

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, February 5, 2018 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Thomas S. Hester, Jr., Vice-Chairman Archie B. Taylor, Jr., Commissioners Dan Brummitt, Carolyn Faines, Yolanda J. Feimster, Leo Kelly, Jr., and Gordon Wilder.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Pastor Frank Sossamon, South Henderson Pentecostal Holiness Church, gave the invocation. He also informed the board of National Day of Prayer activities coming up in May.

County Manager Jordan McMillen recognized Chairman Thomas S. Hester, Jr. and congratulated him on receiving the "Citizen of the Year" award from the Henderson-Vance Chamber of Commerce. He also recognized Commissioner Dan Brummitt and noted that he was appointed to the Cardinal Innovations Board as well as the Cardinal Innovations Finance Committee.

Frankie Nobles, Chief Animal Control Officer, appeared before the board and noted that on January 27th, Animal Services received a \$10,000 grant from Community Partnership for Pets. The funds will be used for the spay/neuter program, rabies vaccines, and a Trap/Neuter/Return Program for cats. He recognized Ms. Tracy Dreibelbis, a shelter volunteer, and stated that she had informed him about this particular grant opportunity. On January 28th, Animal Services was invited to attend a Monster Donation Drive in Apex and received a donation of various shelter supplies worth \$3,000 to \$4,000. He also noted that a sensory garden will be put at the shelter this spring. The garden will include easy-to-digest plants and flowers for the animals, play tires and ramps, and turf grass. Chairman Hester thanked Mr. Nobles for his hard work and thanked Ms. Dreibelbis for informing Mr. Nobles about the grant opportunity with Community Partnership for Pets.

As advertised, a public hearing was held to gain citizen input on the FY 2018-19 Budget. As there was no one present who wished to speak on this matter, Chairman Thomas S. Hester, Jr. declared the public hearing closed.

Mr. Kaine Riggan, Downtown Development Commission (DDC), was next on the agenda and provided an update on Downtown Development activities. He also requested \$20,000 from the county budget to transition the Director's contract from part-time to full-time. He explained that in order to progress from a Downtown Associate Community to a designated Main Street Community with the NC Department of Commerce, the DDC must have a full-time staff person. This allows Vance County's central business district to qualify for grant dollars and technical support funds that are only available to Main Street designees. He stated that this expenditure would be offset by the increased sales tax revenue that Vance County collects from the newly-recruited retail and restaurant tenants. He noted that since September, downtown has increased from two restaurants to six. The board thanked Mr. Riggan for his report and for keeping the board informed of downtown activities.

Commissioner Carolyn Faines stated that she supports improvements made to downtown, but reminded the board that there are areas out in the county that also need improvements.

Water District Board

Chairman Thomas S. Hester, Jr. called the Water District Board to order.

Committee Report - Incentives for Water Customers. Commissioner Gordon Wilder stated that the committee (Wilder[C], Brummit & Taylor) met on Thursday, January 25, 2018 and discussed incentives for adding customers to the water system. Staff presented the following two potential incentives for review: 1) Outstanding Balance Forgiveness for Availability Customers: Once availability customers connect to the system for a period of time, the outstanding balance or portion thereof would be forgiven; 2) Referral Incentive (applies only to existing/active customers) – Allows existing/active customers to receive a credit on their water bill for referring a friend or neighbor who becomes an active customer as well. The committee was in favor of the second incentive and instructed staff to develop the necessary language and specifics for consideration at a future committee meeting. The committee also heard from three availability customers and one active customer who favored eliminating the \$30 base fee and replacing it with another type of annual tax or assessment fee. The committee asked staff to prepare and update the various options for bringing the water system to self-sufficiency for discussion at the next water committee meeting.

The January 2018 operations report was presented to the board for information.

At this time, Chairman Thomas S. Hester, Jr. closed the Water District Board.

Committee Reports and Recommendations

Human Resources Committee - Payroll Period Change. Commissioner Carolyn Faines reported that the committee (Faines[C], Taylor & Wilder) met Monday, January 22, 2018 and discussed a proposal from staff to revise the county's payroll period. The current period runs from the first to last day of each month and provides advance payment to employees for the entire month on the 25th of each month. By paying employees in advance, situations arise where employees leave county employment, enter medical leave, or take unexpected days off causing overpayment. This causes challenges for staff rectifying overpayment cases when employees leave county employment. The committee discussed several options to include changing the payday to bi-monthly and/or moving the payday back to the end of the month and recognized these were aids, but not fixes. The committee favored moving to a payment in arrears payroll period as is the case for all surrounding counties and the trend in most NC counties. The committee felt this would better protect the county's assets, while recognizing there would be an impact to pay checks during the first month it is implemented. The committee discussed the importance of providing adequate and advanced notice to employees and was in agreement with staff recommendations to allow staff to use up to two weeks of vacation to make up for the lower pay check during the implementation month. Staff and the committee discussed the potential implementation timeframe and felt a fall implementation would be sufficient. Recommendation: Approve a payroll period change for county employees that allows timesheets to align with the pay period, while paying employees in arrears for actual time worked.

Motion was made by Commissioner Archie B. Taylor, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve a payroll period change for county employees that allows timesheets to align with the pay period, while paying employees in arrears for actual time worked.

Properties Committee - DSS Relocation. Commissioner Dan Brummitt reported that the committee (Brummitt[C], Taylor & Wilder) met Thursday, January 25, 2018 with Ann Collier and Tim Oakley of Oakley Collier Architects and Krystal Harris with Vance County DSS to consider a proposal for proceeding with a schematic design for the A&P and Home Bazaar buildings on North Garnett Street. The committee reviewed the proposal and recommended that a more informal process be used to avoid spending funds on a specific site until better ideas of lease and upfit costs were obtained. The committee asked staff to begin discussions with the

property owner to investigate the ownership situation and potential lease rates and asked the architect to research contractor construction estimates.

Properties Committee - Administration Building Window Replacement. Commissioner Brummitt stated that the committee was informed that this project was nearly complete with a total of 24 windows replaced and bars refurbished. The committee discussed replacing one additional window in the Register of Deeds office that is broken. The contractor originally felt they could repair the window, but due to the age of the window, it will be necessary to replace the window. The replacement is within budget and the committee recommended proceeding forward with Change Order #4 totaling \$6,035.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, to approve Change Order #4 with Bar Construction totaling \$6,035 for the replacement of one window in the Register of Deeds Office.

Properties Committee - Administration Building Elevator Modernization Update. Commissioner Brummitt advised that the committee was made aware that the elevator did not pass the final inspection due to an issue with the jack being unable to hold the required pressure and weight of the elevator. The project involved modernizing nearly all portions of the elevator although the jack was not included in the scope of service as a result of it being installed in 1973 or two years after the code requirement for replacement. The committee was informed that the county's consultant is investigating the issue with the jack, although due to its age and to bring the elevator back into service, it appears it will need to be replaced at an approximate cost of \$40,000. The committee will discuss this matter further upon having additional information from the consultant, and the committee would like guidance from the entire board on how to proceed with this in the timeliest manner.

County Manager Jordan McMillen suggested that the board authorize the Properties Committee to approve change orders related to this specific project in order to expedite completion of the repairs.

Motion was made by Commissioner Dan Brummitt to authorize the Properties Committee to execute change orders on the elevator modernization project. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Finance Director's Report

Amended Audit Contract. Finance Director David C. Beck stated that the State

Treasurer's office requires county audit reports to be submitted for review no later than December 15th following the end of the fiscal year being audited. If this deadline is not met, an amended audit contract is required. Our audit firm, Thompson, Price, Scott, Adams & Co. (TPSA) was hit with a computer virus in October that delayed completion of their work. We are finalizing the audit report at this time and it will be submitted to the state as soon as possible. We are planning to have the audit presented to the Board of Commissioners at a special called meeting later this month. The amended contract between TPSA and the county does not change the original contract price of \$44,350, it only extends the term of the contract. Mr. Beck recommended that the board approve the amended audit contract as presented.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the amended audit contract as presented.

County Attorney's Report

REO Properties. County Attorney Jonathan S. Care noted that during its January meeting, the board of commissioners approved the public sale process for Lot 23 Dabney Heights, Parcel 0408A01023; 613 Farrar Avenue, Parcel 0079 06002; Lot F1 Pinecrest Road, Parcel 0037A04008; and 513 Zene Street, Parcel 0025 09001. The properties were advertised through the upset bid process and none were received. The board is now free to sell the properties or reject the offers. This should be done by resolution.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to adopt the following resolutions accepting the bids for Lot 23 Dabney Heights, Parcel 0408A01023; 613 Farrar Avenue, Parcel 0079 06002; Lot F1 Pinecrest Road, Parcel 0037A04008; and 513 Zene Street, Parcel 0025 09001.



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

Lot 23 Dabney Heights, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0408A01023.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **January 17, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *Hillsboro Inlet, LLC* in the amount of \$1,600.00 subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of February, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**613 Farrar Avenue, Henderson, North Carolina 27536, Vance County Tax Department
Parcel Number 0079 06002.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on *January 17, 2018*, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, **BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *Hillsboro Inlet, LLC* in the amount of \$900.00 subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of February, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Lot F1 Pinecrest Road, Henderson, North Carolina 27536, Vance County Tax Department
Parcel Number 0037A04008.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on *January 17, 2018*, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *Hillsboro Inlet, LLC* in the amount of **\$1,300.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of February, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

513 Zene Street, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0025 09001.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on *January 17, 2018*, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *Latoya Bogan* in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of February, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board



County Manager's Report

Resolution - Black History Month. County Manager Jordan McMillen advised that February has been observed nationally as Black History Month. Vance County has traditionally encouraged its citizens to participate in related events that create a greater awareness and appreciation of contributions made by African-Americans. Recommendation: Adopt the resolution in support of the designation of February as Black History Month in Vance County.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to adopt the following resolution in support of the designation of February as Black History Month in Vance County.



RESOLUTION
by the
Vance County Board of Commissioners
in designation of
February 2018 as Black History Month in Vance County

WHEREAS, for 86 years in the United States, at least some part of the month of February has been observed in recognition of black history and the many accomplishments and contributions made to society by African-Americans; and

WHEREAS, the second week of February was selected by Carter Woodson, a noted Washington, D.C. author, editor, historian, and publisher, to defend black humanity and highlight the accomplishments of his ancestors; and

WHEREAS, in 1976 the entire month of February was included in the bicentennial celebration of the United States, and every single American President has since designated February as National Black History Month; and

WHEREAS, since 2006, the Vance County Board of Commissioners has annually established February as a special month to recognize and celebrate the essential roles of African-Americans throughout Vance County; and

WHEREAS, the Board of County Commissioners sincerely desires for all citizens to thoroughly understand and appreciate value added to the local economy and overall community by African-Americans of all socio-economic levels.

NOW THEREFORE BE IT RESOLVED, that the Vance County Board of Commissioners does officially designate February 2018 as Black History Month in Vance County, and in doing so, does recognize the accomplishments and countless significant contributions made to society by individuals of African heritage.

BE IT FURTHER RESOLVED, that the Vance County Board of Commissioners does encourage businesses, churches, civic organizations, schools, and citizens of all races and color to actively participate in the observance and celebration of Black History Month in Vance County during the month of February 2018.

This, the 5th day of February, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman



Semi-Annual Jail Inspection Report. Mr. McMillen advised that the State conducted its periodic jail inspection on January 9, 2018 and submitted its report to the county. The deficiency noted involved the communication system within a portion of the Jail. Jail staff is currently preparing an appropriate corrective action response and has already addressed the deficiencies through direct supervision. A project within the county's CIP for FY19 will also serve as a solution to the issue. Recommendation: Act to receive the report as information.

Motion was made by Commissioner Dan Brummitt to receive the semi-annual jail inspection report as presented. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Mako Medical - Building Reuse Grant Contracts. Mr. McMillen noted that the County recently received the contracts and performance agreements from the NC Commerce Department for the Mako Medical building reuse grant. The contracts include a grant agreement between the NC Department of Commerce and Vance County, a legally binding commitment between the property owner, Bynum Properties 3, LLC and Vance County, and a promissory note from the property owner. The building reuse grant, as previously discussed, totals \$500,000 and is utilized to cover a portion of the upfit costs and improvements to the real property. The grant requires the creation of 76 full-time jobs over an 18 month period above and beyond the company's baseline of 169 existing jobs. Mako has requested that the county release the funds in accordance with Department of Commerce requirements. Recommendation: Approve and authorize the chairman to execute the Mako Medical building reuse grant agreement, legally binding commitment, and promissory note subject to final attorney review and release the funds in accordance to Department of Commerce requirements.

Motion was made by Commissioner Archie B. Taylor, Jr. to approve and authorize the chairman to execute the Mako Medical building reuse grant agreement, legally binding commitment, and promissory note subject to final attorney review and release the funds in accordance to Department of Commerce requirements. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Consent Agenda

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Leo Kelly, Jr., vote unanimous, to approve the following consent agenda items as presented: Budget Amendment #20, Budget Transfers #14 - #19, January 2018 Tax Refunds and Releases,

Departmental Monthly Reports, and the minutes of the January 8, 2018 regular meeting and the January 30, 2018 special meeting.



**Budget Amendment #20
FY 2017-2018
Social Services**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Christmas at DSS	10-350-435066	10,465
Total Revenue Increase (Decrease)		\$ 10,465

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Christmas at DSS	10-613-500166	10,465
Total		\$ 10,465

Purpose: Increase in donated funds that are used for holiday events such as Shop With A Cop and other holiday cheer events coordinated by DSS.

Authorization: Vance County Board of Commissioners
February 5, 2018



**Budget Transfer #14
FY 2017-2018
911 Emergency Operations**

Transfer From:	Account Number	Amount
Regular Salaries	10-621-500001	20,000
Total		\$ 20,000

Transfer To:	Account Number	Amount
Overtime	10-621-500003	20,000
Total		\$ 20,000

Purpose: To move funds related to the change approved by the board in November 2017 to the way overtime is calculated for telecommunicators. The current year cost will be offset by freezing one vacant Telecommunicator I position.

Authorization: Vance County Board of Commissioners
February 5, 2018



**Budget Transfer #15
FY 2017-2018
Animal Services**

Transfer From:	Account Number	Amount
Utilities	10-599-500013	3,250
Total		\$ 3,250

Transfer To:	Account Number	Amount
Maintenance Vehicles	10-599-500017	1,750
Uniforms	10-599-500036	1,500
Total		\$ 3,250

Purpose: Additional funds are needed in uniforms due to staff turnover and vehicle maintenance due to needed repairs resulting from a minor accident.

Authorization: Vance County Board of Commissioners
February 5, 2018

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**Budget Transfer #16
FY 2017-2018
Tax**

Transfer From:	Account Number	Amount
Maintenance Equipment	10-450-500016	300
Insurance & Bonds	10-450-500054	200
Total		\$ 500

Transfer To:	Account Number	Amount
Maintenance Vehicles	10-450-500017	500
Total		\$ 500

Purpose: New tires were required for the vehicle used by the tax appraiser position.

Authorization: Vance County Board of Commissioners
February 5, 2018

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**Budget Transfer #17
FY 2017-2018
Farmers Market**

Transfer From:	Account Number	Amount
Contingency	10-999-500099	3,500
Total		\$ 3,500

Transfer To:	Account Number	Amount
Maintenance Building & Grounds	10-622-500015	3,500
Total		\$ 3,500

Purpose: A pipe froze and burst at the Farmers Market during the recent cold weather. Emergency repairs were needed and it put the line item over budget. Funds are not available within the existing department budget to cover this overage.

Authorization: Vance County Board of Commissioners
February 5, 2018



**Budget Transfer #18
FY 2017-2018
Sheriff**

Transfer From:	Account Number	Amount
Unemployment Insurance	10-510-500038	5,000
Insurance & Bonds	10-510-500054	5,000
Total		\$ 10,000

Transfer To:	Account Number	Amount
Overtime	10-510-500003	5,000
Departmental Supplies	10-510-500033	3,000
Uniforms	10-510-500036	2,000
Total		\$ 10,000

Purpose: Funds are needed in other line items to cover shortfalls due to prior vacancies that are now being filled with new employees.

Authorization: Vance County Board of Commissioners
February 5, 2018



**Budget Transfer #19
FY 2017-2018
Jail**

Transfer From:	Account Number	Amount
Regular Salaries	10-520-500001	41,450
Unemployment Insurance	10-520-500038	5,000
Total		\$ 46,450

Transfer To:	Account Number	Amount
Part-time Salaries	10-520-500002	20,000
Maintenance Building & Grounds	10-520-500015	25,000
Insurance & Bonds	10-520-500054	1,450
Total		\$ 46,450

Purpose: Funds are needed in other line items to cover shortfalls due to position vacancies. Also multiple building repairs were needed during the very cold weather we had recently, including replacing heating units and a water heater.

Authorization: Vance County Board of Commissioners
February 5, 2018

TAX OFFICE REFUND AND RELEASE REPORT FOR JANUARY 2018

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
CLAYTON JAMES SR.	2017	0	15.41	105.00	pers prop billed
DAUGHERTY ANGELIA HOPE TUCKER	2017	0	0	105.00	remove solid was
FLEMMING SHIRLEY R. & OTHERS	2017	0	0	105.00	remove solid was
GARCIA ERIC	2017	0	55.53	105.00	pers prop billed
GREENWAY THOMAS F	2017	0	1.02	0	pers prop billed
HARGROVE EVELYN H HEIRS	2017	0	0	105.00	remove solid was
HUNT GARRY D JR	2017	0	61.42	0	pers prop billed
JONES CLARENCE H. HEIRS	2017	0	15.41	105.00	pers prop billed
OXFORD SPORTING GOODS INC.	2017	0	281.50	105.00	pers prop billed
PHAN TUAN VANN	2017	0	168.12	0	real prop - bill
PHAN TUAN VANN	2017	0	67.25	0	pers prop billed
QUALITY INVESTMENTS INC	2017	0	137.36	0	pers prop billed
RIGHTER JASON E.	2017	0	0	630.00	remove solid was
WIGGINS BARBARA	2017	0	40.72	0	pers prop billed
TOTAL		0	\$ 843.74		
TOTAL REFUNDS AND RELEASES			\$ 843.74		

MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, Economic Development, EMS, Health Department, Human Resources, Information Technology, Planning and Development, Parks and Recreation, Tax Office, and Veterans Service.

Miscellaneous

Appointments. The following appointments were presented to the Board for consideration:

Tax Administrator - two year term
Reappoint Porcha Brooks

Vance County Planning Board - three year term
Reappoint Thomas Shaw, Ruth Brummitt, and Alvin Johnson

Tourism Development Authority
Appoint Tommy Haithcock and Sandra Wilkerson to fill vacant positions.

Granville Vance Public Health Board
Appoint Julia Falkner to fill the vacant “registered nurse” position.

Kerr-Tar Area Agency on Aging Regional Aging and Advisory Committee
Reappoint Sandra Butler Tubbs. Appoint Brenda Poole and Lois Williams per recommendation from the COG.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Leo Kelly, Jr., vote unanimous, to approve the appointments as presented.

March Meeting Date. Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, that the Board adopt the following resolution to change the meeting date in March due to the NACo Legislative Conference in Washington, DC:



RESOLUTION
by the
Vance County Board of Commissioners
Changing the Date of the March 2018 Commissioners' Meeting

WHEREAS, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

WHEREAS, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

WHEREAS, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, March 5, 2018 at 6:00 p.m. to Monday, March 12, 2018 at 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners that it does hereby change its regular meeting date from March 5, 2018 at 6:00 p.m. to March 12, 2018 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

BE IT FURTHER RESOLVED that a copy of this resolution is to be posted on the Administration Building bulletin board, and the news media within Vance County is to be made aware of this change.

This, the 5th day of February, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman



At this time, motion was made by Commissioner Gordon Wilder, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to enter into closed session to discuss a legal matter.

Upon return to open session, motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to approve giving notice of appeal in the Vance Solar 1, LLC Property Tax Commission case, and authorize the chairman to enter into an agreement with Attorney Lloyd Smith, the Bertie County Attorney.

As there was no further business, at 7:15 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, that the meeting be adjourned.

Approved and signed March 12, 2018.

Chairman