

Prepare For a Career in Human Services

**Learn the tools you need to be a better candidate
for employment at your local Department of Social Services!**



HUMAN SERVICES EXPLORATION

This course covers skills and strategies designed to provide employability skills training and career exploration for the role of Income Maintenance Caseworker within the Division of Social Services agencies. This course is a pre-requisite to HSE-3220 Income Maintenance Caseworker-NC FAST. If you are unemployed, underemployed or received notification of a pending layoff, you may qualify for a tuition waiver to cover the cost of this class. The WorkKeys® assessments in the areas of Workplace Documents, Applied Math and Graphic Literacy are a requirement of this portion of the introduction to NC FAST. There is not a fee waiver for the assessment costs. Each assessment costs \$12 for a total of \$36 per person. (50 hours)

INCOME MAINTENANCE CASEWORKER (NC FAST)

This course is designed to cover a variety of skills associated with the Income Maintenance Caseworker role to determine service eligibility. Specific focus will include proficiency in the utilization of the NC FAST application. Other topics will include skills in communication, interviewing, time management, data gathering/compiling, and data analysis. Pre-requisite is HRD-4000, Human Services Exploration-DSS Caseworker. (48 hours)



NC FAST
North Carolina Families Accessing
Services through Technology

For more information, contact:

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