

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, May 6, 2019 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Archie B. Taylor, Jr., Vice-Chairman Gordon Wilder, Commissioners Dan Brummitt, Carolyn Faines, Yolanda J. Feimster, Thomas S. Hester, Jr., and Leo Kelly, Jr.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director David C. Beck, and Clerk to the Board Kelly H. Grissom. County Attorney Jonathan S. Care was absent.

Pastor Jennifer Sawyer, Gillburg United Methodist Church, gave the invocation.

Public comments were heard first. Mr. Leonard Frieson spoke on behalf of the Vance County Senior Advisory Council regarding the proposed relocation of the senior center to the former Eaton Johnson Elementary School. This would be in conjunction with the relocation of the department of social services. He stated that most seniors do not want to relocate with DSS to the new location, and would rather relocate to the current DSS headquarters on Ruin Creek Road once the building is vacated.

This matter was referred to the Properties Committee for further review and discussion.

Chairman Archie B. Taylor, Jr. announced that as advertised, the Board would be sitting simultaneously as a Board of Equalization and Review to hear appeals from any Vance County taxpayers who believe their property is valued in excess of market value. Tax Administrator Porcha Brooks was present and stated that 24 cases had been resolved administratively. There was no one from the public who wished to speak on this matter.

Ms. Angie Blount, County Planner, appeared before the board regarding a rezoning request that was tabled for a second time during last month's meeting in order to allow the applicant to have a survey completed. The rezoning request was submitted by Mr. Jonathan Edwards for a parcel located between US 1 Hwy and Edwards Road (Parcel 0456 06008) to be rezoned from Residential Low Density (R30) to General Commercial 1 (GC1). Several Edwards Road residents spoke in opposition to this property being changed to commercial, so the board asked Mr. Edwards if he would be willing to subdivide the property and only rezone the US 1 Hwy frontage. Mr. Edwards stated that he would be willing to do this and he would bring a survey back to the board

during the May meeting. Ms. Blount explained that Mr. Edwards has submitted the survey which meets the requirements for the rezoning.

Ms. Margaret Freeburg and Mr. Michael Galantis spoke in opposition to the rezoning. Mr. Jonathan Edwards spoke in favor of the rezoning and stated that he has done all that the board requested him to do as far as subdividing the property and obtaining a survey.

After discussion, motion was made by Commissioner Thomas S. Hester, Jr. to approve the rezoning request for tracts 1, 2, and 3 on the basis that it is consistent with the county's land use plan by promoting economic development and growth while preserving the character and community values of the rural area. This motion was seconded by Commissioner Gordon Wilder and vote was ayes – five (5); noes – two (2), with the dissenting votes being cast by Commissioner Carolyn Faines and Commissioner Yolanda Feimster.

As advertised, a public hearing was held to gain citizen input on a rezoning request for a 2.5 acre parcel located at the corner of Bullocksville Park Road and Jacksontown Road (Parcel 0587 03004). Mr. Stephen Jarvis White is the owner of the property and Par 5 Development LLC is the applicant. County Planner Angie Blount stated that the request is to amend the zoning map and to rezone the 2.5 acre tract from R30 (Residential Low Density) to HC (Highway Commercial). Ms. Blount stated that the Planning Board recommended approval of the rezoning at its March 21 meeting.

Mr. Scott Brown and Mr. Steven Henrich spoke in support of the rezoning. Ms. Shirley Somerville and her son, Shawn Somerville, spoke in opposition of the rezoning. As there was no one else present who wished to speak on the matter, Chairman Archie B. Taylor, Jr. declared the public hearing closed.

After discussion, motion was made by Commissioner Gordon Wilder to approve the rezoning request on the basis that it is reasonable and consistent with the county's land use plan and would allow for commercial development within a designated development or rural crossroads community. This motion was seconded by Commissioner Dan Brummitt and vote was ayes – six (6); noes – one (1), with the dissenting vote being cast by Commissioner Leo Kelly, Jr.

As advertised, a public hearing was held to gain citizen input on a rezoning request for a 21.61 acre parcel located on Kittrell College Road (Parcel 0468 01016). Second District Religious Educational and Charitable Development Projects, Inc. is the owner and applicant. County Planner Angie Blount stated that the request is to amend the zoning map and to rezone the 21.61 acre tract

from R30 (Residential Low Density) to AR (Agricultural Residential). Ms. Blount stated that the Planning Board recommended approval of the rezoning at its March 21 meeting.

Mr. Percy Wilson spoke in support of the rezoning. As there was no one else present who wished to speak on the matter, Chairman Archie B. Taylor, Jr. declared the public hearing closed.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the rezoning request on the basis that it is reasonable and consistent with the county's land use plan by promoting, expanding and diversifying the economic base while protecting important natural resources.

As advertised, a public hearing was held to gain citizen input on a proposed text amendment to the Vance County Zoning Ordinance pertaining to placement of accessory buildings. Commissioner Thomas S. Hester, Jr. recused himself from this matter for the reason that it involves some properties that he owns. As there was no one present who wished to speak on this matter, Chairman Archie B. Taylor, Jr. declared the public hearing closed.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the following amendment to the Vance County Zoning Ordinance:

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**ORDINANCE AMENDING THE VANCE COUNTY ZONING ORDINANCE  
PERTAINING TO PLACEMENT OF ACCESSORY BUILDINGS**

**WHEREAS**, the planning board has been asked to review the county's existing zoning regulations pertaining to placement of accessory structures; and

**WHEREAS**, the planning board met on March 21, 2019, held a detailed conversation on amending the ordinance, and received public comments; and

**WHEREAS**, the planning board recommended the county consider allowing accessory structures within front yard areas at Kerr Lake where residents commonly place their primary structure in close proximity to the U.S. Corps of Engineers controlled property; and

**WHEREAS**, the planning board also recommended allowing accessory structures in front yard areas throughout the county in situations where properties contain 5 or more acres; and

**WHEREAS**, the proposed ordinance amendment is consistent with the county's land use plan by improving the county's visual image while encouraging development of a variety of housing types.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS**, that:

A. The Vance County Zoning Ordinance be amended as follows (additions shown as underlined text, deletions shown with strike through):

- 1) AMEND Section 4.12 as follows:

Accessory structures/buildings shall not be placed any closer to the front right of way than any portion of the dwelling. For all lots facing on more than one road, all accessory structures shall meet the front setback requirements for each road right of way. The following exceptions apply to this rule:

- A. Accessory structures located on properties containing 5 or more acres may be placed closer to the front setback than the dwelling, but may not be within the front setback stated for that zoning district.
- B. Accessory structures located on properties that border land owned by the U.S. Government under the control of the U.S. Army Corps of Engineers for the John H. Kerr Dam and Reservoir may be placed closer to the front setback than the dwelling, but may not be within the front setback stated for that zoning district.

A survey showing all improvements and proposed improvements shall be presumptive evidence of compliance with this section.

B. The above amendments are effective upon adoption of this ordinance.

**Adopted this 6<sup>th</sup> day of May, 2019.**

**Archie B. Taylor, Jr. (signed)**  
**Archie B. Taylor, Jr., Chairman**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom (signed)**  
**Kelly H. Grissom**  
**Clerk to the Board**



As advertised, a public hearing was held to gain citizen input on an amendment to the Vance County Zoning Ordinance that would prohibit the use of recreational vehicles and campers for temporary or recreational occupation unless it is within an approved RV park. The proposed amendment is as follows:

**ORDINANCE AMENDING THE VANCE COUNTY ZONING ORDINANCE PROHIBITING THE USE OF RECREATIONAL VEHICLES AND CAMPERS FOR TEMPORARY OR PERMANENT OCCUPATION**

**WHEREAS**, a resident in the Pool Rock Subdivision has raised concerns regarding the use of campers being used as temporary living quarters; and

**WHEREAS**, the planning board was asked to review the county’s existing zoning regulations pertaining to the use of recreational vehicles and campers; and

**WHEREAS**, the planning board met on November 8, 2018 and February 21, 2019 to discuss the matter and provide a public meeting for input; and

**WHEREAS**, the planning board recommended the county consider a prohibition on the use of campers for temporary or permanent occupancy or for any other purpose other than storage of the camper by the property owner; and

**WHEREAS**, the zoning ordinance would continue to allow campers within approved RV parks and in emergency situations or disasters when a governmental program provides temporary recreation vehicles while homes are being replaced; and

**WHEREAS**, the proposed ordinance amendment is consistent with the county’s land use plan by minimizing detrimental effects of incompatible land uses, is reasonable, and is in the public interest.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, that:

A. The Vance County Zoning Ordinance be amended as follows (additions shown as underlined text, deletions shown with strike through):

1) AMEND Section 12 by revising the following definitions:

Camper: A structure manufactured of metal, wood, canvas, plastic, or other materials, or any combination thereof, mounted on wheels, which includes a living area and is designed for travel, recreation or vacation use. A camper is not designed or intended to be used as a permanent dwelling and is synonymous with recreational vehicles. (See also recreational vehicle definition)

Recreational Vehicle: A vehicle which is: (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a truck; and, (d) designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use. ~~Recreational vehicles and camping trailers shall not be used as temporary living quarters for more than ninety (90) days in any twelve (12) month period except if these are placed in an approved RV/Camper park or in the event of an emergency or disaster when a governmental grant/program provides a temporary recreational vehicle while the damaged/destroyed home is being replaced. Recreational vehicles must be ready, willing, and able to move off site within 48 hours.~~

2) AMEND Section 3.2 F to remove provisions that define allowable periods for temporarily occupying campers when more than one utility is present on a vacant lot:

- i. Wells and/or water supplies, septic tanks and/or temp/power poles shall not be installed for campers/recreational vehicles ~~use unless installed in accordance with other regulations herein.~~
- ii. ~~If a combination of a well (other water supplies included), septic tank or temp/power pole is located on the lot, without a primary dwelling:~~
  1. ~~A camper may not be present on the lot for more than 14 consecutive calendar days; and~~
  2. ~~If a camper is present for more than 3 consecutive calendar days (or more than 4 consecutive calendar days for the Labor Day and/or Memorial Day holidays), it shall not return to the lot within 30 calendar days from the day of removal.~~

3) ADD Section 4.13 D

D. CAMPER, RECREATIONAL VEHICLE: Recreational vehicles and campers shall not be used as temporary living quarters except if these are placed in an approved RV/Camper park or in the event of an emergency or disaster when a governmental grant/program or equivalent provides a recreational vehicle or camper while the damaged/destroyed home is being replaced.

B. The above amendment are effective upon adoption of this ordinance.

Ms. Suzette McLendon and Mr. Guy Harrigan spoke in favor of this amendment. As there were no other persons who wished to speak on this matter, Chairman Archie B. Taylor, Jr. declared the public hearing closed.

Commissioner Thomas S. Hester, Jr. expressed his concerns with the proposed amendment and stated that he was not comfortable placing restrictive covenants on everyone throughout the county. Commissioner Dan Brummitt echoed these remarks. Commissioner Archie B. Taylor, Jr. and Commissioner Yolanda Feimster agreed and stated that the amendment needs to be redrafted.

After further discussion, the board agreed that the proposed amendment is not ready for approval and needs to be redrafted.

As advertised, a public hearing was held to gain citizen input on a proposed Addressing Ordinance to provide formality to the current addressing process. County Manager Jordan McMillen stated that the ordinance outlines the procedures for naming roads, street numbering and addressing. It will also require homeowners to post their house number with 4” reflective numbers and businesses with 6” reflective numbers.

As there was no one present who wished to speak on this matter, Chairman Archie B. Taylor, Jr. declared the public hearing closed.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to adopt the following Addressing Ordinance as presented:



**ADDRESSING ORDINANCE**  
VANCE COUNTY, NORTH CAROLINA  
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**ARTICLE I – GENERAL PROVISIONS**

**SECTION 101 – Title**

This ordinance shall be known as the "Addressing and Road Naming Ordinance of Vance County, North Carolina," and may be referred to as the "Addressing Ordinance".

**SECTION 102 – Purpose**

The purpose of the this ordinance is to protect the safety and welfare of the general public through the orderly assignment of structure addresses to facilitate the location of and access to individual dwellings and businesses by emergency response personnel.

This ordinance shall establish a uniform system of road naming and re-naming along both public and private roadways to ensure road names are not phonetically or visually similar or duplicated. It also establishes a uniform system of addressing and numbering all houses and buildings while establishing a process for changing existing addresses and roadway names to improve emergency response to all parts of the County.

**SECTION 103 – Authority**

This ordinance is hereby adopted under the authority and provisions of General Statutes of North Carolina GS 153A-238 and 153A-239.1(a) and GS 147-54.7, and the Police Powers of the county to protect the health, safety and welfare of its citizens.

**SECTION 104 – Jurisdiction**

The provisions and regulations provided by this Ordinance shall apply within the ordinance-making jurisdiction of Vance County. Enforcement of this Ordinance within a municipal jurisdiction shall require an intergovernmental agreement between said municipality and the County of Vance.

**SECTION 105 – Application**

It shall be unlawful for any person(s) without the written consent of Vance County to:

- A. Name or designate the name of any roadway subject to this Ordinance.
- B. Number or assign a number to any structure in violation of this Ordinance.
- C. Erect any roadway name sign, remove, deface, damage, or obscure any number or sign in the jurisdiction of this Ordinance.

**SECTION 106 – Administration**

The Vance County Board of Commissioners hereby assigns primary authority and responsibility for addressing of roadways as directed by the provisions of this ordinance to the Addressing Coordinator. In accordance with the general direction of the Vance County Commissioners, County Manager and County GIS Administrator, it shall be the duty of the Addressing Coordinator to prepare and maintain the address database for the entire County and to assign new addresses when a new building is built, or for any reason a number is required. It shall be the duty of the Addressing Coordinator from time to time, and upon request, to review roadway number assignments, resolve conflicts in address numbering, reassign numbers or propose any changes which, in his/her opinion, are necessary for the public safety, welfare and mail delivery. This includes any authorized staff representative acting on the Coordinator’s behalf, and hereby assigns primary responsibility for all activities necessary for the implementation, enforcement, interpretation and administration of this Ordinance to the Addressing Coordinator.

The County GIS Administrator shall maintain the database required for the implementation of the aforementioned maps. Requests or petitions for changing street names will be filed with the Addressing Coordinator who will then transmit such requests to the necessary departments for approval.

The Addressing Coordinator in addition to the other responsibilities set forth herein shall:

- A. Keep a record of the date, copy of the notation, and the address to which the new address was assigned.

- B. Ensure that all streets which require naming have street identification signs, and that all signs are uniform in construction, that all signs are placed at proper locations and properly installed, and that all signs that are either destroyed or lost are reinstalled in a timely manner.
- C. Compile a database of fiscal addresses for each property or building in conjunction with the County Tax Department.
- D. Compile the Master Street Address Guide (MSAG) as required for the E911 Database.

## Article II. Definitions

For the purposes of this Ordinance, certain terms of words used herein shall be defined as follows:

**Addressing Coordinator** - The employee of Vance County charged with the administration of this ordinance.

**Building** - Any structure having a roof supported by columns or by walls, and intended for shelter, housing or enclosure of persons, animals, chattels or equipment. For the purposes of this Ordinance, the term "building" may also include other man-made structures.

**Driveway** - A private way, beginning at the property line of a lot abutting a public road, private road, easement or private right-of-way, giving access from that public road, recorded easement, recorded private road or private right-of-way, and leading to a building or use of structure on that lot.

**House Number** - Number assigned to any house, residence, dwelling, business, warehouse, or other structure or property in a sequential manner.

**Mailing Address** – Designation assigned or used by the U.S. Postal Service for the purpose of delivery of the U.S. Mail. Mailing address may or may not be identical to property address.

**Mobile Home** - A portable manufactured housing unit designed for transportation on its own chassis and placement on a temporary or semi-permanent foundation having a measurement of 32 feet or more in length and 8 feet or more in width. As used in this Ordinance, mobile home also means a double-wide mobile home which is two or more portable manufactured housing units designed for transportation on their own chassis, which connect on site for placement on a temporary or semi-permanent foundation having a measurement of 32 feet or more in length and 8 feet or more in width.

**Mobile Home Space** - Any parcel of ground within a mobile home park designed for the exclusive use of one mobile home.

**Mobile Home Park** - Shall be the land leased or rented, being used or proposed to be used by mobile homes occupied for dwelling or sleeping purposes.

**Multiple Housing Complex** – Any structures built to include more than one dwelling unit under a single roof to include apartment buildings, condominiums, townhomes or any other similar construction.

**Vance County Master Street Address Guide (MSAG)** – A complete list for all Vance County roadways containing the names, addresses and emergency providers.

**Private Mobile Home Park Road** - Any street, roadway or driveway which serves two or more mobile homes for residential purposes, and which has not been dedicated to the public use.

**Public Street** – A street located on public right-of-way and which meets the total improvement requirements for a public street as set forth by the North Carolina Department of Transportation in its publication "Subdivision Roads – Minimum Construction Standards".

**Private Street** - A street not maintained by the North Carolina Department of Transportation which is not intended to become a public street but which shall be used for access to a particular site, group development or business.

**Property Address** - The assigned number and roadway name shall serve as the property address.

**Roadway** - Any road, street, drive, lane, cart way, tram way, easement, right-of-way, access area, thoroughfare, highway, boulevard, or any other corridor used for or having the potential use as a means of conveyance by a motor vehicle.

**State Road Number** - The number assigned by the North Carolina Department of Transportation; also known as the SR number for secondary state maintained roads.

**Street/Road Name** - The official name of any roadway, designated by the Board of Commissioners or, in the case of public roads, by the North Carolina Department of Transportation.

**Suffix** - The identifier following a road name; avenue, boulevard, circle, court, drive, highway, lane, loop, parkway, place, point, road, run, square, street, terrace, trace, trail or way.

**Travel Trailer** - A vehicular portable structure less than 32 feet in length primarily designed as a temporary dwelling for travel, recreation or vacation uses.

**Travel Trailer Park** - A parcel of land designed and equipped to accommodate travel trailers.

### **Article III. Roadway Naming Procedures**

#### **SECTION 301. Names**

The names of roadways currently in place and listed in the current Master Street Address Guide (MSAG) that are located within the jurisdiction of Vance County, shall be assigned/changed in accordance with this ordinance. A copy of this ordinance and a list of street names shall be forwarded to the Department of Transportation pursuant to G.S. 153A-239.1.

#### **SECTION 302. New Names**

- A. No new roadways shall be named without review of the Addressing Coordinator. In the event a roadway name is denied, a written explanation as to why the name was denied will be provided.
- B. Any new name shall not be duplicative or be phonetically similar to any other name in the Vance County MSAG, including municipalities located within Vance County.
- C. Directional names cannot be part of any name (examples - WESTOVER RD or NORTHFIELD DR are not acceptable).
- D. Abbreviations in the name cannot be used except for the following; MT for Mount, ST for Saint.
- E. Name suffixes may not be used as part of a name (examples - DEER RUN DR or EAGLE WAY CT are not acceptable)
- F. Alternate spelling and homonyms (dear and deer) are not acceptable. Additionally, all names must use the common spelling as found in a standard dictionary.
- G. Names must not contain any punctuation or symbols. Only letters of the alphabet and blank spaces may be included in names.
- H. Names that are numbers must be expressed spelled out and not numeric (for example, Second Street is acceptable, not 2nd Street). State and federal highways numbered are not to be used as names.
- I. Roadways shall be required to be named when providing vehicular access to apartment complexes, mobile home parks, or two (2) or more parcels.

- J. Street names, not including the suffix, must be limited to a maximum of fifteen (15) characters.
- K. Only one name may be assigned along a continuous roadway. Where permanent breaks exist, a new name must be assigned to each segment. A permanent break may consist of but is not limited to a river, stream where continuous access is not available between the two (2) segments without using another street.
- L. The applicant for new roadway names shall be responsible for the sign costs as established by the County Fee Schedule. These fees, once paid, are non-refundable. Roadway signs shall be required at each intersection with another named roadway and shall be placed in accordance with the latest edition of the Manual of Uniform Traffic Control Devices for Streets and Highways.

**SECTION 303. Application Process for New Roadway Names**

The initial naming of new roadways shall be assigned upon the recordation of an approved subdivision plat in accordance with the Vance County Subdivision Ordinance. The following items shall be included on any map submitted for subdivision approval which creates a new roadway:

- A. The name proposed for each roadway identified on the map, and
- B. Completed Vance County Application for new road name

**SECTION 304. Roadway Suffixes**

The following name suffixes and their official abbreviations may be used in the naming of new roadways:

- AVE = Avenue - Any thoroughfare that is continuous and not limited to a single subdivision.
- BLVD = Boulevard - Roadway with a landscaped median dividing the roadway.
- CIR = Circle.
- CT = Court - Dead-end roadway or a roadway terminating in a cul-de-sac no longer than 600 feet.
- DR = Drive - For a curving, continuous thoroughfare.
- HWY = Highway - State, Interstate, or Federal Highway.
- LN = Lane - A minor roadway.
- LOOP = Loop - Roadway that loops around and terminated onto itself.
- PKWY = Parkway - Collector or arterial roadway with a raised median.
- PL = Place - Permanently dead-end roadway ending in a cul-de-sac, no longer than 660 feet.
- PT = Point - Roadway adjacent to a waterway.
- RD = Road - Any thoroughfare that is continuous and found mainly in the rural area of any county.
- RUN = Run - A straight roadway in an undeveloped area.
- SQ = Square - Central Square set up for centralized development.
- ST = Street - Any thoroughfare that is continuous and used mainly in city and town.
- TER = Terrace - Curvilinear roadway of less than a 1,000 feet.
- TRC = Trace - Small community roadway.
- TRL = Trail - Roadway serving as a collector for one or more local thoroughfares.
- WAY = Way - A curvilinear roadway.

**SECTION 305. Roadway Directionals**

Roadway Directionals can be used with the approval of the Addressing Coordinator based on the following standards:

- A. Directions must be placed ahead of the street name in a separate field separate from the street name (for example, E SMITH ST).
- B. Directionals cannot be used as a suffix or placed after the street name.
- C. Directionals must be used in a complimenting set. If a North directional is used there must also be a South directional. If an East directional is used their must be a West directional.
- D. The prefix "N" (for North) shall be used for the northern portion of roadways having the same name.

- E. The prefix "S" (for South) shall be used for the southern portion of roadways having the same name.
- F. The prefix "E" (for East) shall be used for the eastern portion of roadways having the same name.
- G. The prefix "W" (for West) shall be used for the western portion of roadways having the same name.

### **SECTION 306. Renaming Procedures and Requirements**

- A. Property owners who want to have the name of a roadway changed shall submit a petition to the Addressing Coordinator. The petition shall comply with this ordinance and include the following:
  - 1. Existing roadway name.
  - 2. Proposed new name in accordance with this ordinance.
  - 3. Basis why the petitioner is requesting the change.
  - 4. List of all individuals owning property adjacent to the subject roadway or whose driveway abuts the subject roadway.
  - 5. Signatures from 75% of those individuals listed in item 4 above which must encompass 75% of the roadway frontage.

Upon receiving a completed petition, the Addressing Coordinator shall verify the information submitted in the petition and shall inform the County Manager of the pending petition and need for Board of Commissioners action pursuant to N.C.G.S. 153A 239.1 or its replacement, along with a recommendation of the petition.

- B. When renaming a roadway, the following should be taken into consideration:
  - 1. The County may not change the name of any name given to a roadway by the Department of Transportation unless the Department of Transportation agrees to such changes.
  - 2. Any number assigned to a roadway by Department of Transportation may not be changed, although a roadway name may be assigned in addition to its DOT Number.
  - 3. Largest Impact - In most cases, the roadway with the larger number of homes, dwellings, or commercial structures along the roadway should have priority and retain the name in order to minimize the number of people affected.
  - 4. Oldest Roadway - When renaming a roadway which conflicts with this Ordinance and between two roadways the impact will be equal, then the roadway that has been consistently signed for the longest period of time should retain the name.
  - 5. Historical Significance - In some cases, the roadway with a name of historical significance should retain the disputed name.

### **SECTION 307. Notice of Roadway Name Assignment or Changes**

Upon the assignment or re-assignment of any roadway name, the Addressing Coordinator shall give notice to all owners and occupants of the abutting property, to the local postmaster with jurisdiction over the roadway, to the Board of Transportation, and to any city within five miles of the roadway, and others as set forth in NCGS 153A-239.1(a). The Addressing Coordinator shall also provide notice to any utilities serving the area, and emergency services agencies serving Vance County.

### **SECTION 308. Installation of Roadway Signs**

All road name sign blades shall be a minimum of six inch vertical dimension sign with a minimum of four inch letters. The "blades" shall be made of reflective green sheeting with the road name in reflective white letters on both sides. Developers of new major subdivisions as defined by the Vance County Subdivision Ordinance are permitted to propose and install a reflective blade with an alternative color as long as it contains white lettering and is approved by the Addressing Coordinator and the Vance County Planning Board.

It shall be unlawful for any person to establish or erect any road sign that does not comply with the standards set forth in this article and without receiving prior approval from the addressing coordinator. It shall be unlawful for any person to intentionally destroy, mar, or deface any county road name sign.

#### **Article IV. Street Numbering and Address Assignment**

##### **SECTION 401.**

The rules and guidelines in this section should be followed to facilitate the orderly assignment of addresses to properties. Properties and structures must be assigned addresses in a logical, easy to understand manner in order to help citizens and emergency personnel quickly locate people, places and events.

- A. When to assign address numbers - After a new roadway is approved, it must be assigned an address range and each individual property with a building, assigned numbers in accordance with the standards defined in this Ordinance. Addresses should not be assigned to structures that are simply accessory to another building or are insubstantial in nature.
  
- B. Street addressing process in Vance County, NC - Address block ranges will be assigned to roadways shown on approved preliminary plans. Individual physical addresses must be assigned to structures prior to approval of zoning permits as required by the Vance County Zoning Ordinance.

##### **SECTION 402. Guidelines for Numbering and Renumbering Street Addresses**

###### **A. Assignment of Addresses for New Development**

- 1. Address Ranges - All primary structures shall be assigned an address number that reflects the established addressing formula. No address range in Vance County shall conflict with another address range in a contiguous locality. For those rare duplicate street names in the county, the address range will be different for each street. The range will be assigned consecutively for all duplicate street names; however, the numbering of the second street will have a break of a minimum of one thousand (1,000) addresses.
  
- 2. Addressing Interval – Primary structure addresses shall be assigned consecutively so that a new address is created ideally every 5.28 linear feet. Addresses will be assigned at the point of access (driveway) or to a structure point along the front of the structure. If the driveway enters from the side or rear of the property, the structure shall be addressed on the roadway that the structure fronts/faces at the approximate middle of the structure.
  
- 3. Even and odd numbering. Odd numbered addresses shall be assigned to the left in the direction of increase and even numbered addresses shall be assigned to the right in the direction of the increase.
  
- 4. Each unit within a multiple housing unit and mobile homes within Mobile Home Parks shall be assigned a primary 911 address. Addresses shall be assigned from internal drives, using even and odd addressing. A Mobile Home Park owner may assign lot numbers, but the lot number shall not be used in the address of the lot.
  
- 5. Addresses in Sequential Order. All addresses need to be in sequential numeric order, always increasing from the point of origin, and should numerically balance on both sides of the roadway.
  
- 6. Addresses will be established as whole numbers and will not have fractions or decimals of a number.
  
- 7. Vacant properties shall, upon request, be assigned addresses during pre-development for location purposes only, but once zoning approval pursuant to the Vance County Zoning Ordinance occurs it may have to be readdressed based on the final layout or plan.

###### **B. Renumbering/Readdressing a Roadway:**

1. It shall be the duty of the Addressing Coordinator from time to time, and upon request, to review address numbers, identify conflicts in number assignment and make changes which, in their opinion, are necessary or as follows:
  - a. Due to conflicts with other addresses, or
  - b. Change in character or density of occupancy of any block, or
  - c. Lack of availability of additional numbers when the need arises, or
  - d. Addresses are determined to be out of sequence creating a potential public safety concern, or
  - e. In conjunction with the changing of a roadway name.
2. Upon the request of the Planning Director the Addressing Coordinator shall review the section of roadway or roadways requested by the Planning Director.
3. While undertaking any reviews, the Addressing Coordinator will take into consideration the Public's Health, Safety and General Welfare. In the event an existing address has jeopardized the public's health, safety, or general welfare by impeding timely emergency response, or in the event an existing roadway name reasonably could be perceived to jeopardize the public's health, safety, or general welfare by impeding timely emergency response, the Addressing Coordinator may make changes.
4. When renumbering/reassigning addresses along a roadway it shall be done in accordance with Section 402 A of this Ordinance.
5. The Addressing Coordinator shall provide notice to all affected property owners by certified mail, return receipt requested, to the current mailing address as listed with the Vance County Tax Office for the affected parcels of property. Each notice shall include:
  - a. The prior and new address assigned to the property.
  - b. Notice of right to appeal and appeal process.

### **SECTION 403. Posting of Street Address Numbers**

The owner, occupant or agent of the primary structure shall place or cause to be placed and maintained upon each primary structure the numbers assigned under the addressing system as provided in this article. The following criteria must be used to properly display the number:

- A. The address numbers shall be placed on the primary structure within 30 days from the date of notification by the Addressing Coordinator after approval of such assignment as required by this Ordinance.
- B. The numbers shall be conspicuously placed immediately above, on, or at the side of the proper door of each primary structure addressed so that the number can be seen plainly from the roadway on which the address is based and shall be a minimum of four (4) inches in height. Whenever any primary structure is more than one hundred twenty (120) feet from the roadway which the address is based upon, and the number is not clearly discernible from the roadway right of way, or vision of the primary structure from the roadways is otherwise obscured, the number assigned shall be placed on a sign (minimum of six inches (6) x eighteen inches (18) attached near the walk, driveway or common entrance to such primary structure. It shall be affixed upon a gatepost, fence, post or other appropriate place so as to be easily discernible, and to clearly identify the entrance to a property. Alternatively, numbers can be posted on an individual US mailbox or US mailbox stand/post for the building if:
  1. The US mailbox is distant and separate from any other US mailbox so as to eliminate confusion as to specific ownership, and;
  2. The US mailbox is located along the roadway on which the address is based, and is adjacent to the driveway or access to the primary structure, and;
  3. The address numbers are affixed to the US mailbox or US mailbox post/stand in such a manner as to be visible and readable from any and/or all directions from the roadway which it fronts, and;

4. The address numbers on the US mailbox or US mailbox post/stand are no less than three (3) inches in height.

Numbers painted or stenciled on the curb shall not be a lawful substitute for the display of address numbers prescribed by this section.

- C. Numbers for multiple dwelling units and nonresidential buildings shall be at least six (6) inches in height and shall be placed on the primary structure so as to be easily and readily seen facing the roadway nearest the street in which the building is accessed.
- D. All numbers must be made of a durable, clearly visible material and must contrast with the color of the house, building, or other structure. Numbers must also be reflective for night time identification.
- E. Address numbers should be plain block numeric numbers and not in alpha print or any type of script writing.
- F. The Addressing Coordinator shall be authorized to approve alternate methods of displaying the address numbers on primary structures that meet the intent of this Ordinance.

#### **SECTION 404. Notice of Final Address Change**

After all rights to appeal a notice of address change pursuant to this ordinance have expired or been heard, the Addressing Coordinator shall give notice to the owners and occupants of all affected addresses, the local Postal Service, to any major utilities serving the addressed area, to any emergency services agencies such as police, sheriff, fire departments and ambulance service with jurisdiction over the addressed area.

#### **Article V. Violations and Enforcement**

- A. Owners of real property upon which primary structures are already constructed will be required to comply with this ordinance. Those person(s) who do not comply with this ordinance will be notified and requested, by the Addressing Coordinator, to meet the requirements within 30 days from the date of notification. If the owner does not comply voluntarily with this Ordinance within 30 days of receiving delivery of the notice by registered or certified mail or by hand delivery, enforcement action pursuant to G.S. 153A-123 may be initiated. A fine of twenty-five dollars (\$25.00) shall be imposed on the property owner for each day that the address is not posted.
- B. No building permit shall be issued unless an official address number has been assigned for a lot.
- C. The certificate of occupancy for any structure erected, repaired or modified after the effective date of this Ordinance shall be withheld by the Planning and Development Department until the address is posted on the structure as outlined in this Ordinance.
- D. Any violation of the provisions of this Ordinance not specifically addressed in Article V. A., shall be guilty of a misdemeanor and shall be subject to a fine of not more than fifty dollars (\$50) or imprisonment of not more than thirty (30) days, as provided by North Carolina General Statutes 14-4C. Violations of this Ordinance may also be subject to further civil remedies as set forth in North Carolina General Statute 153A-123.

#### **Article VI. Appeals**

Appeals of proposed street renaming/renumbering, individual addressing number changes or denial of a street name request must be filed with the Address Coordinator, in writing, within thirty (30) days of written notification of required owner action. In the event of a denial by the Address Coordinator(s), individuals affected by proposed changes or denials may file appeal to the Vance County Board of Commissioners. This final appeal must be filed in writing within 30 days of the denial with the Address Coordinator(s) and will be placed on the next available Board of County Commissioner meeting agenda.

**Article VII. Amendments**

The provisions of this ordinance may from time to time be amended, supplemented, changed, modified, or repealed by the Board of Commissioners. The Vance County Board of Commissioners may also authorize a variance from these regulations when in its opinion the interests of the public would best be served by such variance.

**Article VIII. Closing Provisions**

**Section 801. Severability**

Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decisions shall not affect the validity of the Ordinance as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

**Section 802. Conflict with Other Laws**

Insofar as the provisions of this Ordinance are inconsistent with the provisions or any other law except a provision of state or federal law, the provisions of this Ordinance shall control.

**Article IX. Effective Date and Adoption**

This ordinance shall take effect and be in force from and after its adoption.

Duly adopted by the Board of County Commissioners, Vance County, North Carolina, this the 6<sup>th</sup> day of May, 2019.

**Archie B. Taylor, Jr. (signed)**  
Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

**Kelly H. Grissom (signed)**  
Kelly H. Grissom  
Clerk to the Board

. . . . .

Ms. Porcha Brooks, Tax Administrator, was next on the agenda and presented untimely exemption applications and a late listing appeal for 2019 as follows:

**Untimely Exemptions**

Name	Exemption Requested	Tax Administrator's Recommendation
Sherie Ayscue and William Williams, Jr. Parcel 0540 01006	Continuous Present Use Forestry	Approve Application
Jenkins Family Trust Parcel 0471 02007	Present Use Forestry	Approve Application
The Salvation Army 2292 Ross Mill Road Parcel 0213 01004	Religious Exemption	Approve Application

Ms. Brooks noted that all exemption applications met the qualifications of the exemptions and would have been approved if the applications had been submitted by the deadline. Since it is past the deadline, approval of the exemption applications must be made by the Board of Commissioners.

Motion was made by Commissioner Dan Brummitt to approve the untimely exemption applications as recommended by the Tax Administrator. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

**Late Listing Appeal**

Name and Property	Penalty Appealed	Tax Administrator's Recommendation
Cole and Rosa Faulkner 406 Faulkner Town Road Parcel 0542 02020	2018 20% - \$396.46 2017 30% - \$582.21 2016 40% - \$776.28	Enforce Penalty

Ms. Brooks explained that Mr. Faulkner’s house was not picked up by the tax office since 2016. He has been paying the taxes on the land, but not the house. Mr. Faulkner asked that the taxes and late penalties be waived since this was an oversight by the tax office.

The board is not allowed by law to waive the taxes, but was willing to waive the late listing penalties. Motion was made by Commissioner Gordon Wilder to waive the late listing penalties for Cole and Rosa Faulkner. This motion was seconded by Commissioner Dan Brummitt and the vote was ayes – five (5); noes – two (2), with the dissenting votes being cast by Commissioner Carolyn Faines and Commissioner Yolanda Feimster.

**Water District Board**

Chairman Archie B. Taylor, Jr. called the water district board to order.

County Manager Jordan McMillen presented a deduction Change Order #1 for Phase 3 in the amount of \$3,690.70. This change order modifies the contract quantities and scope to install an 8” water main along Rock Mill Road instead of a 12” water main; an additional 350 feet of 8” water main along NC 39 Hwy just south of Foster Road; and adds an additional 32 calendar days of contract time.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve Change Order #1 for Phase 3 in the amount of \$3,690.70.

The March 2019 monthly operations report was presented to the board for information. Chairman Taylor adjourned the water district board.

**Finance Director’s Report**

*Surplus Property.* Finance Director David C. Beck noted that the board had previously approved donating a used police vehicle to VGCC. The vehicle has been identified and preparations are being made to turn it over to the VGCC campus police. The other vehicles presented as surplus will be sold through an online auction site. The County has received an offer to purchase the Xerox 3001 Engineering Copier in the Register of Deeds office that has not been used in several years.

<b>Description</b>	<b>Reason No Longer Needed</b>	<b>Department</b>
2009 Dodge Charger	Donated to VGCC	Sheriff
2011 Ford Crown Vic	High mileage, cycled out of service	Sheriff
2010 Chevrolet Impala	High mileage, bad transmission	Sheriff
2011 Ford Crown Vic	High mileage, electrical issues	Sheriff
2011 Ford Crown Vic	High mileage, cycled out of service	Sheriff
2013 Dodge Charger	High mileage, blown engine	Sheriff
2012 Dodge Charger	High mileage, blown engine	Sheriff
2012 Dodge Charger	High mileage, blown engine	Sheriff
Xerox 3001 Engineering Copier	Out dated, not used in years	Register of Deeds

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the property presented as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute. Also, approve the following resolution and authorize the finance director to execute a negotiated sale of the Xerox 3001 Engineering Copier.



**Resolution Approving Sale of Personal Property  
Pursuant to G.S. 160A-267**

WHEREAS, Vance County owns a certain item of personal property described as a Xerox 3001 Engineering Copier, that has now become surplus for its current needs; and,

WHEREAS, North Carolina General Statute § 160A-266 permits the county to sell such property by private sale, upon authorization by the Board of Commissioners at a regular meeting and notice to the public; and,

WHEREAS, the Vance County Board of Commissioners desires to authorize the Finance Director to conduct a private sale by means of negotiated sale or any other manner in which the process is designed to obtain the fair market value to the County for the personal property and to convey the same after compliance with this resolution.

NOW THEREFORE, the Vance County Board of Commissioners resolves as follows:

1. The Board of Commissioners authorizes the County Finance Officer to sell by private sale the following items of surplus personal property:

Xerox 3001 Engineering Copier

2. The Finance Officer shall be authorized to convey the described equipment for a negotiated price after a sales process which is designed to obtain the fair market value of the equipment.

3. The clerk to the Board of Commissioners shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least 10 days after the day the notice is published.

**Adopted May 6, 2019.**

[SEAL]

Archie B. Taylor, Jr. (signed)  
Archie B. Taylor, Jr.  
Chairman, Vance County Board of Commissioners



*Audit Contract for FY 2018-19.* Mr. Beck stated that Thompson, Price, Scott, Adams & Co. has presented a contract to continue as the auditors for the county for the fiscal year ending June 30, 2019. The fee for the audit will be \$47,000 which is the same fee as the prior year. Additionally, the Office of the State Auditor now requires a separate engagement for testing of Medicaid and other DSS programs for all counties. This testing goes beyond the scope of a typical audit. There is a separate engagement letter and an additional fee for that work which will be provided at a later date.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the contract with Thompson, Price, Scott, Adams, & Co. to perform the annual financial audit for the fiscal year ending June 30, 2019. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

*Capital Improvement Plan 2020-2024.* Mr. Beck explained that the Capital Improvement Plan (CIP) is a five year planning tool used to identify capital projects and coordinate the financing and timing of those projects. The CIP has gone through its annual review and update process. A draft of the CIP was presented to the Board during the annual planning retreat for review and comments. The draft the board received at that time has undergone minor changes including moving back the installation of a fire alarm system in the Administration Building basement one year to FY 2020-21, moving the replacement of voting machines for Elections back one year to FY 2020-21, the replacement of VIPER radios for all public safety departments will now occur over a three year period instead of a two year period, and VIPER console radio replacements at 911 were moved back one year and the purchase will now be split half between FY 2020-21 and FY 2021-22. The first year of the CIP (FY 19-20) mirrors the manager's recommended budget.

Motion was made by Commissioner Carolyn Faines to adopt the Capital Improvement Plan for fiscal years 2020-2024 as presented. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

#### County Manager's Report

*Award of Service Weapon and Badge.* County Manager Jordan McMillen informed the board that Sheriff Curtis Brame has requested the award of the service weapon and badge to Major Weldon Bullock following his retirement May 1, 2019. He has served Vance County for 27 years. As per county policy, he is eligible to receive his service weapon and badge.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to award the service weapon and badge to retired Major Weldon Bullock, according to County policy.

*Demolition – County Owned Property.* Mr. McMillen noted that last month the properties committee recommended proceeding with asbestos abatement and further research to determine the viability of a controlled burn for structures on county owned property along Warrenton Road (former People's Grocery - tax parcel 0526 02008). Staff does not recommend a controlled burn due to the dangerous nature of the structures as well as the need for access in and around the structures and due to a stream being located on the property. A demolition contractor has been identified which has the ability to appropriately dispose of the asbestos, negating the need to proceed with the separate asbestos abatement as discussed last month. Staff recommends contracting with Faulkner Grading and Landscaping for disposal of asbestos containing materials and demolition of structures on the property.

Motion was made by Commissioner Gordon Wilder to authorize the county manager to contract with Faulkner Grading and Landscaping totaling \$16,000 for the removal and disposal of asbestos and demolition of structures on county owned property identified as tax parcel 0526 02008. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

*Fireworks Permit.* Mr. McMillen stated that the Cokesbury Volunteer Fire Department is requesting approval of a fireworks permit for its annual Independence Day celebration on S. Cokesbury Road. According to Cokesbury VFD Chief Adam Pegram, the work will be performed by three licensed and insured shooters. Cokesbury is asking for a waiver of the \$125 permit fee. The county fire marshal has approved the permit subject to board approval.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the request from Cokesbury Volunteer Fire Department for a permit and fee waiver to discharge fireworks at its annual Independence Day celebration on S. Cokesbury Road on Saturday, July 6, 2019.

*Waiver of Permit Fees - Rebuilding Hope Servants on Site.* Mr. McMillen advised that Rebuilding Hope, Inc. is conducting its SOS (Servants on Site) summer camp the week of June 22<sup>nd</sup> – the 29<sup>th</sup>. The program will again involve over 200 volunteers helping to repair or replace 10 roofs, construct 3-6 handicapped ramps, and other minor projects in Vance County for citizens

in need. Rebuilding Hope has asked that the permit fees be waived to allow the funds to be rolled back into efforts and help pay for material costs to extend the number of families reached.

Motion was made by Commissioner Gordon Wilder to waive the permit fees for Rebuilding Hope's Servant on Site program. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

*Presentation of FY 2019-20 Recommended Budget.* County Manager Jordan McMillen presented the FY 2018-19 proposed budget and provided a brief synopsis of the budget as follows:

- The recommended general fund budget is \$48,362,611 which represents an increase of \$206,496 or 0.4% over the current budget.
- Budget presented with **no increase in the general fund property tax rate.** Tax Rate = 89 cents per \$100 in value. The county will realize an additional \$386,566 in property taxes due to natural growth. One penny on the tax rate = \$261,866.
- Budget includes **increase of 2.3 cents in the fire tax rate** to provide part-time positions to the volunteer fire departments to assist with improving response times and lowering ISO ratings. The increase equates to a \$23 increase per year for the average household outside the city limits. (proposed fire tax rate = 8.7 cents per \$100 value)
- The budget includes **no increase in the solid waste household fee** (\$112 per household) and includes **no increase in the water usage rate** with a total of \$285,948 transferred from the general fund to cover water system debt service.
- There will be a decrease in the amount of general fund balance required to balance the budget from \$1,535,008 in FY2018-19 to \$1,192,442 in FY2019-20. It is anticipated that approximately \$500,000 of this amount will be spent on capital projects (non-school and non-debt related) with the remaining being used to balance the budget.
- The budget improves the current level of services and maintains the county's healthy financial condition. The general fund balance is projected to be 31.2% of expenditures by the end of FY19 down from 37.8% in FY 18 due to the purchase of land for economic development.
- The budget addresses salary compression, retention and employee pay by funding a salary progression plan to move employees along the pay scale on a regular basis.
- The budget focuses on improving rural fire protection and enhancing overall public safety. This includes providing funding for part-time positions at volunteer fire departments and the rescue squad, replacing a portion of viper radios for public safety departments, and providing staffing increases for the sheriff's office.
- The budget includes 2 new deputy sheriff positions, 1 new building codes enforcement officer III position, 2 new tele-communicator positions, 2 position upgrades (DSS and tax office), and 2 part-time custodian salary adjustments.
- The budget prioritizes citizen health and continues working to improve the county's substance use disorder challenges through increased funding for the health department.
- The budget advances economic development opportunities for residents and businesses while supporting distance learning opportunities for students by funding initial efforts to deploy affordable wireless broadband in the county with a focus on unserved and underserved areas.
- The budget includes a major investment in school capital providing \$5,252,000 to Vance County Schools to support redesigns for the middle and high schools, multiple HVAC replacements, parking lot redesign and paving at the middle school, ADA upgrades, replacement of the high school boiler system, and other requested school capital needs.
- The budget implements the FY20 CIP which includes a new DSS/Senior Center facility as a major debt project and several smaller pay go (cash) funded projects from fund balance.

Mr. McMillen asked the board to consider setting work sessions to review the proposed budget in detail. The public hearing on the budget should be set for the evening of June 3, which is the date of the regular meeting. He requested that the board receive the FY 2019-20 proposed budget, schedule budget work sessions, and schedule budget hearings for the June 3<sup>rd</sup> regular meeting. He noted that the proposed budget has been posted online.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to receive the FY 2019-20 proposed budget and schedule the budget hearings for the June 3<sup>rd</sup> regular meeting.

The board scheduled budget work sessions for May 20 and 21 at 6:00 p.m.

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the following consent agenda items as presented: Budget Amendment #18, Budget Transfers #19 - #21, March 2019 Tax Refunds and Releases, departmental monthly reports, and the minutes of the April 1, 2019 regular meeting.



**Budget Amendment #18  
FY 2018-2019  
Smart Start**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Smart Start	10-370-437020	6,755
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 6,755</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Retirement	10-601-500007	290
Departmental Supplies	10-601-500033	1,000
Contracted Services	10-601-500045	5,465
<b>Total</b>		<b>\$ 6,755</b>

Purpose: Additional funds allocated from Smart Start to the Incredible Years Parenting Program. This program is funded 100% by grant dollars.

Authorization: Vance County Board of Commissioners  
May 6, 2019



**Budget Transfer #19  
FY 2018-2019  
Soil & Water**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Office Supplies	10-576-500032	100
Departmental Supplies	10-576-500033	382
Food & Provisions	10-576-500047	473
<b>Total</b>		<b>\$ 955</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Telephone & Postage	10-576-500011	506
Dues & Subscriptions	10-576-500053	449
<b>Total</b>		<b>\$ 955</b>

Purpose: Funds are needed in other line items to finish out the fiscal year.

Authorization: Vance County Board of Commissioners  
May 6, 2019



**Budget Transfer #20  
FY 2018-2019  
Farmers Market**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Contracted Services	10-622-500045	91
<b>Total</b>		<b>\$ 91</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Part-Time Salaries	10-622-500002	85
FICA Expense	10-622-500005	6
<b>Total</b>		<b>\$ 91</b>

Purpose: Funds for additional part-time help to work the handcrafted market event.

Authorization: Vance County Board of Commissioners  
May 6, 2019



**TAX OFFICE REFUND AND RELEASE REPORT FOR MARCH 2019**

<b>TAXPAYER NAME</b>	<b>TAX YR</b>	<b>REAL</b>	<b>PERSONAL</b>	<b>SOLID WASTE FEE</b>	<b>REASON</b>
FINCH ANTHONY DALE HEIRS	2013	157.20	0	105	foreclosure
FINCH ANTHONY DALE HEIRS	2014	159.11	0	105	foreclosure
FINCH ANTHONY DALE HEIRS	2015	159.11	0	105	foreclosure
FAULKNER COLE T	2016	1940.73	0	105	add asv for impr
FINCH ANTHONY DALE HEIRS	2016	116.67	0	105	foreclosure
FISCHER WILLIAM C	2016	0	0	105	remove solid was
THE TADS GROUP LLC	2016	0	51.37	105	pers prop billed
THE TADS GROUP LLC	2016	0	28.02	105	pers prop billed
CAROLINE S BURNETTE ATTY AT L	2017	0	3.69	0	pers prop billed

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
CAROLINE S BURNETTE ATTY AT L	2017	0	97.48	0	pers prop billed
CAROLINE S BURNETTE ATTY AT L	2017	0	23.33	0	pers prop billed
FAULKNER COLE T	2017	1940.73	0	105	add asv for impr
FINCH ANTHONY DALE HEIRS	2017	116.67	0	105	foreclosure
FISCHER WILLIAM C	2017	0	0	105	remove solid was
THE TADS GROUP LLC	2017	0	48.80	105	pers prop billed
THE TADS GROUP LLC	2017	0	26.62	105	pers prop billed
CARRAWAY CHADWICK SETH	2018	0	25.40	0	pers prop billed
FAULKNER COLE T	2018	1982.28	0	112	add asv for impr
FINCH ANTHONY DALE HEIRS	2018	119.16	0	112	foreclosure
FISCHER WILLIAM C	2018	0	0	112	remove solid was
HAWKINS WILLIS E HEIRS	2018	0	0	112	remove solid was
PERKINS PARIS	2018	0	0	112	remove solid was
THE TADS GROUP LLC	2018	0	47.36	112	pers prop billed
THE TADS GROUP LLC	2018	0	25.83	112	pers prop billed
THRASHER KATHERINE A	2018	0	33.78	112	pers prop billed
FAULKNER COLE T	2019	2717.01	0	105	add asv for impr
FAULKNER COLE T	2019	2522.94	0	105	add asv for impr
FAULKNER COLE T	2019	2378.74	0	112	add asv for impr
FAULKNER COLE T	2019	2378.74	0	112	add asv for impr
TOTAL		16689.09	411.68		
TOTAL REFUNDS AND RELEASES		17100.77			



MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, Economic Development, EMS, Human Resources, Information Technology, Planning and Development, Parks and Recreation, Tax Collections, and Veterans Service.



Miscellaneous

*Appointments.* The following appointments were presented to the Board for consideration:

911 Advisory Board – three year term  
Reappoint Archie Taylor

Vance County Appearance Commission  
Appoint Katherine Williamson to fill a vacant position.

Vance County Planning Board  
Appoint Ruxton Bobbitt to fill alternate position.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the appointments as presented.

As there was no further business, at 8:55 p.m., motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, that the meeting be adjourned.

Approved and signed June 3, 2019.

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Chairman