

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, February 6, 2023 at 6:00 p.m. in the commissioners' conference room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those commissioners present were as follows: Chair Yolanda J. Feimster, Vice-Chair R. Dan Brummitt, Commissioners Sean A. Alston, Sr., Carolyn Faines, Thomas S. Hester, Jr., Leo Kelly, Jr., and Archie B. Taylor, Jr.

Absent: None

Also present were County Manager Jordan McMillen, Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Pastor Carolyn Roy, Plank Chapel United Methodist Church, gave the invocation.

Mr. Frankie Nobles, Vance County Employee Engagement Team Chair, was first on the agenda to recognize the new employee of the month. He noted that employees are nominated by their peers, and this month's recognition goes to Bailey Shaffer with Vance County Veterans Service. His peers noted that he is extremely dependable, is always joyful in his work, and makes serving veterans his top priority. Mr. Shaffer will receive a \$100 gift card and a designated parking space for the month. He was presented a certificate of appreciation and the board congratulated him on receiving this recognition.

As advertised, a public hearing was held to gain citizen input on the FY 23-24 Budget. As there was no one present who wished to speak on this matter, Chair Yolanda J. Feimster declared the public hearing closed.

Mr. Alan Thompson, Thompson, Price, Scott, Adams & Co, P.A., was next on the agenda and presented the FY 2021-22 Audit Report. He stated that there were three budget findings which have been corrected, no difficulties encountered in performing the audit, no uncorrected misstatements, and no disagreements with management. The County's total fund balance increased from \$26.9 million to \$27.5 million. The unassigned fund balance decreased from \$22 million to \$20.1 million, which is 36.9% of next year's budget. This is well within the range that is recommended by the Local Government Commission. Tax collections increased from 97.60% to 97.73%. The total property valuation is \$2,895,202,921 and the total levy amount is \$25,912,565.

After discussion, motion was made by Commissioner Dan Brummitt to receive the FY 2021-22 Audit Report as presented. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Tax Administrator Porcha Brooks was next on the agenda and presented the following untimely exemption applications for approval:

**Untimely Exemptions**

Name	Exemption Requested	Tax Administrator's Recommendation
David and Hazel Foster 243 Yowland Road Parcel 0018 03012	Elderly Exemption	Approve Application
Stephen Allan Skipwith 817 Dick Faines Road Parcel 0359B01003	Elderly Exemption	Approve Application

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the exemptions as requested.

Ms. Brooks then addressed a tax appeal that was brought to the board during its November and January meetings from Charles and Jill Robinson for new construction at 770 Marina Cove Lane, Henderson. During those meetings Mr. Robinson was asked to have his property appraised in order for the board to make a sound decision on this matter. Ms. Brooks stated after reviewing the appraisal, speaking with a licensed appraiser, and meeting with the Robinsons, she recommends that the value be changed from \$875,494 to \$663,355.

Motion was made by Commissioner Carolyn Faines to follow the tax administrator's recommendation and change the value from \$875,494 to \$663,355. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Mr. Ryan Vincent, Vincent Valuations, appeared before the board and provided an update on the 2024 Tax Revaluation process. He stated that field visits began in February 2022, and to date, 20,000 parcels have been visited. It is anticipated that the remaining 6,000 parcels, which are located in the Henderson Township, will be visited by the end of April 2023. To date, 14,000 parcels have been keyed into the system. The next steps include neighborhood delineation (in process); development of land and improvement models to reflect current market sales values; and review of each parcel in office to verify that quality grades, conditions and values are in line with the market sales. The Schedule of Values will be presented to the board this fall. The new market values will be effective January 1, 2024 and will be used to calculate tax bills from summer 2024

until the next revaluation occurs. Revaluation notices will be mailed to all Vance County property owners in early 2024.

Mr. Elliot Clark, Vaya Health, was next on the agenda to provide an update on activities. He noted that since the end of the pandemic, there has been a rising increase in the need for child and adult mental health and substance use services across the state. At the same time, mental health and substance use providers are leaving the profession. Additionally, the expansion of new health plans in the state and the ability for staff to accept remote positions nationally has created significant competition on local, limited NC staffing resources. These factors have contributed to waitlists for services across the healthcare system and higher volume in emergency and inpatient care. He stated that Vaya has been working with providers to meet these challenges while trying to expand and develop new services opportunities across the Vaya region. Mr. Clark also provided information on state-wide child and youth improvement initiatives, housing initiatives, and local collaboration.

#### Water District Board

Chair Yolanda J. Feimster called the Water District Board to order.

*Water Committee – Envirolink Contract Renewal.* County Manager Jordan McMillen reported that the committee (Brummitt & Hester) met on Monday, January 23 to review a renewal contract with Envirolink. Envirolink has overseen the county's operation, maintenance and management (O, M & M) of the County's water system since its beginning in 2013. As a part of this, Envirolink serves as the system's licensed Operator in Responsible Charge (ORC) and provides customer service and billing services on behalf of the system. The committee was informed the renewal contract mirrors the existing contract, is for five years with the option for a five year renewal, and includes no price change from the current rate. The current rate is subject to annual CPI increases. He noted that the water district currently pays \$7,021 to Envirolink on a monthly basis for O, M & M services as well as \$6.12 per month per customer for customer service, billing and collections, and \$3,344 per month for project management services. The project management services have been reduced over the past several years and the contract discontinues this fee altogether saving the system \$40,128 per year. Staff informed the committee that there may be a need to contract for project management services or employ an individual on a part-time basis to provide assistance overseeing the system and coordinating with Envirolink in the future. The committee did not believe this was necessary at the current time. The committee was informed

that Envirolink plans to keep the local office open five days a week after recently increasing this from two days a week. This is not included in the contract and comes at no cost to the water district. The committee members discussed whether a local office was necessary in the future and left the possibility open for further evaluation of this in the future. The committee was agreeable with the contract renewal and recommended approval of the contract.

Motion was made by Commissioner Carolyn Faines to approve the renewal contract with Envirolink subject to final attorney review. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

The December 2022 monthly operations report was presented to the board for information. Chair Yolanda J. Feimster adjourned the Water District Board.

#### Committee Reports and Recommendations

*Properties Committee – EMS Land Purchase Update.* County Manager Jordan McMillen stated that the committee (Brummitt, Kelly & Taylor) met on Monday, January 23 and received an update regarding the land purchase for the EMS station. The commissioners approved a contract to purchase 2.5 acres on September 6, 2022 which included a 180-day due diligence period. Staff informed the committee the property has been surveyed and recorded, a phase one environmental report has been completed and NCDOT has concurred with the ability to gain driveway access to North Garnett Street. The county attorney informed the committee that title work has been completed and he is currently working with the property owner to revise restrictive covenants which were placed on the property when Dollar General purchased a nearby property. The restrictions, if not removed or excluded for county uses, would restrict the county's use of the property. The attorney reviewed with the committee the specific sections of the restrictive covenants which could potentially impact future county uses. He noted that the attorney is working to resolve these restrictions before either requesting an extension of the due diligence period if necessary or closing on the property.

*Human Resources Committee – Public Comments Policy Review.* Mr. McMillen stated that the committee (Faines & Taylor) met Monday, January 30 to review and discuss the county's policy for public comments during board meetings. Chair Feimster requested the committee to review the section that limits speakers to being either Vance County residents and/or property owners (Section 1). The committee reviewed guidance from the School of Government and concluded there was not a clear legal basis for removing the resident and/or property owner

requirement. The committee felt the policy language was beneficial and gives guidance to the Chair and board in preventing disruptions that can be caused by outsiders either speaking on behalf of citizens and/or stirring up citizens. The committee discussed the increased prevalence of the society being mobile, particularly with the use of social media, and indicated the policy could be revisited and changed in the future should there be any challenges. Based on the committee's review of the policy, it is recommending changes to Section 2 and Section 7. The changes in Section 2 removes and clarifies topics which are off limits for public comments. The changes in Section 7 address how to handle situations for appointing a spokesperson for groups of citizens speaking on the same topic and how to handle registered speakers in situations when the room is over capacity. Committee Recommendation: Approve revised Public Comment Policy.

Motion was made by Commissioner Archie B. Taylor, Jr. to approve the revised public comment policy as recommended. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

County Manager's Report

*Resolution – Black History Month.* County Manager Jordan McMillen stated that February has been observed nationally as Black History Month. Vance County has traditionally encouraged its citizens to participate in related events that create a greater awareness and appreciation of contributions made by African-Americans. Recommendation: Adopt the resolution in support of the designation of February as Black History Month in Vance County.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to adopt the following resolution in support of the designation of February as Black History Month in Vance County.



**R E S O L U T I O N**  
by the  
**Vance County Board of Commissioners**  
in designation of  
*February 2023 as Black History Month in Vance County*

**WHEREAS**, for 96 years in the United States, at least some part of the month of February has been observed in recognition of black history and the many accomplishments and contributions made to society by African-Americans; and

**WHEREAS**, the second week of February was selected by Carter Woodson, a noted Washington, D.C. author, editor, historian, and publisher, to defend black humanity and highlight the accomplishments of his ancestors; and

**WHEREAS**, in 1976 the entire month of February was included in the bicentennial celebration of the United States, and every single American President has since designated February as National Black History Month; and

**WHEREAS**, since 2006, the Vance County Board of Commissioners has annually established February as a special month to recognize and celebrate the essential roles of African-Americans throughout Vance County; and

**WHEREAS**, the Board of County Commissioners sincerely desires for all citizens to thoroughly understand and appreciate value added to the local economy and overall community by African-Americans of all socio-economic levels.

**NOW THEREFORE BE IT RESOLVED**, that the Vance County Board of Commissioners does officially designate February 2023 as Black History Month in Vance County, and in doing so, does recognize the accomplishments and countless significant contributions made to society by individuals of African heritage.

**BE IT FURTHER RESOLVED**, that the Vance County Board of Commissioners does encourage businesses, churches, civic organizations, schools, and citizens of all races and color to actively participate in the observance and celebration of Black History Month in Vance County during the month of February 2023.

**This, the 6<sup>th</sup> day of February, 2023.**

**Yolanda J. Feimster (signed)**  
**Yolanda J. Feimster, Chair**

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*Local Records Retention Schedule.* Mr. McMillen stated that the NC Department of Natural and Cultural Resources regulates the retention requirements of public records for local governments. The Department has issued an updated 2021 Local Government Agencies General Records and Program Records Retention and Disposition Schedule per state law. By approving the updated schedules the county is authorized by the state to destroy or otherwise dispose of items in accordance with the schedules without further reference to or approval from the state as per G.S. 121-5(b) and 132-3.

Motion was made by Commissioner Carolyn Faines to approve the October 1, 2021 general records and program records retention and disposition schedule. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

*Planning Retreat.* Mr. McMillen reported that the planning retreat has been scheduled for Wednesday, March 8 from 9AM to 4PM at the Perry Memorial Library. The agenda includes a board training on establishing a high performing board during the morning, a finance and budget review and discussion with our Finance Director in the early afternoon followed by a goal prioritization session for the coming fiscal year.

*Jail Inspection Report.* Mr. McMillen reported that the State conducted its periodic jail inspection on November 9, 2022 and jail staff submitted their required corrective action plan. He noted that the Sheriff is responsible for overseeing the jail, although it is necessary for the commissioners to receive the jail inspection report and be aware of potential budget items. According to the jail administrator, many of the identified items have been or are in the process of being fixed. The jail is currently in the process of replacing the security doors in dorms A, B, C, and D with nine of ten doors completed in dorm B and seven of ten doors complete in dorm C. He noted that a request from the Sheriff is under the finance director's report for a budget amendment that is intended to move inmates to allow the additional dorms to be completed. County staff has also coordinated with Moseley Architects and has provided a recommendation for the sheriff and jail staff to reach out to a detention center contractor who may be capable of providing a longer term maintenance plan for the facility. Jail staff has indicated they intend to seek funding in the upcoming budget for replacement of the camera system and intercom system which are the largest cost items from the inspection report. Recommendation: Act to receive the report as information.

Commissioner Carolyn Faines questioned Sheriff Curtis Brame and Major Brian Johnson about the report and asked why a contractor has not been called in to rectify the issues on the inspection report. Sheriff Brame stated that he did not know why. Major Johnson stated that there was not a preventative maintenance plan in place prior to his arrival in April 2022, and he is working on getting one in place now. Commissioner Archie B. Taylor, Jr. stated that there needs to be a system in place where repairs are made quickly and not allowed to accumulate to the point where additional funding is needed to relocate inmates in order for repairs to be made, which is where we are now. Sheriff Brame stated that an outside vendor is needed to come in and do preventive maintenance in order to keep this from happening again.

After further discussion, the board asked the Sheriff to hire a professional to identify all repairs that are needed before the inmates are relocated. That way, all repairs can be done at once while the inmates are out of the facility and they will not need to be moved twice.

#### Finance Director's Report

*Surplus Property.* Finance Director Katherine Bigelow stated that Cooperative Extension has three file cabinets and two typewriters that have not been in use for over five years and would like to be declared surplus. The property has already been replaced.

Motion was made by Commissioner Leo Kelly, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve the property presented as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute.

*Fire Engine Repair.* Ms. Bigelow stated that the county's fire engine number two (year 2000 KME model) is in need of a significant repair to replace the water pump system and air compressor/dryer for the air brake system totaling approximately \$42,000. The funds are not available in the current year fire department budget. The engine serves as a critical primary backup when engine one (2019 model) or engine three (2006 model) is out of service and has been used on 82% of the department's calls in the past year. Staff recommends allocating funds from fund balance for the repair. Staff is aware of guidelines from the National Fire Protection Association that recommends cycling engines out of service after 25 years, and recommends planning for replacement of the engine in the capital improvement plan in the next three years. Recommendation: Approve Budget Amendment #26 allocating \$42,000 from Fund Balance for repair of Engine two.

Since the writing of this request, it was determined that funds are available within the current year fire department budget and can be transferred within that budget.

Motion was made by Commissioner Dan Brummitt, to transfer the funding for fire engine repair within the fire department budget. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

*Jail Safekeeping.* Ms. Bigelow stated that the detention center cell door project is currently underway. To complete this job safely and efficiently the Sheriff has requested for funds to be appropriated from Fund Balance to move inmates from our jail to other detention facilities. He is intending to move 55 inmates for approximately 60 days at \$40 or \$50 per day. Recommendation: Approve Budget Amendment #27 allocating \$144,000 from fund balance for safekeeping of inmates. This will be a non-transferable budget amendment.

As previously discussed, the board directed Sheriff Brame and Major Brian Johnson to hire a professional to identify all repairs that are needed. Once contractors are secured, funding is secured, and a date is set for the repairs, the inmates can then be relocated.

*Jail Water Heater.* Ms. Bigelow stated that over the weekend in the B-Dorm at the Vance County Detention Center, a 2005 100 gallon natural gas water heater broke down. After trying to repair it, it was decided that it was best to replace it with a higher efficiency 100 gallon natural gas



199000 btu water heater. Recommendation: Approve Budget Amendment #28 allocating \$15,500 from fund balance for replacement of a water heater in B-Dorm.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve Budget Amendment #28 allocating \$15,500 from fund balance for replacement of a water heater in B-Dorm.

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**Budget Amendment #28  
FY 2022-2023  
Jail**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
General Fund Balance	10-399-439900	15,500
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 15,500</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
Non-Capital Assets	10-520-500085	15,500
<b>Total</b>		<b>\$ 15,500</b>

Purpose: Funds needed to replace water heater in B-Dorm.

Authorization: Vance County Board of Commissioners  
February 6, 2023

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County Attorney’s Report

*REO Property – New Offer.* Attorney Care stated that a new offer has been received for real property located at Elsie Street – Parcel 0066 03024A. He stated that the board needs to vote on whether or not to proceed with the sale by advertising for upset bids and recommended approval of the resolution to begin the upset bid process for the property.

Motion was made by Commissioner Dan Brummitt to approve the upset bid process for real property located at Elsie Street – Parcel 0066 03024A. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

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**RESOLUTION AUTHORIZING UPSET BID PROCESS  
FOR SALE OF REAL PROPERTY  
Elsie Street Lot, Henderson, NC 27536**

**WHEREAS**, Vance County owns certain real property with an address of **Elsie Street Lot, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0066 03024A**; and

**WHEREAS**, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

**WHEREAS**, the County has received an offer to purchase the real property described herein above in the amount of **\$750.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Sergio Martinez Alvarez** and

**WHEREAS**, **Sergio Martinez Alvarez** has paid the required deposit in the amount of **\$750.00** with the offer.

**THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.
3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying bid is received, a new notice of upset bid shall be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.
5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.
7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at a closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.
8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**
9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

**This the 6<sup>th</sup> day of February, 2023.**

**Yolanda J. Feimster (signed)**  
**Yolanda J. Feimster, Chair**  
**Vance County Board of Commissioners**

ATTEST:

Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to the Board

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*Sale of Real Property – 350 Ruin Creek Road, Henderson.* Attorney Care noted that the board has previously approved the sale of 350 Ruin Creek Road to the YMCA. He stated that General Statutes require a formal resolution be approved as well as a notice in the local newspaper regarding the sale.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Leo Kelly, Jr., vote unanimous, to approve the following resolution authorizing the sale of real property pursuant to NCGS §160A-279:

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**RESOLUTION**  
**By the Vance County Board of Commissioners**  
**Authorizing the Sale of Real Property Pursuant to NCGS §160A-279**

**WHEREAS,** pursuant to NCGS § 153A-176 and 160A-279, Vance County when authorized to appropriate funds to any public or private entity which carries out a public purpose, may, in lieu of or in addition to the appropriation of funds, convey by private sale to such an entity any real or personal property which it owns; and

**WHEREAS,** Henderson Young Men’s Christian Association, Inc. (YMCA) has requested Vance County to sell the building and land located at 350 Ruin Creek Road, Henderson, North Carolina to the YMCA for the amount of \$1,000,000.00 and subject to covenants or conditions which assure that the property will be put to a public use by the recipient entity, as shown in the Agreement for the Purchase and Sale of Real Property between the two parties herein; and

**WHEREAS,** Vance County had previously determined the building would not be needed.

**NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for the County of Vance as follows:**

1. The real property known as 350 Ruin Creek Road, Henderson, North Carolina is hereby authorized and approved to be sold to the Henderson Young Men’s Christian Association, Inc. in accordance with the terms and conditions of the Agreement for the Purchase and Sale of Real Property.
2. A notice of the sale as required by NCGS 160A-267 shall be published for more than ten days prior to the transaction.
3. The Chair of the Vance County Board of Commissioners and the Vance County Manager are hereby authorized to execute any and all documents related to affecting the above authorized sale.

This resolution shall be effective upon its adoption.

**ADOPTED this the 6<sup>th</sup> day of February, 2023.**

**Yolanda J. Feimster (signed)**  
**Yolanda J. Feimster, Chair**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom (signed)**  
**Kelly H. Grissom, Clerk to the Board**

Consent Agenda

Motion was made by Commissioner Leo Kelly, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the following consent agenda items as presented: December 2022 Tax Refunds and Releases, departmental monthly reports, and the minutes of the January 9, 2023 regular meeting.

**TAX OFFICE REFUND AND RELEASE REPORT FOR DECEMBER 2022**

<b>TAXPAYER NAME</b>	<b>TAX YR</b>	<b>REAL</b>	<b>PERSONAL</b>	<b>SOLID WASTE FEE</b>	<b>REASON</b>
WOODLIEF KENNETH NEIL	2021	0	761.02	0	PERS PROP BILLED
BRANCH RICHARD ALEXANDER	2021	0	144.52	0	PERS PROP BILLED
OVERTON MICHAEL R	2022	1279.30	0	0	PUV APPEAL GRANT
OVERTON MICHAEL R	2022	1279.30	0	0	PUV APPEAL GRANT
OVERTON MICHAEL R	2022	1279.30	0	0	PUV APPEAL GRANT
ANDRZEJEWSKI JOHN	2022	947.07	0	0	CORRECT VALUE
AVERY PARNELL N	2022	63.44	0	0	VANCE COUNTY OWN
BRANCH RICHARD ALEXANDER	2022	0	137.31	0	PERS PROP BILLED
BRODIE MATTIE DECEASED	2022	102.53	0	0	VANCE COUNTY OWN
BROWN MICHAEL LEONARD DECEASED	2022	26.91	0	0	VANCE COUNTY OWN
BURNETTE CHARLES SCOTT	2022	0	19.06	0	PERS PROP BILLED
HUNSAKER EMILY R	2022	0	0	120	REMOVE SOLID WAS
HUNSAKER EMILY R	2022	0	0	120	REMOVE SOLID WAS
LIFE LINE OUTREACH INC	2022	181.90	0	120	CORRECT/GRANT EX
LIFE LINE OUTREACH INC	2022	57.02	0	120	CORRECT/GRANT EX
LIFE LINE OUTREACH INC	2022	57.13	0	120	CORRECT/GRANT EX
NOEL W W JR	2022	0	0	120	REMOVE SOLID WAS
OVERTON MICHAEL R	2022	1279.3	0	0	PUV APPEAL GRANT
PARKS REYNOLD G III	2022	0	47.39	0	CORRECT VALUE
ROBERTSON CATHY B	2022	439.86	0	0	CORRECT VALUE
SNEED BESSIE S DECEASED	2022	203.00	0	120	VANCE COUNTY OWN
WHITFIELD HASSELL&LOUISE (DEC)	2022	39.16	0	0	VANCE COUNTY OWN
WILSON CHARLES DAVID	2022	0	30.48	0	PERS PROP BILLED
WOODLIEF KENNETH NEIL	2022	0	723.03	0	PERS PROP BILLED
WRIGHT GREGORY SCOTT	2022	0	0	120	REMOVE SOLID WAS
<b>TOTAL</b>		<b>7235.22</b>	<b>1862.81</b>		
<b>GRAND TOTAL</b>	<b>9098.03</b>				

MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, EMS, Human Resources, Information Technology, Parks and Recreation, Planning and Development, Tax Collections and Veterans Service.

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Miscellaneous

*Appointments.* The following appointments were presented to the board for consideration:

Henderson Planning Board – three year term  
Reappoint Arnold Bullock

Henderson Zoning Board of Adjustments – three year term  
Reappoint Arnold Bullock and Gene Ayscue

Vance County Planning Board – three year term  
Reappoint Mitch Wyatt and Phyllis Stainback

Motion was made by Commissioner Dan Brummitt to approve the reappointments as presented. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

At this time, motion was made by Commissioner Archie B. Taylor, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to enter into closed session to discuss a legal matter.

Upon return to open session, motion was made by Commissioner Leo Kelly, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the minutes of the November 7, 2022 closed session.

At 9:35 p.m., motion was made by Commissioner Leo Kelly, Jr., seconded by Commissioner Sean A. Alston, Sr., vote unanimous, that the meeting be recessed until Thursday, February 9 at 5:00 p.m.

**Approved and signed March 6, 2023.**

*Yolanda J. Feimster* (signed)  
**Yolanda J. Feimster, Chair**