

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, January 8, 2018 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Thomas S. Hester, Jr., Vice-Chairman Archie B. Taylor, Jr., Commissioners Dan Brummitt, Carolyn Faines, Yolanda J. Feimster, Leo Kelly, Jr., and Gordon Wilder.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Commissioner Carolyn Faines gave the invocation.

Mr. McMillen informed the board that Vance County's General Obligation bond rating has been upgraded from A+ to AA- by S&P Global. He noted that the county had received the same upgrade from Moody's Investor Service a couple of months ago. The S&P rating upgrade reflects the County's comprehensive set of financial guidelines, and reflects the consistently strong budgetary performance resulting in year over year improvements in our reserves.

Paul McKenzie, Cooperative Extension, was first on the agenda and provided an update on activities at the farmers market in 2017. He noted that the market received 8,000 customer visits which resulted in a rough average of \$140,000 in income for the 45 vendors. The market brought in about \$8,000 in income for the county through user fees and donations. Dozens of community and educational events took place over the year, and vendors donated roughly 3,000 pounds of produce to ACTS at a value of about \$3,000. The facility remains in excellent condition.

Mr. McKenzie noted that there are currently two vacant positions on the Farmers Market Advisory Committee. He recommended that Lisa Royster and Horace Bullock be appointed to fill those positions.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to appoint Lisa Royster and Horace Bullock to the Farmers Market Advisory Committee to fill the vacant positions.

Mr. McKenzie then requested approval of a minor change to the vendor guidelines. He noted that Item 5 in the current guidelines states that all vendors must provide their NC

Department of Revenue Sales and Use Tax Registration number when they apply. Since the farmers market is operated by the county, we are not required to collect this information.

Motion was made by Commissioner Dan Brummitt to eliminate Item 5 from the farmers market vendor guidelines. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Water District Board

Chairman Thomas S. Hester, Jr. called the Water District Board to order.

Phase 3 Resolution. County Manager Jordan McMillen stated that the water district board has previously approved moving forward with Phase 3 of the water project. Phase 3 will be financed by a combination of grant and debt through the USDA. The debt portion of the financing will be structured as revenue bonds and will require Local Government Commission (LGC) approval. There are several actions the water district board will have to take as part of this process. The first action is to approve a preliminary findings resolution and authorize county staff to file an application with the LGC. Mr. McMillen recommended that the board approve the resolution making certain findings and determinations, authorizing the filing of an application with the Local Government Commission and requesting the Local Government Commission to sell bonds at a private sale in connection with the issuance of revenue bonds by the Vance County Water District.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to adopt the following resolution making certain findings and determinations, authorizing the filing of an application with the Local Government Commission and requesting the Local Government Commission to sell bonds at a private sale in connection with the issuance of revenue bonds by the Vance County Water District.

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RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS, AUTHORIZING THE FILING OF AN APPLICATION WITH THE LOCAL GOVERNMENT COMMISSION AND REQUESTING THE LOCAL GOVERNMENT COMMISSION TO SELL BONDS AT A PRIVATE SALE IN CONNECTION WITH THE ISSUANCE OF REVENUE BONDS BY THE VANCE COUNTY WATER DISTRICT

BE IT RESOLVED by the Board of Commissioners (the “Board”) for the County of Vance, North Carolina, in its capacity as the governing body of the Vance County Water District (the “District”):

Section 1. The Board does hereby find and determine as follows:

(a) The District desires to finance the cost of the undertaking in which it is engaged consisting of various improvements to the District's water system (the "Project").

(b) The District is considering issuing revenue bonds to finance, together with other available funds, the cost of acquiring, constructing and equipping the Project.

(c) The Project is necessary to secure adequate and reliable water service and to promote the present and future welfare of the residents of the District and its environs.

(d) The District wishes to commence procedures for the issuance of revenue bonds in a principal amount not to exceed \$212,000 at this time for the purpose of providing funds, together with any other available funds, to (i) pay the costs of the Project and (ii) pay certain other costs associated with the issuance of such revenue bonds.

(e) The amount of the proposed revenue bonds will be sufficient, but not excessive, for the purpose of paying the costs associated with the Project.

(f) The proposed Project is feasible.

(g) The annual audits of the District show the District to be in strict compliance with debt management policies, and the budgetary and fiscal management policies of the District are in compliance with the law.

(h) The proposed revenue bonds can be marketed at a reasonable interest cost to the District.

(i) The projected rate increases, if any, for water service in connection with the issuance of the proposed revenue bonds will be reasonable.

Section 2. The County Manager and the Finance Officer for the District are hereby authorized and directed to file an application with the Local Government Commission for approval of the issuance of revenue bonds for the purpose of providing funds, together with any other available funds, to (a) pay the costs of the Project and (b) pay certain other costs associated with the issuance of such bonds.

Section 3. The Local Government Commission is requested to sell the proposed revenue bonds at a private sale without advertisement to the United States Department of Agriculture.

Section 4. The Board hereby finds, determines and declares the following:

(a) Section 1.150-2 of the Treasury Regulations (the "Regulations") prescribes specific procedures which will be applicable to certain bonds or notes issued by or on behalf of the

District including, without limitation, a requirement that the District declare its official intent to reimburse certain expenditures with proceeds of debt to be incurred by the District prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed.

(b) The District intends to advance its own funds in order to pay certain capital costs (the “Original Expenditures”) relating to the acquisition, construction and equipping of the Project.

(c) The District reasonably expects to reimburse itself for the Original Expenditures from the proceeds of debt to be incurred by the District.

(d) \$212,000 is the maximum principal amount of debt expected to be incurred for the purpose of paying the costs of the Project.

(e) This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the District to reimburse itself from the proceeds of debt to be hereinafter incurred by the District for certain expenditures paid by the District on or after the date which is sixty (60) days prior to the date hereof.

(f) The funds heretofore advanced or to be advanced by the District to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the District to permanently finance the Original Expenditures.

(g) All Original Expenditures to be reimbursed by the District were paid no more than sixty (60) days prior to, or will be paid on or after the date of, this declaration of official intent, except with respect to certain amounts incurred before such 60-day period not exceeding 20% of the issue price of the proceeds of the debt to be hereinafter incurred which are expended for “preliminary expenditures” within the meaning of Section 1.150-2 of the Treasury Regulations (the “Preliminary Expenditures”). The District understands that, except for the Preliminary Expenditures, such reimbursement must occur not later than eighteen (18) months after the later of (a) the date the Original Expenditures were paid and (b) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the Original Expenditures were paid.

Section 5. This resolution shall take effect immediately upon its passage.

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I, Kelly H. Grissom, Clerk to the Board of Commissioners for the Vance County Water District, DO HEREBY CERTIFY that the foregoing has been carefully copied from the actual

recorded minutes of the Board of Commissioners for the County of Vance, North Carolina, in its capacity as the governing body of said District, at a regular meeting held on January 8, 2018, the record having been made in the minutes of said Board for said District, and is a true copy of so much of said minutes as relates in any way to the passage of the foregoing resolution.

I DO HEREBY FURTHER CERTIFY that proper notice of such meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said District this 8th day of January, 2018.

Kelly H. Grissom (signed)
Clerk to the Board

[SEAL]

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The December 2017 operations report was presented to the board for information.

At this time, Chairman Thomas S. Hester, Jr. closed the Water District Board.

Committee Reports and Recommendations

Properties Committee - REO Property - Offers to Purchase. Commissioner Dan Brummitt reported that the committee (Brummitt [C], Taylor & Wilder) met Tuesday, January 2, 2018 and reviewed the following offers to purchase jointly owned and county owned properties:

- 613 Farrar Avenue (Parcel 0079 06002) - Jointly owned - \$900 offer - Hillsboro Inlet, LLC
- 513 Zene Street (Parcel 0025 09001) - Jointly owned - \$750 offer - LaToya Bogan
- Dabney Heights Lane (Parcel 0408A01023) - County owned - \$1,600 offer - Hillsboro Inlet, LLC
- Pinecrest Road (Parcel 0037A04008) - County owned - \$1,300 offer - Hillsboro Inlet, LLC

The committee recommended proceeding with the upset bid process for all four properties, and Commissioner Dan Brummitt made a motion to approve the offers to purchase and the resolutions authorizing the upset bid process for the sale of 613 Farrar Avenue (tax parcel 0079 06002); 513 Zene Street (tax parcel 0025 09001); Dabney Heights Lane (tax parcel 0408A01023); and Pinecrest Road (tax parcel 0037A04008). This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

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**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
613 Farrar Avenue, Henderson, NC 27536**

WHEREAS, Vance County owns certain real property with an address of **613 Farrar Avenue, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0079 06002**; and,

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$900.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by *Hillsboro Inlet, LLC*; and,

WHEREAS, *Hillsboro Inlet, LLC* has paid the required deposit in the amount of **\$750.00** with their initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. Notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 8th day of January, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board



**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
513 Zene Street, Henderson, NC 27536**

WHEREAS, Vance County owns certain real property with an address of **513 Zene Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0025 09001**; and,

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$750.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Latoya Bogan**; and,

WHEREAS, **Latoya Bogan** has paid the required deposit in the amount of **\$750.00** with their initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. Notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.
3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.
5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 8th day of January, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Lot 23 Dabney Heights, Henderson, NC 27536**

WHEREAS, Vance County owns certain real property with an address of **Lot 23 Dabney Heights, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0408A01023**; and,

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$1,600.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Hillsboro Inlet, LLC**; and,

WHEREAS, **Hillsboro Inlet, LLC** has paid the required deposit in the amount of **\$750.00** with their initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. Notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 8th day of January, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board



**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Lot F1 Pinecrest Road, Henderson, NC 27537**

WHEREAS, Vance County owns certain real property with an address of **Lot F1 Pinecrest Road, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0037A04008**; and,

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$1,300.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by *Hillsboro Inlet, LLC*; and,

WHEREAS, *Hillsboro Inlet, LLC* has paid the required deposit in the amount of **\$750.00** with their initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. Notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.
3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.
5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.
7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.
8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**
9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 8th day of January, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

Properties Committee - Health Department Plumbing Modifications. Commissioner Brummitt stated that the committee met with Michael Kilian (Kilian Engineering) and reviewed the bids for plumbing modifications at the Granville-Vance Health Department buildings on Charles Rollins Road. The bids were received in December 2017 and H.G. Reynolds Company, Inc. was the lowest bidder at \$70,388. Mr. Kilian informed the committee that the project will include all external work and will provide an improved gravity flow system for the Health Department building (115 Charles Rollins Road) while providing a pump station for the Environmental Health/Smart Start building (125 Charles Rollins Road). It is anticipated that the project completion could be mid-March depending upon weather. The committee and Mr. Kilian further discussed the potential for a sewer tap fee beyond the project cost and the committee recommended adding a 5% contingency to cover this cost. The committee recommended awarding the contract to H.G. Reynolds totaling \$70,388, plus a 5% contingency from fund balance for plumbing and sewer line modifications at the health department buildings, and approval of Budget Amendment #19.

Motion was made by Commissioner Dan Brummitt to award the contract to H.G. Reynolds totaling \$70,388, plus a 5% contingency from fund balance for plumbing and sewer line modifications at the health department buildings and approve Budget Amendment #19 as follows. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

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**Budget Amendment #19
FY 2017-2018
Public Health**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Fund Balance Appropriated	10-399-439900	70,388
Fund Balance Appropriated	10-399-439900	3,520
Total Revenue Increase (Decrease)		\$ 73,908

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Maintenance Building & Grounds	10-590-500015	73,908
Total		\$ 73,908

Purpose: Appropriate funds for sewer system improvements and repairs at both of the county owned buildings located on Charles Rollins Road. Appropriation also includes a 5% contingency.

Authorization: Vance County Board of Commissioners
January 8, 2018

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Properties Committee - DSS Facility Assessment. Commissioner Brummitt reported that the committee met with Krystal Harris and Linda Cobb (DSS representatives) and discussed the DSS Facilities Assessment Report presented to the board at the December 4, 2017 regular meeting. The committee discussed the various options and location pros and cons for relocating DSS from their Ruin Creek and Young Street locations into a single space, and reviewed the square footage requirements. The committee reviewed a comparison of financials for a similar facility in Person County and reviewed potential county costs for various lease rates vs. a purchase option. After considerable discussion, the committee members indicated a preference for leasing and indicated a preference for the former A&P Building as a result of its location, accessibility for ingress and egress, and proximity to DSS clients. The committee members recommended that staff have further discussions with the architect to explore proceeding with renderings or preliminary plans and refined cost estimates that would allow for further negotiation with the property owner. The committee would like to initially include renderings and cost estimates for the former Home Bazaar space adjacent to the A&P space to allow for potential DSS expansion needs in the future.

Commissioner Leo Kelly, Jr. asked staff to research what surrounding counties are doing as far as leasing or owning.

Finance Director's Report

Surplus Property. Finance Director David C. Beck requested that the following vehicles be declared as surplus and authorize the finance director to dispose of the vehicles as allowed by state statute. He noted that the county has been successful in using the online auction site GovDeals in the past and will continue to use this method to sell surplus vehicles.

Description	Reason No Longer Needed	Department
2005 Ford Crown Vic	Wrecked, totaled by insurance co.	Planning
2010 Chevy Tahoe	High mileage, mechanical issues	Sheriff
2009 Dodge Charger	High mileage, mechanical issues	Sheriff
2010 Chevy Impala	High mileage, mechanical issues	Sheriff
2009 Dodge Charger	High mileage, mechanical issues	Sheriff
2009 Ford Crown Vic	High mileage, mechanical issues	Sheriff
2009 Ford Crown Vic	High mileage, mechanical issues	Sheriff
2007 Ford Crown Vic	High mileage, mechanical issues	Sheriff
2011 Ford Crown Vic	High mileage, mechanical issues	Sheriff
2009 Ford Crown Vic	High mileage, mechanical issues	Sheriff
2010 Ford Crown Vic	High mileage, mechanical issues	Sheriff

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, to declare the vehicles as surplus and authorize the finance director to dispose of the vehicles as allowed by state statute.

Financing Resolution - New Vehicles. Mr. Beck stated that the fiscal year 2017-18 budget included approval for the purchase of several capital outlay items including an ambulance, a vehicle for the EMS Director, and two patrol vehicles. As the County typically does, it is proposed to finance the costs of these automobiles and equipment over a four year period. A Request for Proposal (RFP) was distributed to numerous banks soliciting proposals for the financing as described. Seven RFP responses were received. Mr. Beck recommended using Signature Public Funding Corp. as the lending institution and approving the financing resolution as presented for the installment purchase of the vehicles and equipment as described.

Motion was made by Commissioner Dan Brummitt to select Signature Public Funding Corp. as the lending institution and approve the following financing resolution for the installment purchase of the vehicles and equipment as described. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.



RESOLUTION APPROVING FINANCING TERMS

WHEREAS, the County of Vance (the “County”) has previously determined to undertake a project for purchase of vehicles and equipment (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

WHEREAS, the County solicited and received competitive proposals from financial institutions to purchase one (1) ambulance, (1) EMS QRV, and (2) police vehicles with the total amount financed not to exceed \$280,000.00;

WHEREAS, Signature Public Funding Corporation offers the lowest fixed interest rate of 2.37% for a 4 year-term for this purchase;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Vance, that the Board of Commissioners authorizes the Finance Director to enter into a contract with Signature Public Funding Corporation on behalf of the County to finance the Project with the total amount financed not to exceed \$280,000.00. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

BE IT FURTHER RESOLVED that the aforesaid contracts by and between the County, various State contracts and other vendors, and Signature Public Funding Corporation, together with the amounts to be paid thereunder, be and the same are hereby designated as qualified tax-exempt obligations of the County for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BE IT FURTHER RESOLVED that the Vance County Board of Commissioners does not reasonably expect that the Purchaser (and any subordinate entities) will issue more than

\$10,000,000 in qualified tax-exempt obligations pursuant to such Sections 265(b)(3)(ii) during the current calendar year.

BE IT FURTHER RESOLVED the County intends that the adoption of this resolution will be a declaration of the County’s official intent to reimburse expenditures for the project that is to be financed from the proceeds of the financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County’s general fund or any other County fund related to the Project, for project costs may be reimbursed from the financing proceeds.

This resolution is effective upon its adoption this 8th day of January, 2018. The motion to adopt this resolution was made by Commissioner R. Dan Brummitt, seconded by Commissioner Carolyn Faines, and was passed by a vote of 7 to 0.

SEAL

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman

Attest:

This is to certify that this is a true and accurate copy of a Resolution, adopted by the Board of Commissioners of the County of Vance on the 8th day of January, 2018.

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk

January 8, 2018
Date

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County Manager’s Report

Technical Services Agreement - Kerr-Tar COG. County Manager Jordan McMillen stated that the Kerr-Tar COG assisted the County with the GoldenLEAF grant application for Mako Medical Laboratories while county staff focused attention to the Building Reuse Grant. The assistance of the COG was very instrumental due to the grant and project time constraints. The GoldenLEAF board and the commissioners have previously approved this grant which provides \$522,987 for the purchase of equipment to be leased to Mako Medical. A total of five equipment items have been purchased and delivered to the company, and lease payments from the company are expected to begin in the next 30 - 45 days. The County will handle all administrative functions and reporting associated with the GoldenLEAF grant going forward, although the technical services agreement will provide compensation to the COG for their time. The compensation amount will not exceed \$3,000, will only cover direct time associated with preparing the grant application, and is available from county contingency funds. Mr. McMillen recommended approval of the Technical Services Agreement with the Kerr-Tar Regional Council of Governments for grant services related to the GoldenLEAF grant for Mako Medical Laboratories in an amount not to exceed \$3,000, subject to final attorney review.

Motion was made by Commissioner Leo Kelly, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the Technical Services Agreement with the Kerr-Tar Regional Council of Governments for grant services related to the GoldenLEAF grant for Mako Medical Laboratories in an amount not to exceed \$3,000, subject to final attorney review.

Repayment Agreement - Department of Commerce. Mr. McMillen stated that the NC Department of Commerce has provided a repayment agreement for the building reuse funds associated with the Semprius project. The total repayment amount is \$208,620.72 as expected and as accounted for in the county’s previously approved forbearance agreement with the property owners. The repayment agreement provides for half (\$104,310.36) to be paid by the end of this fiscal year and the other half by January 1, 2019. As a result of the forbearance agreement, all funds will be repaid by the property owner to the county and then on to Commerce, and there is no negative impact to the county fund balance. Mr. McMillen recommended approval of the repayment agreement with the NC Department of Commerce for Grant# 2011-166-60501-107 requiring \$104,310.36 to be repaid by July 1, 2018 and \$104,310.36 to be repaid by January 1, 2019.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Leo Kelly, Jr., vote unanimous, to approve the repayment agreement with the NC Department of Commerce for Grant# 2011-166-60501-107 requiring \$104,310.36 to be repaid by July 1, 2018 and \$104,310.36 to be repaid by January 1, 2019.



**Budget Transfer #12
FY 2017-2018
Governing Body**

Transfer From:	Account Number	Amount
Contingency	10-999-500099	3,000
Total		\$ 3,000

Transfer To:	Account Number	Amount
Professional Services	10-410-500010	3,000
Total		\$ 3,000

Purpose: Allocate funds for a technical services agreement with the Kerr-Tar COG for preparation of grant documents related to Project Mikey (Mako Medical Labs).

Authorization: Vance County Board of Commissioners
January 8, 2018

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Budget Transfer #13
FY 2017-2018
Economic Development

Transfer From:	Account Number	Amount
Special Projects	47-445-500068	65,265
Total		\$ 65,265

Transfer To:	Account Number	Amount
Rural Center Refund	47-445-500702	65,265
Total		\$ 65,265

Purpose: To move funds repaid to the county by TNCP to the appropriate line item before the county turns the funds over to the NC Commerce Department as part of our repayment agreement with them related to the Rural Center/Semprius grant.

Authorization: Vance County Board of Commissioners
January 8, 2018

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Consent Agenda

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #16 - #18, November and December 2017 Tax Refunds and Releases, Departmental Monthly Reports, and the minutes of the December 4, 2017 regular meeting and the December 11, 2017 special meeting.

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Budget Amendment #16
FY 2017-2018
Other Agencies

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Fund Balance Appropriated	10-399-439900	16,500
Total Revenue Increase (Decrease)		\$ 16,500

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Broadband Initiative	10-600-500298	16,500
Total		\$ 16,500

Purpose: Funding was approved at the December 4th meeting of the Board of Commissioners for a regional broadband study. This appropriates funds for the anticipated cost in FY 2017-18.

Authorization: Vance County Board of Commissioners
January 8, 2018



**Budget Amendment #17
FY 2017-2018
911**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
911 ETS Funds	71-371-437103	127,258
Fund Balance Appropriated	71-399-439900	65,000
Total Revenue Increase (Decrease)		\$ 192,258

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Special Projects	71-751-500062	192,258
Total		\$ 192,258

Purpose: Additional funding approved by the NC 911 Board to replace the Computer Aided Dispatch system used by Vance County 911. ETS fund balance will also be needed to complete the project because the 911 Board did not approve the full funding reconsideration amount.

Authorization: Vance County Board of Commissioners
January 8, 2018



**Budget Amendment #18
FY 2017-2018
Animal Services**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
ASPCA Grant	10-332-438079	7,865
Total Revenue Increase (Decrease)		\$ 7,865

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Travel/Training	10-599-500014	1,000
Departmental Supplies	10-599-500033	6,865
Total		\$ 7,865

Purpose: ASPCA Grant funds received by the Animal Services Department. Grant funds are to be used for equipment and training to aid in the investigation of animal cruelty cases.

Authorization: Vance County Board of Commissioners
January 8, 2018

TAX OFFICE REFUND AND RELEASE REPORT FOR NOVEMBER 2017

TAXPAYER NAME	TAX YR	REAL	PERSONAL	MOTOR VEHICLE	SOLID WASTE FEE	REASON
HARGROVE ROBERT L	2013	327.77	0	0	105.00	foreclosure
HARGROVE ROBERT L	2014	330.11	0	0	105.00	foreclosure
QUALITY PLUS LLC	2014	392.21	0	0	0	foreclosure
HARGROVE ROBERT L	2015	330.11	0	0	105.00	foreclosure
QUALITY PLUS LLC	2015	392.21	0	0	0	foreclosure
HARGROVE ROBERT L	2016	72.83	0	0	105.00	foreclosure
PAUL ESTELLE HEIRS	2016	123.47	0	0	0	correct/grant ex
QUALITY PLUS LLC	2016	109.53	0	0	0	foreclosure
ADCOCK JOE H SR	2017	0	0	0	0	add solid waste
ALLEN JAMES E	2017	0	0	0	105.00	remove solid was
BANC OF CALIFORNIA	2017	0	68.94	0	0	pers prop billed
FIRST CITIZENS BANK LEASING SR	2017	0	273.56	0	0	correct value
FIRST CITIZENS BANK LEASING SR	2017	0	273.56	0	0	pers prop billed
HARGROVE ROBERT L	2017	72.83	0	0	105.00	foreclosure
LEWIS ANGELA LAVERN	2017	0	0	0	105.00	remove solid was
MCGHEE JERRY WAYNE	2017	246.84	0	0	0	correct/grant ex
MOORE WILLIAM RAY	2017	617.20	0	0	0	correct/grant ex
OAK LEVEL CHURCH	2017	38.81	0	0	0	correct situs
PAUL ESTELLE HEIRS	2017	123.47	0	0	0	correct/grant ex
QUALITY PLUS LLC	2017	109.53	0	0	0	foreclosure
SILVER GWYN	2017	0	0	0	105.00	remove solid was
SMITH DANNY ALLEN	2017	38.70	0	0	0	correct value
TART MILTON W	2017	0	0	0	105.00	remove solid was
TOTAL		\$ 3,325.62	\$ 616.06			
TOTAL REFUNDS AND RELEASES		\$ 3,941.68				

TAX OFFICE REFUND AND RELEASE REPORT FOR DECEMBER 2017

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
KEE CYNTHIA	2016	0	55.53	105.00	pers prop billed
THOMAS WESLEY W	2016	0	14.01	105.00	pers prop billed
WESTER MARY P. HEIRS	2017	458.20	0	0	puv appeal grant
WESTER MARY P. HEIRS	2017	585.47	0	0	puv appeal grant
OLEARY SUSAN W	2017	590.64	0	0	puv appeal grant
PARRISH JERRY R JR	2017	0	55.29	105.00	pers prop billed
ALASHMELY NASHER ALI	2017	0	53.74	0	pers prop billed
ALLEN JERRY W	2017	0	14.20	0	pers prop billed
BENNERSON AUTO CARRIER SERVICE	2017	0	21.66	0	pers prop billed
COVINGTON MICHELLE R.	2017	1,009.08	0	0	correct/grant ex
FOSTER ENTERPRISES LLC	2017	0	0	105.00	remove solid was

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
HUGHES THOMAS	2017	0	18.43	0	pers prop billed
HUGHES THOMAS	2017	0	1.02	0	pers prop billed
LAWRENCE GLEN D JR	2017	0	0	105.00	remove solid was
NEW RESTORATION COMMUNITY	2017	177.61	0	105.00	religious
OLEARY SUSAN W	2017	590.64	0	0	puv appeal grant
PARKER HELEN R	2017	0	150.01	105.00	pers prop billed
REBUILDING HOPE INC	2017	0	15.41	105.00	correct/grant ex
ROSEBORO WILLIAM B	2017	606.00	0	0	correct/grant ex
SHILOH FAMILY MINISTRIES	2017	0	2.80	0	correct/grant ex
VASS DONNY	2017	400.50	0	0	correct/grant ex
WELLS DONALD LOUIS	2017	0	0	105.00	remove solid was
TOTAL		\$ 4,418.14	\$ 402.10		
TOTAL REFUNDS AND RELEASES		\$ 4,820.24			

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MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, Economic Development, EMS, Health Department, Human Resources, Information Technology, Planning and Development, Tax Office, and Veterans Service.

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Miscellaneous

Appointments. The following appointments were presented to the Board for consideration:

Industrial Facility and Pollution Control Financing Authority - six year term
Reappoint Robert Herford

Watershed Advisory Board - three year term
Reappoint Lisa Furlow, Edward Spain, Richard Henderson, Harold Thompson, and Phyllis Stainback

Granville Vance Public Health Board
Appoint Steve Wilson to fill 'at large' vacancy.

Henderson Board of Adjustments
Appoint Katherine Walters to fill vacant position.

Motion was made by Commissioner Dan Brummitt to approve the appointments as presented. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

At this time, motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to enter into closed session to discuss a legal matter.

Upon return to open session, and as there was no further business, at 7:10 p.m., motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, that the meeting be adjourned.

Approved and signed February 5, 2018.

Chairman