

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, August 5, 2013 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Thomas S. Hester, Jr., Commissioners Deborah F. Brown, Dan Brummitt, Terry E. Garrison, Archie B. Taylor, Jr., Gordon Wilder, and Eddie L. Wright.

Absent: None.

Also present were County Manager Jerry L. Ayscue, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom. Finance Director David C. Beck was absent.

Commissioner Gordon Wilder gave the invocation.

Mr. Jordan McMillen, Deputy County Manager and Director of Planning, introduced Mr. Byron Mason who has been working as an intern with the County over the past several weeks. Mr. McMillen reminded the Board that this internship was funded through the State Employees Credit Union and the NC Rural Center.

Mr. Mason thanked the Board for the opportunity to work as an intern with the County and stated that he has thoroughly enjoyed the experience. He stated that he has gained a better understanding of local county government and rural North Carolina. Chairman Hester thanked Mr. Mason for his remarks and invited him to attend future County meetings.

Chairman Thomas S. Hester, Jr. recognized Sandra R. Grissom and asked her to come forward. Mrs. Grissom officially retired as Veterans Service Officer on July 31, 2013. Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Deborah F. Brown, vote unanimous, that the Board adopt the following resolution honoring Sandra R. Grissom:

• • • • •

RESOLUTION
of
Appreciation
by the
Vance County Board of Commissioners
to
Sandra R. Grissom

WHEREAS, Sandra R. Grissom first came to work for Vance County in January of 1998 as an Office Assistant for the Veterans Service Office, working and training under then Veterans Service Officer Ed Blue; and

WHEREAS, during her tenure as Office Assistant, Mrs. Grissom mastered the technical aspects of Veterans Service operations and quickly acquired a strong affinity and appreciation for the many veterans of Vance County; and

WHEREAS, upon the retirement of Mr. Blue in October 2002, Sandra Grissom was appointed as the Vance County Veterans Service Officer, a position she held until her retirement as of July 31, 2013; and

WHEREAS, Mrs. Sandra Grissom worked faithfully and honorably to serve the many military veterans of Vance County by assisting them with the services and programs offered through various levels of federal and state government, and in doing so, has strongly advocated for those courageous men and women who served our country, often with great personal sacrifice.

NOW, THEREFORE BE IT RESOLVED THAT the Board of Commissioners of Vance County does recognize and express its sincere gratitude to Sandra R. Grissom for her tireless efforts in enhancing the quality of life for all Vance County citizens, particularly the many deserving veterans, **AND FURTHERMORE**, the Board of County Commissioners extends its best wishes to Mrs. Grissom and her husband, Eddie, for many years of retirement happiness to come.

This, the fifth day of August, 2013.

Thomas S. Hester, Jr. (signed)

.....

Mrs. Grissom thanked the Board for its support and for the opportunity to serve our veterans during the past 15 years.

County Manager Jerry L. Ayscue then recognized and introduced Mr. Linwood Martin as the new Veterans Service Officer. Mr. Martin thanked the Board for this opportunity and stated that he looks forward to working with our veterans.

Mr. Ayscue recognized Ms. Sara Mansur as the new county reporter with The Daily Dispatch.

Committee Reports and Recommendations

Human Resources Committee - Position Vacancies. Human Resources Director Argretta Johen requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Animal Control
Animal Control Officer
Office Assistant III

Jail
Detention Officer

Sheriff's Office
Deputy Sheriff
Deputy Lieutenant

Social Services

Income Maintenance Caseworker II

Veterans Service

Part-time Office Assistant

911

Telecommunicator I

Motion was made by Commissioner Eddie L. Wright, seconded by Commissioner Gordon Wilder, vote unanimous, to approve the position requests as presented.

General Government Committee - Evans & Associates Contract. County Manager Jerry L. Ayscue reported that this committee met on Tuesday, July 30 for the purpose of reviewing the proposed contract with Evans & Associates, Inc. who performs audit work for the Tax Office. The Board of Commissioners approved a 60-day contract in July with the understanding that concerns and questions expressed by the Board will be satisfactorily addressed prior to extending the contract for the remainder of the year. Adjustments were made to the fee schedule and the General Government Committee now endorses the contract.

Motion was made by Commissioner Deborah F. Brown to approve the proposed contract with the revised fee schedule through June 30, 2014. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

County Manager's Report

Recognition of Vance County 4-H Representative for NCACC. Mr. Ayscue stated that according to Mr. Morris White, Cooperative Extension Director, Miss Samaria Carter will be attending the NCACC Annual Conference later this month in Greensboro as the 4-H representative of Vance County. A special assignment she must complete is to interview a County Commissioner. She was in attendance at the Commissioners meeting to help prepare her for that assignment as well as to adequately represent Vance County at the NCACC Conference. The Board acknowledged Miss Carter and allowed her to introduce herself. She stated that she looks forward to representing Vance County at the NCACC Annual Conference and she thanked the Board for this opportunity.

Change Order – Farmers Market. Mr. Ayscue reported that grading and site preparation are currently underway for the Farmers Market project. Bad soils were encountered and the entire site was replaced with suitable soils in order to allow the project to proceed on schedule, requiring a change order to the construction contract in the amount of \$6,773.40. There is a project contingency of \$29,754 from which funding for the change order will be funded.

Motion was made by Commissioner Gordon Wilder to approve the change order (#1) for the Farmers Market construction project in the amount of \$6,773.40 with funds to come from the project contingency. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Memorandum of Understanding. Mr. Ayscue explained that periodically, USDA requires the execution of a Memorandum of Understanding (MOU) for the administration of the Vance County Soil and Water Conservation District's programs and services. It is a multi-party MOU involving USDA, the North Carolina Department of Agriculture, the Vance County Soil and Water Conservation District, and Vance County. The Board of Supervisors of the Vance County WCD has extended its approval and is requesting the same action from the Board of County Commissioners. The MOU was distributed to the Board for review.

Motion was made by Commissioner Dan Brummitt to approve the proposed Memorandum of Understanding as presented. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Schools – Capital Outlay. Mr. Ayscue advised that prior to the adoption of the FY 2013-14 Budget Ordinance, the Vance County Schools were unable to provide a revised itemized list of capital outlay based on the amount of funds allocated for that purpose. The Board of County Commissioners requires an itemized list prior to release of capital outlay funds. The list has now been received and must be approved prior to submission of those funds.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Terry E. Garrison, vote unanimous, to approve the itemized list of capital outlay for the Vance County Schools for FY 2013-14 as presented.

Pending Business

County Water Project. Mr. Ayscue stated that this matter will be addressed by the water project engineer as part of the Water Board agenda.

VFD Contracts and Audits. Mr. Ayscue reported that all contracts and audit reports have been received, including the Vance County Rescue Squad's. The Rescue Squad received a qualified audit which means that the auditor was unable to render a complete opinion. It does not mean that there was any misuse of funds. Since this is the first audit ever completed by the Rescue Squad, the audit was able to identify any trouble areas. These areas will be corrected by a corrective action plan that has been developed by the Rescue Squad.

Mr. Ayscue stated that he is confident that the Rescue Squad's next audit will be an unqualified audit, but he requested authorization to send a letter to the Rescue Squad letting them know that the County will continue to work with them; however, future funding may be contingent upon receiving an unqualified audit report.

The Board asked that the County Finance Director review and sign off on all future audit reports received.

After discussion, motion was made by Commissioner Gordon Wilder to authorize the County Manager to send a letter to the Vance County Rescue Squad stating that the County will continue to work with the Rescue Squad; however, future funding may be contingent upon receiving an unqualified audit report. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Consent Agenda

Commissioner Deborah F. Brown again questioned the ambulance charge-offs and asked what was being done to collect these funds before they are charged off. She stated that she continues to see names on the list that she recognizes that should be paying their bill. County Manager Jerry L. Ayscue stated that bills are continuously being sent out. Mailing addresses are confirmed with the Tax Office, we coordinate with Social Services, debt set-off and wage garnishments are implemented, etc. Commissioner Brown also questioned the Planning & Development report (under shingles and electrical) that shows Vance County as the property owner. Mr. Ayscue stated that he would look into this matter and report his findings to the Board.

Commissioner Dan Brummitt questioned the Tax Office monthly report which indicates collection rates in 2003, 2004, 2005, and 2006 in the 80 and low 90 percent range. He asked why these percentages are so low. Tax Administrator Porcha Brooks was present and stated that when the Tax Office converted to its new software system in 2010, the only amount brought forward was the unpaid balance, not the entire amount owed. It did not bring forward prior collections. Anything that is 2010 and beyond is an authentic collection rate. Those that are 2009 and prior actually took the remaining balance only and not the entire amount owed. The percentage rate on the report is based on what has been paid on the balance since the software conversion. Ms. Brooks stated that she would contact the software company to see if this matter can be remedied.

Fund 10			
Revenue	Code	Increase	Increase
Fund Balance Appropriated	10-399-439900	68,000	
Expenditure			
Capital Outlay	10-530-500074		68,000
Totals		\$ 68,000	\$ 68,000

Authorization: Vance County Board of Commissioners
August 5, 2013

Purpose: Transfer leftover funds from prior projects to the NVHS Science Lab renovations.
Board of Commissioners approved project funding on May 8, 2013.

Authorization: Vance County Board of Commissioners
August 5, 2013

Tax Office Refund and Release Report for June 2013

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Williams John R.	2003	0	186.19	0	0	75.00	pers prop billed
Dillard Charles C.	2006	85.41	0	0	0	90.00	foreclosure
Dillard Charles C.	2007	85.41	0	0	0	95.00	foreclosure
Bullock Frank A. Jr. heirs	2008	32.79	0	0	0	0	foreclosure
Dillard Charles C.	2008	18.21	0	0	0	102.50	foreclosure
Bullock Frank A. Jr. heirs	2009	32.15	0	0	0	0	foreclosure
Dillard Charles C.	2009	17.85	0	0	0	102.50	foreclosure
E & L Associates LLC	2009	40.47	0	0	0	0	foreclosure
Hayes Jimmie Lee	2009	0	27.25	0	0	0	pers prop billed
Bullock Frank A. Jr. heirs	2010	32.15	0	0	0	0	foreclosure
Dillard Charles C.	2010	17.85	0	0	0	102.50	foreclosure
E & L Associates LLC	2010	40.47	0	0	0	0	foreclosure
Hayes Jimmie Lee	2010	0	27.25	0	0	0	pers prop billed
Harper Cheryl D.	2011	0	44.37	0	0	102.50	pers prop billed
Bullock Frank A. Jr. heirs	2011	32.15	0	0	0	0	foreclosure
Bullock James Jr.	2011	0	0	15.49	0	0	pro-rate
Dillard Charles C.	2011	17.84	0	0	0	105.00	foreclosure
E & L Associates LLC	2011	40.48	0	0	0	0	foreclosure
Edmonson Ronald Lee	2011	0	13.33	0	0	0	pers prop billed
Edmonson Ronald Lee	2011	0	4.44	0	0	0	pers prop billed
Harper Cheryl D.	2011	0	40.67	0	0	105.00	pers prop billed
Hayes Jimmie Lee	2011	0	27.25	0	0	0	pers prop billed
Mayle/Elder Lauren	2011	0	31.11	0	0	0	pers prop billed
Bryant Alice Faye	2012	0	0	2.47	0	0	pro-rate
Campos Tomas Rodriguez	2012	0	0	17.44	10.00	0	correct situs
Glover Jamon Edward	2012	0	0	9.01	0	0	pro-rate
Glover Jamon Edward	2012	0	0	4.42	0	0	pro-rate
Johnson John Henry Jr.	2012	0	0	3.35	0	0	pro-rate
Savini Melissa Ann	2012	0	0	19.87	0	0	correct value
Talley Shaneka Shanelle	2012	0	0	6.90	0	0	pro-rate
The Salvation Army	2012	0	0	31.57	10.00	0	non-profit exemp
Watkins George Rose Jr.	2012	0	0	28.64	0	0	pro-rate
Adcox King Edward	2012	0	0	62.91	0	0	pro-rate
Ayscue Jerry Arnold Jr.	2012	0	0	101.14	0	0	pro-rate
Blacknall Elizabeth Young	2012	0	0	36.90	0	0	pro-rate
Bullock Frank A. Jr. heirs	2012	32.71	0	0	0	0	foreclosure
Bullock Mary	2012	0	44.43	0	0	105.00	pers prop billed
Butts Timothy Allen	2012	0	0	10.94	0	0	pro-rate
Chung Young Ho	2012	0	0	15.74	0	0	correct value
Crews Sharon Eyvonne	2012	0	0	26.15	0	0	pro-rate
Davis Billy Thomas	2012	0	0	40.75	0	0	pro-rate
Daye Thurston Glenn	2012	0	0	26.87	0	0	pro-rate
Dickerson Jason Lee	2012	174.22	0	0	0	105.00	correct value
Dillard Charles C.	2012	18.15	0	0	0	105.00	foreclosure
Dudley Loraine	2012	0	0	0	0	105.00	remove solid was
E & L Associates LLC	2012	40.48	0	0	0	0	foreclosure
Edmonson Ronald Lee	2012	0	12.33	0	0	0	pers prop billed
Edmonson Ronald Lee	2012	0	4.11	0	0	0	pers prop billed
Fields Cora Belle	2012	0	0	2.73	0	0	pro-rate
Gallagher Roger Allen	2012	0	0	15.82	0	0	pro-rate
Gill Donna Ann	2012	0	0	18.11	0	0	pro-rate
Glover Ginger Pulley	2012	0	0	127.47	0	0	pro-rate
Granger Steven Theodore	2012	0	0	57.62	0	0	pro-rate
Green Chez Darnell	2012	0	0	153.42	0	0	pro-rate
Grice Deborah Regina	2012	0	0	5.95	0	0	pro-rate
Gupton Betsy Pegram	2012	0	0	13.27	0	0	pro-rate
Hamlett Christopher Lee	2012	0	0.90	0	0	0	pers prop billed
Harper Cheryl D	2012	0	41.37	0	0	105.00	pers prop billed
Hart Eunice Essien	2012	0	0	149.94	0	0	transfer out
Hayes Jimmie Lee	2012	0	27.72	0	0	0	pers prop billed
Hayes Jimmie Lee	2012	0	0	16.68	0	0	transfer out
Hayes Vergia Davis	2012	0	0	4.49	0	0	pro-rate
Hedgepeth Justin Alan	2012	0	0	10.57	0	0	pro-rate
Henry Norvell Elijah	2012	0	0	0.68	0	0	pro-rate
Hernandez Castillo Yuly Yohann	2012	0	0	75.42	0	0	pro-rate
Hicks Louis Stevenson Sr.	2012	0	0	27.75	0	0	pro-rate
Jefferson Celestine Evans	2012	0	0	3.86	0	0	pro-rate
Kearney Connie Elaine	2012	0	0	36.36	0	0	pro-rate
Kerr Lake Country Club	2012	0	0	9.53	0	0	pro-rate

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Koonce Brenda Jackson	2012	0	0	9.04	0	0	transfer out
Lichtenfels Betty Jo	2012	0	0	12.65	0	0	pro-rate
Mackenzie Robert Paul	2012	0	0	18.42	0	0	pro-rate
Macon Vivian Mayfield	2012	0	0	10.11	0	0	transfer out
Mayle/Elder Lauren	2012	0	31.65	0	0	0	pers prop billed
Miles Shelia Renea	2012	0	0	60.17	0	0	pro-rate
Nelson Joan B.	2012	0	44.43	0	0	105.00	double listed
Padgett Larry	2012	0	168.18	0	0	0	pers prop billed
Padgett Larry	2012	0	0.90	0	0	0	pers prop billed
Parrish Cindy Ryan	2012	0	0	31.69	0	0	pro-rate
Pearson Patricia Sue	2012	0	0	146.26	0	0	pro-rate
Philip Dale Meador MD PA	2012	0	0	85.99	0	0	pro-rate
Pinit Daniel R.	2012	0	6.56	0	0	0	pers prop billed
Pinit Daniel R.	2012	0	0.90	0	0	0	pers prop billed
Price Jason Hamilton	2012	0	0	22.78	0	0	pro-rate
Rodriguez Jose Alejandro River	2012	0	0	4.06	0	0	pro-rate
Stokes Mirian Josefina	2012	0	0	3.55	0	0	pro-rate
Stone Lisa Baum	2012	0	0	7.81	0	0	pro-rate
The Salvation Army	2012	0	0	302.65	10.00	0	non-profit exemp
Thompson Chanh Ngo-Thi	2012	0	0	3.02	0	0	pro-rate
Trujillo Oscar Machado	2012	0	0	7.58	0	0	pro-rate
Venable Angela Lovelle	2012	0	0	86.03	0	0	pro-rate
Williams Sharon Pledger	2012	0	0	110.83	0	0	pro-rate
Williams-Burchette Tameeka	2012	0	0	20.56	0	0	pro-rate
Wortham Alfred Pleasants	2012	0	0	8.99	0	0	pro-rate
Beckham Thomas	2013	542.57	0	0	0	0	puv appeal grant
Breedlove Marvin G. Jr.	2013	550.52	0	0	0	0	billed rollbacks
Bullock John Estate Trust	2013	1,179.36	0	0	0	0	puv appeal grant
Bullock John Estate Trust	2013	1,873.10	0	0	0	0	puv appeal grant
Capps H. M. Mrs. Heirs	2013	234.72	0	0	0	0	puv appeal grant
Faulkner Mavis F.	2013	393.82	0	0	0	0	puv appeal grant
Beckham Thomas	2013	542.44	0	0	0	0	puv appeal grant
Breedlove Marvin G. Jr.	2013	550.52	0	0	0	0	billed rollbacks
Bullock John Estate Trust	2013	1179	0	0	0	0	puv appeal grant
Bullock John Estate Trust	2013	1,874.07	0	0	0	0	puv appeal grant
Capps H. M. Mrs. heirs	2013	234.93	0	0	0	0	puv appeal grant
Faulkner Mavis F.	2013	393.64	0	0	0	0	puv appeal grant
Parrott James A. Jr.	2013	1,369.14	0	0	0	0	billed rollbacks
Alliance Rehabilitative Care	2013	0	0	200.12	10.00	0	charitable all o
Alston Dan Lee	2013	0	0	64.43	0	0	pro-rate
Antel Matthew Damon	2013	0	0	17.91	0	0	pro-rate
Atkinson William Marion Jr.	2013	0	0	63.05	0	0	correct value
Beckham Thomas	2013	551.84	0	0	0	0	puv appeal grant
Breedlove Marvin G. Jr.	2013	560.06	0	0	0	0	billed rollbacks
Brewer Elizabeth McGuffin	2013	0	0	70.68	0	0	pro-rate
Brewer Thomas Britt	2013	0	0	160.73	0	0	pro-rate
Bullock John Estate Trust	2013	1,199.43	0	0	0	0	puv appeal grant
Bullock John Estate Trust	2013	1,906.55	0	0	0	0	puv appeal grant
Bullock Ray Anthony	2013	0	0	38.08	10.00	0	correct situs
Capps H. M. Mrs. Heirs	2013	239.00	0	0	0	0	puv appeal grant
Carolina Power & Light Co	2013	0	0	144.18	0	0	state assessed
Combs David Amos	2013	0	0	138.16	0	0	correct value
Conway Margaret Beatrice	2013	0	0	78.09	0	0	franklin county
Cooley Emily Marie	2013	0	0	347.41	0	0	granville county
Cooley Emily Marie	2013	0	0	153.79	0	0	granville county
Cooley Marion Edward	2013	0	0	2.77	0	0	granville county
Currin George Arnold	2013	0	0	58.36	0	0	reg veh billed i
Dale Josephine	2013	0	0	6.43	10.00	0	reg veh billed i
Daughtrey Richard Anthony	2013	0	0	98.84	0	0	correct value
Debnam Rebecca Howard	2013	0	0	2.72	0	0	pro-rate
Drakeford Freddie James	2013	0	0	93.41	10.00	0	correct situs
Evans Christine H.	2013	0	0	7.34	0	0	pro-rate
Faulkner Mavis F.	2013	400.46	0	0	0	0	puv appeal grant
Faulkner Roy Hurst	2013	0	0	14.97	0	0	pro-rate
Ferebee Curtis Wayne	2013	0	0	111.06	0	0	correct value
Franklin Vance Warren Opp Inc	2013	0	0	128.36	10.00	0	government
Harris Sheldon Alphonso	2013	0	0	8.00	0	0	pro-rate
Hayes Jimmie Lee	2013	0	0	88.44	0	0	transfer out
Hilliard Tom Edward	2013	0	0	12.61	0	0	pro-rate
Hunt Robert Eugene	2013	0	0	16.93	0	0	pro-rate
Jackson Elijah Burl	2013	0	0	203.23	0	0	pro-rate

Miscellaneous

Appointments. The following appointments were presented to the Board for consideration.

Henderson-Vance Economic Development Commission - 3-year term

Re-appoint Paul Harris and Sam Watkins.

One application received from Hutson Wester.

Vance County Human Relations Commission

Appoint Sandy Cowan to fill unexpired term.

Motion was made by Commissioner Deborah F. Brown to re-appoint Paul Harris and Sam Watkins to the Henderson-Vance Economic Development Commission for three-year terms, and appoint Sandy Cowan to the Vance County Human Relations Commission to fill an unexpired term. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Appointment of Voting Delegate. The Board was advised that a voting delegate needed to be appointed for the NCACC Annual Conference later this month.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Terry E. Garrison, vote unanimous, to appoint Thomas S. Hester, Jr. as the voting delegate for the NCACC Annual Conference.

September Meeting Date. Motion was made by Commissioner Gordon Wilder to change the September 2013 meeting date from Monday, September 2, 2013 to Tuesday, September 3, 2013 due to the Labor Day holiday. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Water District Board

Chairman Thomas S. Hester, Jr. called the Water District Board to order.

Warren County Water Line Extension - Revised Agreement. County Manager Jerry L. Ayscue stated that the Board had approved an agreement with Warren County and the City of Henderson to extend a water line on Tower Road into Warren County. County Attorney Jonathan S. Care stated that following a review by Warren County, it was suggested that language be added to the agreement to clarify a few additional points. Warren County and the City of Henderson have already approved the revised agreement.

Motion was made by Commissioner Dan Brummitt to approve the revised agreement as presented. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Water District Planning Committee Report. Mr. Ayscue noted that the Water Committee was authorized by the Board of Commissioners to purchase water meters. The Committee met on Friday, July 12 and determined that it wanted to analyze a different technology for the reading of the meters than what was originally established in the RFP. After significant work by the engineers and O&M consultant, the RFPs have been re-advertised. Once bids are received, the Committee will make its determination as to the type of automated meter reading technology and proceed with the purchase.

Project Update. Mr. Rob Bernard, Hobbs Upchurch & Associates, provided an update on the construction work of Phases 1A, 2A and 2B. Phase 1A - All of the main lines have been installed. What remains is installation of the service lines, setting of the meter boxes, and general cleanup of the project areas. It is anticipated that additional roads will be added to this Phase within one month. Phase 2A and 2B - Construction bids have been advertised and are due September 4. This is for two water line contracts in Phase 2A and one water line contract and one water tank contract in Phase 2B. The second water line contract in Phase 2B will not go to bid at this time due to lack of signups. It is hoped that once construction begins, more signups will come in.

Commissioner Dan Brummitt expressed his concern with an issue that came up today regarding dry tap signups. He explained that someone came to him that originally intended to sign up for the \$800 dry tap meter. The individual was told that he could pay the \$125 when he signed up and then pay the balance before the water lines were up and running. He went back to the Planning Department last week to pay the \$675 balance and was told that he was under contract for a live tap. Commissioner Brown stated that she is personally dealing with this very same issue. Chairman Hester referred this matter to the Water Board Planning Committee for further review.

County Manager Jerry L. Ayscue reported that staff is currently working with the Local Government Commission to convert bond anticipation notes over to general obligation bonds. This will require action by the Board of Commissioners which may require a special called meeting in the coming weeks.

September Meeting Date. Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Deborah F. Brown, vote unanimous, to change the date of the September

Water District Board meeting from Monday, September 2, 2013 to Tuesday, September 3, 2013
due to the Labor Day Holiday.

At this time, Chairman Hester closed the Water District Board.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Deborah F. Brown, vote unanimous, to enter into closed session for the purpose of discussing an economic development project and a personnel matter.

Upon return to open session, and as there was no further business, at 8:40 p.m., motion was made by Commissioner Gordon Wilder, seconded by Commissioner Deborah F. Brown, vote unanimous, that the meeting be adjourned.

Approved and signed September 3, 2013

Chairman