accounts/per Collector/per Hour



Applied Business Services/Security Collection Agency:

Credit Bureau Reporting

This is a highly effective method for motivating debtors to pay their debts as it affects future attempts by the debtor to secure financing for other products and services. Reporting to three (3) major credit reporting services is a part of our recommended collection process.

We are contracted with the national credit services of Equifax, Experian and TransUnion. We can record uncollected accounts into this network to aid in further collection results. You have the flexibility to decide at when an account in the collection process is to be reported.

Reporting Capabilities

We provide our clients with a monthly package of reports unmatched by our competitors. The collection month is closed on the last day. The recovered funds and detailed reporting of account activity generated from monthly collection activities can be transmitted to you within four (4) business days after the month is closed out.

Examples are available upon request.

If you require reports that are not part of our standard package, we will make the necessary programming changes and promptly provide such reports to you at no charge.



The building SCA/ABS is located in was designed and built to withstand hurricane force winds. The building structure contains all steel beams with a brick façade. The roof is metal sheeting bolted to the metal beams. The most serious impact from a disaster would be an extended power outage. In the event of a natural disaster or other severe problem the following procedures will be put in place in order to secure our information systems and data. These procedures will also be equally as important for the restoration of our network to continue business. The following procedures will be followed to continue operations during an extended power outage at the ABS current location.

Downing the network

- Perform two full verified tape backups of entire SCA collection system prior to downing the network to be taken offsite. All other servers are being backed up daily in the cloud via Carbonite.
- All work in the SCA system shall be completed as soon as possible in preparation for a few days without power.
- Once all work is complete, all servers as well as networking components will be shutdown properly and unplugged.
- All individual workstations will also be shut down and unplugged.

Restoring the network

- With the use of electrical generators the SCA system, absdata (Windows domain controller), and HP switches will be restarted to ensure network connectivity.
- Once the SCA/ABS collection system, absdata, and switches are operational, several workstations will be plugged into the switch and be started.
- Client Services workstations will be the most critical in this situation and others added as needed.
- The end result is a small network to continue normal day to day operations with an active cloud based FTP server, cloud based e-mail server, and internal SCA Collection system annually.



Applied Business Services/Security Collection

Agency maintains continuous quality assurance with internal audit procedures. All calls are recorded with Onvisource Voice Recording System.

We perform quality assurance audit procedures to monitor and maintain the following:

- Management Responsibility
- Management System
- Review of Client issues
- Document and Data Control
- Purchasing
- Control of Client & Customer-Supplied Data
- Data Identification & Traceability
- Process Control
- Inspection & Testing
- Inspection & Test Status
- Identification of Non-conformity
- Corrective Action, Preventive Action & Continuous Improvement
- Handling, Storage, Preservation, & Delivery of Client and Customer Supplied Data
- Management of Records/Data
- Weekly Internal Management Audits
- Training
- Process and Client Satisfaction Measurements
- Information Management Systems & Technical Infrastructure Administration

These protocols follow the Professional Practices Management System (PPMS) checklist.

A sample of one of our Internal Audits is available for your review upon request.



Past Experience - Referral Statistics

City Of Charlotte Utilities, Charlotte, NC

"Applied Business Services provides exceptional responsiveness and quality of service to the City of Charlotte, as well as, excellent collection recovery percentages".

Applied Business Services/Security Collection Agency processed one hundred (100) percent of all City of Charlotte utility accounts and coordinated their Debt Set Off procedures.

Average amount of accounts placed 2,323, total volume:

\$536,419.00

Per Year

\$6,437,028.00

Progress Energy Carolinas, Inc., Raleigh, NC

"Applied Business Services/Security Collection Agency's collection results and client services performance is as good as it gets. ABS/SCA cares as much about our customers as we do!"

Applied Business Services/Security Collection Agency processed one hundred (100) percent of all first placement consumer accounts as well as all second commercial placements.

Average amount of accounts placed for both Consumer and Commercial accounts 4,491, total volume:

\$1,061,550.00

Per Year

\$12,738,600.00



Children's Hospital of the Kings Daughters

601 Children's Lane
Norfolk, Virginia 23507
Contact: Toni Barnes
Phone: 757-668-7173
Service Start Date: 03/06

University of North Carolina School of Dentistry

Brauer Hall CB 7450
Chapel Hill, North Carolina 27599
Contact: Richard Scoltock
Phone: 919-537-3672
Service Start Date: 07/97

**National Association of Emergency Medical Technicians
(NCEMT), Immediate Past President**

Mr. Don Lundy, BHS, NREMT-P, CEMSO

343 Muirfield Parkway
Charleston, SC 29414
Phone: 843-991-0562
343Dlundy@gmail.com

Carolina East Internal Medicine

PO Box 68
Pollocksville, NC 28573
Contact: Murray Gilgo
Phone: 800-676-8221
Service Start Date: 10/06

EMS Management & Consultants

Mary Dorsett, Director Client Relations

PO Box 863
Lewisville, NC 27023
Phone: 336-397-3752
Mary.dorsett@emsbilling.com

**Applied Business Services/Security Collection
Agency:**

Costs

NO UP-FRONT FEES

**Our Contingency Fee is an All-Inclusive Collection Service
Package: 20%**

The rate will include all: Skip Tracing Bad Addresses, Phone Numbers, Credit Bureau Reporting, Insurance, Third Party Payer Search, All Communication, Four (4) letters, one (1) Credit Bureau Letter, twenty plus (20+) Situational letters, Report Generation, and Telephone call Collection Campaigns (as many calls as necessary).





Applied Business Services/Security Collection Agency:

We have the qualifications, experience, integrity, flexibility, capacity, capability, methodology, reliability and above all the desire to perform the collection work you require.

We thank you for reviewing our proposal.

We look forward to providing you with collection services designed to generate the most revenue for your bottom line.

Lucy A. Mckellar
Director Business Development
Applied Business Services/Security Collection Agency

Committee Reports and Recommendations

Vance County

Committee Reports and Recommendations

October 3, 2016

Properties Committee

Award of Demolition Bids – REO Properties. The committee (Brummitt [C], Kelly, Wilder) met Thursday, September 22nd and reviewed bids for the demolition of the six county owned REO structures in need of demolition. The properties include the following: 403 Bobbitt Street, 1335 Epsom Road, 2817 NC Hwy 39 North, 311 Tungsten Mine Road, 2229 St. Matthews Street, and 2257 St. Matthews Street. The total cost for removal of the six structures is \$35,336 which includes a demolition cost of \$29,350 and an asbestos abatement cost of \$5,986 within two of the houses. The committee reviewed the current year budget of \$14,000 for the demolition of county owned properties and discussed whether to proceed with all demolitions or a portion. The committee felt it would be in the county's best interest to proceed forward with all six demolitions in continuing the county's commitment to clean up abandoned properties. The committee recommended proceeding with the low bidder, Pearce's Backhoe and Service for the demolitions and Construction and Maintenance Services for the asbestos abatement. The committee also held a discussion on the requirement and cost for removing asbestos and confirmed with staff the requirement for having accredited asbestos personnel to remove the material prior to demolition.

Recommendation: *Award the demolition of 403 Bobbitt Street, 1335 Epsom Road, 2817 NC Hwy 39 North, 311 Tungsten Mine Road, 2229 St. Matthews Street, and 2257 St. Matthews Street to Pearce's Backhoe Service for \$29,350 and the asbestos abatement to Construction & Maintenance Services for \$5,986 and approve an appropriation of \$21,336 from fund balance to cover the remaining cost.*

Award of Demolition Bids – Teacherage & Vance Manor. The committee reviewed bids for demolition of the Teacherage and Vance Manor buildings. Both demolitions are included in the capital improvement plan for this fiscal year along with a conversion of the teacherage site to a parking lot. The board has previously approved a reimbursement resolution to allow CIP projects to commence in advance of obtaining financing in the spring 2017. The total cost for the demolition and asbestos abatement of both structures is \$145,463. The preliminary estimate within the CIP was \$151,645 and included construction of the parking lot. It is estimated that the parking lot conversion could be an additional \$50,000 above the demolition cost. The committee discussed the overall cost of the demolitions, asbestos abatement and subsequent parking lot at the teacherage site and felt it was critical to proceed forward with the first step of removing both buildings at this time. Staff and the committee felt the additional cost of the parking lot could be included in the CIP financing in the early part of 2017.

Recommendation: *Award the asbestos abatement of the Teacherage building to Construction and Maintenance Services for \$9,648.*

Recommendation: *Award the asbestos abatement of the Vance Manor building to AB Control, Inc. for \$36,815.*

Recommendation: *Award the demolition of the Teacherage and Vance Manor buildings to Faulkner Grading and Landscaping for \$99,000.*

Display of National Motto. The committee reviewed a request from the September 6th board meeting to display the national motto on the Courthouse (two locations) and the County Administration Building (one location). The committee supported the concept and requested that they have input into the design (i.e. size, color, font, etc.) prior to proceeding with the project to

ensure it blends well with existing lettering and signage. The committee made note that it would be done at no cost to the county and acknowledged that a total of 49 counties in North Carolina have approved the concept. ***Recommendation:** Approve resolution supporting the display of the National Motto “In God We Trust” in three prominent locations in Vance County.*

Planning and Environmental Committee

Solid Waste Grant – Purchase of Front End Loader. The committee (Wilder [C], Garrison, and Taylor) met Tuesday, September 27th and reviewed a recommendation from staff to purchase a front end loader for the solid waste department. A grant of \$36,278.93 has been offered to the county from NCDEQ for the purchase, with the county required to cover \$10,000 of the purchase price. The total price on state contract is \$46,278.93. The committee discussed the potential uses of the loader to include pushing and clearing yard waste and debris at the landfill, providing stockpiled mulch to citizens, and removal of stockpiled tires. The committee felt the loader could also be useful during snow events to clear parking lots for the county. ***Recommendation:** Accept the NCDEQ Capital Improvement grant, appropriate \$10,000 from the solid waste enterprise fund as a match for the grant, and authorize the funds to be used for the purchase of a front end loader.*

Electronic Waste. The committee reviewed input from staff on potential options for the high costs associated with disposing electronic waste. The county allocated \$25,000 to cover the cost in fiscal year 2017 with the idea that the general assembly was in position to pass legislation this past session that would remove the landfill ban for electronic waste. The county received a bill for \$21,000 for the months of July and August and expects this cost to be \$120,000+ for the year. The committee discussed options including halting collections and/or charging for the materials and felt these options may encourage illegal dumping of this material. The committee was informed that many counties have experienced issues with electronic waste before the effects have reached Vance County. To date, the majority of counties are absorbing the cost with only a few charging for the materials. Staff informed the committee that an increase in the household fee of \$5-6 per household may be necessary to cover this cost next fiscal year. ***For Your Information***

Solid Waste – Hauling and Disposal Agreement. The committee met with Vance Moore, Garrett and Moore Engineering, to continue their previous discussions on options for the county’s expiring solid waste disposal agreements. The county currently has a contract with Waste Industries for loading and hauling of solid waste to and from the transfer station to the Upper Piedmont Landfill and a second contract with Upper Piedmont Landfill in Person County for disposal. Both contracts expire in September 2017 with options for annual renewals. The committee reviewed data indicating the county’s residential waste totals approximately 15,300 tons of the 38,000 tons going through the transfer station each year. In addition to reviewing disposal data, the committee discussed disposal options and requested staff to provide potential cost implications associated with the disposal options. The committee intends to continue the conversation and review additional data prior to making any recommendations on proceeding forward. ***For Your Information.***

Human Resources Committee

Special Projects Coordinator Position. The Human Resources Committee (Brown [C], Taylor & Wilder) met Wednesday, September 28th to continue their discussion on the need for a position in the County Manager’s Office. The manager reviewed a listing of skills that are essential for the position that would allow the county to become more data driven, to engage the younger generation through social media and to ensure the county is communicating effectively with the public in multiple formats. The manager discussed the need for an analytical individual who is

also capable of coordinating special projects to include capital improvement projects, evaluating county programs, and applying for and managing grants. The committee discussed the need for a technical minded individual who could assist department heads in generating data and transforming it into presentable formats. Based on the skills needed, the committee recommended approving the position (see attached position description). The committee also discussed the need for acknowledging the increased role and duties of the finance director as a part of the management team and as the 2nd in command in the absence of the manager. The committee recommended upgrading the finance director to an assistant county manager/finance director position with a 2% salary increase from \$94,164 to \$96,048.

***Recommendation:** Approve the special projects coordinator position and job description in the administration department.*

***Recommendation:** Upgrade the Finance Director position to an Assistant County Manager/Finance Director position and approve a 2% salary adjustment for this position.*

County REO Properties for Demolition

				Location/ Visibility			Total Cost	Budgetted Funds
Parcel Number	Address	Structure?	Status	Priority	Demo Cost	Asbestos Cost		
0060 04002A	403 Bobbitt St.	House	Bids returned 9/6/2016	1	\$5,000	---		
0216 04002	1335 Epsom Rd.	House	Bids returned 9/6/2016	2	\$5,000	\$2,993		
0206 02016A	2817 Hwy 39	House	Bids returned 9/6/2016	3	\$4,350	---		
0325 03039	311 Tungsten Mine Road	House	Bids returned 9/6/2016	4	\$6,000	\$2,993		
0067 01003	2229 St. Matthews St.	Structure	Bids returned 9/6/2016	5	\$4,250	---		
0067 01008	2257 St. Matthews St.	Bldg. Debris	Bids returned 9/6/2016	5	\$4,750	---		
					\$29,350	\$5,986	\$35,336	\$14,000

Capital Improvement Program - Demolitions

0004 01001	Church Street	Teacherage	Bids returned 9/6/2016		\$30,000	\$9,648	\$39,648	\$76,645
0093 03002	County Home Road	Vance Manor	Bids returned 9/6/2016		\$69,000	\$36,815	\$105,815	\$75,000
					\$99,000	\$46,463	\$145,463	\$151,645



Vance COUNTY

NORTH CAROLINA

Solid Waste Management

www.vancecountytv.org

156 Church Street, Suite 3
Henderson, NC 27536

Ph: (252) 738-2090

Fax: (252) 738-2089

MEMO:

SEP 07 2016

To: Jordan McMillen
From: Jason Falls *J.F.*
Date: September 7, 2016
Re: Summary of Bids on Demolition and Removal of County Owned Structures

Attached is the contractor bid list, bid specifications, bids, and location/pictures of the County owned structures to be demolished. Bids were received on September 6, 2016. Out of the eleven bid packages sent out, two were received. Below is a summary of the bids received.

Contractor	Lump Sum Quote
Pearce's Backhoe Service Henderson, NC	\$29,350.00
Faulkner Grading and Landscaping Henderson, NC	\$31,000.00

Demolition Contractors

Faulkner Grading & Landscaping Inc.

P.O. Box 2258 (Mail)
45 Faulkner Town Rd. (Physical)
Henderson, NC 27537
Phone (252)492-7703
(c) (252) 430-9525

Kearneco Grading (Paul Kearney)

1512 US Hwy 401S
Warrenton, NC 27589
Phone (252) 257-4105
(c) (252) 213-1932

Abbott's Excavation Company, Inc.

409 Young Street
Henderson, NC 27536
Lori – 438-8082
Dennis – 252-767-4897

Rightway Construction

Luther Currin
2591 A. Enon Road
Oxford, NC 27565
(c) (919) 702-0250
(home/fax) (919) 690-0994

Briggs Grading and Excavation

2299 N Lynnbank Rd
Henderson, NC 27537
252-432-2416

Carolina Mobile Contractors

2720 Davis Chapel Road
Oxford, NC 27565

Saunders Heavy Hauling & Demolition

121 Blackberry Ln.
Warrenton, NC 27589
Primary Phone (919)524-2862
Secondary Phone (252)433-8011

Pearce's Backhoe Service

525 Welcome Ave.
Henderson, NC 27536
Phone (252)492-7228

Williams Grading & Landscaping

301 Roberts Ave.
Henderson, NC 27536
Primary Phone (252)430-0140
Secondary Phone (252)430-4773

Ellington & Sons Inc.

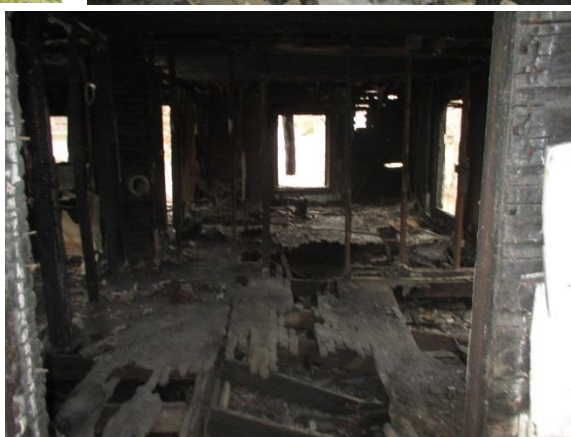
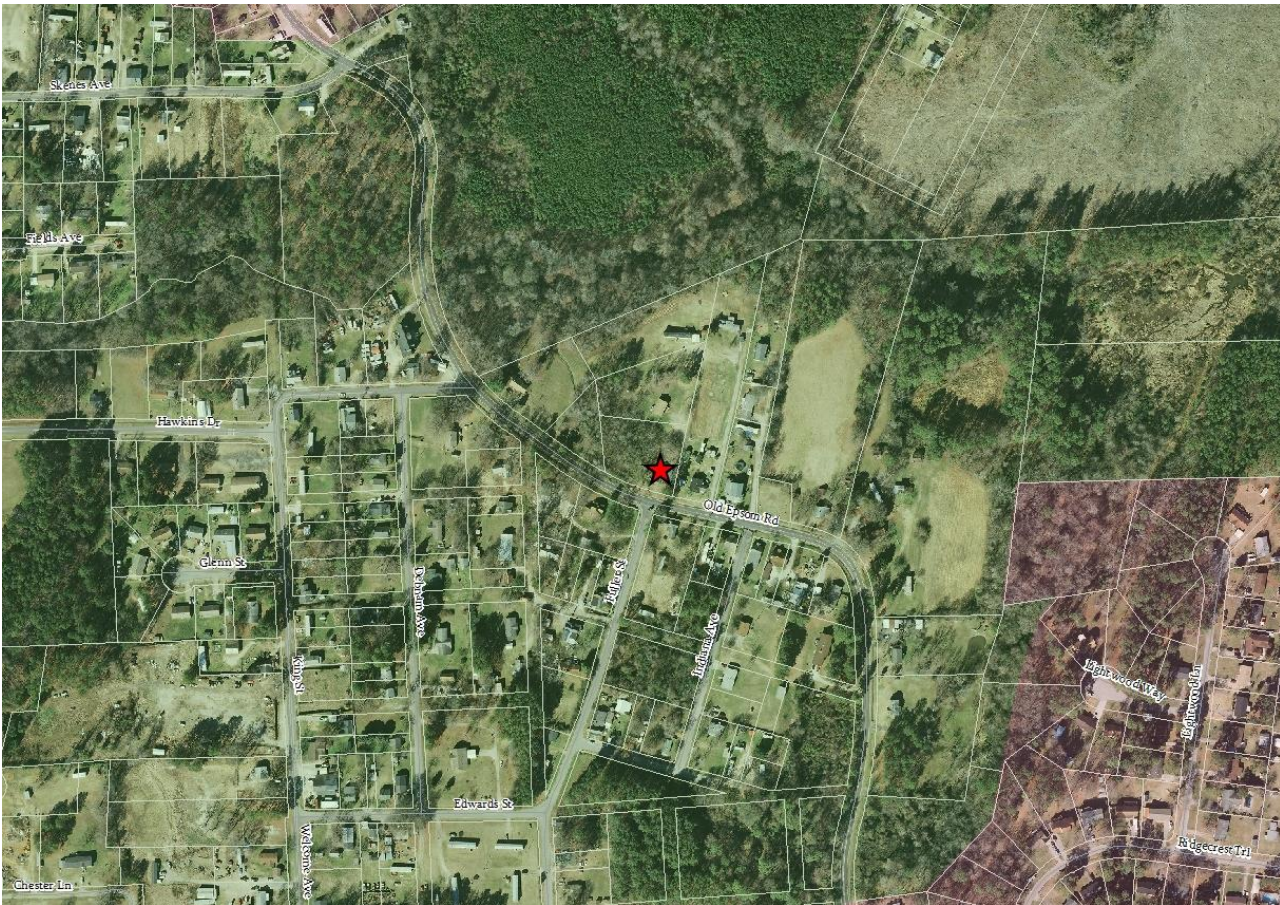
5188 Old NC 75
Oxford, NC 27565
Phone (919)693-1230

B & D Paving

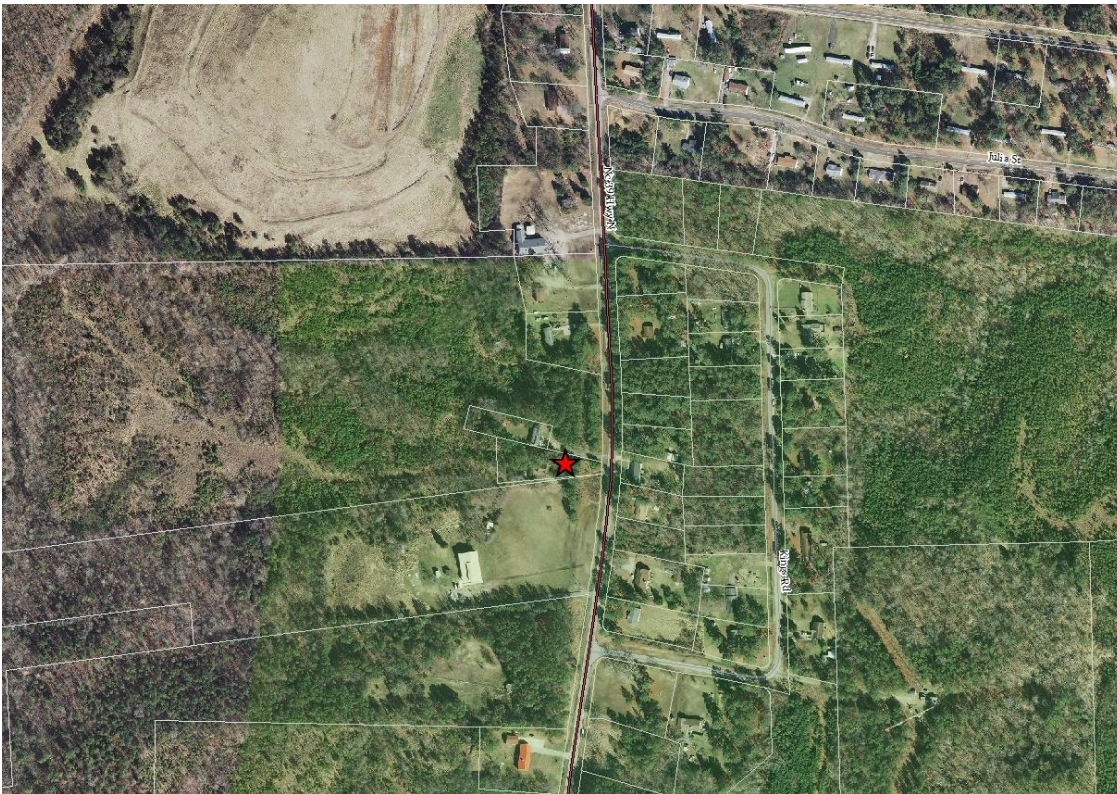
460 Satterwhite Point Rd.
Henderson, NC 27536
Phone (252)438-1259



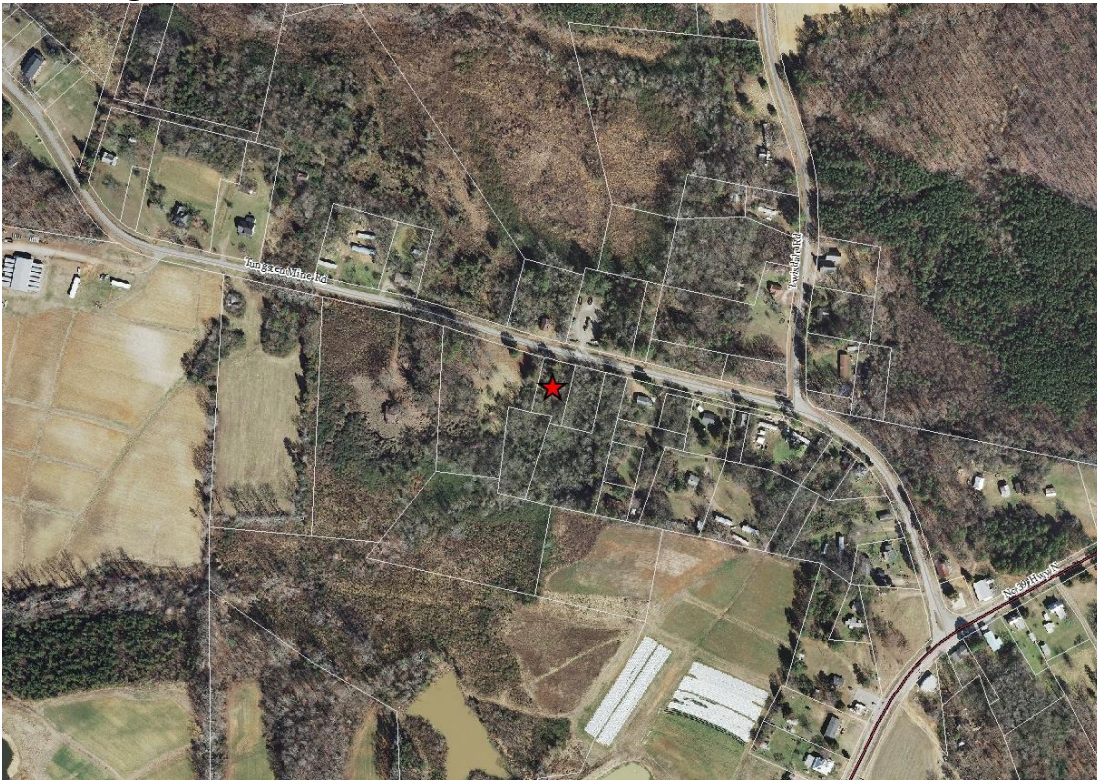
1335 Epsom Road – Tax Parcel 0216 04002



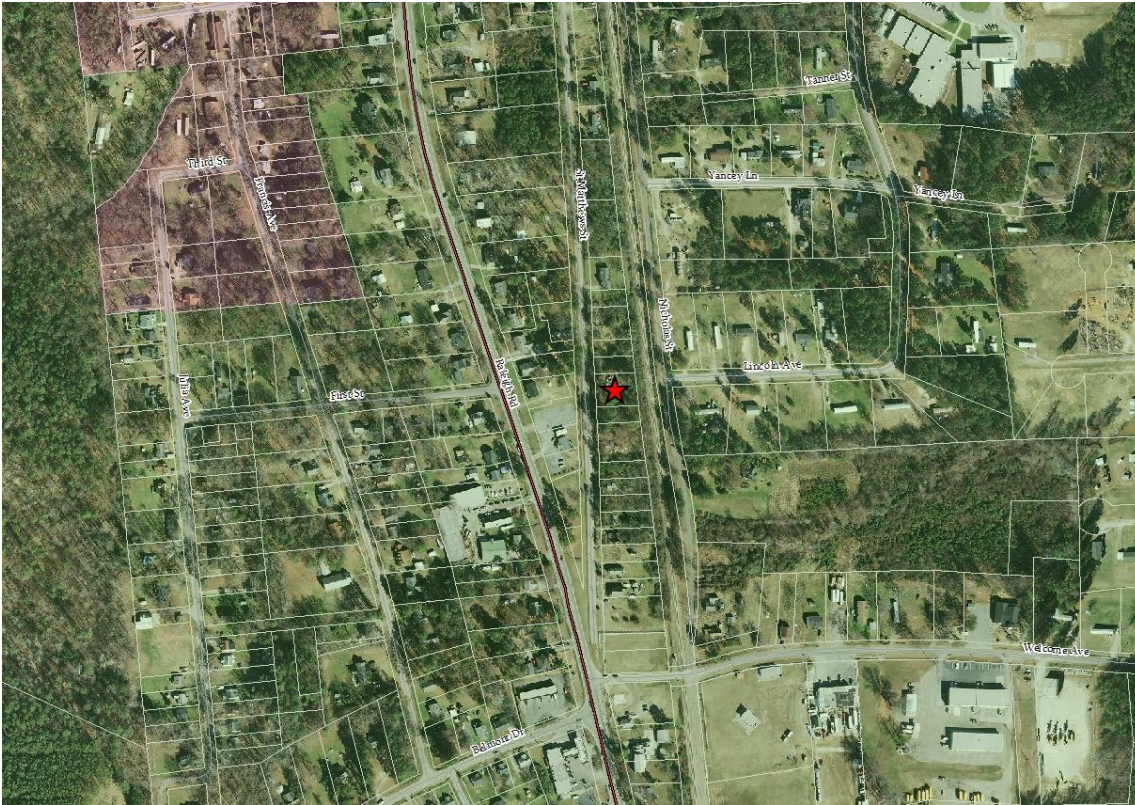
2817 NC Hwy 39 – Tax Parcel 0206 02016A



311 Tungsten Mine Road – Tax Parcel 0325 03039



2229 St. Matthews Street – Tax Parcel 0067 01003



2257 St. Matthews Street – Tax Parcel 0067 01008





6" Anodized Black Cast Aluminum



NEED TO KNOW SIZE OF EXISTING LETTERS Both locations - Cast Aluminum White letters



RESOLUTION
by the
Vance County Board of Commissioners
In the State of North Carolina
Supporting the Display of the National Motto
“In God We Trust” in Three Prominent Locations in Vance County

WHEREAS, “In God We Trust” became the United States national motto on July 30, 1956, shortly after our nation led the world through the trauma of World War II and

WHEREAS, the words have been used on United States currency since 1864: and

WHEREAS, the same inspiring slogan is engraved above the entrance to the Senate Chamber as well as above the Speaker’s dais in the House of Representatives: and

WHEREAS, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans; and

WHEREAS, the County desires to display this patriotic motto in a way to solemnize public occasions and express confidence in our society.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Vance County does hereby resolve as follows:

Section 1. That the Board of Commissioners of the County of Vance, North Carolina, does hereby determine that the historic and patriotic words of our national motto, “In God We Trust” shall be permanently and prominently displayed on the Vance County Courthouse and the Vance County Administration Building, and to remain there in perpetuity.

Section 2. The County Clerk shall certify to the passage and adoption of this resolution and enter it into the official Minutes book.

This the ____th day of _____, 2016.

Gordon Wilder, Chairman

Attest:

Kelly H. Grissom, Clerk to Board

MOTTO ALL LOCATIONS APPROVED

	STATE	LOCATION	COUNTY	APPROVAL DATE	INSTALLATION PROGRESS	PATROL DECALS
1	North Carolina	Alamance County	Alamance	4/6/2015	Complete	
2	North Carolina	Alexander County	Alexander	4/13/2015	Complete	32
3	North Carolina	Alleghany County	Alleghany	8/17/2015	Complete	24
4	North Carolina	Ashe County	Ashe	1/20/2015	Complete	
5	North Carolina	Avery County	Avery	7/6/2015	Complete	20
6	North Carolina	Brunswick County	Brunswick	1/13/2015	Complete	
7	North Carolina	Burke County	Burke	3/7/2015	Complete	
8	North Carolina	Caldwell County	Caldwell	6/15/2015	Complete	
9	North Carolina	Caswell County	Caswell	3/16/2015	Complete	
10	North Carolina	Chatham County	Chatham	5/16/2016	Confirm Size/Location	
11	North Carolina	Cherokee County	Cherokee	2/1/2015	Complete	16
12	North Carolina	Clay County	Clay	9/3/2015	Complete	22
13	North Carolina	Cleveland County	Cleveland	2/11/2015	Complete	55
14	North Carolina	Columbus County	Columbus	8/15/2016	Confirm Size/Location	
15	North Carolina	Davidson County	Davidson	11/26/2002	Complete	130
16	North Carolina	Davie County	Davie	8/7/2006	Complete	
17	North Carolina	Gaston County	Gaston	2/10/2015	Complete	
18	North Carolina	Graham County	Graham	8/4/2015	Complete	15
19	North Carolina	Granville County	Granville	8/1/2016	Confirm Size/Location	
20	North Carolina	Harnett County	Harnett	8/1/2016	Confirm Size/Location	
21	North Carolina	Haywood County	Haywood	6/1/1932	Complete	60
22	North Carolina	Henderson County	Henderson	9/16/2015	Phase 1 Complete	100
23	North Carolina	Iredell County	Iredell	4/19/2006	Complete	
24	North Carolina	Lee County	Lee	11/17/2014	Complete	
25	North Carolina	Lincoln County	Lincoln	3/16/2015	Complete	140
26	North Carolina	Macon County	Macon	10/13/2015	Complete	50
27	North Carolina	McDowell County	McDowell	4/13/2015	Complete	35
28	North Carolina	Mitchell County	Mitchell	7/13/2015	Complete	17
29	North Carolina	Moore County	Moore	3/17/2015	Complete	
30	North Carolina	Montgomery County	Montgomery	5/19/2015	Confirm Size/Location	
31	North Carolina	Pender County	Pender	1/5/2015	Complete	
32	North Carolina	Person County	Person	7/18/2016	Confirm Size/Location	
33	North Carolina	Polk County	Polk	7/20/2015	Complete	32
34	North Carolina	Randolph County	Randolph	4/6/2015	Complete	
35	North Carolina	Richmond County	Richmond	8/2/2016	Confirm Size/Location	
36	North Carolina	Robeson County	Robeson	1/21/2015	Complete	
37	North Carolina	Rockingham County	Rockingham	5/4/2015	Complete	
38	North Carolina	Rowan County	Rowan	4/3/2006	Complete	
39	North Carolina	Rutherford County	Rutherford	7/6/2015	Complete	52
40	North Carolina	Scotland County	Scotland	5/2/2016	Confirm Size/Location	50
41	North Carolina	Stanly County	Stanly	2/19/2015	Complete	
42	North Carolina	Stokes County	Stokes	4/13/2015	Complete	48

[illegible]

[illegible]



**IN GOD
WE TRUST**

USMAC Mission

To defend, promote and assist
in the awareness and
furtherance of our U. S. Motto,
“In God We Trust,”
on public buildings, structures,
monuments, the printed page,
and to encourage our Godly Heritage
in various other aspects.

USMAC Board

David White, Chair (336) 239-0473
davidmwhite7@aol.com

Rick Lanier, Vice Chair (336) 798-7700
7thheaven@windstream.net

Pastor Mark Smith, Secretary (336) 306-6476
MSDKSmith@icloud.com

Fred McClure, Treasurer (336) 249-9269
fred@fredmcclure.com

Dr. Ron Baity, Chaplain (336) 785-0529
rbaity4520@aol.com

Dr. Richard Callahan (336) 259-9113
richardd.callahan@gmail.com

What you can do!

Pray

- * For municipalities to vote “Yes” to display our National Motto-*In God We Trust*.
- * For pastors to catch our vision and motivate their members in our mission.
- * For patriotic individuals to get involved in their local community.

Promote

- * Contact your city or county commissioners to request the U.S. Motto be displayed.
- * Ask your pastor or civic organization to invite a member of the USMAC to share our mission.
- * Get involved! One active, energetic voice can make a tremendous difference.

Provide

- * USMAC incurs ALL costs to display the U.S. Motto on government buildings.
- * We depend on churches and patriotic individuals to meet these needs.
- * Costs range up to **\$2,500** per location
- * Become a *USMAC Partner* with a **One Time Gift** to promote a permanent and public reminder of America’s Godly Heritage.

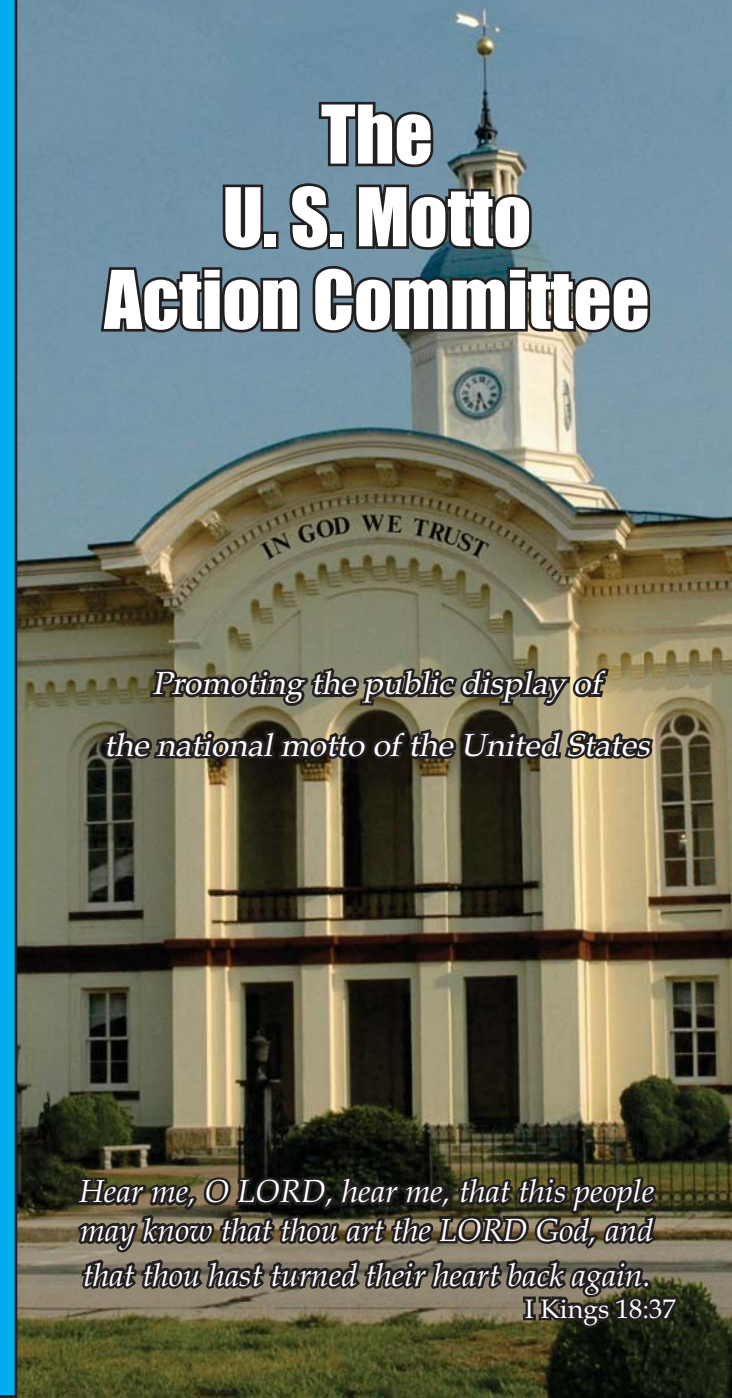
*If the foundations be destroyed,
what can the righteous do?*

Psalm 11:3

Donations may be mailed to:

USMAC
P.O. Box 1351
Lexington, NC 27293
(336) 798-7700 usmotto02@gmail.com

The U. S. Motto Action Committee



*Promoting the public display of
the national motto of the United States*

*Hear me, O LORD, hear me, that this people
may know that thou art the LORD God, and
that thou hast turned their heart back again.*

I Kings 18:37



We believe God gave birth to the
U.S. Motto Action Committee.

A BRIEF HISTORY

August 2002

With a desire to promote patriotism, David White petitioned Commissioner Rick Lanier to place the national motto, *In God We Trust*, on the Davidson County Governmental Center.

November 26, 2002

Commissioner Lanier led the Davidson County Commissioners to approve the display of our National Motto.

December 29, 2002

The US Motto was publicly displayed on the Davidson County Governmental Center.

December 30, 2002

In an effort to promote America's Godly Heritage, David White, Rick Lanier, Todd Clark, and Fred McClure formed the US Motto Action Committee. Shortly thereafter, Pastor Ron Baity was added as Committee Chaplain.

June 24, 2003

Two ACLU-funded attorneys sued Davidson County citing the public display of the Motto violated the "separation of church and state."

August 12, 2003

Due to the proactive efforts of the USMAC, the Commissioners unanimously decided to fight the lawsuit

May 2004

U. S. District Court Judge William Osteen, Sr. dismissed the lawsuit, citing no church/state conflict

May 13, 2005

The U. S. Fourth Circuit Court of Appeals affirmed Judge Osteen's opinion.

November 14, 2005

The U. S. Supreme Court refused to hear the case. The decision of the Fourth Circuit Court of Appeals became case law.
Ref: *Lambeth and Lea vs. Davidson County, NC # 04-1753*

The U.S. Motto Action Committee
actively encourages local elected officials
across NC and our nation to display the National Motto.
Our purpose is to promote America's Christian heritage with the hope
that hearts would turn back to Him.
II Chronicles 7:14



Approved on 2/10/2015



Approved on 3/02/2015

*"If we ever forget that we are One Nation Under God,
then we will be one nation gone under." Ronald Reagan*



Approved on 3/02/2006



Approved on 12/09/2014

To join our effort to publicly display the U.S. Motto on your city or county building,
contact us at (336) 798-7700 or usmotto02@gmail.com.



PAT MCCRORY
Governor

DONALD R. VAN DER VAART
Secretary

MICHAEL SCOTT
Director

September 13, 2016

Jason Falls
Solid Waste Manager
Vance County
156 Church St., Suite 003
Henderson, NC 27536

Dear Jason Falls;

This letter is to inform you that we have received your capital improvement grant application, letters of justification and other documents for a grant of \$36,278.93 for the purchase of a Cat front loader to be used 100% of the time for the county's white goods program as stated on your capital improvements grant application.

This is to inform you that a grant for the amount stated above has been reserved for the county.

Submit receipts and invoices when requesting reimbursement.

Please be aware that any outstanding compliance issues must be resolved before funds will be disbursed.

Should you have any questions regarding this matter you may contact me at (919)707-8280.

Sincerely,

Martin A. Gallagher
Environmental Programs Manager
Solid Waste Section

Cc: Bill Patrakis, Environmental Scientist
Drew Hammons, Eastern District Supervisor
Mary Whaley, Waste Management Specialist

Capitol Improvements
White Goods Disposal Account
Application for Reserved Funds

County Vance Date 08/10/16

Address 156 Church Street, Suite 003, Henderson, NC 27536

City/Town/State/Zip

Contact Person Jason Falls Phone 919-691-0928(c); 252-738-2090(o)

Funds Available

Amount that is available from the county for
this improvement.

\$ 10,000

Note: a full account of the county's white goods budget may be requested.

Amount Requested from the White Goods Account

- | | | |
|----|---|---------------------|
| 1 | Anticipated costs for capital improvements | <u>\$ 46,278.93</u> |
| 2. | If the improvements will benefit other programs,
What percentage will be used for white goods?
(E.g. if improvement will be used 30% of time
for white goods then put 30%) | <u>100%</u> |
| 3. | Multiply costs in line 1 by the percentage in line 2. | <u>\$ 46,278.93</u> |
| 4. | County contribution from Funds Available, above. | <u>\$ 10,000</u> |
| 5. | Anticipated amount requested for capital
improvements from white goods account.
Subtract line 4 from line 3. | <u>\$36,278.93</u> |

CERTIFICATION I certify that the information provided represents a true and accurate description of
costs and program activities.

Signature Jason Falls Date 8/16/16
Title Manager

Mail completed applications to: ATTN Bill Patrakis, Division of Waste Management - Solid Waste Section, 1646 Mail
Service Center, Raleigh, NC 27699-1646 or fax them to 919.733.4810. If you have questions, call 919.508. 8512.

Customer: VANCE COUNTY
Address 1:
Address 2: 3181 NC HIGHWAY 39 NORTH
City/St/Zip: Henderson, NC 27537
County: VANCE
Phone No:
Attention: VANCE COUNTY

Quote No: 40004
Date: 7/15/2016
Customer No: New
Prepared By: MARSHALL BRYANT
Phone No: 919-524-9332
Fax No:
Email:

We are pleased to submit the following quotation with all standard equipment plus the following attachments:

MODEL:

471-2161 903CFG1 CANOPY
0P9002 LANE 1
427-7252 SEAT, VINYL, SUSPENSION, 2" BELT
462-6102 FENDER, NONE
457-5334 COUPLER MANUAL
396-7982 LIGHTS, WORKING
458-0659 SWITCH BEACON
4660107 COUNTERWEIGHT, EXTERNAL
0P-6123 ANTIFREEZE
396-7954 AXLE, STD DIFF
84" LM BUCKET W/ BOCE

CATERPILLAR LIST \$61,731

ONE YEAR/ WARRANTY

CONTRACT NUMBER 760H
LESS DISCOUNT PER ACTIVE
STATE CONTRACT NUMBER
201101567/ BID NUMBER
LESS DISCOUNT \$15,452.07

TOTAL SALES PRICE:

46,278.93

(Price does not include applicable taxes or fees)

FOR 3YR/3000 HOUR PWT. WARRANTY ADD:

\$2,560.00

FINANCING OPTIONS:**Months:****Type:****Interest Rate:****Monthly Payments:**

Month Installment Sales Contract



903C

SPECIFICATIONS**BENEFITS & FEATURES****EQUIPMENT****RELATED
PRODUCTS**

OVERVIEW

The Cat® 903C delivers high performance with outstanding versatility. Spacious cab with joystick control keeps you comfortable throughout the work day, allowing you to get more done. Loader design delivers strength and durability with superior control.

ENGINE

UNITS:

US**METRIC**

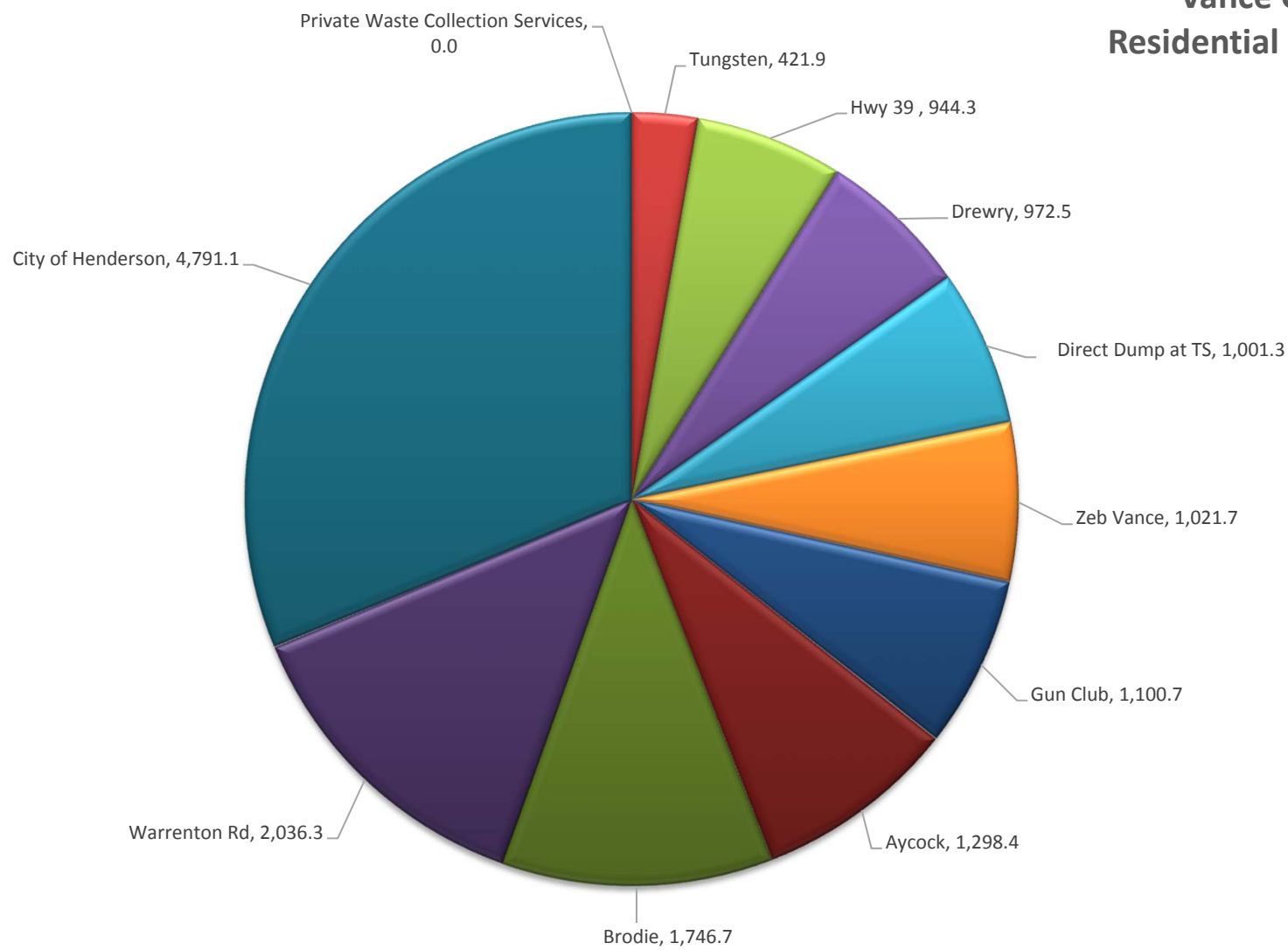
Net Power

40.0 hp

Gross Power

42.0 hp

**Chart 1 -
Vance County
Residential Waste Tons**



SPECIAL PROJECTS COORDINATOR
Exempt; Grade 74 (\$46,584 - \$60,540)

General Statement of Duties

An employee in this position will provide support for various special projects assigned by the County Manager. Duties include providing support on a variety of strategic projects including overseeing and facilitating implementation of capital improvement projects, assisting with oversight of county water system and other special projects. Involves planning, researching, and evaluating current county programs and preparing written reports for use of county management. Responsible for developing and maintaining effective public relations between the County and various elected bodies/committees/commissions, the media, constituency groups and the general public at large. The Special Projects Coordinator must be a good communicator and a versatile individual with an academic background in statistical analysis. Individual should be capable of updating the county's website and leading social media and public information efforts.

Duties and Responsibilities

Essential Duties and Tasks

Coordinate planning, bidding, and implementation of Capital Improvement Program projects.

Assists County Manager and Clerk with committee meeting preparation, summaries and reporting.

Conduct ongoing evaluation of county programs and research best practices.

Coordinate and participate in writing, organizing, and administering county grants.

Compile data from county departments, complete quantitative analysis, and prepare data for presentations.

Assist with budget preparation and analysis

Coordinate and update county website, social media, marketing, and dissemination of public information.

Establish and evaluate project scopes and criteria and monitor project deliverables to ensure they are completed on time and on budget.

Monitor quality assurance to ensure project is meeting expectations.

Assist with county's broadband initiative.

Assist with and develop PowerPoint templates and presentations for county overview presentations and general county use.

Coordinate other special projects as assigned.

Additional Job Duties

Performs related duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills and Abilities

Ability to create graphical representations of project and/or departmental data.

Ability to draft internal and external written correspondence, as well as, edit memos, proposals, reports, and other documents.

Ability to plan, organize, prioritize, and coordinate multiple administrative functions; including the preparation and maintenance of accurate reports.

Ability to communicate effectively orally, digitally and in written formats.

Ability to compile materials from program sources, record information and balance figures.

Ability to effectively utilize computer technology to complete administrative and financial tasks.

SPECIAL PROJECTS COORDINATOR

Page 2

Knowledge of budgeting, goal setting and other managerial principles.

Ability to establish and maintain effective working relationships with other employees, supervisors, and the general public.

Ability to communicate effectively in multiple mediums.

Ability to serve in a versatile, challenging and rewarding role.

Strong project coordination and tracking skills.

Strong organizational skills.

Physical Requirements

Must be able to physically perform the basic life operational functions of reaching, stooping, lifting, fingering, grasping, talking, hearing, and repetitive motions.

Must be able to perform sedentary work exerting up to 10 pounds of force occasionally, and/or a negligible amount of force frequently and constantly to move objects.

Must possess the visual acuity to work with data and figures, to operate a computer and other machines, and to read extensively.

Desirable Education and Experience

Bachelor Degree from an accredited institution in management, planning, business, or related field, and 2-5 years' experience in project management along with some experience coordinating and building statistical data; along with experience in some management experience; or any equivalent combination of training and experience that provides the required knowledge, skills, and abilities. Masters preferred (MPA, MBA, or related) and may substitute for 2 years of experience.

ASSISTANT COUNTY MANAGER / FINANCE DIRECTOR
Exempt; Grade 80 (\$60,648 - \$104,316)

General Statement of Duties

Performs complex professional and responsible managerial and administrative work in planning, organizing, and executing the financial activities of the County. Exercises supervisory authority in the absence of the County Manager.

Distinguishing Features of the Class

The employee in this class performs complex professional and difficult work within a broad range of administrative functions of County government. The primary responsibility of this position is to serve as the Finance Director. In this role, the employee plans, organizes and directs the process for the receiving, disbursing, and accounting of revenues and expenditures for the County. Work involves supervision of budget development and monitoring, purchasing, accounting, payroll administration, investment of funds, debt management, revenue projections and EMS billing and collections. The employee serves as technical advisor on financial issues to the County Manager and Board of Commissioners. The employee performs the specialized accountant level work in the posting of revenues and the preparation and analysis of financial reports. Work requires managerial and expert professional knowledge as well as the ability to formulate financial strategic plans and direct progress. The employee must exercise considerable independent judgment and initiative in planning and directing the fiscal control system. Work is performed in accordance with established County finance procedures, local ordinances, North Carolina General Statutes and Governmental Accounting Standards Board (GASB) pronouncements governing the responsibilities of local government fiscal operations. Work is performed under the supervision of the County Manager, and is evaluated through conferences, reports, an annual performance evaluation and an independent audit of financial records. Employee is a key individual on the management team.

Duties and Responsibilities

Essential Duties and Tasks

Assist the County Manager in planning, coordinating, organizing and directing county operations and will act for the County Manager during his/her absence.

Plans, organizes, and supervises the operations of the Finance Department, including disbursement and accounting of County funds, preparation of the payroll, EMS billing and collections and preparation of monthly, quarterly and annual reports.

Supervises a staff of technicians and paraprofessionals; conducts interviews, selects, trains and evaluates employees and resolves personnel problems and issues.

Prepares the County's annual general operating and capital improvements budgets; works with each department head to project revenues and expenditures; reviews departmental budget requests for accuracy and justification of resource allocation and expenditures; works with the Manager in directing the formation of County financial policies and in the final preparation of the budget.

Determines tax rate projections based on expected expenditures and projected revenues; presents budget and recommended tax rate to the Board and discusses each line item.

Reviews and monitors on-going administration of budget, accounting and billing processes; posts all revenues and expenditures; reconciles bank accounts; reviews budget systems and develops methods for improvement.

Manages the receipt and investment of all revenues; directs and supervises debt management; determines the amount of money required for debt service and secures financing; ensures that investment of idle funds comply with North Carolina General Statutes governing investments and that transfers are made in a timely manner.

Submits to the Manager and the County Commissioners periodic statements of the financial condition of the County; reviews each department's revenue and expenditure reports and analyzes actions, discusses actions and documents rationale and justification for actions; requests additional funds and transfers from the Commissioners.

Manages the purchasing process for the County; supervises and participates in the issuance of all purchase orders; conducts auctions of surplus property.

Assists the auditors during the annual audit of the County financial records for each department; coordinates with the auditors the preparation of the Comprehensive Annual Financial Report.

Additional Job Duties

Performs related duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills and Abilities

Extensive knowledge of the principles and practices of public finance administration including governmental accounting.

Extensive knowledge of the fiscal policies and statutory requirements governing county funds including County ordinances, Governmental Accounting Standards Board (GASB) pronouncements and North Carolina General Statutes.

Extensive knowledge of the County's administrative, accounting, budgeting, payroll and purchasing policies and procedures.

Thorough knowledge of the organization and functions of county government and the financial issues that impact them.

Considerable knowledge of modern supervisory principles and practices and of the County's personnel policies and procedures

Ability to supervise, organize and evaluate the work of employees in the specialized field of accounting and related financial operations in an automated environment.

Ability to evaluate financial systems and formulate and install accounting methods, procedures, forms and records.

Ability to design and prepare analytical and interpretative financial statements.

Ability to establish and maintain effective working relationships with governmental officials, managers, employees, vendors, bankers, auditors and the general public.

Ability to conduct long range fiscal planning.

Ability to accurately and thoroughly analyze data and prepare financial records and reports.

Physical Requirements

Must be able to perform the basic life operational skills of stooping, kneeling, crouching, reaching, standing, walking, lifting, fingering, talking, hearing, and repetitive motions.

Must be able to perform sedentary work, exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push or otherwise move objects, including the human body.

Must possess the visual acuity to prepare and analyze data and figures, perform accounting work, to operate a computer terminal, and do extensive reading.

Desirable Education and Experience

Graduation from a four year college or university with a degree in accounting or business, preferably supplemented with a masters degree in business or public administration and considerable experience in public finance administration including some management experience; or an equivalent combination of training and experience.

Finance Director's Report

Vance County
Finance Director's Report to the Board
October 3, 2016

A. Resolution to Convey Property. The County recently was fortunate enough to have a new truck used for fighting brush fires donated to the Vance County Fire Department by Strata Solar. This new truck allows our fire department the needed access within solar farms to reach areas where they may have to extinguish a fire. The fire department currently has a 1988 model truck that is not equipped properly for use as a brush truck. The Vance County Rescue Squad has expressed an interest in the 1988 model truck if the fire department wishes to dispose of it. The rescue squad does not have a need for the skid unit on the back of the truck which contains the water tank and pump so that could be removed. The intent of the rescue squad is to convert the vehicle into a plow truck that can be utilized during inclement weather to clear paths allowing passage for emergency vehicles such as ambulances. Since the vehicle will still be used in a manner that benefits Vance County public safety departments, it is recommended we convey the property to the rescue squad at no cost as allowed under G.S. 160a-279.

Recommendation: *Declare the 1988 GMC brush truck surplus property and approve resolution conveying the vehicle to the Vance County Life Saving and Rescue Squad, Inc.*

**Resolution Approving Conveyance of Personal Property to
The Vance Life Saving and Rescue Squad, Incorporated, A NC Nonprofit Organization
Pursuant to G.S. 160A-279**

WHEREAS, the County of Vance owns a 1988 GMC pickup truck cab and chassis for fighting brush fires, having a VIN - 1GDJV33WXJJ515960; and

WHEREAS, North Carolina General Statute §160A-279 authorizes a county to convey personal property by private sale to a nonprofit corporation without compensation paid if the county is authorized by law to appropriate money to the corporation; and

WHEREAS, North Carolina General Statute §160A-487 authorizes a county to appropriate fund to support and maintain rescue squads and to contract and appropriate funds to such organizations in order to carry out such programs; and

WHEREAS, the County of Vance has offered the subject vehicle and The Vance Life Saving and Rescue Squad, Incorporated (Rescue Squad) has accepted it conditioned upon the agreement to continue to use said vehicle for the purposes set forth in the contract between the parties which shall always be for the benefit of the citizens of Vance County; and

NOW, THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners as follows:

1. The Vance County Finance Director is authorized to execute all documents necessary to convey to The Vance Life Saving and Rescue Squad, Incorporated the title and ownership to the 1988 GMC pickup truck cab and chassis for fighting brush fires, having a VIN - 1GDJV33WXJJ515960.

2. The consideration for the conveyance is the following set of conditions, covenants, and restrictions,: Said vehicle will be used to further the purposes and agreements with the Rescue Squad in fulfilling their contract for services with the County of Vance, and shall always be used or benefit services provided to the citizens of Vance County.

3. The county clerk shall publish pursuant to NCGS §160A-267 a notice summarizing the contents of this resolution, and the property may be conveyed at any time after 10 days after publication of the notice.

Adopted this the 3rd day of October, 2016.

Gordon Wilder, Chairman
Vance County Board of Commissioners

Attest:

Kelly H. Grissom
Clerk to the Board

County Attorney's Report

RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Orrs Lane, Henderson, North Carolina 27537, Vance County Tax Department
Parcel Number 0404 03025.**

WHEREAS, pursuant to NCGS §160A-269, a notice was published in the *Daily Dispatch* on **September 10, 2016**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Melony W. Ayscue** in the amount of **\$2,400.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 3rd day of October, 2016.

Gordon Wilder, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

643 Sombrero Lane, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0552C 02003.

WHEREAS, pursuant to NCGS §160A-269, a notice was published in the *Daily Dispatch* on **September 10, 2016**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Duvel White*** in the amount of **\$2,000.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit “A”, is hereby accepted for the property described herein and the Board’s Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 3rd day of October, 2016.

Gordon Wilder, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom, Clerk to the Board

County Manager's Report

Vance County
County Manager's Report to the Board
October 3, 2016

Animal Shelter Change Order #4. The animal shelter construction is complete and operations have begun at the new facility. The overall project has been completed on time and under budget with a projected final cost \$95,000 less than the original budget. With the experience of recent rainfall, the architect is exploring the option of adding rain gutters to the building which could take a portion of the remaining funds. A final accounting of the budget will be available at the November meeting. The contractor and architect have compiled the change order proposals required during the past two months of construction and prepared Change Order #4. This change order is made up of several deducts and add-ons which were necessary during the construction process. A compilation of the change proposals are as follows:

Change Proposal	Reason	Amount
CP #6	Deduct - Removal of (3) paper towel dispensers & soap dispensers & (1) sanitary napkin disposal	-\$290
CP #7	Deduct - Lockers changed from double tier to single tier	-\$938
CP #8	Add (1) quad 120 volt receptacle, (1) 120 volt receptical & (1) data box	\$729
CP #9	Change lock style for 6 doors	\$414
CP #10	Change 424 LF of 8" PVC sewer line to Ductile Iron as per engineers and COH requirement	\$8,244
CP #12	Add painted trim board at top of masonry walls at all drywall ceilings	\$4,076
CP #14	Add (6) nonrated ceiling access panels and (2) nonrated wall access panels	\$1,357
CP #16	Deduct - removal of final coat of 200 zero VOC paint;	-\$1,218
CP #17	Install french drain	\$4,037
CP #19	Change single phase to 3 phase breaker and add conductor wire between panel and grinder pump	\$742
Total		\$17,153

The total change order amount is \$17,153 and is available in project contingency funds. A final adjusting change order will be presented for approval at the November meeting.
***Recommendation:** Approve Change Order #4 adding \$17,153 to the construction contract with Riggs Harrod Builders, Inc.*

Animal Shelter Budget Summary

9/26/2016

Construction Contract	\$	1,354,842
Change Order #1 - Removal of landscaping cost from contract	\$	(10,134)
Change Order #2 - Rock removal above allowance (124.5 cy) & waterline material change	\$	13,743
Change Order #3 - Remove 2 Pipe gates	\$	(4,060)
Change Order #4 - CP#'s 6, 7, 8, 9, 10, 12, 14, 16, 17, 19	\$	17,153
Total Construction Contract Price	\$	1,371,544

USDA PROJECT BUDGET SUMMARY (Expenses)

	Budget	Spent
Construction	\$ 1,371,544	\$ 1,020,700
Design Fees	\$ 55,750	\$ 52,965
Additional Services (\$11,500)/Const. Inspections (\$8,000)/Materials Testing (\$6,000)	\$ 25,500	\$ 23,157
Interest (7.79% of Construction)/Legal/Financing Expense	\$ 45,000	\$ 9,006
Equipment	\$ 120,000	\$ 120,000
Contingencies	\$ 46,206	\$ -
Kerr Tar Admin Fees	\$ 56,000	\$ 4,891
Total	\$ 1,720,000	\$ 1,230,719

USDA PROJECT BUDGET SUMMARY (Revenues)

USDA Loan	\$ 1,703,000
Vance County Contribution	\$ 17,000
Total	\$ 1,720,000



BAXTER ARMISTEAD ARCHITECTURE, PC

3206 Heritage Trade Dr., Suite 114
Wake Forest, North Carolina 27587
(919) 554-1505 Phone, (919) 554-1110 Fax
<http://www.baxterarmistead.com>

September 29, 2016

Vance County

RE: Vance County

Animal Shelter

Mr. McMillen,

The following is an explanation of all change proposals associated with Change Order #04:

Change Proposal #06:

Remove (3) paper towel dispensers, (3) soap dispensers and (1) sanitary napkin disposal from the toilet accessories as per owner's request.

-\$290.00 (decreased)

Reason: County has a contract in place for these items which are provided at no cost, so not needed to be provided by GC.

Change Proposal #07:

Change metal lockers from double tier to single tier as per owner's request.

-\$938.00 (decreased)

Reason: Animal control officers decide they did not need as many locker units as originally designed for and could benefit better with a full sized locker unit.

Change Proposal #08:

The cost to add (1) quad 120 volt receptacle at phone board, (1) duplex volt receptacle beside mechanical room door and add (1) data box in ACO office per the owners request.

\$729.00 (increased)

Reason: County's IT staff reviewed these areas at a construction meeting and decided they were needed for their intended use, so added by owner's request.

Change Proposal #09

The cost to change Passagesets to Locksets at Doors 127A, 127B, 127C, 127D, 118 and 119 per owner's request.

\$414.00 (increased)

Reason: County's review of door hardware decided this was a necessary modification to the original design.

Change Proposal #10 (Revised):

The cost to change 424 LF of 8" PVC sewer line to Ductile Iron from manhole 4 to manhole 8 as per revised drawing C4.1.

\$8,244.00 (increased)

Reason: The existing invert elevation was higher than originally known, which caused the line to be raised higher than originally designed. Due to the required height, there was not enough coverage to allow the PVC material, therefore material had to be changed to Ductile Iron.

Proposal was revised because architect was able to convince the sub contractor to reduce the cost by approximately \$1,500.00.

Change Proposal #12 (Revised):

The cost to add 1"x4" painted trim board at the top of masonry walls at all drywall ceilings.

\$4,076.00 (increased)

Reason: During review of HVAC submittals, changes were made to some of the ceilings from lay-in to gypsum wall board. Once this was done, architect and County discussed all areas with gypsum board ceilings, which are exposed to view. Since the top of wall to ceiling is exposed to view, the wall top double plate would also be visible. County/ architect decided it was preferable to cover this with the trim. Original proposal was approved as "Not to Exceed" with the GC to document all man hours associated with the labor. Revised cost is approximately \$500.00 less than originally proposed.

Change Proposal #14:

The cost to furnish (6) 22"x22" nonrated ceiling access panels for electrical junction box access and plumbing valve access, (2) 22"x22" nonrated wall access panels for mechanical chase.

\$1,357.00 (increased)

Reason: The access panels are needed by code. They were not indicated on the original design.

Change Proposal #16:

The credit to delete final coat of 200 zero VOC paint material from scope of work.

-\$1,218.00 (decreased)

Reason: County decided to change to paint to an epoxy paint due to wash areas, which will provide for better long term maintenance. County was able to get the epoxy paint at a significantly reduced cost. Initial coat was already in place and provided the base coat needed.

Change Proposal #17:

The cost to furnish and install French drain in pasture area.

\$4,037.00 (increased)

Reason: An area was discovered to be holding water at the beginning of construction, area did not dryout during the construction schedule. Engineer/ contractors suggested adding the drain to keep the area from retaining water and creating a continuous wet area where the animals will be.

Change Proposal #19:

The cost to change the single phase breaker with 3 phase and add the third conductor wire between panel and grinder pump.

\$742.00 (increased)

Reason: Grinder pump has to be converted from single phase electrical to 3-phase, necessary for pump to operate correctly.

Form RD 1924-7
(Rev. 2-97)UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT AND
FARM SERVICE AGENCY

CONTRACT CHANGE ORDER

ORDER NO.
004DATE
09-23-2016

STATE North Carolina

COUNTY Vance

CONTRACT FOR

Vance County Animal Shelter

OWNER

Vance County

To Riggs-Harrod Builders, Inc.

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
CP#06, CP#07, CP#16	\$ 2446.00	\$
CP#08		729.00
CP#09		414.00
CP#10 REVISED		8244.00
CP#12		4076.00
CP#14		1357.00
CP#17, CP#19		4779.00
TOTALS	\$ 2446.00	19599.00
NET CHANGE IN CONTRACT PRICE	\$ 0.00	17153.00

JUSTIFICATION:

The amount of the Contract will be (Decreased) (Increased) By The Sum Of: Seventeen Thousand One

Hundred Fifty-Three ----- Dollars (\$) 17153.00).

The Contract Total Including this and previous Change Orders Will Be: One Million, Three Hundred

Seventy-One Thousand, Five Hundred Forty-Four ----- Dollars (\$) 1371544.00).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged): 0 Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested _____ (Owner)

Recommended _____ (Owner's Architect/Engineer)

Accepted Timothy Colburn (Contractor)

Approved by Agency _____ (Name and Title)

(Date)

9/26/16

(Date)

9/26/2016

(Date)

(Date)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-01042. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- ☐ ORIGINAL-BORROWER'S CASE FOLDER
☐ COPY-CONTRACTOR
☐ COPY-BORROWER

Form RD 1924-7 (Rev. 2-97)

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter 1243 Brodie Road Henderson	Proposal #: CP #06
Contract: General Contractor	Project #: 15006 7/8/2016
Contractor: Riggs Harrod Builders Inc.	Contractor #:

Description of change:

Remove (3) paper towel dispensers, (3) soap dispensers and (1) sanitary napkin disposal from the toilet accessories as per the owner's request.

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
	1 Total Direct Cost of Materials	<225.00>	<241.87>
	2 Misc Drill Bits & Screws		
	3 Sales Tax 7.50%	<16.87>	
	4 Overhead & Profit		
	5 Shipping & Transportation		
Labor			<43.20>
	5 Total Manhours: 2 MH @ \$16.00 /hr.	<32.00>	
	6 Payroll Taxes & Insurance 35%	<11.20>	
	7 Overhead & Profit (O & P includes supervisor's time)		<43.20>
Equipment Rental	(Include quotes)		
	8 Equipment Rental		
	9 Overhead & Profit on Item 8. 15% (15% maximum)		
Subcontractors	(Include quotes with material & equipment backup)		
	10 Subcontractors		
	11 Overhead & Profit on Item 10. 7.50% (7.50% maximum)		
		Subtotal of Proposal	<\$285.07>
	12 Bonds (% of subtotal of proposal) 1.5%		<4.93>
		TOTAL OF CHANGE PROPOSAL	<\$290.00>

Time Extension Requests: 0 day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: <u>Timothy C. [Signature]</u>	Date: <u>7/8/16</u>
Approval Recommended by Design Consultant: <u>[Signature]</u>	Date: <u>7/26/16</u>
Owner's Representative Approval: <u>[Signature]</u>	Date: <u>7/26/16</u>



S. H. BASNIGHT & SONS, INC.

6909 Dodsons Crossroads Hillsborough, NC 27278-7426

Telephone: (919) 942-3158 E-Mail: general@basnights.com Fax: (919) 933-5461

QUOTE

Date: July 8, 2016

Job: Vance County Animal Shelter

To: Riggs Harrod Builders
Tim Cothran

WE ARE PLEASED TO QUOTE THE FOLLOWING ITEMS FOR THE ABOVE JOB, *subject to ALL the conditions below:*

TOILET ACCESSORIES \$1,025.00

19 pieces

Lead time: approximately 3 weeks after approved shop drawings.

To Delete

3 towel dispensers, deduct \$115.00 plus tax

3 soap dispensers, deduct \$78.00 plus tax

1 napkin disposal, \$32.00 plus tax

Revised price is \$800.00 plus tax

We acknowledge addenda: None

We appreciate the opportunity to quote.

IMPORTANT! NOTE: *These conditions apply to all quotations:*

1. No addenda included except as noted.
2. **No taxes included.**
3. **No installation included except as noted.**
4. Preparation for mortise type door closers, holders or drilling and tapping for surface applied hardware not included in hollow metal quotations.
5. Delivery contingent upon strikes, fires, or other causes beyond our control.

6. All prices are FOB shipping point, freight allowed.
7. All quotations are subject both to review after 30 days and home office approval.
8. Sales Terms: Net cash 30 days, 2% discount allowed for payment in full in 10 days provided there is no outstanding balance. Credit card payments are not eligible for a discount.

As material suppliers, we do not allow retainage.

S.H. BASNIGHT & SONS, INC.

Jesse S. Basnight, Jr.

Sales/Project Manager

jbasnightjr@basnights.com ext 107

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter
1243 Brodie Road Henderson
Contract: General Contractor
Contractor: Riggs Harrod Builders Inc.

Proposal #: CP #07
Project #: 15006 7/11/2016
Contractor #:

Description of change:

Change Metal Lockers from double tier to single tier as per the owner's request.

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
1 Total Direct Cost of Materials	<860.00>	
2 Misc Drill Bits & Screws		
3 Sales Tax 7.50%	<64.50>	
4 Overhead & Profit		
5 Shipping & Transportation		<924.50>
Labor		
5 Total Manhours: 0 MH @ \$0.00 /hr.		
6 Payroll Taxes & Insurance 35%		
7 Overhead & Profit 15.0% (O & P includes supervisor's time)		
Equipment Rental (Include quotes)		
8 Equipment Rental		
9 Overhead & Profit on Item 8 15% (15% maximum)		
Subcontractors (Include quotes with material & equipment backup)		
10 Subcontractors		
11 Overhead & Profit on Item 10 7.50% (7.50% maximum)		
Subtotal of Proposal		<924.50>
12 Bonds (% of subtotal of proposal) 1.5%		<13.50>
TOTAL OF CHANGE PROPOSAL		<\$ 938.00>

Time Extension Requests: 0 day(s) Schedule Activity # Affected.

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Timothy Coltrane

Date: 7/11/16

Approval Recommended by Design Consultant: [Signature]

Date: 7/20/16

Owner's Representative Approval: [Signature]

Date: 7/26/16

M. MICHAEL ELKIS CO., INC.
111 MANLEY AVE. (27407)
P.O. BOX 49128
GREENSBORO, N.C. 27419
WWW.MELKIS.COM



To: Riggs Harrod Builders
1117 East Geer St.
Durham, NC 27704

July 11, 2016

Re: Vance Granville Animal Shelter
Metal Lockers

Atn: Tim Cothran

Tim,

The metal locker shop drawings were returned requesting that we change the locker configuration from a double tier locker to a single tier locker. This change will result in a Deduct of \$860.00 from our contract amount. Please issue a change order as soon as possible.

Thank you,

David K. Covington, VP/COO
M. Michael Elkis Co., Inc.

PHONE (336) 299 2213 or 8898 FAX (336) 299 9963
E-MAIL dcovington@melkis.com

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter 1243 Brodie Road Henderson Contract: General Contractor Contractor: Riggs Harrod Builders Inc.	Proposal #: CP #08 Project #: 15006 Contractor #: 7/20/2016
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Description of change:

The cost to add (1) quad 120 volt receptacle at phone board, (1) duplex 120 volt receptacle beside mechanical room door and add (1) data box in ACO office per the owners request is as follows:

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)				SUBTOTALS
1	Total Direct Cost of Materials			
2	Misc Drill Bits & Screws			
3	Sales Tax	7.50%		
4	Overhead & Profit	15.00%		
5	Shipping & Transportation			
Labor				
5	Total Manhours:	0 MH @	/hr.	
6	Payroll Taxes & Insurance	35%		
7	Overhead & Profit	15.0%		
(O & P includes supervisor's time)				
Equipment Rental (Include quotes)				
8	Equipment Rental			
9	Overhead & Profit on Item 8.	15%		
(15% maximum)				
Subcontractors (Include quotes with material & equipment backup)				
10	Subcontractors		\$668.00	
11	Overhead & Profit on Item 10.	7.50%	\$50.10	\$718.10
(7.50% maximum)				
Subtotal of Proposal				\$718.10
12	Bonds (% of subtotal of proposal)	1.5%		\$10.90
TOTAL OF CHANGE PROPOSAL				\$729

Time Extension Requests: 0 day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: <u>Timothy Collier</u>	Date: <u>7/20/16</u>
Approval Recommended by Design Consultant: _____	Date: <u>7/20/16</u>
Owner's Representative Approval: <u>Jordan M. M...</u>	Date: <u>7/26/16</u>

Tim Cothran

From: Rick Edwards <ricke@nc.rr.com>
Sent: Monday, June 27, 2016 8:37 AM
To: John Riddick; tcothran@riggsharrod.com
Subject: Animal Shelter Change Request

Per Owner request
Add 1 quad 120 volt receptacle at phone board
Add 1 duplex 120 volt receptacle beside mechanical room door
Add 1 data box in ACO office

\$668

Thanks

Rick Edwards
PO Box 131
Henderson, NC 27536
252-438-4856 Phone & Fax
252-438-0147 Cell
ricke@nc.rr.com
www.RickEdwardsElectric.com

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter
1243 Brodie Road Henderson
Contract: General Contractor
Contractor: Riggs Harrod Builders Inc.

Proposal #: CP #09
Project #: 15006
Contractor #: 7/20/2016

Description of change:

The cost to change Passagesets to Locksets at door 127A, 127B, 127C, 127D, 118 and 119 as per the owners request is as follows:

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
1	Total Direct Cost of Materials	\$330.00	
2	Misc Drill Bits & Screws		
3	Sales Tax 7.50%	\$24.75	
4	Overhead & Profit 15.00%	\$53.21	
5	Shipping & Transportation		\$407.96
Labor			
5	Total Manhours: 0 MH @ /hr.		
6	Payroll Taxes & Insurance 35%		
7	Overhead & Profit 15.0% (O & P includes supervisor's time)		
Equipment Rental (Include quotes)			
8	Equipment Rental		
9	Overhead & Profit on Item 8 15% (15% maximum)		
Subcontractors (Include quotes with material & equipment backup)			
10	Subcontractors		
11	Overhead & Profit on Item 10 7.50% (7.50% maximum)		
Subtotal of Proposal			\$407.96
12	Bonds (% of subtotal of proposal) 1.5%		\$6.04
TOTAL OF CHANGE PROPOSAL			\$414

Time Extension Requests: ____ day(s) Schedule Activity # Affected: ____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature:

Timothy Cotton

Date: 7/20/16

Approval Recommended by Design Consultant:

Date: 7/26/16

Owner's Representative Approval:

Forbes M. Miller

Date: 7/26/16



S. H. BASNIGHT & SONS, INC.

6909 Dodsons Crossroads Hillsborough, NC 27278-7426

Telephone: (919) 942-3158 E-Mail: general@basnights.com Fax: (919) 933-54

LETTER OF TRANSMITTAL

TO: Riggs Harrod Bldrs.

DATE: 7-14-16

ATTN: Tim Cothran

PROJECT: Vance Co. Animal Shelter

WE ARE SENDING YOU:

COPIES	DATE	DESCRIPTION
1	7-13-16	Revised Finish hdwe. Schedule

THESE ARE TRANSMITTED AS CHECKED BELOW:

xxxxxx For information _____ For your use _____ As requested
_____ For approval _____ For review and
comment

Shows keying info. The owner changed 6 Passagesets to locksets at doors 127A,B,C,D and 118,119. This change adds \$330.00 plus tax, delivery included.

SIGNED: _____

Jesse Basnight Jr.

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter
1243 Brodie Road Henderson

Proposal #: CP #10 Revised

Contract: General Contractor

Project #: 15006

Contractor: Riggs Harrod Builders Inc.

Contractor #:

8/26/2016

Description of change:

The cost to change 424 LF of 8" PVC sewer line to Ductile Iron from manhole 4 to manhole 8 as per revised drawing C4.1 attached as per engineers request is as follows:

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)				SUBTOTALS	
1 Total Direct Cost of Materials					
2 Misc Drill Bits & Screws					
3 Sales Tax	7.50%				
4 Overhead & Profit	15.00%				
5 Shipping & Transportation					
Labor					
5 Total Manhours:	0 MH @	\$0.00 /hr.			
6 Payroll Taxes & Insurance	35%				
7 Overhead & Profit	15.0%				
(O & P includes supervisor's time)					
Equipment Rental (Include quotes)					
8 Equipment Rental					
9 Overhead & Profit on Item 8.	15%				
(15% maximum)					
Subcontractors (Include quotes with material & equipment backup)					
10 Subcontractors			\$7,555.68		
11 Overhead & Profit on Item 10.	7.50%		\$566.67		\$8,122.35
(7.50% maximum)					
Subtotal of Proposal					\$8,122.35
12 Bonds (% of subtotal of proposal)	1.5%				\$121.83
TOTAL OF CHANGE PROPOSAL					\$8,244

Time Extension Requests: ____ day(s) Schedule Activity # Affected: ____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Timothy C. Cline

Date: 8/26/16

Approval Recommended by Design Consultant: [Signature]

Date: 8/26/16

Owner's Representative Approval: Jordan M. Mill

Date: 8/26/16

JDB Contracting, Inc.
6109 Bramlette Ct
Fuquay Varina, NC 27526

PROPOSAL



Phone: 919-455-5749

Fax: 919-827-8913

To:

Vance Animal Hosp
Brodie Rd
Henderson, NC

Change Order: 5

Job Number: 121821242

Date: 8/25/16

Description

DIP to PVC changeout as invert had to be raised to accommodate shelf in manhole. Coverage also needs to be 24" per specs which requires DIP. Credit for PVC is both material and labor. DIP charge is material and labor.

Reference	Description	Quantity	UOM	Unit Price	Extended Price
Plastic Pipe					
02.13.17	PIPE, PVC, 8"	424.00	LF	-5.00	-2,120.00
	Material - 3.00ft Labor/Equipment 2.00ft				
Plastic Pipe Total:					(2,120.00)
Iron Pipe					
02.05.04	DIP, 8"	424.00	LF	22.82	9,675.68
	Material 13.10ft - Labor/Equipment 9.72ft				

Iron Pipe Total: 7,555.68

Proposal Total: 7,555.68

Acceptance

Accepted by:

Title:

Date:

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter
1243 Brodie Road Henderson

Contract: General Contractor

Contractor: Riggs Harrod Builders Inc.

Proposal #: CP #12 Revised

Project #: 15006

Contractor #: 9/26/2016

Description of change:

The cost to add 1"X 4" painted trim board at the top of masonry walls at all drywall ceiling as per drawing attached is as follows:

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)				SUBTOTALS	
1 Total Direct Cost of Materials			\$965.42		
2 Misc Drill Bits & Screws			\$0.00		
3 Sales Tax	7.50%		\$72.40		
4 Overhead & Profit	15.00%		\$0.00		
5 Shipping & Transportation			\$155.87		\$1,193.49
Labor					
5 Total Manhours:		MH @	/hr.	\$1,817.79	
6 Payroll Taxes & Insurance	35%			\$636.22	
7 Overhead & Profit	15.0%		\$368.10		\$2,822.11
(O & P includes supervisor's time)					
Equipment Rental (Include quotes)					
8 Equipment Rental					
9 Overhead & Profit on Item 8.	15%				
(15% maximum)					
Subcontractors (Include quotes with material & equipment backup)					
10 Subcontractors					
11 Overhead & Profit on Item 10.	7.50%				
(7.50% maximum)					
				Subtotal of Proposal	\$4,015.60
12 Bonds (% of subtotal of proposal)	1.5%				\$60.40
				TOTAL OF CHANGE PROPOSAL	\$4,076

Time Extension Requests. ____ day(s) Schedule Activity # Affected: ____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Timothy Collins Date: 9/26/16

Approval Recommended by Design Consultant: [Signature] Date: 9/26/16

Owner's Representative Approval: [Signature] Date: 9/26/16

-JC720-

RIGGS - HARROD BUILDERS, INC.

PAGE 1

HMLSEDOPTA

XXXXXXXXXX

JOB COSTS HISTORY BY DATE
JOB NUMBER/PHASE/SUBPHASE/COST TYPE SEQUENCE

JOB PHASE SUBPHASE
FROM: 16013 100
TO: 16013 100

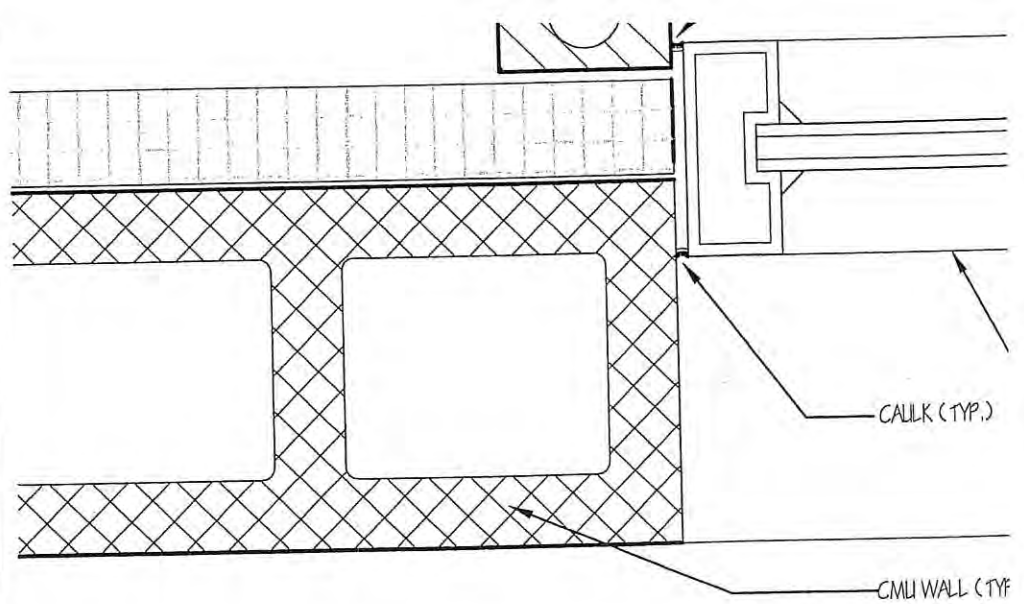
DATE PROCESSED 09/26/16
TIME PROCESSED 09:28:47
INCLUDES ALL DATES

JOB NUMBER	PHASE	SUB PHASE	COST TYPE	JOB/PHASE DESCRIPTION	ACCTING DATE	AMOUNT	UNITS	WCOMP/ COUNTY/ PO/SUB	MON KEY	REFRNC	NO SRC	NUMBER	NAME	DESCRIPTION
Includes Accounts Payable Vendors														
Includes Accounts Receivable Customers														
Includes Payroll Employees														
Includes Journal Entries														
VANCE COUNTY ANIMAL SHELTER														
16013	100	L		CO WOOD TRIM LABOR										
				8/06/16		55.29	2.00	5403	001 REG 080616	PR 000314			JOHN MICHAEL RIDDICK	PER END 080616 PE080 502 U
				8/06/16		516.00	24.00	5403	002 REG 080616	PR 000703			OLIVER MORRIS	PER END 080616 PE080 502 U
				8/06/16		576.00	32.00	5403	002 REG 080616	PR 000711			ELMER E. VALLESUM	PER END 080616 PE080 502 U
				8/06/16		382.50	22.50	5403	002 REG 080616	PR 000786			WILLIAM BRONCO HOLDER II	PER END 080616 PE080 502 U
				8/20/16		180.00	10.00	5403	002 REG 082016	PR 000711			ELMER E. VALLESUM	PER END 082016 PE082 502 U
				8/20/16		98.00	7.00	5403	002 REG 082016	PR 000821			MOISES UMANA MELARA	PER END 082016 PE082 502 U
				8/20/16		10.00	1.00		002 REG 082016	PR 000823			JOHN ROBERT GLOVER	PER END 082016 PE082 502 U
SUBPHASE TOTALS						1,817.79	98.50							
16013	100	M		CO WOOD TRIM										
				8/31/16		715.38	.00	301 DUR 10290451	AP 039230				TALBERT BUILDING SUPPLY	16013 VCAS PJ419-0014 501 U
				8/31/16		68.15	.00	301 DUR 910657	AP 024700				LOWE'S COMPANIES, INC.	16013 VCAS PJ443-0010 501 U
				8/31/16		63.32	.00	301 DUR 924428	AP 024700				LOWE'S COMPANIES, INC.	16013 VCAS PJ443-0018 501 U
				8/31/16		57.75	.00	301 DUR 924760	AP 024700				LOWE'S COMPANIES, INC.	16013 VCAS PJ443-0021 501 U
				8/31/16		60.82	.00	301 DUR 924888	AP 024700				LOWE'S COMPANIES, INC.	16013 VCAS PJ443-0022 501 U
SUBPHASE TOTALS						965.42	.00							
PHASE TOTALS						2,783.21	98.50							
JOB TOTALS: Materials						965.42	.00							
Labor						1,817.79	98.50							
						-2,783.21	98.50							

BRICK SOLDIER COURSE ABOVE WINDOW. (TYP.)

8'-8" A.F.F.
HEAD OF OPENING

THRU-WALL FLASHING W/ WEEPS
AT 24" O.C. (TYP.)



B3 **BRICK WINDOW JAMB DETAIL**
A-5.01 SCALE: 3"=1'-0"

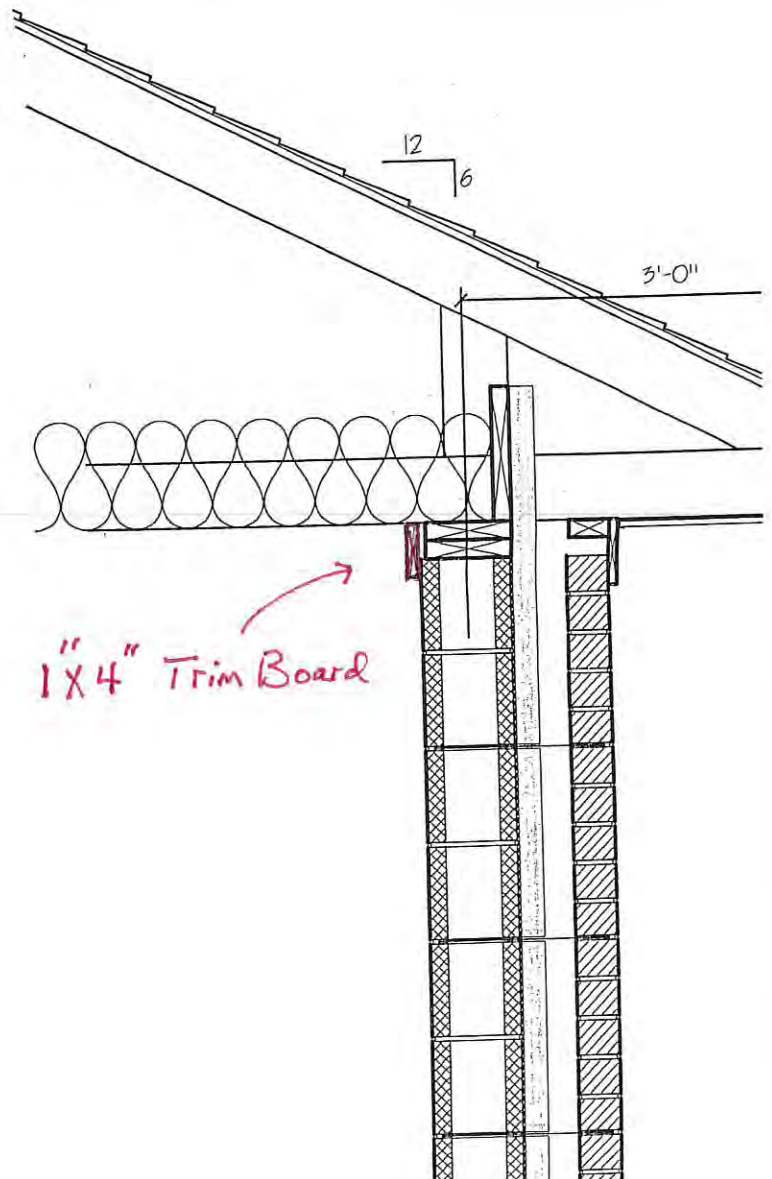
BRICK SOLDIER COURSE ABOVE WINDOW. (TYP.)

8'-8" A.F.F.
HEAD OF OPENING

THRU-WALL FLASHING W/ WEEPS
AT 24" O.C. (TYP.)

PAINTED LINTEL, SEE
STRUCTURAL. (TYP.)

CAULK (TYP.)



CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter
1243 Brodie Road Henderson
Contract: General Contractor
Contractor: Riggs Harrod Builders Inc.
Proposal #: CP #14
Project #: 15006
Contractor #: 8/15/2016

Description of change:

The cost to furnish (6) 22"X22" nonrated ceiling access panels for electrical junction box access and plumbing valve access. (2) 22"X22" nonrated wall access panels for mechanical chase.

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
1	Total Direct Cost of Materials	\$720.00	
2	Misc Drill Bits & Screws	\$20.00	
3	Sales Tax 7.50%	\$55.50	
4	Overhead & Profit 15.00%	\$119.32	
5	Shipping & Transportation		\$914.82
Labor			
5	Total Manhours: 16 MH @ \$17.00 /hr.	\$272.00	
6	Payroll Taxes & Insurance 35%	\$95.20	
7	Overhead & Profit 15.0% (O & P includes supervisor's time)	\$55.08	\$422.28
Equipment Rental	(Include quotes)		
8	Equipment Rental		
9	Overhead & Profit on Item 8 15% (15% maximum)		
Subcontractors	(Include quotes with material & equipment backup)		
10	Subcontractors		
11	Overhead & Profit on Item 10 7.50% (7.50% maximum)		
		Subtotal of Proposal	\$1,337.10
12	Bonds (% of subtotal of proposal) 1.5%		\$19.90
		TOTAL OF CHANGE PROPOSAL	\$1,357

Time Extension Requests: ____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Timothy Cotton Date: 8/15/16
Approval Recommended by Design Consultant: [Signature] Date: 8/21/16
Owner's Representative Approval: [Signature] Date: 8/31/16



S. H. BASNIGHT & SONS, INC.

6909 Dodsons Crossroads Hillsborough, NC 27278-7426

Telephone: (919) 942-3158 E-Mail: general@basnights.com Fax: (919) 933-54

LETTER OF TRANSMITTAL

TO: Riggs Harrod Bldrs.

DATE: 7-21-16

ATTN: Tim Cothran

PROJECT: Vance County Animal Shelter

WE ARE SENDING YOU:

COPIES	DATE	DESCRIPTION
1		Cut of a Non rated Access Door B-NT

THESE ARE TRANSMITTED AS CHECKED BELOW:

xxxxxx For information _____ For your use _____ As requested
_____ For approval _____ For review and
comment

Price is \$90.00 plus tax for 22 x 22 non rated access door.

SIGNED: _____

Jesse Basnight Jr.

Flush Non-Rated & Medium Security Access Panels

Babcock-Davis flush non-rated and medium security access panels are available with three frame types for a variety of applications. The 1" wide flange frame can be used in any application. For concealment, Babcock-Davis offers drywall corner bead or plaster bead frames. These will allow finish material to be applied, leaving only the panel exposed. *All access panels come with a limited one-year warranty.

SPECIFICATIONS

PLEASE SEE PAGE 8 FOR MATERIAL & LATCHING OPTIONS!

B-NT SERIES - FLUSH ALL PURPOSE

Door: 14 gauge cold rolled steel
Frame: 16 gauge cold rolled steel with 1" flange
Hinge: Concealed spring pin hinge (opens to 175°)
Latch: Screwdriver cam latch
Finish: Phosphate dipped and prime coated

B-NP SERIES - FLUSH FOR PLASTER

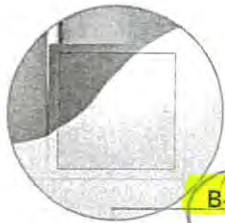
Door: 14 gauge cold rolled steel
Frame: 16 gauge cold rolled steel with 22 gauge galvanized plaster casing bead
Hinge: Concealed continuous piano hinge
Latch: Screwdriver cam latch
Finish: Phosphate dipped and prime coated

B-NW SERIES - FLUSH FOR DRYWALL

Door: 14 gauge cold rolled steel
Frame: 16 gauge cold rolled steel with 22 gauge galvanized drywall corner bead
Hinge: Concealed continuous piano hinge
Latch: Screwdriver cam latch
Finish: Phosphate dipped and prime coated

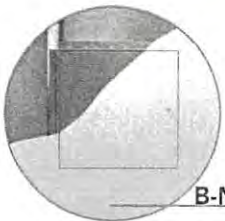
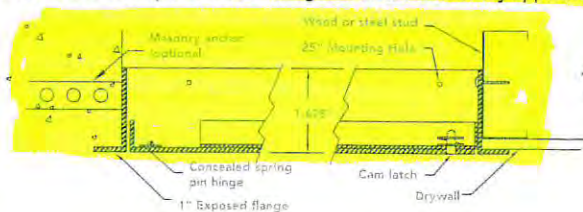
B-M SERIES - MEDIUM SECURITY

Door: 12 gauge cold rolled steel
Frame: 12 gauge cold rolled steel
C-MT: 1" Flange
C-MW: 22 gauge galvanized drywall corner bead
C-MP: 22 gauge galvanized plaster casing bead
Hinge: Concealed continuous piano hinge
Latch: Pinned allen head cam latch
Finish: Phosphate dipped and prime coated



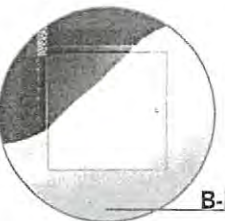
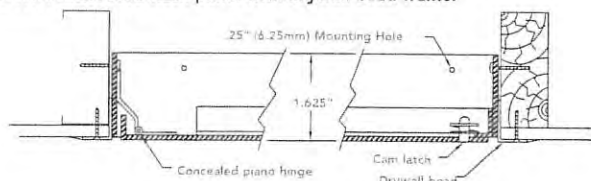
B-NT

B-NT: Non-rated flush panel with 1" flange for installation in any application.



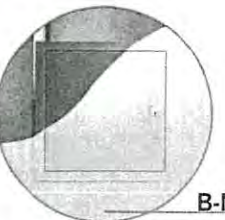
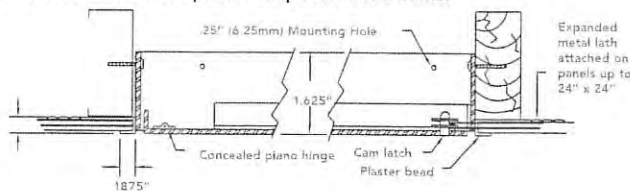
B-NW

B-NW: Non-rated flush panel with drywall bead frame.



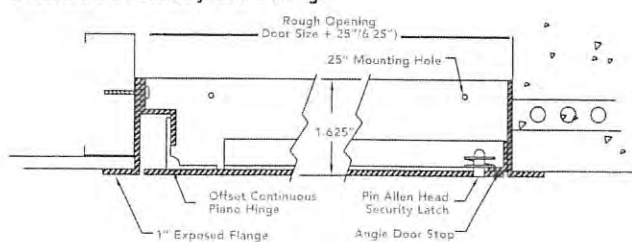
B-NP

B-NP: Non-rated flush panel with plaster bead frame.



B-MT

B-MT: Medium Security with 1" Flange



Standard Sizes Width x Height

Latches

mm	inches	Latches
152 x 152	06 x 06	1
203 x 203	08 x 08	1
254 x 254	10 x 10	1
305 x 305	12 x 12	1
305 x 457	12 x 18	2
305 x 610	12 x 24	2
356 x 356	14 x 14	1
406 x 406	16 x 16	1
406 x 508	16 x 20	1
457 x 457	18 x 18	2
457 x 610	18 x 24	2
559 x 559	22 x 22	4
559 x 762	22 x 30	5
610 x 610	24 x 24	4
610 x 762	24 x 30	5
610 x 914	24 x 36*	5
610 x 1219	24 x 48*	6
762 x 762	30 x 30*	5
813 x 813	32 x 32*	5

All access panels are hinged on the second dimension (height). *Flush non-removable continuous piano hinge is standard on all stainless steel panels and those exceeding 36" hinge dimension (B-NT Series).
 Rough Opening = Panel Size + 1/4"

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter 1243 Brodie Road Henderson Contract: General Contractor Contractor: Riggs Harrod Builders Inc.	Proposal #: CP #16 Project #: 15006 Contractor #: 8/30/2016
---	--

Description of change:

The credit to delete final coat of 200 zero VOC paint material from scope of work is as follows:

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
1	Total Direct Cost of Materials		
2	Misc Drill Bits & Screws		
3	Sales Tax	7.50%	
4	Overhead & Profit	15.00%	
5	Shipping & Transportation		
			8/31/16
Labor			
5	Total Manhours:	38 MH @ \$17.00 /hr.	
6	Payroll Taxes & Insurance	35%	
7	Overhead & Profit	15.0%	
	(O & P includes supervisor's time)		
Equipment Rental	(Include quotes)		
8	Equipment Rental		
9	Overhead & Profit on Item 8.	15%	
	(15% maximum)		
Subcontractors	(Include quotes with material & equipment backup)		
10	Subcontractors	<1,200.00	
11	Overhead & Profit on Item 10.	7.50%	
	(7.50% maximum)		
Subtotal of Proposal			<1,200.00>
12	Bonds (% of subtotal of proposal)	1.5%	<18.00>
TOTAL OF CHANGE PROPOSAL			<1,218.00>

Time Extension Requests: _____ days Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: <u><i>Timothy Coltrane</i></u>	Date: <u>8/30/16</u>
Approval Recommended by Design Consultant: <u><i>[Signature]</i></u>	Date: <u>8/31/16</u>
Owner's Representative Approval: <u><i>[Signature]</i></u>	Date: <u>8/31/16</u>

DESCRIPTION	QTY	SUB TOTAL	Price
Deduct the materials for the final coat of 200 zero VOC. The owner is purchasing and furnishing precat epoxy for the final coat.		1,200.00	0.00

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter
 1243 Brodie Road Henderson
Contract: General Contractor
Contractor: Riggs Harrod Builders Inc.

Proposal #: CP #17
Project #: 15006
Contractor #: 9/1/2016

Description of change:

The cost to furnish and install french drain as per attached detailed proposal is as follows:

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)				SUBTOTALS	
1	Total Direct Cost of Materials				
2	Misc Drill Bits & Screws				
3	Sales Tax	7.50%			
4	Overhead & Profit	15.00%			
5	Shipping & Transportation				
Labor					
5	Total Manhours:	0 MH @	\$0.00 /hr.		
6	Payroll Taxes & Insurance	35%			
7	Overhead & Profit	15.0%			
(O & P includes supervisor's time)					
Equipment Rental (Include quotes)					
8	Equipment Rental				
9	Overhead & Profit on Item 8.	15%			
(15% maximum)					
Subcontractors (Include quotes with material & equipment backup)					
10	Subcontractors		\$3,700.00		
11	Overhead & Profit on Item 10.	7.50%	\$277.50		\$3,977.50
(7.50% maximum)					
Subtotal of Proposal					\$3,977.50
12	Bonds (% of subtotal of proposal)	1.5%			\$59.50
TOTAL OF CHANGE PROPOSAL					\$4,037

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Timothy Coltrane
 Approval Recommended by Design Consultant: [Signature]
 Owner's Representative Approval: Jordan Mills

Date: 9/1/16
 Date: 9/4/16
 Date: 9/6/16

Tim Cothran

From: Blake Hall <Blake.Hall@timmons.com>
Sent: Tuesday, June 21, 2016 8:23 PM
To: John Riddick; Joe Armistead
Cc: Tim Cothran; Jim Chandler
Subject: RE: Vance County Shelter Ground Water

After reviewing the geotechnical report, there appears to be a clay layer that is holding water. The most cost effective solution would be to cut a bucket wide trench through the clay, into the sandy material underneath, then backfill with #57 stone that is covered at the top by water permeable geotextile fabric. Cover the fabric with 10 inches of topsoil to finished grade for grass establishment. Let us know if you have additional questions.

Thank you,
Blake Hall

From: John Riddick [mailto:jriddickrhb@gmail.com]
Sent: Tuesday, June 14, 2016 7:09 AM
To: Joe Armistead <joe@baxterarmistead.com>
Cc: Blake Hall <Blake.Hall@timmons.com>; Tim Cothran <tcothran@riggsharrod.com>; Jim Chandler <Jim.Chandler@timmons.com>
Subject: Re: Vance County Shelter Ground Water

Faulkner Grading & Landscaping, Inc.

PO Box 2258

Henderson, NC 27536

(252) 492-7703

faulknergrading@yahoo.com

PROPOSAL

ADDRESS

Riggs-Harrod Builders, Inc.

Tim Cothran

PROPOSAL # 1007

DATE 09/01/2016

DESCRIPTION	QTY	RATE	AMOUNT
Install 300' of French drain across pasture in swale; with 2'x2' ditch filled with #57 stone and 4" socked perforated drain tile in bottom, covered with 3'W filter fabric, then backfilled to grade with existing dirt.	1	3,700.00	3,700.00

Thank you for the opportunity to bid this work.

TOTAL

\$3,700.00

Accepted By

Accepted Date

CHANGE PROPOSAL FORM

Project: Vance County Animal Shelter 1243 Brodie Road Henderson Contract: General Contractor Contractor: Riggs Harrod Builders Inc.	Proposal #: CP #19 Project #: 15006 Contractor #: 9/2/2016
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Description of change:

The cost to change the single phase breaker with 3 phase breaker and add the third conductor wire between panel and grinder pump is as follows:

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)	SUBTOTALS
1	Total Direct Cost of Materials	
2	Misc Drill Bits & Screws	
3	Sales Tax 7.50%	
4	Overhead & Profit 15.00%	
5	Shipping & Transportation	
Labor		
5	Total Manhours: 0 MH @ \$0.00 /hr.	
6	Payroll Taxes & Insurance 35%	
7	Overhead & Profit 15.0% (O & P includes supervisor's time)	
Equipment Rental (Include quotes)		
8	Equipment Rental	
9	Overhead & Profit on Item 8 15% (15% maximum)	
Subcontractors (Include quotes with material & equipment backup)		
10	Subcontractors \$680.00	
11	Overhead & Profit on Item 10 7.50% (7.50% maximum) \$51.00	
		\$731.00
		Subtotal of Proposal \$731.00
12	Bonds (% of subtotal of proposal) 1.5%	\$11.00
		TOTAL OF CHANGE PROPOSAL \$742

Time Extension Requests: ____ day(s) Schedule Activity # Affected: ____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Timothy Coltrane

Date: 9/2/2016

Approval Recommended by Design Consultant: [Signature]

Date: 9/8/16

Owner's Representative Approval: Bridget M. Miller

Date: 9/8/16

Tim Cothran

From: Rick Edwards <ricke@nc.rr.com>
Sent: Monday, August 22, 2016 10:15 PM
To: tcothran@riggsharrod.com
Cc: John Riddick
Subject: Septic Pump Change Order

Replace Single phase breaker with 3 phase breaker and add 3rd conductor between panel and septic pump.

\$680

Thanks

Rick Edwards
PO Box 131
Henderson, NC 27536
252-438-4856 Phone & Fax
252-438-0147 Cell
ricke@nc.rr.com
www.RickEdwardsElectric.com

RECEPTACLES < 10 KVA 5	100%	3.33	3.34	3.33	10.00
RECEPTACLES > 10 KVA 5	50%	0.79	0.79	0.79	2.37
HVAC 2	100%	35.10	36.60	36.60	108.30
WATER HEATER	125%	2.88	2.88	1.00	6.76
WASHER AND GAS DRYER	100%	0.73	0.73	0.80	2.26
SIGN 6	125%	1.50		1.50	3.00
DEMAND KVA PER PHASE		53.21	53.22	52.90	
DEMAND AMPS PER PHASE		443	443	441	

1. 7109 SF X 3VA/SF X 1.25 PER NEC 220.12. THIS EXCEEDS THE CONNECTED LIGHTING LOAD.
2. ALL HVAC EQUIPMENT IS BASED ON MCA.
3. NOT USED
4. NOT USED
5. PER NEC 220.44
6. PER NEC 220.14(F)
7. NOT USED

EQUIPMENT CONNECTION SCHEDULE

	DESCRIPTION	FURN. BY	KVA	HP	VOLT/PH	MCA	MDCP	DISC	DISC TYPE	AVG	EGC	COND
	5 TON GAS PACK	MC	25.98	-	208/3	72.2	90.0	100	NEMA 3R	#3	#8	1 1/2'
	7.5 TON GAS PACK	MC	36.36	-	208/3	101.1	125.0	200	NEMA 3R	#1	#6	2'
	8.5 TON GAS PACK	MC	37.86	-	208/3	105.2	125.0	200	NEMA 3R	#1	#6	2'
	5 TON GAS FURNACE	MC	1.69	-	120/1	14.1	20.0	30	NEMA 1	#12	#12	3/4'
	5 TON SPLIT SYSTEM	MC	6.44	-	208/1	31.0	50.0	60	NEMA 3R	#8	#10	1'
	GAS DRYER*	OWNER	1.80	-	120/1	6.7	20.0	PLUG	PLUG	#12	#12	3/4'
HP	IRRIGATION PUMP	PC	1.0	-	120/1		20.0	JB	JB	#12	#12	3/4'
ATION	HOT BOX FOR IRRIGATION	PC	1.0	-	120/1		20.0	JB	JB	#12	#12	3/4'
ER	SEWER PUMP	PC	5.8	-	208/1		30.0	30	NEMA 3R	#8	#10	1'
	WALK IN FREEZER+	OWNER	2.4	-	208/1		30.0	30	NEMA 1	#8	#10	1'
CNT	UNIT HEATER CONTROLS	MC	0.5	-	120/1		20.0	30	NEMA 1	#12	#12	3/4'
CNT	WATER HEATER CONTROLS	MC	0.50	-	120/1		20.0	30	NEMA 1	#12	#12	3/4'
	BUILDING SIGN	EC	1.5	-	120/1		20.0	-	JB	#12	#12	3/4'
	ELECTRIC WASHER	OWNER	1.44	-	208/1	7.0	15.0	PLUG	PLUG	#12	#12	3/4'
	ELECTRIC WATER HEATER	PC	4.5	-	208/1	-	30.0	30	NEMA 1	#10	#12	1'

DRYER ELECTRICAL CONNECTION PRIOR TO ORDERING.
 Y FREEZER AMPACITY AND BREAKER SIZE PRIOR TO ORDERING SUPPLIES AND INSTALLATION.

EQUIPMENT CONNECTION SCHEDULE

Consent Agenda Items

Budget Amendment and Transfer
Tax Refunds and Releases
Minutes

Monthly Reports
911 Emergency Operations
Administrative Ambulance Charge-Offs
Cooperative Extension
Fire and EMS
Health Department
Human Resources
Information Technology
Planning and Development
Parks and Recreation
Tax Office
Veterans Service

VANCE COUNTY BUDGET AMENDMENT REQUEST
2016 - 2017 Fiscal Year

A request to amend the 2016-2017 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Grants

Revenue Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
KART'S RGP Grant	10380-438020	8,693.00
EDTAP	10348-434827	16,461.00

TOTAL REVENUE INCREASE (DECREASE) \$ 25,154.00

Reason for Revenue Amendment Request: Adjust budgeted amounts to actual ROAP grants funds allocated.

Expenditure Amendment Request

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
DOT-KART'S RGP Grant	10600-500228	8,693.00
EDTAP	10610-500147	16,461.00

TOTAL \$ 25,154.00

Reason for Expense Amendment Request: See above.

Requested by: _____ Date _____

APPROVED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Kelly Grissom , Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by
Finance Office _____

VANCE COUNTY
DEPARTMENTAL LINE-ITEM TRANSFER REQUEST
2016 - 2017 Fiscal Year

Department Name: IT**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Regular Salaries	10541-500001	39,060.00
FICA Expense	10541-500005	2,992.00
Group Insurance	10541-500006	9,684.00
Retirement	10541-500007	2,875.00
Workers Comp Insurance	10541-500037	645.00

TOTAL \$ 55,256.00Explanation of transfer request: GIS Administrator position was previously in the Planning Dept. but has been reclassified to the IT Dept.The salary and benefits for this position were originally budgeted in the Planning Dept.**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Regular Salaries	10490-500001	39,060.00
FICA Expense	10490-500005	2,992.00
Group Insurance	10490-500006	9,684.00
Retirement	10490-500007	2,875.00
Workers Comp Insurance	10490-500037	645.00

TOTAL \$ 55,256.00Explanation of transfer request: See above

Requested by: _____ Date _____

PRESENTED:
VANCE COUNTY BOARD OF COMMISSIONERS
IN MEETING OF

Reviewed by
Finance Office _____

Tax Office Refund and Release Report for August 2016

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Rojo Jesus	2013	0	83.36	0	0	105.00	pers prop billed
Franklin-Vance-Warren Opp Inc	2015	0	0	0	0	105.00	remove solid was
Abbott Wade Thomas	2016	0	2.80	0	0	0	pers prop billed
Abbott Wade Thomas	2016	0	2.80	0	0	0	pers prop billed
Abbott Wade Thomas	2016	0	2.80	0	0	0	pers prop billed
Allen Annie	2016	558.05	0	0	0	0	adjust val for e
Allen Catherine trustee	2016	19.06	0	0	0	0	real prop - bill
Allen Linda Faye	2016	640.57	0	0	0	0	correct/grant ex
Anderson James R.	2016	0	333.13	0	0	105.00	correct value
Andrews Chelsea Lynn	2016	0	2.80	0	0	0	pers prop billed
Ayscue Jean E.	2016	166.67	0	0	0	0	correct value
Ayscue Jeffrey Scott	2016	0	4.67	0	0	0	pers prop billed
Balltzglier Harold	2016	233.50	0	0	0	0	adjust val for e
Balltzglier Harold	2016	2.04	0	0	0	0	correct/grant ex
Barbour Roger D.	2016	741.66	0	0	0	0	correct/grant ex
Barnes Gilbert A.	2016	853.90	0	0	0	0	correct/grant ex
Baskerville Emma	2016	400.50	0	0	0	0	adjust val for e
Baskerville Emma	2016	68.64	0	0	0	0	correct/grant ex
Belk Store Services Inc. # 598	2016	0	550.29	0	0	0	correct value
Bordeaux Carol King	2016	460.82	0	0	0	0	correct/grant ex
Boyd Johnnie Mitchell	2016	990.51	0	0	0	0	correct/grant ex
Brinkley Sim C.	2016	691.44	0	0	0	0	adjust val for e
Brown Phil	2016	0	216.65	0	0	0	pers prop billed
Brown Phil	2016	0	0.93	0	0	0	pers prop billed
Brust Helen W.	2016	1,117.07	0	0	0	105.00	adjust val for e
Buchanan Ted C.	2016	420.30	0	0	0	0	adjust val for e
Burwell Mary A.	2016	400.50	0	0	0	0	adjust val for e
Burwell Mary A.	2016	114.82	0	0	0	0	correct/grant ex
C & C Investments	2016	0	0	0	0	525.00	remove solid was
C & C Investments	2016	0	0	0	0	525.00	remove solid was
C & C Investments LLC	2016	0	0	0	0	735.00	remove solid was
C & C Investments LLC	2016	0	0	0	0	420.00	remove solid was
C & C Investments LLC	2016	0	0	0	0	1,050.00	remove solid was
C & C Investments LLC	2016	0	0	0	0	2,100.00	remove solid was
Cameron Delores	2016	139.90	0	0	0	0	correct value
Cameron Delores	2016	0	0	0	0	105.00	real prop - bill
Cameron Delores	2016	84.06	0	0	0	0	real prop - bill
Cameron Delores	2016	59.44	0	0	0	0	real prop - bill
Cameron Delores	2016	0	0	0	0	0	correct value
Cary Yvonne M.	2016	0	176.63	0	0	0	correct value
Coghill Sharon	2016	342.39	0	0	0	0	adjust val for e
Coles James Thomas	2016	720.90	0	0	0	0	correct/grant ex
Collins Andrew	2016	0	45.81	0	0	105.00	correct value
Cordell James M.	2016	0	1.60	0	0	0	pers prop billed
Cramer Shirley A.	2016	420.30	0	0	0	0	correct/grant ex
Crawford Harriet C. trust	2016	5,107.54	0	0	0	0	correct value
Crawford James W III	2016	259.91	0	0	0	0	reg veh billed i
Crosson Jennie	2016	0	0	0	0	0	add solid waste
Daniels Mary heirs	2016	400.50	0	0	0	0	adjust val for e
Davis Juanita R.	2016	233.50	0	0	0	0	adjust val for e
Davis Juanita R.	2016	10.84	0	0	0	0	correct/grant ex
Davis Starlene	2016	560.50	0	0	0	0	adjust val for e
Dennison Charles M.	2016	400.50	0	0	0	0	correct/grant ex
Diaz Arnold Perez	2016	0	33.81	0	0	105.00	pers prop billed

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Dickerson Mary S.	2016	847.07	0	0	0	0	adjust val for e
Duncan William J.	2016	0	0	0	0	630.00	remove solid was
Eaton Jesse Jr.	2016	258.64	0	0	0	0	correct/grant ex
Edwards Floyd Warren	2016	0	50.48	0	0	105.00	pers prop billed
Edwards James A.	2016	390.02	0	0	0	0	adjust val for e
Ellington Jimmy	2016	0	0	0	0	420.00	remove solid was
Elliott Janette E.	2016	233.50	0	0	0	0	correct/grant ex
Elliott Janette E.	2016	23.72	0	0	0	0	correct/grant ex
Ellis Ann M.	2016	400.50	0	0	0	0	adjust val for e
Ellis Ann M.	2016	29.14	0	0	0	0	correct/grant ex
Evans William	2016	7.31	0	0	0	0	correct value
Fellowship Baptist Church	2016	35,360.66	0	0	0	0	religious
Fields Wayne B.	2016	363.96	0	0	0	0	adjust val for e
First Citizens Bank Leasing Sr	2016	0	130.26	0	0	0	correct value
Forsyth Maria K. heirs	2016	0	144.96	0	0	0	correct value
Foster Enterprises LLC	2016	0	0	0	0	105.00	remove solid was
Franklin Thomas W	2016	0	0	0	0	315.00	remove solid was
Franklin-Vance-Warren Opp Inc	2016	0	0	0	0	105.00	remove solid was
Garrison Terry E.	2016	0	0	0	0	0	add solid waste
Gill John Richard	2016	473.25	0	0	0	0	correct value
Green Mildred	2016	435.79	0	0	0	0	adjust val for e
Greenway Wallace	2016	82.05	0	0	0	0	correct value
Greenway Wallace	2016	0	13.08	0	0	105.00	correct value
Grissom Milton	2016	530.30	0	0	0	0	correct/grant ex
Guerrant James Elmo	2016	243.73	0	0	0	105.00	correct/grant ex
Hargrove Georgia T.	2016	0	80.51	0	0	0	correct/grant ex
Hargrove Georgia T.	2016	0	0	0	0	105.00	correct/grant ex
Harp Janice E.	2016	812.73	0	0	0	0	correct/grant ex
Harris Charles Ray	2016	0	68.65	0	0	0	correct value
Hawkins Betty B.	2016	233.50	0	0	0	0	correct/grant ex
Hawkins Marie heirs	2016	245.94	0	0	0	0	adjust val for e
Hedrick Darene C.	2016	757.39	0	0	0	0	correct/grant ex
Hehl Joseph P.	2016	420.30	0	0	0	0	correct/grant ex
Henderson Arthaniel	2016	413.49	0	0	0	0	adjust val for e
Henderson Leroy	2016	623.99	0	0	0	0	adjust val for e
Henderson Nancy Carol	2016	0	0	0	0	105.00	remove solid was
Hendrick Fred	2016	233.50	0	0	0	0	adjust val for e
Hendrick Fred	2016	78.43	0	0	0	0	correct/grant ex
Herrera Donna R.	2016	0	107.27	0	0	105.00	pers prop billed
Hicks Linda K.	2016	686.23	0	0	0	0	adjust val for e
Hicks Sylvia N.	2016	272.12	0	0	0	0	correct/grant ex
Hope Betty J.	2016	233.50	0	0	0	0	adjust val for e
Hope Betty J.	2016	117.73	0	0	0	0	correct/grant ex
Hope John Henry	2016	400.50	0	0	0	0	adjust val for e
Hope John Henry	2016	70.53	0	0	0	0	correct/grant ex
Hughes Ennis L.	2016	420.30	0	0	0	0	adjust val for e
Hunt Randall L.	2016	737.55	0	0	0	0	adjust val for e
Ivey Charles T. Jr.	2016	233.50	0	0	0	0	correct/grant ex
Jackson Elaine Bell	2016	233.50	0	0	0	0	adjust val for e
Jackson Elaine Bell	2016	57.40	0	0	0	0	correct/grant ex
Jackson Kenneth Dale	2016	0	14.01	0	0	105.00	pers prop billed
Jackson Mary Ross	2016	329.98	0	0	0	0	correct/grant ex
Jefferson William A.	2016	0	0	0	0	105.00	remove solid was
JH2 LLC	2016	1,576.13	0	0	0	0	real prop - bill
JH2 LLC	2016	517.42	0	0	0	0	real prop - bill
JH2 LLC	2016	1,768.83	0	0	0	0	real prop - bill
Jimenes Juana	2016	0	72.57	0	0	105.00	pers prop billed
Johnson Linda	2016	233.50	0	0	0	0	correct/grant ex

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Jones Ronald R.	2016	0	0	0	0	105.00	remove solid was
Journigan Brenda H.	2016	329.33	0	0	0	0	adjust val for e
Kearney John L.	2016	420.30	0	0	0	0	adjust val for e
Kelly Virginia P.	2016	419.66	0	0	0	0	correct/grant ex
Lewis Joseph L. heirs	2016	0	47.83	0	0	0	pers prop billed
Lewis Joseph L. heirs	2016	0	0.93	0	0	0	pers prop billed
Limer Properties LLC	2016	0	0	0	0	105.00	remove solid was
Lloyd Myrtle D.	2016	330.30	0	0	0	0	adjust val for e
Lossa Katia N.	2016	1,021.64	0	0	0	0	correct value
Lott Emma Bullock	2016	401.96	0	0	0	0	correct/grant ex
Loughlin Davada C. Jr.	2016	257.67	0	0	0	0	adjust val for e
Manning Cornell	2016	598.93	0	0	0	0	adjust val for e
Marion Christopher R.	2016	521.13	0	0	0	105.00	correct value
Marshall Lindy G.	2016	400.50	0	0	0	0	correct/grant ex
Marshall Lindy G.	2016	137.10	0	0	0	0	correct/grant ex
Matthews Louise	2016	446.81	0	0	0	0	adjust val for e
Matthiae Jeff P.	2016	0	123.33	0	0	0	pers prop billed
Mccarl Donald Earl	2016	0	28.02	0	0	0	pers prop billed
Mcghee Jerry Wayne	2016	246.84	0	0	0	0	correct/grant ex
Middleburg Baptist Church	2016	0	0	0	0	0	add solid waste
Middleburg Methodist Church	2016	2,072.50	0	0	0	0	religious
Miles Peggy J.	2016	0	5.93	0	0	0	remove late list
Mitchell George L.	2016	329.42	0	0	0	0	adjust val for e
Moore William Ray	2016	617.20	0	0	0	0	correct/grant ex
Mosley Ricky D.	2016	0	2.80	0	0	0	pers prop billed
Moss Jerry Lee	2016	420.30	0	0	0	0	correct/grant ex
Mustian Diane L.	2016	30.83	0	0	0	0	correct value
Neal John Henry	2016	400.50	0	0	0	0	adjust val for e
Neal John Henry	2016	79.38	0	0	0	0	correct/grant ex
Nelson Barbara H.	2016	539.67	0	0	0	0	adjust val for e
New Life Temple Christian Ch	2016	904.31	0	0	0	0	religious
Newhouse Roy C. Sr.	2016	362.60	0	0	0	0	correct/grant ex
Norwood Robert T.	2016	0	0	0	0	105.00	remove solid was
Norwood Ronald E.	2016	601.69	0	0	0	0	adjust val for e
Owens Brenda Anne	2016	0	11.57	0	0	0	pers prop billed
Pendergrass Larry W.	2016	87.80	0	0	0	0	correct value
Pendergrass Steven R.	2016	0	337.29	0	0	105.00	pers prop billed
Perdue Gladys F.	2016	233.50	0	0	0	0	correct/grant ex
Perry Barbara J.	2016	393.41	0	0	0	0	correct/grant ex
Perry Barbara J.	2016	196.69	0	0	0	0	correct/grant ex
Quinitchett Joseph & others	2016	697.87	0	0	0	0	correct value
Ramseur Quentin B.	2016	0	0	0	0	105.00	remove solid was
Raper Kim Craver	2016	42.03	0	0	0	0	correct value
Reavis Loretta	2016	448.50	0	0	0	105.00	correct value
Reavis Stephen Dale	2016	594.43	0	0	0	105.00	real prop - bill
Richardson Brenda Creech	2016	458.25	0	0	0	0	correct/grant ex
Riggan Mattie	2016	207.41	0	0	0	0	adjust val for e
Rigsbee Paul R.	2016	0	999.00	0	0	0	correct value
Roach Kenneth D.	2016	0	0	0	0	0	add solid waste
Robertson Stanley D.	2016	4.83	0	0	0	0	correct value
Robertson Thurston E. Sr.	2016	1,686.35	0	0	0	105.00	correct/grant ex
Rogers Heather B. & others	2016	679.21	0	0	0	0	val adj for pres
Rogers Heather B. & others	2016	679.21	0	0	0	0	val adj for pres
Rountree Zeloma C.	2016	0	0	0	0	210.00	remove solid was
Rountree Zeloma C.	2016	0	0	0	0	105.00	remove solid was
Russell William T. III	2016	0	26.03	0	0	0	pers prop billed
Russell William T. III	2016	0	0.93	0	0	0	pers prop billed
Salazar Jose	2016	0	29.35	0	0	0	correct value

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Salem Leasing	2016	0	737.88	0	0	0	pers prop billed
Salem Leasing	2016	0	880.41	0	0	0	pers prop billed
Salem Leasing	2016	0	865.74	0	0	0	pers prop billed
Salem Leasing	2016	0	86.05	0	0	0	pers prop billed
Salem Leasing	2016	0	141.88	0	0	0	pers prop billed
Salem Leasing	2016	0	141.75	0	0	0	pers prop billed
Salem Leasing	2016	0	142.01	0	0	0	pers prop billed
Salem Leasing	2016	0	141.88	0	0	0	pers prop billed
Salem Leasing	2016	0	141.81	0	0	0	pers prop billed
Salem Leasing	2016	0	141.88	0	0	0	pers prop billed
Salem Leasing	2016	0	142.01	0	0	0	pers prop billed
Salem Leasing	2016	0	86.05	0	0	0	pers prop billed
Satterwhite Daniel C. Jr.	2016	233.50	0	0	0	0	correct/grant ex
Satterwhite Daniel C. Jr.	2016	69.81	0	0	0	0	correct/grant ex
Satterwhite Dennis M.	2016	32.69	0	0	0	0	correct value
Satterwhite Dennis M.	2016	0	9.34	0	0	105.00	correct value
Scott Claudette H.	2016	233.50	0	0	0	0	adjust val for e
Scott Claudette H.	2016	37.45	0	0	0	0	correct/grant ex
Scott John	2016	0	0	0	0	105.00	remove solid was
Seward James L.	2016	0	36.55	0	0	105.00	pers prop billed
Shealy Stella T.	2016	100.88	0	0	0	0	correct value
Shearin Marian S.	2016	233.50	0	0	0	0	adjust val for e
Shearin Marian S.	2016	20.50	0	0	0	0	correct/grant ex
Short Helen D.	2016	560.75	0	0	0	0	correct/grant ex
Simmons Viola Jackson	2016	233.50	0	0	0	105.00	correct/grant ex
Simmons Viola Jackson	2016	97.94	0	0	0	0	correct/grant ex
Small Peter	2016	753.08	0	0	0	105.00	correct/grant ex
Smith Albert C.	2016	236.64	0	0	0	0	adjust val for e
Smith Albert C.	2016	3.92	0	0	0	0	correct/grant ex
Smith William M.	2016	0	12.65	0	0	0	pers prop billed
Solomon Michael Eugene	2016	0	2.80	0	0	0	pers prop billed
Southerland Carolyn J.	2016	298.82	0	0	0	0	adjust val for e
Stallings Nicole	2016	0	55.53	0	0	105.00	pers prop billed
Stanton Betty R.	2016	127.97	0	0	0	0	correct value
Steed David Vernon	2016	0	0	0	0	105.00	remove solid was
Terry Joseph C.	2016	120.22	0	0	0	0	correct value
Thomas Christine	2016	0	0	0	0	105.00	remove solid was
Toole Frankie S.	2016	977.49	0	0	0	105.00	correct/grant ex
Town Of Middleburg	2016	42.35	0	0	0	0	government
Van Brunt Robert L.	2016	720.90	0	0	0	0	correct/grant ex
Vance Trucking Co. Inc.	2016	0	221.32	0	0	0	pers prop billed
Vass Clara	2016	379.06	0	0	0	0	correct/grant ex
Vass Clara	2016	189.54	0	0	0	0	correct/grant ex
Venable Ethel S.	2016	297.45	0	0	0	0	adjust val for e
Vision Of Hope International	2016	358.27	0	0	0	0	charitable-lw/md
Wagner Larry W.	2016	336.22	0	0	0	105.00	correct/grant ex
Wallace David	2016	400.50	0	0	0	0	adjust val for e
Wallace David	2016	66.94	0	0	0	0	correct/grant ex
White Thomas Allen, Jr.	2016	396.20	0	0	0	0	adjust val for e
White Zaida E.	2016	420.31	0	0	0	0	adjust val for e
Williams Freddie	2016	233.50	0	0	0	0	adjust val for e
Williams Freddie	2016	11.63	0	0	0	0	correct/grant ex
Williams Grayson H.	2016	417.41	0	0	0	0	correct/grant ex
Williams Helen B.	2016	338.81	0	0	0	0	correct/grant ex
Wilson Max H.	2016	420.30	0	0	0	0	correct/grant ex
Wilson Pamela Satterwhite	2016	0	0	0	0	105.00	remove solid was
Wilson Pamela Satterwhite	2016	0	470.80	0	0	105.00	pers prop billed
Wimbush Careleane heirs	2016	0	0	0	0	105.00	remove solid was

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Winders Mary D.	2016	994.53	0	0	0	0	adjust val for e
Woodlief Catherine Lynn	2016	233.50	0	0	0	0	correct/grant ex
Woodlief Catherine Lynn	2016	59.20	0	0	0	0	correct/grant ex
WW Properties & Rentals LLC	2016	0	0	0	0	525.00	remove solid was
WW Properties & Rentals LLC	2016	0	0	0	0	840.00	remove solid was
Yancey Floyd R. Jr.	2016	199.15	0	0	0	0	correct value
Total		97,195.95	8,211.22	-	-	12,600.00	
Total Releases and Refunds	\$118,007.17						

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TOTAL

5,239

TIME PERIOD:08/28/2016 00:00:01 Through 09/25/2016 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		155				155
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
AMERICAN RED CROSS	Other Dispatch	2				2
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	32	32			
BERTIE AMUBLANCE SERVICE	City & County Dispatch-actual	2				2
COKESBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	13	13			
CSX RAILROAD	Other Dispatch	2				2
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	4	4			
CENTURYLINK	Other Dispatch	1				1
DUKE ENERGY	Other Dispatch	10				10
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	9	9			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	278		278		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	126		126		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,384		2,384		
HENDERSON STREET DEPT	City Dispatch	2		2		
HENDERSON WATER DEPARTMENT	City Dispatch	19		19		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	12	12			
KITTRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	1				1
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	11				11
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0				0
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	4				4
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	1				1
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0				0
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	52				52
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch-actual	2	2			
NORTH CAROLINA WILDLIFE	State Dispatch	1				1
PUBLIC SERVICE GAS	Other Dispatch	2				2
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	20	20			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	540	204	329		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	84	84			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	9	9			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	5	5			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	61	61			
VANCE COUNTY RESCUE SQUAD	County Dispatch	20	20			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2,157	2,157			
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	25	25			
TOTALS		6,063	2,674	3,138	70	174

Signature: Vivian Lassiter

Prepared by: Vivian Lassiter, Training Supervisor

Signature: Brian K. Short

Reviewed by Brian K. Short, Director

09/25/2016

HENDERSON-VANCE CO 911

Number Of Calls Report by Department (All Units)

First Date: 08/28/2016

Jurisdiction: HEN-VAN

Last Date: 09/25/2016

	<i>Department</i>	<i>Number</i>
1	Data with no Department.	155
2	ARC	2
3	BERT	2
4	BVFD	32
5	CSX	2
6	CVFD	13
7	DOT	11
8	DSS	9
9	DVFD	4
10	EM	5
11	EMBQ	1
12	EMS	540
13	EVFD	9
14	FOR	4
15	GAS	2
16	HFD1	278
17	HFD2	126
18	HPD	2384
19	HVFD	12
20	KVFD	17
21	ME	1
22	NCEN	2
23	PARK	1
24	PE	10
25	SHP	52
26	STRE	2
27	TVFD	20
28	VCAC	84
29	VCFD	61
30	VCR	20
31	VCSO	2157
32	WAKE	1
33	WATE	19
34	WILD	1
35	WVFD	25

Total: 5239

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 08/28/2016

Last Date: 09/25/2016

<i>Complaint</i>		<i>Number</i>
911HU	911 HANG UP CALL	63
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	11
ABNV	ABANDONED VEHICLE	2
ACC-PD	ACCIDENT PROPERTY DAMAGE	101
ACC-PI	ACCIDENT PERSONAL INJURY	3
ALARM	ALARM RESIDENCE OR BUSINESS	257
ALARMFALSE	ALARM FALSE	84
ALARMMED	ALARM MEDICAL	13
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	3
ANIMAL-EMD	ANIMAL BITE / ATTACK	3
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	66
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	7
ASAG	ASSIST OTHER AGENCY	32
ASMO	ASSIST MOTORIST	51
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	56
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	4
BE MV	BREAKING AND ENTERING TO A MOTOR VEHICLE	13
BREATH-EMD	BREATHING PROBLEMS	73
BURG-IP	BURGLARY/B&E IN PROGRESS	6
BURGLARY	BURGLARY	57
BURNS-EMD	BURNS (SCALDS) OR EXPLOSIONS (ELECTRICITY)	2
CAR	CARELESS AND RECKLESS DRIVER	80
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR ILLNESS	10
CHASE	CHASE	4
CHESTPAI-EMD	CHEST PAIN	45
CHILD-ABU	CHILD ABUSE OR NEGLECT	2
CHOKING-EMD	CHOKING	3
CIVDIS	CIVIL DISPUTE	52
COMTHR	COMMUNICATING THREATS	13
CONTROLBURN	CONTROLLED BURN	1
CONVULS-EMD	CONVULSIONS / SEIZURES	23
DIABETIC-EMD	DIABETIC PROBLEMS	17
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTROL	4
DISO	DISORDERLY PERSON	102
DOMEIP/W	DOMESTIC DISPUTE - IN PROGRESS	6
DOM-PROB	DOMESTIC PROBLEM	83
DRUGALC	DRUG OR ALCOHOL COMPLAINT	30
DRUNKDRIV	DRUNK DRIVER	5
DVO	DOMESTIC VIOLENCE ORDER	7
EFD-ALARMS	ALARMS	17
EFD-CIT ASST	CITIZEN ASSIST / SERVICE CALL	4
EFD-ELEC HAZ	ELECTRICAL HAZZARD	3
EFD-EXPLOSI	EXPLOSION	1
EFD-GAS LEAK	GAS LEAK / ODOR	1
EFD-HAZMAT	HAZMAT	1
EFD-MVC	MOTOR VEHICLE COLLISION	35
EFD-OUTSI FR	OUTSIDE FIRE	5
EFD-SMOK OUT	SMOKE INVESTIGATION OUTSIDE	4
EFD-STRU FIR	STRUCTURE FIRE	14
EFD-VEH FIRE	VEHICLE FIRE	3
EMERG TRANS	EMERGENCY TRANSPORT	5
ESCO	ESCORT	182

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 08/28/2016

Last Date: 09/25/2016

<i>Complaint</i>		<i>Number</i>
EVICTON	EVICTON CARRIED OUT	21
FALLS-EMD	FALLS (SUBJECT FALLEN)	64
FIGHT	FIGHT	27
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	3
FIRE AL	FIRE ALARM	4
FOOT PRTL	FOOT PATROL	40
FRAUD	FRAUD/FORGERY	16
HARR	HARRASSMENT/THREATS	29
HEADACHE-EMD	HEADACHE	7
HEART-EMD	HEART PROBLEMS - AICD	7
HEAT/CLD-EMD	HEAT / COLD EXPOSURE	1
HEMORR-EMD	HEMORRHAGE / LACERATION	13
HOMEINV	HOME INVASION	1
HRPD	HIT & RUN PD	18
ILL-DUMP	ILLEGAL DUMPING	3
INDEXPO	INDECENT EXPOSURE	1
INSPECTION	FIRE INSPECTION	7
INTPERS	INTOXICATED PERSON	17
INVE	INVESTIGATE ----- AT	626
IPV	IMPROPERLY PARKED VEHICLE	23
JUV	JUVENILE PROBLEMS	51
LARC	LARCENY - ALREADY OCCURRED	117
LIVEST	LIVESTOCK IN ROADWAY	4
LOIT	LOITERING COMPLAIN	16
LOST	LOST PROPERTY	3
LOUD	LOUD MUSIC	94
MEN	MENTAL SUBJECT	92
MISS	MISSING PERSON	11
OPEN	OPEN DOOR/WINDOW	7
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	5
PDAMG	PROPERTY DAMAGE ALREADY OCCUR	64
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	3
PROP CHECK	PROPERTY CHECK	158
PROW	PROWLER	29
RACE	RACING/HIGH SPEED DRIVING	1
RAPE	RAPE	4
RECFPI	RECOVERED/FOUND PROPERTY	9
ROBARM	ROBBERY ARMED	2
ROBBERY	ROBBERY	1
RUN	RUNAWAY	6
SHOP	SHOPLIFTER	10
SHOTS	SHOTS FIRED	84
SICK-EMD	SICK PERSON	101
SPEC	SPECIAL ASSIGNMENT	1
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	9
STOLV	STOLEN VEHICLE	13
STROKE-EMD	STROKE (CVA)	17
SUBINCUS	SUBJECT IN CUSTODY	8
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL I	4
SUMMONS	CIVIL / CRIMINAL SUMMONS	1
SUPSUB	SUSPICIOUS SUBJECT	77
SURR	SURRENDER	9

HENDERSON-VANCE CO 911

Number Of Calls Report by Complaint

Jurisdiction: HEN-VAN

First Date: 08/28/2016

Last Date: 09/25/2016

<i>Complaint</i>		<i>Number</i>
SUSVEH	SUSPICIOUS VEHICLE	93
TEST	TEST CALL	92
TRAFFIC STOP	VEHICLE STOP	352
TRANSPORT	TRANSPORT	3
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	7
TREEDWN	TREE DOWN	5
TRES	TRESPASSING SUSPECT	101
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	14
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	32
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	7
WARRANT	WARRANT	905
WATER	WATER RELATED PROBLEM	19
WRIT	WRIT OF EXECUTION	1

Report Total: 5239

ADMINISTRATIVE AMBULANCE CHARGE-OFFS

FOR INFORMATION ONLY

SEPTEMBER 2016

<u>NAME</u>	<u>DATES OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Jason Alvarado	08/14/2006	368.00	Uncollectible-Statute of limitation beyond 10 yrs
Phyllis M. Bagby	08/06/2006	269.00	Uncollectible-Statute of limitation beyond 10 yrs
Maricuz Barragan	08/29/2006	386.00	Uncollectible-Statute of limitation beyond 10 yrs
Charlotte D. Benson	08/13/2006	350.00	Uncollectible-Statute of limitation beyond 10 yrs
Iris Betancourt	08/13/2006	82.60	Uncollectible-Statute of limitation beyond 10 yrs
James E. Buchanan	08/14/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
George E. Bullock	08/17/2006	160.00	Uncollectible-Statute of limitation beyond 10 yrs
Katherine R. Bullock	08/12/2006	130.00	Uncollectible-Statute of limitation beyond 10 yrs
Nina F. Carroll	08/29/2006	1114.00	Uncollectible-Statute of limitation beyond 10 yrs
Deborah K. Caudill	08/01/2006	386.00	Uncollectible-Statute of limitation beyond 10 yr
Kahdijah A. Chambers	08/17/2006	359.00	Uncollectible-Statute of limitation beyond 10 yrs
Annie Champion	08/19/2006	68.20	Uncollectible-Statute of limitation beyond 10 yrs
Tamara M. Chase	08/30/2006	495.00	Uncollectible-Statute of limitation beyond 10 yrs

Linwood Chavis	08/28/2006	612.00	Uncollectible-Statute of limitation beyond 10 yrs
Raymond Cheek	08/02/2006	395.00	Uncollectible-Statute of limitation beyond 10 yrs
Michael T. Clark	08/13/2006 & 08/19/2006	470.00	Uncollectible-Statute of limitation beyond 10 yrs
Sandra Cook	08/12/2006	486.00	Uncollectible-Statute of limitation beyond 10 yrs
Mack B. Cousin	08/05/2006	337.00	Uncollectible-Statute of limitation beyond 10 yrs
Martha Cruickshank	08/05/2006	419.00	Uncollectible-Statute of limitation beyond 10 yrs
Barbara Crutcher	08/14/2006	477.00	Uncollectible-Statute of limitation beyond 10 yrs
Teneeshia Dawson	08/01/2006	80.80	Uncollectible-Statute of limitation beyond 10 yrs
Marcus Debnam	08/20/2006	193.96	Uncollectible-Statute of limitation beyond 10 yrs
Abu Diin	08/17/2006	692.00	Uncollectible-Statute of limitation beyond 10 yrs
Ann D. Durham	08/12/2006	395.00	Uncollectible-Statute of limitation beyond 10 yrs
Timothy Edwards	08/16/2006	1132.00	Uncollectible-Statute of limitation beyond 10 yrs
Kim W. Ellison	08/21/2006	68.23	Uncollectible-Statute of limitation beyond 10 yrs
Mario Escamilla	08/08/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Christina Evans	08/17/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Edward A. Evans	08/24/2006	208.00	Uncollectible-Statute of limitation beyond 10 yrs
Cedric M. Faulkner	08/13/2006	66.43	Uncollectible-Statute of limitation beyond 10 yrs
Deidra A. Fuller	08/04/2006	377.00	Uncollectible-Statute of limitation beyond 10 yrs

Edith Galvez-Sanchez	08/09/2006	395.00	Uncollectible-Statute of limitation beyond 10 yrs
Josey M. Garner	08/29/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Julie Gibson	08/08/2006	35.00	Uncollectible-Statute of limitation beyond 10 yrs
Oscar Gimenez	08/10/2006	477.00	Uncollectible-Statute of limitation beyond 10 yrs
Mary Grant	08/14/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Willie L. Grant	08/19/2006	79.00	Uncollectible-Statute of limitation beyond 10 yrs
John T. Green	08/29/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Patricia Gregory	08/25/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Joshua Grissom	08/22/2006	174.12	Uncollectible-Statute of limitation beyond 10 yrs
Diane P. Gupton	08/25/2006	431.00	Uncollectible-Statute of limitation beyond 10 yrs
Larry E. Hardee	08/05/2006	71.83	Uncollectible-Statute of limitation beyond 10 yrs
Michael T. Harrison	08/30/2006	17.00	Uncollectible-Statute of limitation beyond 10 yrs
Kristine Haskamp	08/10/2006	692.00	Uncollectible-Statute of limitation beyond 10 yrs
Brenda Hayden	08/26/2006	549.00	Uncollectible-Statute of limitation beyond 10 yrs
Ada R. Henderson	08/21/2006	404.00	Uncollectible-Statute of limitation beyond 10 yrs
Grace Hinton	08/10/2006	9.63	Uncollectible-Statute of limitation beyond 10 yrs
Dwayne L. Holden	08/07/2006	86.25	Uncollectible-Statute of limitation beyond 10 yrs
Ronnie G. Hunt	08/19/2006	404.00	Uncollectible-Statute of limitation beyond 10 yrs

Priscilla J. Ivey	08/18/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Priscilla King	08/29/2006	404.00	Uncollectible-Statute of limitation beyond 10 yrs
Helen C. Mabrey	08/12/2006	71.83	Uncollectible-Statute of limitation beyond 10 yrs
Montez L. Marrow	08/28/2006	140.00	Uncollectible-Statute of limitation beyond 10 yrs
Edith D. Martin	08/25/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Joseph L. McAllister	08/22/2006	531.00	Uncollectible-Statute of limitation beyond 10 yrs
Joanne C. McGuire	08/16/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Beatman A. McKnight	08/30/2006	701.00	Uncollectible-Statute of limitation beyond 10 yrs
Barbara B. Nelson	08/01/2006	593.00	Uncollectible-Statute of limitation beyond 10 yrs
Stacey Pearson	08/28/2006	63.96	Uncollectible-Statute of limitation beyond 10 yrs
Terri Pearson	08/06/2006	522.00	Uncollectible-Statute of limitation beyond 10 yrs
Marcia G. Pegram	08/03/2006	62.83	Uncollectible-Statute of limitation beyond 10 yrs
James H. Pernell	08/10/2006 & 08/15/2006	225.00	Uncollectible-Statute of limitation beyond 10 yrs
Ladreama A. Perry	08/26/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Alicia L. PersonCheek	08/08/2006	62.83	Uncollectible-Statute of limitation beyond 10 yrs
Olivia Prizas	08/08/2006	558.00	Uncollectible-Statute of limitation beyond 10 yrs
Justina Ramos-Silva	08/04/2006	359.00	Uncollectible-Statute of limitation beyond 10 yrs
Crystal Richardson	08/19/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs

Mario Rodriquez	08/14/2006	828.00	Uncollectible-Statute of limitation beyond 10 yrs
Agnes Royster	08/20/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Milton E. Royster, III	08/27/2006	720.00	Uncollectible-Statute of limitation beyond 10 yrs
Rayvel Shearin	08/22/2006	377.00	Uncollectible-Statute of limitation beyond 10 yrs
Faye E. Sheppard	08/11/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Robert Stowers	08/09/2006	531.00	Uncollectible-Statute of limitation beyond 10 yrs
Sherman C. Tabon	08/21/2006	404.00	Uncollectible-Statute of limitation beyond 10 yrs
Larry Taylor	08/20/2006	521.00	Uncollectible-Statute of limitation beyond 10 yrs
Jennifer Terry	08/28/2006	374.00	Uncollectible-Statute of limitation beyond 10 yrs
Sandra E. Terry	08/06/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Salvador Thomas	08/22/2006	431.00	Uncollectible-Statute of limitation beyond 10 yrs
Andre Walker	08/12/2006	486.00	Uncollectible-Statute of limitation beyond 10 yrs
Jonathan M. Williams	08/28/2006	395.00	Uncollectible-Statute of limitation beyond 10 yrs
Joyce Williams	08/12/2006	477.00	Uncollectible-Statute of limitation beyond 10 yrs
Peggy J. Williams	08/14/2006	62.83	Uncollectible-Statute of limitation beyond 10 yrs
Sheila V. Williams	08/26/2006	71.83	Uncollectible-Statute of limitation beyond 10 yrs
Tisha N. Yarborough	08/18/2006	78.56	Uncollectible-Statute of limitation beyond 10 yrs

TOTAL	\$ 26,178.72
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Objectives	Outcomes
1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.	<ul style="list-style-type: none">• While the peak season of fresh produce has passed, the Vance County Regional Farmers Market continues to offer a great selection of healthy and fresh produce to area residents. Through the assistance of the Health Department, efforts are progressing to be able to accept SNAP/EBT cards, hopefully by next season. The Farmers Market Advisory Board met earlier this month to assess the season so far, and consider plans for the future. The Board expressed interest in finding out more about the feasibility of a processing kitchen that could be used by local farmers.• Kerr- Tar Beekeepers met for the September meeting with eleven members attending. The educational topic was Bee Feeding. This program was presented by Rod and Amy Heintz beekeepers from the Granville County Beekeepers Association.
2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.	<ul style="list-style-type: none">• This month, Cooperative Extension offered “last chance” recertification training to licensed pesticide applicators whose credentials expire this year. Our comprehensive training gives them the knowledge and skills to manage pest problems in a way that maximized protection of human health and environmental resources.
3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.	<ul style="list-style-type: none">• Vance County 4-H Teen Council hosted their first meeting of the year in September. The club began to plan their activities for the remainder of 2016 including preparing a seminar for the District ECA conference and volunteering with Pinkston St. Elementary School.
4. Youth and adults will address community issues and/or	<ul style="list-style-type: none">• Vance County 4-H Teen Council hosted their first meeting of the year in

challenges through volunteerism.	September. The club began to plan their activities for the remainder of 2016 including preparing a seminar for the District ECA conference and volunteering with Pinkston St. Elementary School.
5. North Carolina's plant, animal and food systems will become more profitable and sustainable.	<ul style="list-style-type: none">• The Vance County Regional Farmers Market has provided local farmers with an opportunity to diversify production and reach new customers.• Fall Vegetable Garden workshop was conducted with seven small farmers attending. Post workshop evaluations stated that all seven farmers had increased their knowledge about fall vegetable production and would plant vegetables during the fall and would adopt recommendations taught by Cooperative Extension during this workshop.
6. Parents and caregivers will effectively use recommended parenting, self care practices and community resources.	<ul style="list-style-type: none">• Incredible Years Series 1 classes began on September 7th. Eleven parents have begun the fifteen week series of parenting classes. Four parents participated in individual PPP parenting sessions.
7. Futures that Work: School to Career Pathways	<ul style="list-style-type: none">• The Vance County 4-H Teen Council will be hosting a college readiness workshop at our next meeting. The purpose will be to began to prepare our seniors for their next steps in the application process. It will also give those younger members a good idea of where to start when applying themselves.
8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases	<ul style="list-style-type: none">• On September 8th, 2016 Vance County Cooperative Extension, 4-H, St. James Baptist Church, and youth from Southern Vance High School hosted another food giveaway at the Farmer's Market. Citizens are given access to healthy food choices for free.• The Expanded Food and Nutrition Education Program organized and compiled Pre/Post Evaluations and submitted all evaluations to North Carolina A&T State University for year-end review. Based on year-end data calculated by MARS, a total of 224 youth participated in the EFNEP during this program period, a total of 116 lessons were completed and 100% of program target was completed.

9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.	<ul style="list-style-type: none">● At their monthly meeting, the Extension Master Gardener Volunteers learned how to identify and protect beneficial insects such as pollinators and predators. They will utilize this information in their community outreach activities such as information tables at local farmers markets, demonstration gardens, and community presentations.● Cooperative Extension provides comprehensive technical assistance to homeowners experiencing plant problems in the garden and landscape. Each month we assist several clients through telephone consultations, review of digital images, site visits, and soil/plant analysis by labs located at NCSU and the NC Department of Agriculture & Consumer Services. Our advice helps clients make environmentally responsible pest management decisions while helping them maintain or increase the value of their home landscapes.● Cooperative Extension reaches hundreds of Vance County residents each month with research-based garden, landscape and lawn management information through news articles, newsletters, social media, web postings, etc.
10. Community Outreach	<ul style="list-style-type: none">● The Vance County 4-H Teen Council hosted a cell phone survival class at the Vance County Senior Center. The purpose was to teach our elderly citizens how to better use their phones. Assisting with issues such as video chatting family members, saving contacts, sending text messages, etc.● On September 8th, 2016 Vance County Cooperative Extension, 4-H, St. James Baptist Church, and youth from Southern Vance High School hosted another food giveaway at the Farmer's Market. Citizens are given access to healthy food choices for free.

Vance County Emergency Service
09/01/2016- 09/26/16 Call Breakdown

EMS Calls Totals By Station

Company 9 (Main)	424
Company 1 (Bearpond FD)	49
September 2016 Call Totals	473

EMS Calls By Medical Category

Abdominal Pain	16
Allergies	3
Altered Mental Status	7
Animal Bite	0
Assault	9
Back Pain	11
Breathing Problems	45
Burns	1
CO Poisoning / Hazmat	0
Cardiac Arrest	10
Chest Pain	34
Choking	1
Code Stroke	2
Convulsions / Seizure	21
Diabetic Problem	14
Drowning	0
Electrocution	0
Eye Problem	0
Fall Victim	38
Fire Standby	10
Headache	5
Heart Problems	5
Heat/Cold Exposure	0
Hemorrhage/Laceration	15
Industrial Accident	0
Ingestion/Poisoning	7
Medical Alarm	3
MCI	0
Not Applicable	29
Not Available	10
Not Entered	0
Not Known	1
Pain	24
Pregnancy / Childbirth	1
Psychiatric Problems	5
Respiratory Arrest	0
STEMI	1
Sick Person	74

EMS Calls By Medical Category (cont.)

Stab/Gunshot Wound	5
Stroke/CVA	3
Traffic Accident	4
Transfer / Interfacility	2
Trauma, Arrest	0
Traumatic Injury	27
Unconscious / Fainting	24
Unknown Problems	6
September 2016 Call Totals	473

EMS Calls By Outcome

ALS Assist	3
Cancelled	2
Cancelled Enroute	13
Dead at Scene	9
Fire Standby	5
No Patient Found	15
Not Entered	0
Patient Refused Care	51
Standby	1
Training Chart	0
Treated, Refused transport	28
Treated, Transferred Care	0
Treated, Transported by EMS	346
September 2016 Call Totals	473

* monthly report ended on September 26th

**GRANVILLE-VANCE DISTRICT HEALTH DEPARTMENT
HEALTH DEPARTMENT REPORT**

PROGRAM	AUGUST 1-30, 2016 (V)
PRENATAL SERVICES (OB)	202
❖ Pregnancy Care Management (OBCM)	103
❖ Postpartum Home Visits	43
❖ Clinical Services	46
❖ New OBs	10
CHILD HEALTH	132
❖ Child Coordination for Children (CC4C)	74
❖ Newborn Home Visits	43
❖ Clinical Services	15
FAMILY PLANNING	101
❖ Clinical Services	79
❖ Pregnancy Tests	22
HIV TESTS	81
STD TESTS	64
TB TESTING	26
❖ PPD	12
❖ PPD Reading	14
❖ TB Cases	0
❖ TB Contacts tested	0
IMMUNIZATIONS	113
❖ Universal	113
❖ Flu	0
LABORATORY TESTS	649
❖ In-house	264
❖ Reference Laboratories	385
ANIMAL BITES/POSSIBLE RABIES EXPOSURE	1
REPORTABLE DISEASE/INVESTIGATION & SURVEILLANCE	85
VITAL RECORDS	99
❖ Births	61
❖ Deaths	38
❖ Fetal Deaths	0
MISCELLANEOUS GENERAL SERVICES (Allergy shots, B12 Injections, Blood Pressure checks, etc.)	0
HOME HEALTH AGENCY	
❖ Unduplicated Census	108
❖ % of Medicare	67%
❖ % of Medicaid	18%
❖ % of Census Other (private insurance, patient pay, workers' comp., etc.)	16%
SUPPLEMENTAL NUTRITION PROGRAM FOR WOMEN, INFANTS AND CHILDREN (WIC)	Unable to get WIC data at the time

Vickie Boyd 9/13/2016

Well Application

[illegible]

Septic Application

[illegible]

2016	September	CAT	
04091010274 HENDERSON PIT STOP 1205 W Andrews Ave 252-226-6475	8-1-16 A 91	3	
04091010359 JJ FISH & CHICKEN 1202 E Andrews Ave 431-0060	8-1-16 A 97.5	4	
04091011086 CHINA KING 383 Raleigh Road 226 JiXian Zheng 433-8088	8-4-16 A 97.5	4	
04091010038 KITTRELL JOB CORP US HWY 1 140 Kittrell Job Corp 438-6161	8-5-16 A 98	4	
04091020249 PAPA JOHN'S PIZZA 1526 Dabney Drive PJNC 431-1999	8-5-16 A 98	2	
04091010252 CHINA STAR 1411 E Andrews Ave 108 Lin De Quan 436-9080	8-9-16 A 94.5	4	
04091010341 MARIA PARHAM DIET. 566 Ruin Creek Road 144 Patrick Jackson 438-4143	8-10-16 A 98	4	
04091010395 4 U COUNTRY STORE 13674 NC HWY 39 N 430-0014	8-10-16 A 95	3	

2016	September	CAT	
04091010400 HABANERO GRILL MEXICAN RESTARUARNT 116 Parham Road 430-0201	8-10-16 I	4	
04091010266 ROSEMART #206 230 Vanco Mill Road 430-1794	8-15-16 A 95.5	4	
04091010258 GATE CITY FOODS 601 W Andrews Ave 196 R D Robertson 492-6903	8-17-16 A 91.5	3	
04091010378 Mama's Country Kitchen & Grill 2345 N. HWY 39 252-498-0516	8-18-16 A 96.5	4	
04091010251 BIG CHEESE PIZZA 901-0 Beckford Drive 107 Scott Capman 492-4500	8-19-16 A 95	2	
04091010298 GEORGE'S 210 N Garnett Street	8-22-16 A 96.5	4	
04091020081 BEST BET 615 Raleigh Road 215 Abdo Saleh 492-1165	8-22-16 A 87	3	
04091030071 THOMAS ALLEN ELLIS 395 KEATS ROAD 252-432-3248	8-22-16 H	2	

2016	September	CAT	
04091030076 BUCHANAN'S GRILL 6547 Drewry Va Line Rd	8-23-16 I	2	
04091010025 FORSYTHE'S BBQ 2362 N Garnett St 127 TH Weldon 438-5228	8-23-16 A 96	4	
04091027907 TED'S CATERING 420 Alexander Ave 430-0173	8-23-16 A 94	4	
04091010300 MAYFLOWER SEAFOOD 201 N Cooper Drive	8-25-16 A 95.5	4	
04091020025 SUPPLY LINE DELI 235 Raleigh Road 018 John Williams 438-2836	8-25-16 A 98	4	
04091300011 SUPPLY LINE MARKET 235 Raleigh Road 611 John Williams 438-2836	8-25-16 A 98	3	
04091050002 CROSSROADS CHRIST 583 Old County Home Road 431-1333	8-26-16 A 100	4	
04091010364 LA MAZOICA 118 RALEIGH ROAD 919-491-8534	8-26-16 H	3	

2016	September	CAT	
04091010401 Los Dos Amigos 118 RALEIGH ROAD 919-491-8534	8-26-16 I	3	
04091300024 KITTRELL GROCEY 1356 US 1 HWY S 608 Mike Faulkner 492-3005	8-29-16 A 95.5	3	
04091010387 KITTERLL GROCERY 1356 HWY 1 492-3005	8-29-16 A 95	4	
04091010402 FLICKERS SPORTS BAR & GRILL 200 S Garnett St 762-0232	8-30-16 I	4	
04091010398 VAUGHANS RESTAURANT 39 946 G West Andrews Ave 432-3970	8-30-16 A 98.5	4	
04091020243 PARTY PIC-UP 655 N Garnett 191 Dawlah M Hauter 438-7333	8-30-16 A 91.5	3	
04091090223 VANCE COUNTY NUTRITION SITE 126 S Garnett St 252-492-0257	8-30-16 A 99	4	
04091020101 KITTRELL FOOD MART 1243 US 1 HWY 438-1081	8-31-16 A 94.5	3	

2016	September	CAT	
04091030149 TACO ORIGINAL 181 Coghill Dickerson Lane 252-767-7773	8-31-16 A 96.5	2	
I= New Business C= Closed H= Out of Business B= Seasonal T=Transitional	9/8/2016		
Nancy S Bauer			



Help Desk

73 -46

Tickets ()

9 -1

Activity ()

1

Reports ()

Knowledge Base ()

0

Settings

New Tickets

Your Tickets

Open Tickets

Unassigned Tickets

First Response Time

AVERAGE

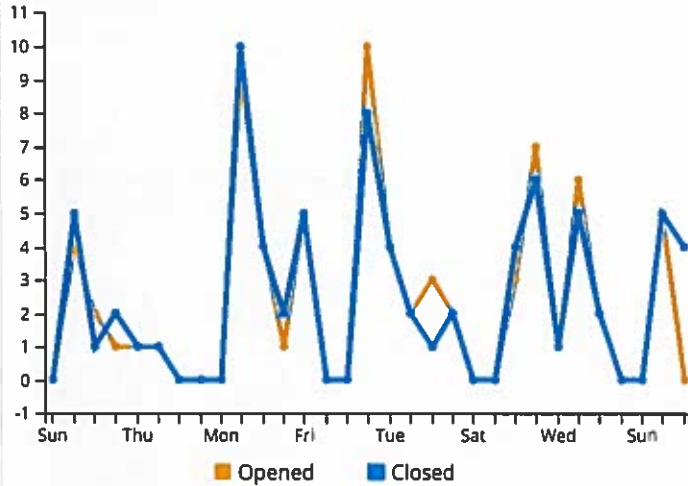
6:45:09

Ticket Close Time

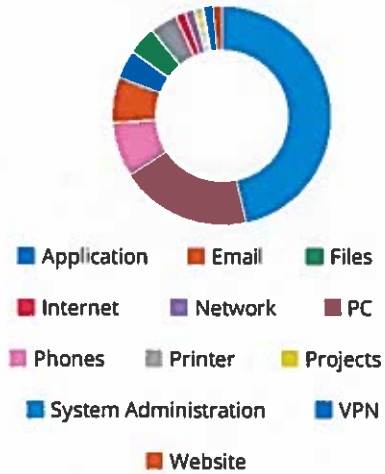
AVERAGE

1:06:37:27

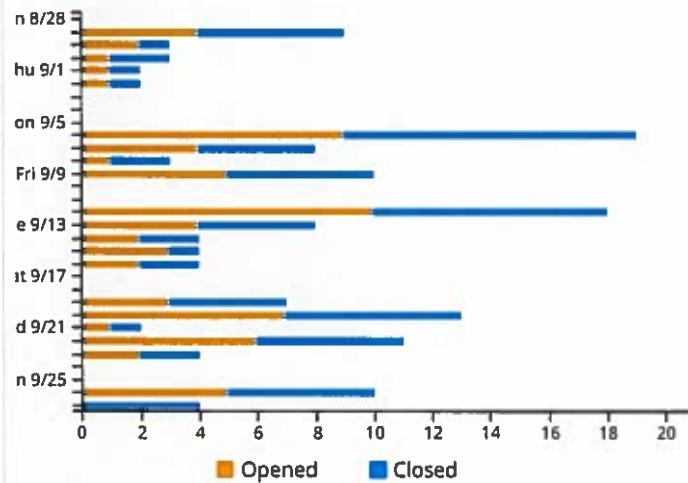
Ticket History



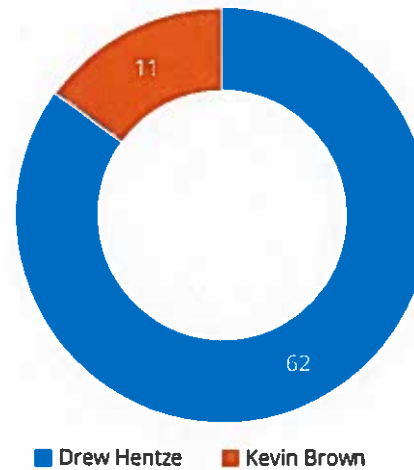
Category Breakdown



Ticket Churn



Top 5 Ticket Creators



VANCE COUNTY PLANNING & DEVELOPMENT
ACTIVITY SUMMARY REPORT
August 26, 2016 - September 25, 2016

GENERAL ACTIVITY

Type of Activity	Total Records	Fees	Value
Enforcement Cases	10	N/A	N/A
Miscellaneous Fees	3	\$64	N/A
Subdivisions/Plat Reviews	2	\$205	N/A
Zoning Permits	32	\$1,470	N/A
Board of Adjustment	0	\$0	N/A
Planning Board / Rezoning	1	\$250	N/A
Mechanical	15	\$1,182	\$79,689
Electrical	16	\$980	\$32,295
Plumbing	14	\$1,135	\$179,285
Water Taps	3	\$375	N/A
** Building **	58	\$28,516	\$9,246,952
TOTAL ALL ACTIVITY	154	\$34,177	\$9,538,221

*** ZONING PERMITS BREAKDOWN ***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	7	\$420
Multi-Family Dwellings		
Residential Additions	7	\$360
Commercial	1	\$75
Miscellaneous	5	\$315
Sign	0	\$0
Cell Tower	0	\$0
Perk Test Authorizations	12	\$300
Dev Permit (Kittrell)		
TOTAL ZONING PERMITS	32	\$1,470

**** BUILDING PERMITS BREAKDOWN ****

Residential Building Permits	Total	Fees	Value
(SFR) Single Family Residential	6	\$7,658	\$498,874
(MOD) Modular	0	\$0	\$0
(SWMH) Single Wide Mobile Home	1	\$210	\$8,000
(DWMH) Double Wide Mobile Home	0	\$0	\$0
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	1	\$220	\$14,064
(ACC) Accessory	12	\$945	\$116,946
Remodel	2	\$530	\$120,000
Shingles	10	\$650	\$101,270
(Demo) Demolition	7	\$385	\$11,310
Total Residential	39	\$10,598	\$870,464
Commercial Building Permits			
(CN) Commercial - New	3	\$15,433	\$8,038,251
(CA) Commercial - Addition			
(CU) Commercial - Upfit	2	\$1,055	\$208,811
(OC) Occupancy Change			
(FS) Fire/Safety	9	\$550	\$0
Total Commercial	14	\$17,038	\$8,247,062
Misc (Residential & Commercial)	5	\$880	\$129,426
TOTAL BUILDING PERMITS	58	\$28,516	\$9,246,952

Prepared by:
09/26/2016

Myra J. Indick

Approved by:
09/26/2016

T. Ray Bullock

Vance County Planning & Development's
Permits Issued - Building
08/26/16 to 09/25/16

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 16 - 1245	Storage building - 992 sq ft with electrical and plumbing	08/30/2016	512 Nutbush Farm Rd.	Holt William J Holt Cynthia M	Home Owner	\$15,000.00	\$210.00	0595 01042
ACC - 16 - 1325	24x28 unfinished garage	09/14/2016	4124 Vicksboro Rd.	Garland Curtis Johnson	Ronald Pittman	\$20,000.00	\$65.00	0539 02017
ACC - 16 - 1331	adding a 20x20 car port	09/15/2016	457 Lemay Ln.	Hunter Jerald	Home Owner	\$4,500.00	\$55.00	0542 01072
ACC - 16 - 1333	attaching a 30x30 carport to existing house	09/15/2016	292 Dabney Woods Dr.	Hawkins Odell Hawkins Laverne M	Dwight M Elam	\$10,200.00	\$110.00	0407C02001
Building Accessory (R)								
Total Value		\$49,700.00	(Avg.: \$12,425.00)					
Total Fees		\$440.00						
Permits Issued:		4						
DECK - 16 - 1243	adding a 12x16 deck	08/26/2016	231 Big Buck Rd.	Owens Laura B.	Home Owner	\$991.00	\$55.00	0542D01005
DECK - 16 - 1260	construct a 32X40 carport/shed	08/30/2016	213 Davis St.	Stainback Joseph Bruce Stainback Nancy	Shields Tucker	\$9,000.00	\$65.00	0027 04006

DECK - 16 - 1315	install handy cap ramp 20feet with 4x4 landing	09/13/2016	4840 S NC 39 Hwy.	Short Edith F	Home Owner	\$2,300.00	\$55.00	0546 01014
DECK - 16 - 1323	screened in porch on existing deck 45x36	09/14/2016	539 Taylors Pointe Ln.	Jackson Robert Allen Jackson Lucy	Home Owner	\$4,500.00	\$55.00	0326A01009
DECK - 16 - 1324	enclose 40x18 garage and move existing patio	09/20/2016	188 Pine Knoll Shores Ln.	Ayscue Dwayne Ayscue Elizabeth F	Home Owner	\$50,000.00	\$110.00	0589 01006
DECK - 16 - 1346	adding a 8x8 deck	09/21/2016	837 Rook St.	Ayscue Jerry A Jr	Home Owner	\$55.00	\$55.00	0029 01018
DECK - 16 - 1370	adding 9x4 residential ramp	09/23/2016	422 E Winder St.	Bullock Polly Heirs	Randolph Wilson	\$200.00	\$55.00	0025 13014
DECK - 16 - 1371	12x4 residential ramp	09/23/2016	162 Lincoln St.	Wilson Gertrude	Randolph Wilson	\$200.00	\$55.00	0107 02002

Building Accessory (R) - Deck/Ramp

Total Value **\$67,246.00** (Avg.: \$8,405.75)

Total Fees **\$505.00**

Permits Issued: **8**

ADD - 16 - 1328	adding solar collectors	09/14/2016	201 Waters Edge Loop Rd.	Shalaurov Alexander Shalaurov Irina	James Stanish	\$14,064.00	\$220.00	0361B02003
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Building Addition (R)

Total Value **\$14,064.00** (Avg.: \$14,064.00)

Total Fees **\$220.00**

Permits Issued:

1

SFR - 16 - 1217	2 Story SFR 1133 heated sq ft 1st floor, 1277 heated sq ft 2nd floor, 403 sq ft attached garage and 113 sq ft porches	09/20/2016	105 Huntstone Ct.	Old Oxford Road Ptrs Llc C*O David R Carver	Robert Bodnar Journey	\$81,161.00	\$1,118.00	0412C02007
SFR - 16 - 1219	2 Story SFR 1243 heated sq ft 1st floor, 1360 heated sq ft 2nd floor, 437 sq ft attached garage and 109 sq foot porches	09/20/2016	123 Huntstone Ct.	Old Oxford Road Ptrs Llc C*O David R Carver	Robert Bodnar Journey	\$84,023.00	\$1,648.00	0412C02006
SFR - 16 - 1221	2 story SFR 1550 heated sq ft 1st floor, 250 heated sq ft 2nd floor, 402 sq ft attached garage, 34 sq ft porches	09/20/2016	122 Huntstone Ct.	Old Oxford Road Ptrs Llc C*O David R Carver	Robert Bodnar Journey	\$71,133.00	\$1,118.00	0412C02005
SFR - 16 - 1223	2 story SFR 1550 heated sq ft 1st floor, 250 heated sq ft 2nd floor, 402 sq ft attached garage, 134 sq ft porches	09/20/2016	255 W Waycliff Rd.	Old Oxford Road Ptrs Llc C*O David R Carver	Robert Bodnar Journey	\$71,792.00	\$1,118.00	0412C01003
SFR - 16 - 1225	2 story SFR 1245 heated sq ft 1st floor, 1560 heated sq ft 2nd floor, 395 sq ft attached garage and 89 sq ft porches	09/20/2016	108 Huntstone Ct.	Old Oxford Road Ptrs Llc C*O David R Carver	Robert Bodnar Journey	\$85,765.00	\$1,648.00	0412C02004
SFR - 16 - 1350	1.5 Story SFR 3 bedrooms 2 baths	09/21/2016	1315 Mt Pleasant Church Rd.	Herring, Leslie Herrin, Michael	carter	\$105,000.00	\$1,008.00	0583 01060

	with porches/decks							
Building New Single Family (R)								
Total Value		\$498,874.00	(Avg.: \$83,145.67)					
Total Fees		\$7,658.00						
Permits Issued:		6						
CN - 16 - 1168	5 mw solar farm	09/16/2016	3186 N NC 39 Hwy.	Lombard Alexander S Iii Moore Lombard Ronda	Hilary Glenn Hardee	\$8,000,000.00	\$15,170.00	0201 02016
CN - 16 - 1204	remove and reinstall sprinkler piping and heads in various locations in existing building install new sprinkler pipe and heads under new platforms being installed in plant	09/06/2016	845 Commerce Dr.	Iams Company Attn Tax Division	Ian Snider	\$27,000.00	\$110.00	0453A01001
CN - 16 - 1293	installation of a new, code compliant fire alarm system in existing Golden Corral Restaurant.	09/23/2016	103 N Cooper Dr.	Emrose Corporation	William Alexander	\$11,251.00	\$152.80	0033 01010
Building Permit New (C)								
Total Value		\$8,038,251.00	(Avg.: \$2,679,417.00)					
Total Fees		\$15,432.80						
Permits Issued:		3						

RMODL - 16 - 0942	changing part of a carport into a room	09/22/2016	3192 Satterwhite Point Rd.	Sherrer James W Jr Sherrer Rebecca	Home Owner	\$20,000.00	\$410.00	0601 01003A
RMODL - 16 - 1246	replace kitchen cabinets add kitchen lighting replace deck railing s and stairs	08/29/2016	138 Dorsey Pl.	Williams James H.	Anthony Abbott	\$100,000.00	\$120.00	0054 01003C

Building Remodel (R)

Total Value	\$120,000.00	(Avg.: \$60,000.00)
Total Fees	\$530.00	
Permits Issued:	2	

CU - 16 - 0647	changing an existing barn into a meeting room	09/08/2016	224 Vaughan Rd.	Vaughan William N Iii	Home Owner	\$5,000.00	\$455.00	0529 01020
CU - 16 - 1146	relocate water and sanitary sewer utilities in preparation fo the construction of a flue gas abatement system	08/26/2016	620 Facet Rd.	Ardagh Glass Inc Fka Saint Gobain Containers Inc	Home Owner	\$203,811.00	\$600.00	0109 01006

Building Upfit/Remodel (C)

Total Value	\$208,811.00	(Avg.: \$104,405.50)
Total Fees	\$1,055.00	
Permits Issued:	2	

CELL - 16 - 1161	Removing 4 antennas and replacing with 4	09/13/2016	720 E Spain Middleburg Rd.	Royster Shirley A.	Andrew Timothy Haldane	\$25,000.00	\$155.00	0602 01004
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	new antennas and 2 1-5/8" Coax at existing tower no change to tower height or ground space							
CELL - 16 - 1262	replacing and/or add antennas , RRUs, raycaps and fiber lines to existing call tower, no change to height or ground space no new electrical	09/13/2016	806 Oak Ridge Church Rd.	Grissom Herbert M Jr Grissom Paula	Damian Craig Quattlebaum	\$25,000.00	\$155.00	0482 04003
CELL - 16 - 1278	Remove and replace existing antennas and equipment on existing cell tower for AT&T	09/21/2016	224 Miriam St.	Pacific Coast Feather Company	Bradley Conn	\$20,000.00	\$155.00	0065 05002

Cell Tower

Total Value **\$70,000.00** (Avg.: \$23,333.33)

Total Fees **\$465.00**

Permits Issued: **3**

DEMO - 16 - 1252	demolish house	08/29/2016	2140 Hicksboro Rd.	Vance County	Alan Faulkner	\$3,000.00	\$55.00	0401 02005
DEMO - 16 - 1253	demolish house	08/29/2016	202 Hawkins Dr.	Vance County	Alan Faulkner	\$3,000.00	\$55.00	0111 04006
DEMO - 16 - 1254	demolish house	08/29/2016	643 Sombrero Ln.	Vance County	Alan Faulkner	\$4,000.00	\$55.00	0552C02003
DEMO - 16 - 1255	demolish house	08/29/2016	227 Tanner St.	Vance County	Alan Faulkner	\$200.00	\$55.00	0111 04009

DEMO - 16 - 1258	demolish house	08/30/2016	378 Tower Ln.	Vance County	Alan Faulkner	\$1,000.00	\$55.00	0531A02001
DEMO - 16 - 1296	demolish 11x14 enclosed porch and 11x30 addition	09/08/2016	62 Ellington Path	Carrillo Mario R.	Home Owner	\$55.00	\$55.00	0593C01015
DEMO - 16 - 1337	take down swmh	09/15/2016	1441 Old Epsom Rd.	Gibson Frances D.	Home Owner	\$55.00	\$55.00	0216 04004

Demolition Permit

Total Value	\$11,310.00	(Avg.: \$1,615.71)
Total Fees	\$385.00	
Permits Issued:	7	

FIRA - 16 - 1236	expansion f existing fire alarm system in building into new printing room	09/23/2016	2289 Ross Mill Rd.	Vescom America Real Estate Holdings Llc	William Alexander		\$110.00	0213 04001
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Fire Alarm

Total Value	\$0.00	(Avg.: \$0.00)
Total Fees	\$110.00	
Permits Issued:	1	

FS - 16 - 1235	fire and safety for ale check	08/26/2016	13020 N NC 39 Hwy.	Alashmli Ahmad	Home Owner		\$55.00	0325B01002
FS - 16 - 1264	fire & safety for ale chsck	08/31/2016	118 Zeb Robinson Rd.	Ww Properties & Rentals Llc	Home Owner		\$55.00	0411 03055

FS - 16 - 1299	fire assessment	09/09/2016	211 S College St.	Brown James L	Home Owner		\$55.00	0025 11001
FS - 16 - 1336	fire assessment	09/15/2016	26 NC 39 Loop Rd.	Duncan William J	Home Owner		\$55.00	0541 04013
FS - 16 - 1347	fire assessment	09/20/2016	1060 Hargrove St.	Hawkins Scotty L Hawkins Jacqueline	Teddy Noman Collier		\$55.00	0020 06003

Fire/Safety

Total Value		\$0.00	(Avg.: \$0.00)					
Total Fees		\$275.00						
Permits Issued:		5						

FSDC - 16 - 1247	annual fire and safety	08/29/2016	1704 Raleigh Rd.	Tucker George N. Jr.	Home Owner		\$55.00	0066 03021
FSDC - 16 - 1319	annual fire and safety	09/14/2016	124 Spring Valley Rd.	Ww Properties & Rentals Lic	Home Owner		\$55.00	0030 01001
FSDC - 16 - 1261	annual fire & safety	08/31/2016	80 Bliley Ln.	Williams Angela	Home Owner		\$55.00	0472B01014

Fire/Safety - Foster/Day Care

Total Value		\$0.00	(Avg.: \$0.00)					
Total Fees		\$165.00						
Permits Issued:		3						

SWMH - 16 - 1157	1987 14 x 70 SWMH with standard setup -	09/08/2016	134 Deep Water Ln.	Perkins Robert Paul Sr Perkins Beverly Ann	Danny Charles Lynn	\$8,000.00	\$210.00	0578 01084
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No Mechanical -
Will use window
units

Manufactured Home Single Wide (R)

Total Value **\$8,000.00** (Avg.: \$8,000.00)

Total Fees **\$210.00**

Permits Issued: **1**

SHING - 16 - 1233	remove & replace	08/26/2016	1105 Dabney Dr.	Farmer Shannon M	Home Owner	\$7,100.00	\$65.00	0013 03033
SHING - 16 - 1249	remove & replace shingles	08/29/2016	216 W Belle St.	Sherman Joseph D Sherman Mercedes Yolanda	Scott Rittershofer	\$13,499.57	\$65.00	0003 05005
SHING - 16 - 1257	remove & replace	08/30/2016	130 Forest Hills Dr.	Kay Edwin T Kay Della	Celso Cruz Cruz	\$7,300.00	\$65.00	0210 03001
SHING - 16 - 1266	remove & replace shingles	09/01/2016	2050 Stagecoach Rd.	Hicks James W Iii	Celso Cruz Cruz	\$5,770.00	\$65.00	0369C01022
SHING - 16 - 1273	remove & replace	09/06/2016	306 W Belle St.	Novellino Nicholas W Novellino Rita	Jose Duran	\$2,600.00	\$65.00	0022 09006
SHING - 16 - 1274	remove & replace	09/06/2016	12809 N NC 39 Hwy.	Pegram Ralph H	William Harris	\$9,200.00	\$65.00	0325 01007
SHING - 16 - 1276	remove & replace	09/06/2016	437 Rollins Ave.	Daniel Joseph E	Celso Cruz Cruz	\$4,700.00	\$65.00	0015 09012
SHING - 16 - 1295	remove & replace	09/08/2016	415 E Andrews Ave.	Rd Holding Company Llc	Pedro Martinez	\$2,500.00	\$65.00	0078 04007

SHING - 16 - 1334	remove & replace shingles	09/15/2016	3370 Old County Home Rd.	Brown Cynthia H.	Home Owner	\$200.00	\$65.00	0450A01004
SHING - 16 - 1341	remove & replace	09/19/2016	1132 Roanoke Ave.	Eggleston Martha Harris	Celso Cruz Cruz	\$48,400.00	\$65.00	0029 01003

Shingles

Total Value **\$101,269.57** (Avg.: \$10,126.96)

Total Fees **\$650.00**

Permits Issued: **10**

SIGN - 16 - 1270	new monument sign for Maria Parham Medical Center	09/13/2016	566 Ruin Creek Rd.	Dlp Maria Parham Medical Center Llc	Tony Hatchell	\$57,360.00	\$260.00	0411 03001
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Sign Permit

Total Value **\$57,360.00** (Avg.: \$57,360.00)

Total Fees **\$260.00**

Permits Issued: **1**

TEMP - 16 - 1263	1 40x40 tent for company ribbon cutting	09/06/2016	845 Commerce Dr.	Iams Company Attn Tax Division	Home Owner	\$2,065.61	\$155.00	0453A01001
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Temporary Structure Permit

Total Value **\$2,065.61** (Avg.: \$2,065.61)

Total Fees **\$155.00**

Permits Issued: **1**

TOTALS:	Square Footage:	53,696.00	(Avg.: 1,073.92)
	Value:	\$9,246,951.18	(Avg.: \$184,939.02)
	Total Projects:	58	
	Permits Issued:	58	
	Total Fees:		\$28,515.80

Vance County Planning & Development's

Permits Issued - Trades

08/26/16 to 09/25/16

Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
wire an above ground propane dispensing unit	08/30/2016	13640 N NC 39 Hwy.	A & E Llc	Leaman Eugene Myers	\$2,500.00	\$55.00	0319 02008
commercial electric	09/06/2016	175 Bearpond Rd.	Jackson Claude T	Robert Breedlove, Jr.	\$12,400.00	\$100.00	0224 02020
relamp reballast retrofit of 14 existing interior light fixtures for energy efficiency upgrades	09/06/2016	1415 E Andrews Ave.	Whlr-Cardinal Plaza Llc	Scott Mathew Zeck	\$230.00	\$55.00	0214 03017
replace meter base	09/07/2016	110 W Montgomery St.	Russell Cecil M Evans Paula Russell	Ronald Dexter Byrd	\$500.00	\$55.00	0004 03005
retrofit T12 fixtures to T8 fixtures(36lights)	09/19/2016	629 W Rockspring St.	Henderson Institute Graduates & Former Students Inc	Richard Corell	\$350.08	\$55.00	0096 03025
run new feeder from main building to fellowship hall under ground	09/20/2016	950 Stagecoach Rd.	Island Creek Baptist Church	Michael Hicks	\$1,200.00	\$55.00	0370 03006
install circuit & plug for pizza cooker	09/21/2016	214 Raleigh Rd.	Vance Company Llc	Jeffrey Buchanan	\$650.00	\$55.00	0058 03001
wire new storage building	08/26/2016	60 Zeb Robinson Rd.	White Properties	Richard Edwards	\$1,500.00	\$55.00	0411 03037
Electrical Permit (C)							

Total Value	\$19,330.08	(Avg.: \$2,416.26)
Total Fees	\$485.00	
Permits Issued:	8	

repair and replace wires for kitchen	08/29/2016	9026 N NC 39 Hwy.	Caulder Vera C	James Champion	\$1,255.00	\$55.00	0359 01049
install new 20 kw generator	09/07/2016	2147 N Woodland Rd.	Herchell & Theadora Brummitt Trustees	Timothy Brummitt	\$7,000.00	\$55.00	0045 02001
Replace top side of service	09/12/2016	803 Eastside Dr.	R&J Enterprises Of Vance Llc	Gene Smith	\$500.00	\$55.00	0077 02002
replace hood & 1 GFCI receptacle due to fire	09/13/2016	806 Arrow St.	S&Rb Of Henderson Llc	Timothy Brummitt	\$200.00	\$55.00	0007 02033
install bath fan	09/21/2016	431 Cross Creek Rd.	Hawkins Madeline	George Woody Hoggard	\$700.00	\$55.00	0540 02001B
replace 100 amp fuse panel and a co smoke detector	09/21/2016	2005 Oakland Ave.	Ellis W C Ellis Rachel	James Champion	\$755.00	\$55.00	0018 05003
install 22kw generator and 200 amps ATS, service change	09/23/2016	402 Buffalo Creek Ln.	Brodie Joyce	Donald Bitting	\$2,500.00	\$55.00	0463 02027
power reconnection	08/30/2016	58 Grove Park Ln.	Jones Angela	James Champion	\$55.00	\$110.00	0464A01015

Electrical Permit (R)

Total Value	\$12,965.00	(Avg.: \$1,620.63)
Total Fees	\$495.00	
Permits Issued:	8	

removal & disposal of one 1,000 gallon underground petroleum storage tank	09/23/2016	12610 N NC 39 Hwy.	Andrews Peter Scott	Amy Lawson Tedder	\$3,200.00	\$110.00	0325 04013
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Mechanical Fuel Tank (C)

Total Value **\$3,200.00** (Avg.: \$3,200.00)

Total Fees **\$110.00**

Permits Issued: **1**

replace package ac unit on roof	08/26/2016	2840 Us 158 Bypass	Rose Oil Co.	James Twisdale	\$8,200.00	\$100.00	0410 03006
replace 3 ton heat pump & 5 ton5 ton heat pump(leave duct system as is)	08/29/2016	602 S Garnett St.	Cpntwo Llc	Clyde Ellington	\$10,000.00	\$100.00	0003 09010
same for same heat pump replacement 2 systems	09/23/2016	355 Industry Dr.	Terry James M Terry Bonnie	Dennis Davis	\$7,360.00	\$100.00	0209 02019A

Mechanical Permit (C)

Total Value **\$25,560.00** (Avg.: \$8,520.00)

Total Fees **\$300.00**

Permits Issued: **3**

County change over from LP gas to natural gas, which requires property owner to convert gas lines and valves to appliances at their home	08/29/2016	1780 Old Watkins Rd.	Wright Larry Wayne Wright Vivian	William Hobgood	\$500.00	\$55.00	0429 02008
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change out with electrical 3 ton gas pack	08/29/2016	945 Stagecoach Rd.	Critcher Waverly Inc.	Michael Brummitt	\$4,500.00	\$55.00	0370 02007B
install a 14-seer heat pump system	09/02/2016	1656 Oakdale Cir.	Wright Eliot I Heirs C*O Pamela Wright	Richard Poythress	\$8,289.00	\$129.00	0013 03025
installing 20KWPropane gas generator outside rear center and also panel change outside right 200 amp like for like	09/07/2016	2960 Dabney Rd.	Vaughan Darrell E Vaughan Gloria R	Edwin D Holleman	\$12,775.00	\$110.00	0404 01037
Run gas line and install gas logs	09/12/2016	50 Waters Edge Cove	Cates Lawrence M Cates Janice	Jack Carpenter	\$450.00	\$55.00	0361 01011
HVAC replacement - same for same	09/12/2016	1050 Jackson Royster Rd.	Roberson Mary Abbott	Dennis Davis	\$6,300.00	\$55.00	0597 04011
install heat pump no duct work	09/14/2016	1699 Weldon'S Mill Rd.	New Sandy Creek	Larry Wilder	\$4,790.00	\$55.00	0538 01011
change out heat pump new supply ductsystem	09/21/2016	807 Arrow St.	Humphries Properties Llc	Larry Wilder	\$4,650.00	\$74.00	0007 01001B
install new heat pump and duct system	09/21/2016	166 Dixie Dr.	Alexander James Jr	Larry Wilder	\$5,115.00	\$74.00	0482A01020
Install additional gas piping for range and grill	09/22/2016	267 West Creek Rd.	Garrett, Michael G Garrett, Mary Lee	Michael Grissom, Jr.	\$300.00	\$55.00	0408B01007
HVAC change out same for same	08/26/2016	1548 Cypress Dr.	Meadows Kirt Meadows Frances J	Dennis Davis	\$3,260.00	\$55.00	0015 06004

Mechanical Permit (R)

Total Value **\$50,929.00** (Avg.: \$4,629.91)

Total Fees		\$772.00					
Permits Issued:		11					
replacement of an 8" gas main	09/01/2016	620 Facet Rd.	Ardagh Glass Inc Fka Saint Gobain Containers Inc	James Bryant	\$165,700.00	\$450.00	0109 01006
Plumbing Permit (C)							
Total Value		\$165,700.00		(Avg.: \$165,700.00)			
Total Fees		\$450.00					
Permits Issued:		1					
1" water line from Thomas road to residence appx 1400 feet under ground line	09/01/2016	3133 Thomas Rd.	Hester William E Hester Carleen	Home Owner	\$1,000.00	\$55.00	0360 02029
gas piping for generator	09/07/2016	2147 N Woodland Rd.	Hercheil & Theadora Brummitt Trustees	Anthony Ranes	\$800.00	\$55.00	0045 02001
gas piping	09/07/2016	301 High St.	Venus Chapel House Of Prayer	Anthony Ranes	\$800.00	\$55.00	0071 04002
change out tub/shower with step in shower	09/09/2016	1303 Vicksboro Rd.	Stevenson Russell W	Blake Depriest	\$4,000.00	\$55.00	0532 01011
gas piping	09/14/2016	406 Rowland St.	Faulkner Michael T Faulkner Sherry W	Anthony Ranes	\$800.00	\$55.00	0073 03012
gas piping for range	09/23/2016	1809 Lynne Ave.	Poster Beatrice M	Anthony Ranes	\$800.00	\$55.00	0035 03003

replace 60ft of pipe to fix break under slab to go around slab	09/14/2016	855 Cedar Cove Rd.	Chapman James R Dement Robin M	Paul Loyd	\$1,700.00	\$55.00	0593B01009
Plumbing Permit (R)							
Total Value		\$9,900.00	(Avg.: \$1,414.29)				
Total Fees		\$385.00					
Permits Issued:		7					
connect to county water install water service from meter to house	09/13/2016	5387 Thomas Rd.	White William W	Kenneth Watkins	\$1,000.00	\$50.00	0333 01006
connect to county water project	09/14/2016	243 Shady Ln.	Jenkins Abram E Jr Jenkins Gail	Kevin Perdue	\$400.00	\$50.00	0361A01014
connect to county water line	09/14/2016	1874 Carey Chapel Rd.	Tran Chi & Catherine	Kevin Perdue	\$400.00	\$50.00	0528 01022
Plumbing permit issued to connect to the VCWD from meter location to well and disconnect well from house	09/14/2016	370 Hamp Falkner Rd.	Renn Ruth B Renn Malcolm R Sr	Home Owner	\$300.00	\$50.00	0537 01057
connect to county water	08/26/2016	300 Stewart Rd.	Terry Ozon Terry Linda	Larry Satterwhite	\$500.00	\$50.00	0535 01004A
connect to county water line	09/06/2016	326 S B Harrison Ln.	Metayer Miles A Metayer Patti A	Kenneth Mosley	\$1,084.79	\$50.00	0354C01028
Plumbing VCWD							
Total Value		\$3,684.79	(Avg.: \$614.13)				

Total Fees	\$300.00
Permits Issued:	6

TOTALS:	Value:	\$291,268.87	(Avg.: \$6,472.64)
	Total Projects:	45	
	Permits Issued:	45	
	Total Fees:		\$3,297.00

Vance County Planning & Development's
Permits Issued - Zoning Permits
08/26/16 to 09/25/16

Project Description	Permit Issued Date	Short Address	Owner Name	Total Fees	Parcel ID
Perk Test 3 bedrooms 2 baths - for existing SWMH. This property shares an existing septic system with 24 Quail Acres Lane (old address 1573 White Farm Lane)	09/02/2016	1569 White Farm Ln.	Manners Jr William James Manners Jeffrey Alan	\$25.00	0589A02013
Perk test 3 bedrooms 2 baths	09/06/2016	62 S Hacienda Ln.	Campusano Noe Palacios Maturana Rosa DE Lima Agustin	\$25.00	0552D02020
Perk test 2 bedroom 2 baths	09/06/2016	192 Bill Bragg Morton Rd.	Mitchell Elaine B.	\$25.00	0613 01001
Perk test 4 bedrooms 3 baths	09/06/2016	208 Noel Ln.	Noel Marietta S	\$25.00	0354 01001A
Perk Test 3 bedrooms 2 baths	09/09/2016	Kittrell College Rd.	Higgs Henry Heirs	\$25.00	0468 01006
recertify existing septic for 3 bedroom 2 bath to replace existing single wide mobile home with possible double wide mobile home	09/12/2016	445 Tobacco Rd.	Roberson Andrew J Roberson Annette	\$25.00	0451 01011
Perk Test 2 bedrooms 1 bath	09/19/2016	425 Kittrell Rd.	Early Falsom Properties, Inc.	\$25.00	0482 06002
Perk Test 4 bedrooms 2 baths	09/19/2016	Kittrell Rd.	Early Falsom Properties, Inc.	\$25.00	0482 06002

Perk test 3 bedrooms 2 baths	09/21/2016	542 Hicksboro Rd.	Hilliard Mark D Hilliard Susan G	\$25.00	0405 01018
Perk Test 4 bedrooms 3 baths	09/21/2016	148 Us Grant Ct.	Miklas Jack A Miklas Raye P	\$25.00	0354C01035
Recertify existing septic 2 bedrooms 2 baths	09/21/2016	2727 Us 158 Bypass	Greenway Larry T Greenway Gloria	\$25.00	0410 04016
Perk Test 3 bedrooms 2 baths	09/22/2016	769 Tungsten Mine Rd.	Reese Richard David	\$25.00	0317 03013
Perk/Recert Authorization					
Total Fees		\$300.00			
Permits Issued:		12			
convert existing barn into a meeting room	09/08/2016	224 Vaughan Rd.	Vaughan William N Iii	\$75.00	0529 01020
Zoning - Commercial					
Total Fees		\$75.00			
Permits Issued:		1			
Add storage building 992 sq ft with electrical and plumbing	08/30/2016	512 Nutbush Farm Rd.	Holt William J Holt Cynthia M	\$60.00	0595 01042
Add roof mounted solar PV array to an existing house	09/14/2016	201 Waters Edge Loop Rd.	Shalaurov Alexander Shalaurov Irina	\$60.00	0361B02003
8 x 10 storage building	09/16/2016	3769 Jacksontown Rd.	Treasure Laura B.	\$60.00	0590 02027
8 x 8 storage Building	09/21/2016	50 Peyton Ln.	Perry James & Misty	\$60.00	0491 01021

	09/06/2016	845 Commerce Dr.	Iams Company Attn Tax Division	\$75.00	0453A01001
Zoning - Miscellaneous					
Total Fees		\$315.00			
Permits Issued:		5			
12x16 deck	08/26/2016	231 Big Buck Rd.	Owens Laura B.	\$60.00	0542D01005
enclose an existing garage cover	09/20/2016	188 Pine Knoll Shores Ln.	Ayscue Dwayne Ayscue Elizabeth F	\$60.00	0589 01006
screen in 45x36 existing deck	09/14/2016	539 Taylors Pointe Ln.	Jackson Robert Allen Jackson Lucy	\$60.00	0326A01009
handicap ramp	09/13/2016	4840 S NC 39 Hwy.	Short Edith F	\$0.00	0546 01014
24x24 garage detached	09/14/2016	4124 Vicksboro Rd.	Garland Curtis Johnson	\$60.00	0539 02017
detached garage	09/15/2016	457 Lemay Ln.	Hunter Jerald	\$60.00	0542 01072
30x30 carport attached to existing house	09/15/2016	292 Dabney Woods Dr.	Hawkins Odell Hawkins Laverne M	\$60.00	0407C02001
Zoning - Residential Addition					
Total Fees		\$360.00			
Permits Issued:		7			

2 Story SFR 1133 heated sq ft 1st floor, 1277 heated sq ft 2nd floor, 403 sq ft attached garage and 113 sq ft porches	09/20/2016	105 Huntstone Ct.	Old Oxford Road Ptrs Llc C*O David R Carver	\$60.00	0412C02007
2 Story SFR 1243 heated sq ft 1st floor, 1360 heated sq ft 2nd floor, 437 sq ft attached garage and 109 sq foot porches	09/20/2016	123 Huntstone Ct.	Old Oxford Road Ptrs Llc C*O David R Carver	\$60.00	0412C02006
2 story SFR 1550 heated sq ft 1st floor, 250 heated sq ft 2nd floor, 402 sq ft attached garage, 34 sq ft porches	09/20/2016	122 Huntstone Ct.	Old Oxford Road Ptrs Llc C*O David R Carver	\$60.00	0412C02005
2 story SFR 1550 heated sq ft 1st floor, 250 heated sq ft 2nd floor, 402 sq ft attached garage, 134 sq ft porches	09/20/2016	255 W Waycliff Rd.	Old Oxford Road Ptrs Llc C*O David R Carver	\$60.00	0412C01003
2 story SFR 1245 heated sq ft 1st floor, 1560 heated sq ft 2nd floor, 395 sq ft attached garage and 89 sq ft porches	09/20/2016	108 Huntstone Ct.	Old Oxford Road Ptrs Llc C*O David R Carver	\$60.00	0412C02004
1988 14 x 70 SWMH 2 bedroom 2 baths with standard setup	09/13/2016	192 Bill Bragg Morton Rd.	Mitchell Elaine B.	\$60.00	0613 01001
1.5 story SFR 3 bedrooms 2 baths porch/deck	09/21/2016	1315 Mt Pleasant Church Rd.	Herring, Leslie Herrin, Michael	\$60.00	0583 01060

Zoning - Single Family

Total Fees **\$420.00**

Permits Issued: **7**

TOTALS:	Total Projects:	32
	Permits Issued:	32

Total Fees:

\$1,470.00

Vance County Planning & Development's
Planning Activity
08/26/16 to 09/25/16

Project Description	Project Start Date	Short Address	Owner Name	Total Fees
Brown/Jones recombination	09/12/2016	860 MT Pleasant Church Rd.	Brown Theodore Scott	\$30.00
Plan - Plat (Exempt)				
Total Fees		\$30.00		
Proposed to rezone from R30 to AR 1150 Gun Club Rd 04070 01004B	09/14/2016	1198 Gun Club Rd.	Lancaster Wayne Arnold	\$250.00
Plan - Rezoning				
Total Fees		\$250.00		
Gean Bobbitt lot split creating two new lots	09/06/2016	1898 Old Watkins Rd.	Bobbitt Gean W	\$175.00
Plan - Subdivision (Minor)				
Total Fees		\$175.00		
TOTALS:	Total Projects:			3
	Total Fees:			\$455.00

Fee Collection Subtotal Report

Sorted by Source

Report for 08/26/2016 to 09/25/2016

Report Date 09/26/2016

Date Paid	Enter Date	ID #	Source	Fee Paid For	How Paid	Account	Receipt	Fee
09/01/2016	09/01/2016	201793	Building	RE-INSPECTION	Credit Card		RN-00019	\$55.00
Fees Collected								\$55.00
09/14/2016	09/14/2016		Misc. Fees	MAPS	Billed			\$6.00
09/22/2016	09/22/2016		Misc. Fees	MAPS	Billed			\$3.00
Fees Collected								\$9.00
09/02/2016	09/02/2016	114734	Plumbing	WATER TAP	Check		RN-00019	\$125.00
09/08/2016	09/08/2016	120533	Plumbing	WATER TAP	Check		RN-00019	\$125.00
09/14/2016	09/14/2016	202056	Plumbing	WATER TAP	Cash		RN-00019	\$125.00
Fees Collected								\$375.00
Total Fees Collected								\$439.00

Water Tap Report

Report for 08/26/2016 to 09/25/2016

Report Date 09/26/2016

Notification Number	Notification Date	Notification Type	Property Parcel Number	Property Location	Owner Name	Type of Tap	Tap Fee
U2016-0308	09/02/20	WATER TAP	0333 01006	5387 THOMAS RD	WHITE, WILLIAM W	WATER TAP	\$125
U2016-0309	09/08/20	WATER TAP	0537 01058	419 HAMP FALKNER RD	RENN, MALCOLM JR, & JESSICA	WATER TAP	\$125
U2016-0310	09/14/20	WATER TAP	0537 01057	370 HAMP FALKNER RD	RENN, RUTH & MALCOM R, SR	WET TAP	\$125

Summary

Notifications Issued: 3

Water Tap Fees Total: \$375.00

RECREATION/PARKS

AUGUST 2016 RECREATION PROGRAM SUMMARY

RECREATION PROGRAM DIVISION

YOUTH ATHLETICS

SPORT	GAMES	PRACTICES	SPECTATOR	PARTICIPANT HOURS	COACHES MEETINGS
Fall Sports	0	15	274	282	9

- ✚ Athletics Unit has 1 new Flag Football team ages 5-9 and 1 new tackle football team ages 7-9 for the 2016 season. These teams will play against Warren and Oxford Parks & Recreation Department youth teams.

RECREATION PROGRAMS

- ✚ Golden Age Club - conducted 5 weekly meetings that included a trip to Raleigh for lunch, a tour of WRAL and a lunch trip out in Franklinton with a monthly attendance of 46 members.
- ✚ Visually Impaired Program (VIP) – this program works with visually impaired citizens and has volunteers who provided recreational activities that included bingo, bowling, and a support group meeting with a monthly attendance of 21.
- ✚ Henderson Rec Players- “*You’re a Good Man, Charlie Brown*” was presented with 3 night performances and 1 matinee performance at E.M. Rollins Auditorium with a total of 571 in attendance. There was about 30 cast and crew members who participated in this show’s rehearsals and performances.
- ✚ Special Olympics- held a committee meeting, and planned the upcoming seasons of Bocce and Basketball.
- ✚ Julie Allred, Recreation Program Supervisor attended the monthly Senior Center Advisory Council meeting which was the Senior Center Tea event.
- ✚ Arthritis Foundation Exercise Program – held 4 classes for this low-impact, joint safe program developed for people with arthritis and proven to decrease pain and stiffness while increasing flexibility and range of motion

AYCOCK RECREATION CENTER

- ✚ The Aycock Recreation Department is helping the city and county start an employee wellness program. The Aycock Recreation Department is providing free memberships to all City, County, and Vance County School employees. There were a total of 28 registered city members, 71 registered county members and 98 Vance County School employees registered for the month of August.
- ✚ TOWN (Taking off Weight Now) group meets on Friday mornings with a total of 50 participants for the month.
- ✚ Scheduled 1 community/non-profit meeting for a total of 2 hours of usage and a total of 25 participants.
- ✚ Scheduled 3 rentals for a total of 21 hours of usage and a total of 305 participants.
- ✚ Vance Charter utilized the Aycock Recreation Center gym for volleyball practices and games Monday- Fridays from 4-6pm for the month of August.
- ✚ NVHS utilized the Aycock Recreation Center for volleyball practices August 2-August 5th from 10:30-12:30pm.
- ✚ SVHS utilized the Aycock Recreation Center for volleyball practices August 2-August 5th from 8am -10am.
- ✚ Henderson Colligate utilized the old Aycock Gym for volleyball practice Monday – Thursday from 5pm-7pm for the month of August.
- ✚ Henderson Colligate utilized the small field for soccer practice Monday – Thursday from 5pm-7pm for the month of August.
- ✚ There was a total of 2909 citizens visited/used the Center for the month
- ✚ (Excludes numbers for rentals/meetings/classes, aquatics events, and youth athletics)
- ✚ Slide N Glide Fitness is 8 week session July 12th –August 30th 2016
- ✚ 6:15-7pm. This class is designed for participants to learn the newest slides while working up a sweat .There were 16 participants for the month of August.
- ✚ Arthritis Class began on August 16th 2016. This class is held on Tuesday and Thursday at 2pm. This is a low-impact joint safe program that is developed for people with arthritis and has been proven to decrease pain and stiffness while increasing flexibility and range of motion.

AYCOCK SUMMER DAY CAMP 2016

✚ The Aycock Recreation Summer Day Camp 2016 has been a wonderful experience for the campers and staff. Camp was a 9 week program from Monday, June 13, 2016 through Friday, August 12, 2016 and ran Monday - Friday from 8:00 am until 6:00 pm. Camp programming was divided into 3 sessions Mind, Body, and Spirit; which each lasted 3 weeks. Session 1 (body) was weeks 1, 2, and 3 (June 13, 2016 – July 1, 2016). Session 2 (spirit) was weeks 4, 5, and 6 (July 5, 2016 – July 22, 2016), and session 3 (mind) was weeks 7, 8, and 9 (July 25, 2016 – August 12, 2016). Campers did a parent presentation at the end of each session and also participated in weekly field trips. During the body session we focused on the importance of staying active and eating healthy. We had the following volunteers during this session: Ms. Marilyn Rasheed who did a week long cooking class with the campers; Mr. John Seward who engaged the campers in a mini basketball clinic; Mrs. Ardis Crews who taught the campers all about gardening and fresh farm grown foods, and Ms. Hilda Delbridge who gave the campers tennis lessons. Week 1 included a walking tour of downtown Henderson where the older campers got the opportunity to see how their city works. They visited the following places: City Hall, The Vance County court house, The Henderson Police department, The Henderson Daily Dispatch, Bank of America, United States Postal Service office, Office of veterans affairs, and ACTS of Henderson while the Fire Department and EMS staff came to visit and brought their equipment to the center for younger campers to view and ask questions. Week 2 campers participated in a healthy body exhibit there they had the opportunity to walk through the human body as different types of healthy foods and understand what the importance of each food category is to the different parts of the body. Week 3 campers got to put those healthy bodies to good use at Skyzone Durham Indoor Trampoline Park. Session 2 was focused on spirit and campers were exposed to many different forms of arts. There was also a host of volunteers who came to offer their talents during this session. Mrs. Cindy Clark and Ms. Maggie Clark came and completed an entire musical with the campers called Bebop with Aesop which was well attended by family and friends. Ms. Lynita Henderson and Ms. Amaya Brown-Douglas taught the campers a hip hop dance routine. Mrs. Monique Taylor-Eugene did drama and Ms. Lawanda Wilkins-Jones did creative writing with campers. Deputy Sherriff S.H. Cowan talked with campers about the importance of being a good friend and not bullying. During session 2 campers went to the movies to see Finding Dora and the BFG (Big Friendly Giant), and visited the Contemporary Art Museum of Raleigh. Session 3 was just as fun as the focus with mind. During week 7 counselors put on a science fair for the campers. There were 8 science fair projects that included learning about gas, gravity, soil, the water cycle, their taste buds, the effects of salt on water, making putty, and acid. Towards the end of the weeks campers had the chance to vote for their favorites. Week 8 campers learned all about disaster preparedness and had an opportunity to learn about the plants and wildlife that are indigenous to Fox Pond Park with Park Ranger Whitney. Campers also had the opportunity to visit Durham Life and Science Museum and Marbles Museum during these two weeks and also had a visit from K97.5's Brian Dawson for a midday radio party. The last week was all about water safety and water fun. Campers played water games as well as had the opportunity to swim daily. Each camper was also given swim lessons this week. There was a closing camp cookout on August 10, 2016 and an inflatable water slide and snow cone fun day on August 11, 2016.

MEETINGS

- ✚ On August 15th 2016 a staff meeting was held to discuss upcoming programs, events, and activities. We also discussed job expectations and the new register policy. This meeting was held to make sure everyone understand their expectations and aware of what's go on at the Henderson Vance Recreation & Parks Department.

YOUTH SERVICES

Community Service/Restitution

- ✚ Two Admissions and one termination for the month – one youth working on completing mandated hours
- ✚ 2015-16 Final Accounting Report was entered into NJC Allies and submitted to NC Department of Public Safety, Juvenile Justice Division prior to August 31 deadline.

Project Youth Outreach – Interpersonal Skills/Guided Growth Program

- ✚ Program staff contacted schools personnel to get referrals for operating PYO.
- ✚ 2015-16 Final Accounting Report was entered into NC Allies and submitted to NC Department of Public Safety prior to the August 31 deadline.

Teen Court

- ✚ One youth is still working on finishing up mandated sanctions.
- ✚ One admission for the month and one referral pending admission
- ✚ 2015-16 Final Accounting Report was entered into NC Allies and submitted to NC Department of Public Safety prior to the August 31 deadline.
- ✚ Shantel Hargrove assisted with DREAM performances that was held August 26 and 27 for the PULL event held at Aycock Recreation Complex and Chestnut Street Park

COMMUNITY INVOLVEMENT and TRAINING

- ✚ There were numerous community board participation by staff: United Way of Vance County, Safe Kids, Boys & Girls Club, Juvenile Crime Prevention Council, Kerr-Tar Council of Governments WIA Youth Council, Judicial Attendance Council and Youth Council, Parenting Task Force, and Cardinal Innovations Care Review team.
- ✚ Gregory Kelly and Donna Stearns attended the Night out against Crime Event held in downtown Henderson.
- ✚ Shantel Hargrove and Gregory Kelly attended the Community Service and Teen Court Joint Conference August 16-19 in Burlington.

- ✚ Candace Williams and Donna Stearns attended the Eastern AHEC State of the Art Children's Conference held in New Bern on August 24 – 26. Donna served on the Planning Committee for the conference.

AQUATICS

- ✚ Water Aerobics Class was held 37 times with a total of 416 participants.
- ✚ A total of 6 rentals were scheduled with 9.5 hours of usage and 123 participants.
- ✚ Practice was scheduled for 1 swim team 2 times with 61 participants and 4 hours of usage.
- ✚ Group swimming lessons were held 121 times with 65 participants and 13.5 hours of usage.
- ✚ Groups were scheduled 10 times with 20 hours of usage and 302 participants.

GRANTS & PARTNERSHIPS

- ✚ Henderson- Vance Recreation & Parks Department received the reallocated funds of \$10,600.00 from the Triangle North Healthcare Foundation for redo the Phase II of the grant where there were erosion issues.
- ✚ Henderson-Vance Recreation and Parks Department received \$2500.00 Grant from the Carolina Panther Charities to provide a challenger flag football program for participants with special needs.
- ✚ **PULL WEEKEND**
Gregory Kelly assisted Recreation and Parks Director, Kendrick Vann with the PULL (PEACE – UNITY– LOVE – LIVE) Weekend events that started Friday, August 26 with a Charity Basketball Game at Aycock Recreation Center between Dunk Godz vs Brian Dawson Ballers from 6:00 – 9:00 pm. On Saturday, August 27 events included: a Basketball Game with Dunk Godz and Community Players at Chestnut Street Park from 10:00 am to 2:00 pm; from 2:00 – 6:00 pm there was a Community Cookout and distribution of backpacks that included school supplies given out at Cotton Memorial Church; and a Community Softball Game at Aycock Recreation Complex from 7:00 – 9:00 pm. On Sunday, August 28, Kuts for Kids (free haircuts for school age kids) was held at ExQuizid Cuts and Touch of Class.

DATE 8/31/16 100 REAL AND LISTED PERSONAL
 TIME 17:18:29 REVENUE UNIT: ALL
 USER MARTHA

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 1
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIGINAL DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DISCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2000	00 VANCE COUNTY TAXES	122,344.23		100,174.16		21,524.95		645.12
	A ASSESSMENT	27,900.00		17,234.52		10,665.48		
	L LATE LISTING	86.71		6.59		80.12		
	* YEAR TOTAL	150,330.94		117,415.27		32,270.55	99.58	645.12
2001	00 VANCE COUNTY TAXES	199,122.20		130,646.17		67,251.26		1,224.77
	A ASSESSMENT	37,026.89		23,726.14		13,300.75		
	L LATE LISTING	165.27		136.13		29.14		
	* YEAR TOTAL	236,314.36		154,508.44		80,581.15	99.49	1,224.77
2002	00 VANCE COUNTY TAXES	240,406.36		203,439.02		36,576.44		390.90
	A ASSESSMENT	46,875.00		35,174.85		11,700.15		
	L LATE LISTING	2,745.38		1,370.39		1,374.99		
	* YEAR TOTAL	290,026.74		239,984.26		49,651.58	99.87	390.90
2003	00 VANCE COUNTY TAXES	289,381.07		260,500.41		24,516.80		4,363.86
	A ASSESSMENT	60,244.20		49,900.92		10,268.28		75.00
	L LATE LISTING	2,607.42		1,566.00		1,001.37		40.05
	* YEAR TOTAL	352,232.69		311,967.33		35,786.45	98.73	4,478.91
2004	00 VANCE COUNTY TAXES	379,828.78	901.28	354,636.67		22,031.48		3,160.63
	A ASSESSMENT	71,100.00		62,517.42		8,507.58		75.00
	L LATE LISTING	1,352.83		1,005.40		310.58		36.85
	* YEAR TOTAL	452,281.61	901.28	418,159.49		30,849.64	99.28	3,272.48
2005	00 VANCE COUNTY TAXES	617,234.18		589,161.03		11,982.00		16,091.15
	A ASSESSMENT	127,695.00		116,582.57		3,407.00		7,705.43
	L LATE LISTING	1,996.39		1,549.43		34.31		412.65
	* YEAR TOTAL	746,925.57		707,293.03		15,423.31	96.76	24,209.23
2006	00 VANCE COUNTY TAXES	4,705,597.14	11,816.19	4,677,388.74		12,044.96		16,163.44
	A ASSESSMENT	647,352.04		633,830.88		3,979.81		9,541.35
	L LATE LISTING	5,123.65		4,491.56		130.22		501.87
	* YEAR TOTAL	5,358,072.83	11,816.19	5,315,711.18		16,154.99	99.52	26,206.66
2007	00 VANCE COUNTY TAXES	16,516,588.68	21,869.50	16,483,445.64		15,593.83		17,549.21

DATE 8/31/16 100 REAL AND LISTED PERSONAL
 TIME 17:18:29 REVENUE UNIT: ALL
 USER MARTHA

VANCE COUNTY
 LEVY COLLECTED REPORT
 AS OF RUN DATE

REVENUE UNIT/ YEAR

PAGE 2
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2008	A ASSESSMENT	1,780,913.04		1,767,409.80		5,718.80		7,784.44
	L LATE LISTING	7,783.59		7,472.30		44.63		266.66
	* YEAR TOTAL	18,305,285.31	21,869.50	18,258,327.74		21,357.26	99.87	25,600.31
	VANCE COUNTY TAXES	18,501,368.11	36,640.61	18,458,325.31		23,000.89		20,041.91
2009	A ASSESSMENT	1,934,885.01		1,915,779.26		7,907.47		11,198.28
	L LATE LISTING	7,805.78		7,203.96		116.15		485.67
	* YEAR TOTAL	20,444,058.90	36,640.61	20,381,308.53		31,024.51	99.85	31,725.86
	VANCE COUNTY TAXES	18,208,394.81	3,665.66	18,159,726.46		28,536.52		20,131.83
2010	A ASSESSMENT	1,934,672.50		1,913,241.28		10,554.50		10,876.72
	L LATE LISTING	10,545.82		10,046.37		66.94		432.51
	* YEAR TOTAL	20,153,613.13	3,665.66	20,083,014.11		39,157.96	99.85	31,441.06
	VANCE COUNTY TAXES	18,236,686.34	7,148.78	18,158,492.80		53,855.01		24,338.53
2011	A ASSESSMENT	1,959,510.00		1,924,772.38		20,912.50		13,825.12
	L LATE LISTING	20,586.48		14,561.55		5,337.93		687.00
	* YEAR TOTAL	20,216,782.82	7,148.78	20,097,826.73		80,105.44	99.81	38,850.65
	VANCE COUNTY TAXES	18,773,059.43	238,861.19	18,425,308.41		305,816.76		41,934.26
2012	A ASSESSMENT	2,029,845.00	15,210.00	1,961,976.39		51,321.77		16,546.84
	L LATE LISTING	64,093.56	52,876.14	42,162.92		19,250.90		2,679.74
	* YEAR TOTAL	20,866,997.99	306,947.33	20,429,447.72		376,389.43	99.71	61,160.84
	VANCE COUNTY TAXES	19,656,450.38	424,167.90	19,145,656.15		405,663.15		105,131.08
2013	A ASSESSMENT	2,046,087.50	27,357.50	1,964,030.13		57,309.08		24,748.29
	L LATE LISTING	82,972.04	64,306.93	47,671.95		27,590.48		7,709.61
	* YEAR TOTAL	21,785,509.92	515,832.33	21,157,358.23		490,562.71	99.37	137,588.98
	VANCE COUNTY TAXES	19,746,595.08	164,244.68	19,381,484.30		266,041.58		99,069.20
2014	A ASSESSMENT	2,036,960.00	8,885.00	1,957,548.18		47,657.50		31,754.32
	L LATE LISTING	42,307.82	19,399.94	34,008.63		3,775.51		4,523.68
	* YEAR TOTAL	21,825,862.90	192,529.62	21,373,041.11		317,474.59	99.38	135,347.20
	VANCE COUNTY TAXES	19,826,172.17	170,007.09	19,472,474.01		163,898.46		189,799.70
2014	A ASSESSMENT	2,000,300.00	22,100.00	1,936,121.43		29,172.50		35,006.07
	L LATE LISTING	37,614.91	19,555.75	23,100.79		6,932.35		7,581.77

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
*	YEAR TOTAL	21,864,087.08	211,662.84	21,431,696.23		200,003.31	98.94	232,387.54
2015 00	VANCE COUNTY TAXES	19,985,562.80	445,693.84	19,144,660.91		147,028.20		693,873.69
A	ASSESSMENT	1,957,485.00	18,345.00	1,855,977.15		10,180.00		91,327.85
L	LATE LISTING	77,582.22	69,538.27	25,009.56		28,823.65		23,749.01
*	YEAR TOTAL	22,020,630.02	533,577.11	21,025,647.62		186,031.85	96.33	808,950.55
2016 00	VANCE COUNTY TAXES	19,999,056.56	123,909.80	1,499,497.58		80,636.31		18,418,922.67
A	ASSESSMENT	2,035,735.00	32,020.00	162,473.76		12,702.50		1,860,558.74
L	LATE LISTING	31,460.89	24,699.40	1,199.86		76.96		30,184.07
*	YEAR TOTAL	22,066,252.45	180,629.20	1,663,171.20		93,415.77	7.97	20,309,665.48
**	REV UNT TOT	217,135,265.26	2,023,220.45	193,165,878.22		2,096,240.50	89.93	21,873,146.54

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2000	00 VANCE COUNTY TAXES	51,147.03		15,739.14		35,307.78		100.11
	* YEAR TOTAL	51,147.03		15,739.14		35,307.78	99.81	100.11
2001	00 VANCE COUNTY TAXES	61,032.85		19,463.85		41,562.69		6.31
	* YEAR TOTAL	61,032.85		19,463.85		41,562.69	99.99	6.31
2002	00 VANCE COUNTY TAXES	64,790.81		28,623.03		36,167.78		
	* YEAR TOTAL	64,790.81		28,623.03		36,167.78	100.00	
2003	00 VANCE COUNTY TAXES	65,201.36		33,554.98		31,646.38		
	* YEAR TOTAL	65,201.36		33,554.98		31,646.38	100.00	
2004	00 VANCE COUNTY TAXES	79,393.27		49,371.22		30,022.05		
	* YEAR TOTAL	79,393.27		49,371.22		30,022.05	100.00	
2005	00 VANCE COUNTY TAXES	232,362.23		202,864.67		40.07		29,457.49
	* YEAR TOTAL	232,362.23		202,864.67		40.07	87.33	29,457.49
2006	00 VANCE COUNTY TAXES	1,709,684.20		1,680,148.47		264.42		29,271.31
	L LATE LISTING	.30-		.30-				
	* YEAR TOTAL	1,709,683.90		1,680,148.17		264.42	98.29	29,271.31
2007	00 VANCE COUNTY TAXES	2,672,490.30		2,643,685.00		1,550.06		27,255.24
	* YEAR TOTAL	2,672,490.30		2,643,685.00		1,550.06	98.99	27,255.24
2008	00 VANCE COUNTY TAXES	2,377,859.90		2,353,693.06		623.51		23,543.33
	L LATE LISTING	.03-		.03-				
	* YEAR TOTAL	2,377,859.87		2,353,693.03		623.51	99.01	23,543.33
2009	00 VANCE COUNTY TAXES	2,026,433.15		1,998,816.72		1,922.37		25,694.06
	L LATE LISTING	.02-		.02-				
	* YEAR TOTAL	2,026,433.13		1,998,816.70		1,922.37	98.74	25,694.06

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2010 00	VANCE COUNTY TAXES	1,794,422.05	3,658.97	1,743,243.43		27,132.76		24,045.86
*	YEAR TOTAL	1,794,422.05	3,658.97	1,743,243.43		27,132.76	98.66	24,045.86
2011 00	VANCE COUNTY TAXES	2,231,343.97	11,437.28	2,153,380.09		49,333.46		28,630.42
*	YEAR TOTAL	2,231,343.97	11,437.28	2,153,380.09		49,333.46	98.72	28,630.42
2012 00	VANCE COUNTY TAXES	2,154,248.50	5,477.76	2,065,260.27		55,247.12		33,741.11
*	YEAR TOTAL	2,154,248.50	5,477.76	2,065,260.27		55,247.12	98.44	33,741.11
2013 00	VANCE COUNTY TAXES	1,319,211.80	5,342.72	1,259,220.63		29,769.71		30,221.46
*	YEAR TOTAL	1,319,211.80	5,342.72	1,259,220.63		29,769.71	97.71	30,221.46
2014 00	VANCE COUNTY TAXES	3,592.87	879.64	3,115.49		83.85		393.53
*	YEAR TOTAL	3,592.87	879.64	3,115.49		83.85	89.05	393.53
2015 00	VANCE COUNTY TAXES	310.14	310.14	291.18				18.96
*	YEAR TOTAL	310.14	310.14	291.18			93.89	18.96
**	REV UNT TOT	16,843,524.08	27,106.51	16,250,470.88		340,674.01	98.51	252,379.19

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2003 00	VANCE COUNTY TAXES	77.41		74.57		2.84		
*	YEAR TOTAL	77.41		74.57		2.84	100.00	
2006 00	VANCE COUNTY TAXES	354,990.15		354,990.15				
*	YEAR TOTAL	354,990.15		354,990.15			100.00	
2007 00	VANCE COUNTY TAXES	559,394.08		559,394.08				
L	LATE LISTING	12.67		12.67				
*	YEAR TOTAL	559,406.75		559,406.75			100.00	
2008 00	VANCE COUNTY TAXES	641,262.39		641,262.39				
*	YEAR TOTAL	641,262.39		641,262.39			100.00	
2009 00	VANCE COUNTY TAXES	622,975.47		622,975.47				
L	LATE LISTING	24.24		24.24				
*	YEAR TOTAL	622,999.71		622,999.71			100.00	
2010 00	VANCE COUNTY TAXES	605,674.17		605,674.17				
*	YEAR TOTAL	605,674.17		605,674.17			100.00	
2011 00	VANCE COUNTY TAXES	609,356.48		609,356.48				
*	YEAR TOTAL	609,356.48		609,356.48			100.00	
2012 00	VANCE COUNTY TAXES	607,921.29		607,921.29				
*	YEAR TOTAL	607,921.29		607,921.29			100.00	
2013 00	VANCE COUNTY TAXES	608,310.46		608,310.46				
*	YEAR TOTAL	608,310.46		608,310.46			100.00	
2014 00	VANCE COUNTY TAXES	609,191.68		608,276.86				914.82
*	YEAR TOTAL	609,191.68		608,276.86			99.85	914.82

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORI G/ DI SC	DI SC BILLS I NCL I N (A)	(B) LEVY PAI D/ DSCNTS	DI SCOUNTS I NCL I N (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDI NG
2015 00	VANCE COUNTY TAXES	688,091.16	24.26	687,975.61		1.58		113.97
*	YEAR TOTAL	688,091.16	24.26	687,975.61		1.58	99.99	113.97
**	REV UNT TOT	5,907,281.65	24.26	5,906,248.44		4.42	99.99	1,028.79

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2002	12 FIRE DISTRICT TAXES	4,124.55		3,317.20		807.35		
	* YEAR TOTAL	4,124.55		3,317.20		807.35	100.00	
2003	12 FIRE DISTRICT TAXES	6,729.53		6,036.18		573.59		119.76
	* YEAR TOTAL	6,729.53		6,036.18		573.59	98.23	119.76
2004	12 FIRE DISTRICT TAXES	8,740.21	28.59	8,172.70		487.65		79.86
	* YEAR TOTAL	8,740.21	28.59	8,172.70		487.65	99.09	79.86
2005	12 FIRE DISTRICT TAXES	13,511.98		12,946.05		187.94		377.99
	L LATE LISTING			.20		.20-		
	* YEAR TOTAL	13,511.98		12,946.25		187.74	97.21	377.99
2006	12 FIRE DISTRICT TAXES	89,836.07	404.13	89,276.56		184.94		374.57
	* YEAR TOTAL	89,836.07	404.13	89,276.56		184.94	99.59	374.57
2007	12 FIRE DISTRICT TAXES	342,310.78	723.66	341,693.54		231.37		385.87
	* YEAR TOTAL	342,310.78	723.66	341,693.54		231.37	99.89	385.87
2008	12 FIRE DISTRICT TAXES	397,167.68	1,220.07	396,339.05		412.35		416.28
	L LATE LISTING			.17		.21-		.04
	* YEAR TOTAL	397,167.68	1,220.07	396,339.22		412.14	99.90	416.32
2009	12 FIRE DISTRICT TAXES	403,358.41	120.39	402,421.28		475.34		461.79
	L LATE LISTING			1.26		1.58-		.32
	* YEAR TOTAL	403,358.41	120.39	402,422.54		473.76	99.89	462.11
2010	12 FIRE DISTRICT TAXES	402,067.02	235.37	400,662.58		817.68		586.76
	L LATE LISTING			1.98		2.30-		.32
	* YEAR TOTAL	402,067.02	235.37	400,664.56		815.38	99.86	587.08
2011	12 FIRE DISTRICT TAXES	413,720.18	4,886.84	406,460.99		6,366.78		892.41

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
	L LATE LISTING	1,123.56	859.87	673.97		418.56		31.03
	* YEAR TOTAL	414,843.74	5,746.71	407,134.96		6,785.34	99.78	923.44
2012	12 FIRE DISTRICT TAXES	666,994.21	7,263.01	633,739.93		31,636.09		1,618.19
	L LATE LISTING	1,961.06	1,180.07	1,498.61		418.69		43.76
	* YEAR TOTAL	668,955.27	8,443.08	635,238.54		32,054.78	99.76	1,661.95
2013	12 FIRE DISTRICT TAXES	655,653.87	4,628.49	646,283.74		6,186.94		3,183.19
	L LATE LISTING	1,340.28	323.26	1,155.61		138.15		46.52
	* YEAR TOTAL	656,994.15	4,951.75	647,439.35		6,325.09	99.51	3,229.71
2014	12 FIRE DISTRICT TAXES	649,950.65	5,833.35	639,016.72		4,674.65		6,259.28
	L LATE LISTING	1,199.80	420.65	899.70		196.38		103.72
	* YEAR TOTAL	651,150.45	6,254.00	639,916.42		4,871.03	99.03	6,363.00
2015	12 FIRE DISTRICT TAXES	647,489.28	7,381.65	624,783.46		5,905.51		16,800.31
	L LATE LISTING	1,625.22	1,352.19	411.50		1,154.13		59.59
	* YEAR TOTAL	649,114.50	8,733.84	625,194.96		7,059.64	97.41	16,859.90
2016	12 FIRE DISTRICT TAXES	650,344.60	2,223.96	52,766.01		2,356.36		595,222.23
	L LATE LISTING	388.65	169.69	45.52		3.87		339.26
	* YEAR TOTAL	650,733.25	2,393.65	52,811.53		2,360.23	8.48	595,561.49
	** REV UNT TOT	5,359,637.59	39,255.24	4,668,604.51		63,630.03	88.30	627,403.05
	*** GROUP TOTAL	274,610,601.74	2,876,013.02	243,879,025.03		2,537,421.48	89.74	28,194,155.23

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2002	12 FIRE DISRICT TAXES	727.43		385.85		341.58		
	* YEAR TOTAL	727.43		385.85		341.58	100.00	
2003	12 FIRE DISRICT TAXES	1,378.08		786.42		591.66		
	* YEAR TOTAL	1,378.08		786.42		591.66	100.00	
2004	12 FIRE DISRICT TAXES	1,770.44		1,170.00		600.44		
	* YEAR TOTAL	1,770.44		1,170.00		600.44	100.00	
2005	12 FIRE DISRICT TAXES	5,276.33		4,693.92		1.32		581.09
	* YEAR TOTAL	5,276.33		4,693.92		1.32	88.99	581.09
2006	12 FIRE DISRICT TAXES	40,840.25		40,310.69		7.62		521.94
	* YEAR TOTAL	40,840.25		40,310.69		7.62	98.73	521.94
2007	12 FIRE DISRICT TAXES	63,154.07		62,579.33		46.40		528.34
	* YEAR TOTAL	63,154.07		62,579.33		46.40	99.17	528.34
2008	12 FIRE DISRICT TAXES	56,307.26		55,844.20		16.43		446.63
	* YEAR TOTAL	56,307.26		55,844.20		16.43	99.21	446.63
2009	12 FIRE DISRICT TAXES	48,832.57		48,160.00		41.41		631.16
	* YEAR TOTAL	48,832.57		48,160.00		41.41	98.71	631.16
2010	12 FIRE DISRICT TAXES	42,756.54	102.48	41,933.08		262.08		561.38
	* YEAR TOTAL	42,756.54	102.48	41,933.08		262.08	98.69	561.38
2011	12 FIRE DISRICT TAXES	53,858.96	284.46	52,259.89		969.29		629.78
	* YEAR TOTAL	53,858.96	284.46	52,259.89		969.29	98.84	629.78
2012	12 FIRE DISRICT							

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	TAXES	67,638.35	174.39	65,355.42		1,251.99		1,030.94
	* YEAR TOTAL	67,638.35	174.39	65,355.42		1,251.99	98.48	1,030.94
2013 12	FIRE DISTRICT TAXES	48,243.68	202.41	46,316.08		933.21		994.39
	* YEAR TOTAL	48,243.68	202.41	46,316.08		933.21	97.94	994.39
2014 12	FIRE DISTRICT TAXES	112.52	43.70	94.26		4.29		13.97
	* YEAR TOTAL	112.52	43.70	94.26		4.29	87.59	13.97
2015 12	FIRE DISTRICT TAXES	.96	.96					.96
	* YEAR TOTAL	.96	.96					.96
	** REV UNT TOT	430,897.44	808.40	419,889.14		5,067.72	98.63	5,940.58
	*** GROUP TOTAL	21,536,372.01	33,374.46	20,712,494.95		473,241.28	98.38	350,635.78

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING

****	GRAND TOTAL	304,136,304.13	2,909,415.81	272,579,043.47		3,010,663.47	90.62	28,546,597.19

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2006	12 FIRE DISRICT TAXES	7,269.34		7,269.34				
	* YEAR TOTAL	7,269.34		7,269.34			100.00	
2007	12 FIRE DISRICT TAXES	9,800.62		9,800.62				
	* YEAR TOTAL	9,800.62		9,800.62			100.00	
2008	12 FIRE DISRICT TAXES	10,987.24		10,987.24				
	* YEAR TOTAL	10,987.24		10,987.24			100.00	
2009	12 FIRE DISRICT TAXES	10,969.95		10,969.95				
	* YEAR TOTAL	10,969.95		10,969.95			100.00	
2010	12 FIRE DISRICT TAXES	10,818.60		10,818.60				
	* YEAR TOTAL	10,818.60		10,818.60			100.00	
2011	12 FIRE DISRICT TAXES	11,212.98		11,212.98				
	* YEAR TOTAL	11,212.98		11,212.98			100.00	
2012	12 FIRE DISRICT TAXES	17,464.01		17,464.01				
	* YEAR TOTAL	17,464.01		17,464.01			100.00	
2013	12 FIRE DISRICT TAXES	17,835.77		17,835.77				
	* YEAR TOTAL	17,835.77		17,835.77			100.00	
2014	12 FIRE DISRICT TAXES	18,076.29		18,076.29				
	* YEAR TOTAL	18,076.29		18,076.29			100.00	
2015	12 FIRE DISRICT TAXES	21,895.14	1.06	21,893.20				1.94
	* YEAR TOTAL	21,895.14	1.06	21,893.20			100.00	1.94
	** REV UNT TOT	136,329.94	1.06	136,328.00			100.00	1.94

DATE 8/31/16 * 150 PUBLIC UTILITIES
TIME 17:18:29 REVENUE UNIT: ALL
USER MARTHA

VANCE COUNTY
LEVY COLLECTED REPORT
AS OF RUN DATE

REVENUE UNIT/YEAR

PAGE 20
PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
***	GROUP TOTAL	7,989,330.38	28.33	7,987,523.49		.71	99.98	1,806.18

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR
DEPOSIT DATE RANGE 8/01/2016 THRU 8/31/2016
YEAR RANGE 2000 THRU 2016

REVENUE UNIT: 00 VANCE COUNTY

[illegible]

DATE 9/01/16
TIME 8:35:56
USER MARTHA

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR
DEPOSIT DATE RANGE 8/01/2016 THRU 8/31/2016
YEAR RANGE 2000 THRU 2016

FILE 2
PROG# CL2223A

REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
							1,610,578.81	1,722,474.49	
NET									
CURRENT YEAR PERCENTAGE		7.52			DM/ INTEREST				

DATE 9/01/16
TIME 8:35:56
USER MARTHA

VANCE COUNTY
TAX COLLECTIONS REPORT ALL RGDS BY UNIT/YEAR
DEPOSIT DATE RANGE 8/01/2016 THRU 8/31/2016
YEAR RANGE 2000 THRU 2016

PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2016	648,339.60	4,121.91	5,705.77	5,598.20	5,672.35	648,373.02	52,077.79	52,811.53	595,561.49
2015	20,407.19	12.00	12.00	12.00	47.17	20,372.02	1,591.55	3,509.22	16,862.80
2014	7,604.62					7,604.62	678.20	1,227.65	6,376.97
2013	4,627.98					4,627.98	296.36	403.88	4,224.10
2012	3,090.48					3,090.48	182.18	397.59	2,692.89
2011	1,645.86					1,645.86	33.77	92.64	1,553.22
2010	1,180.25					1,180.25	14.99	31.79	1,148.46
2009	1,105.49					1,105.49	8.80	12.22	1,093.27
2008	877.54					877.54	11.06	14.59	862.95
2007	922.48					922.48	2.84	8.27	914.21
2006	903.46					903.46	3.18	6.95	896.51
2005	959.08					959.08			959.08
2004	79.86					79.86			79.86
2003	119.76					119.76			119.76
2002									
2001									
TOTAL	691,863.65	4,133.91	5,717.77	5,610.20	5,719.52	691,861.90	54,900.72	58,516.33	633,345.57
CURRENT INTEREST & COLLECTORS FEES							15.92	93.11	
PRIOR INTEREST & COLLECTORS FEES							365.42	686.70	
TOTAL INTEREST & COLLECTORS FEES							381.34	779.81	
TOTAL PRIOR YEARS TAXES							2,822.93	5,704.80	
TOTAL TAXES & INTEREST & COLLECTORS FEES							55,282.06	59,296.14	
DISCOVERIES TAXES & INTEREST									
NET							55,282.06	59,296.14	

DATE 9/01/16
TIME 8:35:56
USER MARTHA

WARREN COUNTY
TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR
DEPOSIT DATE RANGE 8/01/2016 THRU 8/31/2016
YEAR RANGE 2000 THRU 2016

PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE

CURRENT YEAR PERCENTAGE 8.14									

DM/ INTEREST									

		NORTH CAROLINA DIVISION OF VETERANS AFFAIRS																												
		ACTIVITIES REPORTING FORM																												
County/District:		Vance #6													Year	/Month	2016	September												
		Correspondence Out			Request for Service (Telephone and In-Person)								Written Action Taken (claims & development)																	
					Telephone Calls & In Person	In-Person																								
Date	Name	Faxes/E-mail	Written	Other		OEF/OIF 2003-Present	Gulf War 1990-1991	Vietnam 1964 -1975	Korea 1950-1955	WWII 1941-1946	Other/Peace Time	Widow/Other	4138-development and follow-up	Compensation	DIC	Appeals - NOD; Form 9	Veteran's Pension	Widow's Pension	EVR - 21-8416	Education and Scholarships	Department of Defense	Medical	North Carolina Benefits	Presentations and briefings	Miscellaneous					
30-Aug	"	1	2	2	2			1			1		2								1			1						
31-Aug	"	2	2	2	9	3		5			3	1	3								1			6						
1-Sep	"		1	1	4	1	1				2		1								3									
2-Sep	"				0																									
6-Sep	"		1	2	6			3		1		1	3									1		2						
7-Sep	"			1	4	1	1			1	1	1	3											1						
8-Sep	"	1		1	1	2	1	2		1	1	4	5								1	1		3						
9-Sep	"				8			5	2		2	4	2								1			5						
12-Sep	"	1	2	3	10		1	4	1	1	4	2	1			1					3	1		8						
13-Sep	"		2	4	14			5	2	2	4		3			1								2						
14-Sep	"		3	7	18		5	5		1	5		2								6			8						
15-Sep	"	1	2	4	8	3	1	1		2	2	3	4								1			6						
16-Sep	"			1	3			1			2	1	2											1						
19-Sep	"				5		1	1	1		1	2	1		1									3						
20-Sep	"	3	4	3	14	3	2	4	1		2	5	5								1			9						
21-Sep	"	2	3	3	1		1	1			1		2											1						
22-Sep	"	4	4	2	7	2	1	2					1		1						1			4						
23-Sep	"	1	1		3					2														2						
26-Sep	"		1	1	5			3			1		3											2						
27-Sep	"																													
28-Sep	"																													
17-Sep	Veterans Standown Butner,NC (NGA)		1	1			1						1																	
	TOTAL		16	29	38	122	15	16	43	7	11	32	24	0	44	0	2	2	0	0	0	0	0	0	64					

Miscellaneous

APPOINTMENTS
October 3, 2016

Nursing Home Advisory Committee

Appoint Kenneth Thomas to fill unexpired term. The term expires July 2018.

**Application for Boards/Commissions/Committees
Vance County Board of Commissioners**

SEP 22 2016

Please complete each section.

Full Name Kenneth Thomas Date of Birth April 09, 1964
Home Address 435 Willow Creek Run Henderson NC 27537
Home Phone 252-915-9531
Current Employer DPS Human Resources
Job Title ADA Compliance Coordinator Years in current position 3
Business Phone 919-457-1220 Fax 919-582-6127

Duties My role in HR is the ADA Compliance Coordinator. I review and screen request for reasonable accommodation as indicated by federal and state laws. I observe and evaluate working conditions as to ensure if reasonable accommodation is warranted.

Other employment history Social Worker, Juvenile Court, Patients Advocacy, DDI Unit Manager, Healthcare Inspector, HR Analyst

It is the Board of Commissioners' goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and district residency.

District No. _____

Male ☒ Female _____

White _____ Black ☒ Hispanic _____ Native America _____ Asian _____ Other _____

Board/Commission/Committee Applying For (list only one per form) Nursing Home Advisory Committee

Why are you interested in serving on this Board/Commission/Committee? I feel that I have a lot to offer as a prior

Licensure and Certification Inspector for Nursing Homes. I have spent a number of years working in the Human Service field

and will be an asset to the committee by sharing my ideas and working as a team to promote quality care for the elderly.

Generally, the Board desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 3 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

North Carolina State Employee's Credit Union Advisory Board

DO NOT SUBMIT RESUMES/ATTACHMENTS

Interests/Skills/Areas of Expertise/Professional Organizations/Activities:

Deacon at Corner Stone Christian Church in Oxford. Family man, Father of 4 young adults, I am a Golfer, and love working outside.

I have a Master in Health Care Administration

I am a Certified Nursing Home Health Care Inspector. I have the knowledge and ability to interpret as well as implementing Federal and State law as it relates to Elderly Care.

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you?

Yes _____ No x If yes, please explain disposition: NONE

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No x If yes, please explain:

I understand that any situation which may arise to cause conflict of interest may create serious ethical or legal implications if appropriate discretion is not exercised or responsible action is not taken.

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the Clerk and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: _____

Date: _____

Form is invalid if not signed and dated.

Return completed form to:

Kelly H. Grissom
County Commissioners' Office
122 Young Street, Suite B
Henderson, NC 27536
Phone: (252)738-2003 Fax: (252) 738-2039