

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, June 3, 2019 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Archie B. Taylor, Jr., Vice-Chairman Gordon Wilder, Commissioners Dan Brummitt, Carolyn Faines, Yolanda J. Feimster, Thomas S. Hester, Jr., and Leo Kelly, Jr.

Absent: None.

Also present were County Manager Jordan McMillen, Assistant Finance Director Paige Pernel, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom. Finance Director David C. Beck was absent.

Pastor Rhonda Pulley, South Henderson Pentecostal Holiness Church, gave the invocation.

Public comments were heard first. Ms. Susette McLendon spoke in opposition of the proposed fire tax increase and how funds are allocated to the volunteer departments as well as the Golden Belt district. Ms. Deborah Brown also opposed the proposed fire tax increase for the second year and stated that residents outside of the Golden Belt fire district are being taxed twice. She asked the board to implement the fire restructuring plan that was presented by the public safety committee earlier this year; do away with the fire tax altogether; and fund all volunteer departments, the county department, and the rescue squad equally from the General Fund. Ms. Toni Woods stated that Drewry VFD should receive the same funding as the other volunteer departments. She also spoke in support of two part-time positions at Drewry. Ms. Judy Stainback noted that Vance County is fortunate to have eight volunteer fire departments throughout the county and stated that Drewry VFD should receive \$100,000. She also supports two part-time positions at Drewry.

As advertised, a public hearing was held to receive public comments on the proposed allocation of funds for economic development within Vance County. The proposed budget allocates a total of \$207,084 including \$145,633 for personnel, \$32,100 for marketing and advertising, \$20,403 for operation costs (supplies, equipment rental, insurance, etc.), \$1,080 for professional dues/memberships/subscriptions, and \$7,868 for office space to be used to promote development and infrastructure improvements in Vance County. Further, the proposed budget

allocates \$36,000 to Kerr-Tar Regional Economic Development for administration of the Vance County Triangle North hub site.

As there was no one present who wished to speak on this matter, Chairman Archie B. Taylor, Jr. declared the public hearing closed.

As advertised, a public hearing was held to receive public comments on the FY 2019-20 Proposed Budget Estimate.

Mr. Powell Wilkins, Epsom VFD Chief, asked the board to provide equal funding to Epsom Volunteer Fire Department. Ms. Phyllis Stainback spoke in support of the proposed budget and stated that it is not feasible to convert the Golden Belt district to a volunteer department. Ms. Deborah Brown spoke in opposition of the proposed fire tax increase and suggested an increase to the ad valorem tax rate instead. She also spoke in support of equal funding of all departments, including the county department and the rescue squad. Ms. Toni Woods asked the board to provide equal funding to Drewry fire department. Mr. John Rose, a city resident, advised that if the general fund tax is increased for fire protection, then he would be taxed twice.

As there was no one else who wished to speak on this matter, Chairman Archie B. Taylor, Jr. declared the public hearing closed.

#### Water District Board

Chairman Archie B. Taylor, Jr. called the Water District Board to order, and as advertised, a public hearing was held to receive public comments on the FY 2019-20 Proposed Budget of the Vance County Water District.

As there was no one present who wished to speak on this matter, Chairman Archie B. Taylor, Jr. declared the public hearing closed.

The April 2019 monthly operations report was presented to the board for information.

County Manager Jordan McMillen provided a brief update on Phase 3 and stated that work is progressing well.

Chairman Archie B. Taylor, Jr. adjourned the Water District Board.

#### Committee Reports and Recommendations

*Properties Committee - Eaton Johnson Renovation Architect Contract, Inclusion of Senior Center.* Commissioner Dan Brummitt stated that the committee (Brummitt [C], Taylor, & Wilder) met Friday, May 17<sup>th</sup> with representatives from the Vance County Senior Advisory Council as well as leadership from the Department of Social Services and the Senior Center to hear concerns

and determine next steps for moving DSS and the Senior Center to Eaton Johnson. The committee reviewed design and estimated budgets for renovation of space for DSS, space for the senior center, as well as two classroom wings. The committee expressed concerns with proceeding with design and renovation for the two classroom wings (19,000 square feet) without knowing specific uses for the space. The committee mentioned reserving some of this space for future DSS expansion if needed. The committee requested holding off on design for the two wings, but were agreeable to moving forward with the DSS and Senior Center design and renovation project. The committee held a discussion on the senior center and noted that the existing senior center is roughly 8,000 square feet whereas the new space at Eaton Johnson could provide as much as 21,394 square feet with a separate entrance and parking from the proposed DSS space. The committee recommended approving the contract with Oakley, Collier architects for design of the DSS and Senior Center space at Eaton Johnson.

Motion was made by Commissioner Dan Brummitt to approve the contract with Oakley, Collier Architects (subject to final attorney review) to proceed with design for inclusion of a new social services location and the senior center within the project scope for the Eaton Johnson Renovation. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

*Public Safety Committee - Fire Contracts, Fire Association Concerns.* Commissioner Gordon Wilder reported that the committee (Wilder [C], Brummitt, & Faines) met Tuesday, May 28th with the Fire Association chiefs to discuss contracts for the departments and other matters as requested by the association. The chiefs discussed the difficulty and rising cost for obtaining an audit and the committee recommended removing the requirement for an audit in favor of only requiring a financial review each year. The committee also recommended providing each department \$7,500 upfront in personnel funding to cover the first month's staffing costs to ensure they are able to separate operating from personnel funding. After the first month, the staffing costs will be reimbursed on a monthly basis to the departments in accordance with the contract. The committee was agreeable to making these changes and the department chiefs raised no additional concerns and were agreeable to the contract language following these changes.

In addition to the contract discussion, the chiefs raised a number of other concerns. The chiefs verbally supported the Rescue Squad and advocated for equal treatment and equal funding to all departments including the border departments among the various concerns discussed. The

Epsom VFD chief requested equal funding (\$100,000) and funding for one position while Drewry VFD requested equal funding (\$100,000) and funding for two positions like the other departments. The committee discussed the fund balance in the fire fund and asked the association to develop ideas and a plan for spending a portion of the balance. The committee also reiterated a desire for redistricting departmental boundaries in the future. Commissioner Brummitt noted that all but two fire departments support the proposal to restructure.

Motion was made by Commissioner Gordon Wilder to approve the revised contract language for volunteer fire departments and waive the audit requirement for the current year and going forward in favor of financial reviews for the departments and rescue squad. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Commissioner Dan Brummitt added that the committee also discussed the purchase of equipment and radios from the general fund rather than the fire fund. Redistricting was also discussed as well as the proposed restructuring. He stated that all departments except Cokesbury and the Golden Belt support the proposed restructuring.

Finance Director’s Support

*Surplus Property.* Assistant Finance Director Paige Pernell requested that the following items be declared as surplus and authorize the finance director to dispose of the items as allowed by state statute.

Description	Reason No Longer Needed	Department
2010 Chevrolet Impala	Blown Engine	Sheriff
2011 Dodge Charger	Blown Engine	Sheriff

Motion was made by Commissioner Gordon Wilder to approve the property presented as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

*Fiscal Year-End Closeout Authorization.* Ms. Pernell stated that in order to finalize the County’s fiscal year 2018-19 books and conduct appropriate closeout transactions, it is necessary to obtain Board approval for the required budget actions.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Leo Kelly, Jr., vote unanimous, to authorize the staff to perform the necessary FY 2018-19 year-end budgeting and accounting transactions.

Appearing below are the FY 2018-19 Year-End Closeout Budget Amendments:

[illegible]

**Fund 10**

<u>Account Name</u>	<u>Account No.</u>	<u>Increase</u>	<u>Increase</u>
Professional Services	10410-500010		10,000
Travel/Training	10410-500014		5,000
Part-Time Salaries	10430-500002		1,600
Non-Capitalized Assets	10430-500085		2,400
Overtime	10440-500003		1,500
Travel/Training	10450-500014		2,500
Tax Refunds	10450-500058		107,000
Special Contracted Services	10470-500044		50,000
Regular Salaries	10480-500001		15,000
Group Insurance	10480-500006		6,000
Maintenance Equipment	10490-500016		1,000
Regular Salaries	10491-500001		6,000
FICA Expense	10491-500005		1,500
Regular Salaries	10500-500001		2,500
Maintenance Building & Grounds	10500-500015		20,000
Maintenance Building & Grounds	10501-500015		5,000
Maintenance Building & Grounds	10502-500015		35,000
Maintenance Building & Grounds	10505-500015		20,000
Regular Salaries	10506-500001		2,500
Overtime	10510-500003		5,400
Maintenance Vehicles	10510-500017		3,000
Travel/Training	10518-500014		2,100
Part-Time Salaries	10520-500002		175,000
Maintenance Building & Grounds	10520-500015		45,000
Special Contracted Services	10520-500044		85,000
Health Care-Drugs-Medicine	10520-500046		150,000
Food & Provisions	10520-500047		125,000
Medical Examiner	10525-500174		45,000
Part-Time Salaries	10530-500002		62,000
Overtime	10530-500003		6,000
Maintenance Vehicles	10530-500017		5,000
Ambulance Supplies	10530-500334		25,000
Part-Time Salaries	10531-500002		30,000
Maintenance Building & Grounds	10531-500015		3,500
Fuel	10531-500186		7,500
Overtime	10532-500003		1,750
Contracted Services	10532-500045		500
Regular Salaries	10541-500001		11,000
Regular Salaries	10576-500001		500
Telephone & Postage	10576-500011		500
Other Supplies & Materials	10576-500034		500
Stepping Up Initiative	10580-500581		40,000
Maintenance Building & Grounds	10590-500015		7,500
Regular Salaries	10599-500001		8,000
Overtime	10599-500003		1,750
Spaying/Neutering	10599-500012		5,000
Utilities	10599-500013		3,000
Auto Supplies	10599-500031		1,500
Health Care-Drugs-Medicine	10599-500046		10,000

Building Reuse Grant	10600-500248		126,660
JCPC Youth Villages	10600-500254		5,000
JCPC Administrative	10600-500255		2,646
Regular Salaries	10601-500001		2,000
Part-Time Salaries	10605-500002		2,500
Farmer's Market Vendors	10605-500221		1,000
Regular Salaries	10607-500001		5,000
Telephone & Postage	10610-500011		15,000
IV-E Foster Care	10610-500024		40,000
Shift DSS Grant	10610-500416		1,500
Special Contracted Services	10611-500044		25,000
Contracted Services	10611-500045		7,500
Disaster Expenditures	10621-500526		1,600
Part-Time Salaries	10622-500002		750
Regular Salaries	10629-500001		370,000
Part-Time Salaries	10629-500002		80,000
Longevity Pay	10629-500004		2,500
FICA Expense	10629-500005		40,000
Group Insurance	10629-500006		110,000
Retirement	10629-500007		35,000
Regular Salaries	10630-500001		160,000
Part-Time Salaries	10630-500002		6,500
FICA Expense	10630-500005		15,000
Group Insurance	10630-500006		35,000
Retirement	10630-500007		15,000
Insurance & Bonds	10630-500054		50
CR-Schools	10696-500066		100,000
Tax Foreclosure	10301-430109	6,500	
Investment Earnings	10329-432900	20,000	
Investment Earnings - NCVTS	10329-432906	1,800	
Spay/Neuter Reimbursement	10332-433208	3,100	
Donations-New Shelter	10332-433211	15,000	
Restitution	10332-500052	2,350	
Farmer's Market Facility Rental	10333-433222	2,300	
4-H Farm Bureau Revenue	10334-433405	2,400	
Maximization IV-E	10348-434806	70,000	
IV-D Incentive	10349-434901	20,000	
Nutrional Meals Program	10349-434924	15,000	
Senior Center Trips	10350-435008	18,000	
Fed Flood Control Entitlement	10353-435313	5,900	
Register of Deeds Excise Tax	10356-435601	4,700	
Jail Fees	10358-435800	10,000	
State Misdemeanant Program	10358-435815	12,000	
Sheriff Gun Permits	10359-435906	6,000	
H.L. Perry Library Reimbursement	10367-436704	595,000	
VC Housing Authority Reimbursment	10367-436705	202,000	
JCPC Administrative	10380-438009	2,646	
Shift DSS Grant	10380-438016	9,375	
Justice Assistance Grant	10380-438022	7,100	
Community Service/Restitution	10380-438030	4,300	
Building Reuse Grant	10380-438054	129,650	
Transfer from CR-General	10397-439761	245,650	
Fund Balance Appropriated	10399-439900	857,935	
		<u>Decreases</u>	<u>Decreases</u>
Lease Purchase Principal	10531-500153		35,000
Lease Purchase Interest	10531-500154		12,000

Regular Salaries	10555-500001		50,000
Totals		<u>2,268,706</u>	<u>2,268,706</u>
<b><u>Water Fund</u></b>			
<b><u>Fund 16</u></b>			
		<b><u>Increase</u></b>	<b><u>Increase</u></b>
Bond Principal - Water	16660-500621		10,100
Contracted Services	16665-500045		15,000
Non-Capitalized Assets	16665-500085		11,000
System Maintenance	16665-500286		17,500
Transfer from General Fund	16397-439710	33,600	
		<b><u>Decrease</u></b>	<b><u>Decrease</u></b>
Special Contracted Services	16665-500044		15,000
Bad Debt Expense	16665-500282		5,000
Totals		<u>33,600</u>	<u>33,600</u>
<b><u>Facilities Fees Fund</u></b>			
<b><u>Fund 17</u></b>			
		<b><u>Increase</u></b>	<b><u>Increase</u></b>
Facilities Fees - Courthouse	17515-500115		13,500
Court Fees	17351-435100	10,500	
		<b><u>Decrease</u></b>	<b><u>Decrease</u></b>
Part-Time Salaries	17515-500002		3,000
Departmental Supplies	17515-500033		0
		<u>10,500</u>	<u>10,500</u>
<b><u>Solid Waste Enterprise Fund</u></b>			
<b><u>Fund 30</u></b>			
		<b><u>Increase</u></b>	<b><u>Increase</u></b>
Regular Salaries	30608-500001		1,000
Overtime	30608-500003		700
Scrap Tire Disposal	30608-500041		15,000
Transfer Station Fees	30608-500043		100,000
Manned Disposal Sites	30608-500245		110,000
Yard Waste	30390-439020	4,500	
Scrap Metal	30390-439021	10,000	
		<b><u>Decrease</u></b>	<b><u>Decrease</u></b>
Special Contracted Services	30608-500044		8,000
Special Projects	30608-500062		174,200
E-Waste Management	30608-500276		30,000
Totals		<u>14,500</u>	<u>14,500</u>
<b><u>Revaluation Fund</u></b>			
<b><u>Fund 40</u></b>			
		<b><u>Increase</u></b>	<b><u>Increase</u></b>
2016 Reval Expense	40690-500045		43,550

Octennial Reserve Yr 2008	40690-500344	<u>Decrease</u>	<u>Decrease</u>
			43,550
		0	0

**Room Occupancy Tax Fund**  
**Fund 45**

		<u>Increase</u>	<u>Increase</u>
Telephone & Postage	45413-500011		1,500
Utilities	45413-500013		500
Maintenance Equipment	45413-500016		1,500
Workers Comp Insurance	45413-500037		1,000
Insurance & Bonds	45413-500054		1,500
Special Projects	45413-500062		5,000
Administration Fees	45413-500083		5,000
Audit	45413-500084		50
Room Occupancy Tax	45314-431400	11,050	
		<u>Decrease</u>	<u>Decrease</u>
Advertising	45413-500026		5,000
Totals		11,050	11,050

**Economic Development Fund**  
**Fund 47**

		<u>Increase</u>	<u>Increase</u>
Rural Center Refund	47445-500702		104,500
Triangle North Revenue Sharing	47370-437008	41,950	
		<u>Decrease</u>	<u>Decrease</u>
CDBG Refund	47445-500265		62,550
		41,950	41,950

**Capital Reserve General Fund**  
**Fund 61**

		<u>Increase</u>	<u>Increase</u>
Transfer to General Fund	61660-500300		246,000
Fund Balance Appropriated	61399-439900	246,000	
		<u>Decrease</u>	<u>Decrease</u>
Totals		246,000	246,000

**Fund 66**

		<u>Increase</u>	<u>Increase</u>
County Buildings - Contract Svcs	66500-500045		8,150
County Buildings Construction	66500-500106		80,000
Animal Shelter Construction	66599-500106		140,909
Farmers Donations	66333-433207	33,066	
Investment Earnings	66329-432901	2,099	
Fund Balance Appropriated	66399-000000	130,986	





(d) \$4,400,000 is the maximum principal amount of debt expected to be incurred for the purpose of paying the costs of the Project as specified in (c) above.

Archie B. Taylor, Jr. (signed)  
Archie B. Taylor, Jr., Chairman

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board

*Fireworks Permit – City of Henderson.* County Manager Jordan McMillen stated that the City of Henderson is requesting approval for a fireworks permit for a fireworks display at Fox Pond Park on Friday, July 5<sup>th</sup>. The display will be handled by a professional pyrotechnics firm (Zambelli Fireworks Mfg. Co.) with the appropriate credentials and insurance coverage and the county fire marshal has approved the permit subject to board approval.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the request from the City of Henderson and Zambelli Fireworks Mfg. Co. for a permit to discharge fireworks at Fox Pond Park on Friday, July 5, 2019. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

*Henderson Vance Industrial Park Phase 3 - Land Swap.* Mr. McMillen stated that the county's architect is wrapping up design for extending a road and utilities through Phase 3 of the HVIP. Barring any permitting or other setbacks, the project may be ready for bidding by late summer/early fall. As part of the design, a land swap has been negotiated with Egypt Mountain Investments, LLC that would allow the new road to line up with the existing Eastern Minerals Road as originally planned. The total area to be evenly swapped would include 4.57 acres.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Gordon Wilder, vote unanimous, to approve the following resolution approving the real property exchange with Egypt Mountain Investments, LLC.

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**RESOLUTION**  
**by the**  
**Vance County Board of Commissioners**  
***Approving Real Property Exchange with Egypt Mountain Investments, LLC***

**WHEREAS,** Vance County purchased land along Bearpond and Commerce Drive adjacent to the Henderson-Vance Industrial Park in 2018; and

**WHEREAS,** Vance County intends to use this property to expand the Industrial Park and has received a rural ready site grant to build a new roadway and extend water and sewer throughout the land to make it shovel ready for economic development; and

**WHEREAS,** in order to construct a new roadway which is in alignment with the existing Eastern Minerals Road, the county is in need of acquiring land from the neighboring property owner; and

**WHEREAS,** Vance County and Egypt Mountain Investments, LLC have agreed to a real estate exchange involving 4.57 acres as indicated on the survey entitled “Recombination Survey of Vance County Industrial Park” dated May, 2019 by Jeffrey L. Green, PLS. and recorded in Plat Book Z, Page 71, Vance County Registry; and

**WHEREAS,** both parcels to be exchanged have an equal value of \$11,425, and no additional consideration is being given by either party to the exchange.

**NOW THEREFORE BE IT RESOLVED,** by the Vance County Board of Commissioners, that the real property exchange of 4.57 acres of land with Egypt Mountain Investments, LLC, as shown on the survey entitled “Recombination Survey of Vance County Industrial Park” dated May, 2019 by Jeffrey L. Green, PLS, and recorded in Plat Book Z, Page 71, Vance County Registry is hereby approved as an even exchange without any additional consideration from either party pursuant to NCGS 160A-271.

**BE IT FURTHER RESOLVED,** that the Chairman of the Vance County Board of Commissioners is authorized to execute any and all documents necessary to complete this transaction.

**This, the 3<sup>rd</sup> day of June, 2019.**

**ATTEST:**

**Archie B. Taylor, Jr. (signed)**  
**Archie B. Taylor, Chairman**

**Kelly H. Grissom (signed)**  
**Kelly H. Grissom, Clerk to Board**

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*County Zoning in Middleburg Town Limits.* Mr. McMillen noted that the county offered the opportunity for Kittrell and Middleburg to be included in the county zoning when adopted in 2011 subject to formal action from either town council. The Town of Middleburg recently took action to formally request the county to administer zoning within their town limits. County staff will be working with the Planning Board, but it is anticipated an ordinance amendment and a map amendment will be necessary to formalize this with a future public hearing to be held by the board of commissioners. The town has provided input on the zoning districts and has requested the

county add requirements prohibiting mobile homes within town limits as has historically been done in the town limits.

*Volunteer Fire Department Contracts.* Mr. McMillen stated that the public safety committee met with the fire association chiefs and have agreed to the content and language for the contracts. The contracts are to be signed and in place prior to July 1, 2019. If the contracts are not provided, the county has the right to withhold funding to the departments. He recommended that the board authorize the county manager to withhold funding from those departments that do not sign contracts by July 1.

Motion was made by Commissioner Thomas S. Hester, Jr. to authorize the county manager to withhold funding from those departments that do not sign contracts by July 1. This motion died for the lack of a second.

*Resolution in Support of DHHS Relocation to Granville County.* Mr. McMillen explained that the NC Senate’s budget has proposed to relocate the Department of Health and Human Services to Granville County. It would be appropriate to adopt a resolution supporting the proposed relocation, specifically to the Triangle North-Granville site.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to adopt the following resolution in support of the proposed relocation of the Department of Health and Human Services to Granville County.



**RESOLUTION**  
**by the**  
**Vance County Board of Commissioners**  
**in Support of**  
***Moving NC DHHS Headquarters to Granville County and***  
***Specifically the Triangle-North Granville Site***

- WHEREAS**, Section 39.2(1) of the Senate Budget proposal directs the Department of Administration to select land located in Granville County suitable for the relocation of the Department of Health and Human Services facilities at the Dix Campus in Raleigh; and
- WHEREAS**, Granville County has sent a letter in support of this proposal and has offered land in the Triangle North-Granville Park for this relocation; and
- WHEREAS**, the Triangle North-Granville park is an innovative 527-acre business and industrial park in Granville and Vance Counties that is owned by Kerr-Tar Regional Economic Development Corporation, a non-profit regional collaboration of four closely connected rural counties seeking the overall betterment of the region and our citizens, working closing together for this common goal; and
- WHEREAS**, the park contains three miles of interstate frontage, is shovel ready and has utilities and infrastructure ready, is easily accessible via Interstate 85, and currently has no tenants affording DHHS the opportunity to choose a location in the park that best meets their needs; and

**WHEREAS**, this location is approximately four miles from the Oxford–Henderson Airport, five miles from Vance Granville Community College and is in close proximity to a regional shopping and retail destination in Henderson, NC; and

**WHEREAS**, the relocation of DHHS to Triangle North-Granville will serve as a catalyst for spinoff development in the park and the region that will have a major impact that will bring benefits such as tax revenues, jobs, and retail and housing development to a rural region of North Carolina.

**NOW THEREFORE BE IT RESOLVED**, that the Vance County Board of Commissioners fully supports the proposed relocation of DHHS to Granville County and specifically to the Triangle North-Granville site, **AND FURTHER RESOLVES** to encourage the North Carolina Senate, House of Representatives, and Governor to support this relocation.

**This, the 3<sup>rd</sup> day of June, 2019.**

**ATTEST:**

**Archie B. Taylor, Jr.** (signed)  
Archie B. Taylor, Chairman

**Kelly H. Grissom** (signed)  
Kelly H. Grissom, Clerk to Board

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Consent Agenda

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the following consent agenda items as presented: Budget Transfers #22 - #26, April 2019 Tax Refunds and Releases, departmental monthly reports, and the minutes of the May 6, 2019 regular meeting.

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**Budget Transfer #22  
FY 2018-2019  
Social Services**

Transfer From:	Account Number	Amount
Public Assistance	10-610-500027	11,500
Total		\$ 11,500
Transfer To:	Account Number	Amount
Office Supplies	10-610-500032	11,500
Total		\$ 11,500

Purpose: Funds are needed in other line items to finish out the fiscal year.

Authorization: Vance County Board of Commissioners  
June 3, 2019

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**Budget Transfer #23  
FY 2018-2019  
DSS Building**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Maintenance Building & Grounds	10-506-500015	700
<b>Total</b>		<b>\$ 700</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Departmental Supplies	10-506-500033	700
<b>Total</b>		<b>\$ 700</b>

Purpose: Funds are needed in other line items to finish out the fiscal year.

Authorization: Vance County Board of Commissioners  
June 3, 2019

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**Budget Transfer #24**  
**FY 2018-2019**  
**Henry Dennis Building**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Contingency	10-999-500099	20,000
<b>Total</b>		<b>\$ 20,000</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Maintenance Building & Grounds	10-502-500015	20,000
<b>Total</b>		<b>\$ 20,000</b>

Purpose: Funds are needed for an emergency replacement of two HVAC units.

Authorization: Vance County Board of Commissioners  
June 3, 2019

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**Budget Transfer #25**  
**FY 2018-2019**  
**Youth Services (CS & Restit)**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Maintenance Vehicles	10-619-500017	1,620
Auto Supplies	10-619-500031	1,200
Insurance & Bonds	10-619-500054	228
<b>Total</b>		<b>\$ 3,048</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Travel/Training	10-619-500014	100



*Appointments.* The following appointments were presented to the Board for consideration:

Jury Commission – two year term  
Reappoint Sandra Catherwood

Vance County Planning Board  
Appoint Robin Liggon to fill vacant alternate position

*Voting Delegate and Alternate.* The Board was advised that a voting delegate and alternate needed to be appointed for the NACo Annual Conference in July. Motion was made by Commissioner Dan Brummitt to appoint Yolanda Feimster as voting delegate and Leo Kelly, Jr. as her alternate for the NACo Annual Conference in July. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Upon return to open session, and as there was no further business, at 7:40 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, that the meeting be adjourned.

Chairman