

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, November 4, 2019 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Archie B. Taylor, Jr., Commissioners Dan Brummitt, Carolyn Faines, Yolanda J. Feimster, Thomas S. Hester, Jr., and Leo Kelly, Jr.

Absent: Commissioner Gordon Wilder.

Also present were County Manager Jordan McMillen, Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Pastor Bobby Fletcher, First United Methodist Church, gave the invocation.

Mr. Kent Winrich with Open Broadband was first on the agenda and provided an update on the county's broadband initiative. The main goal of the initiative is to connect unserved and underserved areas throughout the county. A pre-signup process is available to residents online through [www.openbb.net](http://www.openbb.net). 158 residents have currently pre-signed and these sign-ups are scattered throughout the county, not in one particular area. Once the tower contract is executed, fiber optics, equipment and hardware will be ordered and installed. Wi-Fi areas will also be designated and developed. The cost for the base plan is \$39.99 per month plus an installation fee of \$99.00. The estimated time of the first customers receiving service is February or March. Commissioner Carolyn Faines asked Mr. Winrich to market this project through the schools. Mr. Winrich stated that he would do so and encouraged the board to provide him avenues to market this initiative. The board thanked Mr. Winrich for the update.

Ms. Porcha Brooks, Tax Administrator, was next on the agenda and presented untimely exemption applications as follows:

**Untimely Exemption**

<b>Name</b>	<b>Exemption Requested</b>	<b>Tax Administrator's Recommendation</b>
William L. Anstead, Jr. Parcel 0426 01017	Elderly Exemption	Approve Application
David Bullock Parcel 0098 04005	Elderly Exemption	Approve Application
Wade and Jeannette Ayscue Parcel 0460 01019	Elderly Exemption	Approve Application
Kenneth and Alfreda Evans Parcel 0107C02001	Disabled Veteran	Approve Application
Timothy and Wendy Beckham Parcel 0383 01007	Disabled Exemption	Approve Application

Rebuild Durham, Inc. Parcels 0025 01001 and 0025 01015	Charitable Education	Approve Application
Greater Love Ministry Parcels 0089 01009 and 0089 02001	Religious Exemption	Approve Application
Gang Free, Inc. Parcels 0073 04012, 0078 01011 and 0078 01012	Charitable Education	Approve Application

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the elderly exemptions for William L. Anstead, Jr.; David Bullock; and Wade and Jeannette Ayscue.

Motion was made by Commissioner Dan Brummitt to approve the disabled veteran exemption for Kenneth and Alfreda Evans. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Motion was made by Commissioner Dan Brummitt to approve the disabled exemption for Timothy and Wendy Beckham. This motion was seconded by Commissioner Carolyn Faines and unanimously approved. Commissioner Yolanda Feimster recused herself from this matter.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the charitable education exemption for Rebuild Durham, Inc.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the religious exemption for Greater Love Ministry.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the charitable education exemption for Gang Free, Inc.

Ms. Brooks then presented the following late listing appeal. She stated that the business agrees with the findings, but is requesting the board to relieve the late listing penalty.

**Late Listing Appeal**

<b>Name and Property</b>	<b>Penalty Appealed</b>	<b>Tax Administrator's Recommendation</b>
Excel Fitness NC XVIII LLC 967 Beckford Drive (Planet Fitness)	2019 10% - \$1,077.27	Enforce Penalty

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to waive the late listing penalty for Excel Fitness in the amount of \$1,077.27.

## Water District Board

Chairman Archie B. Taylor, Jr. called the water district board to order.

*Water Committee - Availability Customer Incentive Program.* County Manager Jordan McMillen stated that the committee (Wilder[C], Brummitt, & Taylor) met on Monday, October 28 to review language for an incentive program for availability customers. Availability customers are individuals who initially signed up for the water system, but failed to connect within 90 days of water being available to them. The incentive program is designed to forgive up to 75% of outstanding fees for these customers in exchange for them connecting to the water system and remaining a customer in good standing. The committee was made aware there are a total of 408 availability customers with approximately 144 of those whose accounts are over 90 days past due. The incentive program would provide an avenue for increasing customers on the system while reducing the debt burden for these customers. The committee was in favor of proceeding with the program.

Commissioner Yolanda Feimster expressed her displeasure with this recommendation and felt that the incentive should be 100% of outstanding fees.

Motion was made by Commissioner Carolyn Faines to approve the revision to the water rules and regulations to begin implementation of the Availability Customer Forgiveness/Incentive Program. This motion was seconded by Commissioner Thomas S. Hester, Jr. and vote was ayes – five (5); noes – one (1), with the dissenting vote being cast by Commissioner Yolanda Feimster.

The September 2019 monthly operations report was presented to the board for information. Chairman Taylor adjourned the water district board.

## Committee Reports and Recommendations

*Properties Committee - Eaton Johnson Project.* Commissioner Dan Brummitt reported that the committee (Brummitt[C], Taylor, & Wilder) met on Tuesday, October 22 with Oakley Collier Architects and reviewed schematic layouts as well as a budget and timeframe for renovating Eaton Johnson for use by the Department of Social Services and the Senior Center. The plan includes using approximately 40,000 square feet of the existing facility for the Department of Social Services and 20,000 square feet for the senior center. The architect's estimated project budget is \$4.2 million which was verified by a local contractor and includes \$2.8 million for construction and \$1.4 million for soft costs and contingencies. The committee was made aware that two HVAC chillers serving the facility have reached end of life and will need to

be replaced as a part of the work. The committee and architect discussed challenges with the number of required parking spaces which will add significant cost if the two wings on the front of the building are utilized in the future. The committee requested the architects to research zoning variances that can be obtained through the City of Henderson to reduce the required number of parking spaces from the 226 additional needed for DSS and the Senior Center or from the 351 needed if the wings and other buildings on the property are utilized. The timeframe for the project barring any setbacks anticipates the bidding phase in April 2020 with construction beginning in June 2020 and possible occupation of the building by March 2021. Staff is currently working to determine the term for the existing senior center lease. The committee reiterated a commitment to moving the project forward and plans to be included in additional conversations with the architect as the project moves forward.

*Technology Committee - Online Vital Records Retrieval System.* Commissioner Brummitt stated that the committee (Brummitt[C], Taylor & Feimster[absent]) met with the Register of Deeds (Cassandra Neal) to discuss implementation of an internet based solution that allows citizens to request and pay for vital records online (i.e. marriage licenses and birth certificates). Ms. Neal recommended utilizing Permitium which provides this service for 36 counties in North Carolina including Franklin and Granville locally. The service charges a separate processing fee of \$3.39 per transaction which requires no county cost for the service. The committee supported the concept, but questioned whether other companies provide this service and whether a Request for Proposals (RFP) process was necessary. The manager informed the committee that an RFP process was not required for this type of service, but additional research would be completed on other providers prior to the board meeting. The committee was in favor of a full board discussion once the research was completed.

Following the committee meeting, the Register of Deeds completed research through the NC Association of Register of Deeds and gathered pricing data for other providers in the state. The two leading providers (Permitium and Courthouse Computer System) provide the service for 65 counties in North Carolina. Of these leading providers, Permitium is recommended based upon its lower processing fee, user friendliness and system compatibility.

Motion was made by Commissioner Dan Brummitt to authorize the county manager to execute a contract with Permitium to implement PermitDirector as an online platform for citizens

to request, pay and receive vital records. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

*Technology Committee - Preservation of Marriage Licenses (1895 – 1920).* Commissioner Brummitt stated that the committee was made aware of the Register of Deeds’ plans to preserve existing paper marriage licenses from 1895 – 1920 as required by law. The cost of preservation totals \$20,270 and funds would be utilized from the register of deeds dedicated automation fund which is set up by state law designating 10% of profits for automation purposes. The Register of Deeds recommended moving forward with the proposal from Kofile. The committee was agreeable to the project, but questioned whether other companies provided the service or if an RFP was necessary. The committee was open to further discussion on this with the full board.

Following the committee meeting, the Register of Deeds completed additional research through the Association of Register of Deeds indicating the high specialized nature of this service. One other provider was located in Virginia, although the Register of Deeds would not proceed with this option as the records would have to physically leave the state. The Register recommends contracting with Kofile based upon their location in Greensboro, NC which would prevent the hard copy records from leaving the state.

Motion was made by Commissioner Dan Brummitt to authorize the county manager to execute a contract with Kofile for the preservation of marriage license records and approve Budget Amendment #10 utilizing up to \$20,270 in designated automation enhancement and preservation funds to complete the project.



**Budget Amendment #10  
FY 2019-2020  
Register of Deeds**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Fund Balance Appropriated	10-399-439900	20,270
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 20,270</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Register of Deeds Contracted Services	10-480-500045	20,270
<b>Total</b>		<b>\$ 20,270</b>

Purpose: Utilizing designated automation funds for preservations of marriage licenses.



reducing the costs for Medicaid eligible individuals by addressing social determinants of health. Social determinants/drivers of health include housing, food, transportation, and interpersonal violence and research indicates they determine 80% of a person's health. The WD4C group is led by Duke University and is seeking a portion of available grant funds which would flow to providers within our counties who focus in one of the four identified domain areas (housing, food, transportation, and interpersonal violence). It is anticipated the grant will be due 30 days after the grant RFP is released which will occur after the state budget is put in place. The resolution is in support of the effort and is being approved by commissioners in all of the representative counties.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following resolution supporting actions to become a Medicaid healthy opportunities community and the development of a social determinant's of health proposal to NCDHHS:



**RESOLUTION**

**by the**

**Vance County Board of Commissioners**

***To Support the Actions to Become a Medicaid Healthy Opportunities Community and the Development of a Social Determinant's of Health Proposal to NCDHHS***

**WHEREAS**, the North Carolina Department of Health and Human Services (NC DHHS) has established a vision to transform Medicaid to improve the health of North Carolinians through an innovative, whole-person centered, and well-coordinated system of care which addresses both medical and non-medical drivers of health; and

**WHEREAS**, while access to high quality medical care is critical, research shows that up to 80 percent of a person's health is determined by social and environmental factors and the behaviors that emerge as a result; and

**WHEREAS**, non-medical drivers of health or social determinants of health, are the conditions in which people are born, grow, live, work and age that affect a wide range of health, functioning, and quality-of-life outcomes and risks; and

**WHEREAS**, with this in mind, as part of Medicaid Transformation, NC DHHS has designed a Healthy Opportunities Pilot program and will select geographic areas of the state to serve as pilots to test evidence-based interventions designed to reduce costs and improve health by more intensely addressing housing stability, transportation insecurity, interpersonal violence and toxic stress, and food insecurity for qualifying Medicaid beneficiaries; and

**WHEREAS**, The Healthy Opportunities Pilot initiative can enhance the capacity of Vance County human service organizations serving the most vulnerable populations as well as improve the infrastructure and value chain of each of the four major social determinant of health categories; and

**WHEREAS**, Duke University and Duke's Medicaid Clinically Integrated Network (CIN) is leading an effort to submit a response to the Healthy Opportunities Pilot RFP on behalf of a six-county region; Wake, Durham, Franklin, Granville, Vance and Warren, collectively called WD4C; and

**NOW, THEREFORE BE IT RESOLVED**, that the Vance County Board of County Commissioners, does hereby support the efforts of WD4C to be awarded a Healthy Opportunities Pilot designation to be supportive of strategies that strengthen individual, family, community and provider agencies to improve health outcomes across our region.

**This the 4<sup>th</sup> day of November, 2019**

**Archie B. Taylor, Jr. (signed)**  
**Archie B. Taylor, Jr., Chairman**

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*EDC Office Relocation.* Mr. McMillen explained that the Economic Development Commission voted during its October 16<sup>th</sup> meeting to recommend to the commissioners that the EDC office be relocated downtown within the same building and adjacent to Sadie’s Coffee Shop. The EDC is currently leasing space on Graham Avenue on a month-to-month basis in anticipation of the move downtown. The owners of the Sadie’s Coffee building are currently renovating the building, have expressed interest in leasing to the county, and anticipate the office space being available by January.

After lengthy discussion, motion was made by Commissioner Thomas S. Hester, Jr. to authorize the county manager and county attorney to develop a proposed lease agreement and negotiate the terms with the property owners for moving the EDC office downtown to the Sadie’s Coffee building. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

County Attorney’s Report

*REO Property – Bid Acceptance Resolution.* County Attorney Jonathan S. Care noted that during its October meeting, the board of commissioners approved the public sale process for Lot 3-A Spring Valley Road – Parcel 0201 01001. The property was advertised through the upset bid process and no upset bids were received. The board is now free to sell the property or reject the offer.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the following resolution accepting the bid for Lot 3-A Spring Valley Road – Parcel 0201 01001:

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**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the

purchase and sale of County owned real property, which is more particularly described below:

**Lot 3-A Spring Valley Road, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0201 01001.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **October 10, 2019**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Edward Ray Faulkner** in the amount of **\$1,100.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 4<sup>th</sup> day of November, 2019.**

Archie B. Taylor, Jr. (signed)  
Archie B. Taylor, Jr., Chairman  
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board

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*REO Properties – New Offers.* Attorney Care stated that two offers had been received from Aure Jowan Tejada for real property located at 107 Briarcliff Street, Henderson, NC – Parcel 0214C02025; and from Marvin Gilmore, Jr. for real property located at Ranes Drive, Henderson, NC – Parcel 0055 01035. He noted that these offers meet the new requirements established by the board. He stated that the Board needs to vote on whether or not to proceed with the sale by advertising for upset bids and recommended approval of the resolutions to begin the upset bid process for the properties.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the following resolutions authorizing the upset bid process for real property located at 107 Briarcliff Street, Henderson, NC – Parcel 0214C02025; and for real property located at Ranes Drive, Henderson, NC – Parcel 0055 01035.

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**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
107 Briarcliff Street, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **107 Briarcliff Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Numbers **0214C02025**; and

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$3,975.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Aure Jowan Tejada**; and

**WHEREAS**, **Aure Jowan Tejada** has paid the required deposit in the amount of **\$750.00** with his initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time**.

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

**Adopted this the 4<sup>th</sup> day of November, 2019.**



approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

**Adopted this the 4<sup>th</sup> day of November, 2019.**

**Archie B. Taylor, Jr. (signed)**  
**Archie B. Taylor, Jr., Chairman**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom (signed)**  
**Kelly H. Grissom, Clerk to the Board**

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Consent Agenda

After a brief discussion of Budget Transfer #3, motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #6 - #9, and #11, Budget Transfers #2 - #3, September 2019 Tax Refunds and Releases, departmental monthly reports, and the minutes of the October 7, 2019 regular meeting and the October 21, 2019 special meeting.

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**Budget Amendment #6**  
**FY 2019-2020**  
**Mental Health**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Fund Balance Appropriated	10-399-439900	3,400
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 3,400</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Mental Health – County Share	10-580-500392	3,400
<b>Total</b>		<b>\$ 3,400</b>

Purpose: Dr. Coy (Telehealth at Jail) was late on billing, so the \$11,061.94 that came back to the county and went into fund balance should have been \$7,661.94. Dr. Coy assures us that the billing will be timelier this fiscal year.

Authorization: Vance County Board of Commissioners  
November 4, 2019



**Budget Amendment #7  
FY 2019-2020  
Schools**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Fund Balance	60-339-439900	222,250
Due To/From Capital Outlay Schools	00-000-223060	222,250
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 444,500</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Due To/From GR–Capital Outlay Schools	60-681-500301	222,250
Public Schools Capital Outlay	10-681-500074	222,250
<b>Total</b>		<b>\$ 444,500</b>

Purpose: Additional PayGo approved with the new CIP with the School Board.

Authorization: Vance County Board of Commissioners  
November 4, 2019



**Budget Amendment #8  
FY 2019-2020  
Jail**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Fund Balance Appropriated	10-399-439900	45,384.27
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 45,384.27</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Jail Capital Outlay	10-520-500074	45,384.27
<b>Total</b>		<b>\$ 45,384.27</b>

Purpose: Camera/Security Upgrade Project through Norment Security – this is final payment. This was approved last fiscal year and is a carry over approval.

Authorization: Vance County Board of Commissioners  
November 4, 2019



**Budget Amendment #9  
FY 2019-2020  
Dennis Building**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Contingency	10-999-500099	26,800
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 26,800</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Maintenance Building & Grounds	10-502-500015	26,800
<b>Total</b>		<b>\$ 26,800</b>

Purpose: Emergency replacement of gas furnace in Dennis Building.

Authorization: Vance County Board of Commissioners  
November 4, 2019



**Budget Amendment #11  
FY 2019-2020  
Social Services**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
DSS Administrative	10-348-434800	(53,909)
<b>Total Revenue Increase (Decrease)</b>		<b>\$ (53,909)</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
CRISIS	10-610-000235	53,909
<b>Total</b>		<b>\$ 53,909</b>

Purpose: Additional allocation in the amount of \$53,909.

Authorization: Vance County Board of Commissioners  
November 4, 2019



**Budget Transfer #2  
FY 2019-2020  
Social Services**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Work First	10-610-500144	10,000
<b>Total</b>		<b>\$ 10,000</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Work First Emergency Assistance	10-610-500143	10,000

<b>Total</b>		<b>\$ 10,000</b>
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Purpose: Per Director Devega, 90% of this budget has been exhausted for the year as of 10/25/19.

Authorization: Vance County Board of Commissioners  
November 4, 2019



**Budget Transfer #3  
FY 2019-2020  
Fire Department**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Fire Prevention	10-531-500187	1,500
<b>Total</b>		<b>\$ 1,500</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Maintenance Building/Grounds	10-531-500015	1,500
<b>Total</b>		<b>\$ 1,500</b>

Purpose: Transfer from existing funds necessary to cover fire dept. portion of heat/air unit in main apparatus floor. Total cost being split by Fire and EMS. Original unit had to be relocated and upgraded due to space limitations with fire truck within apparatus floor area.

Authorization: Vance County Board of Commissioners  
November 4, 2019



**TAX OFFICE REFUND AND RELEASE REPORT FOR SEPTEMBER 2019**

<b>TAXPAYER NAME</b>	<b>TAX YR</b>	<b>REAL</b>	<b>PERSONAL</b>	<b>SOLID WASTE FEE</b>	<b>REASON</b>
HAWKINS PHYLLIS D	2009	57.90	0	102.50	CORRECT OWNERSHI
SMALL VINSO	2017	0	20.94	105	PERS PROP BILLED
SMALL VINSO	2018	0	20.32	112	PERS PROP BILLED
PARROTT MARY ANN G	2019	21.04	0	0	BILLED ROLLBACKS
PARROTT MARY ANN G	2019	21.04	0	0	BILLED ROLLBACKS
FAULKNER KYLE MICHAEL	2019	0	326.13	0	PERS PROP BILLED
PARROTT MARY ANN G	2019	21.49	0	0	BILLED ROLLBACKS
ALSTON MICHAEL RAY	2019	0	29.08	0	CORRECT VALUE
CORNERSTONE GENERAL CONTRACTOR	2019	0	1.40	0	CORRECT VALUE
COUNTY OF VANCE	2019	0	5.37	0	GOVERNMENT
DANIEL HENDLEY PHOTOGRAPHY	2019	0	1.44	0	CORRECT VALUE
ELLIOTT JESSE AARON JR	2019	0	5.17	0	PERS PROP BILLED
FAULKNER KYLE MICHAEL	2019	0	38.13	0	CORRECT VALUE
FLEMING WILLIAM E	2019	6.74	0	0	REAL PROP - BILL
GRIFFIN GORDON L	2019	0	85.17	0	CORRECT VALUE
HOBSON'S CHOICE INC	2019	0	1.45	0	CORRECT VALUE

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
HOOD JUSTINE	2019	183.79	0	112	REAL PROP - BILL
JACKSON CLAUDE T	2019	157.86	0	112	PERS PROP BILLED
JACKSON CLAUDE T	2019	0	0	112	REAL PROP - BILL
LAWRENCE JIMMY STARNCE	2019	0	3.23	0	PERS PROP BILLED
OWEN STACEY THOMAS	2019	0	21.04	0	CORRECT VALUE
OWEN STACEY THOMAS	2019	0	21.04	0	CORRECT VALUE
PARROTT MARY ANN G	2019	17.57	0	0	BILLED ROLLBACKS
PENDERGRASS RICHARD LYNN	2019	0	39.16	0	CORRECT VALUE
RK & B PLUMBING INC.	2019	0	37.95	0	CORRECT VALUE
SMALL VINSO	2019	0	19.81	112	PERS PROP BILLED
VERTICAL BRIDGE AM II LLC	2019	476.15	0	0	STATE ASSESSED
VERTICAL BRIDGE AM II LLC	2019	78.72	0	0	STATE ASSESSED
VERTICAL BRIDGE AM II LLC	2019	1726.30	0	0	STATE ASSESSED
TOTAL		2768.60	676.83		
GRAND TOTAL		3445.40			

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MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, EMS, Human Resources, Information Technology, Planning and Development, Tax Collections, and Veterans Service.

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Miscellaneous

*Appointments.* The following appointments were presented to the Board for consideration:

Vance County Zoning Board of Adjustments – three year term  
Reappoint Logan Darensburg and Blake Haley.

Vance County Appearance Commission  
Appoint Barbara Richards to fill vacant position.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to reappoint Logan Darensburg and Blake Haley to the Vance County Zoning Board of Adjustments for three year terms.

Motion was made by Commissioner Carolyn Faines to appoint Barbara Richards to the Vance County Appearance Commission to fill a vacant position. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

*December 2019 Meeting Date.* Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the following resolution changing the December 2019 meeting date from Monday, December 2, 2019 to Monday, December 9 due to the Thanksgiving Holiday being the week before December 2.



**RESOLUTION**  
by the  
**Vance County Board of Commissioners**  
*Changing the Date of the December 2019 Commissioners' Meeting*

**WHEREAS**, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

**WHEREAS**, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

**WHEREAS**, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, December 2, 2019 at 6:00 p.m. to Monday, December 9, 2019 at 6:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners that it does hereby change its regular meeting date from December 2, 2019 at 6:00 p.m. to December 9, 2019 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

**BE IT FURTHER RESOLVED** that a copy of this resolution is to be posted on the Administration Building bulletin board, and the news media within Vance County is to be made aware of this change.

**This, the 4<sup>th</sup> day of November, 2019.**

**Archie B. Taylor, Jr.** (signed)  
**Archie B. Taylor, Jr., Chairman**



At this time, motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to enter into closed session to discuss a contract negotiation.

Upon return to open session, motion was made by Commissioner Thomas S. Hester, Jr. seconded by Commissioner Dan Brummitt, vote unanimous, to approve the minutes of the October 7, 2019 closed session.

As there was no further business, at 7:50 p.m., motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Leo Kelly, Jr., vote unanimous, that the meeting be adjourned.

Approved and signed December 9, 2019.

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Chairman