

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, April 4, 2011 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Eddie L. Wright, Commissioners Terry E. Garrison, Deborah F. Brown, R. Dan Brummitt, Thomas S. Hester, Jr., J. Timothy Pegram, and Gordon Wilder.

Absent: None.

Also present were County Manager Jerry L. Ayscue, Finance Director Steven C. Stanton, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

County Manager Jerry L. Ayscue gave the invocation.

Chairman Eddie L. Wright recognized the participants of Leadership Vance 2011 who were present. Participants introduced themselves and stated their occupation and place of work. Chairman Wright thanked the group for being present at the meeting and for taking an interest in Vance County.

Sandra Grissom, Veterans Service Officer, was first on the agenda to present the Veterans Service departmental report for the month of March. Ms. Grissom reviewed the report in detail and answered questions from the Board. Commissioner Deborah F. Brown asked how veterans are served when Ms. Grissom is out of the office and was told that veterans are directed by her assistant to contact the regional and/or district veterans service office. Her assistant is not certified to assist veterans with benefits. Commissioner Brown suggested that the assistant become certified in order to assist veterans during Ms. Grissom's absence. Also, advertise when new legislation is passed relating to veteran benefits so that veterans and their families will know what they are entitled to.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Deborah F. Brown, vote unanimous, to receive the March 2011 Veterans Service monthly report.

Kay Fields, Director of Social Services, was next on the agenda to present the DSS departmental monthly report. Specifically, Ms. Fields reviewed the newest report related to Job Boost. Ms. Fields explained that DSS statewide is taking advantage of approximately \$4 million Federal TANF and \$1.5 million private foundation funds that are available for a new subsidized employment program called Job Boost. The program will create up to 1,000 jobs for TANF eligible individuals in North Carolina. Vance County was approved for an allocation of \$100,320 and can

receive another \$100,320 if the first allocation is exhausted. As of March 31, 2011, \$15,610.37 had been spent. Ms. Fields stated that the Job Boost program targets counties with the highest unemployment rates and the highest number of individuals at or below 200% of the Federal poverty level.

After a question and answer session, motion was made by Commissioner Dan Brummitt to receive the DSS monthly report. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

At this time, County Manager Jerry L. Ayscue introduced Mr. Bryan Odom. Mr. Odom represents W.K. Dickson engineering firm which performed the feasibility study for the US #1 South sewer project. The study was conducted using grant funds obtained from the NC Rural Center. Mr. Odom stated that in 2009, several businesses along Raleigh Road in the Bearpond area petitioned the County for sewer service. The businesses are near the Industrial Park area, which currently receives sewer services by the City of Henderson. Additionally, the County believes that the US Hwy #1 corridor from the Franklin County line in the south to the Industrial Park can be a source of future growth and economic development. This area includes the Town of Kittrell, which is currently served by a community water system but does not have any centralized sewer collection or treatment.

Mr. Odom reported that three options were developed for treatment, transmission, and disposal as follows:

Summary of Present Worth Value Analysis for Wastewater Treatment Alternatives 1, 2 and 3			
Item	Alt. 1: Gravity Outfall to Tabbs Creek Treatment Plant	Alt. 2: Force Main to Tabbs Creek Treatment Plant	Alt. 3: Pump to Henderson Treatment Plant
Probable Capital Construction Costs	\$ 8,611,257	\$ 6,609,392	\$ 7,586,694
Annual O & M Costs	125,000	136,000	35,000
Annual Henderson Sewer Charges for 100,000 gpd			180,655
Net Present Value	\$ 7,360,883	\$ 7,682,400	\$ 8,555,638

Mr. Odom noted that the Probable Capital Construction Cost for Alternate 3 (\$1,887,100) was listed incorrectly in the study. The correct cost should be \$7,586,694. Based on these figures, the most financially viable option would be to serve only businesses in the area.

Commissioner Dan Brummitt suggested that the businesses in the study area be surveyed to see if they are interested in creating jobs in order to apply for grant funding.

Motion was made by Commissioner Dan Brummitt to accept the feasibility study report from W.K. Dickson with the correction noted. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

The County's Community Development Specialist was charged with surveying the businesses to see what their interest is in the project and to see if they would be willing to create jobs in order to apply for grant funding.

Public comments were heard next. Margaret Peck distributed information on helping homeless cats and information on resources for spaying/neutering. She also stated that she took her recyclable electronics to Granville County and stated that the business collecting the recyclables had received a 50% grant from the federal government.

The consent agenda was addressed next. It was noted that the Tax Office report would be a month behind beginning next month. Commissioner Deborah F. Brown stated that she would like the Tax Office to include the foreclosure report with the monthly report as was done in the past.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the consent agenda items as follows: March 2011 Ambulance Charge-Offs in the amount of \$5,694.93, March 2011 Monthly Reports received and filed, and the minutes of the March 14, 2011 regular meeting.

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- See on file monthly report, 911 Emergency Operations
- See on file monthly report, Administrative Ambulance Charge-offs
- See on file monthly report, Fire and EMS
- See on file monthly report, Human Resources Department
- See on file monthly report, Information Technology
- See on file monthly report, Planning and Development
- See on file monthly report, Public Health Department

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Committee Reports and Recommendations

Human Resources Committee - Position Vacancies. Argretta Johen, HR Director, requested authorization to fill the following position vacancies as endorsed by the HR Committee:

Fire and EMS
Fire/EMS Trainee
Paramedic/Firefighter

Animal Control
Animal Control Officer

Jail
Detention Officer
Shift Supervisor

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the position requests as presented.

Properties Committee. Mr. Ayscue stated that this committee met on Wednesday, March 30 to discuss several pieces of County property, including the Armory, the former School Central Office, Vance Manor, and the Animal Shelter.

Armory. The committee determined that a detailed property survey is necessary due to the manner in which the property was given to the City and County in the 1930's and subsequent events which may have impacted the physical boundaries. Staff was directed to obtain an updated market analysis from the real estate firm that has been marketing the property for the past two or three years. An updated estimate on the costs of demolition, factoring in recyclable items as potential revenue items was also requested by the committee.

County Attorney Jonathan S. Care stated that he has obtained a 2007 survey which may be sufficient; however, he would like approval to obtain an additional survey if necessary.

Motion was made by Commissioner Terry E. Garrison to authorize the County Attorney to obtain a new survey of the Armory property if necessary. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

The Board discussed the disposition of the Armory and Commissioner Terry E. Garrison suggested that staff explore options, such as grant funding, to fund renovation of the building as well as demolition costs. Commissioner Thomas S. Hester, Jr. suggested that the City of Henderson be included in any decision made regarding the Armory.

Former School Central Office. There was extensive discussion concerning the options for this building. Options included the need for additional office space by County departments, potential interest by a nearby church, the need for added parking spaces, demolition, etc. Staff was asked to secure a map of the property and to identify and outline options for further consideration by the Properties Committee.

Vance Manor. After discussion on this facility, the committee determined that, consistent with previous discussions by the Board, the property should be surveyed, excluding the property that is leased with the Henderson Collegiate Charter School, market the property, and sell at public auction.

Commissioner Dan Brummitt suggested that other properties that are owned by the City and County through tax foreclosure be included in the auction process. County Attorney Care stated that

this would depend on the type of prospects interested in the Vance Manor versus residential houses. If the property is jointly owned by the City and County, the County would need to get the City's buy in before it could be auctioned.

Motion was made by Commissioner Thomas S. Hester, Jr. to authorize staff to proceed with surveying and auctioning the Vance Manor property, exclusive of the property under a current lease agreement with Henderson Collegiate Charter School. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

The County Manager was directed to have discussion with the City of Henderson regarding auctioning jointly owned foreclosed properties. The Properties Committee will then review the properties and make a recommendation to the full Board.

Commissioner Deborah F. Brown suggested that guidelines be in place to address foreclosed properties owned by the City and County.

Animal Shelter. It was pointed out that previous expectations of strict deadlines in 2012 have been relaxed and it is likely that with some reasonable adaptations, the current shelter can be used for another 4 to 5 years. However, it was recommended by the County Manager to the committee that the County not wait for several years to plan for another shelter, but that the County proceed to identify property and work with the community to determine financial resources for providing a new shelter.

Motion was made by Commissioner Gordon Wilder to authorize the County Manager to work on obtaining a possible animal shelter location. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Technology Committee. Mr. Ayscue reported that the Technology Committee met on Friday, April 1 at 9:00 a.m. One of the items discussed was a recommendation for the County's website content management system (WCMS), which is the development and maintenance of a website. Mr. Ike Bunn, Enterprise Network Services, was present and stated that requests for proposals were solicited, and three proposals were received from Atlantic BT, CivicPlus, and Liaison Design Group as follows:

	Cost Type	Atlantic BT	CivicPlus	Liaison Design Group
Professional Services	One Time	\$ 34,500.00	\$ 42,454.00	\$ 26,500.00
Hosting	Three Year	\$ 1,796.40	\$ 14,156.10	\$ 2,484.00
Total Investment		\$ 36,296.40	\$ 56,610.10	\$ 28,984.00

Mr. Bunn stated that the quality of presentations for a WCMS response carry a higher expectation level than a response to a telephone system or cabling RFP because the response can be considered an advertisement for a finished product. The presentation quality examines the adherence to RFP instructions, the order of responses, attention to detail, and consistency of type fonts and sizes, cut-and-paste issues, etc. In order of presentation quality, the responses were ranked as follows: 1. Atlantic BT; 2. CivicPlus; and 3. Liaison Design Group.

Regarding adherence to Vance County requirements, Liaison Design Group failed to use the response template provided, and as a result, omitted several critical responses. Atlantic BT and CivicPlus addressed all requirements.

Mr. Bunn noted the concerns as follows:

Liaison Design Group

- Proposed using a total of five companies as part of the total solution.
- Proposed only three hours of training.
- Proposed the least number of project hours.

Atlantic BT

- Did not offer an Active Directory friendly CMS, although did offer a Microsoft friendly CMS.
- Suggested a four month time to completion.

CivicPlus

- Most expensive proposal.
- Highest ad hoc hourly rates.
- Not local.

Mr. Bunn stated that based on the current information, Vance County would be justified in awarding the project to Atlantic BT for having the most responsive, lowest priced proposal for the following reasons:

- Provided a professional and well organized response.
- Proposed the greatest number of committed hours to the project.
- Offered the County a choice of multiple CMS platforms.
- Proposed a robust hosting facility, detailing all aspects of the facility.
- Offered a detailed description of the disaster recovery plan.
- Offered the lowest hourly rates regardless of travel for ad hoc.

The Board discussed the proposals and motion was made by Commissioner Dan Brummitt to award the content management system project to Atlantic BT in the amount of \$36,296.40. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Pending Business

County Water Project. Mr. Ayscue noted that the formal water agreement between the County and City was approved by both entities on March 14, 2011. USDA Rural Development must approve the agreement and is currently reviewing it. The agreement is for Phase 1A only and is for

up to 150,000 gallons of water per day. Phase 1A. The County's engineer has redesigned the initial part of 1A according to sign-ups. Sign-ups have continued to come in, and it is likely that the redesign will be updated to reflect ongoing activity in that regard. A site for an overhead water tank has been located and the site will be secured (per previous Board action). Permit applications are being processed for submission by the engineers on behalf of the Water District. As part of that permitting process, highway right of way encroachment agreements with the NC Department of Transportation have been prepared for execution. Phase 1B. The Kittrell Water Association and USDA continue to work together to seek funding for Phase 1B, consistent with action taken by the Commissioners in December 2009. Phases 2A & 2B. Funding from USDA Rural Development has been established for both of these phases. Phase 2A will be funded with \$2.2 million in loans and \$1.62 million in grants. Phase 2B has \$3.94 million in loans and \$1.99 million in grants. Highway right of way encroachment agreements with the NC Department of Transportation have been prepared for execution. Sign-ups continue to be received for the two phases. The Planning and Environmental Committee will meet in the near future, and will provide a report regarding a renewed sign-up campaign. Due to the nature of the funding of Phases 2A & 2B, it will be important that work on these phases begin as soon as possible after Phase 1A work is underway.

EDC Executive Director Search. The executive search firm, Developmental Associates, continues to work on the County's behalf to locate the right person to become the next Economic Development Director. Recruitment notices are currently running in numerous locations and applications are being reviewed by the search firm as they are received. Developmental Associates will utilize an assessment center approach to screen the more heavily qualified applicants. The assessment center work will be conducted on May 4th and 5th, with the expectation that a single candidate will be identified by late May.

Commissioner Deborah F. Brown stated that she would like Subdivision Roads and Land Use Planning to be added to the Pending Business report.

County Manager's Report

Resolution - Crime and Violence. Mr. Ayscue stated that at the request of Chairman Wright, the following resolution calls for the community to work together to eliminate violence and other crime. The Henderson City Council and the NAACP are also being asked to adopt similar resolutions as a means of showing solidarity against crime. He recommended that the Board adopt

the resolution in support of a call to the community to work against violence and other crime in Vance County.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to adopt the following resolution in support of a call to the community to work against violence and other crime in Vance County.

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RESOLUTION
by the
Vance County Board of Commissioners
A Call for Efforts to Eliminate Violence and Other Crime in the Community

WHEREAS, Henderson and Vance County have a crime rate that is too high, as evidenced by 2009 statistics which show Vance County in comparison with 91 other North Carolina Counties as having the highest *property crime* rate in the State, third highest *overall rate* of crime, and ninth highest *violent crime* rate; and

WHEREAS, the Vance County Sheriff's Office and the Henderson Police Department have worked diligently to fight crime and to prevent it from happening; and

WHEREAS, there are numerous good people and organizations also working hard to report suspicious activity, to promote collaborative relationships between citizens and law enforcement agencies, and to implement other similar proactive measures to create safe communities; and

WHEREAS, a safe community in which residents do not have to constantly fear crime or the threat of violence is one in which men, women, and children can thrive, enjoy life to its fullest, and contribute to the overall well-being of their family, friends, and community.

NOW, THEREFORE BE IT RESOLVED, that the Vance County Board of Commissioners does hereby express its strong concern about the continuing levels of crime and violence within the City and County and therefore:

1. Expresses appreciation for the good work and efforts being made by the Sheriff's Office and Police Department to fight crime and urges the two law enforcement agencies to work closely together, focusing on how to effectively reduce crime and violence; and
2. Expresses appreciation to the many good people and organizations currently working to fight crime and violence, and urges all citizens to work with the Sheriff's Office and the Police Department to fight crime and violence; and
3. Urges all parents and guardians to be cognizant of the whereabouts and actions of their children, and to take appropriate action to keep their underage children and legal age children living at home from becoming involved in violence and other criminal activities; and
4. Urges all churches, civic clubs, associations and organizations to adopt resolutions of commitment to reducing violence and other crime throughout our community.

Adopted, this, the fourth day of April, 2011.

Eddie L. Wright (signed)
Eddie L. Wright, Chairman
Vance County Board of Commissioners

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Commissioner Dan Brummitt stated that for several months, the Public Safety Committee has worked to try to improve case management in our court system. To date, it appears that nothing has been done on this. Also, the General Assembly has recently calculated State costs regarding new legislation that would make the third misdemeanor by the same person a felony. Local costs have not been computed. He suggested that a letter or resolution be sent to our Legislation regarding local costs once they are calculated.

Chairman Wright directed the County Manager to schedule a meeting of the Public Safety Committee.

Motion was made by Commissioner Dan Brummitt to direct the County Manager to develop a resolution be sent to our legislative representatives regarding local costs associated with new legislation that will increase penalties on multiple repeat offenders. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Commissioner Gordon Wilder stated that an event organized by local churches will be held on April 16 at Saddlerock Farm - “Embrace Henderson Family Spectacular” which will focus on engaging youth in the gospel.

Register of Deeds - Automation. Mr. Ayscue stated that Carolyn Pecora, Vance County Register of Deeds, wishes to complete a project of electronic conversion of public records that was begun by her predecessor. She is proposing to use Automation Fund revenues in the amount of \$115,268 to undertake the project. Mr. Ayscue recommended that the Board approve Budget Amendment #31 in the amount of \$115,268 to come from the Register of Deeds’ Automation Fund for the purpose of electronic conversion of public records.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve Budget Amendment #31 in the amount of \$115,268 to come from the Register of Deeds’ Automation Fund for the purpose of electronic conversion of public records.

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**Budget Amendment #31
General Fund**

Fund 10 - General Fund

Revenues	Code	Increase	Increase
Register of Deeds Automation	10-356-435602	115,268	

Expenditures

Contracted Services	10-480-500045	115,268
Totals		\$ 115,268
		\$ 115,268

Purpose: To record use of automation funds to scan and redaction documents in the Register of Deeds.

Authorization: Vance County Board of Commissioners
April 4, 2011

Spring Litter Sweep Proclamation. Mr. Ayscue reported that consistent with past practices, local governments across North Carolina are asked to issue proclamations in support of the upcoming 2011 Spring Litter Sweep. The event is planned for April 16-30, and all citizens are encouraged to participate in roadside cleanup efforts.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following proclamation in support of the 2011 Spring Litter Sweep in Vance County.

P R O C L A M A T I O N
by the
Vance County Board of Commissioners
in
Recognition of the 2011 Spring Litter Sweep

WHEREAS, Vance County, in conjunction with the North Carolina Department of Transportation, supports the participation in the spring roadside cleanup effort to ensure clean and beautiful roads throughout the county; and

WHEREAS, the Spring 2011 Litter Sweep roadside cleanup will take place April 16-30, 2011. The County encourages communities, civic and professional groups, businesses, churches, schools, families, and individual citizens to participate in the cleanup effort by sponsoring and organizing roadside cleanup teams; and

WHEREAS, Adopt-A-Highway volunteers, community service workers, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct local cleanups during Litter Sweep and may receive Certificates of Appreciation for their participation; and

WHEREAS, the great natural beauty of our State and County in addition to a clean environment are a source of great pride for all Vance County residents, attracting tourists and aiding in the recruiting of new industries; and

WHEREAS, the cleanup effort will increase the awareness of the need for cleaner roadsides, emphasize the importance of anti-litter campaigns, and encourage the recycling of solid wastes; and

WHEREAS, the Litter Sweep cleanup will be a part of educating the children of the County regarding the importance of a clean environment to the quality of life in Vance County.

NOW, THEREFORE BE IT PROCLAIMED, that the Vance County Board of Commissioners does hereby recognize April 16-30, 2011 as “Spring Litter Sweep” in Vance County and encourages citizens to take an active role in making this community a cleaner place.

THIS, the fourth day of April, 2011.

Eddie L. Wright (signed)
Eddie L. Wright, Chairman

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Tourism Fireworks Permit. Mr. Ayscue stated that the Vance County Tourism Department will be conducting its annual Independence Day celebration that will conclude with evening fireworks at Satterwhite Point at Kerr Lake on Saturday, July 2, 2011. The company that will handle the fireworks is licensed and insured. NC General Statutes require that the local Board of County Commissioners issue a pyrotechnic permit for such events.

Motion was made by Commissioner Dan Brummitt to approve a permit for the Vance County Tourism Department to conduct a fireworks display on Saturday, July 2, 2011 at Satterwhite Point Park on Kerr Lake. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Resolution In Opposition to Lifting Ban on Uranium Mining in Virginia. Mr. Ayscue reported that there is increasing concern regarding consideration being given to lifting a current ban on uranium mining in the Commonwealth of Virginia. The reason for the concern is the potential for environmental repercussions in the Roanoke River Basin, which obviously feeds Kerr Lake and Gaston Lake. As the Kerr Lake Reservoir is the water source for the Regional Water System, including the forthcoming Vance County Water District, contamination would be catastrophic. The City of Henderson, Kerr-Tar Regional COG, and others have gone on record in opposition to lifting the uranium mining ban.

Motion was made by Commissioner Terry E. Garrison, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve the following resolution in opposition to lifting the current ban on uranium mining in Virginia.

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RESOLUTION
by the
Vance County Board of Commissioners
In Opposition to Lifting the Ban on Uranium Mining in Virginia
and the Resulting Environmental Threat to Vance County Citizens

WHEREAS, there is a proposed uranium mining and milling operation in Pittsylvania County, Virginia, which, if approved, would require lifting of the current ban against such operations in the Commonwealth of Virginia; and

WHEREAS, the Roanoke River Basin, the source of potable drinking water for over one million people in Virginia and North Carolina, could be environmentally threatened in the event of unanticipated uranium mining and milling failures, thus potentially placing these citizens in jeopardy of losing their primary water supply; and

WHEREAS, a recent study by the City of Virginia Beach concluded that in the event of such operational failures, water quality in the Kerr Lake Reservoir and Lake Gaston could be adversely affected, resulting in elevated levels of radiation in the water as much as ten to twenty times above acceptable levels as set forth by the Safe Drinking Water Act; and

WHEREAS, the Kerr Lake Reservoir is the sole water source for the City of Henderson, Kittrell Water Association, and the new Vance County Water District; and

WHEREAS, the environmental risks of lifting the ban on uranium mining seem to significantly outweigh the potential economic benefits of such operations.

NOW, THEREFORE BE IT RESOLVED THAT the Vance County Board of Commissioners does go on record in firm opposition to lifting the current ban on uranium mining in the Commonwealth of Virginia.

This, the fourth day of April, 2011.

Eddie L. Wright (signed)
Eddie L. Wright, Chairman

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Animal Shelter Hours. The County Animal Shelter is currently open for public visitation as follows:

Monday	12:30 p.m. - 4:30 p.m.
Thursday	10:00 a.m. - 2:00 p.m.
Saturday	8:00 a.m. - 12:00 noon

The Animal Control Department wishes to expand the hours it is open to the public to include Tuesdays and Wednesdays from 10:00 a.m. - 2:00 p.m. If approved, the new schedule would begin as of Monday, April 11, 2011 and would be as follows:

Monday	12:30 p.m. - 4:30 p.m.
Tuesday	10:00 a.m. - 2:00 p.m.
Wednesday	10:00 a.m. - 2:00 p.m.
Thursday	10:00 a.m. - 2:00 p.m.
Friday	(not open to public)
Saturday	8:00 a.m. - 12:00 noon

Motion was made by Commissioner Dan Brummitt to approve the revised schedule that the Vance County Animal Shelter is open for public visitation. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Economic Development Matters. Mr. Ayscue explained that the Chairman of the Board of Commissioners needs to be authorized to execute necessary documents regarding a current economic development project and recommended that the Board authorize the Chairman to execute said economic development documents as requested.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to authorize the Chairman to execute economic development documents as requested regarding a current economic development project.

Content Management System. This matter was handled under Committee Reports and Recommendations.

Land-Use Planning. Jordan McMillen, Planning Director, presented an update on Land Use Planning and Zoning. He stated that staff has researched and developed a chronology of what has already taken place. Staff has reviewed the existing ordinance thoroughly, and work continues on updating and modernizing that ordinance. In addition, staff is determining which ordinances, that are currently on the books, can be integrated into the zoning ordinance. Zoning maps are currently undergoing updates. The zoning budget is nearly complete and will be submitted as a supplemental budget item. Mr. McMillen stated that he will be meeting with the Planning and Environmental Committee to review all of this information and will bring a full report to the Board by August.

At this time, motion was made by Commissioner Dan Brummitt to enter into closed session for the purpose of discussing a property matter. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Upon return to regular session, motion was made by Commissioner Dan Brummitt to approve the execution of an 12-month option, with the right to renew for an additional year, for \$1,000 earnest money, with \$7,500 due at the time of sale for a water tank site. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Commissioner Deborah F. Brown suggested that when closed sessions are scheduled, the Board meet earlier for the closed session and then begin the regular session immediately after the closed session. County Attorney Care stated that this could be done, but the Board would need to advertise for a special called meeting to be held before the regular session.

Also, Commissioner Brown suggested re-arranging the agenda to address the County Manager's Report earlier during the meeting, especially when County staff is involved in a particular matter.

As there was no further business, at 8:50 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Deborah F. Brown, vote unanimous, that the meeting be adjourned.

Approved and signed May 2, 2011.

Chairman