

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, October 3, 2016 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Gordon Wilder, Vice-Chairman Dan Brummitt, Commissioners Deborah F. Brown, Terry E. Garrison, Thomas S. Hester, Jr., and Archie B. Taylor, Jr.

Absent: Commissioner Leo Kelly, Jr.

Also present were County Manager Jordan McMillen, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Public comments were heard first. Mr. Tim Burgess and Mr. Abidan Shah spoke in favor of displaying the national motto "In God We Trust" on the courthouse and administration buildings and asked the board to approve the resolution supporting the display of the national motto.

Mr. Henry Williams spoke about the county water system. He reiterated his comments made back in July and stated that he signed up for a wet tap in 2010 and paid \$125 with the intention of hooking up to the water system years later if needed. He later found out that water lines would not be installed on his road. In 2015, water lines were installed on his road and he learned he would be charged \$30 per month since he signed up for the wet tap. He stated that he spoke with someone in the water department and asked to switch from a wet tap to a dry tap and was told that he could not do this, and that if he didn't pay the \$30 monthly fee his house could be foreclosed. He asked the board to take a vote on allowing him to pay \$800 for a dry tap and not have to pay a \$30 monthly fee. Commissioner Deborah F. Brown asked that this matter be referred back to the Water Committee for further review and to bring back a recommendation to the board for formal action.

Fire Chief Chris Wright appeared before the board and announced that Vance County Fire Department received the 2015 Life Safety Achievement Award for its fire prevention accomplishments from the National Association of State Fire Marshals Fire Research & Education Foundation and Grinnell Mutual Reinsurance Company. Chief Wright stated that since 1994, this award recognizes local fire prevention efforts that have contributed to reducing the number of lives lost in residential fires during the previous year. The Vance County Fire

Department is one of 160 fire departments across the United States to receive the award this year for reducing or recording zero fire deaths in 2015. In addition, award recipients documented active and effective fire prevention programs as well as a clear commitment to reducing the number of house fires in the community.

The board congratulated Chief Wright and the Vance County Fire Department for receiving this prestigious award and thanked them for all they do for the community.

Ms. Porcha Brooks, Tax Administrator, was next on the agenda and presented late listing appeals and untimely exemption applications for 2016 as follows:

**Late Listing Appeals**

Name and Property	Penalty Appealed	Tax Administrator's Recommendation
Brian T. Daniel (boat and motor)	10% - \$10.87	Enforce Penalty
Anil Macwan, Divine Hospitality LLC (business equipment)	10% - \$417.93	Enforce Penalty
Michael and Constance Flynn, Mike's Auto Salvage, Inc. (business personal property)	2015 20% - \$212.92 2014 30% - \$441.87 2013 40% - \$710.44 2012 50% - \$392.95 2011 60% - \$445.50 Total - \$2,203.68	Enforce Penalty

Motion was made by Commissioner Dan Brummitt to waive the \$10.87 penalty for Brian T. Daniel. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Motion was made by Commissioner Thomas S. Hester, Jr. to waive the \$417.93 penalty for Anil Macwan, Divine Hospitality LLC. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to waive the \$2,203.68 penalty for Mike's Auto Salvage, Inc.

**Untimely Exemptions**

Name	Exemption Requested	Tax Administrator's Recommendation
Loretta Champion 702 Daniel Street	Elderly Exemption	Approve Application
Nannie Newton 1303 Vicksboro Road, Lot 3	Elderly Exemption	Approve Application
Mable Person 760 John Street	Elderly Exemption	Approve Application
Linda and Jason Stevens 111 Hunters Ridge Drive	Disabled Exemption	Approve Application
Callie Daniels 66 Emerson Lane	Elderly Exemption	Approve Application

Rock of Prayer & Deliverance Holiness Church 2040 Francis Avenue	Religious Exemption	Approve Application
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Ms. Brooks noted that all exemption applications met the qualifications of the exemptions and would have been approved if the applications had been submitted by the deadline. Since it is past the deadline, approval of the exemption applications must be made by the Board of Commissioners.

Motion was made by Commissioner Dan Brummitt to approve the elderly exemption applications for Loretta Champion, Nannie Newton, Mable Person, and Callie Daniels. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the disabled exemption application for Linda and Jason Stevens.

Motion was made by Commissioner Dan Brummitt to approve the religious exemption application for Rock of Prayer & Deliverance Holiness Church. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Water District Board

At this time, Chairman Gordon Wilder called the Water District Board to order.

*Collections Agency for Delinquent Accounts.* County Manager Jordan McMillen reported that the committee (Wilder [C], Brummitt & Taylor) met Thursday, September 22<sup>nd</sup> and discussed the growing delinquency for payment of availability fees. The data shows the total number of delinquent accounts over 60 days past due remaining relatively constant with the overall amount owed increasing from \$57,903 to \$76,868 over the last seven months. See chart below.

	March	April	May	June	July	August	September
Delinquent Accounts	148	148	148	138	142	144	149
Amount	\$57,903	\$60,994	\$63,697	\$65,362	\$69,647	\$72,960	\$76,868

To address this issue, the committee reviewed three proposals and a staff recommendation to engage a collections agency as a first step in addressing the problem before considering judgements in the future. The committee recommended proceeding with Security Collection Agency (SCA) on the basis that there are no upfront fees, they have the lowest fee (20% of collections), and the county has an existing relationship with them for EMS billing. If all delinquent funds are collected by the collections company, the county would realize

additional revenue of \$61,494 and would realize approximately \$53,000 each additional year as a result of the delinquent individuals paying their monthly availability fees. The committee recognized this as a starting step at no cost to the county and recommended utilizing the collections agency for accounts greater than 60 days past due. The committee also recommended that the county provide a separate notice to delinquent account holders prior to initiating the collections agency process. *Recommendation: Authorize the county manager to execute a contract with Security Collection Agency (SCA), subject to attorney review, for collection services of water accounts that are 60 days past due.*

Motion was made by Commissioner Thomas S. Hester, Jr. to authorize the county manager to execute a contract with Security Collection Agency (SCA), subject to attorney review, for collection services of water accounts that are 60 days past due. This motion was seconded by Commissioner Dan Brummitt.

Commissioner Archie B. Taylor, Jr. suggested that the motion be amended to give our citizens advance notice before the collection process begins.

Commissioner Thomas S. Hester, Jr. and Commissioner Dan Brummitt agreed to amend the motion to include a 60 day advance notice to citizens before the collection process begins.

Commissioner Deborah F. Brown asked the committee to take into consideration those who have signed up for wet taps, such as Mr. Williams, who may be given some further considerations to do that for a certain length of time before the \$30 fee is implemented. She stated that we need to exhaust all efforts to see who we can get to pay and who we accommodate by allowing them to pay an \$800 fee for a wet tap for a year or two before being charged a \$30 monthly fee. This may reduce the amount of accounts that are sent to the collection agency.

It was noted that most of the delinquent accounts are in Phase I.

After further discussion, the vote to authorize the county manager to execute a contract with Security Collection Agency (SCA), subject to attorney review, for collection services of water accounts that are 60 days past due, and include a 60 day advance notice to these accounts holders before the collection process begins was ayes - five (5); noes - one (1), with the dissenting vote being cast by Commissioner Deborah F. Brown.

At this time, Chairman Gordon Wilder adjourned the Water District Board.

## Committee Reports and Recommendations

*Properties Committee - Award of Demolition Bids – REO Properties.* Commissioner Dan Brummitt reported that the committee (Brummitt [C], Kelly, Wilder) met Thursday, September 22<sup>nd</sup> and reviewed bids for the demolition of the six county owned REO structures in need of demolition. The properties include the following: 403 Bobbitt Street, 1335 Epsom Road, 2817 NC Hwy 39 North, 311 Tungsten Mine Road, 2229 St. Matthews Street, and 2257 St. Matthews Street. The total cost for removal of the six structures is \$35,336 which includes a demolition cost of \$29,350 and an asbestos abatement cost of \$5,986 within two of the houses. The committee reviewed the current year budget of \$14,000 for the demolition of county owned properties and discussed whether to proceed with all demolitions or a portion. The committee felt it would be in the county's best interest to proceed forward with all six demolitions in continuing the county's commitment to clean up abandoned properties. The committee recommended proceeding with the low bidder, Pearce's Backhoe and Service for the demolitions and Construction and Maintenance Services for the asbestos abatement. The committee also held a discussion on the requirement and cost for removing asbestos and confirmed with staff the requirement for having accredited asbestos personnel to remove the material prior to demolition.

*Recommendation: Award the demolition of 403 Bobbitt Street, 1335 Epsom Road, 2817 NC Hwy 39 North, 311 Tungsten Mine Road, 2229 St. Matthews Street, and 2257 St. Matthews Street to Pearce's Backhoe Service for \$29,350 and the asbestos abatement to Construction & Maintenance Services for \$5,986 and approve an appropriation of \$21,336 from fund balance to cover the remaining cost.*

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to award the demolition of 403 Bobbitt Street, 1335 Epsom Road, 2817 NC Hwy 39 North, 311 Tungsten Mine Road, 2229 St. Matthews Street, and 2257 St. Matthews Street to Pearce's Backhoe Service for \$29,350 and the asbestos abatement to Construction & Maintenance Services for \$5,986 and approve an appropriation of \$21,336 from fund balance to cover the remaining cost.

*Properties Committee - Award of Demolition Bids – Teacherage & Vance Manor.* Commissioner Brummitt stated that the committee reviewed bids for demolition of the Teacherage and Vance Manor buildings. Both demolitions are included in the capital improvement plan for this fiscal year along with a conversion of the teacherage site to a parking

lot. The board has previously approved a reimbursement resolution to allow CIP projects to commence in advance of obtaining financing in the spring 2017. The total cost for the demolition and asbestos abatement of both structures is \$145,463. The preliminary estimate within the CIP was \$151,645 and included construction of the parking lot. It is estimated that the parking lot conversion could be an additional \$50,000 above the demolition cost. The committee discussed the overall cost of the demolitions, asbestos abatement and subsequent parking lot at the teacherage site and felt it was critical to proceed forward with the first step of removing both buildings at this time. Staff and the committee felt the additional cost of the parking lot could be included in the CIP financing in the early part of 2017. *Recommendations: Award the asbestos abatement of the Teacherage building to Construction and Maintenance Services for \$9,648; award the asbestos abatement of the Vance Manor building to AB Control, Inc. for \$36,815; and award the demolition of the Teacherage and Vance Manor buildings to Faulkner Grading and Landscaping for \$99,000.*

After brief discussion, motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to follow the recommendation of the committee and award the asbestos abatement of the Teacherage building to Construction and Maintenance Services for \$9,648; award the asbestos abatement of the Vance Manor building to AB Control, Inc. for \$36,815; and award the demolition of the Teacherage and Vance Manor buildings to Faulkner Grading and Landscaping for \$99,000.

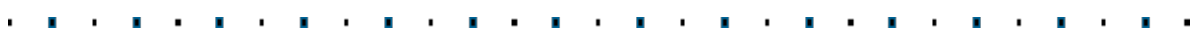
*Properties Committee - Display of National Motto.* The committee reviewed a request from the September 6<sup>th</sup> board meeting to display the national motto on the courthouse building, the administration building, and the wall between the courthouse and the administration building. The committee supported the concept and requested that they have input into the design (i.e. size, color, font, etc.) prior to proceeding with the project to ensure it blends well with existing lettering and signage. The committee made note that it would be done at no cost to the county and acknowledged that a total of 49 counties in North Carolina have approved the concept. *Recommendation: Approve resolution supporting the display of the National Motto "In God We Trust" in three prominent locations in Vance County.*

Commissioner Terry E. Garrison stated that while he respects the good intentions of the US Motto Action Committee, he still has some concerns about this matter and questions if there is a political angle behind this or is it truly religious. Commissioner Deborah F. Brown echoed

these remarks and stated that it doesn't matter where the words "In God We Trust" are stamped on a building if there are those inside the building not being Christ-like.

Chairman Gordon Wilder stated that he feels this is a clear call from his maker, his God, to lead our community toward that God. He supports the resolution.

After further discussion, vote on the motion to approve the resolution supporting the display of the National Motto "In God We Trust" in three prominent locations in Vance County was ayes - four (4); noes - two (2), with the dissenting votes being cast by Commissioners Terry E. Garrison and Deborah F. Brown.



**RESOLUTION**  
by the  
**Vance County Board of Commissioners**  
**In the State of North Carolina**  
*Supporting the Display of the National Motto*  
*"In God We Trust" in Two Prominent Locations in Vance County*

**WHEREAS**, "In God We Trust" became the United States national motto on July 30, 1956, shortly after our nation led the world through the trauma of World War II and

**WHEREAS**, the words have been used on United States currency since 1864: and

**WHEREAS**, the same inspiring slogan is engraved above the entrance to the Senate Chamber as well as above the Speaker's dais in the House of Representatives: and

**WHEREAS**, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans; and

**WHEREAS**, the County desires to display this patriotic motto in a way to solemnize public occasions and express confidence in our society.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Commissioners of Vance County does hereby resolve as follows:

**Section 1.** That the Board of Commissioners of the County of Vance, North Carolina, does hereby determine that the historic and patriotic words of our national motto, "In God We Trust" shall be permanently and prominently displayed on the Vance County Courthouse and the Vance County Administration Building, and to remain there in perpetuity.

**Section 2.** The County Clerk shall certify to the passage and adoption of this resolution and enter it into the official Minutes book.

**This the 6<sup>th</sup> day of September, 2016.**

Gordon Wilder (signed)  
Gordon Wilder, Chairman

Attest:  
Kelly H. Grissom (signed)  
Kelly H. Grissom, Clerk to Board



*Planning and Environmental Committee - Solid Waste Grant – Purchase of Front End Loader.* County Manager Jordan McMillen reported that the committee (Wilder [C], Garrison, and Taylor) met Tuesday, September 27<sup>th</sup> and reviewed a recommendation from staff to purchase a front end loader for the solid waste department. A grant of \$36,278.93 has been offered to the county from NCDEQ for the purchase, with the county required to cover \$10,000 of the purchase price. The total price on state contract is \$46,278.93. The committee discussed the potential uses of the loader to include pushing and clearing yard waste and debris at the landfill, providing stockpiled mulch to citizens, and removing stockpiled tires. The committee felt the loader could also be useful during snow events to clear parking lots for the county. *Recommendation: Accept the NCDEQ Capital Improvement grant, appropriate \$10,000 from the solid waste enterprise fund as a match for the grant and authorize the funds to be used for the purchase of a front end loader.*

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to accept the NCDEQ Capital Improvement grant, appropriate \$10,000 from the solid waste enterprise fund as a match for the grant, and authorize the funds to be used for the purchase of a front end loader.

*Planning & Environmental Committee - Electronic Waste.* Mr. McMillen stated that the committee reviewed input from staff on potential options for the high costs associated with disposing electronic waste. The county allocated \$25,000 to cover the cost in fiscal year 2017 with the idea that the general assembly was in position to pass legislation this past session that would remove the landfill ban for electronic waste. The county received a bill for \$21,000 for the months of July and August and expects this cost to be \$120,000+ for the year. The committee discussed options including halting collections and/or charging for the materials and felt these options may encourage illegal dumping of this material. The committee was informed that many counties have experienced issues with electronic waste before the effects have reached Vance County. To date, the majority of counties are absorbing the cost with only a few charging for the materials. Staff informed the committee that an increase in the household fee of \$5-6 per household may be necessary to cover this cost next fiscal year.

*Planning & Environmental Committee - Solid Waste Hauling and Disposal Agreement.* Mr. McMillen reported that the committee met with Vance Moore, Garrett and Moore Engineering, to continue their previous discussions on options for the county's expiring solid



waste disposal agreements. The county currently has a contract with Waste Industries for loading and hauling of solid waste to and from the transfer station to the Upper Piedmont Landfill and a second contract with Upper Piedmont Landfill in Person County for disposal. Both contracts expire in September 2017 with options for annual renewals. The committee reviewed data indicating the county's residential waste totals approximately 15,300 tons of the 38,000 tons going through the transfer station each year. In addition to reviewing disposal data, the committee discussed disposal options and requested staff to provide potential cost implications associated with the disposal options. The committee intends to continue the conversation and review additional data prior to making any recommendations on proceeding forward.

*Human Resources Committee - Special Projects Coordinator Position.* Commissioner Deborah F. Brown reported that the Human Resources Committee (Brown [C], Taylor & Wilder) met Wednesday, September 28<sup>th</sup> to continue their discussion on the need for a position in the County Manager's Office. The manager reviewed a listing of skills that are essential for the position that would allow the county to become more data driven, to engage the younger generation through social media and to ensure the county is communicating effectively with the public in multiple formats. The manager discussed the need for an analytical individual who is also capable of coordinating special projects to include capital improvement projects, evaluating county programs, and applying for and managing grants. The committee discussed the need for a technical minded individual who could assist department heads in generating data and transforming it into presentable formats. Based on the skills needed, the committee recommended approving the position. A position description was provided to the board. The committee also discussed the need to acknowledge the increased role and duties of the finance director as a part of the management team and as the 2<sup>nd</sup> in command in the absence of the manager. The committee recommended upgrading the finance director to an assistant county manager/finance director position with a 2% salary increase from \$94,164 to \$96,048.

*Recommendation #1: Approve the special projects coordinator position and job description in the administration department. Recommendation #2: Upgrade the Finance Director position to an Assistant County Manager/Finance Director position and approve a 2% salary adjustment for this position.*

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve the special projects coordinator position and job description in the administration department.

Motion was made by Commissioner Deborah F. Brown to upgrade the finance director position to Assistant County Manager/Finance Director and approve a 2% salary adjustment for this position.

Finance Director's Report

*Resolution to Convey Property.* Finance Director David C. Beck stated that the County recently was fortunate enough to have a new truck used for fighting brush fires donated to the Vance County Fire Department by Strata Solar. This new truck allows our fire department the needed access within solar farms to reach areas where they may have to extinguish a fire. The fire department currently has a 1988 model truck that is not equipped properly for use as a brush truck. The Vance County Rescue Squad has expressed an interest in the 1988 model truck if the fire department wishes to dispose of it. They would also like the skid unit on the back of the truck which contains the water tank and pump. The intent of the rescue squad is to convert the vehicle into a plow truck that can be utilized during inclement weather to clear paths allowing passage for emergency vehicles such as ambulances. Since the vehicle will still be used in a manner that benefits Vance County public safety departments, it is recommended we convey the property to the rescue squad at no cost as allowed under G.S. 160a-279. *Recommendation: Declare the 1988 GMC brush truck surplus property and approve resolution conveying the vehicle to the Vance County Life Saving and Rescue Squad, Inc.*

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Dan Brummitt, vote unanimous, to declare the 1988 GMC brush truck as surplus property and approve the following resolution conveying the vehicle to the Vance County Life Saving and Rescue Squad, Inc.



**Resolution Approving Conveyance of Personal Property to  
The Vance Life Saving and Rescue Squad, Incorporated, A NC Nonprofit Organization  
Pursuant to G.S. 160A-279**

**WHEREAS**, the County of Vance owns a 1988 GMC pickup truck cab, chassis and sled attachment containing a tank, pump and other accessories for fighting brush fires, having a VIN - 1GDJV33WXJJ515960; and

**WHEREAS**, North Carolina General Statute §160A-279 authorizes a county to convey personal property by private sale to a nonprofit corporation without compensation paid if the county is authorized by law to appropriate money to the corporation; and

**WHEREAS**, North Carolina General Statute §160A-487 authorizes a county to appropriate fund to support and maintain rescue squads and to contract and appropriate funds to such organizations in order to carry out such programs; and

**WHEREAS**, the County of Vance has offered the subject vehicle and The Vance Life Saving and Rescue Squad, Incorporated (Rescue Squad) has accepted it conditioned upon the agreement to continue to use said vehicle for the purposes set forth in the contract between the parties which shall always be for the benefit of the citizens of Vance County; and

**NOW, THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners as follows:

1. The Vance County Finance Director is authorized to execute all documents necessary to convey to The Vance Life Saving and Rescue Squad, Incorporated the title and ownership to the pickup truck cab, chassis and sled attachment containing a tank, pump and other accessories for fighting brush fires, having a VIN - 1GDJV33WXJJ515960.

2. The consideration for the conveyance is the following set of conditions, covenants, and restrictions,: Said vehicle will be used to further the purposes and agreements with the Rescue Squad in fulfilling their contract for services with the County of Vance, and shall always be used or benefit services provided to the citizens of Vance County.

3. The county clerk shall publish pursuant to NCGS §160A-267 a notice summarizing the contents of this resolution, and the property may be conveyed at any time after 10 days after publication of the notice.

Adopted this the 3<sup>rd</sup> day of October, 2016.

**Gordon Wilder (signed)**  
**Gordon Wilder, Chairman**  
**Vance County Board of Commissioners**

**Attest:**

**Kelly H. Grissom (signed)**  
**Kelly H. Grissom**  
**Clerk to the Board**

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County Attorney's Report

*REO Properties - Orrs Lane and 643 Sombbrero Lane.* County Attorney Jonathan S. Care noted that during its September 2016 meeting, the board of commissioners approved the public sale process for the tax foreclosure properties at Orrs Lane - parcel number 0404 03025 and 643 Sombbrero Lane - parcel number 0552C 02003. The properties were advertised for upset bids and none were received. The board is now free to sell the property or reject the offers. This should be done by resolution.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following resolution accepting the bid for Orrs Lane, Henderson, NC - parcel number 0404 03025.

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**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**Orrs Lane, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0404 03025.**

**WHEREAS**, pursuant to NCGS §160A-269, a notice was published in the *Daily Dispatch* on **September 10, 2016**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

**WHEREAS**, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Melony W. Ayscue** in the amount of **\$2,400.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 3<sup>rd</sup> day of October, 2016.**

**Gordon Wilder (signed)**  
**Gordon Wilder, Chairman**  
**Vance County Board of Commissioners**

**ATTEST:**

**Kelly H. Grissom (signed)**  
**Kelly H. Grissom, Clerk to the Board**

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Motion was made by Commissioner Thomas S. Hester, Jr. to approve the following resolution accepting the bid for 643 Sombrero Lane, Henderson, NC - parcel 0552C 02003. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

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**RESOLUTION ACCEPTING BID FOR  
COUNTY OWNED REAL PROPERTY**

**WHEREAS**, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**643 Sombrero Lane, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0552C 02003.**

WHEREAS, pursuant to NCGS §160A-269, a notice was published in the *Daily Dispatch* on **September 10, 2016**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

**THEREFORE, BE IT RESOLVED** by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *Duvel White* in the amount of **\$2,000.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit “A”, is hereby accepted for the property described herein and the Board’s Chairperson shall execute the documents necessary to complete the transfer of title to such property.

**Adopted this the 3<sup>rd</sup> day of October, 2016.**

**Gordon Wilder** (signed)  
**Gordon Wilder, Chairman**  
**Vance County Board of Commissioners**

ATTEST:

**Kelly H. Grissom** (signed)  
**Kelly H. Grissom, Clerk to the Board**

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County Manager’s Report

*Animal Shelter Change Order #4.* County Manager Jordan McMillen stated that the animal shelter construction is complete and operations have begun at the new facility. The overall project has been completed on time and under budget with a projected final cost \$95,000 less than the original budget. With the experience of recent rainfall, the architect is exploring the option of adding rain gutters to the building which could take a portion of the remaining funds. A final accounting of the budget will be available at the November meeting. The contractor and architect have compiled the change order proposals required during the past two months of construction and prepared Change Order #4. This change order is made up of several deducts and add-ons which were necessary during the construction process. A compilation of the change proposals are as follows:

<b>Change Proposal</b>	<b>Reason</b>	<b>Amount</b>
CP #6	Deduct - Removal of (3) paper towel dispensers & soap dispensers & (1) sanitary napkin disposal	-\$290
CP #7	Deduct - Lockers changed from double tier to single tier	-\$938
CP #8	Add (1) quad 120 volt receptacle, (1) 120 volt receptical & (1) data box	\$729
CP #9	Change lock style for 6 doors	\$414
CP #10	Change 424 LF of 8" PVC sewer line to Ductile Iron as per engineers and COH requirement	\$8,244
CP #12	Add painted trim board at top of masonry walls at all drywall ceilings	\$4,076
CP #14	Add (6) nonrated ceiling access panels and (2) nonrated wall access panels	\$1,357
CP #16	Deduct - removal of final coat of 200 zero VOC paint;	-\$1,218
CP #17	Install french drain	\$4,037
CP #19	Change single phase to 3 phase breaker and add conductor wire between panel and grinder pump	\$742
<b>Total</b>		<b>\$17,153</b>

The total change order amount is \$17,153 and is available in project contingency funds. A final adjusting change order will be presented for approval at the November meeting. *Recommendation: Approve Change Order #4 adding \$17,153 to the construction contract with Riggs-Harrod Builders, Inc.*

After brief discussion, motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve Change Order #4 adding \$17,153 to the construction contract with Riggs-Harrod Builders, Inc.

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following consent agenda items as presented: Budget Amendment #6, Budget Transfer #5, August 2016 Tax Refunds and Releases, Departmental Monthly Reports, and the minutes of the September 6, 2016 regular meeting.



**Budget Amendment #6  
FY 2016-2017  
Grants**

<b>Revenue Amendment Request</b>	<b>Account Number</b>	<b>Revenue Increase (Decrease)</b>
KARTS RGP Grant	10-380-438020	8,693
EDTAP	10-348-434827	16,461
<b>Total Revenue Increase (Decrease)</b>		<b>\$ 25,154</b>

<b>Expenditure Amendment Request</b>	<b>Account Number</b>	<b>Expense Increase (Decrease)</b>
DOT-KARTS RGP Grant	10-600-500228	8,693
EDTAP	10-610-500147	16,461
<b>Total</b>		<b>\$ 25,154</b>

Purpose: Adjust budgeted amounts to actual ROAP grant funds allocated.

Authorization: Vance County Board of Commissioners  
October 3, 2016



**Budget Transfer #5  
FY 2016-2017  
Information Technology**

<b>Transfer From:</b>	<b>Account Number</b>	<b>Amount</b>
Regular Salaries	10-541-500001	39,060
FICA Expense	10-541-500005	2,992
Group Insurance	10-541-500006	9,684

Retirement	10-541-500007	2,875
Workers Comp Insurance	10-541-500037	645
<b>Total</b>		<b>\$ 55,256</b>

<b>Transfer To:</b>	<b>Account Number</b>	<b>Amount</b>
Regular Salaries	10-490-500001	39,060
FICA Expense	10-490-500005	2,992
Group Insurance	10-490-500006	9,684
Retirement	10-490-500007	2,875
Workers Comp Insurance	10-490-500037	645
<b>Total</b>		<b>\$ 55,256</b>

Purpose: GIS Administrator position was previously in the Planning Department but has been reclassified to the IT Department. The salary and benefits for this position were originally budgeted in the Planning Department.

Authorization: Vance County Board of Commissioners  
October 3, 2016



### Tax Office Refund and Release Report for August 2016

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Rojo Jesus	2013	0	83.36	0	0	105.00	pers prop billed
Franklin-Vance-Warren Opp Inc	2015	0	0	0	0	105.00	remove solid was
Abbott Wade Thomas	2016	0	2.80	0	0	0	pers prop billed
Abbott Wade Thomas	2016	0	2.80	0	0	0	pers prop billed
Abbott Wade Thomas	2016	0	2.80	0	0	0	pers prop billed
Allen Annie	2016	558.05	0	0	0	0	adjust val for e
Allen Catherine trustee	2016	19.06	0	0	0	0	real prop - bill
Allen Linda Faye	2016	640.57	0	0	0	0	correct/grant ex
Anderson James R.	2016	0	333.13	0	0	105.00	correct value
Andrews Chelsea Lynn	2016	0	2.80	0	0	0	pers prop billed
Ayscue Jean E.	2016	166.67	0	0	0	0	correct value
Ayscue Jeffrey Scott	2016	0	4.67	0	0	0	pers prop billed
Balltzglier Harold	2016	233.50	0	0	0	0	adjust val for e
Balltzglier Harold	2016	2.04	0	0	0	0	correct/grant ex
Barbour Roger D.	2016	741.66	0	0	0	0	correct/grant ex
Barnes Gilbert A.	2016	853.90	0	0	0	0	correct/grant ex
Baskerville Emma	2016	400.50	0	0	0	0	adjust val for e
Baskerville Emma	2016	68.64	0	0	0	0	correct/grant ex
Belk Store Services Inc. # 598	2016	0	550.29	0	0	0	correct value
Bordeaux Carol King	2016	460.82	0	0	0	0	correct/grant ex
Boyd Johnnie Mitchell	2016	990.51	0	0	0	0	correct/grant ex
Brinkley Sim C.	2016	691.44	0	0	0	0	adjust val for e
Brown Phil	2016	0	216.65	0	0	0	pers prop billed
Brown Phil	2016	0	0.93	0	0	0	pers prop billed
Brust Helen W.	2016	1,117.07	0	0	0	105.00	adjust val for e
Buchanan Ted C.	2016	420.30	0	0	0	0	adjust val for e
Burwell Mary A.	2016	400.50	0	0	0	0	adjust val for e
Burwell Mary A.	2016	114.82	0	0	0	0	correct/grant ex
C & C Investments	2016	0	0	0	0	525.00	remove solid was
C & C Investments	2016	0	0	0	0	525.00	remove solid was
C & C Investments LLC	2016	0	0	0	0	735.00	remove solid was
C & C Investments LLC	2016	0	0	0	0	420.00	remove solid was
C & C Investments LLC	2016	0	0	0	0	1,050.00	remove solid was
C & C Investments LLC	2016	0	0	0	0	2,100.00	remove solid was
Cameron Delores	2016	139.90	0	0	0	0	correct value
Cameron Delores	2016	0	0	0	0	105.00	real prop - bill
Cameron Delores	2016	84.06	0	0	0	0	real prop - bill
Cameron Delores	2016	59.44	0	0	0	0	real prop - bill
Cameron Delores	2016	0	0	0	0	0	correct value
Cary Yvonne M.	2016	0	176.63	0	0	0	correct value

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Coghill Sharon	2016	342.39	0	0	0	0	adjust val for e
Coles James Thomas	2016	720.90	0	0	0	0	correct/grant ex
Collins Andrew	2016	0	45.81	0	0	105.00	correct value
Cordell James M.	2016	0	1.60	0	0	0	pers prop billed
Cramer Shirley A.	2016	420.30	0	0	0	0	correct/grant ex
Crawford Harriet C. trust	2016	5,107.54	0	0	0	0	correct value
Crawford James W III	2016	259.91	0	0	0	0	reg veh billed i
Crosson Jennie	2016	0	0	0	0	0	add solid waste
Daniels Mary heirs	2016	400.50	0	0	0	0	adjust val for e
Davis Juanita R.	2016	233.50	0	0	0	0	adjust val for e
Davis Juanita R.	2016	10.84	0	0	0	0	correct/grant ex
Davis Starlene	2016	560.50	0	0	0	0	adjust val for e
Dennison Charles M.	2016	400.50	0	0	0	0	correct/grant ex
Diaz Arnold Perez	2016	0	33.81	0	0	105.00	pers prop billed
Dickerson Mary S.	2016	847.07	0	0	0	0	adjust val for e
Duncan William J.	2016	0	0	0	0	630.00	remove solid was
Eaton Jesse Jr.	2016	258.64	0	0	0	0	correct/grant ex
Edwards Floyd Warren	2016	0	50.48	0	0	105.00	pers prop billed
Edwards James A.	2016	390.02	0	0	0	0	adjust val for e
Ellington Jimmy	2016	0	0	0	0	420.00	remove solid was
Elliott Janette E.	2016	233.50	0	0	0	0	correct/grant ex
Elliott Janette E.	2016	23.72	0	0	0	0	correct/grant ex
Ellis Ann M.	2016	400.50	0	0	0	0	adjust val for e
Ellis Ann M.	2016	29.14	0	0	0	0	correct/grant ex
Evans William	2016	7.31	0	0	0	0	correct value
Fellowship Baptist Church	2016	35,360.66	0	0	0	0	religious
Fields Wayne B.	2016	363.96	0	0	0	0	adjust val for e
First Citizens Bank Leasing Sr	2016	0	130.26	0	0	0	correct value
Forsyth Maria K. heirs	2016	0	144.96	0	0	0	correct value
Foster Enterprises LLC	2016	0	0	0	0	105.00	remove solid was
Franklin Thomas W	2016	0	0	0	0	315.00	remove solid was
Franklin-Vance-Warren Opp Inc	2016	0	0	0	0	105.00	remove solid was
Garrison Terry E.	2016	0	0	0	0	0	add solid waste
Gill John Richard	2016	473.25	0	0	0	0	correct value
Green Mildred	2016	435.79	0	0	0	0	adjust val for e
Greenway Wallace	2016	82.05	0	0	0	0	correct value
Greenway Wallace	2016	0	13.08	0	0	105.00	correct value
Grissom Milton	2016	530.30	0	0	0	0	correct/grant ex
Guerrant James Elmo	2016	243.73	0	0	0	105.00	correct/grant ex
Hargrove Georgia T.	2016	0	80.51	0	0	0	correct/grant ex
Hargrove Georgia T.	2016	0	0	0	0	105.00	correct/grant ex
Harp Janice E.	2016	812.73	0	0	0	0	correct/grant ex
Harris Charles Ray	2016	0	68.65	0	0	0	correct value
Hawkins Betty B.	2016	233.50	0	0	0	0	correct/grant ex
Hawkins Marie heirs	2016	245.94	0	0	0	0	adjust val for e
Hedrick Darene C.	2016	757.39	0	0	0	0	correct/grant ex
Hehl Joseph P.	2016	420.30	0	0	0	0	correct/grant ex
Henderson Arthaniel	2016	413.49	0	0	0	0	adjust val for e
Henderson Leroy	2016	623.99	0	0	0	0	adjust val for e
Henderson Nancy Carol	2016	0	0	0	0	105.00	remove solid was
Hendrick Fred	2016	233.50	0	0	0	0	adjust val for e
Hendrick Fred	2016	78.43	0	0	0	0	correct/grant ex
Herrera Donna R.	2016	0	107.27	0	0	105.00	pers prop billed
Hicks Linda K.	2016	686.23	0	0	0	0	adjust val for e
Hicks Sylvia N.	2016	272.12	0	0	0	0	correct/grant ex
Hope Betty J.	2016	233.50	0	0	0	0	adjust val for e
Hope Betty J.	2016	117.73	0	0	0	0	correct/grant ex
Hope John Henry	2016	400.50	0	0	0	0	adjust val for e
Hope John Henry	2016	70.53	0	0	0	0	correct/grant ex
Hughes Ennis L.	2016	420.30	0	0	0	0	adjust val for e
Hunt Randall L.	2016	737.55	0	0	0	0	adjust val for e
Ivey Charles T. Jr.	2016	233.50	0	0	0	0	correct/grant ex
Jackson Elaine Bell	2016	233.50	0	0	0	0	adjust val for e
Jackson Elaine Bell	2016	57.40	0	0	0	0	correct/grant ex
Jackson Kenneth Dale	2016	0	14.01	0	0	105.00	pers prop billed
Jackson Mary Ross	2016	329.98	0	0	0	0	correct/grant ex
Jefferson William A.	2016	0	0	0	0	105.00	remove solid was
JH2 LLC	2016	1,576.13	0	0	0	0	real prop - bill
JH2 LLC	2016	517.42	0	0	0	0	real prop - bill
JH2 LLC	2016	1,768.83	0	0	0	0	real prop - bill
Jimenes Juana	2016	0	72.57	0	0	105.00	pers prop billed



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Johnson Linda	2016	233.50	0	0	0	0	correct/grant ex
Jones Ronald R.	2016	0	0	0	0	105.00	remove solid was
Journigan Brenda H.	2016	329.33	0	0	0	0	adjust val for e
Kearney John L.	2016	420.30	0	0	0	0	adjust val for e
Kelly Virginia P.	2016	419.66	0	0	0	0	correct/grant ex
Lewis Joseph L. heirs	2016	0	47.83	0	0	0	pers prop billed
Lewis Joseph L. heirs	2016	0	0.93	0	0	0	pers prop billed
Limer Properties LLC	2016	0	0	0	0	105.00	remove solid was
Lloyd Myrtle D.	2016	330.30	0	0	0	0	adjust val for e
Lossa Katia N.	2016	1,021.64	0	0	0	0	correct value
Lott Emma Bullock	2016	401.96	0	0	0	0	correct/grant ex
Loughlin Davada C. Jr.	2016	257.67	0	0	0	0	adjust val for e
Manning Cornell	2016	598.93	0	0	0	0	adjust val for e
Marion Christopher R.	2016	521.13	0	0	0	105.00	correct value
Marshall Lindy G.	2016	400.50	0	0	0	0	correct/grant ex
Marshall Lindy G.	2016	137.10	0	0	0	0	correct/grant ex
Matthews Louise	2016	446.81	0	0	0	0	adjust val for e
Matthiae Jeff P.	2016	0	123.33	0	0	0	pers prop billed
Mccarl Donald Earl	2016	0	28.02	0	0	0	pers prop billed
Mcghee Jerry Wayne	2016	246.84	0	0	0	0	correct/grant ex
Middleburg Baptist Church	2016	0	0	0	0	0	add solid waste
Middleburg Methodist Church	2016	2,072.50	0	0	0	0	religious
Miles Peggy J.	2016	0	5.93	0	0	0	remove late list
Mitchell George L.	2016	329.42	0	0	0	0	adjust val for e
Moore William Ray	2016	617.20	0	0	0	0	correct/grant ex
Mosley Ricky D.	2016	0	2.80	0	0	0	pers prop billed
Moss Jerry Lee	2016	420.30	0	0	0	0	correct/grant ex
Mustian Diane L.	2016	30.83	0	0	0	0	correct value
Neal John Henry	2016	400.50	0	0	0	0	adjust val for e
Neal John Henry	2016	79.38	0	0	0	0	correct/grant ex
Nelson Barbara H.	2016	539.67	0	0	0	0	adjust val for e
New Life Temple Christian Ch	2016	904.31	0	0	0	0	religious
Newhouse Roy C. Sr.	2016	362.60	0	0	0	0	correct/grant ex
Norwood Robert T.	2016	0	0	0	0	105.00	remove solid was
Norwood Ronald E.	2016	601.69	0	0	0	0	adjust val for e
Owens Brenda Anne	2016	0	11.57	0	0	0	pers prop billed
Pendergrass Larry W.	2016	87.80	0	0	0	0	correct value
Pendergrass Steven R.	2016	0	337.29	0	0	105.00	pers prop billed
Perdue Gladys F.	2016	233.50	0	0	0	0	correct/grant ex
Perry Barbara J.	2016	393.41	0	0	0	0	correct/grant ex
Perry Barbara J.	2016	196.69	0	0	0	0	correct/grant ex
Quinitchett Joseph & others	2016	697.87	0	0	0	0	correct value
Ramseur Quentin B.	2016	0	0	0	0	105.00	remove solid was
Raper Kim Craver	2016	42.03	0	0	0	0	correct value
Reavis Loretta	2016	448.50	0	0	0	105.00	correct value
Reavis Stephen Dale	2016	594.43	0	0	0	105.00	real prop - bill
Richardson Brenda Creech	2016	458.25	0	0	0	0	correct/grant ex
Riggan Mattie	2016	207.41	0	0	0	0	adjust val for e
Rigsbee Paul R.	2016	0	999.00	0	0	0	correct value
Roach Kenneth D.	2016	0	0	0	0	0	add solid waste
Robertson Stanley D.	2016	4.83	0	0	0	0	correct value
Robertson Thurston E. Sr.	2016	1,686.35	0	0	0	105.00	correct/grant ex
Rogers Heather B. & others	2016	679.21	0	0	0	0	val adj for pres
Rogers Heather B. & others	2016	679.21	0	0	0	0	val adj for pres
Rountree Zeloma C.	2016	0	0	0	0	210.00	remove solid was
Rountree Zeloma C.	2016	0	0	0	0	105.00	remove solid was
Russell William T. III	2016	0	26.03	0	0	0	pers prop billed
Russell William T. III	2016	0	0.93	0	0	0	pers prop billed
Salazar Jose	2016	0	29.35	0	0	0	correct value
Salem Leasing	2016	0	737.88	0	0	0	pers prop billed
Salem Leasing	2016	0	880.41	0	0	0	pers prop billed
Salem Leasing	2016	0	865.74	0	0	0	pers prop billed
Salem Leasing	2016	0	86.05	0	0	0	pers prop billed
Salem Leasing	2016	0	141.88	0	0	0	pers prop billed
Salem Leasing	2016	0	141.75	0	0	0	pers prop billed
Salem Leasing	2016	0	142.01	0	0	0	pers prop billed
Salem Leasing	2016	0	141.88	0	0	0	pers prop billed
Salem Leasing	2016	0	141.81	0	0	0	pers prop billed
Salem Leasing	2016	0	141.88	0	0	0	pers prop billed
Salem Leasing	2016	0	142.01	0	0	0	pers prop billed
Salem Leasing	2016	0	86.05	0	0	0	pers prop billed



Miscellaneous

*Appointment.* The following appointment was presented to the board for consideration:

Nursing Home Advisory Committee

Appoint Kenneth Thomas to fill unexpired term. The term expires July 2018.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Deborah F. Brown, vote unanimous, to appoint Kenneth Thomas to the Nursing Home Advisory Committee to fill an unexpired term.

As there was no further business, at 7:50 p.m., motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, that the meeting be adjourned.

**Approved and signed November 7, 2016.**

**Gordon Wilder (signed)**  
**Gordon Wilder, Chairman**