

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, February 3, 2020 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Gordon Wilder, Vice-Chairman Dan Brummitt, Commissioners Carolyn Faines, Yolanda J. Feimster, Thomas S. Hester, Jr., Leo Kelly, Jr. and Archie B. Taylor, Jr.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Rev. Joseph Ratliff, Shiloh Baptist Church, gave the invocation.

Mr. Derek Smith, NC DOT Environmental Engineer, was first on the agenda and presented an update on litter abatement programs with the NC Department of Transportation. He stated that North Carolina is the nation's second largest state-maintained road system with 80,000 miles of state-maintained roads. During 2019, a total of 64.97 tons of litter were removed from Vance County state routes at a cost of \$20.9 million. He stated that the state's 2020 litter prevention campaign has three components: litter cleanup, education – prevention, and enforcement. Litter abatement programs include Adopt-a-Highway Program, Sponsor-A-Highway Program, Contract Litter Removal, Swat-A-Litterbug, and Litter Sweep. Other included programs are Community Service Litter Removal, State Forces Cleanup and Bag Pickup, Public Schools Awareness, and Public Service Announcements.

Mr. Smith noted that funding from the Department of Corrections has decreased over the years since 2009. This is due to the decreasing amount of prisons across the state with active programs. The state will, however, reimburse the Department of Corrections for any costs incurred in the removal of litter by inmates.

Commissioner Leo Kelly, Jr. suggested that DOT reach out to churches to see if they can help in any way. Commissioner Dan Brummitt stated that funding is a problem and we need to urge the legislature to address this matter and provide more funding for litter pickup and mowing. Commissioner Gordon Wilder commended DOT for picking up trash before mowing takes place. The board thanked Mr. Smith for his presentation.

Mr. Stuart Hill, Thompson, Price, Scott, Adams & Co, P.A., was next on the agenda and presented the FY 2018-19 Audit Report. He stated that there were no significant audit findings,

no difficulties encountered in performing the audit, no uncorrected misstatements, no disagreements with management, and no other auditing findings or issues. The County's total fund balance had decreased from \$22.5 million to \$20.1 million. The unassigned fund balance decreased from \$17.2 million to \$14.9 million, which is 28.19% of next year's budget. This is well within the range that is recommended by the Local Government Commission. Tax collections decreased from 97.33% to 97.16%. The total property valuation is \$2,848,270,225 and the total levy amount is \$25,480,155.

After a brief discussion, motion was made by Commissioner Dan Brummitt to receive the FY 2018-19 Audit Report as presented. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

#### Water District Board

Chairman Gordon Wilder called the Water District Board to order.

*Water Committee - Kittrell Area Refunds.* County Manager Jordan McMillen stated that the committee (Brummitt [C], Wilder & Taylor) met on Monday, January 27, 2020 to discuss a request for refunds from a resident located along S. Lake Lodge Road. Residents in this area signed up with the Kittrell Water Association dating back to 2010 and the water district's plan for Phase 1B does not include roads in this area or anywhere on the west side of US 1. Staff informed the committee the water district is not legally required to provide refunds as the district only acquired assets and no liabilities when it purchased the Kittrell Water Association. The committee recommended that the water district take responsibility for the signups even though not required and recommended that staff proceed with providing refunds based upon records provided by the Kittrell Water Association for those properties on the west side of US 1. Staff estimated there were 130 signups in this area which would total approximately \$16,250 in refunds. The committee was agreeable to allowing these residents to sign up at the \$125 rate in the future if the district ever brings water to the area.

Commissioner Carolyn Faines and Commissioner Yolanda Feimster felt that it should not be the county's responsibility to refund these deposits since the county did not own the Kittrell system at the time the deposits were made.

Motion was made by Commissioner Dan Brummitt to authorize staff to proceed with providing refunds for residents on the western side of US 1 in Kittrell who signed up and paid \$125 for water taps through the Kittrell Water Association. This motion was seconded by Commissioner Archie B. Taylor, Jr. and vote was ayes – five (5); noes – two (2), with the

dissenting votes being cast by Commissioner Carolyn Faines and Commissioner Yolanda Feimster.

Mr. McMillen informed the board of the rising costs of tap fees. The county is still allowing customers to sign up for a reduced rate of \$125, but the cost to install the taps has increased. He stated that we pay Envirolink \$67,000 per year for project management services and this is being looked into to see if this is still needed.

The December 2019 monthly operations report was presented to the board for information. Chairman Wilder closed the Water District Board.

#### Committee Reports and Recommendations

*Properties Committee – Boiler Replacement at Eaton Johnson Gym.* Commissioner Dan Brummitt stated that the committee (Brummitt[C], Taylor & Wilder) met on Monday, January 27, 2020 and discussed the need to replace a boiler at Eaton Johnson that provides heat to the gymnasium. The replacement is not a part of the upcoming Eaton-Johnson renovation and is necessary to allow use of the gym in the colder months. Staff estimates the replacement cost will be less than \$15,000 and mentioned that it can be paid for from budgeted building maintenance funds which have gone unused as the county is in the process of taking ownership of the building.

Motion was made by Commissioner Dan Brummitt to authorize the county manager to negotiate and execute a contract for replacement of the boiler at the Eaton Johnson Gymnasium within existing budgeted funds. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

*Properties Committee – Dennis Building Light Post Repair.* Commissioner Brummitt reported that the committee discussed the need for proceeding with removal and repair of a historical lamp post located on the Winder Street side of the Dennis Building. The post is leaning and has the potential for falling if left in its current condition. Staff indicated they have been unsuccessful in finding many vendors who are willing to work on the post and recommended working with a local Welder (Blackmon Welding and Fabrication) who has worked on it previously. Blackmon Welding would remove both lamp posts on the Winder Street side with a crane, sandblast, prime and paint and reinstall at a cost of \$11,500. This includes no guarantees as the materials are in bad condition. A second provider was willing to remove and fully restore all four lamp posts for \$72,145. The committee recognized the risk associated with the job and felt proceeding with the local welder who has experience with the lamp posts in the past was the best path forward. The committee discussed the need for work to be consistent with the historical

character of the building and felt the local welder would provide the necessary and timely service in light of the potential danger with the leaning post.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve a contract with Blackmon Welding and Fabrication for removal and repair of two light posts at the Dennis Building totaling \$11,500 from fund balance.

*Properties Committee – Eaton Johnson Updated Architectural Fees.* Commissioner Brummitt stated that the committee met with the county's architects (Oakley Collier) to discuss a project update. The existing architect fees are \$188,800 and due to unforeseen mechanical work as well as increased estimated construction costs, Oakley Collier requested an increase to \$224,000 for the architectural fees as well as a second amendment adding \$8,500 for additional design work to provide space for youth services adjacent to the gymnasium. The committee discussed the requests and reviewed the overall budgets before recommending proceeding with both amendments.

Motion was made by Commissioner Dan Brummitt to approve two amendments to the architectural services contract with Oakley, Collier Architects revising the architectural/engineering fee to \$224,000 and adding an additional \$8,500 for architectural/engineering fees to create office space for youth services adjacent to the gymnasium. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

*Properties Committee – Eaton Johnson Project Update.* Commissioner Brummitt reported that the committee reviewed progress to date and was informed that design development is nearly 90% complete. The committee discussed parking limitations for the senior center side of the building and suggested areas for the architect to consider adding a few spaces. The architect informed the committee that the project does not include replacing air handler units, which will need to be replaced in the next 5-10 years. The committee mentioned the need to proceed without these included, but requested staff to keep this in mind for future year CIP projects. The committee reviewed a walk through video of the proposed space and was informed the project is still on schedule for a late March release of bids. The engineer believes the project could be completed by spring, 2021 and no later than June 30, 2021.

*Intergovernmental Committee - City/County Joint Programs and Partnerships.* Commissioner Archie B. Taylor, Jr. reported that the committee (Taylor[C], Kelly & Feimster) met jointly with council members from the City of Henderson on Tuesday, January 28, 2020 to

discuss existing and potential funding partnerships between the county and city. The county manager provided a review of existing jointly owned and funded programs.

*Intergovernmental Committee – McGregor Hall Funding Request.* Commissioner Taylor stated that the committee discussed a funding request McGregor Hall recently made to both the City and County. The county manager provided a review of a recent economic impact study indicating McGregor Hall has an estimated annual economic impact of 2.34 million in additional restaurant, hotel and other spending within the City and County. Mark Hopper, from McGregor Hall was present and provided an overview of the performing arts center operations as well as their outstanding debt which is a \$124,000 annual debt payment (\$2.9 million over 40 years) which is preventing them from growing and providing a higher level of programming. He noted that a higher level of programming has a cost between \$25,000 and \$30,000 per show and is unsustainable with McGregor’s desire to keep ticket prices below \$35 for the local citizens. He also noted that ticket sales alone are not the primary revenue generator of any theatre and that the most successful performing arts center in the United States (Durham Performing Arts Center – DPAC) receives local government funding. In addition to this he mentioned a recent review of similar facilities in North Carolina which indicated that McGregor Hall was the only one without local government support. The committee members discussed whether other grants, organizations, or endowments could be helpful in supporting McGregor Hall in the future. The city and county members discussed the need to review McGregor Hall’s audit, and was agreeable to considering a specific request from McGregor during budget deliberations, but made no commitments (City or County) on any funding for McGregor Hall at this time.

*Intergovernmental Committee – Downtown Wi-Fi.* Commissioner Taylor reported that the county manager provided an overview of the county’s broadband project as well as the opportunity for downtown Wi-Fi if the city and county are able to partner in covering the \$24,000 annual cost. The city representatives committed to discussing this further with their full board.

Finance Director’s Report

*Surplus Property.* Finance Director Katherine Bigelow requested that the following items be declared as surplus and authorize the finance director to dispose of the items as allowed by state statute.

<b>Description</b>	<b>Reason No Longer Needed</b>	<b>Department</b>
3 Typewriters	no longer work	Register of Deeds
Old Safe	old; no longer in use	Sheriff
5 Laptops	no longer used – will be transferred to schools	Sheriff

Motion was made by Commissioner Dan Brummitt to approve the property presented as surplus and authorize the finance director to dispose of said property accordingly as allowed by state statute. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

*Purchase of New Ambulance.* Ms. Bigelow stated that the County budget contains funds for the purchase of a new ambulance in the current fiscal year. Vance County EMS advertised and solicited bids for the purchase of a 2019 or newer diesel-powered Ford Type I ambulance. Three bids were received, two vendors met the specifications. Bank financing will be secured in conjunction with the sheriff's vehicles through an RFP due on February 21, 2020.

<b>Bidder</b>	<b>Total Bid Amount</b>
CW Williams Rocky Mount, NC	<b>\$ 193,427</b>
Southeastern Henderson, NC	\$ 229,331 – ambulance \$ 17,269 – stretcher Total: <b>\$ 246,600</b>
North Western Jefferson, NC	<b>\$ 240,142</b>

It was noted that the low bidder, CW Williams, did not meet the engine and body specifications and the bid should be rejected as being non-responsive.

Motion was made by Commissioner Dan Brummitt to reject the bid from CW Williams as being non-responsive since it did not meet the engine and body specifications and approve the purchase of a 2019 Ford F-550 4x4 Type I ambulance per Vance County specifications from Northwestern Emergency Vehicles in the amount of \$240,142. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

*Campbell Oil Lease.* Ms. Bigelow stated that this lease will allow the EMS and Fire Departments to have an industrial size DEF Fluid tank on site which will be maintained by Campbell Oil and allow the County to only pay \$1.35 per gallon instead of \$6.38 per gallon. No upfront cost, just pay for what DEF is used.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to authorize the finance director to execute a contract with Campbell Oil to provide DEF.

County Attorney's Report

*REO Property – New Offer.* Attorney Jonathan S. Care stated that an offer had been received from Kevin Martinez-Galmiche for real property located at 318 Rowland Street, Henderson, NC – Parcel 0073 04002. He noted that this offer meets the requirements established

by the board. He stated that the Board needs to vote on whether or not to proceed with the sale by advertising for upset bids and recommended approval of the resolution to begin the upset bid process for the property. He noted that this property is jointly owned with the City of Henderson, so any action will need to be contingent upon the City taking similar action.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the following resolution authorizing the upset bid process for real property located at 318 Rowland Street, Henderson, NC – Parcel 0214C02025, contingent upon City approval.



**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
318 Rowland Street, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **318 Rowland Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Numbers **0073 04002**; and

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$1,161.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by *Kevin Martinez-Galmiche*; and

**WHEREAS**, *Kevin Martinez-Galmiche* has paid the required deposit in the amount of **\$750.00** with his initial offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check

or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

**Adopted this the 3<sup>rd</sup> day of February, 2020.**

Gordon Wilder (signed)  
Gordon Wilder, Chairman  
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board

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County Manager’s Report

*Resolution – Black History Month.* County Manager Jordan McMillen stated that February has been observed nationally as Black History Month. Vance County has traditionally encouraged its citizens to participate in related events that create a greater awareness and appreciation of contributions made by African-Americans.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to adopt the following resolution in support of the designation of February as Black History Month in Vance County:

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**RESOLUTION**  
by the  
**Vance County Board of Commissioners**  
in designation of  
*February 2020 as Black History Month in Vance County*

**WHEREAS**, for 86 years in the United States, at least some part of the month of February has been observed in recognition of black history and the many accomplishments and contributions made to society by African-Americans; and

**WHEREAS**, the second week of February was selected by Carter Woodson, a noted Washington, D.C. author, editor, historian, and publisher, to defend black humanity and highlight the accomplishments of his ancestors; and

**WHEREAS**, in 1976 the entire month of February was included in the bicentennial celebration of the United States, and every single American President has since designated February as National Black History Month; and

**WHEREAS**, since 2006, the Vance County Board of Commissioners has annually established February as a special month to recognize and celebrate the essential roles of African-Americans throughout Vance County; and

**WHEREAS**, the Board of County Commissioners sincerely desires for all citizens to thoroughly understand and appreciate value added to the local economy and overall community by African-Americans of all socio-economic levels.

**NOW THEREFORE BE IT RESOLVED**, that the Vance County Board of Commissioners does officially designate February 2020 as Black History Month in Vance County, and in doing so, does recognize the accomplishments and countless significant contributions made to society by individuals of African heritage.

**BE IT FURTHER RESOLVED**, that the Vance County Board of Commissioners does encourage businesses, churches, civic organizations, schools, and citizens of all races and color to actively participate in the observance and celebration of Black History Month in Vance County during the month of February 2020.

**This, the 3<sup>rd</sup> day of February, 2020.**

**Gordon Wilder (signed)**  
**Gordon Wilder, Chairman**

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*Semi-Annual Jail Inspection Report.* Mr. McMillen reported that the State conducted its periodic jail inspection on December 5, 2019 and submitted its report to the county. Several items were noted including the following: 1). Need for direct observation of inmates; 2). Walls, ceilings and bathing facilities are to be kept clean and in good repair; 3). Storage space was cluttered and included combustible material; 4). Lighting system in confinement areas not providing adequate illumination; and 5). Damage to door in the cell area. The Jail staff has completed the plan of correction which was provided to the board.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to receive the jail inspection report as information.

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #12 - #19 Budget Transfers #6 and #7, December 2019 Tax Refunds and Releases, departmental monthly reports, and the minutes of the January 6, 2020 regular meeting.

**Budget Amendment #12**  
**FY 2019-2020**  
**Social Services**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
DSS General Assistance Fund	10-610-000020	7,500.00
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 7,500.00</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Fund Balance App	10-399-439900	7,500.00
<b>Total</b>		<b>\$ 7,500.00</b>

Purpose: Additional funds needed to complete the fiscal year.

Authorization: Vance County Board of Commissioners  
February 3, 2020

**Budget Amendment #13**  
**FY 2019-2020**  
**Henry Dennis Building**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Contingency	10-999-500099	(26,800.00)
<b>Total Revenue Increase (Decrease)</b>		<b>\$ (26,800.00)</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Maintenance Building & Grounds	10-502-500015	(26,800.00)
<b>Total</b>		<b>\$ (26,800.00)</b>

Purpose: Emergency replacement of gas furnace in Henry Dennis Building. This is a reversal of Budget Amendment #9 – needed to be a transfer.

Authorization: Vance County Board of Commissioners  
February 3, 2020

**Budget Amendment #14**  
**FY 2019-2020**  
**Tax Office**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Office Supplies	10-450-500032	2,175.78
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 2,175.78</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Fund Balance App	10-399-439900	2,175.78
<b>Total</b>		<b>\$ 2,175.78</b>

Purpose: Purchase Order from FY 2018-19 rolled over to FY 2019-20. Furniture for tax office that was in price dispute until tax administrator settled on lower cost.

Authorization: Vance County Board of Commissioners  
February 3, 2020



**Budget Amendment #15  
FY 2019-2020  
EMS**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Maintenance Equipment	10-530-500016	3,221.90
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 3,221.90</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Fund Balance App	10-399-439900	3,221.90
<b>Total</b>		<b>\$ 3,221.90</b>

Purpose: Unexpected repair needed on a cardiac monitor as well as unexpected repair to laundry machine. Will need these funds to service the AEDs in the county.

Authorization: Vance County Board of Commissioners  
February 3, 2020



**Budget Amendment #16  
FY 2019-2020  
Henry Dennis Building**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Maintenance Building & Grounds	10-502-500015	11,500.00
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 11,500.00</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Fund Balance App	10-399-439900	11,500.00
<b>Total</b>		<b>\$ 11,500.00</b>

Purpose: Blackmon welding and fabrication for removal and repair of two light posts at Dennis Building. Properties Committee recommends this amendment.

Authorization: Vance County Board of Commissioners  
February 3, 2020



**Budget Amendment #17  
FY 2019-2020  
Soil & Water Conservation**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Travel/Training	10-576-500014	350.00
Capital Outlay	10-576-500074	845.16
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 1,195.16</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Fund Balance App	10-399-439900	1,195.16
<b>Total</b>		<b>\$ 1,195.16</b>

Purpose: Leadership Vance tuition and tags to new vehicle that was not budgeted.

Authorization: Vance County Board of Commissioners  
February 3, 2020



**Budget Amendment #18  
FY 2019-2020  
Henry Dennis Building**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
Departmental Supplies	10-502-500033	750.00
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 750.00</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Fund Balance App	10-399-439900	750.00
<b>Total</b>		<b>\$ 750.00</b>

Purpose: Toilet tissue, can liners, paper towels, etc. needed for remainder of the budget year. The Board of Elections has two or three more elections, so supplies are needed.

Authorization: Vance County Board of Commissioners  
February 3, 2020



**Budget Amendment #19  
FY 2019-2020  
Social Services**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
DSS Admin	10-348-434800	14,100.00
DSS Admin	10-348-434800	28,500.00
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 42,600.00</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Low Income Home Energy Assistance	10-610-500433	14,100.00
Crisis Intervention Payment	10-610-500235	28,500.00
<b>Total</b>		<b>\$ 42,600.00</b>

Purpose: Increase of Federal funding for energy assistance (House Bill 966) and crisis intervention CFDA #93.568.

Authorization: Vance County Board of Commissioners  
February 3, 2020



**Budget Transfer #6  
FY 2019-2020  
Planning & Development**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Regular Salaries	10-541-500001	27,500.00
<b>Total</b>		<b>\$ 27,500.00</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Capital Outlay	10-541-500074	27,500.00
<b>Total</b>		<b>\$ 27,500.00</b>

Purpose: Use of lapse in salaries to cover the cost of a new truck.

Authorization: Vance County Board of Commissioners  
February 3, 2020



**Budget Transfer #7  
FY 2019-2020  
Senior Center**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Purchased Meals	10-615-500055	4,000.00
<b>Total</b>		<b>\$ 4,000.00</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Non-Capitalized Assets	10-611-500085	4,000.00

<b>Total</b>	<b>\$ 4,000.00</b>
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Purpose: Nine new computers for the Senior Center. Old computers are Windows 7 and will not upgrade to Windows 10 with current components.

Authorization: Vance County Board of Commissioners  
February 3, 2020



**TAX OFFICE REFUND AND RELEASE REPORT FOR DECEMBER 2019**

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
HARP HARTWELL R HEIRS	2013	0	34.75	92.82	PERS PROP BILLED
ERIN GRANTLY INVESTMENTS LLC	2014	0	0	105.00	REMOVE SOLID WAS
ERIN GRANTLY INVESTMENTS LLC	2015	0	0	105.00	REMOVE SOLID WAS
ERIN GRANTLY INVESTMENTS LLC	2016	0	0	105.00	REMOVE SOLID WAS
ERIN GRANTLY INVESTMENTS LLC	2017	0	0	105.00	REMOVE SOLID WAS
ERIN GRANTLY INVESTMENTS LLC	2018	0	0	112.00	REMOVE SOLID WAS
VANCE COUNTY	2018	155.75	0	0	GOVERNMENT
GRANGER W. B. JR. & WIFE	2019	641.09	0	0	CORRECT VALUE
GRANGER W. B. JR. & WIFE	2019	222.53	0	0	CORRECT VALUE
GRANGER W. B. JR. & WIFE	2019	227.30	0	0	CORRECT VALUE
ABBOTT MILTON R	2019	0	0	112.00	REMOVE SOLID WAS
DEGROAT MARC J	2019	0	83.02	0	CORRECT SITUS
ERIN GRANTLY INVESTMENTS LLC	2019	0	0	112.00	REMOVE SOLID WAS
FUQUA LEONARD TERRY JR	2019	0	0	112.00	REMOVE SOLID WAS
GREY INVESTMENT PROPERTIES LLC	2019	481.89	0	112.00	CORRECT VALUE
NICKELS DAVID E	2019	440.55	0	0	CORRECT/GRANT EX
TIPPETT JAMES C	2019	0	34.46	0	PERS PROP BILLED
VANCE COUNTY	2019	33.43	0	0	GOVERNMENT
VANCE COUNTY	2019	92.07	0	0	GOVERNMENT
TOTAL		2294.61	152.23		
GRAND TOTAL	2246.84				



MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, EMS, Human Resources, Information Technology, Planning and Development, Parks and Recreation, Tax Collections, and Veterans Service.



Miscellaneous

*Appointments.* The following appointments were presented to the Board for consideration:

Henderson Planning Board – three year term  
Reappoint Arnold Bullock

Henderson Zoning Board of Adjustments – three year term  
Reappoint Arnold Bullock and Gene Ayscue

Vance County Planning Board – three year term  
Reappoint Agnes Harvin and Phyllis Stainback

Farmers Market Advisory Committee  
Reappoint Gene Matthews and Gordon Wilder  
Appoint Calvin Adcock, Geraldine Jones, Pam Hester and Michelle Burgess to fill vacant positions.

Tourism Development Authority  
Appoint Alice Sallins to fill vacant position.

Kerr-Tar COG Regional Aging Advisory Board  
Appoint Henry Crews and Donna Ebron to fill vacant positions.

Motion was made by Commissioner Dan Brummitt to approve the appointments as presented. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

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**RESOLUTION**  
by the  
**Vance County Board of Commissioners**  
*Changing the Date of the March 2020 Commissioners' Meeting*

**WHEREAS**, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

**WHEREAS**, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

**WHEREAS**, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, March 2, 2020 at 6:00 p.m. to Monday, March 9, 2020 at 6:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners that it does hereby change its regular meeting date from March 2, 2020 at 6:00 p.m. to March 9, 2020 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

**BE IT FURTHER RESOLVED** that a copy of this resolution is to be posted on the Administration Building bulletin board, and the news media within Vance County is to be made aware of this change.

**This, the 3<sup>rd</sup> day of February, 2020**

Gordon Wilder (signed)  
**Gordon Wilder, Chairman**

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As there was no further business, at 7:50 p.m., motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, that the meeting be adjourned.

Approved and signed March 9, 2019.

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Chairman