

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, April 9, 2018 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Thomas S. Hester, Jr., Vice-Chairman Archie B. Taylor, Jr., Commissioners Dan Brummitt, Carolyn Faines, Yolanda J. Feimster, Leo Kelly, Jr., and Gordon Wilder.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Pastor Joel Beckham, New Life Baptist Church, gave the invocation.

The first item on the agenda was a special recognition. Mr. Dwight Elam, Tourism Development Authority member, asked Ms. Nancy Wilson to come forward. Ms. Wilson recently retired as Tourism Director on March 30<sup>th</sup>. Mr. Elam presented Ms. Wilson with a plaque recognizing her 23 years of service with the county. Ms. Wilson thanked Mr. Elam and the Board of Commissioners for this recognition and stated that she has enjoyed her job tremendously. The board expressed its appreciation to Ms. Wilson and wished her well in her retirement.

District Attorney Mike Waters was next on the agenda to provide an update on recent crime in the community. He described recent homicides in March over a short period of time as a statistical anomaly. He is pleased with the way the cases were investigated and handled. For this year, two homicide cases resulted in convictions, and a third case is in the process of being prepared. He advised that the state has responded with Alcohol Law Enforcement agents through warrant services and presence, as well as prior commitment from the SBI. He stated that the legislature is discussing several court spending deals, and all of those have this district receiving much needed, additional resources. Another important issue is for Vance County to remain in the 9<sup>th</sup> Judicial District. This is extremely important due to strong existing law enforcement relations.

Commissioner Dan Brummitt stated that a lot of the violence is happening in the same areas and the same houses. He asked if there is anything the county can do about these houses.

Mr. Waters explained that there is a legal process to go through, but discussions have taken place with landlords to address these matters with tenants.

The board thanked Mr. Waters for the update and for all he does for Vance County.

Mr. Joe Fredosso, Mighty River, LLC, provided an update on the regional broadband planning process that began in January. He stated that he is currently working with the Council of Governments and has completed a brief assessment of where the county is as far as broadband service. With schools moving toward online curriculums, it is extremely important that our students have access to broadband. It is also important to find out how local businesses use broadband, so they are currently being surveyed. Assets (buildings, towers, etc.) in the county are being mapped to see if they could be used for a broadband asset. Once all data is gathered, a report will be developed showing where there are gaps in broadband. At that time, broadband providers will be asked to respond to those gaps to see if they are able to improve service in those areas. Once their responses are in, Mighty River will review those responses and bring a recommendation back to the board around September.

Ms. Porcha Brooks, Tax Administrator, was next on the agenda and presented untimely exemption applications and a late listing appeal as follows:

**Untimely Exemptions**

Name	Exemption Requested	Tax Administrator's Recommendation
David and Peggy Nickels PO Box 13, Kittrell Parcel: 0493 01022	Disabled Veteran Exemption	Approve Application
Hughes Street Church of Christ 804 Hughes Street Parcel: 0068 01009	(2017) Religious Exemption	Deny Application according to state statute
Hughes Street Church of Christ 804 Hughes Street Parcel: 0068 01009	(2018) Religious Exemption	Approve Application
Malcolm J. Bobbitt, Jr. Parcels: 0593 01011A, 0593 01020, 0593 02004, 0593 02005	Present Use Agriculture	Approve Application
House of Hope Kingdom Ministries 475 Vanco Mill Road Parcel: 0222 03010	Religious Exemption	Approve Application
Lake Peninsula LLC Parcels: 0312A02017, 0312A02018	Builders Inventory Exemption	Approve Application
Vance County Learning Center 303 S. Garnett Street Parcel: 0002 04001	Educational & Charitable Educational	Approve Application

**Late Listing Appeals**

Name and Property	Penalty Appealed	Tax Administrator's Recommendation
Gail Hatchel Kerr Lake Cornhole & Vinyl Graphics 335 N. Chestnut Street	2017 20% - \$ 60.10 2016 30% - \$ 92.73 2015 40% - \$ 78.96 2014 50% - \$104.85	Enforce Penalty

*David and Peggy Nickels.* Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the untimely exemption application as recommended by the Tax Administrator.

*Hughes Street Church of Christ (2017).* It was noted that, by state statute, the board is not allowed to approve prior year exemptions. Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to deny this exemption application based on NC General Statute 105-282.1(a1).

*Hughes Street Church of Christ (2018).* Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the untimely exemption application as recommended by the Tax Administrator.

*Malcolm J. Bobbitt, Jr.* Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the untimely exemption application as recommended by the Tax Administrator.

*House of Hope Kingdom Ministries.* Commissioner Yolanda J. Feimster recused herself from this matter. Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, to approve the untimely exemption application as recommended by the Tax Administrator.

*Lake Peninsula LLC.* Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the untimely exemption application as recommended by the Tax Administrator.

*Vance County Learning Center.* Motion was made by Commissioner Carolyn Faines to approve the untimely exemption application as recommended by the Tax Administrator. This motion was seconded by Commissioner Yolanda J. Feimster and motion was ayes - six (6); noes - one (1), with the dissenting vote being cast by Commissioner Gordon Wilder.

*Gail Hatchel, Kerr Lake Cornhole & Vinyl Graphics.* Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to enforce the penalty as recommended by the Tax Administrator.

## Water District Board

Chairman Thomas S. Hester, Jr. called the Water District Board to order.

County Manager Jordan McMillen presented a Release of All Claims form to the board and explained that during Phase 2 of the water project, the county contracted with Hawley Construction. When the work was complete, the county held \$25,000 in retainage due to some damage done in the Somerset Planation subdivision. The county learned this month that Hawley Construction has filed Chapter 7 Bankruptcy. The Release of All Claims agreement will allow the county to use \$10,000 of that \$25,000 to settle with the Somerset Plantation Homeowners Association, and the remaining \$15,000 would go to the bankruptcy trustee. Mr. McMillen requested approval of the agreement. Chairman Hester recused himself from this matter as he has an interest in the subdivision.

After brief discussion, motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the Release of All Claims agreement as presented.

The March 2018 operations report was presented to the board for information.

At this time, Chairman Thomas S. Hester, Jr. adjourned the Water District Board.

## Committee Reports and Recommendations

*Human Resources Committee - Retirement Participation for Part-time Jail Control Booth Operator Positions.* Commissioner Carolyn Faines reported that the committee (Faines[C], Taylor & Wilder) met Monday, April 2, 2018 and discussed a request from the sheriff to adjust six part-time control booth operator positions to be subject to the six percent retirement withholding once they receive 1,000 hours/year. The committee was informed that this request would allow the six positions to work over 19 hours and up to 29 hours a week, would ensure better coverage of the control booths, and avoid additional overtime hours for fulltime positions. This arrangement has been made in the fire department and EMS department previously and the anticipated cost is not expected to exceed \$3,500 annually. The committee recommended proceeding with the change.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Gordon Wilder, vote unanimous, to approve payment of retirement system contributions for six part-time Control Booth Operator positions, effective May 1, 2018.

*Human Resources Committee - Implementation of Salary Study.* Commissioner Faines explained that the committee was informed that staff intends to include the second and final phase of the salary study into the recommended budget. The estimated total cost is \$285,000 with a net county cost of \$228,000. Approximately 2/3 of county employees will have received some adjustment as a result of the study.

*Human Resources Committee - FY 2018-19 Bonus Coinciding with Payroll Period Change.* Commissioner Faines stated that the committee was informed that recent informational meetings with county staff discussing implementation of the payroll period change in October have concluded. Based upon input from the meetings, implementation of the change will be spread over two months (September and October), and management staff recommends moving forward with an \$800 bonus for all full-time employees during the month of October to coincide with the change. Management staff intends to include the bonus in the recommended budget regardless of the payroll period change and feels that an advanced consensus from the board to proceed with the bonus will allow for communication to staff prior to approval of the budget in June. As discussed at the planning retreat, approximately 1/3 of county employees are not receiving any adjustments from the salary study which would result in them not receiving any adjustments for three years without a COLA or bonus for the upcoming year. The total cost of the bonus is approximately \$270,000 and would have minimal impact on the available fund balance for the upcoming fiscal year. A majority of committee members were in favor of proceeding with the bonus. Seeking board consensus to proceed with an \$800 bonus, subject to withholding and retirement, for all full-time employees for the upcoming budget to be implemented in October, 2018.

The board discussed this matter and decided that part-time employees should also be provided a bonus, but a specific amount was not specified during the meeting. Staff was asked to review this matter and have the information available during budget deliberations.

*Human Resources Committee - Manager Evaluation Format.* Commissioner Faines stated that the committee discussed the existing format utilized for annual review of the manager and requested that HR staff begin researching and compiling other formats for review. The committee asked staff to consider performance based evaluation formats that are metric or data based.

Finance Director's Report

*Surplus Property.* Finance Director David C. Beck requested that the following items be declared as surplus and authorize the finance director to dispose of the items as allowed by state statute.

<b>Description</b>	<b>Reason No Longer Needed</b>	<b>Department</b>
MSI Tower/Intel Pentium 4/Windows 2000	Obsolete, no longer used	Tourism
Lenovo Windows XP	Obsolete, no longer used	Tourism
DSI Windows 2000	Obsolete, no longer used	Tourism

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to declare the items as surplus and authorize the finance director to dispose of the items as allowed by state statute.

*Adoption of Capital Improvement Plan for FY 2019-2023.* Mr. Beck explained that the Capital Improvement Plan (CIP) is a five year planning tool used to identify capital projects and coordinate the financing and timing of those projects. The CIP has gone through its annual review and update process. A draft of the CIP was presented to the Board during the annual planning retreat for review and comments. The draft the board received at that time has undergone minor changes including increasing the expense for CAD interface hardware in FY 18-19 for the general fund by \$5,000 to include mounts and installation cost, as well as an increase in the fire tax fund of \$45,000 for the same purpose. Also, the annual capital outlay appropriation for VGCC was increased by \$17,500 with \$10,000 of this designated to be used for replacement of groundskeeper equipment. The first year of the CIP (FY 18-19) mirrors the manager's recommended budget that the board will receive in May. Mr. Beck recommended approval of the Capital Improvement Plan for fiscal years 2019-2023 as presented.

Mr. Mitch Brigulio, Davenport & Company, was present and provided an overview of the financial analysis associated with the capital improvement plan. Commissioner Dan Brummitt stated that the current plan has \$1.2 million earmarked for paving at both high schools. With the likelihood that one of these schools will become a middle school, there may not be a need to pave both lots entirely. He does not like the perception that it may be portraying that there are monies available.

After discussion, motion was made by Commissioner Gordon Wilder to approve the Capital Improvement Plan for fiscal years 2019-2023 as presented. This motion was seconded

by Commissioner Archie B. Taylor, Jr. and vote was ayes - six (6); noes - one (1), with the dissenting vote being cast by Commissioner Dan Brummitt.

County Attorney's Report

*REO Properties.* County Attorney Jonathan S. Care noted that during its March meeting, the board of commissioners approved the public sale process for Lot 29 Wintergreen Road, Parcel 0426B03007; 406 Tower Lane, Parcel 0531A02001; Tract 4 Erica Lane, Parcel 0358A01020; Oak Tree Lane, Parcel 0359 01008A; Lot 24 Burning Tree Drive, Parcel 0426B03004; and Lot 42R Burning Tree Drive, Parcel 0426B01004. The properties were advertised through the upset bid process and none were received. The board is now free to sell the properties or reject the offers. This should be done by resolution.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, to adopt the following resolutions accepting the bids for Lot 29 Wintergreen Road, Parcel 0426B03007; 406 Tower Lane, Parcel 0531A02001; Tract 4 Erica Lane, Parcel 0358A01020; Oak Tree Lane, Parcel 0359 01008A; Lot 24 Burning Tree Drive, Parcel 0426B03004; and Lot 42R Burning Tree Drive, Parcel 0426B01004.



**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Lot 29 Wintergreen Road, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0426B03007.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **March 21, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **James Kramer** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 9<sup>th</sup> day of April, 2018.**

**Thomas S. Hester, Jr. (signed)**  
**Thomas S. Hester, Jr., Chairman**  
**Vance County Board of Commissioners**

ATTEST:

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board



**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**406 Tower Lane, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0531A02001.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **March 21, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, **BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **James Kramer** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 9<sup>th</sup> day of April, 2018.**

Thomas S. Hester, Jr. (signed)  
Thomas S. Hester, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board



**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Tract 4 Erica Lane, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0358A01020.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **March 21, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, **BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *James Kramer* in the amount of \$750.00 subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 9<sup>th</sup> day of April, 2018.

Thomas S. Hester, Jr. (signed)  
Thomas S. Hester, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board



**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Oak Tree Lane, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0359 01008A.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on *March 21, 2018*, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *James Kramer* in the amount of \$750.00 subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 9<sup>th</sup> day of April, 2018.

Thomas S. Hester, Jr. (signed)  
Thomas S. Hester, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board



**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Lot 24 Burning Tree Drive, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0426B03004.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **March 21, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **James Kramer** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 9<sup>th</sup> day of April, 2018.**

**Thomas S. Hester, Jr. (signed)**  
**Thomas S. Hester, Jr., Chairman**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom (signed)**  
**Kelly H. Grissom, Clerk to the Board**

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**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Lot 42R Burning Tree Drive, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0426B01004.**

**WHEREAS**, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **March 21, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **James Kramer** in the amount of **\$1,500.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 9<sup>th</sup> day of April, 2018.**

**Thomas S. Hester, Jr. (signed)**  
**Thomas S. Hester, Jr., Chairman**  
**Vance County Board of Commissioners**



fireworks at its annual Independence Day celebration at Kerr Lake on Saturday, June 30, 2018, contingent upon the necessary approvals from the fire marshal.

*FY 2018-19 Budget Update.* Mr. McMillen noted that the FY 2017-18 manager’s recommended budget is scheduled to be presented to the Board of Commissioners on Monday, May 7.

Consent Agenda

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the following consent agenda items as presented: Budget Amendment #23, Budget Transfers #27 - #28, Departmental Monthly Reports, and the minutes of the March 15, 2018 regular meeting.



**Budget Amendment #23  
FY 2017-2018  
Fire Tax Fund**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Fund Balance Appropriated	43-399-439900	145,174
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 145,174</b>

  

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Capital Outlay	43-354-500074	145,174
<b>Total</b>		<b>\$ 145,174</b>

Purpose: In its March meeting, the board approved using fire tax funds towards the purchase of a mobile cascade system to be used by all fire departments within the county.

Authorization: Vance County Board of Commissioners  
April 9, 2018



**Budget Transfer #27  
FY 2017-2018  
911/Emergency Operations**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Regular Salaries	10-621-500001	11,500
<b>Total</b>		<b>\$ 11,500</b>

  

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Overtime	10-621-500003	11,500

<b>Total</b>		<b>\$ 11,500</b>
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Purpose: Additional funds are needed in overtime due to the overtime calculation change implemented in January. The change is being funded through freezing of a vacant position in the current fiscal year.

Authorization: Vance County Board of Commissioners  
April 9, 2018



**Budget Transfer #28**  
**FY 2017-2018**  
**Fire**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Insurance & Bonds	10-531-500054	3,000
<b>Total</b>		<b>\$ 3,000</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Maintenance Equipment	10-531-500016	3,000
<b>Total</b>		<b>\$ 3,000</b>

Purpose: Additional funds are needed for maintenance/testing of ladders, fire extinguishers and pumps.

Authorization: Vance County Board of Commissioners  
April 9, 2018



MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, Economic Development, EMS, Human Resources, Information Technology, Planning and Development, Tax Office, and Veterans Service.



Miscellaneous

*Appointments.* The following appointments were presented to the Board for consideration:

Granville-Vance Public Health Board - three year term  
Reappoint Lisa Rotolo - appointed 04/2012

Vance County Appearance Commission  
Appoint Pam Brame and Diane Barbour to fill vacant positions.

Henderson-Vance Downtown Development Commission - three year term  
Appoint Commissioner to fill newly created position.

Motion was made by Commissioner Dan Brummitt to reappoint Lisa Rotolo to the Granville-Vance Public Health Board, appoint Pam Brame and Diane Barbour to the Vance County Appearance Commission, and appoint Commissioner Gordon Wilder to the Henderson-Vance Downtown Development Commission. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

At this time, motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to enter into closed session to discuss contract negotiations.

Upon return to open session, motion was made by Commissioner Gordon Wilder to approve the execution of the Agreement for Purchase and Sale of Real Estate for property located at 322 Bearpond Road, Tax Parcel 0453 05005, and to further authorize county staff to proceed with obtaining an appraisal, survey and Phase 1 Environmental Study for the property, and to submit a letter of intent to the NC Ready Sites Program. This motion was seconded by Commissioner Archie B. Taylor, Jr. and vote was ayes - six (6); noes - one (1), with the dissenting vote being cast by Commissioner Yolanda J. Feimster.

As there was no further business, at 8:55 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, that the meeting be adjourned.

Approved and signed May 7, 2018.

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Chairman