

**VANCE COUNTY
PETITION FOR NEW ROAD NAME**

The regulations for street naming are as follows:

- a) A road name shall be assigned to any road, whether public or private, which provides vehicular access to two (2) or more parcels or two (2) or more residents.
- b) Any proposed road which is in alignment with an existing road shall be given the same name as the existing road.
- c) New road names shall not duplicate or closely approximate phonetically the names of existing subdivisions, apartment complexes, mobile home parks, roads, lanes, drives or street name, (whether said name is located on a City of Henderson or NCDOT maintained road or a non-COH or NCDOT maintained (private) or public road, lane, drive or street) within the County or within cities of the County or within one mile of an adjoining County, to avoid confusion in identification. Road names shall not include: Directional names as any part of name, abbreviations, road name suffixes, any punctuation or symbols, alternative spelling or homonyms (dear/deer), state or federal highway numbers. Names that are numbers must be express spelled out and not numeric (Second Lane is acceptable, not 2nd Lane). Names must be simple and use the most common spelling.
- d) New street names shall be subject to approval by the County Planning Board. Approval of street names and addressing will occur with Preliminary Plat approval.
- e) Due to the size of street name signs and to equipment used by the postal service, the length of street names may not exceed 15 characters (not including the "suffix").
- f) The naming of an existing driveway or access point **will** result in a change of address for each individual whose property or residence is accessed off of that same driveway or access point being petitioned by this form.
- g) The applicant(s) for the new roadway name(s) shall be responsible for the sign cost as established by the County Fee Schedule and are not refundable. Roadway signs are required at each intersection with another named roadway and shall be placed in accordance with the latest edition of the Manual of Uniform Traffic Control Devices for Streets and Highways.

Please list your three (3) choices for your road name in the spaces provided below. Only **Landowners/Homeowners** are allowed to petition for new road names. We require that you use **Lane** after the name and if the new road "loops" from one point of the main accessed road to come out or end back on that same main road, the new name is required to include **Loop** in its name.

CHOICE #1 _____	X	LANE
CHOICE #2 _____	X	LANE
CHOICE #3 _____	X	LANE

Below are listed all individuals owning property (and Vance County Property Identification Number/**PIN**) adjacent to the subject roadway or whose driveway abuts the subject roadway petitioning to be named here in this petition. Signatures form 75% of these listed here are needed and must encompass 75% of the roadway.

We would like this to serve as a petition for the new road name.

**LIST INDIVIDUALS OWNING PROPERTY
&
ONLY INCLUDE SIGNATURE OF LAND
OWNER(S) PARTICIPATING IN THIS
PETITION FOR THE NEW ROAD**

LIST All of the following:

*Existing Address (if lot is vacant indicate so)

*PIN#

*Name of Occupant if different than landowner

*Plat # and Lot #

*Mailing Address for the PIN

Contact Phone Number:

**Occupant of person(s) in the Existing Address OR

**Landowner if lot is vacant

(1) _____ Property Owner		
Signature If Participating in this Petition		

(2) _____ Property Owner		
Signature If Participating in this Petition		

(3) _____
 Property Owner _____

 Signature If Participating in this Petition _____

(4) _____
 Property Owner _____

 Signature If Participating in this Petition _____

(5) _____
 Property Owner _____

 Signature If Participating in this Petition _____

(6) _____
 Property Owner _____

 Signature If Participating in this Petition _____

•A second form may be used if more than 6 are needed

The County shall be responsible for the acquisition and installation of all street naming signs. **PLEASE NOTE: Road signs are ordered on an as needed basis, therefore the process of installing a new sign may take as long as 90 days.** The participating individuals listed in this Road Name Petition, or the Developer, shall be responsible for the costs of signs and the costs for installing the signs. The prices for the Road Sign(s) and pole(s) are listed in the Vance County Planning & Development - Fee Schedule, Planning Fees – Street Naming Sign. If not the Developer, there shall one Participating Property Owner from this petition that will have the responsibility to coordinate installation with the County. To be clear whom that person shall be, please list here: _____. Location(s) for installation of new Road Sign shall be determined by the Vance County Road Sign Installer in accordance underground wiring and/or cables and also with the construction schedule of the road.

Once installed, the road sign will greatly assist Emergency Personnel in locating your residence. If you have questions concerning road signs, please contact Vance County Addressing Department at (252) 438-8264. If you have questions concerning road name approval, please contact Vance County Code Enforcement at (252) 738-2080.

This petition has been reviewed and all property owners involved in the renaming or naming of a road required have been received and therefore the process to name and the re-addressing of homes involved may proceed

 Vance County Planning Officer _____ Print Name _____ Date _____

 Vance County Planning Board Information
 Approval Date: _____

Vance County Emergency Operations/Addressing Department Personnel Only:
 _____ APPROVED ROAD NAME
 _____ CITY, ZIP CODE _____ Date _____ Approval Initials