

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, January 5, 2015 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Archie B. Taylor, Jr., Commissioners Gordon Wilder, Deborah F. Brown, Dan Brummitt, Terry E. Garrison, and Thomas S. Hester, Jr.

Absent: Commissioner Eddie L. Wright.

Also present were County Manager Jerry L. Ayscue, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

County Manager Jerry L. Ayscue gave the invocation.

Ms. Terri Hedrick and Ms. Bernadette Jefferson, Vance County Appearance Commission, were next on the agenda to recognize the most outstanding Adopt-A-Highway participants in Vance County. Each group received certificates and decals and are as follows:

In Loving Memory of James E. Franklin and Kirkland Franklin - Kathy Faulkner

Oak Grove Farm - Barbara Vaeth

In Memory of Mary and Milton Perkinson - Gail Perkinson

In Loving Memory of Fred and April Harris - Jenny Harris

VGCC Criminal Justice Club - Andrea Ferguson

Kittrell Job Corps Center - Joan Robinson

In Loving Memory of Tee Roberson - Carolyn Roberson

In Honor of Lunsford B. Brown II - Deborah Brown

Fruit of the Spirit Galations 5:22 - Vincent Jefferson

In Memory of Robert and Bessie Parham - Mary Satterwhite

West Hills/West Creek/158 Community Watch - Susan Adcock

Crossroads National Honor Society - Kelly Choplins

Maria Parham Medical Center - Emilee Johnson

Lorraine B. Goode Our Unicorn "55-10" - Letonia Goode-Young

In Memory of Donna Franklin Morris - Thomas Franklin

Rehoboth United Methodist Church - Jane Woodside

Welcome Chapel Church Laymen's League - Charlie Wright

Chairman Archie B. Taylor, Jr. thanked the Appearance Commission for the wonderful job they do to help beautify Vance County, and thanked the Adopt-A-Highway groups for their efforts in helping to keep Vance County clean.

Ms. Hedrick then provided an update to the Board on 2014 accomplishments of the Appearance Commission as well as goals for 2015.

At this time, Chairman Archie B. Taylor, Jr. called the Water District Board to order.

Mr. Jordan McMillen, Deputy County Manager/Planning Director stated that this committee met January 5, 2015 at noon to review the monthly construction and operational reports, to review a request for purchasing operational equipment from Phase 2 project grant funds, and to discuss bulk water sales and irrigation metering pricing.

*Monthly Construction Reports (Phase 1A & 2A/2B).* The committee reviewed and discussed the construction reports with the project engineers. According to the project engineer, a method has been devised for turning on the Phase 2 system prior to SCADA being complete. This will involve floating the system off of the City of Henderson's system without full operation of the water tank and no fire protection initially until SCADA is complete. Engineers anticipate hearing back from the City and allowing the system to go live during the month of January. The committee discussed the importance of finding suitable areas within Phase 2 for utilizing remaining grant funds. The committee was informed that staff has looked at the potential number of residents (not active customers) by creating a loop from New Hope School on Morgan, Island Creek Estates, and Rice Roads. Staff has also looked at extending the waterline further north on NC 39, and has distributed literature door-to-door in these areas in the last 45 days. Although there are potential customers, it is essential that adequate signups are in place to avoid creating additional maintenance and flushing costs. The committee members suggested holding a meeting at New Hope School focused on residents in these areas. The committee made note of the very limited timeframes to avoid returning grant funds. In this regard, the committee decided to work with staff and Envirolink to strategize additional potential incentives and pricing options/alternatives to encourage additional participation into the system. The committee discussed the SCADA system and the need for placing a receiving VHF antenna on the courthouse. Due to the existing E-911 antennas, it is necessary to have an intermodulation study completed to ensure frequency interference will not occur between the systems. The study will also determine whether existing equipment can be utilized in receiving the SCADA signal which has potential to reduce overall SCADA installation costs. The study is essential in progressing with SCADA installation. Emergency Operations Director Brian Short was present at the committee meeting and is in support of the study. The committee's recommendation is to

authorize the completion of a frequency intermodulation study for the courthouse at a cost not to exceed \$1,500.

Motion was made by Commissioner Terry E. Garrison to authorize the completion of a frequency intermodulation study for the courthouse at a cost not to exceed \$1,500. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

*Operational Equipment Purchase.* Mr. McMillen stated that the committee reviewed a request from the project engineer and Envirolink to purchase operational equipment from remaining Phase 2 grant funds. The equipment is necessary for flow testing, water flushing, bulk meter reading and maintaining required water quality and chlorine levels. The committee discussed whether the equipment would typically be supplied by the Water District or by Envirolink. The equipment requested is specific to the Vance County system with the water flushing, chlorine testing and water metering equipment being built into the water system. The bulk meter reading equipment is specific to reading the City of Henderson's bulk meter and is necessary due to existing regulations by the City of Henderson. All equipment would be purchased from remaining grant funds and owned by the Water District. The committee's recommendation is to authorize the purchase of equipment for flow testing, water quality and flushing, bulk meter reading, chlorine testing, and water metering from project grant funds not to exceed \$59,100 subject to USDA approval.

Motion was made by Commissioner Terry E. Garrison to authorize the purchase of equipment for flow testing, water quality and flushing, bulk meter reading, chlorine testing, and water metering from project grant funds not to exceed \$59,100 subject to USDA approval. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

*Bulk Water Sales and Irrigation Metering.* Mr. McMillen stated that the committee reviewed a request from Envirolink to establish a water rate for bulk water sales should a resident be in need of large water volumes. The most common usage would be filling swimming pools on a seasonal basis. In discussing the request, the committee mentioned that this method of sales would not be designed for everyday permanent use. The committee suggested offering an incentive bulk fee to current water customers and will continue to work with staff in refining the proposal and pricing. Additionally the committee was informed of House Bill 2499 passed in 2009 requiring separate meters for in-ground irrigation systems. Staff will be researching and

working with the committee to include irrigation meter pricing within the water system rules and regulations.

*Closed Session - Contract Matters.* The committee met in a closed session to discuss contract matters. If necessary a recommendation will be made to the full board at a later time.

At this time, Chairman Archie B. Taylor closed the Water District Board.

#### Committee Reports and Recommendations

*Human Resources Committee - Position Vacancies.* Commissioner Deborah F. Brown, Chairperson of the Human Resources Committee, stated that the committee endorses the filling of the following positions and requests approval by the full Board:

##### Social Services

Social Worker IAT  
Income Maintenance Caseworker

##### Sheriff's Office

Administrative Support Specialist  
Deputy Lieutenant  
Deputy Specialist - two positions

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve filling the position vacancies as requested.

*Education Committee.* County Manager Jerry L. Ayscue stated that this committee (Wilder [C], Garrison, and Taylor) met in joint session on Friday, December 5 with their School Board counterparts (Ellis, White, and Wilson). Committee members expressed appreciation that relations between the two boards are positive. As a way to ensure that communication channels remain open, the committee confirmed the need to meet at least quarterly.

*Education Committee - Local Funding.* School Board members and staff pointed out that the County's local funding for Current Expense and Capital Outlay has remained stagnant for the past few years, which prevents them from adequately meeting needs of students. The need to discuss funding needs early during the budget was emphasized.

*Education Committee - State Funding.* The plight of rural and financially distressed counties was also discussed. Urban counties seem to be on the path to restoration of economic prosperity while many counties do not seem to be headed in that direction. Discussion centered on educating our local legislative delegation of the needs that Vance County has for additional state funding. The committee talked about the possibility of having Representative Nathan Baskerville and Senator Angela Bryant meet with the two full boards as a means of trying to obtain such state funding.

The Board discussed funding and decided to refer this matter back to the Education Committee for further review.

*Education Committee - School Security.* School security measures were discussed, including the lottery funds that the County previously agreed to use for security entrances and locks. Those funds have not yet been expended because the technology has changed. The Schools are working on determining the most responsible way to proceed. In addition, Commissioner Garrison asked if there is a plan in response to recent security concerns expressed by parents at Northern Vance High School. Superintendent Gregory responded that in FY 2013-14 almost \$350,000 was spent for Schools Resource Officers (SRO) in the middle and high schools combined. Each high school has a SRO and police officer.

Commissioner Terry E. Garrison stated that the matter of inappropriate student behavior needs to be discussed further.

Commissioner Dan Brummitt expressed his displeasure that the door locks have still not been installed. Commissioner Gordon Wilder stated that this was discussed during the committee meeting and the County is waiting for a response from the Schools on this matter.

*Education Committee - Facilities.* There was discussion regarding use of lottery funds for a multi-purpose room at Carver Elementary School. As a means of determining how much lottery money is unobligated and available, School board members requested an analysis of lottery funds for the coming years as some of the proceeds have been dedicated for reduction of bonded indebtedness. The Schools relayed that a Facilities Study was completed in October 2014 by the NC Department of Public Instruction – School Planning Section, and that they will provide copies to County Commissioners and staff. Included in the study is an assessment of the two-story former Eaton-Johnson Middle School building that is no longer being used. The School Board is interested in revitalizing that building and the adjacent auditorium. The study states that both buildings are structurally sound and can be effectively renovated for use by the Schools, along with the potential the auditorium has for community use as well. Further, an updated copy of the Schools' internal short and long range facilities plan was distributed to the committee by the Superintendent.

*Education Committee - Carver Elementary School Multi-Purpose Room.* Mr. Ayscue stated that since the committee met and discussed this matter, the Board of Education took action in December to use Education Lottery funds for the design and construction of a multi-purpose

room addition at Carver Elementary School at a projected cost of \$883,469. Use of lottery funds requires no local match and must be approved in a joint application by the local board of education and board of county commissioners. Therefore, similar action is required by the Vance County Board of Commissioners in order for the application to proceed. The County Finance Director is working on a financial analysis to determine how much funding is available for this project.

Chairman Archie B. Taylor, Jr. referred this matter back to the Education Committee for further review and report back to the full Board.

*Public Safety Committee - Internal Procedures/Records for Animal Control.* Mr. Ayscue stated that as requested by the Board of Commissioners, this committee (Brummitt [C], Brown, and Hester) met on Thursday, December 11 to review Animal Control procedures in response to complaints presented to the Board in its December 1<sup>st</sup> meeting. The committee thoroughly discussed the concerns with staff. It was decided that Chief Animal Control Officer Frankie Nobles and his staff will proceed to develop written policies and procedures, have them reviewed by the Animal Advisory Committee, and then have the Public Safety Committee also review them, all within an approximate three month time frame. To be included in the procedures would be an opportunity for owners of animals attacked by other animals to submit a written statement that will be attached to the case file to ensure information is accurate and comprehensive (this practice will also be implemented immediately).

*Public Safety Committee - Unused Chamber.* Mr. Ayscue stated that Animal Control discontinued its use of the euthanasia chamber at the Animal Shelter in late 2012. The NC Department of Agriculture has just announced that such chambers are to no longer be used in shelters as of February 15, 2015 except in times of natural disaster. The committee agreed with staff that the chamber should be removed for proper disposition.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Gordon Wilder, vote unanimous, to declare the metal euthanasia chamber as surplus and authorize the County Finance Director to properly dispose of it.

*Public Safety Committee - Horses.* Animal Control responds to animal cruelty reports, including horses. The frequency of these cases has increased significantly during the past several years, posing special challenges for Animal Control. It was agreed that either the current Animal Control Ordinance should be amended to address requirements for proper care of horses

or to have a separate ordinance, which will be further discussed with the County Attorney. Accordingly, the staff will work with the County Attorney and the Public Safety Committee to draft appropriate language and a public hearing by the Board of Commissioners is suggested for the February 2, 2015 meeting.

After discussion, motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to schedule a public hearing for the February meeting of the Board of Commissioners for the purpose of establishing requirements by ordinance for care of horses.

*Public Safety Committee - Facility Needs.* The committee discussed the need to move forward with plans for a new animal shelter facility. Five acres of land were donated three years ago with the condition that a new shelter would be built on it within five years, obviously now leaving only two more years. The County had a general building design done in the past two years. The committee suggested that the plan be updated. The importance of donations and grants was emphasized by all commissioners. Constructed in the mid-70's, the current shelter is outdated, is undersized, does not provide accommodations to adequately comply with current regulations and practices, and continues to require ongoing repair and maintenance. The discussion included the fact that there are considerable human needs throughout the County with only limited resources, and whether or not available resources should be invested in an animal shelter instead of meeting those human needs. After that discussion and on a 2-1 basis, the committee agreed upon the need to move ahead with planning for a new shelter and obtaining grants, donations, and loans as appropriate. Possible financing scenarios were discussed and it was determined that USDA Rural Development funding (grants and loans) is a reasonable option to explore. Should the Board of Commissioners choose to move forward with plans for a new shelter, an architect will need to be selected through a Request for Qualifications (RFQ) process.

Motion was made by Commissioner Thomas S. Hester, Jr. to (1) move forward with planning for a new animal shelter, including submission of a pre-application to USDA for all available grants and loans; (2) seek other related grants and donations; and (3) advertise and send out Requests for Qualifications in order to obtain a project architect. This motion was seconded by Commissioner Gordon Wilder.

Commissioner Deborah F. Brown stated that she serves on the Public Safety Committee and expressed her concerns with this matter. While she appreciates the fact that a new animal

shelter is needed, she stated that the quality of life of our citizens should have priority over how we aggressively pursue funds. This includes safe, affordable water, roads that need work, and basic, everyday needs of our citizens. Commissioner Terry E. Garrison agreed with Commissioner Brown and expressed his concerns with moving forward at this time and committing to construction. He stated that he would like to know where this project ranks in the funding needs of our citizens.

After further discussion, vote on the motion to (1) move forward with planning for a new animal shelter, including submission of a pre-application to USDA for all available grants and loans; (2) seek other related grants and donations; and (3) advertise and send out Requests for Qualifications in order to obtain a project architect was ayes - four (4); noes - two (2), with the dissenting votes being cast by Commissioners Deborah F. Brown and Terry E. Garrison.

#### Finance Director's Report

*Surplus Equipment.* Finance Director David C. Beck presented a listing of items to be declared as surplus as follows:

Equipment Description	Department	Reason
Brother Electronic Typewriter	Economic Development	Obsolete
Xerox Printer Phaser 3250B	Economic Development	Broken
Bissell Vacuum Cleaner	Economic Development	Broken
2007 Ford Crown Vic	Soil & Water Conservation	Replaced
2006 Ford Crown Vic	Planning & Development	Replaced
2006 Ford Crown Vic	Planning & Development	Replaced
2008 Ford Crown Vic	Planning & Development	Replaced
Euthanasia Chamber	Animal Control	Obsolete

Motion was made by Commissioner Gordon Wilder to declare the equipment as surplus and authorize the Finance Director to dispose of the equipment in the manner he deems appropriate. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

#### County Attorney's Report

*REO Property - Lot 17 Tungsten Mine Road.* County Attorney Jonathan S. Care noted that during a previous meeting, the Board of Commissioners approved the public sale process for the tax foreclosure property – Lot 17 Tungsten Mine Road, Henderson, NC. The property was advertised for upset bids and none were received. The Board is now free to sell the property or reject the offer. This should be done by resolution.

Motion was made by Commissioner Gordon Wilder to approve the following resolution accepting the bid for the property at Lot 17 Tungsten Mine Road, Henderson, NC. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

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### **RESOLUTION ACCEPTING BID FOR COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Lot 17 Tungsten Mine Road, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0317-03013.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on December 4, 2014, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Richard D. Reese** in the amount of **\$1,000.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 5<sup>th</sup> day of January, 2015.**

**Archie B. Taylor, Jr.** (signed)  
**Archie B. Taylor, Jr., Chairman**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom** (signed)  
**Kelly H. Grissom, Clerk to the Board**

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*REO Properties - 149 Horner Street and 839 Andrews Avenue.* Attorney Care stated that two offers have been received from Susan Silva for real property located at 149 Horner Street, Henderson, NC and 839 Andrews Avenue, Henderson, NC. He stated that the Board needs to vote on whether or not to proceed with the sale by advertising for upset bids and recommended approval of the resolutions to begin the upset bid process for the properties.

Motion was made by Commissioner Gordon Wilder to approve the following resolution authorizing the upset bid process for real property located at 149 Horner Street, Henderson, NC. This motion was seconded by Commissioner Thomas S. Hester, Jr.

Commissioner Deborah F. Brown requested that the Properties Committee review current policies and procedures on selling foreclosed properties to see if procedures need to be changed.

Vote on the motion was unanimous.

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**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
149 Horner Street, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **149 Horner Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0003-08003A**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$750.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Susan Silva**; and,

**WHEREAS**, **Susan Silva** has paid the required deposit in the amount of **\$750.00** with her offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS  
RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269, after the City of Henderson agrees to convey their interest as well.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem

taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

**This the 5<sup>th</sup> day of January, 2015.**

Archie B. Taylor, Jr. **(signed)**  
Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

**ATTEST:**

Kelly H. Grissom **(signed)**  
Kelly H. Grissom, Clerk to the Board

Motion was made by Commissioner Gordon Wilder to approve the following resolution authorizing the upset bid process for real property located at 839 Andrews Avenue, Henderson, NC. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
839 Andrews Avenue, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **839 Andrews Avenue, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0079-03008**; and,

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$750.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Susan Silva**; and,

**WHEREAS**, **Susan Silva** has paid the required deposit in the amount of **\$750.00** with her offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269, after the City of Henderson agrees to convey their interest as well.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by **a Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 5<sup>th</sup> day of January, 2015.

Archie B. Taylor, Jr. (signed)  
Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board

County Manager's Report

*Vendor Selection for Heating System – Farmers Market.* Mr. Ayscue reported that as authorized by the Board in its December 2014 meeting, the COG has completed and submitted the pre-application to USDA for funding of a heating system of the vendor area at the Vance County Regional Farmers Market. Four quotes were received and reviewed by the Farmers Market Advisory Board, which determined that only three of the four quotes were valid. The Advisory Board selected Gupton Services as its recommendation to the Board of Commissioners and suggested that the County budget a total of \$20,000 to allow for a small project contingency.

USDA will make its funding determination in the coming months; therefore, it is necessary for the County to make its award contingent upon receiving funding from USDA and having contributions and remaining construction funds to apply as the local 25% match. The Committee's recommendation is as follows: Contingent upon USDA approval of the grant application, (1) award the bid to Gupton Services per its quote for installation of the heating system for the vendor area of the Vance County Regional Farmers Market in the amount of \$18,600; (2) establish a project contingency in the amount of \$1,400; and (3) allocate up to \$5,000 of contributions and remaining construction funds as local match.

Mr. Ayscue noted that Gupton Services was the second lowest bidder, but was recommended because they are a roofing company and there was some discussion during the committee meeting that the roof will need to be penetrated during the installation of the heating system. The low bidder, Public Service Gas, did not include electrical costs.

Commissioner Thomas S. Hester, Jr. stated that the roof will not have to be penetrated; the heat will be vented out the side of the building.

After discussion, the Board referred this matter to the Planning/Environmental Committee for further review.

*Confirmation of Grant Application for Paving – Farmers Market.* Mr. Ayscue stated that in order to meet a December 19<sup>th</sup> deadline, a grant application was submitted to the NC Department of Commerce for funding of the driveway and parking lot paving at the Vance County Regional Farmers Market. The application was for \$50,000 and requires no local match. A funding decision is expected on or around January 16, 2015. It is appropriate for the Board of County Commissioners to go on record in confirmation of the grant application that has been already submitted.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the previously submitted application to the NC Department of Commerce for \$50,000 for paving of the driveway and parking lot at the Vance County Farmers Market.

*Electronics Storage Building and Pad.* Mr. Ayscue noted that electronics are now banned from landfills. Counties receive limited state funds for the management of discarded electronics, with the obvious emphasis on recycling. Vance County contracts with a private electronics recycling firm and has implemented the use of “pods” at two convenience sites in

order to get the program underway. Now that electronics recycling efforts are well-established in the County, a larger and improved collection facility is needed. The construction of a concrete pad and metal shed at the Brodie Road Solid Waste Convenience Site is proposed. Mr. Ayscue recommended that the Board award the bid to Michael Leonard Builders in the amount of \$5,937 for the construction of a concrete pad and 18' x 20' metal shed at the Brodie Road Solid Waste Convenience Site for the purpose of collection of discarded electronics, using funding from the State Electronics Management Fund.

Motion was made by Commissioner Gordon Wilder to approve the recommendation as presented and award the bid to Michael Leonard Builders in the amount of \$5,937 for the construction of a concrete pad and 18' x 20' metal shed at the Brodie Road Solid Waste Convenience Site for the purpose of collection of discarded electronics, using funding from the State Electronics Management Fund. This motion was seconded by Commissioner Deborah F. Brown. Commissioner Dan Brummitt directed staff to make sure that a vapor barrier is installed under the concrete. Vote on the motion was unanimous.

*Renewal of Real Estate Contract.* Mr. Ayscue stated that the contract with Century 21 Hancock Properties (Tonya Hester) to market/sell Neighborhood Stabilization Program (NSP) houses needs to be extended. Real Estate Agent Tonya Hester has been successful in selling three houses of the six houses, and is working on the remaining three. He recommended that the Board renew the existing contract with Century 21 Hancock Properties (Tonya Hester) through June 30, 2015 for the marketing and sale of Neighborhood Stabilization Program houses.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Terry E. Garrison, vote unanimous, to renew the existing contract with Century 21 Hancock Properties (Tonya Hester) through June 30, 2015 for the marketing and sale of Neighborhood Stabilization Program houses.

*Annual Planning Retreat.* Mr. Ayscue noted that the Board of County Commissioners' planning retreat will be held on Wednesday, January 28 from 8:00 a.m. until 3:00 p.m. at the Fellowship Hall of the First Presbyterian Church in Henderson.

*Public Schools Request for Lottery Funds.* The Vance County Board of Education took action in December to use Education Lottery funds for the design and construction of a multi-purpose room addition at Carver Elementary School at a projected cost of \$883,469. Use of lottery funds requires no local match and must be approved in a joint application by the local

board of education and board of county commissioners. Therefore, similar action is required by the Vance County Board of Commissioners in order for the application to proceed. The County Finance Director is working on a financial analysis to determine how much funding is available for this project. The Board handled this matter earlier during the meeting.

*DOT Secondary Road Program.* NC General Statute 136-44.9 requires the Department of Transportation to furnish the Board of Commissioners an Annual Statement of the Secondary Road Program for each calendar year. The Statement was provided to the Board denoting secondary road improvement projects by secondary road name and number, a brief description of the improvement, and the amount expended on each project.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to receive the NC DOT Secondary Road Program Annual Statement as presented.

## Consent Agenda

Commissioner Dan Brummitt asked that the process of approving Tax Office Untimely Exemption Applications be reviewed by the appropriate committee for further review. Chairman Taylor referred this to the General Government Committee.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Deborah F. Brown, vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #7 - #10, Budget Transfers #4 - #6, December Ambulance Charge-offs in the amount of \$2,690.92, November 2014 Tax Refunds and Releases, Tax Office Untimely Exemption Applications, December 2014 Monthly Reports received and filed, and the minutes of the December 1, 2014 regular meeting, the December 9, 2014 special meeting, and the December 17, 2014 special meeting.

## **Budget Amendment #7 FY 2014-2015 Animal Control**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Fund Balance Appropriated	10-399-439900	1,493
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 1,493</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Humane Society Grant	10-599-500080	1,493

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<b>Total</b>			\$ 1,493
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Purpose: To carryforward unspent grant funds from the FY 13-14 fiscal year. Funds are required to be used for the benefit of the Animal Control Department.

Authorization: Vance County Board of Commissioners  
January 5, 2015

# **Budget Amendment #8**

## **FY 2014-2015**

### **Social Services**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
DSS Administrative	10-348-434800	9,239
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 9,239</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Regular Salaries	10-610-500001	9,239
<b>Total</b>		<b>\$ 9,239</b>

Purpose: Additional funding received from NC DHHS for the Social Services Block Grant. Funds will be used to offset County dollars for salary expense.

Authorization: Vance County Board of Commissioners  
January 5, 2015

# **Budget Amendment #9**

## **FY 2014-2015**

### **Social Services**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
DSS Administrative	10-348-434800	25,615
DSS Administrative	10-348-434800	15,816
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 41,431</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Regular Salaries	10-610-500001	25,615
Regular Salaries	10-610-500001	15,816
<b>Total</b>		<b>\$ 41,431</b>

Purpose: Two new funding allocations from NC DHHS for child protective services. Funds will be used to offset County dollars for salary expense.

Authorization: Vance County Board of Commissioners  
January 5, 2015

# **Budget Amendment #10**

## **FY 2014-2015**

### **Solid Waste**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
DENR White Goods Grant	30-390-439008	98,680
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 98,680</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
DENR White Goods Grant	30-608-500275	98,680
<b>Total</b>		<b>\$ 98,680</b>

Purpose: Grant funds received from NC DENR to construct a concrete pad area at the landfill for storage of white goods. These are 100% grant funds.

Authorization: Vance County Board of Commissioners  
January 5, 2015

# Budget Transfer #4

## FY 2014-2015

### Social Services

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Contingency	10-999-500099	7,500
<b>Total</b>		<b>\$ 7,500</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
General Assistance	10-610-500020	7,500
<b>Total</b>		<b>\$ 7,500</b>

Purpose: DSS is requesting additional funds for General Assistance. General Assistance funds allow DSS to address the urgent needs of seniors and other individuals not eligible for other emergency funding and/or have emergency needs that are not covered in other programs. Needs include medications, rent assistance, and utility bill assistance. These are 100% County dollars.

Authorization: Vance County Board of Commissioners  
January 5, 2015

**Budget Transfer #5**  
**FY 2014-2015**  
**Register of Deeds**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Non-Capitalized Assets	10-480-500085	194
<b>Total</b>		<b>\$ 194</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Office Supplies	10-480-500032	194
<b>Total</b>		<b>\$ 194</b>

Purpose: Additional funds are needed in Office Supplies.

Authorization: Vance County Board of Commissioners  
January 5, 2015

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**Budget Transfer #6**  
**FY 2014-2015**  
**Fire and EMS**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Salary Adjustments	10-555-500000	6,897
<b>Total</b>		<b>\$ 6,897</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Regular Salaries	10-530-500001	6,012
FICA Expense	10-530-500005	460
Retirement	10-530-500007	425
<b>Total</b>		<b>\$ 6,897</b>

Purpose: Salary adjustments for three Fire and EMS employees to bring their salary closer to others at the same rank within the department.

Authorization: Vance County Board of Commissioners  
January 5, 2015

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**Tax Office Refund and Release Report for November 2014**

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Alliance Supercenter	2009	683.50	0	0	0	0	real prop - bill
Alliance Supercenter	2010	683.50	0	0	0	0	real prop - bill
Alliance Supercenter	2011	683.50	0	0	0	0	real prop - bill
Alliance Supercenter	2012	683.50	0	0	0	0	real prop - bill
Alliance Supercenter	2013	701.00	0	0	0	0	real prop - bill
Alliance Supercenter	2014	706.00	0	0	0	0	real prop - bill
Alston Sean Antione Sr.	2013	0	0	44.84	10.00	0	correct situs

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
B B & T (914-01)	2009	0	3,996.29	0	0	0	correct value
Brummitt David L.	2014	815.22	0	0	0	105.00	correct/grant ex
C & P Body Shop Inc.	2014	0	84.48	0	0	0	remove late list
C & P Body Shop Inc.	2014	0	139.47	0	0	0	remove late list
C & P Body Shop Inc.	2014	0	184.36	0	0	0	remove late list
C & P Body Shop Inc.	2014	0	207.50	0	0	0	remove late list
C & P Body Shop Inc.	2014	0	284.58	0	0	0	remove late list
CC Dickson	2014	0	581.35	0	0	0	pers prop billed
CC Dickson	2014	0	629.71	0	0	0	pers prop billed
CC Dickson	2014	0	665.16	0	0	0	pers prop billed
CC Dickson	2014	0	716.33	0	0	0	pers prop billed
CC Dickson	2014	0	767.50	0	0	0	pers prop billed
CC Dickson	2014	0	818.67	0	0	0	pers prop billed
Dover Teresa	2014	0	0	0	0	105.00	remove solid was
Floyd Michael Preston	2014	158.33	0	0	0	0	correct value
Gregory Paul R.	2006	0	40.76	0	0	0	pers prop billed
Gregory Paul R.	2007	0	40.76	0	0	0	pers prop billed
Hargrove Anthony G.	2013	0	0	1.37	0	0	pro-rate
Harp Hartwell R.	2014	166.69	0	0	0	0	correct/grant ex
Hightower Clinton	2012	0.01	0	0	0	105.00	pers prop billed
Hightower Clinton	2013	0.01	0	0	0	105.00	remove solid was
Hightower Clinton	2014	0	0	0	0	105.00	remove solid was
James Mary H.	2011	7.73	0	0	0	105.00	pers prop billed
James Mary H.	2012	0	69.79	0	0	105.00	pers prop billed
James Mary H.	2013	0	76.77	0	0	105.00	pers prop billed
Johnson Carroll Taylor	2014	612.28	0	0	0	0	puv appeal grant
Johnson Carroll Taylor	2014	622.89	0	0	0	0	puv appeal grant
Johnson Carroll Taylor	2014	622.89	0	0	0	0	puv appeal grant
Johnson Carroll Taylor	2014	630.46	0	0	0	0	puv appeal grant
Knight Zella Shearin	2014	2,131.32	0	0	0	105.00	correct/grant ex
Leon Arnulfo Balderas	2011	0	46.05	0	0	0	billed twice
Lily Vicki L.	2012	0	141.42	0	0	0	pers prop billed
Mann Tyra Felisa	2013	0	0	7.35	0	0	pro-rate
Millennium Dev Group LLC	2004	34.50	0	0	0	0	foreclosure
Millennium Dev Group LLC	2005	78.55	0	0	0	0	foreclosure
Millennium Dev Group LLC	2005	0	80.00	0	0	0	foreclosure
Millennium Dev Group LLC	2006	78.55	0	0	0	0	foreclosure
Millennium Dev Group LLC	2007	78.55	0	0	0	0	foreclosure
Millennium Dev Group LLC	2008	134.80	0	0	0	0	foreclosure
Millennium Dev Group LLC	2009	135.20	0	0	0	0	foreclosure
Millennium Dev Group LLC	2010	135.20	0	0	0	0	foreclosure
Millennium Dev Group LLC	2011	135.18	0	0	0	0	foreclosure
Millennium Dev Group LLC	2012	135.18	0	0	0	0	foreclosure
Millennium Dev Group LLC	2013	138.64	0	0	0	0	foreclosure
Millennium Dev Group LLC	2014	139.63	0	0	0	0	foreclosure
Parrish Natasha	2013	0	48.87	0	0	105.00	pers prop billed
Parrott James Dixon	2014	0	0	0	0	105.00	remove solid was
Pendergrass Steven R.	2014	0	0	0	0	105.00	remove solid was
Person Thomas L.	2013	0	0	0	0	0	add solid waste
Person Thomas L.	2014	0	0	0	0	0	add solid waste
Powell Roberta	2012	0	48.87	0	0	105.00	pers prop billed
Powell Roberta	2013	0	48.87	0	0	105.00	pers prop billed
Rigsbee Investments Inc.	2013	192.36	0	0	0	105.00	real prop - bill
Rigsbee Investments Inc.	2014	194.70	0	0	0	105.00	real prop - bill
Salon 31	2014	0	62.56	0	0	0	pers prop billed
Satterwhite Daniel C. Jr.	2014	429.34	0	0	0	105.00	correct/grant ex
Strickland William J.	2014	83.76	0	0	0	0	correct value
Thorpe Betty Jeanne	2009	236.01	0	0	0	102.50	foreclosure
Thorpe Betty Jeanne	2010	443.75	0	0	0	102.50	foreclosure
Thorpe Betty Jeanne	2011	443.75	0	0	0	105.00	foreclosure
Thorpe Betty Jeanne	2012	451.44	0	0	0	105.00	foreclosure
Thorpe Betty Jeanne	2013	451.44	0	0	0	105.00	foreclosure
Thorpe Betty Jeanne	2014	456.94	0	0	0	105.00	foreclosure
Vainwright Mary T. heirs	2005	114.32	0	0	0	90.00	foreclosure
Vainwright Mary T. heirs	2005	0	2.66	0	0	0	foreclosure
Vainwright Mary T. heirs	2005	0	120.00	0	0	0	foreclosure
Vainwright Mary T. heirs	2006	175.00	0	0	0	0	foreclosure
Vainwright Mary T. heirs	2007	80.14	0	0	0	0	foreclosure
Vainwright Mary T. heirs	2009	75.87	0	0	0	0	foreclosure
Vainwright Mary T. heirs	2009	350.00	0	0	0	0	foreclosure
Vainwright Mary T. heirs	2010	75.87	0	0	0	0	foreclosure

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Vainwright Mary T. heirs	2011	75.81	0	0	0	0	foreclosure
Vainwright Mary T. heirs	2012	75.81	0	0	0	0	foreclosure
Vainwright Mary T. heirs	2013	77.76	0	0	0	0	foreclosure
Vainwright Mary T. heirs	2013	0	0	0	0	180.00	foreclosure
Vainwright Mary T. heirs	2014	78.31	0	0	0	0	foreclosure
Vass Charles A. heirs	2004	39.89	0	0	0	0	foreclosure
Vass Charles A. heirs	2004	253.75	0	0	0	0	foreclosure
Vass Charles A. heirs	2005	41.18	0	0	0	0	foreclosure
Vass Charles A. heirs	2006	41.18	0	0	0	0	foreclosure
Vass Charles A. heirs	2007	41.18	0	0	0	0	foreclosure
Vass Charles A. heirs	2008	35.30	0	0	0	0	foreclosure
Vass Charles A. heirs	2009	35.40	0	0	0	0	foreclosure
Vass Charles A. heirs	2010	35.40	0	0	0	0	foreclosure
Vass Charles A. heirs	2011	35.33	0	0	0	0	foreclosure
Vass Charles A. heirs	2013	36.24	0	0	0	0	foreclosure
Vass Charles A. heirs	2014	36.50	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2008	115.36	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2008	115.36	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2009	113.12	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2009	113.12	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2010	113.12	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2010	113.12	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2011	113.12	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2011	113.12	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2012	115.08	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2012	115.08	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2013	115.08	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2013	115.08	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2014	116.48	0	0	0	0	foreclosure
Wachovia Equity Servicing LLC	2014	116.48	0	0	0	0	foreclosure
Warren-Vance Comm. Health	2014	0	81.06	0	0	0	correct/grant ex
Warren-Vance Comm. Health	2014	0	65.52	0	0	0	correct/grant ex
<b>Total</b>		<b>17,929.26</b>	<b>10,049.36</b>	<b>53.56</b>	<b>10.00</b>	<b>2,680.00</b>	
<b>Total Refunds and Releases</b>		<b>\$30,722.18</b>					

**Tax Office  
Untimely Exemption Applications**

Name	Exemption
Delores M. Talley	Present Use-Agriculture
Michael T. Clopton	Present Use-Agriculture

SEE ON FILE MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, Fire and EMS, Public Health Department, Human Resources Department, Information Technology, Planning & Development, Parks & Recreation, Department of Social Services, Tax Office, and Veterans Service.

**Miscellaneous**

*Appointments.* The following appointments were presented to the Board for consideration:

Watershed Advisory Board - 3 year term

Reappoint Lisa Furlow, Butch Spain, Richard Henderson, Harold Thompson, and Phyllis Stainback

Farmers Market Advisory Committee - 1 year term

Reappoint Kermit Thompson, Frank Hester, and Gordon Wilder

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the appointments as presented.

At this time, motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to enter into closed session to discuss a personnel matter.

Upon return to open session, motion was made by Commissioner Gordon Wilder to appoint Robert Murphy as Interim County Manager beginning January 26, 2015. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Motion was made by Commissioner Gordon Wilder to enter into closed session to discuss a legal matter. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Upon return to open session, and as there was no further business, at 9:20 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, that the meeting be adjourned.

Approved and signed February 2, 2015.

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Chairman