

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in special session on Monday, June 15, 2020 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Gordon Wilder, Vice-Chairman Dan Brummitt, Commissioners Yolanda J. Feimster, Thomas S. Hester, Jr., and Archie B. Taylor, Jr.

Absent: Commissioners Carolyn Faines and Leo Kelly, Jr.

Also present were County Manager Jordan McMillen, Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Commissioner Archie B. Taylor, Jr. gave the invocation.

The purpose of the special meeting was to take action on public hearing items that were addressed during the June 1, 2020 regular meeting as well as several other time sensitive matters.

Board of Equalization and Review

County Attorney Jonathan S. Care stated that the only pending matter to be addressed by the board is an appeal from Mr. Anthony Peace for property located at 1001 Health Center Road. He recommended that the board take action to deny the appeal because no information was ever presented to the board as basis for the appeal.

Motion was made by Commissioner Dan Brummitt to deny the appeal from Mr. Anthony Peace for property located at 1001 Health Center Road. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved. Commissioner Yolanda Feimster abstained.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to adjourn the Board of Equalization and Review.

Water District Board

Chairman Gordon Wilder called the water district board to order for the purpose of adopting the FY 2020-21 Water District Budget. County Manager Jordan McMillen stated that the total water district budget is \$1,250,689 which includes a general fund transfer of \$261,885. The budget holds the usage rate at \$10.33 per 1,000 gallons.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the FY 2020-21 Water District Budget as presented.

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**Vance County Water District
FY 2020-21 Budget Ordinance**

BE IT ORDAINED by the Board of the Vance County Water District, meeting in special session this 15th day of June, 2020, that revenues and expenditures are hereby appropriated for the operation of Vance County Water District and its related activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021 according to the following summaries and schedules:

SECTION 1. WATER ENTERPRISE FUND (16)

The following is hereby appropriated in the Water Enterprise Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Operating Expenditures	704,971
Debt Service	545,718
Total Expenditures - Water Fund	\$ 1,250,689

It is estimated that the following revenues will be available in the Water Enterprise Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Water Fees	930,000
Miscellaneous Revenues	58,804
Transfer from General Fund	261,885
Appropriated Fund Balance	0
Total Revenues - Water Fund	\$ 1,250,689

SECTION 2. FEES FOR SERVICES

Charges for services and fees by the Vance County Water District, excluding those established by State Statute, are levied in the amounts set forth in the attached Fee Schedule (Attachment 1). Charges for services and fees are subject to change during the fiscal year by action of the Vance County Water District Board.

SECTION 3. DISPENSATION

Copies of this Budget Ordinance shall be furnished to the Finance Director and to the County Manager as Budget Officer of the Vance County Water District for direction in executing official duties as prescribed by law.

Adopted this 15th day of June, 2020.

**Gordon Wilder (signed)
Gordon Wilder, Chairman
Vance County Water District Board**

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Chairman Gordon Wilder closed the water district board.

Finance Director's Report

Budget Amendments. Finance Director Katherine Bigelow requested that budget amendments #33 - #35 be approved as presented.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve budget amendments #33 - #35 as presented.



**Budget Amendment #33
FY 2019-2020
JCPC**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
JCPC Admin	10-380-438009	3,069
Total Revenue Increase (Decrease)		\$ 3,069

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
JCPC Admin	10-600-500255	3,069
Total		\$ 3,069

Purpose: Additional funds from the state. No county dollars were used.

Authorization: Vance County Board of Commissioners
June 15, 2020



**Budget Amendment #34
FY 2019-2020
Youth Services**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
DPS/JCPC Admin	10-380-438009	10,000
Total Revenue Increase (Decrease)		\$ 10,000

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Boys and Girls Club	10-600-500256	2,300
Youth Training	10-620-500014	4,000
Other Supplies & Materials	10-620-500034	3,700
Total		\$ 10,000

Purpose: Additional funds from the state. No county dollars were used.

Authorization: Vance County Board of Commissioners
June 15, 2020

Budget Amendment #35
FY 2019-2020
Sheriff

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
General Fund Balance	10-399-439900	3,000
Total Revenue Increase (Decrease)		\$ 3,000

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Interdiction Funds	10-517-500033	3,000
Total		\$ 3,000

Purpose: Increasing sheriff office interdiction budget line item to accommodate the purchase of a drug dog. This money is held in our General Fund but is specifically for sheriff office interdiction items. No additional county funds spent.

Authorization: Vance County Board of Commissioners
June 15, 2020

Authorization of Year-End Closeouts. Ms. Bigelow stated that in order to finalize the county's FY 2019-20 books and conduct appropriate closeout transactions, it is necessary to obtain Board approval for the required budget actions.

Motion was made by Commissioner Thomas S. Hester, Jr. to authorize the staff to perform the necessary FY 2019-20 year-end budgeting and accounting transactions. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Education Lottery Fund Applications. Ms. Bigelow stated that a joint application filed by the County Commissioners and the Board of Education must be submitted to the State in order to draw down available North Carolina Education Lottery funds from the Public School Building Capital Fund. The County has budgeted to use lottery funds to pay the debt service for the 2010 QSCB and 2013 QZAB projects. The Board of Education approved the applications at its June 8, 2020 meeting. She requested the board to approve the applications to draw down lottery funds to be used for debt service payments on existing school facilities debt.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve the applications to draw down lottery funds to be used for debt service payments on existing school facilities debt.

Adoption of FY2021-2025 Capital Improvements Plan. Ms. Bigelow noted that the Capital Improvements Plan (CIP) is a five-year planning tool used to identify capital projects and coordinate the financing and timing of those projects. She stated that the CIP has gone through its annual review and update process, and a draft of the CIP was presented to the Board during the planning retreat as well as during the May board meeting for review and comments. The first year of the CIP (FY 20-21) is included in the budget for the coming year. She requested the board to adopt the Capital Improvements Plan for fiscal years 2021-2025 as presented.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to adopt the Capital Improvements Plan for fiscal years 2021-2025 as presented.

County Manager's Report

Adoption of FY 2020-2021 Budget Ordinance. County Manager Jordan McMillen noted that a public hearing was held on June 1, 2020 to gain citizen input on the proposed FY20-21 budget. The budget ordinance and fee schedule were provided to the board for review. The total general fund budget is \$49,498,430 with \$1,310,356 used from fund balance to balance the budget. The overall budget with all funds combined is \$60.7 million. The budget includes no increase in the general fund property tax rate (remains at .89 cents), no increase in the fire tax rate (remains 8.9 cents), and a \$5 increase in the solid waste household fee. Overall the budget addresses the board's top priorities for the coming year while moving the county forward and maximizing county services with limited revenue growth. Mr. McMillen requested approval of the FY20-21 budget ordinance as presented.

Motion was made by Commissioner Thomas S. Hester, Jr. to adopt the FY 2020-21 Budget Ordinance as presented. This motion was seconded by Commissioner Archie B. Taylor, Jr.

Commissioner Dan Brummitt stated that while he supports county employees, he cannot support a 3% COLA during this time of uncertainty.

Vote on the motion was ayes – three (3); noes – two (2), with the dissenting votes being cast by Commissioner Dan Brummitt and Commissioner Yolanda Feimster.



**Vance County, North Carolina
FY 2020-21 Budget Ordinance**

BE IT ORDAINED by the Board of Commissioners of Vance County, North Carolina, meeting in special session this 15th day of June, 2020, that revenues and expenditures are hereby appropriated for the operation of Vance County government and its related

activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021 according to the following summaries and schedules:

SECTION 1. GENERAL FUND (10)

The following amounts are hereby appropriated in the General Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized by Departments:

Department	Amount
410 - Governing Body	313,698
430 - Elections	291,839
440 - Administration/Finance	979,347
450 - Tax Department	721,356
470 - Legal Services	67,300
480 - Register of Deeds	299,361
490 - Information Technology	319,548
491 - Economic Development Commission	227,172
500 - County Administration Building	180,811
501 - County Office Building	103,601
502 - Henry A. Dennis Building	66,357
504 - Senior Center	50,464
505 - Courthouse	693,995
506 - Social Services Building	115,277
510 - Sheriff's Office	4,930,888
514 - Justice Assistance Grant	7,100
517 - Sheriff's Interdiction Program	15,000
518 - School Resource Officers	323,588
519 - New DSS Building – Eaton Johnson	100,000
520 - Jail	4,065,000
525 - Environmental Services	97,500
530 - EMS	2,876,850
531 - Fire	1,305,696
532 - Fire Marshal	118,966
541 - Planning & Development	589,200
555 - Central Services	869,087
576 - Soil & Water Conservation	121,899
580 - Mental Health	277,311
590 - Public Health	777,215
599 - Animal Control	483,479
600 - Contributions to Other Agencies	2,063,682
601 - Smart Start Program - Cooperative Extension	76,074
604 - Cooperative Extension - 4-H	11,500
605 - Cooperative Extension Services	173,053
607 - Veterans Service	127,408
610 - Social Services	9,199,254
611 - Program on Aging	724,832
613 - DSS - Vending/Foster Care Contributions	4,000
615 - Nutritional Meals Program	117,223
619 - Youth Services - NYPUM	173,658
620 - Friends of Youth	74,749
621 - 911 Emergency Communications	1,620,971
622 - Farmers Market	32,696
681 - Schools - Current Expense	8,432,440
Schools - Capital Outlay	625,000
683 - Community College - Current Expense	1,149,698
Community College - Capital Outlay	41,220
Nursing Center - Maria Parham Hospital	0
696 - Transfers to Other Funds	3,312,070

999 - Contingency	150,000
General Fund Expenditures - Grand Total	49,498,430

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Department	Amount
301 - Ad Valorem Taxes	24,982,549
315 - Vehicle Rental Taxes	30,000
325 - Privilege Licenses	2,750
329 - Investment Earnings	304,000
332 - Animal Control Fees	76,600
333 - Cooperative Extension Revenues	11,500
334 - 4-H Revenues	5,500
342 - Planning Fees	26,000
345 - Local Government Sales Tax	9,110,291
346 - State Revenues	166,600
347 - ABC Revenues <i>*ABC Revenues are to be used for the treatment of alcoholism or substance abuse, or for research or education on alcohol or substance abuse</i>	120,000
348 - DSS State Revenues	5,982,491
349 - DSS Federal Revenues	431,610
350 - DSS Local Revenues	47,000
353 - Federal Revenues	59,000
356 - Register of Deeds Revenues	272,500
357 - Inspection Fees	300,000
358 - Jail Revenues	339,100
359 - Sheriff Revenues	267,500
360 - Ambulance Revenues	1,700,000
367 - Refunds & Reimbursements	371,620
369 - Revenue from City of Henderson	974,023
370 - Miscellaneous Revenues	1,020,324
380 - Grants	455,738
397 - Transfers from Other Funds	1,111,378
399 - Fund Balance Appropriated	1,330,356
General Fund Revenues - Grand Total	\$ 49,498,430

SECTION 2. FACILITIES FEES FUND (17)

The following is hereby appropriated in the Facilities Fees Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Operating Expenditures	80,100
Total Expenditures - Facilities Fees	\$ 80,100

It is estimated that the following revenues will be available in the Facilities Fees Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	100
Court Fees	80,000
Total Revenues - Facilities Fees	\$ 80,100

SECTION 3. DEBT SERVICE FUND (20)

The following is hereby appropriated in the Debt Service Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account/Debt Satisfaction Date	Amount
USDA Debt Service Reserve – Animal Shelter	8,003
Lease Payment Principal – VGCC (2030)	110,823
Lease Payment Interest – VGCC (2030)	38,687
Lease Payment Principal – Animal Shelter (2047)	42,362
Lease Payment Interest – Animal Shelter (2047)	37,662
Lease Payment Principal – 2017 CIP Projects (2032)	87,000
Lease Payment Interest – 2017 CIP Projects (2032)	28,343
Lease Payment Principal – 2020 DSS	199,945
Lease Payment Interest – 2020 DSS	236,360
Total Expenditures - Debt Service	\$ 789,185

It is estimated that the following revenues will be available in the Debt Service Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	1,000
Transfer from General Fund	788,185
Total Revenues - Debt Service	\$ 789,185

SECTION 4. DEBT SERVICE FUND - SCHOOLS (21)

The following is hereby appropriated in the Debt Service Fund - Schools for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account/Debt Satisfaction Date	Amount
Qualified Zone Academy Bonds - Schools (2022)	101,864
New Elementary School - Principal (2030)	732,192
New Elementary School - Interest (2030)	73,060
Qualified School Construction Bonds (2026)	261,622
Qualified School Construction Bonds - Interest (2026)	79,900
Qualified Zone Academy Bonds - Schools (2028)	122,914
Total Expenditures - Debt Service Schools	\$ 1,371,552

It is estimated that the following revenues will be available in the Debt Service Fund - Schools for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Transfer from Capital Reserve - Schools	1,371,552
Total Revenues - Debt Service Schools	\$ 1,371,552

SECTION 5. SOLID WASTE ENTERPRISE FUND (30)

The following is hereby appropriated in the Solid Waste Enterprise Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Operating Expenses - Solid Waste Management	2,776,686
Total Expenditures - Solid Waste Management	\$ 2,776,686

It is estimated that the following revenues will be available in the Solid Waste Enterprise Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Solid Waste Household User Fees	2,210,481
Other Fees & Taxes	146,300
Grants	100,000
Miscellaneous Revenues	53,000
Contributions from General Fund (Salary Progression Plan)	0
Fund Balance Appropriated	266,905
Total Revenues - Solid Waste Management	\$ 2,776,686

SECTION 6. REAPPRAISAL RESERVE FUND (40)

The following is hereby appropriated in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Octennial Reserve - Year 2024	390,700
Total Expenditures - Reappraisal Reserve	\$ 390,700

It is estimated that the following revenues will be available in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	6,000
Contributions from General Fund	48,000
Fund Balance Appropriated	336,700
Total Revenues - Reappraisal Reserve	\$ 390,700

SECTION 7. RETIREMENT/PENSION RESERVE (41)

The following is hereby appropriated in the Retirement/Pension Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Separation Allowance - Certified Law Enforcement Officer	320,500
Fringe Benefits - Retiree Insurance	0
Total Expenditures - Retirement/Pension Reserve	\$ 320,500

It is estimated that the following revenues will be available in the Retirement/Pension Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	7,000
Fund Balance Appropriated	313,500
Total Revenues - Retirement/Pension Reserve	\$ 320,500

SECTION 8. SPECIAL FIRE TAX FUND (43)

The following is hereby appropriated in the Special Fire Tax Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Telephone/Postage (Verizon Service for MDTs)	12,000
Contracted Services - Financial Reviews	11,000
Tax Refunds	500
Capital Outlay (Radios purchase)	156,254
Administrative Fees	2,000
Kerr Lake/Golden Belt Merger - Substation Debt	33,900
Volunteer Assistance <i>*Includes reimbursable funding for up to two positions at all VFDs with exception of Epsom which gets one (15 total positions - Up to \$43,663 per position which includes VFD's portion of Fed and State withholding taxes and estimated Workman's Comp insurance)</i> <i>**Funding provided for up to 60 hours worked Monday - Friday</i>	645,945
Contributions to Fire Departments (\$100,000 to all depts.)	900,000
Rotating Capital Proceeds (Bearpond)	30,000
Total Expenditures - Special Fire Tax	\$ 1,800,599

It is estimated that the following revenues will be available in the Special Fire Tax Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Fire Tax	1,634,270
Fund Balance Appropriated	166,329
Total Revenues - Special Fire Tax	\$ 1,800,599

SECTION 9. ROOM OCCUPANCY TAX (45)

The following is hereby appropriated in the Room Occupancy Tax Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Operating Expenses - Tourism Development	383,164
Total Expenditures - Room Occupancy Tax	\$ 383,164

It is estimated that the following revenues will be available in the Room Occupancy Tax Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Room Occupancy Tax Proceeds	363,814
Investment Earnings	2,000
Miscellaneous Revenues	17,350
Contributions from General Fund (Salary Progression Plan)	0

Total Revenues - Room Occupancy Tax	\$ 383,164
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SECTION 10. ECONOMIC DEVELOPMENT PROJECT FUND (47)

The following is hereby appropriated in the Economic Development Project Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Legal fiscal Cost	14,570
Contracted Services	292,500
Special Projects	175,103
Transfer to General Fund	41,903
Contingency	9,618
Construction and Renovation	2,149,457
Total Expenditures - Economic Dev. Project Fund	\$ 2,683,151

* Legal Fiscal Cost, Contracted Services, Contingency, and Construction and Renovation line items are associated with the HVIP Phase 3 Project.

It is estimated that the following revenues will be available in the Economic Development Project Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Middleburg Loan Payback	3,600
TNCP Repayment	112,727
Lease Proceeds	110,249
NC Ready Site Grant	2,456,575
Fund Balance Appropriated	0
Total Revenues - Economic Development Project Fund	\$ 2,683,151

SECTION 11. CAPITAL RESERVE FUND - SCHOOLS (60)

The following is hereby appropriated in the Capital Reserve Fund - Schools for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Special Projects	655,905
Transfer to General Fund - Capital Outlay (Schools)	625,000
Transfer to Debt Service - Fund 21 (School Debt)	1,371,550
Total Expenditures - Capital Reserve Fund - Schools	\$ 2,652,455

It is estimated that the following revenues will be available in the Capital Reserve Fund - Schools for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	12,000
QSCB Interest Reimbursement	93,216
Lottery Proceeds	384,535
½ Sales Tax - 30% Schools	865,288
½ Additional Sales Tax Schools	1,297,416
Total Revenues - Capital Reserve Fund - Schools	\$ 2,652,455

SECTION 12. CAPITAL RESERVE FUND - GENERAL (61)

The following is hereby appropriated in the Capital Reserve Fund - General for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Special Projects	54,000
Total Expenditures - Capital Reserve Fund - General	\$ 54,000

It is estimated that the following revenues will be available in the Capital Reserve Fund - General for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	4,000
Transfer from General Fund	50,000
Total Revenues - Capital Reserve Fund - General	\$ 54,000

SECTION 13. EMERGENCY TELEPHONE SYSTEM - WIRELESS FUND (71)

The following is hereby appropriated in the Emergency Telephone System - Wireless Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Expenditures Authorized:

Account	Amount
Emergency Communications	217,000
Transfer to General Fund - 911 Addressing/Data Base	0
Capital Outlay	993,075
Total Expenditures - Emergency Telephone System - Wireless Fund	\$ 1,210,075

It is estimated that the following revenues will be available in the Emergency Telephone System - Wireless Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	10,000
Surcharge - 911 ETS Funds	593,075
Fund Balance Appropriated	607,000
Total Revenues - Emergency Telephone System - Wireless Fund	\$ 1,210,075

SECTION 14. CONTRIBUTIONS FROM GENERAL FUND TO OTHER FUNDS

(These monies are transferred from the General Fund to other funds and are *deducted* in final computations inasmuch as they are included in other funds.)

Other Funds (10-696)	Amount
Water Fund (16)	261,885
Debt Service (20)	788,185
Reappraisal Reserve (40)	48,000
Capital Reserve - Schools (60) Sales Tax Proceeds	2,164,000
Capital Reserve - General (61)	50,000
Solid Waste (30)	
Room Occupancy Tax (45)	

Total Contributions to Other Funds	\$ 3,312,070
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SECTION 15. TOTAL BUDGET

GRAND TOTAL EXPENDITURES AUTHORIZED	\$60,698,527
GRAND TOTAL REVENUES ANTICIPATED	\$60,698,527

SECTION 16. BUDGET SUMMARY

Fund	Amount
(10) General Fund	49,498,430
(17) Facilities Fees Fund	80,100
(20) Debt Service Fund	789,185
(21) Debt Service - Schools Fund	1,371,552
(30) Solid Waste Enterprise Fund	2,776,686
(40) Reappraisal Reserve Fund	390,700
(41) Retirement/Pension Reserve Fund	320,500
(43) Fire Tax Fund	1,800,599
(45) Room Occupancy Tax Fund	383,164
(47) Economic Development Project Fund	2,683,151
(60) Capital Reserve - Schools Fund	2,652,455
(61) Capital Reserve - General Fund	54,000
(71) Emergency Telephone System Fund	1,210,075
Budget Subtotal	64,010,597
Less: Contributions from General Fund to Other Funds	-3,312,070
Budget Grand Total	\$ 60,698,527

SECTION 17. PUBLIC SCHOOLS

A. Capital Outlay

Appropriations to Capital Outlay - Schools are allocated by project pursuant to NCGS 115C-419B. Any amendments that increase or decrease expenditures among line items within the Capital Outlay appropriation by more than ten percent (10%) from the amount contained in this Budget Ordinance or by subsequent action must receive prior approval by the Board of Commissioners. The reserved amount will be distributed upon receipt and approval of school projects by the Board of County Commissioners. No Capital Outlay funds may be expended until itemization of such funds is approved by the Board of Commissioners.

Account	Amount
Capital Outlay	425,000
Technology Upgrades	200,000
Total Capital Outlay	\$ 625,000

B. Current Expense

Account	Amount
Current Expense (\$1,230,000 earmarked for teacher supplements)	8,432,440
Total Current Expense - Public Schools	\$ 8,432,440

Total Capital Outlay and Current Expense:

Account	Amount
Total Public School Appropriation (Excluding Bonds and Long-Term Indebtedness)	\$ 9,057,440

SECTION 18. TOURISM DEVELOPMENT

The County of Vance established a Tourism Development Authority, effective January 1, 2002. Room Occupancy Tax proceeds generated from the six percent (6%) tax are controlled by the Vance County Tourism Development Authority, with fiscal accounting of such funds performed by the County Finance Director. Such funds are included in this budget ordinance for accounting purposes although under the direct control of the Tourism Development Authority.

SECTION 19. MILEAGE REIMBURSEMENT RATE

The County reimbursement for private vehicle mileage expense in the conduct of official business is set at the standard mileage rate issued by the Internal Revenue Service.

SECTION 20. METHOD OF LEVY

The tax levy is based on the single levy method. Under this method all taxes are levied for the General Fund, except the Special Fire Tax, which in turn will generate the required revenues in other funds through contributions to those funds. Other revenues will also be received in the General Fund and will comprise the Contributions to Other Funds.

SECTION 21. TAX RATES

A. Property Tax

An ad valorem tax rate of 89.0¢ per \$100.00 at full valuation is hereby set as the official tax rate for the County of Vance for the fiscal year beginning July 1, 2020 and ending June 30, 2021. This rate is based on a total estimated valuation of \$2,743,230,081 (99% of base) and an estimated rate of collection of 97.16% which is the actual tax collection rate for FY 2018-19.

B. Special Fire Tax

The official tax rate for the defined Special Fire Protection Service District in Vance County will be 8.9¢ per \$100 of full valuation for the fiscal year beginning July 1, 2020 and ending June 30, 2021. This rate is based on a total estimated valuation of \$1,837,314,918 (99% of base) with an estimated collection rate of 97.16% which does not exceed the actual tax collection rate for FY 2018-19 for the Special Fire Protection Service District.

C. Solid Waste User Household Fee

There is hereby levied for the fiscal year beginning July 1, 2020 and ending June 30, 2021 a Solid Waste Household User Fee (SWHUF) of \$117.00 per household. The SWHUF shall be assessed on all residential dwelling units in Vance County including those located inside the city/town limits of Henderson, Kittrell, and Middleburg.

SECTION 22. FEES FOR SERVICES

Charges for services and fees by Vance County departments, excluding those established by State Statute, are levied in the amounts set forth in the attached Fee Schedule (Attachment 1). Charges for services and fees are subject to change during the fiscal year by action of the Vance County Board of Commissioners.

SECTION 23. COUNTY MANAGER AUTHORITY

The County Manager is hereby authorized to execute contractual documents for services, goods, or construction repairs valued at \$10,000 or less as long as expenditures are within budgeted appropriations. All applicable federal, state, and/or local purchasing and procurement regulations must be followed.

SECTION 24. DISPENSATION

Copies of this Budget Ordinance shall be furnished to the Finance Director and to the County Manager as Budget Officer of Vance County for direction in executing official duties as prescribed by law.

Adopted this 15th day of June, 2020.

**Gordon Wilder (signed)
Vance County Board of Commissioners**

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Approval of FY 2020-2021 Salary Schedule. Mr. McMillen presented the new salary schedule to be effective July 1, 2020. He stated that the hiring rates, minimums, midpoints and maximums have been adjusted 3% in accordance with the budget. He recommended that the board approve the salary schedule effective July 1, 2020.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the adjusted salary schedule effective July 1, 2020. This motion was seconded by Commissioner Archie B. Taylor, Jr. and vote was ayes – five (5); noes – one (1), with the dissenting vote being cast by Commissioner Dan Brummitt.

Economic Development Incentive - Maria Parham Health. Mr. McMillen stated that the board held a public hearing on June 1, 2020 to receive public input on an economic development incentive agreement with Maria Parham Health. He noted that Maria Parham intends to add a Cardiac Cath Laboratory which will add \$3.2 million in real and business personal property investments along with 25 new jobs, with an average wage of \$60,580 per year plus benefits. The agreement was provided to the board for review and approval.

Motion was made by Commissioner Dan Brummitt to approve the agreement for job creation and economic development with Maria Parham. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Rezoning Request – Bullocksville Park Road (Parcel 0586 01010). A public hearing was held on June 1, 2020 to gain citizen input on a request to rezone 20.6 acres out of a 120 acre tract from Agricultural Residential (AR) to General Commercial (GC1). Planning staff will be on hand to review the case in detail and seek approval from the board. The board must adopt a written statement describing whether the action is consistent with the county’s adopted comprehensive plan. Sample motions and draft rationales are provided in the staff report for the board’s

consideration. The planning board's recommendation was to approve the rezoning with the condition that the private access easement leading to the 20.687 acres be brought to a 60 foot width.

Motion was made by Commissioner Dan Brummitt to approve the rezoning request with a minimum of a 30 foot right of way on the basis that it is reasonable and consistent with the county's land use plan by promoting the county's agricultural character. This motion was seconded by Commissioner Thomas S. Hester, Jr.

After the board discussed the 30 foot right of way versus a 60 foot right of way, vote on the motion was unanimous.

Eaton Johnson Project

Public Hearing – Local Government Commission Financing. The Chairman announced that this was the hour and day of the public hearing on a proposed installment financing agreement to be entered into by the County of Vance, North Carolina (the "County") pursuant to Section 160A-20 of the General Statutes of North Carolina in an amount not to exceed \$7,000,000 for the purpose of financing improvements, repairs to the courthouse roof, renovations to the law library, repairs and renovations to the former Eaton Johnson Middle School facility conversion to county use and associated equipment, resurfacing of the parking lot at the community college (collectively, the "Project") and the reimbursement of funds advanced for the purchase of real estate for the expansion of the Henderson-Vance Industrial Park by Vance County. To secure its obligations under the Agreement, the County will grant a lien on all or a portion of the sites of the Project, together with any improvements or fixtures located or to be located thereon.

The Chairman acknowledged due publication of a notice of public hearing in a newspaper with general circulation in said County as required by Section 160A-20 of the General Statutes of North Carolina and directed the Clerk to the Board to attach the affidavit showing publication in said newspaper on a date at least ten (10) days prior to the date hereof as Exhibit A hereto.

As there was no one present who wished to speak on this matter, Chairman Gordon Wilder declared the public hearing closed.

Preliminary Findings Resolution and Bank Financing Selection. County Manager Jordan McMillen stated that the county along with Davenport & Company distributed a Request for Proposal to 43 banks soliciting bids for financing for the remodel of the Eaton Johnson Middle School to the new Department of Social Services facility, renovation of the law library, repair/maintenance of the courthouse roof, resurfacing of the parking lot at the community college,

and reimbursement to the general fund balance for land purchase for economic development. In response to the RFP, the county received five financing proposals. The proposal from JP Morgan Chase Bank offers the lowest total financing cost and is for a term up to 15 years with an interest rate at 1.5%. This rate can be locked in following board approval. The financing arrangement is subject to final Board and LGC approval.

Recommendation: Approve preliminary findings resolution and resolution to select JP Morgan Chase Bank to provide financing for renovation of Eaton Johnson for the new DSS Facility, renovations to roof and law library at the courthouse, repair and resurfacing of the parking lot at the community college, and reimbursement to the general fund for purchasing land for economic development, subject to LGC approval.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve the preliminary findings resolution and resolution to select JP Morgan Chase Bank to provide financing for renovation of Eaton Johnson for the new DSS Facility, renovations to roof and law library at the courthouse, repair and resurfacing of the parking lot at the community college, and reimbursement to the general fund for purchasing land for economic development, subject to LGC approval.



RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS REGARDING THE FINANCING OF CERTAIN IMPROVEMENTS FOR THE COUNTY PURSUANT TO AN INSTALLMENT FINANCING AGREEMENT, REQUESTING THE LOCAL GOVERNMENT COMMISSION TO APPROVE THE FINANCING ARRANGEMENT AND CALLING A PUBLIC HEARING

BE IT RESOLVED by the Board of Commissioners (the “Board”) for the County of Vance, North Carolina (the “County”) as follows:

Section 1. The Board does hereby find and determine as follows:

(a) The Board has determined to proceed with various improvements, repairs and renovations to County buildings and school facilities including, without limitation, improvements, repairs and renovations to the former Eaton Johnson Middle School facility conversion to county use and associated equipment (collectively, the “Project”) and the reimbursement of funds advanced for the purchase of real estate for the expansion of the Henderson-Vance Industrial Park by Vance County.

(b) After due consideration, the County has determined to consider entering into an installment financing agreement (the “Agreement”) in the aggregate principal amount not to exceed \$7,000,000 for the purpose of financing the cost of the Project various other repairs and improvements and reimbursement, and the fees and expenses associated with the Agreement.

(c) If the County proceeds with all or some part of the financing, the County will enter into the Agreement with a financial institution to be selected by the County with the advice of the County’s financial advisor (the “Lender”), pursuant to which the Lender will advance to the

County amounts sufficient to pay the costs of financing the Project, and the County will repay the advancement in installments (the “Installment Payments”).

(d) In order to secure the Installment Payments, the County will grant a lien on all or a portion of the sites of the Project, together with any improvements or fixtures located or to be located thereon.

(e) It is in the best interest of the County to enter into the Agreement in that such transaction will result in providing financing for such Project in an efficient and cost effective manner.

(f) Entering into the Agreement is preferable to a general obligation bond and revenue bond issue in that (i) the County does not have the constitutional authority to issue non-voted general obligation bonds pursuant to Article V, Section 4 of the North Carolina Constitution because the County has not retired a sufficient amount of debt in the preceding fiscal year to issue a sufficient amount of general obligation bonds for the Project without an election; (ii) the nature of the financing does not allow for the issuance of revenue bonds; (iii) the cost of the Project exceeds the amount to be prudently provided from currently available appropriations and unappropriated fund balances; (iv) the circumstances existing require that funds be available to commence construction of the Project as soon as practicable and the time required for holding an election for the issuance of voted general obligation bonds pursuant to Article V, Section 4 of the North Carolina Constitution and the Local Government Bond Act will delay the commencement of construction of the Project by several months; and (v) there can be no assurances that the Project will be approved by the voters and the necessity of such Project dictates that the Project be financed by a method that assures that such Project will be constructed in an expedient manner.

(g) It has been determined by the Board that the cost of financing the Project through an installment financing agreement is reasonably comparable to the costs of issuing general obligation bonds or other available methods of financing and is acceptable to the Board.

(h) Counsel to the County will render an opinion to the effect that the proposed undertaking as described above is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of the State of North Carolina.

(i) The debt management policies of the County have been carried out in strict compliance with law, and the County is not in default under any obligation for repayment of borrowed money.

(j) Any tax rate increase necessary to pay the Installment Payments will be reasonable and not excessive.

Section 2. The Board hereby authorizes, ratifies and approves the filing of an application with the Local Government Commission for approval of the Agreement and requests the Local Government Commission to approve of the Agreement and the proposed financing in connection therewith.

Section 4. This resolution shall take effect immediately upon its passage.

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**RESOLUTION ACCEPTING THE PROPOSAL OF JP MORGAN CHASE
IN CONNECTION WITH AN INSTALLMENT FINANCING OF CERTAIN
IMPROVEMENTS FOR THE COUNTY**

WHEREAS, the County of Vance, North Carolina (the “County”) intends to enter into an installment financing agreement pursuant to Section 160A-20 of the General Statutes of North Carolina for the purpose of financing improvements, repairs and renovations to certain County buildings and school facilities including, without limitation, improvements, repairs and renovations to the former Eaton Johnson Middle School facility conversion to county use and associated equipment (collectively, the “Project”) and the reimbursement of funds advanced for the purchase of real estate for the expansion of the Henderson-Vance Industrial Park by Vance County;

WHEREAS, the County has solicited proposals from banks to provide the financing for the Project and reimbursement of funds; and

WHEREAS, upon careful review and consideration of the proposals submitted by banks to provide such financing, the County desires to accept the Bank Qualified, 15 year Option B of the proposal of **JP MORGAN CHASE** (the “Bank”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County as follows:

1. The proposal of the Bank to provide financing through an installment financing agreement in the principal amount not to exceed of \$7,000,000 for the purpose of providing funds, together with any other available funds, to pay the costs of improvements, repairs and renovations to certain County buildings and school facilities including, without limitation, improvements, repairs and renovations to the former Eaton Johnson Middle School facility conversion to county use and associated equipment (collectively, the “Project”) and the reimbursement of funds advanced for the purchase of real estate for the expansion of the Henderson-Vance Industrial Park by Vance County, subject to further approval of the particular documentation related thereto by the County.

2. The County Manager and the Finance Director of the County are each hereby authorized and directed to execute and deliver such documentation as may be necessary to accept the proposal of the Bank.

3. This resolution shall take effect immediately upon its passage.



Review of Bids and Award of Construction Contract. Mr. McMillen stated that project bids were received on June 2nd and bank financing bids were received on June 4th. The low bidder was Danco Builders, Inc. with an overall bid of \$3,030,856.38 to include alternates G-1, G-2 and M-1. Staff recommends awarding the project to Danco Builders with all alternates included. Alternate G-1 is to complete some office space next to the gymnasium for youth services; Alternate G-2 is to add a rubberized play surface to the two outside visitation areas; and Alternate M-1 is to replace all air handling units. The architects and engineer were present to provide an overview of the bids and to answer any questions if needed.

Motion was made by Commissioner Thomas S. Hester, Jr. to award the construction contract to Danco Builders, Inc. totaling \$3,030,856.38 to include alternates G-1, G-2, M-1 subject to LGC approval of financing and subject to attorney review of contract document. This motion was seconded by Commissioner Archie B. Taylor, Jr.

The board discussed the alternates including the rubberized play surface. Commissioner Dan Brummitt stated that the cleaning process of this material has probably changed over the last few months and asked what the cost will be to clean and maintain this material. Also, it was his understanding that this matter was to go back through the properties committee before being presented to the full board. He stated that he would like to meet with the architects about some

higher end finishing materials being used and shared his concerns with the solid surface countertops. Architect Bailey Allred stated that the only place the solid surface countertops are being used is at the front desk and the navigation desk because these are high traffic areas and the material is much more durable than laminate. This material will not be used throughout the facility.

Commissioner Archie B. Taylor, Jr. asked, if we approve all of the alternates now, could they be taken out of the project at a later time by a change order? Ms. Allred responded yes, but the bids are only good for 90 days. County Attorney Jonathan S. Care stated that any change orders of this nature would need to be made as soon as possible.

Vote on the motion to award the construction contract to Danco Builders, Inc. totaling \$3,030,856.38 to include alternates G-1, G-2, M-1 subject to LGC approval of financing and subject to attorney review of contract document was ayes – three (3); noes – two (2), with the dissenting votes being cast by Commissioner Dan Brummitt and Commissioner Yolanda Feimster.

As there was no further business, at 7:00 p.m., motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, that the meeting be adjourned.

Approved and signed August 3, 2020.

Chairman