

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, March 10, 2014 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairperson Deborah F. Brown, Commissioners Archie B. Taylor, Jr., Dan Brummitt, Terry E. Garrison, Thomas S. Hester, Jr., Gordon Wilder, and Eddie L. Wright.

Absent: None.

Also present were County Manager Jerry L. Ayscue, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom

Commissioner Terry E. Garrison gave the invocation.

Before the first appointment, Chairperson Brown recognized several Boards and Committees that work on behalf of the Board of Commissioners. Those recognized were members of the Henderson-Vance Economic Development Commission, the Franklin-Vance-Warren Opportunity Board of Directors, the Vance County Housing Authority, the Henderson-Vance Human Relations Commission, and the Vance County Jury Commission. Chairperson Brown thanked the members for all they do on behalf of the Board of Commissioners and the citizens of Vance County. Each member will receive a Vance County lapel pin.

Ms. Melissa Elliott, Gang Resource Officer, provided a report on gang awareness in Vance County. She stated that the report includes information compiled to enlighten parents and teachers concerned with the growing influence of gangs among school-aged children. The report addresses gang activity in Vance County and Vance County schools, the increasing impact that gangs have on society, signs and indicators of gang membership, and how gangs recruit members. Also included in the report is information on how to protect children from the influence of gangs.

Ms. Elliott stated that it will take a combined effort from everyone in the community to combat gang activity. The Vance County Sheriff's Office has taken a proactive stance in gang intervention and prevention by offering street outreach, and informative sessions at churches, community organizations and schools.

Chairperson Deborah F. Brown asked Ms. Elliott if she was working with the Vance Gang Awareness Partnership (VGAP). Ms. Elliott stated that she has been to several of their

meetings and was asked by VGAP to give faith-based presentations at churches, which she has done. The Board thanked Ms. Elliott for her report.

Ms. Jackie Sergent, Health Promotion Coordinator with the Granville-Vance District Health Department, was next on the agenda and presented the State of the County Health Report. The report included statistics on mortality data, teen pregnancy, chronic disease and lifestyle issues, and success in schools. Also included was the child fatality prevention team report. Ms. Sergent stated that there has been a decrease in heart disease in Vance County as well as cancer and strokes. There has also been a phenomenal decrease in teen pregnancy. Ms. Sergent attributed these improvements to an overall change in lifestyle and healthy behavior. The Board thanked Ms. Sergent for her report.

Ms. Deborah Price, Farmers Market Advisory Board Chair, appeared before the Board and requested approval of proposed Vendor Guidelines for the farmers market. The Board was provided these guidelines in advance of the meeting for review.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Eddie L. Wright, vote unanimous, to approve the Vendor Guidelines as presented.

The Board was also provided proposed Guidelines for Use of Facility for the farmers market. Ms. Price stated that the Advisory Board requests that these guidelines be referred to the County's Properties Committee for further review and consideration.

Motion was made by Commissioner Eddie L. Wright to refer the proposed Guidelines for Use of Facility for the farmers market to the County's Property Committee. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Ms. Price reminded the Board of the upcoming ribbon cutting and open house on April 3.

Mr. Paul McKenzie, Cooperative Extension, appeared before the Board and presented updates to the Farmers Market Advisory Board. The updates specify term lengths for each member.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the proposed updates to the Farmers Market Advisory Board as presented. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Commissioner Dan Brummitt noted that there are currently grants available through the Farm to Table Programs. He stated that the Four Rivers RC&D is working on establishing

contacts with this program and asked Mr. McKenzie if he could assist in establishing these contacts. Mr. McKenzie stated that he would be glad to assist with that matter.

Ms. Porcha Brooks, Tax Administrator, was next on the agenda and presented two appeals for the untimely exemption application for 2014 real property. The first appeal was from Madison S. Hedgecock who had applied for the present use-agricultural exemption. Ms. Brooks stated that Ms. Hedgecock missed the deadline to apply for this exemption, but if the application had been submitted by the January 31<sup>st</sup> deadline, it would have been approved. Since it is past the deadline, approval of the exemption application must be made by the Board of Commissioners.

Motion was made by Commissioner Dan Brummitt to approve the exemption application as presented. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

The second appeal was from Charles W. Finch and F.H. and Irma Hicks estate who had applied for the present use-forestry exemption. Ms. Brooks stated that appellant missed the deadline to apply for this exemption, but the appellant's Forestry Management Plan has been received and is in order. If the application had been submitted by the January 31<sup>st</sup> deadline, it would have been approved by the Tax Administrator. Since it is past the deadline, approval of the exemption application must be made by the Board of Commissioners.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the exemption application for present use-forestry as presented. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Commissioner Terry E. Garrison questioned the status of a tax exemption request that had been submitted to the Tax Office for property located on Horner Street. A church group has requested to use the property as a men's shelter. Ms. Brooks stated that the requirement for this exemption is that the property must have been in use as a men's shelter on January 1 of this tax year (2014). County Attorney Jonathan S. Care stated that the definition of "in use" must be more clearly defined. He asked for an additional 30 days to review this matter. Commissioner Garrison was fine with this.

Commissioner Terry E. Garrison also requested the Tax Office to notify a new property owner of any taxes that may be owed on the property. Ms. Brooks stated that a transfer notice will be sent out to new property owners.

Public comments were heard next. Mr. Darren Small, Townsville Volunteer Fire Department Chief, expressed his concerns with the County's water project. He feels that the public has been misled regarding the purchase of dry taps. He stated that it was his understanding that he could sign up for the water system for \$125 before the water line was installed. When the water line came by his house, he would have the option of signing up for a dry tap by paying an additional \$675 and no monthly fee, or a wet tap could be purchased for the \$125 plus a flat rate of \$20 per month. If he decided to tap onto the system at a later time, he would then pay the regular monthly bill for the amount of water used. As the situation exists today, he has signed up for a wet tap and a basic monthly rate of \$30 plus any water used.

Chairperson Brown stated that she had the same understanding as Mr. Small when she signed up for water. Jordan McMillen, Planning Director, stated that there are two separate agreements - a wet tap agreement for \$125 and a dry tap agreement for \$800.

Chairperson Brown stated that the Water Planning Committee has been addressing this matter, and requested that they continue to do so. There is still a lot of work that needs to be done on this matter. She also asked Mr. McMillen to let her know how many residents signed up for a dry tap in the New Hope area.

#### Water District Board

Chairperson Deborah F. Brown called the Water District Board to order.

*Project Update.* Mr. Jordan McMillen, Planning Director, stated that there are currently 897 sign-ups in Phase 1A. Two groups of road additions are being worked on and the engineer is working with the State to get those certified. Once permits are received, construction can begin. Notice was received today that the State has approved the booster pump permits. Once the paperwork has been received from the engineer, the contractor may begin the work.

Commissioner Gordon Wilder asked Mr. McMillen if he was satisfied with the work being done by the engineer on Phase 1A. Mr. McMillen responded that it has been a challenge through the transition of different engineers with Hobbs Upchurch. He believes that the quality of the engineer meets the standards, but responsiveness from the engineer on a timely manner has been a problem, particularly with receiving permits from the State. Commissioner Wilder asked how the Board can help with this matter. Mr. McMillen stated that he is following up on a regular basis, but clear expectations need to be set. If they are not met, a decision may need to be made on how to handle the problem. Commissioner Wilder asked the County Manager if

USDA could be of assistance since they recommended that we continue working with Hobbs Upchurch for Phase 1A. Mr. Ayscue stated that he has had discussions with USDA regarding this matter, and while they would like the County to finish Phase 1A with Hobbs Upchurch, they also see the need for the work to be completed. They are willing to support the County in whatever decision that needs to be made.

Motion was made by Commissioner Gordon Wilder to direct the County Manager to send a letter to Hobbs Upchurch engineering firm stating that if all State permits have not been received by the Water District Board's April meeting, the County will be forced to change engineering firms. The County Attorney is to assist with this letter. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Commissioner Dan Brummitt asked that the Water Planning Committee discuss how to issue refunds to residents that signed up for water, but lines will not be installed on their roads.

Chairperson Brown asked for a monthly report indicating the average price of water bills per month.

Mr. Ed Lawler, Field Inspector with LKC Engineering, provided an update on Phase 2 and stated that construction is well under way. The 12 inch line being installed on Hwy 39 is complete from the north side of the bridge to Morgan Road. The bore under Kerr Lake has been made and the pipe is expected to be installed next week. The foundation has been poured for the water tank and the steel should be arriving soon.

At this time, Chairperson Brown adjourned the Water District Board.

## Finance Director's Report

*Resolution Approving Financing Terms.* Finance Director David C. Beck requested approval of a resolution approving financing terms for the purchase of a 2013 Chevrolet G4500 Type III AEV Ambulance and one Zoll Cardiac Monitor for Fire and EMS.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to adopt the resolution approving financing terms as follows:

[illegible]

**EXHIBIT C**

[Non-Escrow]

Lease Number: 09407  
Equipment Schedule: 01

## **RESOLUTION OF GOVERNING BODY**

At a duly called meeting of the governing body of Vance County, North Carolina held in accordance with all applicable legal requirements, including open meeting laws, on the 10<sup>th</sup> day of March, 2014, the following resolution was introduced and adopted:

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT FOR THE PURCHASE OF ONE (1) 2013 CHEVROLET G4500 AMBULANCE AND ONE (1) ZOLL CARDIAC MONITOR AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH. THE EQUIPMENT IS TO BE FINANCED THROUGH SUNTRUST EQUIPMENT FINANCE & LEASING CORP. IN ACCORDANCE WITH THE PROPOSAL DATED JANUARY 31, 2014. THE AMOUNT FINANCED SHALL NOT EXCEED \$168,095, THE ANNUAL INTEREST RATE SHALL NOT EXCEED 1.67%, AND THE FINANCING TERM SHALL NOT EXCEED FOUR (4) YEARS FROM CLOSING.**

WHEREAS, the governing body of **Vance County, North Carolina** (“Lessee”) desires to obtain certain equipment (the “Equipment”) described in Equipment Schedule No. 01 to the Master Lease Agreement (collectively, the “Lease”), between **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** (“Lessor”) and Lessee, the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for Lessee to perform its governmental functions; and

WHEREAS, the funds made available under the Lease will be applied to the acquisition of the Equipment in accordance with such Lease; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, Lessee proposes to enter into the Lease with **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** substantially in the form presented to this meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:**

Section 1. It is hereby found and determined that the terms of the Lease in the form presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The Board of Commissioners Chairperson of Lessee and any other officer of Lessee who shall have the power to execute contracts on behalf of Lessee be, and each of them hereby, authorized to execute, acknowledge and deliver the Financing Documents with any changes, insertions and omissions therein as may be approved by the officers who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The Clerk to the Board of Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the “Code”), Lessee hereby specifically designates the Lease as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code.

Section 5. This resolution shall take effect immediately.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Lease executed on behalf of Lessee is the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: March 10, 2014

**Vance County, North Carolina,**  
Lessee

By: Deborah F. Brown (signed)  
Name: Deborah F. Brown  
Title: Board of Commissioners Chairperson

Attested By: Kelly Grissom (signed)  
Name: Kelly Grissom  
Title: Clerk to the Board

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**EXHIBIT A**

**EQUIPMENT SCHEDULE NO. 01  
TO LEASE NO. 09407**

The following Equipment comprises an Equipment Group which is the subject of the Master Lease Agreement dated as March 14, 2014 (the “Agreement”) between the undersigned Lessor and Lessee. The Agreement is incorporated herein in its entirety, and Lessee hereby reaffirms each of its representations, warranties and covenants contained in the Agreement. Lessee warrants that no Non-Appropriation and no Event of Default, or event which, with the passage of time or the giving of notice or both, would constitute an Event of Default, has occurred under the Agreement. An Acceptance Certificate and Payment Schedule are attached to this Equipment Schedule and by reference are made a part hereof. The terms capitalized in this Equipment Schedule but not defined herein shall have the meanings assigned to them in the Agreement.

**EQUIPMENT GROUP**

The cost of the Equipment Group to be funded by Lessee under this Lease is **\$168,095.00** (the “Acquisition Cost”). The Equipment Group consists of the following Equipment which has been or shall be purchased from the Vendor(s) named below for the prices set forth below:

**Vendor:**        **Northwestern Emergency Vehicles**  
**Equipment:**   **2013 Chevrolet G4500 Type III AEV Ambulance**  
                         **VIN# 1GB6G5CL0D1183171**

**Vendor:**        **Zoll Medical Corporation**  
**Equipment:**   **Ambulance Medical Equipment**

The Equipment Group is essential to the governmental functions of Lessee. The Equipment Group is or will be located at the following address(es). Prior to relocation of the Equipment Group or any portion thereof during the Lease Term, Lessee will provide written notice to Lessor:

**122 Young Street, Suite B, Henderson, NC 27536**

**COUNTY OF VANCE, NORTH CAROLINA**  
Lessee

**SUNTRUST EQUIPMENT  
FINANCE & LEASING CORP.,**  
Lessor

By: Deborah F. Brown (signed)  
Name: Deborah F. Brown  
Title: Chairperson  
Date: March 10, 2014

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Address: 122 Young Street, Suite B  
Henderson, NC 27536

Address: 300 East Joppa Rd, 7<sup>th</sup> Flr.  
Towson, MD 21286

Telephone: 252-738-2006  
Facsimile: 252-738-2039

Telephone:  
Facsimile:

*Disposition of Surplus Equipment.* Mr. Beck provided a list of surplus equipment for proper disposition which includes one vehicle as well as items which have been in storage at the Armory. He requested that the list of equipment be declared as surplus and authorize the Finance Director to properly dispose of the equipment.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to declare the following list of items as surplus and authorize the Finance Director to properly dispose of the equipment.

Vehicles	Quantity	Condition
2007 Ford Crown Victoria 2FAFP71W07X148961	1	Poor

EMS Equipment	Quantity	Condition
Outside Light Fixtures	4	Poor
Metal Ladder	1	Poor
Emergency Reflectors Units for Vehicles	6	Poor
Heavy Duty Fire Hoses	3	Poor
Rolled Up Fire Hose	1	Fair
Pails of SX100 Oil	2	Good
Boxes of Tire Chains	2	Fair
Truck Light Bars, Red	5	Fair
Air Tanks for Firefighters	2	Poor
Backpack Air Tank Holders	20	Poor
Fire Helmets	11	Poor
Blood Pressure Monitors	8	Poor
Plastic Storage Boxes, Orange	10	Fair
Fire Extinguishers, Different Sizes	4	Poor
Large Wheel Covers (Hubcaps)	2	Good
Boxes of Radio Parts	6	Poor
Light Fixtures	6	Poor
Fire Hose Fittings	10	Fair
Pails of Paint	2	Poor
Pail of Dryloc Paint Primer	1	Poor

Other Items	Quantity	Condition
Refrigerator	1	Poor
Speaker	1	Poor
Portable Homelite Generator	1	Poor



Other Items	Quantity	Condition
Wall Hung Water Fountain	1	Poor
Metal Stainless Steel Sink with Legs	1	Good
Easel Pad on Stand	1	Poor
Desk Chairs	13	Good
Desk Chairs, Seat Only	19	Poor
Desk Chairs, Bottom Part Only	20	Poor
Vinyl Cover Chairs	2	Fair
Fabric Covered Rocking Chair, Tan, Dirty	1	Fair
Upholstered Arm Chair	1	Poor
Upholstered Rocker Chair	1	Poor
Oversized Lounge Chairs	6	Fair
Tan Sofa	1	Fair
Outside Metal Chair	1	Poor
Desk Chairs	6	Poor
Metal Folding Chairs	3	Good
Wooden Desk Chair	1	Fair
Desk Chairs	4	Poor
Meat Slicer	1	Poor
Gas Steamer, Valcon-Hart Corp.	1	Poor
Upright Vacuum Cleaner	2	Poor
Canister Vacuum Cleaner	1	Poor
Shop Vacuum	1	Poor
Metal Desk Lamp	1	Fair
Window Air Conditioning Units	3	Poor
Metal Shelves	1	Poor
Desk Top and Parts	Several	Poor
Electric Garage Door Openers	2	Poor
Folding Tables	4	Poor
Television	6	Poor
Record Player with Tape Deck and Cassette Player	1	Poor
Used Door	1	Fair
Metal Printer Stand with Shelves	1	Good
Voting Booths in Suitcases (Election Computer System)	113	Good
Voting Ballot Counting Machines	17	Good
Voting Ballot Tables (CES) Votomatic	19	Good
Voting Ballot Boxes, Wood, Homemade Type	18	Good
Pool Table	1	Fair
Game Table	1	Fair
Metal Desks	33	Poor
Wood Desks	75	Poor
Cubical Desk	1	Fair
Wood Cabinets, Doors Loose and Damaged	2	Fair
Metal Tables	2	Fair
Wood Tables (2 without legs)	7	Poor
Cubical Partitions with Hardware	51	Fair
Kitchen Table	1	Poor
Chalk Boards, Different Sizes	6	Fair
Boxes of Notebooks	5	Good
Small Bookshelves	2	Fair
30 Drawer Metal Unit (approx. 3' x 3')	10	Good
2 Drawer Metal Storage Units	3	Good
Metal Stand for Storage Units	1	Fair
Metal Chair Cart for Folding Chairs	1	Fair
Wood Kitchen Chairs, Broken	2	Poor
Sofas	3	Poor
Dumb Bells with Extra Weights	2	Good
Wood End Table	1	Poor
14 Volt Small Batteries	6	Fair



Motion was made by Commissioner Gordon Wilder to approve the following resolution accepting the bid for the property at 514 High Street, Henderson, NC. This motion was seconded by Commissioner Thomas S. Hester, Jr. and vote was ayes - six (6); noes - zero (0). Commissioner Terry E. Garrison did not vote on this matter.

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**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**514 High Street, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0008 01 033.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **January 28, 2014**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Roger M. Silva** in the amount of **\$2,500.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit “A”, is hereby accepted for the property described herein and the Board’s Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 10<sup>th</sup> day of March, 2014.**

**Deborah F. Brown** (signed)  
**Deborah F. Brown, Chairperson**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom** (signed)  
**Kelly H. Grissom, Clerk to the Board**

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*REO Property - Mindy Lane, Lots 17 & 19.* Attorney Care stated that an offer has been received for two lots on Mindy Lane, Henderson, NC. The Board needs to vote on whether or not to proceed with the sale by advertising for upset bids. Attorney Care recommended that the Board approve the resolution to begin the upset bid process for these two lots.

Commissioner Eddie L. Wright stated that the offer is too low on this property and he cannot support it.

Motion was made by Commissioner Terry E. Garrison to approve the following resolution authorizing the upset bid process for Lots 17 & 19 on Mindy Lane. This motion was

seconded by Commissioner Thomas S. Hester, Jr. and vote was ayes - six (6); noes - one (1), with the dissenting vote being cast by Commissioner Eddie L. Wright.

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**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
2 Lots Mindy Lane, Henderson, NC 27537**

**WHEREAS**, Vance County owns certain real property with an address of **Lots 17 & 19 Mindy Lane, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0407-01045 & 0407-01052**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the County to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$1,200.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Rosa L. Clements**; and,

**WHEREAS**, **Rosa L. Clements** has paid the required deposit in the amount of **\$750.00** with her offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.
3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.
5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.
7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in

possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

**Adopted this the 10<sup>th</sup> day of March, 2014.**

**Deborah F. Brown** (signed)  
**Deborah F. Brown, Chairperson**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom** (signed)  
**Kelly H. Grissom, Clerk to the Board**

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*REO Property - 529 Highland Avenue.* Attorney Care stated that an offer had also been received on the property located at 529 Highland Avenue, Henderson, NC. Attorney Care stated that this property is jointly owned by Vance County and the City of Henderson. The City has been requested to consider deeding the property over to the County so that it may be sold. Attorney Care recommended that the Board approve the resolution to begin the upset bid process on this property.

Motion was made by Commissioner Gordon Wilder to approve the following resolution authorizing the upset bid process for 529 Highland Avenue, Henderson, NC. This motion was seconded by Commissioner Thomas S. Hester, Jr. and vote was ayes - six (6); noes - one (1), with the dissenting vote being cast by Commissioner Eddie L. Wright.

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**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
529 Highland Avenue, Henderson, NC 27536**

**WHEREAS,** Vance County owns certain real property with an address of **529 Highland Avenue, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0078-02017**; and,

**WHEREAS,** North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS,** the County has received an offer to purchase the real property described herein above in the amount of **\$1,200.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Felicia Ree Springs**; and,

**WHEREAS,** **Felicia Ree Springs** has paid the required deposit in the amount of **\$750.00** with his offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS  
RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269, after the City of Henderson agrees to convey their interest as well.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.
3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.
5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.
7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.
8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**
9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

**Adopted this the 10<sup>th</sup> day of March, 2014.**

**Deborah F. Brown** (signed)  
**Deborah F. Brown, Chairperson**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom** (signed)  
**Kelly H. Grissom, Clerk to the Board**

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*Sale of NSP Property.* Attorney Care presented a written resolution based upon previous action by the Board of Commissioners for the sale of the NSP Property located at 203 N. College Street, Henderson. The resolution identifies the basis under which the County is selling the property. Attorney Care requested approval of the resolution.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Terry E. Garrison, vote unanimous, to approve the following resolution Authorizing a Private Sale Pursuant to N.C.G.S. 153A-378 of Low and Moderate Income Housing from the Vance County NSP Grant Program:

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**RESOLUTION**  
**By the Vance County Board of Commissioners**

Authorizing a Private Sale Pursuant to N.C.G.S 153A-378 of Low and Moderate Income  
Housing from the Vance County NSP Grant Program

**WHEREAS,** the Vance County Board of County Commissioners has heretofore adopted procedures wherein certain minimum standards for the sale of the Vance County NSP Grant Programs homes were established; and,

**WHEREAS,** Vance County has received an Offer to Purchase 203 N. College Street, Henderson, North Carolina; and,

**WHEREAS,** in accordance with Vance County’s goals and requirements of the Vance County NSP grant the proposed Offer to Purchase should fulfill these goals and requirements subject to protecting the long term occupancy of the residence by the owner.

**NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for the County of Vance as follows:**

1. Pursuant to N.C.G.S. 153A-378 the Vance County Board of Commissioners will sell the property to Sandra Ragan, the Buyer, at a sales price of \$65,000, with the following conditions in addition to those terms and conditions contained in the Offer to Purchase;
  - a. North Carolina Note and Deed of Trust in a second priority position securing \$3,000 for 5 years, with the balance due and owing decreasing by \$600 for each full year the residence is owned and occupied (owner-occupied) by the Buyer.
  - b. The Buyer fulfills all NSP requirements of education and counseling, and does fulfill the income requirements of the program.
2. A Notice summarizing the contents of such sale shall be published once at least ten days prior to the consummation of the sale.
3. This resolution shall be effective upon its adoption.

**ADOPTED this the 10<sup>th</sup> day of March, 2014.**

Deborah F. Brown (signed)  
Deborah F. Brown Chairperson  
Vance County Board of Commissioners

**Attest:**



**Kelly H. Grissom**  
Clerk to the Board

## Committee Reports and Recommendations

Committee	Meeting Date	Report
Education	---	---
General Government	---	---
Human Resources	March 10, 2014	See below
Intergovernmental	February 26, 2014	See below
Planning/Environmental	February 11, 2014; March 10, 2014	See below
Properties	February 19, 2014	See below
Public Safety	February 24, 2014	See below
Technology	---	---
Water Board Planning	---	---

## Social Services

## Economic Development

Jail

Sheriff's Office

Deputy Sheriff  
Deputy Sergeant  
Deputy Specialist  
Deputy Sheriff - Anti-Litter Enforcement



Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Archie B. Taylor, Jr. vote unanimous, to approve filling the position vacancies as presented.

*Planning and Environmental Committee.* Mr. Ayscue reported that this committee met on February 11 and again today, March 10. The proceedings of the committee related to NSP properties in the February 11 meeting were acted upon in a called Commissioners' meeting on Monday, February 17.

The Board of Commissioners asked the committee to come back with a recommendation in the March 10 regular board meeting regarding guidelines/parameters for further sale of the remaining NSP houses. Mr. Ayscue stated that the Committee recommends that the Board authorize the Committee to make decisions on selling the NSP houses within the parameters of 85% of the asking price of the house. Also, another matter in the sales transaction is there has to be a grant through NSP and the Committee recommends the Board to allow the Committee to go up to 20% of the sales price of the house.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the recommendation of the Committee and authorize the Planning and Environmental Committee to make decisions on selling the NSP houses subject to the parameters of 85% of the asking price of the house and the grant to be no more than 20% of the sales price of the house. This motion was seconded by Commissioner Terry E. Garrison and unanimously approved.

Mr. Ayscue noted that the Planning and Environmental Committee was asked to make a recommendation to the full Board concerning a goal that was made during the planning retreat regarding economic growth through small businesses. The Committee is still working on this, and will bring a recommendation to the Board during its April meeting.

Attorney Care noted that the Committee also suggested that the Committee be authorized to allow marketing/sales concessions.

Motion was made by Commissioner Dan Brummitt to authorize the Planning and Environmental Committee to make marketing/sales concessions within the listing agreements.

Commissioner Terry E. Garrison stated that there should be some limitations set for the concessions. Mr. Ayscue suggested that the Committee may need to review this matter further.

Commissioner Dan Brummitt withdrew the motion.

*Water Planning Committee.* Mr. Ayscue noted that this committee also met on February 11 and its action item was approved in the special called Commissioners' meeting on February 17.

*Properties Committee.* Mr. Ayscue reported that the Properties Committee met on February 19 and discussed the three pieces of vacant County property – the Armory, Vance Manor, and the teacherage. (1) The main floor of the Armory is being used as storage for County surplus property and some City property as well. The committee suggested that the surplus equipment be bid out to interested salvage companies and set a goal for the building to be completely emptied by May 1, 2014. Further, the committee discussed the strategy of sending out Requests for Qualifications/Proposals in order to select a qualified auction company with experience in the sale of properties like the Armory in the April Commissioners' meeting. (2) The Vance Manor property is currently under a lease arrangement with the Henderson Collegiate Charter School through June 30, 2015. At such time the lease agreement expires and the school has completed its required due diligence in restoring the property, the committee would like for the County to sell that property possibly with the assistance of a professional auction company. (3) Possible interest in the teacherage property by a local church has been expressed. Once that level of interest has been determined, the committee will develop a recommendation to the full Board. The committee determined to also review a list of tax foreclosed properties at its next scheduled meeting.

Motion was made by Commissioner Thomas S. Hester, Jr. to authorize the issuance of a RFQ/RFP for professional auction services to sell the Armory. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

*Public Safety Committee - VFD Audits.* Mr. Ayscue reported that the Public Safety Committee discussed the current County requirement for audit reports from the volunteer fire departments which receive fire tax funds and the Rescue Squad which receives General Fund revenues. Upon suggestion by the staff, the committee was receptive to requiring financial reviews instead of audit reports for the next two years, and requiring a full-scale audit every third year. Further, it was suggested that the Board allow an additional sixty days (total of five months) for the reviews to be completed. Due to the cost of audits/financial reviews, the staff suggested that the County bid out the reviews and pay for them from the Fire Tax Fund (General Fund for the Rescue Squad). Further, the committee recommends that these financial reporting

changes be incorporated into the contracts with the volunteer fire departments and the Rescue Squad and that the contracts be approved accordingly. The contracts are to be effective as of July 1, 2013 through June 30, 2017. Committee's Recommendation: Change the requirement for annual audit reports to financial reviews for the next two years and an audit every third year thereafter; authorize the Finance Director to bid out the auditing services; approve the payment of auditing services for financial reviews and/or full audits from Fire Tax funds (General Fund for the Rescue Squad), and approve the contracts with the volunteer fire departments and Rescue Squad. The Board requested that the bids for auditing services be for a three-year cycle. After three years, bids would be solicited again for auditing services.

Motion was made by Commissioner Gordon Wilder to follow the committee's recommendation and change the requirement for annual audit reports to financial reviews for the next two years and an audit every third year thereafter; authorize the Finance Director to bid out the auditing services; approve the payment of auditing services for financial reviews and/or full audits from Fire Tax funds (General Fund for the Rescue Squad), and approve the contracts with the volunteer fire departments and Rescue Squad. Each volunteer fire department has the option to be a part of this process or to opt out and have an audit completed at their expense. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

*Public Safety Committee - Animal Shelter.* Mr. Ayscue reported that the committee also discussed recommendations from Animal Control staff and the Animal Advisory Committee. Current adoption fees at the Vance County Animal Shelter are \$36 for male canines and \$43 for females, which covers parvo-distemper and bordetella vaccines. Puppies are also dewormed. Adoption fees for male cats are \$26 and \$33 for females, which covers feline distemper vaccine. If the canines/cats are old enough for rabies, they are given the shots at an added cost of \$5 per animal. The Animal Advisory Committee recommended adoption fees for canines be set at \$200 which will include spaying/neutering, rabies vaccine, distemper adenovirus type 2 parainfluenza-parvovirus vaccine, adenovirus type 2 parainfluenza-bordetella bronchseptica vaccine, deworming, and heart worm testing (not treatment). Adoption fees for cats are recommended to be \$150 which includes feline rhinotrachitis calci – panleukopenia chlamydia psittaci vaccine, rabies vaccine, leukemia test, spaying/neutering, and deworming.

The Public Safety Committee recommends that adoption fees for all canines be \$150 each plus the current rabies shot fee (\$5). Adoption fees for all cats are recommended to be \$100 each plus the current fee for a rabies shot (\$5).

Commissioner Thomas S. Hester, Jr. stated that if this recommendation is approved, Vance County would have the highest adoption fee in the area, including Wake County. This could drive Vance County residents to other counties.

Commissioner Archie B. Taylor, Jr. asked for justification for this increase. Chief Animal Control Officer Frankie Nobles was present and stated that the new fee will include the cost for spaying/neutering, heartworm testing, vaccines, and deworming for dogs. For cats, the fee will include the cost for spaying/neutering, leukemia testing, vaccines, and deworming.

After a lengthy discussion, motion was made by Commissioner Terry E. Garrison to accept the recommendation from the Public Safety Committee that adoption fees for all canines be \$150 each plus the current rabies shot fee (\$5). Adoption fees for all cats will be \$100 each plus the current fee for a rabies shot (\$5). This motion was seconded by Commissioner Gordon Wilder and vote was ayes - five (5); noes - two (2), with dissenting votes being cast by Commissioner Thomas S. Hester, Jr. and Commissioner Archie B. Taylor, Jr.

*Intergovernmental Committee.* Mr. Ayscue reported that this committee discussed the need to meet with its City counterparts to discuss County (and City) concerns. Since the City does not currently have appointments to the Intergovernmental Committee, a letter has been sent to the City requesting that the committee be reactivated and that a meeting be scheduled by the end of March inasmuch as some of the discussion items may have potential budgetary implications. If the full Board has discussion items, it would be helpful to the committee to ensure that they are identified so they can be adequately addressed.

#### County Manager's Report

*Farmers Market – Operating Budget.* Mr. Ayscue stated that the Vance County Regional Farmers Market is projected to open for business this spring. Funding for a part-time director, utilities, cleaning supplies, etc. will be needed for the remainder of the current fiscal year. He recommended that the Board approve the operational budget for the Farmers Market from the Contingency in the amount of \$7,753 for FY 2013-2014.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the operational budget for the Farmers Market from the Contingency in the amount of \$7,753 for FY 2013-2014.

*Solid Waste Director – Contract with Granville County.* Mr. Ayscue stated that at the direction of the Vance County Board of Commissioners, the County Manager, Granville County Manager, and staff are developing a contract for solid waste management services to be provided by the Granville County Solid Waste Director to Vance County two days a week. This arrangement will establish a partnership that will assist Vance County in further developing its solid waste management program, including recycling. He recommended that the Board authorize the County Manager to finalize and execute a contract with Granville County for the services of a Solid Waste Director for the remainder of the current fiscal year and for FY 2014-15, at a cost not to exceed \$3,000 per month.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, to authorize the County Manager to finalize and execute a contract with Granville County for the services of a Solid Waste Director for the remainder of the current fiscal year and for FY 2014-15, at a cost not to exceed \$3,000 per month.

*VGCC – Corporate Campus Project Funds.* Mr. Ayscue noted that the FY 2013-14 Budget included an appropriation of \$24,000 for operating funds for the new Corporate Campus facility for Vance-Granville Community College. Due to renovation costs being higher than anticipated, VGCC is requesting that the operations funds be converted to renovations. Further, connection costs of the newly renovated building to the main campus energy/environmental control system were not included in the original estimates; therefore, VGCC is requesting an additional \$29,478 from Vance County and a proportionate share from Granville County. Vance County budgeted \$28,592 for one quarterly payment of a capital improvement plan in FY 2013-14 and it will not be needed until the first quarter of FY 2014-15; therefore, it can be used to complete the energy/environmental system connections. Mr. Ayscue's recommendation was as follows: Approve (1) the conversion of currently budgeted funds for operational costs to capital improvements in the amount of \$24,000; (2) the conversion of \$28,592 originally budgeted for debt payment to capital improvements; and, (3) the transfer of \$886 from the Contingency to the VGCC budget.

Motion was made by Commissioner Gordon Wilder, to approve (1) the conversion of currently budgeted funds for operational costs to capital improvements in the amount of \$24,000; (2) the conversion of \$28,592 originally budgeted for debt payment to capital improvements; and, (3) the transfer of \$886 from the Contingency to the VGCC budget. This motion was seconded by Commissioner Terry E. Garrison and unanimously approved.

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Eddie L. Wright, vote unanimous, to approve the following consent agenda items as presented: Budget Transfers #10 and #11, February Ambulance Charge-offs in the amount \$723.30, January 2014 Tax Refunds and Releases, February 2014 Monthly Reports received and filed, and the minutes of the February 3, 2014 regular meeting and the February 17, 2014 special meeting.

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**Budget Transfer #10  
FY 2013-2014  
Fire and EMS**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
EMS Equipment	10-530-500189	4,000
<b>Total</b>		<b>\$ 4,000</b>

  

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Capital Outlay	10-530-500074	4,000
<b>Total</b>		<b>\$ 4,000</b>

Purpose: Funds are needed for replacement of a 800 Viper Radio.

Authorization: Vance County Board of Commissioners  
March 10, 2014

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**Budget Transfer #11  
FY 2013-2014  
Emergency Communications**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Special Projects	71-751-500062	13,000
<b>Total</b>		<b>\$ 13,000</b>

  

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
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Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Burnette Financial Group Inc.	2013	0	316.51	0	0	0	correct value
Robertson Stanley D.	2013	0	98.56	0	0	102.50	pers prop billed
Burnette Financial Group Inc.	2013	0	299.39	0	0	0	correct value
Robertson Stanley D.	2013	0	98.56	0	0	102.50	pers prop billed
Burnette Financial Group Inc.	2013	0	281.41	0	0	0	correct value
Andrews Robert Fenton	2013	0	0	18.25	0	0	correct value
Blake Chad Steven	2013	0	0	6.92	0	0	pro-rate
Browning Dana Pernell	2013	0	0	7.72	0	0	pro-rate
Burnette Financial Group Inc.	2013	0	262.26	0	0	0	correct value
Crews Randolph	2013	0	0	16.80	0	0	pro-rate
Durham Shakina Leantoinette	2013	0	0	23.29	0	0	pro-rate
Edwards Mark Richard	2013	0	0	10.82	0	0	pro-rate
Greenway Brian T.	2013	0	45.21	0	0	105.00	pers prop billed
Greenway Brian T.	2013	0	0	0	0	105.00	remove solid was
Guill James Thomas Jr.	2013	0	0	283.59	0	0	correct value
Guilmette Marie Claire	2013	0	0	10.60	0	0	pro-rate
Hargrove Gracie Harris	2013	0	0	62.91	0	0	pro-rate
Hargrove Joseph	2013	0	0	46.78	0	0	correct value
Hargrove Joseph	2013	0	0	46.78	0	0	correct value
Hargrove Joseph	2013	0	0	46.78	0	0	reg veh billed i
Hargrove Mary Townes	2013	0	0	8.81	0	0	pro-rate
Hauter Taymoor Mohammed	2013	0	0	6.24	0	0	pro-rate
Hayes Aaron Lee	2013	0	0	55.08	0	0	pro-rate
Hayes Aaron Lee	2013	0	0	48.16	0	0	pro-rate
Henderson Arthur Jr.	2013	0	0	23.13	0	0	pro-rate
Jones Amin Gemayel	2013	0	0	18.70	0	0	pro-rate
Manson Robert Lee	2013	0	0	11.27	0	0	pro-rate
Mobley Joseph III	2013	0	0	18.95	0	0	pro-rate
Morales Belinda Jones	2013	0	0	9.60	0	0	pro-rate
Overby Anthony Wayne	2013	0	0	11.68	0	0	pro-rate
Parrish Charles Christopher	2013	0	0	136.28	0	0	pro-rate
Siplen Albert Lamont	2013	0	0	43.77	0	0	pro-rate
Talley George Edgar Jr.	2013	0	0	269.45	0	0	transfer out
Terry Ada Cook	2013	0	0	84.64	10.00	0	correct situs
Tyndall Curtis Lawrence	2013	0	0	30.09	0	0	correct value
Watkins William David	2013	0	0	9.09	0	0	pro-rate
Whittaker Callie Lynn	2013	0	0	5.25	0	0	pro-rate
Woodby Leater Allen	2013	0	0	8.99	0	0	pro-rate
Ascencio Mauricio	2013	0	87.97	0	0	105.00	pers prop billed
Branch Richard W.	2013	0	163.63	0	0	0	pers prop billed
Branch Richard W.	2013	0	0.90	0	0	0	pers prop billed
Bullock April Renee	2013	0	60.40	0	0	105.00	change of owners
Bullock Princess	2013	0	54.30	0	0	105.00	pers prop billed
Bunce Jimmy	2013	0	20.70	0	0	0	pers prop billed
Bunce Jimmy	2013	0	0.82	0	0	0	pers prop billed
Burnette Financial Group Inc.	2013	0	252.42	0	0	0	correct value
Burwell Phyllis Daphene	2013	0	0	99.52	0	0	pro-rate
Carpenter Steven Ray	2013	0	0	107.85	0	0	transfer out
Champion Alice Vernell	2013	0	0	7.92	0	0	pro-rate
Cook Joyce Pittman	2013	0	38.74	0	0	105.00	pers prop billed
Davis Herman Antonio	2013	0	0	131.69	0	0	military non res
Davis Marlene Steed	2013	0	84.25	0	0	0	correct value
DCR Construction	2013	0	140.15	0	0	0	pers prop billed
Decena Carlos	2013	0	44.43	0	0	105.00	pers prop billed
Decena Carlos	2013	0	44.43	0	0	105.00	pers prop billed
Dunston Quiten Daetrell	2013	0	0	179.85	0	0	military non res
E & B Partnership	2013	380.73	0	0	0	0	correct value
Epps Wendy Warring	2013	0	0	37.35	0	0	pro-rate
Evans Daniel Ray	2013	575.40	0	0	0	0	foreclosure
Flores Lisa C	2013	0	0	0	0	105.00	remove solid was
Garcia Hector	2013	0	48.87	0	0	105.00	pers prop billed
Granville Co Habitat for Human	2013	39.53	0	0	0	0	charitable-lw/md
Granville Co Habitat for Human	2013	40.80	0	0	0	0	charitable-lw/md
Granville Co Habitat for Human	2013	52.58	0	0	0	0	charitable-lw/md
Granville Co Habitat for Human	2013	519.48	0	0	0	0	charitable-lw/md
Greenway Larry T.	2013	0	54.25	0	0	105.00	pers prop billed
Greenway Larry T.	2013	0	27.13	0	0	105.00	change of owners
Gutter Works Inc.	2013	0	146.77	0	0	0	correct value
Harris Ben	2013	0	48.87	0	0	105.00	pers prop billed
Harris Marsha	2013	284.76	0	0	0	0	pers prop billed
Hawkins Sarah Woodard	2013	0	0	2.91	0	0	pro-rate





[illegible]

*Appointments.* The following appointments were presented to the Board for consideration:

Seven applications received from Hut Wester, Michael Bobbitt, Al Rivers, James Crawford III, Abdul Rasheed, Danny Wright and Benny Finch. Applications were provided for the Board's review. It was noted that there are currently two vacancies on this board.

Henderson Planning Board  
Appoint Arnold Bullock to fill vacant position. Application was provided for the Board's review.

Commissioner Thomas S. Hester, Jr. stated that he would like to see the Economic Development Board have some input on this matter. Commissioner Archie B. Taylor, Jr. suggested that the Board of Commissioners appoint an ad hoc committee to review the applications and create criteria for membership to the EDC Board. Commissioner Terry E. Garrison suggested that the Economic Development Board give its recommendations to the Human Resources Committee. Commissioner Dan Brummitt stated that it is the duty and responsibility of the Board of Commissioners to appoint members to the Economic Development Board. The Human Resources Committee is comprised of county commissioners. County Manager Jerry L. Ayscue cautioned the Board that creating criteria after applications have been received would not be the right thing to do.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to appoint Arnold Bullock to the Henderson Planning Board to fill a vacant position.

Upon return to open session, Attorney Jonathan S. Care stated that an offer had been received on a house in the Neighborhood Stabilization Program (317 Yancey Lane, Henderson) from Patrick Spruill for the full list price of \$59,000. He noted that the contract includes an itemization of all appliances that are to be installed in the house. Attorney Care requested approval of a resolution authorizing the sale of the property located at 317 Yancey Lane.

[illegible]

**By the Vance County Board of Commissioners**

**WHEREAS**, the Vance County Board of County Commissioners has heretofore adopted procedures wherein certain minimum standards for the sale of the Vance County NSP Grant Programs homes were established; and,

**WHEREAS,** Vance County has received an Offer to Purchase 317 Yancey Lane, Henderson, North Carolina; and,

**WHEREAS,** in accordance with Vance County's goals and requirements of the Vance County NSP grant the proposed Offer to Purchase should fulfill these goals and requirements subject to protecting the long term occupancy of the residence by the owner.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners for the County of Vance as follows:

1. Pursuant to N.C.G.S. 153A-378 the Vance County Board of Commissioners will sell the property to Patrick Spruill, the Buyer, at a sales price of \$59,000, with the following conditions in addition to those terms and conditions contained in the Offer to Purchase;
  - a. North Carolina Note and Deed of Trust in a second priority position securing \$1,000 for 5 years, with the balance due and owing decreasing by \$200 for each full year the residence is owned and occupied (owner-occupied) by the Buyer.
  - b. The Buyer fulfills all NSP requirements of education and counseling, and does fulfill the income requirements and affordability requirements of the program.
2. A Notice summarizing the contents of such sale shall be published once at least ten days prior to the consummation of the sale.
3. This resolution shall be effective upon its adoption.

**ADOPTED this the 10<sup>th</sup> day of March, 2014.**

Deborah F. Brown (signed)  
Deborah F. Brown Chair  
Vance County Board of Commissioners

Attest:

Kelly H. Grissom (signed)  
Kelly H. Grissom  
Clerk to the Board

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As there was no further business, at 9:10 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, that the meeting be adjourned.

Approved and signed April 7, 2014.

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Chairperson