

# RESOLUTION

by the

**Vance County Board of Commissioners**  
*For the Policy and Procedures for Appointments  
to County Boards, Commissions, and Committees*

**WHEREAS**, it is the statutory duty of the Vance County Board of Commissioners, as the Governing Body of Vance County, to appoint citizens to various boards, commissions, or committees to assist in the operation of county government; and

**WHEREAS**, the County Commissioners recognize and value the role of public service by citizens in the proper governance of the County; and

**WHEREAS**, the Board of Commissioners is desirous of appointing qualified, knowledgeable, and dedicated people to serve on these boards, commissions, or committees, and thus solicits the interest and input of residents and employees of local businesses of Vance County in making such appointments; and

**WHEREAS**, the Board of Commissioners desires to enhance overall representativeness of the appointments to be made from time to time by the Board, to increase the public interest and awareness in the appointment process, to require attendance at meetings, and to ensure operational effectiveness of boards, commissions, and committees as appropriate.

**NOW THEREFORE BE IT RESOLVED**, by the Vance County Board of Commissioners, that:

**Section I.** The policy of Vance County governing appointments to the various boards, commissions, or committees made by the Board of Commissioners is updated and is as follows:

- A. Any resident of Vance County or employee of a local business in or regularly serving Vance County is eligible to serve on the appointed boards, commissions, or committees of the County where such appointment is not prohibited or otherwise guided by State statute, federal regulations, or local law.
- B. All appointments will be made according to the North Carolina Statute or County Ordinance that created that board, commission, or committee.

- C. No individual may serve in more than three appointed positions of Vance County Government unless exempted by nature of the position held in governmental service.
- D. No individual may serve more than ten (10) consecutive years on any board, commission, committee or authority unless the individual has served for less than 10 years at the time his/her term expires, then he/she shall be eligible for re-appointment of one additional term. This policy may be waived if the Board of County Commissioners determines that the removal of one or more individuals made ineligible by this ordinance would be detrimental to the functioning of that board, commission, or committee.
- E. If an appointee misses three consecutive meetings without notifying the committee chairperson prior to the meeting, the appointee will be considered to have resigned his or her appointment. The committee chairperson shall be responsible for notifying the Clerk to the Board of the vacancy and the Board of County Commissioners will be free to appoint a new individual to serve the remaining term.
- F. Appointee must uphold all applicable policies pertaining to the board, commission, or committee on which he or she serves.

**Section II.** Procedures for filling vacancies for appointed positions:

A. Notification of available appointments

- 1. A list of available positions stating terms of office, requirements for office, and duties of positions shall be available for public inspection at the Office of the Clerk to the Board of County Commissioners.
- 2. A list of available positions that will be considered by the Board of Commissioners during the year will be published in the newspaper of Vance County one time during the month of January.

B. Selection Process

- 1. Individuals interested in applying for appointment shall complete the County application and submit to the Clerk to the Board of County Commissioners.
- 2. The Clerk to the Board shall provide to the County Commissioners the names of individuals who have applied for appointment.

C. Applications

All applications for appointments shall remain active and on file with the Clerk to the Board for at least the remainder of the calendar year in which received, or for six months, whichever is longer.

**Section III.** The policy of the Board of Commissioners for boards, commissions, and committees under its direction and control which may not be functioning as intended, inactive, or otherwise not serving as deemed appropriate by the Commissioners is as follows:

- A. The Board of Commissioners may elect to require reports of activities and related information from boards, commissions, and committees as appropriate.
- B. The Board of Commissioners may replace any or all members of the board, commission, or committee as it deems appropriate.
- C. In accordance with existing laws, Commissioners may by resolution abolish, redirect, increase or decrease the membership of, or take any necessary actions to ensure that the board, commission, or committee is functioning according to its intended purpose.

Adopted the 4<sup>th</sup> day of September, 2007.

Revised the 8<sup>th</sup> day of September, 2020

*Gordon Wilder* (signed)  
Chairman, Vance County Board of Commissioners