



VANCE COUNTY ZONING AND BUILDING PERMIT APPLICATION



156 Church Street, Suite 3 • Henderson, NC 27536 • Telephone: 252-738-2080 • Fax: 252-738-2089

GENERAL INFORMATION

Applicant/Owner _____ Date _____
Applicant/Owner Address _____
Telephone # _____
Project Address _____
Subdivision _____ Lot # _____
Septic Permit # _____ Municipal Sewer (From) _____ Project Cost _____
Water ☐ Private Well ☐ County Water ☐ Municipal Water

APPLICATION PURPOSE

☐ Construct a Single Family Dwelling ☐ Duplex
☐ Add to ☐ Remodel ☐ Repair an Existing Dwelling
☐ Erect Residential Accessory Building
☐ Set up a Modular Dwelling ☐ Set up a Commercial Modular
☐ Set up a Manufactured Home
☐ Construct a Commercial Building
☐ Add to ☐ Remodel ☐ Repair an Existing Commercial Building
☐ Move a ☐ Residential or ☐ Commercial Building
☐ Demolish a ☐ Residential or ☐ Commercial Building

MODULAR

☐ Off Frame, ☐ On Frame, _____ Heated Sq. Ft., No. of Stories _____
Area of any additions _____ Garage/Carport/Storage, _____ Porch/Deck
Set Up By - ☐ Modular Bond (Provide Original) OR ☐ General Contractor

RESIDENTIAL

No. of Stories _____
Heated Area Square Ft. 1st Floor _____ 2nd Floor _____ Basement _____
Unheated Area - _____ Attach Garage/Carport _____ Detach Garage/Carport
_____ Porch/Deck _____ Storage/Utility
Number of - Bedrooms _____ Bathrooms _____

MANUFACTURED HOME

☐ New ☐ Used ☐ Single Wide ☐ Double Wide ☐ Triple Wide
_____ Year _____ Length _____ Width
Located in _____ MHP/Subdivision or ☐ On Private Lot
Set Up Contractor _____
Address _____
Phone # _____ License # _____
Set Up Contractor Signature _____

COMMERCIAL

Detailed Project Description _____
Intended Use/Occupancy _____ Last Use/Occupancy _____
Business Name _____ Total Area (Sq. Ft.) _____
Number of Stories _____ Area Per Story _____
Sprinkler System _____ Yes _____ No Fire Pump _____ Yes _____ No Fire Alarm System _____ Yes _____ No

CONTRACTOR

GENERAL CONTRACTOR

Address _____
Telephone # _____ License # _____
Signature _____

ELECTRICAL CONTRACTOR

Address _____
Telephone # _____ License # _____
Signature _____

PLUMBING CONTRACTOR

Address _____
Telephone # _____ License # _____
Signature _____

MECHANICAL CONTRACTOR

Address _____
Telephone # _____ License # _____
Signature _____

OTHER CONTRACTOR

Address _____
Telephone # _____ License # _____
Signature _____

List any additional contractors and/or any other information you wish to provide on the back of this form.

Power Company Name _____

Premise/Locator Number _____

I hereby certify that all information in this application is correct and all work will comply with the North Carolina State Building Codes and all other applicable State and local laws, ordinances, and regulations. The Planning and Development Department shall be notified of any changes in the approved plans and specifications for the project permitted herein. NOTICE! Providing false information or using contractors other than those indicated may result in revocation of permits, the issuance of a Stop Work Order, denial of a Certificate of Occupancy or termination of utility services such as electricity, gas or water.

Gen. Cont./Owner/Agent _____ Printed Name _____ Date _____

Approved _____ Department Staff _____ Date _____ Zoning Administrator _____ Date _____

ZONING INFORMATION (OFFICE USE ONLY)

PIN # _____ Zoning District _____ Township _____
Set Backs Front _____ Rear _____ Side _____ Corner _____ Max. Bldg. Height _____ Census Tract _____
Flood Zone _____ Flood Map _____ Watershed _____
Notes _____