

## ***AGENDA***

**VANCE COUNTY BOARD OF COMMISSIONERS**

*November 7, 2016*

## Invocation

**Pastor Julia Alliger**

# Cokesbury United Methodist Church

- 1. Public Comments** (for those registered to speak by 5:45 p.m. - each speaker is limited to five minutes)
- 2. Appointment                      6:00 p.m.                      Kimberly Hunt, USDA  
504 Program**
- 3. Appointment                      6:15 p.m.                      Porcha Brooks, Tax Administrator  
2016 Revaluation Appeal Corrections**
- 4. Public Hearing    Amy Sandidge, Planning & Development  
Rezoning Request - Case RZ1610-1  
1150 Gun Club Road**
- 5. Water District Board  
a. Water Committee Report**
- 6. Committee Reports and Recommendations  
a. Properties Committee
  - Animal Shelter Construction - Change Order #5
  - Lease of Old Animal Shelter Property
  - Resolution from City - Delinquent Tax Collection Policies
  - Closed Session - Legal Matterb. Human Resources Committee
  - Closed Session - Personnel Matter**
- 7. Finance Director's Report  
a. Surplus Property  
b. Conveyance of Surplus Property  
c. Master Gardener Project at Farmers Market**
- 8. County Attorney's Report  
a. REO Property**
- 9. County Manager's Report  
a. Award of Service Weapon and Badge  
b. Local Records Retention Schedule Amendments  
c. Solid Waste Grant - Commingled Recyclables Compactors  
d. Award Replacement of Courthouse X-Ray System**

- 10.    Consent Agenda Items**
  - a.       Budget Amendments and Transfers**
  - b.       Tax Refunds and Releases**
  - c.       Ambulance Charge-Offs**
  - d.       Monthly Reports**
  - e.       Minutes**
  
- 11.    Closed Session**
  - a.       Economic Development**
  - b.       Legal Matter**
  - c.       Personnel Matter**

# ***AGENDA APPOINTMENT FORM***

*November 7, 2016*

***Name:*** Kimberly Hunt

***Name of Organization:*** USDA

***Purpose of appearance:*** Provide Information on 504 Program



## Rural Housing Service

*USDA is an equal opportunity, employer, and lender*

### Repair Loans and Grants

### Section 504 - Single Family Housing

**PROGRAM DESCRIPTION:** Low interest home improvement loans and grants, designed for very low income individuals (50% or less of the county median income.)

**TYPE OF ASSISTANCE:** Funds can be used for making basic repairs, installing essential features, or to remove health and safety hazards.

**ELIGIBILITY REQUIREMENTS:** Must be a rural resident or living in a town of up to 10,000 in population, have a reasonable credit history, own inadequate (but repairable) housing, proof of ownership: deed or life time rights, and have a very low adjusted income, and unable to obtain credit elsewhere.

**FUND AVAILABILITY AND MAXIMUM AMOUNTS:** Funding is based upon an annual appropriation. The maximum loan limit at one time is \$20,000.00. The lifetime grants maximum is \$7,500.00. (Must be 62 years of age or older for grant consideration)

**INTEREST RATE:** Interest rate is 1% A.P.R on loans.

**TERMS:** Up to 20 years.

**COLLATERAL:** A mortgage is taken when the loan is \$7,500.00 or greater.

**FEES:** None.

**CREDIT REQUIREMENTS:** Reasonable credit history is required.

**CONTACT:** Applications are available at the Rural Development office located at 853 South Beckford Drive, Suite A, Henderson, NC 27536 or call 252-438-3134 Ext.4

USDA is an equal opportunity provider, employer, and lender.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the form, call (866) 632-9992. Submit your completed form or letter to USDA by mail to: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).



**Exhibit 4-4**  
**Indicators of Unacceptable Credit**

- Little or no credit history. The lack of credit history on the credit report may be mitigated if the applicant can document a willingness to pay recurring debts through other acceptable means such as third party verifications or canceled checks. Due to impartiality issues, third party verifications from relatives of household members are not permissible.
- Payments on any installment account where the amount of the delinquency exceeded one installment for more than 30 days within the last 12 months.
- Payments on any revolving account which was delinquent for more than 30 days on two or more occasions within the last 12 months.
- A foreclosure that has been completed within the last 36 months.
- An outstanding Internal Revenue Service (IRS) tax lien or any other outstanding tax liens with no satisfactory arrangement for payment.
- Two or more rent or mortgage payments paid 30 or more days late within the last 2 years. If the applicant has experienced no other credit problems in the past 2 years, only 1 year of rent history will be evaluated. This requirement may be waived if the program loan will reduce shelter costs significantly and contribute to improved repayment ability.
- Outstanding collection accounts with a record of irregular payments with no satisfactory arrangements for repayment, or collection accounts that were paid in full within the last 6 months, unless the applicant had been making regular payments previously.
- Non-Agency debts written off within the last 36 months, unless the debt was paid in full at least 12 months ago.
- Agency debts that were debt settled within the past 36 months, or are being considered for debt settlement.
- Delinquency on a federal debt.
- A court-created or court-affirmed obligation or judgment caused by nonpayment that is currently outstanding or has been outstanding within the last 12 months, *except*:
  - ◊ A bankruptcy in which:
    - ◆ Debts were discharged more than 36 months prior to the date of application; or
    - ◆ Where an applicant successfully completed a bankruptcy debt restructuring plan and has demonstrated a willingness to meet obligations when due for the 12 months prior to the date of application.
  - ◊ A judgment satisfied more than 12 months before the date of application.

**An applicant with an outstanding judgment obtained by the United States in a Federal court, other than the United States Tax Court, is *not* eligible for a Section 502 loan. This requirement is statutory and cannot be waived.**

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To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the form, call (866) 632-9992. Submit your completed form or letter to USDA by mail to: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

# USDA Rural Development

## Area V Direct Income Limits

County	Loan Limit	Family Size							
		1	2	3	4	5	6	7	8
Chowan (21)	\$216,840								
Hertford (46)	\$216,840								
Halifax (42)	\$216,840								
Northampton (66)	\$216,840								
Vance (91)	\$216,840								
Warren (93)	\$216,840	\$25,400	\$25,400	\$25,400	\$25,400	\$33,550	\$33,550	\$33,550	\$33,550
		\$40,650	\$40,650	\$40,650	\$40,650	\$53,650	\$53,650	\$53,650	\$53,650
Pasquotank (70)	\$500,400	\$29,650	\$29,650	\$29,650	\$29,650	\$39,150	\$39,150	\$39,150	\$39,150
		\$47,450	\$47,450	\$47,450	\$47,450	\$62,650	\$65,650	\$65,650	\$62,650
Perquimans (72)	\$500,400	\$26,700	\$26,700	\$26,700	\$26,700	\$35,250	\$35,250	\$35,250	\$35,250
		\$42,700	\$42,700	\$42,700	\$42,700	\$56,350	\$56,350	\$56,350	\$56,350
Person (73)	\$280,600	\$29,100	\$29,100	\$29,100	\$29,100	\$38,450	\$38,450	\$38,450	\$38,450
		\$46,550	\$46,550	\$46,550	\$46,550	\$61,450	\$61,450	\$61,450	\$61,450
Currituck (27)	\$367,080								
Camden (15)	\$500,400	\$36,200	\$36,200	\$36,200	\$36,200	\$47,800	\$47,800	\$47,800	\$47,800
		\$57,900	\$57,900	\$57,900	\$57,900	\$76,450	\$76,450	\$76,450	\$76,450
Gates (37)	\$367,080								
Nash (64)	\$216,840								
Edgecombe (33)	\$216,840	\$26,350	\$26,350	\$26,350	\$26,350	\$34,800	\$34,800	\$34,800	\$34,800
		\$42,150	\$42,150	\$42,150	\$42,150	\$55,650	\$55,650	\$55,650	\$55,650
Durham (32)	\$280,600								
Orange (68)	\$280,600	\$35,650	\$35,650	\$35,650	\$35,650	\$47,050	\$47,050	\$47,050	\$47,050
		\$57,050	\$57,050	\$57,050	\$57,050	\$75,300	\$75,300	\$75,300	\$75,300
Granville (39)	\$216,840	\$30,400	\$30,400	\$30,400	\$30,400	\$40,150	\$40,150	\$40,150	\$40,150
		\$48,650	\$48,650	\$48,650	\$48,650	\$64,200	\$64,200	\$64,200	\$64,200
Franklin (35)	\$230,000	\$39,950	\$39,950	\$39,950	\$39,950	\$52,750	\$52,750	\$52,750	\$52,750
		\$63,900	\$63,900	\$63,900	\$63,900	\$84,350	\$84,350	\$84,350	\$84,350

Effective 06/15/2016

### USDA Rural Development - North Carolina GRH Income Limits - Maximum Adjusted Moderate Family Income

County	Family Size	
	1 to 4	5 to 8
Camden County, NC	\$83,250	\$109,900
Dare County, NC	\$80,700	\$106,500
Charlotte-Gastonia-Rock Hill, NC	\$78,800	\$104,000
Durham - Chapel Hill, NC	\$82,000	\$108,250
Raleigh - Cary, NC	\$91,850	\$121,250
Virginia Beach - Norfolk - Newport News, VA - NC	\$84,300	\$111,300
All other counties	\$75,650	\$99,850

Add 8% of 1-4 person limit for each person in excess of 8 persons

Moderate income is defined as the greater of 15% of the U.S. median family income or the average of the statewide and state-metro median family incomes of 15/80ths of the area low-income limit.

# PREQUAL INFORMATION WORKSHEET

DATE: \_\_\_\_\_

☐ Home Repair

☐ Home Purchase

County in which you wish to live: (check one) ☐ Franklin ☐ Granville ☐ Warren ☐ Vance ☐ Person

☐ Durham ☐ Orange ☐ Nash

## HEAD OF HOUSEHOLD INFORMATION

Applicant's Name: \_\_\_\_\_ Age \_\_\_\_\_ Social Security: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: (\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

Work Phone: (\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

Co-Applicant's Name: \_\_\_\_\_ Age \_\_\_\_\_ Social Security: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: (\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

Work Phone: (\_\_\_\_) - \_\_\_\_\_ - \_\_\_\_\_

Number of Dependents: \_\_\_\_\_ Ages of Dependents: \_\_\_\_\_

## WAGE INCOME

Number of Hours Worked Per Pay Period: Applicant's \_\_\_\_\_ Co Applicant's \_\_\_\_\_

Applicant's Income: \$ \_\_\_\_\_ ☐ Hourly ☐ Weekly ☐ Bi-weekly ☐ Monthly

Co-Applicant's Income: \$ \_\_\_\_\_ ☐ Hourly ☐ Weekly ☐ Bi-weekly ☐ Monthly

## NON-WAGE INCOME

Food Stamps: \$ \_\_\_\_\_ State Public Assistance (AFDC): \$ \_\_\_\_\_ SSA/SSI: \$ \_\_\_\_\_

Child Support: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_ (check one) PAID: ☐ Weekly ☐ Bi-Weekly ☐ Monthly

## OTHER ADULTS THAT WILL BE LIVING IN THE HOME-AGE 18 AND OVER

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Income: \$ \_\_\_\_\_ Social Security \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## DEBTS AND EXPENSES

Rent: \$ \_\_\_\_\_ Monthly Child Care Expenses: \$ \_\_\_\_\_ ☐ Weekly ☐ Bi-Weekly ☐ Month

## CREDITORS

Name of Creditors

Min. Monthly Payment

Outstanding Balance

Note: This information submitted is used to make a preliminary decision of eligibility for RHS assistance. The information submitted should be accurate as possible. Final eligibility will be determined after a complete application is submitted to Rural Development. Please return this form to Rural Development 853 S Beckford Drive, Suite A, Henderson, NC 27536 or Office: 252-438-3134 Ext 4 or Fax: 1-844-325-6826

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## NOTICE TO APPLICANT REGARDING PRIVACY ACT INFORMATION

The information requested on this form is authorized to be collected by the Rural Housing Service (RHS), Rural Business-Cooperative Services (RBS), Rural Utilities Service (RUS) or the Farm Service Agency (FSA) ("the agency") by title V of the Housing Act of 1949, as amended (42 U.S.C. 1471 et seq.) or by the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.), or by other laws administered by RHS, RBS, RUS or FSA.

Disclosure of information requested is voluntary. However, failure to disclose certain items of information requested, including your Social Security Number or Federal Identification Number, may result in a delay in the processing of an application or its rejection. Information provided may be used outside of the agency for the following purposes:

1. When a record on its face, or in conjunction with other records, indicates a violation or potential violation of law, whether civil, criminal or regulatory in nature, and whether arising by general statute or particular program statute, or by regulation, rule, or order issued pursuant thereto, disclosure may be made to the appropriate agency, whether Federal, foreign, State, local, or tribal, or other public authority responsible for enforcing, investigating or prosecuting such violation or charged with enforcing or implementing the statute, or rule, regulation, or order issued pursuant thereto, if the information disclosed is relevant to any enforcement, regulatory, investigative, or prosecutive responsibility of the receiving entity.
2. A record from this system of records may be disclosed to a Member of Congress or to a Congressional staff member in response to an inquiry of the Congressional office made at the written request of the constituent about whom the record is maintained.
3. Rural Development will provide information from this system to the U.S. Department of the Treasury and to other Federal agencies maintaining debt servicing centers, in connection with overdue debts, in order to participate in the Treasury Offset Program as required by the Debt Collection Improvement Act, Pub. L. 104-134, Section 31001.
4. Disclosure of the name, home address, and information concerning default on loan repayment when the default involves a security interest in tribal allotted or trust land. Pursuant to the Cranston-Gonzales National Affordable Housing Act of 1990 (42 U.S.C. 12701 et seq.), liquidation may be pursued only after offering to transfer the account to an eligible tribal member, the tribe, or the Indian Housing Authority serving the tribe(s).
5. Referral of names, home addresses, social security numbers, and financial information to a collection or servicing contractor, financial institution, or a local, State, or Federal agency, when Rural Development determines such referral is appropriate for servicing or collecting the borrower's account or as provided for in contracts with servicing or collection agencies.
6. It shall be a routine use of the records in this system of records to disclose them in a proceeding before a court or adjudicative body, when: (a) the agency or any component thereof; or (b) any employee of the agency in his or her official capacity; or (c) any employee of the agency in his or her individual capacity where the agency has agreed to represent the employee, or (d) the United States is a party to litigation or has an interest in such litigation, and by careful review, the agency determines that the records are both relevant and necessary to the litigation, provided; however, that in each case, the agency determines that disclosure of the records is a use of the information contained in the records that is compatible with the purpose for which the agency collected the records.
7. Referral of names, home addresses, and financial information for selected borrowers to financial consultants, advisors, lending institutions, packagers, agents and private or commercial credit sources, when Rural Development determines such referral is appropriate to encourage the borrower to refinance the Rural Development indebtedness as required by title V of the Housing Act of 1949, as amended (42 U.S.C. 1471), or to assist the borrower in the sale of the property.
8. Referral of legally enforceable debts to the Department of the Treasury, Internal Revenue Service (IRS), to be offset against any tax refund that may become due the debtor for the tax year in which the referral is made, in accordance with the IRS regulations at 26 C.F.R. 301.6402-6T, Offset of Past Due Legally Enforceable Debt Against Overpayment, and under the authority contained in 31 U.S.C. 3720A.
9. Referral of information regarding indebtedness to the Defense Manpower Data Center, Department of Defense, and the United States Postal Service for the purpose of conducting computer matching programs to identify and locate individuals receiving Federal salary or benefit payments and who are delinquent in their repayment of debts owed to the U.S. Government under certain programs administered by Rural Development in order to collect debts under the provisions of the Debt Collection Act of 1982 (5 U.S.C. 5514) by voluntary repayment, administrative or salary offset procedures, or by collection agencies.
10. Referral of names, home addresses, and financial information to lending institutions when Rural Development determines the individual may be financially capable of qualifying for credit with or without a guarantee.
11. Disclosure of names, home addresses, social security numbers, and financial information to lending institutions that have a lien against the same property as Rural Development for the purpose of the collection of the debt. These loans can be under the direct and guaranteed loan programs.
12. Referral to private attorneys under contract with either Rural Development or with the Department of Justice for the purpose of foreclosure and possession actions and collection of past due accounts in connection with Rural Development.
13. It shall be a routine use of the records in this system of records to disclose them to the Department of Justice when: (a) The agency or any component thereof; or (b) any employee of the agency in his or her official capacity where the Department of Justice has agreed to represent the employee; or (c) the United States Government, is a party to litigation, and by careful review, the agency determines that the records are both relevant and necessary to the litigation and the use of such records by the Department of Justice is therefore deemed by the agency to be for a purpose that is compatible with the purpose for which the agency collected the records.

NOTICE TO APPLICANT REGARDING PRIVACY ACT INFORMATION- CONTINUED

14. Referral of names, home addresses, social security numbers, and financial information to the Department of Housing and Urban Development (HUD) as a record of location utilized by Federal agencies for an automatic credit prescreening system.
15. Referral of names, home addresses, social security numbers, and financial information to the Department of Labor, State Wage Information Collection Agencies, and other Federal, State, and local agencies, as well as those responsible for verifying information furnished to qualify for Federal benefits, to conduct wage and benefit matching through manual and/or automated means, for the purpose of determining compliance with Federal regulations and appropriate servicing actions against those not entitled to program benefits, including possible recovery of improper benefits.
16. Referral of names, home addresses, and financial information to financial consultants, advisors, or underwriters, when Rural Development determines such referral is appropriate for developing packaging and marketing strategies involving the sale of Rural Development loan assets.
17. Rural Development, in accordance with 31 U.S.C. 3711(e)(5), will provide to consumer reporting agencies or commercial reporting agencies information from this system indicating that an individual is responsible for a claim that is current.
18. Referral of names, home addresses, home telephone numbers, social security numbers, and financial information to escrow agents (which also could include attorneys and title companies) selected by the applicant or borrower for the purpose of closing the loan.
19. Disclosures pursuant to 5 U.S.C. 552a(b)(12): Disclosures may be made from this system to consumer reporting agencies as defined in the Fair Credit Reporting Act (15 U.S.C. 168a(f) or the Federal Claims Collection Act (31 U.S.C. 3701(a)(3)).

United States Department of Agriculture  
Rural Development  
Rural Housing Service

**AUTHORIZATION TO RELEASE INFORMATION**

TO: \_\_\_\_\_

RE: \_\_\_\_\_  
Account or Other Identifying Number

\_\_\_\_\_  
Name of Customer

I, and/or adults in my household, have applied for or obtained a loan or grant from the Rural Housing Service (RHS), part of the Rural Development mission area of the United States Department of Agriculture. As part of this process or in considering my household for interest credit, payment assistance, or other servicing assistance on such loan, RHS may verify information contained in my request for assistance and in other documents required in connection with the request.

I, or another adult in my household, authorize you to provide to RHS for verification purposes the following applicable information:

- Past and present employment or income records.
- Bank account, stock holdings, and any other asset balances.
- Past and present landlord references
- Other consumer credit references.

If the request is for a new loan or grant, I further authorize RHS to order a consumer credit report and verify other credit information.

I understand that under the Right to Financial Privacy Act of 1978, 12 U.S.C. 3401, *et seq.*, RHS is authorized to access my financial records held by financial institutions in connection with the consideration or administration of assistance to me. I also understand that financial records involving my loan and loan application will be available to RHS without further notice or authorization, but will not be disclosed or released by RHS to another Government agency or department or used for another purpose without my consent except as required or permitted by law.

This authorization is valid for the life of the loan.

The recipient of this form may rely on the Government's representation that the loan is still in existence.

The information RHS obtains is only to be used to process my request for a loan or grant, interest credit, payment assistance, or other servicing assistance. I acknowledge that I have received a copy of the Notice to Applicant Regarding Privacy Act Information. I understand that if I have requested interest credit or payment assistance, this authorization to release information will cover any future requests for such assistance and that I will not be renotified of the Privacy Act information unless the Privacy Act information has changed concerning use of such information.

**A copy of this authorization may be accepted as an original.**

Your prompt reply is appreciated.

\_\_\_\_\_  
Signature (Applicant or Adult Household Member)

\_\_\_\_\_  
Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0172. The time required to complete this information collection is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

*RHS Is An Equal Opportunity Lender*

**SEE ATTACHED PRIVACY ACT NOTICE**

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Disclosure of information requested is voluntary. However, failure to disclose certain items of information requested, including your Social Security Number or Federal Identification Number, may result in a delay in the processing of an application or its rejection. Information provided may be used outside of the agency for the following purposes:

1. When a record on its face, or in conjunction with other records, indicates a violation or potential violation of law, whether civil, criminal or regulatory in nature, and whether arising by general statute or particular program statute, or by regulation, rule, or order issued pursuant thereto, disclosure may be made to the appropriate agency, whether Federal, foreign, State, local, or tribal, or other public authority responsible for enforcing, investigating or prosecuting such violation or charged with enforcing or implementing the statute, or rule, regulation, or order issued pursuant thereto, if the information disclosed is relevant to any enforcement, regulatory, investigative, or prosecutive responsibility of the receiving entity.
2. A record from this system of records may be disclosed to a Member of Congress or to a Congressional staff member in response to an inquiry of the Congressional office made at the written request of the constituent about whom the record is maintained.
3. Rural Development will provide information from this system to the U.S. Department of the Treasury and to other Federal agencies maintaining debt servicing centers, in connection with overdue debts, in order to participate in the Treasury Offset Program as required by the Debt Collection Improvement Act, Pub. L. 104-134, Section 31001.
4. Disclosure of the name, home address, and information concerning default on loan repayment when the default involves a security interest in tribal allotted or trust land. Pursuant to the Cranston-Gonzales National Affordable Housing Act of 1990 (42 U.S.C. 12701 et seq.), liquidation may be pursued only after offering to transfer the account to an eligible tribal member, the tribe, or the Indian Housing Authority serving the tribe(s).
5. Referral of names, home addresses, social security numbers, and financial information to a collection or servicing contractor, financial institution, or a local, State, or Federal agency, when Rural Development determines such referral is appropriate for servicing or collecting the borrower's account or as provided for in contracts with servicing or collection agencies.
6. It shall be a routine use of the records in this system of records to disclose them in a proceeding before a court or adjudicative body, when: (a) the agency or any component thereof; or (b) any employee of the agency in his or her official capacity; or (c) any employee of the agency in his or her individual capacity where the agency has agreed to represent the employee, or (d) the United States is a party to litigation or has an interest in such litigation, and by careful review, the agency determines that the records are both relevant and necessary to the litigation, provided; however, that in each case, the agency determines that disclosure of the records is a use of the information contained in the records that is compatible with the purpose for which the agency collected the records.
7. Referral of names, home addresses, and financial information for selected borrowers to financial consultants, advisors, lending institutions, packagers, agents and private or commercial credit sources, when Rural Development determines such referral is appropriate to encourage the borrower to refinance the Rural Development indebtedness as required by title V of the Housing Act of 1949, as amended (42 U.S.C. 1471), or to assist the borrower in the sale of the property.
8. Referral of legally enforceable debts to the Department of the Treasury, Internal Revenue Service (IRS), to be offset against any tax refund that may become due the debtor for the tax year in which the referral is made, in accordance with the IRS regulations at 26 C.F.R. 301.6402-6T, Offset of Past Due Legally Enforceable Debt Against Overpayment, and under the authority contained in 31 U.S.C. 3720A.
9. Referral of information regarding indebtedness to the Defense Manpower Data Center, Department of Defense, and the United States Postal Service for the purpose of conducting computer matching programs to identify and locate individuals receiving Federal salary or benefit payments and who are delinquent in their repayment of debts owed to the U.S. Government under certain programs administered by Rural Development in order to collect debts under the provisions of the Debt Collection Act of 1982 (5 U.S.C. 5514) by voluntary repayment, administrative or salary offset procedures, or by collection agencies.
10. Referral of names, home addresses, and financial information to lending institutions when Rural Development determines the individual may be financially capable of qualifying for credit with or without a guarantee.
11. Disclosure of names, home addresses, social security numbers, and financial information to lending institutions that have a lien against the same property as Rural Development for the purpose of the collection of the debt. These loans can be under the direct and guaranteed loan programs.
12. Referral to private attorneys under contract with either Rural Development or with the Department of Justice for the purpose of foreclosure and possession actions and collection of past due accounts in connection with Rural Development.
13. It shall be a routine use of the records in this system of records to disclose them to the Department of Justice when: (a) The agency or any component thereof; or (b) any employee of the agency in his or her official capacity where the Department of Justice has agreed to represent the employee; or (c) the United States Government, is a party to litigation or has an interest in such litigation, and by careful review, the agency determines that the records are both relevant and necessary to the litigation and the use of such records by the Department of Justice is therefore deemed by the agency to be for a purpose that is compatible with the purpose for which the agency collected the records.

NOTICE TO APPLICANT REGARDING PRIVACY ACT INFORMATION- CONTINUED

14. Referral of names, home addresses, social security numbers, and financial information to the Department of Housing and Urban Development (HUD) as a record of location utilized by Federal agencies for an automatic credit prescreening system

15. Referral of names, home addresses, social security numbers, and financial information to the Department of Labor, State Wage Information Collection Agencies, and other Federal, State, and local agencies, as well as those responsible for verifying information furnished to qualify for Federal benefits, to conduct wage and benefit matching through manual and/or automated means, for the purpose of determining compliance with Federal regulations and appropriate servicing actions against those not entitled to program benefits, including possible recovery of improper benefits.

16. Referral of names, home addresses, and financial information to financial consultants, advisors, or underwriters, when Rural Development determines such referral is appropriate for developing packaging and marketing strategies involving the sale of Rural Development loan assets.

17. Rural Development, in accordance with 31 U.S.C. 3711(e)(5), will provide to consumer reporting agencies or commercial reporting agencies information from this system indicating that an individual is responsible for a claim that is current.

18. Referral of names, home addresses, home telephone numbers, social security numbers, and financial information to escrow agents (which also could include attorneys and title companies) selected by the applicant or borrower for the purpose of closing the loan.

19. Disclosures pursuant to 5 U.S.C. 552a(b)(12): Disclosures may be made from this system to consumer reporting agencies as defined in the Fair Credit Reporting Act (15 U.S.C. 168a(f)) or the Federal Claims Collection Act (31 U.S.C. 3701(a)(3)).



United States Department of Agriculture  
Rural Development  
Rural Housing Service

**AUTHORIZATION TO RELEASE INFORMATION**

TO: \_\_\_\_\_

RE: \_\_\_\_\_  
Account or Other Identifying Number

\_\_\_\_\_  
Name of Customer

I, and/or adults in my household, have applied for or obtained a loan or grant from the Rural Housing Service (RHS), part of the Rural Development mission area of the United States Department of Agriculture. As part of this process or in considering my household for interest credit, payment assistance, or other servicing assistance on such loan, RHS may verify information contained in my request for assistance and in other documents required in connection with the request.

I, or another adult in my household, authorize you to provide to RHS for verification purposes the following applicable information:

- Past and present employment or income records.
- Bank account, stock holdings, and any other asset balances.
- Past and present landlord references
- Other consumer credit references.

If the request is for a new loan or grant, I further authorize RHS to order a consumer credit report and verify other credit information.

I understand that under the Right to Financial Privacy Act of 1978, 12 U.S.C. 3401, et seq., RHS is authorized to access my financial records held by financial institutions in connection with the consideration or administration of assistance to me. I also understand that financial records involving my loan and loan application will be available to RHS without further notice or authorization, but will not be disclosed or released by RHS to another Government agency or department or used for another purpose without my consent except as required or permitted by law.

This authorization is valid for the life of the loan.

The recipient of this form may rely on the Government's representation that the loan is still in existence.

The information RHS obtains is only to be used to process my request for a loan or grant, interest credit, payment assistance, or other servicing assistance. I acknowledge that I have received a copy of the Notice to Applicant Regarding Privacy Act Information. I understand that if I have requested interest credit or payment assistance, this authorization to release information will cover any future requests for such assistance and that I will not be renotified of the Privacy Act information unless the Privacy Act information has changed concerning use of such information.

A copy of this authorization may be accepted as an original.

Your prompt reply is appreciated.

\_\_\_\_\_  
Signature (Applicant or Adult Household Member)

\_\_\_\_\_  
Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0172. The time required to complete this information collection is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

*RHS Is An Equal Opportunity Lender*

**SEE ATTACHED PRIVACY ACT NOTICE**

## NOTICE TO APPLICANT REGARDING PRIVACY ACT INFORMATION

The information requested on this form is authorized to be collected by the Rural Housing Service (RHS), Rural Business-Cooperative Services (RBS), Rural Utilities Service (RUS) or the Farm Service Agency (FSA) ("the agency") by title V of the Housing Act of 1949, as amended (42 U.S.C. 1471 et seq.) or by the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.), or by other laws administered by RHS, RBS, RUS or FSA.

Disclosure of information requested is voluntary. However, failure to disclose certain items of information requested, including your Social Security Number or Federal Identification Number, may result in a delay in the processing of an application or its rejection. Information provided may be used outside of the agency for the following purposes:

1. When a record on its face, or in conjunction with other records, indicates a violation or potential violation of law, whether civil, criminal or regulatory in nature, and whether arising by general statute or particular program statute, or by regulation, rule, or order issued pursuant thereto, disclosure may be made to the appropriate agency, whether Federal, foreign, State, local, or tribal, or other public authority responsible for enforcing, investigating or prosecuting such violation or charged with enforcing or implementing the statute, or rule, regulation, or order issued pursuant thereto, if the information disclosed is relevant to any enforcement, regulatory, investigative, or prosecutive responsibility of the receiving entity.
2. A record from this system of records may be disclosed to a Member of Congress or to a Congressional staff member in response to an inquiry of the Congressional office made at the written request of the constituent about whom the record is maintained.
3. Rural Development will provide information from this system to the U.S. Department of the Treasury and to other Federal agencies maintaining debt servicing centers, in connection with overdue debts, in order to participate in the Treasury Offset Program as required by the Debt Collection Improvement Act, Pub. L. 104-134, Section 31001.
4. Disclosure of the name, home address, and information concerning default on loan repayment when the default involves a security interest in tribal allotted or trust land. Pursuant to the Cranston-Gonzales National Affordable Housing Act of 1990 (42 U.S.C. 12701 et seq.), liquidation may be pursued only after offering to transfer the account to an eligible tribal member, the tribe, or the Indian Housing Authority serving the tribe(s).
5. Referral of names, home addresses, social security numbers, and financial information to a collection or servicing contractor, financial institution, or a local, State, or Federal agency, when Rural Development determines such referral is appropriate for servicing or collecting the borrower's account or as provided for in contracts with servicing or collection agencies.
6. It shall be a routine use of the records in this system of records to disclose them in a proceeding before a court or adjudicative body, when: (a) the agency or any component thereof; or (b) any employee of the agency in his or her official capacity; or (c) any employee of the agency in his or her individual capacity where the agency has agreed to represent the employee, or (d) the United States is a party to litigation or has an interest in such litigation, and by careful review, the agency determines that the records are both relevant and necessary to the litigation, provided, however, that in each case, the agency determines that disclosure of the records is a use of the information contained in the records that is compatible with the purpose for which the agency collected the records.
7. Referral of names, home addresses, and financial information for selected borrowers to financial consultants, advisors, lending institutions, packagers, agents and private or commercial credit sources, when Rural Development determines such referral is appropriate to encourage the borrower to refinance the Rural Development indebtedness as required by title V of the Housing Act of 1949, as amended (42 U.S.C. 1471), or to assist the borrower in the sale of the property.
8. Referral of legally enforceable debts to the Department of the Treasury, Internal Revenue Service (IRS), to be offset against any tax refund that may become due the debtor for the tax year in which the referral is made, in accordance with the IRS regulations at 26 C.F.R. 301.6402-6T, Offset of Past Due Legally Enforceable Debt Against Overpayment, and under the authority contained in 31 U.S.C. 3720A.
9. Referral of information regarding indebtedness to the Defense Manpower Data Center, Department of Defense, and the United States Postal Service for the purpose of conducting computer matching programs to identify and locate individuals receiving Federal salary or benefit payments and who are delinquent in their repayment of debts owed to the U.S. Government under certain programs administered by Rural Development in order to collect debts under the provisions of the Debt Collection Act of 1982 (5 U.S.C. 5514) by voluntary repayment, administrative or salary offset procedures, or by collection agencies.
10. Referral of names, home addresses, and financial information to lending institutions when Rural Development determines the individual may be financially capable of qualifying for credit with or without a guarantee.
11. Disclosure of names, home addresses, social security numbers, and financial information to lending institutions that have a lien against the same property as Rural Development for the purpose of the collection of the debt. These loans can be under the direct and guaranteed loan programs.
12. Referral to private attorneys under contract with either Rural Development or with the Department of Justice for the purpose of foreclosure and possession actions and collection of past due accounts in connection with Rural Development.
13. It shall be a routine use of the records in this system of records to disclose them to the Department of Justice when: (a) The agency or any component thereof; or (b) any employee of the agency in his or her official capacity where the Department of Justice has agreed to represent the employee; or (c) the United States Government, is a party to litigation or has an interest in such litigation, and by careful review, the agency determines that the records are both relevant and necessary to the litigation and the use of such records by the Department of Justice is therefore deemed by the agency to be for a purpose that is compatible with the purpose for which the agency collected the records.

14. Referral of names, home addresses, social security numbers, and financial information to the Department of Housing and Urban Development (HUD) as a record of location utilized by Federal agencies for an automatic credit prescreening system.
15. Referral of names, home addresses, social security numbers, and financial information to the Department of Labor, State Wage Information Collection Agencies, and other Federal, State, and local agencies, as well as those responsible for verifying information furnished to qualify for Federal benefits, to conduct wage and benefit matching through manual and/or automated means, for the purpose of determining compliance with Federal regulations and appropriate servicing actions against those not entitled to program benefits, including possible recovery of improper benefits.
16. Referral of names, home addresses, and financial information to financial consultants, advisors, or underwriters, when Rural Development determines such referral is appropriate for developing packaging and marketing strategies involving the sale of Rural Development loan assets.
17. Rural Development, in accordance with 31 U.S.C. 3711(e)(5), will provide to consumer reporting agencies or commercial reporting agencies information from this system indicating that an individual is responsible for a claim that is current.
18. Referral of names, home addresses, home telephone numbers, social security numbers, and financial information to escrow agents (which also could include attorneys and title companies) selected by the applicant or borrower for the purpose of closing the loan.
19. Disclosures pursuant to 5 U.S.C. 552a(b)(12): Disclosures may be made from this system to consumer reporting agencies as defined in the Fair Credit Reporting Act (15 U.S.C. 1681(f) or the Federal Claims Collection Act (31 U.S.C. 3701(a)(3)).

# ***AGENDA APPOINTMENT FORM***

*November 7, 2016*

***Name:*** Porcha Brooks

***Name of Organization:*** Tax Office

***Purpose of appearance:*** Present 2016 Revaluation Appeal Corrections

***Request of Board:*** See Assessor's Recommendation



## 2016 Revaluation Appeal

CASE DATE/TIME: 11/07/2016

ACCOUNT REF#: 1659

OWNER/BUSINESS NAME: Woodlief Mark T

PARCEL(s): 0482 05008, 0482 05010, 0483 01001, 0483 01002 and 0483 01003

RESIDENCE ADDRESS: P O Box 275, Kittrell NC 27544

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Appellant had an informal hearing with Pearson. The appellant was never informed of his final values. He saw where the Board of Equalization and Review was adjourning and he called the Tax Office to see if he still would be heard.

On August 25, 2016 the Tax Office mailed Mr. Woodlief a letter informing him in accordance with the N.C.G.S 105-325(a)(4)&(6), notice is hereby given that the Ad Valorem Valuations for the above identified parcels has been revised after an on-site inspection of the property by our office, as evidenced by the new tax cards included for each parcel. The letter served as his notice of the changes and allowing him 30 days from the date of the letter to do a formal appeal to the Vance County Board of Commissioners.

### STAFF REVIEW:

As of 9/27/16, appellant has not appealed, therefore the revised Ad Valorem values stand.

ASSESSOR'S RECOMMENDATION: Change the real property value to:

0482 05008 \$587.00, 0482 05010 \$5,660.00, 0483 01001 \$4,392.00, 0483 01002 \$1,761.00 and 0483 01003 \$8,471.00.



## 2016 Revaluation Correction

CASE DATE/TIME: 11/07/2016

ACCOUNT REF#: 10017

OWNER/BUSINESS NAME: Willard and Julia Haithcock Jr

PARCEL(s): 0018 04013 Oxford Rd and 0018 04014A 1932 Oxford Rd.

RESIDENCE ADDRESS: P O Box 1676, Henderson NC 27536

### OPENING STATEMENT:

Appellant statement of reason (s) for the appeal:

Mr. Haithcock came in the tax office in August 2016, after the Board of Equalization and Review had adjourned. He could not understand why his tax bills were so high. We explained to him that the board had already adjourned for 2016.

On August 30, 2016 the project manager for Pearson Appraisal informed the Tax Office of changes that should have been made on the two parcels above. The Tax Office mailed Mr. and Mrs. Haithcock a letter on 10/7/2016.

### STAFF REVIEW:

Staff reviewed the changes suggested from the appraiser.

### ASSESSOR'S RECOMMENDATION:

Change 0018 04013 from old value \$169,773 to new value \$162,165

Change 0018 04014A from old value \$177,469 to new value \$121,926



## 2016 Revaluation Correction

CASE DATE/TIME: 11/07/2016

ACCOUNT REF#: 3646

OWNER/BUSINESS NAME: William D Hughes Jr

PARCEL(s): 0018 04014 1932 Oxford Rd

RESIDENCE ADDRESS: 377 Bear Track Trail, Clarksville, VA 23927

### REASON FOR CORRECTION:

The value is being adjusted due to facts that came to our attention that render it advisable to lower the appraisal of this particular property. On August 30, 2016 the project manager for Pearson Appraisal informed the Tax Office of changes that should have been made on the parcel above.

### STAFF REVIEW:

Staff reviewed the changes suggested from the appraiser.

### ASSESSOR'S RECOMMENDATION:

Change 0018 04013 from old value \$213,913 to new value \$159,089

# ***AGENDA APPOINTMENT FORM***

*November 7, 2016*

***Public Hearing:*** Rezoning Request - Case RZ1610-1 - 1150 Gun Club Road

***Request of Board:*** Approve Rezoning Request



## DEPARTMENT OF PLANNING & DEVELOPMENT

### PLANNING BOARD STAFF REPORT

#### REZONING CASE # RZ1610-1

STAFF PROJECT CONTACT: Amy Sandidge



### EXPLANATION OF THE REQUEST

This is a request to amend the zoning map and to rezone one parcel from Low Density Residential (R-30) to Agricultural-Residential (AR).

### OWNER/APPLICANT

**OWNER:** Adam Lancaster  
190 Almora Loop  
Mooresville, NC

**Applicant:** Adam Lancaster

### PROPERTY INFORMATION



**LOCATION:** 1150 Gun Club Road; more specifically identified as tax parcel 0407 01004B.

**EXISTING LAND USE:** The parcel is currently zoned R-30. The property is the site of a business formerly known as Lancaster Transmission Repair.

**SIZE:** The portion to be rezoned is 1.58 acres (see included survey).

**SURROUNDING LAND USE:** Surrounding properties include R-30 and AR zoning classifications.

**ZONING HISTORY:** All parcels in this area are zoned as they were since countywide zoning was established in November 2011. This property was developed prior to zoning as a transmission repair shop. There is an existing garage with several bays on the property. The repair business was in operation up until the death of the owner just over two years ago.

**Section 5 of the Zoning Ordinance provides information on the “Grandfather Clause” and states the following:**

After the effective date of this Ordinance, pre-existing lots or structures, or uses of lots or structures, which are prohibited under the regulations for the zone in which they are located, shall be considered as nonconforming. Nonconforming lots, structures or uses may be continued, provided they conform to the provisions of this section.

**5.1 CONTINUANCE OF NONCONFORMING BUILDINGS**

The lawful use of a building existing at the time of the passage of this Ordinance shall not be affected by this Ordinance, and such use may be extended throughout the building, provided no structural alterations except those required by law, ordinance or ordered by the Zoning Administrator to secure the safety of the building are made therein. If such nonconforming building is removed or the nonconforming use of such building is discontinued for a continuous period of more than one (1) year, every future use of such premises shall be in conformity with the provisions of this Ordinance.

**5.2 CONTINUANCE OF NONCONFORMING USE OF LAND**

The lawful use of “land” existing at the time of the passage of this Ordinance, although such use does not conform to the provisions of this Ordinance, shall not be affected by this Ordinance provided, however, that no such nonconforming use shall be extended to occupy a greater area of land than occupied by such use at the time of the passage of this Ordinance. If such nonconforming use is discontinued for a continuous period of more than one (1) year, every future use of said land shall be in conformity with the provision of this Ordinance. Uses deemed unlawful by this Ordinance, or any other public law shall not be covered by this provision.

Since the one year time frame has passed, the applicant is requesting the rezoning and if approved, will apply for a Conditional Use Permit which will allow auto repair as a use on the property.

<b>STAFF COMMENTS &amp; PLANNING BOARD RECOMMENDATION</b>
---

The rezoning request is to change the zoning of a parcel from Low Density Residential (R-30) to Agricultural Residential (A-R). The site is currently developed with an existing mobile home and a commercial sized auto repair building on the back portion of the lot. R-30 zoning does not allow any type of auto repair business uses; A-R allows auto repair with the approval of a Conditional Use Permit. The owner owns two adjoining lots. The second lot is identified as parcel identification 0407 01005K. The attached site plan shows both lots for your review.

In reviewing this request the following should be considered prior to giving a favorable recommendation:

- A. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- B. There is convincing demonstration that all uses permitted under the proposed zone classification would be in the general public interest and not merely in the interest of an individual or small group.

- C. There is convincing demonstration that all uses permitted under the proposed zone classification would be appropriate in the area included in the proposed change. (When a new zone designation is assigned, any use permitted in the zone is allowable, so long as it meets zone requirements, and not merely uses which applicants state that they intend to make of the property involved.)
- D. There is convincing demonstration that the character of the neighborhood will not be materially or adversely affected by any use permitted in the proposed change.
- E. The proposed change is in accord with the County Land Use Plan and sound planning principles.

**PLANNING BOARD RECOMMENDATION:** Recommended approval of rezoning on October 17, 2016 on the basis that the proposed zoning and allowable uses would be consistent with the rural character of the general area.

## **BOARD OF COMMISSIONERS**

Whenever the Board of Commissioners makes a decision to adopt or to reject a zoning amendment, the board must approve a written statement describing whether the action is consistent with an adopted comprehensive plan. The statement must also address why the board considers the action taken to be reasonable and in the public interest. The board is not required to follow its adopted plans in zoning decisions, but must consider its reasons for deciding to follow the plan or not.

**Draft Motion and Rationale for Board of Commissioners Approval:** Motion to approve the rezoning request on the basis that it is consistent with the county's land use plan by promoting, expanding and diversifying the economic base while protecting important natural resources.

**Draft Motion and Rationale for Board of Commissioners Disapproval:** Motion to deny the rezoning request on the basis that the uses allowed within the proposed zoning category can create negative visual impacts on the surrounding residential areas and the rezoning would not be in the general public interest.

**Attachments:** Rezoning Application, Survey Map, Aerial map with surrounding zoning



# Vance COUNTY

NORTH CAROLINA

## Rezoning Process

Vance County Planning & Development Department

156 Church Street, Suite 3  
Henderson, NC 27536  
Ph: (252) 738-2080  
Fax: (252) 738-2089

### For Administrative Use Only:

Case #	
Fee Paid	
PB Date	
BOC Date	

### Property Owner Information

Property Owner: ADAM LANCASTER  
Mailing Address: 190 ALMORA LOOP  
City: MOORESVILLE State: NC Zip Code: 28115  
Phone #: (704) 437-3645 Fax #: ( ) -  
E-mail Address: adamlanaster1982@gmail.com

### Applicant Information

Applicant: ADAM LANCASTER  
Mailing Address: 190 ALMORA LOOP  
City: MOORESVILLE State: NC Zip Code: 28115  
Phone #: (704) 437-3645 Fax #: ( ) -  
E-mail Address: adamlanaster1982@gmail.com

### Property Information *For multiple properties please attach an additional sheet.*

Property Address: 1150 GUN CLUB RD HENDERSON, NC 27536  
Tax Map Number: 0407 PIN (parcel identification #): 04070100413  
Existing Zoning: R30 Proposed Zoning: AR  
Acreage: 1.581ac Road Frontage: 226.37ft  
Existing Use: \_\_\_\_\_

### Deed Reference

- ☐ Metes and bounds description attached  
☐ Site plan/sketch of proposal attached



# Vance COUNTY

NORTH CAROLINA

## Rezoning Process

Vance County Planning & Development Department

### Statement of Justification

1. Would the amendment correct an error in the zoning map? ☒ NO ☐ YES: *Please explain below:*

2. Have conditions changed in the area to justify the requested amendment? ☒ NO ☐ YES: *Please explain below:*

PROPERTY REMAINS AS IT WAS PRIOR TO 2012  
COUNTY REZONING OF THE AREA.

3. What factors justify the proposed amendment?

ALLOWS FOR A PREEXISTING LOCAL BUSINESS OF  
OVER 20 YEARS TO CONTINUE OPERATION AND  
PROVIDE QUALITY AUTOMOTIVE SERVICES FOR THE COMMUNITY.

Property Owners Signature

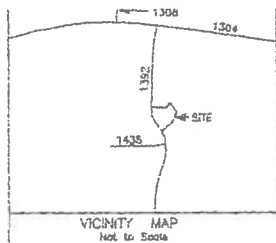
*[Signature]*  
*Please sign in blue or black ink*

Date 8-18-16

Applicants' Signature

*[Signature]*  
*Please sign in blue or black ink*

Date 8-18-16



I, \_\_\_\_\_ Subdivision Administrator of Vance County, certify that this plat does not create a subdivision subject to the subdivision approval regulations of the Vance County Subdivision Ordinances, (and that it meets all statutory requirements for recording.)

Date \_\_\_\_\_

Subdivision Administrator \_\_\_\_\_

State of North Carolina  
County of Vance  
I, \_\_\_\_\_, Review Officer of Vance County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer \_\_\_\_\_

To the best of my knowledge, this survey is not located within 2000 feet of a Grid Monument.

NOTE  
All distances are horizontal ground distances.

ALL OF THE FOLLOWING PROPERTY MARKERS ARE CONTROL CORNERS UNLESS OTHERWISE NOTED: NRB, NIS, NPK, EIP, ERB, EIS, EPK.

THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.

NOTE: Area computed by Coordinate Method

This plat is subject to all easements, agreements and rights of way of record prior to the date of this plat.

#### LEGEND

EIP Existing Iron Pin Found  
NIP New Iron Pipe Set  
EIS Existing Iron Spike Found  
NIS New Iron Spike Set  
EPK Existing PK Nail Found  
NPK New PK Nail Set  
ERB Existing Rebar Found  
NRB New Rebar Set  
ERS Existing Railroad Spike Found  
NRS New Railroad Spike Set  
ECM Existing Concrete Monument Found  
ENL Existing Nail Found  
NL 60 Penny Nail Set  
CP Computed Point  
WBL Minimum Building Units  
R/W Right-of-Way  
UP Utility Pole  
N/F Now or Formerly  
MNF Magnetic Nail Found

**LOT 1 = 1.581 ACRES**

58,888 SQ. FT.  
D.B. 678, Pg. 838 (PART)  
D.B. 765, Pg. 831 (TRACT 2 & 3)  
ZONED R-30

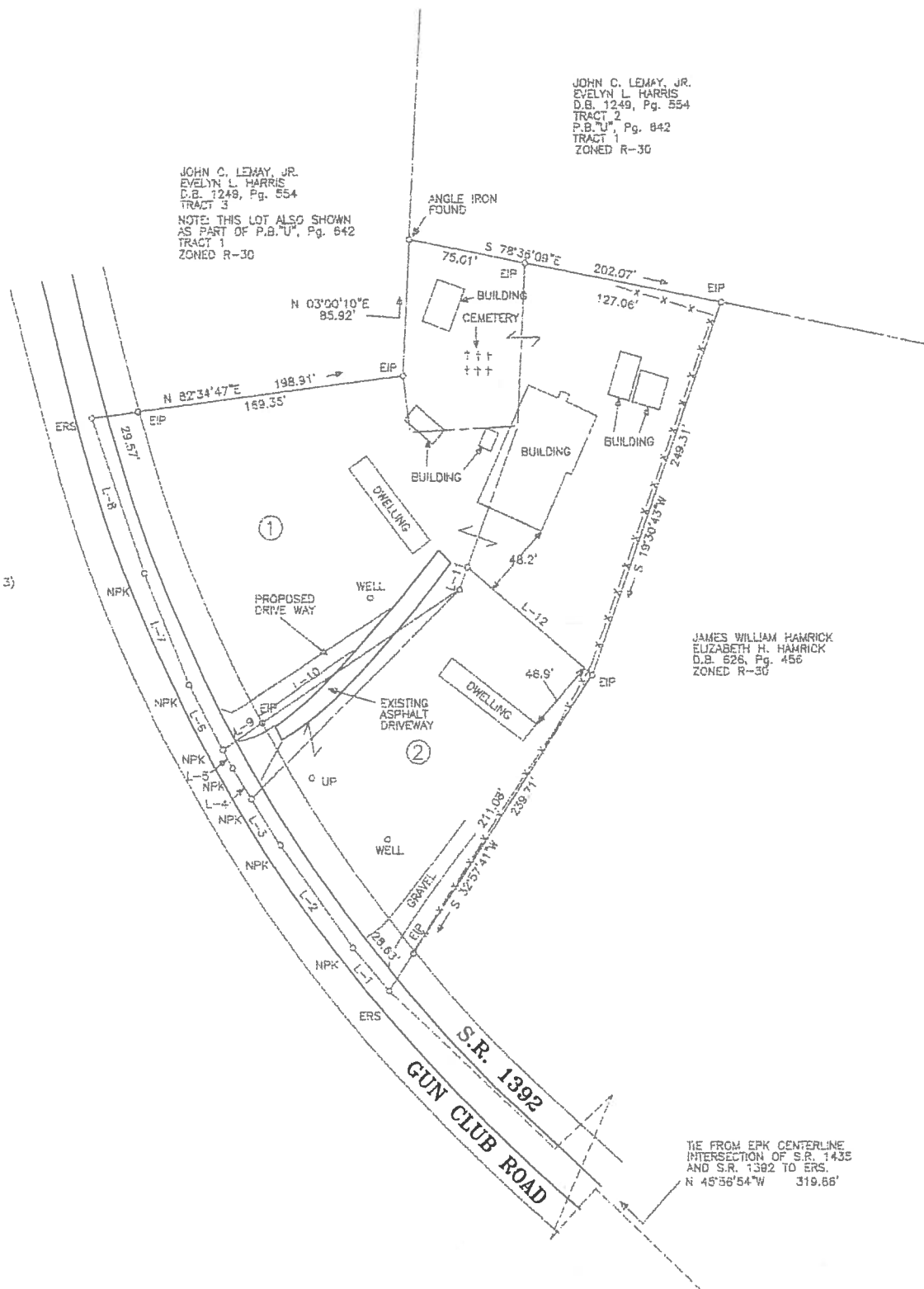
**LOT 2 = 0.693 ACRE**

30,193 SQ. FT.  
D.B. 678, Pg. 838 (PART)  
D.B. 765, Pg. 831 (TRACT 1)  
ZONED R-30

COURSE	BEARING	DISTANCE
L-1	N 39°21'21"W	35.76'
L-2	N 34°43'28"W	79.42'
L-3	N 31°24'53"W	34.80'
L-4	N 31°24'11"W	22.90'
L-5	N 27°16'28"W	13.24'
L-6	N 27°10'33"W	48.88'
L-7	N 21°27'46"W	76.52'
L-8	N 18°30'07"W	103.13'
L-9	N 55°51'30"E	30.36'
L-10	N 55°51'30"E	151.39'
L-11	N 20°03'08"E	15.00'
L-12	S 48°51'47"E	104.52'

JOHN C. LEMAY, JR.  
EVELYN L. HARRIS  
D.B. 7249, Pg. 554  
TRACT 3  
NOTE: THIS LOT ALSO SHOWN AS PART OF P.B. U, Pg. 642  
TRACT 1  
ZONED R-30

JOHN C. LEMAY, JR.  
EVELYN L. HARRIS  
D.B. 7249, Pg. 554  
TRACT 2  
P.B. U, Pg. 642  
TRACT 1  
ZONED R-30



JAMES WILLIAM HAMRICK  
ELIZABETH H. HAMRICK  
D.B. 628, Pg. 456  
ZONED R-30

TIE FROM EPK CENTERLINE  
INTERSECTION OF S.R. 1435  
AND S.R. 1392 TO ERS.  
N 45°56'54"W 319.66'

# ***Water District Board***



# **Vance County Water Board Report November 7, 2016**

## **Water Planning Committee**

***Water Matters.*** The committee (Wilder [C], Brummitt & Taylor) met Monday, October 31<sup>st</sup> with Mr. Henry Williams (610 Louis Williams Road) regarding concerns he raised during the July and October board of commissioners' meetings. The committee took input from Mr. Williams during their August meeting as well. During this meeting, the committee discussed a potential option of allowing a one-time up-front payment which would allow the county to hold off in collection efforts, but determined that this would not address Mr. William's issue. The committee discussed forgiving of fees, and determined that this would cause unfairness to those who have signed up for a wet tap and have connected to the system. The committee discussed converting a wet tap to a dry tap and determined that this would set a precedent that could further compromise the finances of the water system as well as compromise the USDA funding which required a certain number of wet taps. Following this discussion, the committee made Mr. Williams aware that they could not make any recommendations in this situation. *For Your Information.*



Vance County Water District  
Operations Report  
October 2016

<u>Operations Highlights:</u>	<u>Fiscal Year-to Date</u>	<u>Oct 2016 (Sept 26-Oct31)</u>
-------------------------------	----------------------------	---------------------------------

Work Order Completions:

Flush Lines	0	0
Set Meters	27	7
Replace Meter	3	1
Locate Lines	158	134
Odor In Water / Chlorine Check	2	0
Check Usage / Leaks	64	2
Replace Meter Lid/ Box	4	3
Low pressure/ No Water	1	0
Water Main Break	1	0
Distribute Boil Water Notices	0	0
Distribute Rescind Notices	0	0
Move in / move out	30	15
Phase 1 and 2 construction responses	6	0
Water line repairs	0	0
Shut off Notices	340	0
Actual Shut offs	133	0
Restores	94	2
Cross Connection Checks	3	0
Intent to Serve inspections	0	0
Hydrant/Site Care/Mowing	65	0
Delivered Return Mail	0	0
Water Taps	4	13

Satellite Office Activity:

Information requests	19	10
Bill pays	573	189
Applications received	32	10

Billing Summaries:

July Billing                      06/24/2016 through 07/26/2016  
 1211 Total bills of which 642 were metered services  
 Gallons billed 2,522,590 Average usage 3,456 @ .00719 = \$24.85 plus \$ 30 base = \$ 54.85

August Billing                      07/26/2016 through 08/29/2016  
 1211 Total bills of which 743 were metered services  
 Gallons billed 2,694,450 Average usage 3,686 @ .00914 = \$33.69 plus \$ 30 base = \$ 63.69

September Billing                      08/29/2016 through 9/26/2016  
 1206 Total bills of which 738 were metered services  
 Gallons billed 2,411,690 Average usage 3,268@ .00914 = \$29.87 plus \$ 30 Base = \$ 59.87

October Billing                      09/26/2016 through 10/31/2016  
 1224 Total bills of which 755 were metered services  
 Gallons billed 2,602,087 Average usage 3,446@ .00914 = \$31.50 plus \$ 30 Base = \$ 61.50

Water System Overview:

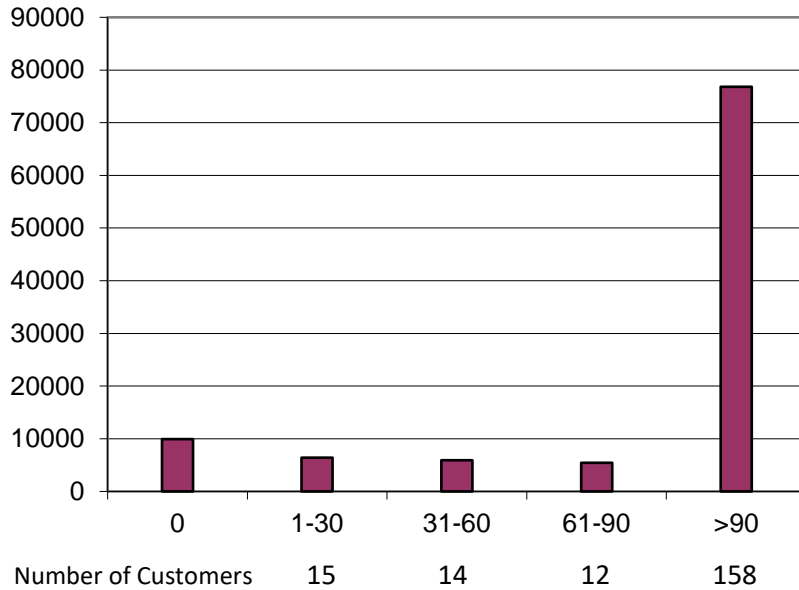
The current customer count is as follows:

- \* Phase 1 – 711 total customers (241 availability accounts and 470 metered accounts)
- \* Phase 2 – 548 total customers (228 availability accounts and 320 metered accounts)
- \* Phases 1 and 2 – 35 inactive accounts

There is a total of 1259 customers committed to the water system, 35 inactive accounts for a total of 1224 active accounts.  
 The current past due balance amounts are shown on the attached page.

Vance County Water District  
Operations Report  
October 2016

### Availability Aging Report for Vance County



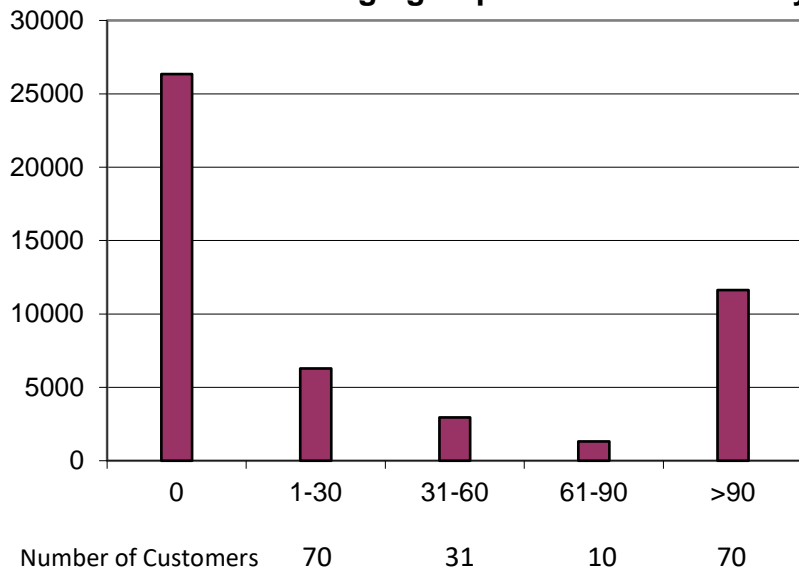
#### Availability Accounts AR\*

Age	AR
0	\$9,934.07
1-30	\$6,390.47
31-60	\$5,932.75
61-90	\$5,445.39
>90	\$76,820.94

#### Total Availability AR to date

**\$ 104,523.62**

### Metered Aging Report for Vance County



#### Metered Services AR\*

Age	AR
0	\$26,343.08
1-30	\$6,283.67
31-60	\$2,951.74
61-90	\$1,321.07
>90	\$11,622.50

#### Total Metered Services to date

**\$ 48,522.06**

#### Both Accounts

**\$ 153,045.68**

\*Graph information as of October 31, 2016

VANCE COUNTY  
REVENUE & EXPENDITURE STATEMENT  
09/01/2016 TO 09/30/2016

16 WATER FUND

REVENUE:	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	PCTUSED
16-329-432900 INVESTMENT EARNINGS	74.56	232.58	200.00	116%
16-367-436701 WATER LINE REIMB-CITY	0.00	0.00	16,040.00	0%
16-367-436712 WATER LINE RELOCATION REIMB	0.00	0.00	0.00	0%
16-375-437500 METERED WATER SALES	39,494.87	124,899.53	521,220.00	24%
16-375-437501 NON-METERED WATER REVENUE	9,174.26	32,232.82	125,000.00	26%
16-375-437502 WATER - DEBT SETOFF REVENUE	90.45	355.12	1,500.00	24%
16-376-437505 CONNECTION FEES	0.00	0.00	5,000.00	0%
16-376-437506 RECONNECT FEES	0.00	0.00	1,000.00	0%
16-376-437507 NSF CHECK FEES	0.00	50.00	500.00	10%
16-376-437508 LATE PAYMENT FEES	881.02	3,783.00	10,000.00	38%
16-397-439710 TRANSFER FROM GENERAL FUND	0.00	0.00	501,209.00	0%
TOTAL REVENUE	49,715.16	161,553.05	1,181,669.00	14%

EXPENDITURE:

16660-500621 BOND PRINCIPAL - WATER	0.00	0.00	175,000.00	0%
16660-500622 BOND INTEREST - WATER	0.00	0.00	351,535.00	0%
16-665-500011 TELEPHONE & POSTAGE	131.88	263.93	2,000.00	13%
16-665-500013 UTILITIES	345.62	999.64	6,000.00	17%
16-665-500026 ADVERTISING	0.00	0.00	1,000.00	0%
16-665-500033 DEPARTMENTAL SUPPLIES	0.00	609.02	28,875.00	2%
16-665-500044 SPECIAL CONTRACTED SERVICES	0.00	7,641.90	81,920.00	9%
16-665-500045 CONTRACTED SERVICES	19,099.80	32,081.21	129,600.00	25%
16-665-500054 INSURANCE & BONDS	0.00	0.00	1,789.00	0%
16-665-500079 PURCHASED WATER	26,765.30	41,303.50	240,000.00	17%
16-665-500088 BANK SERVICE CHARGES	147.68	497.32	520.00	96%
16-665-500230 WATER LINE RELOCATION	5,750.00	5,750.00	0.00	0%
16-665-500282 BAD DEBT EXPENSE	0.00	0.00	5,000.00	0%
16-665-500283 DEBT SERVICE RESERVE	0.00	0.00	52,654.00	0%
16-665-500284 CAPACITY FEE-CITY	0.00	0.00	52,875.00	0%
16-665-500286 SYSTEM MAINTENANCE	4,549.58	25,303.58	28,125.00	90%
16-665-500347 PERMITS	0.00	0.00	1,200.00	0%
16-665-500390 DEPRECIATION EXPENSE	0.00	0.00	23,576.00	0%
TOTAL EXPENDITURE	56,789.86	114,450.10	1,181,669.00	10%

EXCESS (DEFICIT) OF REVENUE

-7,074.70	47,102.95	0.00
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# ***Committee Reports and Recommendations***

# **Vance County**

## **Committee Reports and Recommendations**

### **November 7, 2016**

#### **Properties Committee**

***Animal Shelter Construction – Change Order #5.*** The committee (Brummitt [C], Kelly, Wilder) met Monday, October 31<sup>st</sup> and held a lengthy discussion with the project architect and general contractor regarding Change Order #5. The committee discussed whether to add rain gutters to the building or to add other measures to handle the roof drainage. The committee asked the architect to review this further and provide a recommendation. The committee also discussed an issue with the drainage in the two large kennel rooms which has the potential to create a safety issue for the animals or the public. The architect informed the committee that the floor was designed and installed as a flat floor due to requirements from the kennel manufacturer. As a result, there is no positive drainage to the center trough drain for cleaning purposes, which causes additional work for the staff and poses a safety issue with standing liquids. The committee discussed several options for addressing the issue which included adding drains in the walkway, adding trough drains on the exterior of the kennels, or removing a portion of the concrete floor and replacing with a sloped floor. The committee asked the architect to review this further and to follow up with the kennel manufacturer before providing a recommendation. The committee acknowledged that the solution may be costly and could interrupt operations at the shelter. Staff informed the committee that over \$90,000 remains in the project budget which could be used for these purposes. A third issue discussed was whether sound panels should be added in the kennel or office areas to soften the animal noise for the staff and the public. The committee recommended holding off in approving Change Order #5 until additional recommendations can be provided for proceeding forward. *For Your Information.*

***Lease of Old Animal Shelter Property.*** The committee discussed a potential lease agreement with the Ruin Creek Animal Protection Society for use of the old animal shelter site and building. The protection society would like to use the building for office space, storage and to support their animal rescue efforts. The committee discussed the benefit the group provides in fostering animals when the new animal shelter is over capacity and acknowledged the group would not be making adoptions to the general public. The property was originally donated to the County in 1977 with a covenant that the property be used for the purpose of an animal shelter. The committee and the protection society are aware of this condition and felt comfortable proceeding forward with a 1/year lease agreement that would allow an escape clause if this condition became an issue in the future. The committee asked the county attorney to develop a lease agreement, but would like to hold off on approving until the construction issues at the new shelter are resolved. *For Your Information.*

***Resolution from City of Henderson – Delinquent Tax Collection Policies.*** The committee reviewed a resolution and request from the City of Henderson encouraging the commissioners and the county to continue with enforcement of delinquent tax collection policies through foreclosure or other means. The city referenced the former Henderson Laundry Building (341 Chestnut Street), Abagayle's Book Store building (405 Garnett Street), and other properties in the downtown area which would allow the city and county to take ownership and proceed with demolitions. The committee was informed that the Abagayle's book store building is already in the foreclosure process while the city is currently working with NCDEQ to determine liability and cleanup costs associated with the laundry building. The committee recognized the potential for

significant cleanup costs associated with the laundry building and felt a strategy for the laundry building could be developed as more details on the liability and cost of cleanup are determined. The committee felt that any further funding decisions for these buildings would need to be considered within future budget deliberations. *For Your Information.*

***Closed Session – Legal Matter.*** The committee entered closed session to discuss a legal matter. This will be discussed further in closed session with the full board. *[Further discussion with full board during closed session at end of meeting].*

### **Human Resources Committee**

***Personnel Matter.*** The Human Resources Committee (Brown [C], Taylor & Wilder) will meet Monday, November 7<sup>th</sup> in closed session to discuss a personnel matter. *[Recommendations are contingent upon endorsement by the Human Resources Committee and may be discussed with full board during closed session at end of meeting].*

## Change Order #5

Change Proposal	Reason	Amount
CP #20	Washer/Dryer Cords	\$190
CP #21	Three 3" conduit sleeves for data into building	\$349
CP #22	Final Adjusting Change Order	-\$8,672
CP #25	Gutters (6") and 12 (3"x4") downspouts and splash blocks	TBD
CP #26	Floor Drains	TBD
<b>Total</b>		<b>-\$8,133</b>

Animal Shelter Budget Summary									
11/1/2016									
Construction Contract								\$	1,354,842
Change Order #1 - Removal of landscaping cost from contract								\$	(10,134)
Change Order #2 - Rock removal above allowance (124.5 cy) & waterline material change								\$	13,743
Change Order #3 - Remove 2 Pipe gates								\$	(4,060)
Change Order #4 - CP#'s 6, 7, 8, 9, 10, 12, 14, 16, 17, 19								\$	17,153
Change Order #5 - CP#'s 20, 21, & 22, 25 & 26									TBD
<b>Total Construction Contract Price</b>							<b>\$</b>	<b>1,371,544</b>	
<b>USDA PROJECT BUDGET SUMMARY (Expenses)</b>								<b>Budget</b>	<b>Spent</b>
Construction								\$	1,371,544
Design Fees								\$	55,750
Additional Services (\$11,500)/Const. Inspections (\$8,000)/Materials Testing (\$6,000)								\$	25,500
Interest (7.79% of Construction)/Legal/Financing Expense								\$	45,000
Equipment								\$	120,000
Contingencies								\$	46,206
Kerr Tar Admin Fees								\$	56,000
<b>Total</b>								<b>\$</b>	<b>1,720,000</b>
<b>USDA PROJECT BUDGET SUMMARY (Revenues)</b>									
USDA Loan								\$	1,703,000
Vance County Contribution								\$	17,000
<b>Total</b>								<b>\$</b>	<b>1,720,000</b>

## CHANGE PROPOSAL FORM

**Project:** Vance County Animal Shelter  
 1243 Brodie Road Henderson  
**Contract:** General Contractor  
**Contractor:** Riggs Harrod Builders Inc.

**Proposal #:** CP # 20  
**Project #:** 15006  
**Contractor #:** 10/3/2016

**Description of change:**

The cost to make and install cords for the new washer and dryer per Frankie's request is as follows:

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
1	Total Direct Cost of Materials		
2	Misc Drill Bits & Screws		
3	Sales Tax	7.50%	
4	Overhead & Profit	15.00%	
5	Shipping & Transportation		
Labor			
5	Total Manhours:	0 MH @ \$0.00 /hr.	
6	Payroll Taxes & Insurance	35%	
	7 Overhead & Profit	15.0%	
	(O & P includes supervisor's time)		
Equipment Rental	(Include quotes)		
8	Equipment Rental		
9	Overhead & Profit on Item 8.	15%	
	(15% maximum)		
Subcontractors	(Include quotes with material & equipment backup)		
10	Subcontractors	\$174.00	
11	Overhead & Profit on Item 10.	7.50%	
	(7.50% maximum)	\$13.05	\$187.05
Subtotal of Proposal			\$187.05
12	Bonds ( % of subtotal of proposal)	1.5%	\$2.95
TOTAL OF CHANGE PROPOSAL			\$190

Time Extension Requests: \_\_\_\_ day(s) Schedule Activity # Affected: \_\_\_\_

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Timothy Colburn  
 Approval Recommended by Design Consultant: \_\_\_\_\_  
 Owner's Representative Approval: Frankie M. Miller

Date: 10/3/16  
 Date: 10/7/16  
 Date: 10/7/16



## CHANGE PROPOSAL FORM

<b>Project:</b> Vance County Animal Shelter 1243 Brodie Road Henderson <b>Contract:</b> General Contractor <b>Contractor:</b> Riggs Harrod Builders Inc.	<b>Proposal #:</b> CP #21 <b>Project #:</b> 15006 <b>Contractor #:</b> 10/3/2016
---	--

**Description of change:**

The cost to furnish and install (3) 3" conduit sleeves for data entry into the building is as follows:

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)	SUBTOTALS
1	Total Direct Cost of Materials	
2	Misc Drill Bits & Screws	
3	Sales Tax 7.50%	
4	Overhead & Profit 15.00%	
5	Shipping & Transportation	
<b>Labor</b>		
5	Total Manhours: 0 MH @ \$0.00 /hr.	
6	Payroll Taxes & Insurance 35%	
7	Overhead & Profit 15.0% (O & P includes supervisor's time)	
<b>Equipment Rental</b> (Include quotes)		
8	Equipment Rental	
9	Overhead & Profit on Item 8. 15% (15% maximum)	
<b>Subcontractors</b> (Include quotes with material & equipment backup)		
10	Subcontractors \$320.00	
11	Overhead & Profit on Item 10. 7.50% (7.50% maximum) \$24.00	\$344.00
		<b>Subtotal of Proposal \$344.00</b>
12	Bonds ( % of subtotal of proposal) 1.5%	\$5.00
		<b>TOTAL OF CHANGE PROPOSAL \$349</b>

Time Extension Requests: \_\_\_\_ day(s) Schedule Activity # Affected: \_\_\_\_

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: <u>Timothy Cothran</u>	Date: <u>10/3/16</u>
Approval Recommended by Design Consultant: _____	Date: <u>10/7/16</u>
Owner's Representative Approval: <u>[Signature]</u>	Date: <u>10/7/16</u>

## CHANGE PROPOSAL FORM

<b>Project:</b> <u>Vance County Animal Shelter</u> <u>1243 Brodie Road Henderson</u> <b>Contract:</b> <u>General Contractor</u> <b>Contractor:</b> <u>Riggs Harrod Builders Inc.</u>	<b>Proposal #:</b> <u>CP #22</u> <b>Project #:</b> <u>15006</u> <b>Contractor #:</b> <u>10/3/2016</u>
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**Description of change:**

The adjustment to the soil allowance, brick allowance and permit allowance is as follows:

<b>Materials</b>	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)	<b>SUBTOTALS</b>
	1 Total Direct Cost of Materials	
	2 Misc Drill Bits & Screws	
	3 Sales Tax 7.50%	
	4 Overhead & Profit 15.00%	
	5 Shipping & Transportation	
<b>Labor</b>	5 Total Manhours: 0 MH @ \$0.00 /hr.	
	6 Payroll Taxes & Insurance 35%	
	7 Overhead & Profit 15.0% (O & P includes supervisor's time)	
<b>Equipment Rental</b>	(Include quotes)	
	8 Equipment Rental	
	9 Overhead & Profit on Item 8. 15% (15% maximum)	
<b>Subcontractors</b>	(Include quotes with material & equipment backup)	
	10 Subcontractors	
	11 Overhead & Profit on Item 10. 7.50% (7.50% maximum)	
	<b>Subtotal of Proposal</b>	
	12 Bonds ( % of subtotal of proposal) 1.5%	
	<b>TOTAL OF CHANGE PROPOSAL</b>	<b>&lt;8,672.46&gt;</b>

Time Extension Requests: \_\_\_\_\_ day(s) Schedule Activity # Affected: \_\_\_\_\_

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: <u>Timothy Cothran</u>	Date: <u>10/3/16</u>
Approval Recommended by Design Consultant: _____	Date: <u>10/7/16</u>
Owner's Representative Approval: <u>Arden McMillan</u>	Date: <u>10/7/16</u>



## RIGGS-HARROD BUILDERS, INC.

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October 3, 2016

Baxter-Armistead Architecture, PC  
3206-114 Heritage Trade Drive  
Wake Forest, NC 27587

Attention: Joe Armistead, AIA

Ref: Vance County Animal Shelter  
1243 Brodie Road

Dear Joe

The adjustment to the allowance items are as follows:

Removal of Unsuitable Soil	100 cy @ 15.00 = 1,500.00
Replacement with Suitable Soil	100 cy @ 15.00 = 1,500.00
Replacement with ABC Stone	100 cy @ 27.00 = 2,700.00
Rock Excavation	5 cy @ 90.00 = 450.00
Impact, Tap and Permit Fees	15,000.00
Brick Veneer (22,260) X \$350.00 =	<u>7,791.00</u>
<b>Total Allowance</b>	<b>28,941.00</b>

Brick Allowance Cost (copy encl) <6,178.26>

Building Permit Cost (copy encl) <6,215.00>

Tap Fee Cost (copy encl) <3,255.28>


Unsuitable Soil Removal and Replacement ABC Stone

TerraTech Engineers (copy encl)

(110) cy X 42.00 = <4,620.00>

**Total Allowance Credit** < 8,672.46>

Please let me know if you have any questions.

  
\_\_\_\_\_  
Timothy L. Cothran  
Project Manager



OCT 17 2016

*Office of the Mayor*

*134 Rose Avenue, P. O. Box 1434, Henderson, NC 27536*

*Phone 252.430.5708 : Fax 252.492.7935 : E-mail [ellington@ci.henderson.nc.us](mailto:ellington@ci.henderson.nc.us)*

*[www.ci.henderson.nc.us](http://www.ci.henderson.nc.us)*

11 October 2016

Mr. Gordon Wilder, Chairman  
Vance County Commissioners  
6086 NC 39 South  
Henderson, NC 27537

Dear Mr. Wilder:

Attached you will find Resolution 16-72, which was approved by the City Council at its meeting on October 10, 2016. As you will see in the resolution, there are properties in the downtown area in which taxes have not been paid for years and are in need of repair and/or demolition. Two properties in particular in which there has been recent discussion is the former Abagayle's Book Store building (405 Garnett Street) and the former Henderson Laundry Building located at the corner of Chestnut Street and Andrews Avenue (341 Chestnut Street). The adjacent property (former garage) is also delinquent on taxes as well. This property is referred to 210 Whitten Avenue. Whereas there are other properties downtown that need attention, these particular properties are in need of repair and/or demolition due to roof failure.

Based on the City Attorney's research relative to liability and that these properties are delinquent in taxes, the best action to take is to proceed with foreclosure. This would also help in limiting the City or County responsibility relative to any discovered environmental issues that may exist. It is the City's desire that the City and County work together as we have done with other jointly owned properties.

Our City Manager has discussed this briefly with the County Manager and we look forward to your cooperation with this as we move forward to further stabilize and redevelop our downtown area.

Best Regards,

Eddie Ellington  
Mayor

Enclosure:

cc: City of Henderson Council Members  
Vance County Commissioners  
Jordan McMillan, Vance County Manager  
Frank Frazier, City Manager  
Corey Williams, City of Henderson Development Services Director  
Paylor Spruill, Assistant to the City Manager

**RESOLUTION 16-72****REQUESTING THE COUNTY OF VANCE TO  
CONTINUE ENFORCEMENT AS IT RELATES  
TO DELINQUENT TAXES**

**WHEREAS**, the Henderson City Council (Council) conducted its Annual Planning Retreat in 2016 and during said Retreat identified eight Key Strategic Objectives (KSO) and Goals; *and*

**WHEREAS**, this Resolution addresses **KSO 3-3: *Redevelop Downtown: To form strategies that result in redevelopment of downtown Henderson, and CV 9: Good Working Relationship with Vance County*** *We value a good working relationship with the County of Vance and believe by working together in a cooperative effort we can better address the strategic challenges and opportunities facing our community.*

**WHEREAS**, through an Inter-local Agreement, the County of Vance provides tax billing and collection services to the City of Henderson; *and*

**WHEREAS**, the Vance County tax office writes off delinquent property taxes after ten (10) years; *and*

**WHEREAS**, it is important that all property owners pay their taxes, and the writing-off of taxes places a greater burden on those that do pay their taxes; *and*

**WHEREAS** there are various commercial properties that are in need of demolition and/or repair and are delinquent in the payment of taxes owed.

**NOW, THEREFORE BE IT RESOLVED BY THE HENDERSON CITY COUNCIL THAT IT DOES HEREBY** request the Vance County Board of Commissioners to continue to enforce the delinquent tax collection policies through foreclosure or other means and authorizes the Mayor to send a letter on behalf of the City to the Chairman of the Vance County Commissioners relative to foreclosure and possible demolition of various properties in the downtown and adjacent area.

**BE IT FURTHER RESOLVED** that the City Council instructs the City Manager to work with the County Manager to determine a timeline for implementation.


The foregoing Resolution 16-72, upon motion of Council Member Daeke and second by Council Member Williams, and having been submitted to a roll call vote received the following votes and was **APPROVED** on this the 10<sup>th</sup> day of October 2016: YES: Daeke, Simmons, Daye, Williams, Coffey and Inscoe. NO: None. ABSTAIN: None. ABSENT: Rainey and Elliott.

  
Eddie Ellington, Mayor

**ATTEST:**

  
Esther J. McCrackin, City Clerk

Approved to Legal Form:

 10/12/2016  
D. Rix Edwards, City Attorney

Reference: Minute Book 45, pp. \*\*, CAF 16-108

# *Finance Director's Report*

**Vance County**  
**Finance Director's Report to the Board**  
**November 7, 2016**

**A. Surplus Property**

**B. Conveyance of Property**

Vance County Animal Control has 15 animal cages that were used at the old facility and are no longer needed with the construction of a new shelter. These cages were donated to Vance County from the Warrenton Animal Clinic. The Granville County Animal Shelter has expressed a need for the cages and Animal Control Chief Nobles has recommended donating the property to them. ***Recommendation:** Declare the 11 stainless steel cages and 4 plastic cages surplus property and approve resolution conveying the cages to the Granville County Animal Shelter for no consideration.*

**C. Master Gardener Project at Farmer's Market**

Vance County Cooperative Extension Master Gardeners would like to fund an educational landscape project at the Farmer's Market. County funds will not be required for the project. The project will be paid for through monetary donations to the Master Gardeners that will be turned over to the County to pay expenditures. The landscape will be in the entrance driveway island and will feature drought tolerant plants, pollinator habitat, native flowers, and possibly other features. A sidewalk will be installed to provide visitor access to the planting areas. Both the City of Henderson and Vance County Planning Departments have been consulted to ensure the project meets applicable codes and guidelines. ***Recommendation:** Approve the attached budget amendment to accept a donation from the Master Gardener Volunteers to fund an educational landscape project at the Vance County Regional Farmer's Market.*



**County of Vance**  
**Disposal of Surplus Personal Property**  
**November 7, 2016**

**The Finance Director requests to dispose of the following surplus personal property owned by the County of Vance:**

[illegible]

# SURPLUS LIST

VC #	DESCRIPTION	CONDITION
5	Chair, Folding	Poor
4351	Chair, Folding	Poor
4166	Chair, Folding	Poor
1050	metal filing cabinet	Poor
4170	Wood chair	Poor
4131	Wood chair	Poor
166	Wood chair	Poor
4323	metal chair	Poor
4169	Wood chair	Poor
4144	Wood chair	Poor
4148	Wood chair	Poor
4176	Wood chair	Poor
160	Wood chair	Poor
4146	Wood chair	Poor
4141	Wood chair	Poor
4129	Wood chair	Poor
184	Wood chair	Poor
4333	metal chair	Poor
1741	Office chair	poor
3357	office chair	Poor
61	Office chair	poor
1052	file cabinet	Poor
125	file cabinet	Poor
73	file cabinet	Poor
61	file cabinet	Poor
121	file cabinet	Poor
132	file cabinet	poor
117	file cabinet	Poor
118	file cabinet	poor
122	file cabinet	Poor
130	file cabinet	poor
127	file cabinet	Poor
124	file cabinet	poor
83	desk, metal	Poor
4072	desk, metal	Poor
2234	desk, wood	poor
81	Coat rack	Poor
38	adding machine (1256)	poor
1923	computer	Poor
1185	chair	Poor
2262	Chair	poor
531	Chair	Poor

1152	Chair	poor
5066	Chair	Poor
8232	Chair	poor
1341	Sprite Advance	Poor
158	Water heater	Poor
1265	Table, wood	poor
224	Table, wood	Poor
1763	IBM Printer	poor
2526	Table top	Poor

**Resolution Approving Conveyance of Property to  
Another Unit of Government in North Carolina  
Pursuant to G.S. 160A-274**

WHEREAS, the County of Vance owns fifteen animal cages which were previously used at the Vance County Animal Shelter but are now deemed surplus; and

WHEREAS, North Carolina General Statute § 160A-274(b) authorizes a governmental unit upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in personal property as the governmental unit deems wise; and,

WHEREAS, the Granville County Animal Shelter has expressed a present need for additional animal cages and the County of Granville has requested Vance County to transfer the described surplus animal cages for use by the Granville County Animal Shelter and Vance County has determined it wise and in the best interest of the County to convey the same for the described use.

NOW THEREFORE, the Vance County Board of Commissioners resolves as follows:

1. The County of Vance hereby determines the following property as surplus:  
**Eleven Stainless Steel Animal Cages and Four Plastic Animal Cages**
2. The County of Vance hereby conveys to Granville County for use in their Animal Shelter the surplus fifteen animal cages listed above.
3. The property herein described shall be conveyed for no consideration.
4. The Vance County Finance Officer is authorized to execute any documents necessary to convey the property in the manner authorized by this Resolution.

Adopted this the 7<sup>th</sup> day of November, 2016.

---

**Gordon Wilder, Chair**  
**Vance County Board of Commissioners**

**Attest:**

---

**Kelly H. Grissom**  
**Clerk to the Board**





**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2016 - 2017 Fiscal Year

A request to amend the 2016-2017 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Farmer's Market

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Master Gardener	10333-433305	1,800.00

TOTAL REVENUE INCREASE (DECREASE) \$ 1,800.00

Reason for Revenue Amendment Request: The Extension Master Gardener Volunteers would like to execute an educational landscape project at the Farmer's Market. The project will be paid for by monetary and goods donations to the Master Gardeners.

It is anticipated the project cost will be approximately \$1,800. County funds will not be used to pay for the project.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Master Gardener	10605-500159	1,800.00

TOTAL \$ 1,800.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

\_\_\_\_\_  
Kelly Grissom, Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

*County Attorney's  
Report*



**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
332 Rowland Street, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **332 Rowland Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0073 04001**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$7,750.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Federal Home Loan Mortgage Corporation***; and,

**WHEREAS**, the County has made a counteroffer to amend the terms of the Offer to Purchase County Owned Property; and,

**WHEREAS**, ***Federal Home Loan Mortgage Corporation*** has paid the required deposit in the amount of **\$750.00** with his initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. Upon acceptance of the County's counter offered terms and conditions, a notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.



6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 7<sup>th</sup> day of November, 2016.

---

Gordon Wilder, Chairman  
Vance County Board of Commissioners

ATTEST:

---

Kelly H. Grissom, Clerk to the Board

**332 Rowland Street (0073 04001)**



**Offer to Purchase:** \$7,750

**Condition:** 1,812 square foot dwelling – good condition; Lot is located in the City of Henderson and is zoned R6 (High Density Residential). The property is owned jointly by the City and County and has access to City water and sewer. Previous Owner – Luis & Veronica Medina – Foreclosed on 12/17/2015;

**Property Value:** Home value - \$15,993; Land Value – \$9,720

**County Cost thus far:** \$3,480 (Tax/Interest) + \$2,322 (Approx. attorney fees) = \$5,802



**332 Rowland St.  
Tax Parcel 0073 04001**

09  
RLIE JR  
25618

0024 03008  
VANN TYLER T  
Tax Value = \$33483

0024 03007  
GATTIS CAROLYN R  
Tax Value = \$3712

0024 03006  
GATTIS CAROLYN R  
Tax Value = \$8309

0024 03004  
MILLER DALE L. & MARTHA  
Tax Value = \$49191

0024 03005  
MILLER DALE L. & MARTHA  
Tax Value = \$52535

Charles St

Rowland St

0073 04001  
CITY OF HENDERSON  
Tax Value = \$25713

0073 04002  
CITY OF HENDERSON  
Tax Value = \$19697

0073 04003  
TRINH HA VAN  
Tax Value = \$2453

0073 04004  
CITY OF HENDERSON  
Tax Value = \$13022

0073 04006  
CITY OF HENDERSON  
Tax Value = \$6473

0073 04007  
DOMINGUEZ ALBERTO  
Tax Value = \$47968

0073 04024  
BARRETT MARCIA L  
Tax Value = \$6415

0073 04023  
LOPEZ JACKELINE HERNANDEZ  
Tax Value = \$4455

0073 04022  
LOPEZ JACKELINE HERNANDEZ  
Tax Value = \$35201

0073 04021  
WALKER FAMILY REAL ESTATE INVE  
Tax Value = \$71455

0073 03011  
GULATI VIVEK  
Tax Value = \$10148

0073 03012  
FAULKNER MICHAEL T  
Tax Value = \$16881

0073 03015  
PENDER GRASS MORRIS  
Tax Value = \$21067

0073 03016  
PEREZ KARINA RAMIREZ  
Tax Value = \$33490

0073 03017  
PEREZ KARINA RAMIREZ  
Tax Value = \$4050

0073 03018  
MARSHALL GORDON L  
Tax Value = \$49752

60 30 0 60 Feet





# *County Manager's Report*

# **Vance County**

## **County Manager's Report to the Board**

### **November 7, 2016**

**Award of Service Weapon and Badge.** Sheriff White has requested the award of the service weapon and badge to Captain Curtis Brame upon his retirement November 1, 2016. He has served Vance County for 33 years. As per the county policy, he is eligible to receive his service weapon and badge. *Recommendation: Award service weapon and badge to retired Captain Curtis Brame, according to county policy.*

**Local Records Retention Schedule Amendments.** Due to recent changes in the State laws regarding retention of specific public records, it is necessary to amend the county's Sheriff Office records retention schedule and the County Management records retention schedule. The changes to the County Management schedule clarify the retention for 911 calls received as text messages and the changes to the Sheriff Office schedule reflect legislation governing body-worn cameras for law enforcement personnel, which went into effect October 1, 2016. *Recommendation: Approve the April 2013 County Management records retention schedule and the October 1, 2016 amendments pertaining to retention of 911 calls received as text messages. Recommendation: Approve the October 1, 2016 records retention schedule amendment to the County Sheriff's Office reflecting legislation governing body-worn cameras for law enforcement personnel.*

**Solid Waste Grant – Commingled Recyclables Compactor.** The county has received a \$31,000 grant from NCDEQ for the purchase of two compactors for the Tungsten Mine Road (Townsville) and North Chavis Road (Kittrell) solid waste convenience sites. Our recent contract with Waste Industries for operation and maintenance of the convenience sites included Waste Industries transitioning to compactors for our commingled recyclables at six of the eight sites with the intention of the county receiving a grant for the other two sites. This grant has been successful and the county will purchase both compactors with the grant funds. Waste Industries will operate the compactors as per the agreement that was signed. This grant requires a match of \$7,732 from the county solid waste fund. *Recommendation: Accept the NCDEQ Commingled Recycling Grant, appropriate \$7,732 from the solid waste enterprise fund as a match for the grant, and authorize the funds to be used for the purchase of two commingled recyclables compactors.*

**Award Replacement of Courthouse X-Ray System.** The replacement of the x-ray system at the courthouse is included and funded within this year's CIP and budget. The project will include replacement of the walkthrough unit, baggage unit, and handheld wand. The total project cost is \$32,828.97 and is within the budgeted amount of \$34,500. The County currently has a relationship with Point Security for the existing x-ray system and they are best suited to provide the new unit because of the existing maintenance relationship and experience. *Recommendation: Award contract to replace courthouse x-ray system to Point Security, Inc. for a total cost of \$33,289.33.*

# Office of the Sheriff

## Vance County

156 Church Street, Suite 004  
Henderson, North Carolina 27536-5574

Telephone 252-738-2200  
Fax 252-738-2220



**Sheriff Peter White**

OCT 14 2016

OCTOBER 14, 2016

TO: VANCE COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: SHERIFF PETER WHITE 

RE: SERVICE WEAPON & BADGE

CAPTAIN CURTIS R. BRAME WILL RETIRE FROM THE VANCE COUNTY SHERIFF'S OFFICE AFTER HAVING SERVED VANCE COUNTY FOR THIRTY-THREE (33) YEARS.

THIS IS A REQUEST THAT CAPT. BRAME BE AWARDED HIS BADGE AND SERVICE WEAPON (SIG P220, 45 CALIBRE, SERIAL NUMBER G300704) UPON HIS RETIREMENT.

THANK YOU FOR YOUR CONSIDERATION TO THIS REQUEST.

C: JORDAN MCMILLEN  
ARGRETTA JOHEN

## County Management Records Retention and Disposition Schedule

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provision of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The local government agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of destruction. Confidential records will be destroyed in such a manner that the records cannot be practicably read or reconstructed. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. ***Public records, including electronic records, not listed in this schedule are not authorized to be destroyed.***

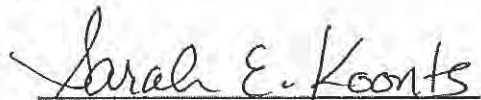
This local government agency and the Department of Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods which allow these records to be destroyed when "*administrative value ends.*" The local government agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "*destroy when administrative value ends.*" If a county does not establish internal policies and retention periods, the county is not complying with the provisions of this retention schedule and is not authorized by the Department of Cultural Resources to destroy the records with the disposition instruction "*destroy when administrative value ends.*"

The local government agency and the Department of Cultural Resources concur that the long-term and/or permanent preservation of electronic records require additional commitment and active management by the agency. The agency agrees to comply with all policies, standards, and best practices published by the Department of Cultural Resources regarding the creation and management of electronic records.

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

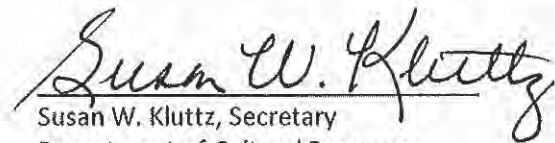
### APPROVAL RECOMMENDED

\_\_\_\_\_  
Chief Administrative Officer/  
County Manager

  
Sarah E. Koonts, Director  
Division of Archives and Records

### APPROVED

\_\_\_\_\_  
Chairman, Bd. County Commissioners

  
Susan W. Kluttz, Secretary  
Department of Cultural Resources

County: \_\_\_\_\_

April 15, 2013

## County Management Records Retention Schedule Amendment

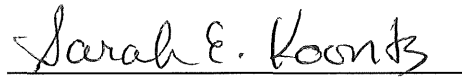
Amending the County Management Records Retention and Disposition Schedule published April 15, 2013.

### STANDARD 6. EMERGENCY SERVICES RECORDS

Amending Item 1, 911 Recordings as shown on substitute page 43 and Item 13, Emergency Notifications as shown on substitute pages 45 and 45a.

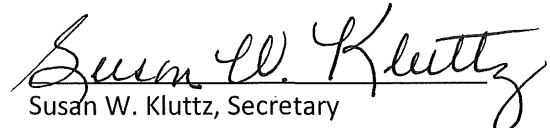
### APPROVAL RECOMMENDED

\_\_\_\_\_  
Chief Administrative Officer/  
County Manager

  
\_\_\_\_\_  
Sarah E. Koonts, Director  
Division of Archives and Records

### APPROVED

\_\_\_\_\_  
Chairman  
Board of County Commissioners

  
\_\_\_\_\_  
Susan W. Kluttz, Secretary  
Department of Natural and Cultural  
Resources

County: \_\_\_\_\_

October 1, 2016



**STANDARD-6. EMERGENCY SERVICES RECORDS**

Official records explaining the authority, operating philosophy, purposed methods, and primary functions of emergency services programs.

ITEM #	STANDARD-6: EMERGENCY SERVICES RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
1.	<b>911 RECORDINGS</b> Tapes, digital recordings, and text messages generated by 911 calls.	Destroy in office after 30 days, if not made part of a case file.*	G.S. §132-1.4(i)  Comply with applicable provisions of G.S. §132-1.5 regarding the confidentiality of automatic identification information contained in 911 database.
2.	<b>911 COMMUNICATION RECORDS</b> Transcripts of 911 calls received and computer-aided dispatch (CAD) reports. Reports may list time and date of call, contents of call, location of call, name of unit dispatched, and other related information.	Destroy in office after 3 years, if not made part of a case file.*	Comply with applicable provisions of G.S. §132-1.4(c)(4) regarding the confidentiality of the identity of complaining witnesses.
3.	<b>911 FILE</b> Information regarding the implementation, training, and operations of the 911 system.	Destroy in office after 5 years.	
4.	<b>ACTIVITY REPORTS</b> Reports on an individual, shift, project, and other basis submitted on a daily, weekly, or other basis.	Destroy in office after 3 years.	

\*See [AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS](#), page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction “destroy when administrative value ends.” Please use the space provided.

ITEM #	STANDARD-6: EMERGENCY SERVICES RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
11.	<b>DISASTER AND EMERGENCY MANAGEMENT PLANS</b> Records concerning preparedness, evacuations, and operations in the event of a disaster (natural, accidental, or malicious). Includes, but is not limited to, official copy of comprehensive plan and all background surveys, studies, reports, and draft versions of plans.	Retain plans until superseded; destroy in office background surveys, studies, reports, and drafts 3 years after adoption of plan or when superseded or obsolete, whichever comes first.	Comply with applicable provisions of G.S. §132-1.7 regarding the confidentiality of security records.
12.	<b>DISPATCH RECORDINGS</b> Recordings made of activities during an emergency services dispatch.	Destroy in office after 30 days, if not made part of a case file.*	
13.	<b>EMERGENCY NOTIFICATIONS</b> Records of emergency notifications. Includes automatic identification information, such as the name, address, and telephone numbers of telephone subscribers, or the e-mail addresses of subscribers to an electronic emergency notification or reverse 911 system.	Destroy in office when superseded or obsolete.	Comply with applicable provisions of G.S. §132-1.5 regarding the confidentiality of automatic identification information contained in 911 database.
14.	<b>EVACUATION PLANS</b>	Destroy in office when superseded or obsolete.	
15.	<b>FIRE ALARM AND AUTOMATIC EXTINGUISHER FILE</b> Certificates, licenses, and insurance certificates of companies that perform installations of fire alarm and automatic extinguishing systems.	Destroy in office when superseded or obsolete.	
16.	<b>FIRE ALARM JOURNAL</b> Journal or other listing of alarms answered by the fire department.	Destroy in office after 3 years.	

\*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-6: EMERGENCY SERVICES RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
17.	<b>FIRE DISPATCH FILE</b> Records relating to fire dispatch zones. May include maps of fire dispatch zones, census tract information, annexation research, street closings, and other related material.	Destroy in office when superseded or obsolete.	

\*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction “destroy when administrative value ends.” Please use the space provided.

**County Sheriff's Office  
Records Retention Schedule Amendment**

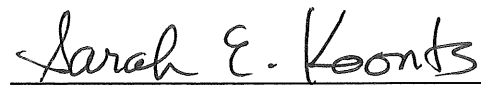
Amending the County Sheriff's Office Records Retention and Disposition Schedule published November 15, 2015.

**STANDARD 8. PROGRAM OPERATIONAL RECORDS: SHERIFF RECORDS**

Amending Item 10, Audio and Video Recordings, as shown on substitute page 57.

**APPROVAL RECOMMENDED**

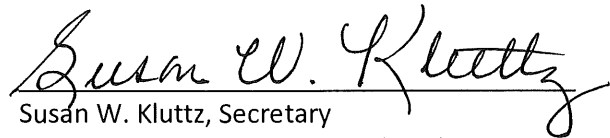
\_\_\_\_\_  
County Sheriff



Sarah E. Koonts, Director  
Division of Archives and Records

**APPROVED**



\_\_\_\_\_  
Chairman, Bd. of County Commissioners



Susan W. Kluttz, Secretary  
Department of Natural and Cultural Resources

County: \_\_\_\_\_

October 1, 2016

ITEM #	STANDARD-8. PROGRAM OPERATIONAL RECORDS: SHERIFF RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
10. 	<b>AUDIO AND VIDEO RECORDINGS</b> Tapes and digital recordings generated by mobile and fixed audio and video recording devices.  Does not include <b>ELECTRONIC RECORDINGS OF INTERROGATIONS (JUVENILE OR HOMICIDE)</b> , page 65, item 35.	a) Destroy in office after 30 days if not made part of a case file.*  b) If records are made part of a case file follow disposition instructions for <b>CASE HISTORY FILE: FELONIES</b> , page 57, item 11; or <b>CASE HISTORY FILE: MISDEMEANORS</b> , page 58, item 12.	Confidentiality: G.S. § 132-1.4A
11. 	<b>CASE HISTORY FILE: FELONIES</b> Includes investigative reports, complaint reports, fingerprint cards, original arrest reports, copies of warrants, special expenditure reports; statements of seized and returned property, interview sheets; case status reports, photographs, court orders, correspondence; officer's notes, laboratory tests, court dispositions, audio or video recordings, and other related records.  See also <b>ELECTRONIC RECORDINGS OF INTERROGATIONS (JUVENILE OR HOMICIDE)</b> , page 65, item 35.	a) Destroy in office records concerning solved cases after 20 years.*  b) Retain in office records concerning unsolved cases until solved, and then follow disposition instructions in part (a).	Confidentiality: G.S. § 132-1.4

\* No destruction of records may take place if audits or litigation are pending or reasonably anticipated. See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTION**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Natural and Cultural Resources has scheduled with the disposition instruction "destroy when reference value ends." Please use the space provided.



Environmental  
Quality

PAT MCCRORY

Governor

DONALD R. VAN DER VAART

Secretary

September 6, 2016

Mr. Jason Falls  
Vance County  
156 Church Street  
Henderson, NC 27536

Dear Mr. Falls:

Enclosed is a fully executed copy of Contract No. 6985 between the North Carolina Department of Environmental Quality, formerly the Department of Environment and Natural Resources, and Vance County for the **2016 Convenience Center Commingled Recycling Collection Project**.

Invoices or matters regarding work to be performed should be directed to the Contract Administrator, Joseph Fitzpatrick as indicated on page three (3) of the contract document.

**Please include Contract No. 6985 on each invoice submitted for payment.**

Should you have any additional questions regarding the contract, you may contact Purchasing Manager Allison Phipps at (919) 707-8528.

Sincerely,

A handwritten signature in blue ink that reads 'Tommy Kirby'.

Tommy Kirby  
Purchasing Director  
Financial Services Division  
Purchase and Contract Section

Enclosure

cc: Joseph Fitzpatrick, DEQ Division of Environmental Assistance and Customer Service  
Jackie J. Moore, DEQ Office of the Controller



State of North Carolina | Environmental Quality  
1601 Mail Service Center | Raleigh, North Carolina 27699-1601  
919-707-8600

STATE OF NORTH CAROLINA  
COUNTY OF WAKE

GRANTEE'S FEDERAL  
IDENTIFICATION  
NUMBER: \*\*0304

This Contract is hereby made and entered into this 1<sup>st</sup> DAY OF OCTOBER, 2016, by and between the NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY (the "Agency") and VANCE COUNTY, (the "Grantee") (referred to collectively as the "Parties").

1. **Contract Documents:** This Contract consists of the Grant Contract and its attachments, all of which are identified by name as follows:

- (1) Grant Contract No. 6985
- (2) General Terms and Conditions (Attachment A)
- (3) Agency's Request for Proposal (RFP) (Attachment B)
- (4) Grantee's Response to Agency's RFP, including line item budget and budget narrative and *if applicable*, indirect cost documentation (Attachment C)
- (5) Iran Divestment Act Certification (Attachment D)

These documents constitute the entire agreement between the Parties and supersede all prior oral or written statements or agreements. The Parties may enter into Contract Amendments in accordance with the General Terms and Conditions as described in Attachment A.

2. **Precedence Among Contract Documents:** In the event of a conflict between terms of the Contract Documents, the term in the Contract Document with the highest relative precedence prevails. The order of precedence is established by the order of documents in Paragraph 1, above, with the first-listed document having the highest precedence and the last-listed document having the lowest precedence. If there are multiple Contract Amendments, the most recent amendment has the highest precedence and the oldest amendment has the lowest precedence.
3. **Contract Period:** This Contract shall be effective on October 1, 2016 and shall terminate on September 30, 2017.
4. **Project Period:** The Grantee shall begin the project on October 1, 2016. The Grantee shall undertake and complete the project in a sequence that assures expeditious completion in light of the purposes of this agreement. Grantee shall complete the project on September 30, 2017.
5. **Grantee's Duties:** The Grantee shall complete the project as described in Attachment C, Vance County 2016 Convenience Center Commingled Recycling Collection and in accordance with the approved budget in Attachment C, as well as meeting the Other General Terms and Conditions of the Agency's Division of Environmental Assistance and Customer Service's Convenience Center Commingled Recycling Collection Application (Attachment B).
6. **Agency's Duties:** The Agency shall pay the Grantee in the manner and in the amounts specified in the Contract Documents.

The total amount paid by the Agency to the Grantee under this Contract shall not exceed THIRTY ONE THOUSAND DOLLARS (\$31,000.00).

This amount consists of:

Type of Funds	Funding Source	CFDA No.
Appropriations	NC General Assembly	N/A

## Accounting Code Information:

Dollars	GL Company	GL Account	GL Center
\$31,000.00	1602	536961	6760

- ☒ a. There are no matching requirements from the Grantee.
- ☐ b. There are no matching requirements from the Grantee; however, the Grantee has committed the following match to this project:

In-Kind	\$
Cash	\$
Cash and In-Kind	\$
Other / Specify:	\$

- ☐ c. The Grantee's matching requirement is \$, which shall consist of:

In-Kind	\$
Cash	\$
Cash and In-Kind	\$
Other / Specify:	\$

- ☒ d. The Grantee has committed to an additional \$7,732.00 to complete the project as described in Attachment C.

The Grantee warrants contributions from the Grantee shall be sourced from non-federal funds.

The total contract amount is \$38,732.00

## 7. Reversion of Unexpended Funds

Any unexpended grant funds shall revert to the Agency upon termination of this Contract.

## 8. Reporting Requirements:

Pursuant to 09 NCAC Subchapter 03M, a Grantee that receives State funds shall maintain, for inspection by the Office of the State Auditor, reports and accountings that support the allowable expenditure of State funds. The Grantee shall also abide by the following reporting thresholds: (1) a Grantee receiving less than \$25,000 shall also include a certification and accounting, completed by the Grantee Board, stating that the funds were received and used for the purpose in which they were granted; (2) a Grantee receiving between \$25,000 to \$500,000 shall also include a certification of accounting and description, completed by the Grantee Board, stating the funds were received and used for the purpose in which they were granted; (3) a Grantee receiving greater than \$500,000 shall include a certification and description, completed by the Grantee Board, stating that the funds were received and used for the purpose in which they were granted, and an audit prepared by a licensed Certified Public Accountant." If the Grantee receives \$500,000 or more in FEDERAL awards during its fiscal year from any source, including federal funds passed through the State or other grantors, it must obtain a single audit or program-specific audit conducted in accordance with the Federal Office of Management and Budget's Circular A-133 "Audits of States, Local Government and Non-Profit Organizations." If the above amounts are not met by one single funding agency, but rather any combination of funding agencies, then the appropriate reports shall be sent to the Office of the State Auditor and to the Agency. Also, a corrective action plan for any audit findings and recommendations must be submitted along with the audit report or within the period specified by the applicable OMB Circular or Memorandum.



**9. Payment Provisions:**

The Agency shall reimburse the Grantee for actual allowable expenditures with the Agency retaining a minimum of ten percent (10%) of the Agency's funds until all required activities are completed and reports/deliverables are received and accepted by the Agency. Allowable expenditures are defined as expenditures associated with work performed to meet the milestones for a specific reporting period. The Agency may withhold payment on invoices when the Grantee fails to accomplish the milestones stated in Attachment C.

**10. Invoices:** The Grantee shall submit invoices to the Agency Contract Administrator at least quarterly. The final invoice must be received by the Agency within forty-five (45) days following the end of the contract period.

Amended or corrected invoices must be received by the Agency's Office of the Controller within six (6) months following the end of the contract period. The Agency will not pay any invoice received more than six (6) months after the end of the effective period.

**11. Contract Administrators:** All notices permitted or required to be given by one party to the other, and all other questions about the Contract shall be addressed and delivered to the Parties' Contract Administrator. The name, post office address, street address, telephone number, fax number, and email address of the Parties' initial Contract Administrators are set out below. Either Party may change the name, post office address, street address, telephone number, fax number, or email address of its Contract Administrator or Principal Investigator or Key Personnel by giving timely written notice to the other Party.

Any changes in the scope of the contract which increase or decrease the Grantee's compensation are not effective until approved in writing by the Agency's Head or Authorized Agent.

**Agency Contract Administrator:**

Joseph Fitzpatrick  
Division of Environmental Assistance and  
Customer Service  
1639 Mail Service Center  
Raleigh, NC 27699-1639  
Telephone: (919) 707-8121  
Email: [joseph.fitzpatrick@ncdenr.gov](mailto:joseph.fitzpatrick@ncdenr.gov)

**Grantee Contract Administrator:**

Jason Falls, Environmental Program Director  
Vance County  
156 Church Street  
Henderson, NC 27536  
Telephone: (252) 738-2090  
Fax: (252) 738-2089  
Email: [jfalls@vancecounty.org](mailto:jfalls@vancecounty.org)

**Grantee Principal Investigator or Key Personnel**

Jason Falls, Environmental Program Director  
Vance County  
156 Church Street  
Henderson, NC 27536  
Telephone: (252) 738-2090  
Fax: (252) 738-2089  
Email: [jfalls@vancecounty.org](mailto:jfalls@vancecounty.org)

**12. Grantee Principal Investigator or Key Personnel:** The Grantee shall not substitute the Principal Investigator or Key Personnel assigned to the performance of this Contract without prior written approval by the Agency Contract Administrator.**13. Supplantation of Expenditure of Public Funds:**

The Grantee assures that funds received pursuant to this Contract shall be used only to supplement, not to supplant, the total amount of Federal, State and local public funds that the Grantee otherwise expends for Vance County 2016 Convenience Center Commingled Recycling Collection services and related programs. Funds received under this Contract shall be used to provide additional public funding for such services; the funds shall not be used to reduce the Grantee's total expenditure of other public funds for such services.

14. **Grantee's Disbursements:** As a condition of this Contract, Grantee acknowledges and agrees to make disbursements in accordance with the following requirements:
- Implement adequate internal controls over disbursements;
  - Pre-audit all vouchers presented for payment to determine:
    - Validity and accuracy of payment
    - Payment due date
    - Adequacy of documentation supporting payment
    - Legality of disbursement
  - Assure adequate control of signature stamps/plates;
  - Assure adequate control of negotiable instruments; and
  - Implement procedures to ensure that account balance is solvent and reconcile the account monthly.
15. **Outsourcing:** The Grantee certifies that it has identified to the Agency all jobs related to the Contract that have been outsourced to other countries, if any. Grantee further agrees that it will not outsource any such jobs during the term of this Contract without providing notice to the Agency and obtaining written approval from the Agency Contract Administrator prior to outsourcing.
16. **E-Verify:** As required by G.S. §143-48.5 (Session Law 2013-418), the Grantee certifies that it, and each of its subcontractors for any contract awarded as a result of this solicitation, complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, including the requirement for each employer, with more than 25 employees in North Carolina, to verify the work authorization of its employees through the federal E-Verify system.
17. **Confidentiality:** Each party shall be solely responsible for properly identifying any document(s) containing "CONFIDENTIAL" information. Anything that qualifies as a "TRADE SECRET" under State law must be designated as "CONFIDENTIAL". All "CONFIDENTIAL" documents shall be properly identified by conspicuously marking it "CONFIDENTIAL" at the top and bottom of each page. Any document(s) not properly identified as CONFIDENTIAL, prior to its release to the Agency, may be deemed a public record.
18. **Records Retention:** Records created or kept in connection with this Contract shall be maintained in accordance with the applicable retention policies of the Agency, and shall not be destroyed, purged or disposed of without the express written consent of the Agency. If any litigation, claim, negotiation, audit, disallowance action, or other action involving this Contract is initiated prior to expiration of the applicable retention period, the records must be retained until completion of the action and resolution of all issues arising therefrom, or until the end of the applicable retention period, whichever is later.
19. **Assurances For Non-Federally Funded Contracts:** The GRANTEE certifies that with regard to:
- Debarment And Suspension** - To the best of its knowledge and belief that it and its principals:
    - are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal, State, or local government agency;
    - have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
    - have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Lobbying - To the best of his or her knowledge and belief, that:

- (a) No Federal, State or local government appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal, State or local government agency; a member of Congress, North Carolina's General Assembly or local government body; an officer or employee of Congress, North Carolina's General Assembly or local government body, or an employee of a member of Congress, North Carolina's General Assembly or local government body, in connection with the awarding of any Federal, State or local government contract, the making of any Federal, State or local government grant, the making of any Federal, State or local government loan, the entering into of any Federal, State or local government cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal, State or local government contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal, State or local government appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency; a member of Congress, North Carolina's General Assembly or local government body; an officer or employee of Congress, North Carolina's General Assembly or local government body; or an employee of a member of Congress, North Carolina's General Assembly or local government body in connection with the Federal, State or local government contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

3. Drug-Free Work Place Requirements - It will comply by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about -
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- (d) Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will -
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2), above, from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), above with respect to any employee who is so convicted -

- (1) Taking appropriate personnel action against such an employee, up to and including termination; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; (satisfactorily complete a)
  - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f), above.
- 4. Will comply with the provisions of the Equal Employment Practices Act set out in Article 49A of Chapter 143 of the North Carolina General Statutes.
  - 5. Will comply, as applicable, with the provisions of the Wage and Hour Act, Occupational Safety and Health Act of North Carolina, Controlled Substance Examination Regulation, Retaliatory Employment Discrimination, Safety and Health Programs and Committees, Workplace Violence and Prevention, and other applicable provisions of Chapter 95 of the North Carolina General Statutes regarding labor standards.
  - 6. Will comply with all applicable requirements of all other Federal, State and local government laws, executive orders, regulations and policies governing this program.

20. Signature Warranty:

The undersigned represent and warrant that they are authorized to bind their principals to the terms of this agreement.

N.C.G.S. §133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you (Grantee) attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

IN WITNESS WHEREOF, the Grantee and the Agency execute this agreement in two (2) originals, one (1) of which is retained by the Grantee and one (1) of which is retained by the Agency, the day and year first above written.

VANCE COUNTY

NORTH CAROLINA DEPARTMENT OF  
ENVIRONMENTAL QUALITY

Donald R. van der Vaart, Secretary

By \_\_\_\_\_  
Grantee's Signature

By Tommy Kirby  
Department Head's Signature or Authorized Agent

\_\_\_\_\_  
Typed / Printed Name

\_\_\_\_\_  
Tommy H. Kirby, Purchasing Director  
Type / Printed Name and Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Financial Services Division/Purchasing and Contracts Section  
Division/Section

ORIGINAL

## General Terms and Conditions Governmental Entities

### DEFINITIONS

Unless indicated otherwise from the context, the following terms shall have the following meanings in this Contract. All definitions are from 9 NCAC 3M.0102 unless otherwise noted. If the rule or statute that is the source of the definition is changed by the adopting authority, the change shall be incorporated herein.

- (1) "Agency" (as used in the context of the definitions below) means and includes every public office, public officer or official (State or local, elected or appointed), institution, board, commission, bureau, council, department, authority or other unit of government of the State or of any county, unit, special district or other political sub-agency of government. For other purposes in this Contract, "Agency" means the entity identified as one of the parties hereto.
- (2) "Audit" means an examination of records or financial accounts to verify their accuracy.
- (3) "Certification of Compliance" means a report provided by the Agency to the Office of the State Auditor that states that the Grantee has met the reporting requirements established by this Subchapter and included a statement of certification by the Agency and copies of the submitted grantee reporting package.
- (4) "Compliance Supplement" refers to the North Carolina State Compliance Supplement, maintained by the State and Local Government Finance Agency within the North Carolina Department of State Treasurer that has been developed in cooperation with agencies to assist the local auditor in identifying program compliance requirements and audit procedures for testing those requirements.
- (5) "Contract" means a legal instrument that is used to reflect a relationship between the agency, grantee, and sub-grantee.
- (6) "Fiscal Year" means the annual operating year of the non-State entity.
- (7) "Financial Assistance" means assistance that non-State entities receive or administer in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance. Financial assistance does not include amounts received as reimbursement for services rendered to individuals for Medicare and Medicaid patient services.
- (8) "Financial Statement" means a report providing financial statistics relative to a given part of an organization's operations or status.
- (9) "Grant" means financial assistance provided by an agency, grantee, or sub-grantee to carry out activities whereby the grantor anticipates no programmatic involvement with the grantee or sub-grantee during the performance of the grant.
- (10) "Grantee" has the meaning in G.S. 143C-6-23(a)(2): a non-State entity that receives a grant of State funds from a State agency, department, or institution but does not include any non-State entity subject to the audit and other reporting requirements of the Local Government Commission. For other purposes in this Contract, "Grantee" shall mean the entity identified as one of the parties hereto. For purposes of this contract, Grantee also includes other State agencies such as universities.
- (11) "Grantor" means an entity that provides resources, generally financial, to another entity in order to achieve a specified goal or objective.
- (12) "Non-State Entity" has the meaning in N.C.G.S. 143C-1-1(d)(18): A firm, corporation, partnership, association, county, unit of local government, public authority, or any other person, organization, group, or governmental entity that is not a State agency, department, or institution.
- (13) "Public Authority" has the meaning in N.C.G.S. 159-7(10): A municipal corporation that is not a unit of local government or a local governmental authority, board, commission, council, or agency that (i) is not a municipal corporation, (ii) is not subject of the State Budget Act, and (iii) operates on an area, regional, or multiunit basis, and the budgeting and accounting systems of which are not fully a part of the budgeting and accounting systems of a unit of local government.
- (14) "Single Audit" means an audit that includes an examination of an organization's financial statements, internal controls, and compliance with the requirements of Federal or State awards.
- (15) "Special Appropriation" means a legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.
- (16) "State Funds" means any funds appropriated by the North Carolina General Assembly or collected by the State of North Carolina. State funds include federal financial assistance received by the State and transferred or disbursed to non-State entities. Both Federal and State funds maintain their identity as they are sub-granted to other organizations. Pursuant to N.C.G.S. 143C-6-23(a)(1), the terms "State grant funds" and "State grants" do not include any payment made by the Medicaid program, the Teachers' and State Employees' Comprehensive Major Medical Plan, or other similar medical programs.
- (17) "Sub-grantee" has the meaning in G.S. 143C-6-23(a)(4): a non-State entity that receives a grant of State funds from a grantee or from another sub-grantee but does not include any non-State entity subject to the audit and other reporting requirements of the Local Government Commission.

(18) "Unit of Local Government has the meaning in G.S. 159-7(b)(15): A municipal corporation that has the power to levy taxes, including a consolidated city-county as defined by G.S. 160B-2(1), and all boards, agencies, commissions, authorities, and institutions thereof that are not municipal corporations.

#### **Relationships of the Parties**

**Independent Contractor:** The Grantee is and shall be deemed to be an independent contractor in the performance of this Contract and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Grantee represents that it has, or shall secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with, the Agency.

**Subcontracting:** To subcontract work to be performed under this contract which involves the specialized skill or expertise of the Grantee or his employees, the Grantee first obtains prior approval of the Agency Contract Administrator. In the event the Grantee subcontracts for any or all of the services or activities covered by this contract: (a) the Grantee is not relieved of any of the duties and responsibilities provided in this contract; (b) the subcontractor agrees to abide by the standards contained herein or to provide such information as to allow the Grantee to comply with these standards, and; (c) the subcontractor agrees to allow state and federal authorized representatives access to any records pertinent to its role as a subcontractor.

**Sub-grantees:** The Grantee has the responsibility to ensure that all sub-grantees, if any, provide all information necessary to permit the Grantee to comply with the standards set forth in this Contract.

**Assignment:** The Grantee may not assign the Grantee's obligations or the Grantee's right to receive payment hereunder. However, upon Grantee's written request approved by the issuing purchasing authority, the Agency may:

- (a) Forward the Grantee's payment check(s) directly to any person or entity designated by the Grantee, or
- (b) Include any person or entity designated by Grantee as a joint payee on the Grantee's payment check(s).

Such approval and action does not obligate the State to anyone other than the Grantee and the Grantee remains responsible for fulfillment of all contract obligations.

**Beneficiaries:** Except as herein specifically provided otherwise, this Contract inures to the benefit of and is binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Contract, and all rights of action relating to such enforcement, are strictly reserved to the Agency and the named Grantee. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Agency and Grantee that any

third person receiving services or benefits under this Contract is an incidental beneficiary only.

#### **Indemnity**

**Indemnification:** In the event of a claim against either party by a third party arising out of this contract, the party whose actions gave rise to the claim is responsible for the defense of the claim and any resulting liability, provided that a party may not waive the other party's sovereign immunity or similar defenses. The parties agree to consult with each other over the appropriate handling of a claim and, in the event they cannot agree, to consult with the Office of the Attorney General.

**Insurance:** During the term of the contract, the Grantee at its sole cost and expense provides commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the Grantee provides and maintains the following coverage and limits:

- (a) **Worker's Compensation:** The Grantee provides and maintains Worker's Compensation insurance as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of \$500,000.00, covering all of Grantee's employees who are engaged in any work under this contract. If any work is sublet, the Grantee requires the subgrantee to provide the same coverage for any of his employees engaged in any work under this contract.
- (b) **Commercial General Liability:** General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of \$1,000,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability.)
- (c) **Automobile:** Automobile Liability Insurance, to include liability coverage, covering all owned, hired and non-owned vehicles used in performance of the contract. The minimum combined single limit is \$500,000.00 bodily injury and property damage; \$500,000.00 uninsured/under insured motorist; and \$25,000.00 medical payment.

Providing and maintaining adequate insurance coverage is a material obligation of the Grantee and is of the essence of this contract. The Grantee may meet its requirements of maintaining specified coverage and limits by demonstrating to the Agency that there is in force insurance with equivalent coverage and limits that will offer at least the same protection to the Agency. Grantee obtains insurance that meets all laws of the State of North Carolina. Grantee obtains coverage from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The Grantee complies at



all times with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this contract. The limits of coverage under each insurance policy maintained by the Grantee do not limit the Grantee's liability and obligations under the contract.

#### **Default and Termination**

**Termination by Mutual Consent:** Either party may terminate this agreement upon thirty (30) days notice in writing from the other party. In that event, all finished or unfinished documents and other materials, at the option of the Agency, be submitted to the Agency. If the contract is terminated as provided herein, the Grantee is paid in an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Grantee covered by this agreement; for costs of work performed by subcontractors for the Grantee provided that such subcontracts have been approved as provided herein; or for each full day of services performed where compensation is based on each full day of services performed, less payment of compensation previously made. The Grantee repays to the Agency any compensation the Grantee has received which is in excess of the payment to which he is entitled herein.

**Termination for Cause:** If, through any cause, the Grantee fails to fulfill in timely and proper manner the obligations under this agreement, the Agency thereupon has the right to terminate this contract by giving written notice to the Grantee of such termination and specifying the reason thereof and the effective date thereof. In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the Grantee, at the option of the Agency, be submitted to the Agency, and the Grantee is entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Grantee is not relieved of liability to the Agency for damages sustained by the Agency by virtue of any breach of this agreement, and the Agency may withhold payment to the Grantee for the purpose of set off until such time as the exact amount of damages due the Agency from such breach can be determined.

**Waiver of Default:** Waiver by the Agency of any default or breach in compliance with the terms of this Contract by the Grantee is not a waiver of any subsequent default or breach and is not a modification of the terms of this Contract unless stated to be such in writing, signed by an authorized representative of the Agency and the Grantee and attached to the contract.

**Availability of Funds:** The parties to this Contract agree and understand that the payment of the sums specified in this Contract is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the Agency.

**Force Majeure:** Neither party is in default of its obligations hereunder if it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

**Survival of Promises:** All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

#### **Intellectual Property Rights**

**Copyrights and Ownership of Deliverables:** Any and all copyrights resulting from work under this agreement shall belong to the Grantee. The Grantee hereby grants to the North Carolina Department of Environment and Natural Resources a royalty-free, non-exclusive, paid-up license to use, publish and distribute results of work under this agreement for North Carolina State Government purposes only.

#### **Compliance with Applicable Laws**

**Compliance with Laws:** The Grantee understands and agrees that it is subject to compliance with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.

**Equal Employment Opportunity:** The Grantee understands and agrees that it is subject to compliance with all Federal and State laws relating to equal employment opportunity.

#### **Confidentiality**

**Confidentiality:** As authorized by law, the Grantee keeps confidential any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Grantee under this agreement and does not divulge or make them available to any individual or organization without the prior written approval of the Agency. The Grantee acknowledges that in receiving, storing, processing or otherwise dealing with any confidential information it will safeguard and not further disclose the information except as otherwise provided in this Contract or without the prior written approval of the Agency.

#### **Oversight**

**Access to Persons and Records:** The State Auditor and the using agency's internal auditors shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7 and Session Law 2010-194, Section 21 (i.e., the State Auditors and internal auditors may audit the records of the contractor during the term of the contract to verify accounts and data affecting fees or performance). The



Contractor shall retain all records for a period of six (6) years following completion of the contract or until any audits begun during this period are completed and findings resolved, whichever is later.

**Record Retention:** The Grantee may not destroy, purge or dispose of records without the express written consent of the Agency. State basic records retention policy requires all grant records to be retained for a minimum of six (6) years or until all audit exceptions have been resolved, whichever is longer. If the contract is subject to Federal policy and regulations, record retention may be longer than six (6) years since records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Contract has started before expiration of the six (6) year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular six (6) year period described above, whichever is later.

**Time Records:** The GRANTEE will maintain records of the time and effort of each employee receiving compensation from this contract, in accordance with the appropriate OMB circular.

#### **Miscellaneous**

**Choice of Law:** The validity of this Contract and any of its terms or provisions, as well as the rights and duties of the parties to this Contract, are governed by the laws of North Carolina. The Grantee, by signing this Contract, agrees and submits, solely for matters concerning this Contract, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Contract and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

**Amendment:** This Contract may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the Agency and the Grantee.

**Severability:** In the event that a court of competent jurisdiction holds that a provision or requirement of this Contract violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Contract shall remain in full force and effect.

**Headings:** The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

**Time of the Essence:** Time is of the essence in the performance of this Contract.

**Care of Property:** The Grantee agrees that it is responsible for the proper custody and care of any State owned property furnished him for use in connection with the performance of his contract and will reimburse the State for its loss or damage.

Ownership of equipment purchased under this contract rests with the Agency. Upon approval of the Agency Contract Administrator, such equipment may be retained by the Grantee for the time the Grantee continues to provide services begun under this contract.

**Travel Expenses:** All travel, lodging, and subsistence costs are included in the contract total and no additional payments will be made in excess of the contract amount indicated in above. Contractor must adhere to the travel, lodging and subsistence rates established in the Budget Manual for the State of North Carolina.

**Sales/Use Tax Refunds:** If eligible, the Grantee and all sub-grantees shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this Contract, pursuant to G.S. 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.

**Advertising:** The Grantee may not use the award of this Contract as a part of any news release or commercial advertising.

**Recycled Paper:** The Grantee ensures that all publications produced as a result of this contract are printed double-sided on recycled paper.

**Sovereign Immunity:** The Agency does not waive its sovereign immunity by entering into this contract and fully retains all immunities and defenses provided by law with respect to any action based on this contract.

**Gratuities, Kickbacks or Contingency Fee(s):** The parties certify and warrant that no gratuities, kickbacks or contingency fee(s) are paid in connection with this contract, nor are any fees, commissions, gifts or other considerations made contingent upon the award of this contract.

**Lobbying:** The Grantee certifies that it (a) has neither used nor will use any appropriated funds for payments to lobbyist; (b) will disclose the name, address, payment details, and purpose of any agreement with lobbyists whom the Grantee or its sub-tier contractor(s) or sub-grantee(s) will pay with profits or non-appropriated funds on or after December 22, 1989; and (c) will file quarterly updates about the use of lobbyists if material changes occur in their use.

# Convenience Center Commingled Recycling Collection Grant Program

## APPLICATION GUIDELINES

N.C. Department of Environment and Natural Resources  
Division of Environmental Assistance and Customer Service

The purpose of this grant program is to assist local governments with the implementation of commingled recycling collection at staffed convenience centers using compacting roll-off collection systems. The Division of Environmental Assistance and Customer Service (DEACS) administers the Convenience Center Commingled Recycling Collection Grant Program through the Solid Waste Management Outreach Program.

With the release of these application guidelines, DEACS is accepting applications for funding from counties, municipalities, and solid waste authorities seeking to implement commingled recycling collection at staffed convenience centers. **Applicants should carefully read this entire document** and are strongly encouraged to contact Rob Taylor at (919) 707-8139 / [rob.taylor@ncdenr.gov](mailto:rob.taylor@ncdenr.gov) or Joseph Fitzpatrick at (919) 707-8121 / [joseph.fitzpatrick@ncdenr.gov](mailto:joseph.fitzpatrick@ncdenr.gov) to discuss grant program parameters prior to submitting an application.

### **Eligible Entities:**

North Carolina counties, municipalities and solid waste authorities are eligible for funding through the Convenience Center Commingled Recycling Collection (CCCRC) Grant Program.

### **Available Funding, Application Due Date, and Equipment Requirements:**

The Division of Environmental Assistance and Customer Service plans to offer grants through the Convenience Center Commingled Recycling Collection Grant Program for the duration of funding availability. Grant funding is only available for jurisdictions that operate staffed convenience centers or other staffed drop-off sites collecting residential recyclable materials from the public.

In general, approved grant applications will be funded in the order in which they were received. Grant contracts will only be initiated once all application requirements are met. There is no due date for grant applications. Applications will be accepted on an ongoing basis while funding is available. Applicants are strongly encouraged to submit applications **at least 90 days** prior to intended project implementation. In the event that grant funding is not available when an application is received, DEACS will place applicants on a waiting list in the order in which applications were received and approved, and then DEACS will initiate a grant contract as soon as funds become available.

Convenience Center Commingled Recycling Collection Grants are only available for the direct purchase of compacting roll-off systems that will be used to collect commingled residential recyclable materials from the public. Both self-contained compacting roll-off systems and stationary compacting roll-off systems using detachable roll-off receiver boxes are eligible for grant funding support. Compacting roll-off systems used to collect municipal solid waste are not eligible for grant funding, and grant funds are not available to support the leasing or renting of equipment.

### **Grant Amounts and Cash Match:**

The maximum amount of grant funding that is available through a Convenience Center Commingled Recycling Collection Grant is \$31,000, or \$15,500 per compacting roll-off system with a maximum grant supported purchase of two (2) compacting roll-off systems. Applicants may either apply once for one (1) Convenience Center Commingled Recycling Collection Grant of \$31,000 to support the purchase of two (2) compacting roll-off systems, or they may apply for twice for two (2) separate Convenience Center Commingled Recycling Collection Grants of \$15,500, with each grant supporting the purchase of one (1) compacting roll-off system. The lifetime maximum CCCRC Grant funding limit for any one applicant is \$31,000.

DEACS will reimburse grantees for the direct purchase of self-contained compacting roll-offs or combination stationary compacting units and detachable roll-off receiver boxes, not to exceed \$15,000 in equipment funding per

roll-off system for up to two systems in the jurisdiction (\$30,000 maximum award for equipment). An additional \$500 may be requested per compactor system being purchased to create and / or update signage and / or to create recycling outreach materials for distribution to citizens using the convenience centers (\$1,000 maximum award for education and outreach support including signs). There is no minimum cash match requirement, however the cost of all expenditures beyond the grant award amounts that are allocated to compacting roll-off equipment and education and outreach support will be the responsibility of the applicant.

**Convenience Center Commingled Recycling Collection Eligibility Requirements:**

1. **Commingled Collection** - Only communities intending to collect commingled recyclables in roll-off containers (sometimes known as “single stream” collection) at staffed drop-off sites are eligible for CCCRC Grant funding. Eligible projects can include either the initiation of commingled recycling for the first time, or the transition from the loose collection of recyclables to compacted collection. Compacting roll-off systems that will be used for the collection of source separated recyclable materials and/or recyclables intentionally mixed with municipal solid waste for mixed waste processing are not eligible for CCCRC grant funding.
2. **Allowed Roll-off Units** – Communities transitioning to the use of a compacting roll-off system for commingled recycling collection at convenience centers under this grant program may purchase a self-contained compacting roll-off system or they may purchase a combination of a stationary compacting unit plus one detachable roll-off container (typically 40 cubic yards in volume).
3. **Maximum Funding Eligibility** - To ensure that sufficient funds are available for all communities interested in commingled recycling collection at convenience centers, local governments and solid waste authorities will be limited to the purchase of two (2) CCCRC grant funded compacting roll-off systems.
4. **Retroactive Costs** - DENR grant-making rules do not allow for the reimbursement of costs made prior to the execution of a grant contract. Any grant-related purchases made prior to the grant contract period start date will not be reimbursed. It is estimated that grant contracts will be in place approximately two months after a convenience center commingled recycling collection grant application is finalized and a grant is formally awarded (see also: “Agreement on Final Grant Applications” below).
5. **Applicant must be in good standing with DENR** –
  - Applicants with delinquencies on existing DEACS grants (e.g., failure to submit final report) will not be considered for funding until such delinquencies are corrected.
  - Applicants with outstanding Notices of Violations related to solid waste management rules and statutes will not be eligible for funding until the Division of Waste Management has determined the violation(s) has been corrected.
  - Applicants that have failed to complete and submit the required Local Government Solid Waste and Materials Management Annual Report will not be considered for funding.
6. **Agreement on Final Grant Applications** - As a condition of grant award, DEACS may work with applicants to revise initially submitted proposals before entering into a grant contract. Any changes to initial proposals must be approved by DEACS and the applicant, and the resultant final grant application will become an attachment to the Grant Contract.

**Contract Period:**

The contract period for this grant is one year. Grantees must expend funds and submit a final report within the contract period unless the contract term is extended by written agreement between the grantee and the N.C. Department of Environment and Natural Resources. Requests for no-cost time extensions should be submitted to the division at least 60 days prior to the contract expiration date. Funds not expended by the end of the contract period will be forfeited. Any funds expended prior to the start of the contract will not be reimbursed.

### **Application Requirements:**

The information on the next page outlines the eight (8) mandatory components of a Convenience Center Commingled Recycling Collection Grant Application. Please ensure that applications include each of these sections in the order listed.

1. **Contact Information** including:

- Name and title of main contact
- Organization
- Address
- Telephone and fax numbers
- E-mail address

1. **Project Description:** Provide a description of your plan for implementing the collection of commingled recyclables using a compacting roll-off system at a staffed convenience center. This plan must include the identification of the specific site(s) where commingled collection will be implemented, the entity hauling the roll-off containers (local government or contract hauler), the style of compacting equipment to be purchased (self-contained or stationary), and the name and location of your recycling processor.
2. **Materials Collected:** List the materials to be collected by your commingled recycling collection program. The following materials **must** be included in your program: aluminum and steel cans, corrugated cardboard, mixed paper (including newspapers, glossy magazines and telephone books), glass bottles and jars\*, and all plastic bottles. In addition, the collection of other materials including non-bottle plastic containers, milk cartons and juice boxes/aseptic containers is strongly encouraged. If desired, a community may collect corrugated cardboard separately from commingled materials, but CCCRC grant funding is not available to support the purchase of roll-off systems for the collection of separate corrugated cardboard. DEACS staff members are available to help determine the best feasible collection mix for your community. Please include a copy of acceptable items as provided by your recycling processor. *\*Special note about glass: communities may consider collecting glass separately from the commingled recyclables. Please check with DEACS staff about this option before submitting an application.*
3. **Measurement Plan:** Provide a description of plans to collect data about the before-and-after effects of implementing commingled collection using a compacting roll-off system at your convenience centers. The plans should include estimates of the current frequency of hauls of recyclable materials and current tonnage hauled on a monthly basis. The measurement plan should also include a method for tracking haul frequency and monthly tonnage after the implementation of commingled collection using a compacting roll-off system.
4. **Public Outreach Plan:** Provide a detailed description of plans for recycling program promotion. This Public Outreach Plan should include a strategy for educating residents about commingled recycling prior to the implementation of commingled recycling collection, and the plan should also include continued education after commingled collection has been implemented. The public outreach plan should include new or revamped signage and distribution of educational materials to convenience center users, as well as other methods of encouraging higher recycling participation. State specifically in your Public Outreach Plan here and indicate in the Program Budget whether you intend to request for supplemental grant funds to support the purchase of signage and/or outreach materials. If available, please provide examples of any signage information/ graphics, and outreach materials which you plan to use. DEACS staff members are available to provide feedback on and assistance with the development of any educational and promotional materials.
5. **Implementation Timeline:** Provide a bulleted timeline for the proposed grant project. The timeline should include the date when compacting roll-off equipment will be placed in service for the collection of commingled recyclables and the date when the final report will be submitted to the state to complete the grant project.



6. **Program Budget:** Provide a budget for the purchase of commingled collection compacting equipment. Please use the following budget format:

Sample Grant Budget				
Quantity	Item	DEACS Grant Funds	Community Funds	Total
1	30 cubic yard self-contained compacting roll-off system	\$15,000	\$3,250	\$18,250
1	New sign and recycling outreach materials for Convenience Center	\$500	\$500	\$1,000
	<b>Total Project Expenditures</b>	<b>\$15,500</b>	<b>\$3,750</b>	<b>\$19,250</b>

Additional costs are likely to be associated with the installation of a compacting roll-off system including site preparation, concrete, installation of electrical infrastructure, freight, and other installation costs. It is not necessary to list these costs in the Program Budget, though communities are encouraged to take these costs into consideration when planning compactor system installation projects. Assistance with budget preparation is available from DEACS.

7. **Quote:** Provide a copy of an itemized quote obtained from the intended equipment vendor that specifies the item(s) to be purchased.

**NOTE:** Any expenses incurred before a contract is signed by both DENR and the grant recipient are not reimbursable.

#### **How to Submit Applications:**

Applicants must submit an electronic copy of their proposal, preferably in MS Word format. Receipt of all proposals will be acknowledged by e-mail or other correspondence. Submit electronic versions to [rob.taylor@ncdenr.gov](mailto:rob.taylor@ncdenr.gov). Please submit electronic versions as Microsoft Word (preferred) or Adobe Acrobat attachments.

#### **Information for Current or Previous Convenience Center Commingled Recycling Collection Grantees:**

- A maximum of two (2) compacting roll-off systems can be purchased using Convenience Center Commingled Recycling Grant funding. In order for a previous grantee to reapply for CCCRC funding, the return applicant must not have purchased more than one compacting roll-off system with the support of CCCRC funds. In addition, the return applicant must be in good standing with the CCCRC Grant Program and with other grant programs operated by DEACS, and the applicant must be in compliance with all solid waste statutes and rules as determined by the N.C. Division of Waste Management.
- Re-applications will not be accepted until the expiration date of a previous CCCRC Grant has passed.
- When allocating funding, first time applicants to the CCCRC grant program may take priority over re-applicants.

#### **Other General Terms and Conditions:**

All grantees are subject to the terms and conditions listed below. Additional terms and conditions may be addressed in the grant contract and / or listed on the following web site:

<http://portal.ncdenr.org/web/deao/recycling/lg/financial-assistance>

- **EIN and NC E-Procurement Registration** – Grantees will be required to provide the local government's EIN (Federal ID number) and to register with the state's NC E-Procurement system before a contract can be initiated. You may register with NC E-Procurement using the following link:  
<http://eprocurement.nc.gov/>
- **Publications** – Documents and publications associated with a grant contract should be submitted electronically, though if printed must be printed on recycled paper containing at least 30 percent post-consumer content.
- **Final Reports** – A draft final report is required to be submitted to DEACS at least 30 days prior to the

contract end date, and a final report is required to be submitted by the contract end date. Final Reports should be submitted electronically. The final report format will be provided by the assigned grant administrator.

- **Contract Extensions and Amendments** – No-cost time extensions are possible but not guaranteed for grant contracts. Grantees seeking no-cost time extensions should submit a request for a time extension at least 60 days prior to the contract end date. The request for extension must indicate how long the grantee is seeking to extend the project and the reason that the extension is being requested (i.e., why the project cannot be completed on time). Any request for an extension must include a new timeline listing revised project milestones and must include a new budget if budget changes are also being requested.
- **Reimbursement** – DEACS grants funds are distributed on a reimbursement basis. Requests for reimbursement can only be made after the grantee has spent funds on the grant project. Reimbursement requests must be submitted electronically, must be submitted on letterhead, must include copies of invoices, and must include proof that the grantee has made payment. Proof of payment may include copies of cancelled checks or other financial reports showing that funds were spent. State and local sales taxes are not reimbursable, may not be counted towards expenditure requirements, and should be excluded from reimbursement requests. Payment of grant proceeds may be made by check or electronic draft, and funds are usually distributed between 15 and 30 days after a reimbursement request is received and approved by DEACS.
- **Final 10 Percent of Funds** – DEACS will continue to reimburse grantees until 90 percent of the grant award amount has been expended. The final 10 percent of grant funds will be held until an acceptable final grant report has been received and approved by DEACS. The final report must be received by the contract end-date. All final requests for reimbursement must be received within 45 days of the contract end-date or all unpaid grant funds will be forfeit.

#### **Related Grant Programs and Funding:**

Implementation of commingled recycling collection at staffed convenience centers is expected to free up physical space that can be used to offer additional recycling services to the public. Applicants under the Convenience Center Commingled Recycling Collection Grant Program are strongly encouraged to expand or improve these services using the following funding sources:

- **Mercury Products Recycling Grants Program** – this program assists local governments in offering recycling options for spent compact and tube fluorescent lamps, mercury thermostats, and other mercury containing devices. For more details about this program, see <http://portal.ncdenr.org/web/deao/recycling/lg/financial-assistance> or contact Joseph Fitzpatrick at 919-707-8121 or [joseph.fitzpatrick@ncdenr.gov](mailto:joseph.fitzpatrick@ncdenr.gov).
- **Community Waste Reduction and Recycling Grants** – this program provides possible funding for collection of additional materials at convenience centers including oil, oil filters, antifreeze, cooking oil, textiles, carpet, bulky rigid plastics, and plastic bags. For more details about this program, see <http://portal.ncdenr.org/web/deao/recycling/lg/financial-assistance> or contact Rob Taylor at 919-707-8139 or [rob.taylor@ncdenr.gov](mailto:rob.taylor@ncdenr.gov).
- **White Goods Distributions and Grants** – funds distributed to counties for the management of white goods may be used to improve infrastructure at convenience centers for the collection of white goods and related materials. Supplemental white goods grants may also be used for the same purpose. For more information on the use of white goods distributions or grants, see <http://portal.ncdenr.org/web/wm/sw/whitegoods> or contact Bill Patrakis at 919-707-8290 or at [william.patrakis@ncdenr.gov](mailto:william.patrakis@ncdenr.gov).
- **Electronics Management Fund Distributions** – local governments receiving electronics management fund distributions may use this funding to purchase equipment, structures, and supplies that streamline or improve their collection of electronic products from the public at convenience centers. For more information on this program, see: <http://portal.ncdenr.org/web/wm/sw/electronics/localgov> or contact Ethan Brown at 919 707-8249 or at [ethan.brown@ncdenr.gov](mailto:ethan.brown@ncdenr.gov).

## **Convenience Center Commingled Recycling Collection Grant**

### **Application**

#### **Contact Information:**

**Name:** Jason Falls, Environmental Programs Director

**Organization:** County of Vance

**Address:** Vance County  
Jason Falls  
156 Church Street, Suite 003  
Henderson, NC 27536

**Phone/Fax:** Office: (252)738-2090; Mobile: (919) 691-0928; Fax:(252)738-2089

**Email Address:** jfalls@vancecounty.org

#### **Project Description:**

The (2), two convenience sites that will have the compactors installed will include both the 300 Tungsten Mine Road, Bullock, NC 27507 and 251 N Chavis Road, Kittrell, NC 27544 sites. Both sites currently collect recyclables by the single stream method using 40 yard, roll-off, side door bins. This grant request will convert collection from roll-off containers to compactors for both commingled recyclables and cardboard. Vance County will get competitive pricing for the construction of (2), two concrete pads (15'X45') and (2), two stationary compactors. Underground wiring and electrical stub out to the power cut off switch will be the responsibility of Duke Energy and Vance County. The County of Vance is contracted with Waste Industries to haul trash and recyclables to the Vance County Transfer Station and then on to Sonoco in Raleigh, NC. Waste Industries will be the responsible party in hauling the recyclables to the transfer station on days that recyclable materials are accepted. After comparing prices for both stationary and/or self-contained, staff decided to go with the lower cost stationary setup.

#### **Materials Collected:**

The following materials will be included in the program. Aluminum and steel cans, corrugated cardboard, mixed paper (including newspapers, glossy magazines and telephone books), glass bottles and jars, and all plastic bottles. In addition, the collection of other materials including non-bottle plastic containers, milk cartons and juice boxes/aseptic containers will be accepted.

#### **Measurement Plan**

The County is invoiced monthly for service at each of the convenience centers. These monthly invoices include the number of pulls at each facility, the tonnage for each pull, the materials pulled and the cost associated with each pull. Currently the County has over 24 months of data. We will continue to collect this data and compare the number of pulls per site and tonnage for each pull as well as monthly cost savings after the installation of the compactors. The last 12 months shows total recycling hauls of 26

pulls and 31 hauls of cardboard. Tons typically average 1 – 2 tons/container/haul as shown on waste industries statements.

We can provide this data to DEACS monthly, comparing the site statistics after compactor installation to the data from the corresponding month of the previous year.

#### **Public Outreach Plan**

Vance County convenience centers have been staffed since the early 1990's. Both residents in Vance County along with residents living in the municipalities of Henderson, Kittrell, and Middleburg are charged a solid waste user fee to use the (7) convenience centers which are located strategically within the county. Many are already aware of the locations of these sites and use them regularly. The convenience site and locations are listed on the County's webpage and GIS. The website details what can be recycled. Furthermore, NCDEQ staff assisted in developing a brochure for Vance County detailing trash and recycling service locations within the county. Brochures have been provided to the site attendants to pass out and will continue to do so. We will use grant funds to send out new brochures on the changes and/or efficiencies of compacting. Signs will be placed at the onset advertising the change and availability of compacting recyclables for at least a month.

#### **Implementation Timeline**

May 1, 2017- The compactors, concrete, and electrical hookup will be completed.

September 30, 2017: Final Report completed and submitted to DEACS.

#### **Program Budget**

Quantity	Description	DEACS Grant Funds	Community Funds	Total
2	2 cu yd Stationary Compactors including vendor installation costs	\$20,778	\$3,500	\$24,278
2	40 yard Receiver roll-offs	\$9,222	\$3,552	\$12,774
	Signs and outreach material for convenience centers	\$1,000	\$680	\$1,680
<b>Total</b>		<b>\$31,000</b>	<b>\$7,732</b>	<b>\$38,732</b>

#### **Quote(s)**

(2), quotes are attached from Bakers Waste Equipment and Waste Industries.



**Bakers Waste Equipment, Inc.**

1808 Norwood St SW  
Lenoir NC 28645  
USA

BAKERS WASTE EQUIPMENT

Attachment C  
DEQ Contract 6985

**QUOTATION**

Original

Quote No.: 22563  
Date: 06/01/16  
Valid Until: 07/01/16  
Customer No.: L08432  
Customer Ref. No.:  
Page No.: Page 1 of 4

**BILL TO**

Vance County, NC  
156 Church Street Suite 002  
  
Henderson NC 27536  
USA

**SHIP TO**

Waste Industries - Bullock  
300 Tungsten Mine Road  
919-691-0928 Jason Falls  
Bullock NC 27507  
USA

**TOTAL****\$ 17,889.00**

Sales Employee: Ron Clark / HSE  
Contact Name: Jason Falls  
Terms: N30

Ship Via: BWE Transport, LLC  
FOB:

Item No.	Description	Unit Price	Quantity	Total
S-200	Pinnacle Stationary 2 yd Compactor	\$ 9,036.00	1.000	\$ 9,036.00

Power unit w/ Weather Cover

3 Phase

Voltage TBD

80% and 100% Lights

100% Shut Down

No Load Option = Open Charge Chamber

Hold to Run required - Or Signed Disclaimer to Opt Out

Color TBD

**DIMENSIONS**

120" L X 48" H X 66" W

**SPECIFICATIONS**

- Mfg Rating - 2.00 cu yd
- NSWMA Equivalent - 1.58 cu yd
- Clear Top Opening 60" W x 46" L
- Loading Height - 48" standard
- Ram Face - 29" x 60"
- Discharge Opening - 37" x 60"

**PERFORMANCE CHARACTERISTICS**

- Cycle Time - 60 Seconds
- Total Normal Force - 58,400 lbs
- Total Maximum Force - 71,000 lbs
- Ram Penetration - 11 Inches

**ELECTRICAL EQUIPMENT**

- Electrical Motor - 15 Horsepower
- Tri-voltage Starter - 208/230/460
- Electrical Control Voltage - 120 VAC
- UL Label Panel Box - NEMA 13
- All Circuits Fused
- Standard Control - Key Operated Switch



# Bakers Waste Equipment, Inc.

1808 Norwood St SW  
Lenoir NC 28645  
USA

Attachment C  
DEQ Contract 6985

## QUOTATION

Original

Quote No.: 22563  
Date: 06/01/16  
Valid Until: 07/01/16  
Customer No.: L06432  
Customer Ref. No.:  
Page No.: Page 2 of 4

Item No.	Description	Unit Price	Quantity	Total
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•Remote Pendant Option: Start, Stop and Reverse

### HYDRAULIC EQUIPMENT

- Hydraulic Pump Capacity – 12 GPM
- Normal Pressure – 2050 PSI
- Maximum Pressure – 2550 PSI
- Cylinder – 6" bore x 56" stroke x 2.5" rod

- UL Approved Panels and Power Units
- Meets ANSI Z245.2 Regulations and OSHA Requirements

CO-RotoPhaseR15	AD15-S-3R Phase Converter (1ph - 3ph)	\$ 1,417.00	1.000	\$ 1,417.00
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CC40-710	Pinnacle 40 yd Octagon Receiver-7ga/10ga	\$ 5,887.00	1.000	\$ 5,887.00
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### Standard Octagonal Specifications

- Understructure Cross Members – 3" channel on 16" center
- 2 Gussets per cross member
- Main Rails – 2"x 6" tubing 1/4" wall, with solid bull nose
- Pull Hook – 1.5" integrated and welded into sub-structure crossmembers
- Floor – 3/16" steel plate
- Wheels – 8" dia. x 6" long with grease fitting
- Guide Rollers – 4" dia. x 6" long with recessed grease fitting
- Sides and Front – 3/16" steel plate
- Sides and Top – 10 gauge
- Rear Door – 3/16" steel w/ 3-point lever latch and safety chain w/ 6" formed channel frame
- Hinges – 3 heavy duty 8"x 8" plate hinges w/ 1.5" pin and grease zerks
- Paint – Oxide primer 2.0 mills; industrial enamel finish to 2.0 mills

### COlor TBD

SV-100	Compactor Installation	\$ 1,191.00	1.000	\$ 1,191.00
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### PINNACLE COMPACTOR DISCLAIMER

Customer responsible for off loading equipment

Customer will provide a clean, level, concrete pad to spec's for compactors.

Customer responsible for supplying the service disconnect

Electronic Disconnect box must be ready ("hot") for installation and in line of sight plus have the proper "rated amp fuses" in the box.

Customer will be responsible for moving equipment into place for final securing to pad.

If existing equipment is to be replaced, it is the customer responsibility to remove the old equipment from the pad before the installation of the new equipment begins.

Customer will be responsible for extra labor / service calls due to the site not being ready upon scheduled installation.

Compactors are quoted standard with a 15HP tri-volt (208/230/460V), 3ph motor (unless otherwise specified)

Prices may vary based on single phase or non standard voltage applications

**Bakers Waste Equipment, Inc.**

1808 Norwood St SW  
Lenoir NC 28645  
USA

Attachment C  
DEQ Contract 6985

**QUOTATION**

Original

Quote No.: 22563  
Date: 08/01/16  
Valid Until: 07/01/16  
Customer No.: L05432  
Customer Ref. No.:  
Page No.: Page 3 of 4

Item No.	Description	Unit Price	Quantity	Total
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Unit Prices Are Based On Minimum Of Truckload Quantity Orders

If The Order Drops Below Truckload Quantity, Prices Are Subject To Change

We Appreciate Your Interest In BWE Products, And For This Opportunity To Do Business,

Jennifer Ross  
BWE Inside Sales Supervisor  
Bakers Waste Equipment  
Toll Free: 800-221-4153  
Tel: 828-726-3001 (ext 307)  
Fax: 828-726-3010  
Email: jross@bwe-nc.com

\*Lead Time: Approx ( 4 ) Weeks After Receipt Of Order - Subject To Change At Time Of Order

\*Prices Quoted Are Good For 15 Days From The Date Of The Quote

\*Sales Tax Will Be Applied Unless BWE Has A Tax Exempt Certificate On File

\*Customer Is Responsible And Liable For Offloading Equipment Upon Delivery Unless Alternate Methods Have Been Arranged Prior To Delivery

**Order Terms and Conditions:**

Order Confirmation – quotes are confirmed into orders based on customer verbal or written confirmation.

ALL INFORMATION CONTAINED IN A CONFIRMED QUOTE WILL BE CONSIDERED CORRECT AND ACCURATE AT THE TIME OF THE ORDER

Purchase Orders are recommended and preferred to confirm an order. The quoted product item, price, quantity, and specifications are also acknowledged at the time the order is confirmed.

Prices will be subject to change based on any subsequent alteration to quantity, product design or specification, logistics, or delivery schedule.

Order Cancellations – cancelled or revised orders must be approved by BWE and may be subject to a change order fee of 25% if the order is already in production

Payment Terms – method and payment terms are confirmed at time of order. New accounts will be subject to a deposit, prepayment, and / or COD payment terms until a credit application can be processed for payment term options

Warranty – standard BWE warranty applies to all new products sold. Warranty date begins on the date the product is received and is only valid if the products have been received, and paid for in full

Shipping Damages – any damages must be noted at the time of delivery to the freight company that delivers the product. Failure to do so may jeopardize any damage claim to repair, return, or replace the damaged product. Customer is responsible for offloading equipment and is liable for damages during offloading unless arranged otherwise

Return Policy – products must have return authorization from BWE prior to them being returned. Items returned are subject



# Bakers Waste Equipment, Inc.

1808 Norwood St SW  
Lenoir NC 28645  
USA

BAKERS WASTE EQUIPMENT

Attachment C  
DEQ Contract 6985

## QUOTATION

Original

Quote No.: 22583  
Date: 06/01/16  
Valid Until: 07/01/16  
Customer No.: L06432  
Customer Ref. No.:  
Page No.: Page 4 of 4

Item No.	Description	Unit Price	Quantity	Total
to restocking fees of 25%. BWE reserves the sole right to waive any return or restocking fees				

Subtotal \$ 17,531.00

Shipping Tax \$ 358.00

Total \$ 17,889.00

Remarks: SC-200, CORotoPhaseR15, CC40-710,  
SV-100  
1 truck Load  
\*Lead Time: Approx ( 4 ) Weeks After  
Receipt Of Order

**Bakers Waste Equipment, Inc.**

1808 Norwood St SW  
Lenoir NC 28645  
USA

BAKERS WASTE EQUIPMENT

Attachment C  
DEQ Contract 6985

**QUOTATION**

Original

Quote No.: 22560  
Date: 06/01/16  
Valid Until: 07/01/16  
Customer No.: L08432  
Customer Ref. No.:  
Page No.: Page 1 of 4

BILL TO
Vance County, NC 156 Church Street Suite 002  Henderson NC 27538 USA

SHIP TO
Waste Industries - Kittrell 251 N. Chavis Road 918-681-0928 Jason Falls Kittrell NC 27544 USA

TOTAL
\$ 17,860.00

Sales Employee: Ron Clark / HSE  
Contact Name: Jason Falls  
Terms: N30

Ship Via: BWE Transport, LLC  
FOB:

Item No.	Description	Unit Price	Quantity	Total
S-200	Pinnacle Stationary 2 yd Compactor	\$ 9,036.00	1.000	\$ 9,036.00

Power unit w/ Weather Cover  
3 Phase  
Voltage TBD  
80% and 100% Lights  
100% Shut Down  
No Load Option = Open Charge Chamber  
Hold to Run required - Or Signed Disclaimer to Opt Out  
Color TBD

**DIMENSIONS**

120" L X 48" H X 66" W

**SPECIFICATIONS**

- Mfg Rating - 2.00 cu yd
- NSWMA Equivalent - 1.58 cu yd
- Clear Top Opening 60" W x 46" L
- Loading Height - 48" standard
- Ram Face - 29" x 60"
- Discharge Opening - 37" x 60"

**PERFORMANCE CHARACTERISTICS**

- Cycle Time - 60 Seconds
- Total Normal Force - 58,400 lbs
- Total Maximum Force - 71,000 lbs
- Ram Penetration - 11 inches

**ELECTRICAL EQUIPMENT**

- Electrical Motor - 15 Horsepower
- Tri-voltage Starter - 208/230/460
- Electrical Control Voltage - 120 VAC
- UL Label Panel Box - NEMA 13
- All Circuits Fused
- Standard Control - Key Operated Switch

**Bakers Waste Equipment, Inc.**

1808 Norwood St SW  
 Lenoir NC 28645  
 USA

BAKERS WASTE EQUIPMENT

Attachment C  
 DEQ Contract 6985

**QUOTATION**

Original

Quote No.: 22560  
 Date: 06/01/16  
 Valid Until: 07/01/16  
 Customer No.: L06432  
 Customer Ref. No.:  
 Page No.: Page 2 of 4

Item No.	Description	Unit Price	Quantity	Total
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•Remote Pendant Option: Start, Stop and Reverse

**HYDRAULIC EQUIPMENT**

- Hydraulic Pump Capacity – 12 GPM
- Normal Pressure – 2050 PSI
- Maximum Pressure – 2550 PSI
- Cylinder – 6" bore x 56" stroke x 2.5" rod

- \* UL Approved Panels and Power Units
- \* Meets ANSI Z245.2 Regulations and OSHA Requirements

CO-RotoPhaseR15	AD15-3-R Phase Converter (1ph - 3ph)	\$ 1,417.00	1.000	\$ 1,417.00
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CC40-710	Pinnacle 40 yd Octagon Receiver-7ga/10ga	\$ 5,887.00	1.000	\$ 5,887.00
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**Standard Octagonal Specifications**

- Understructure Cross Members – 3" channel on 16" center
- 2 Gussets per cross member
- Main Rails – 2"x 6" tubing 1/4" wall, with solid bull nose
- Pull Hook – 1.5" integrated and welded into sub-structure crossmembers
- Floor – 3/16" steel plate
- Wheels – 8" dia. x 6" long with grease fitting
- Guide Rollers – 4" dia. x 6" long with recessed grease fitting
- Sides and Front – 3/16" steel plate
- Sides and Top – 10 gauge
- Rear Door – 3/16" steel w/ 3-point lever latch and safety chain w/ 6" formed channel frame
- Hinges – 3 heavy duty 8"x 8" plate hinges w/ 1.5" pin and grease zerks
- Paint – Oxide primer 2.0 mils; industrial enamel finish to 2.0 mils

**CO/ro TBD**

SV-100	Compactor Installation	\$ 1,181.00	1.000	\$ 1,181.00
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**PINNACLE COMPACTOR DISCLAIMER**

Customer responsible for off loading equipment

Customer will provide a clean, level, concrete pad to spec's for compactors.

Customer responsible for supplying the service disconnect

Electronic Disconnect box must be ready ("hot") for installation and in line of sight plus have the proper "rated amp fuses" in the box.

Customer will be responsible for moving equipment into place for final securing to pad.

If existing equipment is to be replaced, it is the customer responsibility to remove the old equipment from the pad before the installation of the new equipment begins.

Customer will be responsible for extra labor / service calls due to the site not being ready upon scheduled installation.

Compactors are quoted standard with a 15HP tri-volt (208/230/460V), 3ph motor (unless otherwise specified)

Prices may vary based on single phase or non standard voltage applications

**Bakers Waste Equipment, Inc.**

1808 Norwood St SW  
Lenoir NC 28645  
USA

BAKERS WASTE EQUIPMENT

Attachment C  
DEQ Contract 6985

**QUOTATION**

Original

Quote No.: 22560  
Date: 06/01/16  
Valid Until: 07/01/16  
Customer No.: L06432  
Customer Ref. No.:  
Page No.: Page 3 of 4

Item No.	Description	Unit Price	Quantity	Total
----------	-------------	------------	----------	-------

Unit Prices Are Based On Minimum Of Truckload Quantity Orders

If The Order Drops Below Truckload Quantity, Prices Are Subject To Change

We Appreciate Your Interest In BWE Products, And For This Opportunity To Do Business,

Jennifer Ross  
BWE Inside Sales Supervisor  
Bakers Waste Equipment  
Toll Free: 800-221-4153  
Tel: 828-726-3001 (ext 307)  
Fax: 828-726-3010  
Email: jross@bwe-nc.com

\*Lead Time: Approx ( 4 ) Weeks After Receipt Of Order - Subject To Change At Time Of Order

\*Prices Quoted Are Good For 15 Days From The Date Of The Quote

\*Sales Tax Will Be Applied Unless BWE Has A Tax Exempt Certificate On File

\*Customer Is Responsible And Liable For Offloading Equipment Upon Delivery Unless Alternate Methods Have Been Arranged Prior To Delivery

**Order Terms and Conditions:**

Order Confirmation – quotes are confirmed into orders based on customer verbal or written confirmation.

ALL INFORMATION CONTAINED IN A CONFIRMED QUOTE WILL BE CONSIDERED CORRECT AND ACCURATE AT THE TIME OF THE ORDER

Purchase Orders are recommended and preferred to confirm an order. The quoted product item, price, quantity, and specifications are also acknowledged at the time the order is confirmed.

Prices will be subject to change based on any subsequent alteration to quantity, product design or specification, logistics, or delivery schedule.

Order Cancellations – cancelled or revised orders must be approved by BWE and may be subject to a change order fee of 25% if the order is already in production

Payment Terms – method and payment terms are confirmed at time of order. New accounts will be subject to a deposit, prepayment, and / or COD payment terms until a credit application can be processed for payment term options

Warranty – standard BWE warranty applies to all new products sold. Warranty date begins on the date the product is received and is only valid if the products have been received, and paid for in full

Shipping Damages – any damages must be noted at the time of delivery to the freight company that delivers the product. Failure to do so may jeopardize any damage claim to repair, return, or replace the damaged product. Customer is responsible for offloading equipment and is liable for damages during offloading unless arranged otherwise

Return Policy – products must have return authorization from BWE prior to them being returned. Items returned are subject



BAKERS WASTE EQUIPMENT

# Bakers Waste Equipment, Inc.

1808 Norwood St SW  
Lenoir NC 28645  
USA

Attachment C  
DEQ Contract 6985

## QUOTATION

Original

Quote No.: 22560  
Date: 06/01/16  
Valid Until: 07/01/16  
Customer No.: L05432  
Customer Ref. No.:  
Page No.: Page 4 of 4

Item No.	Description	Unit Price	Quantity	Total
to restocking fees of 25%. BWE reserves the sole right to waive any return or restocking fees				

Subtotal \$ 17,521.00

Shipping Tax \$ 339.00

Total \$ 17,860.00

Remarks: SC-200, CORotoPhaseR15, CC40-710,  
SV-100  
1 truck Load  
\*Lead Time: Approx ( 4 ) Weeks After  
Receipt Of Order



## Jason Falls

---

**From:** Lee Bodenhamer <lee.bodenhamer@wasteindustries.com>  
**Sent:** Tuesday, June 21, 2016 6:59 AM  
**To:** 'Jason Falls'  
**Cc:** Terry Lambert  
**Subject:** RE: Quote#22560 Kittrell, NC and Quote#22563 Bullock, NC

Jason,

I ran the numbers on the equipment listed below and it is quite a bit higher at \$22,413.43 for the Marathon Compactor. We have found the compaction equipment from Marathon to be quite a bit above in workmanship, quality, and especially durability over the Baker Waste equipment since they entered the market. I do not know what the amount of the grant you are seeking is, but I would recommend you looking seriously at the Marathon packer over the Baker quote, all of the spec'ed equipment that we will be installing for the new Vance Co Conv Centers will be Marathon and when looking at the type usage that this equipment is subject to we feel confident in theirs as opposed to Baker.

Marathon Trash Compactor RJ-225 Ultra
230 Volt Single Phase with Inverter
Multi-Cycle Timer
Remote Power Pack on 7' of Hose
Controls In Panel Box Face
Hold To Run Type Start Button
High Mount Pressure Gauge on Power Pack
Marathon Compaction Containers RJ-40 OC Ultra
Front Ground Skids
Universal Understructure
Standard Paint

Sorry for the delay and Thank you for the opportunity,

Lee Bodenhamer, III  
General Manager  
P: 252 438-5333 x - 34222  
[www.wasteindustries.com](http://www.wasteindustries.com)



**WASTE INDUSTRIES**  
welcome to a cleaner world!

**From:** Jason Falls [<mailto:jfalls@vancecounty.org>]  
**Sent:** Tuesday, June 07, 2016 12:09 PM  
**To:** Lee Bodenhamer  
**Cc:** Terry Lambert  
**Subject:** FW: Quote#22560 Kittrell, NC and Quote#22563 Bullock, NC



# Point Security, Inc.

5815 NC Hwy 8 South  
Lexington, NC 27292-6253  
(336) 357-3417

## Estimate

Date	Estimate #
8/2/2016	16-1082

### Customer:

Vance Co. Sheriff's Office  
Accounts Payable, 252-738-2005  
156 Church Street, Suite 004  
Henderson, NC 27536

Bid Number	Terms	Due Date	Rep	FOB
	Net 30	9/1/2016	Sean	Destination

Item	Description	Quantity	Amount	Total
	<ul style="list-style-type: none"> <li>-PMI's / Annual Radiation Inspection's</li> <li>-Operator Training</li> <li>-Assist with information needed for State Inspectors</li> <li>-Verify Walk-Through Operation and Calibration</li> </ul>			
6040DS	6040DS, X-Ray Inspection System Smiths Detection 19"LCD 12 Month Standard Warranty Hi-SPOT- Auto Dense Area Detection Hi-TRAX- Image Enhancement Functions	1.00	21,254.93	21,254.93T
HEI-Advanced S...	Advanced Software Package, \$10,800 value HI-TIP-Plus - Threat Image Projection OTS Xtrain - Operator Training System IMS - Image Management System Opti-ZOOM - Magnification Optimization HDA - High Density Alert	1.00	2,500.00	2,500.00T
HEI-.5M-6040i	Table, .5M/20" Entry/Exit Roller 6040DS	1.00	850.00	850.00T
HEI-1M-6040i	Table, 1M/40" Entry/Exit Roller 6040DS	1.00	950.00	950.00T

Thank you for your business.

**Total**



# Point Security, Inc.

5815 NC Hwy 8 South  
Lexington, NC 27292-6253  
(336) 357-3417

## Estimate

Date	Estimate #
8/2/2016	16-1082

### Customer:

Vance Co. Sheriff's Office  
Accounts Payable, 252-738-2005  
156 Church Street, Suite 004  
Henderson, NC 27536

Bid Number	Terms	Due Date	Rep	FOB
	Net 30	9/1/2016	Sean	Destination

Item	Description	Quantity	Amount	Total
Ceia, HIPE/PLU...	HIPE/PZ-PLUS, Walk-Through Metal Detector CEIA- Multi-Zone Intelligent Traffic Counters 820mm- ADA Compliant	1.00	3,495.63	3,495.63T
CEIAPD140N-S...	PD140N, CEIA Hand-Held Metal-Detector - Fully Compliant NIJ 0602.02 - Rechargeable with Charger **Included with purchase of HI-PE. (\$250 Value)	1.00	0.00	0.00T
Installation X-Ray	Installation of X-Ray Inspection System -Assembly, Testing and Final Commissioning -Radiation Safety Inspection -2-hour Operator Orientation by FSE	1.00	750.00	750.00
Installation W/T	Installation of Walk-Through Inspection System -Assembly, Testing and Final Commissioning -VOC (Verification of Calibration) -Operator Orientation by FSE	1.00	250.00	250.00T
Freight-Billed To...	Freight, Shipping and Handling	1.00	750.00	750.00T
Disposal	Disposal of Discarded Equipment ** At no charge with purchase. \$1000 fee normally. Sales Tax	1.00	0.00	0.00
			6.75%	2,028.41
Thank you for your business.			<b>Total</b>	\$32,828.97



**POINT SECURITY INC.**  
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# Si-ProX Software Specifications

## Image Display Modes

### **Black / White Image**

In the black and white image, scanned objects are represented according to the X-ray absorption. The X-ray absorption of the inspected material is assigned to 4096 grey levels, where high absorbing materials are represented in dark grey tones and weak absorbers in lighter shades of grey.

More grey levels are used in the low and high areas of X-ray absorption than in the medium absorbing range. Therefore, more details are revealed in high and low absorbing areas.

### **HI-CAT Color Image**

This image representation translates gray values from the B/W image into colors. The 4096 grey levels are assigned to 256 colors. Since the human eye is able to differentiate more colors than grey levels, this form of pseudo color representation helps the detection of contours in the scanned object.

The X-ray operator can choose between 6 color designs, depending which color selection best suits the image under analysis. The colors, however, do not allow any conclusions on the material origins of the inspected objects.

### **HI-MAT<sup>Plus</sup> MULTI-ENERGY METHOD Material Classification**

HI-MAT<sup>Plus</sup> offers the advantage of an improved recognition of items inside a piece of luggage by distinguishing material of different origins. Material information is evaluated by means of the multi-energy method, where high and low energy radiation signals obtained after penetration of the object are compared.

Conclusions concerning material origins can be made. The classification of material is done according to the atomic numbers (Z). Three main groups of elements are distinguished by colors of a continuous color scale:

#### **0 < Z < 10 - orange**

lighter elements e.g. hydrogen, carbon, nitrogen, oxygen and the molecular compounds of the latter, the **organic materials**

#### **10 < Z < 15 - green**

medium heavy elements: **pure aluminum**, sodium, chlorine, cooking salt

#### **15 < Z < 56 - blue**

heavier elements: the **metals** titanium, chromium, iron, nickel, copper, silver etc.

## Standard Features

### Standard Functions

Insertion of date/time, luggage counter, user ID number, luggage marking system (acoustic), display of operating mode, REVIEW feature, programmable priority keys, standard network interface.

### Zoom

Continuous electronic zoom, stepless enlargement up to 16x. Pixel interpolation (disengageable). Permanent display of a miniature image overview with zoom positioning.

### Review

Approximately 8 images of previously scanned objects can be recalled on the monitor. Image processing functions can be operated simultaneously.

### High

This function facilitates the identification of objects obscured by highly absorbing material. The contrast of darker objects is increased and, at the same time low absorbing objects are filtered out. An image with a virtual higher penetration is created. Even thicker layers of light organic material (explosives, drugs) are significantly emphasized.

HIGH is available for B/W and HI-MAT*Plus* image display modes.

### Low

This function facilitates the identification of low absorbing objects. The contrast of brighter image sections is increased and, at the same time high absorbing objects are displayed in black. An image of virtually lower penetration is created. Details of low absorbing items become more clearly visible.

LOW is available for B/W and HI-MAT*Plus* image display modes.

### Neg

This function creates a negative image: highly absorbing objects appear bright and low absorbing objects appear dark. Smaller and slimmer objects of higher density (e.g. wires) become more visible.

NEG is available for B/W and HI-MAT*Plus* image display modes.

### Organic Only (O2)

This function suppresses all non-organic material from the image by representing them in grey shades. Objects made of organic material are emphasized.

### Organic Stripping (OS)

This function suppresses all organic material from the image by representing them in grey shades. Objects made of non-organic material are emphasized.

The functions O2 and OS enable the selective inspection of objects by fading out in grey values non-organic or organic material respectively.

This "stripping" of organic or non-organic material is especially advantageous when parts of objects, which do not belong to the material group sought after, appear on the screen and partially overlap the substance searched for.

### VARI

Unlike a regular image where all objects are displayed independently of their X-ray absorption degree, VARI allows X-ray operators to select a range of absorption. Only objects whose absorption degrees are within the selected range are displayed. They are displayed with highly increased contrasts while all other objects are suppressed.

VARI is available for all image display modes: VARI-MAT, VARICAT and VARI-B/W. Moreover, VARI can be combined with Organic Only (VARI-O2) and Organic Stripping (VARI-OS).

## Optional Advanced Image Processing Functions

### **SEN**

#### **Super-Enhancement**

This unique function supports the operator in evaluating X-ray images of inspected objects faster and more effectively than any other conventional enhancement filter. An optimum contrast throughout the image is achieved, independent of the prevailing image brightness. By means of electronic real time image processing, the contrast enhancement is calculated automatically for every single image section.

As a result, an X-ray image with highest detailed resolution is obtained. Recognition of single objects like plastic weapons, explosives and drugs is significantly improved. Due to high penetration and resolution low density, objects can be clearly identified even if they are covered by metal sheets.

### **HDA**

#### **High Density Alert**

The HDA option automatically alerts screeners of the presence of high absorbing material by drawing a frame around such objects. An audible alarm can also be configured.

### **HI-SPOT**

The HI-SPOT option offers an automated procedure for the recognition of areas with high X-ray absorbing material. Detected areas are locally highlighted by the HIGH function. This function facilitates the identification of objects hidden behind highly absorbing objects.

### **X-PLORE**

Detection of organic material can be further refined with the function X-PLORE. X-PLORE allows the automatic detection of organic substances with relative atomic numbers ( $Z_{eff}$ ) 7, 8 or 9. Material with the chosen atomic number is displayed in red while other areas are presented in black and white.

### **X-ACT**

#### **Advanced Contents Tracking**

The X-ACT option offers an automated procedure for the recognition of explosives or drugs. Suspicious or high absorbing materials are framed according to their material origin. This tool assists the operator by localizing suspicious zones inside a luggage. X-ray operators can also be alerted through acoustic signals or stopping of the conveyor belt. X-ACT can be used for the detection of drugs, explosives or other (un)desired substances.

### **Opti-ZOOM**

By pressing just one key, the option Opti-Zoom optimizes the magnification of the image to fit screen size.

### **IMS**

#### **Image Management System**

IMS is the image management system which allows users to save, archive, and organize X-Ray images. Up to 20,000 X-ray images of scanned baggage can be stored on the local hard disk of the X-ray inspection system. Various image recording and recall modes can be selected to meet the requirements of different applications. IMS provides a flexible image management library divided into categories, where folders can be added, edited or deleted. For archiving or training purposes, images can be saved on a variety of media or downloaded to external computers via network. Additionally, images can be copied to USB storage devices in TIF or JPG format.

## Optional Advanced Image Processing Functions (Continued)

### **Xport**

The Xport function allows the automatic transmission of X-ray images to an external computer via network. X-Ray images can be transferred as HIF files (Heimann Image format) or as standard commercial formats (.jpg, .tif, .bmp).

### **Printer**

Network printer interface

### **HI-TIP**

#### **Threat Image Projection**

HI-TIP is a system that projects fictional threats on a random basis over real X-ray images of scanned baggage. It aims at helping X-ray operators improving their threat recognition skills. HI-TIP is a process which is transparent to X-ray operators. Their task is to recognize and mark threat objects. The full range of image enhancement functions in support to the evaluation process is available during this procedure.

HI-TIP is fully configurable by high level users, where parameters such as type of threats, frequency of projection, etc. can be configured. Complete reports on users performance can be created. Conclusions as to the efficiency of the security checkpoint can be drawn.

HI-TIP is approved and accepted by US-FAA/TSA and UK-DfT.

### **OTS Xtrain**

#### **On-the-job Training System**

The Xtrain module offers a powerful on-the-job training system specifically matched to HI-SCAN X-ray inspection systems. Xtrain is based on the HiTraX system platform and therefore contains all the prerequisites for optimal operator training and effective monitoring of its success. This ensures that there is absolutely no difference between training and live operation in terms of system behavior and control features.

### **Networking**

The system can be integrated into network solutions. Typical applications are:

**Recheck** Send images to a supervisor for review

**Printer** Network printer integration

**CIDA** Centrally store all X-ray images  
(Central Image Data Archive)

**IMM** Download and review images stored on X-ray unit  
(Image Management Module)

**SAM** Remotely see what happens on the X-ray machine  
screen (System Activity Monitor)

**PSM** Monitor status and health of networked X-ray  
machines (Process Status Management)



**POINT SECURITY INC.**  
FIRST IN SECURITY SCREENING

1-800-476-1607

# PD140N

## New Generation Compact Hand Held Metal Detection Set

The **PD140N** is a Hand Held Metal Detector that combines high reliability and ergonomics with advanced detection and operator signaling features. Effective sensitivity to all metals, full compliance with the latest Security Standards and high immunity to external metal masses are among the main peculiarities of this new device.

- NIJ Standard - 0602.02 Compliant
- Compact, Elegant, Robust and Ergonomic
- Uniform Detection of Magnetic and Non-Magnetic Targets
- Full Digital Design: Consistent Performance and Calibration-Free Operations
- Extended Continuous Operation Time
- Advanced Configuration Capability
- Indoor and Outdoor Operations



## Advantages & Benefits

- Programmable Sensitivity
- Extended Continuous Operation Time
- Automatic Low Power Mode during Screening Pauses
- Embedded Long Life Rechargeable Batteries are renewable energy and wipe out Operation Cost of Alkaline Batteries
- Embedded Fast and Reliable Battery Charger: no need of batteries removal
- Dedicated Holder acts as Minimum Space Table Stand and Mains connection for Battery Charge
- Operator Functions can be standard or customized by the user through PC GUI and USB connection



## Technical Information PD140N

### Power Supply

- 2x AA size NiMH, rechargeable batteries

### Fully customizable control panel

- Optical, acoustic and vibratory alarm modes
- 3-level sensitivity selection buttons

### Detection and operational functions

- Customizable via HHMD Configuration tool

### Battery

- Battery life: 100 + hours (AA NiMH batteries 2500 mAh); up to 200 hours with automatic sleep mode
- Low battery indicator
- Built-in fast battery charger in combination with the HHDS Docking station

### Operating temperature

- -35°F to 158°F

### Storage temperature

- -35°F to 176°F

### Relative humidity

- 0 to 98% (without condensation)

### Dimensions

- PD140N: 14.2" x 3.2" x 1.6"
- HHDS Docking station: 6.9" x 4.5" x 3.4"
- Carry Bag: 17" x 13.4" x 4.1"

### Weight

- PD140N (with battery): 0.86 lbs
- HHDS Docking station for PD140N (with power adapter): 1.6 lbs
- Carry Bag: 2.9 lbs

### Color

- PD140N: light grey RAL 7040
- Carry Bag: Green RAL 7013

### Manufactured

- In grey shock-resistant technical polymers

### Compliance

- NIJ 0602.02 and NIJ 0602.03 (draft) Standards for metal detection
- Conforms to the International Standards currently applicable for safety, EMC and applicable CE regulations



**POINT SECURITY INC.**  
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[www.pointsecurityinc.com](http://www.pointsecurityinc.com)

Point Security, Inc.  
5815 NC Hwy 8 South  
Lexington, NC 27292  
1-800-476-1607



**POINT SECURITY INC.**  
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1-800-476-1607

# HI-SCAN 6040ds

Heimann X-Ray Inspection System

## Feature Highlights

- Compact solution for mobile and stationary applications
- State-of-the-Art technology with HI-MAT<sup>Plus</sup> material classification
- Tunnel opening of 60 x 40 cm
- Typical penetration 30 mm of steel, wire resolution up to AWG 39

## Optional

- HI-TIP: Threat Image Projection
- Xtrain: Operator training system
- IMS: Electronic image storage and archive
- Xport: Image export in TIF- or JPEG format incl. automatic transmission to PC via Ethernet



**HI-SCAN 6040ds** has been specially developed to prevent the smuggling of dangerous objects in briefcases, handbags, rucksacks, carrier bags etc.

It has a modern design and a robust structure, optimum dimensions and a very low weight and is ideally suited for use as a mobile inspection system.

The system is able to penetrate steel up to 30 mm. Objects of 60 cm width and 40cm height and unlimited length can be scanned routinely. **HI-SCAN 6040ds** is very easy to operate. The scanned objects can be visualized as classified material groups allowing the operator to identify the contents easily and precisely.

## Technical Information HI-SCAN 6040ds

### General Specifications

- Tunnel dimensions 620 (B) x 420 (H) [mm] • 24.4" (B) x 16.5" (H)
- Max. object size 615 (B) x 410 (H) [mm] • 24.2" (B) x 16.1" (H)
- Conveyor height <sup>1)</sup> approx. 650 mm (25.6")
- Conveyor speed at mains frequency 50 Hz / 60 Hz approx. 0.2 / 0.24 [m/s]
- Max. conveyor load (evenly distributed) 100 kg (220.5 lbs)
- Resolution (wire detectability) <sup>3)</sup> Standard: 38 AWG (0.1 mm) • typical: 39 AWG (0.09 mm)
- Penetration (steel) <sup>3)</sup> Standard: 27 mm • typical: 30 mm
- X-ray does (typical) HI-MAT: 1.6 µSv (0.16 mrem)
- Film safety Guaranteed even for high speed films up to ISO 1600 (33 DIN)
- Duty cycle 100%, no warm-up procedure required

### X-ray Generator

- Anode voltage • cooling 140 kV cp • hermetically sealed oil bath
- Beam direction diagonal

### Image Generating System

- X-ray converter L-shaped detector line, high resolution
- Grey levels stored 4096
- Image presentation B/W, color
- Digital video memory 1280 x 1024 / 24 bit
- Image evaluation functions B/W, HIGH, LOW, NEG; incl. Option HI-MAT, additionally VARI-MAT, O<sup>2</sup>, OS electronic zoom: stepless enlargement up to 16-times
- Monitor Flat Panel LCD Monitor

### Additional Features

- Features Luggage counter, user-id number, display of operating mode, Review-feature to recall previously visible image areas, zoom overview, free programmable keys
- Options HI-TIP, HI-SPOT, SEN, Xport, X-ACT, IMS (Image Management System)

### Installation Data

- X-ray leakage meets all applicable laws & regulations w/ respect to X-ray emitting devices
- CE-labelling in compliance with directives 2004/108/EC, 2006/42/EC, 2006/95/EC
- Sound Pressure level < 56 dB(A)
- Operating-/ storage temperature 32°F - 104°F / -4°F - 140°F (0° - 40°C / -20°C - +60°C)
- Humidity 10% - 90% (non-condensing)
- Power supply <sup>4)</sup> standard: 230 VAC or 110 VAC + 10% / -15% • 50 Hz / 60 Hz ± 3 Hz
- Power consumption approx. 0.5 kVA
- Protection class system IP 20
- Dimensions • Weight <sup>5)</sup> 1730 (L)<sup>2)</sup> x 797 (B) x 1180 (H) [mm] • approx. 340 kg  
68" (L)<sup>2)</sup> x 31.4" (B) x 46.5" (H) • approx. 748 lbs
- Mechanical construction Steel construction with aluminum panels  
Standard color(s): RAL 7016 / stainless steel

<sup>1)</sup> approx. values (adjustable)

<sup>2)</sup> Different length of conveyor and mechanical access protection on request

<sup>3)</sup> Proprietary quality management test piece: steel step wedge, CU wires, belt speed 0.2 m/s

<sup>4)</sup> different values optional

<sup>5)</sup> without control desk, keyboard, monitor(s) etc.



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[www.pointsecurityinc.com](http://www.pointsecurityinc.com)

Point Security, Inc.  
5815 NC Hwy 8 South  
Lexington, NC 27292  
1-800-476-1607



**POINT SECURITY INC.**  
FIRST IN SECURITY SCREENING

1-800-476-1607

# HI/PE Plus

## Enhanced Walk-Through Multi-Zone Metal Detector

Accurate detection of all metals, high level of discrimination, full compliance with the latest Security Standards and exceptional immunity to external interferences are among the main peculiarities of the new *HI/PE Plus*.

- Accurate Detection of magnetic, non-magnetic and mixed-alloy metal weapons
- 60 localization zones: 20 vertical; 3 lateral
- High Discrimination and Throughput
- Compliant with and Certified to the Strictest Security Standards for weapons detection
- Exceptional Immunity to external interferences
- Unmatched Reliability
- Rapid Installation



### Key features

- Wide range of threat detection from guns to ½ cutter blade
- Automatic Environmental Noise Compensation (ENA)
- Excellent discrimination of personal metal effects
- Met-Identity technology identifies and signals the metal type in real time
- 60 localization zones (20 vertical x 3 lateral) with left, center and right indication
- High precision bidirectional counter with automatic rescreening compensation
- One touch automatic self installation (OTS)
- Chip Card capability for fast, simple, and secure programming
- Automatic Operational Functional Verification (OFV)
- Random alarm capability programmable from 0% to 100%
- Automatic Vibration Compensation (AVS,EVA)
- Exceptional Immunity to external interferences
- Automatic Channel Search (CS)
- Powered by safe low voltage DC
- Automatic Floor Gain Adjustment (FGA)
- Standard Interfaces: RS-232, Bluetooth, Infrared
- Automatic Technical Functional Verification (TFV)
- Other available interfaces: Wi-Fi, Ethernet, USB

[www.pointsecurityinc.com](http://www.pointsecurityinc.com)

## Technical Information HI/PE Plus

### Quality

- Continuous self diagnostic system
- Proven reliability
- No periodic re-calibration and preventive maintenance required
- No scheduled maintenance
- Fully digital design
- State-of-the-art, robust and washable panels

### Central Control Unit

- Ergonomic and robust design
- High visibility alphanumeric display and programming keyboard
- Made of advanced plastics or stainless steel and anti-vandalism construction (option)
- Access to the front panel protected by hardware key and 3 levels of passwords

### Alarm signaling

- Visual signals
  - Visual: Fixed or proportional to the mass in transit - visible from 6m under lighting of 4000lux
  - Visual zone indication: 60 distinct zones (20 vertical x 3 lateral) entry and exit side
  - Multi-zone display bar for "height on person" localization
  - 4 light bars with selectable entry/exit and pacing indication
  - Green and red metering signals proportional to the mass of the detected target
- Audio signals
  - 10 selectable continuous and pulsed tone plus 34 special tones
  - 10 selectable sound intensities ranging from 0 to 90 dbA at 1m

### Programming

- Up to 50 built-in security programs (up to 30 International Standards, up to 20 Customizable Levels)
- Remote via RS-232, Infrared Remote Control Unit, Bluetooth or Ethernet 10/100 base T (option) interface
- Security level
  - International Standard (IS) command
  - Chip card
- Local by Control Unit alphanumeric display and keyboard
- Programming and chip card access protected by user and super-user passwords

### Operational features

- Very high discrimination and transit flow rates five or more times greater than other metal detection systems
- Quick reset time as short as 0.2 seconds for high throughput rate
- Very high detection speed (up to 50 ft/sec.)
- One-touch key reading of inbound, outbound and Security Level Data

### Installation data

- Automatic synchronization between two or more metal detectors with distance of down to 2" (5 cm) without the use of external cables

### Power Supply

- 100-240V~ -10/+15%, 47-63Hz, 40VA max

### Operating temperature

- -4°F to 158°F

### Storage temperature

- -35°F to 158°F

### Relative humidity

- 0 to 95% (without condensation)

### Dimensions

- 32.8" / 36.8" (ADA) x 88.8" x 28"
- 28.3" / 32.3" (ADA) x 80.7" - Passage Way



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Point Security, Inc.  
5815 NC Hwy 8 South  
Lexington, NC 27292  
1-800-476-1607

# *Consent Agenda Items*

Budget Amendments and Transfers  
Tax Refunds and Releases  
Minutes

Monthly Reports  
911 Emergency Operations  
Administrative Ambulance Charge-Offs  
Cooperative Extension  
Fire and EMS  
Health Department  
Human Resources  
Information Technology  
Planning and Development  
Parks and Recreation  
Tax Office  
Veterans Service

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2016 - 2017 Fiscal Year

A request to amend the 2016-2017 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Social Services

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	10399-439900	12,000.00

TOTAL REVENUE INCREASE (DECREASE) \$ 12,000.00

Reason for Revenue Amendment Request: To carry forward unspent adoption incentive funds received in the  
prior fiscal year. Funds must be reinvested into the adoption program.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Special Adoption Incentive	10610-500022	12,000.00

TOTAL \$ 12,000.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

\_\_\_\_\_  
\_\_\_\_\_  
Kelly Grissom , Clerk  
VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2016 - 2017 Fiscal Year

A request to amend the 2016-2017 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Environmental Services

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	10399-439900	21,336.00

TOTAL REVENUE INCREASE (DECREASE) \$ 21,336.00

Reason for Revenue Amendment Request: At the October 3, 2016 Board meeting, bids were approved for the demolition of six county owned properties at a cost of \$35,336. Budgeted funds for demolition of county owned properties is \$14,000 and it was agreed last month that the remainder of funds would be taken from fund balance.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Building Demolition	10525-500172	21,336.00

TOTAL \$ 21,336.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

Kelly Grissom , Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_



**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2016 - 2017 Fiscal Year

A request to amend the 2016-2017 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Solid Waste

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	30399-439900	10,000.00
DENR Grant	30390-439008	36,279.00

TOTAL REVENUE INCREASE (DECREASE) \$ 46,279.00

Reason for Revenue Amendment Request: At the October 3, 2016 meeting, the Board approved accepting a grant from NCDEQ for the purchase of a front end loader to be used by the Solid Waste Department. The grant requires a match of \$10,000 by the County which will be taken from the Solid Waste fund balance.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Capital Outlay	30608-500074	46,279.00

TOTAL \$ 46,279.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED:  
VANCE COUNTY BOARD OF COMMISSIONERS  
IN MEETING OF

Kelly Grissom , Clerk

VANCE COUNTY BOARD OF COMMISSIONERS

Reviewed by  
Finance Office \_\_\_\_\_

**VANCE COUNTY**  
**DEPARTMENTAL LINE-ITEM TRANSFER REQUEST**  
2016 - 2017 Fiscal Year

Department Name: Sheriff**Request for Funds to be Transferred From:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Departmental Supplies	10510-500033	510.00

TOTAL \$ 510.00

Explanation of transfer request: Needed for additional drug education materials.

\_\_\_\_\_

\_\_\_\_\_

**Request for Funds to be Transferred To:**

ACCOUNT TITLE	ACCOUNT NUMBER	AMOUNT
Drug Education Supplies	10510-500135	510.00

TOTAL \$ 510.00

Explanation of transfer request: See above

\_\_\_\_\_

\_\_\_\_\_

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

PRESENTED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ _____
---

Reviewed by  
Finance Office \_\_\_\_\_

## Tax Office Refund and Release Report for September 2016

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Ayscue David Jackson heirs	2012	235.96	0	0	0	105.00	foreclosure
Perez Antonio	2012	0	36.26	0	0	105.00	pers prop billed
Ayscue David Jackson heirs	2013	235.96	0	0	0	105.00	foreclosure
Dane Investments LLC	2013	1,086.07	0	0	0	105.00	foreclosure
Perez Antonio	2013	0	36.26	0	0	105.00	pers prop billed
Wade Jennifer D.	2013	0	77.04	0	0	0	pers prop billed
Ayscue David Jackson heirs	2014	238.83	0	0	0	105.00	foreclosure
Bass Dorothy	2014	0	0	0	0	105.00	remove solid was
Dane Investments LLC	2014	1,093.82	0	0	0	105.00	foreclosure
Ayscue David Jackson heirs	2015	238.83	0	0	0	105.00	foreclosure
Dane Investments LLC	2015	1,093.82	0	0	0	105.00	foreclosure
Fitzsimmons Kenneth	2016	449.82	0	0	0	0	billed rollbacks
Frazier L.G. Jr.	2016	1,687.00	0	0	0	0	billed rollbacks
Frazier L.G. Jr.	2016	2,005.31	0	0	0	0	billed rollbacks
Frazier L.G. Jr.	2016	544.10	0	0	0	0	billed rollbacks
Fitzsimmons Kenneth	2016	455.30	0	0	0	0	billed rollbacks
Frazier L. G. Jr.	2016	1,707.53	0	0	0	0	billed rollbacks
Frazier L. G. Jr.	2016	2,029.70	0	0	0	0	billed rollbacks
Frazier L. G. Jr.	2016	550.72	0	0	0	0	billed rollbacks
Fitzsimmons Kenneth	2016	455.30	0	0	0	0	billed rollbacks
Frazier L. G. Jr.	2016	1,274.12	0	0	0	0	billed rollbacks
Frazier L. G. Jr.	2016	2,029.70	0	0	0	0	billed rollbacks
Frazier L. G. Jr.	2016	550.72	0	0	0	0	billed rollbacks
Thornton Janice P.	2016	0	61.08	0	0	105.00	pers prop billed
Adcock Helen Candace	2016	0	21.77	0	0	105.00	pers prop billed
Adcock Helen Candace	2016	0	21.77	0	0	105.00	pers prop billed
American Tower Asset Sub LLC	2016	480.60	0	0	0	0	state assessed
Asbury Sheila	2016	0	55.53	0	0	105.00	pers prop billed
Ayscue Charlene	2016	0	0	0	0	105.00	remove solid was
Ayscue David Jackson heirs	2016	75.52	0	0	0	0	foreclosure
Bowman Charles & others	2016	432.36	0	0	0	0	real prop - bill
Braxton Ed	2016	0	307.81	0	0	0	correct value
Brown James Herbert	2016	0	3.08	0	0	0	situs not vance
Burchette Charles	2016	0	43.28	0	0	105.00	pers prop billed
Chase Ventures Inc.	2016	0	37.74	0	0	0	correct value
Chase Ventures Inc.	2016	0	37.74	0	0	0	pers prop billed
Cheaves Beverly Hutchins	2016	731.51	0	0	0	0	correct value
Cheaves Johnny	2016	0	73.87	0	0	105.00	pers prop billed
Coghill John Curtis	2016	56.07	0	0	0	0	correct value
Coleman James Otis	2016	0	117.72	0	0	0	correct value
Crews Roy W. Jr.	2016	0	67.35	0	0	0	correct value
Crider George Lawrence	2016	0	11.41	0	0	0	pers prop billed
Dane Investments LLC	2016	280.91	0	0	0	105.00	foreclosure
Ellis Teresa Hughes	2016	13.07	0	0	0	105.00	remove solid was
Embassy Cultural Center	2016	2,449.08	0	0	0	0	adjust val for e
Fitzsimmons Kenneth	2016	302.04	0	0	0	0	billed rollbacks
Ford William Wesley	2016	0	5.14	0	0	0	pers prop billed
Francis Mekre	2016	68.51	0	0	0	0	correct value
Francis Mekre	2016	60.79	0	0	0	0	correct value
Frazier L. G. Jr.	2016	1,094.43	0	0	0	0	billed rollbacks
Frazier L. G. Jr.	2016	1,305.35	0	0	0	0	billed rollbacks
Frazier L. G. Jr.	2016	659.58	0	0	0	0	billed rollbacks
Frisbie Robert N.	2016	15.75	0	0	0	0	correct value
Frisbie Robert N.	2016	3.04	0	0	0	0	correct value
Griffin Robert Dwayne	2016	0	412.37	0	0	0	correct value
Harris Robert H. Jr.	2016	43.24	0	0	0	0	correct value

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Harris Robert H. Jr.	2016	21.95	0	0	0	0	val adj for pres
Hartland Land Company	2016	247.25	0	0	0	0	real prop - bill
Hayes Phyllis Ann	2016	147.24	0	0	0	105.00	remove solid was
Hernandez Amezoua	2016	0	86.58	0	0	105.00	pers prop billed
Humphries Properties LLC	2016	56.07	0	0	0	105.00	correct value
Jerman Henry Lee	2016	0	0	0	0	105.00	remove solid was
Johnson Mark	2016	0	98.15	0	0	105.00	pers prop billed
Jones Tanya	2016	372.72	0	0	0	0	pers prop billed
Kearney Alvin D.	2016	0	0	0	0	105.00	remove solid was
K2 Towers LLC	2016	416.56	0	0	0	0	real prop - bill
Martinez Andres	2016	0	107.27	0	0	105.00	pers prop billed
Mathews William E.	2016	0	371.42	0	0	105.00	pers prop billed
Matthews R. T.	2016	0	3.08	0	0	0	pers prop billed
Moreno Obando Eпитacio	2016	0	35.87	0	0	105.00	pers prop billed
MR Williams Inc.	2016	0	73,256.91	0	0	0	correct val per
Murphy Harold	2016	0	40.72	0	0	0	pers prop billed
Murphy Harold	2016	0	14.57	0	0	0	pers prop billed
New Life Baptist Church	2016	5,418.27	0	0	0	0	religious
Newcap Inc.	2016	658.76	0	0	0	0	add solid waste
Newcap Inc.	2016	0	0	0	0	0	add solid waste
Newcap Inc.	2016	658.76	0	0	0	105.00	correct value
Ortega Maria	2016	0	26.43	0	0	105.00	pers prop billed
Pace Shirley	2016	3,616.44	0	0	0	210.00	correct/grant ex
Pendergrass Transportation Inc.	2016	386.01	0	0	0	0	correct value
Penske Truck Leasing Co LP	2016	0	852.20	0	0	0	pers prop billed
Richardson Wayne Terrell Jr.	2016	0	72.59	0	0	105.00	pers prop billed
Rivera Raul Diaz	2016	0	14.01	0	0	105.00	pers prop billed
Roberson Mary Ann	2016	44.93	0	0	0	0	correct value
Sanchez-Gomez Angelina	2016	0	0	0	0	105.00	remove solid was
Sanchez-Gomez Angelina	2016	0	0	0	0	105.00	remove solid was
Speedway # 8216	2016	0	3,286.91	0	0	0	pers prop billed
Speedway # 8216	2016	0	130.82	0	0	0	pers prop billed
Speedway # 8216	2016	0	4.01	0	0	0	pers prop billed
Speedway # 8669	2016	0	3,309.23	0	0	0	pers prop billed
Speedway # 8669	2016	0	258.32	0	0	0	pers prop billed
Speedway # 8669	2016	0	130.82	0	0	0	pers prop billed
Speedway # 8669	2016	0	4.01	0	0	0	pers prop billed
Spring Valley Method. Church	2016	256.08	0	0	0	0	correct situs
Spring Valley Method. Church	2016	2,476.41	0	0	0	105.00	religious
St. Delight Holiness Church	2016	5735.20	0	0	0	0	religious
Stanley Mary	2016	963.14	0	0	0	0	val adj for pres
Stanley Mary	2016	233.50	0	0	0	0	adjust val for e
Thomas Quintina M.	2016	0	0	0	0	105.00	remove solid was
Thornton Janice P.	2016	0	54.28	0	0	105.00	pers prop billed
Turner Richard Lee	2016	0	16.85	0	0	0	pers prop billed
USCOC of NC RSA #7 Inc.	2016	560.95	0	0	0	0	state assessed
Vazquez Maria De Jesus Medina	2016	0	64.24	0	0	105.00	pers prop billed
West Wade Newcomb Jr.	2016	0	0	0	0	105.00	remove solid was
White Joan B.	2016	273.06	0	0	0	0	correct value
White Timothy D.	2016	0	67.17	0	0	105.00	correct value
Wiesner James P.	2016	0	0	0	0	105.00	remove solid was
Womack Travor	2016	0	50.48	0	0	105.00	pers prop billed
Yarborough Mary Ruth	2016	28.02	0	0	0	0	correct value
<b>Total</b>		<b>48,605.78</b>	<b>83,784.16</b>	<b>-</b>	<b>-</b>	<b>4,620.00</b>	
<b>Total Refunds and Releases</b>	<b>\$137,009.94</b>						

HENDERSON-VANCE COUNTY 911

NUMBER OF CALLS REPORT BY COMPLAINT (ALL UNITS)

TOTAL

6,668

TIME PERIOD:09/26/2016 00:00:01 Through 10/30/2016 23:59:59

DEPARTMENT	COMMENT	TOTAL	COUNTY	CITY	STATE	OTHER
DATA WITH NO DEPARTMENT		262				262
AFTON VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	0	0			
AMERICAN RED CROSS	Other Dispatch	5				5
BEARPOND VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	50	50			
BERTIE AMBLANCE SERVICE	City & County Dispatch-actual	1				1
COKEBURY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	18	18			
CSX RAILROAD	Other Dispatch	1				1
DREWRY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	8	8			
CENTURYLINK	Other Dispatch	1				1
DUKE ENERGY	Other Dispatch	18				18
EPSOM VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	19	19			
HENDERSON FIRE DEPARTMENT-STA 1	City Dispatch	344		344		
HENDERSON FIRE DEPARTMENT-STA 2	City Dispatch	155		155		
HENDERSON POLICE DEPARTMENT	City Dispatch	2,869		2,869		
HENDERSON STREET DEPT	City Dispatch	6		6		
HENDERSON WATER DEPARTMENT	City Dispatch	21		21		
HICKSBORO VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	23	23			
KITRELL VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	25	25			
NORTH CAROLINA DEPT OF PARKS	State Dispatch	1			1	
NORTH CAROLINA DEPT OF TRANSPORTATION	State Dispatch	31			31	
NORTH CAROLINA DIVISION OF MOTOR VEHICLES	State Dispatch	0			0	
NORTH CAROLINA FORESTRY SERVICE	State Dispatch	4			4	
NORTH CAROLINA MEDICAL EXAMINER	State Dispatch	3			3	
NORTH CAROLINA PROBATION & PAROLE	State Dispatch	0			0	
NORTH CAROLINA STATE HIGHWAY PATROL	State Dispatch	81			81	
NORTH CENTRAL MEDICAL TRANSPORTS	City & County Dispatch-actual	1	1			
NORTH CAROLINA WILDLIFE	State Dispatch	1			1	
PUBLIC SERVICE GAS	Other Dispatch	3				3
RIDGEWAY VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	1	1			
TOWNSVILLE VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	23	23			
VANCE COUNTY AMBULANCE SERVICE (EMS)	City & County Dispatch-actual	626	251	373		
VANCE COUNTY ANIMAL CONTROL	County Dispatch	109	109			
VANCE CO DEPT OF SOCIAL SERVICES	County Dispatch	3	3			
VANCE COUNTY EMERGENCY MANAGEMENT	City & County Dispatch	13	13			
VANCE COUNTY FIRE DEPARTMENT	County Dispatch/FIRE	102	102			
VANCE COUNTY RESCUE SQUAD	County Dispatch	42	42			
VANCE COUNTY SHERIFF DEPARTMENT	County Dispatch	2,849	2,849			
WATKINS VOLUNTEER FIRE DEPARTMENT	County VFD Dispatch	17	17			
<b>TOTALS</b>		<b>7,736</b>	<b>3,554</b>	<b>3,768</b>	<b>121</b>	<b>291</b>

Signature:

*Vivian Lassiter*

Prepared by: Vivian Lassiter, Training Supervisor

Signature:

*Brian K. Short*

Reviewed by Brian K. Short, Director

10/31/2016

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Department (All Units)***

***First Date:*** 09/26/2016

***Jurisdiction:*** HEN-VAN

***Last Date:*** 10/30/2016

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	<i>Department</i>	<i>Number</i>
1	Data with no Department.	262
2	ARC	5
3	BERT	1
4	BVFD	50
5	CSX	1
6	CVFD	18
7	DOT	31
8	DSS	3
9	DVFD	8
10	EM	13
11	EMBQ	1
12	EMS	626
13	EVFD	19
14	FOR	4
15	GAS	3
16	HFD1	344
17	HFD2	155
18	HPD	2869
19	HVFD	23
20	KVFD	25
21	ME	3
22	NCEN	1
23	PARK	1
24	PE	18
25	RIDG	1
26	SHP	81
27	STRE	6
28	TVFD	23
29	VCAC	109
30	VCFD	102
31	VCR	42
32	VCSO	2849
33	WAKE	1
34	WATE	21
35	WILD	1
36	WVFD	17

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***Total:*** 6668

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

***Jurisdiction:*** HEN-VAN

***First Date:*** 09/26/2016

***Last Date:*** 10/30/2016

<b><i>Complaint</i></b>		<b><i>Number</i></b>
911HU	911 HANG UP CALL	80
ABDOM-EMD	ABDOMINAL PAIN OR PROBLEMS	20
ABNV	ABANDONED VEHICLE	1
ACC-PD	ACCIDENT PROPERTY DAMAGE	111
ACC-PI	ACCIDENT PERSONAL INJURY	4
ALARM	ALARM RESIDENCE OR BUSINESS	364
ALARMFALSE	ALARM FALSE	99
ALARMMED	ALARM MEDICAL	8
ALLERG-EMD	ALLERGIC REACTION / ENVENOMATIC	2
ANIMAL-EMD	ANIMAL BITE / ATTACK	5
ANIM	ANIMAL COMPLAINT/VISCIOUS ANIMAL	93
ARMED SUSP	ARMED SUSPECT (MAN WITH A GUN)	14
ARRE	ARREST	5
ASAG	ASSIST OTHER AGENCY	21
ASMO	ASSIST MOTORIST	87
ASSAULIP-EMD	ASSAULT OR SEXUAL ASSAULT - IN PI	2
ASSAULT-EMD	ASSAULT OR SEXUAL ASSAULT	43
BACKPAIN-EMD	BACK PAIN (NON-TRAUMATIC)	5
BE MV	BREAKING AND ENTERING TO A MOTOR	23
BON	BONDING	1
BREATH-EMD	BREATHING PROBLEMS	83
BURG-IP	BURGULARY/B&E IN PROGRESS	4
BURGLARY	BURGLARY	56
CARBON-EMD	CARBON MONOXIDE / INHALATION / H.	2
CAR	CARELESS AND RECKLESS DRIVER	78
CARDIAC-EMD	CARDIAC/RESPIRATORY ARREST OR	13
CHASE	CHASE	6
CHESTPAI-EMD	CHEST PAIN	52
CHILD-ABU	CHILD ABUSE OR NEGLECT	3
CIVDIS	CIVIL DISPUTE	84
COMTHR	COMMUNICATING THREATS	14
CONTROLBURN	CONTROLLED BURN	1
CONVULS-EMD	CONVULSIONS / SEIZURES	26
DIABETIC-EMD	DIABETIC PROBLEMS	15
DIRTRF	DIRECTING TRAFFIC/TRAFFIC CONTR	5
DISO	DISORDERLY PERSON	79
DOMEIP/W	DOMESTICE DISPUTE - IN PROGRESS	7
DOM-PROB	DOMESTIC PROBLEM	116
DRUGALC	DRUG OR ALCOHOL COMPLAINT	47
DRUNKDRIV	DRUNK DRIVER	11
DVO	DOMESTIC VIOLENCE ORDER	16
EFD-ALARMS	ALARMS	51
EFD-CIT ASST	CITIZEN ASSIST / SERVICE CALL	4
EFD-ELEC HAZ	ELECTRICAL HAZZARD	3
EFD-ELEVATOR	ELEVATOR / ESCALATOR RESCUE	1
EFD-FUEL SPI	FUEL SPILL	1
EFD-GAS LEAK	GAS LEAK / ODOR	3
EFD-MVC	MOTOR VEHICLE COLLISION	39
EFD-ODOR	ODOR (STRANGE/UNKNOWN)	2
EFD-OUTSI FR	OUTSIDE FIRE	9
EFD-SMOK OUT	SMOKE INVESTIGATION OUTSIDE	3
EFD-STRU FIR	STRUCTURE FIRE	19
EFD-VEH FIRE	VEHICLE FIRE	8

# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

**Jurisdiction:** HEN-VAN

**First Date:** 09/26/2016

**Last Date:** 10/30/2016

<b>Complaint</b>		<b>Number</b>
EMERG TRANS	EMERGENCY TRANSPORT	1
ESCO	ESCORT	235
EVICION	EVICION CARRIED OUT	34
FALLS-EMD	FALLS (SUBJECT FALLEN)	68
FIGHT	FIGHT	33
FIGHT-IP/W	FIGHT IN PROGRESS/W-WEAPONS	4
FIRE AL	FIRE ALARM	10
FOOT PRTL	FOOT PATROL	25
FRAUD	FRAUD/FORGERY	30
FRAUD-IP	FRAUD/FORGERY IN PROGRESS	1
GASLEA	GAS LEAK	2
HARR	HARRASSMENT/THREATS	47
HEADACHE-EMD	HEADACHE	4
HEART-EMD	HEART PROBLEMS - AICD	10
HEMORR-EMD	HEMORRHAGE / LACERATION	19
HOMEINV	HOME INVASION	2
HRPD	HIT & RUN PD	28
HRPI	HIT & RUN PI	1
ILL-DUMP	ILLEGAL DUMPING	8
INDEXPO	INDECENT EXPOSURE	1
INSPECTION	FIRE INSPECTION	53
INTPERS	INTOXICATED PERSON	9
INVE	INVESTIGATE ---- AT	814
IPV	IMPROPERLY PARKED VEHICLE	35
JUV	JUVENILE PROBLEMS	62
LARCIP	LARCENY IN PROGRESS	1
LARC	LARCENY - ALREADY OCCURRED	109
LIVEST	LIVESTOCK IN ROADWAY	7
LOIT	LOITERING COMPLAIN	20
LOUD	LOUD MUSIC	95
MEDICAL	MEDICAL	7
MEN	MENTAL SUBJECT	83
MISS	MISSING PERSON	17
OPEN	OPEN DOOR/WINDOW	9
OVERDOSE-EMD	OVERDOSE / POISONING (INGESTION)	9
PDAMG	PROPERTY DAMAGE ALREADY OCCUI	67
PDMGIP	PROPERTY DAMAGE IN PROGRESS	1
PREGNANT-EMD	PREGNANCY/CHILDBIRTH/MISCARRIA	5
PROP CHECK	PROPERTY CHECK	241
PROW	PROWLER	31
RAPE	RAPE	3
RECFPI	RECOVERED/FOUND PROPERTY	18
ROBARM	ROBBERY ARMED	5
RUN	RUNAWAY	3
SEVWEA	SEVERE WEATHER	1
SHOP	SHOPLIFTER	15
SHOTS	SHOTS FIRED	106
SICK-EMD	SICK PERSON	126
STABBING-EMD	STABBING / GUNSHOT / PENETRATING	9
STOLV	STOLEN VEHICLE	11
STROKE-EMD	STROKE (CVA)	10
SUBINCUS	SUBJECT IN CUSTODY	11
SUICIDE-EMD	SUICIDE / PSYCHIATRIC / ABNORMAL	4



# ***HENDERSON-VANCE CO 911***

## ***Number Of Calls Report by Complaint***

***Jurisdiction:*** HEN-VAN

***First Date:*** 09/26/2016

***Last Date:*** 10/30/2016

<b><i>Complaint</i></b>		<b><i>Number</i></b>
SUMMONS	CIVIL / CRIMINAL SUMMONS	10
SUPSUB	SUSPICIOUS SUBJECT	99
SURR	SURRENDER	11
SUSPAC	SUSPICIOUS PACKAGE	1
SUSVEH	SUSPICIOUS VEHICLE	124
TEST	TEST CALL	176
TRAFFIC STOP	VEHICLE STOP	287
TRANSPORT	TRANSPORT	4
TRAUMA-EMD	TRAUMATIC INJURY (SPECIFY IN NARI	5
TREEDWN	TREE DOWN	38
TRES	TRESPASSING SUSPECT	129
UNAUTHVEH	UNAUTHORIZED USE VEHICLE	12
UNCONC-EMD	UNCONCIOUS / FAINTING OR NEAR	29
UNKNOWN-EMD	UNKNOWN PROBLEM (MAN DOWN)	5
WARRANT	WARRANT	1296
WATER	WATER RELATED PROBLEM	31
WRIT	WRIT OF EXECUTION	1
XRAY	COURTHOUSE X RAY DUTY	1

***Report Total:*** 6668

# ADMINISTRATIVE AMBULANCE CHARGE-OFFS

## FOR INFORMATION ONLY

OCTOBER 2016

<u>NAME</u>	<u>DATES OF SERVICE</u>	<u>AMOUNT</u>	<u>REASON</u>
Mildred R. Adcock	09/30/2006	432.53	Uncollectible-Statute of limitation beyond 10 yrs
Hattie P. Alston	09/19/2006	377.51	Uncollectible-Statute of limitation beyond 10 yrs
Henderson K. Alston	09/01/2006	64.77	Uncollectible-Statute of limitation beyond 10 yrs
Jason Alvarado	09/13/2006	368.34	Uncollectible-Statute of limitation beyond 10 yrs
Lorwyn Austin	09/07/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Danny G. Ayscue	09/05/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Charmaine Bell	09/09/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Barbara L. Blackley	09/06/2006	72.10	Uncollectible-Statute of limitation beyond 10 yrs
Mattie M. Boodoo	09/08/2006	84.71	Uncollectible-Statute of limitation beyond 10 yrs
Sandra Brezina	09/17/2006	541.70	Uncollectible-Statute of limitation beyond 10 yr
Donna K. Brooks	09/23/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Angela D. Brown	09/01/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Bonnie Buhrmester-PaPa	09/23/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs

George E. Bullock	09/02/2006	420.85	Uncollectible-Statute of limitation beyond 10 yrs
Catherine Cain	09/24/2006	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Joyce Carpunky	09/11/2006	88.37	Uncollectible-Statute of limitation beyond 10 yrs
Diane Castellano	09/10/2006 & 09/14/2006	773.36	Uncollectible-Statute of limitation beyond 10 yrs
Joseph Champion	09/25/2006	102.50	Uncollectible-Statute of limitation beyond 10 yrs
Brad Chandler	09/10/2006	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Shanda E. Clark	09/24/2006	115.49	Uncollectible-Statute of limitation beyond 10 yrs
William H. Clayton	09/08/2006	397.51	Uncollectible-Statute of limitation beyond 10 yrs
Steven L. Cooke	09/01/2006	395.85	Uncollectible-Statute of limitation beyond 10 yrs
Michelle P. Davis	09/08/2006	550.87	Uncollectible-Statute of limitation beyond 10 yrs
Marshall H. Dunston	09/17/2006	64.77	Uncollectible-Statute of limitation beyond 10 yrs
Claudio Fernando	09/03/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Annie M. Fields	09/29/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Gloria D. Fields	09/10/2006	79.52	Uncollectible-Statute of limitation beyond 10 yrs
Paulette J. Foster	09/03/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Leodan Garcia-Tomas	09/17/2006	1204.35	Uncollectible-Statute of limitation beyond 10 yrs
Mary H. Gentry	09/14/2006	289.68	Uncollectible-Statute of limitation beyond 10 yrs
Richard Gill	09/14/2006	237.85	Uncollectible-Statute of limitation beyond 10 yrs

Clarence H. Green	09/04/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Michael S. Grissom	09/14/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Willie R. Hargrove	09/04/2006	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Hartwell R. Harp	09/11/2006 & 09/12/2006	203.26	Uncollectible-Statute of limitation beyond 10 yrs
Kamal Harris	09/25/2006	270.68	Uncollectible-Statute of limitation beyond 10 yrs
Earlie L. Hawkins	09/11/2006	1094.31	Uncollectible-Statute of limitation beyond 10 yrs
Donald Jackson	09/16/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Mary Jackson	09/05/2006	391.70	Uncollectible-Statute of limitation beyond 10 yrs
Audrey W. Jarrell	09/12/2006 & 09/25/2006	298.60	Uncollectible-Statute of limitation beyond 10 yrs
Cleo H. Jefferson	09/02/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Tinita Jefferson	09/28/2006	486.68	Uncollectible-Statute of limitation beyond 10 yrs
Queen S. Johnson	09/27/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Aneta Jones	09/01/2006	469.21	Uncollectible-Statute of limitation beyond 10 yrs
Ruth M. Jones	09/21/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Derrick Kearney-Henderson	09/10/2006 & 09/11/2006	842.11	Uncollectible-Statute of limitation beyond 10 yrs
Amanda R. Lassiter	09/29/2006	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Mary L. Lee	09/16/2006	89.38	Uncollectible-Statute of limitation beyond 10 yrs
Ja'bron N. Lewis	09/17/2006	20.99	Uncollectible-Statute of limitation beyond 10 yrs

Maribel K. Lopez	09/24/2006	377.51	Uncollectible-Statute of limitation beyond 10 yrs
Ralph Melendez	09/04/2006	359.17	Uncollectible-Statute of limitation beyond 10 yrs
Tony L. Morgan	09/17/2006	532.53	Uncollectible-Statute of limitation beyond 10 yrs
Kenny W. Parker	09/23/2006	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Kolan R. Parsons	09/22/2006	1285.14	Uncollectible-Statute of limitation beyond 10 yrs
Maria Polinar	09/02/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
Tabatha Powers	09/10/2006	523.36	Uncollectible-Statute of limitation beyond 10 yrs
Thomas S. Prescott	09/09/2006	386.68	Uncollectible-Statute of limitation beyond 10 yrs
James Rainey	09/21/2006	395.85	Uncollectible-Statute of limitation beyond 10 yrs
Edgar Ramirez-Dela Cruz	09/04/2006	377.51	Uncollectible-Statute of limitation beyond 10 yrs
Raul O. Ramirez	09/04/2006	377.51	Uncollectible-Statute of limitation beyond 10 yrs
William L. Reavis	09/09/2006	423.36	Uncollectible-Statute of limitation beyond 10 yrs
Algje L. Rollins	09/23/2006 & 09/26/2006	116.94	Uncollectible-Statute of limitation beyond 10 yrs
Faye E. Sheppard	09/03/2006	68.43	Uncollectible-Statute of limitation beyond 10 yrs
Jackie Simmons	09/12/2006	505.02	Uncollectible-Statute of limitation beyond 10 yrs
Aaliyah Smith	09/06/2006	359.17	Uncollectible-Statute of limitation beyond 10 yrs
Thelma L. Springs	09/03/2006	100.00	Uncollectible-Statute of limitation beyond 10 yrs
Eric Stevenson	09/20/2006	222.57	Uncollectible-Statute of limitation beyond 10 yrs

Travis K. Taylor	09/29/2006	395.85	Uncollectible-Statute of limitation beyond 10 yrs
Anita R. Watson	09/17/2006	61.51	Uncollectible-Statute of limitation beyond 10 yrs
David A. Wilkerson	09/04/2006	75.00	Uncollectible-Statute of limitation beyond 10 yrs
James Wilkerson	09/17/2006	587.55	Uncollectible-Statute of limitation beyond 10 yrs
Joe Williams	09/08/2006	150.00	Uncollectible-Statute of limitation beyond 10 yrs
Ramon A. Williams	09/22/2006	369.17	Uncollectible-Statute of limitation beyond 10 yrs
Ora L. Williamson	09/11/2006 & 09/16/2006	745.85	Uncollectible-Statute of limitation beyond 10 yrs
Anthony T. Wright	09/07/2006	386.68	Uncollectible-Statute of limitation beyond 10 yrs
Ashley Wright	09/09/2006	73.08	Uncollectible-Statute of limitation beyond 10 yrs
Nathaniel Young	09/14/2006	395.85	Uncollectible-Statute of limitation beyond 10 yrs

<b>TOTAL</b>	<b>\$ 24,289.24</b>
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<b>Objectives</b>	<b>Outcomes</b>
<b>1. Producers will increase sales of food locally to more agriculturally aware consumers through market development, producer and consumer education, and new farmer and infrastructure support.</b>	<ul style="list-style-type: none"><li>• Kerr- Tar Beekeepers met in October with ten members present. The educational program was on Pesticide Labels and Hive Registry. Patrick Jones from NC Department of Agriculture and Consumer Services Pesticide Programs was the guest speaker. The Beehive registry program was demonstrated and one beekeeper registered at the meeting. The beekeepers stated that this program would help them register their hives and would help them work with farmers and homeowners in protecting their hives.</li></ul>
<b>2. Agricultural producers, workers, food handlers and consumers will adopt safer food and agricultural production, handling, and distribution practices that reduce workplace and home injuries/illnesses, enhance food security, and increase the quality and safety of food that North Carolinians prepare and consumers.</b>	<ul style="list-style-type: none"><li>•</li></ul>
<b>3. Individuals and groups will acquire leadership and decision making capacities needed to guide and actively participate in local and state organizations.</b>	<ul style="list-style-type: none"><li>• The Cooperative Extension Office participated in a joint staff retreat with Warren County Cooperative Extension. We were able to learn about how to get involved with North Carolina Farm Bureau through many programs aimed to increase knowledge of agriculture. We were also able to learn about how to better manage our time.</li></ul>
<b>4. Youth and adults will address community issues and/or challenges through volunteerism.</b>	<ul style="list-style-type: none"><li>• The Expanded Food and Nutrition Education Program began steps to start our first adult class for this target period. The EFNEP was to have begun its programing with Henderson USDA Service Office with Christine Crudup as contact. Additionally, program data was compiled and placed on the 2016 MARS Workbook for spreadsheet completion.</li></ul>

<b>5. North Carolina's plant, animal and food systems will become more profitable and sustainable.</b>	<ul style="list-style-type: none"><li>• Cooperative Extension is the “go-to” resource for new and aspiring farmers seeking information and advice. Our extensive outreach efforts include telephone and office consultations, seminars, conferences, electronic newsletters and the development of web-based technical resources (articles, videos, etc.). We also conduct farm visits to assist new producers in overall farm/enterprise planning. Further, we direct clients to other government and non-profit agencies that can provide technical and financial resources. In the month of October, these efforts reached at least 25 clients directly, and hundreds more through electronic media.</li><li>• A Goat Production workshop was conducted with four small farmers attending. Post meeting evaluations stated the farmers had increased their knowledge about goat breeds, parasite control, and goat nutrition. These farmers stated they would adopt cooperative extension recommendations.</li></ul>
<b>6. Parents and caregivers will effectively use recommended parenting, self care practices and community resources.</b>	<ul style="list-style-type: none"><li>• Incredible Years Series One continues meeting on Wednesday mornings at the extension center. Incredible Years Series two begins on Thursday October 13th. PPP individual parenting sessions are available for parents who cannot attend incredible years sessions. Currently three families are enrolled in PPP.</li></ul>
<b>7. Futures that Work: School to Career Pathways</b>	<ul style="list-style-type: none"><li>• Vance County 4-H participated in a joint staff retreat with Warren County Cooperative Extension. We were able to learn about how to get involved with North Carolina Farm Bureau through many programs aimed to increase knowledge of agriculture. We were also able to learn about how to better manage our time.</li></ul>
<b>8. Youth and adult program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases</b>	<ul style="list-style-type: none"><li>• Vance County 4-H will be participating in the Red Ribbon Week at Pinkston St. Elementary School at the end of the month. The purpose of this week is to educate youth about the harms of tobacco and alcohol use. As a partner for the program the 4-H program will provide activities using the Health Rocks Curriculum.</li></ul>



<b>9. Consumers and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.</b>	<ul style="list-style-type: none"><li>• Cooperative Extension provides comprehensive assistance to Vance County residents in solving problems with gardens, landscapes, lawns and home orchards. Our services include insect and weed identification, plant problem diagnosis, and garden management advice. Services are provided via telephone/e-mail, office consultations and site visits. We also provide technical references on a vast array of garden topics via factsheets, newsletters, and web-based articles. In the month of October, these efforts reached at least 25 clients directly, and hundreds more through radio, news articles and electronic media.</li></ul>
<b>10. Community Outreach</b>	<ul style="list-style-type: none"><li>• For National 4-H Week, the Teen Council provided “goodie” bags to all department heads and the county commissioners. Each bag contained an information sheet about what national 4-H week was as well as a promotional flyer for Tractor Supply. We wanted to give a thank you to all that support the 4-H program in the county.</li></ul>

**Vance County Emergency Service**  
**10/01/2016- 10/31/16 Call Breakdown**

**EMS Calls Totals By Station**

Company 9 (Main)	477
Company 1 (Bearpond FD)	69
<b>October 2016 Call Totals</b>	<b>546</b>

**EMS Calls By Medical Category**

Abdominal Pain	30
Allergies	1
Altered Mental Status	13
Animal Bite	0
Assault	13
Back Pain	6
Breathing Problems	57
Burns	2
CO Poisoning / Hazmat	0
Cardiac Arrest	13
Chest Pain	36
Choking	0
Code Stroke	0
Convulsions / Seizure	16
Diabetic Problem	15
Drowning	0
Electrocution	0
Eye Problem	0
Fall Victim	36
Fire Standby	15
Headache	6
Heart Problems	7
Heat/Cold Exposure	0
Hemorrhage/Laceration	14
Industrial Accident	0
Ingestion/Poisoning	9
Medical Alarm	5
Newborn	1
Not Applicable	35
Not Available	15
Not Entered	0
Not Known	3
Pain	34
Pregnancy / Childbirth	2
Psychiatric Problems	5
Respiratory Arrest	0
STEMI	3
Sick Person	92

**EMS Calls By Medical Category (cont.)**

Stab/Gunshot Wound	6
Stroke/CVA	4
Traffic Accident	0
Transfer / Interfacility	0
Trauma, Arrest	3
Traumatic Injury	29
Unconscious / Fainting	13
Unknown Problems	7

**October 2016 Call Totals 546**

**EMS Calls By Outcome**

ALS Assist	5
Cancelled	3
Cancelled Enroute	11
Dead at Scene	16
Fire Standby	11
No Patient Found	26
Not Entered	0
Patient Refused Care	60
Standby	0
Training Chart	0
Treated, Refused transport	25
Treated, Transferred Care	1
Treated, Transported by EMS	388

**October 2016 Call Totals 546**

**GRANVILLE-VANCE DISTRICT HEALTH DEPARTMENT  
HEALTH DEPARTMENT REPORT**

PROGRAM	SEPTEMBER 1-30, 2016 (V)
<b>PRENATAL SERVICES (OB)</b>	<b>203</b>
❖ Pregnancy Care Management (OBCM)	114
❖ Postpartum Home Visits	35
❖ Clinical Services	48
❖ New OBs	6
<b>CHILD HEALTH</b>	<b>125</b>
❖ Child Coordination for Children (CC4C)	72
❖ Newborn Home Visits	35
❖ Clinical Services	18
<b>FAMILY PLANNING</b>	<b>90</b>
❖ Clinical Services	80
❖ Pregnancy Tests	10
<b>HIV TESTS</b>	<b>58</b>
<b>STD TESTS</b>	<b>40</b>
<b>TB TESTING</b>	<b>12</b>
❖ PPD	6
❖ PPD Reading	6
❖ TB Cases	0
❖ TB Contacts tested	0
<b>IMMUNIZATIONS</b>	<b>162</b>
❖ Universal	121
❖ Flu	41
<b>LABORATORY TESTS</b>	<b>587</b>
❖ In-house	247
❖ Reference Laboratories	340
<b>ANIMAL BITES/POSSIBLE RABIES EXPOSURE</b>	<b>0</b>
<b>REPORTABLE DISEASE/INVESTIGATION &amp; SURVEILLANCE</b>	
<b>VITAL RECORDS</b>	<b>89</b>
❖ Births	53
❖ Deaths	36
❖ Fetal Deaths	0
<b>MISCELLANEOUS GENERAL SERVICES</b> (Allergy shots, B12 Injections, Blood Pressure checks, etc.)	<b>0</b>
<b>HOME HEALTH AGENCY</b>	
❖ Unduplicated Census	106
❖ % of Medicare	65%
❖ % of Medicaid	22%
❖ % of Census Other (private insurance, patient pay, workers' comp., etc.)	13%
<b>SUPPLEMENTAL NUTRITION PROGRAM FOR WOMEN, INFANTS AND CHILDREN (WIC)</b>	<b>Unable to get WIC data at the time</b>

*Vickie Boyd* 10/25/2016

## Well Application

[illegible]

Septic Applications

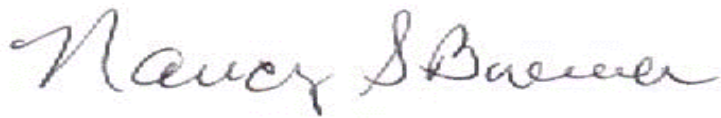
DATE RECVD	SITE READY	PARCEL NO SUBDIVISION	LOT#	APPLICANT	OWNER	EHS	PERMIT ISSUED	PERMIT #	ADDRESS
9/6/2016	9/7/2016		C	Wayne Bouren	Same				208 Noel Lane
9/21/2016		0405 01018		Randy & Latonya Mitchener	Same				542 Hicksboro Road
*TD=Property turned down, unsuitable soil				<i>Nancy S Bauman</i>					
* PO=pending owner: more information needed					October 5, 2016				
* PHD=pending H.D.: in process									

2016	September	CAT
04091010383 TAQUERIA PONCE 219 S Garnett St 430-3130	9-2-16 A 97.5	4
04019160008 WEST CARE GIRLS CAMP 633 Shepards Way Lane	9-6-16 A 99.5	4
04091030077 COUSIN'S CURBSIDE CRAVING & CATERING 510 Hawkins Drive 252-915-7892	9-7-16 I	2
04091010343 CLARK ST BOYS & GIRLS CLUB 212 N Clark Street	9-7-16 A 97.5	4
04091010376 FIRST CHOICE CANTEEN 100 Comfort Drive 434-480-2997	9-7-16 A 96	3
04091100000 KERR LAKE NURSING & REHABILITATION CENTER 1245 Park Ave 304 Britthaven Inc 492-7021	9-8-16 A 98	1
04091010371 VILLAGE KITCHEN 919 Beckford Drive 738-9998	9-12-16 A 96	4
0409102 Greystone 1492 Warrenton Road 492-2030	SK 9-13-16 I	2
4091010313 TR'S LOUNGE & GRILL 688 Abbott Road 691-3642	9-13-16 A 95	3

2016	September	CAT
04091010013 CHEX TRUCK STOP I-85 & Flemington Road 113 TC Stevenson 492-5189	9-15-16 A 94	4
04091010368 RUBY TUESDAY 101 Exchange Street 492-6243	9-15-16 A 94	4
04091010216 MIDDLEBURG VARIETY 7075 Broad St 241 Ednar Nasher 430-7198	9-16-16 A 93	3
04091010921 CHICK-FIL-A 200 Trade St 436-0010	9-19-16 A 97.5	3
04091110018 HENDERSON COLLEGIATE CHARTER SCHOOL 1071 OLD EPSOM ROAD 252-598-1038	9-19-16 A 97	4
04091010169 GOLDEN CORRAL 103 N Cooper Drive 129 Golden Corral Corp. 438-9500	9-20-16 A 94	4
04091010316 WAFFLE HOUSE # 1872 1135 Ruin Creek Road	9-20-16 A 97.5	3
04091010030 GOLDEN SKILLET 444 Dabney Drive 130 Steve Wright 492-4040	9-20-16 A 97.5	4
04091050000 KERR VANCE ACADEMY 700 Vance Academy Road 15 Jean Long 492-0018	9-20-16 A 97.5	3

2016	September	CAT
04091010284 VANCE COUNTY JAIL FOOD SERVICE 516 Beckenridge Street 438-3923	9-21-16 A 97.5	4
04091010299 NEW HOPE MINI MART 10289 HWY 39 N 492-5798	9-21-16 A 92.5	3
04091010135 ADVENTURE ISLAND 1211 Coble Blvd 101 Anthony Abbott 492-9888	9-21-16 A 97	2
04091010350 PINO'S 987 S Beckford Drive 252-678-3608	9-22-16 A 99	4
04091010400 HABANERO GRILL MEXICAN RESTAURANT 116 Parham Road 430-0201	9-22-16 A 98	4
04091010044 NUNNERY FREEMAN 1645 Norlina Road 151 OH Freeman 438-4751	9-22-16 A 94	4
04091012000 ICHIBAR JAPANESE 901-S Beckford Drive 438-7070	9-23-16 A 95.5	4
04091020099 CHINA KITCHEN 511 Andrews Ave 004 Shu Hung Lee 492-4150	9-26-16 A 94	4
04091010130 BAMBOO GARDEN 1520-D Dabney Drive 103 Dragon Great Wall Chinese RS 438-8080	9-27-16 A 94.5	4



2016	September	CAT
04091010404 EDDINS OIL COMPANY II 2868 NC HWY 39 S 430-0985	9-28-16 I	2
04091010403 STEELE CREEK FOOD & TACKLE 13020 NC 39 HWY N 430-7911	9-28-16 I	2
04091110017 HENDERSON COLLEGIATE CHARTER SCHOOL 906 Health Center Road 252-598-1038	9-28-16 A 97	3
04091010201 220 SEAFOOD 1812 N Garnett St 178 T&J Restaurant Corp 492-8084	9-28-16 A 94.5	4
04091010183 CRACKER BARREL 1631 Ruin Creek Road 213 Cracker Barrwl Old Country S 431-9111	7-29-16 A 99	4
04091030076 BUCHANAN'S GRILL 6547 Drewry Va Line Rd	9-30-16 A 98.5	2
04091010394 MIDDLEBURG STEAK & SEAFOOD 7139 Broad Street 919-971-0972	9-30-16 C	4
		

2016	September	CAT
I= New Business C= Closed H= Out of Business B= Seasonal T=Transitional	10/5/2016	
<i>Nancy S Brewer</i>		



Help Desk

76 -4

New Tickets

6 -5

Your Tickets

Activity ()

2 -2

Open Tickets

Reports ()

Knowledge Base ()

1 -1

Unassigned Tickets

### First Response Time

AVERAGE

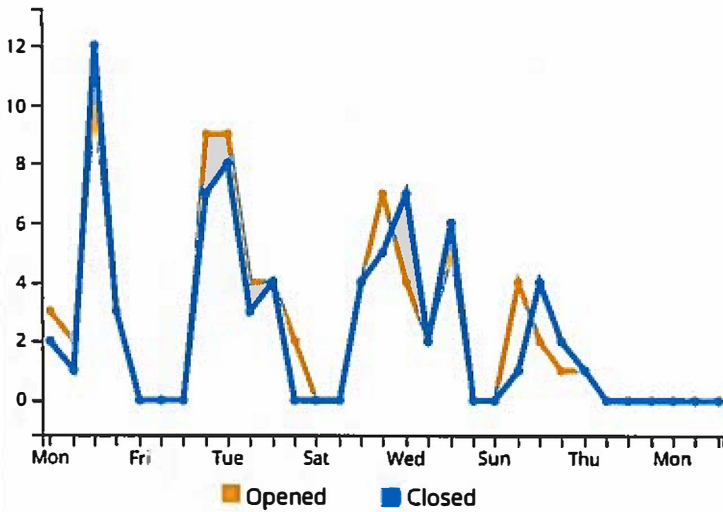
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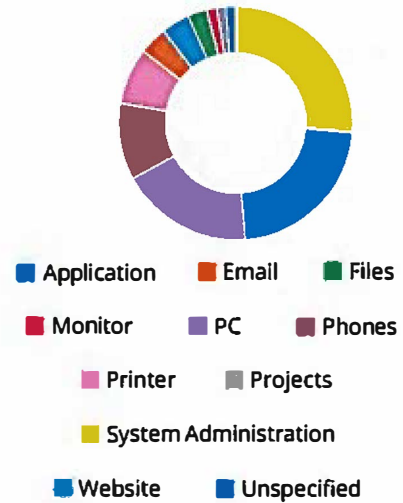
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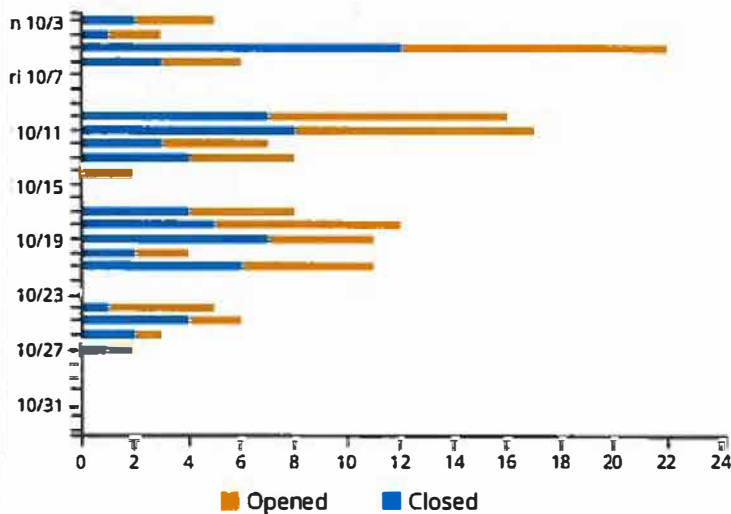
### Ticket History



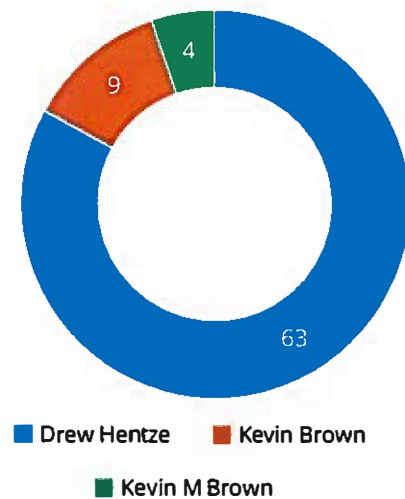
### Category Breakdown



### Ticket Churn



### Top 5 Ticket Creators



**VANCE COUNTY PLANNING & DEVELOPMENT**  
**ACTIVITY SUMMARY REPORT**  
September 26, 2016 - October 25, 2016

**GENERAL ACTIVITY**

Type of Activity	Total Records	Fees	Value
Enforcement Cases	10	N/A	N/A
Miscellaneous Fees	3	\$70	N/A
Subdivisions/Plat Reviews	6	\$325	N/A
*Zoning Permits*			N/A
Board of Adjustment	1	\$400	N/A
Planning Board / Rezoning	0	\$0	N/A
Mechanical	24	\$1,429	\$89,416
Electrical	44	\$2,310	\$48,980
Plumbing	20	\$1,085	\$48,572
Water Taps	5	\$1,975	N/A
** Building **	75	\$40,522	\$13,559,783
<b>TOTAL ALL ACTIVITY</b>	<b>188</b>	<b>\$48,116</b>	<b>\$13,746,751</b>

**\* ZONING PERMITS BREAKDOWN \***

Residential Zoning Permits	Total	Fees
Single Family Dwellings	4	\$240
Multi-Family Dwellings	0	\$0
Residential Additions	5	\$300
Commercial	0	\$0
Miscellaneous	2	\$12
Sign	0	\$0
Cell Tower	0	\$0
Perk Test Authorizations	8	\$200
Dev Permit (Kittrell)	0	\$0
<b>TOTAL ZONING PERMITS</b>	<b>19</b>	<b>\$752</b>

**\*\* BUILDING PERMITS BREAKDOWN \*\***

Residential Building Permits	Total	Fees	Value
(SFR) Single Family Residential	1	\$1,528	\$185,000
(MOD) Modular	0	\$0	\$0
(SWMH) Single Wide Mobile Home	2	\$475	\$121,200
(DWMH) Double Wide Mobile Home	2	\$510	\$107,212
(TWMH) Triple Wide Mobile Home	0	\$0	\$0
(ADD) Addition	6	\$1,160	\$58,045
(ACC) Accessory	8	\$650	\$28,080
Remodel	3	\$730	\$34,417
Shingles	10	\$745	\$55,627
(Demo) Demolition	20	\$1,100	\$89,300
<b>Total Residential</b>	<b>52</b>	<b>\$6,898</b>	<b>\$678,881</b>

**Commercial Building Permits**

(CN) Commercial - New	5	\$30,714	\$12,654,502
(CA) Commercial - Addition	0	\$0	\$0
(CU) Commercial - Upfit	1	\$1,700	\$219,000
(OC) Occupancy Change	0	\$0	\$0
(FS) Fire/Safety	14	\$770	N/A
<b>Total Commercial</b>	<b>20</b>	<b>\$33,184</b>	<b>\$12,873,502</b>

Misc (Residential & Commercial) 3 \$440 \$7,400

**TOTAL BUILDING PERMITS 75 \$40,522 \$13,559,783**

Prepared by:  
10/26/2016

*Amy Jendryke*

Approved by:  
10/26/2016

*Ray Pulliam*

**Vance County Planning & Development's**  
**Permits Issued - Zoning Permits**  
**09/26/16 to 10/25/16**

Project Description	Permit Issued Date	Short Address	Owner Name	Total Fees	Parcel ID
skippers cove	10/04/2016	0 N Piney Grove Rd.	Skipper's Cove Dev Group LLC	\$25.00	0578 01009
Perk test 3 bedrooms 2 baths	10/06/2016	Allenplace Ln.	Daye Rachel Allen	\$25.00	0467 03003
Perk test for possible duplex/triplex 9 bedrooms 9 baths	10/07/2016	Waters Edge Rd.	Weekenders Club Inc.	\$25.00	0361 01012
Recertify existing septic for 2 bedroom 2 baths SWMH to be placed in existing MHP	10/18/2016	6686 Raleigh Rd. Suite # Lot 3	Dickerson Albert V	\$25.00	0462 04003
Perk test 3 bedrooms 2 baths	10/19/2016	Taylors Pointe Ln.	Bordeaux Carol King	\$25.00	0326 01048
Perk test 4 bedrooms 2.5 baths	10/19/2016	Weldon'S Mill Rd.	Eaves Betsy A Eaves Joseph G	\$25.00	0549 02005
Perk test 3 bedrooms 2 baths	10/24/2016	Williams Pointe Ln.	Skipper's Cove Dev Group LLC	\$25.00	0578 01009
Perk Test 3 bedrooms 3 baths	10/24/2016	Williams Pointe Ln.	Skipper's Cove Dev Group LLC	\$25.00	0578 01009
<b>Perk/Recert Authorization</b>					
Total Fees		<b>\$200.00</b>			

Permits Issued:

8

solar panels	10/11/2016	1318 Franklin Ln.	Williams James B	\$60.00	0608B01016
16x24 covered deck	09/26/2016	324 Horseshoe Bend Rd.	Parrish Bradley S Parrish Rhonda	\$60.00	0426 02023
screen porch addition	09/26/2016	2182 Poplar Creek Rd.	Norwood George A Norwood Betty	\$60.00	0406 01017
Add an 8 x 12 front deck and 14 x 20 storage building	10/06/2016	180 Sombrero Ln.	Minor Boris L.	\$60.00	0552B01005
39 x 25 detached garage	10/21/2016	67 W New Circle Ln.	Neal Joseph Wayne	\$60.00	0365B01017

**Zoning - Residential Addition**

Total Fees

**\$300.00**

Permits Issued:

5

1677 sq/ft house 3BR 2BA	09/27/2016	1634 White Farm Ln.	Fletcher Lewis W Jr Fletcher Elizabeth D	\$60.00	0589 01004
1992 DWMH 24 x 44 3 bedrooms 1.5 baths with standard setup	09/28/2016	62 S Hacienda Ln.	Campusano Noe Palacios Maturana Rosa DE Lima Agustin	\$60.00	0552D02020
2016 28 x 64 DWMH 3 bedrooms 2 bathrooms with 8 x 12 front deck and 4 x 6 side/rear deck	10/17/2016	4190 Dabney Rd.	Simmons Viola Jackson	\$60.00	0403 02015
1985 14 x 68 SWMH 2 bedrooms 2 baths with standard setup	10/21/2016	2727 Us 158 Bypass	Greenway Larry T Greenway Gloria	\$60.00	0410 04016

**Zoning - Single Family**

Total Fees	\$240.00
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Permits Issued:	4
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**TOTALS:**

Total Projects:	17
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Permits Issued:	17
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Total Fees:	\$740.00
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**Vance County Planning & Development's**  
**Planning Activity**  
**09/26/16 to 10/25/16**

Project Description	Project Start Date	Short Address	Owner Name	Total Fees
Bullock Solar Farm	10/20/2016	5495 Jacksontown Rd.	Bullock L M III Bullock James W	\$400.00
<b>BOA - Conditional Use Permit</b>				
Total Fees		<b>\$400.00</b>		
0592 01008	10/03/2016	Flemingtown Rd.	Wester Mary C.	\$30.00
19.39 ac lot division	10/14/2016	Townsville Landing Rd.	Mitchell David J li	\$30.00
recombination Granger - Moss				
	10/18/2016	1514 Kelly Rd.	Granger W. B. Jr. & Wife	\$30.00
9 10+ acre lots out of parcel 0304 03003	10/19/2016	2836 Rock Spring Church Rd.	Oneal Elizabeth T	\$30.00
recombination of .45 acre into Jason Stokes property	10/25/2016	2051 Poplar Creek Rd.	Stokes Stephanie Norwood Stokes Jason	\$30.00
<b>Plan - Plat (Exempt)</b>				
Total Fees		<b>\$150.00</b>		



.749 lot division from parent parcel 0460 01018	10/04/2016	81 Ayscue Ln.	Ayscue Bobby Ray Ayscue Tommie	\$175.00
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**Plan - Subdivision (Minor)**

Total Fees **\$175.00**

<b>TOTALS:</b>	Total Projects:	7	
	Total Fees:		<b>\$725.00</b>

**Vance County Planning & Development's**  
**Permits Issued - Building**  
**09/26/16 to 10/25/16**

Project Number	Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
ACC - 16 - 1394	21 x 24 Metal open carport	09/28/2016	165 S Chavis Rd.	Mishue Larry Oliver & Janet	Home Owner	\$2,500.00	\$55.00	0478 03009
ACC - 16 - 1451	install 8x12 porch and 14x20 storage shed	10/06/2016	180 Sombrero Ln.	Minor Boris L.	Home Owner	\$4,780.00	\$55.00	0552B01005
ACC - 16 - 1461	39 x 25 detached garage (all trades except mechanical)	10/21/2016	67 W New Circle Ln.	Neal Joseph Wayne	Home Owner	\$6,000.00	\$255.00	0365B01017
ACC - 16 - 1402	install residential ramp	09/30/2016	2550 N NC 39	Campbell Melvin L Jr Campbell Ann	Randolph Wilson	\$600.00	\$55.00	0206 01015

**Building Accessory (R)**

Total Value **\$13,880.00** (Avg.: \$3,470.00)

Total Fees **\$420.00**

Permits Issued: **4**

DECK - 16 - 1375	adding a 16x24 deck with a frame roof	09/26/2016	324 Horseshoe Bend Rd.	Parrish Bradley S Parrish Rhonda	Donald Pearce	\$3,000.00	\$55.00	0426 02023
DECK - 16 - 1378	adding a deck 160 sqf	10/24/2016	1901 Francis Ave.	Crudup James Mrs. & Others	S L Smith	\$700.00	\$55.00	0066 03004A

DECK - 16 - 1397	construct a 12x20 deck 3' off ground 348sqf with a 18x6 ramp 108sft	09/30/2016	1656 Oakdale Cir.	Wright Eliot I Heirs C*O Pamela Wright	Michael E Punte	\$4,500.00	\$65.00	0013 03025
DECK - 16 - 1487	adding a 20x4 ramp	10/13/2016	219 Belmont Dr.	Adcock William L Jr Boltz Barbara	George Barnette	\$6,000.00	\$55.00	0221 03029

#### Building Accessory (R) - Deck/Ramp

Total Value **\$14,200.00** (Avg.: \$3,550.00)

Total Fees **\$230.00**

Permits Issued: **4**

CA - 16 - 1412	Add handicap ramp and landing	10/13/2016	403 Dabney Dr.	Short Macon W Heirs C*O Marietta S Noel	Steve Simmons	\$3,700.00	\$100.00	0015 03010
CA - 16 - 1442	adding a 16x20 deck w 20x36 handicap ramp	10/05/2016	1313 W Andrews Ave.	Zeta Alpha Chpt-Omega Psi Phi Fraternity	Michael Edwards	\$700.00	\$55.00	0107 03007

#### Building Addition (C)

Total Value **\$4,400.00** (Avg.: \$2,200.00)

Total Fees **\$155.00**

Permits Issued: **2**

ADD - 16 - 1376	adding a 16x16 bedroom	09/26/2016	909 Southern Pine St.	Guillen Jose' M. & Octavio	Jose Miguil Guillen	\$8,000.00	\$255.00	0087 01022
ADD - 16 - 1377	addition of bedroom/bathroom and	09/26/2016	1901 Francis Ave.	Crudup James Mrs. & Others	S L Smith	\$17,700.00	\$320.00	0066 03004A

	washroom/closet 240sq							
ADD - 16 - 1381	building a 13x16 screen porch	09/26/2016	2182 Poplar Creek Rd.	Norwood George A Norwood Betty	John Thompson	\$12,137.00	\$220.00	0406 01017
ADD - 16 - 1395	new install of 4.16 KW roof mounted photovoltaic system with required conduits, wire, disconnect meter, inverter and breaker	10/11/2016	1318 Franklin Ln.	Williams James B	Jon Triest	\$15,808.00	\$210.00	0608B01016

#### Building Addition (R)

Total Value **\$53,645.00** (Avg.: \$13,411.25)

Total Fees **\$1,005.00**

Permits Issued: **4**

SFR - 16 - 1384	2 story SFD 3 bedrooms 3 baths 1677 heated sq ft 1st floor, 906 heated sq ft 2nd floor and 726 sq ft porches, decks	09/27/2016	1634 White Farm Ln.	Fletcher Lewis W Jr Fletcher Elizabeth D	Home Owner	\$185,000.00	\$1,528.00	0589 01004
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#### Building New Single Family (R)

Total Value **\$185,000.00** (Avg.: \$185,000.00)

Total Fees **\$1,528.00**

Permits Issued: **1**

CN - 16 - 1041	3 story Senior multi-family	10/12/2016	700 Vicksboro Rd.	Garden Gate Villas LLC	Stephen Drake	\$4,470,313.00	\$11,783.05	0536 02032
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	building (56 apartments)							
CN - 16 - 1120	set up a a 8x28 mobile structure with a 24feet ramp adding a 64sf bathroom	10/24/2016	3400 Raleigh Rd.	Richardson James W Richardson Jean H	Home Owner	\$20,000.00	\$355.00	0221 03003
CN - 16 - 1389	construction of an abatement system to reduce flue gas emissions	09/28/2016	620 Facet Rd.	Ardagh Glass Inc Fka Saint Gobain Containers Inc	Gary Allen Rogers	\$8,134,189.00	\$18,021.42	0109 01006
CN - 16 - 1411	40 x 20 Building for a new retail store	10/24/2016	531 E Andrews Ave.	King Joseph S Shop N Car Inc	Abraham Sneed	\$20,000.00	\$455.00	0078 07005
CN - 16 - 1472	mailbox kiosk	10/11/2016	15 Ashmont Ln.	Carey Chapel Village Llc	Stephen Drake	\$10,000.00	\$100.00	0532 02028

#### Building Permit New (C)

Total Value **\$12,654,502.00** (Avg.: \$2,530,900.40)

Total Fees **\$30,714.47**

Permits Issued: **5**

RMODL - 16 - 1447	remodel bathroom for handicap access, and adding a 20x4 ramp w/5'landing	10/05/2016	219 Belmont Dr.	Adcock William L Jr Boltz Barbara	George Barnette	\$1,900.00	\$275.00	0221 03029
RMODL - 16 - 1474	fire damage restorations	10/11/2016	928 Patton Cir.	Foster Annie Y.	Samuel Hoffman	\$17,517.07	\$310.00	0080 01034
RMODL - 16 - 1486	repair for fire damage	10/13/2016	302 S College St.	Perry Lawanza Natasha	Home Owner	\$15,000.00	\$145.00	0025 07004

**Building Remodel (R)**

Total Value **\$34,417.07** (Avg.: \$11,472.36)

Total Fees **\$730.00**

Permits Issued: **3**

CU - 16 - 1404	Office alteration	10/05/2016	845 Commerce Dr.	Iams Company Attn Tax Division	Fitts Goodwin	\$219,000.00	\$1,700.00	0453A01001
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**Building Upfit/Remodel (C)**

Total Value **\$219,000.00** (Avg.: \$219,000.00)

Total Fees **\$1,700.00**

Permits Issued: **1**

DEMO - 16 - 1363	demolishing a commercial offices of area A and B	09/28/2016	845 Commerce Dr.	Iams Company Attn Tax Division	Fitts Goodwin	\$15,000.00	\$55.00	0453A01001
DEMO - 16 - 1418	Demolition of house	10/03/2016	803 N Garnett St.	Westward Properties Llc	Alan Faulkner	\$4,000.00	\$55.00	0075 03013
DEMO - 16 - 1419	Demolition of house	10/03/2016	809 N Garnett St.	Westward Properties Llc	Alan Faulkner	\$6,000.00	\$55.00	0075 03013
DEMO - 16 - 1420	Demolition of house	10/03/2016	706 Highland Ave.	Vance County-City Of Henderson	Alan Faulkner	\$3,000.00	\$55.00	0070 01039
DEMO - 16 - 1421	Demolition of house	10/03/2016	509 Grant St.	Lemay Moses J Heirs C*O R Lemay	Alan Faulkner	\$3,000.00	\$55.00	0096 04016

DEMO - 16 - 1422	Demolition of House	10/03/2016	513 Grant St.	Lemay Moses J Heirs C*O R Lemay	Alan Faulkner	\$3,000.00	\$55.00	0096 04017
DEMO - 16 - 1423	Demolition of House	10/03/2016	741 Jefferson St.	City Of Henderson Vance County	Alan Faulkner	\$3,000.00	\$55.00	0097 01005
DEMO - 16 - 1424	Demolition of house	10/03/2016	92 Ranes Dr.	Vance County-City Of Henderson	Alan Faulkner	\$3,000.00	\$55.00	0055 01037
DEMO - 16 - 1425	Demolition of house	10/03/2016	672 Rockspring St.	Vance County-City Of Henderson	Alan Faulkner	\$3,000.00	\$55.00	0096 06001
DEMO - 16 - 1426	Demolition of house	10/03/2016	1813 S Garland St.	Johnson Family Commercial Prop	Alan Faulkner	\$2,000.00	\$55.00	0082 03002
DEMO - 16 - 1427	Demolition of building	10/03/2016	1875 S NC 39 Hwy.	Johnson Family Commercial Prop	Alan Faulkner	\$4,000.00	\$55.00	0082 03002
DEMO - 16 - 1428	Demolition of House	10/04/2016	546 Raleigh Rd.	Mobimac Of Staunton Llc	Alan Faulkner	\$9,000.00	\$55.00	0064 02002
DEMO - 16 - 1471	demolish an old garage	10/17/2016	12 Hummingbird Ln.	Pegram Charles N Pegram Carol A	Alan Faulkner	\$1,850.00	\$55.00	0302 01047
DEMO - 16 - 1546	demolish house	10/20/2016	0 N NC 39 Hwy.	Vance County	Ricky Pearce	\$4,350.00	\$55.00	0206 02016A
DEMO - 16 - 1547	demolish house	10/20/2016	2257 St Matthews St.	Vance County	Ricky Pearce	\$4,750.00	\$55.00	0067 01008
DEMO - 16 - 1548	demolish house	10/20/2016	2229 St Matthews St.	Vance County	Ricky Pearce	\$4,250.00	\$55.00	0067 01003
DEMO - 16 - 1549	demolish house	10/20/2016	403 Bobbitt St.	Vance County	Ricky Pearce	\$5,000.00	\$55.00	0060 04002A

DEMO - 16 - 1550	demolish house	10/20/2016	0 lungsten Mine Rd.	Vance County	Ricky Pearce	\$6,000.00	\$55.00	0325 03039
DEMO - 16 - 1551	demolish house	10/20/2016	1335 Old Epsom Rd.	Vance County	Ricky Pearce	\$5,000.00	\$55.00	0216 04002
DEMO - 16 - 1554	Demolish house	10/21/2016	909 N Garnett St.	Trustees Of City Road Methodist Church	Paul Kearney	\$100.00	\$55.00	0074 02023

#### Demolition Permit

Total Value **\$89,300.00** (Avg.: \$4,465.00)

Total Fees **\$1,100.00**

Permits Issued: **20**

FS - 16 - 1405	Annual Fire and Safety for existing group home	09/30/2016	2636 Warrenton Rd.	Yennar Group Inc.	Home Owner		\$55.00	0526 02016
FS - 16 - 1485	fire assessment	10/13/2016	544 W Spring St.	Yarborough Keith Adrian	Home Owner		\$55.00	0022 02003
FS - 16 - 1488	new business	10/13/2016	214 Raleigh Rd.	Vance Company Llc	Home Owner		\$55.00	0058 03001
FS - 16 - 1520	state mandated fall fire & safety	10/18/2016	987 Carver School Rd.	Vance CO Board Of Education	Kevin Perdue		\$55.00	0613 03006
FS - 16 - 1538	fire and safety change of use	10/20/2016	522 E Andrews Ave.	General Properties Llc	Home Owner		\$55.00	0073 01052
FS - 16 - 1540	fall fire and safety	10/20/2016	305 Carey Chapel Rd.	Vance CO Board Of Education	Kevin Perdue		\$55.00	0532 02008



FS - 16 - 1570	state fall fire and safety	10/25/2016	309 MT Carmel Church Rd.	Vance County	Kevin Perdue		\$55.00	0536 01001
FS - 16 - 1571	state fall fire and safety	10/25/2016	855 Adams St.	Vance CO Board Of Education	Kevin Perdue		\$55.00	0080 01050
FS - 16 - 1572	state fall fire and safety	10/25/2016	925 Garrett Rd.	Vance CO Board Of Education	Kevin Perdue		\$55.00	0536 02001
FS - 16 - 1409	Fire Assessment	10/03/2016	928 Patton Cir.	Foster Annie Y.	Samuel Hoffman		\$55.00	0080 01034
FS - 16 - 1482	fire and safety for ale check	10/12/2016	1727 S NC 39	Alashmli Ahmad Alashmely Nasher	Home Owner		\$55.00	0082 01018
FS - 16 - 1519	state mandated fall fire and safety	10/18/2016	6655 Broad St.	Vance CO Board Of Education	Kevin Perdue		\$55.00	0602 02003

#### Fire/Safety

Total Value **\$0.00** (Avg.: \$0.00)

Total Fees **\$660.00**

Permits Issued: **12**

FSDC - 16 - 1498	annual fire and safety	10/17/2016	941 Us 158 Bypass	D D Residential Services Inc	Home Owner		\$55.00	0411 03008
FSDC - 16 - 1555	Annual fire/safety for existing daycare	10/21/2016	200 Community College Rd.	Vance-Granville Community College	Home Owner		\$55.00	0410 04007

#### Fire/Safety - Foster/Day Care

Total Value **\$0.00** (Avg.: \$0.00)

Total Fees **\$110.00**

Permits Issued: **2**

DWMH - 16 - 1391	1992 DWMH 3 bedrooms 1.5 baths with standard setup	09/28/2016	62 S Hacienda Ln.	Campusano Noe Palacios Maturana Rosa DE Lima Agustin	Alex Parham, Iii	\$3,500.00	\$200.00	0552D02020
DWMH - 16 - 1503	2016 28 x 64 DWMH 3 bedrooms 2 bathrooms with 8 x 12 front deck and 4 x 6 side/rear deck - Existing house and SWMH will need to be removed	10/17/2016	4190 Dabney Rd.	Simmons Viola Jackson	Alex Parham, Iii	\$103,712.00	\$310.00	0403 02015

**Manufactured Home Double Wide (R)**

Total Value **\$107,212.00** (Avg.: \$53,606.00)

Total Fees **\$510.00**

Permits Issued: **2**

SWMH - 16 - 1311	1988 swmh 70x14 standard set up	09/28/2016	192 Bill Bragg Morton Rd.	Mitchell Elaine B.	James Pendergrass	\$80,000.00	\$155.00	0613 01001
SWMH - 16 - 1361	2015 swmh 14x76 - Updated to add 8 x 12 rear deck and 4 x 6 front deck	09/28/2016	500 J P Taylor Rd. Bldg. 46	Abbott Willie F Abbott James Thurston Sr	James Pendergrass	\$41,200.00	\$320.00	0221 02014

**Manufactured Home Single Wide (R)**

Total Value **\$121,200.00** (Avg.: \$60,600.00)

Total Fees **\$475.00**

Permits Issued:

2

SHING - 16 - 1383	replace shingles	09/27/2016	236 Dabney Dr.	Ww Properties & Rentals Llc	Phillip White	\$2,500.00	\$65.00	0017 02003
SHING - 16 - 1408	Remove and replace shingles	10/03/2016	1120 Peter Gill Rd.	Sumner Harold G.	William Harris	\$5,800.00	\$65.00	0458 04017
SHING - 16 - 1443	remove and replace	10/05/2016	124 W Young Ave.	Vance Financial Service Inc.	William Harris	\$8,500.00	\$65.00	0003 10009
SHING - 16 - 1507	removal of 33 square of existing shingles and re-installing 33 sq of new shingles	10/18/2016	906 S Chestnut St.	Neve Jerry Chris Neve Sandra	Jeff Creech	\$4,326.50	\$65.00	0005 01009
SHING - 16 - 1524	roof replacement	10/18/2016	1759 N Garnett St.	Jalaram Inc T*A Scottish Inns	David Babcock	\$13,000.00	\$150.00	0044 06004
SHING - 16 - 1528	remove & replace shingles	10/19/2016	160 Hunter Rd.	Aguilar Juan Carlos Lara Luz Maria	Home Owner	\$3,500.00	\$65.00	0472A01025
SHING - 16 - 1530	remove & replace	10/19/2016	903 Abbott St.	S&Rb Of Henderson Llc	George Barnette	\$2,300.00	\$65.00	0011 02013
SHING - 16 - 1559	remove and replace shingles	10/24/2016	171 Rock Spring Church Rd.	Rockspring Baptist Church	Andy Davis	\$9,700.00	\$75.00	0312 02001
SHING - 16 - 1560	remove and replace shingles	10/24/2016	125 Parker St.	Carroll James R Carroll Marie S	Home Owner	\$4,000.00	\$65.00	0055 01028
SHING - 16 - 1565	Remove and replace shingles	10/24/2016	622 Mason St.	Rojas Juventino Castillo Sanchez	Home Owner	\$2,000.00	\$65.00	0088 03009

**Shingles**Total Value **\$55,626.50** (Avg.: \$5,562.65)Total Fees **\$745.00**Permits Issued: **10**

SIGN - 16 - 1469	ground sign 2 sided 6x4 and temporary banner 3x6	10/10/2016	2868 S NC 39 Hwy.	New Dixie Oil Corporation	Home Owner	\$350.00	\$55.00	0222 02007
SIGN - 16 - 1478	illuminated sign	10/12/2016	2989 Nutbush Rd.	Abdo Saleh Inc	Home Owner	\$800.00	\$110.00	0595 01006

**Sign Permit**Total Value **\$1,150.00** (Avg.: \$575.00)Total Fees **\$165.00**Permits Issued: **2**

TEMP - 16 - 1462	60x120 tent	10/10/2016	125 J P Taylor Rd.	South Hend. Church Of God	Home Owner	\$6,250.00	\$275.00	0221 01001
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**Temporary Structure Permit**Total Value **\$6,250.00** (Avg.: \$6,250.00)Total Fees **\$275.00**Permits Issued: **1**
**TOTALS:** Square Footage: **97,064.00** (Avg.: 1,591.21)

Value:	<b>\$13,559,782.57</b>	(Avg.: \$222,291.52)
Total Projects:	<b>75</b>	
Permits Issued:	<b>75</b>	
Total Fees:		<b>\$40,522.47</b>

**Vance County Planning & Development's**  
**Permits Issued - Trades**  
**09/26/16 to 10/25/16**

Project Description	Permit Issued Date	Short Address	Owner Name	Contractor Name	Value	Total Fees	Parcel ID
Retrofit T12 fixtures to T8 fixtures (10 fixtures)	09/29/2016	201 Harriett St.	Hamilton Ronnie	Richard Corell	\$189.00	\$55.00	0077 05015
Install wiring for new gas pack and install 1 outside receptacle	10/03/2016	1017 Eastern Blvd.	Eastside Baptist Church	Jeffrey Buchanan	\$500.00	\$55.00	0081 02006
remove store front sign and cap-off branch circuit wiring for future use	10/06/2016	121 Raleigh Rd.	Epsilon Investments Llc	Robert Breedlove, Jr.	\$750.00	\$55.00	0059 01005
retrofit T12 fixtures to T8 fixtures (45fixtures)	10/06/2016	13020 N NC 39 Hwy.	Alashmli Ahmad	Richard Corell	\$1,949.94	\$55.00	0325B01002
install bath fan	10/24/2016	759 John St.	Wright Patricia B Wright Robert L	George Woody Hoggard	\$750.00	\$55.00	0074 02011
<b>Electrical Permit (C)</b>							
Total Value		<b>\$4,138.94</b>	(Avg.: \$827.79)				
Total Fees		<b>\$275.00</b>					
Permits Issued:		<b>5</b>					
inspection of electrical service for barn and attached shed for	10/17/2016	0 Rock Spring Church Rd.	Reid Alvin Lee Reid Michelle S	Home Owner	\$300.00	\$55.00	0312 01018

vehicles/materials for pecan farm							
replace wiring that was taken from under house and also wiring that was removed from panel board	09/26/2016	414 Carolina Ave.	Mckay Joseph Leo	Timothy Short	\$1,500.00	\$55.00	0025 12002
inspection for power installed 2-10yr smoke and 1-10yr co/smoke	09/27/2016	44 S Skylark Ln.	Gmac Mortgage Llc	James Champion	\$355.00	\$55.00	0365F01098
Install 20 KW propane gas generator outside rear center and also change outside panel 200 amp same for same - This permit replaces Mechanical Permit HVACR16-1291.	10/04/2016	2960 Dabney Rd.	Vaughan Darrell E Vaughan Gloria R	Jason Meehan	\$12,775.00	\$110.00	0404 01037
Install 22KW generator and wiring	10/03/2016	145 Forest Hills Dr.	Bowman Charles S Bowman Glenda W	Jeffrey Buchanan	\$1,600.00	\$55.00	0210 04003
replace bath fan	10/05/2016	3411 Raleigh Rd.	Stewart T P CO Inc	George Woody Hoggard	\$700.00	\$55.00	0224 03008
2nd floor hall bath: plumbing-tub to shower conversion w/ valve, toilet, vanity and faucet electrical move2- junction boxes.	10/06/2016	2459 Vicksboro Rd.	Hoyle Jerry Wayne Hoyle Ann T	Brian Joseph Picariello	\$9,576.00	\$110.00	0533 01012
replace damaged meter & panel combo	10/12/2016	259 Dr Finch Rd.	Brummitt Samuel W Brummitt Margie	Jeffrey Buchanan	\$1,600.00	\$55.00	0459 01008
replace meter box	10/14/2016	222 Warren Bullock	Reid Phil E Sr Heirs	Terrance Foster	\$350.00	\$55.00	0598 03009

		Rd.	C*O Harriett Christopher				
replace meter base, transfer switch & panel from storm damage	10/14/2016	525 Walker Rd.	Richardson Thomas C Jr	Michael Grissom, Jr.	\$2,000.00	\$55.00	0426 01011
check meter base	10/14/2016	544 W Spring St.	Yarborough Keith Adrian	Willie Hargrove, Jr.	\$70.00	\$-55.00	0022 02003
power pole needed for electric fence and well for livestock	10/17/2016	0 Pine Ridge Rd.	Slaughter Kirk D	Home Owner	\$100.00	\$55.00	0427 02021
replace wiring to outlets upgrade to grounded outlets approx. 25 receps	10/18/2016	1552 Lynne Ave.	Pearce Salbert A	Tim Bridges	\$2,000.00	\$55.00	0013 01015
anchor meter base back to wall	10/18/2016	232 S Cooper Dr. Suite # Apt C Bldg. 9	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
anchor meter base back to wall	10/18/2016	230 S Cooper Dr. Suite # Apt A Bldg. 9	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
anchor meter base back to wall	10/18/2016	224 S Cooper Dr. Suite # Apt C Bldg. 8	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
anchor meter base back to wall	10/18/2016	222 S Cooper Dr. Suite # Apt A Bldg. 8	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
anchor meter base back to wall	10/18/2016	216 S Cooper Dr. Suite # Apt C Bldg. 7	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
anchor meter base back to wall	10/18/2016	214 S Cooper Dr. Suite # Apt A Bldg. 7	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002



anchor meter base back to wall	10/18/2016	208 S Cooper Dr. Suite # Apt C Bldg. 6	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
anchor meter base back to wall	10/18/2016	206 S Cooper Dr. Suite # Apt A Bldg. 6	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
anchor meter base back to wall	10/18/2016	111 S Cooper Dr. Suite # Apt C Bldg. 2	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
anchor meter base back to wall	10/18/2016	109 S Cooper Dr. Suite # Apt A Bldg. 2	Vance Associates	Gene Smith	\$100.00	\$55.00	0032 01002
adding electric service	10/18/2016	81 Summer Winds Ln.	Farlow Patricia B	Home Owner	\$500.00	\$55.00	0305 01002
add light to 4x6 shed	10/19/2016	1268 David Ave.	James Thomas P James Leslie	Home Owner	\$100.00	\$55.00	0013 04009
new circuit to replacement AHU, re connect ac	10/24/2016	129 Ridgecrest Ln.	Dixon Robin Dixon James	Keith Finch Ramdall	\$500.00	\$55.00	0541B01005
upgrade outdoor service	10/24/2016	906 Pinkston St.	Kelley Louise C Mrs	Richard Edwards	\$1,500.00	\$55.00	0080 01053
upgrade to from 100a to 200a	10/25/2016	1073 Eastern Blvd.	Matthews David Wayne	TBD	\$60.00	\$55.00	0080 01056
repair damaged circuit due to fire	09/27/2016	1060 Hargrove St.	Hawkins Scotty L Hawkins Jacqueline	Michel James Sherman	\$1,600.00	\$-55.00	0020 06003
replace broken service pole/transfer existing electrical service to new pole, install new ground bridge	09/27/2016	277 Little Rosewood Ln.	Waites Carrie Rowen	Robert Breedlove, Jr.	\$1,340.00	\$55.00	0383 01001

Install outlet for tankless water heater	09/28/2016	1775 Old Norlina Rd.	Stallings John Henry Sr	Walter Smith	\$300.00	\$55.00	0044 04003
replace bath fan	10/05/2016	1740 Hicksboro Rd.	Jones Daniel	George Woody Hoggard	\$700.00	\$55.00	0401 01010
replace electrical service	10/10/2016	1165 Allison Cooper Rd.	Albert Roseanna Brack William E Iii	Jeffrey Buchanan	\$1,600.00	\$55.00	0613 03009
wire generator	10/11/2016	595 Old Watkins Rd.	Elliott James C	Michael Hicks	\$1,600.00	\$55.00	0425 02019
cap off exposed wire on front porch light	10/14/2016	771 John St.	White Lucille S. Trustee	Robert Breedlove, Jr.	\$300.00	\$55.00	0074 02013
replace GFCI receptacles on exterior of home	10/14/2016	19 Cheatham Ln.	Marable Kate E	Robert Breedlove, Jr.	\$650.00	\$55.00	0217A01017

#### Electrical Permit (R)

Total Value **\$44,676.00** (Avg.: \$1,241.00)

Total Fees **\$1,870.00**

Permits Issued: **36**

meter inspection	10/12/2016	31 Falkner Ln.	Falkner Joyce W	Home Owner	\$55.00	\$55.00	0534 02001
power reconnection	10/17/2016	3659 Raleigh Rd. Suite # apt 3	Kearney Paul D Kearney Dorothy	Home Owner	\$55.00	\$55.00	0224 02004
power reconnection	10/25/2016	810 MT Pleasant Church Rd.	Henderson Alice & Derrick	Home Owner	\$55.00	\$55.00	0583 01008A

#### Electrical Permit Reconnection (R)

Total Value                      **\$165.00**      (Avg.: \$55.00)

Total Fees                        **\$165.00**

Permits Issued:                      **3**

Replace gas furnace, a/c coil will use existing duct work	09/26/2016	100 S Garnett St.	Screen Master The Watkins Eugene	Robert Truelove	\$5,000.00	\$100.00	0001 02009
Install new gas pack	09/30/2016	1017 Eastern Blvd.	Eastside Baptist Church	Richard Etheridge	\$2,500.00	\$55.00	0081 02006
replacement f AC condensing unit and cased coil	09/27/2016	208 Dabney Dr.	Watkins & Watkins Development	Andrew Moore	\$4,500.00	\$100.00	0017 02004

**Mechanical Permit (C)**

Total Value                      **\$12,000.00**      (Avg.: \$4,000.00)

Total Fees                        **\$255.00**

Permits Issued:                      **3**

installed gas floor furnace same for same no duct work	09/26/2016	1410 Second St.	Patee Timber Company Llc	Larry Wilder	\$1,990.00	\$55.00	0006 03005
Run 30 ft of copper gas line for heater	09/27/2016	2229 Ruin Creek Rd.	Lumford Sanford Douglas	Raymond Linwood Oliver	\$300.00	\$55.00	0217 01002
HVAC changeout	09/30/2016	1415 Quail Run Bldg. F	Quail Ridge Associates	Larry Wilder	\$3,850.00	\$55.00	0031 01002
HVAC changeout	10/03/2016	845 State St.	Parks James T Parks Teresa	Larry Wilder	\$2,675.00	\$55.00	0020 04009A

HVAC changeout	10/04/2016	796 Rice Rd.	Beasley Johnnie Lynn	Tommy Brown	\$5,965.00	\$55.00	0352 01006
change out heat pump and air handler in closet	10/17/2016	129 Ridgecrest Ln.	Dixon Robin Dixon James	William Mike Garrard	\$4,600.00	\$55.00	0541B01005
change out A/C unit & coil unit leave duct as is	10/12/2016	500 Poplar Creek Rd.	Capps Jerry B	Clyde Ellington	\$6,500.00	\$55.00	0412 01002
change out install gas furnace with new duct system	10/18/2016	330 W Rockspring St.	Harris Andrea	Larry Wilder	\$4,600.00	\$74.00	0075 01005
change out removing gas pack 3/2 installing 3 1/2 ton dual fuel gas package no ductwork	10/14/2016	1501 Poplar Creek Rd.	Hedgepeth Malcolm G Hedegpeth Barbara	Mark Anthony Clark	\$4,500.00	\$55.00	0409 01011
install heat pump system	10/18/2016	3411 Raleigh Rd.	Stewart T P CO Inc	Richard Poythress	\$4,321.00	\$55.00	0224 03008
HVAC Changeout	10/19/2016	550 W Andrews Ave. Suite # 15	Henderson Heights Ltd C*O M & M Properties Inc	James Foreman	\$2,680.00	\$55.00	0101 01001
HVAC change out same for same	10/20/2016	877 Brookston Rd.	Swinson Imogene R.	Dennis Davis	\$4,375.00	\$55.00	0615 02017
run gas line	10/20/2016	690 Pollyanna Rd.	Rowland Bryant Clay	Dennis Davis	\$150.00	\$55.00	0332 01004A
replace 21/2 ac/1,000 BTU gas pack like for like no ductwork	10/25/2016	126 S Elizabeth St.	Wright Wilton B Wright Gwendolyn	Mark Anthony Clark	\$4,700.00	\$55.00	0085 02017
change heating and cooling no duct work	10/25/2016	1413 Quail Run Suite # apt h	Quail Ridge Associates	Larry Wilder	\$3,850.00	\$55.00	0031 01002

change out install gas pak	10/25/2016	212 Shank St.	Winters Dorothy E.	Larry Wilder	\$5,200.00	\$55.00	0094 02005A
change out no duct work	10/25/2016	4444 Glebe Rd.	Davis Hal Daniel & Others	Larry Wilder	\$5,460.00	\$55.00	0382 01009
Install heat pump	10/03/2016	2735 Fairway Dr.	Rogers Jeanette F	Larry Wilder	\$4,090.00	\$55.00	0042 02012
HVAC changeout	10/04/2016	820 Coble Blvd. Suite # Apt5E	Oak Hill Apts	David Hope	\$1,500.00	\$55.00	0012 01022
HVAC changeout	10/04/2016	820 Coble Blvd. Suite # Apt5A	Oak Hill Apts	David Hope	\$1,500.00	\$55.00	0012 01022
change out same for same	10/06/2016	1740 Hicksboro Rd.	Jones Daniel	Dennis Davis	\$4,610.00	\$55.00	0401 01010

#### Mechanical Permit (R)

Total Value **\$77,416.00** (Avg.: \$3,686.48)

Total Fees **\$1,174.00**

Permits Issued: **21**

Install new hot and cold water lines Remove floor drain Install floor sink for future hookup of three compartment sink and hand wash	10/03/2016	214 Raleigh Rd.	Vance Company Llc	Larry Satterwhite	\$650.00	\$55.00	0058 03001
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#### Plumbing Permit (C)

Total Value **\$650.00** (Avg.: \$650.00)

Total Fees **\$55.00**

Permits Issued: **1**

Tub to shower conversion w/valve	10/10/2016	420 Allison Cooper Rd.	Stainback Barbara L	Brad Norman	\$5,940.00	\$55.00	0616 01003
tub to shower conversion w/valve	10/10/2016	293 Bristol Meadows Rd.	Rosehart David H. & Lisa	Brad Norman	\$8,882.00	\$55.00	0463A02005
hook up sewer line from street to house and pump out septic tank and fill hole after crushing tank	10/20/2016	157 Thorpe St.	Stainback Nicholas Wayne	Paul Loyd	\$1,700.00	\$55.00	0056 04007
installing cleanout and plug	10/24/2016	719 Chestnut South - B St.	Bns Properties Llc	James Bullock	\$800.00	\$55.00	0003 10001
upgrade water line	10/24/2016	2010 Raleigh Rd.	Sumner Rose F.	James Bullock	\$750.00	\$55.00	0067 03002
upgrade water line	10/24/2016	619 Old Epsom Rd.	Brafford Michael H	James Bullock	\$650.00	\$55.00	0088 01005
installing tankless water heater	09/28/2016	1775 Old Norlina Rd.	Stallings John Henry Sr	Larry Satterwhite	\$1,500.00	\$55.00	0044 04003
Install new water service	10/04/2016	2070 Fernwood Dr.	Edwards Jane F.	Kenneth Watkins	\$4,000.00	\$55.00	0042A01023
Install new water service	10/04/2016	2020 Fernwood Dr.	Allen Norma P	Kenneth Watkins	\$4,000.00	\$55.00	0042A01018
Install new water service	10/04/2016	2040 Fernwood Dr.	R&J Enterprises Of Vance Llc	Kenneth Watkins	\$4,000.00	\$55.00	0042A01020
Install new water service	10/04/2016	2030 Fernwood Dr.	Pearson Jeanne S.	Kenneth Watkins	\$4,000.00	\$55.00	0042A01019
Install new water service	10/04/2016	2050 Fernwood Dr.	Buchan Betty Jo	Kenneth Watkins	\$4,000.00	\$55.00	0042A01021
Install new water service	10/04/2016	2060 Fernwood Dr.	Drake Gay E.	Kenneth Watkins	\$4,000.00	\$55.00	0042A01022

installing RINNAI WH	10/12/2016	1630 Crescent Dr.	Todd C Glenn Todd Dena	Anthony Ranes	\$800.00	\$55.00	0016 07013
installing aquahut	10/12/2016	205 Lakeview Dr.	Seifert Donald C Seifert Betsy	Anthony Ranes	\$800.00	\$55.00	0053 03002
pipng for generator	10/18/2016	595 Old Watkins Rd.	Elliott James C	Anthony Ranes	\$800.00	\$55.00	0425 02019

#### Plumbing Permit (R)

Total Value **\$46,622.00** (Avg.: \$2,913.88)

Total Fees **\$880.00**

Permits Issued: **16**

connect to county water line	10/18/2016	4470 Thomas Rd.	Karsner James William Jackson Shannon Rice	Home Owner	\$500.00	\$50.00	0355 01030
Install water line for County water	10/21/2016	120 Stewart Farm Rd.	Boyd James C Boyd, Tracy R	Home Owner	\$300.00	\$50.00	0532 01035
connect to county water	10/17/2016	419 Hamp Falkner Rd.	Renn Malcolm Ray Jr Renn Jessica F Thomas	Home Owner	\$500.00	\$50.00	0537 01058

#### Plumbing VCWD

Total Value **\$1,300.00** (Avg.: \$433.33)

Total Fees **\$150.00**

Permits Issued: **3**

**TOTALS:** Value: **\$186,967.94** (Avg.: \$2,124.64)

Total Projects:	88	
Permits Issued:	88	
Total Fees:		\$4,824.00



# Fee Collection Basic Report

Report for 09/26/2016 to 10/25/2016

Report Date 10/26/2016

Date	Received From	ID #	Source	Fee Paid For	Recv By	How	Fee	
10/25/2016	DAILEY, CHRISTOPHER &	203299	Building	RENEWAL FEE	PWC	Credit	\$55	
Item Count						1	Fees Collected	\$55

Date	Received From	ID #	Source	Fee Paid For	Recv By	How	Fee	
10/18/2016	CAROLINA TIMBER		Misc. Fees	MAPS	PWC	Billed	\$9	
10/21/2016	CAROLINA TIMBER		Misc. Fees	MAPS	PWC	Billed	\$6	
Item Count						2	Fees Collected	\$15

Date	Received From	ID #	Source	Fee Paid For	Recv By	How	Fee	
10/06/2016	LANYON LESTER B &	113136	Plumbing	WATER TAP	PWC	Check	\$800	
10/18/2016	SWEARINGEN, MASON &	116971	Plumbing	WATER TAP	RM	Check	\$125	
10/20/2016	YOUNG, ANITA RAMSEUR	123466	Plumbing	WATER TAP	PWC	Check	\$800	
10/21/2016	BOYD, JAMES C & TRACY	202998	Plumbing	WATER TAP	PWC	Check	\$125	
10/24/2016	PEACE, TOMMIE LEE	122243	Plumbing	WATER TAP	RM	Check	\$125	
Item Count						5	Fees Collected	\$1,975

Total Items	8	Total Fees Collected	\$2,045.00
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# Miscellaneous Fee Summary

Report for 09/26/2016 to 10/25/2016

Report Date 10/26/2016

Item	Applicant	How Paid	Receipt	Fee	Paid
MAPS	CAROLINA TIMBER BROKERS	Billed		\$9.00	10/18/2016
MAPS	CAROLINA TIMBER BROKERS	Billed		\$6.00	10/21/2016

Total Fee Count: 2

Fees Total: \$15.00

Total Adjustment Count: 0

Total Adjustments:

Total Transactions: 2

# Building Permits Subtotal Report

## Sorted by PERMIT TYPE CODE

Report for 09/26/2016 to 10/25/2016

Report Date 10/26/2016

Permit Type Code	Permit Date	Site Address	General Contractor	Owner Name	Project Scope	Permit Fee	Estimated Cost
MISC	10/25/2016	5 WILD FOX RUN	OWNER AS CONTRACTOR:	DAILEY, CHRISTOPHER & CHRISTIN	RENEW PERMIT FOR CAR	\$55.00	\$55.00
Permit Type Code: MISC		Total Permits:1		Fees Total:\$55.00		Estimated Cost Total:\$55.00	

Total Permits Issued: 1

Total Fees Paid:\$55.00

Total Estimated Cost\$55

# Water Tap Report

Report for 09/26/2016 to 10/25/2016

Report Date 10/26/2016

Notification Number	Notification Date	Notification Type	Property Parcel Number	Property Location	Owner Name	Type of Tap	Tap Fee
U2016-0311	10/06/20	WATER TAP	0361 01009	56 WATERS EDGE COVE	LANYON LESTER B & BONNIE C	DRY TAP	\$800
U2016-0313	10/18/20	WATER TAP	0532 02009	549 CAREY CHAPEL RD	SWEARINGEN, MASON & GEORGE	WATER TAP	\$125
U2016-0314	10/20/20	WATER TAP	0370 04015	1308 STAGECOACH RD	YOUNG, ANITA RAMSEUR	DRY TAP	\$800
U2016-0315	10/21/20	WATER TAP	0532 01035	120 STEWART FARM RD	BOYD, JAMES C & TRACY R	WET TAP	\$125
U2016-0316	10/24/20	WATER TAP	0542D02002	218 DEER CHASE LN	PEACE, TOMMIE LEE	WATER TAP	\$125

## Summary

Notifications Issued: 5

Water Tap Fees Total: \$1,975.00

Vance County Planning & Development's  
***Activity Report - By Category***  
09/26/16 to 10/25/16



Category	Account Code	Receipts	Units	Total
Maps, Prints & Products	10342-434208	2	37	\$12.00
Totals		2	37	\$12.00

**RECREATION/PARKS  
OCTOBER 2016  
RECREATION PROGRAM SUMMARY**

**RECREATION PROGRAM DIVISION**




**YOUTH ATHLETICS**

SPORT	GAMES	PRACTICES	SPECTATOR	PARTICIPANT HOURS	COACHES MEETINGS
Fall Sports	95	124	9,263	8,057	8

-  Challenger Flag Football Team went to Charlotte, NC to the Carolina Panther practice facility for a NC/SC Jamboree. There were 13 participants and 17 parents to participate in this event on Saturday October 29, 2016.
-  Athletics Unit hosted a trip to the NCCU vs Savannah State University volleyball game on Sunday October 30, 2016. There were 14 league participants to attend and 3 parent chaperones to assist with this trip to North Carolina Central University in Durham, NC.



**RECREATION PROGRAMS**

-  Golden Age Club - conducted 4 weekly meetings including a trip to the North Carolina State Fair for Senior Day with a total monthly attendance of 43 members.
-  Visually Impaired Program (VIP) – this program works with visually impaired citizens; with a total monthly attendance of 23 members, volunteers provided recreational activities including a support group meeting, bingo, and bowling at Carolina Lanes.
-  Special Olympics - held 3 Bocce practices with 1 coach and 10 athletes and 3 basketball practices with 2 coaches and 6 athletes. Julie Allred, Recreation Program Supervisor attended the “Cops on Top” Chick fila fundraiser sponsored by local law enforcement which a portion of the funds will be used for Vance County for our programs. Julie also planned and coordinated with Person County for a local Bocce tournament; attended and assisted at the Wellness Initiative event at the Health Department between SONC and Cardinal Innovations where she recruited potential athletes and volunteers. She also planned upcoming basketball skills practices with new volunteers.

## **AYCOCK RECREATION CENTER**

- ✚ The Aycock Recreation Department is helping with an employee wellness program where a free membership is provided to all City, County, and Vance County School employees. There were a total of 21 active registered city members, 53 active registered county members and 1 active registered Vance County School employee registered for the month of October.
- ✚ TOWN (Taking off Weight Now) group meets on Friday mornings with a total of 50 participants for the month.
- ✚ There were 3 scheduled community/non-profit meetings with a total of 30.5 hours of usage and a total of 70 participants.
- ✚ There was 1 scheduled rental with a total of 2 hours of usage and a total of 75 participants.
- ✚ Vance Charter utilized Aycock Recreation Center for volleyball practices and matches Monday- Friday from 4:00 – 6:00 pm for the month of October with a total of 4 Volleyball Matches. Vance Charter also held tryouts and practices for basketball at Center.
- ✚ Henderson Colligate utilized old Aycock for volleyball practices Monday – Thursday from 5:00 -7:00 pm for the month of October. Henderson Colligate also held Basketball tryouts and practices at the gym that started October 19<sup>th</sup> and held Monday –Thursdays from 4:30 - 7:30 pm. The Middle School and High School teams also participated during the basketball tryouts and practices.
- ✚ Henderson Colligate utilized the small field for soccer practice Monday – Thursday from 5:00 -7:00 pm for the month of October.
- ✚ Vance Granville Community College utilized Aycock Gym for 4 volleyball matches for the month of October.
- ✚ There was a total of 1771 citizens who visited/used the Center for the month this excludes the numbers for rentals/meetings/classes, aquatics events, and youth athletics.
- ✚ Slide N Glide Fitness is a 8 week session held September 13<sup>th</sup> –November 1<sup>st</sup> from 6:15-7:00 pm. This class is designed for participants to learn the newest slides while working up a sweat .There were a total of 26 participants for the month of October.
- ✚ Arthritis Class began on August 16<sup>th</sup> 2016. This class is held on Tuesday and Thursday at 2:00 pm. This is a low-impact joint safe program that is developed for people with arthritis and has been proven to decrease pain and stiffness while increasing flexibility and a range of motion.

## **Meetings**

On October 10<sup>th</sup>, 2016 a staff meeting was held to discuss upcoming program, events, and activities. We discussed job expectations, upcoming events and programs that included the Fall Festival, early open swim time and stroller fit moms. This meeting was held to make sure everyone understands and aware of their expectations of what's go on at the Henderson Vance Recreation Parks & Department.

### *Special Events*

## **Fall Festival 2016**

The Fall Festival this year was held on Thursday, October 20, 2016 from 5:30 – 8:30 pm. The full time and part time staff members of the Aycock Recreation Center and volunteers worked together and made this event a great success. Approximately 808 people came out and enjoyed a night of family fun. The festival consisted of many games - a haunted house, costume contest for all ages, and a hayride and train ride that was provided outside. Royal Harris, with Character Antics, provided refreshments - hot dogs, cotton candy, popcorn, nachos, and drinks. Character Antics also set up a bounce house, slide, and a face painting booth. There was also a scary house where Haunted Cabin was the theme. Tickets were provided for purchase by The Rec Center that consisted of 25 tickets for \$5.00 or individual tickets for 25 cents each. Each activity and food item was 1 to 4 tickets. A Henderson Police officer was present at the event to help secure the facility. With all of the activities and entertainment, this year's Fall Festival was successful and enjoyable.

## **YOUTH SERVICES**

### *Community Service/Restitution*

- ✚ Four admissions and two terminations for the month
- ✚ Seven youth – current population

### *Project Youth Outreach – Interpersonal Skills/Guided Growth Program*

- ✚ Program is up and running in the schools.
- ✚ Staff working on Risk and Needs Assessments
- ✚ Participating schools: two middle schools and Carver, Dabney, New Hope, and E M Rollins elementary schools

### *Teen Court*

- ✚ Five cases were scheduled for October with one no show. Attorney Nathan Baskerville served as presiding judge for October 4 case and Judge Adam Keith presided over the October 18 cases.
- ✚ Nine youth are currently enrolled in Teen Court.
- ✚ Three new admissions for October and eight pending referrals



## **TRAINING**

- ✓ On October 10, Donna Stearns facilitated a True Colors team building workshop for the Aycock Recreation staff to become aware of their personality styles and those of their co-workers.
- ✓ Shantel Hargrove, Julie Allred, Gregory Kelly and Kendrick Vann, attended the NC Parks and Recreation Association Conference in Charlotte, October 24-26, 2016.
- ✓ Shantel Hargrove, Gregory Kelly, Donna Stearns, Kendrick Vann and Candace Williams attended the NC Juvenile Services Association Fall Conference at Carolina Beach, October 26-28, 2016.

## **COMMUNITY INVOLVEMENT**

- ✚ There was numerous community board participation by staff: United Way of Vance County, Safe Kids, Boys & Girls Club, Juvenile Crime Prevention Council, Kerr-Tar Council of Governments, WIA Youth Council, Judicial Attendance Council, Youth Council, Parenting Task Force, Walk the Beat Downtown Committee and Cardinal Innovations Care Review team.
- ✚ On October 13 Gregory Kelly met with School Principals and Social Workers concerning procedures for referring school youth to Teen Court.
- ✚ Shantel Hargrove, Gregory Kelly and Donna Stearns assisted with the Fall Festival held at Aycock Recreation Center on October 20.
- ✚ Kendrick Vann attended the kick-off meeting of Community Voices sponsored by Vance County Cooperative Extension along with NC A&T State University on October 13th, at 6 p.m. at the Vance County Regional Farmers Market.
- ✚ Donna Stearns served as Youth Services representative for United Way's Belk Charity Day sales on October 21.
- ✚ Donna Stearns is heading up the City of Henderson's United Way Campaign again this year. Campaign materials were provided to each department on October 25.

## **AQUATICS**

- ✚ Water Aerobics Class was held 25 times with a total of 255 participants.
- ✚ A total of 5 rentals were scheduled with 5 hours of usage and 71 participants.
- ✚ Practice was scheduled for 2 swim teams 27 times with 448 participants and 39 hours of usage.
- ✚ E.O Young SOK was held 5 times with 38 participants and 5 hours of usage.
- ✚ Group swimming lessons were held 30 times with 61 participants and 22 hours of usage.
- ✚ New Open Swim brought in 86 participants.
- ✚ Aycock School brought 1 swim group with 40 participants and 1.5 hours of usage.

DATE 9/30/16 100 \* REAL AND LISTED PERSONAL  
 TIME 17:33:37 REVENUE UNIT: ALL  
 USER PORCHA

VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/ YEAR

PAGE 1  
 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2000	00 VANCE COUNTY TAXES	122,344.23		100,174.16		21,524.95		645.12
	A ASSESSMENT	27,900.00		17,234.52		10,665.48		
	L LATE LISTING	86.71		6.59		80.12		
	* YEAR TOTAL	150,330.94		117,415.27		32,270.55	99.58	645.12
2001	00 VANCE COUNTY TAXES	199,122.20		130,656.14		67,251.26		1,214.80
	A ASSESSMENT	37,026.89		23,726.14		13,300.75		
	L LATE LISTING	165.27		136.13		29.14		
	* YEAR TOTAL	236,314.36		154,518.41		80,581.15	99.49	1,214.80
2002	00 VANCE COUNTY TAXES	240,406.36		203,439.02		36,576.44		390.90
	A ASSESSMENT	46,875.00		35,174.85		11,700.15		
	L LATE LISTING	2,745.38		1,370.39		1,374.99		
	* YEAR TOTAL	290,026.74		239,984.26		49,651.58	99.87	390.90
2003	00 VANCE COUNTY TAXES	289,381.07		260,500.41		24,516.80		4,363.86
	A ASSESSMENT	60,244.20		49,900.92		10,268.28		75.00
	L LATE LISTING	2,607.42		1,566.00		1,001.37		40.05
	* YEAR TOTAL	352,232.69		311,967.33		35,786.45	98.73	4,478.91
2004	00 VANCE COUNTY TAXES	379,828.78	901.28	354,636.67		22,031.48		3,160.63
	A ASSESSMENT	71,100.00		62,517.42		8,507.58		75.00
	L LATE LISTING	1,352.83		1,005.40		310.58		36.85
	* YEAR TOTAL	452,281.61	901.28	418,159.49		30,849.64	99.28	3,272.48
2005	00 VANCE COUNTY TAXES	617,234.18		589,210.19		11,982.00		16,041.99
	A ASSESSMENT	127,695.00		116,691.43		3,407.00		7,596.57
	L LATE LISTING	1,996.39		1,554.61		34.31		407.47
	* YEAR TOTAL	746,925.57		707,456.23		15,423.31	96.79	24,046.03
2006	00 VANCE COUNTY TAXES	4,705,597.14	11,816.19	4,677,533.33		12,044.96		16,018.85
	A ASSESSMENT	647,352.04		633,943.07		3,979.81		9,429.16
	L LATE LISTING	5,123.65		4,491.56		130.22		501.87
	* YEAR TOTAL	5,358,072.83	11,816.19	5,315,967.96		16,154.99	99.52	25,949.88
2007	00 VANCE COUNTY TAXES	16,516,588.68	21,869.50	16,483,445.64		15,593.83		17,549.21

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REVENUE UNIT/YEAR

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	A ASSESSMENT	1,780,913.04		1,767,454.06		5,718.80		7,740.18
	L LATE LISTING	7,783.59		7,488.11		44.63		250.85
	* YEAR TOTAL	18,305,285.31	21,869.50	18,258,387.81		21,357.26	99.87	25,540.24
2008 00	VANCE COUNTY TAXES	18,501,368.11	36,640.61	18,458,365.88		23,000.89		20,001.34
	A ASSESSMENT	1,934,885.01		1,915,779.26		7,907.47		11,198.28
	L LATE LISTING	7,805.78		7,203.96		116.15		485.67
	* YEAR TOTAL	20,444,058.90	36,640.61	20,381,349.10		31,024.51	99.85	31,685.29
2009 00	VANCE COUNTY TAXES	18,208,394.81	3,665.66	18,160,011.40		28,536.52		19,846.89
	A ASSESSMENT	1,934,672.50		1,913,294.51		10,554.50		10,823.49
	L LATE LISTING	10,545.82		10,073.86		66.94		405.02
	* YEAR TOTAL	20,153,613.13	3,665.66	20,083,379.77		39,157.96	99.85	31,075.40
2010 00	VANCE COUNTY TAXES	18,236,686.34	7,148.78	18,159,505.73		53,855.01		23,325.60
	A ASSESSMENT	1,959,510.00		1,925,107.26		20,912.50		13,490.24
	L LATE LISTING	20,586.48		14,715.30		5,337.93		533.25
	* YEAR TOTAL	20,216,782.82	7,148.78	20,099,328.29		80,105.44	99.82	37,349.09
2011 00	VANCE COUNTY TAXES	18,773,059.43	238,861.19	18,426,396.16		305,816.76		40,846.51
	A ASSESSMENT	2,029,845.00	15,210.00	1,961,976.39		51,321.77		16,546.84
	L LATE LISTING	64,093.56	52,876.14	42,189.52		19,250.90		2,653.14
	* YEAR TOTAL	20,866,997.99	306,947.33	20,430,562.07		376,389.43	99.72	60,046.49
2012 00	VANCE COUNTY TAXES	19,656,450.38	424,167.90	19,147,545.95		405,918.99		102,985.44
	A ASSESSMENT	2,046,087.50	27,357.50	1,964,901.33		57,519.08		23,667.09
	L LATE LISTING	82,972.04	64,306.93	47,706.70		27,593.62		7,671.72
	* YEAR TOTAL	21,785,509.92	515,832.33	21,160,153.98		491,031.69	99.39	134,324.25
2013 00	VANCE COUNTY TAXES	19,746,595.08	164,244.68	19,389,625.65		266,969.83		89,999.60
	A ASSESSMENT	2,036,960.00	8,885.00	1,959,302.04		47,972.50		29,685.46
	L LATE LISTING	42,307.82	19,399.94	34,037.03		3,785.31		4,485.48
	* YEAR TOTAL	21,825,862.90	192,529.62	21,382,964.72		318,727.64	99.44	124,170.54
2014 00	VANCE COUNTY TAXES	19,826,172.17	170,007.09	19,491,588.80		164,739.34		169,844.03
	A ASSESSMENT	2,000,300.00	22,100.00	1,939,450.00		29,487.50		31,362.50
	L LATE LISTING	37,614.91	19,555.75	23,145.53		6,932.35		7,537.03

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
	* YEAR TOTAL	21,864,087.08	211,662.84	21,454,184.33		201,159.19	99.05	208,743.56
2015 00	VANCE COUNTY TAXES	19,985,562.80	445,693.84	19,197,084.38		147,750.14		640,728.28
	A ASSESSMENT	1,957,485.00	18,345.00	1,863,520.58		10,390.00		83,574.42
	L LATE LISTING	77,582.22	69,538.27	25,040.44		28,823.65		23,718.13
	* YEAR TOTAL	22,020,630.02	533,577.11	21,085,645.40		186,963.79	96.61	748,020.83
2016 00	VANCE COUNTY TAXES	20,075,823.67	198,201.87	2,700,809.69		164,166.63		17,210,847.35
	A ASSESSMENT	2,039,200.00	35,275.00	300,764.12		15,852.50		1,722,583.38
	L LATE LISTING	38,441.93	31,680.44	11,113.94		99.05		27,228.94
	* YEAR TOTAL	22,153,465.60	265,157.31	3,012,687.75		180,118.18	14.42	18,960,659.67
	** REV UNT TOT	217,222,478.41	2,107,748.56	194,614,112.17		2,186,752.76	90.60	20,421,613.48

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2000 00	VANCE COUNTY TAXES	51,147.03		15,739.14		35,307.78		100.11
*	YEAR TOTAL	51,147.03		15,739.14		35,307.78	99.81	100.11
2001 00	VANCE COUNTY TAXES	61,032.85		19,463.85		41,562.69		6.31
*	YEAR TOTAL	61,032.85		19,463.85		41,562.69	99.99	6.31
2002 00	VANCE COUNTY TAXES	64,790.81		28,623.03		36,167.78		
*	YEAR TOTAL	64,790.81		28,623.03		36,167.78	100.00	
2003 00	VANCE COUNTY TAXES	65,201.36		33,554.98		31,646.38		
*	YEAR TOTAL	65,201.36		33,554.98		31,646.38	100.00	
2004 00	VANCE COUNTY TAXES	79,393.27		49,371.22		30,022.05		
*	YEAR TOTAL	79,393.27		49,371.22		30,022.05	100.00	
2005 00	VANCE COUNTY TAXES	232,362.23		202,864.67		40.07		29,457.49
*	YEAR TOTAL	232,362.23		202,864.67		40.07	87.33	29,457.49
2006 00	VANCE COUNTY TAXES	1,709,684.20		1,680,197.07		264.42		29,222.71
L	LATE LISTING	.30-		.30-				
*	YEAR TOTAL	1,709,683.90		1,680,196.77		264.42	98.30	29,222.71
2007 00	VANCE COUNTY TAXES	2,672,490.30		2,643,784.21		1,550.06		27,156.03
*	YEAR TOTAL	2,672,490.30		2,643,784.21		1,550.06	98.99	27,156.03
2008 00	VANCE COUNTY TAXES	2,377,859.90		2,353,775.76		623.51		23,460.63
L	LATE LISTING	.03-		.03-				
*	YEAR TOTAL	2,377,859.87		2,353,775.73		623.51	99.02	23,460.63
2009 00	VANCE COUNTY TAXES	2,026,433.15		1,998,816.72		1,922.37		25,694.06
L	LATE LISTING	.02-		.02-				
*	YEAR TOTAL	2,026,433.13		1,998,816.70		1,922.37	98.74	25,694.06

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIGINAL DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2010 00	VANCE COUNTY TAXES	1,794,422.05	3,658.97	1,743,307.85		27,132.76		23,981.44
*	YEAR TOTAL	1,794,422.05	3,658.97	1,743,307.85		27,132.76	98.67	23,981.44
2011 00	VANCE COUNTY TAXES	2,231,343.97	11,437.28	2,153,453.62		49,333.46		28,556.89
*	YEAR TOTAL	2,231,343.97	11,437.28	2,153,453.62		49,333.46	98.73	28,556.89
2012 00	VANCE COUNTY TAXES	2,154,248.50	5,477.76	2,065,583.11		55,247.12		33,418.27
*	YEAR TOTAL	2,154,248.50	5,477.76	2,065,583.11		55,247.12	98.45	33,418.27
2013 00	VANCE COUNTY TAXES	1,319,211.80	5,342.72	1,259,677.29		29,769.71		29,764.80
*	YEAR TOTAL	1,319,211.80	5,342.72	1,259,677.29		29,769.71	97.75	29,764.80
2014 00	VANCE COUNTY TAXES	3,592.87	879.64	3,115.49		83.85		393.53
*	YEAR TOTAL	3,592.87	879.64	3,115.49		83.85	89.05	393.53
2015 00	VANCE COUNTY TAXES	310.14	310.14	291.18				18.96
*	YEAR TOTAL	310.14	310.14	291.18			93.89	18.96
**	REV UNT TOT	16,843,524.08	27,106.51	16,251,618.84		340,674.01	98.51	251,231.23

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2003 00	VANCE COUNTY TAXES	77.41		74.57		2.84		
*	YEAR TOTAL	77.41		74.57		2.84	100.00	
2006 00	VANCE COUNTY TAXES	354,990.15		354,990.15				
*	YEAR TOTAL	354,990.15		354,990.15			100.00	
2007 00	VANCE COUNTY TAXES	559,394.08		559,394.08				
L	LATE LISTING	12.67		12.67				
*	YEAR TOTAL	559,406.75		559,406.75			100.00	
2008 00	VANCE COUNTY TAXES	641,262.39		641,262.39				
*	YEAR TOTAL	641,262.39		641,262.39			100.00	
2009 00	VANCE COUNTY TAXES	622,975.47		622,975.47				
L	LATE LISTING	24.24		24.24				
*	YEAR TOTAL	622,999.71		622,999.71			100.00	
2010 00	VANCE COUNTY TAXES	605,674.17		605,674.17				
*	YEAR TOTAL	605,674.17		605,674.17			100.00	
2011 00	VANCE COUNTY TAXES	609,356.48		609,356.48				
*	YEAR TOTAL	609,356.48		609,356.48			100.00	
2012 00	VANCE COUNTY TAXES	607,921.29		607,921.29				
*	YEAR TOTAL	607,921.29		607,921.29			100.00	
2013 00	VANCE COUNTY TAXES	608,310.46		608,310.46				
*	YEAR TOTAL	608,310.46		608,310.46			100.00	
2014 00	VANCE COUNTY TAXES	609,191.68		608,276.86				914.82
*	YEAR TOTAL	609,191.68		608,276.86		99.85		914.82

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
2015 00	VANCE COUNTY TAXES	688,091.16	24.26	687,975.61		1.58		113.97
*	YEAR TOTAL	688,091.16	24.26	687,975.61		1.58	99.99	113.97
2016 00	VANCE COUNTY TAXES	779,311.38						779,311.38
*	YEAR TOTAL	779,311.38						779,311.38
**	REV UNT TOT	6,686,593.03	24.26	5,906,248.44		4.42	88.33	780,340.17



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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2002	12 FIRE DISTRICT TAXES	4,124.55		3,317.20		807.35		
	* YEAR TOTAL	4,124.55		3,317.20		807.35	100.00	
2003	12 FIRE DISTRICT TAXES	6,729.53		6,036.18		573.59		119.76
	* YEAR TOTAL	6,729.53		6,036.18		573.59	98.23	119.76
2004	12 FIRE DISTRICT TAXES	8,740.21	28.59	8,172.70		487.65		79.86
	* YEAR TOTAL	8,740.21	28.59	8,172.70		487.65	99.09	79.86
2005	12 FIRE DISTRICT TAXES	13,511.98		12,947.66		187.94		376.38
	L LATE LISTING			.20		.20-		
	* YEAR TOTAL	13,511.98		12,947.86		187.74	97.22	376.38
2006	12 FIRE DISTRICT TAXES	89,836.07	404.13	89,281.27		184.94		369.86
	* YEAR TOTAL	89,836.07	404.13	89,281.27		184.94	99.59	369.86
2007	12 FIRE DISTRICT TAXES	342,310.78	723.66	341,693.54		231.37		385.87
	* YEAR TOTAL	342,310.78	723.66	341,693.54		231.37	99.89	385.87
2008	12 FIRE DISTRICT TAXES	397,167.68	1,220.07	396,339.45		412.35		415.88
	L LATE LISTING			.17		.21-		.04
	* YEAR TOTAL	397,167.68	1,220.07	396,339.62		412.14	99.90	415.92
2009	12 FIRE DISTRICT TAXES	403,358.41	120.39	402,430.76		475.34		452.31
	L LATE LISTING			1.26		1.58-		.32
	* YEAR TOTAL	403,358.41	120.39	402,432.02		473.76	99.89	452.63
2010	12 FIRE DISTRICT TAXES	402,067.02	235.37	400,696.08		817.68		553.26
	L LATE LISTING			1.98		2.30-		.32
	* YEAR TOTAL	402,067.02	235.37	400,698.06		815.38	99.87	553.58
2011	12 FIRE DISTRICT TAXES	413,720.18	4,886.84	406,495.50		6,366.78		857.90

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/A COLL %	LEVY OUTSTANDING
	L LATE LISTING	1,123.56	859.87	674.86		418.56		30.14
	* YEAR TOTAL	414,843.74	5,746.71	407,170.36		6,785.34	99.79	888.04
2012	12 FIRE DISTRICT TAXES	666,994.21	7,263.01	633,774.01		31,649.17		1,571.03
	L LATE LISTING	1,961.06	1,180.07	1,500.38		418.85		41.83
	* YEAR TOTAL	668,955.27	8,443.08	635,274.39		32,068.02	99.76	1,612.86
2013	12 FIRE DISTRICT TAXES	655,653.87	4,628.49	646,606.25		6,203.43		2,844.19
	L LATE LISTING	1,340.28	323.26	1,156.85		138.65		44.78
	* YEAR TOTAL	656,994.15	4,951.75	647,763.10		6,342.08	99.57	2,888.97
2014	12 FIRE DISTRICT TAXES	649,950.65	5,833.35	639,687.86		4,686.13		5,576.66
	L LATE LISTING	1,199.80	420.65	901.96		196.38		101.46
	* YEAR TOTAL	651,150.45	6,254.00	640,589.82		4,882.51	99.13	5,678.12
2015	12 FIRE DISTRICT TAXES	647,489.28	7,381.65	626,632.88		5,910.98		14,945.42
	L LATE LISTING	1,625.22	1,352.19	412.86		1,154.13		58.23
	* YEAR TOTAL	649,114.50	8,733.84	627,045.74		7,065.11	97.69	15,003.65
2016	12 FIRE DISTRICT TAXES	652,889.57	4,646.59	93,755.66		4,209.33		554,924.58
	L LATE LISTING	394.41	175.45	62.33		4.65		327.43
	* YEAR TOTAL	653,283.98	4,822.04	93,817.99		4,213.98	15.01	555,252.01
	** REV UNIT TOT	5,362,188.32	41,683.63	4,712,579.85		65,530.96	89.11	584,077.51
	*** GROUP TOTAL	274,725,189.04	2,987,792.94	245,697,614.59		2,670,258.70	90.41	26,357,315.75

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YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2002	12 FIRE DISTRICT TAXES	727.43		385.85		341.58		
	* YEAR TOTAL	727.43		385.85		341.58	100.00	
2003	12 FIRE DISTRICT TAXES	1,378.08		786.42		591.66		
	* YEAR TOTAL	1,378.08		786.42		591.66	100.00	
2004	12 FIRE DISTRICT TAXES	1,770.44		1,170.00		600.44		
	* YEAR TOTAL	1,770.44		1,170.00		600.44	100.00	
2005	12 FIRE DISTRICT TAXES	5,276.33		4,693.92		1.32		581.09
	* YEAR TOTAL	5,276.33		4,693.92		1.32	88.99	581.09
2006	12 FIRE DISTRICT TAXES	40,840.25		40,310.69		7.62		521.94
	* YEAR TOTAL	40,840.25		40,310.69		7.62	98.73	521.94
2007	12 FIRE DISTRICT TAXES	63,154.07		62,581.83		46.40		525.84
	* YEAR TOTAL	63,154.07		62,581.83		46.40	99.17	525.84
2008	12 FIRE DISTRICT TAXES	56,307.26		55,845.49		16.43		445.34
	* YEAR TOTAL	56,307.26		55,845.49		16.43	99.21	445.34
2009	12 FIRE DISTRICT TAXES	48,832.57		48,160.00		41.41		631.16
	* YEAR TOTAL	48,832.57		48,160.00		41.41	98.71	631.16
2010	12 FIRE DISTRICT TAXES	42,756.54	102.48	41,933.37		262.08		561.09
	* YEAR TOTAL	42,756.54	102.48	41,933.37		262.08	98.69	561.09
2011	12 FIRE DISTRICT TAXES	53,858.96	284.46	52,262.34		969.29		627.33
	* YEAR TOTAL	53,858.96	284.46	52,262.34		969.29	98.84	627.33
2012	12 FIRE DISTRICT							

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REVENUE UNI T/ YEAR

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YEAR	REVENUE UNI T CHARGE TYPE	( A ) LEVY ORI G/ DI SC	DI SC BILLS I NCL I N ( A )	( B ) LEVY PAI D/ DSCNTS	DI SCOUNTS I NCL I N ( B )	( C ) NET ABATEMENTS	B +C/ A COLL %	LEVY OUTSTANDI NG
	TAXES	67,638.35	174.39	65,364.93		1,251.99		1,021.43
	* YEAR TOTAL	67,638.35	174.39	65,364.93		1,251.99	98.49	1,021.43
2013 12	FI RE DI STRI CT TAXES	48,243.68	202.41	46,333.76		933.21		976.71
	* YEAR TOTAL	48,243.68	202.41	46,333.76		933.21	97.98	976.71
2014 12	FI RE DI STRI CT TAXES	112.52	43.70	94.26		4.29		13.97
	* YEAR TOTAL	112.52	43.70	94.26		4.29	87.59	13.97
2015 12	FI RE DI STRI CT TAXES	.96	.96					.96
	* YEAR TOTAL	.96	.96					.96
	** REV UNT TOT	430,897.44	808.40	419,922.86		5,067.72	98.63	5,906.86
	*** GROUP TOTAL	21,536,372.01	33,374.46	20,714,025.00		473,241.28	98.38	349,105.73

DATE 9/30/16 \* 150 PUBLIC UTILITIES  
 TIME 17:33:37 REVENUE UNIT: ALL  
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VANCE COUNTY  
 LEVY COLLECTED REPORT  
 AS OF RUN DATE

REVENUE UNIT/ YEAR

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 PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
2006	12 FIRE DISTRICT TAXES	7,269.34		7,269.34				
	* YEAR TOTAL	7,269.34		7,269.34			100.00	
2007	12 FIRE DISTRICT TAXES	9,800.62		9,800.62				
	* YEAR TOTAL	9,800.62		9,800.62			100.00	
2008	12 FIRE DISTRICT TAXES	10,987.24		10,987.24				
	* YEAR TOTAL	10,987.24		10,987.24			100.00	
2009	12 FIRE DISTRICT TAXES	10,969.95		10,969.95				
	* YEAR TOTAL	10,969.95		10,969.95			100.00	
2010	12 FIRE DISTRICT TAXES	10,818.60		10,818.60				
	* YEAR TOTAL	10,818.60		10,818.60			100.00	
2011	12 FIRE DISTRICT TAXES	11,212.98		11,212.98				
	* YEAR TOTAL	11,212.98		11,212.98			100.00	
2012	12 FIRE DISTRICT TAXES	17,464.01		17,464.01				
	* YEAR TOTAL	17,464.01		17,464.01			100.00	
2013	12 FIRE DISTRICT TAXES	17,835.77		17,835.77				
	* YEAR TOTAL	17,835.77		17,835.77			100.00	
2014	12 FIRE DISTRICT TAXES	18,076.29		18,076.29				
	* YEAR TOTAL	18,076.29		18,076.29			100.00	
2015	12 FIRE DISTRICT TAXES	21,895.14	1.06	21,893.20				1.94
	* YEAR TOTAL	21,895.14	1.06	21,893.20			100.00	1.94
2016	12 FIRE DISTRICT							

DATE 9/30/16 150 PUBLIC UTILITIES  
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USER PORCHA

VANCE COUNTY  
LEVY COLLECTED REPORT  
AS OF RUN DATE

REVENUE UNIT/ YEAR

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PROG# CL2237

YEAR	REVENUE UNIT CHARGE TYPE	(A) LEVY ORIG/ DISC	DISC BILLS INCL IN (A)	(B) LEVY PAID/ DSCNTS	DISCOUNTS INCL IN (B)	(C) NET ABATEMENTS	B+C/ A COLL %	LEVY OUTSTANDING
	TAXES	24,653.10						24,653.10
*	YEAR TOTAL	24,653.10						24,653.10
**	REV UNT TOT	160,983.04	1.06	136,328.00			84.69	24,655.04
***	GROUP TOTAL	9,021,662.34	28.33	7,987,523.49		.71	88.54	1,034,138.14

TAX COLLECTI ONS REPORT ALL RGCDs BY UNIT/YEAR  
DEPOSIT DATE RANGE 9/01/2016 THRU 9/30/2016  
YEAR RANGE 2000 THRU 2016

## REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2016	19,884,383.29	883,898.40	1,124,504.38	106,866.32	279,576.37	20,729,311.30	1,211,226.19	2,711,923.63	18,017,387.67
2015	830,604.87	869.21	1,106.81	1,591.15	2,554.92	829,156.76	52,454.35	164,577.42	664,579.34
2014	235,667.75	816.60	816.60	1,657.48	1,657.48	234,826.87	19,159.53	56,137.46	178,689.41
2013	150,181.25			938.05	984.55	149,196.70	8,626.41	24,946.82	124,249.88
2012	158,669.00			258.98	258.98	158,410.02	2,247.39	14,334.59	144,075.43
2011	76,300.11					76,300.11	1,187.88	4,243.57	72,056.54
2010	50,108.60					50,108.60	1,231.10	2,268.31	47,840.29
2009	47,022.05					47,022.05	312.43	1,181.65	45,840.40
2008	44,911.27					44,911.27	123.27	963.63	43,947.64
2007	45,789.05					45,789.05	115.02	832.96	44,956.09
2006	46,308.45					46,308.45	193.19	565.02	45,743.43
2005	45,961.29					45,961.29	54.34	54.34	45,906.95
2004	3,197.48					3,197.48			3,197.48
2003	4,403.91					4,403.91			4,403.91
2002	390.90					390.90			390.90
2001	1,231.08					1,231.08	9.97	9.97	1,221.11
2000	745.23					745.23			745.23
TOTAL	21,625,875.58	885,584.21	1,126,427.79	111,311.98	285,032.30	22,467,271.07	1,296,941.07	2,982,039.37	19,485,231.70
CURRENT INTEREST & COLLECTORS FEES							529.33	2,636.30	
PRIOR INTEREST & COLLECTORS FEES							15,741.69	51,010.91	
TOTAL INTEREST & COLLECTORS FEES							16,271.02	53,647.21	
TOTAL PRIOR YEARS TAXES							85,714.88	270,115.74	
TOTAL TAXES & INTEREST & COLLECTORS FEES							1,313,212.09	3,035,686.58	
DISCOVERIES TAXES & INTEREST									

DATE 9/30/16  
TIME 17:36:35  
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VANCE COUNTY  
TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR  
DEPOSIT DATE RANGE 9/01/2016 THRU 9/30/2016  
YEAR RANGE 2000 THRU 2016

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REVENUE UNIT: 00 VANCE COUNTY

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
							1,313,212.09	3,035,686.58	
NET									
CURRENT YEAR PERCENTAGE		13.08	DMV INTEREST						



DATE 9/30/16  
TIME 17:36:35  
USER PORCHA

TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR  
DEPOSIT DATE RANGE 9/01/2016 THRU 9/30/2016  
YEAR RANGE 2000 THRU 2016

PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
2016	648,461.94	28,108.67	33,814.44	2,880.93	8,553.28	673,723.10	41,006.46	93,817.99	579,905.11
2015	20,407.19	43.90	55.90	49.37	96.54	20,366.55	1,850.78	5,360.00	15,006.55
2014	7,604.62	41.24	41.24	52.72	52.72	7,593.14	673.40	1,901.05	5,692.09
2013	4,627.98			16.99	16.99	4,610.99	341.43	745.31	3,865.68
2012	3,090.48			13.24	13.24	3,077.24	45.36	442.95	2,634.29
2011	1,645.86					1,645.86	37.85	130.49	1,515.37
2010	1,180.25					1,180.25	33.79	65.58	1,114.67
2009	1,105.49					1,105.49	9.48	21.70	1,083.79
2008	877.54					877.54	1.69	16.28	861.26
2007	922.48					922.48	2.50	10.77	911.71
2006	903.46					903.46	4.71	11.66	891.80
2005	959.08					959.08	1.61	1.61	957.47
2004	79.86					79.86			79.86
2003	119.76					119.76			119.76
2002									
2001									
TOTAL	691,985.99	28,193.81	33,911.58	3,013.25	8,732.77	717,164.80	44,009.06	102,525.39	614,639.41
CURRENT INTEREST & COLLECTORS FEES							26.75	119.86	
PRIOR INTEREST & COLLECTORS FEES							447.90	1,134.60	
TOTAL INTEREST & COLLECTORS FEES							474.65	1,254.46	
TOTAL PRIOR YEARS TAXES							3,002.60	8,707.40	
TOTAL TAXES & INTEREST & COLLECTORS FEES							44,483.71	103,779.85	
DISCOVERIES TAXES & INTEREST									
NET							44,483.71	103,779.85	

DATE 9/30/16  
TIME 17:36:35  
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TAX COLLECTIONS REPORT ALL RGCDs BY UNIT/YEAR  
DEPOSIT DATE RANGE 9/01/2016 THRU 9/30/2016  
YEAR RANGE 2000 THRU 2016

PROG# CL2223A

REVENUE UNIT: 12 FIRE DISTRICT

YEAR	BEGINNING LEVY	ADDITIONS TO LEVY MTD	ADDITIONS YTD	DISCOUNTS AND RELEASES TO LEVY MTD	DISCOUNTS AND RELEASES YTD	ADJUSTED LEVY	COLLECTED MTD	COLLECTED YTD	ENDING BALANCE
-----									
CURRENT YEAR PERCENTAGE 13.92									
-----									
DM/ INTEREST									
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		NORTH CAROLINA DIVISION OF VETERANS AFFAIRS																											
		ACTIVITIES REPORTING FORM																											
County/District:		Vance #6														Year	/Month	2016	October										
		Correspondence Out			Request for Service (Telephone and In-Person)								Written Action Taken (claims & development)																
Date	Name	Faxes/E-mail	Written	Other	Telephone Calls & In Person	OEF/OIF 2003-Present	Gulf War 1990-1991	Vietnam 1964 -1975	Korea 1950-1955	WWII 1941-1946	Other/Peace Time	Widow/Other	4138-development and follow-up	Compensation	DIC	Appeals - NOD; Form 9	Veteran's Pension	Widow's Pension	EVR - 21-8416	Education and Scholarships	Department of Defense	Medical	North Carolina Benefits	Presentations and briefings	Miscellaneous				
27-Sep	"			2	8			3		1	3	4		3								5			3				
28-Sep	"	1	1	2	6		2	2		1		3		1											5				
29-Sep	"				2			1			1	1		1											1				
30-Sep	"	1	2	1	2		1	1						2											1				
3-Oct	"		3	4	7	1			1		3			4								1			3				
4-Oct	"		1	2	5	2		2			1	2										2	1		4				
5-Oct	"	1	2	3	4			1			1			3											1				
6-Oct	"				8	2		2	2		2	2		2											6				
7-Oct	"		1	1	2			2	2													1			2				
10-Oct	"	2	3	3	8	3		3			1	2		2											7				
11-Oct	"				7			7				5		2											5				
12-Oct	"		1	1	7		1	5	1		1	3		3											5				
13-Oct	"		2	3	2		1	2						1								1			2				
14-Oct	"				6	2	4				2			3								1			2				
17-Oct	"				8		1	3				4		1											7				
18-Oct	"	3		1	17		3	7			4	7		2							7				9				
19-Oct	"	1			17							7		1								6			10				
20-Oct	"				6		3	2				1										2			4				
21-Oct	"				8			1	2		1	3		1											7				
24-Oct	"		1	4	7	1	1	2	1	3	1	5		5											6				
25-Oct	"	1	1	1	4		2	4				1		2											3				
26-Oct	"	1	4	4	13		2	6		2		6		3								2			8				
27-Oct	"			1	7		1	2			1	2										3			3				
28-Oct	"		1	1	5			4	1			4	2	3											1				
31-Oct	"		1	1	1									1															
	"																												
	Training Conference 17-21 Oct 16																												
	TOTAL	11	24	35	167	11	22	62	10	7	22	62	2	46	0	0	0	0	0	0	0	7	24	1	0	105			