

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, October 2, 2023 at 6:00 p.m. in the commissioners' conference room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those commissioners present were as follows: Chair Yolanda J. Feimster, Vice-Chair R. Dan Brummitt, Commissioners Sean A. Alston, Sr., Carolyn Faines, Thomas S. Hester, Jr., Leo Kelly, Jr., and Archie B. Taylor, Jr.

Absent: None.

Also present were Interim County Manager Scott Elliott (via phone), Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Commissioner Carolyn Faines gave the invocation.

Mr. Frankie Nobles, Vance County Employee Engagement Team Chair, appeared before the board to recognize the new employee of the month. He noted that employees are nominated by their peers, and this month's recognition goes to Michelle Shearin with Vance County 911. Her peers noted that she is a team player, has strong leadership skills and is extremely dependable. Ms. Shearin will receive a \$100 gift card and a designated parking space for the month. She was presented a certificate of appreciation and the board congratulated her on receiving this recognition.

As advertised, a public hearing was held concerning the proposed schedule of standards and values for the 2024 property revaluation. Mr. Ryan Vincent with Vincent Valuations appeared before the board and noted that the board had received a copy of the schedule of values on September 22, 2023 and it has been available to the public at the Perry Library, the tax office, the county manager's office and on the county's webpage.

The Schedule of Values, which by law must be approved by the board of commissioners, is an outline of the way values are determined. The manual provides rates, value ranges and guidelines for appraising property at market value within the county. It includes adjustments that may be used for various types of construction, adjustments for market conditions, and valuation schedules for land. Mr. Vincent stated that the rates and ranges in the Schedule of Values are effective January 1, 2024 and will remain in effect until the next revaluation in eight years.

As there was no one from the public who wished to speak on this matter, Chair Yolanda Feimster declared the public hearing closed. The schedule of values will be brought back to the board during its November meeting for final approval.

Water District Board

Chair Yolanda J. Feimster called the Water District Board to order and the August 2023 monthly operations report was presented to the board for information. Chair Feimster adjourned the Water District Board.

Committee Reports and Recommendations

Properties Committee – Head Start Kitchen Lease. Interim County Manager Scott Elliott stated that the committee (Alston/absent, Brummitt, and Taylor), met on Tuesday, September 19, 2023 to review a request from FVW Head Start to amend its current lease agreement at the Eaton Johnson Complex to add the 3,632 sq. ft. commercial kitchen area. Staff was asked to see if the lease has an escalation clause, and it does not. The committee was agreeable to move forward with the amendment. In order to satisfy the 30 day public notice requirement, this matter will be brought back to the board during its November regular meeting for approval.

Properties Committee – Tungsten Mine Road Acquisition. Mr. Elliott noted that the board has had prior informal conversations about acquiring the Tungsten Mine Road convenience site property and authorized staff to reach out to the owner to gauge their interest in selling. The committee was informed that staff was able to reach a relative who offered to discuss the matter with the mother. Staff is currently waiting to hear back from the owner.

Properties Committee – Enterprise Fleet Management Software. Mr. Elliott stated that the committee was provided information on fleet management software which would track mileage, insurance costs, driver downtime, vehicle depreciation, etc. It would also include county gas cards. He stated that the committee wishes to send this back to the properties committee to look at the matrix of all comparable software to feel more comfortable with the staff recommended software.

Properties Committee – Property Donation. Mr. Elliott stated that the county was recently informed that an individual wished to donate land to the county (699 Garrett Road) with a stipulation that the house be used as a museum or something related with animals. The committee was in consensus to send the information to the Special Projects Coordinator to work with the Cooperative Extension Director. The committee will continue to explore this opportunity.

Properties Committee – EMS Substation Location. Mr. Elliott noted that during its May 1 regular meeting, the board directed staff to begin seeking property for purchase for a northern Vance County EMS substation. The committee looked at various properties in the Williamsboro area and agreed to continue to look and explore options.

Properties Committee – Emergency Management. Mr. Elliott reported that the committee requested information on Take Home Vehicle Policy and more details about parking spaces at the Emergency Management Offices.

Finance Director's Report

Surplus Property. Finance Director Katherine Bigelow reported that the planning department has a 2004 Ford Expedition that was used as a backup vehicle that is no longer needed. The vehicle is not in good enough shape to re-purpose to another department. She recommended that the vehicle be declared as surplus.

Motion was made by Commissioner Dan Brummitt to approve the vehicle as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Fire Department Fee Schedule. Ms. Bigelow reported that at the recommendation of the planning department, the fire marshal division has created a new blasting permit application fee. This will allow companies to expand through blasting (for example). This allows the county to make sure blasting companies have the correct certifications, map verification, and correct insurance coverage before blasting near commercial and residential property.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to add the additional blasting permit fee of \$75.00 to the existing 2023/24 approved fee schedule.

Vacation Buy Back. Ms. Bigelow noted that in April 2022 the board approved the Vacation Buy Back Policy. She stated that the county is in a good financial position to honor the buyback policy again this year. She stated that unless there are any objections or questions to be answered, she plans to bring the Buy Back Amendment back to the board as part of the November's consent agenda.

Farmers Market – Waiver of Permit Fees. Ms. Bigelow reported that the Farmer's Market would like to install a new sign at the corner of Southpark Drive and Beckford Drive. Due to this

being a county funded department, the request is to waive the sign permit fee. She recommended approval of this request.

Motion was made by Commissioner Leo Kelly, Jr. to waive the sign permit fee of \$55.00.

This motion was seconded by Commissioner Sean A. Alston, Sr. and unanimously approved.

Consent Agenda

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Leo Kelly, Jr., vote unanimous, to approve the following consent agenda items as presented: August 2023 Tax Refunds and Releases, departmental monthly reports, and the minutes of the September 5, 2023 regular meeting, the September 8, 2023 special meeting, the September 13, 2023 special meeting, the September 18, 2023 special meeting, and the September 18, 2023 work session.



TAX OFFICE REFUND AND RELEASE REPORT FOR AUGUST 2023

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
EMORY KIMBERLY A	2022	0	87.56	0	PERS PROP BILLED
HOBGOOD MICHAEL WAYNE	2022	0	36.56	120	PERS PROP BILLED
SYKES JAMES C	2022	0	9.47	0	PERS PROP BILLED
SYKES GARY LEE	2023	0	32.96	0	PERS PROP BILLED
SYKES GARY LEE	2023	0	30.14	0	PERS PROP BILLED
SYKES GARY LEE	2023	0	26.72	0	PERS PROP BILLED
FAULKNER REGINALD LEIGH	2023	0	342.25	0	CORRECT VALUE
VASQUEZ ERIKA	2023	0	683.41	60	PERS PROP BILLED
ATKINSON ROSE	2023	258.33	0	0	CORRECT/GRANT EX
AYSCUE DELORES D	2023	0	0	120	REMOVE SOLID WAS
AYSCUE JOHN W DECEASED	2023	497.36	0	0	CORRECT/GRANT EX
BABER STEWART	2023	0	106.62	0	CORRECT VALUE
BANKS DEBORA JEAN	2023	456.00	0	0	CORRECT/GRANT EX
BASKERVILLE MARY	2023	423.98	0	0	CORRECT/GRANT EX
BECKHAM TIMOTHY RANDALL	2023	1259.65	0	120	CORRECT/GRANT EX
BECKHAM TIMOTHY RANDALL	2023	1259.66	0	120	CORRECT/GRANT EX
BECKHAM TIMOTHY RANDALL	2023	1259.66	0	120	CORRECT/GRANT EX
BECKHAM TIMOTHY RANDALL	2023	0	0	120	REMOVE SOLID WAS
BLOUNT GLADYS L	2023	413.87	0	0	CORRECT/GRANT EX
BOEHNERT JOHN	2023	0	138.92	0	PERS PROP BILLED
BULLOCK JOHN L	2023	0	14.69	120	PERS PROP BILLED
CARROLL ALLEN R	2023	407.26	0	0	CORRECT/GRANT EX
CAWTHORNE WALLACE G	2023	95.93	0	120	CORRECT OWNERSHI
CHRISTMAS GENE AUTRY DECEASED	2023	267.37	0	0	CORRECT/GRANT EX
CLAYTON DONNA ADAMS & OTHERS	2023	875.34	0	0	CORRECT/GRANT EX
CLEATON NELSON WAYNE	2023	0	0	120	REMOVE SOLID WAS
CNH CAPITAL AMERICA LLC	2023	0	492.66	0	PERS PROP BILLED
COGHILL RICHARD A	2023	398.37	0	0	CORRECT/GRANT EX
COLEMAN ERICK A	2023	0	31.80	120	PERS PROP BILLED
COX HUBERT LEE JR	2023	0	21.87	120	PERS PROP BILLED
COX HUBERT LEE JR	2023	0	3.23	0	PERS PROP BILLED

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
CRANE BRENT	2023	0	396.29	0	PERS PROP BILLED
CULLER THOMAS M JR	2023	128.25	0	0	CORRECT/GRANT EX
CULLER THOMAS M JR	2023	0	69.49	0	CORRECT/GRANT EX
CULLER THOMAS M JR	2023	0	34.74	0	CORRECT/GRANT EX
EDWARDS BILLY C	2023	368.93	0	0	CORRECT/GRANT EX
EMORY KIMBERLY A	2023	0	83.14	0	PERS PROP BILLED
FOGG MARGIE TAYLOR	2023	814.45	0	0	CORRECT/GRANT EX
FOSTER DAVID PERRY	2023	774.69	0	0	CORRECT/GRANT EX
FRISBIE ROBERT N	2023	162.81	0	120	REAL PROP - BILL
GOOCH JAMES IVAN JR	2023	440.55	0	0	CORRECT/GRANT EX
GOTHERMAN EDWARD WARREN	2023	0	52.51	0	PERS PROP BILLED
GREAT AMERICA FINANCIAL SERV	2023	0	9.16	0	CORRECT VALUE
HARGROVE BRANDI YANCEY	2023	0	10.02	0	CORRECT OWNERSHI
HARGROVE BRANDI YANCEY	2023	0	10.02	0	CORRECT OWNERSHI
HARGROVE BRANDI YANCEY	2023	0	10.02	0	CHANGE OF OWNERS
HARGROVE BRANDI YANCEY	2023	0	10.02	0	CORRECT OWNERSHI
HARGROVE BRANDI YANCEY	2023	0	10.02	0	PERS PROP BILLED
HARRIS SHELTON MONROE	2023	0	16.16	120	PERS PROP BILLED
HARRIS SHELTON MONROE	2023	0	28.63	120	PERS PROP BILLED
HAWKINS DANIEL E SR & ODELL	2023	126.03	0	0	CEMETARY
HENDERSON ELIJAH	2023	244.75	0	0	CORRECT/GRANT EX
HICKS JOHNETTA	2023	410	0	0	CORRECT/GRANT EX
HINTON JOHNNIE MAE HEIRS	2023	0	60.99	120	CORRECT/GRANT EX
HINTON JOHNNIE MAE HEIRS	2023	0	60.99	120	CORRECT/GRANT EX
HOBGOOD MICHAEL WAYNE	2023	0	31.39	120	PERS PROP BILLED
HOLLOWAY DEALIE	2023	0	0	120	REMOVE SOLID WAS
HOLLOWAY DEALIE	2023	0	0	120	REMOVE SOLID WAS
HOLLOWAY ROBERT M	2023	0	474.36	0	CORRECT VALUE
HOLT WILLIAM J	2023	0	65.29	0	CORRECT VALUE
HOLT WILLIAM J	2023	0	17.32	0	CORRECT VALUE
HOLT WILLIAM J	2023	0	17.32	0	CORRECT VALUE
HUERTA JOSHUA A & SHAKITA M	2023	440.56	0	0	CORRECT/GRANT EX
HUNTER RONALD SR	2023	410	0	0	CORRECT/GRANT EX
JEFFERSON ROSA A DECEASED	2023	122.67	0	0	CORRECT/GRANT EX
JOHNSON ROGER WILLIAM JR	2023	0	14.69	0	PERS PROP BILLED
JOHNSON ROGER WILLIAM JR	2023	0	4.90	0	PERS PROP BILLED
JOHNSON ROGER WILLIAM JR	2023	0	10.09	0	PERS PROP BILLED
KING KIMBERLY A	2023	0	91.61	120	PERS PROP BILLED
KNIGHT PAUL A & MARLENE	2023	2149.30	0	120	REAL PROP - BILL
LOWANS CAROL H	2023	0	0	120	REMOVE SOLID WAS
LOYD PAMELIA	2023	794.03	0	0	CORRECT/GRANT EX
MARROW ARTHANIEL JR	2023	24.48	0	120	CORRECT VALUE
MARTINS KITCHENS AND MORE INC	2023	0	4.62	0	PERS PROP BILLED
MARTINS KITCHENS AND MORE INC	2023	0	7.83	0	PERS PROP BILLED
MARTINS KITCHENS AND MORE INC	2023	0	3.11	0	PERS PROP BILLED
MARTINS KITCHENS AND MORE INC	2023	0	1.22	0	PERS PROP BILLED
MEADOWS HARRY JR	2023	90.91	0	0	CORRECT/GRANT EX
MEZA CONSTRUCTION	2023	0	32.04	120	PERS PROP BILLED
MONACO FOODS INC	2023	6500.98	0	0	NON-PROFIT EXEMP
MOSS JOEL B	2023	244.75	0	0	CORRECT/GRANT EX
NEWKIRK JAMES	2023	440.55	0	0	CORRECT/GRANT EX
NOW FAITH BEAUTY SALON	2023	0	41.83	0	PERS PROP BILLED
PARRISH LOUIS C	2023	440.55	0	0	CORRECT/GRANT EX

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
PENNEY WILLIAM B	2023	0	191.16	0	PERS PROP BILLED
PERNELL ROBERT ALAN	2023	570.01	0	0	CORRECT/GRANT EX
PERRY MARY D DECEASED	2023	157.83	0	0	CORRECT/GRANT EX
POYTHRESS SARAH R	2023	560.04	0	0	CORRECT/GRANT EX
PULLEY JANE	2023	442.63	0	0	CORRECT/GRANT EX
REAVES BARRY	2023	0	236.38	0	CORRECT VALUE
REAVES REBECCA	2023	122.69	0	0	CORRECT VALUE
REAVES REBECCA	2023	117.48	0	0	CORRECT VALUE
REZARAY LLC	2023	0	0	120	REMOVE SOLID WAS
RILEY WESLEY THOMAS	2023	0	135.28	0	PERS PROP BILLED
ROBERTSON THURSTON E SR (LTR)	2023	883.79	0	0	CORRECT/GRANT EX
ROSS ROCKY R	2023	244.75	0	0	CORRECT/GRANT EX
SAWYER WILSON EUGENE	2023	0	21.05	0	PERS PROP BILLED
SID TOOL CO INC	2023	0	3.52	0	REMOVE LATE LIST
SID TOOL CO INC	2023	0	5.70	0	REMOVE LATE LIST
SINGLETON DAVID GEORGE JR	2023	0	14.59	0	CORRECT VALUE
STANTON WILLIE LEE JR	2023	1300.25	0	0	VAL ADJ FOR PRES
STANTON WILLIE LEE JR	2023	1300.25	0	0	CORRECT VALUE
SUNSET GARDENS	2023	196.86	0	0	CEMETARY
SUNSET GARDENS	2023	416.97	0	0	CEMETARY
SUNSET GARDENS	2023	106.51	0	0	CEMETARY
SUTTON JAMES A SR	2023	315.53	0	0	CORRECT/GRANT EX
SYKES JAMES C	2023	0	9.05	0	PERS PROP BILLED
TERRY TIMOTHY N SR	2023	738	0	0	CORRECT/GRANT EX
TOTH ALBERT A	2023	1808.48	0	0	CORRECT/GRANT EX
VAUGHAN KATHY BEST	2023	286.61	0	0	CORRECT/GRANT EX
VAUGHN LANNY	2023	0	81.63	0	PERS PROP BILLED
VICKNAIR TIMOTHY PAUL	2023	0	88.31	0	CORRECT VALUE
WALTERS PHILEMON H	2023	0	199.85	0	PERS PROP BILLED
WALTERS PHILEMON HARRIS	2023	0	143.34	0	CORRECT VALUE
WELLS FARGO FINANCIAL LEASING	2023	0	2.83	0	REMOVE LATE LIST
WELLS FARGO FINANCIAL LEASING	2023	0	0.98	0	REMOVE LATE LIST
WELLS FARGO FINANCIAL LEASING	2023	0	0.98	0	REMOVE LATE LIST
WHALEY RICHARD MARVIN	2023	0	104.46	0	PERS PROP BILLED
WILLIAMS JOSH	2023	1235.12	0	0	CORRECT VALUE
WILLIAMSON CHRISTOPHER DALTON	2023	0	16.37	0	PERS PROP BILLED
WILLIAMSON CHRISTOPHER K	2023	662.68	0	0	CORRECT/GRANT EX
WILLIAMSON DENNIS M SR	2023	594.67	0	0	ADJUST VAL FOR E
WOOLARDS INC	2023	0	1.41	0	PERS PROP BILLED
WOOLARDS INC	2023	0	4.37	0	PERS PROP BILLED
WRIGHT GREGORY SCOTT	2023	0	0	120	REMOVE SOLID WAS
XEROX FINANCIAL SERVICES LLC	2023	0	49.10	0	CORRECT VALUE
XEROX FINANCIAL SERVICES LLC	2023	0	64.45	0	CORRECT VALUE
YEARY DOUGLAS CLIFFTON	2023	0	162.28	0	PERS PROP BILLED
TOTAL		35063.17	5275.77		
GRAND TOTAL	40338.94				



MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-
Offs, Cooperative Extension, EMS, Human Resources, Information Technology, Parks and

Recreation, Planning and Development, Tax Collections and Veterans Service.

.

Miscellaneous

Appointments. The following appointments were presented to the board for consideration:

Vance County Appearance Commission – three year term
Reappoint Mary Anderson and Bernadette Jefferson

Motion was made by Commissioner Carolyn Faines to reappoint Mary Anderson and Bernadette Jefferson to the Vance County Appearance Commission for three year terms. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

At this time, motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to enter into closed session to discuss a personnel matter.

Upon return to open session, motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the minutes of the September 5, 2023, September 8, 2023, September 13, 2023 and September 18, 2023 closed sessions.

As there was no further business, at 7:05 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, that the meeting be adjourned.

Approved and signed November 6, 2023.

Yolanda J. Feimster (signed)
Yolanda J. Feimster, Chair