



# COUNTY OF VANCE, NORTH CAROLINA

122 YOUNG STREET, SUITE B  
HENDERSON, NORTH CAROLINA 27536

JORDAN McMILLEN  
COUNTY MANAGER  
(252) 738 - 2002

KELLY H. GRISSOM  
CLERK TO BOARD  
(252) 738 - 2003

## NOTICE OF SPECIAL CALLED MEETING

To: Carolyn Faines  
Yolanda Feimster  
Thomas S. Hester, Jr.  
Leo Kelly, Jr.  
Archie B. Taylor, Jr.  
Gordon Wilder

From: Kelly H. Grissom, Clerk to the Board *KG*

Date: June 16, 2017

Re: **Special Called Meeting**

This memorandum will serve as notice that Chairman Dan Brummitt has called a special meeting for Thursday, June 22, 2017 at 5:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. The purpose of the meeting is to:

1. FY 2016-17 Budget Amendment #28
2. Adopt the FY 2017-18 Budget Ordinance
3. Other items as necessary

c: Chairman Dan Brummitt

**VANCE COUNTY BUDGET AMENDMENT REQUEST**  
2016 - 2017 Fiscal Year

A request to amend the 2016-2017 Vance County Budget is hereby submitted to the Vance County Board of Commissioners as follows:

Department Name: Economic Development

**Revenue Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)
Fund Balance Appropriated	10399-439900	7,500.00
Building Reuse Grt - Hoyle Tire	10380-438073	150,000.00

TOTAL REVENUE INCREASE (DECREASE) \$ 157,500.00

Reason for Revenue Amendment Request: In September of 2016, the Board authorized a building reuse grant application to be submitted for Hoyle Tire & Axle which required \$7,500 in matching county funds. This amendment appropriates the funds for payment of the match and the grant funds that will flow through the county to the company.

**Expenditure Amendment Request**

ACCOUNT TITLE	ACCOUNT NUMBER	EXPENSE INCREASE (DECREASE)
Building Reuse Grt - Hoyle Tire	10600-500280	157,500.00

TOTAL \$ 157,500.00

Reason for Expense Amendment Request: See above.

Requested by: \_\_\_\_\_ Date \_\_\_\_\_

APPROVED: VANCE COUNTY BOARD OF COMMISSIONERS IN MEETING OF _____ _____ Kelly Grissom , Clerk VANCE COUNTY BOARD OF COMMISSIONERS
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Reviewed by  
Finance Office \_\_\_\_\_



## Vance County, North Carolina FY 2017-18 Budget Ordinance

BE IT ORDAINED by the Board of Commissioners of Vance County, North Carolina, meeting in special session this 22nd day of June, 2017, that revenues and expenditures are hereby appropriated for the operation of Vance County government and its related activities for the fiscal year beginning July 1, 2017, and ending June 30, 2018, according to the following summaries and schedules:

### **SECTION 1. GENERAL FUND (10)**

The following amounts are hereby appropriated in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

#### **A. Expenditures Authorized by Departments:**

Department	Amount
410 - Governing Body	249,775
430 - Elections	286,967
440 - Administration/Finance	896,712
450 - Tax Department	652,380
470 - Legal Services	46,364
480 - Register of Deeds	257,573
490 - Information Technology	262,874
491 - Economic Development Commission	226,062
500 - County Administration Building	167,268
501 - County Office Building	44,896
502 - Henry A. Dennis Building	52,921
504 - Senior Center	49,543
505 - Courthouse	376,317
506 - Social Services Building	109,246
510 - Sheriff's Office	4,012,082
514 - Justice Assistance Grant	7,000
517 - Sheriff's Interdiction Program	0
518 - School Resource Officers	230,075
520 - Jail	3,262,015
525 - Environmental Services	80,000
530 - EMS	2,805,113
531 - Fire	1,324,276
532 - Fire Marshal	90,812

541 - Planning & Development	494,679
555 - Central Services	1,214,161
576 - Soil & Water Conservation	98,632
580 - Mental Health	274,282
590 - Public Health	662,202
599 - Animal Control	419,690
600 - Contributions to Other Agencies	1,506,062
601 - Smart Start Program - Cooperative Extension	54,657
604 - Cooperative Extension - 4-H	16,000
605 - Cooperative Extension Services	170,003
607 - Veterans Service	117,124
610 - Social Services	11,202,989
611 - Program on Aging	686,354
613 - DSS - Vending/Foster Care Contributions	6,000
615 - Nutritional Meals Program	133,806
619 - Youth Services - NYPUM	170,254
620 - Friends of Youth	62,362
621 - 911 Emergency Communications	1,312,466
622 - Farmers Market	33,095
681 - Schools - Current Expense	8,432,440
Schools - Capital Outlay	1,465,000
683 - Community College - Current Expense	1,138,917
Community College - Capital Outlay	41,220
Nursing Center - Maria Parham Hospital	12,680
696 - Transfers to Other Funds	3,951,307
999 - Contingency	100,000
<b>General Fund Expenditures - Grand Total</b>	<b>49,266,653</b>

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Department</b>	<b>Amount</b>
301 - Ad Valorem Taxes	23,891,602
315 - Vehicle Rental Taxes	31,000
325 - Privilege Licenses	3,000
329 - Investment Earnings	3,000
332 - Animal Control Fees	64,700
333 - Cooperative Extension Revenues	12,500
334 - 4-H Revenues	7,500
342 - Planning Fees	29,000
345 - Local Government Sales Tax	8,574,244
346 - State Revenues	163,600
347 - ABC Revenues	140,000
<i>*ABC Revenues are to be used for the treatment of alcoholism or substance abuse, or for research or education on alcohol or substance abuse</i>	

348 - DSS State Revenues	8,028,574
349 - DSS Federal Revenues	426,810
350 - DSS Local Revenues	58,500
353 - Federal Revenues	52,000
356 - Register of Deeds Revenues	236,000
357 - Inspection Fees	300,000
358 - Jail Revenues	162,000
359 - Sheriff Revenues	250,900
360 - Ambulance Revenues	1,740,000
367 - Refunds & Reimbursements	306,827
369 - Revenue from City of Henderson	857,864
370 - Miscellaneous Revenues	639,757
380 - Grants	293,395
397 - Transfers from Other Funds	1,833,923
399 - Fund Balance Appropriated	1,159,957
<b>General Fund Revenues - Grand Total</b>	<b>\$ 49,266,653</b>

**SECTION 2. FACILITIES FEES FUND (17)**

The following is hereby appropriated in the Facilities Fees Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

Account	Amount
Operating Expenditures	71,080
<b>Total Expenditures - Facilities Fees</b>	<b>\$ 71,080</b>

It is estimated that the following revenues will be available in the Facilities Fees Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

Account	Amount
Investment Earnings	80
Court Fees	71,000
<b>Total Revenues - Facilities Fees</b>	<b>\$ 71,080</b>

**SECTION 3. DEBT SERVICE FUND (20)**

The following is hereby appropriated in the Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

Account/Debt Satisfaction Date	Amount
USDA Debt Service Reserve – Animal Shelter	8,003
Bond Principal - Courthouse (2019)	435,000

Bond Interest - Courthouse (2019)	25,950
Lease Payment - Jail Renovations (2019)	207,000
Lease Payment Interest - Jail Renovations (2019)	6,519
Lease Payment Principal – VGCC (2030)	66,000
Lease Payment Interest – VGCC (2030)	23,348
Lease Payment Principal – Animal Shelter (2047)	39,578
Lease Payment Interest – Animal Shelter (2047)	40,447
Lease Payment Principal – 2017 CIP Projects (2032)	86,000
Lease Payment Interest – 2017 CIP Projects (2032)	31,452
<b>Total Expenditures - Debt Service</b>	<b>\$ 969,297</b>

It is estimated that the following revenues will be available in the Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

Account	Amount
Investment Earnings	100
Transfer from General Fund	969,197
<b>Total Revenues - Debt Service</b>	<b>\$ 969,297</b>

**SECTION 4. DEBT SERVICE FUND - SCHOOLS (21)**

The following is hereby appropriated in the Debt Service Fund - Schools for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

Account/Debt Satisfaction Date	Amount
Qualified Zone Academy Bonds - Schools (2026)	101,864
Qualified Zone Academy Bonds - Schools (2023)	77,487
New Elementary School - Principal (2030)	650,000
New Elementary School - Interest (2030)	228,313
Qualified School Construction Bonds (2028)	261,622
Qualified School Construction Bonds – Interest (2028)	119,849
Qualified Zone Academy Bonds - Schools (2028)	133,334
<b>Total Expenditures - Debt Service Schools</b>	<b>\$ 1,572,469</b>

It is estimated that the following revenues will be available in the Debt Service Fund - Schools for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

Account	Amount
Transfer from Capital Reserve - Schools	1,572,469
<b>Total Revenues - Debt Service Schools</b>	<b>\$ 1,572,469</b>

**SECTION 5. SOLID WASTE ENTERPRISE FUND (30)**

The following is hereby appropriated in the Solid Waste Enterprise Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Operating Expenses - Solid Waste Management	2,288,324
<b><i>Total Expenditures - Solid Waste Management</i></b>	<b>\$ 2,288,324</b>

It is estimated that the following revenues will be available in the Solid Waste Enterprise Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Solid Waste Household User Fees	2,000,000
Other Fees & Taxes	117,800
Grants	10,000
Miscellaneous Revenues	42,500
Fund Balance Appropriated	118,024
<b><i>Total Revenues - Solid Waste Management</i></b>	<b>\$ 2,288,324</b>

**SECTION 6. REAPPRAISAL RESERVE FUND (40)**

The following is hereby appropriated in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Octennial Reserve - Year 2024	281,688
<b><i>Total Expenditures - Reappraisal Reserve</i></b>	<b>\$ 281,688</b>

It is estimated that the following revenues will be available in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Investment Earnings	1,000
Contributions from General Fund	40,600
Fund Balance Appropriated	240,088
<b><i>Total Revenues - Reappraisal Reserve</i></b>	<b>\$ 281,688</b>

**SECTION 7. RETIREMENT/PENSION RESERVE (41)**

The following is hereby appropriated in the Retirement/Pension Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Separation Allowance - Certified Law Enforcement Officer	125,913
Fringe Benefits - Retiree Insurance	233,837
<b>Total Expenditures - Retirement/Pension Reserve</b>	<b>\$ 359,750</b>

It is estimated that the following revenues will be available in the Retirement/Pension Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Investment Earnings	1,750
Fund Balance Appropriated	358,000
<b>Total Revenues - Retirement/Pension Reserve</b>	<b>\$ 359,750</b>

**SECTION 8. SPECIAL FIRE TAX FUND (43)**

The following is hereby appropriated in the Special Fire Tax Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Contracted Services - Financial Reviews/Audits	11,000
Tax Refunds	500
Administrative Fees	2,000
Kerr Lake/Golden Belt Merger - Substation Debt	33,900
Volunteer Assistance	174,651
Contributions to Fire Departments (\$60,600/\$30,300/\$10,000)	494,800
Rotating Capital Proceeds (Golden Belt)	30,000
<b>Total Expenditures - Special Fire Tax</b>	<b>\$ 746,851</b>

It is estimated that the following revenues will be available in the Special Fire Tax Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:



**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Fire Tax	746,851
<b><i>Total Revenues - Special Fire Tax</i></b>	<b>\$ 746,851</b>

**SECTION 9. ROOM OCCUPANCY TAX (45)**

The following is hereby appropriated in the Room Occupancy Tax Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Operating Expenses - Tourism Development	414,277
<b><i>Total Expenditures - Room Occupancy Tax</i></b>	<b>\$ 414,277</b>

It is estimated that the following revenues will be available in the Room Occupancy Tax Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Room Occupancy Tax Proceeds	395,202
Investment Earnings	225
Miscellaneous Revenues	18,850
<b><i>Total Revenues - Room Occupancy Tax</i></b>	<b>\$ 414,277</b>

**SECTION 10. ECONOMIC DEVELOPMENT PROJECT FUND (47)**

The following is hereby appropriated in the Economic Development Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Special Projects	103,600
<b><i>Total Expenditures - Economic Dev. Project Fund</i></b>	<b>\$ 103,600</b>

It is estimated that the following revenues will be available in the Economic Development Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Middleburg Loan Payback	3,600
Lease Proceeds	0
Transfer from General Fund	100,000
Fund Balance Appropriated	0
<b>Total Revenues - Economic Development Project Fund</b>	<b>\$ 103,600</b>

**SECTION 11. CAPITAL RESERVE FUND - SCHOOLS (60)**

The following is hereby appropriated in the Capital Reserve Fund - Schools for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Transfer to General Fund - Capital Outlay (Schools)	1,465,000
Transfer to Debt Service - Fund 21 (School Debt)	1,572,469
<b>Total Expenditures - Capital Reserve Fund - Schools</b>	<b>\$ 3,037,469</b>

It is estimated that the following revenues will be available in the Capital Reserve Fund - Schools for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Investment Earnings	2,000
QSCB Interest Reimbursement	119,849
Lottery Proceeds	394,955
½ Sales Tax - 30% Schools	787,032
½ Additional Sales Tax Schools	1,235,191
Article 44*524 Sales Tax	120,670
Fund Balance Appropriated	377,772
<b>Total Revenues - Capital Reserve Fund - Schools</b>	<b>\$ 3,037,469</b>

**SECTION 12. CAPITAL RESERVE FUND - GENERAL (61)**

The following is hereby appropriated in the Capital Reserve Fund - General for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Special Projects	302,000
<b>Total Expenditures - Capital Reserve Fund - General</b>	<b>\$ 302,000</b>

It is estimated that the following revenues will be available in the Capital Reserve Fund - General for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Investment Earnings	350
Transfer from General Fund	301,650
<b>Total Revenues - Capital Reserve Fund - General</b>	<b>\$ 302,000</b>

**SECTION 13. EMERGENCY TELEPHONE SYSTEM - WIRELESS FUND (71)**

The following is hereby appropriated in the Emergency Telephone System - Wireless Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**A. Expenditures Authorized:**

<b>Account</b>	<b>Amount</b>
Emergency Communications	364,542
Transfer to General Fund - 911 Addressing/Data Base	54,145
Special Projects	92,771
<b>Total Expenditures - Emergency Telephone System - Wireless Fund</b>	<b>\$ 511,458</b>

It is estimated that the following revenues will be available in the Emergency Telephone System - Wireless Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

**B. Revenues Anticipated:**

<b>Account</b>	<b>Amount</b>
Investment Earnings	1,500
Surcharge - 911 ETS Funds	509,958
<b>Total Revenues - Emergency Telephone System - Wireless Fund</b>	<b>\$ 511,458</b>

**SECTION 14. CONTRIBUTIONS FROM GENERAL FUND TO OTHER FUNDS**

(These monies are transferred from the General Fund to other funds and are *deducted* in final computations inasmuch as they are included in other funds.)

<b>Other Funds</b>	<b>Amount</b>
Debt Service (20)	969,197
Reappraisal Reserve (40)	40,600
Economic Development (47)	100,000
Capital Reserve - Schools (60) Sales Tax Proceeds	2,142,893
Capital Reserve - General (61)	301,650
<b>Total Contributions to Other Funds</b>	<b>\$ 3,554,340</b>

**SECTION 15. TOTAL BUDGET**

<b>GRAND TOTAL EXPENDITURES AUTHORIZED</b>	<b>\$ 56,370,576</b>
<b>GRAND TOTAL REVENUES ANTICIPATED</b>	<b>\$ 56,370,576</b>

**SECTION 16. BUDGET SUMMARY**

<b>Fund</b>	<b>Amount</b>
(10) General Fund	49,266,653
(17) Facilities Fees Fund	71,080
(20) Debt Service Fund	969,297
(21) Debt Service - Schools Fund	1,572,469
(30) Solid Waste Enterprise Fund	2,288,324
(40) Reappraisal Reserve Fund	281,688
(41) Retirement/Pension Reserve Fund	359,750
(43) Fire Tax Fund	746,851
(45) Room Occupancy Tax Fund	414,277
(47) Economic Development Project Fund	103,600
(60) Capital Reserve - Schools Fund	3,037,469
(61) Capital Reserve - General Fund	302,000
(71) Emergency Telephone System Fund	511,458
Budget Subtotal	59,924,916
<b>Less: Contributions from General Fund to Other Funds</b>	<b>-3,554,340</b>
<b>Budget Grand Total</b>	<b>\$ 56,370,576</b>

**SECTION 17. PUBLIC SCHOOLS**

**A. Capital Outlay**

Appropriations to Capital Outlay - Schools are allocated by project pursuant to NCGS 115C-419B. Any amendments that increase or decrease expenditures among line items within the Capital Outlay appropriation by more than ten percent (10%) from the amount contained in this Budget Ordinance or by subsequent action must receive prior approval by the Board of Commissioners. The reserved amount will be distributed upon receipt and approval of school projects by the Board of County Commissioners. No Capital Outlay funds may be expended until itemization of such funds is approved by the Board of Commissioners.

<b>Account</b>	<b>Amount</b>
Capital Outlay	425,000
School Security Upgrades	850,000
Technology Upgrades	190,000
<b>Total Capital Outlay</b>	<b>\$ 1,465,000</b>

**B. Current Expense**

<b>Account</b>	<b>Amount</b>
Current Expense (\$1,230,000 earmarked for teacher supplements)	8,432,440
<b>Total Current Expense - Public Schools</b>	<b>\$ 8,432,440</b>

**Total Capital Outlay and Current Expense:**

<b>Account</b>	<b>Amount</b>
<b>Total Public School Appropriation (Excluding Bonds and Long-Term Indebtedness)</b>	<b>\$ 9,897,440</b>

**SECTION 18. TOURISM DEVELOPMENT**

The County of Vance established a Tourism Development Authority, effective January 1, 2002. Room Occupancy Tax proceeds generated from the six percent (6%) tax are controlled by the Vance County Tourism Development Authority, with fiscal accounting of such funds performed by the County Finance Director. Such funds are included in this budget ordinance for accounting purposes although under the direct control of the Tourism Development Authority.

**SECTION 19. MILEAGE REIMBURSEMENT RATE**

The County reimbursement for private vehicle mileage expense in the conduct of official business is set at the standard mileage rate issued by the Internal Revenue Service.

**SECTION 20. METHOD OF LEVY**

The tax levy is based on the single levy method. Under this method all taxes are levied for the General Fund, except the Special Fire Tax, which in turn will generate the required revenues in other funds through contributions to those funds. Other revenues will also be received in the General Fund and will comprise the Contributions to Other Funds.

**SECTION 21. TAX RATES**

**A. Property Tax**

An ad valorem tax rate of 89.0¢ per \$100.00 at full valuation is hereby set as the official tax rate for the County of Vance for the fiscal year beginning July 1, 2017 and ending June 30, 2018. This rate is based on a total estimated valuation of \$2,600,810,867 and an estimated rate of collection of 96.39% which is the actual tax collection rate for FY 2015-16.

## **B. Special Fire Tax**

The official tax rate for the defined Special Fire Protection Service District in Vance County will be 4.4¢ per \$100 of full valuation for the fiscal year beginning July 1, 2017 and ending June 30, 2018. This rate is based on a total estimated valuation of \$1,725,661,105 with an estimated collection rate of 96.39% which does not exceed the actual tax collection rate for FY 2015-16 for the Special Fire Protection Service District.

## **C. Solid Waste User Household Fee**

There is hereby levied for the fiscal year beginning July 1, 2017 and ending June 30, 2018 a Solid Waste Household User Fee (SWHUF) of \$105.00 per household. The SWHUF shall be assessed on all residential dwelling units in Vance County including those located inside the city/town limits of Henderson, Kittrell, and Middleburg.

## **SECTION 22. FEES FOR SERVICES**

Charges for services and fees by Vance County departments, excluding those established by State Statute, are levied in the amounts set forth in the attached Fee Schedule (Attachment 1). Charges for services and fees are subject to change during the fiscal year by action of the Vance County Board of Commissioners.

## **SECTION 23. DISPENSATION**

Copies of this Budget Ordinance shall be furnished to the Finance Director and to the County Manager as Budget Officer of Vance County for direction in executing official duties as prescribed by law.

**Adopted this 22nd day of June, 2017.**

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**R. Dan Brummitt, Chairperson  
Vance County Board of Commissioners**

**VANCE COUNTY**  
**FISCAL YEAR 2017-2018**  
***DEPARTMENT FEE SCHEDULES***



**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Animal Control**

<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Adoption Fees</b>	Cat Fee	\$ 100.00
	Dog Fee	\$ 150.00
<b>Redemption Fees</b>		
<b>Redemption Fees</b>	1 <sup>st</sup> Impoundment	\$ 25.00
	2 <sup>nd</sup> Impoundment (2 <sup>nd</sup> Impoundment within a one year period)	\$ 50.00
	3 <sup>rd</sup> Impoundment (3 <sup>rd</sup> Impoundment within a one year period)	\$ 75.00
<b>Citation Fees</b>		
<b>Citation Fees</b>	1 <sup>st</sup> Citation Violation of County Ordinance	\$ 25.00
	2 <sup>nd</sup> Citation Violation of County Ordinance (2 <sup>nd</sup> offense within a one year period)	\$ 50.00
	3 <sup>rd</sup> Citation Violation of County Ordinance (3 <sup>rd</sup> offense within a one year period)	\$ 75.00
<b>Equine Citation Fees</b>		
<b>Equine Citation Fees</b>	1 <sup>st</sup> Citation Violation of County Ordinance	\$ 50.00
	2 <sup>nd</sup> Citation Violation of County Ordinance (2 <sup>nd</sup> offense within a one year period)	\$ 50.00
	3 <sup>rd</sup> Citation Violation of County Ordinance (3 <sup>rd</sup> offense within a one year period)	\$ 100.00
<b>Vaccination Fee</b>		
<b>Vaccination Fee</b>	Rabies Vaccine	\$ 5.00
<b>Rescue Pull Fees</b>		
<b>Rescue Pull Fees</b>	Dog (per dog)	\$ 20.00
	Puppy (per puppy)	\$ 5.00
<b>Miscellaneous Fees</b>		
<b>Miscellaneous Fees</b>	Boarding (per day)	\$ 10.00
	Vet	as incurred
	Feed	as incurred



**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Elections**

<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>City of Henderson Filing Fee</b>	For all candidates	\$ 5.00
<b>Board of Education</b>	Chairperson	1% of salary
	Members	1% of salary
<b>County Commissioners</b>	Chairperson	1% of salary
	Members	1% of salary
<b>Clerk of Court</b>		1% of starting salary
<b>Register of Deeds</b>		1% of starting salary
<b>Sheriff</b>		1% of starting salary

**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: EMS**

Fee Type	Fee Details	Fee
<b>All Loaded Miles</b>	no loaded miles charge for Medicaid patients within county	\$ 10.65
<b>Treatment &amp; Transport</b>	No Treatment & No Transport (basically lifting assistance)	\$ 75.00
	Treatment & No Transport	\$ 150.00
<b>BLS Emergency &amp; Non-Emergency</b>	Resident	\$ 400.00
	Non-Resident	\$ 500.00
<b>ALS1 Emergency &amp; Non-Emergency</b>	Resident	\$ 450.00
	Non-Resident	\$ 550.00
<b>ALS2 Emergency</b>	Resident	\$ 562.00
	Non-Resident	\$ 662.00
<b>Paramedic Intercept</b>		\$ 450.00

**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Regional Farmer's Market**

<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Vendor Application</b>	per application	\$ 30
<b>Vendor Daily Setup</b>	per space	\$ 10
<b>Facility Rental</b>	up to 4 hours	\$ 200
	up to 8 hours	\$ 400
<b>Special Events</b>	for each vendor	\$ 25

**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Fire**

<b><u>MOTOR VEHICLE ACCIDENT RESPONSE</u></b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>LEVEL 1 MVA</b>	Hazard Material control and safety including hazard assessment & containment of hazard materials (i.e. hazardous material spills such as gasoline/diesel fuel, motor oil, coolant or antifreeze) which may be flammable, dangerous to the environment, or cause other hazards such as slippery conditions, debris cleanup from roadway, vehicle systems safety assurance (i.e. disable potential ignition sources such as electrical/power supply systems), fire suppression stand-by, perimeter command and control, to protect involved parties, non-involved parties, establishing a safe environment for mitigating damages and injuries & to protect the safety and welfare of the General Public, until the scene has been secured of all hazards.	\$ 595
<b>LEVEL 2 MVA</b>	Extrication with the use of hand tools in addition to Level 1 services.	\$ 790
<b>LEVEL 3 MVA</b>	Extrication with the use of hydraulic tools in addition to Level 1 services. Noted if extrication of deceased individual.	\$ 1,995
<b>LEVEL 4 MVA</b>	Landing zone command and control in addition to a Level 1, Level 2, and/or Level 3 service.	\$ 2,395
<b>LEVEL 5 MVA</b>	Landing zone command and control in addition to a Level 1, without extrication services.	\$ 965

*\*\*Rates per Hour by Apparatus Class\*\**

<b><u>STRUCTURE FIRE/HAZMAT RESPONSE</u></b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Class 1 Apparatus</b>	Command Vehicles & Personnel Transports (carrier)	\$ 125
<b>Class 2 Apparatus</b>	Brush Units, Support Units, & Rehabilitation Vehicles	\$ 150
<b>Class 3 Apparatus</b>	Pumpers/Engines, Tankers, Aerials, & Air Units	\$ 175

**Additional Items Billed:**

\*Hazardous Materials/Other Incidents:

Will be billed at the hourly rates for the apparatus with an additional itemized bill for materials used.

\*\*May adjust billing rates for MVA or other incidents that require additional services, consumable items and/or lengthy amounts of time on scene.

**CHARGES ARE BILLED TO THE INSURER OF THE PROPERTY, NOT THE PROPERTY OWNER.**

**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Planning**

PLANNING & DEVELOPMENT Inspection Division	Fee Type	Current Fees	
<b>New Homes (including Modulares)</b> *Fees reflect all trades *Based on gross sf	Up to 1200 sf*		\$479
	1201 to 2000 sf*		\$629
	2001 to 3000 sf*		\$943
	3001 to 5000 sf*		\$1,473
	5001 sf* and up		\$1,473 (add \$0.24/sf over 5000sf)
	Homeowners Recovery Fee		\$10.00
	Temporary Service Pole Inspection Fee		\$55.00
	<b>Residential Additions/Remodel</b>	Up to 400 sf	
401 sf to 1200 sf			\$200 plus trade fees
1201 sf & up			use new home rates
Trade Fees (Elect, Plbg & Mech)			\$55.00
<b>Houses Moved onto Lots</b>	See New Homes/Modulares above		
<b>Manufactured Homes</b>		<i>Without A/C</i>	<i>With A/C</i>
	Single Wide	\$155	\$210
	Double Wide	\$200	\$255
	Triple Wide	\$285	\$340
<b>Residential Accessory Buildings/Structures</b>	(Storage bldgs, Garages, Carports, Decks, Porches, Gazebos, etc.)		
	Up to 800 sf		\$55 + trade fees
	801 sf and up		\$100 + trade fees
	*Includes the same items > 36 sf added to mobile homes		
	Retaining Walls and/or fencing		\$55
<b>Swimming Pools</b>	Base Fee (Residential)		\$100 + trade fees
	Base Fee (Commercial)		\$250 + trade fees
<b>Signs</b>	Base Fee (< 10 ft. height)		\$55
	Base Fee (> 10 ft. height)		\$150
	Trade Fees		\$55/trade
<b>Trade Fees</b>	Building		\$55
	Electrical		\$55
	Plumbing		\$55
	Mechanical		\$55
	Insulation		\$45
	Countywide water hookup fee		\$50

<b>Non-Residential/Commercial</b> *Based on Project Cost	<i>Project Cost:</i>	
	\$0 - \$2500	\$220
	\$2501 - \$25,000	\$400
	\$25,001 - \$50,000	\$560
	\$50,001 - \$100,000	\$850
	\$100,001 - \$200,000	\$1,450
	\$200,001 - \$350,000	\$2,100
	\$350,001 - \$500,000	\$3,300
	\$500,001 - \$750,000	\$3,900
	\$750,001 - \$1,000,000	\$5,100
	\$1,000,001 & up...	add \$1.65 per \$1,000 over \$1Million
	<b>Additional Items</b>	
	Construction job trailer	\$80
	Temp Pole/Electrical Board	\$55
Utility connections (water/sewer stub)	\$55	
Signs	See Sign Fee schedule above	
Refrigeration area	Gross floor refrig area x \$0.64 - Max \$640	
<b>Plan Review</b> *Based on Project Cost	<i>Project Cost:</i>	
	\$0 - \$100,000	\$55
	\$100,001 - \$250,000	\$100
	\$250,001 - \$500,000	\$140
	\$500,001 - \$1,000,000	\$175
	\$1,000,001 and up *	\$240 + \$100 per \$1mil or portion thereof
<b>State Mandated Fire Inspections</b>	Up to 50,000 sf facility	\$55
	50,000 to 500,000 sf facility	\$105
	Greater than 500,000 sf facility	\$120
<b>Fire Protection Systems</b>	Alarm System	sf x (0.013) ..... \$55 minimum
	Sprinkler System	sf x (0.013) ..... \$55 minimum
	Standpipe System	(w/o sprinklers) .... \$72 per standpipe
	Hood Suppression System	\$55 per unit
<b>Temporary Structures</b> <i>Tents, Canopies, Shelters, etc...</i> <i>180 days max. time limit</i>	Minimum 200 sf To 400 sf	\$55
	401 sf to 1000 sf	\$110
	1001 sf to 5000 sf	\$155
	5000 sf and up	\$220
<b>Electrical Items</b>	<i>Service Change</i>	
	Motors/Transformers	\$55 (per each)
	200 amp or less	\$55 (max 2 inspections)
	> 200 to 400 amp	\$105 (max 3 inspections)
	> 400 to 1000 amp	\$170 (max 4 inspections)
	> 1000 amp	\$265 (max 5 inspections)
	<i>Exterior Outlet &amp; Fixture Pricing</i>	
	Less than 5	\$55 (max 2 inspections)
	>5 to 50	\$95 (max 3 inspections)
	>50 to 100	\$125 (max 4 inspections)
>100	\$185 + \$0.25 per fixture over (max 6 insp)	

<b>Re-Inspection/Trip Fees</b>	First Re-inspection	\$0.00
	Second Re-inspection	\$55
	Third Re-inspection	\$110
	Fourth Re-inspection	\$225
	All following re-inspection	\$225/ea.
	Outside working hours	\$275
	Excessive inspections	\$55
<b>Miscellaneous Inspections Fees</b>	Cancellation of permit	\$55
	Change of Contractor	\$55
	Clearing & Grading permit (residential > 1 acre)	\$55 (ETJ & County Area)
	Clearing & Grading permit (commercial > 1 acre)	\$125 (ETJ & County Area)
	Damage/Abandoned Bldg. (general reconnection inspection)	\$55
	Demolition	\$55 (max 2 inspections)
	Demolition (Hazardous) (<\$50K)	\$110 (max 4 inspections)
	Demolition (Hazardous) (>\$50K)	\$220 (max 8 inspections)
	Fuel Tank - Above ground (install or removal)	\$105 per ea.
	Fuel Tank - Underground (install or removal)	\$110 per ea.
	Fireworks Display	\$75
	Fireworks Show	\$125
	Foster Care & Day Care Set-up (initial)	\$95
	Foster Care & Day Care Annual Inspection	\$55
	Occupancy Change	\$55
	Pre-Construction inspection/Administrative Fee	\$55
	Permit Renewal/Expired Permit	\$55
	Reproduction fee (per page)	\$0.25
	Shingle Removal (Residential)	\$65 per job (max 1 inspection)
	Shingle Removal (Commercial)	\$75 per job (max 2 inspections)
	Stop order removal/Red Tag Fee	\$55
	Utility Connection (Water line/Sewer line inspection)	\$55 per ea.
	Relocated Home	\$55 per trade
	Work begun w/out permits	Double Fees
<b>Planning Division</b>	<b>Fee Type</b>	<b>Current Fee</b>
<b>Zoning Permit Fees</b>	Single Family, Two Family Dwelling or Manufactured Home	\$60
	Multi-Family Dwelling	\$65 + \$65 per building
	Commercial/Industrial/Business	\$75 + \$65 per building
	Perk Test Only Permit	\$25
	Conditional Use Permit	\$250
	Conditional Use Permit (Solar Farm)	\$400
	Rezoning Petition	\$250
	Variance	\$250
	Board of Adjustment Appeal	\$150
	Ordinance Amendment	\$200
	Telecommunication Tower Permit Fee	\$5,000 (\$1000 if colocation)
	Sign Permit	\$40

<b>Review Fees</b>	Certificate of Exemption	\$30	
	Minor Subdivision Plan Review (2-7 Lots)	\$175	
	Major Subdivision Preliminary Plan Review (8-20)	\$200 + \$10 per lot (8-20)	
	Major Subdivision Preliminary Plan Review (21-50)	\$200 + \$8 per lot (21-50)	
	Major Subdivision Preliminary Plan Review (51-250)	\$200 + \$6 per lot (51-250)	
	Major Subdivision Final Plan Review (8-20)	\$150 + \$10 per lot (8-20)	
	Major Subdivision Final Plan Review (21-50)	\$150 + \$8 per lot (21-50)	
	Major Subdivision Final Plan Review (51-250)	\$150 + \$6 per lot (51-250)	
	Private Road Construction Plan Review	\$50 + \$65 Consultant fee/hour	
	Street Naming Sign 2-bladed	\$100 per ea	
	Street Naming Sign 4-bladed	\$150 per ea	
	Street Naming Sign 6-bladed	\$200 per ea	
	<b>Watershed Protection/Floodplain</b>	Single Family, Two Family Dwelling or Manufactured Home	\$60
		Commercial/Industrial/Business/Multi-Family Dwelling	\$125 + \$65 per building
<b>Compliance Fees</b> <i>Civil Penalties: Accidental/No Environmental</i>	Non Commercial (First Offense)	\$50	
	Non Commercial (Repeat Violation)	\$100	
	Commercial (First Offense)	\$100	
	Commercial (Repeat Violation)	\$150	
<b>MAPS, PRINTS &amp; PRODUCTS</b> <i>36" Wide Opaque Roll Paper</i>	36" x 48"	\$15	
	36" x 56"	\$20	
	36" x 60" & over	\$25- Setup Fee + \$2 per every 6" beyond 60"	
<i>36" Wide High Gloss Roll Paper</i>	36" x 48"	\$17	
	36" x 56"	\$25	
	36" x 60" & over	\$30- Setup Fee + \$2 per every 6" beyond 60"	
	24" x 36"	\$12	
	18" x 24"	\$10	
	11" x 17"	\$3	
	8.5" x 11"	\$3	
<b>GIS and Other Fees</b>	Data CD/DVD	\$50	
	CD GIS Parcel File	\$10	
	CD Ordinances	\$20	
	CD Fee Schedule	\$5	
	Copy of Ordinances	\$5	



**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Register of Deeds**

Fees Effective October 1, 2011

<b><u>Recording Real Estate Instruments</u></b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Instruments</b> <i>(except: Deeds of Trust &amp; Mortgages)</i>	first 15 pages	\$ 26.00
	each additional page	\$ 4.00
<b>Deeds of Trust &amp; Mortgages</b>	first 35 pages	\$ 64.00
	each additional page	\$ 4.00
<b>Plats</b>	per sheet	\$ 21.00
<b>Nonstandard Document</b>		\$ 25.00
<b>Multiple Instruments as One</b>	each	\$ 10.00
<b>Satisfaction Instruments</b>		No Fee
<b>Additional Subsequent Instrument Index Reference</b>	each	\$ 25.00
<b>Excise Tax</b>	based on purchase price	\$2.00 per \$1,000

<b><u>UCC Records</u></b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>1 or 2 pages in writing</b>		\$ 38.00
<b>More than 2 pages in writing</b>	up to 10 pages	\$ 45.00
	each page over 10	\$ 2.00

<b><u>Marriage Licenses</u></b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Marriage License</b>		\$ 60.00
<b>Application or License Correction with 1 Certified copy</b>		\$ 10.00
<b>Marriage License Certified copy</b>		\$ 10.00

**Register of Deeds Fee Schedule Continued**

<b><u>Other Records</u></b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Recording Military Discharge</b>		No Fee
<b>Birth Certificate Certified copy</b>		\$ 10.00
<b>Death Certificate Certified copy</b>		\$ 10.00
<b>Birth Record Amendment</b>		\$ 10.00
<b>Death Record Amendment</b>		\$ 10.00
<b>Legitimations</b>		\$ 10.00
<b>Certified copies unless statute otherwise provides</b>	first page	\$ 5.00
	each additional page	\$ 2.00
<b>Uncertified copies</b>	per page	\$ 0.25
	mailing per page	\$ 0.50

<b><u>Other Services</u></b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Notary Public Oath</b>		\$ 10.00
<b>Verification of signature</b>	per each signature verification	\$ 1.00

<b><u>Miscellaneous Services</u></b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Return Check Fee</b>		\$ 25.00
<b>Map Copies</b>	range in cost	\$0.25 to \$5.00

**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Sheriff**

<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Civil Service Papers</b>	per defendant	\$ 30.00
<b>Gun Permits</b>	each permit to purchase	\$ 5.00
	each new concealed handgun permit	\$ 90.00
	each renewal concealed handgun permit	\$ 75.00
<b>Fingerprinting</b>	each fingerprint card	\$ 10.00
<b>Posted Property &amp; Posted Signs</b>	each posted property sign	\$ 1.25
	each posted property application	\$ 10.00
<b>Writs of Execution (Periodic)</b>		5% of first \$500
		2.5% over \$500
<b>Reimbursements: Out-of-County</b>	per mile	\$ 0.60
<b>Transport of Mental Patients</b>	<i>hourly rate of pay for Deputy</i>	

**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Solid Waste**

<b>Fee Type</b>	<b>Fee</b>
<b>Solid Waste Household Fee (per household)</b>	\$ 105
<b>Yard Waste Fee (per ton)</b> <i>*Applies to non-residential &amp; commercial users</i>	\$ 40

**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Tax**

<b>Fee Type</b>	<b>Fee</b>
Copies (per page)	\$ 0.25
Print Property Record Cards (per page)	\$ 0.25
CD of Tax Files (per CD)	\$ 5.00

**Vance County  
Fiscal Year 2017-2018  
Fee Schedule**

**Department: Tourism Development**

<b>FOR: Show, Shine, Shag, &amp; Dine Car Show</b>		
<b>Fee Type</b>	<b>Fee Details</b>	<b>Fee</b>
<b>Vendor Space</b>	each vendor space: 10' (deep) x 20' (wide) <i>additional space is charged at the same rate</i>	\$ 125

\* A standard vendor space is 10' (deep) x 20' (wide) and is priced at \$125. Additional spaces, if needed, are charged at the same rate. In some instances, on case by case basis, should a vendor need additional space of 10 feet or less due to length of their trailer the additional fee will be charged at half of the standard fee or \$62.50 for additional space.

\* Due to the location of the event, neither water nor electricity is available to vendors. Vendors must furnish their own generators.